



Agenda

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

6:30 PM

April 08, 2026
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Board Members: Jason Gearhart, Ken Woodraska, John Bagge, Nathan Schares, Tony Reinking, Jeffery Brackett

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

- [1.](#) February Minutes.

EXPENSE REVIEW

- [2.](#) February Expenses.
- [3.](#) March Expenses.

FBO REPORT

OLD BUSINESS

4. Finalize plans for the Young Eagles Day on May 2nd.

NEW BUSINESS

5. West Central 2nd grade airport field trip.
- [6.](#) Audubon Co. Fly In Invite.

SCHEDULE NEXT MEETING DATE

ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

Airport Board

20 Second Avenue SW, Oelwein

February 11, 2026 - 6:30 PM

CALL TO ORDER

ROLL CALL

Present: Schares, Tony Reinking, Bagge, Woodraska, Brackett

Absent: None

APPROVAL OF MINUTES

1. January Minutes.
 - No changes noted from prior minutes.
 - Motion to approve by Woodraska, seconded by Bagge. Motion carried.

EXPENSE REVIEW

2. January Expenses.
 - Noted a high electric bill of \$1,122, nearly \$900 over the norm. Stewart is investigating with Mulfinger.
 - Potential issues discussed: heating elements, runway lights, net metering.
 - Motion to approve expenses by Reinking, seconded by Woodraska. Motion carried.

FBO REPORT

- No current FBO attending meetings. Mike is not officially listed as FBO.

OLD BUSINESS

3. Budget Discussion:
 - Discussion on airport budget role; board agreed to submit a prioritized list of small capital improvement projects and estimated costs for FY2027.
 - Motion made to recommend the City increase hangar rental revenue line item in budget to actual amount of ~\$27,000. Motion carried.

NEW BUSINESS

4. Annual Aircraft Inspection Issue:
 - Update on Randy Althaus' aircraft. Annual to be completed by end of February by Jason from Edwards Aviation.
 - Board reiterated March 1, 2026 deadline for compliance.
5. Camera System:
 - City previously held off due to bandwidth issues. Now fiber is available. Future consideration needed.
6. Young Eagles Event:

- RC planes invited back.
 - Member working on request for Blackhawk helicopter.
 - Seeking affordable food truck options.
 - Outreach to schools, libraries, and communities discussed for event promotion.
 - Scheduled for May 2, 2026.
7. Discussion on empty sections of hangar buildings for rental to the public, ie: NW, SW corners of east hangar and NE corner of SW hangar.
- Discussion on rent loss from empty hangars versus flexibility in accommodating future tenants.
 - Potential move-out by Jonathan Walters noted.
8. Replacing stained ceiling tiles in terminal with tiles from office ceiling.
- Stewart has ceiling tiles ordered
 - Board recommended repainting terminal in bathroom
9. Repair to NW hangar door on east hangar.
- Minor repairs preferred over expensive replacements. Stewart to handle with cost-effective methods (plywood patching).
10. Meeting Frequency:
- Motion made to recommend change to City Council: amend Article 4, Section 6-103 to state meetings occur every other month or as needed.
 - Motion carried unanimously

SCHEDULE NEXT MEETING DATE

Scheduled for April 8, 2026 at 6:30 PM.

ADJOURNMENT

Motion to adjourn by Reinking, seconded by Schares. Motion carried.

Meeting adjourned.

CITY OF OELWEIN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item 2.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>AIRPORT</u>					
001-2800-43110	HANGAR RENT	885.00	20,531.00	16,000.00	(4,531.00)	128.3
001-2800-43120	LAND RENT	28,500.00	28,500.00	32,775.00	4,275.00	87.0
001-2800-45000	FUEL SALES	2,710.17	119,471.00	15,000.00	(104,471.00)	796.5
001-2800-47053	COURTESY CAR DONATIONS	.00	37.30	100.00	62.70	37.3
001-2800-47990	MISC	.00	1,440.00	.00	(1,440.00)	.0
	TOTAL AIRPORT	32,095.17	169,979.30	63,875.00	(106,104.30)	266.1
	TOTAL FUND REVENUE	32,095.17	169,979.30	63,875.00	(106,104.30)	266.1

