



Agenda

City Council Work Session Meeting
Oelwein City Hall, 20 Second Avenue SW, Oelwein, Iowa
6:30 PM

December 19, 2022
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Lynda Payne

Council Members: Karen Seeders, Tom Stewart, Matt Weber, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Discussions

- [1.](#) Discussion on proposed Public Works budget.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440

Budget Line	Account Number	Account Title	FY 2022 Budget	FY 2022 Re-Estimate	FY 2023 Proposed	FY 2024 Proposed
STREETS			6/30/2022	6/30/2022	6/30/2023	6/30/2024
D.12	110-2100-60100	SALARY	245,000	245,000	258,000	271,000
D.12	110-2100-61990	EMPLOYEE PERSONNEL EXPENSE	2,500	2,500	2,500	7,500
D.12	110-2100-63100	BUILDING	2,000	2,000	2,000	2,000
D.16	110-2100-63200	SNOW SUPPLIES	13,000	13,000	15,000	15,500
D.12	110-2100-63210	SIDEWALKS	0	0	0	
D.12	110-2100-63310	VEHICLE	15,000	15,000	15,000	15,000
D.12	110-2100-63730	COMMUNICATIONS	2,200	2,200	2,300	2,600
D.12	110-2100-63810	UTILITIES	9,000	9,000	9,000	9,000
D.12	110-2100-64900	GIS	4,500	4,500	3,500	3,500
D.12	110-2100-64950	CONTRACTS	15,000	15,000	15,000	17,800
D.12	110-2100-65041	EQUIPMENT	40,000	40,000	40,000	40,000
D.12	110-2100-65060	OFFICE SUPPLIES	600	600	700	700
D.12	110-2100-65070	SUPPLIES	80,000	80,000	100,000	100,000
D.12	110-2100-67611	CURB REPLACEMENT PROGRAM	2,000	2,000	2,000	2,000
D.12	110-2100-67612	FAY CO OUTER RD & Q AVE PMT	40,915	40,915	40,915	???
D.12	110-2100-67614	STREET SIGNS	5,000	5,000	10,000	10,000
D.55	110-2100-67990	CAPITAL OUTLAY	520,000	520,000	300,000	???
D.75	110-2100-69100	TRANS OUT ONE TIME ROAD USETAX	0	0	0	
STREETS Total			996,715	996,715	815,915	

Budget Line	Account Number	Account Title	FY 2022 Budget	FY 2022 Re-Estimate	FY 2023 Proposed	FY 2024 Proposed
STREET LIGHTS			6/30/2022	6/30/2022	6/30/2023	6/30/2024
D.14	110-2300-60100	SALARY	500	500	500	500
D.14	110-2300-63810	UTILITIES	100,700	100,700	107,000	110,000
D.14	110-2300-64950	CONTRACTS	1,500	1,500	1,500	1,500
D.14	110-2300-65041	EQUIPMENT	700	700	10,000	10,000
STREET LIGHTS Total			103,400	103,400	119,000	122,000
TRAFFIC SAFETY						
D.15	110-2400-60100	SALARY	500	500	500	500
D.15	110-2400-63810	UTILITIES	300	300	3,000	3,000
D.15	110-2400-64950	CONTRACTS	8,000	8,000	1,000	1,000
D.15	110-2400-65041	EQUIPMENT	1,000	1,000	0	500
TRAFFIC SAFETY Total			9,800	9,800	4,500	5,000
STREET SWEEPING						
D.18	110-2700-60100	SALARY	13,000	13,000	13,500	14,000
D.18	110-2700-61990	EMPLOYEE BENEFITS	0	0	0	
D.18	110-2700-65041	EQUIPMENT	0	0	2,500	2,500
STREET SWEEPING Total			13,000	13,000	16,000	16,500
ROW TREE UTILTIY						
I.69	672-4310-60100	SALARY	14,400	35,000	23,000	24,000
I.69	672-4310-64951	TREE REMOVAL	18,000	35,000	25,000	35,000
I.69	672-4310-64952	STUMP REMOVAL	5,500	10,000	8,000	8,000
I.69	672-4310-64953	TREE GRINDING	39,000	50,000	40,000	50,000
I.69	672-4310-65041	EQUIPMENT	1,000	1,000	800	800
I.69	672-4310-65070	SUPPLIES	1,000	1,000	500	500
ROW TREE UTILTIY Total			78,900	132,000	97,300	118,300

