



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, August 19, 2025 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Mathew Romano, Mayor | JC Tolle, Vice-Mayor

John McDermott | Brandon Smith | Terrie Barr

City Manager: Joe Goodman **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/84378057215>

Webinar ID: 843 7805 7215 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER - 6:30 PM**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ORAL AND WRITTEN COMMUNICATIONS**

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience. (Public Comments will be limited to three minutes).

5. CONSENT CALENDAR

Public comments are welcome on each agenda item at the designated time announced by the Mayor. Comments are limited to one per person, per topic, and may not exceed three minutes. Once the comment period is closed, please allow the Council to continue without interruption and refrain from disruptive behavior.

- A.** Warrant List (Payable Obligations) (Pg.3)
- B.** Approve City Council Minutes from August 5, 2025 (Pg.37)
- C.** Receive and File Economic Development Commission Minutes from June 10, 2025 (Pg.42)
- D.** Appointment to Waste Management Regional Agency (Pg.46)

E. FY 2024-2025 Letter of Engagement – Financial Auditor (Pg.47)

F. Treasurer’s Report (Pg.56)

6. ADMINISTRATIVE BUSINESS

A. Black Butte Reservoir Infrastructure Enhancement Project MOU (Discussion/Action) - Joe Goodman, City Manager (Pg.58)

7. CITY MANAGER VERBAL REPORT

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

9. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54965 and 54954.2(a), the agenda for this meeting was properly posted on August 15, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL
 Mathew Romano, Mayor
 J.C. Tolle, Vice-Mayor
 John McDermott
 Brandon Smith
 Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632

CITY OFFICIALS

Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

CITY MANAGER

Joe Goodman

WARRANT LIST

August 19, 2025

Payroll Compensation # 16	8/7/2025	\$	160,877.78
Payroll Obligation #16	8/8/2025	\$	73,798.91
Payable Obligations	8/15/2025	\$	796,145.95
		\$	<u>1,030,822.64</u>

APPROVED BY

 Mayor, Mathew Romano

 Vice-Mayor, J.C. Tolle

 Councilmember, John McDermott

 Councilmember, Brandon Smith

 Councilmember, Terrie Barr



City of Orland, CA

Packet: PYPKT00422 - 7/24/25-8/6/25 #16-2025

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	08/08/2025	1491	3,139.86
Alva, Micaela	<u>ALV01</u>	08/08/2025	1457	2,538.74
Andrade, Edgar	<u>AND00</u>	08/08/2025	1458	4,213.11
Arellanes, Ashley	<u>ARE00</u>	08/08/2025	1459	1,755.65
Baldrige, Eden	<u>BAL01</u>	08/08/2025	1460	488.75
Barber, Zachary	<u>BAR02</u>	08/08/2025	1461	3,731.65
Blake, Christina	<u>BLA00</u>	08/08/2025	1462	388.96
Bowers, Linda	<u>BOW00</u>	08/08/2025	1463	441.36
Bryant, Riley	<u>BRY00</u>	08/08/2025	1464	280.50
Cessna, Kyle A	<u>CES00</u>	08/08/2025	1465	5,087.33
Champagne-Meredyk, Ayder	<u>CHA02</u>	08/08/2025	1467	144.38
Chaney, Justin	<u>CHA01</u>	08/08/2025	1466	4,873.08
CLOYD, GRACIE	<u>CLO02</u>	08/08/2025	1469	1,010.63
CLOYD, HANNAH	<u>CLO01</u>	08/08/2025	1468	1,012.50
Cortes, Jovany	<u>COR00</u>	08/08/2025	1470	2,014.52
Crandall, Jeremy	<u>CRA00</u>	08/08/2025	1471	2,716.56
Ehorn, Caitlin A	<u>EHO00</u>	08/08/2025	1472	163.80
Espinosa, Leticia	<u>ESP00</u>	08/08/2025	1473	2,563.82
ESQUIVEL, ITZEL	<u>ESQ01</u>	08/08/2025	1474	1,096.50
Esther, Paris ki	<u>EST01</u>	08/08/2025	14972	635.25
FLEMING, CIARA	<u>FLE01</u>	08/08/2025	1475	901.00
Flores, Jose D	<u>FLO00</u>	08/08/2025	1476	673.72
Galvan, Rosaura	<u>GAL00</u>	08/08/2025	1477	565.76
Gamboa, Yadira	<u>GAM00</u>	08/08/2025	1478	636.40
GREELEY, MASON ALEXIS	<u>GRE00</u>	08/08/2025	1479	263.50
Guerrero, Jorge	<u>GUE02</u>	08/08/2025	1481	2,769.47
Guerrero Simpson, Deysy D	<u>GUE01</u>	08/08/2025	1480	2,808.00
Halsey-Diehl, Abigail	<u>DIE00</u>	08/08/2025	14971	387.75
Henderson, Olivia	<u>HEN00</u>	08/08/2025	1482	2,691.61
Johnson, Sean Karl	<u>JOH01</u>	08/08/2025	1483	7,262.33
Kremer, Caydance Christina	<u>KRE00</u>	08/08/2025	14973	313.50
Lepp, Emma	<u>LEP00</u>	08/08/2025	1484	457.88
Lister, Kaden	<u>LIS01</u>	08/08/2025	1485	276.38
Lopez, Esau	<u>LOP01</u>	08/08/2025	1486	1,981.33
Lopez, Joel	<u>LOP02</u>	08/08/2025	1487	1,981.33
Lowery, Katherine	<u>LOW00</u>	08/08/2025	1488	4,252.07
Martindale, Ryan Eugene	<u>MAR02</u>	08/08/2025	1489	3,945.02
Martins, Paulina	<u>MAR03</u>	08/08/2025	1490	589.88
Meza, Jody L	<u>MEZ00</u>	08/08/2025	1492	4,526.22
Mondragon, Meagan N	<u>MON03</u>	08/08/2025	1493	2,198.43
Moreci, Rory	<u>MOR03</u>	08/08/2025	1494	913.75
Myers, Kevin	<u>MYE00</u>	08/08/2025	1495	712.12
Newham, Jackson	<u>NEW00</u>	08/08/2025	14974	717.75
Ovard, Addison	<u>OVA01</u>	08/08/2025	1496	189.75
OVITZ, BRADEN	<u>OVI00</u>	08/08/2025	14975	638.63
OVITZ, GRAYSON	<u>OVI01</u>	08/08/2025	1497	450.50
Perez, Arnulfo Zintzun	<u>ZIN00</u>	08/08/2025	1533	1,886.98
Perez, Margarita T	<u>PER00</u>	08/08/2025	1499	2,437.11
Phillips, Olivia	<u>PHI01</u>	08/08/2025	1501	467.50
PHILLIPS, AMELIA	<u>PHI00</u>	08/08/2025	1500	789.75
Pinedo, Edgar Esteban	<u>PIN00</u>	08/08/2025	1502	4,081.52

Packet: PYPKT00422 - 7/24/25-8/6/25 #16-2025
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
PINEDO, ALISON	<u>PIN01</u>	08/08/2025	1503	603.50
POLLARD, SYENNA	<u>POL00</u>	08/08/2025	1504	612.00
Porras, Estel	<u>POR00</u>	08/08/2025	1505	2,071.22
Radisich, Jordan T	<u>RAD00</u>	08/08/2025	1506	374.00
Reimers, Norah	<u>REI00</u>	08/08/2025	1507	358.88
Reimers, Stella	<u>REI01</u>	08/08/2025	1508	400.13
Rice, Gerald W	<u>RIC01</u>	08/08/2025	1510	1,577.96
Richardson, Robert Alexander	<u>RIC00</u>	08/08/2025	1509	301.13
Rivera, Israel	<u>RIV00</u>	08/08/2025	1511	2,579.14
Rodrigues, Anthony	<u>ROD00</u>	08/08/2025	1512	2,610.65
Roenspie, Thomas Luke	<u>ROE00</u>	08/08/2025	1513	4,494.76
Romero, Arnulfo	<u>ROM00</u>	08/08/2025	1514	3,282.55
ROWE, LILLIANNA	<u>ROW00</u>	08/08/2025	14976	321.75
Sanchez, Daniel Angel	<u>SAN03</u>	08/08/2025	1516	4,004.76
Sandoval, Lucila	<u>SAN02</u>	08/08/2025	1515	2,459.37
Schmitke, Jennifer	<u>SCH03</u>	08/08/2025	1517	2,922.49
Shannon, Kyle Anthony	<u>SHA02</u>	08/08/2025	1518	2,106.37
Stewart, Roy E	<u>STE01</u>	08/08/2025	1519	3,226.30
Suarez, Armando Rueda	<u>SUA03</u>	08/08/2025	14977	2,119.31
Suarez, Bryan E	<u>SUA02</u>	08/08/2025	1520	2,184.41
Sutton, Brandon Kijana	<u>SUT00</u>	08/08/2025	1521	4,045.91
Swinhart, Robert	<u>SWI00</u>	08/08/2025	1522	2,131.13
Testerman, Olivia	<u>TES01</u>	08/08/2025	1523	33.00
THOMPSON, JAYDEN	<u>THO02</u>	08/08/2025	1524	1,056.00
Vargas, Alberto	<u>VAR02</u>	08/08/2025	1527	3,691.78
Vargas, Giovanni	<u>VAR01</u>	08/08/2025	1526	327.08
VARNER, ZADA	<u>VAR00</u>	08/08/2025	1525	603.50
Velasquez, Ivan	<u>VEL03</u>	08/08/2025	1528	391.88
Vlach, Tyler	<u>VLA03</u>	08/08/2025	1531	177.38
Vlach, Raymond Joseph	<u>VLA00</u>	08/08/2025	1529	5,301.08
VLACH, ZOE	<u>VLA02</u>	08/08/2025	1530	1,413.00
WACKERMAN, JANET	<u>WAC00</u>	08/08/2025	14978	5,355.00
Webster, Rebecca A	<u>PEN01</u>	08/08/2025	1498	4,589.10
Webster, Zachary	<u>WEB00</u>	08/08/2025	1532	2,087.37
			Totals:	160,877.78



City of Orland, CA

Payable Reg

5. A.

Payable Detail by Vendor Name

Packet: APPKT00259 - PYPKT00422 - 7/24/25-8/6/25 #16-2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Vendor: PER04 - California Pers									Vendor Total:	27,301.27
INV0000264	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	27,301.27	0.00	0.00	0.00	27,301.27
Pers Classic EE		AP Checking - Accounts Payable Checking			No	Payment Date: 8/8/2025		Bank Draft:	DFT0000625	
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety Pepra ER Distributions		PY		0.00	0.00	3,097.22	0.00	0.00	0.00	3,097.22
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				3,097.22	0%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety Pepra EE Distributions		PY		0.00	0.00	3,044.10	0.00	0.00	0.00	3,044.10
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				3,044.10	0%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety ER Distributions		PY		0.00	0.00	4,668.24	0.00	0.00	0.00	4,668.24
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				4,668.24	0%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety EE Distributions		PY		0.00	0.00	1,621.54	0.00	0.00	0.00	1,621.54
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				1,621.54	0%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Pepra ER Distributions		PY		0.00	0.00	4,165.19	0.00	0.00	0.00	4,165.19
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				4,165.19	0%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Pepra EE Distributions		PY		0.00	0.00	4,055.32	0.00	0.00	0.00	4,055.32
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				4,055.32	0%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Fire Er Distributions		PY		0.00	0.00	608.03	0.00	0.00	0.00	608.03
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				608.03	0%			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Fire EE Distributions		PY		0.00	0.00	597.60	0.00	0.00	0.00	597.60
Account Number		Account Name		Project Account Key		Amount	Percent			
000-2174		PERS PAYABLE				597.60	0%			

Payable Register

Packet: APPKT00259 - PYPKT00422 - 7/24/25-8/6/25

5. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Classic ER Distributions	PY		0.00	0.00	3,574.83	0.00	0.00	0.00	3,574.83	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2174	PERS PAYABLE				3,574.83	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Classic EE Distributions	PY		0.00	0.00	1,869.20	0.00	0.00	0.00	1,869.20	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2174	PERS PAYABLE				1,869.20	0%				

Vendor: IRS00 - Internal Revenue Service									Vendor Total:	36,930.55
INV0000267	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	36,930.55	0.00	0.00	0.00	36,930.55
Federal Income Tax Withholding		AP Checking - Accounts Payable Checking			No	Payment Date: 8/8/2025		Bank Draft:	DFT0000626	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	4,585.08	0.00	0.00	0.00	4,585.08	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2171	FICA PAYABLE				4,585.08	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	19,605.38	0.00	0.00	0.00	19,605.38	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2171	FICA PAYABLE				19,605.38	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	12,740.09	0.00	0.00	0.00	12,740.09	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2170	FIT W/H PAYABLE				12,740.09	0%				

Vendor: MIS01 - Missionsquare - 304591									Vendor Total:	1,548.38
INV0000263	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	1,548.38	0.00	0.00	0.00	1,548.38
DC% Deferred Comp Percentage		AP Checking - Accounts Payable Checking			No	Payment Date: 8/8/2025		Bank Draft:	DFT0000624	
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DE Amount Deferred Comp Employee Distributions	PY		0.00	0.00	530.77	0.00	0.00	0.00	530.77	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2178	DEFERRED COMPENSATION PAY				530.77	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DC% Deferred Comp Percentage Distributions	PY		0.00	0.00	1,017.61	0.00	0.00	0.00	1,017.61	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2178	DEFERRED COMPENSATION PAY				1,017.61	0%				

