



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 21, 2023 at 6:30 PM
Carnegie Center, 912 Third Street and Via Zoom

P: (530)-865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Bruce T. Roundy, Vice-Mayor

Jeffrey A. Tolley | John McDermott | Matthew Romano

City Manager: Peter R. Carr

City Officials: Jennifer Schmitke, City Clerk | Leticia Espinosa, City Treasurer

Virtual Meeting Information:

<https://us02web.zoom.us/j/84867536966>

Webinar ID: 848 6753 6966 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 6:30 PM
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

4. **ELECTION OF MAYOR AND VICE MAYOR - Jennifer Schmitke, City Clerk**
 - A. Election of Mayor
 - B. Election of Vice Mayor
5. **APPOINTMENTS TO BOARDS AND COMMISSIONS - Mayor**
 - A. Discuss Process for 2024 Council Appointments to Boards and Commissions (Pg.3)
6. **CONSENT CALENDAR**
 - A. Warrant List (Payable Obligations) (Pg.5)
 - B. Approve City Council Minutes for November 7, 2023 (Pg.11)
 - C. Receive and file Economic Development Commission minutes from July 11, 2023 (Pg.16)
 - D. Receive and file Economic Development Commission minutes from September 12, 2023 (Pg.18)

- E.** Receive and file Library Commission minutes from September 11, 2023 (Pg.21)
- F.** Receive and file Arts Commission minutes from October 18, 2023 (Pg.23)
- G.** “Measure A” Public Safety Sales Tax – Annual Report - Rebecca Pendergrass, Director of Administrative Services/ACM (Pg.24)

7. ADMINISTRATIVE BUSINESS

- A.** Appointments/Reappointments to City Commissions (Discussion/Action) - Jennifer Schmitke, City Clerk (Pg.27)
- B.** Ambulance Services Cost Share (Discussion/Action) - Pete Carr, City Manager (30 min) (Pg.28)
- C.** Habitat for Humanity Purpose Place Phase 2 (Discussion/Direction) - Pete Carr, City Manager (20 min) (Pg.35)
- D.** ARPA Budget Update (Discussion/Action) - Pete Carr, City Manager (20 min) (Pg.37)

8. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

9. CITY COUNCIL COMMUNICATIONS AND REPORTS

10. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on November 17, 2023.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

2023 Council Appointments to Boards and Commissions
Updated November 20, 2023

City Commissions

Arts
3rd Wed, monthly, 7 pm
Roundy
Romano (alternate)

Economic Development (EDC)
2nd Tues, every odd month, 6 pm
Romano
Tolley (alternate)

Library
2nd Mon, every other month, 5:00 pm
Dobbs
McDermott (alternate)

Parks & Recreation
4th Wed, meets when called, 6:30 pm
Roundy
Tolley (alternate)

Planning
3rd Thurs, monthly, 5:30 pm
McDermott
Tolley (alternate)

Public Works/Safety
2nd Tues, every even month, 4 pm
Roundy
McDermott (alternate)

City Selection Committee Mayor

County Committees

Joint City/County EDC
Romano
Tolley

LAFCo
Meets 2nd Monday, 9 am, monthly
County pays \$25 monthly stipend
Bruce Roundy (member) appt. until May 2025
(No Alternate seat until 2024 for)
(Alternate switches between Orland & Willows;
2023 appointment is from Willows)

Transit Committee
Meets with Local Transportation Comm.
County pays \$50 monthly stipend
Roundy
Romano
Tolley (alternate)

Transportation Commission
3rd Thurs, monthly, 10 am,
County pays \$50 monthly stipend
Roundy
Romano

Waste Management Regional Agency (2023 two rep year)

Romano
Tolley
Dobbs (alternate)

Air Pollution Control District Board (Council minute order if City asked to serve on board)

Mayor
Vice Mayor, alternate

Airport Land Use Commission
No meeting schedule

Dobbs
No alternates on this commission

Fire Department Liaison
2nd Mon, monthly, dinner 7 pm, meeting 8pm

Dobbs
McDermott (alternate)

Glenn County Groundwater Sustainability Agency

Roundy
Pete Carr (alternate)
Ed Vonasek (alternate)

Golden State Risk Management
2nd Wed every other month, 6 pm
GSRMA pays \$100 per meeting stipend

(Orland does not have representation at this time).

Cal Cities
(a.k.a League of California Cities)

Roundy
Romano (Alternate)

Orland Area Chamber of Commerce
Board -3rd Wed, monthly, noon

Romano
Tolley (alternate)

Orland Unit Water Users' Assoc
Voting delegate

Dobbs

Code Enforcement Hearing Officer

Tolley
Romano (alternate)

NEW: Queen Bee Capital Board

TBD

CITY COUNCIL

Chris Dobbs, Mayor
Bruce T. Roundy, Vice-Mayor
Jeffrey A. Tolley
John McDermott
Mathew Romano

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY MANAGER

Peter R. Carr

WARRANT LIST

November 21, 2023

| | | | |
|--------------------------|------------|----|------------|
| Warrant | 11/17/2023 | \$ | 291,671.93 |
| Payroll #22 Compensation | 11/2/2023 | \$ | 140,214.24 |
| Payroll #23 Compensation | 11/16/2023 | \$ | 141,442.88 |
| WIRE - HUD 2nd draw | 11/2/2023 | \$ | 709,020.00 |

\$ 1,282,349.05

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Bruce T. Roundy

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Mathew Romano

REPORT.: Nov 17 23 Friday
 RUN....: Nov 17 23 Time: 12:24
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 11-23 thru 11-23 Bank Account.: 1001

PAGE:
 ID #: PY
 CTL.:

6. A.

| Check Number | Check Date | Vendor Number | Name | Net Amount | Invoice # | Description |
|--------------|------------|---------------|---------------------------|--|---|---|
| 058041 | 11/17/23 | 00000 | No Recommended Vendor | .00 | 10232023u | Ck# 058041 Reversed |
| 058149 | 11/17/23 | ABD00 | ADVANCED DOCUMENT CONCEPT | 107.17 381.37 194.76 13.78 16.04 | INV113118 INV113119 INV113120 INV113121 INV113122 | PD/COPIES OCT 1-31, 2023 CITYHALL/COPIES BD-PLAN-PW/COPIES OCT 1-31, 2023 FD MEASURE A/PRINTER, COPIER REC/COPIES OCT 1-31, 2023 |
| | | | Check Total.....: | 713.12 | | |
| 058150 | 11/17/23 | AIR01 | Airgas-USA, LLC | 262.45 | 508495 | FD MEASURE A/MEDICAL OXYGEN |
| 058151 | 11/17/23 | AMA02 | AMAZON CAPITAL SERVICES | 301.38 | 1JPN-RQK3 | LIB/BOOKS, CHILDRENS PROGRAM SUPPLIES |
| 058152 | 11/17/23 | AMA03 | AMAZON CAPITAL SERVICES | 867.48 | 16DY-HKDN | LIB/ZIP BOOKS GRANT MATERIAL |
| 058153 | 11/17/23 | ATT07 | A T & T | 96.46 | 11132023 | AC/PHONE LINE & INTERNET |
| 058154 | 11/17/23 | ATT09 | AT&T MOBILITY | 858.20 | 11132023 | PD/CELL SERVICE (14) OCT 3 - NOV 2,2023 |
| 058155 | 11/17/23 | ATT10 | AT&T MOBILITY (FIRST NET) | 185.86 | 11/2/23 | FD MEASURE A/PHONES FOR CHIEF- 2 IPADS |
| 058156 | 11/17/23 | AX000 | Axon Enterprise Inc Dept | 2230.43 | NUS200456 | PD/TASER SUPPLIES |
| 058157 | 11/17/23 | BOB00 | BOB'S CONCRETE PUMPING | 1300.00 | 115 & 118 | LIB/19 YARDS OF CONCRETE |
| 058158 | 11/17/23 | BO000 | BOOT BARN INC. | 220.00 | 10/16/23 | PW/BOOTS |
| 058159 | 11/17/23 | CAM00 | Gary Campbell | 639.11 | 9579 | FD MEASURE A/RADIO REPEATER/MONO POLE SAFETY |
| 058160 | 11/17/23 | CAR02 | CARDMEMBER SERVICE | 205.64 2368.81 764.72 6517.51 2232.96 287.43 1622.50 | 10/2023 9/28/23 OCT2023 10/27/23 OCT23OPD OCT23REC OCT27,23 | PW/SHOP OFFICE/WATER SUP/SAFETY MEETING SUP PW/SHOP SUPPLIES, PD/PW/FD-FLEET EQ MAINT CH/ZOOM, FILING FEES, VIMEO, SN (REC) FD MEASURE A/OFFICE & BUILDING SUPPLIES PD/TRNING, STARLINK INTERNET, ADOBE, NEW HOLSTERS REC/RECREATION & PUMP TRACK LIB/BOOKS, BUILDING INDOOR/OUTDOOR LIGHTS |
| | | | Check Total.....: | 13999.57 | | |
| 058161 | 11/17/23 | CAR12 | Peter R. Carr | 935.97 | 11092023 | CM/REIMBS MEETINGS-LOS ANGELES, WILLOWS, R HILLS |
| 058162 | 11/17/23 | CAS05 | CASCADE FIRE EQUIPMENT | 340.40 | 8308,8689 | FD MEASURE A/SWIVEL NUT, 2 NOZZLES |
| 058163 | 11/17/23 | CED00 | CED CONSOLIDATED ELECTRIC | 158568.00 | 9467,9455 | REC/ ARPA- LELY BALL FIELD LIGHTING |
| 058164 | 11/17/23 | CHI15 | CHICO STATE ENTERPRISES | 6062.50 | SP-24-189 | PLAN/PARCEL DATA BASE UPDATE PAYMENT 1 OF 2 |
| 058165 | 11/17/23 | COM02 | Comcast | 296.40 | NOV2023 | MULTI-DEPTS/INTERNET CONNECTION |
| 058166 | 11/17/23 | CRE02 | Creative Services of New | 380.95 | C23-27861 | PD/JUNIOR OFFICE BADGE STICKERS |
| 058167 | 11/17/23 | DEP21 | DEPARTMENT OF FINANCE | 12.50 | 11012023 | PD/PARKING CITE ASSESSMENT FOR OCTOBER 2023 |
| 058168 | 11/17/23 | DIE02 | DIEGO SALAZAR ENTERPRISE | 534.69 | 1391 | PW/SHOP LIFT INSPECTION/REPAIRS |
| 058169 | 11/17/23 | DOJ03 | DEPARTMENT OF JUSTICE | 66.00 | 11032023 | PD/DOJ FINGERPRINT APP, CHILD ABUSE INDEX |
| 058170 | 11/17/23 | DOW00 | DOWN RANGE | 1515.47 | 652330 | PD/MEASURE A-GLOCK 22 & ACCESSORIES |
| 058171 | 11/17/23 | ECL00 | ECLECTIC HORSEMAN COMM., | 300.00 | 62225 | AC/WEBSITE HOSTING 4TH QTR |
| 058172 | 11/17/23 | EIN02 | Gregory P. Einhorn | 4200.00 | 12578 OCT | CA/CONTRACT SERVICES |
| 058173 | 11/17/23 | EIS00 | Employers Investigative S | 85.65 | 10349 | LIB/BACKGROUND CHECK |
| 058174 | 11/17/23 | ENL00 | ENLOE MEDICAL CENTER | 776.00 | 52697357 | PD/PRE-EMPLOYMENT PHYSICAL |
| 058175 | 11/17/23 | FUL04 | OSCAR QUEZADA | 60.00 | 1741 | PW/CITY YARD (OCT) |
| 058176 | 11/17/23 | GAY01 | GAYNOR TELESYSTEMS INC | 51.00 | 43319 | FD MEASURE A/FAXFINDER CLOUD |
| 058177 | 11/17/23 | GHD00 | GHD | 21370.65 | 380-41003 | DUTCH BROS INTERSECTION TRAFFIC STUDY |
| 058178 | 11/17/23 | GLE30 | GLENN COUNTY | 30.00 | 4019574 | PW/ANNUAL BURN PERMIT |
| 058179 | 11/17/23 | GRO00 | Ferguson Enterprises Inc | 3228.77 | 382,718-1 | PW/WATER SUPPLIES DWR/SUPPLIES |
| 058180 | 11/17/23 | HEI01 | VIRGIL HEISE | 100.00 | 10012023 | FD/JANITORIAL |
| 058181 | 11/17/23 | HOU05 | HOUSING TOOLS | 5127.50 | 2942 | LIBERTY BELL (HOME FUNDED) |
| 058182 | 11/17/23 | JAC03 | DEE DEE JACKSON | 164.49 | 11142023 | REIMBURSEMENT FOR TRAVEL - RURAL CHAMBER SUMMIT |

