



CITY OF OREGON CITY LIBRARY BOARD AGENDA

Virtual Meeting
Wednesday, August 12, 2020 at 5:30 PM

This meeting will be held online via Zoom; please contact dbutcher@orccity.org for the meeting link.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- [1.](#) Review and approve meeting minutes from the March 11, 2020 Library Board meeting.
- [2.](#) Review and approve meeting minutes from the June 10, 2020 Library Board meeting.

LIBRARY DIRECTOR'S REPORT

- [3.](#) The Library Director will share his August, 2020 report.

PUBLIC COMMENTS

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. The Library Board Officers do not generally engage in dialog with those making comments but may refer the issue to the City Manager.

DISCUSSION ITEMS

- [4.](#) Expanding Capacity of 6th Street Book Drop
- [5.](#) Clackamas County Library District – Final Distribution (FY19/20)
- [6.](#) Teen LGBTQ Collection

COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the Library Board does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Staff Member prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503 657 0891

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503 650 0275 for a programming schedule



City of Oregon City Meeting Minutes Library Board

625 Center Street
Oregon City, OR 97045
503-657-0891

Item #1.

Wednesday, March 11, 2020

Commission Chambers

5:00 P.M.

1. Call To Order:

Scott Edwards called meeting to order at 5:00 pm.

In attendance were Ken Hall, Cynthia Andrews, Scott Edwards, Nick Dierckman, Larry Osborne, Kari Linder and David Goldberg. Greg Williams, Library Director and Denise Butcher, Library Operations Manager represented staff.

2. Approval of the Minutes:

Nick Dierckman moved to approve the February 12, 2020 minutes. Second by Kari Linder. Motion passed, with vote as follows:

Aye: Ken Hall, Cynthia Andrews, Scott Edwards, Nick Dierckman, Larry Osborne, Kari Linder and David Goldberg.

3. Public Comments: None

4. Library Director's Report:

Greg is modifying the format of his Director's Reports, putting information into categories. Feedback is welcome.

Staff: We are having team meetings to be sure that all staff in every team are involved and in the same room, at the same time.

At our February All Staff meeting we invited Dan Hanes, Oregon City's Homeless Liaison Officer and Robin Schmidt, Executive Director of the Father's Heart Street Ministry. We spend a lot of staff time addressing patron behavior issues and with patrons experiencing homelessness. Dan and Robin were able to share some of their resources. An every day patron, Gary, whom is experiencing homelessness and also frequents Father's Heart has just moved into transitional housing.

Grounds/Facilities – We are going to investigate the possibility of removing the sliding kitchenette doors. They are heavy, hard to use, and are damaging the facing around the frame. We are leaving them open to minimize the damage and experimenting how removing the doors will work with Children's programs held in the Community Room.

Parks – The Carl Clapp memorial sign which was purchased with donations should be installed soon.

Operations – We are spending a lot of time on coronavirus and doing what we can to ensure staff and patron's safety. We have:

- Signs posted throughout the Library from the CDC
- Disinfectant wipes and hand sanitizer readily available

- Staff routinely wiping down surfaces
- Janitorial cleaning extra in high traffic areas
- Toys in the Children's Room have been removed out of an abundance of caution.
- No communal food at programs

We will continue to monitor this on a daily basis. There are frequent discussions happening with other City departments. Some libraries are starting to cancel events. The City is expected to make a statement on their website saying that they will continue to monitor the situation and if needed will alter hours and services. Plans are being made on how to communicate if we need to have closures.

Policy – Mo had shared a list of policies to potentially review on a monthly basis. Greg would like to wait until staff have an opportunity to get together to discuss first. We will be bringing the Computer Use Policy for the Board to review next month.

Nick questioned how we can successfully make the Community Room available for after hour use without staff present. Greg voiced the liability concerns he has if no trained staff are there. We want to make sure that we go forward responsibly. McLoughlin and Canemah Neighborhood Associations are still meeting after hours with a staff member present.

Our One City, One Book author event went great! We are very pleased with the partnership with Clackamas Community College. We look forward to what we can do with them in the future. Nick questioned how we determined that it was a success. We will be coming up with success measures in general for all programs. Assessment is a huge part of our Strategic Plan. We will be holding a lot of team meetings to discuss this.

At the February 15, 2020 Commission meeting, they approved the changes made to the by-laws. The code is in the process of being updated.

LINCC (Libraries in Clackamas County) has added a feature to check out receipts showing how much you saved by using the library. It only includes the price of the materials, not the investment of tax dollars that are going back into the community.

Some changes have been made to the Library of Things collection so that it is easier for patrons to use and access materials, that also helps us with shelf space. Two items can now be checked out at the same time and they can be renewed. This will also help us with shelf space.

The City team met today to discuss the LDAC task force. While the Board had discussed in previous meetings that Larry Osborne would be the alternate member of the task force, there was not an official vote recorded in the minutes.

David Goldberg moved to name Larry Osborne to be the alternate member of the Library District Task Force. Second by Ken Hall. Motion passed, with vote as follows:

Aye – Ken Hall, Cynthia Andrews, Scott Edwards, Nick Dierckman, Kari Linder, Larry Osborne, David Goldberg

The Oregon City Women's Club has donated \$500 to the Library to be used towards access for individuals with disabilities.

Barratt Miller, Youth Services Librarian gave a presentation to the schools on diverse books. Nick mentioned that we have put a lot of time into our relationship with the schools in the last year and it's great that we are putting forth so much effort.

We have reconfigured and remounted the door counters to get a more accurate statistic. Two of the three counters were not configured to show in and out so the numbers were inflated. Next month we should be able to report accurate numbers. Greg checked with the State Library to see if we need to amend our numbers. They said that it was not necessary but to add a note of explanation with this year's report.

David noted that we have an 8% growth year after year and wondered if that is sustainable. Can we offer the same services, materials, and staff with the same amount of money?

Greg would like to look at the number of hours and the functions that we are currently doing. It was asked why some patrons use staff to check out items, rather than the self-checks. Any transactions that deal with fine collection, lost cards, etc. need to have staff help.

5. Library District Distribution:

At the end of January, we get the largest distribution of funding, followed by a smaller amount at the end of June. The amount that we receive is based on the assessed value of property in the City and a percentage of the Unincorporated population served.

The 2020-2021 estimate is sent to each library at the end of February. The County gives a best guess to each library and are very conservative.

6. LDAC Progress:

The IGA (Intergovernmental Agreement) requires each library to report on the standards outlined in the agreement. The report has changed over the years to only include the information that is most useful. Every Library Board has the opportunity to ask questions and if we have any local issues, Nick can take them to the committee. Nick and Scott will then sign off on the report, which is then sent to the City and eventually to the County Commissioners. The report is due before our next meeting.

Greg noted that our City is very generous in that they don't allocate many costs to us, although that could go up in the future. We couldn't operate at the same level if we had to pay those costs or if they didn't contribute \$150,000 per year to our budget.

The Board had no concerns with the report. Larry Osborne moved to approve the 2017/2018 and the 2018/2019 annual progress report. Cynthia Andrews seconded. Motion passed, with vote as follows:

Aye: Ken Hall, Cynthia Andrews, Scott Edwards, Nick Dierckman, Larry Osborne, Kari Linder and David Goldberg.

7. Communications:

LDAC – Nick reported that they did not meet.

Foundation – The full Foundation Board should meet in April. During the interim, they are working on goals. Cynthia reported that they have not had a full rollout of the Dolly Parton Imagination Library yet. They met 89% of their goal for sign ups with a soft rollout. It will be a few more months before all the details are worked out and the impact it will be known.

Friends – They are looking for new places to distribute excess books to. They had 3,454 donations last month. They are also trying to find ways to encourage membership.

8. Future Agenda Items: none

9. Adjournment:

The meeting adjourned at 6:04 PM.



City of Oregon City Meeting Minutes Library Board

625 Center Street
Oregon City, OR 97045
503-657-0891

Item #2.

Wednesday, June 10, 2020

Commission Chambers

5:30 P.M.

1. Call To Order:

Larry Osborne called meeting to order at 5:34 pm.

In attendance were Ken Hall, Cynthia Andrews, Nick Dierckman, Larry Osborne, Kari Linder and David Goldberg. Greg Williams, Library Director and Denise Butcher, Library Operations Manager represented staff.

2. Library Director's Report:

Greg updated the Board with what's been going on since the Library closed and what's ahead. He identified 4 priorities:

1. To the extent possible/feasible, provide core library services online.
2. Consistent with our expertise, abilities, and mission, help mitigate the impact of the COVID-19 pandemic on our service area.
3. In preparation for the library reopening, fortify our administrative infrastructure with an emphasis on internal coordination, collaboration, and efficiencies.
4. Prepare for a future in which patron service expectations have significantly changed.