CITY OF OELWEIN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2026

Item 2.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>						
001-2800-60100	SALARY	.00	6,183.75	15,000.00	8,816.25	41.2
001-2800-63100	BUILDING	582.16	5,696.28	7,000.00	1,303.72	81.4
001-2800-63310	VEHICLE	.00	.00	100.00	100.00	.0
001-2800-63313	JET FUEL PURCHASED	.00	67,254.46	8,000.00	(59,254.46)	840.7
001-2800-63314	LOW LEAD FUEL PURCHASED	.00	36,034.19	7,000.00	(29,034.19)	514.8
001-2800-63730	COMMUNICATIONS	138.47	1,219.26	11,000.00	9,780.74	11.1
001-2800-63810	UTILITIES	1,364.82	4,557.36	3,500.00	(1,057.36)	130.2
001-2800-64950	CONTRACTS	175.00	1,225.00	8,000.00	6,775.00	15.3
001-2800-65041	EQUIPMENT	.00	2,071.32	8,000.00	5,928.68	25.9
001-2800-65060	OFFICE SUPPLIES	20.72	123.88	500.00	376.12	24.8
	TOTAL AIRPORT	2,281.17	124,365.50	68,100.00	(56,265.50)	182.6
	TOTAL FUND EXPENDITURES	2,281.17	124,365.50	68,100.00	(56,265.50)	182.6
	NET REVENUE OVER EXPENDITURES	29,814.00	45,613.80	(4,225.00)	(49,838.80)	1079.6

Report Criteria:

Actual amounts

All accounts

Account.Account number = "001280043110"- "001280065060"

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-43110 HANGAR RENT				
AR	Payment Applied - Hangars - JESSE HAHN		70.00-	
AR	Payment Applied - Hangars - SKY VALLEY AVIA		95.00-	
AR	Payment Applied - Hangars - SKY VALLEY AVIA		650.00-	
AR	Payment Applied - Hangars - BILL WALENCEUS		70.00-	
YTD Encumbrance	.00 YTD Actual	20,531.00- Total	20,531.00- YTD Budget	16,000.00- Unearned 4,531.00-

001-2800-43120 LAND RENT				
CR	LAND RENT - KENT REINKING AGRIFUND LLC		28,500.00-	
	Description: LAND RENT - KENT REINKING AGRIFUND LLC			
YTD Encumbrance	.00 YTD Actual	28,500.00- Total	28,500.00- YTD Budget	32,775.00- Unearned 4,275.00

001-2800-44410 GRANTS (FEDERAL)				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00

001-2800-45000 FUEL SALES				
CR	FUEL SALES - MERCHANT CD 1/23--2/22		2,710.17-	
	Description: FUEL SALES - MERCHANT CD 1/23--2/22			
YTD Encumbrance	.00 YTD Actual	119,471.00- Total	119,471.00- YTD Budget	15,000.00- Unearned 104,471.00-

001-2800-47053 COURTESY CAR DONATIONS				
YTD Encumbrance	.00 YTD Actual	37.30- Total	37.30- YTD Budget	100.00- Unearned 62.70

001-2800-47100 ELECTRICAL REIMBURSEMENT				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00

001-2800-47130 JET A/100LL FUEL REIMBURSEMENT				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00

001-2800-47990 MISC				
YTD Encumbrance	.00 YTD Actual	1,440.00- Total	1,440.00- YTD Budget	.00 Unearned 1,440.00-

001-2800-60100 SALARY				
YTD Encumbrance	.00 YTD Actual	6,183.75 Total	6,183.75 YTD Budget	15,000.00 Unexpended 8,816.25

001-2800-63100 BUILDING				
AP	ELAN FINANCIAL SERVICES	82.32		

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-63100 BUILDING (continued)				
	**Desc: Yard light for east hangar			
AP	MODERN BUILDING PRODUCTS	43.97		
	**Desc: Foam and caulk for ceiling at airport			
AP	MULGREW OIL CO	455.87		
	**Desc: LP GAS AIRPORT			
YTD Encumbrance	.00 YTD Actual	5,696.28 Total	5,696.28 YTD Budget	7,000.00 Unexpended 1,303.72
001-2800-63310 VEHICLE				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	100.00 Unexpended 100.00
001-2800-63313 JET FUEL PURCHASED				
YTD Encumbrance	.00 YTD Actual	67,254.46 Total	67,254.46 YTD Budget	8,000.00 Unexpended 59,254.46-
001-2800-63314 LOW LEAD FUEL PURCHASED				
YTD Encumbrance	.00 YTD Actual	36,034.19 Total	36,034.19 YTD Budget	7,000.00 Unexpended 29,034.19-
001-2800-63730 COMMUNICATIONS				
AP	ORAN MUTUAL TELEPHONE COMPANY	55.95		
	**Desc: AIRPORT INTERNET SERVICE			
AP	AUREON COMMUNICATIONS	82.52		
	**Desc: AIRPORT PHONE SERVICE			
YTD Encumbrance	.00 YTD Actual	1,219.26 Total	1,219.26 YTD Budget	11,000.00 Unexpended 9,780.74
001-2800-63810 UTILITIES				
AP	EAGLE POINT ENERGY 5 LLC	213.18		
	**Desc: ELECTRIC SERVICE			
AP	ALLIANT ENERGY	1,151.64		
	**Desc: ELECTRIC SERVICE			
YTD Encumbrance	.00 YTD Actual	4,557.36 Total	4,557.36 YTD Budget	3,500.00 Unexpended 1,057.36-
001-2800-64915 REFUNDS				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
001-2800-64950 CONTRACTS				
AP	HORAN CLEANING LLC	175.00		

