



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

March 09, 2020
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Warren Fisk

Council Members: Matt Weber, Renee Cantrell, Tom Stewart, Charles Gerdts, Karen Seeders

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Check presentation from Fidelity Bank for Trails Project

Citizens Public Comments - See Guidelines for Public Comments Below

Consent Agenda

- [1.](#) Consideration of a motion approving February 24, 2020 Council Minutes
- [2.](#) Consideration of a motion approving Class 'B' Native Wine Permit renewal for Delish at Decades
- [3.](#) Consideration of a motion approving Class 'C' Liquor, Outdoor Service and Sunday Sales renewal for Oelwein Columbus Club, Inc.
- [4.](#) Consideration of a motion approving Pay Request No. #1 to Kirvan Enterprises in the amount of \$30,182.00 for work completed on CDBG Owner Occupied Project
- [5.](#) Consideration of a request from Pony Express Riders of Iowa to collect funds at the intersection of Frederick and Charles on Friday, April 11, 2020 from 7:30 A.M. to Noon for Camp Sunnyside

Public Hearing

- [6.](#) Public Hearing on Fiscal Year 2021 Budget

Resolutions

- [7.](#) Consideration of a Resolution adopting Fiscal Year 2021 Budget
- [8.](#) Consideration of a Resolution authorizing redemption of outstanding General Obligation Corporate Purpose Bonds, Series 2009

Motions

9. Consideration of a motion setting May 2, 2020 as Spring Clean Up day
- [10.](#) Consideration of a motion to purchase a Barnes pump in the amount of \$15,919.00 for 20th Street Lift Station from Electric Pump Company
- [11.](#) Consideration of a motion to set Public Hearing for April 13, 2020 at 6:00 P.M. on Segment 1 Trail Improvements
- [12.](#) Consideration of a motion approving Planning, Finance, Enterprise and Economic Developments recommendation regarding Hotel/Motel Funding for Oelwein Celebrations, Fayette Co. Ag Society and The Grand Theatre of Oelwein, Inc.

Committee Reports

Council Updates

Mayor's Report

City Attorney's Report

- [A.](#) City Attorney Report

City Administrator’s Report

A. City Administrator's Report

Executive Session

Consideration of a motion to go into Executive Session per Iowa Code Section 21.5(1)(c) to discuss strategy with Counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City in that litigation

Consideration of a motion to return to regular session

Adjournment

ii. Additional Information

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk’s Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
February 24, 2020 - 6:00 PM

Karen Seeders was sworn in prior to the regular council meeting

Pledge of Allegiance

Call to Order at 6:00 P.M. by Mayor DeVore.

Roll Call	Present	Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders
	Absent	None
	Also Present	Mulfinger, Rigdon, Dillon

Additions or Deletions

A motion was made by Weber, seconded by Cantrell to adopt the agenda as presented. All voted aye. Motion Carried

Consent Agenda

1. Consideration of a motion to approve the February 10, 2020 Council minutes
2. Claims Resolution in the amount of \$689,628.03
3. Consideration of a new Cigarette/Tobacco Permit Application for Hy-Vee Dollar Fresh
4. Consideration of a new Class 'E' Liquor, Class 'C' Beer and Sunday Sales license for Hy-Vee Oelwein Dollar Fresh

A motion was made by Weber, seconded by Fisk to adopt the consent agenda. All voted aye.

Motion Carried

Resolutions

5. Consideration of a Resolution to Accept Deed to property from Harold and Verla Stroshall estate

A motion was made by Weber, seconded by Cantrell to adopt Resolution No. 5149-2020 to Accept Deed to property from Harold and Verla Stroshall estate.

Ayes: Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders

Nays: None

Motion Carried

6. Consideration of a Resolution Establishing a Nicotine-Free Parks and Trails Policy for the City of Oelwein, Iowa

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5150-2020 Establishing a Nicotine-Free Parks and Trails Policy for the City of Oelwein, Iowa.

Ayes: Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders

Nays: None

Motion Carried

Motions

7. Consideration of a motion authorizing the Mayor's signature on Consent to Assignment of Agreement between City of Oelwein ("City") and D&W Railroad, LLC ("D&W")

A motion was made by Fisk, seconded by Gerdts to table. 5 voted aye, 1 (Seeders) voted nay.

Motion Carried

Council would like to have a conversation about the 2002 agreement regarding viaduct maintenance.

8. Consideration of a motion directing the Mayor to correspond with the Fayette Co. Landfill Commission regarding recycling bins and recycling fees

A motion was made by Weber, seconded by Gerdts to approve the correspondence with the Fayette Co. Landfill Commission regarding recycling bins and recycling fees. All voted aye.

Motion Carried

9. Consideration of a motion to set a Public Hearing for March 9, 2020 at 6:00 P.M. on FY 2021 Budget

A motion was made by Weber, seconded by Cantrell to set a Public Hearing for March 9, 2020 at 6:00 P.M. on FY 2020 Budget. All voted aye.

Motion Carried

Committee Reports

- 10. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Hotel/Motel Funding and Demolition Assistance Applications

A motion was made by Fisk, seconded by Cantrell to approve first quarter funding to the Williams Center for the Arts, second quarter funding to the Williams Center for the Arts, table the funding request from Oelwein Celebration Renewed, Inc. and approving demolition funding to Steve Gabriel in the amount of \$3,900.00. Fisk withdrew his motion.

A motion was made by Cantrell, seconded by Seeders to approving first quarter Hotel/Motel funding to the Williams Center for the Arts in the amount of \$1,500.00. All voted aye.

Motion Carried

A motion was made by Cantrell, seconded by Fisk to approve second quarter Hotel/Motel funding to the Williams Center for the Arts in the amount of \$1,500.00. All voted aye.

Motion Carried

A motion was made by Cantrell, seconded by Seeders to table a request from Oelwein Celebration Renewed. All voted aye.

Motion Carried

A motion was made by Fisk, seconded by Gerdt to approve funding to Steve Gabriel in the amount of \$3,900 (50% of the low bid from Bryan Construction) for the demolition of 723 2nd Avenue SW. 5 voted aye, 1 (Weber) voted nay.

Motion Carried

- 11. Report from Cantrell on February Park and Recreation Commission meeting
Cantrell presented minutes from the February Park and Recreation Commission meeting.
- 12. Report from Gerdt on February Library Board meeting
Gerdt presented minutes from the February Library Board meeting.

Council Updates

Cantrell thanked everyone for participating in Saturday's "Tour of Homes". Approximately 30 participants showed up. Mayor DeVore dittoed her thanks.

Mayor's Report

- A. Consideration of the appointment of Karen Seeders to the Planning, Finance, Enterprise and Economic Development Committee

A motion was made by Fisk, seconded by Cantrell to approve the appointment of Karen Seeders to the Planning, Finance, Enterprise and Economic Development Committee. All voted aye.

Motion Carried

DeVore thanked Clint Berryman for being on the tour of homes and encouraging Rotarians to get involved on City Boards.

Adjournment

A motion was made by Weber, seconded by Fisk to adjourn at 6:36 P.M. All voted aye.

Motion Carried

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held February 24, 2020 and copy of said proceedings was furnished to the Register February 25, 2020.

Dylan Mulfinger, City Administrator

Applicant License Application (WBN001139)

ITEM #2.

Name of Applicant: Debra Lynn Kellogg-Rummel
Name of Business (DBA): Delish at Decades
Address of Premises: 25 South Frederick Avenue
City Oelwein **County:** Fayette **Zip:** 50662
Business (319) 504-1464
Mailing 25 South Frederick Avenue
City Oelwein **State** IA **Zip:** 50662

Contact Person

Name Debra Kellogg-Rummel
Phone: (319) 361-7380 **Email** delishatdecades@gmail.com

Classification Class B Native Wine Permit (WBN)

Term: 12 months

Effective Date: 04/01/2020

Expiration Date: 03/31/2021

Privileges:

Class B Native Wine Permit (WBN)

Status of Business

BusinessType: Sole Proprietorship
Corporate ID Number: XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

Ownership

Randy Rummel

First Name: Randy **Last Name:** Rummel
City: Oelwein **State:** Iowa **Zip:** 50662
Position: None
% of Ownership: 0.00% **U.S. Citizen:** Yes

Debra Kellogg-Rummel

First Name: Debra **Last Name:** Kellogg-Rummel
City: **State:** Iowa **Zip:** 50662
Position: Owner/Manager
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: **5**
Policy Effective Date: **Policy Expiration**

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

ITEM #2.

21418 M Avenue
West Union, IA 52175
563-422-3459

February 28, 2020

Oelwein City Council:

Pony Express Riders of Iowa is once again raising funds for Camp Sunnyside. On Easter weekend Pony Express Riders will ride from all corners of Iowa to deliver the funds collected at dances, traffic collection points, auctions and similar activities. Pony Express appreciates the opportunity to collect in Oelwein previously.

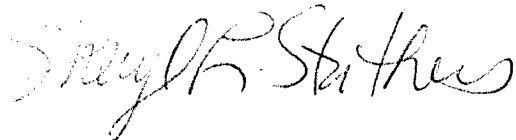
We would like permission to collect funds at the intersection of Frederick and Charles. This year we have asked Boy Scout Troop 37. Our event will be on Good Friday, April 11, 2020 from 7:30 AM to noon.

Proof of insurance should arrive from the insurance company in a separate mailing.

Please feel free to contact me if you have questions.

Thank you very much.

