



Agenda

Planning, Finance, Enterprise and Economic Development

Oelwein Community Plaza, 25 West Charles, Oelwein, Iowa

5:15 PM

September 14, 2020

Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Warren Fisk

Council Members: Matt Weber, Renee Cantrell, Tom Stewart, Lynda Payne, Karen Seeders

Pledge of Allegiance

Discussions

- [1.](#) Consideration of a Residential Demolition Assistance Application for 220 9th Avenue SW
- [2.](#) Consideration of a Hotel-Motel Funding Application in the amount of \$4,430.00 from the Oelwein Soccer Club

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440

RESIDENTIAL DEMO GRANT 160-5200-64901

Budget 2018-2019	\$25,000
Budget 2019-2020	\$25,000
Budget 2020-2021	\$25,000
	<u>\$75,000</u>

NAME	DATE AWARDED	AMOUNT AWARDED	PAID	AMOUNT PAID	DATE PAID	NOTES
TIM REED NMK RENTALS LLC	3/26/2019	4,893.00	yes	3,700.00	7/9/2019	
CHRIS LUCKEROTH	3/26/2019	3,250.00	Yes	3,250.00	6/25/2019	
JAMES RALLS	3/26/2019	2,625.00	Yes	2,625.00	4/29/2019	
John Block	6/12/2019	3,900.00				permit taken out 7/9/19 by Greg Bryan
Kathy Greco	6/12/2019	600.00	Yes	600.00	6/19/2019	
Bianca Trevion	7/22/2019	4,272.53				
Steve Gabriel	7/22/2019	4,141.76	Yes	4,141.76	10/7/2019	
Paul Schmitz	10/14/2019	4,300.00	Yes	4,300.00	12/18/2019	rec'd pd receipt 12/16
Steve Gabriel	2/25/2020	3,900.00				
Geilendeld Buehner Funeral Hon	Mar or apr 20	5,000.00	Yes	5,000.00	5/13/2020	
Tommi Jo Stammeyer		5,000.00	yes	5,000.00	8/27/2020	

TOTAL 41,882.29

REMAINING BALANCE \$33,117.71



RESIDENTIAL DEMOLITION ASSISTANCE APPLICATION

Demolition cost assistance for up to 50 percent, with a limit not to exceed \$5,000 is available from the City of Oelwein through Neighborhood Revitalization Program Funds. Application deadlines are January 1, April 1, July 1 and October 1 annually. Along with the application, three demolition bids must be included for consideration. All qualified applications will be reviewed and prioritized by the Oelwein City Council. Reimbursement of funds will be awarded 30 days after demolition, once the final demolition invoice and proof of payment are provided and a successful inspection is completed by a Code Enforcement Officer.

A qualified applicant may apply for funding demolition to more than one qualified property. A qualified property may only receive a single award of program funds. Applications which are not funded may reapply.

PROJECT INFORMATION

Address of Property to be Demolished: 220 9th Ave SW, Oelwein, IA

Applicant Name: Jerry & Alice Peeper

Owner Name: Jerry & Alice Peeper

Mailing Address: 224 9th Ave SW

City, State, Zip: Oelwein, IA 50662

Phone: 319-283-0983

E-mail Address: japeeper@gmail.com

Legal Description: lot 16, block 16 Armstrongs addition

Application date: 8/17/2020

If qualified applicant has received Economic Development Neighborhood Revitalization Program funding for any other qualified property, for each property state the following:

Year awarded

Project (address of property)

Amount awarded

List last date the structure was continuously occupied June 1, 2020

List the last time this structure was served by utilities July 17, 2020

If Applicant is qualified as the purchaser pursuant to a valid offer to buy the qualified property, then attach a copy of offer to buy or other purchase contract document.