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
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001-2800-64950 CONTRACTS (continued)

**Desc: MONTHLY AIRPORT CLEANING - JANUARY 2026

YTD Encumbrance	.00	YTD Actual	1,225.00	Total	1,225.00	YTD Budget	8,000.00	Unexpended	6,775.00
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001-2800-65041 EQUIPMENT

YTD Encumbrance	.00	YTD Actual	2,071.32	Total	2,071.32	YTD Budget	8,000.00	Unexpended	5,928.68
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001-2800-65060 OFFICE SUPPLIES

AP	QUADIENT FINANCE USA INC	20.72
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**Desc: POSTAGE 11/5/2025--1/9/2026

YTD Encumbrance	.00	YTD Actual	123.88	Total	123.88	YTD Budget	500.00	Unexpended	376.12
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Number of transactions: 15	Number of accounts: 19	Debit	Credit	Proof
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Grand Totals:		<u>2,281.17</u>	<u>32,095.17-</u>	<u>29,814.00-</u>
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CITY OF OELWEIN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item 3.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
<u>AIRPORT</u>							
001-2800-43110	HANGAR RENT	1,180.00	21,711.00	16,000.00	(5,711.00)	135.7
001-2800-43120	LAND RENT	.00	28,500.00	32,775.00		4,275.00	87.0
001-2800-45000	FUEL SALES	3,587.14	123,058.14	15,000.00	(108,058.14)	820.4
001-2800-47053	COURTESY CAR DONATIONS	.00	37.30	100.00		62.70	37.3
001-2800-47990	MISC	.00	1,440.00	.00	(1,440.00)	.0
	TOTAL AIRPORT	4,767.14	174,746.44	63,875.00	(110,871.44)	273.6
	TOTAL FUND REVENUE	4,767.14	174,746.44	63,875.00	(110,871.44)	273.6

CITY OF OELWEIN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2026

Item 3.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>						
001-2800-60100	SALARY	.00	6,183.75	15,000.00	8,816.25	41.2
001-2800-63100	BUILDING	209.92	5,906.20	7,000.00	1,093.80	84.4
001-2800-63310	VEHICLE	.00	.00	100.00	100.00	.0
001-2800-63313	JET FUEL PURCHASED	.00	67,254.46	8,000.00	(59,254.46)	840.7
001-2800-63314	LOW LEAD FUEL PURCHASED	.00	36,034.19	7,000.00	(29,034.19)	514.8
001-2800-63730	COMMUNICATIONS	138.47	1,357.73	11,000.00	9,642.27	12.3
001-2800-63810	UTILITIES	443.33	5,000.69	3,500.00	(1,500.69)	142.9
001-2800-64950	CONTRACTS	140.00	1,365.00	8,000.00	6,635.00	17.1
001-2800-65041	EQUIPMENT	.00	2,071.32	8,000.00	5,928.68	25.9
001-2800-65060	OFFICE SUPPLIES	.00	123.88	500.00	376.12	24.8
	TOTAL AIRPORT	931.72	125,297.22	68,100.00	(57,197.22)	184.0
	TOTAL FUND EXPENDITURES	931.72	125,297.22	68,100.00	(57,197.22)	184.0
	NET REVENUE OVER EXPENDITURES	3,835.42	49,449.22	(4,225.00)	(53,674.22)	1170.4

Report Criteria:

Actual amounts

All accounts

Account.Account number = "001280043110"- "001280065060"

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-43110 HANGAR RENT				
AR	Payment Applied - Hangars - JESSE HAHN		70.00-	
AR	Payment Applied - Hangars - SKY VALLEY AVIA		95.00-	
AR	Payment Applied - Hangars - SKY VALLEY AVIA		650.00-	
AR	Payment Applied - Hangars - BILL WALENCEUS		70.00-	
AR	Payment Applied - Hangars - MIKE MATTHIAS		75.00-	
AR	Payment Applied - Hangars - MIKE MATTHIAS		75.00-	
AR	Payment Applied - Hangars - JESSE HAHN		70.00-	
AR	Payment Applied - Hangars - MIKE MATTHIAS		75.00-	
YTD Encumbrance	.00 YTD Actual	21,711.00- Total	21,711.00- YTD Budget	16,000.00- Unearned 5,711.00-
001-2800-43120 LAND RENT				
YTD Encumbrance	.00 YTD Actual	28,500.00- Total	28,500.00- YTD Budget	32,775.00- Unearned 4,275.00
001-2800-44410 GRANTS (FEDERAL)				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
001-2800-45000 FUEL SALES				
CR	FUEL SALES - MERCHANT BANKCD 2/23--3/30		3,587.14-	
	Description: FUEL SALES - MERCHANT BANKCD 2/23--3/30			
YTD Encumbrance	.00 YTD Actual	123,058.14- Total	123,058.14- YTD Budget	15,000.00- Unearned 108,058.14-
001-2800-47053 COURTESY CAR DONATIONS				
YTD Encumbrance	.00 YTD Actual	37.30- Total	37.30- YTD Budget	100.00- Unearned 62.70
001-2800-47100 ELECTRICAL REIMBURSEMENT				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
001-2800-47130 JET A/100LL FUEL REIMBURSEMENT				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
001-2800-47990 MISC				
YTD Encumbrance	.00 YTD Actual	1,440.00- Total	1,440.00- YTD Budget	.00 Unearned 1,440.00-
001-2800-60100 SALARY				
YTD Encumbrance	.00 YTD Actual	6,183.75 Total	6,183.75 YTD Budget	15,000.00 Unexpended 8,816.25
001-2800-63100 BUILDING				
AP	MODERN BUILDING PRODUCTS	209.92		

