



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, March 19, 2024 at 6:30 PM
Carnegie Center, 912 Third Street and Via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Mathew Romano, Vice-Mayor

Bruce T. Roundy | Jeffrey A. Tolley | John McDermott

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/86595664690>

Webinar ID: 865 9566 4690 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:30 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

4. **CONSENT CALENDAR**

A. Warrant List (Payable Obligations) (Pg.3)

B. Approve City Council Minutes for March 5, 2024 (Pg.10)

C. Receive and file Recreation Commission Minutes from September 27, 2023(Pg.15)

D. Receive and file Library Commission minutes from January 8, 2024 (Pg.17)

E. Receive and file Economic Development Commission minutes from January 9, 2024 (Pg.18)

F. Receive and file Economic Development Commission special meeting minutes from January 30, 2024 (Pg.22)

5. **PUBLIC HEARING**

A. Proposed Local Sales Tax Ballot Measure (Pg.24)

6. **ADMINISTRATIVE BUSINESS**

A. Recreation Commission Fee Schedule Recommendations (Discussion/Action) - Joe Fenske, Recreation Director (15 min) (Pg.36)

- B.** Recreation Commissions Recommendation: Proposed Location For City Dog Park (Discussion/Action) - Joe Fenske, Recreation Director (10 min) (Pg.39)
- C.** Consideration of Alternative Meeting Location (Discussion/Direction) - Pete Carr, City Manager (5 min) (Pg.42)
- D.** Consideration of Meeting Technology for Council (Discussion/Direction) - Pete Carr, City Manager (5 min) (pg.43)

7. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

9. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on March 14, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL

Chris Dobbs, Mayor
Mathew Romano, Vice-Mayor
Bruce T. Roundy
Jeffrey A. Tolley
John McDermott

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

WARRANT LIST

March 19, 2024

Warrant	3/13/2024	\$	233,690.02
PERS 1/25/24 -2/7/24	3/4/2024	\$	29,210.47
Payroll Compensation #5	3/7/2024	\$	144,687.30
Special Payroll	3/8/2024	\$	55.85
		\$	<u>407,643.64</u>

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Mathew Romano

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Bruce T. Roundy

REPORT.: Mar 13 24 Wednesday
 RUN....: Mar 13 24 Time: 12:30
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 03-24 thru 03-24 Bank Account.: 1001

PAGE:
 ID #: PY
 CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
057727	03/12/24	DOS01	DOS AMIGOS CEMENT STATUAR	-1186.13	08112023u	Ck# 057727 Reversed
058729	03/06/24	BRI01	James Britt DBA Britt Glo	2500.00	03062024H	DATA EXTRACTION CONSULTANT TYLER PROJECT
058730	03/06/24	SMI11	BLAKE SMITH	200.00	3-5-24H	REC/YOUTH BBALL OFFICIAL
058731	03/06/24	ORO08	EVVEN OROZCO	150.00	03052024H	REC/YOUTH BBALL OFFICIAL
058732	03/13/24	4MO00	4MOST SPORT GROUP, LLC	3440.00	1150	ARPA COUNTY/BIHLER FIELD CONSULTING
058733	03/13/24	ABD00	ADVANCED DOCUMENT CONCEPT	22.08 71.22 274.67 75.95 14.72	122646 INV122643 INV122644 INV122645 INV122647	FD MEASURE A/COPIER PD/COPIES CITY HALL/COPIES BD-PLAN-PW/COPIES REC/COPIES
			Check Total.....:	458.64		
058734	03/13/24	ALT01	Altec Industries Inc.	2176.56	2034&2528	PW/FLEET EQ MAIN
058735	03/13/24	ALT02	Alternative Energy System	8178.12	15625	INSTALLATION COST, FINAL INVOICE
058736	03/13/24	AMA02	AMAZON CAPITAL SERVICES	3933.63	1F9R&16MV	LIB/ZIP BOOKS GRANTS;BAYLISS EC & HC MATERIALS
058737	03/13/24	AME00	AMERICAN FAMILY LIFE	459.99	311541	SUPPLEMENTAL INSURANCE
058738	03/13/24	ARA00	ARAMARK UNIFORM SERVICES	1158.48	2/29/2024	PW/UNIFORM CLEANING
058739	03/13/24	ATT07	A T & T	94.88	FEB252024	AC/PHONE LINE & INTERNET
058740	03/13/24	ATT09	AT&T MOBILITY	858.62	FEB 2024	PD/CELL SERVICE
058741	03/13/24	ATT10	AT&T MOBILITY (FIRST NET)	185.92 194.27	3/2/24 3/02/2024	FD MEASURE A/PHONES FOR CHIEFS PD/CELL PHONE USAGE
			Check Total.....:	380.19		
058742	03/13/24	BLU01	BLUE BEACON INC.	124.70	4406875	PW/FLEET EQ MAIN
058743	03/13/24	BYW00	ByWater Solutions	3399.00	7982	LIB/SOFTWARE SUPPORT & HOSTING
058744	03/13/24	CAM00	Gary Campbell	253.70	25,17,50	FD/RADIO REPEATER UPGRADE/REIMB JUMPER CABLES
058745	03/13/24	CAR02	CARDMEMBER SERVICE	18.99 4003.89 3145.51 2685.31 3345.03	FEB 24 FEB2024 3/7/2024 2/27/2024 FEB 2024	CH/ZOOM PD/TRAINING, OFFICE, REMODEL, K-9 SUPPLIES REC/DROP BOX, SCHEDULING APP, POOL PAINT PW/PARKS SUP/SAFETY/FIRST AID KITS/PW OFFICE SUP PW/SHOP SUPPLIES/PD/PW/FLEET EQ MAIN/BM
			Check Total.....:	13198.73		
058746	03/13/24	CAS05	CASCADE FIRE EQUIPMENT	1337.05	355,344	FD MEASURE A/COMBI TOOL, NY HOOKS
058747	03/13/24	CIT01	City of Corning	2403.45	34/24	FD MEASURE A/DISPATCH
058748	03/13/24	COM02	Comcast	399.95 299.63	2222024 MAR-APR	FD/INTERNET MULTI-DEPTS/INTERNET
			Check Total.....:	699.58		
058749	03/13/24	COP01	COPWARE, INC	705.00	86760	PD/CAL PEACE OFFICERS LEGAL SOURCEBOOK
058750	03/13/24	COR00	CORNING LUMBER CO., INC.	73.52 8130.35	02/25/24 2/25/2024	FD MEASURE A/PROPANE TANK PW/PARKS/SHOP SUPPLIES, BM/TRAINING FACILITIES
			Check Total.....:	8203.87		
058751	03/13/24	COR02	Corning Chevrolet Buick	2869.15	78,89,68	PD/FLEET EQ MAIN
058752	03/13/24	COR05	Corning Ford	468.67	468,557	MULTI DEPTS/FLEET EQ MAINT
058753	03/13/24	CRE00	CREATIVE COMPOSITION	227.65	27890	LIB-COUNCIL/BUSINESS CARDS
058754	03/13/24	CRI01	CRITICAL REACH	250.00	3423	PD/ANNUAL SUPPORT FEE FOR CRITICAL REACH APBNET
058755	03/13/24	DEP21	DEPARTMENT OF FINANCE	12.50	030124	PD/PARKING CITE ASSESSMENT FEB 2024
058756	03/13/24	ECO01	ECORP CONSULTING, INC	13721.25	102647	PLAN/PROFESSIONAL SERVICES
058757	03/13/24	EIN02	Gregory P. Einhorn	4200.00	12684 FEB	CA/CONTRACT SERVICES
058758	03/13/24	FLO04	JOSE FLORES	150.00	022924	PD/PER DIEM LESS LETHAL MUNITIONS INSTRUCTOR
058759	03/13/24	FUL04	OSCAR QUEZADA	60.00	1864	PW/CITY YARD

