



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

AGENDA

Virtual Meeting
Monday, October 05, 2020 at 7:00 PM

This meeting will be held online via Zoom; please contact planning@orccity.org for the meeting link.

CALL TO ORDER

PRESENTATIONS

1. Clackamas Heritage Partners - Dan Fowler/Gail Yazzolino
2. Willamette Falls Legacy Update - Tony Konkol, City Manager & Brian Moore, WFLP Project Manager
3. Oregon City Shuttle-John Lewis, Kristina Babcock Clackamas County, Transit Coordinator
4. Edgewater Live//Work Units - Michael Barrett

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Citizen Involvement Committee does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Citizen Involvement Committee.

MINUTES

5. June 1, 2020 CIC Meeting Minutes - DRAFT
6. July 6, 2020 CIC Meeting Minutes - DRAFT
7. August 3, 2020 CIC Meeting Minutes - DRAFT

STAFF LIAISON UPDATES

8. Staff Liaison Staff Report

GENERAL BUSINESS

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the Citizen Involvement Committee (CIC) does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Staff Member prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503 657 0891

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503 650 0275 for a programming schedule

Clackamas County Shuttle Planning

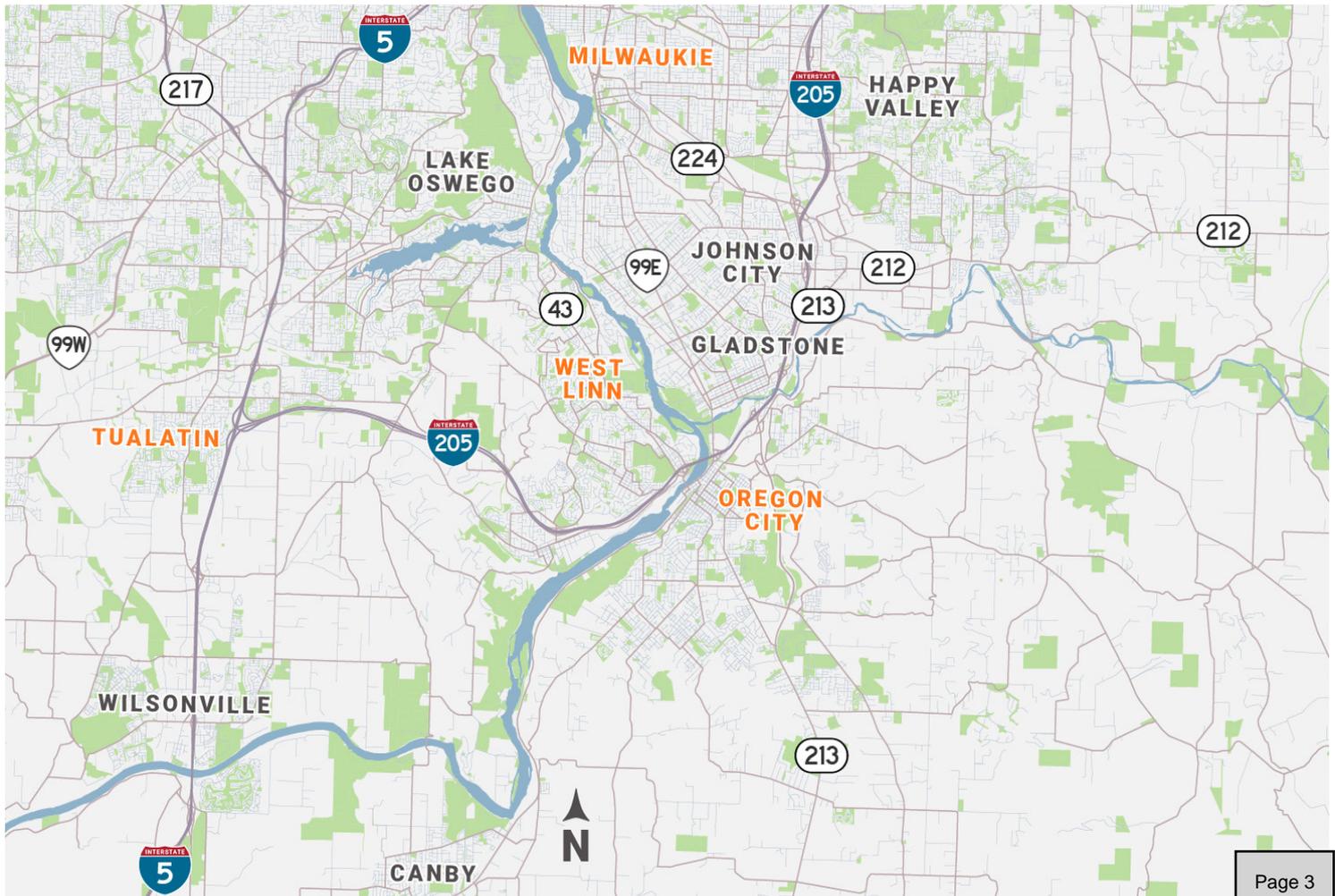
Clackamas County is currently looking to develop four new public transit services



Project Overview

These new transit services are looking to make connections that will enable many more people to travel all the way to work, school and other daily destinations even when they are not driving. These shuttles will help relieve congestion on County roads when everyone returns to normal life after social distancing, as they will enable critical last mile connections from other regional transit providers.

