



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, July 16, 2024 at 6:30 PM

Glenn Success Square Conference Center, 131 E Walker Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Mathew Romano, Vice-Mayor

Bruce T. Roundy | Jeffrey A. Tolley | John McDermott

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/87078039246>

Webinar ID: 870 7803 9246 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:30 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

4. **CONSENT CALENDAR**

A. Warrant List (Payable Obligations) (Pg.3)

B. Approve City Council Minutes from the Special Meeting on June 20, 2024 (Pg.13)

C. Approve City Council Minutes from the July 2, 2024 Meeting (Pg.18)

5. **ADMINISTRATIVE BUSINESS**

A. Updated State Route 32 Maintenance Agreement with Caltrans (Discussion/Action) - Pete Carr, City Manager (20 min) (Pg.25)

B. Walker Street – Conceptual Improvements from I-5 to County Road N (Discussion) - Paul Rabo, City Engineer (20 Min) (Pg.38)

6. **CITY COUNCIL COMMUNICATIONS AND REPORTS**

7. **ORAL AND WRITTEN COMMUNICATIONS**

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on July 12, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL

Chris Dobbs, Mayor
Mathew Romano, Vice-Mayor
Bruce T. Roundy
Jeffrey A. Tolley
John McDermott

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY MANAGER

Peter R. Carr

Warrant List

July 16, 2023

Warrant	7/12/24	\$	350,834.36
Payroll Compensation	6/27/24	\$	164,221.23
Payroll Compensation	7/11/24	\$	181,019.74
		\$	<u>696,075.33</u>

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Mathew Romano

Councilmember, Bruce T. Roundy

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott



City of Orland, CA

Open Payable Report

4. A.

As Of 07/12/2024

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 999-2099 - Accounts Payable (Pooled Cash)							
Vendor: ATT07	A T T						
062524	AC/Phone Line & Internet	07/12/2024	96.96	0.00	0.00	0.00	96.96
						Payable Count: (1)	96.96
Vendor: ABD00	Advanced Document Concept						
130123	BD-Plan-PW/Copies	07/12/2024	103.57	0.00	0.00	0.00	103.57
130126	Rec/Copies June 2024	07/12/2024	42.84	0.00	0.00	0.00	42.84
132565	CH/Copies June 2024	07/12/2024	437.22	0.00	0.00	0.00	437.22
132568	Measure A FD/Printer Copier	07/12/2024	33.20	0.00	0.00	0.00	33.20
						Payable Count: (4)	616.83
Vendor: AIR01	Airgas-Usa, Llc						
9151113169	Measure A FD/Medical Oxygen	07/12/2024	214.07	0.00	0.00	0.00	214.07
						Payable Count: (1)	214.07
Vendor: ALT02	Alternative Energy System						
16124	Multiple Site Upgrade on Modem-Labor Cost	07/12/2024	2,894.64	0.00	0.00	0.00	2,894.64
						Payable Count: (1)	2,894.64
Vendor: AMA03	Amazon Capital Services						
1QL-KK0Q-9DD9	LIB Bayliss Sup, Orland Books, Zip Books, HC Sup	07/12/2024	2,041.46	0.00	0.00	0.00	2,041.46
						Payable Count: (1)	2,041.46
Vendor: ARA00	Aramark Uniform Services						
5066598155	PW/Uniform Cleaning	07/12/2024	921.84	0.00	0.00	0.00	921.84
						Payable Count: (1)	921.84
Vendor: AXO00	Axon Enterprise Inc Dept						
60966 & 60946	Measure A/PD-Taser Supplies & Taser Certs (10)	07/12/2024	15,165.99	0.00	0.00	0.00	15,165.99
						Payable Count: (1)	15,165.99
Vendor: ROU01	Bruce Roundy						
07/12/2024	Council/Mileage Reimbursement	07/09/2024	89.78	0.00	0.00	0.00	89.78
						Payable Count: (1)	89.78
Vendor: CAR02	Cardmember Service						
06/2024	PD/Training, Adobe, Equipment	07/12/2024	2,222.90	0.00	0.00	0.00	2,222.90
0627	PW/Shop & Dog Park Supplies, PD/PW Fleet Eq Maint	07/12/2024	4,969.67	0.00	0.00	0.00	4,969.67
06272024	FD Measure A/Office Supplies	07/12/2024	955.33	0.00	0.00	0.00	955.33
June 2024	CH/Postage, Newspaper Sub, PW Class, Zoom	07/12/2024	3,956.49	0.00	0.00	0.00	3,956.49
June '24	LIB/Office Supplies, Website, Program Supplies	07/12/2024	137.87	0.00	0.00	0.00	137.87
						Payable Count: (5)	12,242.26
Vendor: CHI15	Chico State Enterprises						
SP012022	Planning/Parcel Data Base Update 2/2 PMT	07/12/2024	6,062.50	0.00	0.00	0.00	6,062.50
						Payable Count: (1)	6,062.50
Vendor: COM02	Comcast						
06222024	FD/Internet for Firehouse	07/12/2024	404.70	0.00	0.00	0.00	404.70
5/3-6/2	Multi Depts/Internet Connection	07/12/2024	299.63	0.00	0.00	0.00	299.63
5222024	FD/Internet for Firehouse	07/12/2024	404.70	0.00	0.00	0.00	404.70
						Payable Count: (3)	1,109.03
Vendor: COM09	Compost Solutions Inc						
2675	Rec Trail Supplies	07/12/2024	152.00	0.00	0.00	0.00	152.00
						Payable Count: (1)	152.00
Vendor: COR02	Corning Chevrolet Buick						
545,567,586,587	PD/Fleet EQ Main	07/12/2024	1,079.99	0.00	0.00	0.00	1,079.99
						Payable Count: (1)	1,079.99
Vendor: COR00	Corning Lumber Co., Inc.						
06252024	PW/Water, Street Supplies, Dog Park and Streetscap	07/12/2024	3,095.97	0.00	0.00	0.00	3,095.97
						Payable Count: (1)	3,095.97
Vendor: CRE00	Creative Composition						
29361	PD/Business Cards (Sanchez)	07/12/2024	122.30	0.00	0.00	0.00	122.30
						Payable Count: (1)	122.30
Vendor: CSA00	Csac-Eia						
24401048	Employee Assistance Program (July-Sept 2024)	07/12/2024	676.20	0.00	0.00	0.00	676.20
						Payable Count: (1)	676.20
Vendor: LOE01	Dana Loewen						
						Payable Count: (1)	65.00

Open Payable Report

As Of 0 4. A. 4

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
04311	Rec/Swim Lesson Refund	07/12/2024	65.00	0.00	0.00	0.00	65.00
Vendor: DEM00	Demco						
7496444	Library Bookshelf dividers, easels	07/11/2024	798.34	0.00	0.00	0.00	798.34
Vendor: DEP21	Department Of Finance						
07/01/2024	PD/Paid Parking Cites	07/12/2024	87.50	0.00	0.00	0.00	87.50
Vendor: ECL00	Eclectic Horseman Comm.,						
64671	AC/Website Hosting	07/12/2024	300.00	0.00	0.00	0.00	300.00
Vendor: ECO01	Ecorp Consulting, Inc						
102650	Planning/Prof Services (Quiet Creek)	07/12/2024	2,000.00	0.00	0.00	0.00	2,000.00
103801	Planning/Prof Services	07/12/2024	13,365.02	0.00	0.00	0.00	13,365.02
Vendor: EIS00	Employers Investigative S						
810764	PW/Background Check	07/12/2024	57.65	0.00	0.00	0.00	57.65
Vendor: TIA00	Everbank, N.A.						
100044149	Multi/Copier Lease	07/12/2024	299.87	0.00	0.00	0.00	299.87
Vendor: GRO00	Ferguson Enterprises Inc						
433,349,714	PW/Water/DWR Supplies	07/12/2024	6,599.15	0.00	0.00	0.00	6,599.15
Vendor: GAN00	Gandy & Staley Oil Co. In						
222640	PW/Fuel	07/12/2024	1,936.93	0.00	0.00	0.00	1,936.93
Vendor: GAY01	Gaynor Telesystems Inc						
44364	FD Measure A/Annual Support Plan Software assuranc	07/12/2024	897.07	0.00	0.00	0.00	897.07
44490	Measure A/PD - Relocation of Phone Line (2)	07/12/2024	306.00	0.00	0.00	0.00	306.00
44512	FD Measure A/Faxfinder cloud	07/12/2024	51.00	0.00	0.00	0.00	51.00
Vendor: GCS02	Gcs Environmental Equip.S						
28809	PW/Fleet Maintenance-Sweeper	07/12/2024	707.16	0.00	0.00	0.00	707.16
Vendor: GHD00	Ghd Inc.						
3800053023	SR 32 & Tehama St Feasibility Study	07/12/2024	3,280.00	0.00	0.00	0.00	3,280.00
Vendor: GOL01	Golden State Risk						
August 2024	Dental/Vision & Health Insurance	07/12/2024	67,646.48	0.00	0.00	0.00	67,646.48
Vendor: GRA02	Grainger, Inc.						
9164027568	PW/Streetscapes Supplies	07/12/2024	2,532.35	0.00	0.00	0.00	2,532.35
97065	Measure A FD/Parts for E-28	07/12/2024	1,062.96	0.00	0.00	0.00	1,062.96
Vendor: EIN02	Gregory P. Einhorn						
12771	CA/Contract Services	07/12/2024	4,200.00	0.00	0.00	0.00	4,200.00
Vendor: MUN04	Halley Munguia						
04224	Rec/Park Reservation Refund (Cancellation)	07/12/2024	50.00	0.00	0.00	0.00	50.00
Vendor: HIN03	Hinderliter Dellamas & As						
sin036341	Q3/2023	07/12/2024	118.99	0.00	0.00	0.00	118.99
Vendor: RIV02	Israel Rivera						
July2024	Measure A Uniforms	07/12/2024	100.00	0.00	0.00	0.00	100.00
Vendor: IW000	Iworq						
204063	CH/iWorQ Software Renewal	07/12/2024	8,000.00	0.00	0.00	0.00	8,000.00
Vendor: STO04	Jeffrey G. Dunn						
06302024	Pest Control Services (June)	07/12/2024	237.00	0.00	0.00	0.00	237.00
Vendor: MEZ00	Jody Meza						
07112024	LIB June travel to Willows Lib and other branches	07/12/2024	250.00	0.00	0.00	0.00	250.00
Vendor: CLE05	Judy Clever						
							Payable Count: (1)
							150.00