REPORT.: Nov 17 23 Friday
 RUN....: Nov 17 23 Time: 12:24
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 11-23 thru 11-23 Bank Account.: 1001

PAGE: 002
 ID #: P
 CTL.: 6. A.

| Check Number | Check Date | Vendor Number | Name | Net Amount | Invoice # | Description |
|--------------|------------|---------------|---------------------------|---------------------|------------------------|--|
| 058183 | 11/17/23 | JBS00 | JB'S CONCRETE | 400.00 | NOV2023 | LIB/CONCRETE STAMP RENTAL |
| 058184 | 11/17/23 | JCN00 | J.C. NELSON SUPPLY | 427.09 | 11/1/23 | MULTI DEPT/BM CLEANING BATHROOM SUPPLIES |
| 058185 | 11/17/23 | LCA00 | LC ACTION | 752.01 | 458743 | PD/MEASURE A-9 MM GLOCK & ACCESSORIES |
| 058186 | 11/17/23 | LES00 | LES SCHWAB | 103.55 | 577617 | PW/FLEET EQ MAIN |
| 058187 | 11/17/23 | MAC02 | MACQUARIE EQUIPMENT CAPIT | 47.10 | 131944 | REC/PRINTER LEASE |
| 058188 | 11/17/23 | MAT04 | MATSON & ISOM | 13590.00 2620.00 | 510,111 MULTIPLE | MONTHLY SERVICES (SEPT. & OCT.) MEAS A/PD COMPUTERS, ARPA/CORPYARD/PD |
| | | | Check Total.....: | 16210.00 | | |
| 058189 | 11/17/23 | MEJ01 | Lilia Mejia-Aparicio | 150.00 | 11062023 | PD/PER DIEM-ASSERTIVE SUPERVISION TRNING DEC6-8,23 |
| 058190 | 11/17/23 | MET02 | METAL BUILDING SOLUTIONS, | 4999.00 | 23-P-1045 | REC/ROOF REPAIR |
| 058191 | 11/17/23 | MEZ00 | JODY MEZA | 250.00 | 11012023 | LIB/OCTOBER TRAVEL TO WILLOWS LIB & BRANCHES |
| 058192 | 11/17/23 | MIS01 | MissionSquare - 304591 | 1962.71 | 6503943 | 457 PLAN/304591 |
| 058193 | 11/17/23 | MIW00 | MIWALL CORPORATION | 1539.01 | 1012477 | PD/WEAPONS |
| 058194 | 11/17/23 | MJB00 | MJB WELDING SUPPLY, INC | 13.33 | 10/31/23 | PW/CYLINDER RENTAL |
| 058195 | 11/17/23 | NOR29 | NORTH VALLEY INDUSTRIES I | 377.13 | 3930 | REC/2 UNITS FOR ADULT AND KIDS SOCCER FIELDS |
| 058196 | 11/17/23 | NUS00 | NUSO, LLC | 105.69 | 130818367 | FD MEASURE A/PHONE LINES |
| 058197 | 11/17/23 | ORE00 | O'REILLY AUTO | 2105.40 | 10/28/23 | PD/PW/FLEET EQ MAINT |
| 058198 | 11/17/23 | ORH00 | ORLAND HARDWARE | 2053.39 | 10/27/23 | FD MEASURE A/BUILDING SUPPLIES PART FOR 37 |
| 058199 | 11/17/23 | ORL15 | Orland Saw & Mower | 46.32 | 52818 | PW/STREETS EQ MAINT |
| 058200 | 11/17/23 | PAX00 | WYATT PAXTON | 7408.97 | 712 | BD/OCTOBER 2023 PROFESSIONAL SERVICES/MILEAGE |
| 058201 | 11/17/23 | PON00 | PONCI'S WELDING | 627.11 | 792 & 859 | PW/FLEET EQ MAINT/ BM/REC |
| 058202 | 11/17/23 | QUI02 | QUILL CORP. | 213.29 202.67 | 0820&4820 3358&5433 | MULTI-DEPTS/OFFICE SUPPLIES PD/MISC OFFICE SUPPLIES |
| | | | Check Total.....: | 415.96 | | |
| 058203 | 11/17/23 | ROU01 | Bruce Roundy | 31.73 | 10/30/23 | CC/BUSINESS MEETING |
| 058204 | 11/17/23 | SAC01 | SACRAMENTO VALLEY MIRROR | 179.40 | 1839 | LEGAL NOTICE/QUIET CREEK MIT NEG DEC |
| 058205 | 11/17/23 | SAN00 | San Diego Police Equip | 8377.57 | 659219 | PD/MEASURE A-VEST x5 |
| 058206 | 11/17/23 | SEI00 | ROY R SEILER, C.P.A | 5216.00 | 30571 | ACCOUNTING PROFESSIONAL SERVICES OCTOBER 2023 |
| 058207 | 11/17/23 | STO04 | Jeffrey G. Dunn | 225.00 | 10/31/23 | PEST CONTROL SERVICES (OCT) |
| 058208 | 11/17/23 | SUN02 | SUNRISE ENVIRONMENTAL | 2429.68 | 141923 | PW/STREET SUPPLIES |
| 058209 | 11/17/23 | SUN05 | Sun Life Financial | 4073.50 | OCT2023 | GAP INSURANCE (OCTOBER 2023) |
| 058210 | 11/17/23 | T&S01 | T AND S DVBE, INC. | 1092.76 | 23-2870 | PW/STREET SIGNS |
| 058211 | 11/17/23 | TRA02 | TRANSAMERICA | 561.00 | OCT2023 | TERM INSURANCE |
| 058212 | 11/17/23 | TRA09 | TRANSUNION RISK & ALTERNA | 120.00 | 899593-20 | PD/MONTHLY FEE OCT 1- OCT 31,23 |
| 058213 | 11/17/23 | USA04 | USA Blue Book | 499.60 | 187964 | PW/SEWER SUPPLIES |
| 058214 | 11/17/23 | WES04 | WESTERN READY MIX | 2854.08 | 0115&0087 | LIB/CONCRETE FOR ENTRY WAY |
| 058215 | 11/17/23 | WRA00 | WRAP IT UP WHOLESALE | 136.84 | 184 | FD MEASURE A/CUT OFF WHEELS, PREMIXED FUEL |
| | | | Cash Account Total.....: | 291671.93 | | |
| | | | Total Disbursements.....: | 291671.93 | | |
| | | | Cash Account Total.....: | .00 | | |

REPORT.: Nov 17 23 Friday
 RUN....: Nov 17 23 Time: 12:24
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 11-23 thru 11-23 Bank Account.: 1001

PAGE: 003
 ID #: P
 CTL.:

6. A.

| Check Number | Check Date | Vendor Number | Name | Net Amount | Invoice # | Description |
|--------------|------------|---------------|---------------------------|---|---|--|
| 19226 | 11/03/23 | EDD01 | STATE OF CALIFORNIA | 4217.78 | C31102 | STATE INCOME TAX |
| 19227 | 11/03/23 | ESD00 | STATE OF CALIFORNIA | 1247.91 | C31102 | SDI |
| 19228 | 11/03/23 | OPO00 | OPOA TREASURER | 628.00 | C31102 | OPOA DUES |
| 19229 | 11/03/23 | STA00 | STATE DISURSEMENT UNIT | 22.15 | C31102 | GARNISHMENTS |
| 19230 | 11/03/23 | TEH00 | UMPQUA BANK | 12581.38 17176.16 4016.98 | C31102 1C31102 2C31102 | FEDERAL INCOME TAX FICA MEDICARE |
| | | | Check Total.....: | 33774.52 | | |
| 19231 | 11/03/23 | UPE00 | UPEC, LOCAL 792 | 502.70 | C31102 | UPEC, LOCAL 792* |
| 19232 | 11/17/23 | EDD01 | STATE OF CALIFORNIA | 4436.74 .00 | C31116 1C31116 | STATE INCOME TAX STATE INCOME TAX |
| | | | Check Total.....: | 4436.74 | | |
| 19233 | 11/17/23 | ESD00 | STATE OF CALIFORNIA | 1258.72 14.75 | C31116 1C31116 | SDI SDI |
| | | | Check Total.....: | 1273.47 | | |
| 19234 | 11/17/23 | OPO00 | OPOA TREASURER | 628.00 | C31116 | OPOA DUES |
| 19235 | 11/17/23 | STA00 | STATE DISURSEMENT UNIT | 22.15 | C31116 | GARNISHMENTS |
| 19236 | 11/17/23 | TEH00 | UMPQUA BANK | 13174.23 17324.78 4051.76 56.09 203.28 47.54 | C31116 1C31116 2C31116 3C31116 4C31116 5C31116 | FEDERAL INCOME TAX FICA MEDICARE FEDERAL INCOME TAX FICA MEDICARE |
| | | | Check Total.....: | 34857.68 | | |
| 19237 | 11/17/23 | UPE00 | UPEC, LOCAL 792 | 502.70 | C31116 | UPEC, LOCAL 792* |
| | | | Cash Account Total.....: | 82113.80 | | |
| | | | Total Disbursements.....: | 82113.80 | | |

