



## Agenda

City Council Meeting  
20 Second Avenue SW, Oelwein  
5:30 PM

March 18, 2020  
Oelwein, Iowa

**Mayor:** Brett DeVore

**Mayor Pro Tem:** Warren Fisk

**Council Members:** Matt Weber, Renee Cantrell, Tom Stewart, Charles Gerdts, Karen Seeders

### Pledge of Allegiance

### Call to Order

1. Online Attendance

### Roll Call

### Additions or Deletions

### Resolutions

2. Resolution Announcing Temporary Electronic Public Meetings

### Motions

3. COVID-19 Updates and Work Flow Updates

### Council Updates

### Mayor's Report

### Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



To: Mayor and City Council

From: Dylan Mulfinger, City Administrator

Subject: Online Attendance

Date: 3/9/2020

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The City will not allow attendance of meetings in City Hall due to the federal order of no meetings of ten people or more. The City will allow access for residents via phone. No public comment will be taken in online meetings. Please see below for meeting details.

City Council Meeting March 18, 2020 5:30 PM  
Wed, Mar 18, 2020 5:30 PM - 7:30 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/245606461>

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3212](tel:+18722403212)

**Access Code:** 245-606-461

Resolution No. \_\_\_\_\_

**Resolution Announcing Temporary Electronic Public Meetings**

**WHEREAS**, it is currently recommended that individuals refrain from large public gatherings, due to the concerns regarding person-to-person transmission of the COVID-19 virus, and;

**WHEREAS**, Iowa Code, Chapter 21, as interpreted, permits public meetings to be held electronically, provided all participants can either hear or see the meeting, and provided the Council and the public can participate.

**WHEREAS**, the technology exists to hold meetings electronically,

**Therefore Be It Resolved As Follows:**

1. Beginning the City Council’s meeting on March 18, 2020 the City Council will conduct its meetings electronically, until further notice;
2. The Mayor, Council, Clerk and City Administrator/Manager shall meet electronically as usual at the time and place scheduled for all regular and special Council meetings;
3. The proceedings will be broadcast live as usual;
4. The public shall be provided a detailed notice compliant with Chapter 21.4 of the Iowa Code, including all necessary information for electronic participation, including all call-in numbers and procedures.
5. The City staff is directed to research and prepare an electronic format via telephone and or video link wherein the public may listen in real time to the meeting and wherein public participants will be placed into a que until called upon by the Mayor.

**Therefore, Be It Further Resolved By The City Council That**, the City Manager/Administrator and/or City Clerk shall work with City staff to carry out this directive and use their best judgment to ensure City business continues and that meetings are held efficiently.

Passed and approved this 18 day of March, 2020

Attest:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

Recorded \_\_\_\_\_, 2020.

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Brett DeVore, Mayor

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Resolution as read be adopted, and upon roll call there were:

AYES      NAYS      ABSENT      ABSTAIN

M Weber  
Stewart  
Cantrell  
Gerdtz  
Fisk  
Seeders