Greg is so impressed with what our staff have been able to come up with and noted that they have been outstanding.

We have reallocated some money to go into ebooks and digital services. Some are temporary in nature, while others will be permanent. Programming has been taking place online, like every Friday night trivia. Other programming is more passive with suggestions of what a family can do at home and post pictures on our social media, where we are trying to expand our reach.

Summer Reading has started. We knew early on that it would most likely need to take place online with staff not being in the building, so we started working on ideas right away.

A full statistical report is not ready today, but we can report that so far there has been a 36% increase county wide in ebook usage. Every library put additional funds into Cloud Library, focusing on materials that are always available without having to wait for a hold.

We are also focusing on videos and online programming. We don't have a baseline to measure for this platform. We have a YouTube channel with 85 subscribers, mostly teens.

Other programming includes a staff reading of Wizard of Oz and American Sign Language story time for children.

We will mitigate impact of the virus by having useful information from the state, health information, online programs for social communication and information about the schools. We have used the opportunity to support local businesses by purchasing gift cards for program prizes and purchasing

locally when possible. We've been working with Economic Development on an initiative for local businesses.

One example of fortifying our administrative structure includes using an online calendar system that has a registration component for signing up for programs and reserving meeting rooms. We hope to enter all programs into one calendar and export to all of the other calendars we have so that the information can be exported to those with less manual effort.

We will simplify how we administer and run our staff schedule to make it easier and more efficient.

When the Library reopens, service could look very different. We plan to continue using online platforms for programming. As part of our Strategic Plan, we were going to investigate ways to provide books by mail. We mailed out over 500 items that were on the holds shelf when we closed. We are also mailing out Summer Reading prize books and craft kits. We will move forward with that part of the Strategic Plan sooner than the plan calls for.

We are being intentional in how we are handling mailings, as we hope that at some point in the future this will be taken over by the County. At this point, we did not include return postage but we plan to eventually get an account with the Post office to be able to do so. We would like to get canvas bags to mail materials in and will ask the Foundation to hopefully cover the cost. We did find that 15% of those mailings had the wrong address in their account.

We will also need to look at the building and evaluate what needs to be changed so that the staff and patrons are protected.

Cynthia appreciates all our efforts and appreciates how Greg has stepped in during this time. He has a positive attitude and has been outstanding.

The City has been incredibly supportive of finding work for our On-Call staff to keep them working. We have staff watching meetings and taking minutes of City advisory bodies that have not been done for several years.

We began using a program called HootSuite that will analyze all our social media platforms and compile data into one report.

3. Public Comments: none

4. No-contact Holds Pickup:

We will be bringing our On-Call Circulation staff back into the building to start a no-contact holds pickup service. We have split them into A and B shifts to lower any risk of cross contamination. We will have longer shifts, with fewer people. They will also work on processing the backlog of materials.

Next week we will release information about the service, which will be appointment-based and start on June 22nd. We will start small for a few weeks to make sure our system works and after a few weeks work to expand the schedule.

We are starting to distribute materials with other libraries. All materials coming into our building will be quarantined for 72 hours before staff process so as to minimize the risk of coronavirus exposure to staff and the public.

On June 15, we will be opening the book drops on a limited basis. There are currently 20,000 of our items that are due on July 15th. Returns can also be made while patrons are here to pick up holds.

This information will go onto our website and social media tomorrow and was included as a “coming soon” in June’s newsletter.

5. **2020 Summer Reading Program:**

A press release went out in regards to this year’s Summer Reading program. We are using an online platform called Beanstack. After registering, it tracks the program for kids, teens, and adults and there are different challenges to choose from. You earn prize drawings for each completed challenge and the program automatically picks winners for us. They also have a mobile app. Feedback from the librarians has been great.

All concerts will be online this year. Staff will be reading folklore and fairy tales to post on our social media to match this years’ theme. We have 2,500 prize books that we usually hand out to kids when they sign up for Summer Reading. This year kids can request a book and we will mail them.

David stated that in order for the public to access the online resources, they need to have the tools. For those that are not able to participate online, they can still get a paper version of the reading logs. Long term, we will need to look at the demographics to see those needs.

6. **Library Reopening Considerations:**

We will continue to offer all services online until it is safe to distribute materials physically. Our reopening will be slow and phased. The City is trying to align with the Governor’s reopening plan and we are waiting for the results of the IMLS study on how long the virus lives on various library materials. The results should be out in mid-June. We will not reopen before we have those. Physical distancing is key to slow the transmission but that is very difficult in a library setting.

The City is not going to require masks be worn by citizens accessing services. Staff will be required to wear masks anytime we are with the public and when a 6 foot distance cannot be maintained in staff areas.

Nick replied that masks and temperature checks might be a substitute for distancing requirements, but if we can’t mandate those, then there is no safe way to do it. We will have masks available for the public and encourage patrons to wear them but there is no plan to require them at this time.

The practice of contact tracing is in direct conflict with the American Library Association’s guidelines for privacy. There is no requirement for it at this point for municipal buildings. If the State mandates it, we will capture the least amount of information needed to pass the requirement.

7. **Communications:**

Friends – met today, with Ken, Denise, and Greg present. The Book Store will be opening on June 17 on Wednesday, Thursday, and Fridays from 10:00-2:00. They will require masks. Donations will be appointment based. They have lost some volunteers and management team members. Financially they are ok, as they have some money in reserves.

Foundation - has not met. They have seen a drop off in activity in the Dolly Parton Imagination Library sign ups. The application is now on their website. They sent out 167 books in May and 170 in April. The drop off is expected since applications are not available in the Library.

They are discussing whether they can continue the program long term. If they do, they will need to continue to fund raise. They will see how it looks going forward. The board is currently dispersed with the Library closed.

8. **Future Agenda Items:** none

9. **Adjournment:**

The meeting adjourned at 6:50 PM.

Item #2.

Library Director’s Report for August, 2020

Library Staff

- We continue to observe numerous safety protocols, including A/B shifts, daily self-health screenings, frequent hand-washing and work surface sanitization, employing physical distancing and occupancy limits throughout the library, and nearly-constant wearing of masks. The feedback from staff regarding the City’s and the Library’s safety efforts has been very positive.

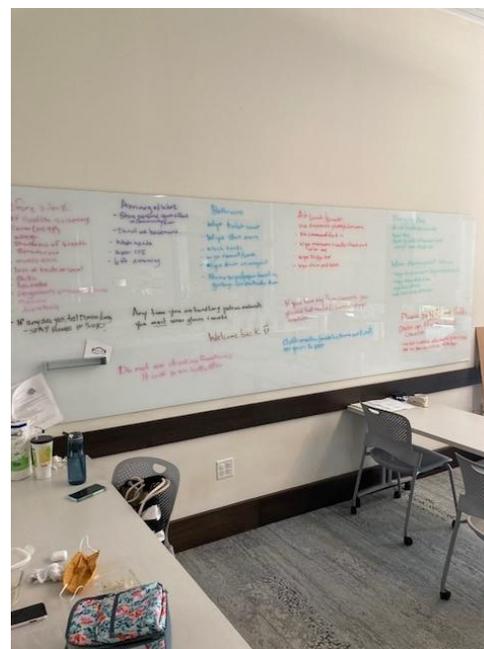
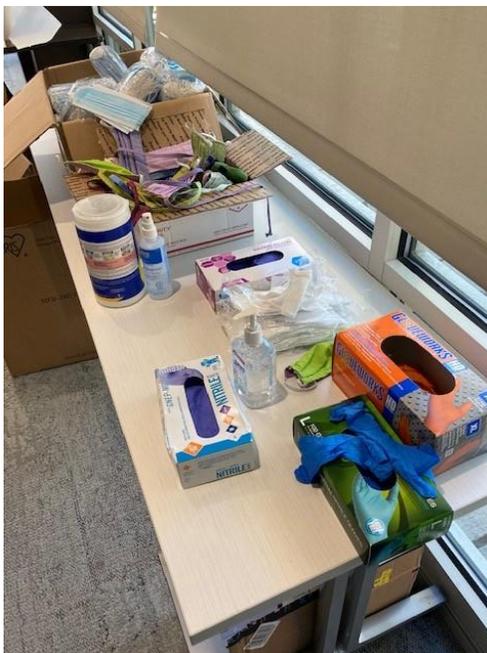


Figure 1 - PPE table and daily checklist

- We are working closely with staff and HR to evaluate and address employee child care/schooling needs for the upcoming school year. We know the upcoming school year is going to be challenging for staff and their families, and we anticipate an ongoing need for flexibility and adaptability.

