



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE (CIC) AGENDA

Virtual Meeting
Monday, August 03, 2020 at 7:00 PM

This meeting will be held online via Zoom; please contact planning@orcity.org for the meeting link.

CALL TO ORDER

PRESENTATIONS

1. Water Resource Recovery Facility Outfall Projects-Shelley Parini
2. Land Use Application 182 Warner Parrott-Petronella Donovan
3. Chamber of Commerce-Victoria Meinig

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Citizen Involvement Committee does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Citizen Involvement Committee.

MINUTES

- [4.](#) October 7, 2019 Draft Minutes
- [5.](#) November 4, 2019 Draft Minutes
- [6.](#) December 2, 2019 Draft Minutes

STAFF LIAISON UPDATES

- [7.](#) Staff Liaison Report

ELECTIONS

GENERAL BUSINESS

8. Code Approval (update)
9. Bylaws Approval (update)

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the Citizen Involvement Committee (CIC) does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Staff Member prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503 657 0891

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503 650 0275 for a programming schedule

City of Oregon City

Minutes

Citizen Involvement Committee

Monday, October 7, 2019

7:00 PM

Commission Chambers

1. Call to Order

The Meeting was called to order at 7:00 PM

Present: 11 - Amy Willhite-Gaffney Lane, Janice Morris-Barclay Hills, Steve Van Haverbeke-Park Place, Denise Beasley-McLoughlin, Rita Mills-McLoughlin, Linda Baysinger-Canemah, John Kies-Caulfield, Dennis Anderson-Canemah, Bob La Salle-Park Place, Karla Laws-Barclay Hills, Ray Stobie-Hillendale.

Staffers: Rachel Lyles Smith- City Commissioner, Tony Konkol- City Manager, Christina Robertson-Gardiner- City Planner

2. Presentations

2a Water Capital Improvement List- Public Works Department

John Lewis, Public Works Director gave a presentation titled, "Water Distribution System-Capital Improvement Program Update" which involved information about water rates, the Water Distribution Master Plan, and a cost analysis.

Amy Willhite asked why Oregon City's water rates are so much higher than West Linn, even though they get their water from the same source. Mr. Lewis responded that it is due to the age and complexity of Oregon City's system.

Bob La Salle asked how many reservoirs Oregon City has and how often they need to be re-coated. Mr. Lewis responded that there are three main reservoirs re-coated every 20 years, each with different interiors and exteriors. Mr. La Salle then asked about changes in water pressure. Mr. Lewis explained that as long as the reservoir stays full, the pressure stays the same.

There was discussion about funding and neighborhood pipeline improvements.

2b. Code Amendments- (Equitable Housing Clean-Up, Shelters, Mixed Use Downtown Height Limits)-

Christina Robertson-Gardiner, explained the reason for additions to the code amendments. She then gave a slide presentation on the items needing additional analysis, which included: Mobile Food Carts, Shelters, Mixed Use Downtown (MUD) Height, Manufactured Home Parks, Parking Lots, Screening for Roof-Mounted Mechanical Equipment, Sidewalks around Trees, Commercial with 1-2 Dwelling Units, Chapter 17.54 Supplemental Zoning Regs, Chapter 17.48 WRG Willamette River Greenway Overlay District, Zoning Districts, Short Term Rentals. She then announced the schedule for commission hearings on the code updates.

2c. Comprehensive Plan Update, DLCD Technical Assistance Grant- Letter of Support-

Christina Robertson-Gardiner stated that the last update on the City's Comprehensive Plan was in 2004. She informed the CIC that the City is applying for two grants in order to create a unified scope, with the goal of creating a robust public outreach program, as well as providing a way to have a broad community discussion about the revised and updated Plan to look at the future of Oregon City and help determine what kind of city the community wants it to be.

She announced the City had received the first of the two grants this summer from the Oregon Department of Transportation (ODOT) and the Department of Land Conservation and Development (DLCD); this grant is a Transportation Growth Management Grant. The second grant is a Technical Assistance Grant through DLCD, occurring this Fall, to engage less-involved groups, entities and organizations in the City. She stated that they are asking if the CIC would support the Technical Assistance grant application.