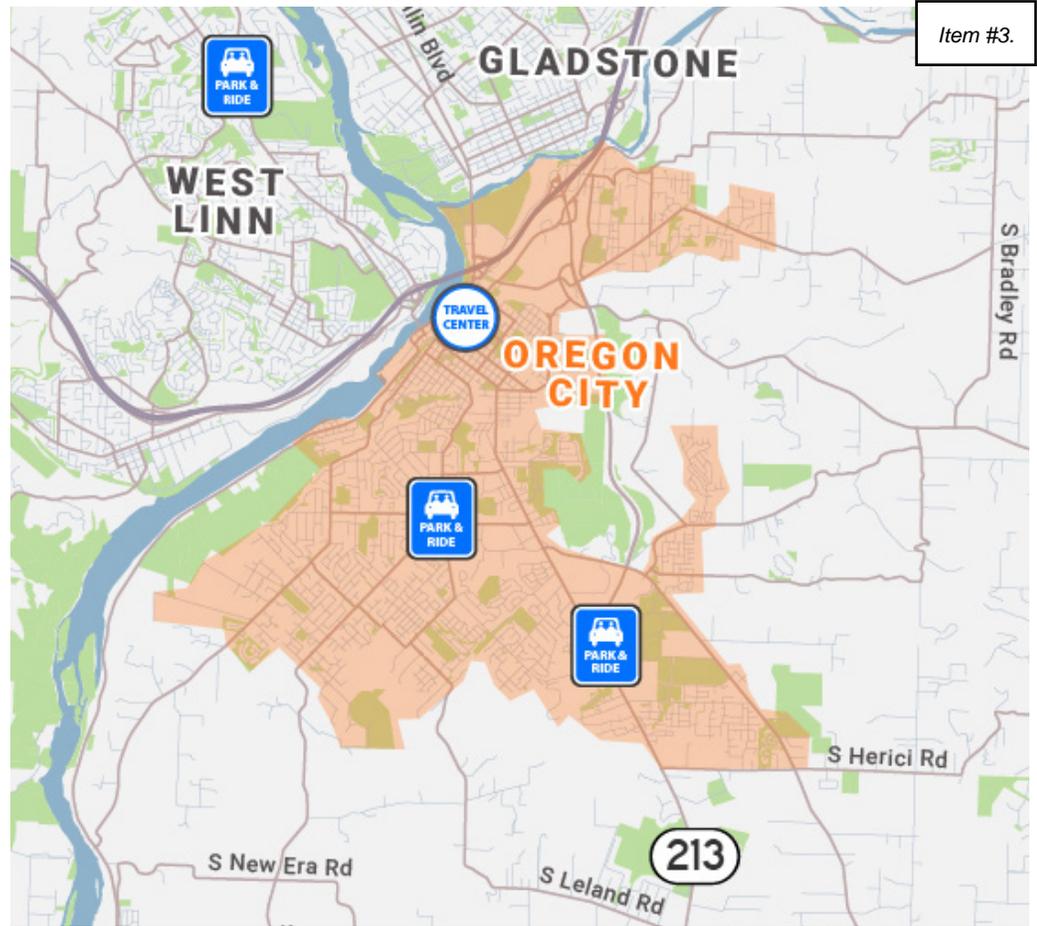
- Three shuttle services to fill gaps from TriMet stops to underserved portions of Oregon City, the Clackamas Industrial Area, and the Milwaukie Industrial Area—two of which will begin running by September 2020.
- A commuter service linking Oregon City, West Linn and Tualatin.



Connector Shuttle
Service Area

Oregon City

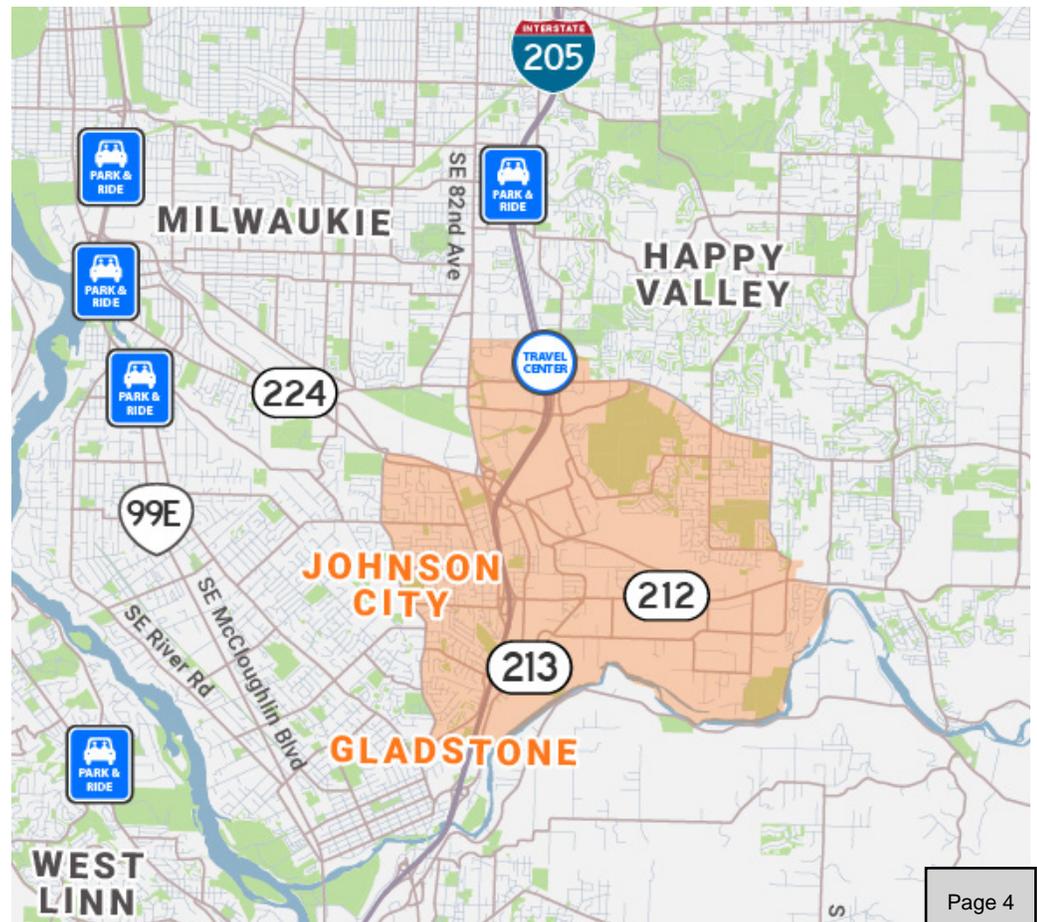
This project will explore implementation of a last mile shuttle to provide enhanced transit access throughout Oregon City to help residents travel all the way to work, school and other daily destinations even when they're not driving.



