



Agenda

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

6:30 PM

June 10, 2026
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Board Members: Jason Gearhart, Ken Woodraska, John Bagge, Nathan Schares, Tony Reinking, Jeffery Brackett

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

1. April Minutes.

EXPENSE REVIEW

2. April Expenses.
3. May Expenses.

FBO REPORT

OLD BUSINESS

NEW BUSINESS

4. Discussion on fuel pricing strategy.

SCHEDULE NEXT MEETING DATE

ADJOURNMENT

5. Additional Information.
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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

April 08, 2026 - 6:30 PM

CALL TO ORDER

ROLL CALL

Present: Schares, Reinking, Bagge, Woodraska, Brackett, Gearhart

Absent: None

APPROVAL OF MINUTES

1. February Minutes.

Motion to approve by Ken Woodraska, seconded by John Bagge. Motion carried unanimously.

EXPENSE REVIEW

2. February Expenses.
3. March Expenses.

February electric bill noted at approximately \$1,364, significantly higher than normal. March electric bill reduced to approximately \$443 but still above typical usage. Discussion included potential causes such as heating systems, runway lighting, electrical usage in hangars, and possible metering or billing issues. Board discussed possibility of additional meters or lack of net metering credit from the solar array. It was agreed to follow up with Tommy to investigate the cause and report back to the board.

Motion to approve expenses by Jeff Brackett, seconded by Nate Schares. Motion carried unanimously

FBO REPORT

No FBO report was provided.

OLD BUSINESS

4. Finalize plans for the Young Eagles Day on May 2nd.
 - Continued planning and coordination for the event.
 - Outreach efforts discussed, including:
 - Placement of flyers in local schools and libraries
 - Use of sign-up stations at libraries
 - Social media promotion and newspaper advertisement
 - Easels and printed promotional materials to be obtained through EAA contacts.
 - Food truck (Gibbs) confirmed to provide simple, low-cost food options.
 - Service time set for approximately 10:00 AM to 1:00 PM
 - RC aircraft demonstrations confirmed.
 - Potential Blackhawk helicopter appearance pending confirmation.
 - Directional signage to be placed on-site to guide attendees.
 - Weather contingency plan discussed, with rescheduling to the following day if needed.

NEW BUSINESS

5. West Central 2nd grade airport field trip.
 - Proposed field trip during the first full week of May (date to be determined).
 - Planned timeframe approximately 9:00 AM to 10:30 AM.

- Activities to include:
 - Basic aviation education presentation
 - Viewing of aircraft
 - Possible video presentation appropriate for age group
 - Board members volunteered to assist with aircraft display and presentations.
 - No formal approval required; informational item only.
6. Audubon Co. Fly In Invite.
- Ottumwa Fly-In information shared with board members for awareness.
7. Taxiway Construction Discussion
- No confirmed schedule at this time.
 - Discussion noted poor core samples and need for full reconstruction rather than overlay.
 - Project funding largely covered, with approximately 5% local share.
 - Board discussed potential impact on hangar access during construction.
8. Hangar Tenant Update – Randy Althaus
- Annual inspection for aircraft has been completed.
 - Aircraft now considered airworthy.
 - Lease paperwork has not yet been returned to the City; follow-up ongoing.

SCHEDULE NEXT MEETING DATE

The next Airport Board meeting is scheduled for June 10, 2026 at 6:30 PM.

ADJOURNMENT

- Motion to adjourn by Nate Schares, seconded by Jeff Brackett
- Motion carried unanimously

Meeting adjourned at 7:11 PM.

CITY OF OELWEIN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING APRIL 30, 2026

Item 2.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
	<u>AIRPORT</u>						
001-2800-43110	HANGAR RENT	1,275.00	22,986.00	16,000.00	(6,986.00)	143.7
001-2800-43120	LAND RENT	.00	28,500.00	32,775.00		4,275.00	87.0
001-2800-45000	FUEL SALES	1,467.99	124,526.13	15,000.00	(109,526.13)	830.2
001-2800-47053	COURTESY CAR DONATIONS	.00	37.30	100.00		62.70	37.3
001-2800-47990	MISC	.00	1,440.00	.00	(1,440.00)	.0
	TOTAL AIRPORT	2,742.99	177,489.43	63,875.00	(113,614.43)	277.9
	TOTAL FUND REVENUE	2,742.99	177,489.43	63,875.00	(113,614.43)	277.9

