



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

October 25, 2021
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Warren Fisk

Council Members: Matt Weber, Renee Cantrell, Tom Stewart, Lynda Payne, Karen Seeders

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

Consent Agenda

- [1.](#) Consideration of a motion to approve the minutes of the October 11, 2021 Council meeting
- [2.](#) Claims Resolution in the amount of \$1,313,487.91

Ordinances

- [3.](#) Consideration of an Ordinance Amending Oelwein Municipal Code Chapter 22 Vehicles and Traffic, Adding Article VII Automatic Traffic Enforcement Section 22-180 through Section 22-189 - Second Reading

Resolutions

- [4.](#) Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Chamber and Area Development Events - Olde Tyme Christmas
- [5.](#) Consideration of a Resolution Authorizing Signatories on Training and Hiring Agreements for Police Officers
- [6.](#) Consideration of a Resolution Adopting the City of Oelwein Safety Policy
- [7.](#) Consideration of a Resolution Approving appropriation to the payment of General Obligation Bonds, Series 2016A, in Fiscal Year 2022-23 (East Penn)
- [8.](#) Consideration of a Resolution Obligating funds from the Cornerstone Inn and Suites, LLC Subfund of the City's Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year
- [9.](#) Consideration of a Resolution Obligating funds from the Performance Rehab Subfund of the City's Central Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year
- [10.](#) Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Forsyth Management Co., LLC/Quality Plus Mfg. Inc.)
- [11.](#) Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Steil's Studio of Dance)
- [12.](#) Consideration of a Resolution Approving Internal Loan and Obligating funds from the City's Central Urban Renewal Tax Revenue Fund for appropriation to the payment of the Project

Motions

- [13.](#) Consideration of a motion to approve storm repairs at the Airport in the amount of \$6,067.66 for Wind Sock Repair
- [14.](#) Consideration of a motion to enter into an agreement with Confluence Inc. for Plaza Park expansion in the amount of \$5,467.00
- [15.](#) Consideration of a motion to approve Pay Request No. 2 to Summers' Enterprises, Inc. in the amount of \$40,418.70 for work completed on 2021 Water Main Improvements Project
- 16. Consideration of a motion to set Public Hearing for November 8, 2021 at 6:00 P.M. on proposed adoption of an Ordinance Granting to ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25- Year Non-Exclusive Electric Transmission Franchise
- [17.](#) Consideration of a motion to set Public Hearing on Boundaries for Designated Wards of the City of Oelwein for November 8, 2021 at 6:00 P.M.

Committee Reports

- [18.](#) Report from Payne on October Library Board meeting

Council Updates

Mayor's Report

City Attorney's Report

City Administrator's Report

- [A.](#) City Administrator's Report

Adjournment

- [ii.](#) Additional Information
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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
October 11, 2021 - 6:00 PM

Pledge of Allegiance

Call to Order by Mayor DeVore at 6:00 P.M.

Roll Call	Present:	Cantrell, Weber, Stewart, Seeders, Payne, Fisk
	Also Present:	Mulfinger, Dillon, Wedemeier
	Absent:	None

Additions or Deletions

A motion was made by Fisk, seconded by Weber to adopt the agenda as amended. All voted aye.

Motion Carried

Consent Agenda

1. Consideration of a motion to approve the minutes of the September 27, 2021 Council meeting
2. Consideration of a Class 'B' Native Wine and Sunday Sales renewal for Buds 'n Blossoms
3. Consideration of a Class 'C' Beer, Class 'B' Wine and Sunday Sales Transfer to 236 1st Avenue SE with a tentative effective date of March 1, 2021

A motion was made by Cantrell, seconded by Seeders to adopt the Consent Agenda. All voted aye.

Motion Carried

Public Hearing

4. Public Hearing on application with the USDA Rural Development for Financial Assistance to Develop Disaster Response Abilities

The mayor opened the public hearing. Mulfinger explained Chief Logan is applying for grant funding and a public hearing is required. No oral or written comments were received. The mayor closed the public hearing

5. Public Hearing on application with the USDA Rural Development for Financial Assistance to Develop Mobile Data and Incident Documenting Abilities

The mayor opened the public hearing. No oral or written comments were received. The mayor closed the public hearing.

Ordinances

6. Consideration of an Ordinance Amending Section 3-171 to Reduce Park and Recreation Commission to Five Members - Third and Final Reading

A motion was made by Weber, seconded by Cantrell to adopt Ordinance No. 1193.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

7. Consideration of an Ordinance Amending Oelwein Municipal Code Chapter 22 Vehicles and Traffic, Adding Article VII Automatic Traffic Enforcement Sections 22-180 through Section 22-189 - First Reading

A motion was made by Payne, seconded by Fisk to adopt the first reading as presented.

Ayes: Cantrell, Seeders, Payne, Fisk

Nays: Weber, Stewart

Motion Carried

Discussion was held on fines imposed and will need to be reviewed. Chief Logan explained fines present were based on State regulations. Dillon advised council can go in a separate direction to impose the Civil Fines. Weber does not believe speed cameras should be allowed in Oelwein as it would take away the small-town feel. Fisk wants to see more speed enforcement and wants to use speed cameras.

Resolutions

8. Consideration of a Resolution Adopting Iowa Department of Transportation City Street Finance Report

A motion was made by Weber, seconded by Fisk to adopt Resolution No. 5303-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

9. Consideration of a Resolution Adopting the Oelwein Central Business District Architectural Design Guidelines

A motion was made by Weber, seconded by Fisk to adopt Resolution No. 5304-2021.

Ayes: Cantrell, Weber, Stewart Seeders, Payne, Fisk

Nays: None

Motion Carried

Motions

10. Consideration of a motion to approve Pay Request 2 in the amount of \$569,240.00 to Maguire Iron for work completed on West Elevated Water Storage Tank

A motion was made by Weber, seconded by Fisk to approve Pay Request 2 in the amount of \$569,240.00. All voted aye.

Motion Carried

11. Consideration of a motion approving payment of \$24,900.00 to Lansing Brothers Construction for work completed on 2020 Demolition Project. All voted aye.

A motion was made by Weber, seconded by Seeders to approve payment of \$24,900 to Lansing Brothers Construction.

Motion Carried

12. Consideration of a motion to approve Pay Estimate No. 6 in the amount of \$16,413.33 to Bacon Concrete, LLC for work completed on Segment 1 Trail Improvements Project

A motion was made by Fisk, seconded by Cantrell to approve Pay Estimate No. 6 in the amount of \$16,413.33 to Bacon Concrete, LLC. All voted aye.

Motion Carried

13. Consideration of a motion approving the closure of the South Parking Lot Friday, October 29, 2021 from 3:00 P.M. - 7:00 P.M. for Oelwein Lions Club Trunk or Treat Halloween Event

A motion was made by Fisk, seconded by Weber to approve the closure of the South Parking lot. All voted aye.

Motion Carried

14. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development re: The Grand Theatre of Oelwein, Inc. Hotel/Motel Funding Application

A motion was made by Payne, seconded by Cantrell to approve the Committee's recommendation of \$20,000. All voted aye.

Motion Carried

Council Updates

Cantrell inquired about when sidewalk inspections will take place. Cantrell explained she has been contacted by residents that have not been able to hire any contractors to replace their sidewalks and would like to know that the city will provide residents with a list of contractors. Mulfinger stated the sidewalk assessment will be a huge project and need additional resources. Stewart stated in past years the city contracted with a specific contractor and residents were able to hire their own or use what the city has hired.

Mayor's Report

Mayor Devore reported that council members will be receiving confidential information from the Chief regarding staffing issues within the department.

DeVore reported he will not be attending the next meeting due to a scheduled vacation & Mayor Pro Tem Fisk will preside over the meeting.

City Attorney’s Report

Dillon reported he is waiting for an inspection report on a downtown building. He is also exploring options to proceed with for civil collections.

City Administrator’s Report

Mulfinger reported the Building Official and a contractor inspected the roof at the library. Bond money may go toward the library roof.

Mulfinger stated in past the council has approved to move the last meeting in December up a week and that may be listed on an agenda to move the December 27th meeting to December 20th.

Adjournment

A motion was made by Cantrell, seconded by Weber to adjourn at 6:39 P.M. All voted aye.

Motion Carried

ATTEST:

_____ Brett DeVore, Mayor

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held October 11, 2021 and copy of said proceedings was furnished to the Register October 13, 2021.

Dylan Mulfinger, City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1100-61990 EMPLOYEE PERSONNEL EXPENSE					
CARDMEMBER SERVICES	8023 JL 2021 1	HAWKEYE COMM COLLEGE - E	10/05/2021	149.00	149.00
CARDMEMBER SERVICES	8023 JL 2021 1	HAWKEYE COMM COLLEGE - E	10/05/2021	149.00	149.00
CARDMEMBER SERVICES	8023 JL 2021 1	ZIPRECRUITER - JOB AD	10/05/2021	431.20	431.20
CODI WURZER	2021 10 01	REIMBURSEMENT MEALS - AC	10/01/2021	42.12	42.12
CODI WURZER	2021 10 07	REIMBURSEMENT MEALS - AC	10/07/2021	43.63	43.63
CODI WURZER	2021 10 13	REIMBURSEMENT MEALS - AC	10/13/2021	68.55	68.55
IOWA LAW ENFORCEMENT AC	319428	FIREARMS INST RECERT B.DEJ	10/12/2021	175.00	.00
IOWA LAW ENFORCEMENT AC	319479	OPEN SIGHT RIFLE INSTRUCT	10/14/2021	175.00	.00
IOWA PEACE OFFICERS ASSO	2021 10 01	2021-2022 IPOA DUES	10/01/2021	90.00	.00
Total 001-1100-61990 EMPLOYEE PERSONNEL EXPENSE:				1,323.50	883.50
001-1100-63100 BUILDING					
APPLIANCE PLUS OF OELWEIN	WAREHIN1731	MICROWAVE	09/23/2021	524.00	.00
HAWKEYE FIRE & SAFETY COM	115394	ANNUAL FIRE EXT INSPECTION	09/30/2021	183.80	.00
KENS ELECTRIC	305710	FINAL PAY REQ GEO INSTALLA	09/23/2021	124,900.00	.00
Total 001-1100-63100 BUILDING:				125,607.80	.00
001-1100-63310 VEHICLE					
ADVANCED AUTOMOTIVE INC	63297	CAR 2 REPAIRS	10/01/2021	283.29	.00
ADVANCED AUTOMOTIVE INC	63323	CAR 6 SERVICED	10/06/2021	35.70	.00
ADVANCED AUTOMOTIVE INC	63325	'20 EXPLORER SERVICED	10/05/2021	36.33	.00
AVALON TIRE	1-35230	CAR 1 TIRE REPAIR	10/18/2021	22.95	.00
CARDMEMBER SERVICES	8023 JL 2021 1	AMAZON - HOSE REEL	10/05/2021	89.99	89.99
CARDMEMBER SERVICES	8023 JL 2021 1	AMAZON - WET DRY CAR VACU	10/05/2021	184.51	184.51
WEX BANK	74715059	FUEL PURCHASES	09/30/2021	1,989.51	1,989.51
Total 001-1100-63310 VEHICLE:				2,642.28	2,264.01
001-1100-63730 COMMUNICATIONS					
CARDMEMBER SERVICES	8023 JL 2021 1	IN SELECT VOICE - REFURBISH	10/05/2021	35.79	35.79
Total 001-1100-63730 COMMUNICATIONS:				35.79	35.79
001-1100-63750 CELLULAR/PAGING					
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	42.63	42.63
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	55.58	55.58
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	55.58	55.58
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	55.58	55.58
Total 001-1100-63750 CELLULAR/PAGING:				209.37	209.37
001-1100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	10/06/2021	83.51	83.51
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	19.73	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	1,176.21	1,176.21
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	51.42	51.42
Total 001-1100-63810 UTILITIES:				1,330.87	1,311.14

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1100-64080 INSURANCE CLAIMS					
ALLIED GLASS LLC	W71001	REPAIRS TO ENTRY DOOR - ST	09/14/2021	628.87	.00
Total 001-1100-64080 INSURANCE CLAIMS:				628.87	.00
001-1100-64090 JANITORIAL					
CARDMEMBER SERVICES	8023 JL 2021 1	AMAZON - PAPER TOWELS	10/05/2021	119.98	119.98
Total 001-1100-64090 JANITORIAL:				119.98	119.98
001-1100-64300 IMPOUND VEHICLE EXPENSES					
MIDWEST COLLISION CENTER I	4325	TOW IMPOUND	09/15/2021	80.00	.00
MIDWEST COLLISION CENTER I	4326	TOW IMPOUND	09/15/2021	60.00	.00
MIDWEST COLLISION CENTER I	4342	TOW IMPOUND	09/30/2021	203.00	.00
MIDWEST COLLISION CENTER I	4344	TOW IMPOUND	09/30/2021	80.00	.00
Total 001-1100-64300 IMPOUND VEHICLE EXPENSES:				423.00	.00
001-1100-64950 CONTRACTS					
COPY SYSTEMS INC	IN424978	COPIER MAINT SUPPORT	10/05/2021	40.56	.00
SHIELD TECHNOLOGY CORP	2021-269	SHIELDWARE RMS SOFTWARE/	07/01/2021	3,550.00	3,550.00
Total 001-1100-64950 CONTRACTS:				3,590.56	3,550.00
001-1100-65071 TOBACCO PREVENTION					
KERNS COMPANY INC	139797	UNIFORMS	09/29/2021	415.00	.00
Total 001-1100-65071 TOBACCO PREVENTION:				415.00	.00
001-1100-65102 INVESTIGATION					
US CELLULAR	453072630 202	CAMERA	10/02/2021	8.24	8.24
US CELLULAR	453072630 202	CAMERA	10/02/2021	8.24	8.24
Total 001-1100-65102 INVESTIGATION:				16.48	16.48
001-1100-65130 COMPUTER SUPPLIES					
CARDMEMBER SERVICES	8023 JL 2021 1	BESTBUY - COMPUTER	10/05/2021	839.99	839.99
Total 001-1100-65130 COMPUTER SUPPLIES:				839.99	839.99
001-1220-64950 CONTRACTS					
STATE OF IOWA	2021 09 27	JUL 01 2021 TO SEPT 07 2021 M	09/27/2021	1,581.95	.00
Total 001-1220-64950 CONTRACTS:				1,581.95	.00
001-1500-61990 EMPLOYEE PERSONNEL EXPENSE					
NATHAN WESTENDORF	2021 10 21	REIMBURSE - MEALS/HOTELS/	10/21/2021	397.00	397.00
NORTHEAST IOWA COMMUNIT	30144	TRI-STATE EMERGENCY RESP	10/04/2021	92.50	.00
PERFORMANCE REHAB 2 LLC	062021	FUNCTIONAL JOB ANALYSIS - J	06/30/2021	375.00	375.00
PERFORMANCE REHAB 2 LLC	072021	FUNCTIONAL JOB ANALYSIS - J	07/31/2021	525.00	525.00
Total 001-1500-61990 EMPLOYEE PERSONNEL EXPENSE:				1,389.50	1,297.00
001-1500-63100 BUILDING					
HAWKEYE FIRE & SAFETY COM	115391	ANNUAL FIRE EXT INSPECTION	09/30/2021	20.30	.00
IRVINE WATER COND AND PLU	350672	LABOR/MATERIALS - RELOCAT	09/24/2021	400.00	.00
JOHN DEERE FINANCIAL F.S.B.	2777230	BLUE DEF	09/14/2021	12.99	12.99

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
LUMBER RIDGE HOME SOURC	B73045	DRILL BITS/BLUE TAPCONS	09/22/2021	82.92	.00
Total 001-1500-63100 BUILDING:				516.21	12.99
001-1500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	257.89	257.89
Total 001-1500-63730 COMMUNICATIONS:				257.89	257.89
001-1500-63810 UTILITIES					
ALLIANT ENERGY	106966292 202	ELECTRIC SERVICE	09/28/2021	43.36	43.36
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	10/06/2021	22.33	22.33
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	80.96	.00
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	09/20/2021	22.40	22.40
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	48.77	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	158.20	158.20
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	32.88	32.88
Total 001-1500-63810 UTILITIES:				408.90	279.17
001-1500-65041 EQUIPMENT					
MIDWEST BREATHING AIR LLC	25097	QTRLY AIR TEST	06/28/2021	181.40	181.40
MIDWEST BREATHING AIR LLC	25313	QTRLY AIR TEST	10/05/2021	181.40	.00
Total 001-1500-65041 EQUIPMENT:				362.80	181.40
001-1700-63750 CELLULAR/PAGING					
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	27.12	27.12
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	30.20	30.20
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	52.61	52.61
US CELLULAR	453072630 202	TABLET	10/02/2021	66.75	66.75
Total 001-1700-63750 CELLULAR/PAGING:				176.68	176.68
001-1700-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110533	OFFICE 365	09/05/2021	24.75	24.75
BERGANKDV TECHNOLOGY &	CW110533	PREMIUM OFFICE 365	09/05/2021	37.50	37.50
BERGANKDV TECHNOLOGY &	CW112443	DELL COMPUTER/ADAPTER	10/20/2021	1,052.00	.00
CARDMEMBER SERVICES	3357 JS 2021	NEWEGG INC - PORTABLE SSD	10/05/2021	68.47	68.47
CARDMEMBER SERVICES	8557 DM 2021	BOWERS BEST NORTH - OFFIC	10/05/2021	178.50	178.50
Total 001-1700-65060 OFFICE SUPPLIES:				1,361.22	309.22
001-2510-64110 LEGAL EXPENSE					
DILLON LAW PC	9211	SEPTEMBER LEGAL SERVICE -	10/01/2021	1,287.51	.00
Total 001-2510-64110 LEGAL EXPENSE:				1,287.51	.00
001-2510-64950 CONTRACTS					
ROBERT T NEWTON	423292	SEPTEMBER MOWING CONTR	10/01/2021	180.00	.00
Total 001-2510-64950 CONTRACTS:				180.00	.00
001-2800-63100 BUILDING					
KENS ELECTRIC	307086	TRENCHING DUE TO STORM D	09/20/2021	2,488.85	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-2800-63100 BUILDING:				2,488.85	.00
001-2800-63730 COMMUNICATIONS					
AUREON COMMUNICATIONS	789004155 202	AIRPORT PHONE SERVICE	10/01/2021	31.68	31.68
COMMUNITY DIGITAL WIRELES	0510000374 20	AIRPORT INTERNET SERVICE	10/01/2021	43.95	43.95
Total 001-2800-63730 COMMUNICATIONS:				75.63	75.63
001-2800-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	21.11	.00
BLACKHAWK WASTE DISPOSA	04-210985 202	GARBAGE PICKUP	10/01/2021	28.00	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	284.13	284.13
Total 001-2800-63810 UTILITIES:				333.24	284.13
001-2800-64950 CONTRACTS					
TEGELER AVIATION LLC	2021 10 01	OCTOBER FBO FEE	10/01/2021	2,941.00	.00
Total 001-2800-64950 CONTRACTS:				2,941.00	.00
001-2800-65041 EQUIPMENT					
MULGREW OIL CO	1022639	DIESEL FUEL - AIRPORT	09/22/2021	754.34	754.34
MULGREW OIL CO	1026326	TANK 300 SINGLE WALL	09/21/2021	858.00	858.00
Total 001-2800-65041 EQUIPMENT:				1,612.34	1,612.34
001-4100-63100 BUILDING					
CARDMEMBER SERVICES	8198 SM 2021	1000BULBS - LED BULBS	10/05/2021	204.99	204.99
HAWKEYE FIRE & SAFETY COM	115392	ANNUAL FIRE EXT INSPECTION	09/30/2021	28.60	.00
Total 001-4100-63100 BUILDING:				233.59	204.99
001-4100-63730 COMMUNICATIONS					
WINDSTREAM	74186099	LIBRARY PHONE SERVICE	10/01/2021	83.53	83.53
Total 001-4100-63730 COMMUNICATIONS:				83.53	83.53
001-4100-63810 UTILITIES					
ALLIANT ENERGY	5998790000 20	LIBRARY ELECTRIC SERVICE	09/20/2021	1,459.88	1,459.88
ALLIANT ENERGY	5998790000 20	LIBRARY GAS SERVICE	09/20/2021	34.65	34.65
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	681.55	681.55
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	48.25	48.25
Total 001-4100-63810 UTILITIES:				2,224.33	2,224.33
001-4100-64090 JANITORIAL					
JOHN DEERE FINANCIAL F.S.B.	2784293	JANITORIAL SUPPLIES	10/08/2021	85.60	85.60
QUILL.COM	19451727	PAPER TOWELS	09/14/2021	17.66	.00
Total 001-4100-64090 JANITORIAL:				103.26	85.60
001-4100-64092 MOWING SAUR LOT					
SCHEEL'S PROFESSIONAL LA	39248	FALL WEED CONTROL W/FERT	09/29/2021	312.58	.00
SCHMITT CLEANING SERVICES	2360	MOWING - SEPTEMBER	10/01/2021	114.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4100-64092 MOWING SAUR LOT:				426.58	.00
001-4100-64950 CONTRACTS					
SCHMITT CLEANING SERVICES	2360	CUSTODIAL SERVICES	10/01/2021	1,104.29	.00
Total 001-4100-64950 CONTRACTS:				1,104.29	.00
001-4100-65060 OFFICE SUPPLIES					
UNIQUE MANAGEMENT	605926	COLLECTION SERVICE	10/01/2021	26.85	.00
Total 001-4100-65060 OFFICE SUPPLIES:				26.85	.00
001-4100-65220 BOOKS,FILM,CD'S,ETC					
BAKER & TAYLOR	L5050572 2021	BOOKS	09/30/2021	553.30	.00
BAKER & TAYLOR	L5050572 2021	JUVENILE BOOKS	09/30/2021	141.65	.00
BAKER & TAYLOR	L5050572 2021	CD BOOKS	09/30/2021	112.73	.00
BETTER HOMES AND GARDEN	2021 10 12	MAGAZINE SUBSCRIPTION RE	10/12/2021	12.00	.00
CARDMEMBER SERVICES	8198 SM 2021	AMAZON - MOVIES	10/05/2021	92.92	92.92
FAMILY HANDYMAN	2021 10 12	MAGAZINE SUBS RENEWAL	10/12/2021	25.00	.00
OUR IOWA MAGAZINE	2021 10 12	MAG SUB RENEWAL	10/12/2021	19.98	.00
SPORTS ILLUSTRATED	2021 10 12	MAGAZINE SUBS RENEWAL	10/12/2021	29.00	.00
Total 001-4100-65220 BOOKS,FILM,CD'S,ETC:				986.58	92.92
001-4300-63200 BUILDING					
HAWKEYE FIRE & SAFETY COM	115393	ANNUAL FIRE EXT INSPECTION	09/30/2021	137.80	.00
LUMBER RIDGE HOME SOURC	E1011	COUNTERTOPS - REDGATE SH	09/08/2021	653.00	.00
MILLER'S CONSTRUCTION INC	1422	REDGATE RESTROOMS AND SI	10/07/2021	28,176.21	28,176.21
Total 001-4300-63200 BUILDING:				28,967.01	28,176.21
001-4300-63210 TRAILS MAINTENANCE					
IOWA PRISON INDUSTRIES	30324	MILEAGE SIGNS - TRAILS	09/28/2021	203.40	.00
Total 001-4300-63210 TRAILS MAINTENANCE:				203.40	.00
001-4300-63310 VEHICLE					
ACE HARDWARE	B83785	KEY - P5	09/01/2021	3.99	.00
Total 001-4300-63310 VEHICLE:				3.99	.00
001-4300-63730 COMMUNICATIONS					
AUREON COMMUNICATIONS	789004155 202	PARKS PHONE SERVICE	10/01/2021	62.03	62.03
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	81.56	81.56
Total 001-4300-63730 COMMUNICATIONS:				143.59	143.59
001-4300-63810 UTILITIES					
ALLIANT ENERGY	106966292 202	ELECTRIC SERVICE	09/28/2021	137.67	137.67
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	171.95	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	264.69	.00
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	68.08	68.08
Total 001-4300-63810 UTILITIES:				642.39	205.75

