



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, November 07, 2023 at 6:30 PM
Carnegie Center, 912 Third Street and Via Zoom

P: (530)-865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Bruce T. Roundy, Vice-Mayor

Jeffrey A. Tolley | John McDermott | Matthew Romano

City Manager: Peter R. Carr

City Officials: Jennifer Schmitke, City Clerk | Leticia Espinosa, City Treasurer

Virtual Meeting Information:

<https://us02web.zoom.us/j/87481071424>

Webinar ID: 874 8107 1424 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:30 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONSENT CALENDAR**

A. Warrant List (Payable obligations) (Pg.3)

B. Approve City Council Minutes for October 17, 2023 (Pg.10)

C. Receive and File Planning Commission Minutes from September 21, 2023 (Pg.14)

D. Annual Waste Collection Rate Adjustment (Pg.16)

E. Treasurer's Report (Pg.26)

5. **ADMINISTRATIVE BUSINESS**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

A. Report and Proposal from Countywide Feline Task Force (Discussion/Action) - Pete Carr, City Manager (15 min) (Pg. 28)

B. Proposed 2024 Rate Adjustments for Water & Sewer (Discussion/Action) - Paul Rabo, City Engineer (20 min) (Pg.30)

- C.** Consider Local Transactions Tax for Specific Local Purposes (Discussion/Direction)- Pete Carr, City Manager (15 Min) (Pg. 33)

6. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

7. CITY COUNCIL COMMUNICATIONS AND REPORTS

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on November 3, 2023.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

CITY COUNCIL

Chris Dobbs, Mayor
Bruce T. Roundy, Vice-Mayor
Jeffrey A. Tolley
John McDermott
Mathew Romano

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

WARRANT LIST

November 7, 2023

Warrant	11/2/2023	\$	250,636.02
Payroll #21 Compensation	10/19/2023	\$	139,484.78
PERS 10/5/23 - 10/18/23	10/31/2023	\$	28,527.21

\$ 418,648.01

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Bruce T. Roundy

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Mathew Romano

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
057975	10/18/23	00000	No Recommended Vendor	.00	09292023u	Ck# 057975 Reversed
057986	10/31/23	BLU00	Blue Frog Technologies	-56.80	4261422u	Ck# 057986 Reversed
058040	10/18/23	RAW00	Keith Rawlings	1336.10	127126H	AC/SHELVES, DOOR DRAPES, HANDICAP DOOR BELL
058041	10/23/23	00000	No Recommended Vendor	.00	10232023H	VOID CHECK
058042	10/24/23	PAU00	Paulos Collision Repair	2877.05	3318H	FLEET/FORD F150 REPAIR
058043	10/31/23	AIR01	Airgas-USA, LLC	207.63	53092	FD/MEASURE A-MEDICAL OXYGEN
058044	10/31/23	ALL12	ALLERION CONSULTING GROUP	42715.00	7680	DWR NEW WELL PREP & PLANNING
058045	10/31/23	ALT02	Alternative Energy System	310.00	13964	PW/CORP YARD SOLAR MAINTENANCE
058046	10/31/23	ALV06	MICAELA ALVA	222.00	10302023	FD/MEASURE A-PER DIEM 2023 BOARD SECRETARY CONF.
058047	10/31/23	AMA02	AMAZON CAPITAL SERVICES	15.25	197VHRLJY	LIB/BOOKS
058048	10/31/23	AMA03	AMAZON CAPITAL SERVICES	786.82	1CNWYX3RW	LIB/ZIP BOOKS GRANT
058049	10/31/23	AME00	AMERICAN FAMILY LIFE	579.98	593586	SUPPLEMENTAL INSURANCE
058050	10/31/23	AME05	American River College	94.00	10172023	PD/OFFICER FIELD TRNING SACRAMENTO NOV 29-DEC 1,23
058051	10/31/23	AND06	EDGAR ANDRADE	66.00 100.00	NOV2023 NOV.2023	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
			Check Total.....:	166.00		
058052	10/31/23	ARA00	ARAMARK UNIFORM SERVICES	1038.63	10302023	PW/UNIFORM CLEANING - OCTOBER
058053	10/31/23	ASB00	ASBURY ENVIROMENTAL SERVI	100.00	1500-0098	PW/USED OIL PICK-UP
058054	10/31/23	ATT06	A T & T	27.10 27.10 880.90 27.10	10102023 10122023 20677602 OCT122023	PW/HL LIFT STATION - 470 PW/WH LIFT STATION - 843 MULTI-DEPTS/PHONES SEP 13 - OCT 12,2023 PW/AIRPORT LIFTSTATION - 906
			Check Total.....:	962.20		
058055	10/31/23	ATT07	A T & T	31.45	10072023	PW/SHOP
058056	10/31/23	ATT09	AT&T MOBILITY	858.20	X10102023	PD/CELL SVCS (14)
058057	10/31/23	ATT10	AT&T MOBILITY (FIRST NET)	191.88 185.86	10022023 OCT022023	CELL PHONE USAGE SEP 3 - OCT 2,2023 FD/MEASURE A-PHONES FOR CHIEFS-2 IPADS
			Check Total.....:	377.74		
058058	10/31/23	BID02	REMY BIDSTRUP	275.00	NOV2023	AC/SOCIAL MEDIA MARKETING
058059	10/31/23	BLU01	BLUE BEACON INC.	56.80	4261422	PW/FLEET EQUIPMENT MAINTENANCE
058060	10/31/23	BOO00	BOOT BARN INC.	440.00	307145,30	PW/BOOTS
058061	10/31/23	BRA05	BRANDEN'S PLUMBING & ROOT	6000.00	1163,1165	DWR INSTALLATION & CITY CONNECTION 2X
058062	10/31/23	CAL14	Cal Signal Corp	1850.00	9568	PW/6TH & SOUTH ST REPAIRS/COMMERCE & NEWVILLE
058063	10/31/23	CAM00	Gary Campbell	6200.23	10302023	FD/MEASURE A- RADIO REPEATER, REIMB FOR 3YR SYSTEM
058064	10/31/23	CAR12	Peter R. Carr	121.18	10202023	CM/REIMBURSEMENT FUEL OUTLANDER & MILEAGE
058065	10/31/23	CAS05	CASCADE FIRE EQUIPMENT	79.18	7948	FD/MEASURE A-BALL BEARING, GASKET, SWIVEL
058066	10/31/23	CAS09	VINCENT CASTANEDA	40.00	NOV2023	AC/EVENT SET UP
058067	10/31/23	CES00	Kyle Cessna	100.00	NOV.2023	MEASURE A UNIFORMS
058068	10/31/23	CES01	Kyle Cessna	150.00	10172023	PD/PER DIEM-TRNING SACRAMENTO NOV 16-18,2023
058069	10/31/23	CHA01	Justin Chaney	100.00	10202023	FD/MEASURE A-UNIFORM NOV. 2023
058070	10/31/23	CIT01	City of Corning	3902.85	1092023	FD/MEASURE A-DISPATCH
058071	10/31/23	CLE05	JUDY CLEVER	150.00	NOV2023	AC/CLEANING & MAINTENANCE OF GALLERY
058072	10/31/23	COM02	Comcast	404.70	10222023	FD/INTERNET FOR FIREHOUSE
058073	10/31/23	COR00	CORNING LUMBER CO., INC.	32.36 886.12	422737 10252023	FD/MEASURE A-PROPANE TANK MULTI DEPTS/SUPPLIES - LIB/ UPGRADES