Ms. Willhite asked for clarification on what the Technical Assistance Grant is for and how much. Ms. Robertson-Gardiner explained that it is for public engagement and updating all the chapters except transportation. She said she believed it was a \$70,000 grant and altogether about \$200,000 for the full grant, in addition to staff time.

Rita Mills stated that her understanding was that the grant was for neighborhood associations, which would allow them to use it for marketing and general public engagement. Ms. Robertson-Gardiner explained that since the grant is only for the Comprehensive Plan update, it could not be used for general public engagement.

Dennis Anderson pointed out that it did state in the plan "for public engagement". Ms. Willhite explained that public engagement was in order to get money for the Comprehensive Plan.

Karla Laws asked if Oregon City has to hire a consultant from Portland to get advice for Oregon City's Comprehensive Plan. Ms. Robertson-Gardiner explained that they send out a request for proposals through the granting agencies to find the best consulting team. She recommended making this question a point of collaborative discussion with neighborhood associations and Oregon City residents.

Ms. Willhite suggested making a motion for the CIC to create a letter to set certain parameters to support public involvement.

Rachel Lyles Smith, City Commissioner, suggested asking for proposers to give samples of reference projects for a comparable city to Oregon City's size as part of their proposal. Ms. Robertson-Gardiner announced that Laura Terway, Community Development

Director, has such a letter addressing certain parameters to support public involvement, which asks proposers to provide samples of reference projects comparable to the size of Oregon City. The Committee tabled the discussion until they each had received and read the letter.

Steve Van Haverbeke moved to approve this document and sign it for the CIC; Seconded by Bob La Salle. The motion passed with the following vote:

Amy Willhite-aye, Janice Morris-aye, Steve Van Haverbeke-aye, Denise Beasley-aye, Rita Mills-aye, Linda Baysinger-aye, John Kies-aye, Dennis Anderson-aye, Bob La Salle-aye, Karla Laws-aye, Ray Stobie-aye

3. Public Comment

Mr. La Salle commented that there is never enough time devoted to get the process completed like the citizens wish to, referencing rushing through meetings. Ms. Robertson-Gardiner responded that often the consultant budget available and the desires of the community sometimes don't match up, referencing the Beaver Creek Road Concept Plan.

4. Staff Liaison Report

4a. Staff Liaison Update

Ms. Robertson-Gardiner reported that the CIC had taken a vote in a previous meeting to request that Bryan Boyce be removed as a CIC liaison. She stated that Mr. Boyce had resigned. She then announced that Jerry Herrmann had applied and that he is now going through the review process. She addressed a question the CIC had in regard to how to properly turn in requests for postcards and have them sent out on the desired day. She answered by pointing out that there is a link on the liaison agenda as well on the Citizen Involvement and Neighborhood page that talks about the process.

Ms. Willhite asked if Ms. Robertson-Gardiner was aware of what the current status is for receiving applications to fill the vacancy left by Mr. Boyce. Ms. Robertson-Gardiner responded that she was not aware and referred her to Kattie Riggs, City Recorder. She recommended at each of their next neighborhood association meetings that they identify who their CIC reps will be for 2020 terms and give the names to Kattie Riggs. She reminded them that everyone on the Committee will need to be re-appointed for the next two years, starting January 1.

5. General Business

5a. Proposed Changes to CIC

Mr. La Salle read from his notes and quoted excerpts from former CIC bylaws. He reflected on the February 2, 2015 new concept from the City, which he stated was a surprise to the CIC at the time and was not taken kindly. He then reviewed the goals of the CIC as listed on the minutes from February 2, 2015 and how those goals were not met and were restrictive. He emphasized the decrease in CIC attendance as a result of the City's takeover. He commented that the expanded role of the CIC should be pursued. He proposed that for the CIC to be a viable committee there needs to be a new purpose and mission for the CIC in addition to land use. He expressed the sentiment that active participation is not important enough to be brought forward for consideration. He then detailed what they would like to see:

- 1. Restoration of voting rights for both representatives of each neighborhood association.*
- 2. Restoration of bylaws.*
- 3. And the setting of the agenda designated as a responsibility of the CIC Chair; the bylaws will define who can make contributions and how contributions can be made to the agenda.*

He concluded by asking for support for their ideas so they can go before the City Commission and ask for the changes in the City Code.