Sincerely your servant,



Sheryl L. Struthers
Fayette County Coordinator for Pony Express Riders of Iowa



FY 2021 Oelwein Budget at a Glance

1. The city's levy decreased as the city takes on less debt obligations. The levy went from 17.71952 to 17.718585. The city is using levy space from the benefits to pay down debt in the debt service levy.
2. Property tax revenues total \$2,861,375
3. The city's valuation increased from FY2020 140,825,674 to FY2021 156,169,512.
4. Expenditures for the general fund decreased to \$2,433,919 in FY2021 from \$2,542,084 in FY2020. The decrease comes as revenues continue to slowly increase for the city. The City Administrator has worked to ensure the general fund is solvent and has a healthy reserve.
5. The city is estimated to bring in \$573,000 from local option sales tax (LOST). LOST is split 70/30 with 70 percent going to Economic Development and 30 percent going to Property Tax Relief. Economic Development allows the city to work with commercial and residential properties. The city uses economic development on commercial and residential property clean up. LOST also pays for the agreement with the school on the Regional Tech Complex.
 - a. The City is using \$125,000 in reserves to address housing needs. How this funding is allocated will be determined by City Council.
6. The City has allocated \$280,000 for tear downs in FY 2021 from unused bond proceeds.
7. The city is estimated to bring in \$730,000 in franchise fees. Franchise fees comes from electric and gas charges. The franchise fee pays for the Police Station loan at the rate of \$250,000 annually. The remaining funding is to fund the City's Capital Improvement Program (CIP). The CIP will replace much needed equipment across many departments in the general fund.
 - a. \$556,000 will go toward the Capital Improvement Program
 - b. The City Council also pledges \$100,000 toward street improvements.
8. The Road User Tax will bring in an estimated \$845,300. This revenue is generated from the state gas tax with allocation based on population. All money from the Road User Tax must be spent on road maintenance, improvements, and personnel. The City will be rehabilitating Wings East Addition and focusing on other small street projects.
 - a. The City has pledged \$575,000 in road improvements for FY2021.
9. The city operates and water and wastewater utility. The water revenues are estimated to be \$1,085,100 with sewer revenues estimated at \$1,468,700. The infrastructure fee is expected to bring in \$198,000.
 - a. The City Council has pledged cash on hand toward the rehabilitation of the water tower and is working on an infrastructure project that was awarded \$500,000 in a Community Development Block Grant.
10. City Council approved a general obligation bond for \$2,325,000
 - a. Street Repair-\$675,000 (Wings East)
 - b. Public Safety Radio Upgrades-\$850,000
 - c. Fire- Pumper and Radios- \$450,000
 - d. Trails- Adding Trails to the City- \$250,000
 - e. Pool- Upgrades to old equipment and new equipment \$100,000

Prepared by Dylan Mulfinger, City Administrator

Resolutions Record, City of Oelwein

MATT PARROTT & SONS CO., WATERLOO, IOWA EE-21

Dec-18

Form 625-1

Department of Management

33-316

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.:

The City of: Oelwein County Name: FAYETTE

Date Budget Adopted: 3/9/2020

(Date Printed)

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

319-283-5440
FAYETTE, IOWA

SIGNATURE

County Auditor Date Stamp

January 1, 2019 Property Valuations

2a	With Gas & Electric	160,811,504	2b	Without Gas & Electric	156,169,512	Last Official Census	6,415
3a	DEBT SERVICE	189,682,389	3b		185,040,397		
4a	Ag Land	584,811					

13

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General Levy	1,302,573	1,264,973	43
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge		0	44
12(10)	0.95000	Oper & Maint publicly owned Transit		0	45
12(11)	0.13500	Rent, Ins. Maint of Civic Center		0	46
12(12)	0.13500	Oper & Maint of City owned Civic Center		0	47
12(13)	0.06750	Planning a Sanitary Disposal Project		0	48
12(14)	0.27000	Aviation Authority (under sec.330A.15)		0	49
12(15)	0.06750	Levee Impr. fund in special charter city		0	51
12(17)	Ann Nec	Liability, property & self insurance costs	130,000	126,247	52
12(21)	Ann Nec	Support of a Local Emerg.Mgmt.Comrn.	21,042	20,435	465
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups		0	53
12(2)	0.81000	Memorial Building		0	54
12(3)	0.13500	Symphony Orchestra		0	55
12(4)	0.27000	Cultural & Scientific Facilities		0	56
12(5)	As Voted	County Bridge		0	57
12(6)	1.35000	Missi or Missouri River Bridge Const.		0	58
12(9)	0.03375	Aid to a Transit Company		0	59
12(16)	0.20500	Maintain Institution received by gift/devise		0	60
12(18)	1.00000	City Emergency Medical District		0	466
12(20)	0.27000	Support Public Library		0	61
12E.22	1.50000	Unified Law Enforcement		0	62
17E.1	3.00375	Ag Land	1,453,615	1,411,655	
			1,757	1,757	63
			1,455,372	1,413,412	Do Not Add
					3,00375
384.8	0.27000	Emergency (if general fund at levy limit)	43,419	42,166	64
384.6	Ann Nec	Police & Fire Retirement	170,000	165,093	1,05714
		FICA & IPERS (if general fund at levy limit)	197,000	191,314	1,22504
		Other Employee Benefits	470,000	456,434	2,92268
		Total Employee Benefit Levies (29,30,31)	837,000	812,841	65
		Sub Total Special Revenue Levies (28+32)	880,419	855,007	
386	As Req	Valuation			
		With Gas & Elec			
		Without Gas & Elec			
SSMID 1	(A)			0	66
SSMID 2	(A)			0	67
SSMID 3	(A)			0	68
SSMID 4	(A)			0	69
SSMID 5	(A)			0	585
SSMID 6	(A)			0	586
SSMID 7	(A)			0	###
SSMID 8	(A)			0	###
		Total Special Revenue Levies	880,419	855,007	
384.4	Ann Nec	Debt Service Levy	76.10(6)	592,956	70
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	607,832	41	71
		Total Property Taxes (27+39+40+41)	2,943,623	2,861,375	72
					17,71858

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- Adopted property taxes do not exceed published or posted amounts.
- Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- Number of the resolution adopting the budget has been included at the top of this form.
- The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

RESOLUTION NO. _____

Resolution authorizing redemption of outstanding General Obligation Corporate Purpose Bonds, Series 2009

WHEREAS, the City of Oelwein (the “City”), in Fayette County, State of Iowa, has previously issued its General Obligation Corporate Purpose Bonds, Series 2009 (the “Series 2009 Bonds”); and

WHEREAS, in the resolution authorizing the issuance of the Series 2009 Bonds, the City reserved the right to call for payment prior to maturity any or all of the Series 2009 Bonds maturing in each of the years 2016 to 2021, inclusive (the “Callable Series 2009 Bonds”); and

WHEREAS, it has been determined that the Council should authorize the early redemption of the Callable Series 2009 Bonds;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. UMB Bank, n.a., as Registrar and Paying Agent for the Series 2009 Bonds, is hereby authorized to take all action necessary to call the Callable Series 2009 Bonds for redemption as of June 1, 2020 (the “Redemption Date”), and is further authorized and directed to give notice of such redemption by sending notice to each of the registered owners of the Callable Series 2009 Bonds to be redeemed at the addresses shown on the City’s registration books, not less than 30 days prior to the Redemption Date.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 9, 2020.

Mayor

Attest:

City Clerk



Memo

To: Honorable Mayor & City Council,
From: Utility Superintendent Victor Kane

CC: City Administrator Dylan Mulfinger

Reference: 20th Street Lift Pump.

Date: 03/04/2020

One of the lift pumps at the 20th Street lift station had a bearing go out and destroy the pump. We have received three quotes from Electric Pump Company. Repair the pump for \$13,326.00
A new Barnes for \$15,919.00 with a 5 to 6-week lead time.
A new Flygt for \$34,168.00 with a 12 to 14-week lead time.

The pump damage is covered under our insurance policy. They agreed, minus the \$1,000 deductible to cover \$12,326 of the repair option. They did say we could add this to our own funds and purchase a new pump. For your information I have provided the service report of the old pump.

“Main lower bearing lubrication insufficient to prevent damage to balls and races. As more wear occurred this allowed the rotor and shaft to turn out of true this in turn began to damage seals and impeller and wear plate. Seal oil was allowed to escape and water infiltrated all housings compounding the failure. At some point during this process the impeller experienced sufficient abnormal force as to shear the impeller bolt and allow it to move axially on the shaft. All of these factors combined resulted in a catastrophic failure when the rotor finally spun into the stator shorting and grounding the windings.”

Based on all the damage it incurred and the fact some parts will still be original once repaired I do not recommend the repair option. The Flygt is a premier pump but has a large cost difference and a long lead time. I found this to be true on parts as well and have shifted away from this pump over the years. We could literally purchase two Barnes pumps to one Flygt. When I subtract the \$12,326 insurance amount from the \$15,919.00 Barnes quote it actually will only cost \$3,593.00.

I therefore recommend we purchase the Barnes at a cost of \$15,919.00.

Thank you for your time.