CITY OF OELWEIN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2026

Item 2.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>						
001-2800-60100	SALARY	1,200.00	7,383.75	15,000.00	7,616.25	49.2
001-2800-63100	BUILDING	26.99	5,933.19	7,000.00	1,066.81	84.8
001-2800-63310	VEHICLE	.00	.00	100.00	100.00	.0
001-2800-63313	JET FUEL PURCHASED	.00	67,254.46	8,000.00	(59,254.46)	840.7
001-2800-63314	LOW LEAD FUEL PURCHASED	.00	36,034.19	7,000.00	(29,034.19)	514.8
001-2800-63730	COMMUNICATIONS	138.47	1,496.20	11,000.00	9,503.80	13.6
001-2800-63810	UTILITIES	527.41	5,528.10	3,500.00	(2,028.10)	158.0
001-2800-64950	CONTRACTS	140.00	1,505.00	8,000.00	6,495.00	18.8
001-2800-65041	EQUIPMENT	.00	2,071.32	8,000.00	5,928.68	25.9
001-2800-65060	OFFICE SUPPLIES	28.24	152.12	500.00	347.88	30.4
TOTAL AIRPORT		2,061.11	127,358.33	68,100.00	(59,258.33)	187.0
TOTAL FUND EXPENDITURES		2,061.11	127,358.33	68,100.00	(59,258.33)	187.0
NET REVENUE OVER EXPENDITURES		681.88	50,131.10	(4,225.00)	(54,356.10)	1186.5

Report Criteria:

Actual amounts

All accounts

Account.Account number = "001280043110"-001280065060"

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-43110 HANGAR RENT				
AR	Payment Applied - Hangars - SKY VALLEY AVIA		95.00-	
AR	Payment Applied - Hangars - SKY VALLEY AVIA		650.00-	
AR	Payment Applied - Hangars - JOHN BAGGE		15.00-	
AR	Payment Applied - Hangars - JOHN BAGGE		75.00-	
AR	Payment Applied - Hangars - TIM RECKER		75.00-	
AR	Payment Applied - Hangars - TIM RECKER		75.00-	
AR	Payment Applied - Hangars - JESSE HAHN		70.00-	
AR	Payment Applied - Hangars - RANDY ALTHOUS		75.00-	
AR	Payment Applied - Hangars - BILL WALENCEUS		70.00-	
AR	Payment Applied - Hangars - TIM RECKER		75.00-	
YTD Encumbrance	.00 YTD Actual	22,986.00- Total	22,986.00- YTD Budget	16,000.00- Unearned 6,986.00-
001-2800-43120 LAND RENT				
YTD Encumbrance	.00 YTD Actual	28,500.00- Total	28,500.00- YTD Budget	32,775.00- Unearned 4,275.00
001-2800-44410 GRANTS (FEDERAL)				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
001-2800-45000 FUEL SALES				
CR	FUEL SALES - MERCHANT BANKCD 3/31--4/29		1,467.99-	
	Description: FUEL SALES - MERCHANT BANKCD 3/31--4/29			
YTD Encumbrance	.00 YTD Actual	124,526.13- Total	124,526.13- YTD Budget	15,000.00- Unearned 109,526.13-
001-2800-47053 COURTESY CAR DONATIONS				
YTD Encumbrance	.00 YTD Actual	37.30- Total	37.30- YTD Budget	100.00- Unearned 62.70
001-2800-47100 ELECTRICAL REIMBURSEMENT				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
001-2800-47130 JET A/100LL FUEL REIMBURSEMENT				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
001-2800-47990 MISC				
YTD Encumbrance	.00 YTD Actual	1,440.00- Total	1,440.00- YTD Budget	.00 Unearned 1,440.00-
001-2800-60100 SALARY				
PC	PAYROLL TRANS FOR 4/18/2026 PAY PERIOD	1,200.00		

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
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001-2800-60100 SALARY (continued)

YTD Encumbrance	.00	YTD Actual	7,383.75	Total	7,383.75	YTD Budget	15,000.00	Unexpended	7,616.25
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001-2800-63100 BUILDING