Open Payable Report

As Of 0 **4. A.** 4

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
August 2024	AC/Cleaning & Maintenance of Gallery	07/12/2024	150.00	0.00	0.00	0.00	150.00
Vendor: CHA01	Justin Chaney						
AUG2024	FD/Measure A-Uniform August 2024	07/12/2024	100.00	0.00	0.00	0.00	100.00
Vendor: LES00	Les Schwab						
607501.608504	PW/Fleet Equip Maint	07/12/2024	147.96	0.00	0.00	0.00	147.96
Vendor: LEX01	Lexipol Llc						
11237751	PD/Annual LE Policy Updates	07/12/2024	3,694.40	0.00	0.00	0.00	3,694.40
Vendor: LIN00	Lincoln Aquatics						
6/30/24	Rec/Pool Supplies & Equipment	07/12/2024	6,907.07	0.00	0.00	0.00	6,907.07
Vendor: GON03	Loretta Gonsalves						
07/08/24	Rec/Aqua Aerobics	07/12/2024	647.20	0.00	0.00	0.00	647.20
Vendor: LRT00	Lrt Graphics						
31092	FD Fleet Maintenance/Tahoe Wrap	07/12/2024	7,914.00	0.00	0.00	0.00	7,914.00
Vendor: MAC02	Macquarie Equipment Capit						
204244	Measure A FD/Printer Lease	07/12/2024	44.18	0.00	0.00	0.00	44.18
Vendor: MAG00	Magnum Electronics, INC						
so123461	FD Radio Repeater Upgrade/deployment case, battery	07/11/2024	2,994.97	0.00	0.00	0.00	2,994.97
so118719	FD Radio Repeater Upgrade/batteries, s mics	07/12/2024	2,179.26	0.00	0.00	0.00	2,179.26
Vendor: MAR24	Martin Crane & Rigging, I						
13218	FD Measure A- Training Facility Improvements	07/12/2024	2,775.00	0.00	0.00	0.00	2,775.00
Vendor: MAT04	Matson & Isom						
93989	Monthly Services (July)	07/12/2024	8,483.00	0.00	0.00	0.00	8,483.00
Vendor: MCM00-2	Mcmaster-Carr						
29404924	PW/Shop Supplies	07/12/2024	32.57	0.00	0.00	0.00	32.57
Vendor: ALV06	Micaela Alva						
07092024	FD Measure A/Training Per Diem 7/15-7/18	07/12/2024	259.00	0.00	0.00	0.00	259.00
Vendor: MJB00	Mjb Welding Supply, Inc						
1483709	PW/Shop cylinder rental	07/12/2024	12.90	0.00	0.00	0.00	12.90
Vendor: MME00	Municipal Maintenance Equ						
24181	Sewer/Vaccon Parts	07/12/2024	1,772.16	0.00	0.00	0.00	1,772.16
Vendor: NAP00	Napa Auto Parts						
06252024	PD/PW/Fleet Maint/PW/Shop Supplies	07/12/2024	1,570.15	0.00	0.00	0.00	1,570.15
Vendor: NOR22	Northnet Library System						
2238	Lib NSCLS Calpers cost share	07/12/2024	6,078.00	0.00	0.00	0.00	6,078.00
Vendor: NUS00	Nuso, Llc						
130902234	Measure A FD/Phone Lines	07/12/2024	105.21	0.00	0.00	0.00	105.21
Vendor: ORE00	O'Reilly Auto						
06282024	PD/Fleet EQ Main	07/12/2024	12.68	0.00	0.00	0.00	12.68
Vendor: ORH00	Orland Hardware						
06272024	FD Fleet:Parts/Office Supplies/ Equip	07/12/2024	580.61	0.00	0.00	0.00	580.61
62724	Multi Dept/Misc Supplies/BM	07/12/2024	3,998.98	0.00	0.00	0.00	3,998.98
Vendor: ORL26	Orland High School ASB						
07/03/2024	Basketball Summer Camp Partnership	07/12/2024	1,800.00	0.00	0.00	0.00	1,800.00
Vendor: ORL15	Orland Saw & Mower						
56076	PW/Shop Supplies & Park Eq Maint	07/12/2024	401.34	0.00	0.00	0.00	401.34

Open Payable Report

As Of 04. A. 4

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
Vendor: ORL12 JUL 2024	Orland-Laurel Masonic Hal AC/Rent August 2024	07/12/2024	400.00	0.00	0.00	0.00	400.00	
							Payable Count: (1)	400.00
Vendor: FUL04 1969	Oscar Quezada PW/City Yard (June)	07/12/2024	60.00	0.00	0.00	0.00	60.00	
							Payable Count: (1)	60.00
Vendor: PAC07 918,917,159.8-28,072	Pace Analytical Services, PW/Lab Services	07/12/2024	1,623.48	0.00	0.00	0.00	1,623.48	
							Payable Count: (1)	1,623.48
Vendor: PAP01 15414304	Pape Machinery Inc. PW/Fleet Equip Maint	07/12/2024	2,894.70	0.00	0.00	0.00	2,894.70	
							Payable Count: (1)	2,894.70
Vendor: PGE00 06142024 07112024	Pg&E Measure A FD/Mill St .04 Multi-Dept/Utility Usage June 2024	07/12/2024 07/12/2024	9.53 35,358.39	0.00 0.00	0.00 0.00	0.00 0.00	9.53 35,358.39	
							Payable Count: (2)	35,367.92
Vendor: PLA03 00161316	Plasticards, Inc LIB/Library Cards	07/12/2024	845.00	0.00	0.00	0.00	845.00	
							Payable Count: (1)	845.00
Vendor: QUI02 231739 39153875 75117	Quill Corp. PD/Misc. Office Supplies Rec/Office Supplies PD/Misc. Office Supplies	07/12/2024 07/12/2024 07/12/2024	358.27 35.53 219.71	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	358.27 35.53 219.71	
							Payable Count: (3)	613.51
Vendor: TUR01 August 2024	Rae Turnbull AC/Website Newsletter	07/12/2024	52.00	0.00	0.00	0.00	52.00	
							Payable Count: (1)	52.00
Vendor: BID02 AUG2024	Remy Bidstrup AC/Social Media Marketing August 2024	07/12/2024	275.00	0.00	0.00	0.00	275.00	
							Payable Count: (1)	275.00
Vendor: RIP00 70118	Ripalog, Llc PD/RIPA Log Annual Subscription	07/12/2024	2,400.00	0.00	0.00	0.00	2,400.00	
							Payable Count: (1)	2,400.00
Vendor: RJP00 1966	Rj Painting & Decorating FD Measure A/Training Facility Painting of Contain	07/12/2024	4,032.55	0.00	0.00	0.00	4,032.55	
							Payable Count: (1)	4,032.55
Vendor: ROL00 16439 & 07082024 June 26, 2024	Rolls, Anderson & Rolls Engineering/Prof Services & DWR Services Engineering/Prof Services & DWR Services	07/12/2024 07/12/2024	32,603.00 38,284.25	0.00 0.00	0.00 0.00	0.00 0.00	32,603.00 38,284.25	
							Payable Count: (2)	70,887.25
Vendor: SAC01 2282 & 2159	Sacramento Valley Mirror Legal Notices (Measure J & Housing Element)	07/12/2024	363.40	0.00	0.00	0.00	363.40	
							Payable Count: (1)	363.40
Vendor: SHA15 1051	Shasta Tehama Trinity Joi Measure A FD/EMT Training	07/12/2024	348.00	0.00	0.00	0.00	348.00	
							Payable Count: (1)	348.00
Vendor: SIL07 so25001170	Silke Communications Solu FD Radio Repeater Upgrade/Parts for Repeater	07/12/2024	4,989.64	0.00	0.00	0.00	4,989.64	
							Payable Count: (1)	4,989.64
Vendor: T&S01 24-1265	T And S Dvbe, Inc. PW/Street Supplies	07/12/2024	561.56	0.00	0.00	0.00	561.56	
							Payable Count: (1)	561.56
Vendor: TAL00 10140756	Talley LLC FD Radio Repeater Upgrade/Antenna	07/12/2024	2,808.05	0.00	0.00	0.00	2,808.05	
							Payable Count: (1)	2,808.05
Vendor: T-M00 062124	T-Mobile LIB/Internet & hotspot	07/12/2024	58.80	0.00	0.00	0.00	58.80	
							Payable Count: (1)	58.80
Vendor: TYL00 025470485	Tyler Technologies, INC. Financial Software Setup	07/12/2024	1,305.00	0.00	0.00	0.00	1,305.00	
							Payable Count: (1)	1,305.00
Vendor: VAL02 85933,85957	Valley Rock Products PW/Streets & Water Supplies	07/12/2024	346.68	0.00	0.00	0.00	346.68	
							Payable Count: (1)	346.68
Vendor: HEI01 6012024	Virgil Heise FD/Janitorial	07/12/2024	100.00	0.00	0.00	0.00	100.00	
							Payable Count: (1)	100.00

Open Payable Report

As Of 4. A. 4

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: PAX00	Wyatt Paxton						
758	BD/June 2024 Professional Services & Mileage	07/12/2024	6,310.89	0.00	0.00	0.00	6,310.89
						Payable Count: (1)	6,310.89
Payable Account 999-2099						Payable Count: (100)	Total: 350,834.36