Capital Improvements Program								
FY 2024 through FY 2029								
		REQUESTED						TOTAL
Street	Project	FY 2024	FY 2025	FY 2026	FY2027	FY2028	FY2029	FY24 to FY29
Dry Run Creek repairs		120,000						120,000
Traffic Lights- 7th St SE		65,000						65,000
Street Lights		50,000	50,000	50,000	50,000	50,000	50,000	300,000
Street Replacements		300,000	100,000	100,000	100,000	100,000	100,000	800,000
Sealcoat		50,000	50,000	50,000	50,000	50,000	50,000	300,000
Replace S14			33,000					33,000
Bridge Replacement	10th St Bridge				2,000,000			2,000,000
Viaduct								0
Backhoe	Trade JD							0
6th St NE	Upper Exp. Land				117,000			117,000
Scada Upgrade					14,000			14,000
Boom Mower		50,000						50,000
Snow Pusher		10,000						10,000
TOTAL FOR DEPARTMENT		645,000	233,000	200,000	2,331,000	200,000	200,000	3,809,000

City of Oelwein

Capital Improvement Program Detail Sheet



Department: Street

Project Title: Dry Run Creek repairs

Project Number:
GL Number: 110-2100
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$120,000						\$120,000

Project Description:



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

City of Oelwein

Capital Improvement Program Detail Sheet



Department: Street

Project Title: Traffic Light Replacements - 7th St SE

Project Number:
GL Number: 110-2100
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$65,000		\$0	\$0	\$0	\$0	\$65,000

Project Description: Final traffic light controller in our rehabilitation at 7th St SE.



FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

City of Oelwein Capital Improvement Program Detail Sheet



Department: Street

Project Title: Boom Mower

Project Number:
GL Number: 110-2100
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$50,000						\$50,000

Project Description:



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

City of Oelwein Capital Improvement Program Detail Sheet



Department: Street

Project Title: Snow Pusher

Project Number:
GL Number: 110-2100
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$10,000						\$10,000

Project Description:



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

Street - FUTURE	Life Cycle	Completed	IN Budget	
Storm Sewer				
Crosswalk lights / Controller		2021		
T. Light - N. Fred				
T. Light - E. Charles				
T. Light - 8th Ave NE				
T. Light - 2nd St SE				
T. Light - 7th St SE			2023	
Dry Run Creek repairs			2024	
Impound Expansion				Who? \$\$
Salt Shed				
Scada Upgrade	5-7 yrs	2020		
Boom Mower				
Snow Pusher				

Budget Line	Account Number	Account Title	FY 2022 Budget	FY 2022 Re-Estimate	FY 2023 Proposed	FY 2024 Proposed
WATER			6/30/2022	6/30/2022	6/30/2023	6/30/2024
I.59	600-8100-60100	SALARY	238,445	238,445	250,367	263,000
I.59	600-8100-61990	EMPLOYEE PERSONNEL EXPENSE	2,000	2,000	2,000	2,500
I.59	600-8100-63100	BUILDING	2,500	2,500	2,500	2,500
I.59	600-8100-63310	VEHICLE	4,400	4,400	4,400	4,600
I.59	600-8100-63730	COMMUNICATIONS	3,300	3,300	3,800	4,000
I.59	600-8100-63810	UTILITIES	101,000	101,000	103,000	107,000
I.59	600-8100-64900	GIS	2,500	2,500	2,500	2,500
I.59	600-8100-64916	WATER METER REFUND	0	0	0	0
I.59	600-8100-64920	ONE CALL	485	485	485	485
I.59	600-8100-64950	CONTRACTS	6,000	6,000	5,000	5,000
I.59	600-8100-65041	EQUIPMENT	7,800	12,000	15,000	15,000
I.59	600-8100-65060	OFFICE SUPPLIES	800	800	800	800
I.59	600-8100-65070	SUPPLIES	77,000	77,000	79,310	83,000
I.59	600-8100-67850	METER SYSTEM	22,000	22,000	12,000	12,000
I.59	600-8100-67855	WATER PROJECTS	0	0	0	0
I.71	600-8100-67990	CAPITAL OUTLAY	50,000	50,000	50,000	?
D.75	600-8100-69100	TRANS OUT ONE TIME WATER	0	0	0	0
WATER Total			518,230	522,430	531,162	