4. A.

Check Number	Check Date	Vendor Number	Vendor Name	Net Amount	Invoice #	Description
058760	03/13/24	GAY01	GAYNOR TELESYSTEMS INC	247.00	810,003	FD MEASURE A/FAXFINDER CLOUD, SERVICE CALL
058761	03/13/24	GER01	GERLINGER FOUNDRY & MACHI	1183.10	320006390	ARPA/9 STREET SCAPES SUPPLIES
058762	03/13/24	GHD00	GHD INC.	4480.00	0047344	DUTCH BROS INTERSECTION TRAFFIC STUDY
058763	03/13/24	GLE20	GLENN COUNTY SOLID WASTE	59.00	5773	PD MEASURE A/CONSTRUCTION DEMO SGT NEW OFFICE
058764	03/13/24	GOL01	GOLDEN STATE RISK	61195.98	1616&1568	DENTAL/VISION & HEALTH INSURANCE
058765	03/13/24	GRA02	GRAINGER, INC.	933.59	9116&5132	PW/SEWER/SHOP SUPPLIES
058766	03/13/24	GRE01	GREG'S HEATING AND A/C	17295.00	26010	PD/NEW HEATING AND AC UNITS
058767	03/13/24	GRO00	Ferguson Enterprises Inc	118.53	1843672	PW/WATER SUPPLIES
058768	03/13/24	HEI01	VIRGIL HEISE	100.00	2012024	FD/JANITORIAL
058769	03/13/24	INT03	INTERNATIONAL ASSOCIATION	65.00	M24-C6921	PD/IAPE MEMBERSHIP RENEWAL-RIVERA
058770	03/13/24	JCN00	NELSON'S BUILDING MAINTEN	787.79	782925	MULTI DEPTS/BM CLEANING AND BATHROOM SUPPLIES
058771	03/13/24	JPS00	JPS INTEROPERABILITY SOLU	3562.65	9616	FD/RADIO REPEATER UPGRADE REIMB FOR FM LEGACY
058772	03/13/24	KEL01	KELLER SUPPLY COMPANY	1632.15	687778	PW/MULTI-CHLOR(WELLS)
058773	03/13/24	LES00	LES SCHWAB	169.83	591191	PW/FLEET EQ MAINT
058774	03/13/24	MAC02	MACQUARIE EQUIPMENT CAPIT	44.18	164425	FD MEASURE A/PRINTER LEASE
058775	03/13/24	MCM00	McMaster-Carr	1926.12	31556	PW/SEWER SUPPLIES
058776	03/13/24	MEZ00	JODY MEZA	250.00	031124	LIB/FEB TRAVEL TO WILLOWS LIB & BRANCHES
058777	03/13/24	MIL00	MILLER GLASS, INC.	360.00	3-382787	PW/FLEET EQ MAINT
058778	03/13/24	MIS01	MissionSquare - 304591	1979.65	6484085	457 PLAN/ 304591
058779	03/13/24	MJB00	MJB WELDING SUPPLY, INC	2778.63	2/26/2024	ARPA/9 STREET SCAPES - LIGHT POLES
				12.47	2/29/2024	PW/CYLINDER RENTAL
			Check Total.....:	2791.10		
058780	03/13/24	MTH00	M.T. HALL & ASSOCIATION,	14554.00	2869	DWR-PHASE 2B SOIL MATERIAL TESTING
058781	03/13/24	NOR29	NORTH VALLEY INDUSTRIES I	150.85	4075	REC/1 UNIT ADULT SOCCER N VALLEY FIELD FEB 2024
058782	03/13/24	NUS00	NUSO, LLC	105.94	130856666	FD MEASURE A/PHONE LINES
058783	03/13/24	ORE00	O'REILLY AUTO	193.53	2/28/24	FD MEASURE A/PARTS FOR TRUCK #40 & 20
				356.73	2/28/2024	PD/PW FLEET EQ ,MAIN
			Check Total.....:	550.26		
058784	03/13/24	ORH00	ORLAND HARDWARE	15328.75	2-27-24	FD MEASURE A/TRAINING FACILITY SUPPLIES
				3111.14	2/27/2024	MULTI DEPTS/MISC SUPPLIES BM
				48.43	3279,3804	PD/TARP & KEY MASTER
			Check Total.....:	18488.32		
058785	03/13/24	ORL15	Orland Saw & Mower	136.36	53966	FD MEASURE A/CARBIDE CHAIN
				594.71	3/1/2024	PW/PARKS EQ MAINT
			Check Total.....:	731.07		
058786	03/13/24	PAC07	PACE ANALYTICAL SERVICES,	342.32	1745&1539	PW/LAB SERVICES
058787	03/13/24	PAP01	PAPE MACHINERY INC.	191.16	4448&4439	PW/FLEET EQ MAINT
058788	03/13/24	PAX00	WYATT PAXTON	8190.32	744	BD/FEB 2024 PROFESSIONAL SVCS/MILEAGE
058789	03/13/24	PEN05	PENQUIN MANAGEMENT INC	2439.00	78068	FD MEASURE A/DISPATCH
058790	03/13/24	QUI02	QUILL CORP.	335.36	37485294	PD/MISC OFFICE SUPPLIES
				371.27	2210,4251	MULTI-DEPT/OFFICE SUPPLIES
			Check Total.....:	706.63		
058791	03/13/24	REC03	RECDESK, LLC	4000.00	INV14602	REC/YEARLY ONLINE REGISTRATION
058792	03/13/24	ROE01	Thomas Roenspie	100.00	2/9/2024	PD/PER DIEM LEADERSHIP DEVELOPMENT COURSE
058793	03/13/24	ROU01	Bruce Roundy	97.49	FEB 2024	COUNCIL/MILEAGE REIMBURSEMENT

REPORT.: Mar 13 24 Wednesday
 RUN....: Mar 13 24 Time: 12:30
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 03-24 thru 03-24 Bank Account.: 1001

PAGE: 003
 ID #: PY
 CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058794	03/13/24	SEI00	ROY R SEILER, C.P.A	2880.00	30583	ACCOUNTING PROFESSIONAL SVSC FEB 2024
058795	03/13/24	SHA08	JESSE J MILLER dba SHASTA	586.10	24172	PW/SAFETY SUPPLIES
058796	03/13/24	SIM01	SIMPLOT	430.88	8323/8397	PW/PARK ROUND UP
058797	03/13/24	SOU01	SOUTH BAY REGIONAL PUBLIC	622.00	163377INV	PD/1ST AID/CPR/AED INSTRUCTOR TRAINING
058798	03/13/24	STO04	Jeffrey G. Dunn	225.00	2/29/2024	PEST CONTROL SERVICES
058799	03/13/24	T&S01	T AND S DVBE, INC.	240.50	24-238	PW/STREETS SUPPLIES
058800	03/13/24	TER00	Terry's T.V.	2486.50	3/12/2024	FACADE IMPROVEMENT
058801	03/13/24	TIA00	EVERBANK, N.A.	246.93	9914251	PD/COPIER LEASE
058802	03/13/24	TRA09	TRANSUNION RISK & ALTERNA	120.00	9593&2402	PD/FEB 2024 MONTHLY FEE
058803	03/13/24	VAL02	VALLEY ROCK PRODUCTS	104.19	83594	PW/STREETS SUPPLIES
058804	03/13/24	WES16	West Mitsubishi	832.61	7701331	FD/RADIO REPEATER UPGRADE/REIMB FOR RACK POWER
Cash Account Total.....:				233690.02		
Total Disbursements.....:				233690.02		
Cash Account Total.....:				.00		

REPORT.: Mar 13 24 Wednesday
 RUN....: Mar 13 24 Time: 12:30
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 03-24 thru 03-24 Bank Account.: 1001

PAGE: 004
 ID #: PY
 CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
19280	03/08/24	EDD01	STATE OF CALIFORNIA	3753.12	C40307	STATE INCOME TAX
				.00	C40308	STATE INCOME TAX
			Check Total.....:	3753.12		
19281	03/08/24	ESD00	STATE OF CALIFORNIA	1563.08	C40307	SDI
				.61	C40308	SDI
			Check Total.....:	1563.69		
19282	03/08/24	OPO00	OPOA TREASURER	674.00	C40307	OPOA DUES
19283	03/08/24	STA00	STATE DISURSEMENT UNIT	22.15	C40307	GARNISHMENTS
19284	03/08/24	TEH00	UMPQUA BANK	11116.64	C40307	FEDERAL INCOME TAX
				.00	C40308	FEDERAL INCOME TAX
				17606.06	1C40307	FICA
				6.92	1C40308	FICA
				4117.50	2C40307	MEDICARE
				1.62	2C40308	MEDICARE
			Check Total.....:	32848.74		
19285	03/08/24	UPE00	UPEC, LOCAL 792	466.20	C40307	UPEC, LOCAL 792*
			Cash Account Total.....:	39327.90		
			Total Disbursements.....:	39327.90		

REPORT.: 03/07/24
 RUN...: 03/07/24 Time: 14:55
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

