



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

March 25, 2024
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Karen Seeders, Anthony Ricchio, Lynda Payne, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

- [1.](#) Public Comment Policy

Consent Agenda

- [2.](#) Consideration of a motion approving the March 11, 2024 minutes.
- [3.](#) Claims Resolution in the amount of \$349,342.73.
- [4.](#) Consideration of a motion approving the Class 'B' Alcohol License for Kwik Star #665.

Public Hearing

- [5.](#) Public Hearing on the proposed plans and specifications on the Oelwein Municipal Airport Lighting Vault on March 25, 2024 at 6PM in the Oelwein Council Chambers.

Ordinances

- [6.](#) Consideration of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothered Animals and Adding Section 12: Chickens on Residential Property - Third and Final Reading.

Resolutions

- [7.](#) Consideration of a resolution approving a United States Department of Agriculture Intermediary Relending Program Work Plan.
- [8.](#) Consideration of a resolution authorizing staff to seek bids for the City of Oelwein 2024 Street Improvement Project.
- [9.](#) Consideration of a resolution approves Woodruff Construction, Inc.'s bid for the Oelwein Municipal Airport Lighting Vault in the amount of \$244,815.00.

- [10.](#) Consideration of a resolution approving the repair of an Aerzen Sludge Blower in the amount of \$18,053.12.
- [11.](#) Consideration of a resolution amending the City of Oelwein Purchasing Policy.
- [12.](#) Consideration of a resolution approving City Hall asbestos removal in the amount of \$24,714.00 with Site Services.

Committee Reports

- [13.](#) Report from Payne on the Housing Board meeting minutes.
- [14.](#) Report from Ricchio on the Airport Board meeting minutes.
- [15.](#) Report from Seeders on the Library Board meeting minutes.
- [16.](#) Report from Garrigus on the Park and Recreation Commission meeting minutes.

Council Updates

Mayor's Report

City Administrator's Report

- [A.](#) City Administrator.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy
 Oelwein Guidelines for Public Participation during City Council Meetings
 Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
 - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
 - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum” :
 - i. Be recognized by the Mayor or Mayor Pro Tem.
 - ii. State their name and address.
 - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
 - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
 - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
 - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
 - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
 - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
 - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
 - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
 - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
 - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
 - i. Each agenda item is introduced by the Mayor
 - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
 - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
 - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
 - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
 - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
 - i. The speaker must be recognized by the Mayor.
 - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
 - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
 - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
 - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
3. Public Hearings
- a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
 - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
 - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
 - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
4. Public Comments at Council Workshops / Work Sessions.
- a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
 - b. Public Comments:
 - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
 - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
- a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
 - ii. Will refrain from private conversations during meetings.
 - iii. Should not address Council members in individual conversation or make comments to individual Council members.
6. Contacting City Council Members outside of Meetings
 - a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
March 11, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk Barb Rigdon

Absent: NA

Additions or Deletions

A motion was made by Weber, seconded by Lenz to approve the agenda as amended.

All aye. Motion carried.

Citizens Public Comments - See Guidelines for Public Comments Below

1. Public Comment Policy.

Mike Leo, 3672 Outer Road, is interested in purchasing a small piece of the city's vacant lot near Leo's restaurant to allow for space for dumpsters. Mulfinger referred the request to the Planning, Finance, Enterprise and Economic Development Committee. Mayor DeVore would like to keep an easement for the city on that property.

Mike Scheidt, 243 Lincoln Drive NE, spoke against the water/sewer rate increase. He knows there is a lot of maintenance to do that has been neglected over the past years. Scheidt felt the proposed current increase is too aggressive.

Michael Rueber, 826 7th Street SE, spoke against the water/sewer rate increase.

Consent Agenda

2. Consideration of a motion approving the February 26, 2024 minutes.

A motion was made by Weber, seconded by Garrigus to approve the consent agenda.

All aye. Motion carried.

Public Hearing

3. Public hearing on proposal to enter into a General Obligation Bridge Improvement Loan Agreement.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

Ordinances

4. Consideration of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothersome Animals and Adding Section 12: Chickens on Residential Property - Second Reading.