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14710	06/27/24	06/26/24	CAR05	CARROW, SARAH JANE	06-24	12-24	442.00
14711	06/27/24	06/26/24	CAR06	CARLSON, PRESTON	06-24	12-24	86.63
14712	06/27/24	06/26/24	CLO01	CLOYD, HANNAH	06-24	12-24	738.00
14713	06/27/24	06/26/24	CLO02	CLOYD, GRACIE	06-24	12-24	625.63
14714	06/27/24	06/26/24	GUE04	GUERRERO, VICTOR A	06-24	12-24	336.00
14715	06/27/24	06/26/24	KRE00	KREMER, CAYDANCE CHRISTI	06-24	12-24	441.38
14716	06/27/24	06/26/24	OVI00	OVITZ, BRADEN	06-24	12-24	472.50
14717	06/27/24	06/26/24	PAC00	PACHECO, DOMINIC R	06-24	12-24	168.00
14718	06/27/24	06/26/24	PER00	PEREZ, MARGARITA T	06-24	12-24	2086.39
14719	06/27/24	06/26/24	REI00	REIMERS, NORAH	06-24	12-24	709.50
14720	06/27/24	06/26/24	ROW00	ROWE, LILLIANNA	06-24	12-24	466.13
14721	06/27/24	06/26/24	STO00	STORY, ZACHARY	06-24	12-24	221.00
14722	06/27/24	06/26/24	SUA03	SUAREZ, ARMANDO RUEDA	06-24	12-24	2081.07
Z08315	06/27/24	06/26/24	ALV01	ALVA, MICAELA	06-24	12-24	2214.15
Z08316	06/27/24	06/26/24	AND00	ANDRADE, EDGAR	06-24	12-24	5106.63
Z08317	06/27/24	06/26/24	BAL01	BALDRIDGE, EDEN	06-24	12-24	684.25
Z08318	06/27/24	06/26/24	BAR02	BARBER, ZACHARY	06-24	12-24	3551.69
Z08319	06/27/24	06/26/24	BLA00	BLAKE, CHRISTINA	06-24	12-24	136.00
Z08320	06/27/24	06/26/24	BOS01	BOSE, DOMINICK	06-24	12-24	168.00
Z08321	06/27/24	06/26/24	BOW00	BOWERS, LINDA	06-24	12-24	424.32
Z08322	06/27/24	06/26/24	CAR03	CARR, PETER R	06-24	12-24	6653.85
Z08323	06/27/24	06/26/24	CES00	CESSNA, KYLE A	06-24	12-24	4595.77
Z08324	06/27/24	06/26/24	CHA01	CHANEY, JUSTIN	06-24	12-24	4868.46
Z08325	06/27/24	06/26/24	CON00	CONTRERAS, ISAAC	06-24	12-24	1093.50
Z08326	06/27/24	06/26/24	COR00	CORTES, JOVANY	06-24	12-24	2261.22
Z08327	06/27/24	06/26/24	CRA00	CRANDALL, JEREMY	06-24	12-24	2402.25
Z08328	06/27/24	06/26/24	EH000	EHORN, CAITLIN A	06-24	12-24	700.00
Z08329	06/27/24	06/26/24	ESP00	ESPINOSA, LETICIA	06-24	12-24	2347.82
Z08330	06/27/24	06/26/24	ESQ01	ESQUIVEL, ITZEL	06-24	12-24	1347.25
Z08331	06/27/24	06/26/24	EST01	ESTHER, PARIS SKI	06-24	12-24	78.38
Z08332	06/27/24	06/26/24	FEN03	FENSKE, JOSEPH H	06-24	12-24	3539.51
Z08333	06/27/24	06/26/24	FLE01	FLEMING, CIARA	06-24	12-24	391.00
Z08334	06/27/24	06/26/24	FLO00	FLORES, JOSE D	06-24	12-24	3881.41
Z08335	06/27/24	06/26/24	GAL00	GALVAN, ROSAURA	06-24	12-24	493.00
Z08336	06/27/24	06/26/24	GAM00	GAMBOA, YADIRA	06-24	12-24	314.26
Z08337	06/27/24	06/26/24	GAR01	GARIBAY, ELIZABETH	06-24	12-24	1543.14
Z08338	06/27/24	06/26/24	GON00	GONZALEZ, GIOVANNI	06-24	12-24	1632.93
Z08339	06/27/24	06/26/24	GUE01	GUERRERO, DEYSY D	06-24	12-24	2700.00
Z08340	06/27/24	06/26/24	GUE02	GUERRERO, JORGE	06-24	12-24	2323.46
Z08341	06/27/24	06/26/24	HEN00	HENDERSON, OLIVIA	06-24	12-24	1670.00
Z08342	06/27/24	06/26/24	JOH01	JOHNSON, SEAN KARL	06-24	12-24	7024.91
Z08343	06/27/24	06/26/24	KOC01	KOCHEMS, EMMA	06-24	12-24	1215.00
Z08344	06/27/24	06/26/24	LEP00	LEPP, EMMA	06-24	12-24	594.00
Z08345	06/27/24	06/26/24	LOP01	LOPEZ, ESAU	06-24	12-24	1637.39
Z08346	06/27/24	06/26/24	LOP02	LOPEZ, JOEL	06-24	12-24	1814.41
Z08347	06/27/24	06/26/24	LOW00	LOWERY, KATHERINE	06-24	12-24	3984.03
Z08348	06/27/24	06/26/24	MAR02	MARTINDALE, RYAN EUGENE	06-24	12-24	4027.22
Z08349	06/27/24	06/26/24	MAR03	MARTINS, PAULINA	06-24	12-24	1117.75
Z08350	06/27/24	06/26/24	MEJ00	APARICIO, LILIA MEJIA	06-24	12-24	3029.29
Z08351	06/27/24	06/26/24	MEZ00	MEZA, JODY L	06-24	12-24	4312.10
Z08352	06/27/24	06/26/24	MIL00	MILLS, DARYL A	06-24	12-24	854.19
Z08353	06/27/24	06/26/24	MON03	MONDRAGON, MEAGAN N	06-24	12-24	1652.65
Z08354	06/27/24	06/26/24	MOR03	MORECI, RORY	06-24	12-24	556.75
Z08355	06/27/24	06/26/24	MYE00	MYERS, KEVIN	06-24	12-24	684.76
Z08356	06/27/24	06/26/24	OLI00	OLIVER, LINDA	06-24	12-24	282.88
Z08357	06/27/24	06/26/24	ORO04	OROZCO, JORDAN	06-24	12-24	1170.00
Z08358	06/27/24	06/26/24	OVA00	OVARD, CONNOR	06-24	12-24	499.50
Z08359	06/27/24	06/26/24	OVA01	OVARD, ADDISON M	06-24	12-24	561.00
Z08360	06/27/24	06/26/24	OVI01	OVITZ, GRAYSON	06-24	12-24	259.25
Z08361	06/27/24	06/26/24	PAN00	PANIAGUA, BLANCA A	06-24	12-24	726.94
Z08362	06/27/24	06/26/24	PEN01	PENDERGRASS, REBECCA A	06-24	12-24	4193.09
Z08363	06/27/24	06/26/24	PHI00	PHILLIPS, AMELIA	06-24	12-24	868.50
Z08364	06/27/24	06/26/24	PHI01	PHILLIPS, OLIVIA	06-24	12-24	896.75
Z08365	06/27/24	06/26/24	PIN00	PINEDO, EDGAR ESTEBAN	06-24	12-24	3850.50
Z08366	06/27/24	06/26/24	PIN01	PINEDO, ALISON	06-24	12-24	1117.75
Z08367	06/27/24	06/26/24	POL00	POLLARD, SYENNA	06-24	12-24	484.50
Z08368	06/27/24	06/26/24	POR00	PORRAS, ESTEL	06-24	12-24	1991.56
Z08369	06/27/24	06/26/24	PUN00	PUNZO, GUILLERMO	06-24	12-24	2202.86
Z08370	06/27/24	06/26/24	RIC01	RICE, GERALD W	06-24	12-24	2202.86
Z08371	06/27/24	06/26/24	RIV00	RIVERA, ISRAEL	06-24	12-24	2218.82
Z08372	06/27/24	06/26/24	ROD00	RODRIGUES, ANTHONY	06-24	12-24	2510.24
Z08373	06/27/24	06/26/24	ROD03	RODRIGUES, VICTOR	06-24	12-24	84.00
Z08374	06/27/24	06/26/24	ROE00	ROENSPIE, THOMAS LUKE	06-24	12-24	4145.71
Z08375	06/27/24	06/26/24	ROM00	ROMERO, ARNULFO	06-24	12-24	3093.15
Z08376	06/27/24	06/26/24	SAN01	SANCHEZ, MELANIE CARRIL	06-24	12-24	1120.00
Z08377	06/27/24	06/26/24	SAN02	SANDOVAL, LUCILA	06-24	12-24	2096.92
Z08378	06/27/24	06/26/24	SAN03	SANCHEZ, DANIEL ANGEL	06-24	12-24	2655.98
Z08379	06/27/24	06/26/24	SCH03	SCHMITKE, JENNIFER	06-24	12-24	2700.90
Z08380	06/27/24	06/26/24	SLO00	SLOAN, ZOE	06-24	12-24	306.00
Z08381	06/27/24	06/26/24	STE01	STEWART, ROY E	06-24	12-24	3115.79

REPORT.: 06/27/24
 RUN...: 06/27/24 Time: 15:16
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

4. A.

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
Z08382	06/27/24	06/26/24	SUA02	SUAREZ, BRYAN E	06-24	12-24	2000.38
Z08383	06/27/24	06/26/24	SUT00	SUTTON, BRANDON KIJANA	06-24	12-24	4063.29
Z08384	06/27/24	06/26/24	SWI00	SWINHART, ROBERT	06-24	12-24	2049.16
Z08385	06/27/24	06/26/24	THO02	THOMPSON, JAYDEN	06-24	12-24	363.00
Z08386	06/27/24	06/26/24	TIN00	TINKER, JOSEPHINE A	06-24	12-24	304.00
Z08387	06/27/24	06/26/24	VAL00	VALENZUELA, BRENDA	06-24	12-24	329.27
Z08388	06/27/24	06/26/24	VAR00	VARNER, ZADA	06-24	12-24	1309.00
Z08389	06/27/24	06/26/24	VAR01	VARGAS, GIOVANI	06-24	12-24	68.00
Z08390	06/27/24	06/26/24	VLA00	VLACH, RAYMOND JOSEPH	06-24	12-24	5177.08
Z08391	06/27/24	06/26/24	VLA02	VLACH, ZOE	06-24	12-24	666.00
Z08392	06/27/24	06/26/24	WAT04	WATHEN, MIDASIA	06-24	12-24	364.00
Z08393	06/27/24	06/26/24	WEB00	WEBSTER, ZACHARY	06-24	12-24	1911.51
Z08394	06/27/24	06/26/24	ZIN00	PEREZ, ARNULFO ZINTZUN	06-24	12-24	1760.16