City of Oelwein, Iowa								
Capital Improvements Program								
FY 2024 through FY 2029								
PROJECTS BY DEPARTMENT								
		REQUESTED						TOTAL
Water	Project	FY 2024	FY 2025	FY 2026	FY2027	FY2028	FY2029	FY24 to FY29
	Replace W-2		45,000					45,000
	Water Main replace	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
	Replace Backhoe		150,000					150,000
	Develop New Well						1,200,000	1,200,000
	Rehab #59 Well		55,000					55,000
	Rehab #42 Well			55,000				55,000
	East Tower				250,000			250,000
	Scada Upgrade				14,000			14,000
	TOTAL FOR DEPARTMENT	200,000	450,000	255,000	464,000	200,000	1,400,000	2,969,000

City of Oelwein

Capital Improvement Program Detail Sheet



Department: Water Department

Project Title: Water Main repairs

Project Number:
GL Number: 600-8100
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,200,000

Project Description: Big project set to go 2021 1 mill+. Replace 1 block of water main a year. Including smaller jobs such as reconnection of main on 2nd Ave SE across four lane.



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

UTILITY DEPARTMENT - Life Cycle Projection with CIP dates				
Water - FUTURE	Life Cycle	Completed	IN Budget	
Rehab #80 Well	6 yrs.	2023	Current	
Rehab #59 Well	6 yrs.	2018	2024	
Rehab #42 Well	6 yrs.	2019	2025	
Paint East Tower	20 yrs.	2006	2026	
Scada	7 yrs	2020	2027	
West Tower	20 yrs.	2021	2041	
Booster Pump 1		2022		
Booster Pump 2		2017		
Fire Pump 1		2006		
Fire Pump 2		2006		
GenSet #59		2010		
GenSet #42		2019		

Budget Line	Account Number	Account Title	FY 2022 Budget	FY 2022 Re-Estimate	FY 2023 Proposed	FY 2024 Proposed
WASTE TREATMENT			6/30/2022	6/30/2022	6/30/2023	6/30/2024
I.60	700-8500-60100	SALARY	265,000	265,000	225,000	236,000
I.60	700-8500-61990	EMPLOYEE PERSONNEL EXPENSE	2,000	2,000	2,000	2,000
I.60	700-8500-63100	BUILDING	4,000	4,000	4,000	4,000
I.60	700-8500-63310	VEHICLE	2,000	2,000	2,000	2,000
I.60	700-8500-63730	COMMUNICATIONS	2,500	2,500	2,800	3,000
I.60	700-8500-63810	UTILITIES	120,000	120,000	120,000	126,000
I.60	700-8500-64950	CONTRACTS	21,000	21,000	10,000	10,000
I.60	700-8500-65041	EQUIPMENT	45,000	45,000	45,000	45,000
I.60	700-8500-65060	OFFICE SUPPLIES	1,000	1,000	1,000	1,000
I.60	700-8500-65070	SUPPLIES	50,000	50,000	50,000	51,000
I.71	700-8500-67990	CAPITAL OUTLAY	50,000	50,000	100,000	?
WASTE TREATMENT Total			562,500	562,500	561,800	
SEWER FUND Total			1,125,000	1,125,000	1,123,600	

Capital Improvements Program								
FY 2024 through FY 2029								
		REQUESTED						TOTAL
Wastewater New	Project	FY 2024	FY 2025	FY 2026	FY2027	FY2028	FY2029	FY24 to FY29
Aerzen Blower Rebuild	#4		35,000					35,000
Aerzen Blower Rebuild	#2			40,000				40,000
Aerzen Blower Rebuild	#3				45,000			45,000
Reed Bed cleaning							40,000	40,000
Clean Out SBRS			36,000					36,000
Clean Out SBRS				36,000				36,000
Raw GenSet			15,000					15,000
Dimminutor				60,000				60,000
Raw Pump 2							25,000	25,000
Raw Pump 3					25,000			25,000
Raw pump #4 install							130,000	130,000
Two DO probes			9,000					9,000
Scada Upgrade					14,000			14,000
Non pot 1		20,000						20,000
Non pot 2		20,000						20,000
TOTAL FOR DEPARTMENT		40,000	95,000	136,000	84,000	0	195,000	550,000

City of Oelwein Capital Improvement Program Detail Sheet



Department: Waste Treatment Department

Project Title: Non Pot Pumps #1 & #2

Project Number:
GL Number: 700 - 8500
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000

Project Description: Rebuild every 6 yrs - last done 2017.