Ms. Willhite agreed it's worth looking into as they try to create community enthusiasm and involvement, and added that they appreciate having the City Staff involved.

Amy Willhite moved to approve Bob La Salle's proposal to go to the City Commission with his three requests. Steve Van Haverbeke seconded. The motion passed with the following vote:

Amy Willhite-aye, Janice Morris-aye, Steve Van Haverbeke-aye, Denise Beasley-aye, Rita Mills-aye, Linda Baysinger-aye, John Kies-aye, Dennis Anderson-aye, Bob La Salle-aye, Karla Laws-aye, Ray Stobie-aye

6. Approval of the Minutes - January

6a. January Minutes

Ms. Willhite asked about Point 5a: Vacancy for Vice-President, where the draft minutes show that she made a motion seconded by Dennis Anderson. Her memory was that she had asked if they can hold this over and everyone agreed. Ms. Robertson-Gardiner suggested there may have been an error in the Minutes. It was decided to reword it to, "A motion was made".

John Kies moved to approve the January Minutes, seconded by Karla Laws. The motion carried unanimously with all committee members raising a hand in favor.

Amy Willhite-aye, Janice Morris-aye, Steve Van Haverbeke-aye, Denise Beasley-aye, Rita Mills-aye, Linda Baysinger-aye, John Kies-aye, Dennis Anderson-aye, Bob La Salle-aye, Karla Laws-aye, Ray Stobie-aye

7. Roundtable

7a. Upcoming Neighborhood Association Meetings

Ms. Willhite announced that Gaffney Lane had their neighborhood meeting and questions were raised about land-use signs. Ms. Robertson-Gardiner stated that for a Type-2 Meeting, they are up for two weeks. If it is a public meeting, they are taken down one week after the first meeting. They go up 20 days before a meeting. Gaffney Lane also had a land use issue about a 20-lot subdivision going in. Ms. Willhite stated that Gaffney Lane supports Public Works coming back to their meetings for updates.

Mr. Anderson announced that in Canemah they are seeing more striping, stop signs and 20-mph signs going in. He also announced that the neighborhood and others involved exceeded the expectations for the bronzed boots memorial for fallen Police Officer Libke, having raised \$25,000.

John Lewis, Public Works Director, talked about the McLoughlin/Canemah Trail discussion, which resulted in the striped curbing extensions, the end product of which will be a thermal plastic heated downstripe. He is asking for suggestions before they add the more permanent stripe.

Ms. Mills announced that there was a discussion at the meeting of the McLoughlin Neighborhood Association about the tree removal at the Oregon City Pool, and expressed sadness about the blame being placed on Phil Lewis for what had happened. She stated that after looking at the area in question by the tree that was removed, she noticed that the tree had pushed out the retaining wall.

Ms. Beasley, McLoughlin, talked about the sno-cone sales by the End of the Oregon Trail wagons, and that they raised over \$1,000. In September they had a presentation by Jackie Hammond, head of the Oregon City Farmer's Market, who shared that the POP Club, where kids get \$2.00 to spend at the Farmer's Market, and which had started in Oregon City, has now become a national and then an international program. She announced they voted on CIC members. On October 3, they had a Steering Committee meeting and it was decided they would have a Promenade Clean-Up on October 12. A question had come up about the water tanks on High Street, where the property is overgrown. It was discovered that the property is owned by the Grand Ronde Tribe as part of the Blue Heron Mill property, so they will be asking them for permission to clean up that street. She then read

aloud the resolution created from the tree removal situation and recognized that the code is already being worked on by the City.

Ms. Lyles Smith announced that the Board of Commissioners had been invited to tour the Metro South Central Transfer Station as a kick-off to Metro's evaluation of the station, since it is growing outside its ability to keep up with traffic; Metro is looking for new properties in the metro area. She also mentioned a Transportation Forum, October 22nd, 6-8pm at Abernethy Center, which is an opportunity for community members to get engaged, learn, and get energized about potential transportation investments in Clackamas County.

Jerry Herrmann, Two Rivers Neighborhood Association, talked about their meeting on July 24th with ODOT about expansion and improvements to the Abernethy Bridge and to create connectivity for people between Washington Street and Clackamette Cove. Their next meeting will be October 23rd at Rivershore Hotel. On November 23rd, the Association will be hosting tours of Downtown Oregon City, told from the perspective of Tom McCall. He announced they will actively be enlisting people from Edgewater and business sponsors to support improvement projects.