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4300-65041 EQUIPMENT					
CARDMEMBER SERVICES	9480 JJ 2021 1	AMAZON - MOWER DECK BLAD	10/05/2021	78.00	78.00
JOHN DEERE FINANCIAL F.S.B.	P19466	TUBE NUTS/BATTERY CABLE/S	09/24/2021	136.06	136.06
JOHN DEERE FINANCIAL F.S.B.	P20172	WHEELS - MOWER DECK	09/30/2021	158.52	158.52
O'REILLY AUTOMOTIVE STORE	0390-400929	FUSES	09/24/2021	36.98	.00
Total 001-4300-65041 EQUIPMENT:				409.56	372.58
001-4300-65060 OFFICE SUPPLIES					
STOREY KENWORTHY CORP	PINV931359	INK CRTDGS	09/14/2021	100.00	.00
Total 001-4300-65060 OFFICE SUPPLIES:				100.00	.00
001-4300-65070 SUPPLIES					
ACE HARDWARE	B84306	KEYS/WRENCH/PLIERS	09/10/2021	36.73	.00
ACE HARDWARE	B84515	OIL/TRASH BAGS	09/14/2021	9.59	.00
ACE HARDWARE	B84530	ROUND TOILET SEAT	09/14/2021	28.99	.00
BARRON MOTOR SUPPLY	225819	ERASER WHEEL	10/18/2021	15.81	.00
JOHN DEERE FINANCIAL F.S.B.	2777030	GREASE/GREASE GUN	09/14/2021	182.89	182.89
JOHN DEERE FINANCIAL F.S.B.	2779015	BLACK PVC KNEE	09/20/2021	9.99	9.99
JOHN DEERE FINANCIAL F.S.B.	2779250	OFF DEEP WOODS	09/21/2021	11.98	11.98
JOHN DEERE FINANCIAL F.S.B.	2779641	FUSES/LED BULBS	09/22/2021	14.96	14.96
JOHN DEERE FINANCIAL F.S.B.	2782152	SPRAY PAINT/TILE FLAGS	10/01/2021	34.91	34.91
JOHN DEERE FINANCIAL F.S.B.	2784285	TILE/PUMP	10/08/2021	169.98	169.98
JOHN DEERE FINANCIAL F.S.B.	P17982	CHAINSAW SUPPLIES	09/09/2021	53.50	53.50
LUMBER RIDGE HOME SOURC	A142399	QUIKRETE GRAVEL MIX	09/22/2021	12.61	.00
LUMBER RIDGE HOME SOURC	A142599	2X4X10/STAKES/SCREWS - BE	09/27/2021	76.67	.00
LUMBER RIDGE HOME SOURC	A142668	STAKES	09/28/2021	56.97	.00
LUMBER RIDGE HOME SOURC	B73004	QUIKRETE GRAVEL MIX - DISC	09/21/2021	50.42	.00
STOREY KENWORTHY CORP	PINV934104	SOAP DISPENSERS/SOAP REFI	09/23/2021	40.24	.00
Total 001-4300-65070 SUPPLIES:				806.24	478.21
001-4320-63730 COMMUNICATIONS					
US CELLULAR	453072630 202	INTERNET - CAMPGROUND	10/02/2021	79.90	79.90
Total 001-4320-63730 COMMUNICATIONS:				79.90	79.90
001-4320-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	09/20/2021	1,660.71	1,660.71
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	247.13	247.13
Total 001-4320-63810 UTILITIES:				1,907.84	1,907.84
001-4320-65060 OFFICE SUPPLIES					
STOREY KENWORTHY CORP	PINV931359	INK CRTDGS	09/14/2021	209.96	.00
Total 001-4320-65060 OFFICE SUPPLIES:				209.96	.00
001-4320-65070 SUPPLIES					
ACE HARDWARE	B84123	BREAKERS	09/08/2021	21.98	.00
ACE HARDWARE	B85022	BREAKERS/SCREWS	09/23/2021	20.07	.00
JOHN DEERE FINANCIAL F.S.B.	2779912	DUPLEX RECP/GFIC/BREAKER	09/23/2021	37.85	37.85
KENS ELECTRIC	307446	BREAKERS	09/29/2021	154.54	.00
LUMBER RIDGE HOME SOURC	B73238	HOSE CAP/FLR CLEANER	09/29/2021	10.15	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4320-65070 SUPPLIES:				244.59	37.85
001-4400-63730 COMMUNICATIONS					
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	48.61	48.61
Total 001-4400-63730 COMMUNICATIONS:				48.61	48.61
001-4400-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	09/20/2021	62.64	62.64
Total 001-4400-63810 UTILITIES:				62.64	62.64
001-4400-65220 ADULT SOFTBALL					
COVENANT MEDICAL CENTER I	2211031	SEPTEMBER REC PROGRAM	10/14/2021	131.92	.00
Total 001-4400-65220 ADULT SOFTBALL:				131.92	.00
001-4400-65260 VOLLEYBALL					
COVENANT MEDICAL CENTER I	2211031	SEPTEMBER REC PROGRAM	10/14/2021	1,231.22	.00
TREASURER STATE OF IOWA	1-33-000974 2	SEPTEMBER SALES TAX	09/30/2021	57.00	57.00
Total 001-4400-65260 VOLLEYBALL:				1,288.22	57.00
001-4400-65280 FLAG FOOTBALL					
CARDMEMBER SERVICES	3397 JR 2021	AMAZON - FOOTBALLS	10/05/2021	169.44	169.44
COVENANT MEDICAL CENTER I	2211031	SEPTEMBER REC PROGRAM	10/14/2021	1,582.99	.00
JOHN DEERE FINANCIAL F.S.B.	2779231	TOTE 26 GAL	09/21/2021	21.99	21.99
TREASURER STATE OF IOWA	1-33-000974 2	SEPTEMBER SALES TAX	09/30/2021	101.00	101.00
Total 001-4400-65280 FLAG FOOTBALL:				1,875.42	292.43
001-4400-65290 SOCCER					
COVENANT MEDICAL CENTER I	2211031	SEPTEMBER REC PROGRAM	10/14/2021	923.41	.00
TREASURER STATE OF IOWA	1-33-000974 2	SEPTEMBER SALES TAX	09/30/2021	40.00	40.00
Total 001-4400-65290 SOCCER:				963.41	40.00
001-4410-63100 BUILDING					
HAWKEYE FIRE & SAFETY COM	115395	ANNUAL FIRE EXT INSPECTION	09/30/2021	36.90	.00
IOWA PRISON INDUSTRIES	30324	SIGN - SLIDE RULES	09/28/2021	298.40	.00
LUMBER RIDGE HOME SOURC	E1025	SUPPLIES - FIX WATERLINE	09/21/2021	134.91	.00
Total 001-4410-63100 BUILDING:				470.21	.00
001-4410-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	00090674 2021	POOL PHONE/INTERNET SERVI	10/09/2021	134.73	134.73
Total 001-4410-63730 COMMUNICATIONS:				134.73	134.73
001-4410-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	43.30	.00
Total 001-4410-63810 UTILITIES:				43.30	.00
001-4410-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	2784235	TIRE - AIR COMPRESSOR	10/08/2021	24.99	24.99

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4410-65041 EQUIPMENT:				24.99	24.99
001-4410-65070 SUPPLIES					
ACE HARDWARE	B84466	FASTENERS	09/13/2021	26.94	.00
Total 001-4410-65070 SUPPLIES:				26.94	.00
001-4500-63100 BUILDING					
HAWKEYE FIRE & SAFETY COM	115389	ANNUAL FIRE EXT INSPECTION	09/30/2021	28.60	.00
MANATTS INC	5041576	CONCRETE	09/30/2021	358.88	.00
Total 001-4500-63100 BUILDING:				387.48	.00
001-4500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	45.02	45.02
Total 001-4500-63730 COMMUNICATIONS:				45.02	45.02
001-4500-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	10/06/2021	22.60	22.60
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	64.94	.00
BLACKHAWK WASTE DISPOSAL	04-210969 202	GARBAGE PICKUP	10/01/2021	25.00	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	67.20	67.20
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	24.73	24.73
Total 001-4500-63810 UTILITIES:				204.47	114.53
001-4500-65041 EQUIPMENT					
BURCO SALES INC	920	BLADES	10/18/2021	70.73	.00
JOHN DEERE FINANCIAL F.S.B.	2779555	OIL	09/22/2021	37.50	37.50
JOHN DEERE FINANCIAL F.S.B.	P20171	HANDLE BAR	09/30/2021	84.89	84.89
THOMAS ELECTRIC MOTOR SE	59835	STARTER REPAIR	10/15/2021	157.25	.00
Total 001-4500-65041 EQUIPMENT:				350.37	122.39
001-4500-65070 SUPPLIES					
ACE HARDWARE	B83879	TARP	09/02/2021	23.99	.00
LUMBER RIDGE HOME SOURC	A142605	STAKES	09/27/2021	18.99	.00
LUMBER RIDGE HOME SOURC	B72957	2X4X10/STAKES/SCREWS/1X8X	09/20/2021	155.32	.00
Total 001-4500-65070 SUPPLIES:				198.30	.00
001-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
IOWA LEAGUE OF CITIES	91789	ANNUAL MEMBERSHIP DUES	06/15/2021	1,271.60	1,271.60
KERNS COMPANY INC	139773	BLUE LEGEND PENS	09/28/2021	89.67	.00
Total 001-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				1,361.27	1,271.60
001-6200-63100 BUILDING					
HAWKEYE FIRE & SAFETY COM	115390	ANNUAL FIRE EXT INSPECTION	09/30/2021	28.60	.00
KENS ELECTRIC	306725	SERVICE CALL - GENERATOR A	10/07/2021	107.14	.00
KENS ELECTRIC	307502	FIXED LIGHTS ON STEPS - CIT	10/13/2021	203.36	.00
KENS ELECTRIC	307549	REPLACE LIGHTS IN CITY ADMI	10/11/2021	224.98	.00
Total 001-6200-63100 BUILDING:				564.08	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-6200-63310 VEHICLE					
AVALON TIRE	1-35131	TIRES - C1	10/19/2021	516.23	.00
Total 001-6200-63310 VEHICLE:				516.23	.00
001-6200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	99.21	99.21
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	65.96	65.96
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	38.90	38.90
Total 001-6200-63730 COMMUNICATIONS:				204.07	204.07
001-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	34.70	.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	28.24	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	67.79	67.79
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	42.92	42.92
Total 001-6200-63810 UTILITIES:				173.65	110.71
001-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43443	CONT'D WORK EXAM. & REPO	09/30/2021	875.00	.00
Total 001-6200-64010 AUDIT:				875.00	.00
001-6200-64110 LEGAL EXPENSE					
DILLON LAW PC	9212	SEPTEMBER LEGAL SERVICE	10/01/2021	519.28	.00
Total 001-6200-64110 LEGAL EXPENSE:				519.28	.00
001-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303585090	WAGES FY 2020-21	09/02/2021	106.50	.00
OELWEIN PUBLISHING CO	303590968	SEPT 13 MINUTES	09/18/2021	49.50	.00
OELWEIN PUBLISHING CO	303591549	PN SEPT 30 ZONING BOARD O	09/24/2021	4.50	.00
OELWEIN PUBLISHING CO	303591612	SEPT 20 MINUTES	09/25/2021	14.63	.00
Total 001-6200-64140 LEGAL PUBLICATION:				175.13	.00
001-6200-64950 CONTRACTS					
DORSEY & WHITNEY LLP	421044 2021 0	421044-00040 '19 WATER REV	09/14/2021	1,500.00	1,500.00
MUNICIPAL CODE CORPORATI	365002	MUNICODE MEETINGS SUB RE	10/13/2021	1,166.66	.00
Total 001-6200-64950 CONTRACTS:				2,666.66	1,500.00
001-6200-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110533	OFFICE 365	09/05/2021	13.75	13.75
BERGANKDV TECHNOLOGY &	CW110533	PREMIUM OFFICE 365	09/05/2021	33.33	33.33
BERGANKDV TECHNOLOGY &	CW110533	HOSTED EXCHANGE	09/05/2021	26.66	26.66
BERGANKDV TECHNOLOGY &	CW110644	EMAIL SECURITY	09/05/2021	38.00	38.00
BERGANKDV TECHNOLOGY &	CW110645	WEBROOT	09/05/2021	38.00	38.00
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - 9/4 MONTHLY SUBSC	10/05/2021	27.73	27.73
CARDMEMBER SERVICES	8557 DM 2021	BOWERS BEST NORTH - OFFIC	10/05/2021	39.66	39.66
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - 10/4 MONTHLY SUBSC	10/05/2021	27.73	27.73
COPY SYSTEMS INC	IN425199	COPIER MAINT SUPPORT	10/06/2021	11.22	.00
KERNS COMPANY INC	139776	CALENDARS	10/11/2021	58.37	.00
LINSTAR INC	103808	EMPLOYEE ID CARDS	10/07/2021	161.60	.00
STOREY KENWORTHY CORP	PINV929496	INDEX CARDS/TONER CRTDG	09/07/2021	72.76	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
STOREY KENWORTHY CORP	PINV933262	CLASP ENVELOPES	09/20/2021	2.83	.00
Total 001-6200-65060 OFFICE SUPPLIES:				551.64	244.86
110-2100-63100 BUILDING					
HAWKEYE FIRE & SAFETY COM	115396	ANNUAL FIRE EXT INSPECTION	09/30/2021	208.12	.00
Total 110-2100-63100 BUILDING:				208.12	.00
110-2100-63310 VEHICLE					
STRANG TIRE CO	104327	USED SEMI TIRE	09/13/2021	107.50	.00
Total 110-2100-63310 VEHICLE:				107.50	.00
110-2100-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	45.02	45.02
MEDIACOM COMMUNICATIONS	00116348 2021	STREETS INTERNET SERVICE	09/28/2021	74.49	74.49
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	42.61	42.61
Total 110-2100-63730 COMMUNICATIONS:				162.12	162.12
110-2100-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	19.89	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	264.69	.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	37.39	.00
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	32.88	32.88
Total 110-2100-63810 UTILITIES:				354.85	32.88
110-2100-64950 CONTRACTS					
ORIGIN DESIGN CO	76241	PROJ 20199 FEASIBILITY STUD	09/30/2021	1,981.00	.00
RAPIDS REPRODUCTIONS INC	610238-0	DRAWINGS - CHARLES ST VIAD	09/20/2021	100.00	.00
SCHEEL'S PROFESSIONAL LA	11401 2021 09	SPRING/SUMMER WEED CONT	09/30/2021	1,079.43	.00
SCHEEL'S PROFESSIONAL LA	11401 2021 09	FALL WEED CONTROL	09/30/2021	1,079.43	.00
TRACKER SOFTWARE CORPO	370-004	PUBWORKS ANNUAL SUP/MAIN	10/01/2021	1,194.33	.00
Total 110-2100-64950 CONTRACTS:				5,434.19	.00
110-2100-65041 EQUIPMENT					
AVALON TIRE	1-35113	TIRE REPAIR	10/06/2021	42.90	.00
IA DEPT OF TRANSPORTATION	CI-0005335	GRADER BLADE/DAG BLADES	09/24/2021	1,828.04	.00
ICE MANUFACTURING INC	1187	ANGLE IRON/FLAT METAL	10/06/2021	194.58	.00
ICE MANUFACTURING INC	1190	METAL - FLAT/PLAT	10/08/2021	426.92	.00
JOHN DEERE FINANCIAL F.S.B.	2777102	LENS COVERS	09/14/2021	10.98	10.98
JOHN DEERE FINANCIAL F.S.B.	2780158	HOSE BARBS/FITTINGS	09/24/2021	9.68	9.68
MARTIN EQUIPMENT OF ILLINO	593343	HYDRAULIC PARTS - 570B LIFT	10/07/2021	166.58	.00
Total 110-2100-65041 EQUIPMENT:				2,679.68	20.66
110-2100-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110533	PREMIUM OFFICE 365	09/05/2021	12.50	12.50
BERGANKDV TECHNOLOGY &	CW111904	CLOUD CONT DESKTOP	10/05/2021	24.00	.00
COPY SYSTEMS INC	IN425199	COPIER MAINT SUPPORT	10/06/2021	11.23	.00
Total 110-2100-65060 OFFICE SUPPLIES:				47.73	12.50