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

Wastewater - FUTURE	Life Cycle	Completed	IN Budget	
Sludge Pump		2006		
Non pot 1	6 yrs.	2017	2023	
Non pot 2	6 yrs.	2017	2023	
Dimminutor	5 yrs.	2018	2025	
Two DO probes	6 yrs.	2018	2024	
Raw Pump 1	10 yrs.	2021	2031	
Raw Pump 2	10 yrs.	2018	2028	
Raw Pump 3	10 yrs.	2017	2027	
Scada Upgrade	7 yrs.	2020	2027	
Diffusers replace	10 yrs.	2019 / 2020	2030	
Plant GenSet	15 yrs.	2022 ?	2037	
Raw GenSet	15 yrs.	2006	2021	
Replace 2nd GEO Unit				
Aerzen Blower Rebuild 1	18 yrs.	2006	2025	40K hrs Service
Aerzen Blower Rebuild 2	18 yrs.	2006	2024	40K hrs Service
Aerzen Blower Rebuild 3	18 yrs.	2006	2026	40K hrs Service
Aerzen Blower Rebuild 4	18 yrs.	2006	2023	40K hrs Service
Aerzen Blower Rebuild 5	18 yrs.	2006	2027	40K Hrs Service
Aerzen Blower Rebuild 6	18 yrs.	2022	2040	40K Hrs Service
Clean Out SBRS 1		2006	In Project	
Clean Out SBRS 2		2006	In Project	
Clean Our SBRS 3		2006	In Project	
Clean Out SBRS 4		2006	In Project	
Plant Drain pump 1	12 yrs.	2018	2030	
Plant Drain Pump 2	12 yrs.	2018	2030	
Vaughan Sludge Pump	10 yrs.	2016	2026	
Replace liner EQ Basin	17 yrs.		In Project	
Limatorque Actuator	14 yrs.	2020		
Replace J3 Pickup		2020		

Budget Line	Account Number	Account Title	FY 2022 Budget	FY 2022 Re-Estimate	FY 2023 Proposed	FY 2024 Proposed
SEWER MAINS			6/30/2022	6/30/2022	6/30/2023	6/30/2024
I.60	700-8310-60100	SALARY	42,000	42,000	47,000	47,000
I.60	700-8310-61990	EMPLOYEE PERSONNEL EXPENSE	600	600	600	600
I.60	700-8310-63100	BUILDING	500	500	500	500
I.60	700-8310-63310	VEHICLE	4,000	4,000	3,000	3,000
I.60	700-8310-63731	COMMUNICATION LIFT STATIONS, O	0	0	0	
I.60	700-8310-63810	UTILITIES	8,200	8,200	8,400	9,000
I.60	700-8310-64900	GIS	2,000	2,000	2,000	2,000
I.60	700-8310-64920	ONE CALL	485	485	485	485
I.60	700-8310-64950	CONTRACTS	5,000	5,000	5,000	7,000
I.60	700-8310-65041	EQUIPMENT	9,500	9,500	9,500	9,500
I.60	700-8310-65060	OFFICE SUPPLIES	0	0	0	0
I.60	700-8310-65070	SUPPLIES	5,200	5,200	5,200	5,200
I.71	700-8310-67850	METER SYSTEM	22,000	22,000	12,000	12,000
I.71	700-8310-67990	CAPITAL OUTLAY	50,000	50,000	333,000	?
SEWER MAINS Total			149,485	149,485	426,685	

Capital Improvements Program								
FY 2024 through FY 2029								
		REQUESTED						TOTAL
Sewer Line	Project	FY 2024	FY 2025	FY 2026	FY2027	FY2028	FY2029	FY24 to FY29
Sewer TV Camera		140,000	140,000	140,000	140,000			560,000
Scada Upgrade					14,000			14,000
Sewer Main replace	1st St SW / 10 blk	400,000	300,000	300,000	300,000	300,000		1,600,000
Sewer Main replace	W. Charles / 10 blk	400,000	300,000	300,000	300,000	300,000		1,600,000
Manhole replacement		50,000						50,000
TOTAL FOR DEPARTMENT		990,000	740,000	740,000	754,000	600,000	0	3,824,000