							164221.23

Warrant Number	Warrant Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14723	07/11/24	07/10/24	CAR05	CARROW, SARAH JANE	07-24	01-25	552.50
14724	07/11/24	07/10/24	CAR06	CARLSON, PRESTON	07-24	01-25	90.75
14725	07/11/24	07/10/24	CLO01	CLOYD, HANNAH	07-24	01-25	828.00
14726	07/11/24	07/10/24	GUE04	GUERRERO, VICTOR A	07-24	01-25	192.00
14727	07/11/24	07/10/24	KRE00	KREMER, CAYDANCE CHRISTI	07-24	01-25	268.13
14728	07/11/24	07/10/24	OVI00	OVITZ, BRADEN	07-24	01-25	704.38
14729	07/11/24	07/10/24	PER00	PEREZ, MARGARITA T	07-24	01-25	2433.56
14730	07/11/24	07/10/24	REI00	REIMERS, NORAH	07-24	01-25	313.50
14731	07/11/24	07/10/24	ROW00	ROWE, LILLIANNA	07-24	01-25	321.75
14732	07/11/24	07/10/24	STO00	STORY, ZACHARY	07-24	01-25	170.00
14733	07/11/24	07/10/24	SUA03	SUAREZ, ARMANDO RUEDA	07-24	01-25	2413.93
Z08395	07/11/24	07/10/24	ALV01	ALVA, MICAELA	07-24	01-25	8105.81
Z08396	07/11/24	07/10/24	AND00	ANDRADE, EDGAR	07-24	01-25	4242.64
Z08397	07/11/24	07/10/24	BAL01	BALDRIDGE, EDEN	07-24	01-25	743.75
Z08398	07/11/24	07/10/24	BAR02	BARBER, ZACHARY	07-24	01-25	4593.49
Z08399	07/11/24	07/10/24	BIA00	BIANCHINI, ANN	07-24	01-25	91.95
Z08400	07/11/24	07/10/24	BLA00	BLAKE, CHRISTINA	07-24	01-25	203.32
Z08401	07/11/24	07/10/24	BOS01	BOSE, DOMINICK	07-24	01-25	84.00
Z08402	07/11/24	07/10/24	BOW00	BOWERS, LINDA	07-24	01-25	441.36
Z08403	07/11/24	07/10/24	CAR03	CARR, PETER R	07-24	01-25	6917.57
Z08404	07/11/24	07/10/24	CES00	CESSNA, KYLE A	07-24	01-25	4989.41
Z08405	07/11/24	07/10/24	CHA01	CHANEY, JUSTIN	07-24	01-25	5136.80
Z08406	07/11/24	07/10/24	CLO02	CLOYD, GRACIE	07-24	01-25	743.75
Z08407	07/11/24	07/10/24	CON00	CONTRERAS, ISAAC	07-24	01-25	814.50
Z08408	07/11/24	07/10/24	COR00	CORTES, JOVANY	07-24	01-25	2086.14
Z08409	07/11/24	07/10/24	CRA00	CRANDALL, JEREMY	07-24	01-25	2747.93
Z08410	07/11/24	07/10/24	EHO00	EHORN, CAITLIN A	07-24	01-25	728.00
Z08411	07/11/24	07/10/24	ESPO0	ESPINOSA, LETICIA	07-24	01-25	2705.45
Z08412	07/11/24	07/10/24	ESQ01	ESQUIVEL, ITZEL	07-24	01-25	663.00
Z08413	07/11/24	07/10/24	EST01	ESTHER, PARIS SKI	07-24	01-25	193.88
Z08414	07/11/24	07/10/24	FEN03	FENSKE, JOSEPH H	07-24	01-25	4365.22
Z08415	07/11/24	07/10/24	FLE01	FLEMING, CIARA	07-24	01-25	845.75
Z08416	07/11/24	07/10/24	FLO00	FLORES, JOSE D	07-24	01-25	3963.73
Z08417	07/11/24	07/10/24	GAL00	GALVAN, ROSAURA	07-24	01-25	565.76
Z08418	07/11/24	07/10/24	GAM00	GAMBOA, YADIRA	07-24	01-25	326.80
Z08419	07/11/24	07/10/24	GAR01	GARIBAY, ELIZABETH	07-24	01-25	1868.47
Z08420	07/11/24	07/10/24	GONO0	GONZALEZ, GIOVANNI	07-24	01-25	1348.48
Z08421	07/11/24	07/10/24	GRE00	GREELEY, MASON ALEXIS	07-24	01-25	382.50
Z08422	07/11/24	07/10/24	GUE01	GUERRERO, DEYSY D	07-24	01-25	3071.72
Z08423	07/11/24	07/10/24	GUE02	GUERRERO, JORGE	07-24	01-25	2629.58
Z08424	07/11/24	07/10/24	HEN00	HENDERSON, OLIVIA	07-24	01-25	1440.00
Z08425	07/11/24	07/10/24	JOH01	JOHNSON, SEAN KARL	07-24	01-25	5549.00
Z08426	07/11/24	07/10/24	KOC01	KOCHEMS, EMMA	07-24	01-25	225.00
Z08427	07/11/24	07/10/24	LEP00	LEPP, EMMA	07-24	01-25	210.38
Z08428	07/11/24	07/10/24	LEW00	LEWIS, DELANEY	07-24	01-25	204.00
Z08429	07/11/24	07/10/24	LOP01	LOPEZ, ESAU	07-24	01-25	2150.71
Z08430	07/11/24	07/10/24	LOP02	LOPEZ, JOEL	07-24	01-25	2383.04
Z08431	07/11/24	07/10/24	LOW00	LOWERY, KATHERINE	07-24	01-25	4166.21
Z08432	07/11/24	07/10/24	MAR02	MARTINDALE, RYAN EUGENE	07-24	01-25	5704.26
Z08433	07/11/24	07/10/24	MAR03	MARTINS, PAULINA	07-24	01-25	1181.50
Z08434	07/11/24	07/10/24	MEJ00	APARICIO, LILIA MEJIA	07-24	01-25	3895.87
Z08435	07/11/24	07/10/24	MEZ00	MEZA, JODY L	07-24	01-25	5200.98
Z08436	07/11/24	07/10/24	MIL00	MILLS, DARYL A	07-24	01-25	1039.57
Z08437	07/11/24	07/10/24	MON03	MONDRAGON, MEAGAN N	07-24	01-25	1982.48
Z08438	07/11/24	07/10/24	MOR03	MORECI, RORY	07-24	01-25	233.75
Z08439	07/11/24	07/10/24	MYE00	MYERS, KEVIN	07-24	01-25	712.12
Z08440	07/11/24	07/10/24	OLI00	OLIVER, LINDA	07-24	01-25	340.22
Z08441	07/11/24	07/10/24	ORO04	OROZCO, JORDAN	07-24	01-25	756.00
Z08442	07/11/24	07/10/24	OVA01	OVAR, ADDISON M	07-24	01-25	148.50
Z08443	07/11/24	07/10/24	OVI01	OVITZ, GRAYSON	07-24	01-25	425.00
Z08444	07/11/24	07/10/24	PAN00	PANIAGUA, BLANCA A	07-24	01-25	756.20
Z08445	07/11/24	07/10/24	PEN01	PENDERGRASS, REBECCA A	07-24	01-25	4952.61
Z08446	07/11/24	07/10/24	PHI00	PHILLIPS, AMELIA	07-24	01-25	1134.00
Z08447	07/11/24	07/10/24	PHI01	PHILLIPS, OLIVIA	07-24	01-25	531.25
Z08448	07/11/24	07/10/24	PIN00	PINEDO, EDGAR ESTEBAN	07-24	01-25	3668.92
Z08449	07/11/24	07/10/24	PIN01	PINEDO, ALISON	07-24	01-25	926.50
Z08450	07/11/24	07/10/24	POL00	POLLARD, SYENNA	07-24	01-25	391.00
Z08451	07/11/24	07/10/24	POR00	PORRAS, ESTEL	07-24	01-25	2334.94
Z08452	07/11/24	07/10/24	PUN00	PUNZO, GUILLERMO	07-24	01-25	2554.70
Z08453	07/11/24	07/10/24	RIC01	RICE, GERALD W	07-24	01-25	2554.70
Z08454	07/11/24	07/10/24	RIV00	RIVERA, ISRAEL	07-24	01-25	2557.16
Z08455	07/11/24	07/10/24	ROD00	RODRIGUES, ANTHONY	07-24	01-25	2610.64
Z08456	07/11/24	07/10/24	ROE00	ROENSPIE, THOMAS LUKE	07-24	01-25	4572.05
Z08457	07/11/24	07/10/24	ROM00	ROMERO, ARNULFO	07-24	01-25	3644.24
Z08458	07/11/24	07/10/24	SAN01	SANCHEZ, MELANIE CARRIL	07-24	01-25	857.50
Z08459	07/11/24	07/10/24	SAN02	SANDOVAL, LUCILA	07-24	01-25	2444.49
Z08460	07/11/24	07/10/24	SAN03	SANCHEZ, DANIEL ANGEL	07-24	01-25	2802.51
Z08461	07/11/24	07/10/24	SCH03	SCHMITKE, JENNIFER	07-24	01-25	3058.54
Z08462	07/11/24	07/10/24	SHA02	SHANNON, KYLE ANTHONY	07-24	01-25	1227.52
Z08463	07/11/24	07/10/24	SLO00	SLOAN, ZOE	07-24	01-25	340.00

REPORT.: 07/11/24
 RUN....: 07/11/24 Time: 16:15
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

4. A.

Warrant Number	Warrant Date	Payroll Date	**Employee** Num	**Employee** Name	Actual Period	Fiscal Period	Gross Amount
Z08464	07/11/24	07/10/24	STE01	STEWART, ROY E	07-24	01-25	3490.01
Z08465	07/11/24	07/10/24	SUA02	SUAREZ, BRYAN E	07-24	01-25	2344.13
Z08466	07/11/24	07/10/24	SUT00	SUTTON, BRANDON KIJANA	07-24	01-25	4295.51
Z08467	07/11/24	07/10/24	SWI00	SWINHART, ROBERT	07-24	01-25	2394.85
Z08468	07/11/24	07/10/24	THO02	THOMPSON, JAYDEN	07-24	01-25	548.63
Z08469	07/11/24	07/10/24	TIN00	TINKER, JOSEPHINE A	07-24	01-25	320.00
Z08470	07/11/24	07/10/24	VAL00	VALENZUELA, BRENDA	07-24	01-25	342.38
Z08471	07/11/24	07/10/24	VAR00	VARNER, ZADA	07-24	01-25	807.50
Z08472	07/11/24	07/10/24	VLA00	VLACH, RAYMOND JOSEPH	07-24	01-25	5564.80
Z08473	07/11/24	07/10/24	VLA02	VLACH, ZOE	07-24	01-25	909.00
Z08474	07/11/24	07/10/24	WAT04	WATHEN, MIDASIA	07-24	01-25	168.00
Z08475	07/11/24	07/10/24	WEB00	WEBSTER, ZACHARY	07-24	01-25	1987.98
Z08476	07/11/24	07/10/24	ZIN00	PEREZ, ARNULFO ZINTZUN	07-24	01-25	1797.13
							180727.24
							=====

REPORT.: 07/12/24
 RUN....: 07/12/24 Time: 12:48
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

Warrant Number	Warrant Date	Payroll Date	**Employee** Num	**Employee** Name	Actual Period	Fiscal Period	Gross Amount
14734	07/12/24	07/12/24	OVA00	OVARD, CONNOR	07-24	01-25	292.50
							292.50
							=====



ORLAND CITY COUNCIL SPECIAL MEETING MINUTES

Tuesday, June 20, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 4:00 PM.

ROLL CALL

Councilmembers present:	Councilmembers Bruce T. Roundy, Jeffrey Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs
Councilmembers absent:	Councilmember John McDermott
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Webster; City Clerk Jennifer Schmitke; City Engineer Paul Rabo, City Planner Scott Friend; Interim Public Works Director Zach Barber; Police Officer Jose Flores
Staff present online:	City Attorney Greg Einhorn

PLEDGE OF ALLEGIANCE

ADMINISTRATIVE BUSINESS

A. Continued City Council Discussion and Possible Action to Award a Construction Contract for the City of Orland Emergency Groundwater Resource Project: Phase 4 – Water Storage Tank

City Engineer Paul Rabo continued the discussion on awarding the Phase 4 of the California Department of Water Resources (DWR) project, which is for a water storage tank which is being proposed to be located on the east side of 6th Street between Mill and Yolo Streets, involves the construction of a one-million-gallon water tank, booster pumps, various water system appurtenances, and site improvements.

Mr. Rabo updated the Council on his contact with DWR following their request at the last meeting. The DWR representative indicated that while moving the project site is feasible, it comes with significant challenges. These include a potential delay of six months to a year to select a new site, negotiate agreements, and complete escrow processes. Additionally, redoing Geo-tech studies and soil/bore testing would be necessary for the new location.