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
110-2100-65070 SUPPLIES					
ACE HARDWARE	A220609	SPRAY PAINT - ROCK BOX	09/24/2021	22.36	.00
BARRON MOTOR SUPPLY	224832	PRIMER	09/01/2021	44.80	.00
BMC AGGREGATES LC	115375	CLASS A ROADSTONE, 1" CLEA	09/25/2021	3,320.06	.00
BMC AGGREGATES LC	116129	CLASS A ROADSTONE, 3/8" WA	09/30/2021	2,058.71	.00
BMC AGGREGATES LC	116633	3/8" WASHED CHIPS	10/10/2021	735.89	.00
FAYETTE CO ROAD DEPT	1574	GALLONS OF EMULSION (QTY	10/11/2021	4,500.00	.00
JOHN DEERE FINANCIAL F.S.B.	2783446	CHOP SAW WHEEL/NUTS & BO	10/05/2021	66.43	66.43
LL PELLING CO	127922	HI PERFORMANCE PREMIX	09/17/2021	2,267.46	.00
MULGREW OIL CO	1035826	DEF	10/14/2021	158.75	.00
SCHEEL'S PROFESSIONAL LA	1561 2021 09	SEEDING	09/30/2021	735.19	.00
Total 110-2100-65070 SUPPLIES:				13,909.65	66.43
110-2100-67614 STREET SIGNS					
ACE HARDWARE	B84592	DRILL BITS	09/15/2021	16.58	.00
JOHN DEERE FINANCIAL F.S.B.	2777044	LAG BOLTS	09/14/2021	4.26	4.26
JOHN DEERE FINANCIAL F.S.B.	2777651	NUTS & BOLTS	09/16/2021	49.80	49.80
Total 110-2100-67614 STREET SIGNS:				70.64	54.06
110-2300-63810 UTILITIES					
ALLIANT ENERGY	106966292 202	ELECTRIC SERVICE	09/28/2021	385.06	385.06
ALLIANT ENERGY	106966292 202	ELECTRIC SERVICE	09/28/2021	8,561.86	8,561.86
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	10/06/2021	53.38	53.38
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	445.40	.00
Total 110-2300-63810 UTILITIES:				9,445.70	9,000.30
110-2300-65041 EQUIPMENT					
CARDMEMBER SERVICES	9480 JJ 2021 1	SUPERBRIGHTLEDS - LED LIG	10/05/2021	396.51	396.51
Total 110-2300-65041 EQUIPMENT:				396.51	396.51
110-2400-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	10/06/2021	128.96	128.96
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	82.11	.00
Total 110-2400-63810 UTILITIES:				211.07	128.96
110-2700-65041 EQUIPMENT					
ARNOLD MOTOR SUPPLY LLP	09NV060609	CLAMP	10/01/2021	13.13	.00
JOHN DEERE FINANCIAL F.S.B.	2780990	COUPLEING/BUSHING	09/27/2021	5.48	5.48
JOHN DEERE FINANCIAL F.S.B.	P20196	HOSE/FITTING	09/30/2021	75.14	75.14
ZARNOTH BRUSH WORKS INC	186583-IN	STAR TUBE BROOM	09/23/2021	310.00	.00
ZARNOTH BRUSH WORKS INC	186741-IN	GUTTER BROOM/DIRT SHOES/	10/07/2021	249.70	.00
Total 110-2700-65041 EQUIPMENT:				653.45	80.62
110-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43443	CONT'D WORK EXAM. & REPO	09/30/2021	500.00	.00
Total 110-6200-64010 AUDIT:				500.00	.00
112-3820-61500 MEDICAL-HEALTH					
WELLMARK INC	212840004843	NOV 2021 HOSPITAL INSURAN	10/18/2021	14,279.76	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 112-3820-61500 MEDICAL-HEALTH:				14,279.76	.00
112-3820-61600 WORKMENS COMPENSATION					
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	3,062.67	.00
Total 112-3820-61600 WORKMENS COMPENSATION:				3,062.67	.00
112-3820-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 09 24	SEPTEMBER 24 MEDICAL CLAI	09/24/2021	52.80	52.80
ADVANTAGE ADMINISTRATORS	2021 10 01	OCTOBER 01 MEDICAL CLAIM	10/01/2021	59.97	59.97
ADVANTAGE ADMINISTRATORS	2021 10 08	OCTOBER 08 MEDICAL CLAIM	10/08/2021	39.31	39.31
ADVANTAGE ADMINISTRATORS	2021 10 15	OCTOBER 15 MEDICAL CLAIM	10/15/2021	162.32	162.32
ADVANTAGE ADMINISTRATORS	5720	SELF FUND MEDICAL INS	10/20/2021	78.30	.00
Total 112-3820-61840 CLAIMS-SIDE FUND:				392.70	314.40
112-3830-61500 MEDICAL-HEALTH					
WELLMARK INC	212840004843	NOV 2021 HOSPITAL INSURAN	10/18/2021	6,573.40	.00
Total 112-3830-61500 MEDICAL-HEALTH:				6,573.40	.00
112-3830-61600 WORKMENS COMPENSATION					
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	3.34	.00
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	1,795.29	.00
Total 112-3830-61600 WORKMENS COMPENSATION:				1,798.63	.00
112-3830-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 09 24	SEPTEMBER 24 MEDICAL CLAI	09/24/2021	10.30	10.30
ADVANTAGE ADMINISTRATORS	2021 10 01	OCTOBER 01 MEDICAL CLAIM	10/01/2021	893.69	893.69
ADVANTAGE ADMINISTRATORS	2021 10 08	OCTOBER 08 MEDICAL CLAIM	10/08/2021	664.39	664.39
ADVANTAGE ADMINISTRATORS	5720	SELF FUND MEDICAL INS	10/20/2021	26.10	.00
Total 112-3830-61840 CLAIMS-SIDE FUND:				1,594.48	1,568.38
112-3840-61500 MEDICAL-HEALTH					
WELLMARK INC	212840004843	NOV 2021 HOSPITAL INSURAN	10/18/2021	4,593.60	.00
Total 112-3840-61500 MEDICAL-HEALTH:				4,593.60	.00
112-3840-61600 WORKMENS COMPENSATION					
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	1,055.60	.00
Total 112-3840-61600 WORKMENS COMPENSATION:				1,055.60	.00
112-3840-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 09 24	SEPTEMBER 24 MEDICAL CLAI	09/24/2021	76.77	76.77
ADVANTAGE ADMINISTRATORS	2021 10 08	OCTOBER 08 MEDICAL CLAIM	10/08/2021	10.30	10.30
ADVANTAGE ADMINISTRATORS	5720	SELF FUND MEDICAL INS	10/20/2021	34.80	.00
Total 112-3840-61840 CLAIMS-SIDE FUND:				121.87	87.07
112-3860-61500 MEDICAL-HEALTH					
WELLMARK INC	212840004843	NOV 2021 HOSPITAL INSURAN	10/18/2021	4,108.38	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 112-3860-61500 MEDICAL-HEALTH:				4,108.38	.00
112-3860-61600 WORKMENS COMPENSATION					
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	48.69	.00
Total 112-3860-61600 WORKMENS COMPENSATION:				48.69	.00
112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE					
ADVANTAGE ADMINISTRATORS	2021 09 24	SEPTEMBER 24 MEDICAL CLAI	09/24/2021	10.56	10.56
ADVANTAGE ADMINISTRATORS	2021 10 08	OCTOBER 08 MEDICAL CLAIM	10/08/2021	11.78	11.78
ADVANTAGE ADMINISTRATORS	2021 10 15	OCTOBER 15 MEDICAL CLAIM	10/15/2021	26.58	26.58
ADVANTAGE ADMINISTRATORS	5720	SELF FUND MEDICAL INS	10/20/2021	26.10	.00
Total 112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE:				75.02	48.92
112-3860-64990 EMPLOYEE BENEFITS CONSULTING					
TASC	IN2151465	ACA EMP REPORTING ADM FE	10/01/2021	84.00	84.00
Total 112-3860-64990 EMPLOYEE BENEFITS CONSULTING:				84.00	84.00
113-3900-61840 FLEX SPENDING					
ADVANTAGE ADMINISTRATORS	2021 09 30	PAYROLL DEDUCTION FLEX SP	09/30/2021	714.38	714.38
ADVANTAGE ADMINISTRATORS	2021 09 30	PAYROLL DEDUCTION FLEX SP	09/30/2021	714.38	714.38
Total 113-3900-61840 FLEX SPENDING:				1,428.76	1,428.76
123-4410-67990 PARK CAPITAL					
MANATTS INC	5041576	CONCRETE	09/30/2021	358.87	.00
Total 123-4410-67990 PARK CAPITAL:				358.87	.00
136-4310-65073 TREES FOREVER					
CANNON'S GREENHOUSE	163978	TREES	10/11/2021	5,000.00	.00
CANNON'S GREENHOUSE	163978	TREES	10/11/2021	650.00	.00
Total 136-4310-65073 TREES FOREVER:				5,650.00	.00
160-1710-63750 CELLULAR/PAGING					
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	27.13	27.13
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	30.21	30.21
US CELLULAR	453072630 202	TABLET	10/02/2021	76.75	76.75
Total 160-1710-63750 CELLULAR/PAGING:				134.09	134.09
160-1710-64080 INSURANCE-LIABILITY					
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	106.69	.00
Total 160-1710-64080 INSURANCE-LIABILITY:				106.69	.00
160-1710-65060 OFFICE SUPPLIES					
CARDMEMBER SERVICES	3357 JS 2021	NEWEGG INC - PORTABLE SSD	10/05/2021	68.48	68.48
CARDMEMBER SERVICES	8557 DM 2021	BOWERS BEST NORTH - OFFIC	10/05/2021	178.50	178.50
OELWEIN PUBLISHING CO	2021 10 06	BUSINESS CARDS - CODE ENF	10/06/2021	26.75	.00
OELWEIN PUBLISHING CO	303585027--30	HELP WANTED ADS - BUILDING	09/01/2021	1,107.44	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 160-1710-65060 OFFICE SUPPLIES:				1,381.17	246.98
160-5030-67901 HOMES FOR IOWA					
ALLIANT ENERGY	1199211000 20	ELEC/GAS SERVICE 318 7TH S	10/07/2021	46.35	46.35
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE IA HO	10/01/2021	49.27	49.27
Total 160-5030-67901 HOMES FOR IOWA:				95.62	95.62
160-5200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	99.21	99.21
Total 160-5200-63730 COMMUNICATIONS:				99.21	99.21
160-5200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43443	CONT'D WORK EXAM. & REPO	09/30/2021	625.00	.00
Total 160-5200-64010 AUDIT:				625.00	.00
160-5200-64110 LEGAL EXPENSE					
DILLON LAW PC	9212	SEPTEMBER LEGAL SERVICE	10/01/2021	346.19	.00
Total 160-5200-64110 LEGAL EXPENSE:				346.19	.00
160-5200-64130 FAY CO LOCAL HOUSING TRUST					
UPPER EXPLORERLAND	1079	2022 PROGRAM YEAR LOCAL	09/10/2021	15,000.00	.00
Total 160-5200-64130 FAY CO LOCAL HOUSING TRUST:				15,000.00	.00
160-5200-64133 TOURISM					
ALLIANT ENERGY	8100421000 20	ELECTRIC SERVICE	10/07/2021	29.66	29.66
Total 160-5200-64133 TOURISM:				29.66	29.66
160-5200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303590968	SEPT 13 MINUTES	09/18/2021	16.50	.00
OELWEIN PUBLISHING CO	303591549	PN SEPT 30 ZONING BOARD O	09/24/2021	1.50	.00
OELWEIN PUBLISHING CO	303591612	SEPT 20 MINUTES	09/25/2021	4.88	.00
Total 160-5200-64140 LEGAL PUBLICATION:				22.88	.00
160-5200-64260 WEBSITE					
FUSION FORWARD LLC	6127	PHOTO SHOOT 8/12 & 8/19	09/13/2021	925.00	925.00
Total 160-5200-64260 WEBSITE:				925.00	925.00
160-5200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN425199	COPIER MAINT SUPPORT	10/06/2021	11.22	.00
Total 160-5200-65060 OFFICE SUPPLIES:				11.22	.00
161-5225-64030 ADMINISTRATIVE COSTS					
SECRETARY OF STATE	8564 2021 10	FY22-8564 ANNUAL ACCOUNT F	10/06/2021	100.00	100.00
UPPER EXPLORERLAND	FY21339	SEPTEMBER 2021 ADMIN COST	09/30/2021	871.65	.00
Total 161-5225-64030 ADMINISTRATIVE COSTS:				971.65	100.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
177-1100-65150 FORFEITURES					
KERNS COMPANY INC	139719-1	AWARENESS HANDOUTS	09/18/2021	411.56	.00
Total 177-1100-65150 FORFEITURES:				411.56	.00
302-5030-64950 CONTRACTS					
LANSING BROTHERS CONSTR	2021 10 11	2020 HOUSE DEMO PROJECT -	10/11/2021	24,900.00	24,900.00
Total 302-5030-64950 CONTRACTS:				24,900.00	24,900.00
307-4300-64950 CONTRACTS					
FEHR GRAHAM ENGINEERING	103308	PROJECT 19-1124 SEGMENT 1	09/30/2021	2,234.75	.00
Total 307-4300-64950 CONTRACTS:				2,234.75	.00
307-4300-67850 CONSTRUCTION					
BACON CONCRETE LLC	6	PAY REQ # 6 SEGMENT 1 TRAIL	10/11/2021	16,413.33	16,413.33
Total 307-4300-67850 CONSTRUCTION:				16,413.33	16,413.33
385-8125-64070 CONTRACTS, ENGINEERS					
UPPER EXPLORERLAND	FY21341	CDBG - WATER/SEWER #19-WS	09/30/2021	681.63	.00
Total 385-8125-64070 CONTRACTS, ENGINEERS:				681.63	.00
385-8125-67850 CONSTRUCTION					
SUMMERS ENTERPRISE INC	2021 09 04	PAY REQ # 1 OELWEIN '21 WAT	09/27/2021	213,530.90	213,530.90
Total 385-8125-67850 CONSTRUCTION:				213,530.90	213,530.90
386-8120-64070 CONTRACTS, ENGINEERS					
FOX ENGINEERING ASSOCIATE	48208	OEL WELL & DISINFECTION IMP	08/30/2021	77.00	.00
Total 386-8120-64070 CONTRACTS, ENGINEERS:				77.00	.00
600-6200-61500 MEDICAL-HEALTH					
WELLMARK INC	212840004843	NOV 2021 HOSPITAL INSURAN	10/18/2021	7,637.67	.00
Total 600-6200-61500 MEDICAL-HEALTH:				7,637.67	.00
600-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	745.54	.00
Total 600-6200-61600 WORKMENS COMPENSATION:				745.54	.00
600-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 09 24	SEPTEMBER 24 MEDICAL CLAI	09/24/2021	492.58	492.58
ADVANTAGE ADMINISTRATORS	2021 10 01	OCTOBER 01 MEDICAL CLAIM	10/01/2021	161.87	161.87
ADVANTAGE ADMINISTRATORS	2021 10 08	OCTOBER 08 MEDICAL CLAIM	10/08/2021	29.96	29.96
ADVANTAGE ADMINISTRATORS	2021 10 15	OCTOBER 15 MEDICAL CLAIM	10/15/2021	218.18	218.18
ADVANTAGE ADMINISTRATORS	5720	SELF FUND MEDICAL INS	10/20/2021	43.50	.00
Total 600-6200-61840 CLAIMS-SIDE FUND:				946.09	902.59
600-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
IOWA LEAGUE OF CITIES	91789	ANNUAL MEMBERSHIP DUES	06/15/2021	953.70	953.70
KERNS COMPANY INC	139773	BLUE LEGEND PENS	09/28/2021	89.67	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 600-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				1,043.37	953.70
600-6200-63100 BUILDING					
KENS ELECTRIC	306725	SERVICE CALL - GENERATOR A	10/07/2021	107.15	.00
KENS ELECTRIC	307502	FIXED LIGHTS ON STEPS - CIT	10/13/2021	203.37	.00
KENS ELECTRIC	307549	REPLACE LIGHTS IN CITY ADMI	10/11/2021	224.98	.00
Total 600-6200-63100 BUILDING:				535.50	.00
600-6200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	METERS INTERNET SERVICE	10/16/2021	96.90	96.90
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	99.21	99.21
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	29.18	29.18
Total 600-6200-63730 COMMUNICATIONS:				225.29	225.29
600-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	57.83	.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	21.18	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	113.00	113.00
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	32.19	32.19
Total 600-6200-63810 UTILITIES:				224.20	145.19
600-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43443	CONT'D WORK EXAM. & REPO	09/30/2021	250.00	.00
Total 600-6200-64010 AUDIT:				250.00	.00
600-6200-64110 LEGAL EXPENSE					
DILLON LAW PC	9212	SEPTEMBER LEGAL SERVICE	10/01/2021	432.74	.00
Total 600-6200-64110 LEGAL EXPENSE:				432.74	.00
600-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303590968	SEPT 13 MINUTES	09/18/2021	22.00	.00
OELWEIN PUBLISHING CO	303591549	PN SEPT 30 ZONING BOARD O	09/24/2021	2.00	.00
OELWEIN PUBLISHING CO	303591612	SEPT 20 MINUTES	09/25/2021	6.49	.00
Total 600-6200-64140 LEGAL PUBLICATION:				30.49	.00
600-6200-64182 WATER EXCISE TAX					
TREASURER STATE OF IOWA	1-33-809659 2	SEPTEMBER WET TAX	09/30/2021	5,362.00	5,362.00
Total 600-6200-64182 WATER EXCISE TAX:				5,362.00	5,362.00
600-6200-64950 CONTRACTS					
DORSEY & WHITNEY LLP	421044 2021 0	421044-00040 '19 WATER REV	09/14/2021	1,500.00	1,500.00
MUNICIPAL CODE CORPORATI	365002	MUNICODE MEETINGS SUB RE	10/13/2021	1,166.67	.00
Total 600-6200-64950 CONTRACTS:				2,666.67	1,500.00
600-6200-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110533	OFFICE 365	09/05/2021	13.75	13.75
BERGANKDV TECHNOLOGY &	CW110533	PREMIUM OFFICE 365	09/05/2021	33.33	33.33
BERGANKDV TECHNOLOGY &	CW110533	HOSTED EXCHANGE	09/05/2021	26.67	26.67

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
BERGANKDV TECHNOLOGY &	CW110644	EMAIL SECURITY	09/05/2021	38.00	38.00
BERGANKDV TECHNOLOGY &	CW110645	WEBROOT	09/05/2021	38.00	38.00
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - 9/4 MONTHLY SUBSC	10/05/2021	27.74	27.74
CARDMEMBER SERVICES	8557 DM 2021	BOWERS BEST NORTH - OFFIC	10/05/2021	39.67	39.67
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - 10/4 MONTHLY SUBSC	10/05/2021	27.74	27.74
COPY SYSTEMS INC	IN425199	COPIER MAINT SUPPORT	10/06/2021	11.22	.00
FIDELITY BANK & TRUST	2021 09 30	PSN MONTHLY FEE-CR CARD/D	09/30/2020	27.45	27.45
IA DEPARTMENT OF NATURAL	687 PERMIT 2	2022 ANNUAL WATER USE FEE	10/01/2021	95.00	.00
KERNS COMPANY INC	139776	CALENDARS	10/11/2021	58.37	.00
LINSTAR INC	103808	EMPLOYEE ID CARDS	10/07/2021	161.60	.00
STOREY KENWORTHY CORP	PINV929496	INDEX CARDS/TONER CRTDG	09/07/2021	72.76	.00
STOREY KENWORTHY CORP	PINV933262	CLASP ENVELOPES	09/20/2021	2.83	.00
U S POST OFFICE	2021 09 30	OCTOBER WATER BILLS POST	09/30/2021	262.43	262.43
Total 600-6200-65060 OFFICE SUPPLIES:				936.56	534.78
600-8100-63100 BUILDING					
CHRISTIE DOOR COMPANY	57450	SERVICE CALL - REPAIR OVER	09/24/2021	537.00	537.00
HAWKEYE FIRE & SAFETY COM	115396	ANNUAL FIRE EXT INSPECTION	09/30/2021	208.13	.00
Total 600-8100-63100 BUILDING:				745.13	537.00
600-8100-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	189.67	189.67
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	60.94	60.94
US CELLULAR	453072630 202	TABLET	10/02/2021	46.84	46.84
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	21.32	21.32
Total 600-8100-63730 COMMUNICATIONS:				318.77	318.77
600-8100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	10/06/2021	5,766.35	5,766.35
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	198.51	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	227.48	.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	29.50	.00
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	60.23	60.23
Total 600-8100-63810 UTILITIES:				6,282.07	5,826.58
600-8100-64920 ONE CALL					
IOWA ONE CALL	234770	ONE CALLS	09/28/2021	34.20	.00
Total 600-8100-64920 ONE CALL:				34.20	.00
600-8100-64950 CONTRACTS					
TRACKER SOFTWARE CORPO	370-004	PUBWORKS ANNUAL SUP/MAIN	10/01/2021	1,194.33	.00
Total 600-8100-64950 CONTRACTS:				1,194.33	.00
600-8100-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	2777102	ANCHOR	09/14/2021	15.92	15.92
JOHN DEERE FINANCIAL F.S.B.	2779179	NUTS & BOLTS/SEAFOAM	09/21/2021	73.51	73.51
Total 600-8100-65041 EQUIPMENT:				89.43	89.43
600-8100-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110533	PREMIUM OFFICE 365	09/05/2021	12.50	12.50