Ms. Beasley asked how to sign up for the tour to which Mr. Herrmann responded, "Just show up."

Mr. Stobie announced that Hillendale had their general meeting October 1st. There was a presentation from the Village at the Falls Project. They held their election. Since he had to step down as Chair, there is now a vacancy. He stated that participation has been very low.

Ms. Baysinger announced that Canemah met October 17th with a good turnout. There was a 100% voting approval for a new home construction plan. Pete Walters from Natural Resources was present at the meeting and shared talking points against or recommending adding conditions of approval to the new construction. Adding conditions of approval only received one vote of support - all the rest were strongly opposed.

Mr. La Salle asked Ms. Robertson-Gardiner if she would add to next month's agenda the revisions to the City Code Chapter 2.30 CIC for further conversation. He asked Tony Konkol, City Manager, to add it to City Commission agenda.

Mr. Kies, Caulfield, announced that the postcards didn't get sent out so attendance was under 10. He reported that Shirish Patel gave a presentation asking for support for his

new Children's Center at Molalla Ave. and Highway 213 for ages up to 25. Another presentation was given by two gentlemen (names?) about a new park between Glen Oak Road and the bus barn. They will meet again in November and hold elections.

Ms. Laws announced that Barclay Hills picnic went well, with about 30-50 people attending. Their meeting was September 10th. Phil Lewis, Public Works, came to talk about their neighborhood's parks. Mary Elledge talked about the Parents of Murdered Children dedication held at Mountain View Cemetery. Oregon City historians William Becker and Wendell Baskins talked about the history of Barclay Hills and what the area was initially. There was discussion about the McLoughlin resolution regarding trees being cut down in certain areas, asking that they agree with the resolution with re-wording applicable to Barclay Hills. They are having a meeting in November, at which they will talk about elections for CIC. Ms. Morris asked who places the flag in the middle of Willamette Falls and pointed out that it needs to be lit at night. Ms. Beasley stated she thinks it's a private citizen.

Mr. Van Haverbeke announced that Denyse McGriff attended the Park Place Neighborhood Association meeting. Also at their meeting, Ray Stobie gave a presentation about Park Place crosswalks on Holcomb. The following Saturday they had a clean-up at Park Place Park with good involvement from neighbors. Their next meeting is this month.

8. Adjournment

Meeting was adjourned at 9:26 PM.

City of Oregon City
Meeting Minutes
Citizen Involvement Committee

November 4, 2019

7:00 PM

City Hall, Commission Chambers

1.) Call to Order

Members Present: Amy Willhite, Dennis Anderson, Linda Baysinger, Steve Van Haverbeke, Denise Beasley, John Kies, Bob La Salle

Members Excused: Karla Laws

Staff Present: Christina Robertson-Gardiner, Senior Planner, Tony Konkol, City Manager, Rachel Lyles Smith, City Commissioner

Ms. Robertson-Gardiner informed the Citizen Involvement Committee (CIC) that the Mayor denied the CIC applicant for the Two Rivers neighborhood, so that position is still open.

2.) Presentation

2a.) How To Understand Public Notices and Make Effective Public Comments – Christina Robertson-Gardiner, Senior Planner

Ms. Robertson-Gardiner gave a slide presentation to the CIC about how to read land use notices, what they mean, and how to make effective public comments. In her presentation she identified the four types of land use notices the City uses. Type One is Staff Review, which covers basic plans like home additions that do not require anything other than Staff approval. Type Two is Written Decision. This type covers land division or office buildings. Type Two requires notices to be sent out to all residents within 300 feet of the proposed development, land signage, a notice period of public comment, and Staff recommendation. Type Three is Conditional Use, which needs to go before the Planning Commission, and requires a public hearing. Type Four is Zone Change, which requires going before the Planning Commission, and having the Planning Commission hold meetings and make a recommendation to the City Commission. Ms. Robertson-Gardiner then showed the CIC where to find information about all land use projects, Type Two and above on the City's website, and showed them how to interpret the information found there.