Library Grounds and Facilities

- In order to provide services while maintaining safety protocols, we have made numerous temporary modifications to how we are using space in the library.
 - We are operating our no-contact holds pickup service from the Community Room. It is also serving as our primary staff meeting/break area.



Figure 2 - Holds pickup staging in the Community Room

- The lobby is serving as a materials quarantine/staging area; the existing circulation room is much too small to do so.



Figure 3 - Quarantined materials staging area

- The large conference room upstairs is serving as a prep area for art kit and prize book mailing; a staff PC has also been relocated there to provide a temporary work area.



Figure 4 - Mailing staging area

- The Carnegie has been largely cleared of furniture and magazine shelving has been consolidated/reorganized. This space is being considered as a location where appointment-based, physically-distanced computer service could be offered at some point in the future.



Figure 5 - Reconfigured Carnegie

- The Circulation Coordinator's desk has been temporarily relocated to the Carnegie, so she can better observe and support main floor circulation operations.



Figure 6 - Temporary work area in Carnegie

- The basement staff area is in the process of being reconfigured to increase efficiency, reduce the number of desks, and to ensure adequate physical distancing.
- We are continuing to work with the Parks Department to install the Carl Clapp memorial sign in Library Park. We have recently learned we will need to bring this to the Historic Review Board.

Library Operations

- On July 20, the federally-funded REALM (Reopening Archives, Libraries, and Museums) Project released results of their second round of testing (attached). During this round, the project tested additional types of library materials to determine how long the SARS CoV-2 virus (the virus that causes COVID-19) can survive on these materials. Based on those findings, we have increased our materials quarantine period from 72 hours to 96 hours.
- During the first full month of our no-contact holds pickup service, we checked out nearly 7,000 items to nearly 1,200 individual patrons. Most importantly, we have been able to offer the service in a manner which helps protect the health and safety of patrons and staff.

- Starting 8/10, we have expanded our book drop and no-holds pickup hours, and now offer evening opportunities for patrons to return and pick up items. Our expanded hours are as follows:

	<u>Book Drops</u>	<u>No-Contact Holds</u>
Monday	10 AM - 7 PM	11 AM - 7 PM
Tuesday	10 AM - 5 PM	11 AM - 4 PM
Wednesday	10 AM - 5 PM	11 AM - 4 PM
Thursday	10 AM - 7 PM	11 AM - 7 PM
Friday	10 AM - 5 PM	11 AM - 4 PM

Library Programs and Services

- The Library hosted its first meeting for our Building Bridges: Anti-Racism book club on Monday, 7/20. The group, currently at 22 members, meets in Bookclubz – a virtual platform where members can chat with and message each other, hold meetings, share resources, and even create polls. During this initial meeting, we polled the members on which book to discuss first. The winner was How to Be an Antiracist by Ibram X. Kendi! The group will next meet on Mon, Aug 24th 2020 at 4:00 PM.
- We have started a new video series called “Library Hacks.” The videos are short, instructional clips showing patrons how to do a specific task, such as managing holds and browsing new arrivals in the catalog.
- All LINCC libraries are in the process of adding a new electronic resource, Scholastic BookFlix. The resource provides digital picture books for readers in preschool through 2nd grade. Each book comes with optional narration that highlights words as they are read, and can be sped up or slowed down to match a growing reader’s pace. Each fiction book is paired with a nonfiction book on a similar topic, and comes with a set of quizzes and games for extra learning. BookFlix offers over 250 English-language titles and 75 Spanish-language titles.
- Our “grab and go” Art Kits and Summer Reading Prize Book giveaway have been very popular. Patrons can submit requests online and either pickup their kits/books during a No-Contact Hold Pickup appointment, or have the items mailed to them. So far, we’ve received requests for nearly 300 art kits and 400 prize books.
- We have recently added more than 60 items to our Library of Things collection, with a particular emphasis on puzzles and indoor and outdoor games to help keep our patrons active and entertained while at home.
- We also continue to offer a full slate of virtual programs and activities.

City Commission

- On 6/9/20, the City Commission unanimously adopted Resolution 20-19, declaring Oregon City’s stance against racism, discrimination, and social injustices in our country and community (attached).

Library District / LINCC Cooperative

- All LINCC libraries have agreed to extend circulation periods on all items to 28 days through Labor Day.
- All LINCC libraries have agreed to check in materials fine-free through Labor Day.
- The LINCC Library of Things (LoT) program – which allows library users to check out items such as Instant Pots, WiFi hotspots, puzzles, and more - was the recipient of a 2020 NACo (National Association of Counties) award in the category of Community and Economic Development. The innovative program is a partnership between multiple LINCC Libraries, Clackamas County Business and Community Services, and Clackamas County Sustainability and Solid Waste. Special thanks go to those Oregon City Public Library staff members who were instrumental in launching the LoT program (both at the County and local levels): Aaron Novinger, Denise Butcher, Katrina Charfauros, Suzanne Mills, Emilie Nielsen, and Jade Hope.

Test 2: Natural attenuation as a decontamination approach for SARS-CoV-2 on five paper-based library and archives materials

In response to the COVID-19 pandemic, the Institute of Museum and Library Services (IMLS) and OCLC are working in partnership with Battelle to create and distribute science-based information designed to reduce the risk of transmission of COVID-19 to staff and visitors who are engaging in the delivery or use of museum, library, and archival services. This [REopening Archives, Libraries, and Museums \(REALM\)](#) project is studying how long the SARS CoV-2 virus (the virus that causes COVID-19) survives on common materials and methods to mitigate exposure.

As part of the project's Phase 1 research, Battelle has conducted two natural attenuation studies to provide information on how long some commonly handled library materials would generally need to be considered for quarantine in order for the virus to be undetectable. The [results of Test 1](#) were released on June 22, 2020; Test 2 began on June 23, 2020. The studies were conducted by applying the virulent SARS-CoV-2 virus on five materials held at standard room temperature and humidity conditions. The materials in Test 2 included the following five items, which were provided by the National Library Service for the Blind and Print Disabled, Library of Congress*; Columbus Metropolitan Library**; and the National Archives and Records Administration***:

1. Braille paper pages*
2. Glossy book pages**
3. Magazine pages**
4. Children's board book**
5. Archival folders***

Samples from each item were inoculated and placed inside the closed book or magazine. The items were then configured to mimic common storage conditions such as stacked or shelved books, or a pile of folders or magazines. (In Test 1, the items were not stacked.)

Results show that after two days of quarantine in a stacked configuration, the SARS-CoV-2 virus was not detectable on the archival folders.

After four days of quarantine in their stacked configuration, the virus was not detectable on the braille pages, glossy book pages, and board book.

The magazine pages showed a trace amount of virus at four days. Day four was the final timepoint tested.

This evaluation indicated that standard office temperature (68°F to 75°F) and relative humidity conditions (30 to 50 percent) may provide an environment that allows for the natural attenuation of

SARS-CoV-2 present on these materials after two days of quarantine for archival folders and **four days of quarantine for the book pages**. Compared to the results of Test 1, the results of Test 2 indicate that a longer quarantine time for these types of cellulose-based paper materials may be required to render SARS-CoV-2 undetectable.

Test Methods

The items studied in Test 2 were not sterilized before testing. Battelle propagated the clinical isolate of the SARS-CoV-2 virus in-house, followed by characterization and testing to establish a certified titer. All testing was conducted within a [biosafety level](#) (BSL)-3 laboratory.

Test coupons (N=5) and blank (N=1), per timepoint, were excised from each of the five library materials in 1.9 cm × 7.6 cm–sized coupons. Stock SARS-CoV-2 was applied as 10 10-μL droplets (100 μL total) on each coupon and allowed to dry at ambient laboratory conditions in a Class II biosafety cabinet (BSCII), as shown in Figure 1. Once dry, a set of test coupons were collected and processed (T0 samples) and the remainder of test coupons were moved to a Class III biosafety cabinet to maintain the desired ambient environmental conditions of 22 ± 2°C and relative humidity (RH) of 40 ± 10%. Actual conditions achieved were 21.8 ± 0.48°C and 42.8 ± 1.89% RH. All material coupons, after inoculation and subsequent drying, were placed back into the item from which they were collected, and the entire book or stack of material was placed into the environmentally controlled chamber for testing.