| Warrant Number | Date | Payroll Date | **Employee** Num | Name | Actual Period | Fiscal Period | Gross Amount |
|----------------|----------|--------------|------------------|-------------------------|---------------|---------------|--------------|
| 14616 | 11/02/23 | 11/01/23 | BAR03 | BARAJAS , ALEJANDRA | 11-23 | 05-24 | 139.50 |
| 14617 | 11/02/23 | 11/01/23 | GAL00 | GALVAN, ROSAURA | 11-23 | 05-24 | 476.00 |
| 14618 | 11/02/23 | 11/01/23 | MAR03 | MARTINS, PAULINA | 11-23 | 05-24 | 224.00 |
| 14619 | 11/02/23 | 11/01/23 | PER00 | PEREZ, MARGARITA T | 11-23 | 05-24 | 2086.39 |
| 14620 | 11/02/23 | 11/01/23 | ROD02 | RODRIGUEZ, ADRIANNA | 11-23 | 05-24 | 174.38 |
| 14621 | 11/02/23 | 11/01/23 | SUA03 | SUAREZ, ARMANDO RUEDA | 11-23 | 05-24 | 2081.07 |
| Z07254 | 11/02/23 | 11/01/23 | ALV01 | ALVA, MICAELA | 11-23 | 05-24 | 2214.15 |
| Z07255 | 11/02/23 | 11/01/23 | AND00 | ANDRADE, EDGAR | 11-23 | 05-24 | 3601.33 |
| Z07256 | 11/02/23 | 11/01/23 | BAL01 | BALDRIDGE, EDEN | 11-23 | 05-24 | 144.00 |
| Z07257 | 11/02/23 | 11/01/23 | BAR02 | BARBER, ZACHARY | 11-23 | 05-24 | 2657.91 |
| Z07258 | 11/02/23 | 11/01/23 | BLA00 | BLAKE , CHRISTINA | 11-23 | 05-24 | 136.00 |
| Z07259 | 11/02/23 | 11/01/23 | BOW00 | BOWERS, LINDA | 11-23 | 05-24 | 424.32 |
| Z07260 | 11/02/23 | 11/01/23 | CAR03 | CARR, PETER R | 11-23 | 05-24 | 6153.85 |
| Z07261 | 11/02/23 | 11/01/23 | CES00 | CESSNA, KYLE A | 11-23 | 05-24 | 5219.02 |
| Z07262 | 11/02/23 | 11/01/23 | CHA01 | CHANEY, JUSTIN | 11-23 | 05-24 | 4753.08 |
| Z07263 | 11/02/23 | 11/01/23 | COR00 | CORTES, JOVANY | 11-23 | 05-24 | 1951.40 |
| Z07264 | 11/02/23 | 11/01/23 | CRA00 | CRANDALL, JEREMY | 11-23 | 05-24 | 2402.25 |
| Z07265 | 11/02/23 | 11/01/23 | EHO00 | EHORN, CAITLIN A | 11-23 | 05-24 | 700.00 |
| Z07266 | 11/02/23 | 11/01/23 | ESP00 | ESPINOSA, LETICIA | 11-23 | 05-24 | 2236.02 |
| Z07267 | 11/02/23 | 11/01/23 | ESQ01 | ESQUIVEL, ITZEL | 11-23 | 05-24 | 224.00 |
| Z07268 | 11/02/23 | 11/01/23 | FEN03 | FENSKE, JOSEPH H | 11-23 | 05-24 | 3077.83 |
| Z07269 | 11/02/23 | 11/01/23 | FLO00 | FLORES, JOSE D | 11-23 | 05-24 | 3619.95 |
| Z07270 | 11/02/23 | 11/01/23 | GAM00 | GAMBOA, YADIRA | 11-23 | 05-24 | 314.26 |
| Z07271 | 11/02/23 | 11/01/23 | GAR01 | GARIBAY, ELIZABETH | 11-23 | 05-24 | 1543.14 |
| Z07272 | 11/02/23 | 11/01/23 | GUE01 | GUERRERO, DEYSY D | 11-23 | 05-24 | 2700.00 |
| Z07273 | 11/02/23 | 11/01/23 | GUE02 | GUERRERO, JORGE | 11-23 | 05-24 | 2323.46 |
| Z07274 | 11/02/23 | 11/01/23 | HAR00 | ZOLLERHARRIS, TRAVIS | 11-23 | 05-24 | 2160.13 |
| Z07275 | 11/02/23 | 11/01/23 | JOH01 | JOHNSON, SEAN KARL | 11-23 | 05-24 | 4957.07 |
| Z07276 | 11/02/23 | 11/01/23 | LOP01 | LOPEZ, ESAU | 11-23 | 05-24 | 1728.01 |
| Z07277 | 11/02/23 | 11/01/23 | LOP02 | LOPEZ, JOEL | 11-23 | 05-24 | 1951.41 |
| Z07278 | 11/02/23 | 11/01/23 | LOW00 | LOWERY, KATHERINE | 11-23 | 05-24 | 4563.08 |
| Z07279 | 11/02/23 | 11/01/23 | MAR02 | MARTINDALE, RYAN EUGENE | 11-23 | 05-24 | 3297.52 |
| Z07280 | 11/02/23 | 11/01/23 | MEJ00 | APARICIO, LILIA MEJIA | 11-23 | 05-24 | 3230.27 |
| Z07281 | 11/02/23 | 11/01/23 | MEZ00 | MEZA, JODY L | 11-23 | 05-24 | 4312.10 |
| Z07282 | 11/02/23 | 11/01/23 | MIL00 | MILLS, DARYL A | 11-23 | 05-24 | 3408.51 |
| Z07283 | 11/02/23 | 11/01/23 | MON03 | MONDRAGON, MEAGAN N | 11-23 | 05-24 | 1535.56 |
| Z07284 | 11/02/23 | 11/01/23 | MOR03 | MORECI, RORY | 11-23 | 05-24 | 224.00 |
| Z07285 | 11/02/23 | 11/01/23 | MYE00 | MYERS, KEVIN | 11-23 | 05-24 | 684.76 |
| Z07286 | 11/02/23 | 11/01/23 | OLI00 | OLIVER, LINDA | 11-23 | 05-24 | 282.88 |
| Z07287 | 11/02/23 | 11/01/23 | ORO04 | OROZCO, JORDAN | 11-23 | 05-24 | 272.00 |
| Z07288 | 11/02/23 | 11/01/23 | OVA00 | OVARD, CONNOR | 11-23 | 05-24 | 195.50 |
| Z07289 | 11/02/23 | 11/01/23 | PAN00 | PANIAGUA, BLANCA A | 11-23 | 05-24 | 726.94 |
| Z07290 | 11/02/23 | 11/01/23 | PEN01 | PENDERGRASS, REBECCA A | 11-23 | 05-24 | 3840.01 |
| Z07291 | 11/02/23 | 11/01/23 | PIN00 | PINEDO, EDGAR ESTEBAN | 11-23 | 05-24 | 3455.08 |
| Z07292 | 11/02/23 | 11/01/23 | POR00 | PORRAS, ESTEL | 11-23 | 05-24 | 1991.56 |
| Z07293 | 11/02/23 | 11/01/23 | PUN00 | PUNZO, GUILLERMO | 11-23 | 05-24 | 2202.87 |
| Z07294 | 11/02/23 | 11/01/23 | RIC01 | RICE, GERALD W | 11-23 | 05-24 | 2202.86 |
| Z07295 | 11/02/23 | 11/01/23 | RIV00 | RIVERA, ISRAEL | 11-23 | 05-24 | 2218.82 |
| Z07296 | 11/02/23 | 11/01/23 | ROD00 | RODRIGUES, ANTHONY | 11-23 | 05-24 | 2510.24 |
| Z07297 | 11/02/23 | 11/01/23 | ROE00 | ROENSPIE, THOMAS LUKE | 11-23 | 05-24 | 4770.42 |
| Z07298 | 11/02/23 | 11/01/23 | ROM00 | ROMERO, ARNULFO | 11-23 | 05-24 | 3029.57 |
| Z07299 | 11/02/23 | 11/01/23 | SAN01 | SANCHEZ, MELANIE CARRIL | 11-23 | 05-24 | 99.00 |
| Z07300 | 11/02/23 | 11/01/23 | SAN02 | SANDOVAL, LUCILA | 11-23 | 05-24 | 2096.92 |
| Z07301 | 11/02/23 | 11/01/23 | SCH03 | SCHMITKE, JENNIFER | 11-23 | 05-24 | 2589.10 |
| Z07302 | 11/02/23 | 11/01/23 | SHA02 | SHANNON, KYLE ANTHONY | 11-23 | 05-24 | 1566.00 |
| Z07303 | 11/02/23 | 11/01/23 | STE01 | STEWART, ROY E | 11-23 | 05-24 | 3048.41 |
| Z07304 | 11/02/23 | 11/01/23 | SUA02 | SUAREZ, BRYAN E | 11-23 | 05-24 | 2353.47 |
| Z07305 | 11/02/23 | 11/01/23 | SUT00 | SUTTON, BRANDON KIJANA | 11-23 | 05-24 | 3241.12 |
| Z07306 | 11/02/23 | 11/01/23 | SWI00 | SWINHART, ROBERT | 11-23 | 05-24 | 2049.16 |
| Z07307 | 11/02/23 | 11/01/23 | THO02 | THOMPSON, JAYDEN | 11-23 | 05-24 | 135.63 |
| Z07308 | 11/02/23 | 11/01/23 | VAL00 | VALENZUELA , BRENDA | 11-23 | 05-24 | 294.61 |
| Z07309 | 11/02/23 | 11/01/23 | VLA00 | VLACH, RAYMOND JOSEPH | 11-23 | 05-24 | 5177.08 |
| Z07310 | 11/02/23 | 11/01/23 | VON00 | VONASEK, EDWARD J | 11-23 | 05-24 | 4614.46 |
| Z07311 | 11/02/23 | 11/01/23 | ZIN00 | PEREZ, ARNULFO ZINTZUN | 11-23 | 05-24 | 1620.80 |

 140214.24

REPORT.: 11/16/23
 RUN....: 11/16/23 Time: 15:19
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