Victor Kane
Oelwein Utility Superintendent

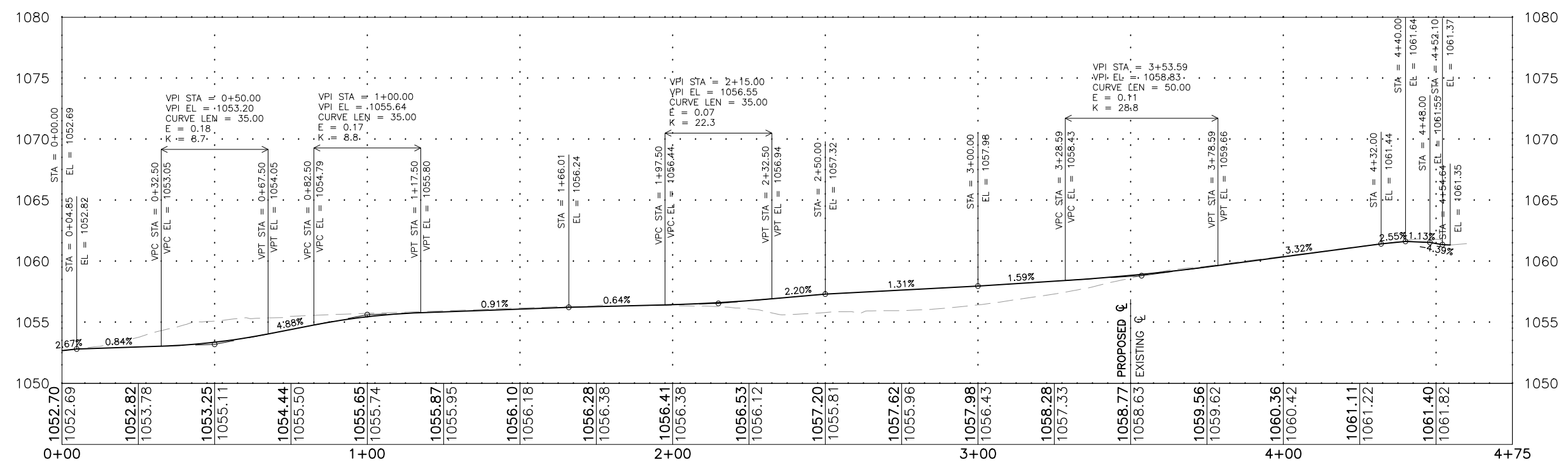
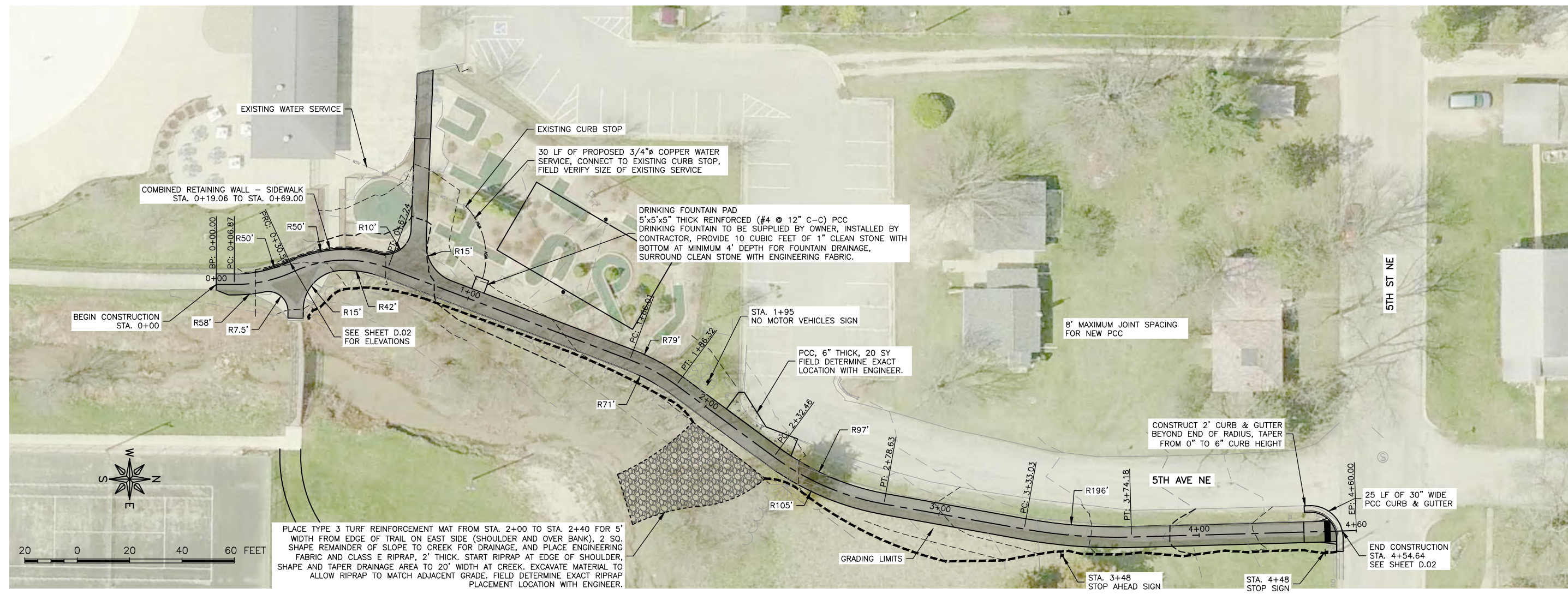
Segment 1 Trail Improvements Summary - City of Oelwein

Segment 1a

Segment 1a includes replacement of existing sidewalk from the pedestrian bridge just east of the aquatic center, north to 5th St NE for a distance of 455 feet. Surfacing of the new trail will be 8' wide PCC. The current steps in the sidewalk just west of the bridge will be eliminated, making the route accessible. The walkway to the aquatic center will be modified to match with other changes proposed on the northerly side of the aquatic center. Segment 1a is included in the current bid set and will be bid as Division 1, independent from Segment 1c.

Segment 1c

Segment 1c is a one mile long, 8' wide, PCC surfaced trail starting at the intersection of 3rd Ave. NW and 6th St. NW, running along the northerly side of 6th St. NW, then along the westerly side of Great Western Avenue and continuing south through undeveloped area owned by the City of Oelwein and Iowa Northern Railroad (INR is in the process of purchasing from the current owner) to the northeast corner of the viaduct. This trail is through mostly undeveloped area, is scenic, and provides a trail connection within the northerly portion of the community. Segment 1c is included in the current bid set and will be bid as Division 2, independent from Segment 1a.



FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
CITY OF OELWEIN
AVE SW
IOWA 50662

PROJECT AND LOCATION:
SEGMENT 1 TRAIL IMPROVEMENTS
OELWEIN, IOWA

DRAWN BY: AFC
APPROVED BY: JSB
DATE: FEB 2020
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

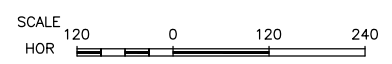
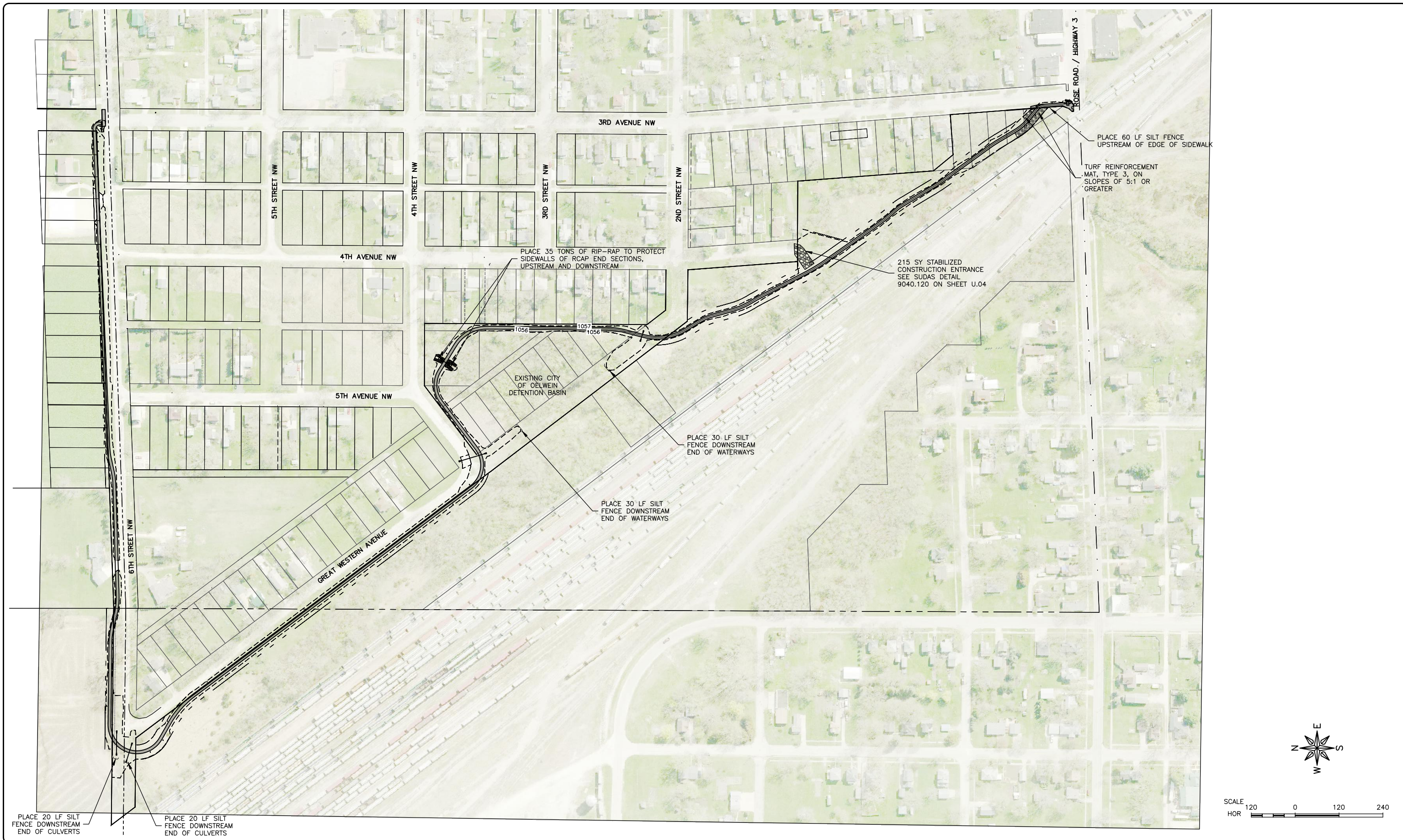
DRAWING:
PLAN & PROFILE - TRAIL SEGMENT 1A -
DIVISION 1

SET TYPE: BID SET

G:\C30\19-1124 Oelwein Trail\19-1124 SEGMENT 1a.dwg, D.01

JOB NUMBER:
19-1124

SHEET NUMBER:
D.01



FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
CITY OF OELWEIN
18 AVE SW
IOWA 50662

PROJECT AND LOCATION:
SEGMENT 1 TRAIL IMPROVEMENTS
OELWEIN, IOWA

DRAWN BY: AFC
APPROVED BY: JSB
DATE: MARCH 2020
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
SWPPP - TRAIL SEGMENT 1C - DIVISION 2
SET TYPE: PRELIMINARY
G:\C30\19\19-1124 Oelwein Trail\Plans\19-1124 Plan 1c.dwg, swppp MAP

JOB NUMBER:
19-1124
SHEET NUMBER:
C.04

**NOTICE OF PUBLIC HEARING
JURISDICTION OF CITY OF OELWEIN
SEGMENT 1 TRAIL IMPROVEMENTS
PROJECT No. 19-1124**

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement.

TO WHOM IT MAY CONCERN:

You are hereby given notice that a public hearing will be held by the City Council of Oelwein on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 6:00 P.M. on **April 13, 2020**, at City Hall, Oelwein, Iowa.