Moreover, design work specific to the new site and updates to electrical designs would need to be undertaken. Mr. Rabo estimated that relocating could cost the City a minimum of \$400,000, which might need to be entirely funded by the City if additional state funding is not secured. He reminded the Council that all reimbursements from DWR funding for the current project must be finalized by June 2025.

Mr. Rabo represented staff recommendations for Phase 4 of the City of Orland's Emergency Groundwater Resource Project. The key recommendations include:

1. The City Council should award the construction contract for Bid Schedule 2 of the project to RTA Construction, Inc.
2. The City Manager should be authorized to execute the contract and any necessary documents to complete the project.

City Manager Pete Carr updated the Council on the status of the site located on Sixth Street, which was purchased in April 2019. The site is intended to host a future safety facility for police and fire services, as well as a ground-mounted storage tank. He noted various dates when these projects were discussed by the Council.

Additionally, Mr. Carr mentioned that the City had evaluated different properties and made offers on different locations for the water tank. He clarified that the iconic elevated tank was never slated for demolition; in fact, it is essential for providing additional pressure to the new system.

During the presentation, Mr. Carr showed a brief slideshow featuring images of the proposed tank site and examples from other towns where groundwater tanks were adorned with artwork.

Councilmember Tolley questioned Mr. Rabo about why he believed the Sixth Street location was optimal. Mr. Rabo explained that the current proposed site is centrally located within the town, likening it to the "heartbeat" of the community. He emphasized that this central location enables efficient distribution of water to all parts of the town, ensuring higher pressure throughout the water system.

Vice Mayor Romano raised concerns about the proposed water tank's location in the M-L Limited Industrial Zone, citing municipal code requirements and requesting a site plan for the project. Mr. Carr responded that there was no complete site plan and no permit was necessary. City Planner Scott Friend confirmed that a formal site plan had not been submitted.

Mayor Dobbs inquired about the necessity of a site plan, and Mr. Friend explained that the City traditionally does not require site plans for its own projects. He also mentioned that during the Covid pandemic, the Governor's office had exempted emergency projects like the DWR project from normal permitting requirements due to a drought proclamation.

Vice Mayor Romano expressed concern over the absence of a site plan from the City. Mayor Dobbs sought advice from City Attorney Mr. Einhorn, who aligned with Mr. Friend's interpretation regarding the proclamation.

Regarding the City's compliance with its own codes, Mayor Dobbs questioned Mr. Einhorn, who clarified that City codes typically apply to projects initiated by entities other than the City itself, exempting City-run projects from such requirements.

Mr. Friend addressed the Council, explaining that the City considered itself exempt from local requirements because the project was initiated not by the City but by the DWR. He pointed out that the DWR had utilized an exemption from the governor's executive order during the Covid-19 pandemic, citing that local authority was deemed adequate for the project's implementation.

Vice Mayor Romano expressed his belief that when the City purchased the property, it should have been rezoned to P-F Public Facilities. This would have necessitated design review and approval from the Planning Commission for any new or extended use of the property.

Councilmember Roundy expressed concerns about public safety and emphasized that DWR's project aims to assist rural Orland residents facing water shortages due to dried-up wells. He highlighted the potential aesthetic enhancement the water tank could bring to that part of town and suggested that neighboring businesses could also benefit from updating their facades. Councilmember Roundy emphasized his commitment to doing what is best for the town and recommended proceeding with the original plan for the water tank project.

Mayor Dobbs raised questions about the proposed project costs and inquired if the City would be responsible for \$2 million. Mr. Rabo responded that if the City proceeds with constructing the well at Walker Street and the storage tank at the projected costs, then yes, that amount would be required.

Mr. Carr reminded the Council that the construction of a second well was previously discussed, with City staff proposing to consolidate funding by constructing only one well along with the storage tank. Mr. Rabo acknowledged that the City has multiple funding sources, including DWR funding for the storage tank and well at Walker Street, and two other potential sources. He indicated he is awaiting confirmation on whether funds could be reallocated to complete the second well.

Mr. Carr mentioned that if funding can be shifted accordingly, the City's financial responsibility could potentially be reduced to \$400,000.

Mayor Dobbs questioned the potential financial implications if the City decides to relocate the tank and subsequently loses funding due to project delays exceeding a year, requiring compliance with CEQA and potentially higher land costs. City staff confirmed that such circumstances could escalate costs to more than \$5 million.

Vice Mayor Romano sought clarification regarding whether the project required a building permit and expressed concerns about the City potentially not adhering to municipal code regulations.

Councilmember Tolley inquired about the project budget and provided alternative ideas to help manage or improve the budget.

Orland business owner Terrie Barr expressed her concerns about the proposed water tank location, emphasizing that nearby residents and businesses were never notified. She also referenced the governor's drought proclamation during her statement.

Orland resident Brandon Smith discussed the community's perception, the upcoming ballot measure, and expressed concerns about not being informed of the project location.

Valerie Johnson, Director of Hidden Treasures, concurred with Terrie Barr, affirming that while the City requires a water tank, she believes a more suitable location should be found.

Orland resident Dottie Tefelski mentioned that she is aware of the project and its location because she regularly attends meetings and reads the agendas and minutes from City meetings.

Property owner Jeff Tripp stated that the drought emergency had ended and suggested that public funds would have been better spent helping residents with dry wells drill new ones. He argued that if new wells had been drilled for those in need, the current discussion would not be happening, and local, state, and federal money would have been saved.

Orland resident Kristen Baugher expressed concerns that the City does not adhere to the same rules and codes as residents and business owners. She urged the City to collaborate with the community, submit a site plan, and aim to make the water tank and its surrounding area aesthetically pleasing.

Orland area resident Suzie Smith highlighted that a drought is still ongoing, expressed concerns about water availability, and mentioned that she is part of the project and will receive water from the new tank. Ms. Smith stated that she would not be in need of water if the County had been protecting domestic wells all along.

Vice Mayor Romano proposed adding contingencies to the water tank project, such as landscaping, curbs, gutters, trees, and artistic design if approved.

Councilmember Tolley expressed concerns about staying within budget and asked about the timeline to bring the project under budget to avoid city payments. Mr. Rabo clarified that rejecting phase 4 bids would require city funding. Councilmember Tolley questioned whether eliminating phase 3B to save money would delay the project by a year. Mr. Rabo reassured Councilmember Tolley that phase 3B could be removed without affecting the timeline, as it has not yet been advertised for bidding. Mr. Rabo recommended halting phase 3B to redirect \$1.8M towards phase 4 construction, leaving approximately \$300K from water funds for city expenditure.

Vice Mayor Romano moved, seconded by Councilmember Roundy, to award construction bid schedule 2 of the City of Orland's Emergency Groundwater Resource Project – Phase 4 project to RTA Construction, Inc.; and 2) Authorize the City Manager to execute the contract and all other documents necessary to complete the project subject to appropriate landscaping, curb and gutter, trees, artistic design placed on the tank, to involve public meetings and discussion. Motion failed by a roll call vote 2-2, Vice Mayor Romano and Councilmember Tolley voting no.

AYES: Councilmembers Roundy and Mayor Dobbs

NAYS: Councilmember Tolley and Vice Mayor Romano

Councilmember Tolley expressed concerns about keeping phase 3B in the project. Vice Mayor Romano responded by noting that the City has other funding options that could potentially be used to cover the costs of phase 3B. He emphasized that he supports the well, water, and tank initiatives overall.

Mr. Carr asked Mr. Einhorn if it was allowed for a Councilmember to vote "no" on a motion that he made. Mr. Einhorn clarified that the act of bringing a motion is separate from voting on the motion.

Mr. Rabo shared that phase 3B does not need to be voted on at this meeting, it can be determined at a separate meeting and that this meeting is only about phase 4.

Councilmember Roundy moved, seconded by Mayor Dobbs to award construction bid schedule 2 of the City of Orland's Emergency Groundwater Resource Project – Phase 4 project to RTA Construction, Inc.; and 2) Authorize the City Manager to execute the contract and all other documents necessary to complete the project subject to appropriate landscaping, curb and gutter, trees, artistic design placed on the tank, to involve public meetings and discussion. Motion failed by a roll call vote 2-2. Phase 3B will be discussed and voted on at a future meeting.

AYES: Councilmembers Roundy and Mayor Dobbs

NAYS: Councilmember Tolley and Vice Mayor Romano

The Council discussed with City staff the options of rebidding Phase 4 and exploring alternative locations.

Mayor Dobbs inquired about the timeline for preparing a site plan for Council review. Mr. Rabo indicated that plan sheets are already prepared. Mayor Dobbs also asked if there was sufficient time for City staff to present landscaping and artistic design options for Council review. Mr. Rabo expressed willingness to prepare these options but suggested delaying the bid advertisement until the plan sheet with landscaping and art examples is ready for Council's review.

Mayor Dobbs moved, seconded by Councilmember Tolley, to reject all bids and bring back the bids in 30 days to rebid. Motion passed by a roll call vote 3-1.

AYES: Councilmember Tolley, Vice Mayor Romano and Mayor Dobbs

NAYS: Councilmembers Roundy

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Ms. Barr questioned Council's voting procedures and recommended that Council instruct City staff to consult with their attorney regarding her belief that the City did not provide notice on the City website as required by the governor's order. She also read a statement to Council expressing her feelings about the proposed project.

Mr. Tripp suggested moving the water tank to Lely Park.

Ms. Johnson expressed her feelings about Council not supporting her cat rescue organization.

MEETING ADJOURNED AT 5:56 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



ORLAND CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, July 2, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:03 PM.

ROLL CALL

Councilmembers present:	Councilmembers Bruce T. Roundy, John McDermott, Jeffrey Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Webster; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; Police Chief Joe Vlach; City Engineer Paul Rabo; Fire Chief Justin Chaney; Interim Public Works Director Zack Barber

CITIZEN COMMENTS ON CLOSED SESSION – NONE

MEETING ADJOURNED TO CLOSED SESSION AT 6:04 PM

CLOSED SESSION ENDED AT 6:30 PM

RECONVENED TO REGULAR SESSION - Called to order by Mayor Chris Dobbs at 6:39 PM.

REPORT FROM CLOSED SESSION – No reportable action.

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for June 18, 2024
- C. Receive and File Planning Commission Minutes from April 18, 2024
- D. Annual Review and Possible Adjustment to Maintenance District Assessments, Adopt Resolution 2024-11
- E. Approving and Adopting the Annual Appropriations Limit for FY24-25
- F. Review Quarterly Report: City Fiscal Year Projects

Councilmember Tolley asked to pull item G and Vice Mayor Romano pulled item E.

ACTION: Councilmember McDermott moved, seconded by Councilmember Tolley, to approve the consent items A, B, C, D and F. Motion carried by a voice vote 5-0.

Vice Mayor Romano shared that he had constituents concerned about where funds from the assessments go and asked if the topic could be added as an agenda item D, City Engineer Paul Rabo explained that the City was on a time constraint and needed to get the numbers to the County soon. Vice Mayor Romano asked specifically about Linwood District park, how much that assessment is of

that district total and where the money is spent. Mr. Rabo gave a brief overview of Maintenance Assessment Districts, explaining how assessments are applied and where the funding goes for each district as well as how the park is included in the many expenses for the Linwood District. Councilmember Romano inquired if the assessments are ongoing, to which Mr. Rabo confirmed that they are, with each district's assessment income going into a single fund.