6. A.

| Warrant Number | Date | Payroll Date | **Employee** Num | Name | Actual Period | Fiscal Period | Gross Amount |
|----------------|----------|--------------|------------------|-------------------------|---------------|---------------|--------------|
| 14622 | 11/16/23 | 11/15/23 | BAR03 | BARAJAS , ALEJANDRA | 11-23 | 05-24 | 54.25 |
| 14623 | 11/16/23 | 11/16/23 | LOW00 | LOWERY, KATHERINE | 11-23 | 05-24 | 1491.93 |
| 14624 | 11/16/23 | 11/15/23 | MAR03 | MARTINS, PAULINA | 11-23 | 05-24 | 276.00 |
| 14625 | 11/16/23 | 11/15/23 | PER00 | PEREZ, MARGARITA T | 11-23 | 05-24 | 2086.39 |
| 14626 | 11/16/23 | 11/15/23 | ROD02 | RODRIGUEZ, ADRIANNA | 11-23 | 05-24 | 170.50 |
| 14627 | 11/16/23 | 11/15/23 | SUA03 | SUAREZ, ARMANDO RUEDA | 11-23 | 05-24 | 2081.09 |
| Z07312 | 11/16/23 | 11/15/23 | ALV01 | ALVA, MICAELA | 11-23 | 05-24 | 2214.15 |
| Z07313 | 11/16/23 | 11/15/23 | AND00 | ANDRADE, EDGAR | 11-23 | 05-24 | 4672.83 |
| Z07314 | 11/16/23 | 11/15/23 | BAL01 | BALDRIDGE, EDEN | 11-23 | 05-24 | 136.00 |
| Z07315 | 11/16/23 | 11/15/23 | BAR02 | BARBER, ZACHARY | 11-23 | 05-24 | 2657.92 |
| Z07316 | 11/16/23 | 11/15/23 | BLA00 | BLAKE , CHRISTINA | 11-23 | 05-24 | 136.00 |
| Z07317 | 11/16/23 | 11/15/23 | BOW00 | BOWERS, LINDA | 11-23 | 05-24 | 424.32 |
| Z07318 | 11/16/23 | 11/15/23 | CAR03 | CARR, PETER R | 11-23 | 05-24 | 6153.85 |
| Z07319 | 11/16/23 | 11/15/23 | CES00 | CESSNA, KYLE A | 11-23 | 05-24 | 5853.52 |
| Z07320 | 11/16/23 | 11/15/23 | CHA01 | CHANEY, JUSTIN | 11-23 | 05-24 | 4753.08 |
| Z07321 | 11/16/23 | 11/15/23 | CON00 | CONTRERAS, ISAAC | 11-23 | 05-24 | 221.00 |
| Z07322 | 11/16/23 | 11/15/23 | COR00 | CORTES, JOVANY | 11-23 | 05-24 | 1858.94 |
| Z07323 | 11/16/23 | 11/15/23 | CRA00 | CRANDALL, JEREMY | 11-23 | 05-24 | 2402.25 |
| Z07324 | 11/16/23 | 11/15/23 | EHO00 | EHORN, CAITLIN A | 11-23 | 05-24 | 700.00 |
| Z07325 | 11/16/23 | 11/15/23 | ESPO0 | ESPINOSA, LETICIA | 11-23 | 05-24 | 2236.02 |
| Z07326 | 11/16/23 | 11/15/23 | ESQ01 | ESQUIVEL, ITZEL | 11-23 | 05-24 | 200.00 |
| Z07327 | 11/16/23 | 11/15/23 | FEN03 | FENSKE, JOSEPH H | 11-23 | 05-24 | 3077.83 |
| Z07328 | 11/16/23 | 11/15/23 | FLO00 | FLORES, JOSE D | 11-23 | 05-24 | 3938.04 |
| Z07329 | 11/16/23 | 11/15/23 | GAL00 | GALVAN, ROSAURA | 11-23 | 05-24 | 544.00 |
| Z07330 | 11/16/23 | 11/15/23 | GAM00 | GAMBOA, YADIRA | 11-23 | 05-24 | 314.26 |
| Z07331 | 11/16/23 | 11/15/23 | GAR01 | GARIBAY, ELIZABETH | 11-23 | 05-24 | 1642.34 |
| Z07332 | 11/16/23 | 11/15/23 | GUE01 | GUERRERO, DEYSY D | 11-23 | 05-24 | 2700.00 |
| Z07333 | 11/16/23 | 11/15/23 | GUE02 | GUERRERO, JORGE | 11-23 | 05-24 | 2546.85 |
| Z07334 | 11/16/23 | 11/15/23 | HAR00 | ZOLLERHARRIS, TRAVIS | 11-23 | 05-24 | 2160.13 |
| Z07335 | 11/16/23 | 11/15/23 | JOH01 | JOHNSON, SEAN KARL | 11-23 | 05-24 | 4992.94 |
| Z07336 | 11/16/23 | 11/15/23 | LOP01 | LOPEZ, ESAU | 11-23 | 05-24 | 1728.02 |
| Z07337 | 11/16/23 | 11/15/23 | LOP02 | LOPEZ, JOEL | 11-23 | 05-24 | 1728.01 |
| Z07338 | 11/16/23 | 11/15/23 | LOW00 | LOWERY, KATHERINE | 11-23 | 05-24 | 4215.65 |
| Z07339 | 11/16/23 | 11/15/23 | MAR02 | MARTINDALE, RYAN EUGENE | 11-23 | 05-24 | 4045.61 |
| Z07340 | 11/16/23 | 11/15/23 | MEJ00 | APARICIO, LILIA MEJIA | 11-23 | 05-24 | 2901.86 |
| Z07341 | 11/16/23 | 11/15/23 | MEZ00 | MEZA, JODY L | 11-23 | 05-24 | 4312.10 |
| Z07342 | 11/16/23 | 11/15/23 | MIL00 | MILLS, DARYL A | 11-23 | 05-24 | 3408.51 |
| Z07343 | 11/16/23 | 11/15/23 | MON03 | MONDRAGON, MEAGAN N | 11-23 | 05-24 | 1535.56 |
| Z07344 | 11/16/23 | 11/15/23 | MOR03 | MORECI, RORY | 11-23 | 05-24 | 176.00 |
| Z07345 | 11/16/23 | 11/15/23 | MYE00 | MYERS, KEVIN | 11-23 | 05-24 | 684.76 |
| Z07346 | 11/16/23 | 11/15/23 | OLI00 | OLIVER, LINDA | 11-23 | 05-24 | 282.88 |
| Z07347 | 11/16/23 | 11/15/23 | ORO04 | OROZCO, JORDAN | 11-23 | 05-24 | 229.50 |
| Z07348 | 11/16/23 | 11/15/23 | OVA00 | OVARD, CONNOR | 11-23 | 05-24 | 119.00 |
| Z07349 | 11/16/23 | 11/15/23 | PAN00 | PANTIAGUA, BLANCA A | 11-23 | 05-24 | 726.94 |
| Z07350 | 11/16/23 | 11/15/23 | PEN01 | PENDERGRASS, REBECCA A | 11-23 | 05-24 | 3840.01 |
| Z07351 | 11/16/23 | 11/15/23 | PIN00 | PINEDO, EDGAR ESTEBAN | 11-23 | 05-24 | 3940.26 |
| Z07352 | 11/16/23 | 11/15/23 | POR00 | PORRAS, ESTEL | 11-23 | 05-24 | 1991.56 |
| Z07353 | 11/16/23 | 11/15/23 | PUN00 | PUNZO, GUILLERMO | 11-23 | 05-24 | 2202.86 |
| Z07354 | 11/16/23 | 11/15/23 | RIC01 | RICE, GERALD W | 11-23 | 05-24 | 2202.86 |
| Z07355 | 11/16/23 | 11/15/23 | RIV00 | RIVERA, ISRAEL | 11-23 | 05-24 | 2281.89 |
| Z07356 | 11/16/23 | 11/15/23 | ROD00 | RODRIGUES, ANTHONY | 11-23 | 05-24 | 870.91 |
| Z07357 | 11/16/23 | 11/15/23 | ROE00 | ROENSPIE, THOMAS LUKE | 11-23 | 05-24 | 5442.96 |
| Z07358 | 11/16/23 | 11/15/23 | ROM00 | ROMERO, ARNULFO | 11-23 | 05-24 | 2924.65 |
| Z07359 | 11/16/23 | 11/15/23 | SAN01 | SANCHEZ, MELANIE CARRIL | 11-23 | 05-24 | 268.13 |
| Z07360 | 11/16/23 | 11/15/23 | SAN02 | SANDOVAL, LUCILA | 11-23 | 05-24 | 2096.92 |
| Z07361 | 11/16/23 | 11/15/23 | SCH03 | SCHMITKE, JENNIFER | 11-23 | 05-24 | 2589.10 |
| Z07362 | 11/16/23 | 11/15/23 | SHA02 | SHANNON, KYLE ANTHONY | 11-23 | 05-24 | 612.00 |
| Z07363 | 11/16/23 | 11/15/23 | STE01 | STEWART, ROY E | 11-23 | 05-24 | 3048.40 |
| Z07364 | 11/16/23 | 11/15/23 | SUA02 | SUAREZ, BRYAN E | 11-23 | 05-24 | 2223.78 |
| Z07365 | 11/16/23 | 11/15/23 | SUT00 | SUTTON, BRANDON KIJANA | 11-23 | 05-24 | 3208.12 |
| Z07366 | 11/16/23 | 11/15/23 | SWI00 | SWINHART, ROBERT | 11-23 | 05-24 | 2049.18 |
| Z07367 | 11/16/23 | 11/15/23 | THO02 | THOMPSON, JAYDEN | 11-23 | 05-24 | 124.00 |
| Z07368 | 11/16/23 | 11/15/23 | VAL00 | VALENZUELA , BRENDA | 11-23 | 05-24 | 294.61 |
| Z07369 | 11/16/23 | 11/15/23 | VLA00 | VLACH, RAYMOND JOSEPH | 11-23 | 05-24 | 5177.08 |
| Z07370 | 11/16/23 | 11/15/23 | VON00 | VONASEK, EDWARD J | 11-23 | 05-24 | 4614.45 |
| Z07371 | 11/16/23 | 11/15/23 | ZIN00 | PEREZ, ARNULFO ZINTZUN | 11-23 | 05-24 | 648.32 |
| | | | | | | | 141442.88 |

REPORT.: 11/16/23
 RUN....: 11/16/23 Time: 16:32
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register
 *** CHECK REVERSAL ***

| Warrant Number | Date | Payroll Date | **Employee** Num | Name | Actual Period | Fiscal Period | Gross Amount |
|----------------|----------|--------------|------------------|--------------------|---------------|---------------|--------------|
| Z07356 | 11/16/23 | 11/16/23 | ROD00 | RODRIGUES, ANTHONY | 11-23 | 05-24 | -870.91 |
| | | | | | | | -870.91 |

REPORT.: 11/16/23
 RUN....: 11/16/23 Time: 16:50
 Run By.: Deysy Guerrero

CITY OF ORLAND
 Warrant Register

| Warrant Number | Date | Payroll Date | **Employee** Num | Name | Actual Period | Fiscal Period | Gross Amount |
|----------------|----------|--------------|------------------|--------------------|---------------|---------------|--------------|
| Z07372 | 11/16/23 | 11/16/23 | ROD00 | RODRIGUES, ANTHONY | 11-23 | 05-24 | 2510.24 |

10



ORLAND CITY COUNCIL REGULAR MEETING MINUTES Tuesday, November 7, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

| | |
|-------------------------|--|
| Councilmembers present: | Councilmembers Jeffrey Tolley, Matt Romano, John McDermott, Vice Mayor Bruce T. Roundy, and Mayor Chris Dobbs |
| Councilmembers absent: | None |
| Staff present: | City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; Police Chief Joe Vlach; City Attorney Greg Einhorn, City Engineer Paul Rabo |
| Staff present online: | Recreation Director Joe Fenske; Public Works Director Ed Vonasek; Fire Chief Justin Chaney |

Pledge of Allegiance led by City Attorney Greg Einhorn

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for October 17, 2023
- C. Receive and File Planning Commission Minutes from September 21, 2023
- D. Annual Waste Collection Rate Adjustment
- E. Treasurer’s Report

Councilmember Tolley pulled item 4.D. for Council to discuss.

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve the consent calendar without item 4.D. Motion carried by a voice vote 5-0.

Councilmember Tolley stated he didn’t have any concerns with the item but felt that Council should discuss the issue as a group since it involves rates increasing. City Manager Pete Carr spoke about how the formulas are established and explained that the annual waste rate adjustment is part of the 10-year agreement that the City has with Waste Management.

Action: Councilmember Tolley moved, seconded by Vice Mayor Roundy, to approve item 4.D. Motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

A. Report and Proposal from Countywide Feline Task Force

City Manager Pete Carr brought to Council a report and proposal from the Countywide Feline ad hoc Committee which met on October 30, 2023. Vice Mayor Roundy and Councilmember Tolley represented Orland on that Committee. Mr. Carr went over the recommendations from the Feline Committee which included –

- 1. City of Orland and Glenn County each contributing \$25,000 to a rebate program (total \$50,000) to help offset costs of reducing the cat population.
- 2. Residents could take any cat or kitten to any veterinarian in Glenn County and pay directly for spay, neuter or euthanasia services.
 - Residents could then take their receipt to Glenn County Animal Control where they would be eligible for rebate/reimbursement of up to \$100.00 of services provided and paid.
 - There would be a limit to reimbursement of up to four (4) cats or kittens per household.
- 3. Disposition of cats and kittens, including return of the felines to the place where they were captured, would be at the discretion of the resident presenting the animal for veterinary services.
- 4. The committee would reconvene annually to review progress in reducing the cat population and would consider adding dogs to the voucher program in the future.

Council discussed whether funding from American Rescue Plan Act (ARPA), which is one-time funding at City’s discretion, or if the City should use general funds which come from tax-revenues. Vice Mayor Roundy shared that the County has chosen to use ARPA funding. Councilmember Tolley clarified some of the recommendations from the meeting. The Council decided to pay the full \$25,000 toward the voucher program and then have the committee meet after a year to review the program.

Jan Smith, Hidden Treasures board member asked Council questions about the rebate program and stated her concerns over Hidden Treasures not getting help from the City to keep the doors open for their non-profit organization. Mayor Dobbs explained that the goal of the Council is to spend the taxpayer money in the best way that they can and shared the City cannot subsidize local businesses. Mayor Dobbs stated he felt that the Feline ad-hoc Committee was formed to help reduce the cat population and that the rebate program is a solution to help with the problem.

Carol Lewis, Hidden Treasures volunteer, asked if trappers would be limited to 4 vouchers. Councilmember Tolley shared that households are limited to 4 vouchers per year.

Kristi Rumble, Hidden Treasures trapper, asked for clarification on how the voucher program works.

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve that the City contribute \$25,000 to the Countywide feline voucher program, using ARPA funding.

Councilmember Tolley clarified that any facility used must be in good standing with the County and City regarding code enforcement and permits. Motion carried by a roll call vote 5-0.

Ayes: Councilmembers Tolley, Romano, McDermott, Vice Mayor Roundy, and Mayor Dobbs
Nays: None

B. Proposed 2024 Rate Adjustments for Water & Sewer

City Engineer Paul Rabo presented to the Council the annual review and possible adjustments of water and sewer rates. Mr. Rabo briefly highlighted what utilities the Public Works Department is responsible for.