The description of the type of public improvement and its location are as follows:

The project will consist of construction of PCC surfaced recreational trails at two locations within the City of Oelwein. Project will be bid as two divisions, with two contracts awarded. Division 1 is an approximate 450' trail just east of the aquatic center. Division 2 is an approximate 1-mile trail along 6th Street NW starting near 3rd Avenue NW, Great Western Avenue, through undeveloped property, and ending at the 3rd Avenue NW and West Charles Street intersection. Work includes grading, culvert placement, crushed stone base, PCC surfacing, and surface restoration.

The City Council will meet at a meeting in said Council Chambers at 6:00 P.M. on **April 13, 2020**, to consider the plans and specifications, estimate of cost and proposed form of contract and to act upon the bid proposals and to consider entering into a contract for said improvements.

Any persons interested may appear at such meeting of the City Council for the purpose of making objections to the plans, specifications or contract or the cost of making the improvements.

This Notice is given by authority of the City of Oelwein.

Brett DeVore, Mayor

Attest: _____
Dylan Mulfinger, City Administrator

Published in the Oelwein Daily Register.

**NOTICE TO BIDDERS
JURISDICTION OF CITY OF OELWEIN
SEGMENT 1 TRAIL IMPROVEMENTS
PROJECT No. 19-1124**

Time and Place for Filing Sealed Proposals. Sealed bids for the work comprising each improvement as stated below must be filed before **11:00 A.M. on April 8, 2020**, in the Office of the City Administrator (City Hall), City of Oelwein, Iowa.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and bids tabulated at **11:00 A.M. on April 8, 2020**, at Oelwein City Hall for consideration by the City Council at its regular meeting at 6:00 P.M. on **April 13, 2020** City Hall, Oelwein, Iowa. The City of Oelwein reserves the right to reject any and all bids.

Time for Commencement and Completion of Work. Work on the improvement may be commenced upon approval of the contract by the Council and be completed as stated below.

Bid Security. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to the Jurisdiction, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. **The bidder's security shall be in the amount of 5% of the total bid amount including all add alternates and shall be the Jurisdiction's bidder's bond with corporate surety satisfactory to the Jurisdiction. No other type of bid security will be accepted.** The bidder's bond shall contain no condition except as provided in the specifications.

Performance, Payment, and Maintenance Bond. The successful bidder will be required to furnish a construction performance, payment, and maintenance bond in an amount equal to one hundred percent (100%) of the contract price. Said bonds to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and the maintenance of said improvements in good repair from the time of acceptance of the improvements by the City for not less than two (2) years.

Contract Documents. Bid documents may be obtained **for free** from the Engineer's company website at www.fehr-graham.com. Upon accessing the website, Bidders will see a link titled, "Obtain Bidding Documents". Clicking this link will take Bidders directly to the Quest Network Service, and will display all projects available for bid through Fehr Graham. On this page, project ads will be listed in the left-hand column with project numbers assigned by Quest displayed. Potential Bidders can enter the Quest project number in the field provided to view the full ad for the Segment 1 Trail Improvements and download a complete set of bidding documents from this page. Please contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information. Hard copies of the bid documents may also be obtained and examined from the office of the Engineer 128 South Vine Street, West Union, Iowa 52175 (phone number 563-422-5131, e-mail bmartin@fehr-graham.com) **There is a one hundred dollar (\$100.00) deposit for hard copies of the plans and specifications, which will be refunded if returned to the Engineer in reusable condition within fourteen (14) days of the award of the Contract.**

Preference of Products and Labor. By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

General Nature of Public Improvement.

The extent of the work involved consists of construction of PCC surfaced recreational trails at two locations within the City of Oelwein. Project will be bid as two divisions, with two contracts awarded. Division 1 is an approximate 450' trail just east of the aquatic center. Division 2 is an approximate 1-mile trail along 6th Street NW starting near 3rd Avenue NW, Great Western Avenue, through undeveloped property, and ending at the 3rd Avenue NW and West Charles Street intersection. Work includes grading, culvert placement, crushed stone base, PCC surfacing, and surface restoration.

Contractor shall fully complete the project by September 30, 2020. Liquidated Damages in the amount of \$500.00 per Calendar Day will be assessed for each Calendar Day that any work shall remain uncompleted beyond the number of Calendar Days allowed.

Plan Holders List. The plan holders list and bid results may be viewed at Fehr Graham's web site <http://www.fehr-graham.com>.

Taxes. All Contractors and approved Subcontractors will be provided a Sales Tax Exemption Certification to purchase, or withdraw from inventory, materials furnished under this contract. No allowance will be made over the contract sum for any tax claims.

Postings. This Notice was sent to the following posting locations;

1. Master Builders/Construction Update
2. Iowa League of Cities
3. Qwest CDN

**Final Opinion of Probable Cost
Segment 1 Trail Improvements, City of Oelwein, Iowa**

Division 1 (Segment 1a)

NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	2010-108-C	CLEARING AND GRUBBING	1	LS	\$ 2,000.00	\$ 2,000
2	2010-108-E	EXCAVATION, CLASS 10	94	CY	\$ 8.00	\$ 752
3	2010-108-I	SUBBASE, MODIFIED, 4" THICK	589	SY	\$ 4.75	\$ 2,798
4	4040-108-A	SUBDRAIN, HDPE, 4" DIA	75	LF	\$ 8.00	\$ 600
5	5010-108-E-1	WATER SERVICE PIPE, 3/4" COPPER	30	LF	\$ 30.00	\$ 900
6	5010-999-A	INSTALLATION OF DRINKING FOUNTAIN	1	EA	\$ 750.00	\$ 750
7	7010-108-A	PAVEMENT, PCC, 6" THICK	20	SY	\$ 65.00	\$ 1,300
8	7010-108-E	CURB AND GUTTER, PCC, 30" WIDE, 6" THICK	25	LF	\$ 35.00	\$ 875
9	7030-108-A	REMOVAL OF SIDEWALK	333	SY	\$ 8.00	\$ 2,664
10	7030-108-B	REMOVAL OF CURB	25	LF	\$ 8.00	\$ 200
11	7030-108-C	SHARED USE PATH, PCC, 5" THICK, 8' WIDE	493	SY	\$ 41.00	\$ 20,213
12	7030-108-G	DETECTABLE WARNING	16	SF	\$ 50.00	\$ 800
13	7030-999-A	BRIDGE ABUTMENT CONNECTION	1	LS	\$ 1,000.00	\$ 1,000
14	8030-108-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 1,500.00	\$ 1,500
15	8040-108-B	REMOVE AND REINSTALL SIGN PER PLAN	1	EA	\$ 75.00	\$ 75
16	8040-108-C	STEEL BREAKAWAY SIGN POSTS	36	LF	\$ 15.00	\$ 540
17	8040-108-D	SIGNS, SHEET ALUMINUM	8.11	SF	\$ 32.00	\$ 260
18	8040-108-E	SIGN, INSTALL	3	EA	\$ 50.00	\$ 150
19	9010-108-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.3	AC	\$ 4,500.00	\$ 1,350
20	9040-108-J	RIP RAP, CLASS E	138	TON	\$ 42.00	\$ 5,796
21	9040-108-R	TURF REINFORCEMENT MATS, TYPE 3	2	SQ	\$ 200.00	\$ 300
22	9072-108-A	COMBINED CONCRETE SIDEWALK AND RETAINING WALL, 6" THICK, REINFORCED	4	CY	\$ 400.00	\$ 1,600
23	11,010-108-A	CONSTRUCTION SURVEY	1	LS	\$ 1,500.00	\$ 1,500
24	11,020-108-A	MOBILIZATION	1	LS	\$ 2,000.00	\$ 2,000

DIVISION 1 ESTIMATED TOTAL AMOUNT \$ 49,922

Division 2 (Segment 1c)

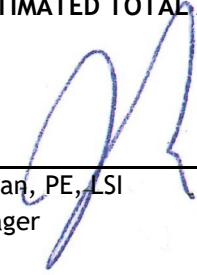
NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	2010-108-C	CLEARING AND GRUBBING	1	LS	\$ 12,000.00	\$ 12,000
2	2010-108-E	EXCAVATION, CLASS 10	2,415	CY	\$ 8.00	\$ 19,320
3	2010-108-F	CORE OUT EXCAVATION	300	CY	\$ 12.00	\$ 3,600
4	2010-108-I	SUBBASE, MODIFIED, 6" THICK	5,904	SY	\$ 7.00	\$ 41,328
5	2010-108-J-2-c	REMOVAL OF KNOWN PIPE CULVERT	40	LF	\$ 10.00	\$ 400
6	2010-108-M	STABILIZATION MATERIAL	600	TON	\$ 20.00	\$ 12,000
7	4030-108-A-1	PIPE CULVERT, TRENCHED, RCP, 12" DIA.	120	LF	\$ 45.00	\$ 5,400
8	4030-108-A-1	PIPE CULVERT, TRENCHED, RCP, 15" DIA.	66	LF	\$ 55.00	\$ 3,630
9	4030-108-A-1	PIPE CULVERT, TRENCHED, RCAP, 42" DIA. EQUIVALENT	24	LF	\$ 300.00	\$ 7,200
10	4030-108-B	PIPE APRON, RCP, 12" DIA.	6	EA	\$ 750.00	\$ 4,500
11	4030-108-B	PIPE APRON, RCP, 15" DIA.	2	EA	\$ 850.00	\$ 1,700
12	4030-108-B	PIPE APRON, RCAP, 42" DIA. EQUIVALENT	2	EA	\$ 2,500.00	\$ 5,000
13	4030-108-C	FOOTINGS FOR CONCRETE PIPE APRONS (42" EQUIV. RCAP)	2	EA	\$ 500.00	\$ 1,000
14	7010-108-A	PAVEMENT, PCC, 7" THICK	60	SY	\$ 65.00	\$ 3,900
15	7030-108-A	REMOVAL OF SIDEWALK	105	SY	\$ 8.00	\$ 840
16	7030-108-B	REMOVAL OF CURB	19	LF	\$ 8.00	\$ 152
17	7010-108-E	CURB AND GUTTER, PCC	19	LF	\$ 40.00	\$ 760
18	7030-108-C	SHARED USE PATH, PCC, 5" THICK. 8' WIDE	4,441	SY	\$ 41.00	\$ 182,081
19	7030-108-C	SHARED USE PATH, PCC, 6" THICK. 8' WIDE, REINFORCED	89	SY	\$ 44.00	\$ 3,916
20	7030-108-C	SHARED USE PATH, PCC, 7" THICK. 8' WIDE, REINFORCED	125	SY	\$ 48.00	\$ 6,000
21	7030-108-C	SHARED USE PATH, PCC, 8" THICK. 8' WIDE, REINFORCED	67	SY	\$ 55.00	\$ 3,685
22	7030-108-G	DETECTABLE WARNING	28	SF	\$ 50.00	\$ 1,400
23	7030-108-H-2	DRIVEWAY, GRANULAR	81	TON	\$ 21.00	\$ 1,701
24	7040-108-H	PAVEMENT REMOVAL	31	SY	\$ 8.00	\$ 248
25	8030-108-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 1,500.00	\$ 1,500
26	8040-108-B	REMOVE AND REINSTALL SIGN PER PLAN	2	EA	\$ 75.00	\$ 150
27	8040-108-C	STEEL BREAKAWAY SIGN POSTS	400	LF	\$ 15.00	\$ 6,000
28	8040-108-D	SIGNS, SHEET ALUMINUM	93.11	SF	\$ 32.00	\$ 2,980
29	8040-108-E	SIGN, INSTALL	35	EA	\$ 50.00	\$ 1,750