A motion was made by Weber, seconded by Garrigus to approve the second reading of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothersome Animals and Adding Section 12: Chickens on Residential Property.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

5. Consideration of an ordinance amending Chapter 7: Water and Sewer, Article II, Section 10: Water Rates and amending Article III, Section 41: Sanitary Sewer - Surcharges: Schedules. - First Reading.

Payne stated she understood the need for repairs and replacements, but the increase would be hard for anyone on a fixed income and the elderly. Payne stated different options should be looked at that included outside funding.

Ricchio stated he felt the same as same as Payne. He is in favor of an increase, but not the one presented.

Payne stated with the tax increase and a rate increase, residents were being asked twice for more money.

Garrigus stated the increase would help fund much needed projects.

Weber said his feedback was split with some residents being in favor and some being opposed. Weber understood that no one wants an increase, but the rate increase proposed created a plan for much needed improvements.

Mulfinger advised City Council the rate increase was not mandatory, but the projects will only continue to pile up. Mulfinger stated Council had the opportunity to get in front of projects instead of reacting to immediate repairs.

Seeders stated residents would not be able to afford the new plan especially in today's environment. Seeders understood the need to do repairs, but the current increase will not work.

Mayor DeVore stated if the city continues to cater to a subsection of the population who cannot afford higher rates, then the system will never get repaired.

Seeders reiterated the proposed increase was too high and would hurt the majority of residents.

Garrigus informed the city council without this amount of funding, the city will never get ahead in preventing water and sewer breaks.

A motion was made by Seeders, seconded by Ricchio to see projected numbers for a 10% and 15% increase. 4 aye, 2 nay (Weber, Garrigus). Motion carried.

Resolutions

6. Consideration of a resolution taking additional action on proposal to enter into a General Obligation Bridge Improvement Loan Agreement and providing for the levy of taxes to pay General Obligation Bridge Improvement Bonds, Series 2024.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5521-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: Seeders

Motion carried.

7. Consideration of a resolution approving an engineering agreement with Origin Design for the 10th Street Bridge.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5522-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: Seeders

Motion carried.

8. Consideration of a resolution approving task order No. 1 with Origin Design for the design of 10th Street Bridge in the amount of \$154,000.00.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5523-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio

Nays: Seeders

Motion carried.

9. Consideration of a resolution scheduling a Public Hearing for the Proposed Property Tax Hearing for the Fiscal Year 2025 (2024-2025) Budget for April 8, 2024 at 5:30 PM at the Oelwein City Council Chambers.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5524-2024.

Ayes: Seeders, Payne, Weber, Lenz, Garrigus, Ricchio

Nays: NA

Motion carried.

10. Consideration of a resolution authorizing staff to seek bids for the Oelwein Municipal Airport Lighting Vault.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5525-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

11. Consideration of a resolution setting a public hearing on the proposed plans and specifications on the Oelwein Municipal Airport Lighting Vault on March 25, 2024 at 6PM in the Oelwein Council Chambers.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5526-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

12. Consideration of a resolution approving a contract with TP Anderson & Company, P.C. for auditing services for fiscal years 2024, 2025, and 2026.

A motion was made by Seeders, seconded by Garrigus to adopt Resolution No. 5527-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

- 13. Consideration of a resolution to approve the City Hall Window Replacement Project in the amount of \$62,977.00 with Allied Glass.

Two bids were received:

Zephyr Aluminum Products	Dubuque, IA	\$62,300.00
Allied Glass Products	Cedar Falls, IA	\$62,977.00

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5528-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA Motion carried.

- 14. Consideration of a resolution to enter into a development agreement with Matt Construction for 1 South Frederick.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5529-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA Motion carried.

- 15. Consideration of a resolution awarding Downtown Property Forgivable Loans for building improvements provided by Tax Increment Financing.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5530-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA Motion carried.

- 16. Consideration of a resolution approving a contract with CSG Forte for CivicRec payment processing software.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5531-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA Motion carried.

Motions

- 17. Consideration of a motion approving the direction from the Planning, Finance, Enterprise, and Economic Development Committee the Hotel Motel funding request of \$10,000.00 to the Grand Theatre of Oelwein.