4. A.

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14664	03/07/24	03/06/24	CAR06	CARLSON, PRESTON	03-24	09-24	192.00
14665	03/07/24	03/06/24	PER00	PEREZ, MARGARITA T	03-24	09-24	2086.39
14666	03/07/24	03/06/24	ROD02	RODRIGUEZ, ADRIANNA	03-24	09-24	136.00
14667	03/07/24	03/06/24	ROW00	ROWE, LILLIANNA	03-24	09-24	256.00
14668	03/07/24	03/06/24	STO00	STORY, ZACHARY	03-24	09-24	323.00
14669	03/07/24	03/06/24	SUA03	SUAREZ, ARMANDO RUEDA	03-24	09-24	2081.08
Z07790	03/07/24	03/06/24	ALV01	ALVA, MICAELA	03-24	09-24	2214.15
Z07791	03/07/24	03/06/24	AND00	ANDRADE, EDGAR	03-24	09-24	3626.02
Z07792	03/07/24	03/06/24	BAL01	BALDRIDGE, EDEN	03-24	09-24	264.00
Z07793	03/07/24	03/06/24	BAR02	BARBER, ZACHARY	03-24	09-24	2657.91
Z07794	03/07/24	03/06/24	BLA00	BLAKE, CHRISTINA	03-24	09-24	136.00
Z07795	03/07/24	03/06/24	BOS01	BOSE, DOMINICK	03-24	09-24	88.00
Z07796	03/07/24	03/06/24	BOW00	BOWERS, LINDA	03-24	09-24	424.32
Z07797	03/07/24	03/06/24	CAR03	CARR, PETER R	03-24	09-24	6153.85
Z07798	03/07/24	03/06/24	CES00	CESSNA, KYLE A	03-24	09-24	4557.52
Z07799	03/07/24	03/06/24	CHA01	CHANEY, JUSTIN	03-24	09-24	4753.08
Z07800	03/07/24	03/06/24	CON00	CONTRERAS, ISAAC	03-24	09-24	374.00
Z07801	03/07/24	03/06/24	COR00	CORTES, JOVANY	03-24	09-24	1846.33
Z07802	03/07/24	03/06/24	CRA00	CRANDALL, JEREMY	03-24	09-24	2402.25
Z07803	03/07/24	03/06/24	EHO00	EHORN, CAITLIN A	03-24	09-24	700.00
Z07804	03/07/24	03/06/24	ESPO0	ESPINOSA, LETICIA	03-24	09-24	2347.82
Z07805	03/07/24	03/06/24	ESQ01	ESQUIVEL, ITZEL	03-24	09-24	161.50
Z07806	03/07/24	03/06/24	FEN03	FENSKE, JOSEPH H	03-24	09-24	3539.51
Z07807	03/07/24	03/06/24	FLO00	FLORES, JOSE D	03-24	09-24	4236.99
Z07808	03/07/24	03/06/24	GAL00	GALVAN, ROSAURA	03-24	09-24	476.00
Z07809	03/07/24	03/06/24	GAM00	GAMBOA, YADIRA	03-24	09-24	314.26
Z07810	03/07/24	03/06/24	GAR01	GARIBAY, ELIZABETH	03-24	09-24	1543.14
Z07811	03/07/24	03/06/24	GUE01	GUERRERO, DEYSY D	03-24	09-24	2700.00
Z07812	03/07/24	03/06/24	GUE02	GUERRERO, JORGE	03-24	09-24	2323.45
Z07813	03/07/24	03/06/24	HAR00	ZOLLERHARRIS, TRAVIS	03-24	09-24	2301.37
Z07814	03/07/24	03/06/24	HEN00	HENDERSON, OLIVIA	03-24	09-24	38.00
Z07815	03/07/24	03/06/24	JOH01	JOHNSON, SEAN KARL	03-24	09-24	4984.07
Z07816	03/07/24	03/06/24	LOP01	LOPEZ, ESAU	03-24	09-24	1814.42
Z07817	03/07/24	03/06/24	LOP02	LOPEZ, JOEL	03-24	09-24	1814.42
Z07818	03/07/24	03/06/24	LOW00	LOWERY, KATHERINE	03-24	09-24	3810.32
Z07819	03/07/24	03/06/24	MAR02	MARTINDALE, RYAN EUGENE	03-24	09-24	2861.64
Z07820	03/07/24	03/06/24	MAR03	MARTINS, PAULINA	03-24	09-24	140.25
Z07821	03/07/24	03/06/24	MEJ00	APARICIO, LILIA MEJIA	03-24	09-24	4552.61
Z07822	03/07/24	03/06/24	MEZ00	MEZA, JODY L	03-24	09-24	4312.10
Z07823	03/07/24	03/06/24	MIL00	MILLS, DARYL A	03-24	09-24	4130.24
Z07824	03/07/24	03/06/24	MON03	MONDRAGON, MEAGAN N	03-24	09-24	1652.65
Z07825	03/07/24	03/06/24	MOR03	MORECI, RORY	03-24	09-24	239.25
Z07826	03/07/24	03/06/24	MYE00	MYERS, KEVIN	03-24	09-24	684.76
Z07827	03/07/24	03/06/24	OLI00	OLIVER, LINDA	03-24	09-24	282.88
Z07828	03/07/24	03/06/24	ORO03	OROZCO, ETHAN	03-24	09-24	369.75
Z07829	03/07/24	03/06/24	ORO04	OROZCO, JORDAN	03-24	09-24	420.00
Z07830	03/07/24	03/06/24	OVA00	OVARD, CONNOR	03-24	09-24	340.00
Z07831	03/07/24	03/06/24	OVI01	OVITZ, GRAYSON	03-24	09-24	222.75
Z07832	03/07/24	03/06/24	PAN00	PANIAGUA, BLANCA A	03-24	09-24	726.94
Z07833	03/07/24	03/06/24	PEN01	PENDERGRASS, REBECCA A	03-24	09-24	3840.01
Z07834	03/07/24	03/06/24	PIN00	PINEDO, EDGAR ESTEBAN	03-24	09-24	4406.51
Z07835	03/07/24	03/06/24	POR00	PORRAS, ESTEL	03-24	09-24	1991.56
Z07836	03/07/24	03/06/24	PUN00	PUNZO, GUILLERMO	03-24	09-24	2617.68
Z07837	03/07/24	03/06/24	RIC01	RICE, GERALD W	03-24	09-24	2202.86
Z07838	03/07/24	03/06/24	RIV00	RIVERA, ISRAEL	03-24	09-24	2218.82
Z07839	03/07/24	03/06/24	ROD00	RODRIGUES, ANTHONY	03-24	09-24	2510.24
Z07840	03/07/24	03/06/24	ROE00	ROENSPIE, THOMAS LUKE	03-24	09-24	4139.43
Z07841	03/07/24	03/06/24	ROM00	ROMERO, ARNULFO	03-24	09-24	2924.65
Z07842	03/07/24	03/06/24	SAN01	SANCHEZ, MELANIE CARRIL	03-24	09-24	318.75
Z07843	03/07/24	03/06/24	SAN02	SANDOVAL, LUCILA	03-24	09-24	2096.92
Z07844	03/07/24	03/06/24	SAN03	SANCHEZ, DANIEL ANGEL	03-24	09-24	1959.01
Z07845	03/07/24	03/06/24	SCH03	SCHMITKE, JENNIFER	03-24	09-24	2700.90
Z07846	03/07/24	03/06/24	STE01	STEWART, ROY E	03-24	09-24	3115.79
Z07847	03/07/24	03/06/24	SUA02	SUAREZ, BRYAN E	03-24	09-24	2000.39
Z07848	03/07/24	03/06/24	SUT00	SUTTON, BRANDON KIJANA	03-24	09-24	4270.05
Z07849	03/07/24	03/06/24	SWI00	SWINHART, ROBERT	03-24	09-24	2049.17
Z07850	03/07/24	03/06/24	THO02	THOMPSON, JAYDEN	03-24	09-24	251.63
Z07851	03/07/24	03/06/24	VAL00	VALENZUELA, BRENDA	03-24	09-24	329.27
Z07852	03/07/24	03/06/24	VAR00	VARNER, ZADA	03-24	09-24	96.00
Z07853	03/07/24	03/06/24	VLA00	VLACH, RAYMOND JOSEPH	03-24	09-24	5177.08
Z07854	03/07/24	03/06/24	VON00	VONASEK, EDWARD J	03-24	09-24	4614.47
Z07855	03/07/24	03/06/24	ZIN00	PEREZ, ARNULFO ZINTZUN	03-24	09-24	243.12
							144687.30
							=====

REPORT.: 03/08/24
RUN...: 03/08/24 Time: 10:46
Run By.: Deysy Guerrero

CITY OF ORLAND
Warrant Register

4. A.

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14670	03/08/24	03/08/24	HAR00	ZOLLERHARRIS, TRAVIS	03-24	09-24	55.85
							----- 55.85 -----



ORLAND CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, March 5, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:00 PM.

ROLL CALL

Councilmembers present:	Councilmembers John McDermott, Bruce T. Roundy, Jeffrey Tolley and Mayor Chris Dobbs
Councilmembers absent:	Vice Mayor Matt Romano
Staff present:	City Manager Pete Carr; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; Police Chief Joe Vlach

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS ON CLOSED SESSION – NONE

MEETING ADJOURNED TO CLOSED SESSION AT 6:01 PM

CLOSED SESSION ENDED AT 6:30 PM

RECONVENED TO REGULAR SESSION - Called to order by Mayor Chris Dobbs at 6:32 PM.

REPORT FROM CLOSED SESSION – No reportable action, direction was given to staff.

PROCLAMATION: Recognizing March 2024 as Volunteer Firefighter Month

Mayor Dobbs issued a proclamation acknowledging March 2024 as Volunteer Firefighter Month. First Assistant Fire Chief David Kelly expressed gratitude to the City for recognizing the efforts of the Orland Volunteer Fire Department (OVFD). Councilmember McDermott thanked Supervisor Monica Rossman for her dedication and support of the OVFD and for initiating the recognition of March as Volunteer Firefighter Month at the County level.

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for February 20, 2024
- C. Receive and File Arts Commission Minutes from January 17, 2024
- D. Butte College Internship Agreement Councilmember

Councilmember Tolley pulled item 8.D. so that the public could be briefed on the item.

ACTION: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve all consent items except 8.D. Motion carried by a voice vote 4-0.

City Manager Pete Carr provided an overview of Butte College's Learning-Aligned Employment Program (LAEP), highlighting its provision of paid work experience for eligible students.

Councilmember McDermott voiced his support for the LAEP program, highlighting its potential as a valuable opportunity for all parties involved. He emphasized its positive impact on the City, Butte College, and the participating students.

ACTION: Mayor Dobbs moved, seconded by Councilmember Roundy, to approve consent item 8.D. Motion carried by a voice vote 4-0.

ADMINISTRATIVE BUSINESS

A. SS4A Grant Application Scope: Complete Streets

Mr. Carr provided an overview of the Safe Streets and Roads for All (SS4A) grant program, aimed at enhancing road safety through various projects and planning activities. He noted the City's unsuccessful 2023 SS4A application centered on the Streetscapes Master Plan and proposed a shift to implementing the Active Transportation Plan (ATP) for the 2024 funding round, aligning well with SS4A requirements. Mr. Carr also emphasized the City's proactive approach to embracing the Complete Streets concept, exemplified by projects on Tehama Street and East Street.

Councilmembers shared their support for City Staff to proceed with the application for SS4A focusing on implementation of the ATP.

B. Consideration of Fireworks Show or Alternative

Mr. Carr introduced the possibility of organizing either a fireworks show or a drone show, prompted by expressed interest from a councilmember and a commissioner in recent meetings. He briefly outlined information on both types of shows and provided pricing examples. Additionally, Mr. Carr discussed weather hazards for certain times of the year, scheduling considerations, funding options, potential locations for the shows, and suggested types of events where these shows would be successful.