Mr. Rabo explained that the City can use two different indexes to adjust rates; one being the Consumer Price Index (focuses on maintenance and operation cost of utility systems) which has shown over the last year a 4.6% increase in water and sewer rates, and the other being the Engineering News Record (which focuses on construction costs) which has shown an increase of 2.4% over the last year.

Mr. Rabo shared that City staff recommends increasing the bi-monthly water rates by 4.5% this year from \$66.35 to \$69.34 (for two months) for residents inside City Limits and from \$132.71 to \$138.68 (for two months) for residents outside City limits. Mr. Rabo shared that for sewer rates staff is recommending increasing the bi-monthly sewer rates from \$64.57 to \$67.48(for two months) for residents inside City limits and for residents outside City limits rates would change from \$129.13 to \$134.94(for two months). Mr. Rabo asked Council to direct staff regarding reviewing and updating the current rate study that was done to see if any additional adjustments need to be made or if the City should continue with the CPI increase each year.

Mr. Rabo shared that 5 years have passed since the City’s last Prop 218 rate study which is where any increases in rates needed to be put before the voters. Mr. Rabo asked the Council to direct staff on whether they would like the City to conduct a Prop 218 utility rate election. Mr. Carr and Mr. Einhorn explained the Prop 218 process (opportunity to protest).

The Council discussed rate increases and the 218-protest process and agreed to put the decision for the rate increases into the hands of the property owners.

Trish Saint-Evens, Orland resident, asked about the Blue Frog at the Sewer ponds. Mr. Rabo shared that the City sewer ponds are currently operating under capacity and there is currently ongoing maintenance that Public Works is working on.

Action: Mayor Dobbs moved, seconded by Councilmember Tolley, to direct City Staff to conduct a Prop 218 process on the rates as proposed. Motion carried by a voice vote 5-0.

C. Consider Local Transactions Tax for Specific Local Purposes

City Manager Pete Carr recapped with Council that at the October 3, 2023 meeting staff brought forward the suggestion to consider of an additional ½ ¢ of new local add-on transactions and use tax, and shared a possible recommendation of how the tax could be structured:

- R Tax: 1/4¢ Road maintenance
- RRR Tax: 1/4¢ Rescue (EMS transport/ambulance)
- Reading (Library facilities and programs)
- Recreation (Parks and Rec facilities programs)

Mr. Carr said that the total potential add-on: ½ ¢ resulting in total 1¢ local tax on a \$1 taxable purchase, would result in an effective local sales tax rate of 8.25% (current sales tax rate in Orland is 7.75%).

Mr. Carr noted that library and recreation services are highly valued as quality-of-life amenities in Orland, but both are substantially reliant on the same General Fund that supports police and fire operational services. Mr. Carr shared that any new tax revenue funding made available to the library and recreation would help ease the pressure on the General Fund.

Councilmembers discussed how the City would get information out to the voters about the new tax measure and talked about how the City would ask voters to approve additional taxes. Mr. Carr shared that the City would need to know by February if the Council wanted to put the additional tax measure on the November 2024 ballot. The Council and staff discussed when a measure would go into effect and when the City would start to see revenue.

Vice Mayor Roundy stated that getting the community educated was key to getting Measure A passed and shared that the “City Council needed to be in lock step” when bringing this new tax measure forward to the voters, sharing that he believes the town hall meetings and information that was sent out was what helped Measure A pass in 2016. Councilmember Tolley shared that he has heard from many constituents that are opposed to any new taxes. Councilmember McDermott shared his concern with the City of Orland and Glenn County paying the bill for the new ambulance service and shared that the County ad hoc Committee has discussed a countywide tax to support the new ambulance. Councilmember McDermott stated that polling the community through their water bill is a good way to hear what voters are feeling. Councilmember Romano shared that he would like to hear from the City’s largest revenue partners on how they feel about the tax increase and if they would feel an impact.

The Council asked City staff to come back at a future meeting showing projects, plans and revenue that the City has in mind to help share vision and value to the community so they can see how the tax addition would benefit the town in the long run.

Brandon Smith, Orland resident, shared he would be supportive of the additional tax and liked the suggested structure and asked about sales tax on electric charging stations. Mr. Carr shared that the State does not allow for taxing of electric charging stations.

Ms. Saint-Evans shared that she would like to see the City Council have town hall meetings for the additional tax so that the community can hear the Council’s opinions on all the current issues and problems, so that residents understand what is needed.

Tyra King, Orland resident, shared she would like to see the tax measure broken down more to see exactly where her money would be going.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Ms. Rumble shared her concerns and frustrations about the new striping on East Street.

Ms. Lewis shared her concerns about the striping on East Street and asked if the project was completed.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Attended the Planning Commission Meeting, October 19th;

Councilmember Romano:

- Attended the monthly EMS meeting with the County November 7, 2023.

Vice Mayor Roundy:

- Transportation and Transit meeting for October was cancelled;
- Attended Senator Dahle’s meeting;
- LAFCo meeting in November was cancelled.

Councilmember Tolley:

- Attended the Glenn County Waste Management meeting;
- Attended the Feline ad hoc Committee.

Mayor Dobbs:

- Attended the 150 year celebration for the Orland Baptist Church;
- Will attend the Fire Department meeting in November;
- Will attend the Library Commission meeting, November 13th.

MEETING ADJOURNED AT 8:24 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING MINUTES
Tuesday, July 11, 2023**

CALL TO ORDER

The meeting was called to order by Chairperson Lane at 6:00 pm.

PLEDGE OF ALLEGIANCE – led by Chairperson Lane.

ROLL CALL

Present: Ron Lane, David Allee, Russell Pierce, Dennis Hoffman, and Dee Dee Jackson

Absent: None

Councilmembers: Mathew Romano

Staff: Rebecca Pendergrass

ORAL AND WRITTEN COMMUNICATIONS: None

CONSENT CALENDAR

- A. Approval of the May 9, 2023, minutes
- B. Resignation request from Commissioner David Allee

Moved and approved by unanimous vote.

ITEMS FOR DISCUSSION OR ACTION

A. Report of Chamber Request for City Support

Director of Administrative Services/Assistant City Manager (ACM) Rebecca Pendergrass informed the Commission of the Chamber Board’s recent presentation to City Council. The board members explained to the Council that were currently analyzing the needs, functions, and goals of the Chamber. Once the board has worked through their plan, they will then approach Council with an update and a possible request for support.

Update: Queen Bee Bucks Program Update and Alternatives

ACM Pendergrass shared that Queen Bee Buck sales were down significantly and that redemptions were occurring only a couple of times a week. The Commission was asked if they would prefer to see another round of Queen Bee Bucks or if they wanted staff to seek alternative options for a “shop local” program.

After discussion, the Commission suggested another round of Queen Bee Bucks be considered as the program has already been established and that switching to an alternative now might confuse residents and customers alike.

B. Chamber and Glenn Grows Update

Commissioner Jackson, who also sits as the Chamber Board President, informed the Commission that she had been in contact with the County regarding the Glenn Grows Building. The Chamber is seeking a new office space location and believes that there is great opportunity in relocating to the County’s Glenn Grows location to co-locate with the “Business Incubator” to allow for both entities to function with minimal staff required.

C. Possible uses for HDC Lot

ACM Pendergrass reported on the City Council’s suggestions for the current empty lot that was supposed to be used for the new Honeybee Discover Center. There is a current grant application for a pollinator park at that location, pending funding notice Council opted to explore other alternatives to the City owned property.

Included in the suggestions were office buildings that could be used for City Hall and other agency services, a city park with an educational kiosk, outdoor plaza, or pollinator garden. The Commission reviewed the different options but felt that further discussion would be much more productive once the outcome of the requested grant funding was known.

STAFF REPORTS

A. Local Business and Development Updates

ACM Pendergrass stated that City Manager Pete Carr and herself were going to attend the upcoming Northern California Hotel Expo. City Manager Carr had attended the event in the past and had some success in networking. The goal of attending the expo is to attract hotel developers to Orland.

COMMISSIONER REPORTS

- The commissioners thanked Commissioner Allee for his countless years of service as an Economic Development Commissioner and as a county employee and wished him a happy retirement.

FUTURE AGENDA ITEMS

- Streetscapes Update
- HDC Lot Update

ADJOURN – 6:42 pm

Respectfully Submitted,

Rebecca Pendergrass, Staff Support

Ron Lane, Chairperson



ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES Tuesday, September 12, 2023

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 6:04 pm.

PLEDGE OF ALLEGIANCE – led by Chairperson Lane.

ROLL CALL

| | |
|------------------------|---|
| Commissioners Present: | Ron Lane, Russell Pierce, Dennis Hoffman, and Dee Dee Jackson |
| Commissioners Absent: | None |
| Councilmembers: | Jeffrey Tolley and Bruce Roundy |
| Staff: | Pete Carr, Jennifer Schmitke |

ORAL AND WRITTEN COMMUNICATIONS - None

ITEMS FOR DISCUSSION OR ACTION

A. Vacant Position Status

City Manager Pete Carr shared that the City Clerk posted the vacant seat in the newspaper and on the website and currently the City has received three applications for the open seat which is only available to applicants that reside within City. Mr. Carr shared that there should be a new Commissioner at the November 14th meeting.

B. City/Program Updates

Mr. Carr shared updates on participation in the Façade Improvement Program, and that a local church is asking for assistance for the parsonage associated with the church. Mr. Carr asked for feedback from the Commission. The Commission unanimously agreed that this request did not qualify as it is a residence.

Mr. Carr gave a brief update on the Queen Bee Bucks e-Gift card program. Commissioners asked questions about card sales and how long the program has been working. Commissioner Jackson likes the program but stated she would like a more user-friendly program possibly ap based. Mr. Carr shared maybe the City should try and boost card sales by doing the incentive programs in a slower month. Chairperson Lane suggested getting a banner over State Route 32 (SR32) or speaking with West Mitsubishi to see if they can put up an advertisement to help with card sales.

Mr. Carr shared an update on the vacant lot that sits behind the current Honeybee Discovery Center, sharing the original plan was to put in a visitor center/Honeybee Discovery Center (HDC)

with a pollinator park. The HDC board is now considering an offer from Chico State to relocate in Chico. Mr. Carr shared a few “plan B” options that were discussed at Council including building a new City Hall and a Pollinator Park which would include landscaping, walking paths and benches. Mr. Carr shared that the City applied for a Pollinator Park Grant and should hear back by the end of September.

Mr. Carr shared an update that an EV charger proposal was approved by City Council at their September 5th meeting.

Mr. Carr provided an update on the Fairgrounds, sharing that the Fairgrounds CEO stated that the grandstands will be demolished by November. The CEO also shared that the Fairgrounds board is starting a master plan to plan for the future.

C. Chamber and Glenn Grows Update

Commissioner Dee Dee Jackson shared that the Chamber has no new information on moving into the Glenn Grows building, just waiting to sign an agreement. Commissioner Jackson provided a brief update on the Friday Farmers market. Ms. Jackson shared that the annual Rib Cook-off is scheduled for September 30th but stated there haven’t been many contestants signing up.

D. Streetscapes Project Update/Commission Review

City Manager Carr shared background on the Streetscapes project and updated the Commission on the new aesthetics of the project. Mr. Carr provided visual design examples for lamp posts, benches, trash receptacle and a map of lamp post placement on 4th and 5th Streets. Commissioners shared their feedback and opinions on the items, recommending uniformity of lamp post placement an emphasis on bee-themed art at eye level rather than at the top of the lamp posts.