30	9010-108-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING (TYPE 1 PERMANENT LAWN MIX)	3.5	AC	\$ 4,000.00	\$ ITEM #11.
31	9010-108-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING (TYPE 4 URBAN TEMPORARY EROSION CONTROL MIXTURE)	3.5	AC	\$ 2,500.00	\$ 8,750
32	9040-108-J	RIP RAP, CLASS E	35	TON	\$ 42.00	\$ 1,470
33	9040-108-N-1	SILT FENCE OR SILT FENCE DITCH CHECK	160	LF	\$ 4.00	\$ 640
34	9040-108-N-2	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	160	LF	\$ 1.00	\$ 160
35	9040-108-N-3	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	160	LF	\$ 1.00	\$ 160
36	9040-108-O-1	STABILIZED CONSTRUCTION ENTRANCE	215	SY	\$ 15.00	\$ 3,225
37	9040-108-R	TURF REINFORCEMENT MATS, TYPE 3	22	SQ	\$ 175.00	\$ 3,850
38	9060-108-E	REMOVAL OF FENCE	155	LF	\$ 5.00	\$ 775
39	11,010-108-A	CONSTRUCTION SURVEY	1	LS	\$ 12,000.00	\$ 12,000
40	11,020-108-A	MOBILIZATION	1	LS	\$ 23,000.00	\$ 23,000

DIVISION 2 ESTIMATED TOTAL AMOUNT \$ 402,171

DIVISION 1 + DIVISION 2 ESTIMATED TOTAL AMOUNT \$ 452,093

Dated: March 4, 2020



 Jon Biederman, PE, LSI
 Branch Manager

Oelwein Celebration Renewed, Inc

February 17th, 2020

Mayor Devore and members of the council,

First, a big thank you!

Thank you for the previous years of support shown for our event. As you know, we had an incident with last year's fireworks display. Due to this unfortunate event we have decided to forgo the fireworks this year and invest in more activities for attendees to participate in. One of these include adding a 3X Wrestling event on Friday night. The committee is asking for your support for this event instead of the fireworks as you have in previous years.

We would greatly appreciate your continued support in our new direction. We are respectfully requesting a \$6500.00 donation to be applied to our entertainment budget.

Thank you for your time and consideration,

Members of the Oelwein Celebration Committee'

Submitted by Debra Ameling , treasurer





**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines
September 1 -- December 1
March 1 -- June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: *Fayette County Ag Society*

Contact Name: *Andy Bilder + Justin Skinkape*

Mailing Address: *Fayette County Ag Society*

City, State, Zip: *West Union, IA 52755 PO Box 304*

Phone: *563-518-0104* **Fax:**

Email Address:

justin - skinkape@yahoo.com

Total Project Cost: *\$ 35,000.00*

Total Requested from Hotel/Motel Tax Funds: *\$ 35,000.00 - \$ 5,000
cash*

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

Please sign and date this application. Your signature below certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Applicant:

by: *Justin Skinkape*

Date *3-6-2020*

Justin Skinkape
(printed name)

CITY OF OELWEIN
HOTEL/MOTEL TAX FUNDING APPLICATION
(Tourism)

Project Identification

1. What is the title of your project? *Fayette County FAIR CARNIVAL*
Provide a brief description of your project. Attach additional pages, if needed.

We provide a free carnival to all fair participants especially for our Fayette County youth. Rides would be free of charge during the week of the fair.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

We are expecting over 60,000 people to attend our fair during the week. We like to think

3. Project Evaluation: *20,000 of those people travel through Oelwein.*

A. Targeted Population *20,000*

1) Hotel/Motel guests generated by project *200*

a. Number of projected hotel/motel guests. *300*

b. How will hotel/motel guests be tracked. *ticket sales*

2) Number of adults the project will reach *20,000*

3) Number of youth the project will reach *25,000*

B. Geographic area of draw *Surrounding counties of Fayette*

C. Volunteers *County*

1) Number of volunteers *500*

2) Number of volunteer hours *4,000*

D. Attendance of event previous year(s) *40,000*

E. Day open to public or performance(s)

Page 2 of 5

4. Project Budget *July 21 - July 25 2020*

A. Please provide a project budget and schedule of completion including all

expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

Carnival will cost \$ 35,000

I can provide a contract.

B. List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

All of the Fayette County Councils donated based on their population and past success with this project.

C. Is this application "seed money" for a new project? If yes, please explain.

D. Is this application for the expansion of an existing project/program? If yes, please explain.

City of Oelwein donated \$5,000. last year.

E. Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: No: (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$ 5,000

Date of Funding: last February

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

*This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.*

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

Assurances Continued

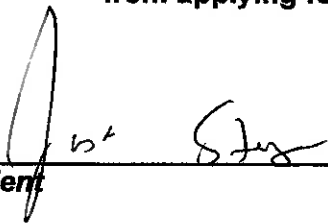
All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein **within 60 days.**
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**



Recipient

3-6-2020

Date

Recipient

Date



**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines
September 1 -- December 1
March 1 -- June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: The Grand Theatre of Oelwein, Inc.

Contact Name: Matthew J Vogel, President

Mailing Address: PO Box 469

City, State, Zip: Oelwein, IA 50662

Phone: (319) 283-1836

Fax: (319) 283-1838

email address:

mjvogel@vogelins.com

Total Project Cost: \$127,711

Total Requested from Hotel/Motel Tax Funds: \$ 10,000

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

Please sign and date this application. Your signature below certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Applicant:

by: Matthew J Vogel

Date 2-28-2020

Matthew J Vogel
(printed name)

CITY OF OELWEIN
HOTEL/MOTEL TAX FUNDING APPLICATION
(Tourism)

Project Identification

1. What is the title of your project? New seating project.

Provide a brief description of your project. Attach additional pages, if needed.

The theatre board has seen a decrease in attendance over the past year. We have polled our movie goers and they tell us our seats are old, worn and many are broken and some squeak. Many have told us that they are going to other communities to see movies.

Our seats are over 40 years old; we cannot delay this any longer. We have had ServiceMaster clean our seats for years. They have told us that they can no longer do this because of the condition of the seats.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

The theatre had 27,000 movie goers last year. Many of these come from out of town. They eat At Oelwein's restaurants and shop at Oelwein stores either before or after a movie. If they go to other towns for movies, Oelwein restaurants and stores will lose sales.

3. Project Evaluation:

A. Targeted Population

- 1) Hotel/Motel guests generated by project
 - a. Number of projected hotel/motel guests.
 - b. How will hotel/motel guests be tracked.
- 2) Number of adults the project will reach 16,000
- 3) Number of youth the project will reach 11,000

B. Geographic area of draw NE Iowa

C. Volunteers

- 1) Number of volunteers 20
- 2) Number of volunteer hours 200

D. Attendance of event previous year(s) 27,000

E. Day open to public or performance(s) every day

4. Project Budget

- A. Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

\$127,711 to purchase seats, remove old seats install new seats and update floor coverings.

- B. List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

We have raised \$18,000 for the project. We have several grants which we have completed and are awaiting on. We planning a public fund raising project for the remaining funds.

- C. Is this application "seed money" for a new project? If yes, please explain.

No

- D. Is this application for the expansion of an existing project/program? If yes, please explain.

No

- E. Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: No: (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$ 5000

Date of Funding: 2012

Assurances Continued

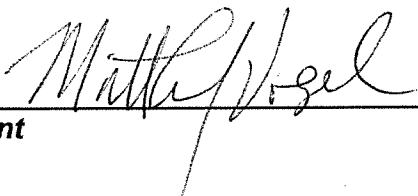
All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein **within 60 days.**
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**



Recipient

2-28-2020

Date

Recipient

Date



Dillon Law PC

209 E 1st Street
Sumner, Iowa 50674

City of Oelwein
Attn: Dylan Mulfinger 20 2nd Ave. SW
Oelwein, IA 50662

INVOICE

Invoice # 5907
Date: 03/03/2020
Due Upon Receipt

City of Oelwein nuisance/abatement work

nuisance/abatement work 657A's

Type	Date	Notes	Quantity	Rate	Total
Expense	01/30/2020	Reimbursable expenses: filing fee for latham property	1.00	\$235.00	\$235.00
Service	01/30/2020	data entry, email correspondence with Pat, file ON and petition- Latham	0.33	\$58.49	\$19.30
Service	01/30/2020	Flat Rate: 657a fee	1.00	\$350.00	\$350.00
Service	01/30/2020	draft Affidavit for abandoned property and consent to judgment	0.25	\$58.49	\$14.62
Service	01/30/2020	email re: Gabriel	0.10	\$58.49	\$5.85
Service	01/30/2020	call to oelwein healthcare, email to Pat, add 2 new contacts	0.25	\$58.49	\$14.62
Service	01/30/2020	email correspondence with officer, draft and file report to the court	0.25	\$58.49	\$14.62
Service	01/31/2020	send lathm on and petition for service	0.25	\$58.49	\$14.62
Service	01/31/2020	call from Rex - re latham	0.15	\$58.49	\$8.77
Service	02/04/2020	email to officer, email to dispatch, email from Ted, file return of service, draft and file witness list	0.40	\$58.49	\$23.40
Service	02/04/2020	email check up with Ted	0.10	\$58.49	\$5.85
Service	02/04/2020	email to Chickasaw re service	0.10	\$58.49	\$5.85
Expense	02/04/2020	Reimbursable expenses: Service fee on Latham	1.00	\$35.00	\$35.00
Service	02/04/2020	Gallmeyer tree issue	0.25	\$58.49	\$14.62

ITEM #A.