AP	JOHN DEERE FINANCIAL F.S.B.	26.99
	**Desc: Chain for hangar door	

YTD Encumbrance	.00	YTD Actual	5,933.19	Total	5,933.19	YTD Budget	7,000.00	Unexpended	1,066.81
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001-2800-63310 VEHICLE

YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	100.00	Unexpended	100.00
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001-2800-63313 JET FUEL PURCHASED

YTD Encumbrance	.00	YTD Actual	67,254.46	Total	67,254.46	YTD Budget	8,000.00	Unexpended	59,254.46-
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001-2800-63314 LOW LEAD FUEL PURCHASED

YTD Encumbrance	.00	YTD Actual	36,034.19	Total	36,034.19	YTD Budget	7,000.00	Unexpended	29,034.19-
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001-2800-63730 COMMUNICATIONS

AP	ORAN MUTUAL TELEPHONE COMPANY	55.95
	**Desc: AIRPORT INTERNET SERVICE	
AP	AUREON COMMUNICATIONS	82.52
	**Desc: AIRPORT PHONE SERVICE	

YTD Encumbrance	.00	YTD Actual	1,496.20	Total	1,496.20	YTD Budget	11,000.00	Unexpended	9,503.80
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001-2800-63810 UTILITIES

AP	EAGLE POINT ENERGY 5 LLC	292.60
	**Desc: ELECTRIC SERVICE	
AP	ALLIANT ENERGY	234.81
	**Desc: ELECTRIC SERVICE	

YTD Encumbrance	.00	YTD Actual	5,528.10	Total	5,528.10	YTD Budget	3,500.00	Unexpended	2,028.10-
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001-2800-64915 REFUNDS

YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00
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001-2800-64950 CONTRACTS

AP	HORAN CLEANING LLC	140.00
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Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-64950 CONTRACTS (continued)				
**Desc: MONTHLY AIRPORT CLEANING - MARCH 2026				
YTD Encumbrance	.00	YTD Actual 1,505.00	Total 1,505.00	YTD Budget 8,000.00 Unexpended 6,495.00
001-2800-65041 EQUIPMENT				
YTD Encumbrance	.00	YTD Actual 2,071.32	Total 2,071.32	YTD Budget 8,000.00 Unexpended 5,928.68
001-2800-65060 OFFICE SUPPLIES				
AP	IA DEPT OF AGRICULTURE	9.00		
**Desc: FUEL METER LICENSES				
AP	QUADIENT FINANCE USA INC	19.24		
**Desc: POSTAGE 1/10/2026--3/18/2026				
YTD Encumbrance	.00	YTD Actual 152.12	Total 152.12	YTD Budget 500.00 Unexpended 347.88
Number of transactions: 20		Number of accounts: 19		
		Debit	Credit	Proof
Grand Totals:		2,061.11	2,742.99-	681.88-

CITY OF OELWEIN
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2026

Item 3.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
	<u>AIRPORT</u>						
001-2800-43110	HANGAR RENT	2,895.00	25,881.00	16,000.00	(9,881.00)	161.8
001-2800-43120	LAND RENT	.00	28,500.00	32,775.00		4,275.00	87.0
001-2800-45000	FUEL SALES	2,327.05	126,853.18	15,000.00	(111,853.18)	845.7
001-2800-47053	COURTESY CAR DONATIONS	.00	37.30	100.00		62.70	37.3
001-2800-47990	MISC	.00	1,440.00	.00	(1,440.00)	.0
	TOTAL AIRPORT	5,222.05	182,711.48	63,875.00	(118,836.48)	286.1
	TOTAL FUND REVENUE	5,222.05	182,711.48	63,875.00	(118,836.48)	286.1