Vendor: OPO00 - OPOA Treasurer									Vendor Total:	677.00
INV0000261	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	677.00	0.00	0.00	0.00	677.00
OPOA DUES		AP Checking - Accounts Payable Checking			No					

Payable Register

Packet: APPKT00259 - PYPKT00422 - 7/24/25-8/6/25

5. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
OPOA DUES	PY		0.00	0.00	677.00	0.00	0.00	0.00	677.00	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2191	OPOA DUES W/H PAYABLE		677.00	0%						

Vendor: STA00 - State Disbursement Unit Vendor Total: 535.84

INV0000265	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	216.92	0.00	0.00	0.00	216.92
200000001878748	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
200000001878748	PY	0.00	0.00	216.92	0.00	0.00	0.00	216.92	
Distributions									
Account Number	Account Name	Project Account Key	Amount	Percent					
000-2180	GARNISHMENTS		216.92	0%					

INV0000266	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	318.92	0.00	0.00	0.00	318.92
200000001082213	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
200000001082213	PY	0.00	0.00	318.92	0.00	0.00	0.00	318.92	
Distributions									
Account Number	Account Name	Project Account Key	Amount	Percent					
000-2180	GARNISHMENTS		318.92	0%					

Vendor: EDD01 - State Of California Vendor Total: 6,378.01

INV0000268	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	6,378.01	0.00	0.00	0.00	6,378.01
State Disability Insurance	AP Checking - Accounts Payable Checking				No	Payment Date: 8/8/2025			Bank Draft: DFT0000627	

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
State Disability Insurance	PY	0.00	0.00	4,544.84	0.00	0.00	0.00	4,544.84	
Distributions									
Account Number	Account Name	Project Account Key	Amount	Percent					
000-2172	SWT PAYABLE		4,544.84	0%					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
State Disability Insurance	PY	0.00	0.00	1,833.17	0.00	0.00	0.00	1,833.17	
Distributions									
Account Number	Account Name	Project Account Key	Amount	Percent					
000-2173	SDI PAYABLE		1,833.17	0%					

Vendor: UPE00 - UPEC, Local 792 Vendor Total: 427.86

INV0000262	Invoice	8/8/2025	8/8/2025	8/8/2025	8/8/2025	427.86	0.00	0.00	0.00	427.86
UPEC, LOCAL 792	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
UPEC, LOCAL 792	PY	0.00	0.00	427.86	0.00	0.00	0.00	427.86	
Distributions									
Account Number	Account Name	Project Account Key	Amount	Percent					
000-2194	UPEC UNION W/H PAYABLES		427.86	0%					

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	8	73,798.91	0.00	0.00	0.00	73,798.91	72,158.21	1,640.70
Grand Total:		73,798.91	0.00	0.00	0.00	73,798.91	72,158.21	1,640.70

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>000-2170</u>	FIT W/H PAYABLE	12,740.09
<u>000-2171</u>	FICA PAYABLE	24,190.46
<u>000-2172</u>	SWT PAYABLE	4,544.84
<u>000-2173</u>	SDI PAYABLE	1,833.17
<u>000-2174</u>	PERS PAYABLE	27,301.27
<u>000-2178</u>	DEFERRED COMPENSATION PAY	1,548.38
<u>000-2180</u>	GARNISHMENTS	535.84
<u>000-2191</u>	OPOA DUES W/H PAYABLE	677.00
<u>000-2194</u>	UPEC UNION W/H PAYABLES	427.86
	Total:	73,798.91



City of Orland, CA

Payable Re 5. A.
Payable Detail by Vendor Number
Packet: APPKT00263 - Warrant 08/19/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: AIR01 - Airgas-Usa, Llc										Vendor Total: 278.77
9163556719	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	278.77	0.00	0.00	0.00	278.77
FD/Measure A-Medical Oxygen	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD/Measure A-Medical Oxygen	NA		0.00	0.00	278.77	0.00	0.00	0.00	278.77	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5265-450	Supplies		278.77	100.00%						
Vendor: AMA02 - Amazon Capital Services										Vendor Total: 286.07
1MFG-9PH9-CTG9	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	286.07	0.00	0.00	0.00	286.07
LIB/Zip Books Grant	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIB/Zip Books Grant	NA		0.00	0.00	286.07	0.00	0.00	0.00	286.07	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5213-120	SPECIAL DEPT		286.07	100.00%						
Vendor: AMA03 - Amazon Capital Services										Vendor Total: 1,441.41
11YT-JM77-DPKY	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,074.16	0.00	0.00	0.00	1,074.16
LIB/Measure J- Materials & First 5 Grant Ma...	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIB/Measure J- Materials & First 5 Grant...	NA		0.00	0.00	1,074.16	0.00	0.00	0.00	1,074.16	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5790-120	Measure J Special Department		119.82	11.15%						
000-5240-120	SPECIAL DEPT		954.34	88.85%						
Vendor: 1HMD-KNG4-6ECK										Vendor Total: 367.25
1HMD-KNG4-6ECK	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	367.25	0.00	0.00	0.00	367.25
LIB/Bayliss Library Materials	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIB/Bayliss Library Materials	NA		0.00	0.00	367.25	0.00	0.00	0.00	367.25	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5533-120	SPECIAL DEPT		367.25	100.00%						
Vendor: AME00 - American Family Life										Vendor Total: 310.10
032009	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	310.10	0.00	0.00	0.00	310.10
Supplemental Insurance July 2025	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Supplemental Insurance July 2025	NA		0.00	0.00	310.10	0.00	0.00	0.00	310.10	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2192	LIFE INSURANCE PAYABLE		310.10	100.00%						
Vendor: ATT09 - At&T Mobility										Vendor Total: 962.75

Payable Register

Packet: APPKT00263 - Warrant

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Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Subtotal
Payable Description	Bank Code		On Hold							
287298580466X08102025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	962.75	0.00	0.00	0.00	962.75
PD/Measure A-Cell Service (16)		AP Checking - Accounts Payable Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Measure A-Cell Service (16)	NA		0.00	0.00	962.75	0.00	0.00	0.00	962.75	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-5265-160	COMMUNICATIONS				962.75	100.00%				

Vendor: [ATT10 - At&T Mobility \(First Net\)](#)

Vendor Total: 688.15

08022025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	378.29	0.00	0.00	0.00	378.29
FD/Measure A-Phones, Ipad	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD/Measure A-Phones, Ipad	NA		0.00	0.00	378.29	0.00	0.00	0.00	378.29	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-5265-160	COMMUNICATIONS				378.29	100.00%				

287303151075x08102025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	309.86	0.00	0.00	0.00	309.86
PW/Cell Phone Usage August 2025	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Cell Phone Usage August 2025	NA		0.00	0.00	309.86	0.00	0.00	0.00	309.86	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
260-5300-160	COMMUNICATIONS				216.90	70.00%				
270-5400-160	COMMUNICATIONS				92.96	30.00%				

Vendor: [AUT00 - Auto Zone Inc.](#)

Vendor Total: 28.92

04094399847	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	28.92	0.00	0.00	0.00	28.92
PD/Car Wash Supplies for PD Vehicles		AP Checking - Accounts Payable Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PD/Car Wash Supplies for PD Vehicles	NA		0.00	0.00	28.92	0.00	0.00	0.00		28.92
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5110-200	EQUIP MAINT				28.92	100.00%				

Vendor: [BAK01 - Baker & Taylor](#)

Vendor Total: 444.66

2039213610	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	38.62	0.00	0.00	0.00	38.62
LIB/Measure J- Library Books	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIB/Measure J- Library Books	NA		0.00	0.00	38.62	0.00	0.00	0.00	38.62	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
015-5790-120	Measure J Special Department				38.62	100.00%				
2039217903	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	406.04	0.00	0.00	0.00	406.04
LIB/Measure J-Library Books	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIB/Measure J-Library Books	NA		0.00	0.00	406.04	0.00	0.00	0.00	406.04	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
015-5790-120	Measure J Special Department				406.04	100.00%				

Payable Register

Packet: APPKT00263 - Warrant 08/15/25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. Total
Payable Description	Bank Code				On Hold					

Vendor: [BAL00 - Knife River Construction](#)

Vendor Total: 1,160.55

320492	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,160.55	0.00	0.00	0.00	1,160.55
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PW/Street Supplies AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Street Supplies Distributions	NA	0.00	0.00	1,160.55	0.00	0.00	0.00	1,160.55

Account Number	Account Name	Project Account Key	Amount	Percent
000-5170-450	Supplies		1,160.55	100.00%

Vendor: [BSN04 - Bsn Sports](#)

Vendor Total: 699.18

08042025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	699.18	0.00	0.00	0.00	699.18
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REC/Soccer Balls & Replacement Flags AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/Soccer Balls & Replacement Flags Distributions	NA	0.00	0.00	699.18	0.00	0.00	0.00	699.18

Account Number	Account Name	Project Account Key	Amount	Percent
000-5260-120	SPECIAL DEPT		699.18	100.00%

Vendor: [CAL14 - Cal Signal Corp](#)

Vendor Total: 300.00

10185	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	300.00	0.00	0.00	0.00	300.00
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PW/Commerce and Newville Signal Check AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Commerce and Newville Signal Che... Distributions	NA	0.00	0.00	300.00	0.00	0.00	0.00	300.00

Account Number	Account Name	Project Account Key	Amount	Percent
210-6005-200	EQUIP MAINT		150.00	50.00%
000-5170-200	EQUIP MAINT		150.00	50.00%

Vendor: [CAR02 - Cardmember Service](#)

Vendor Total: 14,453.15

07/2025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	25.00	0.00	0.00	0.00	25.00
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PD/Watch Duty Camera AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000630

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Watch Duty Camera Distributions	NA	0.00	0.00	25.00	0.00	0.00	0.00	25.00

Account Number	Account Name	Project Account Key	Amount	Percent
000-5110-210	PROF SERVICES		25.00	100.00%

2025July	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	38.68	0.00	0.00	0.00	38.68
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PD/Hotel Fees July 23 -24, 2025 AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000631

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Hotel Fees July 23 -24, 2025 Distributions	NA	0.00	0.00	38.68	0.00	0.00	0.00	38.68

Account Number	Account Name	Project Account Key	Amount	Percent
000-5110-250	TRAVEL & CONF		38.68	100.00%

2025JulyPW	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,603.32	0.00	0.00	0.00	1,603.32
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PW/Shop/Streets/Fleet Suply/Park Fleet Equ... AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000633

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.	total
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Payable Description Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Shop/Streets/Fleet Suply/Park Fleet... Distributions	NA	0.00	0.00	1,603.32	0.00	0.00	0.00	1,603.32
Account Number	Account Name	Project Account Key		Amount	Percent			
260-5300-450	Supplies			176.19	10.99%			
270-5400-450	Supplies			75.51	4.71%			
000-5170-450	Supplies			504.28	31.45%			
000-5250-200	EQUIP MAINT			426.66	26.61%			
000-5183-450	Supplies			420.68	26.24%			

[July 2025](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 1,830.82 0.00 0.00 0.00 1,830.82
 CH/ParcelQuest Sub, VM Sub, Safety Commit.. AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000643

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CH/ParcelQuest Sub, VM Sub, Safety C... Distributions	NA	0.00	0.00	1,830.82	0.00	0.00	0.00	1,830.82
Account Number	Account Name	Project Account Key		Amount	Percent			
960-5263-120	SPECIAL DEPT			103.82	5.67%			
000-5060-122	Technology, IT			1,724.00	94.17%			
000-5050-120	SPECIAL DEPT			3.00	0.16%			

[July 2025](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 2,289.26 0.00 0.00 0.00 2,289.26
 FD/Measure A-Equipment, Parts for E28, E27 AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000628

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-Equipment, Parts for E28,... Distributions	NA	0.00	0.00	2,289.26	0.00	0.00	0.00	2,289.26
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5181-200	EQUIP MAINT			539.90	23.58%			
000-5120-110	OFFICE EXPENSE			41.88	1.83%			
010-5265-200	EQUIP MAINT			1,707.48	74.59%			

[July 2025 Lib](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 2,627.09 0.00 0.00 0.00 2,627.09
 LIB/Books, Office Supplies, Website AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000636

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LIB/Books, Office Supplies, Website Distributions	NA	0.00	0.00	2,627.09	0.00	0.00	0.00	2,627.09
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5200-120	SPECIAL DEPT			1,100.00	41.87%			
000-5200-110	OFFICE EXPENSE			356.89	13.58%			
140-5225-120	SPECIAL DEPT			460.64	17.53%			
130-5220-120	SPECIAL DEPT			709.56	27.01%			

[July 2025 PD](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 1,066.55 0.00 0.00 0.00 1,066.55
 PD/Adobe,Starlink,CHATGPT, Police Chiefs A... AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000637

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Adobe,Starlink,CHATGPT, Police Chie... Distributions	NA	0.00	0.00	1,066.55	0.00	0.00	0.00	1,066.55
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5110-250	TRAVEL & CONF			310.07	29.07%			
000-5110-210	PROF SERVICES			281.97	26.44%			
000-5110-240	MEMBERSHIP/DUES			402.00	37.69%			
010-5265-200	EQUIP MAINT			72.51	6.80%			