Connector Shuttle
Service Area

Clackamas Industrial Area

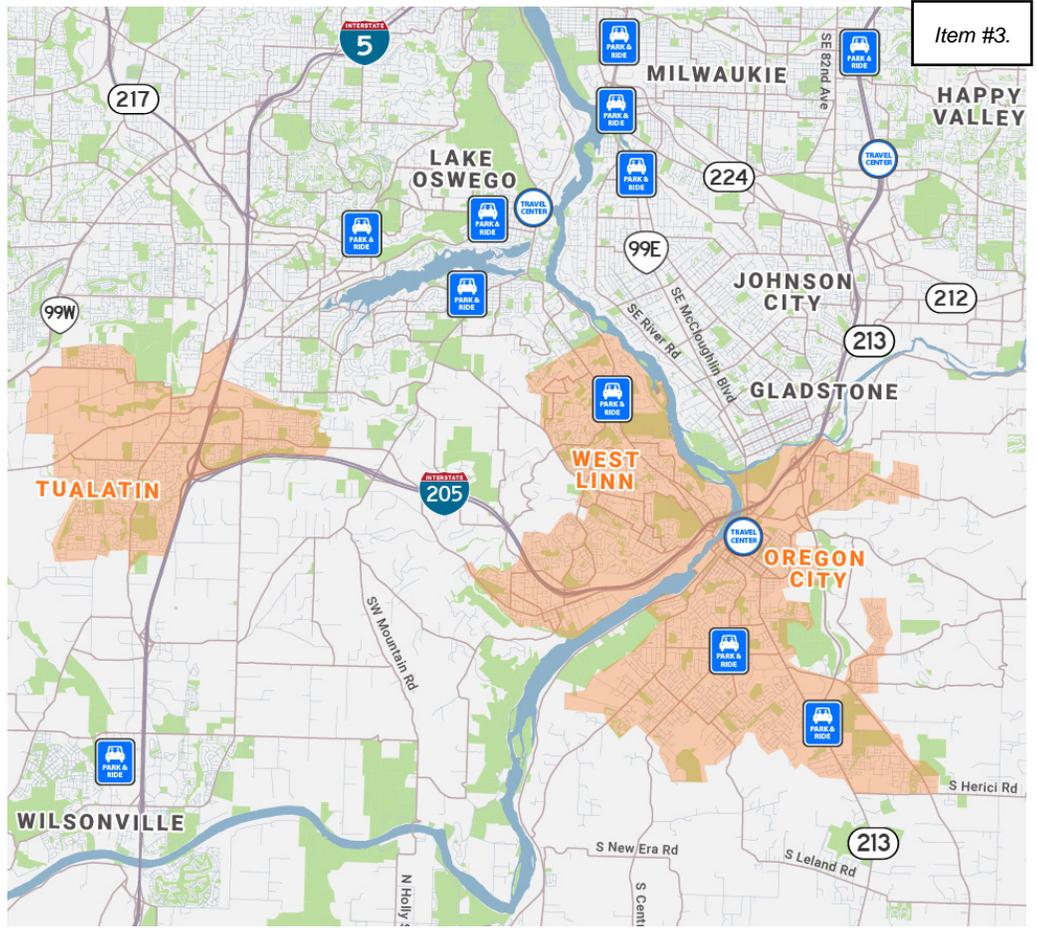
A last-mile shuttle is being explored to provide enhanced transit access to the Clackamas Industrial Area located primarily east of Interstate 205 along Highway 212. This shuttle, once implemented, will provide service between the Clackamas Town Center Transit Center and locations throughout the Clackamas Industrial Area ensuring connections to large employers in Clackamas and to Clackamas Community College.



**Commuter Shuttle
Service Area**

**Oregon City,
West Linn
and Tualatin**

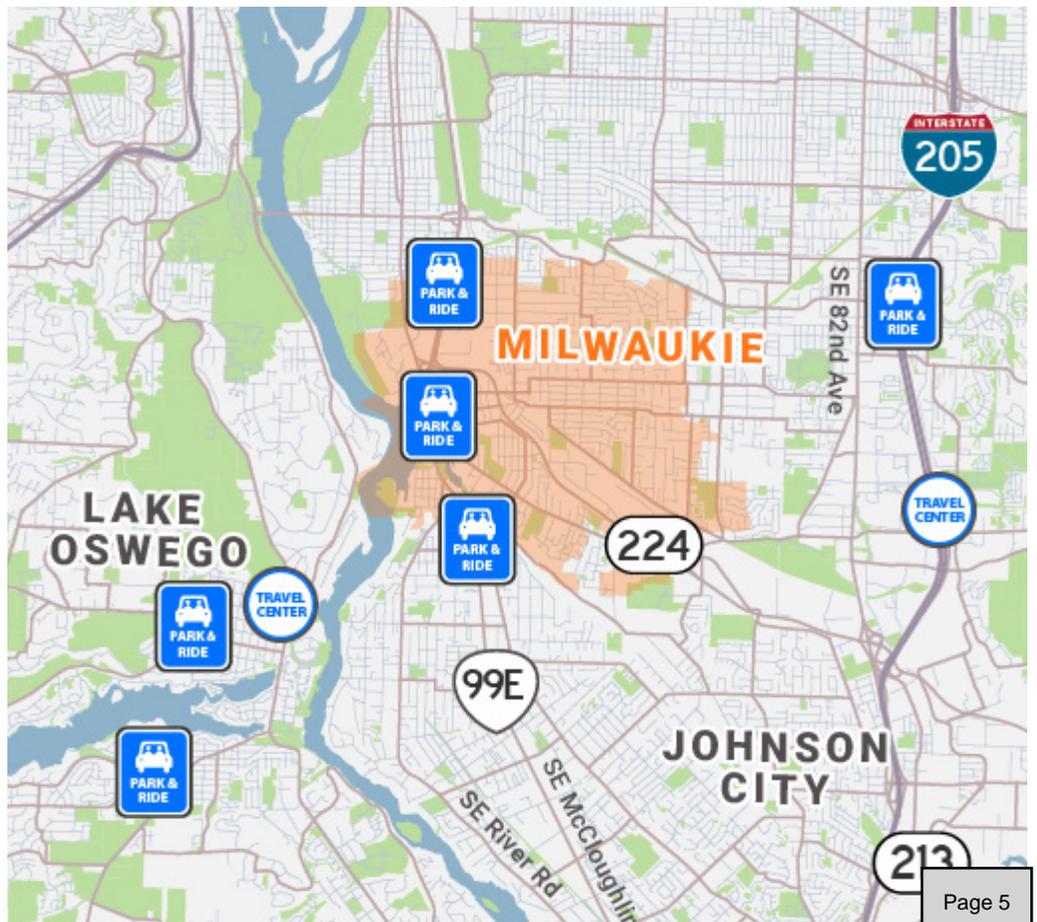
This project will conduct initial planning and explore the feasibility of implementing a future shuttle service between Oregon City, West Linn, and Tualatin to provide enhanced transportation access for all commuters with no current feasible or practical transit options along these travel routes, particularly for the transit dependent and low-income populations.