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
BERGANKDV TECHNOLOGY & STOREY KENWORTHY CORP	CW111904 PINV935972	CLOUD CONT DESKTOP CHAIR - ADMIN ASST	10/05/2021 09/30/2021	24.00 166.02	.00 .00
Total 600-8100-65060 OFFICE SUPPLIES:				202.52	12.50
600-8100-65070 SUPPLIES					
ACE HARDWARE	A220312	BOLTS FOR HYDRANT	09/20/2021	11.16	.00
ACE HARDWARE	B84220	NIPPLE GALV	09/09/2021	7.99	.00
ACE HARDWARE	B84881	BOLTS FOR HYDRANT	09/20/2021	21.48	.00
ACE HARDWARE	B85397	PIPE GALV	09/30/2021	17.99	.00
ACE HARDWARE	B85400	WHITE RECEPTACLE	09/30/2021	2.97	.00
FAREWAY STORES INC	160520	ICE	09/23/2021	4.88	.00
JOHN DEERE FINANCIAL F.S.B.	2777655	BUG SPRAY/BATTERIES/HEAD	09/16/2021	51.50	51.50
JOHN DEERE FINANCIAL F.S.B.	2777676	VALVE	09/16/2021	5.57	5.57
JOHN DEERE FINANCIAL F.S.B.	2779081	WASHERS FOR HYDRANT	09/20/2021	.67	.67
JOHN DEERE FINANCIAL F.S.B.	2781596	WOODEN HANDLE/ROUNDUP	09/29/2021	80.26	80.26
KENS ELECTRIC	307572	3 THHN BLACK PER FT/CORD G	10/11/2021	74.98	.00
LUMBER RIDGE HOME SOURC	B72494	UPS SHIPPING/MAIL TAPE	09/01/2021	16.55	.00
TESTAMERICA LABORATORIES	3100051156	WATER SAMPLES	09/25/2021	273.00	.00
USABBLUEBOOK	749016	BLUE-WHITE FLOW VERIFICATI	10/05/2021	232.00	.00
USABBLUEBOOK	758152	TESTING SUPPLIES	10/13/2021	403.33	.00
UTILITY EQUIPMENT CO	30061259-001	AY CURB BOX LID	10/07/2021	24.30	.00
UTILITY EQUIPMENT CO	30062001-000	FLG ADAPTER/MJ RESTRAINT	09/23/2021	228.00	.00
UTILITY EQUIPMENT CO	30062056-000	T-BOLT & NUT/GASKETS	10/07/2021	326.55	.00
Total 600-8100-65070 SUPPLIES:				1,783.18	138.00
601-8140-64070 ENGINEERING					
FOX ENGINEERING ASSOCIATE	48209	WEST WATER TOWER PAINTIN	08/30/2021	2,770.00	.00
Total 601-8140-64070 ENGINEERING:				2,770.00	.00
601-8140-67850 CONSTRUCTION					
MAGUIRE IRON INC	2021 10 11	PAY REQ # 2 3406-19A WEST W	10/11/2021	569,240.00	569,240.00
Total 601-8140-67850 CONSTRUCTION:				569,240.00	569,240.00
670-8400-64940 SPECIAL ASSESSMENT-OTHER					
FAYETTE COUNTY SOLID WAST	2021 10 01	QTRLY TIPPING FEES	10/01/2021	26,798.66	.00
Total 670-8400-64940 SPECIAL ASSESSMENT-OTHER:				26,798.66	.00
670-8400-64950 CONTRACTS					
FAYETTE COUNTY SOLID WAST	2021 10 01	QTRLY HAULER COSTS	10/01/2021	10,151.54	.00
Total 670-8400-64950 CONTRACTS:				10,151.54	.00
670-8400-65060 OFFICE SUPPLIES					
U S POST OFFICE	2021 09 30	OCTOBER WATER BILLS POST	09/30/2021	123.49	123.49
Total 670-8400-65060 OFFICE SUPPLIES:				123.49	123.49
670-8400-68010 BOND PAYMENT COUNTY					
FAYETTE COUNTY SOLID WAST	2021 10 01	QTRLY OTHER EXPENSES	10/01/2021	16,502.59	.00
Total 670-8400-68010 BOND PAYMENT COUNTY:				16,502.59	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
671-8410-64990 RECYCLING					
FAYETTE COUNTY RECYCLING	2021 10 01	QTRLY RECYCLING FEES	10/01/2021	19,678.01	.00
Total 671-8410-64990 RECYCLING:				19,678.01	.00
671-8410-65060 OFFICE SUPPLIES					
U S POST OFFICE	2021 09 30	OCTOBER WATER BILLS POST	09/30/2021	61.75	61.75
Total 671-8410-65060 OFFICE SUPPLIES:				61.75	61.75
672-4310-64953 TREE GRINDING					
T & W GRINDING	2169	GRIND BRUSH PILE FROM STO	10/05/2021	20,400.00	.00
T & W GRINDING	2172	COMPOSTING CONTRACT 8/1/2	10/14/2021	6,750.00	.00
Total 672-4310-64953 TREE GRINDING:				27,150.00	.00
680-8220-63730 COMMUNICATIONS					
CARDMEMBER SERVICES	3397 JR 2021	YES! MUSIC - MONTHLY SUB	10/05/2021	8.94	8.94
Total 680-8220-63730 COMMUNICATIONS:				8.94	8.94
680-8220-64090 JANITORIAL					
COVENANT MEDICAL CENTER I	2211031	SEPTEMBER JANITORIAL EXPE	10/14/2021	1,270.49	.00
Total 680-8220-64090 JANITORIAL:				1,270.49	.00
680-8220-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	SEPTEMBER SALES TAX	09/30/2021	733.00	733.00
Total 680-8220-64180 SALES TAX:				733.00	733.00
680-8220-64950 CONTRACTS					
COVENANT MEDICAL CENTER I	2211031	SEPTEMBER WELLNESS EXPE	10/14/2021	9,235.97	.00
Total 680-8220-64950 CONTRACTS:				9,235.97	.00
680-8220-65060 OFFICE SUPPLIES					
FIDELITY BANK & TRUST	2021 09 30	WELLNESS CENTER MERCHAN	09/30/2020	103.61	103.61
FIDELITY BANK & TRUST	2021 09 30	WELLNESS TSYS FEES-ACH BI	09/30/2020	110.00	110.00
FIDELITY BANK & TRUST	2021 09 30	WELLNESS BANKCARD FEES	09/30/2020	154.92	154.92
Total 680-8220-65060 OFFICE SUPPLIES:				368.53	368.53
680-8220-65070 SUPPLIES					
ACE HARDWARE	A219124	GLOVES/POWER STRIP	09/08/2021	22.98	.00
COPY SYSTEMS INC	IN425235	COPIER MAINT SUPPORT	10/06/2021	43.50	.00
Total 680-8220-65070 SUPPLIES:				66.48	.00
680-8220-65350 AFTER SCHOOL PROGRAMS					
FAREWAY STORES INC	4618	SNACKS/JUICE BOXES	09/21/2021	67.50	.00
FAREWAY STORES INC	7458	SNACKS/JUICE BOXES	09/02/2021	55.47	.00
Total 680-8220-65350 AFTER SCHOOL PROGRAMS:				122.97	.00
700-6200-61500 MEDICAL-HEALTH					
WELLMARK INC	212840004843	NOV 2021 HOSPITAL INSURAN	10/18/2021	6,810.31	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 700-6200-61500 MEDICAL-HEALTH:				6,810.31	.00
700-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV80995	WORKERS COMP PREM 21-22	10/01/2021	725.18	.00
Total 700-6200-61600 WORKMENS COMPENSATION:				725.18	.00
700-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 09 24	SEPTEMBER 24 MEDICAL CLAI	09/24/2021	5.27	5.27
ADVANTAGE ADMINISTRATORS	2021 10 01	OCTOBER 01 MEDICAL CLAIM	10/01/2021	38.00	38.00
ADVANTAGE ADMINISTRATORS	2021 10 08	OCTOBER 08 MEDICAL CLAIM	10/08/2021	.94	.94
ADVANTAGE ADMINISTRATORS	2021 10 15	OCTOBER 15 MEDICAL CLAIM	10/15/2021	281.61	281.61
ADVANTAGE ADMINISTRATORS	5720	SELF FUND MEDICAL INS	10/20/2021	34.80	.00
Total 700-6200-61840 CLAIMS-SIDE FUND:				360.62	325.82
700-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
IOWA LEAGUE OF CITIES	91789	ANNUAL MEMBERSHIP DUES	06/15/2021	953.70	953.70
KERNS COMPANY INC	139773	BLUE LEGEND PENS	09/28/2021	89.67	.00
Total 700-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				1,043.37	953.70
700-6200-63100 BUILDING					
KENS ELECTRIC	306725	SERVICE CALL - GENERATOR A	10/07/2021	107.15	.00
KENS ELECTRIC	307502	FIXED LIGHTS ON STEPS - CIT	10/13/2021	203.37	.00
KENS ELECTRIC	307549	REPLACE LIGHTS IN CITY ADMI	10/11/2021	224.99	.00
Total 700-6200-63100 BUILDING:				535.51	.00
700-6200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	99.22	99.22
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	29.17	29.17
Total 700-6200-63730 COMMUNICATIONS:				128.39	128.39
700-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	57.83	.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	21.18	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 36	ELECTRIC SERVICE	10/05/2021	113.00	113.00
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	32.18	32.18
Total 700-6200-63810 UTILITIES:				224.19	145.18
700-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43443	CONT'D WORK EXAM. & REPO	09/30/2021	250.00	.00
Total 700-6200-64010 AUDIT:				250.00	.00
700-6200-64110 LEGAL EXPENSE					
DILLON LAW PC	9212	SEPTEMBER LEGAL SERVICE	10/01/2021	432.73	.00
Total 700-6200-64110 LEGAL EXPENSE:				432.73	.00
700-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303590968	SEPT 13 MINUTES	09/18/2021	22.00	.00
OELWEIN PUBLISHING CO	303591549	PN SEPT 30 ZONING BOARD O	09/24/2021	2.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
OELWEIN PUBLISHING CO	303591612	SEPT 20 MINUTES	09/25/2021	6.50	.00
Total 700-6200-64140 LEGAL PUBLICATION:				30.50	.00
700-6200-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	SEPTEMBER SALES TAX	09/30/2021	1,814.00	1,814.00
Total 700-6200-64180 SALES TAX:				1,814.00	1,814.00
700-6200-64950 CONTRACTS					
DORSEY & WHITNEY LLP	421044 2021 0	421044-00040 '19 WATER REV	09/14/2021	1,500.00	1,500.00
MUNICIPAL CODE CORPORATI	365002	MUNICODE MEETINGS SUB RE	10/13/2021	1,166.67	.00
Total 700-6200-64950 CONTRACTS:				2,666.67	1,500.00
700-6200-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110533	OFFICE 365	09/05/2021	13.75	13.75
BERGANKDV TECHNOLOGY &	CW110533	PREMIUM OFFICE 365	09/05/2021	33.34	33.34
BERGANKDV TECHNOLOGY &	CW110533	HOSTED EXCHANGE	09/05/2021	26.67	26.67
BERGANKDV TECHNOLOGY &	CW110644	EMAIL SECURITY	09/05/2021	38.00	38.00
BERGANKDV TECHNOLOGY &	CW110645	WEBROOT	09/05/2021	38.00	38.00
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - 9/4 MONTHLY SUBSC	10/05/2021	27.74	27.74
CARDMEMBER SERVICES	8557 DM 2021	BOWERS BEST NORTH - OFFIC	10/05/2021	39.67	39.67
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - 10/4 MONTHLY SUBSC	10/05/2021	27.74	27.74
COPY SYSTEMS INC	IN425199	COPIER MAINT SUPPORT	10/06/2021	11.22	.00
FIDELITY BANK & TRUST	2021 09 30	PSN MONTHLY FEE-CR CARD/D	09/30/2020	27.45	27.45
KERNS COMPANY INC	139776	CALENDARS	10/11/2021	58.38	.00
LINSTAR INC	103808	EMPLOYEE ID CARDS	10/07/2021	161.60	.00
STOREY KENWORTHY CORP	PINV929496	INDEX CARDS/TONER CRTDG	09/07/2021	72.77	.00
STOREY KENWORTHY CORP	PINV933262	CLASP ENVELOPES	09/20/2021	2.83	.00
U S POST OFFICE	2021 09 30	OCTOBER WATER BILLS POST	09/30/2021	324.17	324.17
Total 700-6200-65060 OFFICE SUPPLIES:				903.33	596.53
700-8310-63810 UTILITIES					
ALLIANT ENERGY	106966292 202	ELECTRIC SERVICE	09/28/2021	450.65	450.65
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	66.17	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	29.16	.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	9.83	.00
Total 700-8310-63810 UTILITIES:				555.81	450.65
700-8310-64920 ONE CALL					
IOWA ONE CALL	234770	ONE CALLS	09/28/2021	34.20	.00
Total 700-8310-64920 ONE CALL:				34.20	.00
700-8310-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW111904	CLOUD CONT DESKTOP	10/05/2021	24.00	.00
Total 700-8310-65060 OFFICE SUPPLIES:				24.00	.00
700-8310-65070 SUPPLIES					
MULGREW OIL CO	1034361	DIESEL FUEL - GENERATOR SE	10/15/2021	157.16	.00
Total 700-8310-65070 SUPPLIES:				157.16	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
700-8500-63100 BUILDING					
HAWKEYE FIRE & SAFETY COM	115397	ANNUAL FIRE EXT INSPECTION	09/30/2021	390.40	.00
Total 700-8500-63100 BUILDING:				390.40	.00
700-8500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	10/16/2021	161.97	161.97
US CELLULAR	453072630 202	CELLPHONE SERVICE	10/02/2021	21.30	21.30
Total 700-8500-63730 COMMUNICATIONS:				183.27	183.27
700-8500-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	10/13/2021	7,146.53	.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	10/14/2021	42.22	.00
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	32.88	32.88
OELWEIN CITY WATER	2021 10 01	WATER/SEWER SERVICE	10/01/2021	210.99	210.99
Total 700-8500-63810 UTILITIES:				7,432.62	243.87
700-8500-64950 CONTRACTS					
TRACKER SOFTWARE CORPO	370-004	PUBWORKS ANNUAL SUP/MAIN	10/01/2021	1,194.34	.00
Total 700-8500-64950 CONTRACTS:				1,194.34	.00
700-8500-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110533	PREMIUM OFFICE 365	09/05/2021	12.50	12.50
STOREY KENWORTHY CORP	PINV934912	STORAGE CABINET	09/27/2021	318.26	.00
Total 700-8500-65060 OFFICE SUPPLIES:				330.76	12.50
700-8500-65070 SUPPLIES					
BARRON MOTOR SUPPLY	225396	BELT	09/30/2021	31.00	.00
FAREWAY STORES INC	13281	LAB SUPPLIES - DISTILLED WA	09/13/2021	29.70	.00
FAREWAY STORES INC	7388	ICE	09/02/2021	4.88	.00
HAWKINS INC	6033134	AZONE	09/30/2021	1,582.69	.00
JOHN DEERE FINANCIAL F.S.B.	2781715	V-BELT/DUSTER/ANTIFREEZE	09/29/2021	69.60	69.60
NCL OF WISCONSIN INC	460285	LAB SUPPLIES	09/23/2021	67.34	.00
NCL OF WISCONSIN INC	460931	LAB SUPPLIES	10/08/2021	806.23	.00
STATE HYGIENIC LABORATORY	218128	LAB TESTS	09/30/2021	243.50	.00
TESTAMERICA LABORATORIES	3100051157	WASTEWATER SAMPLES	09/25/2021	761.25	.00
TESTAMERICA LABORATORIES	3100051358	DMRQA STUDY 41 BILLING	09/29/2021	75.00	.00
Total 700-8500-65070 SUPPLIES:				3,671.19	69.60
Grand Totals:				1,308,199.64	915,550.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:

Summary report

Check Number	Check Issue Date	Payee	Amount
53761	10/19/2021	DANIEL ASTIAZARAN	27.50-
53897	10/19/2021	NINA LIVINGSTON	14.54-
54017	10/19/2021	JOSEPH WOLFE	3.41-
54475	10/19/2021	NATHAN DVORAK	10.03-
54623	10/19/2021	JASON PETERSON	4.73-
54866	10/19/2021	LEEANN CARMODY	30.96-
55935	10/05/2021	ZACHARY PAULICH OR KALEE FRAHM	1.00-
56052	10/13/2021	SKYLAR LEWIS	156.84-
56467	10/12/2021	BETH SPAIN	6.96-
57035	10/15/2021	AUDREY WALDEN	78.77-
57608	10/05/2021	NEIA MECHANICAL	20.00
57609	10/05/2021	NORMA G. GONZALEZ	53.10
57610	10/05/2021	ANTHONY LEO	2,000.00
57611	10/05/2021	BIANCA TREVINO	1,000.00
57613	10/05/2021	CITY OF OELWEIN	1.00
57629	10/12/2021	BETH SPAIN	116.69
57630	10/12/2021	BAUER MASONRY	350.26
57631	10/12/2021	BRANDON DEGRIF	32.02
57632	10/12/2021	GM786 LLC	2.70
57633	10/12/2021	DONNA ALLEN	156.78
57634	10/12/2021	CALEB CONNER	156.80
57635	10/12/2021	MARK DAHLING	156.82
57636	10/12/2021	TRAVIS OR CARRIE FORBES	156.84
57637	10/12/2021	JEROME GREENE	156.84
57638	10/12/2021	PETER HALLIGAN	156.76
57639	10/12/2021	DAVID HURST	156.78
57640	10/12/2021	STEVE OR JAZZMINE LITTLE	156.67
57641	10/12/2021	CASSANDRA MORGAN	156.69
57642	10/12/2021	HALEY REAVES	156.70
57643	10/12/2021	ASHLEY RICCHIO	152.78
57644	10/13/2021	SKYLAR LEWIS	156.84
57645	10/15/2021	AUDREY WALDEN	78.77
57656	10/19/2021	TREASURER OF STATE	91.17
Grand Totals:			5,288.27

ORDINANCE NO. _____

An Ordinance Amending Oelwein Municipal Code Chapter 22 Vehicles and Traffic, Adding Article VII Automatic Traffic Enforcement Sections 22-180 through Section 22-189.

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That the General Ordinances of the City of Oelwein adopted July 1, 2012 be amended by adding Article VII to Chapter 22, Automatic Traffic Enforcement Sections 22-180 through Section 22-189 as follows:

SECTION 22-180. AUTOMATIC TRAFFIC ENFORCEMENT

The City of Oelwein, in accordance with its police powers, may deploy, erect or cause to have erected an automatic traffic enforcement system for making video images of vehicles that fail to obey red light traffic signals at intersections designated by the Chief of Police, or their designee, or fail to obey speed regulations at other locations in the city. The systems may be managed by the private contractor that owns and operates the requisite equipment with supervisory control vested in the city's police department. Video images shall be provided to the police department by the contractor for review. The police department will determine which vehicle owners are in violation of the city's traffic control ordinances and are to receive a notice of violation for the offense.

SECTION 22-181. DEFINITIONS

1. Automated Traffic Citation shall mean a notice of fine generated in connection with the automated traffic enforcement system.
2. Automated Traffic Enforcement Contractor shall mean the company or entity, if any, with which the City of Oelwein contracts to provide equipment and/or services in connection with the Automated Traffic Enforcement System.
3. Automated Traffic Enforcement System shall mean an electronic system consisting of a photographic, video, or electronic camera and a vehicle sensor installed to work in conjunction with an official traffic controller or police department employee to automatically produce photographs, video or digital images of each vehicle violating a standard traffic control device or speed restriction.
4. Vehicle Owner shall mean the person or entity identified by the Iowa Department of Transportation, or registered with any other state vehicle registration office, as the registered owner of a vehicle detected violating a traffic law by failing to obey red light traffic signals at intersections designated by the city administrator or official designee or failing to obey speed regulations within the City. Notwithstanding the foregoing, in the event the Iowa Department of Transportation or any other state vehicle registration office identifies a person or entity as the lessee of the vehicle, that lessee shall be the vehicle owner for purposes of this 22-181. In the event a state registration office does not specify whether a person or entity listed on the registration for the vehicle is the owner or the lessee of the vehicle, any person or entity listed on that vehicle registration may be deemed the vehicle owner and held jointly and severally responsible for a violation of this section.