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
			Check Total.....:	918.48		
058074	10/31/23	COR04	CORBIN WILLITS SYSTEMS	559.17	C310151	MULTI-DEPTS/MONTHLY SOFTWARE SUPPORT
058075	10/31/23	COR05	Corning Ford	315.06	57513,575	PD/FLEET EQUIPMENT MAINTENANCE
058076	10/31/23	CRE00	CREATIVE COMPOSITION	434.93 246.04	25979 25980	PLAN,WATER & SEWER/ENVELOPES WITH CITY LOGO BLDG/BUSINESS CARDS
			Check Total.....:	680.97		
058077	10/31/23	CTC00	CTC TECHNOLOGY & ENERGY	4153.66	23440070	LIB/BROADBAND INTERNET 2 MONTHS
058078	10/31/23	CUM00	Cummins Pacific Inc.	1409.29	Y5-91805	PW/EVA WELL SERVICE
058079	10/31/23	CWE00	California Water Environm	221.00	10042023	PW/CWEA MEMBERSHIP
058080	10/31/23	DEM00	DEMCO	1162.22 445.46	7374533 7382436	LIB/BOOK PROCESSING SUPPLIES LIB/TAPE BOOKSHELF DIVIDER & NAMETAGS
			Check Total.....:	1607.68		
058081	10/31/23	DIE02	DIEGO SALAZAR ENTERPRISE	925.00	1380	PW/SHOP LIFT INSPECTION/REPAIRS
058082	10/31/23	DOB01	CHRIS DOBBS	300.00	OCTOBER23	COUNCIL STIPEND
058083	10/31/23	DOJ03	DEPARTMENT OF JUSTICE	66.00	686805	PD/FINGERPRINT APP,CHILD ABUSE INDEX
058084	10/31/23	DOW00	DOWN RANGE	132.04	649839,64	PD/SHIRTS FOR RECORDS DEPT.
058085	10/31/23	DUR03	Durham-Pentz Truck Center	235.00	112024	PW/VEHICLE SNAP TEST # 36,49,51,69,71
058086	10/31/23	EIS00	Employers Investigative S	410.00	5050734	PD/PEACE OFFICER BACKGROUND INVESTIGATION
058087	10/31/23	ENJ00	ENJOY	459.00	28931	AC/1/2 PAGE MAGAZINE
058088	10/31/23	ESQ02	Esquivel AG Services LLC	5672.24	242	REC/YOUTH SOCCER GOALS(4)
058089	10/31/23	FLO03	JOSE FLORES	100.00	NOV.2023	MEASURE A UNIFORMS
058090	10/31/23	FRE04	GORDON TRUCK CENTER INC.	578.47	828,994,3	FD/MEASURE A-PARTS FOR E-28 & E-31
058091	10/31/23	FUL04	OSCAR QUEZADA	60.00	1714	PW/CITY YARD - SEPTEMBER
058092	10/31/23	GCS02	GCS Environmental Equip.S	6277.71	27485,274	PW/FLEET MAINTENANCE-SWEEPER
058093	10/31/23	GLE33	Glenn County Tax Collecto	362.18	2023-2024	2023-2024 PROPERTY TAX WWTP, SWDF
058094	10/31/23	GRA02	GRAINGER, INC.	2798.62	986637973	PW/SHOP/SAFETY SUPPLIES/EQ MAINT/LIB-ADA UPGRADES
058095	10/31/23	GRO00	Ferguson Enterprises Inc	2999.49	723,879,1	PW/WATER SUPPLIES
058096	10/31/23	HIN03	Hinderliter deLlamas & As	1360.00	SIN032440	YIFTEE DIGITAL GIFT CARD PROGRAM 3RD Q JUL-SEP,23
058097	10/31/23	HOM00	HOME DEPOT CREDIT SERVICE	26.24	10312023	PW/SEWER/PARKS SUPPLIES
058098	10/31/23	JOH02	SEAN JOHNSON	100.00	NOV.2023	MEASURE A UNIFORMS
058099	10/31/23	JOH05	SEAN JOHNSON	150.00	10172023	PD/PER DIEM-FIELD TRNING SACRAMENTO NOV 29-DEC 1,
058100	10/31/23	JON00	Jon Ikerd	277.50	638	PW/CNG FUELING STATION START UP TESTING
058101	10/31/23	KAN00	KANOPI, INC.	2400.00	KDEP21533	LIB/FILM DATABASE ACCESS
058102	10/31/23	KIM01	KIMBALL MIDWEST	505.91	101552049	PW/SHOP SUPPLIES
058103	10/31/23	LOW00	Katherine Lowery	24.00 100.00	NOV2023 NOV.2023	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
			Check Total.....:	124.00		
058104	10/31/23	MAR17	MARTINDALE, RYAN	100.00	NOV.2023	MEASURE A UNIFORMS
058105	10/31/23	MAR22	MARK THOMAS & COMPANY, IN	25000.00	48972	2023 MPDG APPLICATION CONTRACT - FINAL
058106	10/31/23	MAR23	Marilyn Jane Wooley	500.00	10182023	PD/PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION
058107	10/31/23	MAT04	MATSON & ISOM	270.00	0025979	PW/ADD THREE EMPLOYEES YEAR SUBSCRIPTION
058108	10/31/23	MCD01	John McDermott	300.00	OCTOBER23	COUNCIL STIPEND
058109	10/31/23	MCM00	McMaster-Carr	149.71	15295540	PW/SAFETY SIGNS

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058110	10/31/23	MIL07	MILLS, DARYL	100.00	NOV.2023	MEASURE A UNIFORMS
058111	10/31/23	MIS01	MissionSquare - 304591	1962.71	6308382	457 PLAN/304591
058112	10/31/23	MME00	Municipal Maintenance Equ	130.15	14610	SEWER/VACCON PARTS
058113	10/31/23	NAP00	NAPA AUTO PARTS	6983.96 200.33	10252023 OCT252023	MULTI DEPT/FLEET MAINT/PW/SHOP SUPPLIES FD/MEASURE A-PARTS FOR E-28
			Check Total.....:	7184.29		
058114	10/31/23	NOR29	NORTH VALLEY INDUSTRIES I	263.99 150.85	3856 3889	REC/2 UNITS ADULT SOCCER/BASEB N.VALLEY FIELD AUG REC/2 UNIT ADULT SOCCER/BASEB N. VALLEY FIELD SEP
			Check Total.....:	414.84		
058115	10/31/23	ORE00	O'REILLY AUTO	384.74	09282023	PD/FLEET EQUIPMENT MAINTENANCE
058116	10/31/23	ORH00	ORLAND HARDWARE	3195.36	10272023	MULTI DEPTS/MISC. SUPPLIES
058117	10/31/23	ORL12	Orland-Laurel Masonic Hal	400.00	NOV2023	AC/RENT NOVEMBER 2023
058118	10/31/23	PAC07	PACE ANALYTICAL SERVICES,	1092.92	8931,8931	PW/LAB SERVICES
058119	10/31/23	PAU00	Paulos Collision Repair	16152.50	3320	FD/MEASURE A-E-37 PAINT
058120	10/31/23	PET06	PETERSON	169.41	PC0102288	PW/FLEET MAINTENANCE
058121	10/31/23	PGE00	PG&E	104.00 35364.07 43.82	10182023 10192023 10202023	PW/TRAFFIC SIGNAL MULTI-DEPTS/UTILITY USAGE 09/07/23 - 10/08/23 PW/CORTINA DR LIFT STATION
			Check Total.....:	35511.89		
058122	10/31/23	PIN01	EDGAR PINEDO	19.50 100.00	NOV2023 NOV.2023	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
			Check Total.....:	119.50		
058123	10/31/23	PIN02	EDGAR PINEDO	640.48	10172023	PD/REIMBURSEMENT-HOTEL,TRNING SAC.OCT 3-4,2023
058124	10/31/23	QUI02	QUILL CORP.	146.21 386.71	34967897 35119660	PD/OFFICE SUPPLIES MULTI DEPTS/OFFICE SUPPLIES
			Check Total.....:	532.92		
058125	10/31/23	RIV01	RIVERVIEW INTERNATIONAL T	3212.86	140794	FD/MEASURE A-PARTS FOR E-37, E-35
058126	10/31/23	RIV02	ISRAEL RIVERA	27.50 100.00	NOV2023 NOV.2023	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
			Check Total.....:	127.50		
058127	10/31/23	ROE02	Thomas Roenspie	100.00	NOV.2023	MEASURE A UNIFORMS
058128	10/31/23	ROL00	ROLLS, ANDERSON & ROLLS	11529.00	16107,SEP	ENGINEERING/PROF SERVICES & DWR SERVICES
058129	10/31/23	ROM00	ARNIE ROMERO	174.95	10102023	PW/BOOTS REIMBURSEMENT (23/24)
058130	10/31/23	ROM06	Mathew Romano	300.00	OCTOBER23	COUNCIL STIPEND
058131	10/31/23	ROU00	BRUCE T. ROUNDY	300.00	OCTOBER23	COUNCIL STIPEND
058132	10/31/23	SAC01	SACRAMENTO VALLEY MIRROR	179.40	1816	LEGAL NOTICE - QUIET CREEK MIT NEG DEC
058133	10/31/23	STA05	State Water Resources Con	110.00	APR132023	PW/WATER DIST OPER CERT RENEWAL
058134	10/31/23	SUN02	SUNRISE ENVIRONMENTAL	3215.31	141574	PW/STREET SUPPLIES
058135	10/31/23	SUT02	SUTTON, BRANDON	24.00 100.00	NOV2023 NOV.2023	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
			Check Total.....:	124.00		
058136	10/31/23	T&S01	T AND S DVBE, INC.	7840.27	23-2488	PW/STREET SUPPLIES
058137	10/31/23	THO05	THOMAS HYDRAULIC AND	172.17	17535	FD/MEASURE A-E-31 HOSE REPAIR
058138	10/31/23	TIA00	EVERBANK, N.A.	299.87 246.93	9757586 9761744	MULTI/COPIER LEASE PD/COPIER LEASE
			Check Total.....:	546.80		
058139	10/31/23	TMO00	T-Mobile USA Inc.	29.40	10212023	LIB/WIFI HOTSPOT