[July 2025 PW](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 2,557.53 0.00 0.00 0.00 2,557.53
 PW/Shop/Street Supplies, Water Study Testi... AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000634

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. tal
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Shop/Street Supplies, Water Study ... Distributions	NA		0.00	0.00	2,557.53	0.00	0.00	0.00	2,557.53	
Account Number	Account Name	Project Account Key			Amount	Percent				
260-5300-220	CONTRACT SVCS				2,398.54	93.78%				
000-5070-110	OFFICE EXPENSE				8.12	0.32%				
260-5300-450	Supplies				40.91	1.60%				
270-5400-450	Supplies				17.53	0.69%				
000-5170-450	Supplies				92.43	3.61%				

[July2025rec](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 640.12 0.00 0.00 0.00 640.12
 REC/First Aid Kit, Scheduling App, Aqua Equi... AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000635

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/First Aid Kit, Scheduling App, Aqua ... Distributions	NA	0.00	0.00	640.12	0.00	0.00	0.00	640.12
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5260-120	SPECIAL DEPT			60.05	9.38%			
000-5260-122	Technology, IT			179.00	27.96%			
000-5261-120	SPECIAL DEPT			222.07	34.69%			
000-5261-122	Technology, IT			179.00	27.96%			

[JulyElanRec](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 160.00 0.00 0.00 0.00 160.00
 REC Scheduling App AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000640

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC Scheduling App Distributions	NA	0.00	0.00	160.00	0.00	0.00	0.00	160.00
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5261-122	Technology, IT			80.00	50.00%			
000-5261-122	Technology, IT			80.00	50.00%			

[JulyPD2025](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 480.38 0.00 0.00 0.00 480.38
 PD/Accessories for New Vehicles, Firearm E... AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000638

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Accessories for New Vehicles, Firea... Distributions	NA	0.00	0.00	480.38	0.00	0.00	0.00	480.38
Account Number	Account Name	Project Account Key		Amount	Percent			
010-5265-200	EQUIP MAINT			338.61	70.49%			
010-5265-120	SPECIAL DEPT			14.06	2.93%			
000-5110-120	SPECIAL DEPT			127.71	26.59%			

[PDJuly2025](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 1,134.40 0.00 0.00 0.00 1,134.40
 PD/Coloring Boods for National Nigh Out, So... AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025 Bank Draft: DFT0000639

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Coloring Boods for National Nigh Out... Distributions	NA	0.00	0.00	1,134.40	0.00	0.00	0.00	1,134.40
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5110-120	SPECIAL DEPT			205.66	18.13%			
000-5110-210	PROF SERVICES			468.80	41.33%			
010-5265-110	OFFICE EXPENSE			459.94	40.54%			

Vendor: [COM02 - Comcast](#)

Vendor Total: 560.86

[June282025](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 560.86 0.00 0.00 0.00 560.86
 Multi-Depts/Internet Service Aug 3 - Sep 2, ... AP Checking - Accounts Payable Checking No

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.
Payable Description	Bank Code				On Hold					
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
Multi-Depts/Internet Service Aug 3 - Sep..	NA	0.00	0.00	560.86		0.00	0.00	0.00	560.86	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-160	COMMUNICATIONS		70.10	12.50%						
270-5400-160	COMMUNICATIONS		70.10	12.50%						
000-5070-160	COMMUNICATIONS		70.11	12.50%						
000-5020-160	COMMUNICATIONS		70.11	12.50%						
000-5030-160	COMMUNICATIONS		70.11	12.50%						
000-5050-160	COMMUNICATIONS		70.11	12.50%						
000-5110-160	COMMUNICATIONS		70.11	12.50%						
000-5060-160	COMMUNICATIONS		70.11	12.50%						

Vendor: COR02 - Corning Chevrolet Buick									Vendor Total:	1,966.85
653716	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,966.85	0.00	0.00	0.00	1,966.85
PD/Fleet Equipment Maintenance	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
PD/Fleet Equipment Maintenance	NA	0.00	0.00	1,966.85		0.00	0.00	0.00	1,966.85	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5182-200	EQUIP MAINT		1,966.85	100.00%						

Vendor: CRE00 - Creative Composition									Vendor Total:	898.44
35212	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	898.44	0.00	0.00	0.00	898.44
Water/Sewer Billing Envelopes	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
Water/Sewer Billing Envelopes	NA	0.00	0.00	898.44		0.00	0.00	0.00	898.44	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-110	OFFICE EXPENSE		449.22	50.00%						
270-5400-110	OFFICE EXPENSE		449.22	50.00%						

Vendor: DEP21 - Department Of Finance									Vendor Total:	62.50
JULY2025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	62.50	0.00	0.00	0.00	62.50
PD/Parking Cite Assessment for July 2025	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
PD/Parking Cite Assessment for July 2025	NA	0.00	0.00	62.50		0.00	0.00	0.00	62.50	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5110-120	SPECIAL DEPT		62.50	100.00%						

Vendor: DIE02 - Diego Salazar Enterprise Inc.									Vendor Total:	5,343.67
1908	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	5,343.67	0.00	0.00	0.00	5,343.67
FD/PW/Measure A- Lift Control Box 50% FD,...	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
FD/PW/Measure A- Lift Control Box 50%...	NA	0.00	0.00	5,343.67		0.00	0.00	0.00	5,343.67	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5265-200	EQUIP MAINT		5,343.67	100.00%						

Vendor: EDD03 - Edd									Vendor Total:	724.00
8076725482	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	724.00	0.00	0.00	0.00	724.00
EDD Employment Tax June 30, 2025	AP Checking - Accounts Payable Checking				No	Payment Date: 8/15/2025			Bank Draft:	DFT0000647

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
EDD Employment Tax June 30, 2025 Distributions	NA		0.00	0.00	724.00	0.00	0.00	0.00	724.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
260-5300-010	SALARIES				362.00	50.00%				
270-5400-010	SALARIES				362.00	50.00%				

Vendor: [EIN02 - Gregory P. Einhorn](#) Vendor Total: 8,750.00[25810](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 8,750.00 0.00 0.00 0.00 8,750.00

CA/Contract Services - Negotiations AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Services- Negotiation Distributions	NA	0.00	0.00	8,750.00	0.00	0.00	0.00	8,750.00

Account Number	Account Name	Project Account Key	Amount	Percent
000-5040-210	PROF SERVICES		8,750.00	100.00%

Vendor: [FAR03 - Farwest Steel Corporation](#) Vendor Total: 994.40[2233675](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 994.40 0.00 0.00 0.00 994.40

PW/Water Supplies AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Water Supplies Distributions	NA	0.00	0.00	994.40	0.00	0.00	0.00	994.40

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-450	Supplies		994.40	100.00%

Vendor: [FOU05 - Fountain People Inc](#) Vendor Total: 487.56[84576-IN](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 487.56 0.00 0.00 0.00 487.56

PW/Activator for Plash Pad AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Activator for Plash Pad Distributions	NA	0.00	0.00	487.56	0.00	0.00	0.00	487.56

Account Number	Account Name	Project Account Key	Amount	Percent
000-5250-120	SPECIAL DEPT		487.56	100.00%

Vendor: [FRO00 - Frontier](#) Vendor Total: 501.51[DHA3459425](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 501.51 0.00 0.00 0.00 501.51

Multi-Depts/Fleet Equipment Maintenance AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Fleet Equipment Maintena... Distributions	NA	0.00	0.00	501.51	0.00	0.00	0.00	501.51

Account Number	Account Name	Project Account Key	Amount	Percent
000-5183-200	EQUIP MAINT		167.17	33.33%
000-5182-200	EQUIP MAINT		167.17	33.33%
000-5181-200	EQUIP MAINT		167.17	33.33%

Vendor: [FUL04 - Oscar Quezada](#) Vendor Total: 60.00[2340](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 60.00 0.00 0.00 0.00 60.00

PW/City Yard July 2025 AP Checking - Accounts Payable Checking No

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. tal
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/City Yard July 2025 Distributions	NA		0.00	0.00	60.00	0.00	0.00	0.00	60.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-210	PROF SERVICES		42.00	70.00%						
270-5400-210	PROF SERVICES		18.00	30.00%						

Vendor: [GAN00 - Gandy & Staley Oil Co. Inc](#)

230088	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,620.12	0.00	0.00	0.00	1,620.12
PW/Diesel For Fleet	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Diesel For Fleet Distributions	NA		0.00	0.00	1,620.12	0.00	0.00	0.00	1,620.12	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5183-200	EQUIP MAINT		1,620.12	100.00%						

Vendor Total: 5,086.71

Vendor: [GAY01 - Gaynor Telesystems Inc](#)

INV000045981	Invoice	6/30/2025	8/15/2025	8/15/2025	8/15/2025	68.00	0.00	0.00	0.00	68.00
PD/Fix Fax Line At Police Department	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Fix Fax Line At Police Department Distributions	NA		0.00	0.00	68.00	0.00	0.00	0.00	68.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5110-160	COMMUNICATIONS		68.00	100.00%						

INV000046138	Invoice	6/30/2025	8/15/2025	8/15/2025	8/15/2025	50.00	0.00	0.00	0.00	50.00
PD/Update DOJ Device	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Update DOJ Device Distributions	NA		0.00	0.00	50.00	0.00	0.00	0.00	50.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5110-160	COMMUNICATIONS		50.00	100.00%						

SUB4169 0425	Invoice	6/30/2025	8/15/2025	8/15/2025	8/15/2025	1,236.77	0.00	0.00	0.00	1,236.77
Multi-Depts/Communications March 21- April	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Multi-Depts/Communications March 21- April Distributions	NA		0.00	0.00	1,236.77	0.00	0.00	0.00	1,236.77	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5110-160	COMMUNICATIONS		203.40	16.45%						
000-5110-160	COMMUNICATIONS		434.18	35.11%						
000-5030-160	COMMUNICATIONS		301.64	24.39%						
010-5265-160	COMMUNICATIONS		80.29	6.49%						
000-5200-160	COMMUNICATIONS		177.24	14.33%						
270-5400-160	COMMUNICATIONS		16.01	1.29%						
260-5300-160	COMMUNICATIONS		10.68	0.86%						
000-5261-160	COMMUNICATIONS		13.33	1.08%						

SUB4169 0525	Invoice	6/30/2025	8/15/2025	8/15/2025	8/15/2025	1,022.93	0.00	0.00	0.00	1,022.93
Multi-Depts/Communications April 21-May ...	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00263 - Warrant 08/16/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.	tal	
Payable Description	Bank Code	On Hold										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total				
Multi-Depts/Communications April 21-... Distributions	NA	0.00	0.00	1,022.93	0.00	0.00	0.00	1,022.93				
Account Number	Account Name	Project Account Key		Amount	Percent							
000-5110-160	COMMUNICATIONS			9.65	0.94%							
000-5110-160	COMMUNICATIONS			251.30	24.57%							
000-5030-160	COMMUNICATIONS			293.02	28.65%							
010-5265-160	COMMUNICATIONS			227.77	22.27%							
000-5200-160	COMMUNICATIONS			177.03	17.31%							
270-5400-160	COMMUNICATIONS			15.88	1.55%							
260-5300-160	COMMUNICATIONS			10.60	1.04%							
000-5261-160	COMMUNICATIONS			11.20	1.09%							
000-5260-160	COMMUNICATIONS			26.48	2.59%							

[SUB4169 0625](#) Invoice 6/30/2025 8/15/2025 8/15/2025 8/15/2025 1,457.97 0.00 0.00 0.00 1,457.97

Multi-Depts/Communications May 15 -June... AP Checking - Accounts Payable Checking No

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Communications May 15 -J... Distributions	NA	0.00	0.00	1,457.97	0.00	0.00	0.00	1,457.97
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5110-160	COMMUNICATIONS			208.15	14.28%			
000-5110-160	COMMUNICATIONS			500.12	34.30%			
000-5030-160	COMMUNICATIONS			281.35	19.30%			
010-5265-160	COMMUNICATIONS			227.37	15.59%			
000-5200-160	COMMUNICATIONS			177.00	12.14%			
270-5400-160	COMMUNICATIONS			10.60	0.73%			
260-5300-160	COMMUNICATIONS			15.88	1.09%			
000-5261-160	COMMUNICATIONS			11.02	0.76%			
000-5260-160	COMMUNICATIONS			26.48	1.82%			

[SUB4169 0725](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 1,251.04 0.00 0.00 0.00 1,251.04

Multi-Depts/Communications June 15 - July ... AP Checking - Accounts Payable Checking No

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Communications June 15 - ... Distributions	NA	0.00	0.00	1,251.04	0.00	0.00	0.00	1,251.04
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5110-160	COMMUNICATIONS			1.17	0.09%			
000-5110-160	COMMUNICATIONS			500.17	39.98%			
000-5030-160	COMMUNICATIONS			281.35	22.49%			
010-5265-160	COMMUNICATIONS			227.37	18.17%			
000-5200-160	COMMUNICATIONS			177.00	14.15%			
270-5400-160	COMMUNICATIONS			15.88	1.27%			
260-5300-160	COMMUNICATIONS			10.60	0.85%			
000-5261-160	COMMUNICATIONS			11.02	0.88%			
000-5260-160	COMMUNICATIONS			26.48	2.12%			

Vendor: [GCS02 - GCS Environmental Equip. Services Inc.](#)