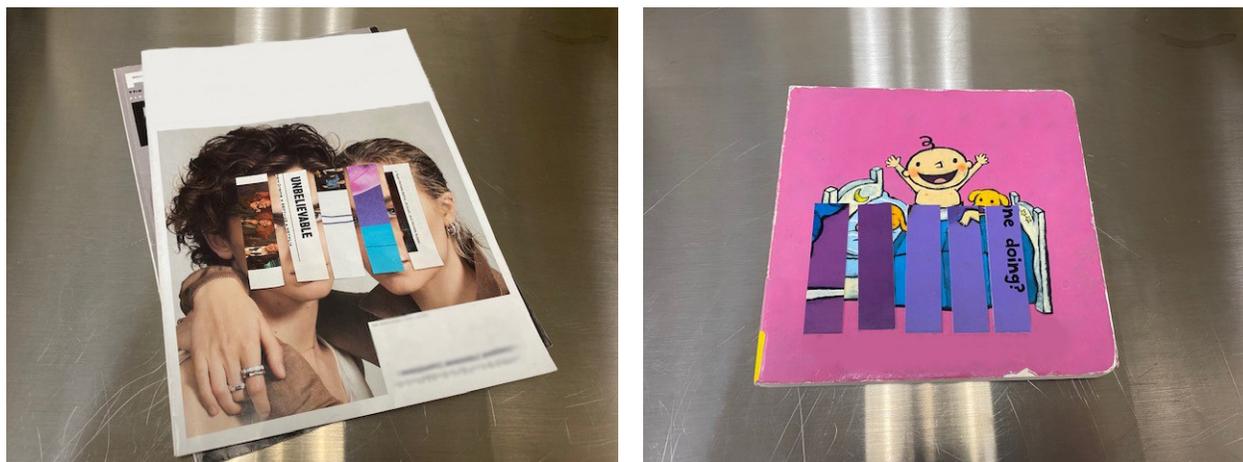


Figure 1. Inoculation of SARS-CoV-2 onto test materials (magazine–left; children’s board book–right). After the inoculation, the extracted test coupons were placed back inside the closed item.

At the specified time points, the test coupons were removed from the environmental chamber and placed in 50-mL conical tubes (Fisher Scientific Cat. No. 14-959-49A, Waltham, MA, USA) and extracted with 10-mL complete cell culture media (Dulbecco’s Modified Eagle Medium, Corning Cat. No. 10-010-CV, Corning, NY, USA) supplemented with 2% fetal bovine serum (Gibco Cat. No. 10082147, Carlsbad, CA, USA) and penicillin-streptomycin (Gibco Cat. No. 15140122) agitated on a platform shaker at 200 rotations per minute for 15 minutes.

During extraction process there was a potential for chemicals from the test materials, or adhesives contained within those materials, to leach into the extract liquid. Those chemicals could have had a deleterious cytopathic effects (CPE) on the cell culture monolayer. Since cell culture monolayers are needed for the median tissue culture infectious dose [TCID₅₀] assay to quantitatively determine infectious virus, it is important that the extractant does not have components other than the SARS-CoV-2 that will cause CPE, since this will result in false positives (i.e., presence of infectious virus).

To mitigate the potential for chemically induced cytopathic effect, the extracts were transferred to a concentrator (Spin-X UF Concentrator, Corning Cat. No. CLS431491) and centrifuged until the approximately 10 mL starting volume was concentrated to approximately 0.5 mL. Approximately 10 mL fresh complete cell culture media was added to the concentrated sample (i.e., extracts) for the purpose of washing and removing any residual chemicals. Media was added to equilibrate all washed extracts to approximately 2 mL.

The limit of quantitation (LOQ) of this assay is 13.1 TCID₅₀ units. Once below this threshold, the assay can no longer assign a quantitative value output; however, a qualitative assessment of the presence of infection can be observed through microscopic examination. Therefore, any values below LOQ, but positive for presence of virus, are assigned a value of 10 (indicating positive) to allow it to be resolved from 0 (indicating negative) presence of viral infection in the Vero cells.

The test sample extracts were assayed in Vero E6 cells (ATCC CRL-1586, Manassas, VA, USA), and after a 72-hour incubation at 37°C with 5% CO₂, the TCID₅₀ assay plates were observed for CPE. The test matrix covered five time (T, or day) points: T0, T1, T2, T3, and T4. As shown in Figures 2 and 3, at T0 a 2 to 4 log reduction (LR) was observed on all materials. Once dry, the rate of attenuation slowed and by day 4, all but magazine pages had attenuated below the level of detection for the assay, meaning no CPE was observed in the undiluted extract placed onto the Vero cells. While undetectable at day 3, trace amounts of SARS-CoV-2 were still observable on magazine test material at day 4. The reemergence of detectability on magazine pages at day 4 was the result of positive detection of virus (below LOQ) on only one of the five test coupons, which indicates low levels of persistence.

Total Log ₁₀ SARS-CoV-2 Recovered						
Description	Inoculum ¹	T0 ²	1 Day	2 Day	3 Day	4 Day
Children's Board Book	5.26	2.55	1.30	1.06	0.78	< LOD
Archival Folder	5.26	1.30	0.87	< LOD	< LOD	< LOD
Braille Paper Page	5.26	1.82	0.82	0.78	0.26	< LOD
Glossy Book Page	5.26	3.16	2.45	0.87	0.57	< LOD
Magazine Page	5.26	2.13	1.31	0.26	< LOD	0.26
¹ Total number of virus applied to each material						
² Total number of virus recovered after ~1hr dry period						

Figure 2: Total Log₁₀ SARS-CoV-2 Recovered at days 1, 2, 3 and 4

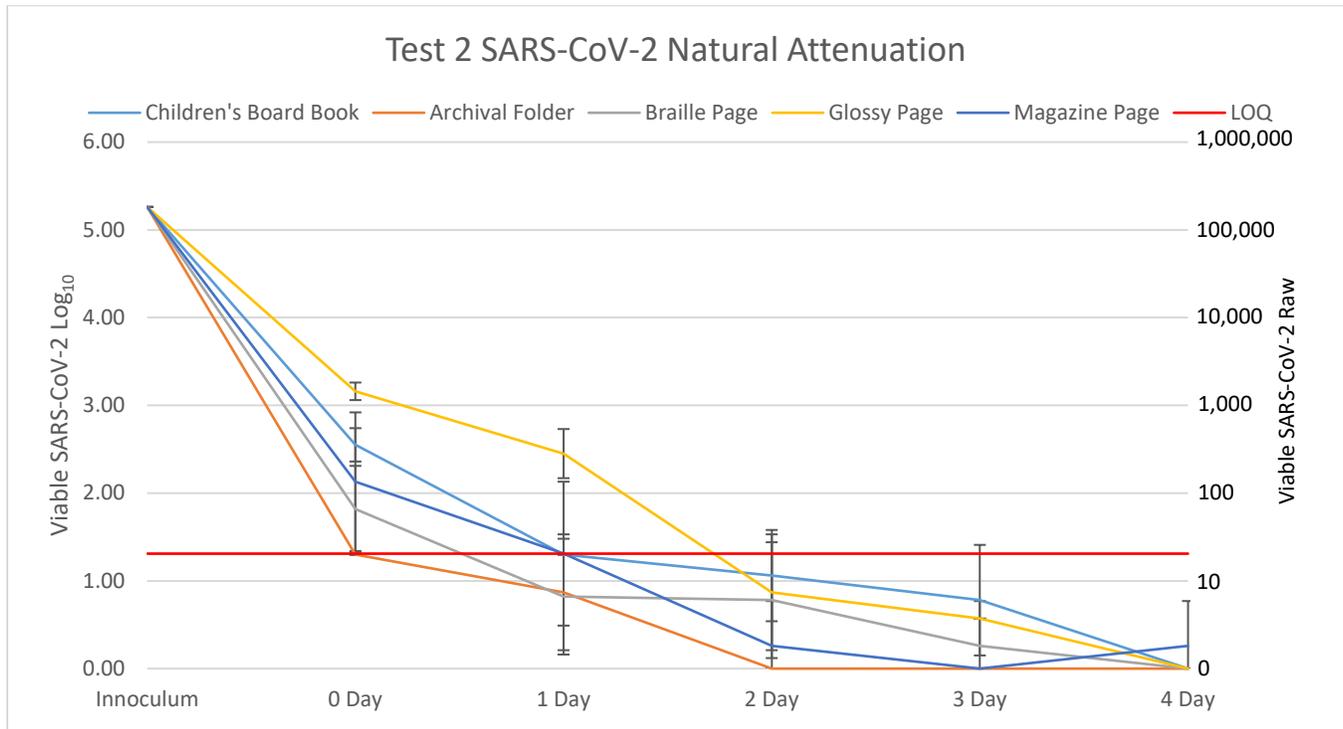


Figure 3. Test 2 attenuation of SARS-CoV-2 at days 1, 2, 3, and 4 ± 95% confidence interval. The [confidence intervals](#) are indicated by the black vertical bars for each test date and item.