Ms. Robertson-Gardiner then moved on to how to best present comments and thoughts to City Staff. If someone writes a letter, it needs to include name, address, who is being represented, what you want staff to do/not do, cite specific, measurable impacts, avoid hearsay or speculation, and provide info that reveals gaps or errors in Staff findings or introduce new information. If an email address is included, it will be in the public record. She then gave guidelines for making public comments: be courteous, brief, focus on primary issues, supply meaningful facts, and avoid repeating prior testimony, in order to be more impactful.

Chair Amy Willhite asked a question about transportation impact on Type Two land use, and Ms. Robertson-Gardiner and City Manager Tony Konkol suggested arranging for the City's transportation

engineer to speak at a future meeting to provide more information. Denise Beasley asked what neighborhood associations are required to do for meetings about new commercial buildings or subdivisions. Ms. Willhite expressed her opinion that something needed to be done to require applicants to appear before the entire neighborhood association, not just at a Steering Committee of a few members. Bob La Salle noted that once a neighborhood association was notified of a request for a meeting, they only had 30 days to hold one, and that was a quite restrictive schedule. Ms. Robertson-Gardiner confirmed that some associations only held meetings every three months, so applicants might not have time to speak in front of an entire association. She then got back to Ms. Beasley's question and said that the City had no guidelines for the associations, since they were separate entities from the City. She also noted that the City is testing out an email list to send out land use updates weekly.

3.) Public Comments

Mr. La Salle passed out a flyer on behalf of Two Rivers resident Jerry Herrmann, announcing a Two Rivers neighborhood tour and clean-up event.

4.) Staff Liaison Update

Ms. Robertson-Gardiner had three updates for the CIC. Each member of the CIC would need to be re-appointed in January, and applications had already been made for McLoughlin, Park Place, Gaffney Lane, and Caufield. Any other applications needed to be made to Kattie Riggs, City Recorder, as soon as possible. She provided a website link to association postcard turn-ins. She also pointed out that the PowerPoint presentation from last month's meeting was attached to this meeting's agenda.

5.) Round Table

Ms. Willhite, Gaffney Lane, challenged each member of the CIC to bring a neighborhood concern or accomplishment to the next meeting.

Linda Baysinger, Canemah, attended the Two Rivers meeting, where they were very concerned with all the new homeless camps popping up in the area.

John Kies, Caufield, reported that they are holding elections as they are losing their Association Chair. They are also trying to line up speakers for next year's meetings.

Mr. La Salle, Park Place, spoke of the Association's extreme concern regarding the lack of crosswalks on Holcomb Boulevard. He said he wants the support of the CIC for Park Place's concern. Chair Willhite asked him to bring a draft of **something** to the next CIC meeting. At the previous meeting, there was lots of discussion about the Park Place Concept Plan, and concern was also expressed about a new 3-4 home subdivision going in on Holcomb Blvd, where the developer did not want to put in a sidewalk.

Mr. Van Haverbeke, Park Place, nothing to add.

Ms. Willhite, Gaffney Lane, shared that she is going to the next meeting of the Planning Commission. She is also still sitting on the developer's committee as a stakeholder, and is still interested in being on that committee, even if she isn't the chair, as her term as CIC chair is expiring. She will also be going in front of the City Commission to present the three CIC requests made at the last CIC meeting. She will be giving an annual CIC update on December 19.

Mr. Anderson, Canemah, reported that at their past meeting, they were introduced to the process of the natural resource overlay, and discovered that there were more than 70 violations of that overlay in the area that had been there for years, and wanted to know what could be done to deal with these violations. City Commissioner Rachel Lyles Smith said that the Commission was looking into that, and the intent of the review was not to be punitive, but to see what Staff could realistically do to fix the violations, while still acknowledging the historic nature of the neighborhood.

Ms. Beasley, McLoughlin, reported that they are having a meeting next Thursday. Ms. Beasley and Denyse Mc Griff had an opportunity to make a presentation to 6th graders at Ogden Middle School about what neighborhood associations were, and what they did, and sent out information home with students about the existing openings for City Boards.

Ms. Robertson-Gardiner gave a Beaver Creek Road Concept Plan update, and shared a new survey about transportation options for that project.