Councilmember Roundy expressed strong support for a fireworks show, suggesting it should coincide with or be close to the 4th of July due to the City's patriotic nature. He proposed a collaborative effort with the County and City of Willows to share the cost burden and recommended utilizing the City's Hotel Tax funds to finance the show.

Mayor Dobbs expressed interest in exploring the Chamber of Commerce's involvement in fundraising for the fireworks show and expressed a preference for the fireworks display over a drone show.

Councilmember Tolley expressed neutrality towards the proposed events but emphasized opposition to using taxpayer money for funding. He favored collaboration with the County and City of Willows, suggesting a rotation system for hosting the event to share costs effectively and fundraising to pay for the shows.

Councilmembers Roundy and McDermott expressed their willingness to contribute and assist with private fundraising efforts for the fireworks or drone show.

Orland resident and Economic Development Commission Chairperson Ron Lane expressed support for the drone show and offered assistance with fundraising. He suggested testing out the drone show at the Queen Bee Festival.

Orland resident and Economic Development Commission Vice-Chairperson Brandon Smith voiced support for the drone show and favored the idea of holding it on a random day.

Chamber of Commerce President and Economic Development Commissioner Dee Dee Jackson expressed a willingness to assist with fundraising for the event. She endorsed the idea of bringing the shows to town as a means of attracting and retaining visitors.

Orland resident Earl Megginson showed his support for fireworks on the 4th of July.

Mayor Dobbs suggested a hybrid of fireworks and drones.

Orland resident and Queen Bee Festival representative Trish Saint-Evens expressed concerns about hosting an event on the 4th of July. She highlighted her efforts in promoting the 4th of July festivities but suggested that the Queen Bee Festival would be a better option due to higher attendance and more open businesses.

Councilmember Roundy proposed forming an ad hoc committee comprising City Staff, Economic Development Commission (EDC) members, Councilmembers, and community members to plan the event. However, Councilmember McDermott suggested removing City Staff from the committee and focusing solely on gathering community members to organize fundraising and plan the event. The Council unanimously agreed that the proposed event should be a community-driven initiative funded and organized privately by citizens including commissioners and councilmembers working with the Chamber of Commerce.

C. Stipends for Commission Members

Mr. Carr presented information in response to Council suggestion about the implementation of stipends for residents serving on City Commissions, noting that not all current commissioners are residents. He highlighted that most small cities do not offer stipends, but it's not uncommon for city planning commissioners to receive compensation, typically around \$50 (in smaller cities) to \$100 (in larger cities) per meeting attended. In the Orland region, Corning, Williams, Colusa, and Paradise don't provide stipends to their commissioners. Willows offers \$50 per meeting to Planning Commissioners, while Glenn County provides \$50 per meeting, capped at \$100 per month for County Planning Commissions. LAFCo offers a \$50/meeting stipend, and the Glenn Transit Committee and Transportation each pay \$50 per meeting.

Councilmember McDermott asked Commissioner in attendance about the time commitment required by Commissioners for preparing and attending monthly meetings, to which Commissioner Jackson responded that it varied based on the agenda items. McDermott expressed his desire to better appreciate Commissioners' time and proposed a \$100 stipend for all Commissioners to reflect their commitment.

Councilmember Roundy advocated for reinstating a stipend for the Planning Commission, noting the significant workload involved in reviewing extensive information and making crucial decisions for the community and city. He suggested a \$100 stipend for the Planning Commission and \$50 for other commissions as a potential option.

Councilmember Tolley expressed his stance to maintain the positions on Commissions as volunteer roles without providing a stipend.

Mr. Smith expressed that his motivation for joining the EDC was not monetary but rather to contribute to the community. He emphasized that he is not concerned about receiving money and is solely focused on making the community a better place.

Ms. Saint-Evens shared her past experience of serving on City Commissions and emphasized that she never sought payment for her service. Her primary motivation was always to give back to the community.

Ms. Jackson expressed her commitment to serving on the EDC as a means of giving back to the community. She made it clear that she does not seek payment for her role on the commission.

Mr. Lane stated that his decision to join the EDC was not motivated by financial gain but rather by a desire to donate his time and efforts to contribute to the improvement of Orland.

Mayor Dobbs voiced support for offering a \$50 stipend per meeting attended for each commission to attract more interested individuals to join commissions.

Councilmembers expressed appreciation for commission members and engaged in a discussion on the stipend proposal, with differing opinions. Mayor Dobbs proposed tabling the item for future consideration, a suggestion that all councilmembers agreed upon.

D. City Visioning Process

Mr. Carr discussed previous visioning plans, including the City's 25-year General Plan and a five-year plan developed in 2013 and updated in 2016. The five-year plan served as a roadmap for annual project objectives, many of which were achieved.

Mr. Carr reported that in response to the Council's requests, he collaborated with City department heads to enhance the formatting and content of the plan. Mr. Carr briefly presented the five-category plan for the Council's review and discussion.

Council discussed the topic and directed staff to schedule a study session on the subject.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Shared that he was contacted by a county constituent regarding AT&T landlines being shut down and he read an email from Assemblyman James Gallagher's office responding to the situation.

Councilmember McDermott:

- Attended the joint meeting with Glenn County and Willows on February 29th;
- Will be attending the Planning Commission meeting March 21st.

Councilmember Roundy:

- Will be attending the League of Cities Meeting in Loomis on March 15th;
- Spoke about the different kinds of arts shows that happen on the first Friday of every month;
- Shared that the CEO of LAFCo Steve Betts is retiring, and he will be attending the next meeting on March 11th;
- Will be attending Transportation and Transit Committee meetings March 21st.

Mayor Dobbs:

- Attended the joint meeting with Glenn County and Willows on February 29th;
- Stated that the Fireman's Ball will be March 16th.

CITIZENS COMMENT ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 8:02 PM

CLOSED SESSION ENDED AT 8:12 PM

REPORT FROM CLOSED SESSION – No reportable action, direction was given to staff.

MEETING ADJOURNED AT 8:12 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor

Recreation Commission

Karen Baldrige, Chair
 Shannan Ovard, Vice Chair
 Larry Carmona
 Joser Rosales
 Jason Ovitz



CITY OF ORLAND

Recreation Commission Minutes

September 27th, 2023, 6:30pm

Meeting will be held at Orland Recreation Center

1. CALL TO ORDER – 6:30 p.m.

The meeting was called to order by Chairperson Baldrige at 6:30pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commission members present: Chair Karen Baldrige, Vice-Chair Shannan Ovard, Commissioner Larry Carmona, Commissioner Jason Ovitz, Commissioner Joser Rosales.

Commission members absent: Commissioner Larry Carmona

Staff present: Recreation Director Joe Fenske

4. ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Any person may address the Recreation Commission at this time upon any subject within the authority of the Recreation Commission; however, the public is advised to limit discussion to one presentation per individual. Oral communications will be limited to three minutes. Please state your name and address for the record.

5. CONSENT CALENDAR

A. Approve April 26th, 2023, Recreation Commission Minutes

B. Approve May 24th, 2023, Recreation Commission Minutes

Vice-Chair Ovard moved, seconded by Commissioner Ovitz, to approve consent calendar as is motion carried 4-0.

6. ADMINISTRATIVE COMMUNICATIONS, REPORTS, AND ACTIONS

A. Recap of Summer Recreation programs and activities

Recreation Director Joe Fenske updated the Recreation Commission on all summer programs and activities that the Recreation Department offered. Mr. Fenske stated that they started two new programs this summer Flag Football and Dance class. In addition to the new programs

the Recreation Department had full classes for public swim lessons and private swim lessons. Mr. Fenske stated the overall attendance at the pool this summer was higher than past summers. All available pool party dates were booked before June. Glenn County Health Department visited two times this summer unannounced and both times the pool was up to the Health Department standards, no violations. Coed softball, summer camps, tumbling were all offered, and enrollment filled. Summer camps are a partnership camp with OHS sports teams. Mr. Fenske stated the summer was relatively clam and there were not any major incidents. Commissioner Baldrige stated she heard that parents were happy that soccer and flag football were at the same time and location as it made it easier for parents. Commissioner Ovard stated she heard nothing but positive remarks regarding Flag Football. Commissioner Ovitz said he thought Recreation Staff did a great job last summer with behavioral issues at programs and it showed this summer with the minor problems we had at programs.

B. Update on Fall and Winter Recreation programs and activities

Mr. Fenske briefed the Recreation Commission on Fall and Winter activities. Youth Soccer has 345 kids playing with a total of 25 teams. He stated he was moving a few adult programs to different times of the year which will benefit the players and officials. Volleyball and Basketball will be moved to the Springtime. Mr. Fenske said the roof at the Recreation Center will be fixed this fall and ready for winter sports.

7. COMMISSIONER REPORTS

No commissioner reports at this time.