RESOLUTION NO. 20-19

A RESOLUTION DECLARING OREGON CITY'S STANCE AGAINST RACISM, DISCRIMINATION, AND SOCIAL INJUSTICES IN OUR COUNTRY AND COMMUNITY

WHEREAS, We, the Mayor and City Commission, City Manager, and City Staff adhere to the belief that equity, equality and equal justice are the corner stone of our nation, state and community; and

WHEREAS, we believe that a diverse community and workplace adds significantly to the creative nature of ideas, the richness of experiences, and to the high quality of life that our community seeks to obtain on a daily basis; and

WHEREAS, we are committed to creating an inclusive, welcoming, and equitable environment for every citizen of our community; and

WHEREAS, we condemn all forms of discrimination and will work to respect, support, and nurture the full potential of all members of our community, in their businesses, their occupations, and in all positive community development endeavors; and

WHEREAS, we denounce discrimination on the basis of age, race, gender, sexual orientation, religion, or national origin and fight for a public environment that is respectful and free of hate, discrimination, misogyny, and unlawful abuse in all of its forms; and

WHEREAS, as a City government, we will continue working to develop a stronger consciousness of injustice and bigotry, and to operationalize equity in City policies and practices; and

WHEREAS, to all our residents, especially of color, know that we respect you, we hear you, and we acknowledge your pain; and

WHEREAS, we affirm that racism and violence against Black lives and all People of Color has no place in our institutions, our policies, our practices, or our behaviors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF OREGON CITY THAT:

Section 1. The City of Oregon City supports the efforts and goals of advancing racial equality, actively and intentionally counteracting racist practices, and the removal of systemic obstructions for People of Color.

Section 2. The City of Oregon City stands with the Oregon City School District Board of Directors, Clackamas County Commissioners, Community leaders and our Citizens in recognizing the value and contribution of the lives of all peoples, especially People of Color and the importance of removing all barriers to success and equity.

Section 3. The City of Oregon City will work to create a diverse, equitable, and inclusive community and workplace.

Section 4. The City of Oregon City will support creating a safe space for conversations, learning opportunities, and advancing policies and procedures to fight racism and inequity.

Section 5. This Resolution is effective immediately upon approval by the City Commission.

Approved and adopted at a special emergency meeting of the City Commission held on the 9th day of June 2020.

DAN HOLLADAY, Mayor

RACHEL LYLES SMITH, Commission President

DENYSE McGRIFF, City Commissioner

FRANK O'DONNELL, City Commissioner

ROCKY SMITH, JR., City Commissioner

Attested to this 9th day of June 2020:

Approved as to legal sufficiency:

Kattie Riggs, City Recorder

City Attorney



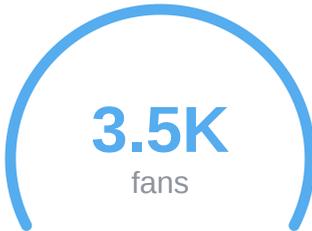
Mixed Overview

Jul 01 - Jul 31, 2020

 @ORCityLibrary

 oregoncitylibrary

 Oregon City Public Library

<p>f Fans</p>  <p>3.5K fans</p>	<p>f Fans</p> 	<p>f New Fans</p> <p>27 new fans</p>	<p>f Lost Fans</p> <p>12 unlikes</p>												
<p>f Engagement</p> <p>609 engagements</p>	<p>f Engagement > Type</p> <p>Reactions 405</p> <p>Shares 118</p> <p>Comments 86</p>	<p>f Page Views > Type</p> <p>home 942</p> <p>posts 171</p> <p>profile_home 161</p> <p>Other 341</p>	<p>f Negative Actions > Type</p> <p>Hide 40</p> <p>Hide all 5</p>												
<p>f Posts</p> <p>121 posts</p>	<p>f Posts > Topics</p> <table border="1"> <tr> <td>book 10.63%</td> <td>Virtual 8.27%</td> <td>materials 5.51%</td> <td>reads 5.51%</td> </tr> <tr> <td>library 10.63%</td> <td>video 6.69%</td> <td>Trivia 4.72%</td> <td>Concert 4.33%</td> </tr> <tr> <td></td> <td></td> <td>love 4.72%</td> <td>Friday 4.33%</td> </tr> </table>		book 10.63%	Virtual 8.27%	materials 5.51%	reads 5.51%	library 10.63%	video 6.69%	Trivia 4.72%	Concert 4.33%			love 4.72%	Friday 4.33%	<p>f Post Clicks</p> <p>678 clicks</p>
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<p>f Post Reach</p> <p>42K users</p>	<p>f Top posts > Reach</p> <table border="1"> <tr> <td data-bbox="529 1463 859 1677">  <p>Oregon City Public Library Jul 28, 20:30</p> <p>We still have free Summer Reading books to send out to kids and teens age 0-17 who live in the Oregon City Public Library</p> <p>2634 users</p> </td> <td data-bbox="894 1463 1223 1677">  <p>Oregon City Public Library Jul 20, 15:15</p> <p>Adventures at Hogwarts: Harry Potter Escape Room Are you up for the challenge of navigating your way through a Harry</p> <p>1102 users</p> </td> <td data-bbox="1258 1463 1588 1677">  <p>Oregon City Public Library Jul 22, 18:00</p> <p>Join award-winning family performer Red Yarn & his lovable Critters for a high-energy, engaging music & puppet show...</p> <p>932 users</p> </td> </tr> </table>			 <p>Oregon City Public Library Jul 28, 20:30</p> <p>We still have free Summer Reading books to send out to kids and teens age 0-17 who live in the Oregon City Public Library</p> <p>2634 users</p>	 <p>Oregon City Public Library Jul 20, 15:15</p> <p>Adventures at Hogwarts: Harry Potter Escape Room Are you up for the challenge of navigating your way through a Harry</p> <p>1102 users</p>	 <p>Oregon City Public Library Jul 22, 18:00</p> <p>Join award-winning family performer Red Yarn & his lovable Critters for a high-energy, engaging music & puppet show...</p> <p>932 users</p>									
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<p>f Post Reactions</p> <p>330 reactions</p>	<p>f Top posts > Reactions</p> <table border="1"> <tr> <td data-bbox="529 1884 859 2099">  <p>Oregon City Public Library Jul 22, 23:15</p> <p>The Oregon City Library is excited to offer a Library of Things collection, which opened on 9/23/19. Visit our FAQ page for</p> <p>66 reactions</p> </td> <td data-bbox="894 1884 1223 2099">  <p>Oregon City Public Library Jul 28, 20:30</p> <p>We still have free Summer Reading books to send out to kids and teens age 0-17 who live in the Oregon City Public Library</p> <p>22 reactions</p> </td> <td data-bbox="1258 1884 1588 2099">  <p>Oregon City Public Library Jul 01, 17:26</p> <p>Storytime From Home with Miss Melissa Miss Melissa reads "The Paper Bag Princess" by Robert Munsch & Michael</p> <p>12 reactions</p> </td> </tr> </table>			 <p>Oregon City Public Library Jul 22, 23:15</p> <p>The Oregon City Library is excited to offer a Library of Things collection, which opened on 9/23/19. Visit our FAQ page for</p> <p>66 reactions</p>	 <p>Oregon City Public Library Jul 28, 20:30</p> <p>We still have free Summer Reading books to send out to kids and teens age 0-17 who live in the Oregon City Public Library</p> <p>22 reactions</p>	 <p>Oregon City Public Library Jul 01, 17:26</p> <p>Storytime From Home with Miss Melissa Miss Melissa reads "The Paper Bag Princess" by Robert Munsch & Michael</p> <p>12 reactions</p>									
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Referral Traffic > Type

Type	Count
www.google.com	29
lincc.ent.sirsi.net/client/en_us/lin...	3
lincc.ent.sirsi.net/client/en_us/lin...	2
library.cedarmill.org/second-editi...	2
www.yellow.com	1
www.oclibraryfriends.org	1
www.google.co.za	1