CITY OF OELWEIN
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2026

Item 3.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>						
001-2800-60100	SALARY	2,400.00	9,783.75	15,000.00	5,216.25	65.2
001-2800-63100	BUILDING	200.48	6,133.67	7,000.00	866.33	87.6
001-2800-63310	VEHICLE	.00	.00	100.00	100.00	.0
001-2800-63313	JET FUEL PURCHASED	.00	67,254.46	8,000.00	(59,254.46)	840.7
001-2800-63314	LOW LEAD FUEL PURCHASED	10,526.91	46,561.10	7,000.00	(39,561.10)	665.2
001-2800-63730	COMMUNICATIONS	138.47	1,634.67	11,000.00	9,365.33	14.9
001-2800-63810	UTILITIES	323.13	5,851.23	3,500.00	(2,351.23)	167.2
001-2800-64950	CONTRACTS	140.00	1,645.00	8,000.00	6,355.00	20.6
001-2800-65041	EQUIPMENT	312.80	2,384.12	8,000.00	5,615.88	29.8
001-2800-65060	OFFICE SUPPLIES	.00	152.12	500.00	347.88	30.4
	TOTAL AIRPORT	14,041.79	141,400.12	68,100.00	(73,300.12)	207.6
	TOTAL FUND EXPENDITURES	14,041.79	141,400.12	68,100.00	(73,300.12)	207.6
	NET REVENUE OVER EXPENDITURES	(8,819.74)	41,311.36	(4,225.00)	(45,536.36)	977.8

Report Criteria:

Actual amounts

All accounts

Account.Account number = "001280043110"- "001280065060"

Journal	Payee or Description	Debit Amount	Credit Amount	Balance	
001-2800-43110 HANGAR RENT					
AR	Payment Applied - Hangars - JOHN BAGGE		75.00-		
AR	Payment Applied - Hangars - JOHN BAGGE		75.00-		
AR	Payment Applied - Hangars - SKY VALLEY AVIA		95.00-		
AR	Payment Applied - Hangars - SKY VALLEY AVIA		650.00-		
AR	Payment Applied - Hangars - JOHN BAGGE		75.00-		
AR	Payment Applied - Hangars - JOHN BAGGE		75.00-		
AR	Payment Applied - Hangars - GREG BRYAN		95.00-		
AR	Payment Applied - Hangars - BILL WALENCEUS		70.00-		
AR	Payment Applied - Hangars - JESSE HAHN		70.00-		
AR	Payment Applied - Hangars - BRIAN FINNEGAN		95.00-		
AR	Payment Applied - Hangars - BRIAN FINNEGAN		1,045.00-		
AR	Payment Applied - Hangars - GREG BRYAN		475.00-		
CR	HANGAR RENT 3E JUNE '26--MAY '27 - BRIAN		1,140.00-		
	Description: HANGAR RENT 3E JUNE '26--MAY '27 - BRIAN FINNEGAN, Comment: Void reason: didn't receipt in as Accounts Receivable				
CR	Voided Receipt - 5.000021632 - BRIAN FINNEG	1,140.00			
	Description: Voided Receipt - 5.000021632 - BRIAN FINNEGAN, Comment: Void reason: didn't receipt in as Accounts Receivable				
YTD Encumbrance	.00	YTD Actual 25,881.00-	Total 25,881.00-	YTD Budget 16,000.00-	Unearned 9,881.00-
001-2800-43120 LAND RENT					
YTD Encumbrance	.00	YTD Actual 28,500.00-	Total 28,500.00-	YTD Budget 32,775.00-	Unearned 4,275.00
001-2800-44410 GRANTS (FEDERAL)					
YTD Encumbrance	.00	YTD Actual .00	Total .00	YTD Budget .00	Unearned .00
001-2800-45000 FUEL SALES					
CR	FUEL SALES - MERCHANT BANKCD 5/2--5/27		2,327.05-		
	Description: FUEL SALES - MERCHANT BANKCD 5/2--5/27				
YTD Encumbrance	.00	YTD Actual 126,853.18-	Total 126,853.18-	YTD Budget 15,000.00-	Unearned 111,853.18-
001-2800-47053 COURTESY CAR DONATIONS					
YTD Encumbrance	.00	YTD Actual 37.30-	Total 37.30-	YTD Budget 100.00-	Unearned 62.70
001-2800-47100 ELECTRICAL REIMBURSEMENT					
YTD Encumbrance	.00	YTD Actual .00	Total .00	YTD Budget .00	Unearned .00
001-2800-47130 JET A/100LL FUEL REIMBURSEMENT					
YTD Encumbrance	.00	YTD Actual .00	Total .00	YTD Budget .00	Unearned .00
001-2800-47990 MISC					
YTD Encumbrance	.00	YTD Actual 1,440.00-	Total 1,440.00-	YTD Budget .00	Unearned 1,440.00-