4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058140	10/31/23	TOL04	JEFFREY TOLLEY	300.00	OCTOBER23	COUNCIL STIPEND
058141	10/31/23	TUR01	Rae Turnbull	45.00	NOV2023	AC/WEBSITE NEWLETTER
058142	10/31/23	VAL02	VALLEY ROCK PRODUCTS	119.55	81783	LIB/GRANT UPGRADES
058143	10/31/23	VER03	Verizon Wireless	164.04 79.52 266.07	36642 947036641 994703664	FD/MEASURE A-RESPONSE SERVICE FOR CITY ENGINE REC/COMMUNICATION SEP 17-OCT 16,2023 PW/SCADA COMPUTER/IPADS
Check Total.....:				509.63		
058144	10/31/23	VLA00	RAYMOND J. VLACH	100.00	NOV.2023	MEASURE A UNIFORMS
058145	10/31/23	WEL02	Wells Fargo Vendor Fin Se	213.35	027082962	BD-PLAN/COPIER LEASE
058146	10/31/23	WEX00	WEX BANK	2094.05 6658.94 6440.77 242.36	2635342FD 2635342PD 2635342PW 6355342RE	FD/FUEL PD/FUEL PW/FUEL REC/FUEL
Check Total.....:				15436.12		
058147	10/31/23	WHI08	WHITE CAP, LP	2503.39	500240229	LIB/UPGRADE SUPPLIES
058148	10/31/23	ZIP00	ZIPS	460.00	2917,2918	PD/ABATEMENT TRAILER & BOAT
Cash Account Total.....:				250636.02		
Total Disbursements.....:				250636.02		
Cash Account Total.....:				.00		

REPORT.: Nov 02 23 Thursday
 RUN...: Nov 02 23 Time: 08:31
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 10-23 thru 10-23 Bank Account.: 1001

PAGE: 005
 ID #: PY-DP
 CTL.:

4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
19220	10/19/23	EDD01	STATE OF CALIFORNIA	4103.20	C31019	STATE INCOME TAX
19221	10/19/23	ESD00	STATE OF CALIFORNIA	1241.36	C31019	SDI
19222	10/19/23	OPO00	OPOA TREASURER	628.00	C31019	OPOA DUES
19223	10/19/23	STA00	STATE DISURSEMENT UNIT	22.15	C31019	GARNISHMENTS
19224	10/19/23	TEH00	UMPQUA BANK	12350.01	C31019	FEDERAL INCOME TAX
				17085.68	1C31019	FICA
				3995.78	2C31019	MEDICARE
			Check Total.....:	33431.47		
19225	10/19/23	UPE00	UPEC, LOCAL 792	502.70	C31019	UPEC, LOCAL 792*
			Cash Account Total.....:	39928.88		
			Total Disbursements.....:	39928.88		

Warrant Number	Payroll Date	Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14611	10/19/23	10/18/23	BAR03	BARAJAS , ALEJANDRA	10-23	04-24	65.88
14612	10/19/23	10/18/23	GAL00	GALVAN, ROSAURA	10-23	04-24	484.50
14613	10/19/23	10/18/23	PER00	PEREZ, MARGARITA T	10-23	04-24	2086.39
14614	10/19/23	10/18/23	ROD02	RODRIGUEZ, ADRIANNA	10-23	04-24	178.25
14615	10/19/23	10/18/23	SUA03	SUAREZ, ARMANDO RUEDA	10-23	04-24	2081.08
Z07195	10/19/23	10/18/23	ALV01	ALVA, MICAELA	10-23	04-24	2214.15
Z07196	10/19/23	10/18/23	AND00	ANDRADE, EDGAR	10-23	04-24	3592.33
Z07197	10/19/23	10/18/23	BAL01	BALDRIDGE, EDEN	10-23	04-24	52.00
Z07198	10/19/23	10/18/23	BAR02	BARBER, ZACHARY	10-23	04-24	2657.91
Z07199	10/19/23	10/18/23	BLA00	BLAKE , CHRISTINA	10-23	04-24	136.00
Z07200	10/19/23	10/18/23	BOW00	BOWERS, LINDA	10-23	04-24	424.32
Z07201	10/19/23	10/18/23	CAR03	CARR, PETER R	10-23	04-24	6153.85
Z07202	10/19/23	10/18/23	CES00	CESSNA, KYLE A	10-23	04-24	5043.82
Z07203	10/19/23	10/18/23	CHA01	CHANEY, JUSTIN	10-23	04-24	4753.08
Z07204	10/19/23	10/18/23	CON00	CONTRERAS, ISAAC	10-23	04-24	340.00
Z07205	10/19/23	10/18/23	COR00	CORTES, JOVANY	10-23	04-24	1728.01
Z07206	10/19/23	10/18/23	CRA00	CRANDALL, JEREMY	10-23	04-24	2402.25
Z07207	10/19/23	10/18/23	EH000	EHORN, CAITLIN A	10-23	04-24	665.00
Z07208	10/19/23	10/18/23	ESP00	ESPINOSA, LETICIA	10-23	04-24	2236.02
Z07209	10/19/23	10/18/23	ESQ01	ESQUIVEL, ITZEL	10-23	04-24	184.00
Z07210	10/19/23	10/18/23	FEN03	FENSKE, JOSEPH H	10-23	04-24	3077.83
Z07211	10/19/23	10/18/23	FLO00	FLORES, JOSE D	10-23	04-24	3855.97
Z07212	10/19/23	10/18/23	GAM00	GAMBOA, YADIRA	10-23	04-24	314.26
Z07213	10/19/23	10/18/23	GAR01	GARIBAY, ELIZABETH	10-23	04-24	1543.14
Z07214	10/19/23	10/18/23	GUE01	GUERRERO, DEYSY D	10-23	04-24	2700.00
Z07215	10/19/23	10/18/23	GUE02	GUERRERO, JORGE	10-23	04-24	2546.86
Z07216	10/19/23	10/18/23	HAR00	ZOLLERHARRIS, TRAVIS	10-23	04-24	2160.14
Z07217	10/19/23	10/18/23	JOH01	JOHNSON, SEAN KARL	10-23	04-24	4945.12
Z07218	10/19/23	10/18/23	LOP01	LOPEZ, ESAU	10-23	04-24	1951.41
Z07219	10/19/23	10/18/23	LOP02	LOPEZ, JOEL	10-23	04-24	1728.01
Z07220	10/19/23	10/18/23	LOW00	LOWERY, KATHERINE	10-23	04-24	3289.16
Z07221	10/19/23	10/18/23	MAR02	MARTINDALE, RYAN EUGENE	10-23	04-24	3297.52
Z07222	10/19/23	10/18/23	MEJ00	APARICIO, LILIA MEJIA	10-23	04-24	2921.94
Z07223	10/19/23	10/18/23	MEZ00	MEZA, JODY L	10-23	04-24	4312.10
Z07224	10/19/23	10/18/23	MIL00	MILLS, DARYL A	10-23	04-24	3408.51
Z07225	10/19/23	10/18/23	MON03	MONDRAGON, MEAGAN N	10-23	04-24	1535.57
Z07226	10/19/23	10/18/23	MOR03	MORECI, RORY	10-23	04-24	184.00
Z07227	10/19/23	10/18/23	MYE00	MYERS, KEVIN	10-23	04-24	684.76
Z07228	10/19/23	10/18/23	OLI00	OLIVER, LINDA	10-23	04-24	282.88
Z07229	10/19/23	10/18/23	ORO04	OROZCO, JORDAN	10-23	04-24	612.00
Z07230	10/19/23	10/18/23	OVA00	OVARD, CONNOR	10-23	04-24	195.50
Z07231	10/19/23	10/18/23	PAN00	PANIAGUA, BLANCA A	10-23	04-24	726.94
Z07232	10/19/23	10/18/23	PEN01	PENDERGRASS, REBECCA A	10-23	04-24	3840.01
Z07233	10/19/23	10/18/23	PIN00	PINEDO, EDGAR ESTEBAN	10-23	04-24	3874.77
Z07234	10/19/23	10/18/23	POR00	PORRAS, ESTEL	10-23	04-24	1991.56
Z07235	10/19/23	10/18/23	PUN00	PUNZO, GUILLERMO	10-23	04-24	2202.86
Z07236	10/19/23	10/18/23	RIC01	RICE, GERALD W	10-23	04-24	2202.86
Z07237	10/19/23	10/18/23	RIV00	RIVERA, ISRAEL	10-23	04-24	2129.97
Z07238	10/19/23	10/18/23	ROD00	RODRIGUES, ANTHONY	10-23	04-24	2510.24
Z07239	10/19/23	10/18/23	ROE00	ROENSPIE, THOMAS LUKE	10-23	04-24	4568.49
Z07240	10/19/23	10/18/23	ROM00	ROMERO, ARNULFO	10-23	04-24	3318.06
Z07241	10/19/23	10/18/23	SAN01	SANCHEZ, MELANIE CARRIL	10-23	04-24	198.00
Z07242	10/19/23	10/18/23	SAN02	SANDOVAL, LUCILA	10-23	04-24	2096.92
Z07243	10/19/23	10/18/23	SCH03	SCHMITKE, JENNIFER	10-23	04-24	2589.10
Z07244	10/19/23	10/18/23	SHA02	SHANNON, KYLE ANTHONY	10-23	04-24	1476.00
Z07245	10/19/23	10/18/23	STE01	STEWART, ROY E	10-23	04-24	3048.41
Z07246	10/19/23	10/18/23	SUA02	SUAREZ, BRYAN E	10-23	04-24	2258.21
Z07247	10/19/23	10/18/23	SUT00	SUTTON, BRANDON KIJANA	10-23	04-24	3574.56
Z07248	10/19/23	10/18/23	SWI00	SWINHART, ROBERT	10-23	04-24	2049.17
Z07249	10/19/23	10/18/23	THO02	THOMPSON, JAYDEN	10-23	04-24	139.50
Z07250	10/19/23	10/18/23	VAL00	VALENZUELA , BRENDA	10-23	04-24	251.29
Z07251	10/19/23	10/18/23	VLA00	VLACH, RAYMOND JOSEPH	10-23	04-24	5177.08
Z07252	10/19/23	10/18/23	VON00	VONASEK, EDWARD J	10-23	04-24	4614.46
Z07253	10/19/23	10/18/23	ZIN00	PEREZ, ARNULFO ZINTZUN	10-23	04-24	1620.80