City of Oelwein Capital Improvement Program Detail Sheet



Project Title: Sewer Main Replacements

Project Title: Sewer Camera

Project Number:
GL Number: 700-8500
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$140,000	\$140,000	\$140,000	\$140,000	\$0	\$0	\$560,000

Project Description:



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

City of Oelwein

Capital Improvement Program Detail Sheet



Department: Sewer Collection Department

Project Title: Sewer Main Replacements - 1st St SW

Project Number:
GL Number: 700 - 8500
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,400,000

Project Description: Start Sewer main replacement program. One block a year. FYI: 10 block of 1st Street sewer mains run backwards since downtown was redone. (Repeat surcharging areas: SW/7th ave, 8th Ave, 9th Ave, 1100 block S Fred.)



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

City of Oelwein

Capital Improvement Program Detail Sheet



Department: Sewer Collection Department

Project Title: Sewer Main Replacements - W. Charles

Project Number:
GL Number: 700 - 8500
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,400,000

Project Description: Start Sewer main replacement program. One block a year. FYI: sewer main runs backwards since downtown was redone. Repeat surcharging areas: NE/4th Ave, 5th street, 5th Ave, 2nd Ave, 1st Ave. SW/7th ave, 8th Ave, 9th Ave, 1100 block S Fred.



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

City of Oelwein Capital Improvement Program Detail Sheet



Project Title: Sewer Main Replacements

Project Title: Manhole replacement

Project Number:
GL Number: 700-8500
Funding Source(s):

Project Start Date:
Completion Date:
Project Location:

FY24	FY25	FY26	FY27	FY28	FY29	Total
\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000

Project Description:



Budget Approval

FY24 _____ FY25 _____ FY26 _____ FY27 _____ FY28 _____ FY29 _____

Sewer - FUTURE	Life Cycle	Completed	IN Budget	
INI Sewer Study				
1st Ave Lift Station				
20th St Lift Station				
6th Ave Lift Station				
KOEL Lift Station				
Wildwood Lift Station				
GenSet 1st Ave				
Scada upgrade	5-7 yrs	2020	2027	
Sewer TV Camera			2024	
Portable Generator				

Vehicle Report 2022

Completed 12/2022

City ID	YEAR		MAKE	MODEL	MILES / Hrs.		Misc. & Miles	
					2020-21	2021-22	2020-2021	2021-22
Sewer Department								
53	2013	9 year	Ford	F250	23,294	29,054	6,699 miles	5,760 miles
51	2011	11 years	Ford	F250	54,372	56,893	2,969 miles	2,520 miles
54	2002	20 years	Portable Generator	Cummings		62 hrs.		62 hrs.
52	1994	28 years	Ford	LN8000	43,572	44,162 9,930	520 miles	590 mile 9,930 hrs.
Water Dept.								
91	2020	2 year	Ford	F250	1,689	8,710	1,689 miles	7,021 miles
92	2012	10 years	Chevy	2500 HD	61,037	79,085	15,943 miles	18,048 miles
93	2011	11 years	Case	580 SN	2,153	2,580	517 hrs.	427 hrs.
94	2004	18 years	Utility Master	Step Van	195,472	195,921	416 miles	449 miles
Misc.	1977	45 years	Air Compressor	Lindsay 150	hrs. meter broke			
Street								
723	2023	New	International	HU507		1673 41		1673 miles 41 hrs.
717	2021	1 year	Spray Patcher	Dura Patcher	0	199	0 hrs.	199 hrs.
77	2020	2 years	Freightliner	108SD	39 6	4,342 395	39 miles 6 hrs.	4,303 miles 389 hrs.
711	2020	2 years	John Deere	5090 E	50	299	50 hrs.	249 hrs.
721	2020	2 year	Loader	Volvo		848		848 hrs.