List partners and identify participation in the project (such as, financial, administrative, etc.):

Partner

Identify participation in project

(For Official Use Only)

Community Development Department Application Review

Application reviewed on:

Application reviewed by:

Comments:

**CITY OF OELWEIN – ECONOMIC DEVELOPMENT
NEIGHBORHOOD REVITALIZATION PROGRAM**

For purposes of this program a qualified applicant is defined as:

- 1) Current property owner or holder of a valid offer to buy contingent only on the successful award of funding from the City of Oelwein for Economic Development – Neighborhood Revitalization Program; and

For purposes of this program, a qualified property shall be defined as:

- 1) Structure(s) or improvement(s) on the real estate that are not suitable for human habitation;
- 2) Estimated cost of repair or rehabilitation of the structure(s) exceeds the economic value of the real estate and improvements;
- 3) No Economic Development – Neighborhood Revitalization Program funds have previously been allocated to improvement of the real estate;
- 4) Improvements to the qualified property pursuant to the application will be completed within 45 days of the City Council’s award of funds. The Council may extend the deadline upon written application submitted to the City Council prior to expiration of the initial deadline and supported by good cause beyond the applicant’s control.
- 5) Improvement by total demolition of structure(s). No partial demolition of a structure shall qualify.

Brewer Construction, LLC

1251 Fontana Blvd
Hazleton, IA 50641

Estimate

Date	Estimate #
8/3/2020	485

Name / Address
Jerry Peeper 9 th Ave S.W. Oelwein IA 50662

			Project
Description	Qty	Cost	Total
Remove and dispose of house at 224 9th Ave. S.W.	1	8,100.00	8,100.00
Permits	1	50.00	50.00
Total			\$8,150.00

Customer Signature _____

Bryan Construction Inc

1302 Outer Rd
Oelwein, IA. 50662

Estimate

DATE	ESTIMATE NO.
7/29/2020	2349

NAME / ADDRESS
Jerry Peeper 220 9th Ave SW Oelwein, IA 50662

DESCRIPTION	QTY	COST	PROJECT
			TOTAL
Demolition House 220 9th Ave SW Oelwein 1. Cap Utilities As Required By City 2. Provide Demolition Permit 3. Remove Trees As Needed 4. Demolish House 5. Transport / Disposal Of House And Contents At Black Hawk County Landfill 6. Remove Foundation And Provide Clean Fill To Minimum 4' Depth 7. All Work To Be In Compliance With Governing Regulations 8. Tire Removal Fee Is \$20.00 Each (Not Included)		6,800.00	6,800.00
Proposal Valid For 30 Days		TOTAL	\$6,800.00

August 17, 2020

Jerry & Alice Peeper
224 9th Ave. SW
Oelwein, Iowa 50662

Re: House Demolition at 220 9th Ave. SW

Jerry & Alice Peeper,

As requested, we are submitting a proposal for the demolition of the house at 220 9th Ave. SW in Oelwein, Iowa. Our Cost Proposal and detailed Scope of Work are as follows:

Scope of Work – Demolition

City of Oelwein Demolition Permit
Iowa One Call to locate utilities
Disconnect of water and sewer service at property line per the City of Oelwein requirements
Demolition of house
Removal of building debris and landfill dumping fees
Removal of concrete private sidewalks
Removal of foundations to 4' below grade
Backfill of basement
Regrade disturbed areas to drain
4" of topsoil and fine grading
Contractor Salvage Rights to materials and items left in building at time of demolition
General Liability Insurance

Exclusions

Disconnect of water, sewer, electrical, and gas services
Hazardous material (including asbestos) testing, removal, and disposal

Bid Proposal - \$7,945.00

Terms – Net 15 Days

We will protect the City sidewalk to allow our access with heavy construction equipment. We will not be responsible for replacement of the City sidewalk at completion of the project.

All work to be completed per all State, Federal, and City requirements.

If you have any questions, you can contact me at 563-543-7360 cell.

Respectfully submitted,
Chad Lansing
Lansing Brothers Construction

Hotel Motel FY 2020

Proected Revenue (covid impact)	\$ 45,000.00
Hotel Motel is split 50 general 50 grants	
General Fund	\$ 22,500.00
Grants	\$ 22,500.00
Money taken from grants for trails	\$ 10,000.00
Projected funds for grants in FY2021	\$ 12,500.00
Unused carry over balance	\$ 50,899.54
Funding avaible as of September 14, 2020	\$ 50,899.54

Funds not claimed in FY2020

Grand Theatre - new seating	\$ 10,000.00
Oelwein Celebrations	\$ 5,000.00
Willaims Center (Q3 and Q4)	\$ 3,000.00