**Connector Shuttle
Service Area**

Milwaukie

This project will conduct initial planning and explore the feasibility of implementing a future shuttle service to International Way, the North Milwaukie Industrial Area and the Johnson Creek Industrial area to provide enhanced transportation access throughout Milwaukie, particularly for employees, the transit dependent and low-income populations.



Service Models

Planning must consider these fundamental issues:

- Should the County or the cities run the shuttle services or contract it out?
- Should the services supplement existing service or replace it, giving TriMet the potential to redistribute its service to other areas of the County?
- Should the services extend more than 3/4 mile beyond TriMet’s existing service area and/or operate at times when TriMet does not?

Timeline

To plan most effectively, Clackamas County needs meaningful involvement from everyone who will want to use these services, and from everyone who will be affected by them.

From June to July 2020, the public will be able to participate in online surveys and possibly at in-person events. Announcements will be made on social media and the County website, as well as information-table displays at transit hubs.

Funding

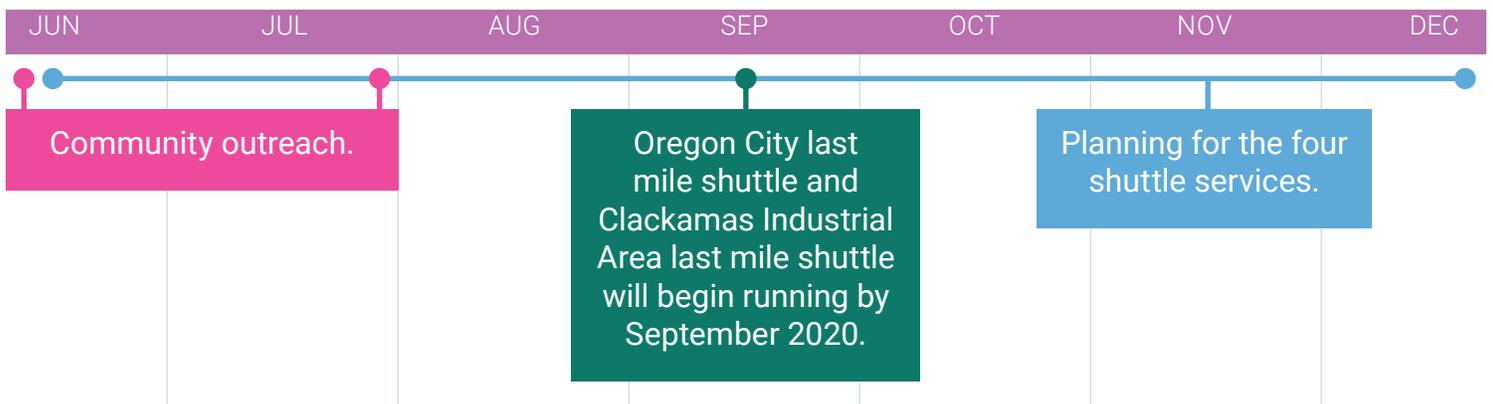
Clackamas County has already received Fiscal Year 2019-2021 Oregon Statewide Transportation Improvement Fund (STIF) funds for planning.

Funding for operating the shuttles is expected from Oregon STIF funds and from federal grant programs. To get funding for the services, we need to draft and submit a formal plan.



Another important thing to decide during planning is whether to charge a fare—and if so, how much to charge and whether to somehow combine it with fares charged by TriMet and/or other local transit providers.

2020



Questions? Contact:

Kristina Babcock Clackamas County, Transit Coordinator 503-650-3929 | KBabcock@clackamas.us

Sign up for email updates and learn more: clackamas.us/socialservices/transportation.html



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE (CIC) MINUTES

Virtual Meeting
Monday, June 01, 2020 at 7:00 PM

This meeting will be held online via Zoom; please contact planning@orcity.org for the meeting link.

1. Call to Order

Chair Bob LaSalle called this meeting to order at 7:00 PM.

Present: 9- Janice Morris, Karla Laws, John Kies, Denise Beasley, Bob La Salle, Amy Willhite, Steve Van Haverbeke, Dennis Anderson, Rita Mills

Absent: Linda Baysinger

Staffers: 5 - Senior Planner Pete Walter, Community Development Director Laura Terway, City Manager Tony Konkol, Public Works Director John Lewis and Commissioner Rachel Lyle Smith

2. Presentations

2a. Oregon City Christian Church Building Addition- Todd Iselin, Project Architect

Project Architect Todd Iselin presented the proposed 14,800 square foot recreation building addition that will be built in the two-acre open space beside the church. There is a potential option to have a breezeway connection between the two buildings. The church will encourage the use of the new recreation building for community events. There are plans to increase the size of the retention pond for stormwater run-off. There was discussion if the construction will be done by church members, and it was indicated that the construction would be done by professionals. Ken Swatmen, lead pastor with

the

church, indicated they have always wanted the church to fit into the neighborhood, and they would certainly offer use of the new building to local sports leagues and other community use.

2b. Public Engagement Plan for the Oregon City Comprehensive Plan 2040 Vision- Pete Walter, Senior Planner

Contact crobertson@orc.org for the link to participate in the meeting

Senior Planner Pete Walter presented the draft community engagement plan for the community vision. The last Plan was in 2003. Planner Walter outlined the plan objectives: Design and implement a robust and equitable community outreach program, inform the community with timely, transparent, and accurate information, engage a representative cross-section of Oregon City residents, businesses and partners, consult the community in the identification, refinement, and prioritization of policy updates, ensure community members understand how decisions are made, their concerns are heard, and they know how their feedback influenced decisions, work with partners to conduct outreach in a culturally and linguistically appropriate manner, using methods and locations that are safe and familiar, employing accessible and appropriate tools and technologies to inform and engage the community.