8. ADJOURNMENT

Meeting adjourned at 7:20pm



ORLAND LIBRARY COMMISSION MINUTES

Monday, January 8, 2024

CALL TO ORDER

Meeting called to order at 5:00 p.m. by Chair Mary Ann Deeming

ROLL CALL

Commissioners Present: Mary Ann Deeming; Dick Jolley; Sherry Romano

Commissioners Absent: Joe Lopez, E. Ann Butler

Staff/Council Present: Mayor Chris Dobbs; Librarian J. Meza

ORAL & WRITTEN COMMUNICATIONS: None

ITEMS FOR DISCUSSION OR ACTION

1. **ACTION ITEM:** Approve minutes of previous meeting. Motion made by Commissioner Jolley, 2nd by Commissioner Romano. Motion carried unanimously
2. **Reports from City Librarian on financial and monthly statistics:** Librarian provided statistical reports for November and December, 2023.
3. **Library Programs, Events and Grants:** Librarian announced successful application of Lunch with the Library grant award from the CA State Library. Librarian presented the 2022/23 Annual Report to the Commission.
4. **National Library Lover's Month Activities:** Librarian discussed plans for library to celebrate nationally recognized month and activities to involve patrons.
5. **Building Grant Activities and outdoor improvements planning:** Librarian reported on lobby completion and taking next steps for generator purchase and install. Commissioners discussed option to keep children's section door open and available for patron entry and exit. Security and safety measures for staff were taken into consideration. Librarian advised keeping open for trial period.

COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS: Commissioners discussed potential raising of Friends of the Library book sale prices and mad recommendation that prices stay the same.

Future Agenda Items: Election of officers

ADJOURN: 5:35 p.m.



**ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES
Tuesday, January 9, 2024**

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present: Ron Lane, Brandon Smith, Dennis Hoffman and Dee Dee Jackson
Commissioners Absent: Russell Pierce
Councilmembers: Jeffrey Tolley and Matt Romano
Staff: Pete Carr, Jennifer Schmitke

IDENTIFY CHAIRPERSON AND VICE CHAIRPERSON FOR 2024

City Clerk Jennifer Schmitke requested nominations for Chairperson for 2024. Commissioner Hoffman nominated Chairperson Ron Lane. With no further nominations, the nomination period was closed. The motion carried 4-0 by a voice vote. Chairperson Lane was declared Chairperson for 2024.

City Clerk Schmitke requested nomination for Vice Chairperson for 2024. Commissioner Hoffman nominated Commissioner Brandon Smith. With no further nominations, the nomination period was closed. The motion carried 4-0 by a voice vote. Commissioner Smith was declared Vice Chairperson for 2024.

ORAL AND WRITTEN COMMUNICATIONS – None

CONSENT CALENDAR

A. Approval of Economic Development Commission Minutes from November 14, 2023.

ACTION: Chairperson Lane moved, seconded by Commissioner Smith to approve consent calendar as presented. Motion carried by a voice vote, 4-0.

ITEMS FOR DISCUSSION OR ACTION

A. Follow-up on Business-Friendly Check-up

Mr. Carr brought back a follow-up discussion on the business-friendly check-up questionnaire he completed from the Reginal Government Services (RGS).

Chairperson Lane stated he didn't have time to review and asked if the Commission could table the item until the next EDC meeting. Commissioner Hoffman was absent for the November meeting and asked if the information could be emailed to him for review.

B. Review I-5 Feasibility Study Report

City Manager Pete Carr presented the I-5 Feasibility Study, a collaborative effort funded by grants and partnerships between Glenn and Tehama Counties, as well as the cities of Corning, Willows, and Orland. During the Commission meeting he invited feedback, questions, and suggestions from the members. They were encouraged to identify areas of focus for the City or to assess the relevance of the study's findings.

Chairperson Lane appreciated insights from the study, focusing on market strategies and the importance of preparedness to attract businesses. He inquired about property availability and incentivizing sales. Mr. Carr noted property owners aren't in any hurry to sell. Vice Chairperson Smith raised concerns about housing diversity and attracting higher-level jobs. Incentivizing landowners for investments was discussed. Carr mentioned a few barriers to westside property development, mainly needing water connections. Commissioner Hoffman recalled incentivization efforts extended to La Quinta when they were considering Orland as a potential location at one time.

The Commissioners expressed interest in potentially assigning a 3CORE employee to focus on economic development along I-5. They also discussed the idea of partnering with Willows, Corning, and Glenn County to share the position. Mr. Carr mentioned that Glenn County had previously employed someone dedicated to economic development before the pandemic.

Chairperson Lane noted a significant emphasis on electricity and its future demand in the report. He raised the question of whether it would be advantageous for Orland to enter the electricity business or instead incentivize solar companies to establish themselves in the area, potentially allowing Orland to develop solar farms or generate its own electricity.

Mr. Carr proposed inviting a representative from 3CORE to a forthcoming meeting to address any questions or comments from the Commissioners regarding the report. Chairperson Lane suggested compiling a list of questions and comments in advance to ensure preparedness for the discussion. Additionally, Mr. Carr mentioned an upcoming joint meeting involving the Orland City Council, Willows City Council, and Glenn County, and asked for the Commissioners' approval for him to represent the EDC and recommend collaborative efforts aligned with the findings of 3CORE's report. The Commissioners agreed to this proposal.

C. Consider Ideas for Local Events

Mr. Carr recalled the Commission's prior interest in looking into the economic impact of local events, noting their potential to drive visitor traffic, boost business activity, and increase sales tax revenue.

The Commissioners explored ways for the City and Chamber of Commerce to bolster support for business through local events. Vice Chairperson Smith emphasized the importance of increased community involvement to successfully launch events. Commissioner Jackson underscored that larger events have the potential to attract visitors from beyond the community, ultimately raising the profile of the City.

Commissioner Jackson emphasized the appeal of Black Butte Lake as a significant attraction for the town, suggesting it deserves more attention. The Commission brainstormed potential events to draw people to the area, such as water sports and boat races, anticipating that attendees would also patronize local businesses for gas and food.

They also revisited the Queen Bee Festival from previous years, exploring ways to enhance its scale in the future. Discussion centered on potential partnerships with other Chamber of Commerce organizations or with 3CORE to amplify event promotion efforts. Commissioner Jackson shared successful strategies employed by the Chamber to boost attendance at meetings and events.

Commissioner Jackson proposed revisiting this topic at a future meeting to delve into ideas more thoroughly. The Commissioners considered the possibility of convening outside of regular meetings, with Mr. Carr noting the option to call a special meeting if needed.

ACTION: Commissioner Hoffman moved seconded by Vice Chairperson Smith that the Commission set a special meeting in February 13th at 6 PM. Motion carried by a voice vote, 4-0.

Commissioners asked that the City generate extra interest from community members.

D. Discuss Glenn Grows Opportunities for Local Businesses

Commissioner Jackson informed the Council about Glenn Grows' soft opening, inviting them to witness the community offerings. She mentioned a grander launch event planned later in the month and expressed enthusiasm for the City Council and Commissioners' support. Commissioner Jackson and Mr. Carr elaborated on Glenn Grows' services aimed at assisting both new and established businesses. Additionally, Commissioner Jackson mentioned the Chamber of Commerce's new office in the building operating on Mondays, Wednesdays, and Fridays.

E. Discuss Visitor Guide/Brochure

Commissioner Jackson requested to postpone the discussion to the next meeting, and the Commissioners unanimously agreed. They expressed the desire to have additional time to explore formatting options and determine the content for the brochure.

CHAMBER OF COMMERCE UPDATE

Commissioner Jackson mentioned her latest update, noting that the Orland Chamber of Commerce has hired a new employee and relocated to the Glenn Grows building.

STAFF REPORTS

A. Business Support Program Updates

***Facade Improvement Program**

Mr. Carr informed the Commission about Store Right Mini Storage's involvement in the Façade Improvement Program. He encouraged proactive engagement with a downtown business owner regarding updating their buildings.

***Queen Bee Bucks Program**

Mr. Carr provided an update on Queen Bee Bucks sales, indicating that \$223,000.00 worth of cards have been sold, with the City investing \$110,000.00. He mentioned the current sales rate per day and informed the Commission that sales are currently paused due to the absence of a bonus offer. Additionally, Mr. Carr noted that 35 stores are actively participating, with interest from larger businesses

like SavMor and Grocery Outlet, sparking discussions among Commissioners regarding the inclusion of non-locally owned businesses and associated concerns.

ACTION: Chairperson Lane moved seconded by Commissioner Hoffman to allow SavMor and Grocery Outlet to participate in Queen Bee Bucks. Motion carried by a voice vote, 3-1. (Ayes: Commissioner Hoffman, Vice Chairperson Smith and Chairperson Lane; Noes: Commissioner Jackson)

***Local Business and Development Updates**

Mr. Carr shared updates on local business expansions and closures.

COMMISSIONER REPORTS

- Chairperson Lane: Let the Commission know of a new method people are using to steal cars.
- Commissioner Smith: Did a Chamber walk around the town to get the word out on what the Chamber of Commerce can do for local businesses.
- Commissioner Jackson: Will attend the Glenn Grows event on January 22nd.
- Commissioner Hoffman: Nothing to Report

FUTURE AGENDA ITEMS

- February 13th meeting to focus on local events and visitor guides. (Later changed to Jan 30th)
- March 12th meeting to focus on follow-up of the I-5 study.
- Potentially updating the professional video of the City.
- Possible follow-up on visitor brochure discussion

ADJOURN – 8:01 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



ECONOMIC DEVELOPMENT COMMISSION SPECIAL MEETING MINUTES Tuesday, January 30, 2024

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 4:00 pm.