A motion was made by Payne, seconded by Weber to approve the Planning, Finance, Enterprise, and Economic Development Committee’s Hotel Motel funding recommendation of \$10,000.00 to the Grand Theatre of Oelwein. All aye. Motion carried.

- 18. Consideration of a motion approving the direction from the Planning, Finance, Enterprise, and Economic Development Committee the Hotel Motel funding request of \$1,500.00 to the Williams Center for the Arts.

A motion was made by Garrigus, seconded by Weber to approve the Planning, Finance, Enterprise, and Economic Development Committee’s Hotel Motel funding recommendation of \$1,500.00 to the Williams Center for the Arts. All aye. Motion carried.

Committee Reports

- 19. Report from Garrigus on the Parks and Recreation Commission meeting.
For full minutes, please visit: <https://www.cityofeelwein.org/bc-parks/page/parks-and-recreation-11>
- 20. Report from Ricchio on the Airport Board meeting.
For full minutes, please visit: <https://www.cityofeelwein.org/bc-ab/page/airport-board-31>

Council Updates

Payne inquired on budget books, commercial building inspections and new employees.

Ricchio reported Oelwein Celebrations would like to speak with Council. A 5:30PM work session was scheduled for Monday, March 25, 2024.

Adjournment

A motion was made by Seeders, seconded by Garrigus to adjourn the meeting at 7:57 PM.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held March 11, 2024 and copy of said proceedings was furnished to the Register March 14, 2024.

Dylan Mulfinger, City Administrator

Check Number	Check Issue Date	Payee	Amount
59995	03/20/2024	CRYSTAL BECKER	-125.87
61004	03/20/2024	THOMAS OR PAT STAMMEYER	-126.19
61797	03/13/2024	CITY OF OELWEIN	300.10
61806	03/20/2024	THOMAS OR PAT STAMMEYER	126.19
61807	03/20/2024	CRYSTAL BECKER	125.87
61808	03/20/2024	SARAH CALL	156.91
61809	03/20/2024	JODI CHURCH OR JASON HARPER	156.84
61810	03/20/2024	ROBERT COAD	156.79
61811	03/20/2024	NEIL GRAU	156.85
61812	03/20/2024	LISA HAWKINS	137.39
61813	03/20/2024	BRANDY JOHNSON OR GARY SIEGWARTH	156.88
61814	03/20/2024	BRITTANY KERN OR BRADLEY ROBBINS	156.86
61815	03/20/2024	PAUL LANDIS	156.79
61816	03/20/2024	BRITTANY LEWIN	152.85
61817	03/20/2024	SHAWN MILLER	156.77
61818	03/20/2024	KRISTEN PINGREE	156.79
61819	03/20/2024	AMANDA STAHLEY	156.88
61820	03/20/2024	RICHARD WRIGHT	156.91
61821	03/21/2024	KAMERSON BENNETT	32.29
Grand Totals:			<u>2,347.90</u>