SECTION 22-182. VEHICLE OWNER'S CIVIL LIABILITY FOR CERTAIN TRAFFIC OFFENSES

1. The vehicle Owner shall be liable for a fine as imposed if a vehicle is detected crossing a marked stop line or the intersection plane at a system location when the traffic signal for that vehicle's direction is emitting a steady red light or arrow, the Vehicle Owner shall be subject to a civil fine as scheduled below in section 22-187.
2. If a vehicle is detected traveling at a speed above the posted limit, the Vehicle Owner shall be subject to a civil fine as scheduled below in subsection 22-187.
3. The violation may be exempted from liability as outlined below in subsection 22-185 of this section, and other defenses may be considered in connection with the appeal process.
4. In no event will an Automated Traffic Citation be sent or reported to the Iowa Department of Transportation or similar department of any other state for the purpose of being added to the Vehicle Owner's driving record.

SECTION 22-183. NOTICE OF VIOLATION; FINE

1. Upon an Oelwein Police Officer's determination that the Automated Traffic Enforcement System has detected a violation described in subsections 22-182(1) or (2), a notice of the violation will be mailed to the Vehicle Owner for each violation recorded by an Automated Traffic Enforcement System or traffic control signal monitoring device. The Automated Traffic Enforcement Contractor shall mail the notice within 30 days after receiving information about the Vehicle Owner. The notice shall include the name and address of the Vehicle Owner; the vehicle make, if available and readily discernable, and registration number; the violation charged; the time; the date; and the location of the alleged violation; the applicable fine and monetary penalty which shall be assessed for late payment; information as to the availability of an administrative hearing in which the notice may be contested on its merits; and that the basis of the notice is a photographic record obtained by an Automated Traffic Enforcement System.
2. Any violation of subsection 22-182 (1) or 22-182 (2) above shall be subject to a civil fine as stated in Section 22-187. All civil fines shall be payable to the City of Oelwein.

SECTION 22-184. CONTESTING AN AUTOMATED TRAFFIC CITATION

A Vehicle Owner who has been issued an Automated Traffic Citation may contest the citation as follows:

1. By submitting in a form specified by the City a request for an administrative hearing to be held at the Oelwein Police Department before an administrative appeals board (the "Board") consisting of one or more impartial fact finders. Such a request must be filed within 30 days from the date on which Notice of the violation is sent to the Vehicle Owner. After a hearing, the Board may either uphold or dismiss the Automated Traffic Citation and shall mail its written decision within 10 days after the hearing, to the address provided on the request for hearing. If the citation is upheld, then the Board shall include in its written decision a date by which the fine must be paid, and on or before that date, the Vehicle Owner shall either pay the fine or submit a request pursuant to the next paragraph.
2. By submitting in a form specified by the City a request that in lieu of the Automated Traffic Citation, a municipal infraction citation be issued and filed with the Clerk of Courts of the Iowa District Court in Fayette County. Such a request must be filed within 30 days from the date on which Notice of the violation is sent to the Vehicle Owner. Such a request will result in a court order requiring the Vehicle Owner to file an answer and appearance with the Clerk of Court, as well as setting the matter for trial before a judge or magistrate. If the Court finds the Vehicle Owner guilty of the municipal infraction mandated court costs will be added to the amount of the fine imposed by this section.

SECTION 22-185. EXCEPTIONS TO OWNER LIABILITY

There shall be no liability pursuant to this section if:

1. The operator of the vehicle in question was issued a municipal infraction for the violation in question pursuant to Oelwein Code 22-241 or was issued a uniform traffic citation for the violation in question pursuant to Chapter 321 of the Code of Iowa; or
2. The violation occurred at any time after the vehicle in question or its state registration plates were reported to a law enforcement agency as having been stolen, provided, however, the vehicle or its plates had not been recovered by the Vehicle Owner at the time of the alleged violation; or
3. The vehicle in question was an authorized emergency vehicle; or
4. The officer inspecting the recorded image determines that the vehicle in question was lawfully participating in a funeral procession; or
5. The officer inspecting the recorded image determines that the vehicle in question entered the intersection in order to yield the right-of-way to an emergency vehicle.

SECTION 22-186. FAILURE TO TIMELY PAY OR APPEAL

If the recipient of an Automated Traffic Citation does not either pay the fine by the due date stated in the citation or appeal the citation as provided herein, a municipal infraction may be filed by the Oelwein Police Department and a fine may be sought in accordance with Oelwein Code 22-241 rather than section 22-187 below. If the Court finds the Vehicle Owner guilty of the violation, mandated court costs will be added to the amount of the fine imposed by this section. If the recipient of an Automated Traffic Citation does not either pay the fine by the due date stated on the original citation or successfully challenge the citation as provided herein, the City may file a municipal infraction against the Vehicle Owner in accordance with Oelwein Municipal Code 22-241 and 364.22 of the Code of Iowa, seeking

judgment for the applicable civil fine provided in section 22-187 plus state mandated filing fee and court costs. If judgment is entered for the City in the municipal infraction proceeding, the City may, subject to applicable law, pursue enforcement of the judgment together with interest as permitted by law. Collection of that judgment may include referral to the State of Iowa Income Offset program administered by the Department of Administrative Services, State Accounting Enterprise. Notwithstanding the City’s right to file a municipal infraction, the City may first seek voluntary payment of the fine by sending a written request for payment to the Vehicle Owner and/or referring the matter to a private service agent to conduct collection in accordance with all applicable law.

SECTION 22-187. FINES

Subsection	Speed over the limit	Civil Fine	If in a Construction or School Zone
1	1 through 5 miles per hour ("MPH")	\$25	\$50
2	6 through 9 MPH	\$50	\$100
3	10 through 14 MPH	\$100	\$200
4	15 through 19 MPH	\$150	\$300
5	20 through 24 MPH	\$200	\$400
6	25 through 29 MPH	\$250	\$500
7	Over 30 MPH	\$400	\$800
8	Failure to stop for a red light	\$100	\$200

SECTION 22-188 – 22-189 Reserved.

Section 2. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed. This Ordinance shall become effective upon its passage.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded_____, 2021.

Dylan Mulfinger, City Administrator

First Reading on_____:
It was moved by_____and seconded by
that the Ordinance as read be adopted, and upon roll
call there were:
AYES NAYS ABSENT ABSTAIN

Second Reading on_____It was moved by
and seconded by_____that the Ordinance as read
be adopted (or to suspend the rules), and upon roll
call there were:
AYES NAYS ABSENT ABSTAIN

Third Reading on_____It was
moved by_____and seconded by_____that
the Ordinance as read be adopted (or to suspend the
rules) and upon roll call there were:
AYES NAYS ABSENT ABSTAIN



October 12, 2021

Oelwein City Council
20 Second Ave. SW
Oelwein, IA 50662

Dear Mayor Devore, City Administrator Mulfinger, and City Council Members:

The Oelwein Chamber & Area Development is requesting permission to close various streets and alleys for our 2021 Olde Tyme Christmas event. We would like to request use of city barricades at the event.

- Olde Tyme Christmas will be Friday, December 3rd. We request permission to close the 10 block of North Frederick to Veridian drive-through, the 10 and 100 block of South Frederick, and also the 10 block of East Charles to alley and 10 block of West Charles, from approximately 1:30 p.m. until 10 p.m. We will also be using ATVs for set-up and during the event. As in the past, there will be carriage rides from the alley by Margaret's Crafts and proceeding to South Frederick to 1st St. SW and then return to the alley by Margaret's Crafts. We are also planning a Parade of Lights at 8:00 p.m., which travels from the VFW location on North Frederick to Strang's on South Frederick. The parade will then progress west on Second Street and back to the Log Cabin Park. Fireworks will immediately follow the parade. As in the past, we would like to request additional help from the Police Department with traffic control at the intersections during the parade.

Thanks much for your consideration in this matter.

Sincerely,

Deb Howard, Executive Director
Oelwein Chamber & Area Development

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR
OELWEIN CHAMBER AND AREA DEVELOPMENT EVENTS

WHEREAS, Iowa Code Section 364. 12 (2) states that " a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, Oelwein Chamber & Area Development have requested temporarily closure of streets and parks for the following events, locations and times:

Event	Location of Street Closures	Date & Time
Olde Tyme Christmas	10 Block of North Frederick to Veridian drive-through, the 10 and 100 block of South Frederick, the 10 block of East Charles to alley and the 10 block of West Charles	December 3, 2021 1:30 P.M. – 10:00 P.M.
Parade of Lights	120 North Frederick (VFW) South to 2 nd Street, then west and back to the Log Cabin	December 3, 2021 8:00 P.M. until conclusion of parade

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that

Oelwein Chamber and Area Development organizers are authorized to temporarily close the aforementioned requested streets and park.

Passed and Approved this 25th day of October, 2021.

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

City Administrator

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:
AYES NAYS ABSENT ABSTAIN

Weber
Stewart
Cantrell
Seeders
Fisk
Payne

RESOLUTION NO. _____

RESOLUTION AUTHORIZING SIGNATORIES ON TRAINING AND HIRING AGREEMENTS FOR POLICE OFFICERS

WHEREAS, the City of Oelwein provides a full-time law enforcement service to the community.

WHEREAS, the City of Oelwein hires and trains officers to provide public safety to the community.

WHEREAS, the City of Oelwein has authorized a labor attorney to author training reimbursement and hiring agreements for both non-certified and certified officers.

WHEREAS, the City of Oelwein authorizes the City Administrator and/or the Chief of Police to be signatories on the training reimbursement and hiring agreements for police officers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that police officer training reimbursement and hiring agreements will be utilized during the hiring process for police officers under the authority of the City Administrator and/or Chief of Police.

Passed and Approved this _____ day of _____, 2021.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES	NAYS	ABSENT	ABSTAIN
------	------	--------	---------

Weber
Stewart
Cantrell
Seeders
Fisk
Payne

RESOLUTION NO. _____

A Resolution Adopting the City of Oelwein Safety Policy

WHEREAS, The City of Oelwein recognizes the most important resource are the employees and to protect this resource the City is committed to providing a safe and healthful workplace for all employees; and

WHEREAS, a Safety Policy has been established to ensure the rules and regulations are best for the employees and the organization; and

WHEREAS, the occupational safety program of the City of Oelwein gives each department and its employees responsibility for the accident prevention program; and

WHEREAS, the City believes in “Safety First to Last”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that the Safety Policy be formally adopted.

Passed and Approved this _____ day of _____, 2021.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Weber				
Stewart				
Cantrell				
Seeders				
Fisk				
Payne				



Safety Manual City of Oelwein

“Safety First to Last”

Adopted by City Council Resolution #

Management Statement of Safety Policy	
Safety Responsibilities	
Management and Department Head Safety Responsibilities	
Supervisor Safety Responsibilities	
Employee Safety Responsibility	
Safety Committees	
Medical Emergency Procedure	
Injury and Incident Reporting Investigation	
Training and Orientation	
Documentation of Safety Training	
New Employee Safety Orientation	
Hiring Process	
Job Descriptions	
Medical Services	
Designated Physician Policy	
First Aid	
Return to Work	
Outside Contractors	
Disciplinary Policy	
Safety Audits and Inspections	
Department Self-Inspection Checklists	
Reporting Unsafe Acts/Unsafe Conditions	
Basic Safety Rules	
Specific Safety Programs and Procedures	
Incident Review Report	
Report of Physical Exam	

City of Oelwein
Mayor and City Council Statement of Safety Policy

The success of the City of Oelwein depends upon our efficient use of resources to produce a high-quality product for the citizens of our community. Our most important resource is our employees. To protect this resource, we are committed to providing a safe and healthful workplace for all employees by establishing and maintaining an effective safety and health program. We consider safety to be a core value of our organization's operations.

The occupational safety program of the City of Oelwein is organized to give each department and its employees responsibility for the accident prevention program. All employees at all levels of our workforce are directed to make safety a matter of continuing concern, equal in importance to all other operational considerations. We are all expected to cooperate in implementing safety practices and to adopt the concept that the safe way to perform a task is the most efficient, and the only acceptable way to perform it.

(Mayor's Signature)

(Date)

Safety Responsibilities

City Administrator Responsibilities:

The City Administrator is responsible for providing a place of employment that is free from recognized hazards that could result in injuries or accidents. Since it is impossible for City Administrator to personally observe all employee activities, he/she must rely on and assure that all Department Heads and employees are trained and aware of their safety responsibilities. Other safety responsibilities for the City Administrator include:

- Provide leadership and direction concerning safety activities.
- Participate actively in the continuous evaluation of the safety program.
- Review losses for potential trends on a regular basis.
- Enforce all safety rules.
- Participate and support all accident investigation activities.
- Review accident reports and recommend corrective actions.
- Always set a good example in safety, such as wearing the proper safety equipment (safety glasses, hard hats, etc.), following policies/procedures, using seat belts, etc.
- Consistently enforce the requirements of the organization's safety program and any associated rules or policies.
- Encourage safety suggestions from employees under your supervision.
- Obtain prompt first aid for injured employees.

Department Head Responsibilities

- Support, follow up, and take corrective action on all accident investigation activities.
- Review all department safety materials with new employees
- Review accident reports and recommend corrective actions.
- Set goals concerning safety performance within your department.
- Familiarize yourself with and enforce the safety rules and regulations that have been established by applicable local, state and federal organizations. These regulations are intended to set minimum standards for safety and the contents of the regulations should be enforced as minimum safety requirements for all activities on the City of Oelwein's worksites and facilities.
- Correct all reported hazards. Operating under known hazardous conditions will not be tolerated.
- Do not permit new or inexperienced employees under your supervision to work with power tools, machinery or complex equipment without proper instruction and training.
- Give adequate instructions. Do not assume that an employee knows how to do a job unless you personally have knowledge that the person can perform the task correctly.
- Ensure tools, equipment and machinery being used in the workplace is in proper working condition. Do not allow the use of unsafe tools or equipment under any circumstances.
- Ensure that proper personal protective equipment (PPE) is available and used by employees when necessary or required.
- Always set a good example in safety, such as wearing the proper safety equipment (safety glasses, hard hats, etc.), following policies/procedures, using seat belts, etc.
- Consistently enforce the requirements of the organization's safety program and any associated rules or policies.
- Ensure that all employees have access to a copy of the organization's safety program.
- Encourage safety suggestions from employees under your supervision.

- Obtain prompt first aid for injured employees.
- Conduct facility and worksite audits of all work areas and facilities on a regular basis to improve housekeeping, eliminate unsafe conditions and encourage safe work practices.

Safety Coordinator Responsibilities

- Conduct all accident investigation activities within 48 hours of each incident with or without an injury
- Introduce themselves to all new employees and work with them to sign off on the safety manual
- Conduct facility and worksite audits of all work areas and facilities on a regular basis to improve housekeeping, eliminate unsafe conditions and encourage safe work practices.
- Review accident reports and recommend corrective actions.
- Set goals concerning safety performance within your department.
- Familiarize yourself with and enforce the safety rules and regulations that have been established by applicable local, state and federal organizations. These regulations are intended to set minimum standards for safety and the contents of the regulations should be enforced as minimum safety requirements for all activities on the City of Oelwein's worksites and facilities.
- Correct all reported hazards. Operating under known hazardous conditions will not be tolerated.
- Always set a good example in safety, such as wearing the proper safety equipment (safety glasses, hard hats, etc.), following policies/procedures, using seat belts, etc.
- Consistently enforce the requirements of the organization's safety program and any associated rules or policies.
- Ensure that all employees have access to a copy of the organization's safety program.
- Encourage safety suggestions from employees under your supervision.
- Obtain prompt first aid for injured employees.

Department Safety Committee Members Responsibilities

- Report to their respective departments after each Safety Meeting
- Conduct facility and worksite audits of all work areas and facilities on a regular basis to improve housekeeping, eliminate unsafe conditions and encourage safe work practices.
- Set goals concerning safety performance within your department.
- Always set a good example in safety, such as wearing the proper safety equipment (safety glasses, hard hats, etc.), following policies/procedures, using seat belts, etc.
- Consistently enforce the requirements of the organization's safety program and any associated rules or policies.
- Encourage safety suggestions from employees.
- Obtain prompt first aid for injured employees.

Employees

All employees carry a certain amount of responsibility in any safety program. You must be aware that your actions, mental state, physical condition, and attitude directly affect the safety of yourself and your fellow employees. Safety is as much a part of the employees' responsibility as is getting the job done efficiently. The decisions you make affect your safety. All employees are expected to:

- Know your job, follow instructions, and think before you act.
- Work according to good safety practices as posted, instructed, and/or discussed.
- Refrain from any unsafe act that might endanger yourself or your fellow workers.
- Assume responsibility for thoughtless or deliberate acts that may cause injury to yourself or

your fellow workers.

- Abide by all policies, procedures, rules, etc. associated with the City of Oelwein's Safety Program.
- Never operate equipment that you are unfamiliar with or not trained to use. Also, equipment that is defective or in need of repair shall not be used and must be reported to your supervisor.
- Report all accidents/incidents to your supervisor as soon as they occur. Failure to report any injury or incident may be cause for disciplinary action.
- Set goals concerning safety performance within your department.
- Ensure tools, equipment and machinery being used in the workplace is in proper working condition. Do not allow the use of unsafe tools or equipment under any circumstances.
- Use proper personal protective equipment (PPE) when necessary or required.
- Always set a good example in safety, such as wearing the proper safety equipment (safety glasses, hard hats, etc.), following policies/procedures, using seat belts, etc.
- Obtain prompt first aid for injured employees.

Safety Committees:

A safety committee should be established by the governing body and be composed of employees representing each department. Members of the committee should be chosen from those employees recognized for their good work, are safety conscious and have familiarity with the overall work area and equipment. Employees from various work areas should be represented, both supervisory and non-supervisory. A Safety Coordinator will be selected by the City Administrator. The Safety Coordinator will be responsible for scheduling meetings, notifying committee members, and following up on items discussed. The committee will meet monthly on the third Wednesday of the month at 11:00 at various departments throughout the year. The committees will have the following responsibilities:

1. Review accident/injury investigation reports from all departments to see if corrective measures need to be implemented.
2. Ensure that monthly inspections are conducted in each department's work areas, tools and equipment to identify safety hazards and recommend ways to correct hazards.
3. Coordinate the development of safety rules and safe work methods.
4. Coordinate safety training between departments when possible. This may include films, speakers and exhibits.
5. Report the activities of the committee by sending a copy of their meeting minutes to all departments for posting where all department employees have an opportunity to review them.

Life Threatening Incident Procedures

In emergency situations, city procedures may be different because of the severity of the employee's injury. While each step must be completed, the time frame may be extended to accommodate the severity of the injury.

The following actions should be taken in the event of a life-threatening emergency:

1. Call 911
2. Make sure site is safe before providing assistance
 - a. Do not attempt rescue alone
3. Provide assistance to injured person.

4. Notify the following once all employees are safe
 - a. Department Head
5. Company Nurse
6. Should the employee not be able to contact Company Nurse, the Department Head should contact the Company Nurse and:
 - a. Safety Coordinator
 - b. City Administrator
 - c. City Clerk
 - i. The City Clerk will notify the insurance company and IMWCA representative

Incident Procedures

Each building will have emergency contacts and telephone numbers posted in a conspicuous manner.

Incident Reporting and Investigation

Many incidents occurring in the workplace or that involve equipment and property are preventable. Incidents can be employee and non-employee.

- Employee
 - Injury
 - Non injury
 - Near Miss
 - Unsafe Work
- Non-employee
 - Injury
 - Non injury
 - Near Miss

The following events should take place once an incident occurs:

1. The employee fills out an Incident Report Form (see Attachment 1)
2. The form is submitted the day of the incident to the Department Head
3. The Department Head would provide a copy of the form to the Safety Coordinator and City Clerk
 - a. Should the incident involve city property, the city clerk will notify the city's insurance company and if needed IMWCA representative
4. The Safety Coordinator would then have 12 hours to investigate the incident
 - a. The investigation will require an interview with the employee and any other employee present during the incident
 - b. The Safety Coordinator will fill out an Incident Investigation Report
 - c. The Incident Investigation Report will be shared with the City Clerk City Administrator
5. The Safety Coordinator will present his/her findings at the next Safety Committee
6. The Safety Committee will determine if the incident was preventable or not preventable
 - a. The Safety Committee will provide in writing their determination and have it be noted in the Safety Committee minutes
7. Should the incident be deemed preventable, the Safety Committee will provide recommendations to ensure that the incident does not occur

In order to prevent future incidents, it is necessary to immediately review the circumstances surrounding each incident. Once the primary cause for the incident has been established, action shall be taken to prevent recurrence. An Incident Investigation Report has been developed to facilitate the investigation (see Attachment 2). The Safety Coordinator shall complete this form and a copy will be forwarded to the department head and safety committee as applicable for the following incidences:

1. Any work-related accident resulting in an employee needing medical attention.
2. Any work-related accident resulting in damage to property or equipment.
3. Any accident involving a member of the public that could result in a claim being filed against the City of Oelwein, whether it is a personal injury or property damage.