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-60100 SALARY				
PC	PAYROLL TRANS FOR 5/2/2026 PAY PERIOD	1,200.00		
PC	PAYROLL TRANS FOR 5/16/2026 PAY PERIOD	1,200.00		
YTD Encumbrance	.00 YTD Actual	9,783.75 Total	9,783.75 YTD Budget	15,000.00 Unexpended 5,216.25
001-2800-63100 BUILDING				
AP	ACE HARDWARE	31.58		
	**Desc: Screws and nut driver for hangar door repair			
AP	JOHN DEERE FINANCIAL F.S.B.	132.91		
	**Desc: Maintenance supplies for airport			
AP	JOHN DEERE FINANCIAL F.S.B.	35.99		
	**Desc: Weed spray for airport			
YTD Encumbrance	.00 YTD Actual	6,133.67 Total	6,133.67 YTD Budget	7,000.00 Unexpended 866.33
001-2800-63310 VEHICLE				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	100.00 Unexpended 100.00
001-2800-63313 JET FUEL PURCHASED				
YTD Encumbrance	.00 YTD Actual	67,254.46 Total	67,254.46 YTD Budget	8,000.00 Unexpended 59,254.46-
001-2800-63314 LOW LEAD FUEL PURCHASED				
AP	ARROW ENERGY, INC.	10,526.91		
	**Desc: AVGAS 100 LOW LEAD			
YTD Encumbrance	.00 YTD Actual	46,561.10 Total	46,561.10 YTD Budget	7,000.00 Unexpended 39,561.10-
001-2800-63730 COMMUNICATIONS				
AP	ORAN MUTUAL TELEPHONE COMPANY	55.95		
	**Desc: AIRPORT INTERNET SERVICE			
AP	AUREON COMMUNICATIONS	82.52		
	**Desc: AIRPORT PHONE SERVICE			
YTD Encumbrance	.00 YTD Actual	1,634.67 Total	1,634.67 YTD Budget	11,000.00 Unexpended 9,365.33
001-2800-63810 UTILITIES				
AP	EAGLE POINT ENERGY 5 LLC	300.44		
	**Desc: ELECTRIC SERVICE			
AP	ALLIANT ENERGY	22.69		
	**Desc: ELECTRIC SERVICE			
YTD Encumbrance	.00 YTD Actual	5,851.23 Total	5,851.23 YTD Budget	3,500.00 Unexpended 2,351.23-
001-2800-64915 REFUNDS				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
001-2800-64950 CONTRACTS				
AP	HORAN CLEANING LLC	140.00		
	**Desc: MONTHLY AIRPORT CLEANING - APRIL 2026			
YTD Encumbrance	.00	YTD Actual 1,645.00	Total 1,645.00	YTD Budget 8,000.00
			Unexpended 6,355.00	

001-2800-65041 EQUIPMENT				
AP	JOHN DEERE FINANCIAL F.S.B.	33.99		
	**Desc: Tire for airport mower			
AP	OELWEIN FUEL FUND	278.81		
	**Desc: FUEL APR 01 TO APR 30			
YTD Encumbrance	.00	YTD Actual 2,384.12	Total 2,384.12	YTD Budget 8,000.00
			Unexpended 5,615.88	

001-2800-65060 OFFICE SUPPLIES				
YTD Encumbrance	.00	YTD Actual 152.12	Total 152.12	YTD Budget 500.00
			Unexpended 347.88	

Number of transactions: 28	Number of accounts: 19	Debit	Credit	Proof
Grand Totals:		15,181.79	6,362.05-	8,819.74

Iowa Aviation Museum's 33rd Annual Wings Fly-In/Drive-In & Hall of Fame Induction

Sunday, August 30th 7:30 AM - 10:30 AM

2251 Airport Road, Greenfield Airport (GFZ)-Greenfield, IA
Pancake breakfast!

Pilots in command and preschoolers eat FREE!

Adults - \$10.00 First through twelfth grade - \$5.00

PRICE OF BREAKFAST INCLUDES MUSEUM ADMISSION

Hall of Fame induction following breakfast

641-343-7184 www.flyingmuseum.com