STAFF REPORTS

Local Business and Development Updates

Mr. Carr provided an update on the new business-sponsored lamp post banners that will replace the old ones on 4th, 5th, and Walker Streets. Mr. Carr shared that McDonald’s has opened and that Maverik is scheduled to open in October. Mr. Carr explained that Caltrans is widening the off ramp at Newville and Commerce and Newville heading westbound will have three lanes near Pilot and with sidewalks; Benji’s Restaurant has not given an opening date yet; Chevron on South Street that will provide compressed natural gas (CNG) will be opening soon; Ace Hardware has turned in plans for a storage facility and office space building across the street from the store. Mr. Carr spoke about a Federal Grant opportunity that the City applied for that would widen the Newville overpass, help with the Newville and 9th Street intersection project, and build the Walker Street Streetscape project. Mr. Carr shared that he and the Director of Administrative Services/ACM Rebecca Pendergrass traveled to San Jose to attend the hotel and lodging expo in hopes to bring attention to Orland’s prime freeway real estate for a hotel developer.

COMMISSIONER REPORTS

- Chairperson Lane: Attended the Greg Martinez: End of Summer car show at Lely Park, 143 cars entered the show which raised \$7000.00, All monies raised go to the Greg Martinez Scholarship Fund.
- Commissioner Pierce: Nothing to Report.

- Commissioner Hoffman: Nothing to Report.
- Commissioner Jackson: The Chamber will do the Downtown Tree Lighting and Christmas preview December 1st, they are still looking for a date to do the light parade.

FUTURE AGENDA ITEMS

- Chairperson Lane asked about a possible street race or grand prix that could be held within City Limits.

ADJOURN – 7:41 pm

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



LIBRARY COMMISSION REGULAR MEETING MINUTES Monday, September 11, 2023

ITEM 1. Call to Order at 5:00 p.m. by Chair Mary Ann Deeming

ITEM 2. Roll Call

Commissioners Present: Mary Ann Deeming; Dick Jolley; Sherry Romano;

Staff/Council Present: Mayor Chris Dobbs; Librarian J. Meza

ITEM 3. Oral & Written Communications: None

ITEM 4. Items for Discussion or Action

1. **ACTION ITEM:** Approve minutes of previous meeting. Motion made by Commissioner Romano, 2nd by Commissioner Deeming. Motion carried unanimously
2. **Reports from City Librarian on financial and monthly statistics:** Librarian provided statistical reports for July and August, 2023. Commissioners requested information about Gollnick Memorial project. Librarian stated that she is working with the family to purchase and install a concrete table and benches.
3. **Library Programs, Events and Grants:** Librarian reported on the wrap up of summer reading program; libraries were activated as Clean Air Centers due to wildfire smoke event. Zip Books grant has been awarded in the amount of \$9,021. LSTA Literacy kits are assembled and available for check out.
4. **Glenn County ARPA funding:** The Board of Supervisors approved \$25,000 in funding for library and program materials.
5. **Staff Training and Development:** Staff attended in person Verbal Judo de-escalation training provided by the City of Orland Safety Committee.
6. **Building Grant Activities and outdoor improvements planning:** Librarian reported that roof and HVAC are complete, next steps are installation of generator and automated front door. Commissioners advised utilizing native plant nursery North of Chico and volunteers such as teens in ag department at the high school for pollinator/outdoor garden activities.

ITEM 5. Commissioner and/or Friends of the Library Reports: The Friends of the Library have expanded the "First Friday" sale to include the first Saturday of the month and are anticipating holding

a Spring Book Sale in February to coincide with “Love Your Library” month activities. They are scheduling speakers for the meeting.

ITEM 6. Future Agenda Items

ITEM 7. Adjourn: 5:30 p.m.



ARTS COMMISSION REGULAR MEETING MINUTES

Wednesday, October 18, 2023

The Wednesday, October 18, 2023 meeting was called to order at 7:01 PM by Chairman Rae Turnbull at the Orland Art Center. Commissioners present were: Jill & Steve Elliott, Mason Greeley, Mary Rose Kennedy, Jim Scribner, Paddy Turnbull and Council Liaison Bruce Roundy. Community member in attendance: Laurie LaGrone. The minutes of the September 19, 2023 meeting were approved as emailed with no corrections or additions (motion made by Steve Elliott, seconded by Jim Scribner - motion carried). Financial Reports covering September 1 – September 30, 2023 provided by Letty Espinosa were reviewed and filed for audit.

COMMISSIONER REPORTS AND UPDATE:

1. Commissioner Rae Turnbull reported that the Art Gallery will run a prominent ad in the November 2023 issue of ENJOY magazine in the special feature section that will once again be devoted to Orland and what the city offers.
2. Commissioner Rae Turnbull reported that following our request for a review of the former city council's monthly spending limit imposed on the Arts Commission, the limit is to remain \$1,000 per month for any one single item or project.
3. Commissioner Rae Turnbull reported on the progress made by Laurie LaGrone on design changes to Gallery sales receipts and artwork title cards.

ITEMS FOR DISCUSSION AND ACTION:

1. Ideas for membership rewards for the Patrons of the Arts members and the all-volunteer members of our Docent crew were discussed and the subject is tabled for the time being.
2. Ideas for bringing more people into the gallery were discussed. Mason Greeley volunteered to research local advertising possibilities and will report back to the commission at the next meeting.
3. The commission discussed the possibility of reinstating an Annual Juried Group Show. Since the Gallery is booked for 2024, the Annual Juried Group Show will remain under consideration for the future.
4. The commission discussed the monthly stipend paid to Judy Clever and additional compensation for the duties recently added to her regular cleaning of the main gallery and the auxiliary gallery. A motion was made by Mason Greeley (seconded by Mary Rose Kennedy – motion carried) to raise Judy Clever's monthly stipend to \$150 per month.

There being no further business, the meeting adjourned at 8:13 p.m.

Next scheduled meeting: Wednesday, November 15, 2023 at 7:00 p.m.

Respectfully submitted by Jill Elliott and Rae Turnbull



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 21, 2023

TO: Honorable Mayor and Council

FROM: Rebecca Pendergrass, Director of Administrative Services/ACM

SUBJECT: “Measure A” Public Safety Sales Tax – Annual Report

Council will review staff’s Measure A report for fiscal year 2022-23.

BACKGROUND:

Passed by voters in November 2016, Measure A provides additional funding for public safety, with priority (the first \$300,000) to Fire Department capital equipment needs. City officials promised voters that an annual report would be published showing the amount of funds received and how the funds were spent. The report is reviewed and approved by Council as part of the close-out of the fiscal year (July 2022 – June 2023).

Revenue is raised through a local ½¢ sales tax. The tax was implemented at retail transactions starting April 1, 2017. FY22-23 marks the sixth full fiscal year of Measure A. Revenue in excess of expenditures in any one fiscal year is accrued as a reserve in the fund, then available for use in years in which planned or [potential] emergency expenditures exceed that year’s revenues.

ANALYSIS:

The report summarizes the fiscal year’s activity, showing actual revenues compared to actual expenditures. The budget forecasted \$1,300,000 in revenue from taxes. In fact, \$1,528,590.19 was received in tax revenue, 17.5% better than estimated.

The amended budget authorized \$1,211,396 in expenditures including \$603k for Fire, \$475k for Police, and \$133k for Public Works. The Police Department was unable to order the two budgeted patrol vehicles due to supply issues and expects to order them in the current fiscal year. Council authorized the total payoff of the ladder truck at their November 1, 2022, meeting, increasing the original budgeted payment from \$76,698 to \$297,466. The City budgeted the use of existing set aside funds in Measure A to pay for engine 27 outright. The original purchase price was \$820,722 but was partially offset by a USDA grant in the amount of \$273,700.

The City of Orland now owns all fire apparatus outright and has no outstanding debt for fire department related equipment.

Staff seeks Council acceptance of the report. Once accepted by Council, the Measure A report will be published to the community and available online at the City website.

Attachment: Proposed "Measure A" Public Safety Sales Tax Report FY22-23

RECOMMENDATION:

Accept the proposed "Measure A" Public Safety Sales Tax Annual Report for FY22-23.

FISCAL IMPACT OF RECOMMENDATION:

None.



City of Orland
**"Measure A" Public Safety Local
Sales Tax Report**
Fiscal Year 2022 - 2023

| | | |
|---|---------|----------------------------|
| Measure A Local Sales Tax revenue Received, July 2022 - June 2023 | | \$ 1,528,590 |
| Interest Earnings on Measure A Fund | | \$ <u>2,546</u> |
| TOTAL MEASURE A REVENUES: | | <u>\$ 1,531,136</u> |
| | | |
| Measure A Local Sales Tax Expenditures, July 2022 - June 2023 | | |
| Ladder truck payment (payoff of balance) | 297,446 | |
| Facility & Equipment Maintenance | 64,744 | |
| Fleet Maintenance Allocation | 40,000 | |
| Equipment for Engine 27* | 118,219 | |
| SCBA, Turnouts | 49,409 | |
| Medical Supplies | 13,567 | |
| Training Facility Improvements | 49,774 | |
| Volunteer Support | 40,000 | |
| Communications -- pagers, dispatch, radios | 90,510 | |
| Radio repeater project (final phase) | 49,095 | |
| Fuel, Travel and Training | 27,752 | |
| SUBTOTAL FOR FIRE: | | <u>840,517</u> |
| Fleet Maintenance Allocation | 60,000 | |
| Police Communications -- Dispatch and Radios | 103,581 | |
| Police rifles, road emergency and medical equipment | 32,137 | |
| Maintenance, Renewal and Licensing, FirstNet | 79,471 | |
| Uniforms, OPD Promotional Materials, Fuel Contingency | 17,937 | |
| SUBTOTAL FOR POLICE: | | <u>293,126</u> |
| Fire Hydrants, safety equipment, road signs | 15,117 | |
| Capital per equip replacement schedule** | 89,599 | |
| SUBTOTAL FOR PUBLIC WORKS: | | <u>104,717</u> |
| TOTAL EXPENDITURES: | | <u>\$ 1,238,359</u> |
| | | |
| Fund Balance as of July 1, 2022 | | \$ 1,557,660 |
| Net of FY22-23 Rev vs Expense | | \$ 292,777 |
| Engine 27 Purchase (from set-asides) | | \$ (547,022) |
| Fund Balance as of June 30, 2023 | | <u>\$ 1,303,415</u> |

*VFA Grant received prior fiscal year to offset \$20k

**USDA Grant funding to offset \$70k



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 21, 2023

TO: Honorable Mayor and Councilmembers
FROM: Jennifer Schmitke, City Clerk
SUBJECT: **Appointments/Reappointments to City Commissions (Discussion/Action)**

Consider appointment/reappointments to fill positions on commissions that will have terms expiring as of December 31, 2023.

BACKGROUND:

On October 1st, a notice was sent out to various City Commissioners advising them that their terms were going to expire on December 31, 2023, and requested that they advise City Staff if they wish to be reappointed.

Applications were received by October 31st and staff determined that the Public Works and Safety Commission, Recreation Commission, Economic Development Commission and Library Commission had enough candidates to fill the expiring seats.

ANALYSIS:

Public Works and Safety Commission – Two (2) vacancies with new terms expiring December 31, 2026
Applicants: Monica Rossman and David Kelly (Consider Reappointment)

Recreation Commission – Two (2) vacancies with new terms expiring December 31, 2026
Applicants: Karen Baldrige and Jason Ovitz (Consider Reappointment)

Economic Development Commission – Two (2) vacancies with new terms expiring December 31, 2026
Applicants: Ronald Lane and Russell Pierce (Consider Reappointment)

Library Commission – Three (3) vacancies with new terms expiring December 31, 2026
Applicant: Dick Jolley, Mary Anne Deeming and E. Ann Butler (Consider Reappointment)

RECOMMENDATION:

Appoint candidates to Commissions as presented or discuss with Commission liaisons the possibility of opening up expiring terms to the general public.