Page Content Clicks

1.7K clicks

Total Reach

Total Reach > Age

Total Reach > Gender

Followers

1.6K followers

Followers

Posts

42 posts

Engagement > Type

Photo	448
Carousel album	196

Post Likes

611 likes

Top posts > Likes

oregoncitylibrary
Jul 20, 02:28

Quarantining returned materials requires some lobby space these days! As a reminder, materials are set aside for a

61 likes

oregoncitylibrary
Jul 09, 18:19

From Storytimes to putting together crafting kits - Miss Melissa and Miss Sabrina are getting our first batch of kits

47 likes

oregoncitylibrary
Jul 06, 19:41

Much thanks to our staff for organizing and managing our no-contact holds pickup appointments! We expanded our

43 likes

Post Comments

18 comments

Posts > Type

Photo	36
Carousel album	6

Posts > Topics

book 9.03%	Trivia 6.94%	build 5.56%	link 5.56%
materials 8.33%	discussion 6.25%	paper 5.56%	challenge 4.86%
		Virtual 4.86%	join 4.86%

Followers



865 followers

Followers



Net New Followers

4 followers

Engagement > Type

- Likes: 37
- Retweets: 7
- Replies: 2

Tweets

141 tweets

Top Tweets > Retweets

@ORCityLibrary
Jul 06, 18:05

How to Register for a #LINCC Library eCard https://youtu.be/VHzAX_FKDvc via @YouTube #oregoncitylibrary #oregoncity #clackamascounty @LakeOLibrary @CanbyLibrary @WestLinnLibrary @EsLibraryGnov @GladstonePubLib @wvlibrary

2 retweets

@ORCityLibrary
Jul 22, 21:58

Storytime From Home with Miss Sabrina https://youtu.be/ao1_2beovU via @YouTube

1 retweet



Adventures at Hogwarts: Harry Potter Escape Room Are you up for the challenge of navigating your way through a

1 retweet

Post Likes

37 likes

Top Tweets > Likes

@ORCityLibrary
Jul 27, 22:43

Check out: "Building Bridges Anti-Racism Book Club" <https://orcity-library.libcal.com/calendar/events/buildingridgesbookclub>

3 likes



@ORCityLibrary
Jul 13, 23:31

@LakeOLibrary <https://twitter.com/ORCityLibrary/status/1282819913141284865/photo/1>

3 likes

@ORCityLibrary
Jul 06, 18:05

How to Register for a #LINCC Library eCard https://youtu.be/VHzAX_FKDvc via @YouTube #oregoncitylibrary #oregoncity #clackamascounty @LakeOLibrary @CanbyLibrary @WestLinnLibrary @EsLibraryGnov @GladstonePubLib @wvlibrary

3 likes

Mentions

12 mentions

Tweets > Topics

Guided 7.95%	Virtual Family Concert 7.39%	Library 6.82%	Virtual 6.82%	Book 6.25%
Meditation 7.39%	Kids 6.82%	Trivia 6.82%	Make Craft Kits 5.11%	challenge 4.55%

Top Tweets > Replies

@ORCityLibrary
Jul 23, 18:00

Dr. Allison Briscoe-Smith Picks: Positive Books About Kids of Color <https://www.common sensemedia.org/lists/dr-allison-briscoe-smith-picks-positive-books-about-kids-of-color> via @commonsense

1 reply



Just a few hours until another Virtual Let's Get Lit Trivia Night! Game begins at 7PM. Here is the direct link:

1 reply

@ORCityLibrary
Jul 31, 23:52

Beanstack App FAQ - Daily Reading Challenge <https://youtu.be/Z1ac9vxxPTk> via @YouTube

0 replies



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Library Board
From: Library Director Greg Williams

Agenda Date: 08/12/2020

SUBJECT:

Expanding Capacity of 6th Street Book Drop

STAFF RECOMMENDATION:

N/A – Informational only

EXECUTIVE SUMMARY:

The Library Director will share plans for the anticipated expansion of the existing 6th Street book drop.

BACKGROUND:

We are planning to expand the capacity of the existing 6th street book drop by adding an additional unit. Prior to the COVID-19 pandemic, the limited capacity of the book drop along 6th street was operationally challenging, requiring frequent emptying by staff and routinely proving insufficient to accommodate returns during any library closures.

The current pandemic has only increased the need for additional book drop capacity. With the need to quarantine materials for 96 hours, and the need to significantly adjust circulation staffing to ensure adequate physical distancing and continuity of operations, the library needs additional bin capacity and secured storage space. Expanding the 6th Street book drop will meet these near- and long-term operational needs, and will also allow us to expand the hours during which our book drop is available during the current pandemic.

We have confirmed with City staff that no building permits, land use applications, or historic review process is required. Based on feedback from our City Attorney, as an addition or alteration to an already-existing structure, this project is exempt from the City Charter prohibition against new, non-recreational structures on park property.

OPTIONS:

N/A – Informational only

BUDGET IMPACT:

Amount: \$9,750

FY(s): FY 20/21

Funding Source(s): Library approved budget





CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Library Board
From: Library Director Greg Williams

Agenda Date: 08/12/2020

SUBJECT:

Clackamas County Library District – Final Distribution (FY19/20)

STAFF RECOMMENDATION:

N/A – Informational only

EXECUTIVE SUMMARY:

The Library Director will share information about the Library Service District final distribution for FY 19/20.

BACKGROUND:

Every year, Clackamas County makes two distributions of Library Service District revenue to participating Library District Cities, the City of Tualatin, and Clackamas County (for the two County-operated libraries). Oregon City's final distribution for FY 19/20 was \$170,822. Total Library District distributions for FY 19/20 were \$2,392,950, which were approximately \$52,800 more than estimated/budgeted for the first half of the 19/21 biennium.

OPTIONS:

N/A – Informational only

BUDGET IMPACT:

Amount: \$170,822 (revenue)

FY(s): FY 19/20

Funding Source(s): Clackamas County Library Service District



MEMORANDUM

DATE: June 24, 2020

TO: Christa Wolfe, Finance Deputy Director

FROM: Laura Zentner, BCS Director *Laura Zentner*

CC: Gary Schmidt, County Administrator
Sarah Eckman, BCS Deputy Director
Tracy Grambusch, BCS Financial Analyst

RE: Library Service District – Final Distribution Payment (FY 2019/2020)

Attached please find a spreadsheet which details the final Library District distribution payment for FY 2019/2020. Following are the distribution amounts for each of the Library District cities, the City of Tualatin and the County operated Libraries (Oak Lodge Library and Gladstone Library):

Payable to	Library	Final Distribution	Payment Method
City of Canby	Canby Public Library	\$ 67,955	Investment Pool Transfer
City of Estacada	Estacada Public Library	\$ 59,562	Investment Pool Transfer
City of Gladstone	Gladstone Public Library	\$ 23,567	Investment Pool Transfer
City of Happy Valley	Happy Valley Public Library	\$ 211,987	Investment Pool Transfer
City of Lake Oswego	Lake Oswego Public Library	\$ 223,466	Investment Pool Transfer
City of Milwaukie	Ledding Library of Milwaukie	\$ 128,155	Investment Pool Transfer
City of Molalla	Molalla Public Library	\$ 68,234	Investment Pool Transfer
City of Oregon City	Oregon City Public Library	\$ 170,882	Investment Pool Transfer
City of Sandy	Sandy Public Library	\$ 96,650	Investment Pool Transfer
City of Tualatin	Tualatin Public Library	\$ 7,327	Investment Pool Transfer
City of West Linn	West Linn Public Library	\$ 121,904	Investment Pool Transfer
City of Wilsonville	Wilsonville Public Library	\$ 99,121	Investment Pool Transfer
Clackamas County	Gladstone Public Library	\$ 33,085	Library District Revenue 212-7635-00-333205
Clackamas County	Oak Lodge Public Library	\$ 102,781	Library District Revenue 212-7634-00-333205
Total		\$ 1,414,676	

Per the intergovernmental agreement, the distribution amounts for the Sandy Public Library of \$78,035 and Hoodland Branch of \$18,615 have been combined into one payment of \$96,650, which is sent directly to the Sandy Public Library.

If you have any questions, please contact Laura Zentner at lzentner@clackamas.us.

Thank you.