Councilmember Tolley inquired about any new additions to item D and F. Mr. Carr responded that the quarterly report did not include any new information, apart from a percentage increase in project accomplishments, noting that the report simply details the incremental progress of the projects.

ACTION: Councilmember Tolley moved, seconded by Councilmember McDermott to approve items D and F. Motion carried by a voice vote 5-0.

PRESENTATION

A. Queen Bee Capital Committee Update

Committee President Trish Saint-Evens announced the cancellation of the annual 4th of July picnic due to excessive heat. She provided a brief history of the organization, mentioning events like the fundraising dinner and Queen Bee Festival, as well as projects such as the downtown business bee flags. She also noted that Queen Bee Capital has obtained its 501(c)(3) status and is no longer a committee. Additionally, she distributed brochures and flyers to the Council to promote the group. Mayor Dobbs thanked Ms. Saint-Evens for bringing the update to Council.

ADMINISTRATIVE BUSINESS

A. GSRMA Board of Directors Seat Appointment

Assistant City Manager Rebecca Webster presented an opportunity for a City Council member to join the Golden State Risk Management Authority (GSRMA) Board of Directors.

Mayor Dobbs inquired if any councilmembers were interested in the GSRMA board position. Councilmember Roundy suggested that the two councilmembers not running for election this year should be considered, given the position's two-year term. Councilmember McDermott and Vice Mayor Romano both expressed interest, but Vice Mayor Romano, noting he works in the insurance industry, indicated he would serve on the board.

ACTION: Councilmember Tolley moved, seconded by Councilmember McDermott to nominate Vice Mayor Romano for the GSRMA board of director seat. Motion carried by a voice vote 5-0.

B. Appointment of City Representative to the Drought Task Force

Mr. Carr gave a brief background on the Glenn County Drought and Water Shortage Task Force, which has seven seats, including one for a representative from either Orland or Willows. This year, the County is inviting the City of Orland to appoint a municipal representative. Previously, Councilor Bruce Roundy served on the former Glenn County Drought Task Force, with the city manager and director of public works as alternates. Mr. Carr shared that the seat is a two-year position and the meetings are usually held during the week in the afternoons.

Councilmember McDermott stated he would represent the City on the Drought Task Force and Vice Mayor Romano would be the alternate.

ACTION: Councilmember Tolley moved, seconded by Councilmember Roundy, to nominate Councilmember McDermott as the seat representative with Vice Mayor Romano as the alternate. Motion carried by a voice vote 5-0.

C. Update direction on Orland Emergency Water Project

Mr. Carr reminded the Council that at the special meeting on June 20th, both bids for the construction of the one-million-gallon water tank were rejected, halting phase 4 of the Orland emergency water project. He recognized the Council's directive to staff to rebid the project within 30 days but wanted to address specific issues to provide clearer direction for City staff moving forward.

Mr. Carr explained the typical process for public projects, noting that the development code for the City of Orland regulates land-use and private property development but generally exempts public agencies like schools and state projects. City projects usually don't go through a site plan review or Planning Commission process unless directed by the City Council. However, some City projects, such as the Streetscapes project, may go through this process for aesthetic feedback from the Planning Commission or Arts Commission.

Mr. Carr highlighted that the need for a water storage tank was identified in the 2004 and 2014 Master Plans for the City's water system. The 2014 plan indicated the need for a ground-mounted tank, and the City will eventually require two. Although the Suisun well property was initially considered a suitable location, in 2019 the City purchased 2.11 acres on 6th Street for a public safety building and a ground-mounted water storage tank. In 2021, the City applied for grant funding through the DWR's emergency drought relief project to help finance the tank. The City Council directs all public projects and approves projects brought to them by City Staff.

Vice Mayor Romano read from the Orland Municipal Code (OMC) 17.82.020, asserting that the City should adhere to the same standards as private developers for new City projects. Mr. Carr reminded the Council that this issue was raised at the previous meeting, where the City Attorney advised that the specific code applies to private development, not public projects. Vice Mayor Romano countered that the City was not following the law, emphasizing that the code refers to a "person" and not the government, and questioned why the proposed project property had not been rezoned to "P-F" (Public Facility) but remained "M-L" (Light Industrial). Romano read aloud the uses permitted in the "P-F" zone and argued that since the land is owned by citizens, it should have been rezoned to "P-F," brought before the Planning Commission for input, and should follow the code rules to allow citizen review.

Councilmember Roundy expressed frustration with claims that the Council was acting unlawfully. He emphasized his concern for public safety and mentioned consulting with various fire chiefs about the importance of a centrally located water tank for the City's water system and public safety. Roundy reiterated the necessity of progressing with the water project, noting that the City's plan includes the need for two water storage tanks to meet future water demands.

Mr. Carr stated that the Council mentioned that perhaps City staff should bring back a site plan and read from OMC section 17.82, detailing what site plans may include. He reminded the Council that the Planning Commission does not approve site plans but rather conditional use permits. The City Manager or their nominee can approve administrative use permits and site plans without public notice, a public hearing, or Planning Commission action if the necessary findings for approval are met. Mr. Carr also

explained that the City does not produce site plans; instead, City Staff review those proposed by private developers at the staff level, then route them to the building department for required permits or to the Planning Commission if additional permits are required.

Mr. Carr provided an outline explaining the funding for the DWR water project. Mr. Rabo explained that the \$16 million from DWR is divided into \$13 million for construction and \$3 million for administration. The construction funds are allocated across four phases: City connections and water mains (Phase 1), out-of-City connections and water mains (Phase 2), a new well (Phase 3), and a water storage tank (Phase 4). Administrative funds cover design and construction engineering, construction management, and administration.

For the City well on Sixth Street, the City secured \$800,000 from the Integrated Regional Water Management (IRWM) grant for beginning construction and \$545,000 from the State Revolving Fund (SRF) for site investigation. Phases 3B and 4 are yet to start. Mr. Rabo discussed the option of using grant funding to complete the well on Walker Street and the possibility of reallocating funds from Phase 3B to Phase 4 if Phase 3B is not completed.

Mr. Rabo shared that he has weekly meetings with the DWR for project progress updates, with the Division of Drinking Water (a state entity) also participating in these calls. Recently, they informed Mr. Rabo that the City has been out of compliance with source capacity requirements since 2020 due to population growth. The City's next inspection is in 2024, and if it remains non-compliant, the State will intervene to help achieve compliance, which could include imposing fines.

Mr. Carr asked Council how they would like to move forward.

Councilmember McDermott apologized for missing the last two Council meetings and highlighted the critical issue of public safety concerning the proposed water tank. He pointed out that the downtown water lines are inadequate, and the City lacks funds to fix them, but there is an opportunity to obtain state funding for a new water tank to increase pressure. McDermott expressed frustration over comments about the new fire department training facility's location and radio tower, acknowledging they could have been placed more discreetly, but reminded the community that firefighters volunteer their services. He pledged to support essential City infrastructure.

Councilmember Tolley highlighted the challenges of pleasing everyone in politics and emphasized the limited funding for the proposed project. He warned that if the funds are not used, the state will allocate them elsewhere. Councilmember Tolley underscored the project's critical importance for both public safety and the 185 citizens in Orland who lack water access. He expressed hope that the Council will decide to move forward with the project.

Mayor Dobbs requested that City Staff present the bid for the project unchanged, but with the addition of a separate aesthetics plan to visually demonstrate how the tank will appear, aiming to reassure the community. Mr. Carr clarified that an aesthetics plan cannot be included in the Department of Water Resources (DWR) project or bid proposals. Mayor Dobbs acknowledged this separation and clarified that he simply wanted a separate aesthetics plan from the City to show to the Council and community.

Vice Mayor Romano suggested that community members and the Council visit Meriam Park to view the water tank near the apartments. He noted that the tank's aesthetics could provide a good example of what the City's tank could look like.

Orland resident Byron Denton reviewed previous times when the City operated without a general plan and expressed disappointment in councilmembers who condemned City infrastructure projects. However, he also stated that he is proud of the town.

Orland resident and Economic Development Vice Chairperson Brandon Smith expressed concerns about the need for the City Council and City staff to follow and be held accountable to a proper process. He emphasized the importance of perception, stating that there is a belief among residents that City staff act independently. Smith clarified that he has no personal issue with the Council or City staff but has heard from others that a few individuals are perceived to control the majority.

Orland resident Dave Sinclair, who has followed the tank project from the start, mentioned that he is not surprised by its developments, having read about it in the newspaper and seen news reports. He emphasized that Orland's population is expected to grow and urged the City to proceed with the project without further delay.

Orland resident and business owner Kristen Baugher apologized for previously expressing disappointment about the lack of a site plan review, acknowledging she now understands it's uncommon for cities. She expressed hope that the City will share their plans for the location with the community and ensure it is aesthetically pleasing.

Orland resident Marilyn Ponci expressed concerns about not being informed of the project location and urged the Council to be more transparent. She mentioned she only learned about the meeting at 5 PM and believed the topic wouldn't be revisited for 30 days. Mayor Dobbs clarified that the meeting was properly posted and explained that the discussion was not about accepting bids for the water tower, but about providing City staff with clearer directions on moving forward with the project.

Ms. Saint-Evens suggested that a bee design on the proposed water tank would be a nice touch.

Orland resident Shannan Ovard suggested that a town hall meeting would have been helpful for the community to discuss the water tank project.

Orland resident Amanda Samons emphasized that as a citizen, it is important to stay informed and noted that agendas are readily available online for public access. She mentioned attending Council meetings regularly and expressed that she does not perceive the City as hiding anything, citing her awareness of the water tank project.

Vice Mayor Romano disclosed that he raised concerns with the City Manager in October 2023 about his objections to both the location and the legality of the project. He stated that the City Manager did not share the same concerns.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Orland resident and County Supervisor Monica Rossman thanked Council for their generous donation to the first senior expo.

GSRMA Representative Tim McClanahan discussed the GSRMA dividend program and highlighted the Risk Management Accreditation program, which supports loss prevention efforts. He presented the City with a certificate of full risk management accreditation and a check representing a 10% dividend to recognize staff involvement in risk management efforts.

Orland resident Yolanda Martinez thanked Council for supporting the first senior expo. Ms. Martinez shared her feelings about losing Joe Fenske, stating he is the heart of the town and it will be a huge loss to the community. She would like to see what the town can do about keeping him.

Orland resident and recreation employee Eden Baldrige expressed disappointment over Joe Fenske's departure from the recreation department. She highlighted Fenske's substantial contributions to the community and expressed hope that the City would take action to retain him.

Ms. Ovard shared her concerns about Joe Fenske potentially leaving the department and urged the Council to do everything possible to retain him.