Anytime an employee is involved in an accident with a city vehicle which involves private property, whether there is damage or not, the Police Department should be called immediately. If the Police Department is called on an incident, the police report shall accompany the Investigation Form. This Investigation Form does not replace the First Report of Injury Form, which still must be completed for an employee who incurs a work-related injury.

If the investigation determines an employee has contributed to the cause of an incident by failure to obey laws, department or safety rules and regulations, disciplinary action may result.

The department head shall provide a written response to any recommendations by the safety committee or the investigator that outlines corrective actions taken by the department.

Copies of all incident reports and corrective actions shall be kept on file with a copy of the OSHA 300 log for the year that the incident occurred in.

Non-Life-Threatening Incidents

If an employee is injured on the job, but it does not warrant a call to 911 they should complete the following steps:

1. Contact the Company Nurse
2. Report their injury to their supervisor
3. Fill out an incident report form and provide it the Department Head and Safety Coordinator

Near Miss Incidents

1. Fill out an incident report form and provide it the Department Head and Safety Coordinator

Training and Orientation

The Department Head or their designee will provide monthly and ongoing safety training at the in the following areas as the need arises:

- New equipment purchases.
- New/changes in operations.
- Identified areas of increased accidents.
- Newly identified areas of exposure.
- Annual refresher training required for each program.

Documentation of Safety Training:

Documentation from any training courses attended by employees, supervisors or managers will be kept for recordkeeping purposes. Documentation associated with safety meetings and training will be kept in each respective department's safety file and a copy forwarded to the Safety Committee. Employees who do not attend regularly scheduled safety meetings or training activities will be identified and scheduled to attend make-up training. Documentation will be noted for employees that attend make-up training.

New Employee Safety Orientation:

Department heads or their designee will provide an orientation to all new employees to address the hazards of their position. This will include a review of all safety rules, policies/procedures, equipment, etc., that are applicable to the new employee's area of assignment. The new employees will be given an opportunity to ask any relevant questions that may pertain to their assigned duties. Documentation of the safety orientation training for each new employee will be maintained in the safety files of the department.

The Safety Coordinator will visit with each new employee and go over how the city coordinates their safety program the organization's expectations. The coordinator will walk them through an incident form and will discuss with them the proper reporting procedures for safety related incidents. The coordinator will walk them through the safety manual and work to get their signature acknowledging the manual. The coordinator will make themselves available to all new employees should they have questions about safety.

Hiring Practices

Safety starts with the proper hiring practices to ensure that the person being hired for a position is physically and technically capable of safely performing the task(s).

It is the policy of City of Oelwein that every new full-time employee undergoes a pre-placement physical. The employee will be directed to the city's designated health care provider. The physician performing the physical shall present an opinion as to the employee's ability to perform the task. The costs of the physical shall be paid by the City of Oelwein.

Job Descriptions

It shall be the responsibility of the department head or their designee to have job descriptions for their employees. The City Clerk will provide a copy of the applicable job description to the physician conducting a pre-placement physical for each new employee. Each department head shall be responsible for periodically updating all job descriptions within their department to ensure they adequately reflect the requirements of the job.

Medical Services

Designated Physician Policy

The following policy will be in effect regarding workers' compensation illnesses or injuries.

The City of Oelwein has designated the Mercy One Clinic fka Wheaton Franciscan Clinic, 129 8th Avenue S.E., Oelwein, Iowa as its workers' compensation authorized treating physician/clinic as provided by law under Chapter 85.39 of the Code of Iowa. Employees with a work-related illness or injury will be required to have their initial evaluation with this physician/clinic. If appropriate, and with prior approval from IMWCA, the physician/clinic may make referrals to other specialists. It is the city's preference to support local medical providers.

If an employee decides to go to another provider without the referral from the authorized treating physician/clinic, the employee will be responsible for all expenses related to those visits. No workers' compensation benefits may be claimed unless seen by the pre-approved and authorized treating physician/clinic.

First Aid

Any injury shall be treated by the department head or other available personnel in accordance with their individual abilities and the severity of the injury. Each department head or a designee will receive American Red Cross or equivalent first aid training.

At least one first aid kit shall be maintained in each occupied building and in each vehicle. It is recommended that kits be inspected on a regular basis, replacing used, missing, soiled, damaged or outdated items. Make sure all employees are advised of the location of the first aid kits. Oral medications such as aspirin, antacids, or salt tablets are not to be provided in these kits.

An eye wash station suitable for quick drenching or flushing of the eyes and body shall be provided within the work area for immediate use if employees are exposed to harmful materials.

Return to Work Program

It is the purpose of this program to provide guidelines for employees injured on the job who are unable to return to his/her regular job classification upon returning to work.

- A. It is the policy of the City of Oelwein to provide modified or alternate work for employees injured on the job and are unable to temporarily or permanently return to his/her regular job classifications. Regular modified and alternate work will be provided as available in compliance with the Americans with Disabilities Act (ADA) and Iowa Workers' Compensation Act.
- B. The City of Oelwein will make reasonable accommodations for a disability unless the accommodations would impose an undue hardship on the employer. The disabled employee must be able to perform the essential functions of the job with or without reasonable accommodation.
- C. The feasibility of reasonable accommodations shall be determined on a case-by-case basis, taking into consideration the employee, the specific physical or mental impairment, the essential functions of the job, the work environment, and the ability to provide accommodations.
- D. Objectives:
 - 1. To return employees who were injured on the job back to work as soon as possible, as long as there is not significant risk of substantial harm to themselves and others.
 - 2. To minimize financial hardship and emotional stress to the employee who has sustained a work-related injury.

3. To assist employees in returning to work at a level as close as practicable to his/her pre-injury earnings and productivity.
 4. To retain qualified and experienced employees.
 5. To reduce the cost of disability benefit programs.
- E. Temporary Alternate Duty (TAD):
1. The purpose of TAD is to provide temporary work, within medical restrictions, for employees injured on the job. It is defined as modified duties or hours assigned to a worker. TAD is assigned when the physician indicates the employee can return to work but is not yet physically capable of handling the entire job duties normally assigned, and the work-related injury has not reached maximum medical improvement.
 2. TAD may be available with medical prognosis indicating that the employee is expected to return to full duty following a course of medical treatments.
 3. If an alternate duty position is available an injured employee must be provided with TAD as soon as medically feasible. TAD should be consistent with the employee's physical/mental abilities.
 4. Employees in TAD capacity will continue to receive the salary and benefits of his/her job classification. They will be proportionately adjusted in the case of part-time work. The status of the TAD assignment should be reviewed after each medical appointment, normally every 7 to 14 days. TAD does not normally exceed three months.
 5. TAD Procedures:

The City Clerk and the Department Head:

 1. Informs designated physician about the TAD program and provides a copy of the injured employee's job description to physician.
 2. Informs the injured employee about the TAD program.
 3. Informs workers' compensation adjuster of the employee's availability to the TAD program.
 4. Obtains information regarding medical condition of the employee from the physician(s).

The City Clerk and the Department Head:

 1. Develops work assignments on a case-by-case basis, if available, adjusting to medical restrictions.
 2. Develops appropriate TAD assignments and monitors on-going medical and work adjustments.
 3. May meet with the injured employee to review TAD status.

Employee:

 1. Reviews and signs Appendix A of the Return to Work Program Statement of Acknowledgment.
 2. When the physician has determined that maximum medical improvement has been reached and the employee is able to perform the essential duties of his/her job with or without reasonable accommodations, the employee shall return to the job classification and duties held prior to the work injury.
 3. When the physician has determined that maximum medical improvement has been reached and the employee is unable to perform the essential duties of his/her job with or without reasonable accommodations, the employee may be assigned to a Ninety (90) Day Modified Duty Assignment.
 - a. An employee assigned to a Modified Duty Assignment will report to his/her regular department. The employee shall be assigned to do assignments that he/she is able to do under the restrictions that the

physician has placed on the employee.

- b. Employees placed on Ninety (90) Day Modified Duty Assignments shall continue to receive the salary and benefits of his/her regular job classifications.
 - c. During the Ninety (90) day period, employees on Modified Duty Assignment will be encouraged and afforded opportunities to bid on or apply for other jobs for which they are able to perform the essential functions of the job.
 - d. At the conclusion of the Modified Duty Assignment period, employees who have been unsuccessful in obtaining other jobs for which they are qualified and for which they are able to perform the essential functions, shall be laid off. Laid off employees shall be afforded all rights and benefits included in applicable collective bargaining contracts and/or personnel policies in effect at the time of the layoff.
- F. Permanent restriction resulting from personal injury/illness:
- 1. Employees who are off work due to personal injuries/illnesses may be required to complete functional capacity examinations before they can return to their former jobs. The cost of such examination will be paid for by the employer.
- G. Responsibilities of the employee:
- 1. To determine appropriateness of a job assignment, an employee who is unable to return to work without restriction is responsible for keeping his department head (or the department head designee) informed of the status of the employee's medical condition.
 - 2. If the employee rejects any assignment which is compatible with medical restrictions, the employee shall not be compensated by the City of Oelwein or the City of Oelwein's workers' compensation carrier with temporary, partial, temporary total or healing period benefits during the period of refusal (Code of Iowa, Section 85.53).

Outside Contractors

In hiring short term contractors, the City of Oelwein will require the contractors to submit proof of their safety programs and successful safety training. Before a contractor commences work in a City of Oelwein workplace, the project coordinator and/or supervisor who controls the work area will be responsible for informing all outside contractors of the elements of all safety programs of the city that affect the project.

Contractors who fail to follow safety program requirements will be asked to leave the premises. Contractors with an insufficient program will not be allowed to begin work until their program meets or exceeds the requirements of this program.

Disciplinary Policy

Each employee is required to comprehend and abide by the contents of the City of Oelwein's Safety Program. Failure to maintain the standards in this policy will result in discipline as outlined in the City's Personnel Manual Chapter 11.2 Progressive Discipline.

Safety Audits and Inspections

Department Self-Inspection Checklists

Since the success of any safety program depends on identifying hazards and taking immediate corrective action, monthly department self-inspections are required. Each department shall develop its own checklist to assist in the inspections. The completed checklist should be submitted to the safety committee and reviewed at the monthly safety committee meetings.

Reporting Unsafe Acts/Unsafe Conditions

All employees are encouraged and required to immediately report any unsafe acts or unsafe conditions.

1. Stop work immediately and secure the location or lockout unsafe equipment.
2. Inform immediate supervisor of problem.
3. Complete Unsafe Conditions Report.

Basic Safety Rules

1. Each employee will be required to comprehend and abide by the contents of this safety program.
2. All accidents, no matter how minor, shall be reported immediately to the supervisor.
3. All hazardous conditions, actions and/or practices shall be reported to the supervisor.
4. Work areas, including the inside and outside of vehicles and buildings, shall always be kept clean and orderly.
5. Employees are only to operate equipment/tools that they are trained and authorized to operate.
6. Smoking is prohibited in areas where there is a danger to equipment, materials, coworkers or buildings, or where "No Smoking" signs are posted.
7. Employees must use all safety devices and personal protective equipment provided for their protection.
8. Employees shall wear clothing and shoes suitable for the particular work they are doing.
9. Employees must use assisted lifting devices or obtain assistance from a coworker when lifting heavy objects.
10. Guards are never to be removed except when authorized to make repairs or adjustments. Replace guard immediately upon completion of work.
11. The use of drugs and alcohol during working hours is prohibited. Any employee reporting for work under the influence of alcohol or controlled substances is subject to disciplinary action.
12. Any employee taking prescription drugs or over-the-counter drugs that could impair assigned work shall report this fact to the supervisor as required by the Alcohol and Controlled Substances Policy.
13. Employees shall not engage in practical jokes or horseplay that could result in injury to themselves, others or cause property damage.
14. Specific Safety Programs and Procedures

Employees will be trained on specific programs and procedures in their departments that may include the following:

- Personal Protective Equipment
- Respiratory Protection
- Hearing Conservation

- Lockout/Tagout
- Confined Spaces Entry
- Hazardous Communications
- Blood-Borne Exposure Control Plan
- Attachment 1

Safety Manual Acknowledgement Form

I hereby acknowledge that I have received, read, and understand the "Oelwein Safety Manual" for The City of Oelwein.

I agree to conform to all organization practices, rules, and regulations relating to safe work place.

I understand that my failure to follow these safety procedures will result in disciplinary action up to and including termination.

I further understand that:

- It is my responsibility to report all unsafe conditions or violations of the Oelwein Safety Manual to my supervisor or other management personnel in order to minimize the potential of injury to my fellow workers.
- I am encouraged to inform my immediate supervisor of any hazards at the worksite without fear of reprisal, and that should my assistance create any such action or related intimidation, that I am encouraged to contact his/her supervisor or Safety Coordinator.

Employee Signature/Date: _____

Appendix A**Employee of the City of Oelwein****Return to Work Program Statement of Acknowledgement**

I acknowledge that I have been informed of the City of Oelwein's Temporary Alternate Duty (TAD) program, and I understand and agree to abide by the restrictions defined by the attending physician and by the City of Oelwein as a condition of my participation in the Return-to-Work program.

I further understand that if I do not follow the restrictions placed on me by the physician and the City of Oelwein, I may receive disciplinary action up to and including discharge.

Employee Signature/Date: _____

Witness Signature/Date: _____

Name:	
Department/Position:	
Date and Time of Incident:	
Location of Incident:	
How did the Incident Occur?	
Explain: 	
Was First Aid Given?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain: 	

Incident Report Form



Was the Employee/Non-employee sent to a medical facility	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	
Did the incident occur because of an unsafe act or unsafe condition of equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	
Was there corrective action taken to prevent incident from happening	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	



Was Equipment Involved?	<input type="checkbox"/> Yes <input type="checkbox"/> No
List Equipment:	
Did Damage Occur?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	
List names and position of witnesses:	
Name:	Position:
Name:	Position:
Name:	Position:
Name:	Position:

Incident Report Form



Non-Employee Contact Information	
Name:	
Address:	
Phone:	
Email	
Guardian, if applicable:	

Employee/Non-employee signature	Date
Supervisor Signature	Date

Employer Investigation Report Process:

1. The employee fills out an Incident Report Form
2. The form is submitted the day of the incident to the Department Head
3. The Department Head would provide a copy of the form to the Safety Coordinator and City Clerk
 - a. Should the incident involve city property, the city clerk will notify the city's insurance company and if needed IMWCA representative
4. The Safety Coordinator would then have 12 hours to investigate the incident
 - a. The investigation will require an interview with the employee and any other employee present during the incident
 - b. The Safety Coordinator will fill out an incident review form
 - c. The Incident Review Form will be shared with the City Administrator
5. The Safety Coordinator will present his/her findings at the next Safety Committee
6. The Safety Committee will determine if the incident was preventable or not preventable
 - a. The Safety Committee will provide in writing their determination and have it be noted in the Safety Committee minutes
7. Should the incident be deemed preventable, the Safety Committee will provide recommendations to ensure that the incident does not occur

**Incident Review Report**

Prior to completing this form, the supervisor should review applicable safety procedures, policies and job hazard analysis to compare the circumstances of the incident to the prescribed guidelines.

Name of Employee involved in incident:	
Location of Incident:	
Date of Incident:	
Time of Incident:	

What task was the employee performing at time of incident?

--

Is there a procedure for this task? <i>If yes, answer the following:</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Was employee following procedure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If the answer is no, why not?	

Were proper tools or equipment being used?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If the answer is no, why not?	

--

Were tools or equipment in good condition?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If the answer is no, why not?	

Was the correct personal protective equipment used?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If the answer is no, why not?	
If the answer is yes, what type of PPE was used?	

Were there housekeeping or environmental problems: i.e. Burnt out light bulbs in stairwell or hoses left on floor?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If the answer is no, why not?	
If the answer is yes, what?	

--

Were immediate corrective steps taken to address causes?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
If the answer is no, why not?	
If the answer is yes, what?	

Any recommendations for long-term corrections?

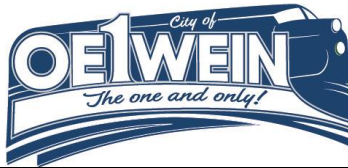
Have you notified the City Administrator?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are all forms related to the event turned into City Hall	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does City Hall have the Company Nurse Report?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Has the employee filled out an Incident Report Form?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Time and Date of Safety Meeting the Supervisor will be attending to review Incident?	
--	--

Name of Supervisor:	
Signature:	
Date:	

Incident Investigation Report

Item 6.



Employer Name:	
Department/Position:	
Date and Time of Injury:	
Location of Incident:	
Non-employee Name:	
How did the Incident Occur?	
Explain:	
Was First Aid Given?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	
Was the Employee/Non-employee sent to a medical facility:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	

Incident Investigation Report

Item 6.



Did the incident occur because of an unsafe act or unsafe condition of equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	
Was there corrective action taken to prevent incident from happening	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explain:	
List names and occupations of witnesses:	
Name:	Position:
Name:	Position:
Name:	Position:
Name:	Position:

Safety Coordinator Signature	Date
Supervisor Signature	Date

Incident Investigation Report



Employer Investigation Report Process:

1. The employee fills out an Incident Report Form
2. The form is submitted the day of the incident to the Department Head
3. The Department Head would provide a copy of the form to the Safety Coordinator and City Clerk
 - a. Should the incident involve city property, the city clerk will notify the city's insurance company and if needed IMWCA representative
4. The Safety Coordinator would then have 12 hours to investigate the incident
 - a. The investigation will require an interview with the employee and any other employee present during the incident
 - b. The Safety Coordinator will fill out an incident review form
 - c. The Incident Review Form will be shared with the City Administrator
5. The Safety Coordinator will present his/her findings at the next Safety Committee
6. The Safety Committee will determine if the incident was preventable or not preventable
 - a. The Safety Committee will provide in writing their determination and have it be noted in the Safety Committee minutes
7. Should the incident be deemed preventable, the Safety Committee will provide recommendations to ensure that the incident does not occur

RESOLUTION_____

Approving appropriation to the payment of General Obligation Bonds, Series 2016A, in Fiscal Year 2022-23 (East Penn)

WHEREAS, the City Council of the City of Oelwein, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City’s Industrial Park Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, the City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Industrial Park Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City Council has also created a subfund of the Industrial Park Urban Renewal Tax Revenue Fund (the “East Penn Subfund”) to be used to account for payments to be made on certain indebtedness incurred in the Urban Renewal Area; and

WHEREAS, the City has authorized the issuance of Taxable Annual Appropriation General Obligation Urban Renewal Economic Development Grant Bonds, dated February 16, 2016 (the “Series 2016A Bonds”); for the purpose of financing certain projects in the Urban Renewal Area; and

WHEREAS, payments related to the Series 2016A Bonds are scheduled to be made on December 1, 2022 and June 1, 2023 (the “Fiscal Year 2022-23 Payments”); and

WHEREAS, in accordance with the provisions of the resolutions that authorized the issuance of the Series 2016A Bonds, no payments may be made on these Bonds unless the City Council appropriates funds for such payments; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Payments on the Series 2016A Bonds funds from the East Penn Subfund;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. There is hereby obligated for appropriation from the East Penn Subfund the approximate amount of \$661,203.00, in order to make the Fiscal Year 2022-23 Payments on the Series 2016A Bonds.

Section 2. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Fayette County Auditor, no later than December 1, 2021, the amount obligated for appropriation in Section 1 above as part of the City’s 2020 certification of debt payable from the East Penn Subfund and to reflect such amount in the City’s budget for the fiscal year 2022-23.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 25, 2021.

Mayor

Attest:

City Clerk

RESOLUTION_____

Obligating funds from the Cornerstone Inn and Suites, LLC Subfund of the City’s Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year

WHEREAS, the City Council of the City of Oelwein, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City’s Industrial Park Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, the City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City Council has approved a Development Agreement (the “Agreement”) with Cornerstone Inn and Suites, LLC (the “Company”), pursuant to which the City has agreed to make annual economic development tax increment payments to the Company, subject to annual appropriation by the City Council; and

WHEREAS, in the resolution approving the Agreement, the City Council created a subfund of the Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund to be used to account for payments to be made under the Agreement (the “Cornerstone Inn and Suites, LLC Subfund”); and

WHEREAS, payments under the Agreement are scheduled to be made from the Cornerstone Inn and Suites. LLC Subfund during the fiscal year that will begin July 1, 2022, in an amount equal to 90% of the incremental property tax payments made by the Company in that fiscal year (the “Payments”); and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Payments, funds anticipated to be received in the Cornerstone Inn and Suites, LLC Subfund in the fiscal year that will begin July 1, 2022;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. There is hereby obligated for appropriation from the Cornerstone Inn and Suites LLC Subfund the estimated amount of \$34,990.00, which is estimated to be an amount equal to 90% of the incremental property tax revenues that are expected to be received by the City in such Subfund from the Fayette County Treasurer in the fiscal year that will begin July 1, 2022.