Vendor Total: 769.17

[30647](#) Invoice 8/15/2025 8/15/2025 8/15/2025 8/15/2025 769.17 0.00 0.00 0.00 769.17

PW/Fleet Maintenance Sweeper AP Checking - Accounts Payable Checking No

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Fleet Maintenance Sweeper Distributions	NA	0.00	0.00	769.17	0.00	0.00	0.00	769.17
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5183-200	EQUIP MAINT			769.17	100.00%			

Vendor: [GOL01 - Golden State Risk](#)

Vendor Total: 64,969.00

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. Total
Payable Description	Bank Code		On Hold							
September 2025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	64,969.00	0.00	0.00	0.00	64,969.00
Dental/Vision & Health Insurance	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Dental/Vision & Health Insurance	NA		0.00	0.00	64,969.00	0.00	0.00	0.00	64,969.00	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2176	DENTAL INSURANCE PAYABLE				64,969.00	100.00%				

Vendor: GON03 - Loretta Gonsalves								Vendor Total:		1,207.00
08052025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,207.00	0.00	0.00	0.00	1,207.00
REC/Aqua Aerobics		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
REC/Aqua Aerobics Distributions		NA		0.00	0.00	1,207.00	0.00	0.00	0.00	1,207.00
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5261-210		PROF SERVICES				1,207.00	100.00%			

Vendor: GRA02 - Grainger, Inc.										Vendor Total:	848.71
958922729,9589526699,959362	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	848.71	0.00	0.00	0.00	848.71	
PW/Shop, Water, Park Supplies		AP Checking - Accounts Payable Checking			No						
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
PW/Shop, Water, Park Supplies	NA	0.00	0.00	848.71	0.00	0.00	0.00	848.71			
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
260-5300-450	Supplies				609.13	71.77%					
270-5400-450	Supplies				140.72	16.58%					
000-5250-450	Supplies				98.86	11.65%					

Vendor: GRE01 - Greg'S Heating And A/C										Vendor Total:	1,260.00
27526	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,260.00	0.00	0.00	0.00	1,260.00	
Maintenance on City Hall, Recreation, PD & L...		AP Checking - Accounts Payable Checking			No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total	
Maintenance on City Hall, Recreation, P...	NA		0.00	0.00	1,260.00	0.00	0.00	0.00		1,260.00	
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
000-5190-190	BLDG MAINT				1,260.00	100.00%					

Vendor: HAL00 - Steven Halsey Electric										Vendor Total:	8,660.00
24351	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	8,660.00	0.00	0.00	0.00	8,660.00	
LIB/Generator Project Building Forward Grant		AP Checking - Accounts Payable Checking			No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total	
LIB/Generator Project Building Forward...	NA		0.00	0.00	8,660.00	0.00	0.00	0.00		8,660.00	
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
160-4244	State Library Build Forwa				6,495.00	75.00%					
060-5810-190	BLDG MAINT				2,165.00	25.00%					

Vendor: HEI01 - Virgil Heise										Vendor Total: 100.00
07012025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	100.00	0.00	0.00	0.00	100.00
FD/Janitorial July 2025		AP Checking - Accounts Payable Checking			No					

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. tal
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD/Janitorial July 2025 Distributions	NA		0.00	0.00	100.00	0.00	0.00	0.00	100.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5120-210	PROF SERVICES		100.00	100.00%						

Vendor: [HOU05 - Housing Tools](#)

3795	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	180.00	0.00	0.00	0.00	180.00
Home MSR Monitoring Service June 2025	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Home MSR Monitoring Service June 2025 Distributions	NA		0.00	0.00	180.00	0.00	0.00	0.00	180.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2463	Developer Deposit-Liberty		180.00	100.00%						

Vendor Total: 180.00

Vendor: [JLG00 - JL Group, LLC](#)

BG25013	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,200.00	0.00	0.00	0.00	1,200.00
Management Background Investigation	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Management Background Investigation Distributions	NA		0.00	0.00	1,200.00	0.00	0.00	0.00	1,200.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5050-210	PROF SERVICES		1,200.00	100.00%						

Vendor Total: 1,200.00

Vendor: [KEN00 - Toni Kenney](#)

0005396	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	100.00	0.00	0.00	0.00	100.00
REC/Aqua Track Rental Refund	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Aqua Track Rental Refund Distributions	NA		0.00	0.00	100.00	0.00	0.00	0.00	100.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5261-230	DEPOSIT REFUNDS		100.00	100.00%						

Vendor Total: 100.00

Vendor: [KIM01 - Kimball Midwest](#)

103616262_103615587	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	328.86	0.00	0.00	0.00	328.86
PW/Shop Supplies	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Shop Supplies Distributions	NA		0.00	0.00	328.86	0.00	0.00	0.00	328.86	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-450	Supplies		230.20	70.00%						
270-5400-450	Supplies		98.66	30.00%						

Vendor Total: 328.86

Vendor: [LOP08 - Emersyn Lopiccolo](#)

07292025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	759.00	0.00	0.00	0.00	759.00
REC/Dance Instructor Recreation Classes	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Dance Instructor Recreation Classes Distributions	NA		0.00	0.00	759.00	0.00	0.00	0.00	759.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5260-210	PROF SERVICES		759.00	100.00%						

Vendor Total: 759.00

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. tal
Payable Description	Bank Code				On Hold					

Vendor: [MAC02 - Macquarie Equipment Capital Inc.](#)

Vendor Total: 277.12

343349	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	44.38	0.00	0.00	0.00	44.38
FD/Measure A-Printer Lease	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-Printer Lease	NA	0.00	0.00	44.38	0.00	0.00	0.00	44.38

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
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[000-5120-110](#)

OFFICE EXPENSE

44.38 100.00%

344406	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	232.74	0.00	0.00	0.00	232.74
PD/Copier Lease 7/27/25 - 8/26/25	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Copier Lease 7/27/25 - 8/26/25	NA	0.00	0.00	232.74	0.00	0.00	0.00	232.74

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
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[000-5110-210](#)

PROF SERVICES

232.74 100.00%

Vendor: [MAT04 - Matson & Isom](#)

Vendor Total: 6,113.72

99005	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	216.81	0.00	0.00	0.00	216.81
PD/Monthly Server Backup July 2025	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Monthly Server Backup July 2025	NA	0.00	0.00	216.81	0.00	0.00	0.00	216.81

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
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[000-5110-210](#)

PROF SERVICES

216.81 100.00%

99172	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,220.00	0.00	0.00	0.00	1,220.00
Multi-Depts/Cloud Shift Framework	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Cloud Shift Framework	NA	0.00	0.00	1,220.00	0.00	0.00	0.00	1,220.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
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[000-5110-122](#)

Technology, IT

101.67 8.33%

[000-5020-122](#)

Technology, IT

101.67 8.33%

[000-5050-122](#)

Technology, IT

101.67 8.33%

[000-5260-122](#)

Technology, IT

101.67 8.33%

[000-5070-122](#)

Technology, IT

101.67 8.33%

[000-5060-122](#)

Technology, IT

101.67 8.33%

[000-5030-122](#)

Technology, IT

101.67 8.33%

[000-5010-122](#)

Technology, IT

101.67 8.33%

[260-5300-122](#)

Technology, IT

101.66 8.33%

[270-5400-122](#)

Technology, IT

101.66 8.33%

[000-5200-122](#)

Technology, IT

101.66 8.33%

[000-5120-122](#)

Technology, IT

101.66 8.33%

99175	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	3,561.25	0.00	0.00	0.00	3,561.25
PD/Measure A-Migration into Cloud Project	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Measure A-Migration into Cloud Pro...	NA	0.00	0.00	3,561.25	0.00	0.00	0.00	3,561.25

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
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[010-5265-122](#)

Technology, IT

3,561.25 100.00%

99409	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	203.00	0.00	0.00	0.00	203.00
Multi-Depts/Barracuda Cloud Backup	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.	tal
Payable Description	Bank Code				On Hold						
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Multi-Depts/Barracuda Cloud Backup Distributions	NA	0.00	0.00	203.00	0.00	0.00	0.00	203.00			
Account Number	Account Name	Project Account Key		Amount	Percent						
000-5110-122	Technology, IT			16.91	8.33%						
000-5020-122	Technology, IT			16.91	8.33%						
000-5050-122	Technology, IT			16.91	8.33%						
000-5260-122	Technology, IT			16.91	8.33%						
000-5070-122	Technology, IT			16.92	8.33%						
000-5060-122	Technology, IT			16.92	8.33%						
000-5030-122	Technology, IT			16.92	8.33%						
000-5010-122	Technology, IT			16.92	8.33%						
260-5300-122	Technology, IT			16.92	8.33%						
270-5400-122	Technology, IT			16.92	8.33%						
000-5200-122	Technology, IT			16.92	8.33%						
000-5120-122	Technology, IT			16.92	8.33%						
99410	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	218.83	0.00	0.00	0.00		218.83
Multi-Depts/Barracuda 290 Monthly Aug. Bill	AP Checking - Accounts Payable Checking			No							
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Multi-Depts/Barracuda 290 Monthly Au...	NA	0.00	0.00	218.83	0.00	0.00	0.00	218.83			
Account Number	Account Name	Project Account Key		Amount	Percent						
000-5110-122	Technology, IT			18.24	8.34%						
000-5020-122	Technology, IT			18.24	8.34%						
000-5050-122	Technology, IT			18.24	8.34%						
000-5260-122	Technology, IT			18.24	8.34%						
000-5070-122	Technology, IT			18.24	8.34%						
000-5060-122	Technology, IT			18.24	8.34%						
000-5030-122	Technology, IT			18.24	8.34%						
000-5010-122	Technology, IT			18.23	8.33%						
260-5300-122	Technology, IT			18.23	8.33%						
270-5400-122	Technology, IT			18.23	8.33%						
000-5200-122	Technology, IT			18.23	8.33%						
000-5120-122	Technology, IT			18.23	8.33%						
99411	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	218.83	0.00	0.00	0.00		218.83
PD/Monthly Server Backup August 2025	AP Checking - Accounts Payable Checking			No							
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
PD/Monthly Server Backup August 2025	NA	0.00	0.00	218.83	0.00	0.00	0.00	218.83			
Account Number	Account Name	Project Account Key		Amount	Percent						
000-5110-210	PROF SERVICES			218.83	100.00%						
99505	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	475.00	0.00	0.00	0.00		475.00
Multi-Depts/ClearIT Cloud App Monthly Aug...	AP Checking - Accounts Payable Checking			No							

Payable Register

Packet: APPKT00263 - Warrant 08/10/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Multi-Depts/ClearIT Cloud App Monthly... Distributions	NA		0.00	0.00	475.00	0.00	0.00	0.00	475.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5110-122	Technology, IT				39.58	8.33%				
000-5020-122	Technology, IT				39.58	8.33%				
000-5050-122	Technology, IT				39.58	8.33%				
000-5260-122	Technology, IT				39.58	8.33%				
000-5070-122	Technology, IT				39.58	8.33%				
000-5060-122	Technology, IT				39.58	8.33%				
000-5030-122	Technology, IT				39.58	8.33%				
000-5010-122	Technology, IT				39.58	8.33%				
260-5300-122	Technology, IT				39.59	8.33%				
270-5400-122	Technology, IT				39.59	8.33%				
000-5200-122	Technology, IT				39.59	8.33%				
000-5120-122	Technology, IT				39.59	8.33%				

Vendor: [MDS00 - MDS Engineering & Construction, Inc.](#)

Vendor Total: 568,050.60

07312025-est 10	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	568,050.60	0.00	0.00	0.00	568,050.60
DWR/Phase 4 Water Storage Tank Pay est 10	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DWR/Phase 4 Water Storage Tank Pay e... Distributions	NA	0.00	0.00	568,050.60	0.00	0.00	0.00	568,050.60

Account Number	Account Name	Project Account Key	Amount	Percent
600-5900-220	CONTRACT SVCS		568,050.60	100.00%

Vendor: [MEZ00 - Jody Meza](#)

Vendor Total: 106.68

07302025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	106.68	0.00	0.00	0.00	106.68
LIB/Library Travel to branches	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LIB/Library Travel to branches Distributions	NA	0.00	0.00	106.68	0.00	0.00	0.00	106.68

Account Number	Account Name	Project Account Key	Amount	Percent
000-5533-120	SPECIAL DEPT		26.95	25.26%
000-5535-120	SPECIAL DEPT		51.87	48.62%
000-5534-120	SPECIAL DEPT		27.86	26.12%

Vendor: [MJB00 - MJB Welding Supply, Inc.](#)

Vendor Total: 25.42

1534962	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	25.42	0.00	0.00	0.00	25.42
PW/Shop Supplies	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Shop Supplies Distributions	NA	0.00	0.00	25.42	0.00	0.00	0.00	25.42

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-450	Supplies		17.79	69.98%
270-5400-450	Supplies		7.63	30.02%

Vendor: [NOR06 - Nor-Mac Inc.](#)

Vendor Total: 537.66

22342679-001	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	537.66	0.00	0.00	0.00	537.66
PW/Park Supplies	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00263 - Warrant 5. A. 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Park Supplies Distributions	NA		0.00	0.00	537.66	0.00	0.00	0.00	537.66	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5250-450	Supplies				537.66	100.00%				

Vendor: [NOR37 - Frederick A. Ludwig](#)