PLEDGE OF ALLEGIANCE – Led by Director Fenske

ROLL CALL

Commissioners Present:	Ron Lane, Brandon Smith, Dennis and Dee Dee Jackson
Commissioners Absent:	Russell Pierce and Dennis Hoffman
Councilmembers:	Jeffrey Tolley and Matt Romano
Staff:	Pete Carr, City Manager; Jennifer Schmitke, City Clerk; Joe Fenske, Recreation Director

ORAL AND WRITTEN COMMUNICATIONS – None

ITEMS FOR DISCUSSION OR ACTION

A. Local Events and Visitor Outreach

City Manager Pete Carr highlighted several local community events held in Orland, such as the Avenue of Lights, Queen Bee Festival, Old Fashioned 4th of July parade and park activities, Friday Farmers Market, Car Shows, and more. He also mentioned events previously discussed in EDC meetings, including races (running, bicycle, fast cars), cultural/historical theme events, fireworks shows, and events with potential for regional interest like the Red Bluff Round Up, Gilroy Garlic Festival, Chico Farm Days, and Corning Olive Festival. Carr emphasized that the City itself does not organize events; instead, they are organized by clubs, organizations, or the Chamber of Commerce. While the City has programs like Recreation, and projects like Queen Bee Capital, it lacks event planners on staff.

Commissioner Jackson and Vice Chairperson Smith visited Black Butte Lake with City Manager Carr to explore the lake's events and programs. They learned that the United States Army Corps of Engineers (USACE) cannot promote events, suggesting an opportunity for the City and Chamber to collaborate on promoting lake events. Commissioner Jackson listed various activities at the lake, including dry boating days, life jacket exchanges, National Public Lands Day clean-up events, dark sky nights for star gazing, bass tournaments organized by the Westside Anglers fishing club, sailboat regattas, a disc golf course, and 5k & 10k events. She noted that vendors must obtain permits, and there are facility usage fees to be paid as well.

The commission discussed several potential events for the City to promote in the future, both at the lake and around town. Suggestions included a meteor shower event, bird watching events, K-9 competitions, a triathlon, an American Ninja Warrior obstacle course, drag boat races, disc golf tournaments (potentially partnering with the City for a two-day tournament at both the lake and Vinsonhaler Park), a Queen Bee

pollinator event involving native seed spreading, possible horse or archery events (through the privately-owned West Valley Bowhunting Club), and Chairperson Lane proposed an "Orland Olympics" featuring various events for different age groups. Vice Chairperson Smith suggested a Fire Department Muster as well.

Orland resident and Queen Bee Festival coordinator Trish Saint Evans provided a brief overview of the exciting upcoming events in the area, highlighting the much-anticipated Queen Bee Festival and the Oct-o-bee Fest.

Chairperson Lane proposed enhancing the City's old-fashioned 4th of July celebration by introducing a night drone show as an alternative to fireworks. He emphasized the novelty of such an event in the area, envisioning it as a draw for visitors to Orland rather than residents leaving to see fireworks elsewhere. Additionally, Lane suggested organizing a city-wide scavenger hunt as another engaging activity suitable for all ages.

Mr. Carr proposed utilizing Facebook to report on current events and gather community feedback on future event ideas generated by the Commission. Commissioners endorsed this approach, emphasizing the importance of community input. They expressed enthusiasm for ideas such as the triathlon, night drone show, promoting a dark sky event at the lake, sailboat or speedboat races, and a city-wide scavenger hunt.

FUTURE AGENDA ITEMS

- A list of abandoned buildings in Orland.
- A list of empty lot inventory.

ADJOURN – 5:29 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



**CITY OF ORLAND STAFF REPORT
MEETING DATE: March 19, 2024**

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: **Public Hearing: Proposed Local Sales Tax Ballot Measure
(Public Hearing/Action)**

BACKGROUND

Following months of discussion, receipt of public input and consideration of alternatives, on March 6th the City Council directed staff to prepare for a noticed public hearing about a proposed local sales tax. The October 3 and November 7, 2023 agenda staff reports presented the topic with factors to consider. At its February 6, 2024 meeting the Council directed staff to provide draft ballot measure text and to overview the process of placing an item on the November ballot. Staff did so on February 20th, at which meeting a date for this public hearing was set.

If approved by a 2/3 majority of the Council (4 of 5 Council members), a local add-on sale and use transaction tax measure would be placed on the November 5th general election ballot. The measure would propose a ½¢ local tax on the sale of all taxable goods, increasing the effective sales tax rate in Orland from the current 7.75¢ to 8.25¢. Combined with the existing ½¢ Measure Public Safety local sales tax, the entire 1¢ will remain in Orland.

While this measure would be a “general” tax, meaning that the funds go to the City General Fund at the discretion of the City Council, it is understood that the Council’s intention and clear commitment is the top spending priority for this tax revenue will be ambulance services, followed by street maintenance/improvements, parks & recreation, and library services. Measure A revenue will remain dedicated to public safety, with fire equipment capital expenses as top priority. Each measure will have its own annual report published to the community showing actual revenue and expenses for the previous fiscal year.

Tonight, following the close of public comments, the Council will consider the introduction (first reading) of the sales tax ordinance. If this first reading is approved by a 4/5 vote, the process then continues at the April 2 meeting -- although this may be on the consent calendar – as the second reading (adoption, subject to voter approval) of the ordinance along with a resolution requesting that the measure be placed on the November ballot.

ANALYSIS

Substantial discussion was considered about the need for a reliable, dedicated source of funding for ambulance services and accelerated level of street maintenance, as well as continued recreation and library services. To recap some of the highlights:

- A. A ½¢ sales tax could be expected to generate \$1,500,000 in new revenue if it were in effect this year, more than meeting the cost of an additional 12-hr ambulance. The balance would be directed to street projects like repaving and sidewalk construction, then to parks, recreation and the library.
- B. Sales tax is in large part derived from sales to visitors to Orland, thus the share of contribution is spread beyond those residing in the City limits. Ambulance and street services are likewise provided to visitors as well as City residents.
- C. Today: \$10.00 purchase + 7¾ ¢ tax = \$10.775 (\$10.78)
 With this add-on tax: \$10.00 purchase + 8¼ ¢ tax = \$10.825 (\$10.83)
 Tax on a \$10,000 purchase would increase from \$10,775 to \$10,825.

This measure would provide new additional revenue for highly valued City services, and would act as a buffer to protect the integrity of Measure A.

½¢ local sales taxes are very common, with many jurisdictions (i.e. Chico, Oroville, Colusa) having a full 1¢ local tax. Willows will be asking its voters to approve a 1.5¢ tax this November.

Attachment: Draft Ordinance Providing ½¢ Sales Tax for Orland General Fund Services

RECOMMENDATION:

Consider staff report, conduct public hearing, close the hearing.

Move to introduce First Reading of the ordinance:

“I move that the City Council introduce and approve the first reading of Ordinance 2024-__ by title: adding Chapter 3.10 to the Orland Municipal Code regarding a Transactions and Use Tax to be Administered by the State Board of Equalization upon Adoption by the Voters.”

Fiscal Impact of Recommendation:

Minor administrative expenses in preparing for the election.

CITY OF ORLAND

ORDINANCE NO. 2024-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORLAND AMENDING CHAPTER 3.10 TO THE ORLAND MUNICIPAL CODE REGARDING A TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE STATE BOARD OF EQUALIZATION UPON ADOPTION BY THE VOTERS INCREASING THE CURRENT TRANSACTIONS AND USE TAX RATE FROM 1/2 CENT TO ONE CENT

The People of the City of Orland, State of California do **ordain as follows**:

SECTION 1: Chapter 3.10 of the Orland Municipal Code is hereby amended to read as follows:

Title 3 – REVENUE AND FINANCE

Chapter 3.10 – Transactions and Use Tax

- 3.10.010 - Title and Applicability.
- 3.10.020 - Definitions.
- 3.10.030 - Purpose.
- 3.10.040 - Contract with State.
- 3.10.050 - Transaction Tax Rate.
- 3.10.060 - Place of Sale.
- 3.10.070 - Use Tax Rate.
- 3.10.080 - Adoption of Provisions of State Law.
- 3.10.090 - Limitations on Adoption of State Law and Collection of Use Taxes.
- 3.10.100 - Permit not Required.
- 3.10.110 - Exemptions and Exclusions.
- 3.10.120 - Amendments.
- 3.10.130 - Enjoining Collection Prohibited.
- 3.10.140 - Annual Public Reports.
- 3.10.150 - Declaration.
- 3.10.160 - Election Date.

3.10.010 - Title and Applicability.

This Ordinance shall be known as the Transactions and Use Tax Ordinance. This Ordinance shall be applicable in the incorporated territory of the City of Orland.

3.10.020 - Definitions.

The following words and phrases shall be defined as set forth in this Ordinance, except that any term or phrase not defined in this Ordinance shall have the same meaning as that term or phrase is defined in the California Revenue and Taxation Code, Division 2, Parts 1.6 and 1.7:

- (a) “Chapter” means this Chapter 3.10 of the Orland Municipal Code, codifying the Transactions and Use Tax Ordinance.
- (b) “City” means the City of Orland.
- (c) “Operative Date” means the first day of the first calendar quarter commencing more than 110 days after the adoption of this Ordinance, November 5, 2024, pursuant to Taxation and Revenue Code Section 7265. The provisions of this Ordinance shall not take effect until the operative date.
- (d) “Ordinance” means the Transactions and Use Tax Ordinance.
- (e) “State” means the State of California.

3.10.030 – Purpose.