FISCAL IMPACT OF RECOMMENDATION: None



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 21, 2023

TO: Honorable Mayor and Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: Ambulance Services Cost Share (Discussion/Action)

BACKGROUND:

City and County officials have been considering in recent months current emergency medical services (EMS) transport issues, potential improvements, and how the costs of improvements might be shared. Two members of the Council – Mayor Dobbs and Councilor Romano – were appointed to serve on a countywide ambulance ad hoc committee.

At a September 28 special meeting of the City Council, the four attending Councilmembers discussed with two attending County Board of Supervisors members the feasibility of a 50-50 share of the costs of start-up and operation of an additional Westside Ambulance unit. The new service would primarily be located in Orland, operate 12 hours a day, and respond to more than 200 calls/year during what is typically the heaviest demand period of the day. The objective is both to speed up EMS transport response and to relieve undue burden from the Orland Volunteer Fire Department.

Glenn County has \$750,000 of its ARPA funds set aside for the purpose of addressing ambulance needs, and recognizes it will need to budget for ongoing expenses in coming fiscal years. At its regular Board meeting Tuesday, October 10, Supervisors agreed to the purchase of an ambulance with its associated equipment for up to \$275,000, and discussed 50-50 participation with Orland in a cost-share of operational expenses which might be \$600,000, less unknown transport reimbursements. The City Council at its October 17 meeting indicated unanimous support for the 50-50 cost share approach. At its meeting Tuesday, November 7, Supervisors approved a draft agreement with Orland to share start-up costs other than ambulance, and operational costs up to \$650,000 a year.

Westside Ambulance is a local, private not-for-profit company which is granted by Glenn County, thru the Sierra-Sacramento Valley EMS Agency (S-SVEMSA), a ten-year exclusive operating territory which includes the City of Orland and largely overlaps the OVFD service area. Westside would lease the new vehicle from the County.

ANALYSIS:

Westside represents that its start-up costs, in addition to and beyond the ambulance itself and directly associated equipment, may be as much as \$30,000. Westside furthers projects that based on an assumed 345 calls it might be expected to receive \$271,575 in gross receipts against its \$650,000 in operating expenses, leaving \$378,425 to be cost-shared between Glenn County and City of Orland. The total exposure for Orland would be 50% of up to \$650,000 (\$325k) annually after the first year.

The attached agreement sets forth commitment to partner on start-up and operational costs thru May 2028. S-SVEMSA would pay Westside monthly and invoice the County and City quarterly. The County will establish an annual true-up mechanism.

Left undetermined at this point is the location of the 12-hr ambulance in normal circumstances and in contingency conditions.

Source[s] of funds for Orland's cost share obligation could be the Measure A Public Safety Fund, the General Fund, or a new local transactions & use tax to be presented to voters in November 2024 at the earliest.

Attachments (3):

1. Agreement Between County of Glenn and City of Orland to Share the Cost of a 12-hour per day ambulance serving the greater Orland area (Westside operating area).
2. Westside Ambulance Second Location Estimated Income worksheet
3. Westside Ambulance Second Location Start-up worksheet

RECOMMENDATION:

Approve the agreement as presented.

FISCAL IMPACT OF RECOMMENDATION:

Up to \$15,000 this fiscal year as part of start-up location expenses, up to \$325,00 annually going forward starting in FY24-25, from the fund designated by City Council.

COST SHARE AGREEMENT FOR ENHANCED AMBULANCE SERVICES

This Cost Share Agreement (“Agreement”) is entered into as of November 7, 2023, (“Effective Date”) by and among the County of Glenn (“County”), and the City of Orland (“City”), for the purpose of allocating costs associated with the provision of one additional 12-hour ground ambulance for the exclusive and non-exclusive areas of Glenn County. The County and City are collectively referred to as the “Parties” for purpose of this Agreement.

RECITALS

1. Orland Community Ambulance Association dba Westside Ambulance Association (“Westside”) has continually provided emergency ground ambulance services within certain geographical areas of Glenn County since 1939 and pursuant to the ‘grandfathering’ provision of California Health and Safety Code, Division 2.5, Section 1797.224, the County, through Sierra-Sacramento Valley Emergency Medical Services Agency (“S-SVEMSA”), entered into an Emergency Ground Ambulance Exclusive Operating Area (EOA) Agreement for certain geographical areas of Glenn County effective May 11, 2018, with an EOA agreement term of ten (10) years from the effective date of execution of said EOA agreement.
2. The Parties acknowledge that the provision of emergency ground ambulances service is an essential public safety service and desire to increase the deployment and availability of emergency ground ambulance resources within all geographical areas of Glenn County, at a level greater than that which has been previously provided by Westside and other non-exclusive ground ambulance providers in Glenn County.
3. The Parties agree that increasing the deployment and availability of emergency ground ambulance resources within Glenn County is not financially feasible/sustainable utilizing a fee-for-service reimbursement model at this time and believe that providing equipment and a financial subsidy to Westside for the sole purpose of increasing the deployment and availability of emergency ground ambulance resources within all geographical areas of Glenn County is necessary to ensure the public safety.
4. At the request of the Parties, Westside and S-SVEMSA will be entering into the attached draft Side Letter Agreement, or one substantially equivalent thereto, (“Side Letter Agreement”), for the deployment of one (1) additional emergency ground ambulance, preferably at the ALS level, staffed with a minimum of one (1) California licensed and S-SVEMSA accredited paramedic and one (1) California certified EMT or higher level EMS certified/ licensed individual, within its designated emergency ground ambulance zone in Glenn County on an ongoing 12-hour per day, 7-day per week, 365-day per year basis (“12-hour unit”).
5. In furtherance thereof, County has agreed to purchase and equip an ambulance to be used by Westside to fulfill its obligations under the Side Letter Agreement and the Parties desire to enter into

this cost share Agreement to provide an annual financial subsidy to assist Westside with the associated operational costs of the 12-hour unit.

- 6. The intent of the Parties is that the City will pay its portion of the subsidy to County who will then pay the entire subsidy to S-SVEMSA who, pursuant to its statutory, regulatory and contractual obligations to develop, implement and oversee the Emergency Medical Services (EMS) system within all geographical areas of Glenn County, S-SVEMSA has agreed to facilitate/coordinate the collection and distribution of financial subsidy funds between Glenn County, the City of Orland and Westside.

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties do hereby agree as follows:

- 1. **Recitals.** The above recitals are adopted by the Parties as if fully set forth herein.
- 2. **Shared Costs.** S-SVEMSA, at the request of the Parties, intends to enter into the Side Letter Agreement for a maximum start-up cost of Thirty-Thousand (\$30,000.00) dollars and a maximum annual operational cost of Six Hundred and Fifty Thousand (\$650,000.00) dollars, through May 10, 2028. The Parties agree that start-up and annual operational costs shall be divided equally between the Parties.
- 3. **Payment of Funds.**
 - a. In accordance with the Side Letter Agreement, Westside shall invoice S-SVEMSA for reimbursement of any and all allowable costs. S-SVEMSA will pay the invoice up to the maximum reimbursement amount and then invoice and County for those costs. County will pay that amount to S-SVEMSA and then invoice City for one half of that amount which City shall pay within thirty (30) calendar days of receipt of the County's invoice.
 - b. Payment shall be made to:

Glenn County
Attention: Scott H. De Moss, CAO
525 W. Sycamore Street, Suite B-1
Willows, California 95988
 - c. Should another source of funding contribute to the cost of the Side Letter Agreement, the share of the Parties shall be reduced accordingly and proportionately.
- 4. **Status of Parties.** All acts of the Parties to this Agreement, their agents, officers, and employees, relating to the performance under this Agreement, shall be performed as independent contractors, and not as agents, officers, or employees of any other party. Each party to this Agreement, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of any other party to the Agreement.
- 5. **Hold Harmless.** Each party to this Agreement shall hold each other harmless, defend and indemnify all other parties to the Agreement and their officers, officials, employees and volunteers from and

against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with said party's performance of work hereunder to the extent such loss or damages which was caused by the negligence or willful misconduct of the party.

6. **Amendment.** This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

7. **Notice.** Any notice, communication, amendments, additions, or deletions to this Agreement, including change of address of either party during the terms of this Agreement, which City or County shall be required, or may desire, to make, shall be in writing and may be personally served, or sent by prepaid first class mail to, the respective parties as follows:


a. County of Glenn:
County Administrative Officer
525 W. Sycamore Street, Suite B-1
Willows, California 95988
(530) 934-6300

b. City of Orland:
City Manager
815 Fourth Street
Orland, California 95963
(530) 865-1600

8. **Entire Agreement.** This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

GLENN COUNTY
BOARD OF SUPERVISORS

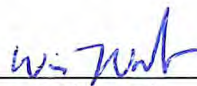
CITY OF ORLAND
ORLAND CITY COUNCIL

By: 
Grant Carmon, Chairman

By: _____
Chris Dobbs, Mayor

APPROVED AS TO FORM:

APPROVED AS TO FORM

By: 
William J. Vanasek
County Counsel, Glenn County

By: _____
Gregory Einhorn
Orland City Attorney

Westside Ambulance Second Location Forecasted Income

| | | | |
|-----------------|----------|----------|----------|
| Medi-Cal | Base | Per Mile | *Add On |
| | \$118.20 | \$3.55 | \$220.80 |

*DHCS currently requires a \$34.37 per call pay in. That is back paid per quarter.

| | | | | |
|-----------------|----------|----------|----------|--|
| Medicare | ALS | ALS2 | BLS | Mileage |
| | \$672.34 | \$973.13 | \$566.18 | \$13.20 Miles 1-17 \$8.80 Miles 18+ |

*Medicare does not pay for non transport calls

| | |
|--------------|---|
| Other | Non Insured: previously charged in full can only be charged Medicare rates as of 1/1/2024 |
| | Insured: Varies on patients plan and allowable rate their insurance allows |
| | Non-Transport: must be billed Medi-Cal rate of \$118.20 and no longer \$370 |

Projected Mutual Aid Calls 345

| | Calls | Total Charges | Gross Receipt | Write-Off |
|-------------------|--------------|---------------|---------------|--------------|
| Medi-Cal * | 95 | \$487,608.46 | \$43,870.40 | \$443,738.06 |
| | Ave per call | \$5,132.72 | \$461.79 | \$4,670.93 |
| Medicare | 198 | \$912,549.54 | \$115,442.39 | \$797,107.15 |
| | Ave per call | \$4,608.84 | \$583.04 | \$4,025.80 |
| Other | 52 | \$225,268.39 | \$112,261.76 | \$113,006.63 |
| | Ave per call | \$4,332.08 | \$2,158.88 | \$2,173.20 |

Income Possibility for 345 Calls W/ AB 716

| | Total Chages | Gross Receipts | Write-Offs |
|--------------|----------------|----------------|----------------|
| | \$1,625,426.39 | \$271,574.55 | \$1,353,851.84 |
| Ave per call | \$4,711.38 | \$787.17 | \$3,924.21 |

- * 345 is a forecasted number for 2024 mutual aid calls in total.
- * The dollar amount may vary due to the unknown payers and types of calls.
- * \$34.37 per call would be paid back into the Medi-Cal GEMT
- * It is unlikely the 12-Hour location will get every mutual aid call and there are many variables to the "Other" portion of reimbursement.
- *These amounts are only estimates

