



ORLAND LIBRARY COMMISSION MEETING AGENDA

Monday, July 13, 2026 at 5:00 PM
Orland Free Library Community Room

P: (530) 865-1600 | www.cityoforland.com

Commission: Sherry Romano | E. Ann Butler | Mary Viegas | Deborah Fogarty

City Officials: Jennifer Schmitke, City Clerk | Leticia Espinosa, City Treasurer

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 5:00 PM

2. ROLL CALL

3. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Commission on any item(s) not on the agenda may do so at this time when recognized by the Chairperson. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. (Public Comments will be limited to three minutes).

4. CONSENT CALENDAR

A. ACTION ITEM - Approve Minutes of Previous Meeting

5. ITEMS FOR DISCUSSION OR ACTION

A. Reports from City Librarian: Financial & Monthly Statistic Reports

B. Library Programs, Events and Grant Activities: Rural Health Connections update; Carnegie Foundation grant/Music Garden update; America 250 collections & display; Adult Programming film and art workshop series; Summer Reading Program update

C. Grant Applications and Awards: Empowering Access Charlie Cart/Mobile Kitchen Nutrition Education received (\$14,000 value); Carnegie Foundation Literacy Bridges award \$25,000; IMLS America 250 travel & training grant awarded.

D. DISCUSSION ITEM: Commissioner Vacancy

6. COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS

7. FUTURE AGENDA ITEMS

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on July 8, 2026.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



ORLAND LIBRARY COMMISSION MINUTES

Monday, May 11, 2026

CALL TO ORDER

Meeting called to order at 5:00 p.m.

ROLL CALL

Commissioners Present: Sherry Romano, Mary Viegas, E. Ann Butler,

Commissioners Absent: Deborah Fogarty

Staff/Council Present: Mayor Terrie Barr, Librarian Jody Meza

ORAL & WRITTEN COMMUNICATIONS: None

ITEMS FOR DISCUSSION OR ACTION

- 1. ACTION ITEM: APPROVE MINUTES OF PREVIOUS MEETING** Motion was made by Commissioner Romano to approve meeting minutes of March 9th, 2026, 2nd by Commissioner Butler. Motion approved unanimously by voice vote.
- 2. Reports from City Librarian on financial and monthly statistics:** Librarian provided reports for March and April, 2026.
- 3. Library Programs, Events and Grants:** Librarian shared update about Student Success Partnership with OUSD; Fairview Community Read-In; FNL Student Expo; Week of the Young Child collaboration with GCOE; Rural Health Connections events; John Nesbitt donation, Carnegie Foundation grant/Music Garden update; Keller Williams Red Day volunteer activities; Summer Reading Program planning.
- 4. Grant Applications and Awards:** Library was awarded Zip Books augmentation in amount of \$2,388 due to heavy usage. Empowering Access grant light table for children's section received (\$2,995 value); application for ARSL/Carnegie Foundation Literacy Bridges has been submitted. Barceloux-Tibessart application requesting funds for the purchase of new books is in progress.
- 5. DISCUSSION ITEM: 2026/27 Library Budget** Library Director and Commissioners discussed library budget.
- 6. DISCUSSION ITEM: Commissioner Vacancy** Library Director and Commissioners discussed recruiting applicants for commission vacancy.
- 7. Commissioner and/or Friends of the Library Reports:** Mayor Barr reported on City financial situation and budget issues.

ADJOURN: 5:40 p.m.

DEPOSITS MAY & JUNE

R. Boening, Bees to Blooms, OWIC, Beta Sigma Phi, V. Bisagno, Friends of the Library (Wild Things event)	Children's Services	\$2,200
Orland Women's Improvement Club (Music Garden Sponsorship)	Donations	\$1,000
GCOE First 5 (Music Garden Sponsorship)	Donations	\$500
Cash & check	Fees & Fines	\$384.50
Imperial Office of Education CENIC Broadband internet refund	Broadband	\$5943.12
Zip Books Supplemental Grant	Zip Books	\$2,388
First 5 Shasta QCNS Grant	Children's	\$2,000

EXPENDITURES MAY & JUNE**Office Supplies**

5/11/16	CC USPS postage	\$5.67
5/19/26	Orland Ace Hardware building supplies	\$40.04
6/2/26	Amazon copy paper	\$78.56

Special Department (Measure J Library Materials)

5/19/26	Sacramento Valley Mirror annual renewal	\$91.00
5/22/26	Chico Enterprise Record annual renewal	\$455.89

Zip Books Grant

5/1/26	26 items April invoice	\$464.09
6/2/26	37 items May invoice	\$665.90

Donation/Memorial Fund

5/7/26	Amazon books	\$329.15
5/12/26	Percussion Play music garden	\$3,767.00
5/14/26	Orland Ace Hardware Red Day supplies	\$233.32
5/14/26	Orland Ace Hardware Red Day supplies	\$40.04
5/22/26	Chico Enterprise Record subscription	\$200.00
6/2/26	Amazon books and program supplies	\$248.59
6/9/26	Oriental Trading America 250 supplies	\$247.85

Equipment Maintenance

5/5/26	Total Imaging Solutions (Microfilm Reader annual service)	\$435.00
6/2/26	Amazon meeting room tech (cords, secure box, remote)	\$226.17
6/30/26	Affordable computer solutions (hard drive replacement)	\$489.26

Children's Services

5/22/26	Conservations Ambassadors Wild Things	\$900.00
6/2/26	Amazon SRP supplies, prizes	\$420.09
6/9/26	iRead Illinois Library Association	\$66.30
6/10/26	Wayfair tractor prize; Walmart prizes, supplies	\$191.28
6/22/26	Etsy felt bee story kits	\$75.48

First 5 Grant

5/6/26	Amazon program supplies & books	\$625.37
5/7/26	Amazon Hamilton City materials	\$75.95

Broadband Internet

5/22/26	Imperial COE	\$1,628.02
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Orland Library

	January	February	March	April	May	June	July	August	September	October	November	December	Annual Total
Door Count	1894	1781	2009	2178	2054	2581	2347	2057	2014	2022	1483	1638	24058
Public Computer Use	185	147	213	171	141	120	171	152	145	187	140	162	1934
New Library Card	29	50	32	26	41	52	27	59	40	34	23	16	429
Items Added to Collection	100	168	226	156	155	195	247	141	175	142	177	217	2099
Program Participants	355	675	543	896	617	2249	708	698	472	947	631	420	9211
Programs	18	19	20	26	22	27	24	21	15	18	19	18	247
Physical Collection Materials	1787	1819	2209	2204	1833	2145	2389	2438	2190	2034	1,617	1,788	24453
Zip Book Materials	66	20	42	27	37	66	18	0	51	68	66	67	528
Digital Materials	806	695	848	832	853	885	675	756	721	820	745	710	9346
Total Materials Provided to Users	2659	2534	3099	3062	2723	3096	3082	3194	2962	2922	2428	2565	34326