



## **Agenda**

### **Airport Board**

Municipal Airport, 19623 40th Street, Oelwein, Iowa

6:30 PM

July 19, 2023  
Oelwein, Iowa

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**Mayor:** Brett DeVore

**Mayor Pro Tem:** Lynda Payne

**Board Members:** Tom Stewart, Greg Bryan, Ken Woodraska, Tommy Nations, John Bagge, Jim Tuchscherer

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#### **CALL TO ORDER**

#### **ROLL CALL**

#### **APPROVAL OF MINUTES**

1. June Minutes.

#### **EXPENSE REVIEW**

#### **FBO REPORT**

#### **OLD BUSINESS**

2. Security Camera Update
3. Fuel System and Credit Card Fees.

#### **NEW BUSINESS**

4. NOTAM for Corn in center of Airport.
5. Water damage on Kitchen Counter.

#### **SCHEDULE NEXT MEETING DATE**

#### **ADJOURNMENT**

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# Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

June 28, 2023 - 6:30 PM

## CALL TO ORDER

Woodraska called the meeting to order at 6:30 PM.

## ROLL CALL

Present: Bryan, Tuchscherer, Nations, Bagge, Woodraska, Council Liaison Stewart

Also Present: Melody Rich, Tegler

Absent: Airport Manager Mulfinger

## Public Comment

Melody Rich mentioned, anyone taking off from the grass strip will have increased difficulty due to the corn that is planted and asked for people to use extra caution. She also inquired on the fuel system.

## APPROVAL OF MINUTES

1. May Minutes.

A motion was made by Bagge, seconded by Nations to approve the May minutes.

## EXPENSE REVIEW

2. May Expenses.

A motion was made by Bryan, seconded by Bagge to approve the May expenses.

## FBO REPORT

Tegler reported that it's been quiet at the airport. He has sprayed around cones, lights, etc. He ran out of product to spray in the cracks. Tegler reported he had repaired the loose siding.

Tegler also requested the sink to be replaced due to previous water damage.

## OLD BUSINESS

3. Discussion on the Airport Board Procedures.

Woodraska believed it looked fine to him. He said he would allow anyone to put something on the agenda. He would allow the FBO speak on any item. Bagge questioned who ought to be on the board. He wondered how many ought to be from the city and how many ought to be knowledgeable on the airport versus knowledgeable on business in general. Bagge feels having more members, even outside of compliance, is better to make better informed decisions.

A motion was made by Bagge, seconded by Woodraska to adopt the procedures. All aye. Motion carried.

4. Fuel System Update.

Bryan heard from Herb it is progressing, though slow the problems are beginning to be resolved.

5. Security Camera Update.

Bryan checked on the signal strength and it is strong enough to have the cameras. The plan is to have them on the north sides point south with a couple of hard drives for storage. The airport board manager would be the one with access to the cameras.

A motion was made by Nations, seconded Tuchscherer to have Bryan purchase cameras for the airport.

**NEW BUSINESS**

6. Consideration of a motion to include credit card fees in the posted price of fuel.

Woodraska suggested that the convenience fees for using cards into the price of the card. Tegeler stated he manual adds the convenience fees to the cost of the fuel. Bryan feels that the convenience fees couldn't be credited back as that would be against FAA compliance.

**SCHEDULE NEXT MEETING DATE**

August 19, 2023, at 6:30PM

**ADJOURNMENT**

A motion was made by nations, seconded my Bryan to adjourn the meeting at 7:23 PM.