139484.78



ORLAND CITY COUNCIL REGULAR MEETING MINUTES Tuesday, October 17, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:	Councilmembers Jeffrey Tolley, Matt Romano, John McDermott, Vice Mayor Bruce T. Roundy, and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; Police Chief Joe Vlach; City Attorney Greg Einhorn
Staff present online:	Recreation Director Joe Fenske; Public Works Director Ed Vonasek; Fire Chief Justin Chaney

Pledge of Allegiance led by City Attorney Greg Einhorn

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for October 3, 2023
- C. Receive and file Public Works and Safety Commission minutes from August 8, 2023
- D. Receive and file Art Commission Minutes from September 20, 2023
- E. Ordinance 2023-05 Second Reading: Prohibiting Alcohol in Library & Lollipop Land Parks
- F. Contract to Produce Sidewalk Maintenance Plan
- G. Recommendation for Stop Signs and Traffic Calming at Fairview School Zone
- H. Appointment to Glenn County Drought Task Force
- I. Representation on Risk Pool Board
- J. Orland Municipal Code – Maximum Building Height Standards – Planning Commission Consideration Report

Action: Councilmember McDermott moved, seconded by Councilmember Tolley, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

A. EMS Transport

City Manager Pete Carr reminded Council of recent updates regarding Emergency Medical Services (EMS) transport including potential improvements and how cost improvements may be shared. Mr. Carr stated that at the last regularly scheduled meeting on October 10th, the Glenn County Board of Supervisors discussed and approved purchasing a van-type ambulance with its associated equipment for up to \$275K and discussed 50-50 participation with Orland in a cost-share of operational expenses; the Board will come back to the item after they receive a report from the Westside Ambulance board of directors.

Councilmember Romano shared that at the EMS ad hoc meeting the proposal that was discussed was for Westside Ambulance to be a north side service and the agreement and cost-share would be between Glenn County and Orland.

Westside Ambulance Board President, Scott Studybaker, shared that Westside is working on getting the City and County up to date operational cost estimates and discussed the purchase of the van-type ambulance. He shared Westside has been meeting with Enloe to discuss the situation and that they are willing to work together to make sure all areas are covered.

Councilmember Tolley shared he would like to discuss with the County whether they will be funding from general funds or from ARPA before the City makes a decision and stated his concerns about using ARPA funding. Councilmember Tolley shared that he felt the EMS transport issue is a public safety matter and would like to look more into using Measure A funding. Councilmember Romano explained that after speaking with supervisors his understanding of their plan was to use ARPA funds for the first 2–3-year period and during that period bring forward a countywide sales or property tax that would allow taxpayers to vote on EMS long term.

Councilmembers discussed using Measure A funding and 50-50 cost share with the County.

City Attorney Greg Einhorn stated that Council has given clear direction to move forward, that the City would like to participate 50-50 ongoing in the operations.

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve the City participating in the ongoing cost of operations of EMS. Motion carried by a voice vote 5-0.

Councilmember Romano asked for clarification that City staff had the leeway to negotiate cost share. Mayor Dobbs agreed that was implied in the motion.

B. Appointment of EDC Commissioner

City Manager Pete Carr reminded Council that the Economic Development Commission (EDC) had an out-of-cycle vacant seat, and direction was given to staff to solicit applications from prospective candidates. The City had three interested applicants but only two qualified due to residency location (within City limits). Mr. Carr shared that the selection committee met, interviewed the two qualified applicants: Amy Raymondo and Brandon Smith. Mayor Dobbs nominated Brandon Smith to be the new member of the EDC.

Brandon Smith, EDC Commissioner thanked the Council for the opportunity and stated he looks forward to giving back to the community.

Action: Councilmember McDermott moved, seconded by Councilmember Tolley, to approve Brandon Smith as the new EDC commissioner. Motion carried by a voice vote 5-0.

C. Art Center Improvements Invoice

City Manager Pete Carr presented to Council a \$1300 invoice for improvement to the Arts Center building that had been completed prior to Council approval. Mr. Carr explained that the Arts Commission has a spending limit of \$1000.00 on the Public Arts Fund and stated that the Arts Commission is supposed to come to the Council for approval in advance of any expenses exceeding the limit.

Action: Councilmember McDermott moved, seconded by Councilmember Tolley, to approve \$1336.10 from the Public Arts Fund to pay for the Arts Commission building improvements. Motion carried by a voice vote 5-0.

D. Art Commission Request to Increase Spending Limit

City Manager Pete Carr shared that the Public Arts Fund is set up by the Orland Municipal Code and the primary source of revenue for this fund is development impact fees (DIF), but they also get funding through donations and sale of artwork. Mr. Carr spoke about the Arts Commission expenditures and provided monthly financials for the Council to review.

Mr. Carr explained that the Art Commission Chair, Rae Turnbull, is requesting that the Council remove the spending limit or increase it. Mr. Carr shared that the Orland Municipal Code would need to be amended.

Vice Mayor Roundy shared, as the Arts Commission liaison, he has watched the Orland Art Center grow and help the growth of the economic development of the city.

Councilmembers discussed expenses and stated their concerns with removing and or raising the spending limit. The Council unanimously agreed that they would like to keep the spending limit as-is due to the fact that they are not exceeding the \$1000 limit very often and asked that they still come to Council to get approval for any expenses exceeding the spending limit.

Orland resident Earl Megginson stated his concerns with removing the spending limit.

Action: Mayor Dobbs moved, seconded by Councilmember McDermott, to leave the spending limit at \$1000. Motion passed by a roll call vote 5-0.