Mr. Konkol stated that on November 7 there would be a meet-and-greet for candidates for the open Economic Manager position. There is also an enhancement grant workshop on the 14th. On December 13, there is an open house at the Library for retiring Library Director Maureen Cole. He announced that Don Roberts is the interim Community Services Director. He also reported that there is a new downtown parking survey on the City's website.

7.) Adjournment

The meeting was adjourned at 8:18 PM.

City of Oregon City
Meeting Minutes
Citizen Involvement Committee

December 2, 2019 7:00 PM Commission Chambers

1. Call to order

Neighborhood Association Roll call: 10 – Canemah, Two Rivers, Gaffney Lane, Park Place, Hillendale, Tower Vista, Mcloughlin, Rivercrest, Caufield, Barclay Hills

Association Representatives Present: Dennis Anderson, Amy Willhite, Steve Van Haverbeke, John Kies, Karla Laws, Linda Baysinger, Janice Morris, Bob La Salle, Denise Beasley, Rita Mills

Absent: 2 - Hazel Grove-Wesley Lynn (inactive), South End (inactive)

Staffers: 2 – Tony Konkol, City Manager; Christina Robertson-Gardiner, Senior Planner

2. Presentations

a. Land use – Memory Care Addition, 914/950 South End Road

Testimony was provided by Sam Thomas and Aaron Clark of Lenity Architecture and Jeffrey Wellington, the property owner.

Mr. Thomas gave an overview of the project and introduced Mr. Wellington.

Mr. Wellington gave a brief explanation of his background, the completed remodeling of the existing facility, and his partnership with his management company. He emphasized his commitment to excellent care and the actions he has taken to ensure it at his facility.

Mr. Thomas explained what type of residence is intended for the new location, which is primarily memory care. He addressed the proposed operations and showed a site plan. Details were provided around the site plan: an existing home would be removed, there would be street improvements, per City requirements, three parking spaces would be added, one spruce tree would be preserved, one parking space would be converted into a landscape island, there would be an outdoor patio area for residents. Each unit would have a bathroom, and there would be central amenities, such as a dining area and music room.

Mr. Clark showed several exterior renderings and reported that the building aesthetics would match the surrounding neighborhood.

Committee member Amy Willhite asked about interactions with neighbors and Mr. Wellington affirmed that he has spoken to several and that no concerns had been raised to him.

Mr. Thomas addressed the trees on the property in response to Ms. Willhite's question. Two large cedar trees and a juniper would not be preserved. He referred to City mitigation requirements but could not provide details about that at this time.

In response to a question from Ms. Willhite, Mr. Wellington went over the safety measures that are in place to prevent residents from wandering away from the property. He reported on the number of staff and all of the different roles, including nighttime staffing, to answer a question from another committee member.

- b. Development Services City Code Amendments to Sanitary Sewer and Overhead Utilities- Josh Wheeler PE, Assistant City Engineer & Bob Balgos PE, Project Engineer

Mr. Wheeler gave a brief introduction of the project and requested advice and feedback from the committee.

Mr. Balgos gave agenda and presentation. He defined inflow and infiltration and its relation to City and showed photos from a camera inside pipe. He explained smoke testing, which is how they decided which areas needed to be addressed first under the project. Mr. Balgos revealed key findings: the leakiest areas are the oldest areas, which are Rivercrest and McLoughlin. He summarized the 5-year projects list, explained improvement probability and the reasons that inflow and infiltration is a priority, and referred to codes for Oregon City sewer standards. Mr. Balgos concluded by sharing a recommendation for private solutions and costs and the strategy for outreach.

In answer to a question from Ms. Willhite, Mr. Balgos answered that homes that need to disconnect were discovered by smoke testing. Mr. Wheeler further explained how homeowners will find out if sewer work is needed.

In answer to another question from Ms. Willhite Mr. Wheeler indicated that they are working with their legal team to find out what kind of permission they need to scope the sewer.

Committee member Linda Baysinger asked if all neighborhoods were done. Mr. Balgos responded that all neighborhoods were done. McLoughlin and Rivercrest were the leakiest, so the 5-year program will focus on those two basins.

In answer to another question from Ms. Baysinger regarding vacant homes, Mr. Wheeler declared that usage of the house doesn't affect what's happening in the system overall.