Oregon City has seen many changes since the last Comprehensive Plan was adopted in 2004. The Comprehensive Plan will guide growth and development in our community over the next 20 years. It establishes goals and policies for future housing, economy, community, infrastructure, government and ecosystems in Oregon City. City leaders use the Plan to manage expected population and employment growth, coordinate public investments and make decisions about new development, existing neighborhoods, transportation, and a variety of other topics. Oregon state law requires that all cities and counties adopt Comprehensive Plans that are consistent with statewide planning goals. There will be multiple opportunities to participate in the comprehensive planning process in the coming months. • Community members can provide comments or ask questions at any time by visiting OC2040.com.

Planner Walter outlined the stakeholders, partners, and demographics. There is a 27 member advisory committee and other government entities that will be involved. There will be a Community Conversations Kit available on the City website, and they are encouraging neighborhood conversation meetings and gatherings.

Bob LaSalle and Amy Willhite requested that future communication be sent to the CIC staff liaison Christina Robertson-Gardner and she can then forward to the different CIC members. Also discussed was the tentative timeline based on the COVID situation. CIC members did express concerns about the number of meetings and also adding the school boards to the stakeholders' list.

Contact crobertson@orc.org for the link to participate in the meeting

3. Public Comment (for items not on the agenda)

No public comments were provided.

4. Staff Liaison Update

4a. Staff Liaison Update

Community Services Director Laura Terway updated that members of the public can find out all noticed land use applications and city capital improvement projects on the development tab on the City website. Also, how to subscribe to receive weekly land use notices by email, how to receive the pre-application materials and staff notes before meeting with a developer in a neighborhood meeting, and how to sign up to get the Trail News Monthly E-newsletter.

General Business

5. Old Business

6. New Business

6a. Seeking Volunteers to Lead Oregon City's Comprehensive Plan- Nomination for CIC Representative on Project Advisory Team (PAT)

Community Services Director Terway expressed they are looking for a dedicated CIC member to participate on the PAT. Senior Planner Walter outlined the time commitment for the position.

A motion was made by Denise Beasley and seconded by Dennis Anderson to approve Amy Willhite as the CIC representative for PAT

Aye: 9- Janice Morris, Karla Laws, Linda Baysinger, John Kies, Denise Beasley, Bob La Salle, Amy Willhite, Steve Van Haverbeke, Dennis Anderson

7. Roundtable

John Kies- Nothing to report for the Caulfield Neighborhood

Karla Laws- Barclay Hills Neighborhood has been attempting virtual meetings but have not had attendance.

Amy Willhite- Gaffney Lane had two land use meeting via Zoom and experienced technical issues. A pediatric medical group is going in across the street from OC Pointe Shopping center. Also there was a presentation on the new Fir Street Public Works Facility. They have submitted for a community enhancement grant for artwork wraps for the utility boxes that are in the Molalla Ave construction project.

Contact crobertson@orc.org for the link to participate in the meeting

Steve Haverbeke- The Park Place Park was discussed with the Parks & Recreation Department but no current activity for construction. Discussion upcoming on sidewalk improvement.

Denise Beasley- The McLoughlin Neighborhood has had steering committee meetings via Zoom and have submitted an application for a Metro Grant for street sign toppers. They did a phone tree to encourage the City Commission to vote to approve the Waterboard Park Upper Yard as a charter park. The Oregon City Retirement Center sale is moving forward after the removal of squatters on the property.

Commissioner Rachel Lyle Smith provided an update on the difficulties in discussions on reopening the city offices. Commissioner Lyle Smith encourages signing up for the monthly E-Newsletter.

Bob LaSalle will be presenting in the upcoming City Commission Meeting on the Holcomb Boulevard crossing issue and will also be in a future City Work Session Meeting on the CIC Bylaws and Code update.

Public Works Director John Lewis updated that the Molalla Ave project is getting underway. A virtual open house for the project will be on June 18. The speed limit on portions of Molalla Avenue will be reduced from 35 to 30. A second phase of the High Street water pipe repairs will be starting in the latter part of June.

Amy Willhite requested information about upcoming traffic control changes be sent to the neighborhood association in advance so they can alert residents.

City Manager Tony Konkol updated that they had the recent groundbreaking ceremony for the Tyrone S. Woods Park. The next parks project will be the renovation of the D.C. Latourette Park. Next week they will begin interviews for the new Parks & Recreation Director. The economic small business debt relief grant program was completed. City Manager Konkol discussed the efforts to reopen city offices and commended the IT Department for quick execution of enabling city employees to work remotely. City Manager Konkol outlined that the City Pool and Senior will continue to remain closed. There are plans for the Library to conduct no-contact pick-up of library materials on hold and the return of materials. Boards and committees will begin conducting their meetings virtually.

8. Adjournment

The meeting adjourned at 8:27 PM.



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE (CIC) MINUTES

Virtual Meeting
Monday, July 06, 2020 at 7:00 PM

This meeting will be held online via Zoom; please contact planning@orcity.org for the meeting link.

CALL TO ORDER

Chair Bob LaSalle called this Meeting to order at 7:00 PM.

Present: 10- Janice Morris, Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Rita Mills, Bob La Salle, Amy Willhite, Steve Van Haverbeke

Staffers: 4- John Lewis, Public Works Director, Christina Robertson-Gardiner, Senior Planner, City Manager Tony Konkol, and Commissioner Rachel Lyle Smith

PRESENTATIONS

1. Water Master Plan Amendment, Water Rates and SDC's- Patty Nelson -Special Projects Senior Engineer

John Lewis, Public Works Director, substituting for Patty Nelson, presented on the roles of South Fork Water Board supplying drinking water from the Clackamas River and Oregon City to distribute the water through city reservoirs. Director Lewis discussed the Master Plan requirements, which provide 20 years of future planning with updating for population growth, concept plans, and capital improvement at least every ten years. Director Lewis discussed the various maintenance and operational projects and the role of system development charges (SDC's) in the overall process. Director Lewis discussed the need to update the SDC's consistently to reflect increased construction costs and the update process for the City Water Distribution Master Plan. The Capital Improvement Plan (CIP) includes eighty million in costs. Cost increases are typically paid by ratepayers, although there is the option to sell bonds to pay for the water rate increases. The City Charter limits rate increases to three percent, although the potential cost increases are anticipated to exceed this limitation. There was a discussion on the timing of SDC and water rates, and Director Lewis expressed that the COVID situation has made discussion regarding increases difficult to pursue. There are plans to present this information to the Planning Commission in the Fall and to the City Commission in the Winter.