197425	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	347.85	0.00	0.00	0.00	347.85
REC/Youth Dance & Cheer Camp Shirts	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Youth Dance & Cheer Camp Shirts Distributions	NA		0.00	0.00	347.85	0.00	0.00	0.00	347.85	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5260-120	SPECIAL DEPT				347.85	100.00%				

197486	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	312.89	0.00	0.00	0.00	312.89
REC/Youth Dance & Cheer Camp Shirts	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Youth Dance & Cheer Camp Shirts Distributions	NA		0.00	0.00	312.89	0.00	0.00	0.00	312.89	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5260-120	SPECIAL DEPT				312.89	100.00%				

Vendor: [NUS00 - Nuso, Llc](#)

131058112	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	105.71	0.00	0.00	0.00	105.71
FD/Measure A- Phone Lines Aug 1-31, 2025	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD/Measure A- Phone Lines Aug 1-31, 2...	NA		0.00	0.00	105.71	0.00	0.00	0.00	105.71	
Account Number	Account Name		Project	Account Key	Amount	Percent				
010-5265-160	COMMUNICATIONS				105.71	100.00%				

Vendor: [ORE00 - O'Reilly Auto](#)

07282025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	165.17	0.00	0.00	0.00	165.17
PW/FD/Fleet Equipment Maintenance	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/FD/Fleet Equipment Maintenance Distributions	NA		0.00	0.00	165.17	0.00	0.00	0.00	165.17	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5183-200	EQUIP MAINT				25.31	15.32%				
000-5181-200	EQUIP MAINT				139.86	84.68%				

Vendor: [ORH00 - Orland Hardware](#)

07272025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	308.50	0.00	0.00	0.00	308.50
FD/Measure A-Building Maintenance, Equip...	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00263 - Warrant 08/15/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD/Measure A-Building Maintenance, E...	NA		0.00	0.00	308.50	0.00	0.00	0.00	308.50	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
010-5265-200	EQUIP MAINT				143.88	46.64%				
010-5265-190	BLDG MAINT				74.63	24.19%				
000-5120-110	OFFICE EXPENSE				20.09	6.51%				
010-5265-450	Supplies				69.90	22.66%				

Aug2025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	2,603.37	0.00	0.00	0.00	2,603.37
Multi-Depts/Misc. Supplies / BM	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Multi-Depts/Misc. Supplies / BM	NA		0.00	0.00	2,603.37	0.00	0.00	0.00	2,603.37	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
260-5300-450	Supplies				659.27	25.32%				
270-5400-450	Supplies				313.19	12.03%				
000-5170-450	Supplies				208.38	8.00%				
000-5190-190	BLDG MAINT				270.16	10.38%				
000-5250-450	Supplies				860.20	33.04%				
000-5183-200	EQUIP MAINT				55.21	2.12%				
000-5534-120	SPECIAL DEPT				69.27	2.66%				
000-5260-450	Supplies				91.95	3.53%				
000-5261-450	Supplies				17.31	0.66%				
010-5265-190	BLDG MAINT				25.97	1.00%				
770-6266-205	MOWING & WEED				32.46	1.25%				

Vendor: [ORL15 - Orland Saw & Mower](#)

7/31/2025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	396.40	0.00	0.00	0.00	396.40
PW/Parks Equipment Maintenance	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Parks Equipment Maintenance	NA		0.00	0.00	396.40	0.00	0.00	0.00	396.40	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5250-200	EQUIP MAINT				396.40	100.00%				

Vendor: [ORL26 - Orland High School ASB](#)

8/12/2025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,103.33	0.00	0.00	0.00	1,103.33
REC/Cheer Camp Donation to OHS Cheer Te...	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Cheer Camp Donation to OHS Cheer..	NA		0.00	0.00	1,103.33	0.00	0.00	0.00	1,103.33	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5260-120	SPECIAL DEPT				1,103.33	100.00%				

Vendor: [OVE01 - Overdrive, Inc.](#)

02323C025239647	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,404.94	0.00	0.00	0.00	1,404.94
LIB/Ebooks & Audio	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIB/Ebooks & Audio	NA		0.00	0.00	1,404.94	0.00	0.00	0.00	1,404.94	
Distributions										
Account Number	Account Name		Project	Account Key	Amount	Percent				
110-4242	Library CLSA Funds				1,404.94	100.00%				

Payable Register

Packet: APPKT00263 - Warrant 08/15/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. tal
Payable Description	Bank Code				On Hold					

Vendor: [PAC07 - Pace Analytical Services](#)

Vendor Total: 616.60

252805685	25805509	25280552	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	616.60	0.00	0.00	0.00	616.60
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PW/Lab Services AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Lab Services	NA	0.00	0.00	616.60	0.00	0.00	0.00	616.60

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-220	CONTRACT SVCS		616.60	100.00%

Vendor: [PAP01 - Pape Machinery Inc.](#)

Vendor Total: 206.22

16297477	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	206.22	0.00	0.00	0.00	206.22
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PW/Parks Equipment Maintenance AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Parks Equipment Maintenance	NA	0.00	0.00	206.22	0.00	0.00	0.00	206.22

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5250-200	EQUIP MAINT		206.22	100.00%

Vendor: [PAX01 - Nicholas Lee Paxton](#)

Vendor Total: 9,970.40

25013	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	9,970.40	0.00	0.00	0.00	9,970.40
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BD/Professional Service June 2025 AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BD/Professional Service June 2025	NA	0.00	0.00	9,970.40	0.00	0.00	0.00	9,970.40

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5070-220	CONTRACT SVCS		8,800.00	88.26%
000-5070-250	TRAVEL & CONF		1,170.40	11.74%

Vendor: [PER04 - California Pers](#)

Vendor Total: 110.00

07292025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	110.00	0.00	0.00	0.00	110.00
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Social Security Administration Annual Fee AP Checking - Accounts Payable Checking No Payment Date: 8/15/2025

Bank Draft: DFT0000648

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Social Security Administration Annual F...	NA	0.00	0.00	110.00	0.00	0.00	0.00	110.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-9000-800	Debt Service		110.00	100.00%

Vendor: [QUI02 - Quill Corp.](#)

Vendor Total: 483.80

44845754	44862775	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	132.63	0.00	0.00	0.00	132.63
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PD/Office Supplies AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Office Supplies	NA	0.00	0.00	132.63	0.00	0.00	0.00	132.63

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5110-110	OFFICE EXPENSE		132.63	100.00%

45015948	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	151.51	0.00	0.00	0.00	151.51
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Multi-Depts/Office Supplies AP Checking - Accounts Payable Checking No

Payable Register

Packet: APPKT00263 - Warrant 8848/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. tal
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Multi-Depts/Office Supplies Distributions	NA		0.00	0.00	151.51	0.00	0.00	0.00	151.51	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5010-110	OFFICE EXPENSE				151.51	100.00%				
45230587	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	199.66	0.00	0.00	0.00	199.66
PD/Office Supplies	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Office Supplies Distributions	NA		0.00	0.00	199.66	0.00	0.00	0.00	199.66	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5110-110	OFFICE EXPENSE				199.66	100.00%				
Vendor: RAM11 - Nohely Ramirez										Vendor Total: 100.00
0005392	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	100.00	0.00	0.00	0.00	100.00
REC/Aqua Track Rental Refund	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Aqua Track Rental Refund Distributions	NA		0.00	0.00	100.00	0.00	0.00	0.00	100.00	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5261-230	DEPOSIT REFUNDS				100.00	100.00%				
Vendor: REC01 - Heritage Pool Supply Grou										Vendor Total: 6,371.93
0022435175	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	2,445.93	0.00	0.00	0.00	2,445.93
REC/Pump & Aqua Track Replacement Piece	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Pump & Aqua Track Replacement P... Distributions	NA		0.00	0.00	2,445.93	0.00	0.00	0.00	2,445.93	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5261-120	SPECIAL DEPT				2,445.93	100.00%				
22375215-001, 22374807-001	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	3,926.00	0.00	0.00	0.00	3,926.00
REC/Pump & Aqua Track Replacement Piece	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Pump & Aqua Track Replacement P... Distributions	NA		0.00	0.00	3,926.00	0.00	0.00	0.00	3,926.00	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5261-120	SPECIAL DEPT				3,926.00	100.00%				
Vendor: ROE02 - Thomas Roenspie										Vendor Total: 100.00
08042025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	100.00	0.00	0.00	0.00	100.00
PD/PER DIEM-Firearms RDS- Gilroy CA Sep 8...	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/PER DIEM-Firearms RDS- Gilroy CA S... Distributions	NA		0.00	0.00	100.00	0.00	0.00	0.00	100.00	
Account Number	Account Name		Project	Account Key	Amount	Percent				
000-5110-250	TRAVEL & CONF				100.00	100.00%				
Vendor: RTD00 - Rt Dennis Accountancy										Vendor Total: 40,000.00
872	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	40,000.00	0.00	0.00	0.00	40,000.00
Audit Services (FY23-24 Report)	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00263 - Warrant 25

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. tal
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Audit Services (FY23-24 Report) Distributions	NA		0.00	0.00	40,000.00	0.00	0.00	0.00	40,000.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5030-223	ANNUAL AUDIT		40,000.00	100.00%						

Vendor: [SHA08 - Jesse J Miller](#)

25332	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	616.62	0.00	0.00	0.00	616.62
PW/Measure A- Safety Supplies	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Measure A- Safety Supplies Distributions	NA		0.00	0.00	616.62	0.00	0.00	0.00	616.62	
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5265-450	Supplies		616.62	100.00%						

Vendor: [STO04 - Jeffrey G. Dunn](#)

07302025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	235.00	0.00	0.00	0.00	235.00
Pest Control Service July 2025	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pest Control Service July 2025 Distributions	NA		0.00	0.00	235.00	0.00	0.00	0.00	235.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5190-190	BLDG MAINT		235.00	100.00%						

Vendor: [SUN05 - Sun Life Financial](#)

July 2025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	4,906.81	0.00	0.00	0.00	4,906.81
Gap Insurance (July 2025)	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Gap Insurance (July 2025) Distributions	NA		0.00	0.00	4,906.81	0.00	0.00	0.00	4,906.81	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2176	DENTAL INSURANCE PAYABLE		4,906.81	100.00%						

Vendor: [SUT01 - Brandon Sutton](#)

08042025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	500.00	0.00	0.00	0.00	500.00
PD/PER DIEM- ICI Core, Sacramento, CA Sep ...	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/PER DIEM- ICI Core, Sacramento, CA ... Distributions	NA		0.00	0.00	500.00	0.00	0.00	0.00	500.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5110-250	TRAVEL & CONF		500.00	100.00%						

Vendor: [TEH06 - Tehama Tire Service](#)

10068420	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	616.25	0.00	0.00	0.00	616.25
PW/Fleet Tires	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Fleet Tires Distributions	NA		0.00	0.00	616.25	0.00	0.00	0.00	616.25	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5183-200	EQUIP MAINT		616.25	100.00%						

Payable Register

Packet: APPKT00263 - Warrant 08/15/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. Total
Payable Description	Bank Code				On Hold					

Vendor: [TYL00 - Tyler Technologies, INC.](#)

Vendor Total: 290.00

025-522191	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	290.00	0.00	0.00	0.00	290.00
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PW/Meter Swap Meeting & Configuration AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Meter Swap Meeting & Configurati...	NA	0.00	0.00	290.00	0.00	0.00	0.00	290.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-122	Technology, IT		290.00	100.00%

Vendor: [ULI00 - Uline](#)

Vendor Total: 150.30

196089510	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	150.30	0.00	0.00	0.00	150.30
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196089510 AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
196089510	NA	0.00	0.00	150.30	0.00	0.00	0.00	150.30

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5110-120	SPECIAL DEPT		150.30	100.00%

Vendor: [UMP00 - Umpqua Bank](#)

Vendor Total: 837.88

08052025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	837.88	0.00	0.00	0.00	837.88
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Laser Checks For Payables AP Checking - Accounts Payable Checking No Payment Date: 8/5/2025

Bank Draft: DFT0000646

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Laser Checks For Payables	NA	0.00	0.00	837.88	0.00	0.00	0.00	837.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5030-110	OFFICE EXPENSE		837.88	100.00%

Vendor: [USA04 - Usa Blue Book](#)

Vendor Total: 129.48

792489	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	129.48	0.00	0.00	0.00	129.48
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PW/Water Supplies AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Water Supplies	NA	0.00	0.00	129.48	0.00	0.00	0.00	129.48

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-450	Supplies		129.48	100.00%

Vendor: [VER01 - Verdant Commercial Capital](#)

Vendor Total: 294.47

905692461	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	294.47	0.00	0.00	0.00	294.47
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Multi-Depts/Copier Lease AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Copier Lease	NA	0.00	0.00	294.47	0.00	0.00	0.00	294.47

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5030-110	OFFICE EXPENSE		49.08	16.67%
000-5020-110	OFFICE EXPENSE		49.08	16.67%
000-5050-110	OFFICE EXPENSE		49.08	16.67%
000-5260-110	OFFICE EXPENSE		49.08	16.67%
260-5300-110	OFFICE EXPENSE		49.08	16.67%
270-5400-110	OFFICE EXPENSE		49.07	16.66%

Vendor: [VIS04 - Vistis Group Inc.](#)