Committee member Bob La Salle asked about priorities. Mr. Wheeler expressed that this was prioritized by the need and the money in the budget; neighborhoods were prioritized by worst condition; it will be treated as one big project.

In response to questions about the cost to homeowners, Mr. Wheeler explained that the plan is to keep the fee the same (\$1,200) although it could be

reassessed down the road. He also indicated that the cost would be the same no matter the level of problems discovered. Mr. Balgos described the potential payment options. Ms. Willhite recommended that they have a definite answer on the financing when they meet with the neighborhood associations.

Mr. Wheeler then gave a presentation on underground utilities. He explained current City codes and their interpretation, along with the goal and issues with the current state. He described the proposed underground policy and exceptions to development around existing utilities, reviewed the goal and impact of policy and code amendment, and detailed the outreach strategy.

Mr. Wheeler affirmed that the proposed changes were well-received by stakeholders, especially the development community, and he has received no written comments. He divulged that they reviewed the policies of other cities and landed on one similar to West Linn.

Committee member Bob La Salle expressed concern about whether all planners/Staff/homeowners will be aware of the policy and exceptions. Mr. Wheeler affirmed that they will not make the land use application until everyone is 100% on the same page and made note of the efforts around this.

The committee agreed that it's a good concept.

c. Molalla Ave Streetscape Update- John Lewis, Public Works Director

Mr. Lewis gave a presentation on the project. He started by describing community concerns and outreach to tenants along Molalla Avenue. One of the concerns, the southbound right turn lane from Molalla Avenue to Beavercreek, was addressed in detail. He reviewed pedestrian crossings: North End, Midway, and South End. There was a discussion regarding the limited left turns in the finished project. Mr. Lewis reviewed the cross street banner location and aesthetics. He pointed out the traffic impacts during construction and suggested avoidance of Molalla Avenue during that time. Mr. Lewis commented on early construction work: tree removal and PGE power poles removal and informed about the project timeline.

Committee member Rita Mills commented on medians that are difficult to see in a southbound turn lane, using Sunnyside Road by Kaiser as an example. Ms. Mills also asked a question about mid-block crosswalks. Mr. Lewis made a note regarding Sunnyside Road and discussed the flashing amber lights as an industry standard. He emphasized the importance of pedestrians being responsible for their safety.

3. Public Comments

No public comments.

4. Staff Liaison Updates - Christina Robertson-Gardiner, Senior City Planner

The October presentation is available through a link online; four neighborhood associations have turned in their Citizen Involvement Committee representative's name. Ms. Robertson-Gardiner handed out chocolates.

5. General Business

a. Amendments to OCMC 12.30- Citizen Involvement Committee

Ms. Willhite asked for volunteers for a subcommittee on proposed code amendments and bylaws. Bob La Salle, John Kies, and Rita Mills volunteered. Ms. Willhite will head up the subcommittee and Ms. Robertson-Gardiner will set up meetings.

6. Roundtable

a. Upcoming Neighborhood Association Meetings

The neighborhood association representatives gave an update on their last meetings:

Karla Laws, Barclay Hills – a City representative gave a talk about water quality. Pete Walter joined the meeting to reintroduce himself. They had an election. The meeting was recorded to share with residents if anyone is interested.

Janice Morris, Barclay Hills – she and Karla went to opening of the veterans facility; there is a crosswalk needed at Barclay Hills, very dangerous crossing. They went to the Transportation Advisory Committee and were concerned that the City staff and government were not invited. Karla indicated that they will talk about it at their next Steering Committee meeting.

Linda Baysinger, Canemah - they presented a check to Police Department. Ms. Baysinger extended kudos to Dennis Anderson for donating a picture to the Police Department.

John Kies, Caufield – the Police Department gave a report on vagrancy and the homeless, including information about how a court ruling allows homeless to stay on public property. There was a presentation on homeless high school kids and how, when they have a sponsor and a home, their graduation rates go up. They had a good turnout, even though postcards went out late. John Lewis, Public Works, gave an update and most left after his presentation. They had nominations for positions.

Bob La Salle, Park Place – informed the CIC that the Transportation Advisory Committee will not be meeting this month. He asked about inactive neighborhoods – is anything being done to reinstate the inactive neighborhoods? Ms. Willhite answered that they need guidance from City Council and also need to update bylaws.