Service	02/04/2020	call from Jay email to Pat	0.25	\$58.49	\$14.62
Service	02/05/2020	file, save, bill, return of service	0.25	\$58.49	\$14.62
Expense	02/05/2020	Reimbursable expenses: Service fee on Latham	1.00	\$35.00	\$35.00
Expense	02/05/2020	Reimbursable expenses: Service fee on Pentecost to Chickasaw Sheriff	1.00	\$30.00	\$30.00
Service	02/11/2020	email officer, email dispatch, update spreadsheet, calendar event	0.20	\$58.49	\$11.70
Expense	02/17/2020	Reimbursable expenses: Service fee on Gallmeyer	1.00	\$35.00	\$35.00
Service	02/18/2020	email notification to officer and dispatch, update spreadsheet and calendar event	0.25	\$58.49	\$14.62
Service	02/18/2020	draft 3 affidavits email to Sam, email from Sam	0.25	\$58.49	\$14.62
Service	02/19/2020	email from Dylan re tax issue, email traffic re warthan property.	0.25	\$130.94	\$32.74
Service	02/24/2020	discussion on additional property to acquire and methods to consider, email from Sam re non compliance, review lack of notary on citation	0.50	\$130.94	\$65.47
Service	02/25/2020	email to Sam for affidavits, save and file 2 affidavits, update spreadsheet, calendar events, email to officer and dispatch, draft and file witness list	0.50	\$58.49	\$29.25
Service	02/26/2020	non payers and moving forward on	0.25	\$130.94	\$32.74
Service	02/27/2020	sent citations for service - welch x2	0.25	\$58.49	\$14.62
Expense	03/02/2020	Reimbursable expenses: Service fee on Welch	1.00	\$70.00	\$70.00

Total \$1,177.12

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
5907	03/03/2020	\$1,177.12	\$0.00	\$1,177.12
Outstanding Balance				\$1,177.12
Total Amount Outstanding				\$1,177.12

Please make all amounts payable to: Dillon Law PC

ITEM #A.

Payment is due upon receipt.



Dillon Law PC

209 E 1st Street
Sumner, Iowa 50674

City of Oelwein
Attn: Dylan Mulfinger 20 2nd Ave. SW
Oelwein, IA 50662

CityOelwein

Oelwein City Attorney

INVOICE

Invoice # 5908
Date: 03/03/2020
Due Upon Receipt

Type	Date	Notes	Quantity	Rate	Total
Service	02/05/2020	email to Jay and Pat re: registering rental	0.15	\$59.60	\$8.94
Service	02/05/2020	Gallmeyer research, discuss with Pat, email to Sam, email to Ted for service,	0.33	\$59.60	\$19.67
Service	02/05/2020	rail road contract review, telephone communications contract review, board of appeal Warthan packet review.	1.50	\$133.43	\$200.15
Service	02/10/2020	email to Ted re service of defs, email to Nathan. Sam, Brett	0.25	\$59.60	\$14.90
Service	02/10/2020	Jay with City of Oelwein re enforcement of rental code inspection.	0.25	\$133.43	\$33.36
Service	02/10/2020	email to officer and dispatch, update spreadsheet	0.15	\$59.60	\$8.94
Service	02/10/2020	email to officer, email to dispatch, update spreadsheet	0.15	\$59.60	\$8.94
Service	02/10/2020	people search	0.33	\$59.60	\$19.67
Service	02/10/2020	attend council meeting.	0.68	\$133.43	\$90.73
Service	02/10/2020	OELWIEN CITY COUNCIL	0.50	\$133.43	\$66.72
Service	02/11/2020	draft and file motion	0.25	\$59.60	\$14.90
Service	02/11/2020	email correspondence with Nathan, dispatch, and officer	0.25	\$59.60	\$14.90
Service	02/11/2020	draft report to court, file re friis	0.25	\$59.60	\$14.90
Service	02/11/2020	Board of Appeals Housing Meeting	0.50	\$133.43	\$66.72

Service	02/11/2020	11th: Email from Wehling re: Oelwein v. Friis; Research of issue, email back: .3 NJL	0.30	\$133.43	\$40.03
Service	02/11/2020	11th: Attention to file of Oelwein v. Urban; Attendance at Oelwein v. Urban, conference with Officer DeJong, conference with Urban and magistrate; .3 NJL	0.30	\$133.43	\$40.03
Service	02/12/2020	email to Sam re: 818 1st ave NW	0.10	\$59.60	\$5.96
Service	02/12/2020	draft application to assess costs	0.25	\$59.60	\$14.90
Service	02/13/2020	Jay letter from P.E. Engineer recanting	0.25	\$133.43	\$33.36
Service	02/14/2020	helton question from carrier, email to Dylan	0.25	\$133.43	\$33.36
Service	02/20/2020	mailed recording to oelwein, re oaks property, taxes owed	0.25	\$59.60	\$14.90
Service	02/20/2020	call from dispatch	0.15	\$59.60	\$8.94
Service	02/21/2020	call from Jay	0.15	\$59.60	\$8.94
Service	02/24/2020	email correspondence with Pat, email case sheet, email officer to correct citation	0.25	\$59.60	\$14.90
Service	02/24/2020	draft citation	0.33	\$59.60	\$19.67
Service	02/24/2020	review council packet, email from Dlyan re railroad issue	0.25	\$133.43	\$33.36
Service	02/25/2020	25th: Attention to Oelwein v. Buehler, Wood, Radcliff, and Cranston; prepare for trial. .3 NJL	0.30	\$133.43	\$40.03
Service	02/25/2020	25th: Attendance at Oelwein v. Buehler, Wood, Radcliff, and Cranston; .5 NJL	0.50	\$133.43	\$66.72
Expense	02/26/2020	Reimbursable expenses: filing fee- re welch	1.00	\$135.00	\$135.00
Expense	02/26/2020	Reimbursable expenses: filing fee welch 2	1.00	\$135.00	\$135.00
Service	02/26/2020	data entry, edits, filing 2 citations welch	0.75	\$59.60	\$44.70
Service	02/26/2020	email to Sam regarding citations - review emails	0.25	\$59.60	\$14.90
Service	02/26/2020	11th: Attention to file of Oelwein v. Alber; Attendance at Oelwein v. Alber; conference with Officer Phillips, Alber, and magistrate; .5 NJL	0.50	\$133.43	\$66.72
Service	03/02/2020	file return of service for welch x2	0.25	\$59.60	\$14.90
Service	03/03/2020	Flat Rate: Drafting Strosahl Quit Claim Deed	1.00	\$100.00	\$100.00
Service	03/03/2020	email to Sam and Jim, update spreadsheet, calendar event	0.20	\$59.60	\$11.92

Total \$1,481.68

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
5908	03/03/2020	\$1,481.68	\$0.00	\$1,481.68
Outstanding Balance				\$1,481.68
Total Amount Outstanding				\$1,481.68

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 3/9/2020

Consent Agenda

1. Consideration of a motion approving February 24, 2020 Council Minutes
2. Consideration of a motion approving Class 'B' Native Wine Permit renewal for Delish at Decades
3. Consideration of a motion approving Class 'C' Liquor, Outdoor Service and Sunday Sales renewal for Oelwein Columbus Club, Inc.
4. Consideration of a motion approving Pay Request No. #1 to Kirvan Enterprises in the amount of \$30,182.00 for work completed on CDBG Owner Occupied Project
5. Consideration of a request from Pony Express Riders of Iowa to collect funds at the intersection of Frederick and Charles on Friday, April 11, 2020 from 7:30 A.M. to Noon for Camp Sunnyside

Public Hearing

6. Public Hearing on Fiscal Year 2021 Budget
Presentation by Dylan Mulfinger, City Administrator.

Resolutions

7. Consideration of a Resolution adopting Fiscal Year 2021 Budget
City Council and staff have worked hard this year to provide a budget that will help provide service to residents of Oelwein. The City Administrator has provided a brief overview of the budget in the packet. The City Administrator recommends approving the budget as presented.
8. Consideration of a Resolution authorizing redemption of outstanding General Obligation Corporate Purpose Bonds, Series 2009
The City Administrator has worked with the Deputy Clerk to ensure all loans are paid off in a timely manner and paid off early when available. With City Council paying off this debt early, council can set themselves up to bond in another two years or pay off other general obligation debts early. The City Administrator recommends approving this resolution.

Motions

9. Consideration of a motion setting May 2, 2020 as Spring Clean Up day



The City moved to one clean up day a year in 2019. This year staff has proposed a date of May 2. The City Administrator recommends disbanding the clean up and renegotiating a bulk pickup option in the single hauler program that would be included in the price of the single hauler fees. The cleanup program has not proven to lower abatement or nuisances in the community.

10. Consideration of a motion to purchase a Barnes pump in the amount of \$15,919.00 for 20th Street Lift Station from Electric Pump Company

Utility Supervisor has provided the background on this item. The City Administrator recommends approving this purchase.

11. Consideration of a motion to set Public Hearing for April 13, 2020 at 6:00 P.M. on Segment 1 Trail Improvements

Staff has worked with Fehr Graham to do a project in 2020 on the trail. The City Administrator recommends setting the public hearing.

12. Consideration of a motion approving Planning, Finance, Enterprise and Economic Developments recommendation regarding Hotel/Motel Funding for Oelwein Celebrations, Fayette Co. Ag Society and The Grand Theatre of Oelwein, Inc.



Agenda

Tree Board
20 Second Avenue SW, Oelwein
March 2, 2020 - 5:15 PM

Call to Order: 5:17 pm Lenth

Roll Call: Brownell, Fick, Johnson, Lenth, Milks, Scheel

Attending: Brownell, Fick, Johnson, Lenth, Scheel

Absent: Milks

Approval of Minutes

1. Consideration of a motion approving the minutes of the October 5, 2019 meeting
 Motion: Brownell 2nd: Fick
 Aye: All Nay: None

Street Tree Removal

Johnson stated that the street department cut down approximately 53 trees this past fall in the street boulevards. Scheel asked if the City is removing the stump. Johnson replied that the City hires a contractor as it is cost effective to hire it done.