78	2016	6 years	Ford	F250 SRW	13,442	21,637	2,728 miles	8,195 miles	Item 1.
73	2014	8 years	Freightliner	1085D	18,783 1,473	25,681 2,035	1,825 miles 363 hrs.	6,898 miles 562 hrs.	
76	2014	8 years	Ford	Freight-108SD	12,370 1,133	18,878 1,731	3,929 miles 569 hrs.	6,508 miles 598 hrs.	
74	2013	9 years	International	Maxx Force 7300	11,010 1,082	15,729 1,695	1,827 miles 299 hrs.	4,719 miles 613 hrs.	
79	2007	15 years	Freightliner	VT650 Sweeper	36,994 6,666	39,048 7,319	785 miles 164 hrs.	2,054 miles 653 hrs.	
718	2006	16 years	International	4200 VT	39,175 6,093	39,966 7,484		791 miles 1,391 hrs.	
714	2006	16 years	Bobcat	S770	3,225	3,690	642 hrs.	465 hrs.	
712	2004	18 years	Ford	XL F350	81,664	86,602	3,460 miles	4,938 miles	
722	2003	19 years	John Deere	310SG	4,640	5,259	457 hrs.	619 hrs.	
72	2002	20 years	Sterling	Specpro-LT7500	76,022	86,506	4,114 miles	10,484 miles	
716	2002	20 years	Volvo	G720VHP	1,140	1,259	83 hrs.	119 hrs.	
720	1999	23 years	Elgin	Series P	20,297 4,177	21,175 4,418	983 miles 227 hrs.	878 miles 241 hrs.	
75	1997	25 years	Ford	F250	64,850	67,150	1,789 miles	2,300 miles	
710	1998	24 years	Super Pac Roller	A471	852	904	27 hrs.	52 hrs.	
715	1995	27 years	John Deere	570BX	4,668	4,865	368 hrs.	197 hrs.	
713	1972	50 years	Sno Go	INT	4,933	4,956		23 miles	

RESOLUTION NO. _____

RESOLUTION ESTABLISHING COLLECTIVE BARGAINING AND NONUNION SALARIES FOR CITY EMPLOYEES

Be it resolved by the City Council of the City of Oelwein, Iowa that the following salary schedule is hereby adopted and effective with Pay Period Date Beginning June 18, 2023.

SECTION 1.

City Hall

	Biweekly Salary	Hourly
City Administrator	\$4,807.69	
City Clerk/Treasurer (deputy clerk)	\$3,392.78	
Union		
Clerk/Administrative Assistant		
Start		\$20.16
6 Months		\$20.57
12 Months		\$20.97
18 Months		\$21.38
24 Months		\$21.82
Clerk 1		
Start		\$21.32
6 Months		
12 Months		
18 Months		\$22.61
24 Months		\$23.07
Clerk 2		
Start		\$22.48
6 Months		
12 Months		
18 Months		\$23.85
24 Months		\$24.28

Police Department

	Biweekly Salary	Hourly
Clerical		
Start		\$20.16
6 Months		\$20.57
12 Months		\$20.97
18 Months		\$21.38
24 Months		\$21.82
Administrative Assistant		
Start		\$20.50

6 Months		
12 Months		
18 Months		\$22.61
24 Months		\$23.07
Police Part-Time Certified	12-month Officer Rate	
Police Part-Time Non-Certified		\$20.22-\$25.19
Union		
Officer	Non - Resident Hourly	Resident - Hourly
Start - Uncertified	\$26.24	\$27.05
1 Year	\$28.87	\$29.76
2 Years	\$30.59	\$31.54
4 Years	\$31.21	\$32.18
7 Years	\$31.84	\$32.82
10 Years	\$32.48	\$33.48
15 Years	\$33.12	\$34.14
20 Years	\$33.46	\$34.49
25 Years	\$33.78	\$34.82
30 Years	\$34.11	\$35.17
	Bi-Weekly Salary	Hourly
Lieutenant - Second		
Start - Non-Resident	\$3,010.77	
Start - Resident	\$3,101.09	
7 Years Non-Resident	1%	
7 Years Resident	1%	
7 Years	1%	
10 Years Non-Resident	1%	
10 Years Resident	1%	
15 Years Non-Resident	1%	
15 Years Resident	1%	
20 Years Non-Resident	1%	
20 Years Resident	1%	
25 Years Non-Resident	1%	
25 Years Resident	1%	
30 Years Non-Resident	1%	
30 Years Resident	1%	
Lieutenant - First		
Non-Resident	\$3,050.39	