Anticipated Claims in FY2021

Williams Center	\$ 6,000.00
Fair	\$ 6,000.00
Oelwein Celebration	\$ 5,000.00

<u>Project</u>	<u>Date Requested</u>	<u>Amount Requested</u>	<u>Council Award Date</u>	<u>Amount Awarded</u>	<u>Date Paid</u>	<u>Amount paid</u>	<u>*Remaining Balance</u>	<u>Special Instructions</u>
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**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines
September 1 -- December 1
March 1 -- June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: Oelwein Soccer Club

Contact Name: Jessica Burkhart

Mailing Address: 9 S Frederick Ave

City, State, Zip: Oelwein, IA 50662

Phone: 319-283-5720 **Fax:** **Email Address:** jburkhart5720@gmail.com


Total Project Cost: \$4430.00

Total Requested from Hotel/Motel Tax Funds: \$4430.00

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- XX** Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

Please sign and date this application. Your signature below certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Applicant: 

by: _____ Date 08/27/2020

Jessica Burkhart
(printed name)

**CITY OF OELWEIN
HOTEL/MOTEL TAX FUNDING APPLICATION
(Tourism)**

Project Identification

1. What is the title of your project? **Oelwein Soccer Protective Net & Balls**

Provide a brief description of your project. Attach additional pages, if needed.

Oelwein Soccer currently practices and plays at the Birdnow Soccer Complex on the West side of Hwy 150 and 20th St. The All-purpose backdrop system would prevent the ball from going into the businesses to the south and the parking lot. This would help keep safer so they don't have to run in the parking lot for balls. Each level of soccer is in need of newer soccer balls for practice and games.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

With the added sets of balls each team will have adequate practice and game gear as we continue to expand. Keeping the players and in a save environment to practice and play is also something we will strive to do.

3. Project Evaluation:

A. Targeted Population **Youth**

- 1) Hotel/Motel guests generated by project
 - a. Number of projected hotel/motel guests. **Teams from out of town may stay the night before or the night of the game.**
 - b. How will hotel/motel guests be tracked. **WE can contact teams the opposing teams if they is anyone getting a hotel for the evening.**
- 2) Number of adults the project will reach **30**
- 3) Number of youth the project will reach **200**

B. Geographic area of draw

The Oelwein Soccer Club plays in the Northeast Iowa Soccer League. Teams come as far as Clear Lake, Decorah, Postville, West Union, Tripoli and Sumner to name a few. Most games are played on Saturday's and a few Sunday's.

C. Volunteers

- 1) Number of volunteers
Oelwein Soccer Board Members (6) Coaches (6) Maintenance (4)
- 2) Number of volunteer hours **Approximately 20 per week. 3 months in the Spring and 3 in the Fall**

D. Attendance of event previous year(s) **130 at each game, this included players, spectators, refs and coaches.**

E. Day open to public or performance(s) **Practices are held 4 evening a week during the season and Games are held on Saturday mornings/afternoons 6 weekends in the spring and fall.**

4. Project Budget

A. Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

Qty 1	AlumaGoal All-Purpose Back System	\$3000.00	\$3000.00
Qty 2	Select 10 pack size 5 Soccer balls	\$400.00	\$800.00
Qty 2	Select 10 pack size 4 Soccer balls	\$315.00	\$630.00
	Total		\$4430.00

B. List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

The Oelwein Soccer Club solicits donations from local businesses each season to cover the cost of field paint and equipment. We also charge each of the participants to play. These fees go towards uniforms, league registrations, insurance and referees.

C. Is this application "seed money" for a new project? If yes, please explain.
No

D. Is this application for the expansion of an existing project/program? If yes, please explain.

Yes, every year we try and grow the club.

E. Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: No: (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$ \$2000.00 & \$2500.00

Date of Funding: June 2018 & June 2019

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

Assurances Continued

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- o A complete project budget and schedule of completion must be included with the application.
- o Applicants must have accurate estimates included with the project budget.
- o Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- o Funds will be paid only to the applicant, not to contractors or vendors.
- o Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- o Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein **within 60 days.**
- o **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**



Recipient

8-27-2020

Date

Recipient

Date