This Ordinance, codified in this Chapter, is adopted to achieve the following, among other purposes, and the Ordinance shall be interpreted liberally in order to accomplish those purposes:

- (a) To maintain and preserve general funded services, including ambulance services, construction and maintenance of streets, parks and recreation library services, ~~City of Orland General Fund~~ public safety services, including fire suppression, acquisition and maintenance of fire protection equipment, support and training for fire personnel, capital equipment needs for police protection and public works, and other safety related services within and for the City.
- (b) To impose a retail transaction and use tax to be applied throughout the entire territory of the City to the fullest extent permitted by law and in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code (the “Transactions and Use Tax Law”) and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this general tax ordinance if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- (c) To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California contained in Part 1 (commencing with Revenue and Taxation Code Section 6001) insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

- (d) To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure that can be administered and collected by the State Board of Equalization in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the State Board of Equalization in administering and collecting the California State Sales and Use Taxes.
- (e) To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes and, at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this Ordinance.
- (f) To adopt by reference the provisions of Revenue and Taxation Code Sections 7261 and 7262, as now in effect or as later amended, as deemed by so deemed by Revenue and Taxation Code section 7262.2.
- (g) To provide transactions and use tax revenue to the City to be used for the general governmental purposes of the City, with any transactions and use tax revenue received being placed into the City’s general fund.

3.10.040 - Contract with State.

Prior to the operative date, the City shall contract with the State Board of Equalization to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the State Board of Equalization prior to the operative date, it shall nevertheless so contract and in such case the operative date shall be the first day of the first calendar quarter following the execution of such contract.

3.10.050 - Transactions Tax Rate.

For the privilege of selling tangible personal property at retail, a transactions tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of ~~one half of~~ one percent (1.0%) (~~0.50%~~) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail within the territory of the City on and after the operative date of this ordinance.

“Transaction” or “transactions” as used in this Chapter shall have the same meaning respectively as the words “sale” or “sales,” and the word “transactor” as used in this part has the same meaning as “seller,” as “sale” or “sales” and “seller” are used in Part 1 (commencing with Section 6001) of this division.

~~This rate is in addition to any sales, transaction and use tax rate previously adopted by the City.~~

3.10.060 - Place of Sale.

For the purposes of this Ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his, her or its agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the State Board of Equalization.

3.10.070 - Use Tax Rate.

An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this Ordinance for storage use or other consumption in the territory of the City at the rate of ~~one-half of one percent (0.50%)~~ one percent (1.0%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to State sales or use tax regardless of the place to which delivery is made.

~~This rate is in addition to any sales, transaction and use tax rate previously adopted by the City.~~

3.10.080 - Adoption of Provisions of State Law.

Except as otherwise provided in this Ordinance, and except insofar as they are consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this Ordinance as though fully set forth herein.

3.10.090 - Limitations on Adoption of State Law and Collection of Use Taxes.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- (a) Wherever the State of California is named or referred to as the taxing agency, the name of the City shall be substituted therefor. However, the substitution shall not be made when:
 - (1) The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Board of Equalization, State Treasury, or the Constitution of the State of California.
 - (2) The result of that substitution would require action to be taken by or against this City, or any agency, officer, or employee thereof rather than by or against the State Board of Equalization in performing the functions incident to the administration or operation of this Chapter.

- (3) In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
 - A. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible, personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code; or,
 - B. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the provision of that code.
- (4) In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.
- (b) The word “City” shall be substituted for the word “State” in the phrase “retailer engaged in business in this State” in Revenue and Taxation Code Section 6203 and in the definition of that phrase in Revenue and Taxation Code Section 6203.

3.10.100 - Permit Not Required.

If a seller’s permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor’s permit shall not be required by this ordinance.

3.10.110 Exemptions and Exclusions.

- (a) There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law (Part 1.5 (commencing with Section 7200)) or the amount of any state-administered transactions or use tax.
- (b) There are exempted from the computation of the amount of transactions tax the gross receipts from all of the following:
 - (1) Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of the State, the United States, or any foreign government.
 - (2) Sales of property to be used outside the City, which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to that point by the retailer or his or her agent, or by delivery by the retailer to a carrier

for shipment to a consignee at such point. For purposes of this subsection, “delivery” to a point outside the City shall be satisfied:

- A. With respect to “delivery” of vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that the address is, in fact, his or her principal place of residence.
- B. With respect to “delivery” of commercial vehicles, by registration to a place of business out-of-City and a declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

- (3) The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the Operative Date of this Ordinance.
- (4) A lease of tangible personal property which is a continuing sale of that property for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the Operative Date of this Ordinance.
- (5) For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not that right is exercised.

(c) There are exempted from the use tax imposed by this Ordinance, the storage, use or other consumption in this City of tangible personal property all of the following:

- (1) The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.
- (2) Other than fuel or petroleum products purchased by operators of aircraft, and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government, is exempt from the use tax. This exemption is in addition to the exemptions provided in Revenue and Taxation Code Sections 6366 and 6366.1.

- (3) If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this Ordinance.
 - (4) If the possession of, or the exercise of any right or power over, tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease entered into prior to the Operative Date of this Ordinance.
 - (5) For purposes of subparagraphs (3) and (4) of this subsection, the storage, use, or other consumption of, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not the right is exercised.
 - (6) Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.
 - (7) “A retailer engaged in business in the City” shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Chapter 2 of Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel or aircraft at an address in the City.
- (d) Any person subject to use tax under this Ordinance may credit against that tax or any transactions tax, or to reimbursement for a transactions tax, paid to a district or retailer in a district imposing a transactions and use tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

3.10.120 - Amendments.

All amendments subsequent to the effective date of this Ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not consistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part

of this Ordinance; provided, however, that no such amendment shall operate so as to affect the rate of tax imposed by this Ordinance.

The City Council or the City’s voters may amend this Ordinance to comply with applicable law or as may be otherwise necessary to further the Ordinance’s stated purposes. However, as required by Article XIII C of the California Constitution, no amendment to this Ordinance may increase the rates of the taxes authorized by this Ordinance unless such amendment is submitted and approved by the voters.

3.10.130 - Enjoining Collection Forbidden.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this Ordinance, or part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected under this Ordinance.

3.10.140 - Annual Public Reports.

On or before each anniversary of the Operative Date, the City shall complete a study and produce a report reviewing the collection, management and expenditure of revenue from the Transaction and Use Tax and shall present a report explaining and providing an overview of the same at an open and public meeting of the City Council. This report shall be a public document and will be posted on the city website.

3.10.150 – Declaration.

The proceeds of the taxes imposed by this Ordinance may be used for any lawful purpose of the City, as authorized by ordinance, resolution or act of the City Council. These taxes are not special taxes within the meaning of Section 1(d) of Article XIII C of the California Constitution, but are general taxes imposed for general government purposes.

3.10.160 - Election Date.

The date of election for approval of this Ordinance shall be November 5, 2024.

SECTION 2. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, portion of the application thereof to any person or circumstance of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of such ordinance and shall not affect the validity of the remaining portions thereof.

SECTION 3. PRECEDENCE.

Any provision of the Orland Municipal Code inconsistent with the provisions of this Ordinance, to the extent of such inconsistency and no further, is hereby repealed or modified to the extent necessary to effect the provisions of this Ordinance.

SECTION 4. CEQA COMPLIANCE.

The City Council finds and determines that the enactment of this Ordinance is not a “project” as that term is used in the California Environmental Quality Act (“CEQA,” Cal. Pub. Resources Code Section 21000, et seq.) or the State CEQA Guidelines (Cal. Code of Reg., Title 14, Section 15000, et seq.). Therefore, no environmental assessment is required or necessary.

SECTION 5. EFFECTIVE DATE.

This Ordinance relates to the levying and collecting of City transactions and use taxes and shall take effect immediately upon its approval by the voters of the City. However, no tax imposed by this Ordinance shall be effective unless that tax has been approved by the voters of the City as required by section 2(b) of Article XIII C of the California Constitution and applicable law.

SECTION 6. DECLARATION.

The proceeds of the taxes imposed by this ordinance may be used for any lawful purpose of the City, as authorized by ordinance, resolution or act of the City Council. These taxes are not special taxes within the meaning of Section 1(d) of Article XIII C of the California Constitution, but are general taxes imposed for general government purposes.

SECTION 7. EXECUTION.

The Mayor and City Clerk are authorized to subscribe this Ordinance where indicated below to evidence and attest to its passage and approval upon Certification by the City Council of the results of the election approving this Ordinance by the voters of the City.

INTRODUCED by the City Council of the City of Orland, County of Glenn, State of California, on the 19th of March, 2024 by at least a two-thirds vote of the City Council of the City of Orland by the following vote:

- AYES:
- NOES:
- ABSENT:
- NOT VOTING:

PASSED AND SUBMITTED TO THE VOTERS FOR ADOPTION by the City Council of the City of Orland, County of Glenn, State of California, on the 2nd of April, 2024 by at least a two-thirds vote of the City Council of the City of Orland by the following vote:

- AYES:
- NOES:
- ABSENT:
- NOT VOTING:



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 19, 2024

TO: Honorable Mayor and Council

FROM: Recreation Director – Joe Fenske

SUBJECT: Recreation Program Fees (Discussion/Action)

BACKGROUND:

The City publishes a fee schedule for rental use of recreation facilities and for participation in recreation programs. The objective of these fees is to provide partial recovery of the costs associated with construction, maintenance of facilities, purchase of equipment and supplies, and related labor – within the bounds of residents’ ability to pay for the service provided. These fees were most recently increased in 2014, 2016, 2019, and 2022 due to minimum wage increase and inflation.

ANALYSIS:

At the February 28th, 2024, Recreation Commission meeting, the Recreation Commission discussed fees for youth and adult programs, park facility rentals, recreation center rentals and City Pool operations, including the Orland Otters’ yearly contribution of \$4,000 to \$5,000 to help offset pool expenses. The commission considered and agreed upon a fee structure which keeps fees the same for residents and non-residents.