Resident		\$3,141.90	
7 Years Non-Resident	Department Supervisory Experience	1%	
7 Years Resident		1%	
7 Years		1%	
10 Years Non-Resident		1%	
10 Years Resident		1%	
15 Years Non-Resident		1%	
15 Years Resident		1%	
20 Years Non-Resident		1%	
20 Years Resident		1%	
25 Years Non-Resident		1%	
25 Years Resident		1%	
30 Years Non-Resident		1%	
30 Years Resident		1%	
Captain			\$3,713.96
7 Years Non-Resident	Department Supervisory Experience	1%	
7 Years Resident		1%	
7 Years		1%	
10 Years Non-Resident		1%	
10 Years Resident		1%	
15 Years Non-Resident		1%	
15 Years Resident		1%	
20 Years Non-Resident		1%	
20 Years Resident		1%	
25 Years Non-Resident		1%	
25 Years Resident		1%	
30 Years Non-Resident		1%	
30 Years Resident		1%	
Police Chief			\$4,574.52
7 Years	Department Supervisory Experience	1%	
10 Years		1%	
15 Years		1%	
20 Years		1%	
25 Years		1%	
30 Years		1%	

Building and Inspections

	Biweekly Salary	Hourly
Zoning Admin/Building Official	2538.44	

Building Inspector		
Start		\$23.84
Qualification- Residential Inspector		\$24.84
12 Months		\$25.61
18 Months		\$27.62
Code Enforcement Officer		
Start		\$21.00
6 Months		\$22.86
12 Months		\$23.66
18 Months		\$25.44
Administrative Assistant		
Start		\$20.16
6 Months		\$20.57
12 Months		\$20.97
18 Months		\$21.38
24 Months		\$21.82

Parks and Recreation

	Biweekly Salary	Hourly
Parks Superintendent	\$2,759.31	
Parks Lead		
Start		\$21.00
6 months		\$22.86
12 months		\$23.66
18 months		\$25.44
Campground Host	\$160.00 per week (Includes Camping Fees)	
Seasonal, Part-time, Temporary		
Start		\$12.36
Second Season		\$12.73
Third Season		\$13.11
Fourth Season		\$13.50
Umpire with partner		\$20 (per game)
Umpire without partner		\$25 (per game)
Referee		\$12.00
Tennis Instructor		\$12.00

Aquatic Center

Manager		
Start		\$14.42
Second Season		\$14.85
Third Season		\$15.30
Fourth Season		\$15.76
Assistant Manager		

Start		\$12.36
Second Season		\$12.73
Third Season		\$13.11
Fourth Season		\$13.50
Lifeguard		
Start		\$10.30
Second Season		\$10.61
Third Season		\$10.93
Fourth Season		\$11.26
Front Desk and Maintenance		
Start		\$8.24
Second Season		\$8.49
Third Season		\$8.74
Fourth Season		\$9.00
Concession Manager		
Start		\$12.36
Second Season		\$12.73
Third Season		\$13.11
Fourth Season		\$13.50
Private Lessons with Water Safety Instructor		Additional \$.50
Season End Stipend for all hours worked*		Additional \$.25

*Must work the entire regular season to earn the season end Stipend.

Public Works

	Biweekly Salary	Hourly
Public Works Director	\$4,311.39	
Assistant Public Works Director	\$3,115.38	
Water/Streets Lead		\$30.77
Wastewater Lead		\$32.23
Union		
Operator		
Start		\$21.41
6 Months		\$23.30
12 Months		\$24.12
18 Months		\$25.94
Grade I		
Start		\$23.27
6 Months		\$24.21
12 Months		\$25.03
18 Months		\$26.90
Grade II		
Start		\$24.04
6 Months		\$25.04

12 Months		\$25.82
18 Months		\$27.84
Grade III		
Start		\$26.46
6 Months		\$27.28
12 Months		\$28.24
18 Months		\$29.86
Grade IV		
Start		\$28.27
6 Months		\$29.12
12 Months		\$30.10
18 Months		\$31.80
Summer Help		
Start		\$12.36
Second Season		\$12.73
Third Season		\$13.11
Fourth Season		\$13.50
Administrative Assistant		
Start		\$20.16
6 Months		\$20.57
12 Months		\$20.97
18 Months		\$21.38
24 Months		\$21.82

Library (As approved by the Library Board)

	Biweekly Salary	Hourly
Director	\$3,041.63	
Assistant Director		21.82
Outreach Librarian		19.35
Part-Time		15.00-16.35
Pages		10.00-11.12

SECTION 2. The longevity pay for regular full-time employees, except where otherwise provided for by contract, will be granted in addition to the salaries listed in Section 1. The total listed for longevity is not to be cumulative.

