



ORLAND LIBRARY COMMISSION MEETING AGENDA

Monday, September 14, 2026 at 5:00 PM

Orland Free Library Community Room

P: (530) 865-1600 | www.cityoforland.com

Commission: Sherry Romano | E. Ann Butler | Mary Viegas | Deborah Fogarty

City Officials: Jennifer Schmitke, City Clerk | Leticia Espinosa, City Treasurer

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 5:00 PM

2. ROLL CALL

3. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Commission on any item(s) not on the agenda may do so at this time when recognized by the Chairperson. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. (Public Comments will be limited to three minutes).

4. CONSENT CALENDAR

A. ACTION ITEM - Approve Minutes of Previous Meeting

5. ITEMS FOR DISCUSSION OR ACTION

A. Reports from City Librarian: July & August Financial & Monthly Statistic Reports

B. Library Programs, Events and Grant Activities: Behavioral Health Suicide Prevention Week events; Music Garden Grand Opening Celebration scheduled for October 2; IMLS America 250 convening; Literacy Bridges training at ARSL Conference; Dolly Parton Day September 25th; Lunch at the Library and Summer Reading Program results.

C. Grant Applications and Awards: Barceloux-Tibbesart \$1,000 award for Children's Books; Orland Rotary \$500 for Books in Honor of Speakers & \$500 Music Garden Sponsor; Sustainable CA Libraries grant award for Tool Lending Library; Homework CA Tutor.com subscription & Northstar Digital Literacy subscriptions.

D. DISCUSSION ITEM: Commissioner Vacancy

6. COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS

7. FUTURE AGENDA ITEMS

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on September 9, 2026.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



ORLAND LIBRARY COMMISSION MINUTES

Monday, July 13, 2026

CALL TO ORDER

Meeting called to order at 5:07 p.m.

ROLL CALL

Commissioners Present: Sherry Romano, Deborah Fogarty, E. Ann Butler,

Commissioners Absent: Mary Viegas

Staff/Council Present: Librarian Jody Meza

ORAL & WRITTEN COMMUNICATIONS: None

ITEMS FOR DISCUSSION OR ACTION

- 1. ACTION ITEM: APPROVE MINUTES OF PREVIOUS MEETING** Motion was made by Commissioner Romano to approve meeting minutes of May 11, 2026, 2nd by Commissioner Fogarty. Motion approved unanimously by voice vote.
- 2. Reports from City Librarian on financial and monthly statistics:** Librarian provided reports for May and June, 2026.
- 3. Library Programs, Events and Grants:** Librarian shared update about Rural Health Connections grant programs; Carnegie Foundation grant/Music Garden update; America 250 display and participation in Independence Day Parade and park activities; Adult Programming film and art workshop series to start in July.
- 4. Grant Applications and Awards:** Library was awarded ARSL/Carnegie Foundation Literacy Bridges \$25,000 grant. Library received Empowering Access grant Charlie Cart/Mobile Kitchen & Nutrition Education material (\$14,000 value). Institute of Museum and Library Services awarded America 250 travel and training grant. Barceloux-Tibessart application requesting funds for the purchase of new children's books was submitted.
- 5. DISCUSSION ITEM: Commissioner Vacancy** Library Director and Commissioners discussed recruiting applicants for commission vacancy.
- 6. Commissioner and/or Friends of the Library Reports:** Commissioner Romano reported that \$3 Bag sale of donated children's books will be held in July.

ADJOURN: 5:45 p.m.

DEPOSITS July & August

Barceloux Tibbesart Foundation (grant for children's books)	Donations	\$1,000
Rotary Club (Books in honor of speakers at meetings)	Donations	\$500
Cash & check	Fees & Fines	\$567.50

EXPENDITURES July & August**Office Supplies**

7/2/26	Orland Ace Hardware tape	\$29.20
8/7/26	Amazon binders, file folders, etc	\$58.27
9/4/26	Amazon paper, tape, newspaper mailbox	\$248.95
9/8/26	Orland Ace Hardware cleaning supplies	\$67.05

Special Department (Library Materials)

7/9/26	Cengage Large Print plan (4 bestsellers per month)	\$1,059.67
8/6/26	Glenn County Transcript (Appeal-Democrat) subscription	\$72.70
8/6/26	Amazon books	\$8.01
8/7/26	Amazon books	\$1,177.89
9/4/26	Amazon books	\$1,187.22

Zip Books Grant

7/1/26	66 items June invoice	\$1,028.16
8/6/26	41 items July invoice	\$683.28

Donation/Memorial Fund

8/6/26	Amazon books	\$68.95
8/10/26	Etsy Music Garden plaques	\$298.23
8/10/26	Dollar Tree program supplies (mugs)	\$12.72

Children's Services

7/7/26	Amazon program supplies	\$46.89
7/7/26	CC Amazon gift cards	\$100.00

7/8/26	Oriental Trading Co craft supplies	\$142.00
8/7/26	Amazon craft supplies	\$483.14
8/10/26	CC walmart, dollar tree craft supplies	\$61.69

Broadband Internet

8/17/26	Imperial COE	\$1,631.76
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Orland Library
2026/27

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