Clackamas County Library District Fiscal Year 2019 - 2020 Distribution Formula

Total Current Year Tax Receipts	\$1,264,551	100.00%	Prior Year
City Assessed Value	\$679,064	53.70%	\$80,166
Unincorporated Population Served	\$585,487	46.30%	\$69,958

Prior Year Fund Balance	\$0
Interest Earned	\$73,096
Delinquent Tax & Interest/Penalties	\$77,028
Total	\$150,124
Total Library District Revenues	\$1,414,675

	Assessed Value	Unincorporated Population Served	Assessed Value Prior Interest & Delinquent Tax	Unincorporated Prior Interest & Delinquent Tax	Tualatin Distribution	Total Distribution	%
Canby	\$37,213	\$23,537	\$4,393	\$2,812		\$67,955	4.80%
Estacada	\$8,556	\$44,731	\$930	\$5,345		\$59,562	4.21%
Gladstone	\$23,088	\$27,518	\$2,758	\$3,288		\$56,652	4.00%
Happy Valley	\$77,481	\$112,121	\$8,995	\$13,390		\$211,987	14.98%
Lake Oswego	\$178,798	\$17,623	\$21,276	\$2,106	\$3,663	\$223,466	15.79%
Milwaukie	\$53,510	\$60,949	\$6,413	\$7,283		\$128,155	9.06%
Molalla	\$16,094	\$44,907	\$1,868	\$5,366		\$68,234	4.82%
Oregon City	\$79,450	\$73,244	\$9,436	\$8,752		\$170,882	12.08%
Sandy	\$22,273	\$47,483	\$2,605	\$5,674		\$78,035	5.52%
Hoodland	\$0	\$16,628	\$0	\$1,987		\$18,615	1.32%
Tualatin	\$13,106	\$0	\$1,547	\$0	-\$7,327	\$7,327	0.52%
West Linn	\$96,699	\$11,534	\$11,560	\$1,378	\$733	\$121,904	8.62%
Wilsonville	\$72,796	\$13,408	\$8,385	\$1,602	\$2,931	\$99,121	7.01%
*Oak Lodge	\$0	\$91,804	\$0	\$10,976		\$102,781	7.27%
Total	\$679,064	\$585,487	\$80,166	\$69,958	\$0	\$1,414,676	100.00%

Tualatin Assessed Value & Prior Year Distribution	Assessed Value	Prior Year, Interest and Delinquent Tax	Total
Tualatin	50%	\$6,553	\$774
Lake Oswego	25%	\$3,276	\$387
Wilsonville	20%	\$2,621	\$309
West Linn	5%	\$655	\$77
Total	100%	\$13,106	\$1,547

Calculated Final Distribution Amount	\$ 1,414,676.00
Oak Lodge Undistributed Revenue	\$ -
Actual Final Distribution Amount	\$ 1,414,676.00



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Library Board
From: Library Director Greg Williams

Agenda Date: 08/12/2020

SUBJECT:

Teen LGBTQ Collection

STAFF RECOMMENDATION:

N/A – Informational only

EXECUTIVE SUMMARY:

Library Youth Services staff will share information about the development and usage of the Teen LGBTQ collection.

BACKGROUND:

In 2019, Library staff worked with The Living Room: A Safe Haven for GLBTQQ Youth, the Oregon City Library Foundation, and local LGBTQ teens to create the Library's Teen LGBTQ collection. Youth Services Library Assistant III Sabrina Tusing will share an article on the collection's development that was recently published in the Oregon Library Association (OLA) Quarterly Journal and answer any questions Library Board members may have about the Teen LGBTQ collection.

OPTIONS:

N/A – Informational only

BUDGET IMPACT:

Amount: N/A

FY(s): N/A

Funding Source(s): N/A

Baby, I Was Born This Way!

How Local Teens Helped a Library Deliver an LGBTQ Collection

by Sabrina Tusing, MLIS
(she/her)
Youth Services Library Assistant III,
Oregon City Public Library
stusing@orcity.org

and

Barratt Miller, MSLIS
(she/her)
Youth Services Librarian,
Oregon City Public Library
bmiller@orcity.org



SABRINA TUSING has been a Youth Services Library Assistant III at Oregon City Public Library since 2017. Sabrina holds an MLIS from San Jose State University and has been working with teens in library settings since 2014. In her free time she enjoys delicious vegan dinners with friends, reading true crime, and collecting mid-century modern furniture pieces. Follow OCPL's Teen Instagram here: [@oregoncitylibrary_teens](https://www.instagram.com/oregoncitylibrary_teens)



BARRATT MILLER has been the Youth Services Librarian at Oregon City Public Library since 2016. She's worked with kids and teens in public libraries in Illinois and Oregon since 2010 and earned her Master of Science in Library & Information Science from the University of Illinois at Urbana-Champaign in 2012.

Introduction

While the organization We Need Diverse Books has increased the number of high-quality LGBTQ books being published by mainstream publishers, it hasn't gotten easier for teens to find them on library shelves. They often don't know the books exist and aren't comfortable asking for assistance from library staff. In order to bridge this gap, librarians working with teens need to be more proactive in designing collections and spaces that improve access to LGBTQ resources.

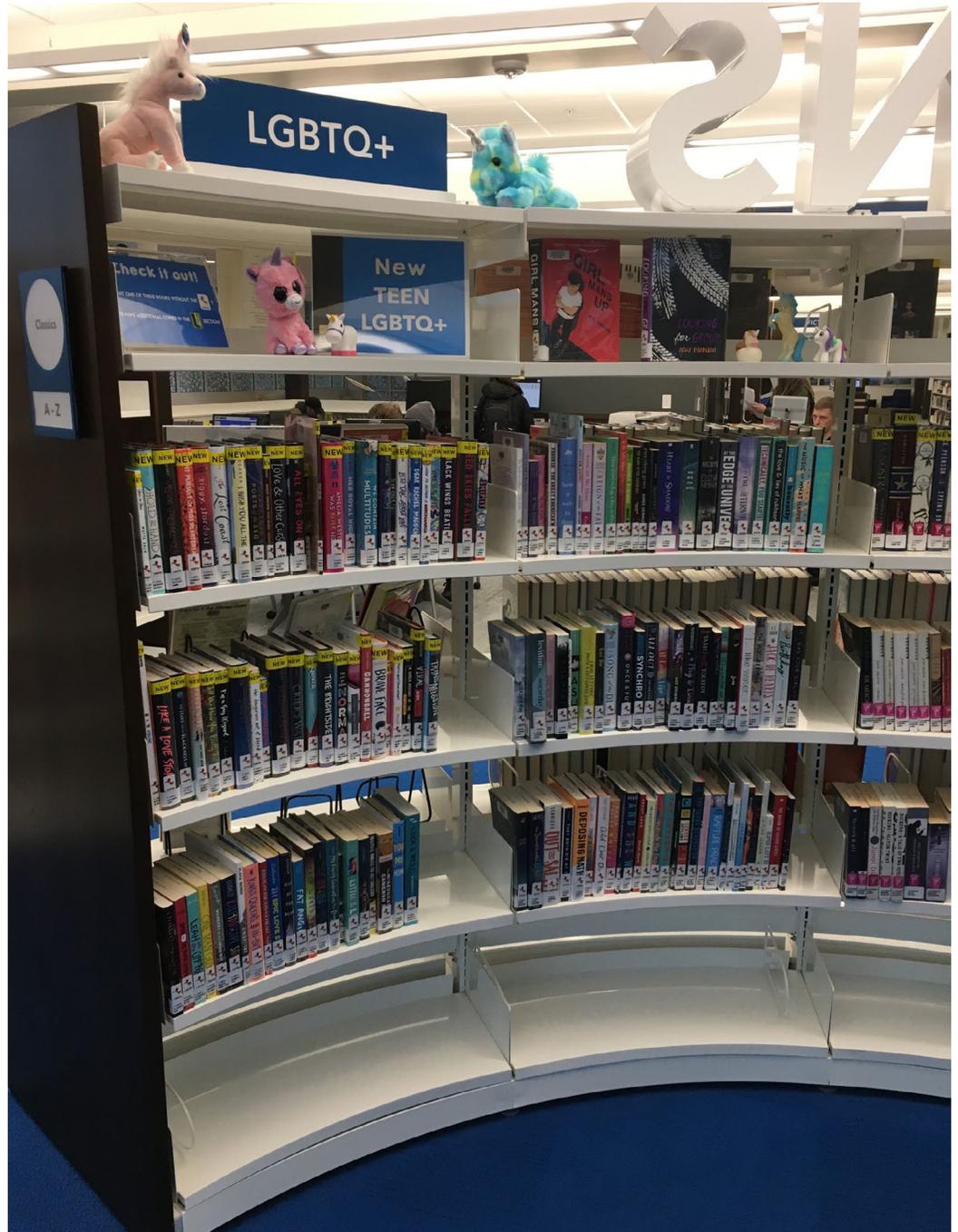
In this article, we outline how Oregon City Public Library worked with a local group of LGBTQ teens to develop a Teen LGBTQ collection. By sharing our experiences and the resources we utilized, we hope to provide other libraries with a process they can use



OREGON LIBRARY ASSOCIATION

the unique needs of teens in their communities. While a dedicated LGBTQ collection was the best choice for us, something different might work better for you.