Vendor Total: 1,436.05

Payable Register

Packet: APPKT00263 - Warrant 08/15/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. Total
Payable Description		Bank Code	On Hold							
5066902636,5066907890,506691	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	1,436.05	0.00	0.00	0.00	1,436.05
PW/Uniform Cleaning July 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Uniform Cleaning July 2025	NA		0.00	0.00	1,436.05	0.00	0.00	0.00	1,436.05	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
260-5300-140	UNIFORMS				861.62	60.00%				
270-5400-140	UNIFORMS				430.82	30.00%				
280-5400-140	UNIFORMS				143.61	10.00%				

Vendor: [WAS00 - Waste Management](#)

Vendor Total: 84.58

08032025	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	84.58	0.00	0.00	0.00	84.58
PW/Park Trash Overages		AP Checking - Accounts Payable Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Park Trash Overages	NA		0.00	0.00	84.58	0.00	0.00	0.00	84.58	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5250-120	SPECIAL DEPT				84.58	100.00%				

Vendor: [WEX00 - Wex Bank](#)

Vendor Total: 13,122.63

08112025PW	Invoice	8/15/2025	8/15/2025	8/15/2025	8/15/2025	5,170.95	0.00	0.00	0.00	5,170.95
PW/Fuel	AP Checking - Accounts Payable Checking			No	Payment Date: 8/15/2025			Bank Draft:		DFT0000641
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Fuel	NA		0.00	0.00	5,170.95	0.00	0.00	0.00	5,170.95	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
260-5300-270	GAS & OIL				3,619.66	70.00%				
270-5400-270	GAS & OIL				1,551.29	30.00%				

[106189790FD](#)

FD/Fuel	AP Checking - Accounts Payable Checking				No	Payment Date: 8/15/2025		Bank Draft:	DFT0000642
Items									
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
FD/Fuel	NA	0.00	0.00	2,823.73	0.00	0.00	0.00	2,823.73	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
010-5120-270	Fuel			2,823.73	100.00%				

[106189790PD](#)

PD/Fuel	AP Checking - Accounts Payable Checking				No	Payment Date: 8/15/2025		Bank Draft:	DFT0000644
Items									
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Fuel	NA	0.00	0.00	5,041.58	0.00	0.00	0.00	5,041.58	
Distributions									
Account Number	Account Name	Project Account Key		Amount	Percent				
000-5110-270	GAS & OIL			5,041.58	100.00%				

[106189790REC](#)

REC/Fuel	AP Checking - Accounts Payable Checking			No	Payment Date: 8/15/2025		Bank Draft:	DFT0000645
Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/Fuel	NA	0.00	0.00	86.37	0.00	0.00	0.00	86.37
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
000-5260-270	GAS & OIL			86.37	100.00%			

Packet: APPKT00263 - Warrant () 25

5. A.

Vendor Total: 4,615.50

4,615.50

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Streets/Parks/Sewer Pond Weed C...	NA	0.00	0.00	4,615.50	0.00	0.00	0.00	4,615.50

4,615.50

Percent

1,538.50	33.33%
1,538.50	33.33%
1,538.50	33.33%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	107	796,145.95	0.00	0.00	0.00	796,145.95	29,247.66	766,898.29
	Grand Total:	796,145.95	0.00	0.00	0.00	796,145.95	29,247.66	766,898.29

Account Summary

Account	Name	Amount
000-2176	DENTAL INSURANCE PAYABLE	69,875.81
000-2192	LIFE INSURANCE PAYABLE	310.10
000-2463	Developer Deposit-Liberty	180.00
000-5010-110	OFFICE EXPENSE	151.51
000-5010-122	Technology, IT	176.40
000-5020-110	OFFICE EXPENSE	49.08
000-5020-122	Technology, IT	176.40
000-5020-160	COMMUNICATIONS	70.11
000-5030-110	OFFICE EXPENSE	886.96
000-5030-122	Technology, IT	176.41
000-5030-160	COMMUNICATIONS	1,227.47
000-5030-223	ANNUAL AUDIT	40,000.00
000-5040-210	PROF SERVICES	8,750.00
000-5050-110	OFFICE EXPENSE	49.08
000-5050-120	SPECIAL DEPT	3.00
000-5050-122	Technology, IT	176.40
000-5050-160	COMMUNICATIONS	70.11
000-5050-210	PROF SERVICES	1,200.00
000-5060-122	Technology, IT	1,900.41
000-5060-160	COMMUNICATIONS	70.11
000-5070-110	OFFICE EXPENSE	8.12
000-5070-122	Technology, IT	176.41
000-5070-160	COMMUNICATIONS	70.11
000-5070-220	CONTRACT SVCS	8,800.00
000-5070-250	TRAVEL & CONF	1,170.40
000-5110-110	OFFICE EXPENSE	332.29
000-5110-120	SPECIAL DEPT	546.17
000-5110-122	Technology, IT	176.40
000-5110-160	COMMUNICATIONS	2,296.25
000-5110-200	EQUIP MAINT	28.92
000-5110-210	PROF SERVICES	1,444.15
000-5110-240	MEMBERSHIP/DUES	402.00
000-5110-250	TRAVEL & CONF	948.75
000-5110-270	GAS & OIL	5,041.58
000-5120-110	OFFICE EXPENSE	106.35
000-5120-122	Technology, IT	176.40
000-5120-210	PROF SERVICES	100.00
000-5170-120	SPECIAL DEPT	1,538.50
000-5170-200	EQUIP MAINT	150.00
000-5170-450	Supplies	1,965.64
000-5181-200	EQUIP MAINT	846.93
000-5182-200	EQUIP MAINT	2,134.02
000-5183-200	EQUIP MAINT	3,253.23
000-5183-450	Supplies	420.68
000-5190-190	BLDG MAINT	1,765.16
000-5200-110	OFFICE EXPENSE	356.89
000-5200-120	SPECIAL DEPT	1,100.00
000-5200-122	Technology, IT	176.40
000-5200-160	COMMUNICATIONS	708.27
000-5213-120	SPECIAL DEPT	286.07
000-5240-120	SPECIAL DEPT	954.34
000-5250-120	SPECIAL DEPT	2,110.64
000-5250-200	EQUIP MAINT	1,029.28
000-5250-450	Supplies	1,496.72
000-5260-110	OFFICE EXPENSE	49.08
000-5260-120	SPECIAL DEPT	2,523.30
000-5260-122	Technology, IT	355.40
000-5260-160	COMMUNICATIONS	79.44
000-5260-210	PROF SERVICES	759.00

Account Summary

Account	Name	Amount
000-5260-270	GAS & OIL	86.37
000-5260-450	Supplies	91.95
000-5261-120	SPECIAL DEPT	6,594.00
000-5261-122	Technology, IT	339.00
000-5261-160	COMMUNICATIONS	46.57
000-5261-210	PROF SERVICES	1,207.00
000-5261-230	DEPOSIT REFUNDS	200.00
000-5261-450	Supplies	17.31
000-5533-120	SPECIAL DEPT	394.20
000-5534-120	SPECIAL DEPT	97.13
000-5535-120	SPECIAL DEPT	51.87
000-9000-800	Debt Service	110.00
Total:		180,618.05

Account	Name	Amount
010-5120-270	Fuel	2,823.73
010-5265-110	OFFICE EXPENSE	459.94
010-5265-120	SPECIAL DEPT	14.06
010-5265-122	Technology, IT	3,561.25
010-5265-160	COMMUNICATIONS	2,209.55
010-5265-190	BLDG MAINT	100.60
010-5265-200	EQUIP MAINT	7,606.15
010-5265-450	Supplies	965.29
Total:		17,740.57

Account	Name	Amount
015-5790-120	Measure J Special Department	564.48
Total:		564.48

Account	Name	Amount
060-5810-190	BLDG MAINT	2,165.00
Total:		2,165.00

Account	Name	Amount
110-4242	Library CLSA Funds	1,404.94
Total:		1,404.94

Account	Name	Amount
140-5225-120	SPECIAL DEPT	460.64
Total:		460.64

Account	Name	Amount
160-4244	State Library Build Forwa	6,495.00
Total:		6,495.00

Account	Name	Amount
210-6005-200	EQUIP MAINT	150.00
Total:		150.00

Account	Name	Amount
260-5300-010	SALARIES	362.00

Account Summary

Account	Name	Amount
260-5300-110	OFFICE EXPENSE	498.30
260-5300-122	Technology, IT	466.40
260-5300-140	UNIFORMS	861.62
260-5300-160	COMMUNICATIONS	334.76
260-5300-210	PROF SERVICES	42.00
260-5300-220	CONTRACT SVCS	3,015.14
260-5300-270	GAS & OIL	3,619.66
260-5300-450	Supplies	2,857.37
Total:		12,057.25

Account	Name	Amount
270-5400-010	SALARIES	362.00
270-5400-110	OFFICE EXPENSE	498.29
270-5400-120	SPECIAL DEPT	1,538.50
270-5400-122	Technology, IT	176.40
270-5400-140	UNIFORMS	430.82
270-5400-160	COMMUNICATIONS	221.43
270-5400-210	PROF SERVICES	18.00
270-5400-270	GAS & OIL	1,551.29
270-5400-450	Supplies	653.24
Total:		5,449.97

Account	Name	Amount
280-5400-140	UNIFORMS	143.61
Total:		143.61

Account	Name	Amount
600-5900-220	CONTRACT SVCS	568,050.60
Total:		568,050.60

Account	Name	Amount
770-6266-205	MOWING & WEED	32.46
Total:		32.46

Account	Name	Amount
960-5263-120	SPECIAL DEPT	103.82
Total:		103.82

Account	Name	Amount
130-5220-120	SPECIAL DEPT	709.56
Total:		709.56



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, August 5, 2025

CALL TO ORDER

The meeting was called to order by Mayor Matt Romano at 5:30 PM.

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, John McDermott, Vice Mayor JC Tolle, and Mayor Matt Romano

Councilmembers Absent: Councilmember Terrie Barr

Staff Present: Interim City Manager Janet Wackerman

Arrived at 5:30 PM: City Attorney Scott Drexel, Negotiation Attorney Greg Einhorn

Arrived at 6:30 PM: City Clerk Jennifer Schmitke, Police Chief Joe Vlach, Library Director Jody Meza

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 5:31 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:31 PM.

REPORT FROM CLOSED SESSION - *Mayor Romano announced that Council met with City Staff and City Attorneys Scott Drexel and Greg Einhorn in Closed Session to conference with labor negotiators and real property negotiators, as noted on the Closed Session agenda, Mayor Romano shared that there was no reportable action.*

PLEDGE OF ALLEGIANCE

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Orland resident Byron Denton asked the Council to place a future agenda item to review the cost-sharing agreement with the County for Westside Ambulance services. Mayor Romano confirmed the matter would be scheduled for an upcoming meeting and clarified that there are two separate agreements: one for the second, 12-hour ambulance jointly funded by the City and County, and another for Westside Ambulance operations, which are currently funded solely by the City.

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from July 15, 2025
- C. Receive and File Planning Commission Minutes from April 17, 2025

- D. Receive and file Arts Commission minutes from May 21, 2025
- E. Annual Review and Possible Adjustment to Maintenance District Assessments
- F. Wastewater Treatment Plant Dredging Project
- G. Approval of Employment Agreement with Janet Wackerman for Extra-Help Assignments

ACTION: Councilmember McDermott moved, seconded by Councilmember Smith, to approve the consent calendar as presented. Motion carried by a voice vote 4-0.

ADMINISTRATIVE BUSINESS

Appointment of Joe Goodman as City Manager and Approval of Employment Agreement

City Attorney Scott Drexel formally introduced Joe Goodman as the newly appointed City Manager, noting that his first official day in the role would be August 7.

Orland resident Ron Lane expressed that, while he initially had reservations about the City's ability to find a qualified local candidate for the position, he is proud that one was successfully appointed.

Mr. Goodman introduced himself and expressed his gratitude for the opportunity to work with the Council and serve the community.

ACTION: Councilmember Smith moved, seconded by Vice Mayor Tolle, to appoint Joe Goodman as City Manager and to approve the Employment Agreement by and between the City of Orland and Joe Goodman, with an effective date of August 7, 2025, and authorize the Mayor to execute the Agreement on behalf of the City. Motion carried by a voice vote, 4-0.

Request for Proposals – 824 Fourth Street

Interim City Manager Janet Wackerman opened a discussion regarding the potential future of the City-owned building located at 824 4th Street. She noted that the previous tenant had vacated the property at the end of July, removing all equipment, and that the building now stands vacant, allowing the City to consider its next steps.

Ms. Wackerman presented a brief report from City Building Inspector Nic Paxton, who inspected the property and determined it to be in poor condition. His findings included:

- Risk of falling ceiling debris and potential T-bar ceiling failure
- Health concerns from dust, insulation, and possible asbestos exposure
- Improper gas appliance venting posing a life safety hazard
- Structural deterioration from prolonged water damage

While Mr. Paxton confirmed the building is not in immediate danger of collapse, he emphasized that substantial repairs would be required before the property could be occupied or rented.

Ms. Wackerman outlined several options for Council consideration:

1. Take no action and leave the building as is;

2. Direct the City Manager to prepare a Request for Proposals (RFP) to identify qualified contractors for demolition and removal of the building at 824 Fourth Street; or
3. Sell the building along with the property.