Westside Ambulance Second Location Startup

| STARTUP EXPENSES | Date Due | Budget | Actual | (Under) / Over |
|--------------------------------------|----------|----------------------|-------------|------------------------|
| Location | | | | |
| Rent | | \$ - | \$ - | \$ - |
| Other | | \$ - | \$ - | \$ - |
| Other | | \$ - | \$ - | \$ - |
| Total | | \$ - | \$ - | \$ - |
| Operations | | | | |
| Telephone Set-Up & Annual Cost | | \$ - | \$ - | \$ - |
| Medical Equipment | | \$ 13,200.00 | \$ - | \$ (13,200.00) |
| Utility Costs | | \$ - | \$ - | \$ - |
| Software (TriTech, Avast, etc.) | | \$ 231.99 | \$ - | \$ (231.99) |
| Office Equipment (Comp, Printer/Fax) | | \$ 1,500.00 | \$ - | \$ (1,500.00) |
| Phones and Radios | | \$ 1,200.00 | \$ - | \$ (1,200.00) |
| Insurance | | \$ 4,200.00 | \$ - | \$ (4,200.00) |
| Total | | \$ 20,331.99 | \$ - | \$ (20,331.99) |
| Ambulance & Equipment | | | | |
| Ambulance | | \$ 168,790.11 | \$ - | \$ (168,790.11) |
| Monitor | | \$ 36,374.82 | \$ - | \$ (36,374.82) |
| Stryker Power Pro Cot | | \$ 32,369.19 | \$ - | \$ (32,369.19) |
| LUCAS | | \$ 28,881.31 | \$ - | \$ (28,881.31) |
| Radio | | \$ 10,172.68 | \$ - | \$ (10,172.68) |
| Stair Assist Chair | | \$ 4,549.48 | \$ - | \$ (4,549.48) |
| Total | | \$ 281,137.59 | \$ - | \$ (281,137.59) |
| Labor | | | | |
| Medic Wages | | \$ - | \$ - | \$ - |
| Office Wages | | \$ - | \$ - | \$ - |
| Uniforms | | \$ 5,000.00 | \$ - | \$ (5,000.00) |
| Insurance | | \$ - | \$ - | \$ - |
| Other | | \$ - | \$ - | \$ - |
| Total | | \$ 5,000.00 | \$ - | \$ (5,000.00) |
| Total Startup Expenses | | \$ 306,469.58 | \$ - | \$ (306,469.58) |



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 21, 2023

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: **Habitat for Humanity Purpose Place Phase 2** (Discussion/Direction)

Council and Staff will discuss preparation for a review of Habitat for Humanity’s request for support for expansion of the Purpose Place project.

BACKGROUND

Phase 1 of the Habitat for Humanity Yuba-Sutter “Purpose Place Apartments” project, with 33 units and an office/meeting room facility for client services, was issued a Certificate of Occupancy June 21. Applicants for tenancy are vetted, screened, and selected; so far all are from Glenn County. On-site facility supervision and surveillance is being provided as originally proposed.

On June 6, the City Council was asked by Habitat for Humanity to consider supporting expansion of the project to include real estate acquisition that would enable construction of more units and addition of outdoor “community gathering” space for tenants. Phase 2 includes 16 additional permanent, supportive, affordable housing units with a mix of studio and 2-bedroom units.

The Council deferred the decision to allow time to see how successful Phase 1 is, suggesting six months would be a minimum review period.

ANALYSIS

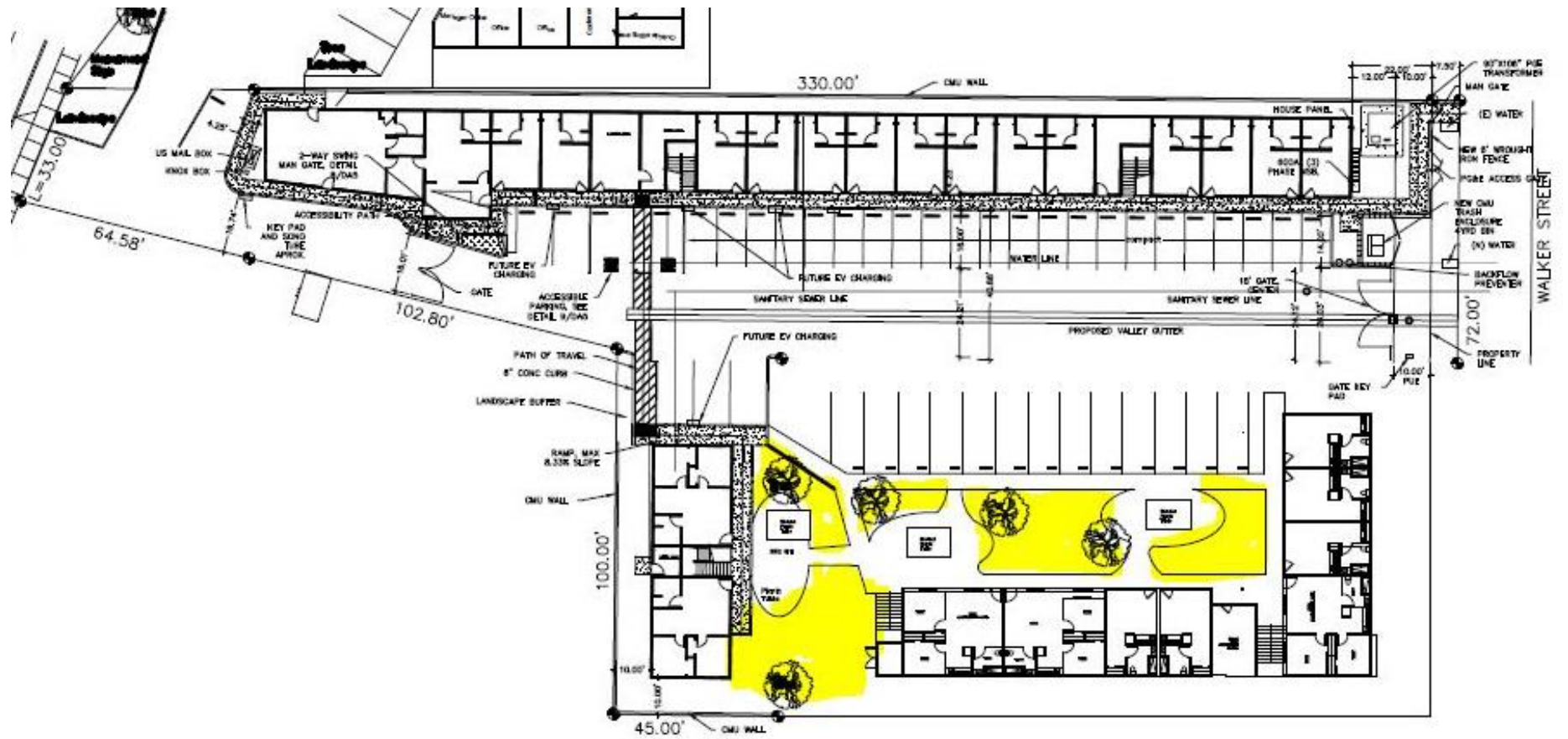
With the six-month timetable approaching in December, City Staff suggests an early discussion to be clear what factors Council will want to consider in its decision in December. Law enforcement, fire and EMS calls are being tabulated and compared with pre-Purpose Place calls at the address. There are currently no code enforcement nor permit compliance issues noted. Four units have turned over but there is a waiting list of applicants. County social workers are on site daily working 1:1 and with partner agencies providing individual and group services, seeing significant change in peoples’ lives.

Attachment (1): Draft site plan for Purpose Place Phase 2 (unchanged from June)

RECOMMENDATION

Consider factors to be evaluated and direct Staff.

Fiscal Impact of Recommendation: N/A





CITY OF ORLAND STAFF REPORT
MEETING DATE: November 21, 2023

TO: Honorable Mayor and Council
FROM: City Manager Pete Carr
SUBJECT: **ARPA Budget Update (Discussion/Action)**

City Council will consider progress and status of its ARPA projects, may determine adjustments to be made to the ARPA budget.

BACKGROUND

The City received a total of \$1.872M in Covid-relief funding as part of the American Rescue Plan Act (ARPA). Funds are intended to help offset lost potential revenues due to the prolonged economic shutdown. Council has engaged in many conversations and several actions to incrementally allocate ARPA funds for numerous specific projects benefiting the community – primarily in public safety, quality of life services and local business support. The ARPA worksheet was included in the FY23-24 City budget, and was reviewed most recently by Council September 5th.

Separately, Council also set aside in 2021 a portion of CV2/3 funds for Library facility improvements with the balance going to a Cities-County partnership to distribute grants to small businesses. These grants were in addition to the earlier CV1 grant program for small businesses, SBDA grants for businesses, PPP, and the current Glenn County Stabilization Grant Program, but have generally been undersubscribed. The library project portion of these funds is currently in progress, in conjunction with State Library grant funding for capital improvements.

ANALYSIS

Most ARPA programs and projects are completed or underway, proceeding according to budget plan. A few have not yet been started, but there is not a use-it-or-lose-it time pressure for City ARPA funds. No projects are indicating over-budgeting at this time.

The relatively small remaining available balance of \$80k was reduced on November 7th by allocation of \$25k to a cat population reduction program in partnership with the County, leaving a net balance of available funds of \$55k.

It does not appear that the allocated \$50,000 for EV charging stations will be needed, as the City’s private company partner will cover all costs for EV infrastructure. The Council could eliminate this allocation and consider these funds available for re-allocation.

Suggested beneficial uses for these funds include:

A. Allocation of up to \$20,000 to Orland Public Works for acquisition of trees for City parks. This is in addition to the ongoing budget for replacement of street landscaping trees. We have a plan, recommended by the Tree Committee, for each park. The park trees would be planted in coming months by the City.

B. Allocation of up to \$20,000 to enhance a December re-launch of Queen Bee Bucks for support of local small brick & mortar businesses. In a new launch, the City renews its marketing, covers the purchaser fee and awards a bonus gift card for each of the first two gift cards purchased. The gift cards can only be used at participating Orland businesses.

C. Retention of all or part of the \$55k (and the EV \$50k) against future project needs.

Attachment: Use of ARPA Funds Worksheet as of November 21, 2023

RECOMMENDATION

Allocate remaining funds as desired.

Fiscal Impact of Recommendation: Depends on motion, up to \$55,000 in ARPA funds.

Use of ARPA Funds Worksheet

Report to Council Nov 21, 2023

City of Orland

| | |
|---|--------------------|
| Revenue from ARPA (Covid Relief) | \$1,872,000 |
| General Fund fiscal stabilization | \$200,000 |
| Measure A Fund Public Safety fiscal stabilization | \$100,000 |
| ARPA Funds Available for Allocation | \$1,572,000 |

| Use of Funds | Allocated |
|--|------------------|
| <i>Purple = complete ; Blue = in progress; Black = allocated but pending</i> | |

| | | |
|-------------------------|--|--------------------|
| 1 | Radio signal upgrades for OPD and OVFD (P/S) | \$60,000 |
| 2 | OPD/City Hall roof and floor repairs | \$120,000 |
| 3 | Evidence storage & security improvements (P/S) | \$80,000 |
| 4 | Public Safety Facilities Security and IT upgrades (P/S) | \$160,000 |
| 5 | Cost share sewer lift station @ Cortina Drive | \$145,000 |
| 6 | Invest in westside I-5 infrastructure (619) | \$300,000 |
| 7 | Construct EV charging stations in town | \$50,000 |
| 8 | Façade Improvement program | \$30,000 |
| 9 | Streetscapes (benches, planters, streetlamps, etc.) | \$200,000 |
| 10 | Lely ballfield lighting LED lamps (1 field per year) | \$170,000 |
| 11 | Pump track -- match Park & Rec DIF | \$12,000 |
| 12 | Orland Area Chamber of Commerce equip/supplies | \$7,000 |
| 13 | Arts Commission revenue backfill | \$3,000 |
| 14 | Construct welcome sign at east end of City | \$30,000 |
| 15 | Replace financial software (\$50k ARPA, \$70k Utilities) | \$50,000 |
| 16 | Loan payoff: 5th St parking lot (\$70k) | \$70,000 |
| 17 | Grant match for 3CORE I-5 econ development study | \$5,000 |
| 18 | Community e-Gift Cards (Queen Bee Bucks) | \$80,000 |
| 19 | Cat population reduction (partnership with County) | \$25,000 |
| Total Lines 1-18 | | \$1,517,000 |

Total Remaining Unallocated: \$55,000

P/S = Public Safety = total \$320k