Service	
Over 3 years	\$102.00
Over 5 years	\$120.00
Over 10 years	\$140.00
Over 15 years	\$160.00
Over 20 years	\$180.00
Over 25 years	\$210.00
Over 30 years	\$230.00

SECTION 3. Fulltime non-union personnel electing medical insurance coverage shall contribute toward premiums as outlined below.

Beginning Date	Single Coverage	Family Coverage
July 1, 2023	\$101.84	\$179.16

SECTION 4. Fulltime Union personnel electing medical insurance coverage shall contribute toward premiums as outlined below for each Union.

Police Union		
Beginning Date	Single Coverage	Family Coverage
June 19, 2023	\$101.84	\$179.16
Public Works Union		
Beginning Date	Single Coverage	Family Coverage
June 19, 2023	\$101.84	\$179.16

SECTION 5. All fulltime employees shall receive a paid membership (single or family) in the Williams Wellness Center including a 24-hour access key. One key per family, extra keys at the full annual rate of \$60.00. Oelwein Volunteer Fire Department members will receive a paid single membership to the Williams Wellness Center. Oelwein Police Reserve Officers will receive a paid single membership to the Williams Wellness Center following a one-year probationary period. Part time employees shall receive a single Wellness Center Pass. The pass is good for one year as long as the employee is in good standing with the city.

SECTION 6. An employee who takes on the Safety Official role appointed by the City Administrator receives an additional \$1.00 an hour annually. When the employee is no longer the safety official, the \$1.00 is taken away.

SECTION 7. A City Hall employee, with five years of service in a clerk setting, who takes on the Deputy Clerk/Asst. Treasurer/Office Manager roles are eligible to receive an additional \$1.00 an hour annually. When the employee becomes certified through the Iowa Municipal Finance Officers Association, they are eligible to receive \$1.50 additional pay.

Section 8. The City will assist and pay for training for utility employees interested in obtaining grade certifications. The city will pay the highest-grade levels acquired by the employee.

Section 9. All training class cost (no labor) and suits for Lifeguards are reimbursed by the city. The city only reimburses upon successful completion of class.

Section 10. Part time cemetery and park employees shall receive Memorial Day, Fourth of July, and Labor Day as paid holidays if they work that month. This excludes the library, aquatic, and recreation employees.

Section 11. Part time employees at the parks and cemetery shall receive boots after the successful completion of one full season with the city.

SECTION 12. Passed and adopted by the City Council of the City of Oelwein, Iowa this _____ day of _____, 2023.

BRETT DEVORE, MAYOR

ATTEST:

DYLAN MULFINGER, CITY ADMINISTRATOR

Recorded this _____, 2022.

DYLAN MULFINGER, CITY ADMINISTRATOR



Things staff considered

- 32-hour work week
- 4 10 work week
- Raise longevity
- Consistent cost to benefits
- Higher life insurance
- Increase health care plans
- Additional holiday
- Pool passes
- More part time people for coverage
- Shorten the year requirements for additional vacation
- Health day with flu shots and blood draws
- Bring your child to work day
- Daycare and nursing home stipend
- CDL Bonus
- CPR and First Aid Training
- Additional work clothing
- Sabbatical for 20-year employees
- Take the week off after Christmas

Proposal to council

Family Pool Pass for employees

Add Washingtons Birthday to bring staff to 10 holidays

Current	Days	Hours
Service over one (1) year	5	40
Service over two (2) years	10	80
Service over seven (7) years	15	120
Service over fifteen (15) years	20	160
Service over twenty (20) years	25	200

Proposed	Days	Hours
Service over one (1) year	5	40
Service over two (2) years	10	80
Service over five (5) years	15	120
Service over ten (10) years	20	160
Service over fifteen (15) years	25	200

Current Longevity	
Service	



Over 3 years	\$49.90
Over 5 years	\$60.98
Over 10 years	\$72.08
Over 15 years	\$83.16
Over 20 years	\$94.26
Over 25 years	\$105.34
Over 30 years	\$116.42

Proposed Longevity	
Service	
Over 3 years	\$102.00
Over 5 years	\$120.00
Over 10 years	\$140.00
Over 15 years	\$160.00
Over 20 years	\$180.00
Over 25 years	\$210.00
Over 30 years	\$230.00

Expand Bereavement five-day category to include children and parents.

Add annual CPR and First Aid training

Work toward a bring your child to work day in June of 2023