Ms. Wackerman also noted that no funding for the demolition of the property was included in the FY 2025–26 budget. She estimated demolition costs for the commercial building at approximately \$60,000 and reminded the Council that the property carries an interfund loan balance of roughly \$347,000 owed from the General Fund to the Water Enterprise Fund.

Councilmembers discussed the future of the property, noting consensus that the Police Department needs expansion in the near future. They expressed interest in developing a coordinated plan for the downtown area that would align with the Police Department remodel and the City Hall project. The discussion included weighing the options of selling the property versus demolishing or renovating the existing structure.

Joannie Woods (County resident) expressed support for retaining the property, suggesting it would be an excellent location for a future City Hall. She also offered alternative interim uses for the site until a final decision is made.

Sharon Lazorko (Orland resident) inquired whether the current size of City Hall would allow for sufficient future expansion of the Police Department. Police Chief Vlach responded that the space would meet the department's needs for many years.

Jan Walker (Orland resident) spoke about the historical significance of the former Purity buildings.

Dottie Tefelski (Orland resident) voiced support for keeping the property for a future City Hall.

Byron Denton (Orland resident) emphasized the importance of ensuring the building's safety and expressed interest in considering all ideas for its use.

Valerie Johnson (County resident) also supported retaining the property.

Following discussion, the Council agreed that they value the location of the 824 Fourth Street property for a potential future City Hall, wish to preserve its historical elements, and would like professionals to assess the building and provide possible redevelopment plans.

ACTION: Mayor Romano moved, seconded by Councilmember Smith, to approve City Staff to move forward with putting out an RFP for an architect to look at the 815 Fourth street – Police Department expansion and the 824 4th Street demolition or renovation, with funds coming out of the City Hall DIF funds and the Public Safety DIF funds. Motion carried by a voice vote, 4-0.

Employment Agreement for Orland Police Officers Association, Salary Schedule

Interim City Manager Janet Wackerman presented the proposed Memorandum of Understanding with the Orland Police Officers Association, noting that a tentative one-year agreement had been reached. The agreement provides a 2% salary increase for the period of July 1, 2025, through June 30, 2026.

Ms. Wackerman highlighted key provisions of the MOU, including:

- **Section 15 – Health Insurance:** Establishes that any future cost increases or decreases will be shared equally between the City and employees (50%/50%). Employee contributions will be capped at no more than \$25 per month above the increase in per-employee costs during the term of the agreement.
- **Retiree Medical Trust:** Creates a trust funded by \$50 per pay period from both the employee and the City, with funds restricted to retiree health insurance premiums or other healthcare-related expenses.
- **Section 20 – Holidays:** Aligns holiday observances for the Police Department with those of other City departments.
- **Section 21 – Call Back Compensation:** Clarifies compensation for officers performing work-related duties by phone.

Ms. Wackerman also provided an updated salary schedule reflecting the revised wages for Fiscal Year 2025–2026.

There were no public comments. Mayor Romano noted that the Council has reviewed this matter in closed session over the past several meetings. Councilmember McDermott added that while the Council would like to fulfill all bargaining unit requests, current budget constraints limit what can be offered at this time, and the terms will be revisited in one year.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, approve the proposed agreement by resolution and salary schedule, as presented; authorize the Mayor and City Manager to execute the resolution and bargaining unit agreement. Motion carried by a voice vote, 4-0.

City Manager Verbal Report

- Ms. Wackerman thanked Council for entrusting her to help the community and stated she will be at City Hall to help assist the City Manager and City staff. Council thanked Ms. Wackerman for all the work she has done for the community over the past few months.

CITY COUNCIL COMMUNICATIONS AND REPORTS

COUNCILMEMBER UPDATES

Councilmember Smith:

- Attended the Glenn County EMS meet and greet
- Attended the Chamber of Commerce meeting.
- Attended Glenn Groundwater Authority meeting.
- Thanked Ms. Wackerman for stepping up for the community
- Welcomed Joe Goodman and shared that he is ready to get projects going again.
- Would like to revisit the property east of AutoZone that the City owns.

Councilmember McDermott:

- There will be an EDC meeting August 12th.
- Announced that the 2nd annual Glenn County veteran stand down will be January 21st, 2026.

Vice Mayor Tolle:

- Attended the Waste Management meeting, shared that the Council needs to pick a new board member due to the current member not being able to make the time. Mayor Romano stated that could be addressed at the next meeting.

- Attended the Regional Transportation Commission

Mayor Romano:

- Nothing to Report

Chief Vlach welcomed the community to stay and attend the National Night Out festivities in Library Park.

MEETING ADJOURNED 7:28 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES

Tuesday, June 10, 2025

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 4:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present: Amy Raymondo, Dee Dee Jackson, Tiffany Schulps and Ron Lane

Commissioners Absent: Sam Ilian

Councilmembers: None

City Staff: Interim City Manager Janet Wackerman and City Clerk Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS - None

CONSENT CALENDAR

A. Approval of Economic Development Commission Minutes from April 8, 2025

ACTION: Chairperson Lane moved, seconded by Commissioner Raymondo to approve consent calendar as presented. Motion carried by a voice vote, 4-0 (Commissioner Ilian absent)

ITEMS FOR DISCUSSION OR ACTION

A. Discuss Hotel Demand Feasibility Study

Ms. Wackerman noted that the Commission should have already received the Hotel Demand Feasibility Study and stated she would do her best to address any questions from Commissioners. She acknowledged there had been some confusion regarding a specific hotel name mentioned in the report, clarifying that it was used solely as a reference point for the market analysis. Ms. Wackerman also shared that the study indicates the area could support a 90-room hotel, though she has not yet received feedback from the marketing team.

Chairperson Lane expressed appreciation for the level of detail in the report, noting that it thoroughly addresses the types of questions a prospective hotel owner might have. He inquired whether the City could take any steps to make a preferred site "shovel-ready." Ms. Wackerman responded that she has not yet reached out to local realtors, Carrie Welch and Kelsey Watt, but

shared that the City is in the process of securing a contract planner, which will help facilitate and streamline the development process. Ms. Wackerman noted that all of the properties recommended in the report are development-ready and well-suited for new business opportunities.

Commissioner Raymondo asked what the next steps would be for the City now that the study is complete. Ms. Wackerman explained that the marketing team can begin distributing the study to hotel developers who may be interested. She also noted that the property owner identified in the report is motivated and ready for potential development.

Chairperson Lane also discussed next steps and inquired about the potential cost for the marketing team to prepare and implement a marketing strategy. Ms. Wackerman responded that, at this time, REVPAR, along with Ms. Welch and Ms. Watt, have not requested any additional information from the City. The Commission unanimously expressed their support and enthusiasm for bringing a new hotel to Orland.

B. Orland Marketing & Outreach

Chairperson Lane initiated a discussion on marketing and outreach efforts for the City of Orland. He shared that he has been working on an email campaign with Action News in an effort to have Orland featured on their weather map. In response, Ms. Wackerman noted that Orland is already included on Channel 7's weather map. Chairperson Lane also mentioned that he recently spoke with County Supervisor Monica Rossman, who has a meeting scheduled with Kort Klopping to further explore efforts to ensure Orland receives broader regional visibility.

Commissioner Schulp expressed concern that efforts to market Orland have stalled, particularly regarding the additional signage previously discussed. She reminded the Commission of earlier conversations about installing more signs along I-5 and Highway 32 to highlight what Orland has to offer to travelers. Commissioner Schulp also proposed enhancing the I-5 "Bee" art installation with better lighting and added signage to clearly identify the location as Orland. She noted that, currently, there is no signage near the installation, and many drivers pass by without realizing what the city has to offer.

In response, Ms. Wackerman clarified that the I-5 art installation was funded by Caltrans, and any additional signage would require their approval. She emphasized that Caltrans has strict criteria, rules, and regulations regarding freeway signage but assured the Commission that she would look into the requirements to determine what options may be available to the City.

Commissioner Jackson suggested exploring the possibility of using private land for a billboard or sign to welcome visitors to Orland and showcase what the city has to offer.

County resident Stephen Nordbye recommended reaching out to Butte College to inquire about adding a "Welcome to Orland" message on their electronic marquee sign along I-5. Ms. Wackerman stated she would follow up with Butte College regarding the idea.

Ms. Wackerman also mentioned that, when a new hotel is developed, the City could consider incorporating a "Welcome to Orland" message into the hotel's signage as a potential requirement.

Commissioner Raymondo proposed contacting billboard companies to see if any available advertising space could be used to promote Orland.

STAFF REPORTS

A. Business and Economic Development

Ms. Wackerman briefly shared updates about the community, including...

- South Street Deli has closed, but a new restaurant will be moving in soon.
- There will be a wall raising for CHIP on June 28th in the new subdivision on SR32.
- 4 new business licenses have been pulled since the last EDC meeting.
- June 10th was the last day for City Manager applications to be received (6 applications were received), and the position will be open until filled.

B. Chamber Report

Chamber Ambassador Dee Dee Jackson shared several upcoming events, including:

- The 4th of July parade will begin at 10 AM the Chamber of Commerce is looking for volunteers.
- The Chamber is working on its website.
- Commissioner Lane asked about the entrance and exit interviews that the EDC created, and Commissioner Jackson shared she would follow up with the Chamber.

COMMISSIONER REPORTS

Commissioner Jackson:

- Possibly a new Wednesday night market is in the works (music, food trucks, etc.)
- Provided an update on the video that a local videographer is creating, sharing all that Orland has to offer, it should be ready after July 4th.
- Spoke about looking into murals on buildings in the downtown area.

Commissioner Schulp:

- Nothing to report.

Chairperson Lane:

- Spoke about the Glenn County Fair Car show
- Attended Glowing Wild at Turtle Bay and stated it is a traveling show that possibly Orland could look into doing.
- Shared that he went to the Vietnam Vet moving wall in Chico at the Elks Club.

Commissioner Raymondo:

- Nothing to report.

FUTURE AGENDA ITEMS

- Discussing a solution to updating or adding additional downtown restrooms.
- Murals in the downtown area.
- Non-business license holders popping up around town.

- Making Library Park more family friendly – possibly adding a playground or water feature.

ADJOURN – 4:51 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



CITY OF ORLAND STAFF REPORT

MEETING DATE: August 19, 2025

TO: Honorable Mayor and Council

FROM: Jennifer Schmitke, City Clerk

SUBJECT: Appointment to Waste Management Regional Agency (Action)

Consideration of Appointment to the Waste Management Regional Agency Board for an alternate position.

BACKGROUND

For 2025, the City is required to appoint two members and one alternate to serve on the Waste Management Regional Agency Board.

ANALYSIS:

Currently, Vice Mayor Tolle and Councilmember McDermott serve as the City's appointed representatives, with Councilmember Barr as the alternate. However, due to scheduling conflicts, Councilmember McDermott is unable to attend the meetings, requiring a change in appointments. Councilmember Barr agreed to assume Councilmember McDermott's position as a representative, and Mayor Romano agreed to serve as the alternate.

RECOMMENDATION

Appoint Councilmember Barr as one of the representatives on the board and Mayor Romano as the alternate.

FISCAL IMPACT OF RECOMMENDATION: None.



CITY OF ORLAND STAFF REPORT

MEETING DATE: August 19, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: FY 2024-2025 Letter of Engagement – Financial Auditor

BACKGROUND:

In accordance with California State Government Code Section 12410.5 and the standards established by the Governmental Accounting Standards Board (GASB), the City of Orland undergoes an annual independent audit of its financial records. This process is conducted by a Certified Public Accountant (CPA) firm qualified to perform municipal audits.

The primary responsibility of City management in this process is to ensure the preparation of financial statements that are fair, accurate, and presented in accordance with Generally Accepted Accounting Principles (GAAP). The independent auditor's role is to examine these statements, provide the City Council with a professional opinion on their accuracy, and report any findings or areas of concern identified during the audit.

On September 6, 2022, following the retirement and closure of the practice of the City's long-term auditor, Ralph Marcello, the City Council awarded a professional services contract to RT Dennis Accountancy. The original agreement was established for a three-year term, with the option to extend on an annual basis thereafter. The initial three-year term was concluded upon the completion of the Audit Report for the 2023–2024 fiscal year.

ANALYSIS:

Two primary options are available for consideration:

Option 1: Approve the proposed engagement letter with RT Dennis Accountancy. Approval will authorize the Auditor to proceed promptly with the audit of the City's 2024–2025 fiscal year financial statements. Moving forward without delay will help ensure the audit is completed within the standard reporting timelines and in compliance with statutory requirements.

Option 2: Issue a Request for Proposals (RFP) for professional financial auditing services. This option would invite competitive proposals from qualified CPA firms, potentially broadening the range of services, expertise, and cost structures available to the City. However, initiating an RFP process would extend the timeline for selecting an auditor, which could result in delays to the commencement and completion of the fiscal year 2024–2025 audit, and may impact the City's ability to meet required reporting deadlines.

RECOMMENDATION:

Select Option 1 to approve the proposed engagement letter with RT Dennis Accountancy for fiscal audit services and authorize the City Manager to execute the contract.

FISCAL IMPACT OF RECOMMENDATION:

\$41,000.00 allocated proportionately to general, development impact, water and sewer funds.