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1100-61810 UNIFORM					
UNIFORM DEN INC	115544	uniform shirts	03/04/2024	150.27	.00
UNIFORM DEN INC	115626	Heller name plate	02/28/2024	22.45	.00
Total 001-1100-61810 UNIFORM:				172.72	.00
001-1100-61990 EMPLOYEE PERSONNEL EXPENSE					
SECRETARY OF STATE	20240304	Derifield Notary	03/04/2024	30.00	30.00
Total 001-1100-61990 EMPLOYEE PERSONNEL EXPENSE:				30.00	30.00
001-1100-63100 BUILDING					
ELAN FINANCIAL SERVICES	111-8653175-0	furnace filters	02/16/2024	179.97	179.97
LUMBER RIDGE HOME SOURC	B93666	ceiling tiles	02/13/2024	105.44	.00
Total 001-1100-63100 BUILDING:				285.41	179.97
001-1100-63310 VEHICLE					
ADVANCED AUTOMOTIVE INC	6015	car 3 battery	02/29/2024	280.48	.00
ADVANCED AUTOMOTIVE INC	6061	car 5 maintenance	03/06/2024	54.00	.00
ADVANCED AUTOMOTIVE INC	6062	car 4 maintenance	03/06/2024	69.00	.00
WEX BANK	95627183	FUEL PURCHASES	02/29/2024	1,812.87	1,812.87
Total 001-1100-63310 VEHICLE:				2,216.35	1,812.87
001-1100-63730 COMMUNICATIONS					
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	998.12	.00
Total 001-1100-63730 COMMUNICATIONS:				998.12	.00
001-1100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	03/06/2024	82.47	82.47
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	19.07	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	1,080.55	1,080.55
Total 001-1100-63810 UTILITIES:				1,182.09	1,163.02
001-1100-64090 JANITORIAL					
ELAN FINANCIAL SERVICES	111-4322132-2	paper towels - toilet paper	02/16/2024	392.64	392.64
HORAN CLEANING LLC	1649	MONTHLY PD CLEANING - FEB	03/01/2024	368.00	.00
Total 001-1100-64090 JANITORIAL:				760.64	392.64
001-1100-64910 TELETYPE CONTRACT					
IA DEPT OF PUBLIC SAFETY	124PZL0	OCT-DEC TELETYPE BILLING	12/04/2023	1,391.52	.00
Total 001-1100-64910 TELETYPE CONTRACT:				1,391.52	.00
001-1100-64950 CONTRACTS					
COPY SYSTEMS INC	IN516527	COPIER MAINT SUPPORT	03/06/2024	44.62	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-1100-64950 CONTRACTS:				44.62	.00
001-1100-65041 EQUIPMENT					
ON TARGET AMMUNITION, LLC	108591	Training ammunition	03/14/2024	1,069.69	.00
Total 001-1100-65041 EQUIPMENT:				1,069.69	.00
001-1100-65060 OFFICE SUPPLIES					
ELAN FINANCIAL SERVICES	12186080	Dispatch window notice	02/15/2024	33.89	33.89
Total 001-1100-65060 OFFICE SUPPLIES:				33.89	33.89
001-1100-65071 TOBACCO PREVENTION					
ELAN FINANCIAL SERVICES	G24022878586	Community Handouts	02/28/2024	120.00	120.00
Total 001-1100-65071 TOBACCO PREVENTION:				120.00	120.00
001-1100-65102 INVESTIGATION					
US CELLULAR	639044192	CAMERA	03/02/2024	20.29	20.29
Total 001-1100-65102 INVESTIGATION:				20.29	20.29
001-1500-61810 UNIFORM					
UNIFORM DEN INC	115622	FD name plate & collar brass	02/28/2024	179.35	.00
Total 001-1500-61810 UNIFORM:				179.35	.00
001-1500-63100 BUILDING					
CONVERGINT TECHNOLOGIES	IN00162970	OELWEIN FD ACCESS - KEY CA	03/06/2024	1,089.00	.00
LUMBER RIDGE HOME SOURC	A175569	supplies for gear shelves	01/28/2024	89.63	.00
LUMBER RIDGE HOME SOURC	B93657	pipe and flange	02/09/2024	43.48	.00
Total 001-1500-63100 BUILDING:				1,222.11	.00
001-1500-63310 VEHICLE					
ACE HARDWARE	B134455	nuts and bolts	02/14/2024	5.28	.00
WEX BANK	95627183	FUEL PURCHASES	02/29/2024	218.71	218.71
Total 001-1500-63310 VEHICLE:				223.99	218.71
001-1500-63730 COMMUNICATIONS					
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	83.18	.00
Total 001-1500-63730 COMMUNICATIONS:				83.18	.00
001-1500-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	02/27/2024	44.04	44.04
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	03/06/2024	21.49	21.49
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	143.27	.00
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	02/20/2024	22.32	22.32
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	140.73	140.73
Total 001-1500-63810 UTILITIES:				371.85	228.58
001-1500-64950 CONTRACTS					
HORAN CLEANING LLC	1649	MONTHLY FD CLEANING - FEB	03/01/2024	96.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-1500-64950 CONTRACTS:				96.00	.00
001-1500-65041 EQUIPMENT					
ALEX AIR APPARATUS 2 LLC	INV49441	fire vulcan LED	02/27/2024	385.49	.00
ELAN FINANCIAL SERVICES	114-4971026-0	Gear storage - gear hangers	02/14/2024	174.66	174.66
LUMBER RIDGE HOME SOURC	D4427	FF1 Training boards	02/13/2024	31.79	.00
PI VARIABLES INC	9093	LED Flares Scene Management	03/01/2024	2,250.00	.00
Total 001-1500-65041 EQUIPMENT:				2,841.94	174.66
001-1500-65060 OFFICE SUPPLIES					
ELAN FINANCIAL SERVICES	114-1320670-9	dry erase cleaner	02/14/2024	23.01	23.01
Total 001-1500-65060 OFFICE SUPPLIES:				23.01	23.01
001-1700-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	2000-042	InterNACHI membership for Feb 2	02/29/2024	49.00	49.00
Total 001-1700-61990 EMPLOYEE PERSONNEL EXPENSE:				49.00	49.00
001-1700-63310 VEHICLE					
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	59.56	.00
Total 001-1700-63310 VEHICLE:				59.56	.00
001-1700-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV84188	PRIORITIZING BANDWIDTH - CI	03/01/2024	39.80	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	110.90	.00
Total 001-1700-63730 COMMUNICATIONS:				150.70	.00
001-1700-63750 CELLULAR/PAGING					
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	56.90	56.90
US CELLULAR	639044192	TABLET	03/02/2024	52.23	52.23
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	25.94	25.94
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	20.94	20.94
US CELLULAR	639044192	TABLET	03/02/2024	80.00	80.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	51.90	51.90
Total 001-1700-63750 CELLULAR/PAGING:				287.91	287.91
001-1700-64950 CONTRACTS					
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	20.94	.00
Total 001-1700-64950 CONTRACTS:				20.94	.00
001-1700-65041 EQUIPMENT					
ELAN FINANCIAL SERVICES	2000-041	Gas leak detectors	02/29/2024	71.14	71.14
Total 001-1700-65041 EQUIPMENT:				71.14	71.14
001-1700-65060 OFFICE SUPPLIES					
ELAN FINANCIAL SERVICES	2000-037	bluetooth usb connections for 3 P	02/08/2024	39.49	39.49
ELAN FINANCIAL SERVICES	2000-039	laptop stand	02/14/2024	32.09	32.09
ELAN FINANCIAL SERVICES	AE0209150000	ADOBE - MONTHLY SUBSCRIPT	03/03/2024	25.43	25.43
RSPN LLC	INV_2101	DELL DOCKING STATION/COMP	02/15/2024	1,011.50	1,011.50