Fall Tree Planting Review

Johnson stated that the planting the past fall went very well and appreciated everyone’s help with the large project. Johnson stated that they planted 56 trees in all with the following varieties:

- Bur oak 7
- Pin oak 7
- Hackberry 7
- Thornless Hawthorn 9
- Japanese Lilac 7
- Coral Burst crab apple 9
- Sycamore 3
- Ginkgo 2
- Locust 2
- Elm 1
- Sunburst Locust 2

Johnson stated that it was great that the board is planting a wide variety of tree species in the boulevards to help diversify the city’s urban canopy.

Trees Forever Grant

Johnson stated that he submitted the Trees Forever grant for the 2020 planting round. Johnson took the list of trees from the approved tree list to submit for grant money. Johnson encouraged the board to start looking for areas that could need planting for the fall. Fick asked about the trees the board planted at the complex last spring. Johnson stated that he had employees put up snow fence around the trees to protect them from animal browsing. These trees will be used for replacing trees that are removed in street boulevards.

Shade Trees

- London Planetree Platanus x acerifolia
- Hackberry Celtis occidentalis
- American Basswood *Tilia Americana*

Low-Growing Trees

- Japanese Tree Lilac Syringa reticulate
- Serviceberry Amelanchier x grandiflora
- Flowering Crab Malus 'Prairifire'

Tree City 2019 Award/Growth Award

Johnson reminded the board that he applied for the Tree City Award for 2019 which they received confirmation of receiving this award. Johnson also stated that he applied this year for the Growth Award. The Tree City USA Growth Award is awarded by the Arbor Day Foundation to recognize higher levels of tree care by participating Tree City USA communities. The Growth Award highlights innovative programs and projects as well as increased commitment of resources for urban forestry. Johnson explained that eligible activities must fall into the four following categories.

- **Category A: Education and Public Relations**
- **Category B: Partnerships**
- **Category C: Planning and Management**
- **Category D: Tree Planting and Maintenance**

Johnson showed the tree board the webpage with the subset activities that they can earn points to achieve this award. Johnson asked the board to start thinking of events that they would like to pursue so that the board can keep applying for this award once again. Johnson has not heard if they have received this award or not as of yet and will let the board know as soon as he does.

Nursery Tree Transplant

Johnson stated that has talked with Lloyd Brown and he will be getting to transplanting trees as soon as the weather is suitable for transplanting. Lloyd thought that probably late April into May would be optimal for transplanting, but will have to wait to see what the weather does.

Board Member Updates:

Lenth brought up that he would like to do a presentation to community leaders and show them the harm that created by the emerald ash borer that the board discussed last fall. Johnson took the board to the corner of 3rd Ave and 5th Street NE to see the damage created by the pest.

Adjournment: 6:09 pm Fick

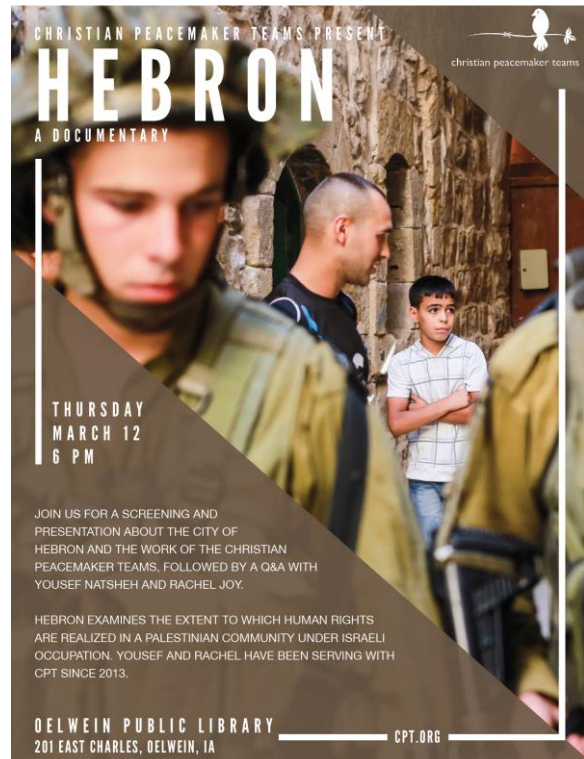
Next Meeting Date: April 6, 2020

Sensory Toys

Staff picked out some sensory toys for the children’s area. First, we made a Sensory Bin filled with rice and added measuring cups, funnels, and knobby eggs.



Next, we ordered a Bubble Tube. People with Sensory Processing Disorder (SPD) get a positive response when watching bubble tubes in action, since they provide a tracking activity that helps to improve visual development, color recognition, visual perception and communications skills. The bubble tubes themselves can promote and enhance a person’s level of relaxation, creating a calming effect.



Hebron: A Documentary

Thursday, March 12 6:00 p.m.

Yousef Natsheh is a Palestinian filmmaker and human rights defender. Rachel is a peace activist from the United States. Together they have been serving with the Christian Peacemaker Teams in al-Khalil (Hebron) since 2013. Natseh's film examines the extent to which human rights are realized in a Palestinian community under Israeli occupation. The screening will be followed by a presentation and Q&A about the situation on the ground, what daily life is like under occupation, and Palestinian resistance to Israeli settlements.

Family Story Time

Tuesday, March 17 6:00pm

The Oelwein Public Library Board of Trustees will meet on Wednesday, March 11, 2020 at 5:00 p.m. at the Oelwein Public Library.

AGENDA

Roll Call

Agenda Approved

Minutes Approved

Correspondence and communications –

Trustee Training – Library Collections – Special Population Groups

Director’s Report – Upcoming Programs, Sprinkler Damage Update, Sensory Toys, Inventory, Family Story Time, Head Start Story Time

Friend’s Report –

Bills Approved –

Unfinished Business

New Business

Compressor

LED light conversion

Policy Review – Confidentiality of Library Records p. 14

Adjournment

February Statistics

Circulation:

20 February: 5,287

19 February: 5,265

Computer Use:

20 February: 582

19 February: 530

Reference Questions:

Wireless: 1,745

Wireless: 1,942

20 February: 585

19 February: 506

Attendance:

20 February: 3,192 (129) Sunday

19 February: 3,159 (116) Sunday

New Patrons:

20 February: 22

19 February: 15

Program Attendance:

20 February: 235

19 February: 263

Acquisitions:

Books 100
CD’s 12
Movies 13

BRIDGES Downloads: 283

eBooks: 194
Audio: 89
eMagazines:

HOOPLA Downloads: 72

eBooks: 28
Audio: 23
Movies: 6
Comics: 10
Music: 4
TV: 1

33. The library provides materials in formats appropriate to the needs of special population groups found in the community. Examples include:

- ❖ Adult basic education materials
- ❖ Audio books and/or captioned video
- ❖ Braille materials
- ❖ Children's and young adult materials
- ❖ Large print books
- ❖ Materials for English language learners

Confidentiality of Library Records
 September 11, 1997
 Reviewed 1/10/07, 11/18/14, 7/11/17, 3/11/20
 Revised 6/11/08, 7/14/11

The confidentiality of library records is central to intellectual freedom and directly related to the ability of citizens to use library materials and pursue information without fear of intimidation.

Confidential Information:

- Information sought or received
- Materials consulted, borrowed or otherwise acquired
- Database search records
- Reference interviews
- Interlibrary loan records
- Computer use records
- All other personally identifiable uses of library materials, programs or services

Open Public Records:

The list of patrons and the list of materials are open public records.

Lawful Custodian:

The lawful custodian of the records is the Director of the Library.

Release of Information:

The Library will not release registration, circulation or other records protected under the Iowa Code unless it is required by law to release the information. Under normal circumstances, this information will only be released to the person whose name appears on the Library card.

Minor Children: However, the library will release information to the parent or guardian of a minor child for the purposes of recovering overdue material and settling accounts for lost, late, or damaged material, and for other matters related to the recovery of material or charges incurred by minor children for which a parent or guardian may be considered liable. Information will **not** be provided to parents or guardians who are merely attempting to determine what library materials their minor children are using.

Release Requirements: Circumstances which may require the Library to release the information include the following:

- **Court Order** - A criminal or juvenile justice agency is seeking the information pursuant to an investigation of a particular person or organization suspected of committing a known crime AND the criminal or juvenile justice agency presents the Library Director with a court order demonstrating that there has been a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling OR
- The Library receives a valid **court order** requiring the Library to release registration, circulation or other records protected under the Iowa Code and the information is not sought in conjunction with a criminal or juvenile justice investigation.
- **Warrant** -The Library receives a Warrant for the information issued under the USA Patriot Act.
- **National Security Letter** - The Library receives a National Security Letter seeking the information pursuant to the USA Patriot Act.

(14)

Legal Counsel: If the records requested cover registration, circulation or other records protected under the Iowa Code, and the Director is uncertain about whether the order, or subpoena presented to the Library Director is sufficient to require release of the records, the Library Director may immediately consult with legal counsel to determine if such process, order, or subpoena is sufficient to require release of the records.

References

1. U.S. Constitution

First Amendment: *Congress shall make no law* respecting the establishment of religion, or prohibiting the free exercise thereof; or *abridging the freedom of speech*, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances.

Fourth Amendment: The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no Warrants shall issue, but upon probable cause, supported by Oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.

2. USA Patriot Act (which includes amendments to the Foreign Intelligence Surveillance Act and the Electronic Communications Privacy Act). USA PATRIOT Act (Public Law 107-56).

3. Code of Iowa 22.7 "Examination of Public Records (Open Records)":

22.7 Confidential records.

The following public records shall be kept confidential, unless otherwise ordered by a court, by the lawful custodian of the records, or by another person duly authorized to release such information...:

22.7.13. The records of a library which, by themselves or when examined with other public records, would reveal the identity of the library patron checking out or requesting an item or information from the library. The records shall be released to a criminal or juvenile justice agency only pursuant to an investigation of a particular person or organization suspected of committing a known crime. The records shall be released only upon a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.