Section 2. The City Clerk is hereby directed to certify to the Fayette County Auditor, no later than December 1, 2021, the amount obligated for appropriation in Section 1 above as part of the City’s 2023 certification of debt payable from the Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund and to reflect such estimated amount in the City’s budget for the fiscal year that will begin July 1, 2022.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 25, 2021.

Mayor

Attest:

City Clerk

RESOLUTION_____

Obligating funds from the Performance Rehab Subfund of the City’s Central Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year

WHEREAS, the City Council of the City of Oelwein, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City’s Central Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, the City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Central Urban Renewal Area Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City Council has approved a Development Agreement (the “Agreement”) with Performance Rehab (the “Company”), pursuant to which the City has agreed to make annual economic development tax increment payments to the Company, subject to annual appropriation by the City Council; and

WHEREAS, in the resolution approving the Agreement, the City Council created a subfund of the Central Urban Renewal Area Urban Renewal Tax Revenue Fund to be used to account for payments to be made under the Agreement (the “Performance Rehab Subfund”); and

WHEREAS, payments under the Agreement are scheduled to be made from the Performance Rehab Subfund during the fiscal year that will begin July 1, 2022, in an amount equal to 60% of the incremental property tax payments made by the Company in that fiscal year (the “Payments”); and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Payments, funds anticipated to be received in the Performance Rehab Subfund in the fiscal year that will begin July 1, 2022;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. There is hereby obligated for appropriation from the Performance Rehab Subfund the approximate amount of \$3,300.00, which is estimated to be an amount equal to 60% of the incremental property tax revenues that are expected to be received by the City in such Subfund from the Fayette County Treasurer in the fiscal year that will begin July 1, 2022.

Section 2. The City Clerk is hereby directed to certify to the Fayette County Auditor, no later than December 1, 2021, the amount obligated for appropriation in Section 1 above as part of the City’s 2023 certification of debt payable from the Central Urban Renewal Area Urban Renewal Tax Revenue Fund and to reflect such estimated amount in the City’s budget for the fiscal year that will begin July 1, 2022.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 25, 2021.

Mayor

Attest:

City Clerk

RESOLUTION NO. _____

Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Forsyth Management Co, LLC/Quality Plus Mfg. Inc.)

WHEREAS, the City of Oelwein, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Industrial Park Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocable pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled payments in the amount of 90% of what is available approximately \$48,175.00 (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2022 with respect to the City's Development Agreement (the "Agreement") with Forsyth Management Company, LLC/Quality Plus Mfg. Inc. which was finally approved by resolution of the City Council on June 27, 2011; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2022;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. The City Council hereby obligates 90% of what is available approximately \$48,175.00 for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2022.

Section 2. The City Clerk is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2021 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 25, 2021.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021

Dylan Mulfinger, City Administrator

RESOLUTION NO. _____

Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Steil's Studio of Dance)

WHEREAS, the City of Oelwein, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Industrial Park Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocable pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled payments in the amount of 90% of what is available approximately \$15,505.00 (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2022 with respect to the City's Development Agreement (the "Agreement") with Steil's Studio of Dance dba North East Iowa Dance Academy which was finally approved by resolution of the City Council on December 23, 2013; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2022;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. The City Council hereby obligates 90% of what is available approximately \$13,940.00 for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2022.

Section 2. The City Clerk is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2021 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 25, 2021.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021

Dylan Mulfinger, City Administrator

RESOLUTION _____

Approving Internal Loan and Obligating funds from the City's Central Urban Renewal Tax Revenue Fund for appropriation to the payment of Project

WHEREAS, the City Council of the City of Oelwein, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the City's Central Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Central Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has approved an amendment to the urban renewal plan for the Urban Renewal Area that authorizes a project consisting of the use of incremental property tax revenues to expand existing business, encourage development of new business, improve buildings and building facades and provide for renovation of upper stories into housing units (the "Project"); and

WHEREAS, payments related to the Project are scheduled to be made in the fiscal year 2022-23 (the "Fiscal Year 2022-23 Payments"); and

WHEREAS, in order to make the amount of the Fiscal Year 2022-23 Payments eligible to be paid from future incremental property tax revenues that will be received in the Central Urban Renewal Tax Revenue Fund, it is necessary to create an internal TIF debt; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Fiscal Year 2022-23 Payments funds from the Central Urban Renewal Tax Revenue Fund;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. It is hereby directed that \$150,000 be advanced to the Central Urban Renewal Tax Revenue Fund from the City's Local Option Sales Tax Fund, in order to make the Fiscal Year 2022-23 Payments. This advance shall be treated as a loan (the "Loan") to the Central Urban Renewal Tax Revenue Fund and shall be repaid to the Local Option Sales Tax Fund out of incremental property tax revenues received in the Central Urban Renewal Tax Revenue Fund in the future.

Payments may be made on the Loan on June 1 of each year, to the extent there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Central Urban Renewal Tax Revenue Fund. The City reserves the right to issue other obligations, or to enter into additional loans, payable from the Central Urban Renewal Tax

Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Central Urban Renewal Tax Revenue Fund.

Section 2. There is hereby obligated for appropriation from the Central Urban Renewal Tax Revenue Fund the amount of \$150,000 in order to make the Fiscal Year 2022-23 Payments

Section 3. The Central Urban Renewal Tax Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this resolution shall be filed in the office of the Fayette County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify to the Fayette County Auditor, no later than December 1, 2021, the amount obligated for appropriation in Section 2 above as part of the City's 2023 certification of debt payable from the Central Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the current fiscal year.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved October 25, 2021.

Mayor

Attest:

City Clerk

Voltmer, Inc.
P O Box 200
Decorah, IA 52101

(563)382-9214

Invoice ID: 20210035
Invoice Date: 10-15-2021
Draw ID: 1-20-051
Customer ID: CITOEL

Item 13.

To:
CITY OF OELWEIN
20 2ND AVENUE SW
OELWEIN, IA 50662

Job Location:
OELWEIN AIRPORT
REPLACE WINDCONE LIGHT

Ship Via: None

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
1	MATERIAL	1.00	LS	4,647.66	4,647.66
2	LABOR ONSITE 11/10/20 , 1/11/21	10.00	HRS	100.00	1,000.00
3	TRAVEL 11/10/20, 1/11/21	7.00	HRS	60.00	420.00
	Subtotal				6,067.66

PLEASE REMIT TO THE FOLLOWING ADDRESS:
VOLTMER, INC
PO BOX 200
DECORAH IA 52101

NO STATEMENT IS SENT UNLESS
ACCOUNT IS PAST DUE.
THANK YOU FOR YOUR BUSINESS.

Amount Billed \$6,067.66
Total Tax

Retainage Held

DATE DUE: 11-15-2021

Amount Due \$6,067.66

OELWEIN PLAZA PARK RENOVATION

LIMITED PROFESSIONAL SERVICES PROPOSAL

PROJECT DESCRIPTION

The Plaza Park Revitalization project is divided into two principal phases. Phase 1 will establish the plan concept and develop a high-level cost estimate. Phase 2 will include schematic design through final design and construction. In between, the City of Oelwein, the Client, will use materials produced in Phase 1 in an application to the Iowa Economic Development Authority for Community Development Block Grant funding. Should the application be approved, and the project receive funding, only then will the project proceed to Phase 2.

Phase 1 will need to be completed by the middle of November so the Client can prepare and submit their application to IEDA and receive approval prior to Spring 2022 when it is anticipated final design will commence.

The project will reimagine the existing Plaza Park as a new and expanded amenity in the heart of Oelwein. Removal of an adjacent building along with the existing stage and park amenities creates a much larger “clean slate” upon which to envision the new and improved Plaza Park. A new, enlarged band shell will anchor the park creating opportunities for larger bands and increased attendance at regularly scheduled events. Additional amenities currently under consideration include restrooms, concessions, and kids play area.

Our team of experienced professionals will take these initial ideas and create a unique vision for the park that marries form and function in an achievable and economically viable solution.

A. SCOPE OF SERVICES – PHASE 1

VISIONING + CONCEPT PLAN + COST OPINION

1.1 Visioning Meeting

The Landscape Architect will facilitate a single Visioning Meeting with the City Administrator and the Chamber of Commerce director to discuss goals and objectives and sketch out ideas for the park space. The group will walk the site, quickly evaluate existing conditions and discuss opportunities and constraints. The Landscape Architect and City team will discuss the following as they relate to various ideas for the park:

- Ground plane treatments: hardscape materials, plant materials;
- Overall plant palette;
- Architectural elements: structure, material palette, height, form, etc.
- Public/environmental art;

- Lighting opportunities & constraints;
- Other elements

1.2 Concept Plan Refinement

Following the Visioning Meeting, the Landscape Architect will refine the ideas developed at that meeting into a final concept plan to be reviewed and approved by the City Administrator prior to pricing. Once approved the Landscape Architect will begin developing an Opinion of Probable Cost.

1.3 Preliminary Opinion of Probable Cost

The Landscape Architect will, following the Visioning Meeting, develop a concept-level opinion of probable cost (OPC) for the preferred park and a generic bandshell concept. Design contingency, professional services fees, and anticipated contractor construction costs will be included to assist the City in establishing an “order of magnitude” estimated budget for the CDBG project application.

DELIVERABLES

The final deliverables for the project will include one (1) Final Concept Plan and one (1) Opinion of Probable Cost (OPC). The Landscape Architect will furnish the Concept Plan and OPC to the City as digital files required for the IEDA CDBG grant application.

B. SCHEDULE

The Landscape Architect is prepared to provide the professional services described herein immediately upon your notice to proceed. Following Council approval of this proposal, the Landscape Architect will schedule the Visioning Meeting for the week of November 01. Final deliverables will be furnished by Friday, November 19, 2021.

C. SCOPE SERVICE FEES BY TASK

The City of Oelwein will compensate Confluence, Inc. (Landscape Architect) on a lump sum, not-to-exceed, fee basis per the estimates provided below for each Task. Services will be billed monthly based on the percentage of work complete at the time of invoicing.

Reimbursable expenses, including basic printing, travel, and other meeting expenses are expected not to exceed 10% of the Professional Services fee as identified below. Expenses will be included on each monthly invoice as incurred in accordance with Exhibit A, attached hereto.

If the nature of the scope of services changes or if the anticipated fees outlined herein require an increase, Confluence will notify the Client of the revised scope and/or fee before proceeding with any additional work. Neither the fee estimates, nor the hourly rates shall increase without the prior written consent of the Client.

FEE ESTIMATES BY TASK

Phase 1 – Visioning + Concept Plan + Cost Opinion	\$ 4,970.00
Contract Administration (5%)	\$ 248.50
Estimated Reimbursable Expenses (5%)	\$ 248.50
Total Fee	\$5,467.00

D. COMPENSATION

Service fees and reimbursable expenses will be billed to the Client monthly by Confluence. Payment is due upon receipt of invoice. The Client agrees to provide payment to Confluence within thirty (30) days of the invoice date and that payment is not dependent on the success or failure of the project, project approvals or non-approvals, or project feasibility. Payment not received by Confluence within thirty (30) days of the invoice date is considered past due. Past due balances will be charged simple interest rate at 1% per month based upon the original invoice amount. In the event the account becomes past due, Confluence may suspend performance of services on the project until the account is paid.

In the event an invoice is disputed by the Client, they shall inform Confluence within a reasonable timeframe (within 10 days of Client's receipt of invoice), and both parties agree to meet with each other in a timely manner (within 10 days of Confluence's receipt of dispute notice) to further clarify the nature of the dispute to resolve it while minimizing impacts to the performance of the services outlined herein. In the event the dispute remains unresolved, Confluence, at its discretion, may suspend performance of services on the project until the account is paid.

E. TERMINATION

Confluence or Client may terminate this Agreement at any time by written notice. If the Agreement is terminated by either Confluence or the Client, the Client will pay Confluence for service provided and expenses incurred by Confluence up to the time notice is either sent by Confluence or received by Confluence. If the Agreement is terminated, Confluence shall turn over all work completed to the Client up to the time notice is either sent by Confluence or received by Confluence.

F. MISCELLANEOUS

The Client shall furnish background data for the project including electronic copies of the relevant base map data, such as *parcel data, street centerlines, utility information, waterways, tiling plans, etc.* The Client shall also provide the timely review of plan drafts, assist with scheduling meetings, and provide meeting space.

G. LIMITATION OF LIABILITY

The total cumulative liability of Confluence, its agents, servants, employees, and sub-consultants to Client with respect to services performed or to be performed pursuant to this Agreement, whether in contract, indemnity, contribution, tort (including, but not limited to, negligence) or otherwise shall be limited to Confluence's professional liability insurance coverage limits in place at the time of performance of the services outlined herein. Confluence shall not be liable to the Client for special or consequential losses or damages including, but not limited to, loss of use. Confluence shall not be liable to the Client for losses, damages, or claims for which the Client fails to give notice to

Confluence within reasonable time, not to exceed ninety (90) days from discovery.

H. WITNESS FEES

Confluence's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay Confluence's reasonable legal expenses, administrative costs, and fees pursuant to Confluence's then current fee schedule for Confluence to respond to any subpoena.

I. APPROVAL AND ACCEPTANCE

Upon review of the foregoing terms, this proposal for services is approved and accepted Client and Confluence as confirmed by the signatures below.

Offered by:

Confluence, Inc.
900 2nd Street SE, Ste. 104
Cedar Rapids, IA 52401



(signature)

Name: Patrick Alvord

Title: Principal

Date: October 21, 2021

Accepted by:

City of Oelwein
20 2nd Avenue SW
Oelwein, IA 50662

(signature)

Name: _____

Title: _____

Date: _____

EXHIBIT A

STANDARD HOURLY RATES

Senior Principal.....	\$160.00 - \$210.00 per hour
Principal	\$140.00 - \$200.00 per hour
Associate Principal	\$130.00 - \$170.00 per hour
Associate.....	\$110.00 - \$160.00 per hour
Senior Project Manager	\$100.00 - \$150.00 per hour
Project Manager	\$90.00 - \$120.00 per hour
Senior Landscape Client.....	\$90.00 - \$120.00 per hour
Landscape Client	\$80.00 - \$110.00 per hour
Senior Project Planner	\$90.00 - \$120.00 per hour
Planner II	\$80.00 - \$110.00 per hour
Planner I.....	\$70.00 - \$100.00 per hour
Landscape Client-In-Training	\$70.00 - \$100.00 per hour
Landscape Client Intern / Landscape Designer.....	\$60.00 - \$85.00 per hour
Draftsperson	\$50.00 - \$85.00 per hour
Graphic Designer.....	\$70.00 - \$100.00 per hour
Clerical / System Staff	\$42.00 - \$80.00 per hour

REIMBURSABLE EXPENSES

Social Pinpoint Public Engagement Tool.....	\$1,500.00
Filing Fees	1.15 x cost
Materials and Supplies	1.15 x cost
Meals and Lodging	1.15 x cost
Mileage	\$.575 per mile
Postage	1.15 x cost
Printing by Vendor	1.15 x cost
B/W Photocopies/Prints 8½ x 11	\$.05 each
B/W Photocopies/Prints 11x17.....	\$.09 each
Color Photocopies/Prints 8½ x 11	\$.65 each
Color Photocopies/Prints 11x17.....	\$1.50 each
Large Format Plotting – Bond	\$2.50/SF
Large Format Plotting - Mylar	\$4.50/SF
Large Format Plotting - Photo	\$5.00/SF
Flash Drives.....	\$10.00 each
Booklet Binding (cover, coil, back)	\$4.50 each
Foam Core	\$8.00 each
Easel Pads	\$32.75 each
Electronic Files	\$50.00 Each
Online Meeting Service.....	\$35.00 Each

Effective 5/1/2020

Contractor's Application for Payment

Item 15.

Owner: City of Oelwein **Owner's Project No.:** _____
Engineer: FOX Engineering **Engineer's Project No.:** 3406-18A
Contractor: Summers' Enterprises, Inc. **Contractor's Project No.:** _____
Project: Oelwein 2021 Water Main Improvements
Contract: _____
Application No.: 2 **Application Date:** 10/25/2021
Application Period: **From** 9/5/2021 **to** 10/16/2021

1. Original Contract Price	\$	1,057,488.83
2. Net change by Change Orders	\$	1,565.00
3. Current Contract Price (Line 1 + Line 2)	\$	1,059,053.83
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	267,348.00
5. Retainage		
a. 5% X \$ 267,968.00 Work Completed =	\$	13,398.40
b. 5% X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	13,398.40
6. Amount eligible to date (Line 4 - Line 5.c)	\$	253,949.60
7. Less previous payments (Line 6 from prior application)	\$	213,530.90
8. Amount due this application	\$	40,418.70
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	805,104.23

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Summers' Enterprise Inc
Signature: [Signature] **Date:** 10-20-21

Recommended by Engineer

By: Jessica M. B. Fisher
Title: Project Engineer
Date: 10/21/21

Approved by Owner

By: _____
Title: _____
Date: _____

Approved by Funding Agency

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

Progress Estimate - Unit Price Work

Owner: City of Oelwein
Engineer: FOX Engineering
Contractor: Summers' Enterprises, Inc.
Project: Oelwein 2021 Water Main Improvements
Contract:

Contractor's Application for Payment

Owner's Project No.:
Engineer's Project No.: 3406-18A
Contractor's Project No.:

Application No.:		2		Application Period:		From		09/05/21		to		10/16/21		Application Date:				10/25/21	
A	B			C	D	E	Contract Information		F	G	H	I	J	K	Application Date:		10/25/21		
Bid Item No.	Description	Item Quantity	Units	Value of Bid Item (C X E) (\$)	Contract Information		Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)							
					Unit Price (\$)	Value of Bid Item (C X E) (\$)													
Original Contract																			
2.01	SPECIAL BACKFILL, 6-INCH	5,633	SY	\$	4.50	\$	25,348.50	221.00	994.50	994.50	4%	\$	24,354.00						
2.02	SUBGRADE TREATMENT, GEOGRID (TYPE 1)	100	SY	\$	10.00	\$	1,000.00		-	-	0%	\$	1,000.00						
3.01	TRENCH FOUNDATION	150	TON	\$	20.00	\$	3,000.00		-	-	0%	\$	3,000.00						
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	150	CY	\$	25.00	\$	3,750.00		-	-	0%	\$	3,750.00						
3.03	TRENCH COMPACTION TESTING	1	LS	\$	8,500.00	\$	8,500.00		-	-	0%	\$	8,500.00						
4.01	REMOVE & REPLACE SANITARY SEWER, 8-INCH	44	LF	\$	80.00	\$	3,520.00		-	-	0%	\$	3,520.00						
4.02	REMOVE & REPLACE STORM SEWER, 15-INCH	72	LF	\$	40.00	\$	2,880.00		-	-	0%	\$	2,880.00						
4.03	REMOVE & REPLACE STORM SEWER, 18-INCH	40	LF	\$	60.00	\$	2,400.00		-	-	0%	\$	2,400.00						
4.04	REMOVE & REPLACE STORM SEWER, 24-INCH	52	LF	\$	80.00	\$	4,160.00		-	-	0%	\$	4,160.00						
5.01	WATER CONNECTION, 1ST ST NE & 8TH AVE NE	1	LS	\$	1,800.00	\$	1,800.00		-	-	0%	\$	1,800.00						
5.02	WATER CONNECTION, 1ST ST NE & ELMWOOD PKWY	1	LS	\$	2,800.00	\$	2,800.00		-	-	0%	\$	2,800.00						
5.03	WATER CONNECTION, 1ST ST NE & 12TH AVE NE	1	LS	\$	2,200.00	\$	2,200.00		-	-	0%	\$	2,200.00						
5.04	WATER CONNECTION, 1ST ST NE & 13TH AVE NE	1	LS	\$	1,900.00	\$	1,900.00		-	-	0%	\$	1,900.00						
5.05	WATER CONNECTION, 12TH AVE SE & CHARLES ST	1	LS	\$	2,000.00	\$	2,000.00	1.00	2,000.00	2,000.00	100%	\$	-						
5.06	WATER CONNECTION, 12TH AVE SE & ELM ST	1	LS	\$	2,200.00	\$	2,200.00	0.50	1,100.00	1,100.00	50%	\$	1,100.00						
5.07	WATER CONNECTION, 12TH AVE SE & 1ST ST SE	1	LS	\$	2,600.00	\$	2,600.00	1.00	2,600.00	2,600.00	100%	\$	-						
5.08	WATER CONNECTION, 12TH AVE SE & 2ND ST SE	1	LS	\$	1,900.00	\$	1,900.00	1.00	1,900.00	1,900.00	100%	\$	-						
5.09	WATER CONNECTION, 12TH AVE SE & WATER TOWER	1	LS	\$	4,200.00	\$	4,200.00		-	-	0%	\$	4,200.00						
5.10	WATER CONNECTION, 1ST ST SE & HILLSIDE DR	1	LS	\$	3,400.00	\$	3,400.00	1.00	3,400.00	3,400.00	100%	\$	-						
5.11	WATER CONNECTION, 5TH ST SE & 5TH AVE SE	1	LS	\$	4,937.00	\$	4,937.00		-	-	0%	\$	4,937.00						
5.12	WATER CONNECTION, 5TH ST SE & 6TH AVE SE	1	LS	\$	3,000.00	\$	3,000.00		-	-	0%	\$	3,000.00						
5.13	WATER CONNECTION, 5TH ST SE & 7TH AVE SE	1	LS	\$	3,400.00	\$	3,400.00		-	-	0%	\$	3,400.00						
5.14	WATER CONNECTION, 5TH ST SE & 8TH AVE SE	1	LS	\$	3,600.00	\$	3,600.00		-	-	0%	\$	3,600.00						
5.15	WATER CONNECTION, 5TH ST, STA 413+93	1	LS	\$	2,700.00	\$	2,700.00		-	-	0%	\$	2,700.00						
5.16	WATER CONNECTION, 5TH ST & 9TH AVE SE	1	LS	\$	2,300.00	\$	2,300.00		-	-	0%	\$	2,300.00						
5.17	WATER CONNECTION, 6TH AVE SE & 7TH ST SE	1	LS	\$	2,200.00	\$	2,200.00		-	-	0%	\$	2,200.00						
5.18	CAP TO ABANDON WATER MAIN IN PLACE	31	EA	\$	950.00	\$	29,450.00	8.00	7,600.00	7,600.00	26%	\$	21,850.00						
5.19	WATER MAIN, TRENCHED, PVC OR DIP, 6-INCH	16	LF	\$	100.00	\$	1,600.00	13.00	1,300.00	1,300.00	81%	\$	300.00						
5.20	WATER MAIN, TRENCHED, PVC OR DIP, 8-INCH	5,382	LF	\$	63.00	\$	339,066.00	1,812.00	114,156.00	114,156.00	34%	\$	224,910.00						

Item 15.