2. Park Place Urbanization Study- Josh Wheeler, Assistant City Engineer

Josh Wheeler, Assistant City Engineer, presented on the Park Place Urbanization Study Transportation Growth Management (TGM) Grant and how the state grant funds Transportation System Plans (TSP's) and Corridor Plans. The TGM has funded several existing city transportation studies. The proposed grant will fund a study for the Park Place area and provide road planning for higher volume streets and will help determine which should receive sidewalks and bike lanes. Also discussed were the grant amount, matching local funds, and city budget. Mr. Wheeler is seeking letters of support, which will assist with the grant application process. Mr. Wheeler clarified this study will be strictly for the transportation aspects of the neighborhood roads. Bob LaSalle expressed his concern that these studies are completed, and no project is ever enacted. PW Director Lewis commented that the studies may add value at a future date, as some projects hit other roadblocks and do not occur until many years later.

A motion was made by Amy Willhite and seconded by Denise Beasley to compose a letter of support for the Park Place Urbanization Study.

Aye: 10- Janice Morris, Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Rita Mills, Bob La Salle, Amy Willhite, Steve Van Haverbeke

3. Downtown Oregon City Update- Liz Hannum, Executive Director

Executive Director Hannum discussed that the new kiosk inside the municipal elevator has been completed and was in the process of being installed. Due to COVID, a staff person will remain at the kiosk desk and not inside the elevator as previously done. Staff operating the kiosk will be trained to promote local attractions and events. Director Hannum expressed that downtown businesses were not doing well financially, with just 20-40% of normal sales due to COVID. Many businesses participated in the Federal Paycheck Program, but those funds have since run out. Restaurants have been the most affected, and she hopes the City Commission approves the Parklets Program, which will provide safe outdoor dining options. The Downtown Association is working with the City to implement the Shared Parking Program, which will make available ninety-four parking slots in private lots available during off-hours for restaurant and retail patrons. There were a number of business vacancies due to COVID. The Downtown Association is also financially affected, as they rely on income from events to fund their programs, and several of the programs were in jeopardy of not continuing. There was a discussion regarding the Oregon City Business Debt Relief Program, and Director Hannum indicated that the remaining funds not spent were being used to purchase gift cards from the local restaurants for a tourism

promotion for the remainder of the year. Also, additional state grant funds had been gained by the City, and another round of funds for businesses was anticipated later in July.

PUBLIC COMMENT

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No public comments were provided.

MINUTES

4. January 6, 2020 Draft Minutes
5. February 3, 2020 Draft Minutes
6. March 2, 2020 Draft Minutes

The committee reviewed the three sets of minutes for errors.

A motion was made by John Keis and seconded by Steve Van Haverbeke to approve the January 6, February 3, and March 2' meeting minutes with corrections.

Aye: 9 - Janice Morris, Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Rita Mills, Bob La Salle, Steve Van Haverbeke

Abstain: Amy Willhite

STAFF LIAISON UPDATES

7. Staff Liaison Update

Senior Planner Christina Robertson-Gardiner provided a staff update; members of the public can find out all noticed land use applications and city capital improvement projects on the development tab on the City website. Also, how to subscribe to receive weekly land use notices by email, how to receive the preapplication materials and staff notes before meeting with a developer in a neighborhood meeting, and how to sign up to get the Trail News Monthly E-newsletter. Ms. Robertson-Gardiner also provided an update on the OC2040 Community Vision Survey and how to share the survey with

the neighborhood associations. Also discussed was the status of the openings of the various city buildings.

GENERAL BUSINESS

Bob LaSalle asked about the status of the Upper Yard of Waterboard Park.

City Manager Konkol updated that the Armory building has been demolished and the Adair buildings are to be offered for removal by any interested public party, and the lot line survey to be conducted.

Commission Rachel Lyle Smith expressed that although regrettable, the Armory was in such poor condition with contamination, there was no other option than demolition.

ROUNDTABLE

Linda Baysinger- Asked for an update from Bob LaSalle on the adoption of the CIC bylaws and amendments. Mr. LaSalle indicated he would be presenting at an upcoming City Commission work session.

Commissioner Lyle Smith- Remarked that there was a public comment received regarding on how the CIC votes and the number of votes per neighborhood. Commissioner Lyle Smith also commented that another round of business debt relief will be upcoming, starting on July 15.

Janice Morris- Barclay Hills neighborhood would like to thank Bob LaSalle with a Pedestrian light that will be installed later in the summer.

Rita Mills- The McLoughlin neighborhood received a grant for street sign toppers. They are looking for ideas for fundraisers. They are excited about the development of Waterboard Park.

The Park Place neighborhood had a steering committee meeting.

City Manager Konkol provided updates on the Meyers Road/Molalla Avenue projects and the new Police Station.

ADJOURNMENT

The Chair, Bob LaSalle, adjourned the meeting at 8:45 PM.



CITY OF OREGON CITY CITIZEN INVOLVEMENT COMMITTEE (CIC) MINUTES

**Virtual Meeting
Monday, August 03, 2020 at 7:00 PM**

This meeting will be held online via Zoom; please contact planning@orcity.org for the meeting link.

CALL TO ORDER

Chair Bob LaSalle called this meeting to order at 7:00 PM.

Present: 9- Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Bob La Salle, Amy Willhite, Steve Van Haverbeke

Staffers: 3- Christina Robertson-Gardiner, Senior Planner, City Manager Tony Konkol and Commissioner Rachel Lyle Smith

PRESENTATIONS

1. Water Resource Recovery Facility Outfall Projects-Shelley Parini

Shelley Parini of Water Environment Services (WES) presented that the current outfall from the Tri-City facility is nearing capacity during peak wet weather events. They have proposed installing a new outfall pipeline under Jon Storm Park to discharge into the Willamette River. This will require a vote from Oregon City residents and be funded as part of WES's Capital Improvement Plan. The ballot would not increase taxes. The Oregon City Charter requires a citizen vote regarding easements and construction unrelated to recreation on park property.