Karina Apodaca expressed her hope that the City would reconsider their decision to replace Mr. Fenske.

Orland resident Shawna Strickler voiced her support for Joe Fenske, highlighting his significant contributions to the community.

Orland resident Karen Baldrige expressed her support for Joe Fenske and urged the City to counter the offer he received to prevent him from leaving. She emphasized Fenske's dedication to the community and his substantial contributions.

Orland resident John Orsu highlighted Fenske's extensive contributions to the recreation department and the community. Orsu emphasized Fenske's deep care for the children in recreational programs and expressed concern about the difficulty of finding a suitable replacement. He urged the Council to make every effort to retain Fenske in his current role.

Christine Stifter, President of the Orland Woman's Improvement Club, expressed her support for Joe Fenske, describing him as a valuable asset to the community. She praised Fenske for his contributions that have made the recreation department a cherished part of Orland.

Orland resident Lindsay Reimers praised Joe Fenske, describing him as a significant asset to the City of Orland. She emphasized his positive impact on both his colleagues and the families and children he interacts with.

Mr. Smith expressed concern that if Mr. Fenske leaves, it would represent a significant loss to the community.

Orland resident Rebecca Malin shared her sentiments regarding the potential loss of Joe Fenske from the recreation department.

Mr. Denton shared that he has watched Joe Fenske grow as a recreation director and hopes the City can do something to keep him.

Orland resident Miguel Miranda shared his positive experience working with Joe Fenske and expressed his desire for the City to make efforts to retain him.

Orland resident Courtney Shockley shared her support of Mr. Fenske and questioned what the City will do to keep Mr. Fenske and how the City will move forward.

Orland resident Alex Galvan expressed admiration for Joe Fenske's contributions to the recreation department, youth, and the community. He advocated for taking action to retain Fenske in his role.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Attended the Caltrans Bee Sculpture ribbon cutting;
- Attended the County Senior Expo;
- Attended the Planning Commission meeting June 20th; and explained that the church across from SavMor which is owned by Manual Quezada will be turned into apartments and notified the public that today the church that was there was demolished;
- Would like to have City Commissions give annual updates to Council, would like to have this as an agenda item.

Councilmember Roundy:

- Attended the County Senior Expo;
- Will be attending LAFCo, Modoc Annexation is not scheduled for this meeting;
- Quiet Creek Estates will be starting soon.

Councilmember McDermott:

- Nothing to report.

Vice Mayor Romano:

- Thanked the community online and in the audience for coming out and voicing their opinions;
- Shared that the Recreation department is “magic” and does so much for the youth that grow up in the programs, and then go on to work in the programs.

Mayor Dobbs:

- Will be attending Fire meeting July 8th;
- Will be attending Library Meeting July 8th;
- Will be absent at the July 16th City Council meeting and then has surgery after that.

MEETING ADJOURNED TO CLOSED SESSION AT 8:54 PM
CLOSED SESSION ENDED AT 9:35 PM
RECONVENED TO REGULAR SESSION
REPORT FROM CLOSED SESSION – No reportable action.
MEETING ADJOURNED AT 9:36 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



CITY OF ORLAND STAFF REPORT
MEETING DATE: July 16, 2024

TO: Honorable Mayor and City Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **Updated State Route 32 Maintenance Agreement with Caltrans**
(Discussion/Action)

BACKGROUND:

California Department of Transportation (Caltrans) typically contracts with local governments to maintain the aesthetics of state highways passing through the jurisdictions. Orland has for many decades had a maintenance agreement for the portion of State Route 32 which is inside the city limits. The 2015 agreement provided for landscape maintenance and removal of litter and weeds. The City normally sweeps Newville Road and Walker Street weekly. The City tracks its expenses and invoices Caltrans for up to \$5000 annually.

ANALYSIS:

The revised agreement, coordinated with City staff in recent months, adds graffiti removal as a responsibility and adjusts the allowance to invoice Caltrans up to \$20,000 annually.

Attachment: Draft Caltrans Delegated Maintenance Agreement with the City of Orland

RECOMMENDATION:

Approve the proposed agreement, authorize the Mayor and City Manager to execute it.

FISCAL IMPACT OF RECOMMENDATION:

Increased reimbursement for street maintenance from \$5k to \$20k annually.

**DELEGATED MAINTENANCE AGREEMENT
WITH THE CITY OF ORLAND**

This DELEGATED MAINTENANCE AGREEMENT ("AGREEMENT") is made by and between the State of California, acting by and through the Department of Transportation ("STATE") and the City of Orland ("LOCAL AGENCY"); each may be referred to individually as a "PARTY" and jointly as "PARTIES."

RECITALS

- 1. This AGREEMENT will identify the specific maintenance functions LOCAL AGENCY will perform in the STATE right of way, including highway areas situated within LOCAL AGENCY's jurisdictional limits as authorized under Streets and Highways Code Section 130.
- 2. The PARTIES executed a prior Delegated Maintenance Agreement dated October 1, 1994. This AGREEMENT supersedes the prior Delegated Maintenance Agreement. The prior Delegated Maintenance Agreement will not remain in full force and effect.

OPERATIVE PROVISIONS

- 1. **Maintenance Services.** LOCAL AGENCY shall perform maintenance operations at the State Route (SR), post miles (PM) set forth in Exhibit A to keep the facilities in a safe and operational condition. Maintenance Operations include but are not limited to litter, debris, and graffiti removal, repairs, and restoration.
- 2. **Prior Delegated Maintenance Agreements.** This AGREEMENT supersedes the PARTIES' prior Delegated Maintenance Agreement dated October 1, 1994. The prior Delegated Maintenance Agreement will not remain in full force and effect.
- 3. **Maintenance Standards.** LOCAL AGENCY shall perform all maintenance in compliance with the standards set forth in Streets and Highways Code Section 27, and in accordance with California and federal laws and

regulations and STATE policies, procedures and specifications in effect and as amended, and applicable municipal ordinances.

4. **Maintenance Areas and Services.** LOCAL AGENCY shall only perform those maintenance services in the STATE right of way locations described in Exhibit A.

5. **Amendment to Agreement.** Changes to LOCAL AGENCY’s maintenance services covered in this AGREEMENT may be made by each PARTY executing amended Exhibit A and/or executing additional pages to Exhibit A that shall be attached to this AGREEMENT and will supersede the original Exhibit A. Otherwise, this AGREEMENT may only be amended by a written agreement executed by both PARTIES. STATE’s District Maintenance Agreement Coordinator (DMAC) must obtain prior written approval of any amendments from the District 3 Deputy Director of Maintenance before such amendments may become effective and enforceable under this AGREEMENT.

6. **Unsheltered Encampment Removal.**

A. STATE shall remove Persons Experiencing Homelessness (PEH) and any structures, personal property, debris, and/or other items related to the encampment from the Locations shown in Exhibit A, subject to State’s Encampment Removal policy, MPD 1001 R1 and applicable State and Federal law.

B. Nothing in this Agreement grants or waives the right of California Highway Patrol (CHP) and other law enforcement agencies having jurisdiction over the Locations shown in Exhibit A.

7. **Weed Abatement.** LOCAL AGENCY shall engage in weed abatement operations. LOCAL AGENCY shall control weeds at a level acceptable to STATE. Any weed control performed by chemical weed sprays (herbicides) shall comply with all laws, rules and regulations established by California Department of Food and Agriculture. All chemical spray operations shall be reported quarterly (form LA17) to STATE via the STATE’s

Landscape Specialist, Maintenance Support, Caltrans District 3 Office located at 703 B Street, Marysville, CA 95901.

- 8. **Graffiti Removal.** LOCAL AGENCY's graffiti removal shall be limited to removal of text only in accordance with Streets and Highway Code Section 96. Any graffiti that in any way resembles a mural, artwork, paintings, or other similar elements may not be removed. LOCAL AGENCY shall discuss such possible art with STATE's District 3 Transportation Art Coordinator at (530) 821-8433 before conducting any graffiti removal or remediation. STATE shall pay the actual cost of LOCAL AGENCY's graffiti removal as specified in Section 11 of this AGREEMENT.
- 9. **Maintenance Service Schedule.** LOCAL AGENCY shall provide maintenance services as needed according to its Public Works schedule.
- 10. **Authorized Reimbursement.** The functions and levels of maintenance services delegated to LOCAL AGENCY in the attached Exhibits A and B and amounts appropriated to STATE have been considered in setting authorized total dollar amounts. LOCAL AGENCY may perform additional work if desired, but STATE will not reimburse LOCAL AGENCY for any work in excess of the Total Maximum Annual Authorized Expenditure as shown in Exhibit A.
- 11. **Cost Reimbursement.** STATE shall reimburse LOCAL AGENCY for LOCAL AGENCY's actual and necessary costs incurred to perform the maintenance services under this AGREEMENT; provided, however, that STATE's reimbursement shall not exceed the Total Maximum Annual Authorized Expenditure as shown in Exhibit A under this AGREEMENT.
- 12. **Amendment to Approved Expenditures.** Upon LOCAL AGENCY's written request, the expenditures per route for maintenance services set forth in Exhibit A may be increased, decreased, or redistributed between routes pursuant to the PARTIES executing an appropriate amendment in accordance with section 5 above. All such adjustments must be authorized in writing by the District Director or his/her authorized representative.
- 13. **Term of Expenditures.** Additional expenditures or an adjustment of expenditures once authorized shall apply only for the term of this

AGREEMENT and shall not be deemed to permanently modify or change the basic maximum expenditures per route as specified in Exhibit A. Any expenditure adjustments shall not affect or alter any other terms of this AGREEMENT.

14. **Billing, Payment and Reporting.**

14.1 **Billing Date.** LOCAL AGENCY shall submit billing invoices on an annual basis to the STATE's DMAC, Maintenance Engineering Services, Caltrans District 3 Office located at 703 B Street, Marysville, CA 95901. LOCAL AGENCY shall not submit billing invoices for reimbursement of costs less than \$500 more than once each quarter. LOCAL AGENCY shall also submit billing invoices promptly following the close of STATE's fiscal year on each June 30th. PARTY representatives' contact is shown on Exhibit C.

14.2 **Billing Submission Format.** Each billing invoice shall include, but not be limited to, the following:

- (a) STATE's AGREEMENT number;
- (b) Date(s) of services;
- (c) Location of services;
- (d) Number of hours and hourly rates;
- (e) Receipts for trash disposal if available; and
- (f) Photographs of work performed if available.

STATE shall pay LOCAL AGENCY for the maintenance services satisfactorily performed in accordance with the rates and schedules in Exhibit A.

15. **Successors.** This AGREEMENT shall be binding upon and inure to the benefit of each of the PARTIES' successors-in-interest, including, but not limited to any public entity to whom any part of the STATE right of way covered under this AGREEMENT may be relinquished and any subsequently incorporated city or other municipality established within the LOCAL AGENCY's jurisdictional limits.