22.7.18. Communications not required by law, rule, procedure, or contract that are made to a government body or to any of its employees by identified persons outside of government, to the extent that the government body receiving those communications from such persons outside of government could reasonably believe that those persons would be discouraged from making them to that government body if they were available for general public examination.

4. Code of Ethics of the American Library Association:

"We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted."

~~KEN'S ELECTRIC INC.~~
 841 1st Ave SE
 Oelwein, IA 50662
 319-283-4221

Ken's Electric, Inc.

841 1st Ave SE
 Oelwein IA 50662
 319-283-4221

Date	Feb	ITEM #ii.	20
Proposal #	201652-01		
Customer ID	100050		

OELWEIN PUBLIC LIBRARY

Billing Information

Oelwein Public Library
 201 E Charles St
 Oelwein IA 50662
 319-283-1515

Service at

Oelwein Public Library
 201 E Charles St
 Oelwein IA 50662
 319-283-1515

COMPRESSOR REPLACEMENT

COMPRESSOR REPLACEMENT

EMERSON COMPRESSOR ZR19M3-TWC-568	ü
HOURLY	ü
R 22 PER LB	ü
BRAZE-EVACUATION-NITROGEN	ü
FILTER DRIER	ü
THIS PROPOSAL WILL BE TO REPLACE THE SOUTH WEST COMPRESSOR IN THE FHP GEOTHERMAL UNIT. ALL MATERIAL, LABOR, REFRIGERANT, AND TAXES HAVE BEEN INCLUDED FOR A COMPLETE REPLACEMENT. THIS IS FOR REPLACEMENT OF THE COMPRESSOR ONLY, AND DOES NOT COVER ANY OTHER PROBLEMS THAT WE CAN NOT SEE UNITL THE COMPRESSOR IS REPLACED.	ü
WARRANTY ON THE NEW COMPRESSOR WILL BE 1 YEAR.	
SubTotal	5,380.11
Tax	376.61
Grand Total	\$ 5,756.72

TERMS

50% UPON ACCEPTANCE OF THIS PROPOSAL, 50% UPON COMPLETION OF THE PROJECT. THIS PROPOSAL IS VALID FOR 30 DAYS.

Accepted Option: _____

Acceptance (Customer) _____ Date _____

Approval (Company) _____ Date _____

Young PLUMBING & HEATING CO.

ITEM #i.

Mechanical Contractors

2/18/2020

Oelwein Public Library

Brent was out recently and found a compressor shorted out and needs replaced.

Below is a cost of repair:

Labor and material to replace the compressor in the west zone:

Price..... \$9,742.00

This does not include any additional work on refrigeration lines. Additional work may be needed and is not included in this bid.

Thanks!
Lindsey Nissen
Service Department Director
Young Plumbing and Heating Co.



February Parks Monthly Report 2020

Parks / Cemetery / Aquatics / Campground

Park and Recreation

www.cityofuelwein.org

This month Jay has been busy with his maintenance of vehicles. The old yellow supervisor truck is not road worthy so we are getting rid of that vehicle. We brought in the old rec vehicle to remove city stickers and take to junk vehicle area as well. On Monday, we dug the Henkle grave for a Tuesday funeral. Jay completed another five work orders for sidewalk snow removal this past week. I have been working on pool paperwork this past week. I also met with Matt Vogel this week for our annual meeting to go over coverage on buildings and equipment. The Masons invited me to come and talk to them on Tuesday evening about the park department and go over some projects we have planned for this year. I ordered the slide top canopy for the slide at the pool with the money we received from the RJ McElroy Foundation. I also updated our trails presentation and sent to Kent Nelson as he is trying to raise more money with Fidelity Bank for trails.

This week I have been busy working on various grants. On Thursday, I turned in the City application for the Paint Iowa Beautiful grant with Diamond Vogel paint. This grant will supply us enough paint to paint the 50 picnic tables and the shelter at the campground if the city is chosen. I received an email from Upper Iowa University requesting a project for their Day of Caring, which will be in the end of April. I sent out an outline for this painting project so the University can decide on this project. We requested 30+ people for this project as it is a one-day event and we have a lot of painting to complete. The trails committee met this week as we discussed our progress with trail work. I showed the committee the new website that I have been working on with trail donation information included. We talked about easements and future fundraising avenues to take. I met with Kent Nelson this week as I prepared a new presentation for him to take to Fidelity to propose a larger donation for trails. In our meeting, Kent explained that Fidelity would be giving the City \$10k for trails, \$5k in 2020 and \$5k in 2021.

I met with our pool managers this week and we went over some work on the new website. We are aggressively going after lifeguard recruitment this year. The managers are going to start knocking out dates for group and private lessons so we can get lesson forms on the website for this spring. At Woodlawn, we have a full burial for the Jacobsen's today and the employees are out clearing snow. I prepared and sent out the agenda for the Park and Rec meeting for this coming Monday.

This week I have been working on the REAP grant for the next trail section. This grant is through the IDNR, with up to \$100k available for towns Oelwein's size. I met with our donor and a contractor to finalize the layout of the cemetery sign that we will be putting in at Woodlawn Cemetery. I hosted the park and rec meeting on Monday at city hall. In this meeting, the board approved the final layout of the cemetery sign, and then the board approved a nicotine-free policy for parks and trails. This policy will include all forms of nicotine products and vaping devices. Jay passed his CDL test this past week and has been working on shop improvements and maintenance. Today we have a cremation burial at Woodlawn Cemetery. On Wednesday, I went to Vinton to the regional park and rec meeting.

This week I met with our donor for the cemetery signs at the school tech building to observe the progress on the north arching sign. The bathroom security doors are completed as the school is waiting for a good day for everyone to get to Wings to install. Jay and I completed some tree trimming at the front entrance of Woodlawn with the bucket truck on Friday. I have been working on the REAP grant for

the next trail section. After we had the parks and trails approved as nicotine-free I forwarded the resolution off so we can get the signage through the program coming for this spring. We are still actively looking for employees to fill some positions for this summer. On Monday, I have another meeting with our pool manager to go over some paperwork and set up meetings with the employees. Jay has been working on small equipment maintenance, including chainsaws, string trimmers and leaf blowers

Truck maintenance



Website work



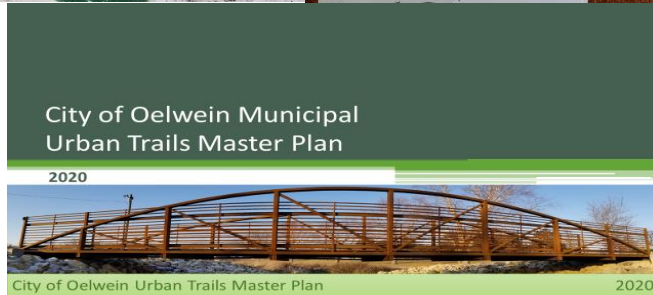
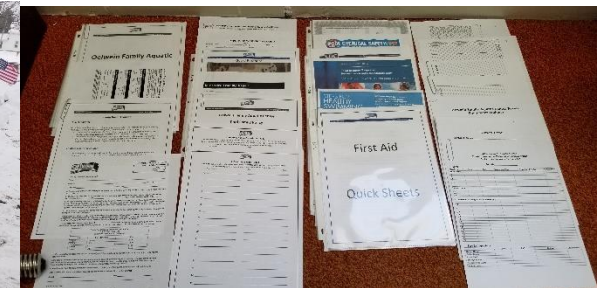
Slide top canopy ordered



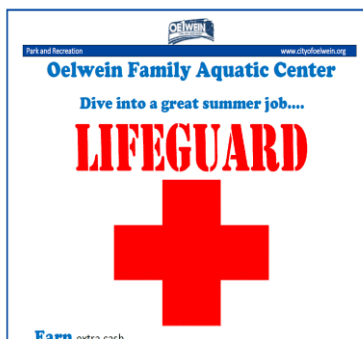
Tuesday Funeral



Pool paperwork



Lifeguards



Trails Donation



Funeral



Grant work



KEEP AMERICA BEAUTIFUL AFFILIATE

REAP Grant

Cemetery Sign

Corkboard



Policy

CDL test

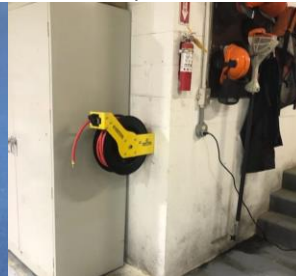
Meeting



Shop work

Cremation

Improvements



Cemetery Sign

Security Doors



Tree Trimming



Daily Activities

- ❖ Pick up garbage downtown
- ❖ Checking parks, cemeteries
- ❖ Monthly safety checklist
- ❖ Maintenance on equipment
- ❖ Order supplies for different departments
- ❖ Work with trails committee, Friends of Trails
- ❖ Safety meetings with departments and city
- ❖ 2 graves, 1 cremation
- ❖ Snow removal

Progress on Projects

- ❖ Trails REAP grant
- ❖ Tree trimming
- ❖ Updated pool paperwork
- ❖ Trail extensions – easements sent out
- ❖ Trails committee meeting
- ❖ School program work on cemetery sign/bathroom security doors
- ❖ Cemetery sign meetings with contractor
- ❖ Website work
- ❖ Trails presentation to groups

Next Month and Future Projects

- ❖ Tree Board meeting
- ❖ Trails Committee meetings
- ❖ Trail extension bidding
- ❖ Park and Rec meeting
- ❖ Wings Park trail extension
- ❖ Park master plan
- ❖ Grant work
- ❖ Diamond 3 fencing
- ❖ Pool LED conversion
- ❖ Old bridge prep for new placement



Park and Recreation

www.cityofuelwein.org

- ❖ Trail segment 1C work
- ❖ Website work
- ❖ Cemetery signs projects
- ❖ Install water fountains
- ❖ Prairie planting at Platt Park
- ❖ Remove well houses at City Park
- ❖ Pool projects
- ❖ Bleachers
- ❖ Diamond 1 building work
- ❖ Take split wood/rock to campground
- ❖ Remove dead tree at City Park
- ❖ Finish winter graves
- ❖ Iowa park and rec conference

Joshua Johnson MA
Oelwein Park Superintendent
319-283-5440 – City Hall
319-283-0544 – Cell