A note about terminology: For the sake of brevity, we use the word “teen” to describe LGBTQ youth throughout this article.



Our Teen LGBTQ section, adorned with unicorns for the article photoshoot, fills two shelves in the center of the library's Teen Area.



Oregon City Public Library

Oregon City Public Library serves a city of just over 37,000 residents as well as approximately 23,000 residents in the unincorporated area of Clackamas County. Our community is predominantly (90 percent) white and middle-class, with a median income of almost \$70,000 and just under 10 percent living in poverty (U.S. Census Bureau, 2018). Oregon City is located, both geographically and culturally, on the boundary between the liberal, urban landscape of Portland and the conservative, rural communities of the Willamette Valley. While many teens come from families who embrace their gender identities and sexuality, this is not the case for everyone.

Regardless of their family's attitude towards LGBTQ individuals, all teens in Oregon City are exposed to both positive and negative views of LGBTQ individuals from members of the community. As an example of negative views, three of our four challenges to library materials and displays in FY2018–19 were parental objections to LGBTQ resources offered by the library. Two challenges objected to the Pride Month book display in Adult Fiction and one objected to the inclusion of books with LGBTQ content in the Children's Room.

LGBTQ Book Club

Oregon City Public Library first became involved with *The Living Room: A Safe Haven for GLBTQQ Youth* (TLR) in Clackamas County in 2015. TLR offers a weekly drop-in program for teens aged 14 to 20 every Wednesday evening at the Unitarian Universalist Congregation building across the street from the library. They also host a Gay Straight Alliance (GSA) summit for all Clackamas County schools, an annual Alternative Prom, and other activities for LGBTQ youth throughout the county.

Library staff launched an LGBTQ book club in partnership with TLR in 2017. TLR youth selected *More Happy Than Not* by Adam Silvera for the first meeting. The library provided copies of the book to ten TLR members, but only two very enthusiastic teens attended the discussion. TLR's program coordinator reported that not everyone who wanted to read the book was available on the date of the book club, and some of the teens just wanted to read the book without participating in the discussion.

After we completed our discussion, the book club attendees—who included our Youth Services Librarian and TLR's Program Coordinator—discussed whether to schedule another book club meeting in the future. Teens reported that the discussion, while enjoyable, was less important than getting to read more LGBTQ fiction.

What Else Could We Try?

Over the next year, the library and TLR staff met several times to discuss alternative ways to connect teens with books that reflected their lives.

Simply providing a link to all LGBTQ YA fiction in the online catalog wasn't feasible, since there was no single subject heading being used to identify all LGBTQ fiction. Books were listed under a variety of headings—homosexuality, bisexuality, gay teenagers, lesbians, transgender people, etc.—that weren't always applied consistently.

Since #weneeddiversebooks and #ownvoices had begun to reshape the publishing industry by 2017, library staff doing materials selection anticipated an increase in high-quality LGBTQ YA books. Any book list the library created would become outdated almost instantly and there was no easy way to share the frequent updates with TLR youth.



Finally, we discussed the option of creating a Little Free Library. These books would be stored in the TLR meeting space for easy access. Library staff would maintain an Amazon wish list, which donors could use to purchase copies of books for the group. The Little Free Library was deemed unworkable—especially since the logistics of setting up the donation process would have been time-consuming and difficult to promote.

Solution: Create A Collection

By the time we'd ruled out the Little Free Library option, however, the library had hired a Youth Services Library Assistant who was passionate about working with teens. Our Library Foundation, which had met its commitments for the recently completed building renovation, indicated that they would be willing to accept funding proposals for additional library projects—including seed money to create a new LGBTQ collection.

Library staff brought their final proposal to TLR and asked what they thought of us creating a separate LGBTQ collection in our Teen Area. After all, we were right across the street from TLR's weekly meeting site and all TLR attendees were eligible to sign up for their own library card as long as they had a school ID. The response was a resounding "YES!"

What Do Teens Want?

The goal of any library is to be relevant to the community it serves and developing our LGBTQ collection was no different. In order for us to reach our goal, we needed to have meaningful conversations with teens in the community who identified as LGBTQ. TLR was instrumental in this conversation and the development of our collection.

When asked what type of books they'd like to see in the collection, TLR responded with enthusiasm! Some requests were broad, reflecting the teens' eagerness to read anything and everything LGBTQ. Others were very specific, such as space opera lesbian romance books. At the core of their requests was the desire to have easy access to books featuring teens that represented their community. That led nicely into our second question: how did they envision the collection within the teen section of our library?

We were moved by the teens' thoughtful approach to this question. Without prompting, they considered not just their own wishes but the needs of youth who may not have a safe space, be out of the closet, or be comfortable browsing a special collection in a public place. Together we determined that for easy access we would create a custom spine label for easy identification and a dedicated space for convenient browsing.

Naturally, it was of utmost importance that we utilize the majestic rainbow unicorn as our LGBTQ collection label. Keeping in mind the teens who may not be comfortable with those options, we then decided to add duplicate copies of each book interfiled in fiction, graphic novels, or manga without the rainbow unicorn sticker. Once the collection was complete, we created a small flyer letting browsers know there were duplicate copies elsewhere.

Finding the Books

Looking for LGBTQ YA books in 2019 should be easy! It's not. While there has been an increase of LGBTQ YA publications in recent years, the numbers are still very low. In 2018, mainstream publishers published 108 LGBTQ YA books. This is a significant increase from statistics gathered for years 2003–13 (collectively), which concluded that roughly 15 titles were published per year (Lo, 2013; Lo, 2019).



Knowing the challenges of finding LGBTQ books, we began by looking at lists and reviews from sources such as The Stonewall Awards, LAMBDA, *School Library Journal*, and Rainbow Book List. These reviews and booklists regularly featured books from mainstream publishers.

We would need to dig deep to find lesser-known but equally important titles for our collection. With many sources mostly highlighting the Big Five publishers, we turned to lists and reviews from alternative sources such as Bookriot, Goodreads, and occasionally Amazon.

Another challenge we encountered was books described as LGBTQ literature that did not feature a primary LGBTQ character. While it's okay to include some of these books in the collection, our goal was to try and feature books with LGBTQ primary characters.

Kirkus Reviews does a good job of highlighting the character diversity, which is helpful in collection development.

None of these challenges address the lack of nonfiction books available for teens regarding LGBTQ issues or biographies. Our nonfiction section is small but it does include titles that celebrate, advocate, inform, and guide young people who are facing a myriad of emotions as they traverse their own journey.

Launch Party

As with any great achievement, one must celebrate! TLR expressed interest in having a party to unveil our new collection to the community. We invited members of their group, the Library Foundation, and library staff to attend on an evening in late February.

One can never have too many rainbow items. Therefore, we hid the books on the shelf behind a large rainbow flag and set up a photo booth with a spectacular rainbow backdrop. We included prize giveaways such as LGBTQ paperback books, bookmarks, buttons, candy, and the most exquisite rainbow unicorn balloon.

This event gave teens from TLR first dibs on the collection. While looking through the materials we overheard teens recommending books that they enjoyed and discussing new discoveries with each other. The event also provided the opportunity to express our gratitude for TLR's involvement and the \$1,200 seed money donated from the Library Foundation. The small, intimate celebration was a success!

Creating this collection would not have been possible without support at every level: feedback from the teens at TLR, a staff member who was passionate and knowledgeable about developing the collection, enthusiastic encouragement from library management, and



The exquisite rainbow unicorn balloon poses by the window during the Teen LGBTQ collection launch party.



funding from our Library Foundation. If any one of these stakeholders hadn't been invested, we might have encountered significant roadblocks or a less successful result.

Circulation Statistics

Between February 28th and October 20th, 2019, our 192 Teen LGBTQ titles circulated 674 times for an average of four checkouts per item. (This does not include titles interfiled in general fiction, graphic novels, and manga.) 6 percent of the items were not checked out at all, 15.5 percent of the items were checked out once, and 78.5 percent of the items were checked out 2 times or more during this time period.

Conclusion

We know that there are more diverse books being published than ever before, but connecting teens to these books can still be a challenge for many libraries. Adding more LGBTQ books and making them easier for teens to find has helped Oregon City Public Library bridge this gap. We hope our story has helped you identify the questions you need to ask in order to connect teens with LGBTQ literature in your own libraries and communities. 

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