Ayes: Councilmembers Tolley, Romano, McDermott, Vice Mayor Roundy, and Mayor Dobbs
Nays: None

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Will be attending the Planning Commission Meeting, October 19th;
- Congratulated Brandon Smith on his new seat on the EDC;

- Thank Monica Rossman for her work on the Board of Supervisors.

Councilmember Romano:

- Nothing to Report.

Vice Mayor Roundy:

- Attended the Resource Conservation District (RCD) October 16th;
- Will be attending Transportation and Transit meeting this month;
- Will be attending LAFCo meeting in November, LAFCo will be doing Municipal Service Reviews.

Councilmember Tolley:

- Shared his appreciation for the Library and all the services it provides the community;
- Attended the Feline ad hoc Committee.

Mayor Dobbs:

- Thanked the public for participating in the meeting.

MEETING ADJOURNED AT 7:21 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



PLANNING COMMISSION REGULAR MEETING MINUTES Thursday, September 21, 2023

Call to Order – The meeting was called to order by Chairperson Stephen Nordbye at 5:30 PM.

Pledge of Allegiance

Roll Call:

- Commissioner’s present – Chairperson Stephen Nordbye, Commissioners Sharon Lazorko, Michelle Romano, and Vern Montague
- Commissioner’s absent - Vice Chairperson Wade Elliott
- Councilmember(s) present - Councilmember John McDermott
- Staff present - City Planner Scott Friend and City Clerk Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments – None

CONSENT CALENDAR

ACTION: Commissioner Montague moved, seconded by Commissioner Romano to approve consent calendar. Motion carried by a voice vote, 4-0.

STAFF REPORT

A. Building Heights

City Planner Scott Friend brought forward a request from City Council for the Planning Commission to review and consider the provisions of each Zoning district in the Orland Municipal Code relative to the appropriateness of permitted building height provisions contained within each Zoning district. Mr. Friend provided a matrix of Orland and neighboring City’s building heights for the Commissioners.

Commissioners asked questions and discussed the building heights of the Zoning Code, three of the Commissioners indicated that they believed that the heights listed in the Code did not need to be modified. Commissioner Romano shared her concerns about both the Public Facilities (P-F) and the Downtown Mixed-Use (DT-MU) districts not having maximum building heights and shared that she wanted to see building height standards established in the P-F zoning district and the DT-MU zoning district. Commissioner Romano suggested a maximum building height of 35’ “across the board”, including all zones.

Mr. Friend stated that he would prepare a staff report to the City Council noting their comments.

STAFF REPORTS

Mr. Friend explained that the next few Planning Commission meetings will be very full, sharing that on the next few agendas will be the Penbrook tentative subdivision map, Quiet Creek tentative subdivision map and CEQA document, there may possibly be a Zoning Code text amendment for formal action (mixed use), an annexation on Modoc for the Church of Jesus Christ of Latter-day Saints that will be at either the November or December meeting, the General Plan may need to be amended by the re-consideration of the City’s 6th cycle Housing Element and Mr. Friend shared that there has been a request for a reasonable accommodation request on Eighth Street for a family with a special needs child, requesting a fence for additional safety.

COMMISSIONERS REPORTS

- Chairperson Nordbye had nothing to report.
- Commissioner Romano shared that the Friday night Farmers Market has been positive and a great asset to the community.
- Commissioner Montague had nothing to report.
- Commissioner Lazorko expressed concerns with multiple giant skeleton figures in the front yard of a home on E. Yolo Street that are left out all year long.

FUTURE AGENDA ITEMS

Commissioner Romano asked to add discussion items about garage doors and building orientation toward the street on an agenda in the future.

ADJOURNMENT – 6:13 PM

Respectfully submitted,

Jennifer Schmitke, City Clerk

Stephen Nordbye, Chairperson



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 7, 2023

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: Annual Waste Collection Rate Adjustment (Action)

BACKGROUND:

Effective January 1, 2020, and continuing through December 31, 2029, the City of Orland has contracted with U.S.A. Waste of California (d.b.a. WM, Inc.) for the collection of solid waste within the City of Orland. This collection service is undertaken pursuant to a franchise agreement between the City of Orland and WM, part of a master agreement including the County of Glenn and the City of Willows. Pursuant to the contract, the collection rates are subject to annual rate adjustments, increases or decreases, calculated pursuant to:

- A. the most recent Consumer Price Index/Urban Customers-Western States (CPI); and
- B. diesel fuel; and
- C. transfer station tipping fee rates.

There is an annual cap of 5%. Typical adjustments in the past ten years have been under 2%. 2023 rates adjusted up 5% due to the effect of the cap on what would otherwise have been a 6.71% increase.

ANALYSIS:

The rate request based on established adjustment factors does not exceed the 5% cap set forth in the Master Franchise Agreement. City Staff reviewed and verified the adjustment calculation. Based on the contract in place, the collection rates must be adjusted pursuant to the established formula which results in the contractor’s requested 3.15%.

The new collection rates, to be in place effective January 1, 2024, are set forth in Attachment A. The difference between 2023 and 2024 for a standard 64-gallon cart mixed solid waste is 71¢ per month. A recycling cart is provided and collected at no additional charge. The optional green waste cart is increasing 19¢ to \$6.26 per month.

Attachment: Waste Management Service Fee Adjustments 2023

RECOMMENDATION: Approval of the 3.15% rate adjustment effective January 1, 2024.

Fiscal Impact of Recommendation: No fiscal cost to City; positive impact on franchise fee revenue corresponding to adjustment.



Corning Disposal
Waste Management
3281 Hwy 99 W
Corning, CA 96021

November 1, 2023

Mr. Peter Carr
City Manager
City of Orland
815 4th St.
Orland, CA 95963

Dear Mr. Carr:

Attached is our rate review in accordance with Attachment 8B – Service Fee Adjustments in the Master Franchise Agreement and Attachment 8B Service Fee Adjustments of our Collection Franchise Agreement with the City of Orland. These sections address rate increases or decreases based on the Consumer Price Index, service fee, fuel and transfer station service fee.

The CPI rate increase of 3.15% has been calculated using the most recent Consumer Price Index/Urban Customers - Western States, (1982-1989=100).

I have attached the calculation of the new rates and the support information. If you have any questions, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Diana Ramirez".

Diana Ramirez
Public Sector Manager

Cc: Cahill Chavers



COLLECTION SERVICES PROPOSAL
City of Orland
Effective - 1/1/2024
Service Charge Fee Schedule

Rate Adjustment
3.15%

RESIDENTIAL	Current Monthly Rate	Rate Adjustment	New Rate Effective - 1/1/2024
Cart Services (MSW & Recycle)			
Senior 35 Gallon Cart (65 and older)	\$16.16	\$0.51	\$16.67
35 Gallon Cart	\$21.21	\$0.67	\$21.88
64 Gallon Cart	\$22.44	\$0.71	\$23.15
96 Gallon Cart	\$33.90	\$1.07	\$34.97
96 Gallon Yard Waste - 1st Cart	\$6.07	\$0.19	\$6.26
Ancillary Services			
Additional recycling cart after 1st cart	\$9.21	\$0.29	\$9.50
Additional yard waste cart after 1st cart	\$9.21	\$0.29	\$9.50
Cancellation of yard waste services within the first 6 months of set up	\$30.66	\$0.97	\$31.63
Side Yard Assisted Service - medically justified	No Charge	N/A	No Charge
Side Yard Assisted Service - NOT medically justified	\$12.82	\$0.40	\$13.22
Bad Check/EFT Charge	\$30.00	N/A	\$30.00
Finance Charge past due greater than 30 days	2.50%	N/A	2.50%
Finance Charge past due greater than 30 days - minimum charge	\$5.00	N/A	\$5.00
Replacement Cart-if due to customer negligence	Market Rate	N/A	Market Rate
Extra Pick up - 35 Gallon	\$5.54	\$0.17	\$5.71
Extra Pick up - 64 Gallon	\$7.65	\$0.24	\$7.89
Extra Pick up - 96 Gallon	\$9.70	\$0.30	\$10.00
Extra Pick up - 35, 64, 96 Gallon on non-route day	\$16.46	\$0.52	\$16.98
Contamination in Residential Containers * (per cart/per service)	\$17.19	\$0.54	\$17.73
Overage charge (cart too full for lid to close) *	\$17.19	\$0.54	\$17.73
Bad Pay/Reactivation Fees (no delivery)	\$39.23	\$1.24	\$40.47
Bad Pay/Reactivation Fees (with delivery)	\$55.17	\$1.74	\$56.91