Jeff Stallard, WES project manager, presented slides describing the current situation regarding stormwater mixing with wastewater during storm events and projected issues if nothing is done to resolve. The proposed outfall pipeline will be the best solution. The alignment of the pipeline is a requirement by the state not to have any outfall to the Clackamas River but must be routed to the Willamette River. WES is working with the State DEQ and the Army Corp of Engineers on finalizing pipeline details, permitting and awaits the outcome of the November Ballot Measure with Oregon City voters. WES is also proactively working with the Grande Ronde tribe regarding the archeological aspects of digging on the site.

Shelley Parini indicated that WES would restore the park to its original state and mitigate any hazard trees. Ms. Parini also described the public involvement plan and w the outreach process.

Dennis Anderson asked as to how far down the pipeline will be placed. Mr. Stallard indicated the depth would be fifty feet.

Bob LaSalle asked as to the life expectancy of the pipeline components. Mr. Stallard indicated that similar components had at least a twenty-five-year life expectancy. Additionally, DEQ requires dive inspections every other year. WES continues to coordinate with ODOT on the parking lot logistics involving the 205 bridge widening project.

Linda Baysinger asked as to how clean the water outflow will be. Mr. Stallard indicated the water quality from the treatment plant is better than the river water. Ms. Parini indicated they would like CIC input as to outreach through the neighborhood associations.

Denise Beasley commented that neighborhood outreach may be difficult as the associations have not met due to COVID. There was a discussion of using various local group website and email notices to accomplish the outreach. WES is working with the City Communications Coordinator on an article in an upcoming E-Trails Newsletter.

2. Land Use Application 182 Warner Parrott-Petronella Donovan

Petronella and Daniel Donovan, owners of Oregon City Adult Care Home, presented their drawings and plans for an addition to increase their care facility capacity to thirty senior residents. There was a discussion on the additional five parking spaces, facility security measures, and what additional staff will be required. This was the last presentation before the Planning Department application and land use hearing on August 24.

3. Chamber of Commerce-Victoria Meinig

Chamber of Commerce CEO Victoria Meinig provided an update that they have physically moved to the new office location of 615 High Street. They are holding virtual meetings every Wednesday morning and encourage others to participate. The Chamber is collaborating with the Downtown Association and the City Economic Development & Tourism Department

PUBLIC COMMENT

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No public comments were provided.

MINUTES

4. October 7, 2019 Draft Minutes
5. November 4, 2019 Draft Minutes
6. December 2, 2019 Draft Minutes

The committee reviewed the three sets of minutes for any errors or changes.

A motion was made by Linda Baysinger and seconded by Steve Van Haverbeke to approve the October 7, November 4 and December 2, 2019 meeting minutes.

Aye: 7- Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Bob LaSalle, Steve Van Haverbeke

Abstain: Amy Willhite

STAFF LIAISON UPDATES

7. Staff Liaison Report

Senior Planner Christina Robertson-Gardiner updated the committee that Planner Pete Walter will be presenting on the Comprehensive Plan Update and the OC2040 Vision Survey at the October CIC meeting. The project advisory team is encouraging all committees to have at least one community conversation. The group reviewed the community conversation kit on the OC2040 webpage and how to host a meeting. Members of the public can find out all noticed land use applications and city capital improvement projects on the development tab on the City website. Also, how to subscribe to receive weekly land use notices by email, how to receive the preapplication materials and staff notes before meeting with a developer in a neighborhood meeting, and how to sign up to get the Trail News Monthly E-newsletter.

ELECTIONS

GENERAL BUSINESS

8. Code Approval (update)

Bob LaSalle informed the committee that the code approval was completed through the City Commission.

9. Bylaws Approval (update)

Bob LaSalle informed the committee that the bylaws approval was completed through the City Commission.

There was clarification by Ms. Robertson-Gardiner of the timing of the updated code and bylaws through the codification process.

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts, please visit: <https://www.orcity.org/community/neighborhood-associations>

Linda Baysinger- They are planning a steering committee meeting.

Bob LaSalle- He is trying to keep presentations to 15-20 minutes. He is working to have Clackamas Heritage Partners that run the End of the Oregon Trail Center present at a future meeting.

Denise Beasley- There will be an upcoming steering committee meeting.

Steve Van Haverbeke- There will be an upcoming steering committee on August 17 and a new playground structure at Park Place Park.

John Kies- Meyers Road project is progressing.

Amy Wilhite- Participated in the OC2040 meeting and provided feedback on what questions might be beneficial in conducting neighborhood meetings. Gaffney Lane had a steering committee in July. They are looking for a new location to meet. They will not be pursuing a community enhancement grant until next year.

Karla Laws- they have been having virtual meetings and are considering potential physical meeting locations. They discussed the Upper Yard of Waterboard Park and the potential placement of shower facilities for the homeless at the Milner Vet Clinic, and they were concerned about not be notified and what the City was considering going forward.

Commissioner Rachel Lyle Smith encouraged the neighborhood associations to get citizen input for the OC2040 Vision Survey by way of the community conversations Kendall Reid is the new Parks and Recreation Director. He started at the end of July and would like to have him participate in an upcoming CIC meeting. Finance Director Wyatt Parno is leaving his position in October.

City Manager Tony Konkol encouraged members to drive by and look at the new Police Station with an anticipated move-in in late September. City Manager Konkol updated the committee on the shower facilities for the homeless and provided the history of various

locations that were tried, including The Father's Heart facility and at the old County buildings parking lot on Abernethy Road, which had limited demand and the proposal by the group Love One to place a mobile shower unit at the Milner Vet Clinic on Sunday evenings. Laundry facilities would also be offered. The proposal will be reviewed at the City Commission Meeting on July 15. Cross street banners for the Molalla Street project is something Oregon City is looking at.

Karla Laws asked if other shower facilities might be placed in other neighborhood locations. City Manager Konkol indicated the shower facilities are facilitated through volunteer organizations in response to COVID and is not considered a permanent solution for the homeless population.

Amy Wilhite expressed that the Gaffney neighborhood had concerns about banner placement.

ADJOURNMENT

Chair Bob LaSalle adjourned the meeting at 8:48 PM.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Citizen Involvement Committee **Agenda Date:** 09/28/2020
From: Senior Planner Christina Robertson-Gardiner

SUBJECT: STAFF LIAISON UPDATES

Neighborhood Association Meeting Information Now Available on Revised Land Use Notice.

Based on comments at the July CIC meeting, the staff has revised the Land Use notice to include the date the applicant met with the Neighborhood Association if applicable for the project. A sample notice is included in the liaison report for reference.