Steve Van Haverbeke, Park Place – they talked about post-cleanup of park which is still hot news in the neighborhood. Informed that there will be another cleanup in the spring and new playground equipment.

Amy Willhite, Gaffney Lane – Diliانا Vassileva, Planner, gave an update on land use applications in the area and on the Willamette Falls Legacy Project. John Lewis introduced them to the new Project Manager for the streetscapes project. Attendance has been up.

Dennis Anderson, Canemah - there was a presentation from Kelly Reid about cost incurred from developing/remodeling properties in the area. They had a good turnout, met at the library, which is a great facility to have a meeting. They held neighborhood elections. All the same candidates elected unanimously and two new people to the Steering Committee. There were concerns about the issue with the Cove and how it might impact getting Two Rivers involved.

Denise Beasley, McLoughlin - there was a presentation from Willamette Falls/Providence on the oncology unit, which will be in the back of the hospital, and will reconfigure the parking area. Ms. Mills expressed concern about taking properties with lower rents and tearing them down. The old Oregon City hospital is closing and there are concerns about housing the people who currently live there. The two buildings are condemned. The Episcopal Church is having a St. Nicholas fair and they will be selling raffle tickets for baskets. Ms. Mills gave details of baskets, and what they do with the money. This year the funds raised are going to a boutique for clothes for low-income school children.

City Manager Tony Konkol addressed concerns raised around the Oregon City Hospital and residents and explained the circumstances around the Cove LLC. Mr. Konkol urged anyone interested in homeless camping and the Ninth Circuit court ruling to come to a meeting on Wednesday, Dec. 4. He also informed the CIC about a meet-and-greet at the Library for the new library director, the tree lighting at Liberty Plaza, and Heritage Holidays on Dec. 7 at McLoughlin House and several other historic houses at various times.

7. Adjournment

Meeting adjourned at approximately 9:00pm.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Citizen Involvement Committee **Agenda Date:** 7/27/20
From: Senior Planner Christina Robertson-Gardiner

SUBJECT: STAFF LIAISON UPDATES

1. [OC2040 Community Vision Survey](http://www.oc2040.com) (www.oc2040.com)

[OC2040](http://www.oc2040.com) is a citywide effort to update the city's Comprehensive Plan to preserve what we love about Oregon City today while planning for future generations. The first step in the [OC2040](http://www.oc2040.com) process is to create a Community Vision for the future of Oregon City. Please go to the [OC2040](http://www.oc2040.com) website to complete a 5-10 minute survey to share your thoughts about what makes Oregon City special and what you'd like to see change in the future. While you are there, be sure to sign up for the [e-newsletter](#) in order to receive project updates.

HOST A COMMUNITY CONVERSATION!

Want to discuss the future of Oregon City with your family, friends or neighbors? Community Conversation Kits allow you to facilitate a discussion with groups, committees, clubs and other organizations where you're involved. Anyone can host! These can be done virtually, or in small, physically distanced groups <https://oc2040.com/get-involved>. CIC members are encouraged to host at least one conversation this summer. Looking for someone to host a conversation with your community group? Contact Pete Walter at pwalter@orcify.org for more information.

2. For those interested in keeping up with the latest development applications in the city, there are two great ways to get the information. Please pass this information on to your contact list as appropriate for your organization.

- a. Click on the development tab at the bottom of www.orcity.org This action will take you to a page that lists all noticed land use applications and city capital improvement projects. They are sorted by year.
- b. Subscribe to a weekly land use notice list at <https://www.orcity.org/subscribe>. (Under Community/Public Information on Main Page) Enter your email and you will receive a weekly roundup of all land use applications noticed or updated that week in the city. The neighborhood box at the bottom is for city projects and land use applications that are located within a specific neighborhood association boundary. We are beta testing the neighborhood subscription option-so please let me know if you have any issues.

3. Are you scheduling a neighborhood meeting with a developer and want to review the pre-application materials before you meet? You can request a copy of the application materials and

staff notes through the online public records request process on the city's website.
<https://www.orcity.org/cityrecorder/public-records-request-policy-and-form>.

4. Sign up to get the Trail News Monthly E-newsletter in your mailboxes at
<https://www.orcity.org/subscribe>

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