* Contamination/Overage charged after 1st warning

COMMERCIAL	Current Monthly Rate	Rate Adjustment	New Rate Effective - 1/1/2024
MSW Bin Services			
1 Yard MSW - 1xWeek	\$111.34	\$3.51	\$114.85
1 Yard MSW - 2xWeek	\$155.84	\$4.91	\$160.75
1 Yard MSW - 3xWeek	\$205.14	\$6.47	\$211.61
1 Yard MSW - 4xWeek	\$267.75	\$8.44	\$276.19
1 Yard MSW - 5xWeek	\$333.42	\$10.52	\$343.94
1.5 Yard MSW - 1xWeek	\$119.77	\$3.78	\$123.55
1.5 Yard MSW - 2xWeek	\$167.68	\$5.29	\$172.97
1.5 Yard MSW - 3xWeek	\$220.70	\$6.96	\$227.66
1.5 Yard MSW - 4xWeek	\$288.06	\$9.09	\$297.15
1.5 Yard MSW - 5xWeek	\$358.71	\$11.31	\$370.02
2 Yard MSW - 1xWeek	\$140.35	\$4.43	\$144.78
2 Yard MSW - 2xWeek	\$243.52	\$7.68	\$251.20
2 Yard MSW - 3xWeek	\$346.68	\$10.93	\$357.61
2 Yard MSW - 4xWeek	\$452.51	\$14.27	\$466.78
2 Yard MSW - 5xWeek	\$563.48	\$17.77	\$581.25
3 Yard MSW - 1xWeek	\$188.24	\$5.94	\$194.18
3 Yard MSW - 2xWeek	\$310.91	\$9.81	\$320.72
3 Yard MSW - 3xWeek	\$430.17	\$13.57	\$443.74
3 Yard MSW - 4xWeek	\$553.97	\$17.47	\$571.44
3 Yard MSW - 5xWeek	\$748.22	\$23.60	\$771.82
4 Yard MSW - 1xWeek	\$240.00	\$7.57	\$247.57
4 Yard MSW - 2xWeek	\$397.75	\$12.55	\$410.30
4 Yard MSW - 3xWeek	\$551.64	\$17.40	\$569.04
4 Yard MSW - 4xWeek	\$711.19	\$22.43	\$733.62
4 Yard MSW - 5xWeek	\$888.90	\$28.04	\$916.94
6 Yard MSW - 1xWeek	\$322.37	\$10.17	\$332.54
6 Yard MSW - 2xWeek	\$532.98	\$16.81	\$549.79
6 Yard MSW - 3xWeek	\$744.76	\$23.49	\$768.25
6 Yard MSW - 4xWeek	\$963.34	\$30.39	\$993.73
6 Yard MSW - 5xWeek	\$1,204.10	\$37.98	\$1,242.08

Recycling Bin Services			
1 Yard RECYCLE - 1xWeek	\$55.67	\$1.75	\$57.42
1 Yard RECYCLE - 2xWeek	\$77.93	\$2.46	\$80.39
1 Yard RECYCLE - 3xWeek	\$102.57	\$3.23	\$105.80
1 Yard RECYCLE - 4xWeek	\$133.87	\$4.22	\$138.09
1 Yard RECYCLE - 5xWeek	\$166.72	\$5.26	\$171.98
1.5 Yard RECYCLE - 1xWeek	\$59.89	\$1.89	\$61.78
1.5 Yard RECYCLE - 2xWeek	\$83.84	\$2.64	\$86.48
1.5 Yard RECYCLE - 3xWeek	\$110.35	\$3.48	\$113.83
1.5 Yard RECYCLE - 4xWeek	\$144.03	\$4.54	\$148.57
1.5 Yard RECYCLE - 5xWeek	\$179.35	\$5.66	\$185.01
2 Yard RECYCLE - 1xWeek	\$70.17	\$2.21	\$72.38
2 Yard RECYCLE - 2xWeek	\$121.76	\$3.84	\$125.60
2 Yard RECYCLE - 3xWeek	\$173.34	\$5.47	\$178.81
2 Yard RECYCLE - 4xWeek	\$226.24	\$7.14	\$233.38
2 Yard RECYCLE - 5xWeek	\$281.75	\$8.89	\$290.64
3 Yard RECYCLE - 1xWeek	\$94.12	\$2.97	\$97.09
3 Yard RECYCLE - 2xWeek	\$155.46	\$4.90	\$160.36
3 Yard RECYCLE - 3xWeek	\$215.09	\$6.78	\$221.87
3 Yard RECYCLE - 4xWeek	\$276.98	\$8.74	\$285.72
3 Yard RECYCLE - 5xWeek	\$374.10	\$11.80	\$385.90
4 Yard RECYCLE - 1xWeek	\$119.99	\$3.78	\$123.77
4 Yard RECYCLE - 2xWeek	\$198.89	\$6.27	\$205.16
4 Yard RECYCLE - 3xWeek	\$275.82	\$8.70	\$284.52
4 Yard RECYCLE - 4xWeek	\$355.59	\$11.22	\$366.81
4 Yard RECYCLE - 5xWeek	\$444.46	\$14.02	\$458.48
6 Yard RECYCLE - 1xWeek	\$161.18	\$5.08	\$166.26
6 Yard RECYCLE - 2xWeek	\$266.49	\$8.40	\$274.89
6 Yard RECYCLE - 3xWeek	\$372.39	\$11.75	\$384.14
6 Yard RECYCLE - 4xWeek	\$481.68	\$15.19	\$496.87
6 Yard RECYCLE - 5xWeek	\$602.05	\$18.99	\$621.04
COMMERCIAL CARTS			
64 Gallon Cart - MSW	\$24.53	\$0.77	\$25.30
96 Gallon Cart - MSW	\$34.97	\$1.10	\$36.07
64 Gallon Cart - Recycling - Every Other Week	\$12.25	\$0.39	\$12.64
96 Gallon Cart - Recycling - Every Other Week	\$17.48	\$0.55	\$18.03
MSW Comapctor Bin Service Rates			
1 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$160.19	\$5.05	\$165.24
1.5 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$187.99	\$5.93	\$193.92
2 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$227.95	\$7.19	\$235.14
3 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$314.60	\$9.92	\$324.52
4 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$405.12	\$12.78	\$417.90
6 Yard MSW Compactor - Per Bin, Per Weekly Service Frequency	\$565.00	\$17.82	\$582.82

Extra Pickups			
Extra Pick up - Service Day - 1 yard	\$33.98	\$1.07	\$35.05
Extra Pick up - Service Day - 1.5 yard	\$41.77	\$1.32	\$43.09
Extra Pick up - Service Day - 2 yard	\$49.51	\$1.56	\$51.07
Extra Pick up - Service Day - 3 yard	\$58.46	\$1.84	\$60.30
Extra Pick up - Service Day - 4 yard	\$72.73	\$2.29	\$75.02
Extra Pick up - Service Day - 6 yard	\$95.63	\$3.02	\$98.65
Temporary Bins			
4 Yard Temp Bin - 3-day rental	\$121.97	\$3.85	\$125.82
4 Yard Temp Bin per day after 3rd day	\$42.85	\$1.35	\$44.20
Ancillary Services			
Walk in/Pull Out per Bin per Service over 10 feet	\$17.78	\$0.56	\$18.34
Bad Check/EFT Charge	\$30.00	N/A	\$30.00
Finance Charge past due greater than 30 days	2.50%	N/A	2.50%
Finance Charge past due greater than 30 days - minimum charge	\$5.00	N/A	\$5.00
Trip Charge (WM unable to service due to non-WM caused circumstance)	\$30.66	\$0.97	\$31.63
Replacement Bin-if due to customer negligence	Market Price	N/A	Market Price
Key Charge when container access requires driver to remove lock per month	\$6.13	\$0.19	\$6.32
Contamination in Commercial Bins/Carts * (per Bin/Cart per service)	\$59.33	\$1.87	\$61.20
Overage/Snapshot charge (bin too full for lid to close) *	\$80.57	\$2.54	\$83.11
Bad Pay/Reactivation fee (no delivery)	\$39.23	\$1.24	\$40.47
Bad Pay/Reactivation fee (with delivery)	\$67.44	\$2.13	\$69.57