New Building and Planning Hours.

The Building and Planning Department Office (695 Warner Parrott Rd) is open for walk-in customers from 9am-4pm Monday-Thursday. We will continue delivering all services Monday- Friday, including answering general questions over the phone (at 503.722.3789) and over email (planning@orc.org) or permits@orc.org (**Building Department**), accepting new permits online, reviewing and processing permits and inspections. The new counter hours are now in alignment with Public Works- Development Services counter hours.

OC2040 Community Vision Survey

[OC2040](#) is a citywide effort to update the city's Comprehensive Plan to preserve what we love about Oregon City today while planning for future generations. The first step in the [OC2040](#) process is to create a Community Vision for the future of Oregon City. Please go to the [OC2040](#) website to complete a 5-10 minute survey to share your thoughts about what makes Oregon City special and what you'd like to see changed in the future. While you are there, be sure to sign up for the [e-newsletter](#) in order to receive project updates. [OC2040 Community Vision Survey](#) (www.oc2040.com)

HOST A COMMUNITY CONVERSATION!

Want to discuss the future of Oregon City with your family, friends, or neighbors? Community Conversation Kits allow you to facilitate a discussion with groups, committees, clubs, and other organizations where you're involved. Anyone can host! These can be done virtually, or in small, physically distanced groups <https://oc2040.com/get-involved>. CIC members are encouraged to host at least one conversation this summer. Looking for someone to host a conversation with your community group? Contact Pete Walter at pwalter@orc.org for more information.

How Do I Learn About Development Applications in the City?

For those interested in keeping up with the latest development applications in the city, there are two great ways to get the information. Please pass this information on to your contact list as appropriate for your organization.

- a. Click on the development tab at the bottom of www.orcity.org. This action will take you to a page that lists all noticed land use applications and city capital improvement projects. They are sorted by year.

- b. Subscribe to a weekly land use notice list at <https://www.orcity.org/subscribe>. (Under Community/Public Information on Main Page) Enter your email, and you will receive a weekly roundup of all land use applications noticed or updated that week in the city. The neighborhood box at the bottom is for city projects and land use applications that are located within a specific neighborhood association boundary. We are beta testing the neighborhood subscription option-so; please let me know if you have any issues.

Public Records Request

Are you scheduling a neighborhood meeting with a developer and want to review the pre-application materials before you meet? You can request a copy of the application materials and staff notes through the online public records request process on the city's website.

<https://www.orcity.org/cityrecorder/public-records-request-policy-and-form>.

Trail News Monthly E-newsletter

Sign up to get the Trail News Monthly E-newsletter in your mailboxes at

<https://www.orcity.org/subscribe>



NOTICE OF LIMITED LAND USE APPLICATION (TYPE II)

Mailed on September 22, 2020

COMMENT DEADLINE:	Written comments on this Type II application must be received by the Oregon City Planning Division (PO Box 3040, Oregon City, OR 97045) no later than 3:30 pm, October 7, 2020.	
FILE NUMBERS:	GLUA 20-000036: MP 20-04 NROD 20-15 LL 20-07	
OWNER/APPLICANT:	Craig & Debbie Derusha 19308 Leland Road Oregon City, OR 97045	
APPLICANT'S REPRESENTATIVE	Rick Givens Planning Consultant 1860 Sunblaze Drive Oregon City, OR 97045	
REQUEST:	This application proposes a two-lot partition for property located at 19366 Prospector Terrace in Oregon City. The proposal also includes a property line adjustment with property located at 19331 Meyers Road to add area to the Prospector Terrace property and a Natural Resource Overlay District project exemption.	
LOCATION:	19366 Prospector Terrace and 19331 Meyers Road 3-2E-07DB 00500 & 32E07A 05000	
PROJECT WEBPAGE:	https://www.oregoncity.org/planning/project-glua-20-000036-mp-20-04-nrod-20-15-ll-20-07	
CONTACT PERSON:	Christina Robertson-Gardner, Senior Planner, (503) 496-1564, crobertson@oregoncity.org	
NEIGHBORHOOD ASSOCIATION:	Hillendale Neighborhood Association	Date of Meeting: Not Required
CRITERIA:	<i>Streets, Sidewalks and Public Places in Chapter 12.04; Public and Street Trees in Chapter 12.08; Stormwater Management in Chapter 13.12; Grading, Filling and Excavating in Chapter 15.48; Minimum Improvements and Design Standards in Chapter 16.12; Land Divisions Processes and Standards in Chapter 16.08; Tree Protection Standards in Chapter 17.41; Erosion and Sediment Control in Chapter 17.47; Natural Resource Overlay District in Chapter 17.49; and Low Density Dwelling District in Chapter 17.08; Administrative Processes in Chapter 17.50;. The City Code Book is available on-line at www.oregoncity.org.</i>	
For helpful tips on submitting public comments, please visit the "How Do I...?" section of our website: https://www.oregoncity.org/planning/how-do-i then click on "How do I Make the Most Effective Comments on Development Applications?" Thank you!		

The application and all supporting documents submitted by or on behalf of the applicant are available for inspection at no cost at the Oregon City Planning Division, 221 Molalla Ave., Ste. 200, during regular business days (8:30 am- 3:30 pm). Copies of these materials may be obtained for a reasonable cost. Any interested party may submit written comments prior to the issuance of the Community Development Director's decision. Written comments must be received at the Planning Department no later than the close of business on the date identified above to be considered by the Community Development Director. The Community Development Director's decision will be based on the applicant's submittal, departmental and agency comments, letters from the public, and available information applicable to the criteria. Notice of the decision shall be sent to the applicant and to those persons submitting comments and providing a return address. Please be advised that any issue that is intended to provide a basis for appeal must be raised in writing during the 14-day comment period with sufficient specificity to afford the City and the parties an opportunity to respond to the issue. Failure to raise an issue on the record with sufficient specificity and accompanied by statements or evidence sufficient to afford the City to respond to the issue, will preclude any appeal on that issue. The Community Development Director's decision may be appealed to the City Commission by parties with standing. Any appeal will be based on the record.

A city-recognized neighborhood association requesting an appeal fee waiver pursuant to 17.50.290(C) must officially approve the request through a vote of its general membership or board at a duly announced meeting prior to the filing of an appeal.

SAMPLE