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Orland, as of June 30, 2025, and for the year then ended, and the related notes to the financial statements, which collectively comprise City of Orland's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2025. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America require certain required supplementary information ("RSI") to accompany the basic financial statements. be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- ❖ Schedule of the District's Proportionate Share of the Net Pension Liability, if applicable.
- ❖ Schedule of the District Contributions, if applicable.
- ❖ Schedule of Other Postemployment Benefit ("OPEB") Funding Progress and Employer Contributions, if applicable

Supplementary information other than RSI will accompany City of Orland's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the Schedule of Expenditures of Federal Awards and Notes to Supplementary Information in relation to the financial statements as a whole.

We will subject the above listed information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the above listed information is presented fairly in all material respects in relation to the financial statements as a whole.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements: Combining Statements and Individual Fund Statements and Schedules

Data Collection Form, if applicable

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audits in accordance GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ❖ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ❖ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- ❖ Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- ❖ Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Orland's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of City of Orland's basic financial statements. Our report will be addressed to the governance of City of Orland. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of City of Orland's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and State Compliance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and, in accordance with *Government Auditing Standards*, and State Compliance, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned

scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;³
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including the disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit;
 - c. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence;
 - d. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report;⁴ and
 - e. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.⁴

16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

With respect to any nonattest services we will perform: the preparation of financial statements.

We will not assume management responsibilities on behalf of City of Orland. However, we will provide advice and recommendations to assist management of City of Orland in performing its responsibilities.

City of Orland's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- ❖ We will perform the services in accordance with applicable professional standards, including GASB Statements .
- ❖ The nonattest services are limited to the financial statement preparation previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise City of Orland with regard to GASB Statements taken in the preparation of the financial statements, but City of Orland must make all decisions with regard to those matters.

Other

The timing of our audit will be scheduled for performance and completion as follows: *[insert dates]*

	<i>Begin</i>	<i>Complete</i>
Document internal control and preliminary tests	Summer	Fall
Perform year-end audit procedures	Fall	Fall
Issue audit reports	December	December

RT Dennis is the engagement partner for the audit services specified in this letter. His responsibilities include supervising RT Dennis Accountancy's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered after work performance and are payable upon presentation. Our fee for the audit will not exceed \$26,000 for GAAS audit and \$15,000 for the Uniform Guidance/Single Audit. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use City of Orland's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of RT Dennis Accountancy and constitutes confidential information. However, we may be requested to make certain audit documentation available to the State Controller's Office state and/or federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of RT Dennis Accountancy's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to those charged with governance the following significant findings from the audit:

- ❖ Our view about the qualitative aspects of the entity's significant accounting practices;
- ❖ Significant difficulties, if any, encountered during the audit;
- ❖ Uncorrected misstatements, other than those we believe are trivial, if any;
- ❖ Disagreements with management, if any;
- ❖ Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- ❖ Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- ❖ Representations we requested from management;
- ❖ Management's consultations with other accountants, if any; and
- ❖ Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, our latest external peer review report of our firm for your consideration and files can be obtained at https://peerreview.aicpa.org/public_file_search.html and the firm's number is 900006140576.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

RT Dennis Accountancy
12223 Highland Avenue #106-625
Rancho Cucamonga CA 9173

July 22, 2025

RESPONSE:

This letter correctly sets forth our understanding.

City of Orland

Acknowledged and agreed on behalf of City of Orland by:

Name: _____

Title: _____

Date: _____



CITY OF ORLAND STAFF REPORT

MEETING DATE: August 19, 2025

TO: Honorable Mayor and Council

FROM: Leticia Espinosa, City Treasurer

SUBJECT: Treasurer's Report (Receive and File)

BACKGROUND:

The City's Investment Policy identifies various policies that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment related activities.

The Treasurer has the authority to invest funds but only upon the direction of the City of Orland

Investment Committee. This Committee is to be comprised of the mayor, one City Councilmember, the City Manager and the Accounting Manager.

ANALYSIS:

Fiscal Year 2023 – 2024 interest earned was \$ 473,925.80

Fiscal Year 2024 – 2025 interest earned was \$ 564,053.22

The city currently holds two certificates of deposit that are approaching maturity: \$2 million on August 23, 2025, and \$3 million on September 7, 2025. I will be reaching out to local financial institutions to solicit the most favorable interest rates and terms. A comprehensive summary of available options will be presented to the Treasury Committee for review and consideration.

Attachment: Treasurer's Report as of June 31, 2025

RECOMMENDATION:


Acknowledge Treasurer Investment activity.

**City of Orland
Report of the Treasury
Schedule of Cash and Investments
As of June 31, 2025**

Pursuant to Government Code Section 53646, listed below is a schedule of Cash and Investments held by the City of Orland

<u>Description of Security/Financial Institution</u>	<u>Reconciled</u>
Cash Held on Hand	
<u>City Hall</u>	\$ 150
<u>City Pool</u>	\$ 25
<u>Public Works</u>	\$ 35
<u>Police</u>	\$ 100
 Umpqua Bank	
Checking Account	\$ 192,914
Deposit Account	\$ 47,255
Evidence Fund Account *	\$ 16,773
18 Month CD - Maturity Date 8/23/2025	\$ 2,167,391
12 Month CD - Maturity Date 5/29/2026	\$ 1,102,535
Money Market Account	\$ 2,115,779
Housing/Economic Development Program Income Account*	\$ 796,154
 Tri Counties Bank	
6 Month CD - Maturity 9/7/2025	\$ 3,039,594
 (LAIF) Local Agency Investment Fund	\$ 20,484
 Northern California Bank	
Money Market Account	\$ 6,269,282
 Total Cash and Investments Held by the City of Orland	\$ 15,768,471
* = restricted use	

I Certify that this report reflects all Government Agency cash and pooled investments and is in conformity with the investment policy of the City of Orland as stated in the annual investment policy approved by the City Council. A copy of the investment policy is available at the office of the City Clerk.
The investment program herein provides sufficient cash flow liquidity to meet the estimated expenditures for the next 180 days



Submitted: Leticia Espinosa/City Treasurer



CITY OF ORLAND STAFF REPORT

MEETING DATE: March 7, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: Black Butte Reservoir Infrastructure Enhancement Project MOU

SUMMARY:

Staff recommends the City Council approve a non-binding Memorandum of Understanding with regional partners to study potential enhancements at Black Butte Reservoir that could significantly improve flood protection for Orland and provide additional water supply and recreational benefits.

DISCUSSION/ANALYSIS:

Black Butte Dam, built in 1963, currently provides critical flood protection for Orland and has a reservoir capacity of 143,700 acre-feet. The proposed project would explore installing spillway control structures to potentially increase storage by up to 200,000 acre-feet, enhancing flood protection for Orland while improving regional water supply reliability and recreational opportunities.

The MOU establishes a collaborative framework among 11 local agencies including the City of Orland, Glenn, Colusa and Tehama Counties, irrigation districts, and groundwater authorities. The agreement is non-binding and runs through March 2029. It does not commit the City to spending any money. Costs for professional services toward the goals described in the MOU would require advance approval and cost-sharing among participants.

The MOU presents an opportunity for Orland to ensure its interests are represented in a project that directly benefits the community. The City retains full discretion over future commitments and can withdraw if the project direction becomes incompatible with City interests.

ATTACHMENT

RECOMMENDED MOTION: "I move to approve the Memorandum of Understanding for the Planning and Implementation of the Black Butte Reservoir Infrastructure Enhancement Project and authorize the Mayor to execute the agreement on behalf of the City of Orland."

MEMORANDUM OF UNDERSTANDING FOR THE PLANNING AND IMPLEMENTATION OF THE BLACK BUTTE RESERVOIR INFRASTRUCTURE ENHANCEMENT PROJECT

1. PURPOSE

The purpose of this MEMORANDUM OF UNDERSTANDING (MOU) is to document the mutual understanding and agreement of the local stakeholders related to the planning and implementation of the Black Butte Reservoir Infrastructure Enhancement Project (Project).

2. PROJECT DEFINITION

To explore how installation of spillway control structures on the existing Black Butte Dam could increase Black Butte Reservoir (BLB) storage by up to 200,000 acre-feet (AF), thereby developing additional surface water supplies, providing additional capacity for flood flows, and providing environmental and recreational benefits.

3. GOAL

Perform due diligence, in a phased approach, related to the technical, administrative, financial, operational, and policy aspects of the Project.

4. RECITALS

- A. Whereas: Black Butte Dam, located on Stony Creek in Glenn and Tehama counties, was built in 1963 for both flood control and water supply purposes and is operated by the U.S. Army Corps of Engineers (USACE) and the U.S. Bureau of Reclamation; and
- B. Whereas: Black Butte Reservoir's current capacity is 143,700 AF and its limiting factor is the top of the spillway at 473.5 feet above mean sea level (AMSL); and
- C. Whereas: The standard [USACE] project flood pool is at 489.4 feet AMSL, at which point the reservoir's capacity is 242,000 AF; and
- D. Whereas: The Spillway Design Maximum is 514.0 feet AMSL, at which point the reservoir's capacity is 354,000 AF; and
- E. Whereas: Existing flood easements are in place to 492.0 feet AMSL; and
- F. Whereas: Flood conservation must be maintained to continue to protect the City of Orland and surrounding areas in Glenn and Tehama counties; and
- G. Whereas: Through the application and permit for Black Butte Dam, the U.S. Bureau of Reclamation has an unperfected water right for up to 160,000 AF of stored water, which contemplates three possible areas of use including: 1) the Stony Creek drainage basin above Black Butte reservoir in coordination with East Park and Stony Gorge reservoirs, and Black Butte reservoir could be used to satisfy requirements of the Orland Project, 2) the area immediately below the same, principally in the vicinity of the Sacramento Canals Unit of the federal

Central Valley Project, and 3) the general service area of the Central Valley Project; and

- H. Whereas: Glenn-Colusa Irrigation District has an adjudicated right to 20,315 acre-feet of natural flow from Stony Creek not to exceed 500 cfs that is utilized to irrigate agricultural lands within the District; and
- I. Whereas: Increased storage in Black Butte Reservoir could increase water supply reliability for the Stony Creek drainage and the Sacramento Valley, offset groundwater pumping in the Sacramento Valley, increase groundwater levels in the Colusa and Corning subbasins, reduce flood risk for Orland and Hamilton City, increase hydropower generation, expand recreation opportunities, and provide environmental benefits; and
- J. Whereas: The MOU participants recognize the benefits of the Project and the need for local support and early action; and
- K. Whereas: Local partners and a non-federal cost share may be required for the Project.

5. PARTICIPANT COMMITMENTS

MOU Participants will:

- a. Engage in the Project for the mutual benefit of all MOU participants and at their own expense; and
- b. Pursue a study to assess the technical and operational aspects of impounding additional water in Black Butte; and
- c. Provide local expertise and professional guidance to advance the Project; and
- d. Leverage relationships with local, state, federal, and tribal elected officials and agencies to advance the Project and pursue non-federal cost share opportunities.

6. MOU PARTICIPANTS

- City of Orland
- Corning Sub-basin Groundwater Sustainability Agency
- County of Colusa
- County of Glenn
- County of Tehama
- Glenn-Colusa Irrigation District
- Glenn Groundwater Authority
- Orland Unit Water Users' Association
- Stony Creek Water District
- Tehama-Colusa Canal Authority
- Tehama County Flood Control and Water Conservation District

7. POTENTIAL PROJECT PARTNERS

- U.S. Bureau of Reclamation
- U.S. Army Corps of Engineers

8. MUTUAL UNDERSTANDINGS

Need For Memorandum of Understanding

To formalize the roles and responsibilities of each participant so that the Goal(s) can be accomplished.

Geographical Scope of the Project

The geographical scope of the project is the Stony Creek drainage and the Sacramento Valley.

Professional Services

The potential need for legal and technical assistance from professionals outside of the MOU Participants may be required. Costs related to these services will be estimated and approved by the MOU participants in advance, and a cost-sharing arrangement among the MOU participants will be made, as applicable.

Governance

General agreement among the MOU participants guides the project, and the governance structure of the MOU Participants and project partners will be further evaluated at the appropriate time.

Term: The Effective date through March 31, 2029

This term may be extended or renewed upon unanimous agreement between all MOU Participants.

Non-Binding Nature

This document and participation in the MOU are nonbinding, and in no way suggest that MOU Participants may not continue their own planning and implementation of other projects.

Amendments

This MOU may be amended or modified only by a written agreement signed by all parties involved. Any changes to this MOU must be unanimously agreed upon by all MOU Participants. No modification or amendment shall be effective unless it is documented in writing and executed by authorized representatives of each party.

Execution

This MOU may be executed in counterparts and the signed counterparts shall constitute a single instrument. The signatories to this MOU represent that they have the authority to bind their respective MOU Participant to this MOU.

9. SIGNATORIES TO THE MEMORANDUM OF UNDERSTANDING

We, the undersigned representatives of our respective MOU Participants, acknowledge the above as our understanding of the planning and implementation of the Black Butte Reservoir Infrastructure Enhancement Project as of the effective date of _____, 2025.

City of Orland

Corning Sub-basin Groundwater Sustainability Agency

County of Colusa

County of Glenn

County of Tehama

Glenn-Colusa Irrigation District

Glenn Groundwater Authority

Orland Unit Water Users' Association

2025

July 28,

Black Butte Reservoir

Memorandum of Understanding

6. A.

Stony Creek Water District

Tehama-Colusa Canal Authority

Tehama County Flood Control and Water Conservation District

2025

July 28,

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