- 16. **Encroachment Permits.** Before LOCAL AGENCY may enter STATE right of way to perform any maintenance services in the areas covered by this AGREEMENT, STATE's District 3 Encroachment Permit Office must issue an initial encroachment permit at no cost to LOCAL AGENCY. LOCAL AGENCY must obtain additional encroachment permits, if necessary, to enter or perform any work within STATE right of way not covered by this AGREEMENT. STATE will issue these additional encroachment permits at no cost to LOCAL AGENCY. LOCAL AGENCY's contractors and sub-contractors must apply for and be issued separate encroachment permits before they may enter STATE right of way to perform any maintenance or work under this AGREEMENT.

- 17. **Legal Disposal of Litter Collected.** LOCAL AGENCY shall make its own arrangements for the legal disposal of litter or debris materials to authorized disposal sites. LOCAL AGENCY shall not leave any filled litter bags, litter piles or other groups of litter assembled during its maintenance services along or in STATE Right of Way. Such litter groupings shall be removed out of STATE Right of Way each day LOCAL AGENCY performs the maintenance services in this AGREEMENT.

- 18. **Safety and Worker Compliance.** LOCAL AGENCY shall be solely responsible for crew pay, workers compensation and any other benefits required by state and federal law. Subcontractors and crew members are not considered STATE's employees at any time. LOCAL AGENCY shall comply with all applicable State and Federal statutes and regulations governing worker and public safety, including but not limited to compliance with CAL-OSHA regulations and guidelines.

LOCAL AGENCY shall make arrangements through the STATE if traffic controls, flags, signs, or lane closures are necessary to safely perform any maintenance services. STATE's maintenance Supervisor or designee shall determine what protections are required at the worksite pursuant to applicable provisions of the Caltrans Maintenance Manual, including but not limited to Volume 1, Chapter 8, Protection of Workers.

19. **Equipment and Supplies.** LOCAL AGENCY shall provide the necessary equipment, tools, personal protective equipment, materials, supplies and products necessary to perform the maintenance services under this AGREEMENT. STATE shall reimburse LOCAL AGENCY for the reasonable costs of such equipment and supplies not to exceed the Total Maximum Annual Authorized Expenditure as shown in Exhibit A under this AGREEMENT.

20. **Legal Relations and Responsibilities.**

20.1 **No Third-party Beneficiaries.** This AGREEMENT is not intended to create duties, obligations, or rights of third parties beyond the PARTIES to this AGREEMENT. Nor does this AGREEMENT affect a PARTY's legal liability by imposing any standard of care for the maintenance of STATE highways different from the standard of care imposed by law.

20.2 **Indemnification.** Neither STATE nor any of its officers or employees is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by LOCAL AGENCY in connection with any work, authority or jurisdiction conferred upon LOCAL AGENCY under this AGREEMENT. LOCAL AGENCY shall fully defend, indemnify, and save harmless STATE and its officers and employees from all claims, suits, or actions of every kind occurring by reason of anything done or omitted to be done by LOCAL AGENCY, its contractors, sub-contractors and/or its agents pursuant to this AGREEMENT.

Neither LOCAL AGENCY nor any of its officers or employees is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE, in connection with any work, authority or jurisdiction conferred upon STATE under this Agreement. STATE shall fully defend, indemnify, and save harmless LOCAL AGENCY and its officers and employees from all claims, suits, or actions of every kind occurring by reason of anything done or omitted to be done by STATE under this Agreement.

20.3 **Work-related Injuries.** If a LOCAL AGENCY-assigned crew member is injured while performing maintenance services under this

AGREEMENT, LOCAL AGENCY or its designated subcontractor shall be responsible for ensuring the crew member is given prompt medical care and treatment and, if necessary, transportation to a medical facility. LOCAL AGENCY or its designated subcontractor shall administer any injury and workers compensation claims. LOCAL AGENCY shall notify the DMAC within twenty-four (24) hours when any such incident has occurred.

21. **Prevailing Wages and Labor Compliance.** LOCAL AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for public works or maintenance contracts and subcontracts executed for the LOCAL AGENCY's maintenance services under this AGREEMENT.

22. **Insurance**

Self-Insured. LOCAL AGENCY is self-insured. LOCAL AGENCY shall deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury and property damage liability, in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess by delivering a Letter Certifying Self-Insurance. The Letter of Self-Insurance must be substantially in the form of Exhibit B and identify the AGREEMENT number, and locations as depicted in Exhibit A. LOCAL AGENCY shall provide the original Letter Certifying Self-Insurance as a condition to STATE's execution of this AGREEMENT. A copy of the original letter shall be attached to this AGREEMENT as Exhibit B.

Self-Insured using Contractor. If the work performed under this AGREEMENT is done by LOCAL AGENCY's contractor(s), LOCAL AGENCY shall require its contractor(s) to maintain in force, during the term of this AGREEMENT, a policy of general liability insurance, including coverage of bodily injury and property damage liability, naming STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. LOCAL AGENCY shall provide a certificate of insurance evidencing this insurance in a form satisfactory to STATE.

- 23. **Budget Contingency.** STATE's payments to LOCAL AGENCY are contingent upon the Legislature appropriating sufficient funds under the Budget Act and the encumbrance of funding to STATE's District Office.

- 24. **Termination.** This AGREEMENT may be terminated by the mutual written consent of each PARTY.

- 25. **Effective Date (Term) of Agreement.** This AGREEMENT shall become effective on the last of the dates each PARTY's authorized representative has executed this AGREEMENT.

- 26. **Authority.** Each individual executing this AGREEMENT on behalf of each PARTY represents and warrants that he/she is duly authorized to execute this AGREEMENT as authorized under Streets and Highways Code Sections 114 and 130. LOCAL AGENCY represents and certifies that it has, through its regular political process, authorized the execution of this AGREEMENT by appropriate resolution, delegation, or plenary authority as required.

- 27. **Counterparts.** This AGREEMENT may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

- 28. **Electronic Signatures.** Electronic signatures of the PARTIES, whether digital or encrypted, are intended to authenticate this written AGREEMENT, and shall have the same force and effect as manual signatures for this AGREEMENT.

07/09/2024
City of Orland
TR-03-24-TM-13
03-GLE-032, PM L0.000 – PM 1.912

THE CITY ORLAND

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

Dated: _____
Mayor/Chairman

Dated: _____
Deputy District Director
Maintenance District 03

APPROVED:
Dated: _____
City Manager

Dated: _____
City Clerk

EXHIBIT A
DELEGATION OF MAINTENANCE

Route No.	Post Mile	Length Miles	Description of Routing	Program Delegated	Maximum Annual Authorized Expenditure
32	L0.000 – 1.912	2.400	On State Route 32, from the I-5/SR-32 Interchange to west of County Road N	HMC2 HMD1	\$20,000

TOTAL MAXIMUM ANNUAL AUTHORIZED EXPENDITURE: \$20,000

HMC2 VEGETATION CONTROL

This maintenance work includes weed and brush control by chemical, biological, or mechanical methods, trimming, and removal of trees and pest control.

HMD1 LITTER, DEBRIS, AND GRAFFITI

This maintenance work includes the removal of litter, debris, and graffiti from roadway surfaces and roadsides to maintain an attractive facility for travelers and the local community.

07/09/2024
City of Orland
TR-03-24-TM-13
03-GLE-032, PM L0.000 – PM 1.912

EXHIBIT B – STATEMENT OF SELF INSURANCE FOR CITY OF ORLAND

On Local Agency letterhead

California Department of Transportation _____20__

703 B Street
Marysville, CA 95901

ATTN: Thomas Mutunga, District 3 Maintenance Project Delivery Liaison

CITY OF ORLAND
Department of Finance

RE: Statement of Self Insurance for City of Orland ("CITY") Related to Delegated Maintenance Agreement with the State of California, acting by and through the Department of Transportation, ("STATE") along State Route 32 in the County of Glenn Between Post Mile L0.000 and Post Mile 1.912, DMA - City of Orland-03-GLE-032-PM R0.3552.00 – PM 1.912 ("AGREEMENT").

Dear Mr. Mutunga,

The purpose of this letter is to certify that the CITY is self-insured and self-funded covering third-party claims arising out of its general operations (for example, commercial general liability and automobile liability insurance). Further the CITY is self-insured covering workers' compensation claims and has received the consent of the State Department of Industrial Relations to do so.

Each fiscal year, as a part of its budgetary process, the CITY appropriates funds specifically to satisfy valid third-party claims and workers' compensation claims, which may be brought against the CITY.

The CITY certifies its self-insured, general liability coverage for bodily injury liability and property damage liability, meets the required coverage amounts in section 22 (INSURANCE) of this AGREEMENT, specifically general liability insurance, coverage of bodily injury liability and property damage liability in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess.

If you need any additional information regarding this letter, please direct those inquiries through my office.

Sincerely,

Finance Manager/ Authorized Representative's Title

EXHIBIT C

Party Representatives and Notices.

LOCAL AGENCY's Contact: Rebecca Webster
STATE's DMAC Contact: Thomas Mutunga

All notices, document submittals and invoices required under this AGREEMENT shall be deemed to have been fully given when made in writing and received by the PARTIES at their respective addresses as follows:

LOCAL AGENCY
Attn: Rebecca Webster
Address: 815 Fourth Street
City, Zip: Orland, CA 95963

STATE
Attn: Thomas Mutunga
Address: 703 B Street
City, Zip: Marysville, CA 95901



CITY OF ORLAND STAFF REPORT
MEETING DATE: July 16, 2024

TO: Honorable Mayor and City Councilmembers

FROM: Paul W. Rabo, City Engineer

SUBJECT: **Walker Street – Conceptual Improvements From I-5 to County Road N**
(Discussion)

BACKGROUND:

In 2017 the City of Orland worked with a consultant to create a Streetscape Master Plan for Walker Street. The plan provided conceptual improvements for Walker Street (SR 32) from 2nd Street to 6th Street. Improvements included pedestrian facilities, landscaping, street lighting, bike lanes, and other amenities.

Caltrans is currently preparing improvement plans for a Capital Maintenance Project (OJ500) On Newville Road and Walker Street from I-5 to the Sacramento River. The scope of this project includes grinding and replacing asphalt paving, improving curb ramps, adding sidewalk at the railroad crossing, limited drainage improvements and placing new pavement striping and markings.

Caltrans has informed the City about another future project, IN200, that would include additional improvements to Newville Road and Walker Street. The project could include changes to the layout of travel lanes and on-street parking, adding bike lane striping, installation of curb extensions, curb ramps, roundabouts, street lighting and storm drainage.

ANALYSIS:

City staff has discussed elements of the City’s Streetscape Plan with Caltrans and is trying to get some of the elements included in the OJ500 project. Caltrans has stated the OJ500 project is for maintenance but will look for ways to include items from the streetscape plan.

Staff will present the most recent conceptual drawings being considered and will seek feedback from Council members.

RECOMMENDATION:

Provide staff with direction on desired features, amenities and concepts to include in future projects along Newville Road and Walker Street (SR 32), within City limits.

FISCAL IMPACT OF RECOMMENDATION:

None.