Item 3.

CITY OF OELWEIN

Detail Ledger - Airport Detail Reports

Period 03/26 (03/31/2026)

Page: 2
Apr 07, 2026 9:14AM

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-63100 BUILDING (continued)				
	**Desc: Ceiling tiles for airport building			
YTD Encumbrance	.00	YTD Actual 5,906.20	Total 5,906.20	YTD Budget 7,000.00 Unexpended 1,093.80
001-2800-63310 VEHICLE				
YTD Encumbrance	.00	YTD Actual .00	Total .00	YTD Budget 100.00 Unexpended 100.00
001-2800-63313 JET FUEL PURCHASED				
YTD Encumbrance	.00	YTD Actual 67,254.46	Total 67,254.46	YTD Budget 8,000.00 Unexpended 59,254.46-
001-2800-63314 LOW LEAD FUEL PURCHASED				
YTD Encumbrance	.00	YTD Actual 36,034.19	Total 36,034.19	YTD Budget 7,000.00 Unexpended 29,034.19-
001-2800-63730 COMMUNICATIONS				
AP	AUREON COMMUNICATIONS		82.52	
	**Desc: AIRPORT PHONE SERVICE			
AP	ORAN MUTUAL TELEPHONE COMPANY		55.95	
	**Desc: AIRPORT INTERNET SERVICE			
YTD Encumbrance	.00	YTD Actual 1,357.73	Total 1,357.73	YTD Budget 11,000.00 Unexpended 9,642.27
001-2800-63810 UTILITIES				
AP	EAGLE POINT ENERGY 5 LLC		248.71	
	**Desc: ELECTRIC SERVICE			
AP	ALLIANT ENERGY		194.62	
	**Desc: ELECTRIC SERVICE			
YTD Encumbrance	.00	YTD Actual 5,000.69	Total 5,000.69	YTD Budget 3,500.00 Unexpended 1,500.69-
001-2800-64915 REFUNDS				
YTD Encumbrance	.00	YTD Actual .00	Total .00	YTD Budget .00 Unexpended .00
001-2800-64950 CONTRACTS				
AP	HORAN CLEANING LLC		140.00	

12

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
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001-2800-64950 CONTRACTS (continued)

**Desc: MONTHLY AIRPORT CLEANING - FEBRUARY 2026

YTD Encumbrance	.00	YTD Actual	1,365.00	Total	1,365.00	YTD Budget	8,000.00	Unexpended	6,635.00
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001-2800-65041 EQUIPMENT

YTD Encumbrance	.00	YTD Actual	2,071.32	Total	2,071.32	YTD Budget	8,000.00	Unexpended	5,928.68
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001-2800-65060 OFFICE SUPPLIES

YTD Encumbrance	.00	YTD Actual	123.88	Total	123.88	YTD Budget	500.00	Unexpended	376.12
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Number of transactions: 15	Number of accounts: 19	Debit	Credit	Proof
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Grand Totals:		931.72	4,767.14-	3,835.42-
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June 14TH 2026



8:00 AM - 11:30 AM



Audubon County Airport
2110 Highway 71
Audubon, Iowa 50025
ADU-SAWRS-AWOS-FREQ-118.075

- **Tickets available at the door.**
- **Free breakfast & patch to all fly-ins**
- **To-Go containers available**

Automobile Parking:
Shuttle Bus to Airport from Audubon
Community High School
(NO vehicle parking at Airport)
Bicycle or Walk on T-Bone Trail
(bicycle parking area at airport)

**5 yr & under
FREE**

**6 yr - Adults
\$10.00**

Pancakes - ham & cheese
omelets - juice - coffee -
water



**For more information please
contact Audubon County
Tourism
712-563-2742**