Progress Estimate - Unit Price Work

Owner: City of Oelwein
Engineer: FOX Engineering
Contractor: Summers' Enterprises, Inc.
Project: Oelwein 2021 Water Main Improvements
Contract:

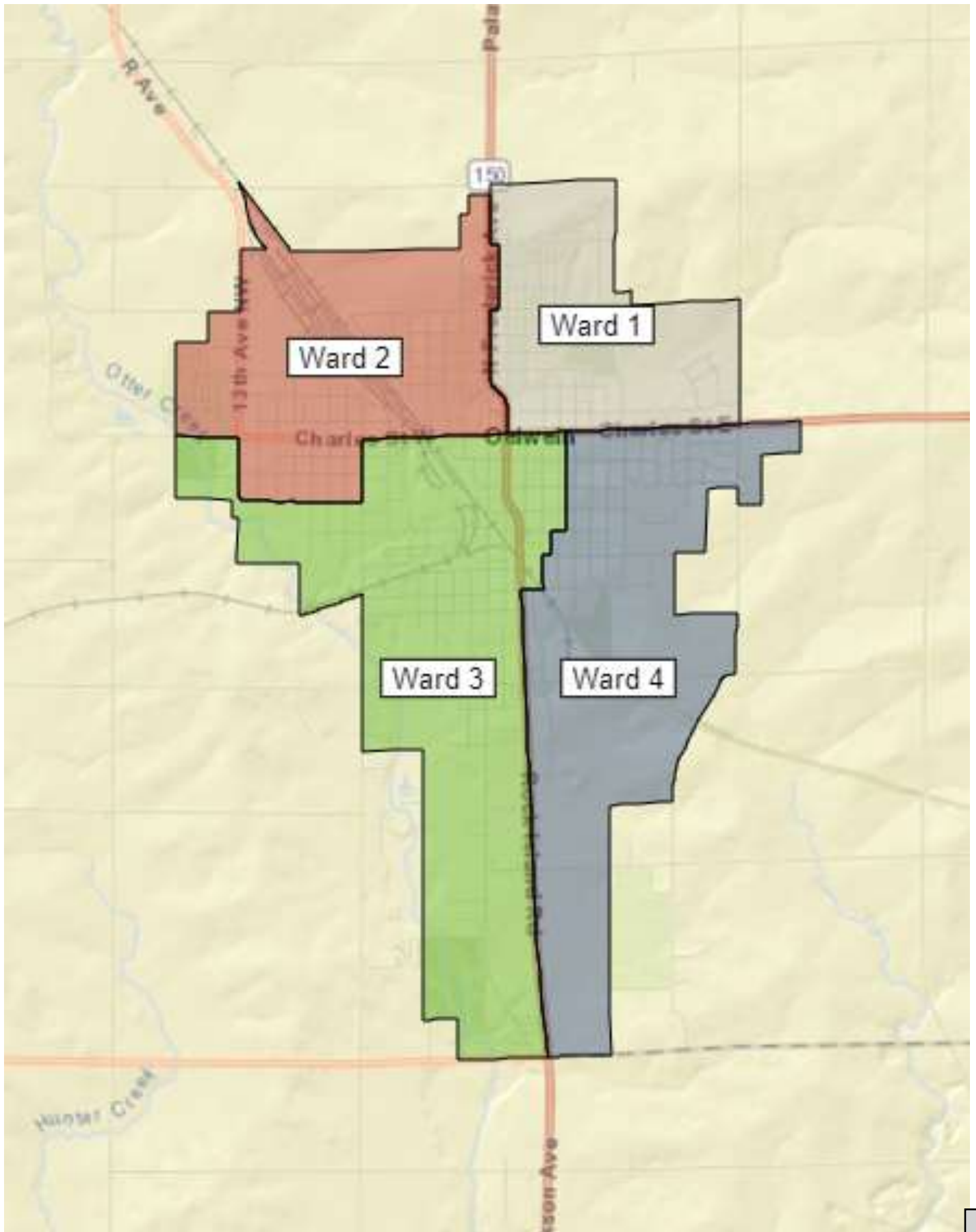
Contractor's Application for Payment
Owner's Project No.:
Engineer's Project No.: 3406-18A
Contractor's Project No.:

Application No.: 2		Application Period:				From	09/05/21	to	10/16/21	Application Date:					10/25/21
A	B	C	D	Contract Information		E	F	G	H	I	J	K	L		
Bid Item No.	Description	Item Quantity	Units	Value of Bid Item (C X E)		Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)		
				Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)										
5.21	WATER MAIN, TRENCHLESS, PVC OR DIP, 8-INCH	65	LF	\$	63.00	\$	4,095.00		-			-	\$	4,095.00	
5.22	RESILIENT WEDGE GATE VALVE, 6-INCH	2	EA	\$	1,250.00	\$	2,500.00	1.00	1,250.00		1,250.00	50%	\$	1,250.00	
5.23	RESILIENT WEDGE GATE VALVE, 8-INCH	26	EA	\$	1,800.00	\$	46,800.00	9.00	16,200.00		16,200.00	35%	\$	30,600.00	
5.24	WATER SERVICE PIPE, TRENCHLESS, 1-INCH COPPER	2,150	LF	\$	28.00	\$	60,200.00	332.00	9,296.00		9,296.00	15%	\$	50,904.00	
5.25	WATER SERVICE, 1-INCH, CONNECT TO EXISTING SERVICE	77	EA	\$	1,800.00	\$	138,600.00	15.00	27,000.00		27,000.00	19%	\$	111,600.00	
5.26	WATER SERVICE, 1-INCH, TRANSFER TO EXISTING 12-INCH WATER MAIN	7	EA	\$	3,000.00	\$	21,000.00		-			0%	\$	21,000.00	
5.27	FIRE HYDRANT ASSEMBLY	13	EA	\$	4,500.00	\$	58,500.00	4.00	18,000.00			31%	\$	40,500.00	
5.28	FIRE HYDRANT ASSEMBLY REMOVAL	6	EA	\$	1,000.00	\$	6,000.00	1.00	1,000.00		1,000.00	17%	\$	5,000.00	
5.29	REMOVE EXISTING WATER VALVE MANHOLES	5	EA	\$	1,500.00	\$	7,500.00	3.00	4,500.00		4,500.00	60%	\$	3,000.00	
5.30	WATER MAIN TESTING	1	LS	\$	5,000.00	\$	5,000.00	0.25	1,250.00		1,250.00	25%	\$	3,750.00	
6.01	INTAKE ADJUSTMENT, MINOR	2	EA	\$	1,800.00	\$	3,600.00		-			0%	\$	3,600.00	
6.02	MANHOLE ADJUSTMENT, MINOR	3	EA	\$	1,500.00	\$	4,500.00		-			0%	\$	4,500.00	
7.01	PAVEMENT REMOVAL	5,642	SY	\$	4.50	\$	25,389.00	357.00	1,606.50		1,606.50	6%	\$	23,782.50	
7.02	PAVEMENT, HMA, 5-INCHES	5,313	SY	\$	9.41	\$	49,995.33		-			0%	\$	49,995.33	
7.03	PCC CURB/GUTTER REMOVAL & REPLACEMENT, 24-INCH	374	LF	\$	48.00	\$	17,952.00		-			0%	\$	17,952.00	
7.04	PCC SIDEWALK, 5-INCHES	9	SY	\$	180.00	\$	1,620.00		-			0%	\$	1,620.00	
7.05	PCC FULL DEPTH PATCH	320	SY	\$	131.00	\$	41,920.00		-			0%	\$	41,920.00	
7.06	CRACKING & SEATING OF PCC PAVEMENT	925	SY	\$	15.00	\$	13,875.00	925.00	13,875.00		13,875.00	100%	\$	-	
7.07	HMA OVERLAY, 1-INCH, INTERLAYER	925	SY	\$	12.00	\$	11,100.00	925.00	11,100.00		11,100.00	100%	\$	-	
7.08	HMA OVERLAY, 2-INCH, SUBSURFACE COURSE	1,117	SY	\$	23.00	\$	25,691.00	925.00	21,275.00		21,275.00	83%	\$	4,416.00	
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, & MULCHING - TYPE 1	1.2	AC	\$	4,800.00	\$	5,760.00		-			0%	\$	5,760.00	
9.02	FILTER SOCK	2,800	LF	\$	2.40	\$	6,720.00		-			0%	\$	6,720.00	
9.03	MULCHING, WOOD CELLULOSE FIBER	1.2	AC	\$	1,800.00	\$	2,160.00		-			0%	\$	2,160.00	
11.01	MOBILIZATION	1	LS	\$	10,000.00	\$	10,000.00	0.50	5,000.00		5,000.00	50%	\$	5,000.00	
11.02	TRAFFIC CONTROL & STAGING	1	LS	\$	6,000.00	\$	6,000.00		-			0%	\$	6,000.00	
11.03	TEMPORARY ROCK	575	TON	\$	16.00	\$	9,200.00		-			0%	\$	9,200.00	
Original Contract Totals								\$	1,057,488.83	\$	266,403.00	\$	25%	\$ 791,085.83	

Contractor's Application for Payment

Owner's Project No.:	
Engineer's Project No.:	3406-18A
Contractor's Project No.:	

Application No.: 2		Application Period:		From	09/05/21		to		10/16/21		Application Date:				10/25/21	
A	B	C	D	E	Contract Information		F	G	H	I	J	K	L			
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Value (J / F) (%)	Balance to Finish (F - J) (\$)			
CHANGE ORDER NO. 1																
CO 1.1	WATER MAIN, TRENCHLESS, PVC OR DIP, 8-INCH	15	LF	\$	63.00		945.00	15.00	945.00		945.00	100%				
CO 1.2	8-INCHx10-INCH REDUCER	1	EA	\$	620.00		620.00	1.00	620.00			0%		620.00		



Library Board Minutes October 12, 2021

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, October 12, 2021 at 5:30 p.m. at the library.

Present: Mars, Ingersoll, Kerns, Gilson, Payne, and Macken

Absent: Berryman

President Mars called the meeting to order at 5:27.

Gilson made a motion to approve the agenda and the minutes. Seconded by Kerns. Motion carried.

There were no correspondences.

Trustee Training: The board reviewed the standard on having an online catalog accessible to the public.

Director's Report:

- Mike from Shive-Hattery and the Building Inspector met on October 11 to look at the roof and attic space. Shive-Hattery will send a full report within a couple of weeks. The building inspector found a hole in the roof where the water has been leaking into the building. The attic access ladder system was not installed because the contractor would not be able to do the work until February and the ceiling tiles and lights would need to be moved to accommodate the ladder. The cost was over \$10,000. Another option could be to make an access door in the atrium sidewall.
- The charging bench has not shipped.
- The EV Car Charging Station has been ordered through Livingston Energy. Ken's Electric will install.
- Personified will start painting the steel beams in the upcoming weeks.
- Superior Lighting fixed the meeting room light, but will need to come back to re-wire the emergency ballasts.
- Sewer water in the staff area back up in the drains when the toilet was flushed. Roto-Rooter seems to have fixed the problem. Drain enzyme treatment was purchased to help prevent sludge buildup.
- Dollar Fresh Pharmacy will have a flu shot clinic at the library October 28 from 10-6.
- The Cemetery Walk is October 17 from 2-4 at the Old Catholic Cemetery.
- ISU Extension will have a fall wreath workshop at the library on November 6 from 10-11:30.
- The director inquired if other city departments have an HVAC Maintenance Contract. Though other departments do not have one, department heads discussed that there would be a benefit to
 - having a group contract.

Friend's Report:

- The Book and Bake Sale will be October 21-23 during library open hours. Consumers can put as many items as they like in a bag for \$3.00.

Bills were reviewed. Ingersoll made a motion to accept the bills. Seconded by Gilson. Motion carried.

FY 23 Budget: The proposed FY23 budget was reviewed. Ingersoll suggested increasing the utilities line by 3%. The salary line will be presented to the council for discussion. All departments have been working on a revised salary matrix.

FY23 Bequest Request: No changes from previous years.

FY23 CIP: The tuck pointing and computer updates are on a rotational basis. The roof repairs were added over a three-year period.

Progress on Goals: The goals were reviewed. For the summer of 2022, the parking lot plantings will be refurbished. Staff goals will be reviewed next week.

Policy Review: The Inter-library Loan policy was reviewed. The laShares van delivery eliminates most postage costs, but university and out-of-state libraries are not part of the program. Therefore, the allowance for postage as needed will stay in the policy. Gilson made a motion to accept the policy as reviewed. Seconded by Ingersoll. Motion carried.

Gilson made a motion to adjourn at 6:15.

Respectfully submitted,
Susan Macken

Next meeting is November 9 at 5:30 p.m.



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 10/22/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the October 11, 2021 Council meeting
2. Claims Resolution in the amount of \$1,313,487.91

Ordinances

3. Consideration of an Ordinance Amending Oelwein Municipal Code Chapter 22 Vehicles and Traffic, Adding Article VII Automatic Traffic Enforcement Section 22-180 through Section 22-189 - Second Reading
 1. The Mayor and council members requested this item be brought forward. Speed Cameras and Red-Light Cameras have been discussed on and off for several years. This ordinance allows the city to implement each if they decide at a later meeting. Council would have to vote on locations, rules, and the vendor for the cameras. The City Administrator recommends approving the second reading.

Resolutions

4. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Chamber and Area Development Events - Olde Tyme Christmas
 1. The city has no issues with Old Tyme Christmas. The City Administrator recommends approving this resolution.
5. Consideration of a Resolution Authorizing Signatories on Training and Hiring Agreements for Police Officers
 1. In order to provide incentives to officers the city must pass a resolution. The City Administrator does not want to come back to council for every incentive after council already passed the allowed incentives. The City Administrator recommends approving this resolution.
6. Consideration of a Resolution Adopting the City of Oelwein Safety Policy
 1. The Safety Manual has been in the works for two years. This document will guide the safety rules for the city. The City Administrator recommends approving this resolution.
7. Consideration of a Resolution Approving appropriation to the payment of General Obligation Bonds, Series 2016A, in Fiscal Year 2022-23 (East Penn)



1. The city makes this payment annually. The City Administrator recommends approving this resolution.
8. Consideration of a Resolution Obligating funds from the Cornerstone Inn and Suites, LLC Subfund of the City's Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year
 1. The city makes this payment annually. This is part of the incentives for the hotel being built. The City Administrator recommends approving this resolution.
9. Consideration of a Resolution Obligating funds from the Performance Rehab Subfund of the City's Central Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year
 1. The city makes this payment annually. This is part of the economic development incentives for Performance Rehab. The City Administrator recommends approving this resolution.
10. Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Forsyth Management Co., LLC/Quality Plus Mfg. Inc.)
 1. The city makes this payment annually. This is part of the economic development incentives for Forsyth Management. The City Administrator recommends approving this resolution.
11. Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Steil's Studio of Dance)
 1. The city makes this payment annually. This is part of the economic development incentives for Steil's Studio of Dance. The City Administrator recommends approving this resolution.
12. Consideration of a Resolution Approving Internal Loan and Obligating funds from the City's Central Urban Renewal Tax Revenue Fund for appropriation to the payment of the Project
 1. This takes out TIF funds and puts it in the appropriate fund for payout. The City Administrator recommends approving this resolution.

Motions

13. Consideration of a motion to approve storm repairs at the Airport in the amount of \$6,067.66 for Wind Sock Repair
 1. This repair was estimated under \$5,000 so I asked the company to proceed. The final bill came in over \$5,000. This is the company we use for our airport lighting and have used for several years. I will need council approval of the work. This repair was needed and was funded through the airport budget.



14. Consideration of a motion to enter into an agreement with Confluence Inc. for Plaza Park expansion in the amount of \$5,467.00
 1. I was able to go back and negotiate with confluence on a different price for grant preparation. This will allow for the city to have a plan in place when applying for the CDBG. We are still on schedule to apply before the end of November. The Plaza is on board with the city taking over the property to expand the park. The City Administrator recommends approving this amount.
15. Consideration of a motion to approve Pay Request No. 2 to Summers' Enterprises, Inc. in the amount of \$40,418.70 for work completed on 2021 Water Main Improvements Project
 1. All work has been done for this pay request. This project is behind, and staff is hoping it is finished before the end of the year. The City Administer recommend approving the pay request.
16. Consideration of a motion to set Public Hearing for November 8, 2021 at 6:00 P.M. on proposed adoption of an Ordinance Granting to ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25- Year Non-Exclusive Electric Transmission Franchise
17. Consideration of a motion to set Public Hearing on Boundaries for Designated Wards of the City of Oelwein for November 8, 2021 at 6:00 P.M.

October 19, 2021

The Oelwein Civil Service Commission met on October 19, 2021, at 3:45 p.m. in the meeting room of the Oelwein Police Department.

Present: Duane Brandt, Tim Gilson, & Robin Eick - members

Chief Jeremy Logan

Absent: None

The commission was provided details of the recent legislation signed by the governor. This legislation has requirements for the hiring and promotional process. After this discussion:

Motion made by Tim Gilson, seconded by Robin Eick to authorize the police department, in accordance with Iowa Code 400.8(2), to utilize the POST test as the new applicant testing measure. Motion passed with all members in favor.

Motion made by Duane Brandt, seconded by Tim Gilson to authorize the police department, in accordance with Iowa Code 400.8(2), to utilize command staff to administer new applicant testing. Command staff have years of experience in this area and should be considered "experts in the field". This authorization will be in effect until such time as a change is requested or revoked by the commission. Motion passed with all members in favor.

Motion made by Robin Eick, seconded by Tim Gilson to authorize the police department, in accordance with Iowa Code 400.9(2), to utilize Cayler Consulting, or a comparably qualified entity, to conduct assessment center testing measures for police department promotional processes. This authorization will be in effect until such time as a change is requested or revoked by the commission.

Chief Logan provided an update on the hiring process to fill two vacancies.

Chief Logan provided an update on the promotional process for the Lieutenant position.

Motion made by Tim Gilson to adjourn. Seconded by Duane Brandt at 4:25 p.m.