* Contamination/Overage charged after 1st warning

ROLL OFF	Current Monthly Rate	Rate Adjustment	New Rate Effective - 1/1/2024
Containers Services			
20 Yard Roll Off Container (includes 3 tons disposal)*	\$543.10	\$17.13	\$560.23
30 Yard Roll Off Container (includes 3 tons disposal)*	\$616.09	\$19.43	\$635.52
Compactor Haul Charge (no included disposal)**	\$264.99	\$8.36	\$273.35
Ancillary Services			
Min Haul Charge - 7-day rental charged per day on 8th day	\$14.23	\$0.45	\$14.68
Trip Charge (WM unable to service due to non-WM caused circumstance)	\$197.64	\$6.23	\$203.87
Relocation Charge (Move box to new location on customers current site)	\$197.64	\$6.23	\$203.87
Bad Check/EFT Charge	\$32.22	\$1.02	\$33.24
Finance Charge past due greater than 30 days	2.50%	N/A	2.50%
Finance Charge past due greater than 30 days - minimum charge	\$5.00	N/A	\$5.00
Replacement Bin-if-due to customer negligence	Market Price	N/A	Market Price

*Any tonnage in excess will be charged the landfill rate plus applicable franchise fees

**Disposal not included. Charged landfill rate plus applicable franchise fees

PI Year
2024

Current				
	Operations (CPI)	Fuel	Disposal	
Adjustment Percentage	5.22%	-4.69%	0.00%	
Weighted Allocation	63.55%	3.45%	33.00%	Final Percentage
Allocated Adjustments	3.32%	-0.16%	0.00%	3.15%

Historical				
	Operations (CPI)	Fuel	Disposal	Total Adjustment
2021	0.00%	0.00%	0.00%	0.00%
2022	2.05%	0.25%	0.00%	2.31%
2023	5.00%	1.71%	0.00%	6.71%
2024	3.32%	-0.16%	0.00%	3.15%
2025				
2026				
2027				
2028				
2029				
2030				

PI Year
2024

Data extracted on: September 23, 2021 (6:57:21 PM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUUR0400SAO
 Not Seasonally Adjusted
 Series Title: All items in West urban, all urban consumers, not seasonally adjusted
 Area: West
 Item: All items
 Base Period: 1982-84=100

		Start Period	End Period
Older Period	305.2312	10/1/2021	9/30/2022
Newer Period	321.1574	10/1/2022	9/30/2023
Index Change	15.92625		
Index Change %	5.22%		

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2	Calculated Average
2011	223.149	224.431	226.558	227.837	228.516	228.075	227.805	228.222	229.147	229.195	228.771	228.117	227.485	226.428	228.543	
2012	228.98	229.995	232.039	232.561	233.053	232.701	231.893	233.001	234.083	234.966	233.206	232.029	232.376	231.555	233.196	231.1990833
2013	232.759	234.595	235.511	235.488	235.979	236.227	236.341	236.591	237.146	237	236.153	236.096	235.824	235.093	236.555	235.0698333
2014	236.707	237.614	239.092	239.808	241.35	241.616	241.85	241.66	241.92	241.65	240.22	239.095	240.215	239.365	241.066	239.2388333
2015	238.318	239.748	241.69	242.302	244.227	244.332	245.04	244.737	244.257	244.341	243.749	243.434	243.015	241.77	244.26	242.1346667
2016	244.6	244.821	245.404	246.589	247.855	248.228	248.375	248.498	249.234	249.897	249.448	249.516	247.705	246.25	249.161	246.2606667
2017	250.814	252.252	252.949	253.806	254.38	254.469	254.708	255.282	256.504	257.223	257.126	257.347	254.738	253.112	256.365	252.8354167
2018	258.638	259.986	260.994	262.037	263.24	263.732	263.971	264.395	265.105	266.195	265.658	265.209	263.263	261.438	265.089	261.1495
2019	265.624	266.215	267.37	269.522	270.88	270.957	271.029	271.264	272.102	273.524	273.128	272.584	270.35	268.428	272.272	268.5020833
2020	273.34	274.412	273.995	272.913	273.062	274.155	275.597	276.443	276.422	276.876	276.875	276.593	275.057	273.646	276.468	274.13125
2021	277.238	278.702	280.625	283.507	285.793	288.263	289.863	290.393	291.053	293.397	294.986	296.102	287.494	282.355	292.632	282.98175
2022	298.705	301.158	305.082	307.145	309.645	313.496	313.951	314.013	315.094	317.299	315.919	314.599	310.509	305.872	315.146	305.2311667

PI Year
2024

		Start Period	End Period
Previous Period Average	5.70	10/1/2021	9/30/2022
Current Period Average	5.44	10/1/2022	9/30/2023
Difference	-0.27		
Difference Change	-4.69%		

Sourcekey EMD_EPD2D_PTE_SCA_DPG
 California No 2 Diesel Retail
 Date Prices (Dollars per Gallon)

10/15/2019	3.985
11/15/2019	4.003
12/15/2019	3.902
1/15/2020	3.873
2/15/2020	3.787
3/15/2020	3.601
4/15/2020	3.283
5/15/2020	3.182
6/15/2020	3.216
7/15/2020	3.254
8/15/2020	3.263
9/15/2020	3.259
10/15/2020	3.246
11/15/2020	3.25
12/15/2020	3.356
1/15/2021	3.439
2/15/2021	3.607
3/15/2021	3.931
4/15/2021	3.98
5/15/2021	4.024
6/15/2021	4.095
7/15/2021	4.195
8/15/2021	4.291
9/15/2021	4.324



City of Orland
Effective - 1/1/2024
Disposal Change Calculations

New County Rate Per Ton Eff 1/1/2023	\$100.00
New County Rate Per Ton Eff 1/1/2024	\$100.00
Rate Change	\$0.00
Rate Change %	0.00%

Historical Data	
Year	County Rate
2021	\$100.00
2022	\$100.00
2023	\$100.00
2024	\$100.00
2025	
2026	
2027	
2028	
2029	
2030	



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 7, 2023

TO: Honorable Mayor and Council
FROM: Leticia Espinosa, City Treasurer
SUBJECT: **Treasurer’s Report (Receive and File)**

BACKGROUND:

The City’s Investment Policy identifies various policies that enhance opportunities for a prudent and systemic investment policy and to organize and formalize investment related activities.

The Treasurer has the authority to invest funds but only upon the direction of the City of Orland Investment Committee. This Committee is to be comprised of the mayor, one City Councilmember, the City Manager and the Accounting Manager.

ANALYSIS:

The City’s Finance Committee met October 17, 2023, where they discussed options for a certificate of deposit that will be maturing November 16, 2023. The Committee advised the Treasurer to seek the best interest rate between a new CD and a money market account. Total interest earned for the 3rd quarter was \$93,715.80.

Attachment: Treasurer’s Report as of October 17, 2023

FISCAL IMPACT OF RECOMMENDATION: None

City of Orland
Report of the Treasury
Schedule of Cash and Investments
As of October 17, 2023

Pursuant to Government Code Section 53646, listed below is a schedule of Cash and Investments held by the City of Orland

<u>Description of Security/Financial Institution</u>	<u>Investment Policy Category</u>	<u>Reconciled Balance</u>
Cash Held on Hand:		
City Hall		\$ 150
City Pool		\$ 25
Public Works		\$ 35
Police		\$ 100
Subtotal		<u>\$ 310</u>
UMPQUA BANK		
Checking Accounts		\$ 198,700
Deposit Account		\$ 148,560
Evidence Fund Account*		\$ 15,015
6 Month CD		\$ 1,506,992
Money Market Account		\$ 2,500,000
Housing/Economic Development Program Income Account*		\$ 608,494
Subtotal		<u>\$ 4,977,761</u>
* = restricted use		
(LAIF) Local Agency Investment Fund		<u>\$ 18,988</u>
NORTHERN CALIFORNIA BANK		
1 Year CD	Maturity Date	Nov-23 \$ 1,015,230
2 Year CD	Maturity Date	Nov-24 \$ 1,017,403
Money Market		<u>\$ 5,135,062</u>
Subtotal		<u>\$ 7,167,695</u>
Total Cash and Investments Held by the City of Orland		<u>\$ 12,164,754</u>
		\$ 12,164,754

I Certify that this report reflects all Government Agency cash and pooled investments and is in conformity with the investment policy of the City of Orland as stated in the annual investment policy approved by the City Council. A copy of the investment policy is available at the office of the City Clerk. The investment program herein provides sufficient cash flow liquidity to meet the estimated expenditures for the next 180 days.