Key to the proposal and consideration process was striking a balance between recovery of the City’s costs and avoidance of exceeding residents’ ability to pay. Staff and Commission are confident the fee schedule proposed to City Council reasonably addresses both objectives.

If approved by the City Council, the Recreation Commission would re-evaluate Recreation fees again in January 2026. The Recreation Commission is recommending adjustments to Recreation fees to go into effect following approval of the City Council. Attached are the proposed adjustments in program fees voted 4-0 by the Recreation Commission on February 28th, 2024, to recommend to City Council.

ATTACHMENTS (2): Orland Recreation Department Fees for 2024
Orland Recreation Center Gym Rental Fees for 2024

RECOMMENDATION:

Adopt fees as proposed.

FISCAL IMPACT OF RECOMMENDATION:

Estimated increase in Recreation program, park, and pool revenue of approximately \$23,000 - \$25,000.

Orland Recreation Department Fees

6. A.

Programs:	2016	2019	2022	Proposed Feb. 2024
Youth Soccer, Football, Basketball	\$45	\$50	\$60	\$70
Summer Camps	\$45	\$50	\$60	Summer Camp Prices Will Be Agreed Upon With HS Programs.
Tumbling/Dance	\$45	\$50	\$60	\$70
Adult Basketball	\$175	\$200	\$250	\$300
Adult Fast Pitch Softball	\$700	\$750	\$850	\$1,200
Adult Coed Softball	\$425	\$450	\$500	\$600
Adult Volleyball	\$175	\$200	\$250	\$300
Pool Operations:				
Daily Fee	\$2	\$2	\$3	\$3
Individual Season Pass	\$55	\$65	\$75	\$85
Family Season Pass	\$90	\$120	\$150	\$200
Public Swim Lessons	\$40	\$50	\$60	\$65
Private Swim Lessons	\$60	\$75	\$85	\$95
Aqua Aerobics	\$2	\$2	\$3	\$3
Pool Party Rentals	1-49 swimmers = \$50 50-74 swimmers = \$60 75-99 swimmers = \$75 100-124 swimmers = \$90 125-149 swimmers = \$105 150-174 swimmers = \$120 175-200 swimmers = \$135	1-49 swimmers = \$75 50-74 swimmers = \$85 75-99 swimmers = \$100 100-124 swimmers = \$115 125-149 swimmers = \$130 150-174 swimmers = \$150 175-200 swimmers = \$160	1-49 swimmers = \$85 50-74 swimmers = \$95 75-99 swimmers = \$110 100-124 swimmers = \$125 125-149 swimmers = \$140 150-174 swimmers = \$160 175-200 swimmers = \$170	1-49 swimmers = \$100 50-74 swimmers = \$120 75-99 swimmers = \$130 100-124 swimmers = \$140 125-149 swimmers = \$160 150-174 swimmers = \$180 175-200 swimmers = \$200
Sponsored Free Swim	Day Swim = \$250 Day Swim & Evening = \$300	Day Swim = \$350 Day Swim & Evening = \$400	Day Swim = \$350 Day Swim & Evening = \$400	Day Swim = \$450 Day Swim & Evening = \$550
Orland Otters Swim Team	\$3,000	\$3,500	\$4,000	\$5,000
Park Reservations:	Picnic Areas = \$30	Picnic Areas = \$40	Picnic Areas = \$40 Lely Covered Areas = \$75	Picnic Areas = \$40 *Lely Covered Area = \$75
Light Rental – Per 2 Hours	\$25	\$25	\$25	\$40
Recreation Center Rental:	See Attachment	See Attachment	See Attachment	4 Hour Block = \$250 8 Hour Block = \$450

Notes:

Group Covered Areas Will Be Combined To One Group Covered Area.

Eliminate Equipment Rental Fee At Recreation Center and Weekday/Weekend Fee.



Orland Recreation Center

Gym Rental Fees for Sporting Events, Birthdays, Etc.

(All prices below are based on a ONE day event)

Gym Area Weekday:

- Deposit: \$200
- 2 Hr. Block: \$100
- 4 Hr. Block: \$150
- 12 Hr. Block: \$300

Gym Area Weekend:

- Deposit: \$200
- 2 Hr. Block: \$125
- 4 Hr. Block: \$200
- 12 Hr. Block: \$350

Athletic Equipment
Rental:
Deposit: \$50
2 Hr. & 4 Hr. Block: \$25
12 Hr. Block \$50



Security guards may be required.

For Security Guard Options Please Contact Orland Police Department

Alcohol is not allowed in the Recreation Center or parking lot





CITY OF ORLAND STAFF REPORT
MEETING DATE: March 19, 2024

TO: Honorable Mayor and Council

FROM: Recreation Director – Joe Fenske

SUBJECT: **Proposed Location For City Dog Park (Discussion/Action)**

BACKGROUND:

February 1st, 2022, the City Council approved the Recreation Commission recommendation of developing a City Dog Park. At the time, neither the Recreation Commission nor the City Council set a budget or location for the project. The budget for the project and location was to be determined later, after the City completed the other planned Capital Improvement projects. Those projects are now completed or in process to be completed.

ANALYSIS:

After conducting assessments and considering all City Parks and City owned property, staff and the Recreation Commission supports the location of a City Dog Park at the east end of Lollipop Land. The location is easily accessible for both residents and visitors. It is centrally located within the City limits, ensuring convenient access for individuals with dogs from various neighborhoods.

The chosen site minimizes disruption to existing park activities and facilities. Placing the Dog Park in an area with lower foot traffic and adjacent to other recreational spaces will help maintain a good coexistence between dog owners and other park users. Notices of this meeting have been mailed to property owners located immediately near the proposed Dog Park.

Safety is a top priority. The recommended location provides a secure and well-contained space for dogs to play, minimizing the risk of conflicts with other park activities. Additionally, it allows for proper fencing and signage to address the safety of both dogs and their owners. This site allows for the incorporation of necessary features such as additional fencing, benches, water stations, and additional amenities. There would be separate entrances for the Dog Park and Lollipop Land. Lollipop Land entrance would be from the parking lot and the Dog Park entrance would be on East Street. Dog Park hours were not discussed but staff recommends a schedule of 6:00am to dusk, consistent with that of the overall park.

Some of the benefits of a Dog Park to the community are socialization, physical exercise, community engagement, enhance quality of life, and allowing the City to provide a safe space strictly for dogs and their owners. The

Recreation Commission voted 4-0 on February 28th, 2024, to recommend to City Council, the East side of Lollipop Land for Dog Park.

ATTACHMENT (1): Photo of location of proposed Dog Park

RECOMMENDATION: Accept Recreation Commission recommendation for proposed Dog Park location.

FISCAL IMPACT OF RECOMMENDATION: Not to exceed \$15,000 from Park Impact Fees.

Proposed Dog Park Location





CITY OF ORLAND STAFF REPORT
MEETING DATE: March 19, 2024

TO: Honorable Mayor and City Council

FROM: Pete Carr, City Manager

SUBJECT: Meeting Location (Discussion/Direction)

BACKGROUND:

Mayor Dobbs asked that this topic be on the agenda for Council discussion. The City Council has for many decades held its regular meetings in the Carnegie Center on Third Street. Built as a library over 100 years ago, the building is always available, has working heat & air, and features a built-in rostrum functioning as a dais. The building has adequate technology but outdated ADA accessibility, awkward interior layout, and only one restroom. The seating capacity is 80. Adding an elevator, expanding the room size and reconfiguring the layout are probably cost-prohibitive improvements.

ANALYSIS:

Alternate meeting locations may be available at the Glenn County Office of Education (CGOE) Success Square Conference Center, Memorial Hall, Glenn County Farm Bureau, schools and the fairgrounds. City Staff suggests that of these the GCOE Conference Center bears consideration for its features including:

- Onsite parking
- 162 persons capacity
- Excellent acoustics and wireless microphones
- Data ports and two large projection screens
- Strong internet connectivity
- Two restrooms

Availability of the Conference Center may be limited by competing reservations. There is no built-in rostrum, but it may be possible to improvise with modular risers and skirted tables.

More information and photos of the Conference Center:

<https://www.glenncoe.org/Schools/Success-One-Charter-School/Glenn-Success-Square-Conference-Center/index.html>

RECOMMENDATION: Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: None at this point.



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 19, 2024

TO: Honorable Mayor and City Council

FROM: Pete Carr, City Manager

SUBJECT: Meeting Technology (Discussion/Direction)

BACKGROUND:

Mayor Dobbs asked that this topic be on the agenda for Council discussion. The City Council receives its agenda packets in printed format, although agendas are also published digitally and available online. In recent years, some cities have migrated to a paperless agenda packet, supplying council members with devices designed for personal use such as Apple iPads, Samsung Galaxy Tab or Microsoft Surface Pro. There is no State statute governing this, other than the exposure to public records searches for any device used for City business.

ANALYSIS:

A paperless agenda packet offers opportunities for improved efficiency and sustainability. Staff's search of feedback from jurisdictions with years of experience with paperless Council meetings suggests:

- All Council members can readily adapt to new technologies.
- Several considerations will ease the transition, including:
 - Available connectivity at meetings
 - Training and support
 - Compatibility with assistive technologies
 - Security and data privacy
 - Legal and regulatory compliance
 - Consider meeting protocols and procedures
 - Consider public engagement impacts
- Initial cost is \$1000-2000 per device plus ongoing maintenance and support. Cost savings can be expected in paper usage and printing expenses (labor, materials, supplies, machines).

RECOMMENDATION: Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: None at this point.