Submitted: Leticia Espinosa/City Treasurer



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 7, 2023

TO: Honorable Mayor and City Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **Report and Proposal from Countywide Feline Task Force (Discussion/Action)**

BACKGROUND:

The City annually pays Glenn County \$55,000 for animal control services, and since 2014 has maintained a program with Burnham Veterinary Clinic to partially offset the cost of feral cat services.

The City in recent months has been considering whether and how to respond to the request for financial support from Hidden Treasures Cat Rescue & Sanctuary in Orland. Hidden Treasures is requesting immediate and ongoing financial support. The City Council deferred action pending the result of a countywide feline ad hoc task force established to coordinate an approach between the County of Glenn, Willows and Orland. Vice Mayor Roundy and Councilmember Tolley represent Orland on that committee.

ANALYSIS:

Based on their most recent meeting Monday, October 30, the Feline ad hoc Committee recommends:

1. City of Orland and Glenn County would each contribute \$25,000 to a voucher program (total \$50,000 annually) to help offset costs of reducing the cat population.
2. Residents could take any cat or kitten to any veterinarian in Glenn County and pay directly for spay, neuter or euthanasia services.
 - Residents could then take their receipt to Glenn County Animal Control where they would be eligible for rebate/reimbursement of up to \$100.00 of services provided and paid.
 - There would be a limit to reimbursement of up to four (4) cats or kittens per household.
3. Disposition of cats and kittens, including return of the felines to the place where they were captured, would be at the discretion of the resident presenting the animal for veterinary services.
4. The committee would reconvene annually to review progress in reducing the cat population, and would consider adding dogs to the voucher program in the future.

RECOMMENDATION:

Direct Staff and/or Feline ad hoc committee members.
Council should decide, if funding is to be provided, which fund would be used (General? ARPA?).

FISCAL IMPACT OF RECOMMENDATION:

Up to \$25,000; \$12,500 this fiscal year (Jan-June 2024).



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 7, 2023

TO: Honorable Mayor and City Council Members

FROM: Paul W. Rabo, City Engineer

SUBJECT: Annual Review and Possible Adjustment to Water and Sewer Rates

BACKGROUND:

The City of Orland operates and maintains a public water system consisting of six wells, one elevated storage tank, over 400 fire hydrants, 34 miles of water distribution main and over 2,600 metered water services. The City is not responsible for maintenance of water services beyond the water meter. The City’s sanitary sewer system includes 30 miles of pipelines, 400 sanitary sewer manholes, and four lift stations. The City is not responsible for maintenance of sewer service laterals beyond the right-of-way.

Per Municipal Code Section 13.04.350 the City of Orland shall perform an annual review of the water and sewer rates and make adjustments as necessary. The Consumer Price Index for the period beginning September 2022 and ending September 2023 shows an increase of 4.6% in water and sewer maintenance costs. The Engineering News Record shows construction cost increases of 2.4% for the same period.

In the past the City prepared a water rate study to assess the rates being charged to the users. The rate study included costs for maintenance, repairs, operation, capital improvements and debt servicing. The previous rate study recommended the City increase its water and sewer rates, over a five-year period, with accelerated increases initially to account for both operations and needed capital investment per the Water and Sewer Master Plans, followed by annual adjustments in accordance with the Consumer Price Index. The end of the five-year period has been reached.

ANALYSIS:

Current and Proposed Water Rates:

City staff recommends an increase to water rates beginning in January 2024. The existing and proposed water rates are:

WATER	Inside City Limits		Outside City Limits	
	Existing	Proposed	Existing	Proposed
Fixed Bi-Monthly Charge Rate	\$66.35	\$69.34	\$132.71	\$138.68
Per 1,000 gallons with more than 15,000 gallons	\$1.78	\$1.86	\$1.78	\$1.86

Current and Proposed Sanitary Sewer Rates:

City staff recommends an increase to sewer rates beginning in January 2023. The existing and proposed sewer rates are:

SEWER	Inside City Limits		Outside City Limits	
	Existing	Proposed	Existing	Proposed
Fixed Bi-Monthly Charge Rate	\$64.57	\$67.48	\$129.13	\$134.94
Surcharge: per 1,000 gallons with more than 15,000 gallons	\$0.92	\$0.96	\$0.92	\$0.96

Note: the volume usage surcharge only applies to commercial and industrial customers.

RECOMMENDATION:

1. Approve a 4.5% increase in water and sewer rates.
2. Adopt Resolution 2023-_____ “A Resolution of the City Council of the City of Orland to Establish Water and Sewer Rates for 2024”.
3. Authorize City staff to review and update the water rate study to present to City Council at a future meeting.

City Council may direct Staff to conduct a Prop 218-compliant utility rate election prior to enacting these rates.

FISCAL IMPACT OF RECOMMENDATION:

Increased revenues will be put towards projects shown in the Capital Improvement Plan (CIP), maintenance, system operations and emergency reserves.

RESOLUTION 2023-XX
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF ORLAND TO ADJUST
WATER AND SEWER RATES

WHEREAS, the City Council of the City of Orland established the adjustment of water and sewer rates by adopting Ordinances 2005-05 and 2010-01; and

WHEREAS, the City of Orland Municipal Code Section 13.04.350.B provides for adjustment of said water and sewer rates; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council of the City of Orland does hereby adopt the adjusted water and sewer rates.
2. That the adjusted water and service rates will take effect 60 days thenceforth, on **January X, 2024**.

PASSED AND ADOPTED this 7th day of November, 2023, by the following vote:

AYES:

NOES:

ABSENT:

Chris Dobbs, Mayor

ATTEST:

Jennifer Schmitke, City Clerk

I, Jennifer Schmitke, City Clerk, of the CITY OF ORLAND, hereby certify that the attached is a true and correct copy of a Resolution duly made by the City Council at a meeting of said City Council, at Orland, California, on the _____ day of _____, 2023, the original of which is on file in my office and duly and regularly entered in the official records of proceedings of the City Council of the CITY OF ORLAND.

Dated: _____

Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT
MEETING DATE: November 7, 2023

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: **Consider Local Transactions Tax for Specific Local Purposes**
(Discussion/Direction)

BACKGROUND:

Background for this topic was provided in the staff report for this item, same title, October 3, 2023.

At that meeting, Council considered the relative need and potential uses for one or more additional local sales taxes, the process, and the impact on businesses and consumers. With four of five members present, Council did not indicate affirmative consensus one way or the other, but did suggest any public information effort should include the cost of street maintenance and the cost of fire apparatus, at least. Staff was directed to bring this topic back for discussion, perhaps once a month.

ANALYSIS:

For your reference, the format initially suggested and considered is ½¢ of new local add-on transactions & use tax, structured and focused as follows:

- R Tax: ¼¢ Road maintenance
- RRR Tax: ¼¢ Rescue (EMS transport/ambulance)
- Reading (library facilities and programs)
- Recreation (parks and rec facilities and programs)

Total potential add-on: ½¢ resulting in total 1¢ local tax on a \$1 taxable purchase, resulting in an effective local sales tax rate of 8.25%.

Since that meeting, the Glenn County Ambulance ad hoc Committee discussed the feasibility of a future countywide ¼ or ½¢ local tax to support EMS transport.

Given cost for materials and labor, resurfacing a City street can be expected to average \$100,000 per mile for a simple chip seal; \$375k/mile for 2" grind & pave; \$525k/mile for 3" grind & pave. These estimates do not include maintenance or repair, nor construction of sidewalks, curbs and gutters. Reconstruction of Tehama Street was over \$1 million. The City receives about \$400,000 in State gas tax funding for streets, which is substantially used by street sweeping, pothole patching, crack filling, re-striping, signage, engineering and public works labor.

Fire apparatus like our ladder truck that cost \$900,000 in 2016 is now \$1.5 million. What for many years was a standard \$250,000 fire engine (i.e., Engine 27 ordered for \$800k in 2020) is now over \$1 million.

Staff notes that library and recreation services are highly valued as quality of life amenities in Orland, but both are substantially reliant on the same General Fund that supports police and fire operational services. Any new tax revenue funding made available to library and recreation would help ease the pressure on the General Fund -- a particular benefit during challenging economic times.

RECOMMENDATION:

Consider Council interest in asking voters if they will approve additional local tax[es] for specific local purposes, direct Staff.

FISCAL IMPACT OF RECOMMENDATION:

None at this time.