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-1700-65060 OFFICE SUPPLIES:				1,108.51	1,108.51
001-2510-64110 LEGAL EXPENSE					
FAYETTE COUNTY CLERK OF C	01331 FM9999	DISMISSED/DEFERRED FEES	02/21/2024	380.00	.00
LYNCH DALLAS PC	150213-00800	LEGAL/PROFESSIONAL FEES -	03/15/2024	377.50	.00
Total 001-2510-64110 LEGAL EXPENSE:				757.50	.00
001-2800-63100 BUILDING					
MULGREW OIL CO	1424290	LP GAS AIRPORT	03/01/2024	540.87	.00
Total 001-2800-63100 BUILDING:				540.87	.00
001-2800-63730 COMMUNICATIONS					
AUREON COMMUNICATIONS	0789004155 20	AIRPORT PHONE SERVICE	03/01/2024	32.07	32.07
COMMUNITY DIGITAL WIRELES	0510000374 20	AIRPORT INTERNET SERVICE	03/01/2024	53.95	53.95
Total 001-2800-63730 COMMUNICATIONS:				86.02	86.02
001-2800-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	19.07	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	264.08	264.08
Total 001-2800-63810 UTILITIES:				283.15	264.08
001-2800-64950 CONTRACTS					
TEGELER AVIATION LLC	2024 03 01	MARCH FBO FEE	03/01/2024	3,059.82	.00
Total 001-2800-64950 CONTRACTS:				3,059.82	.00
001-4100-63100 BUILDING					
HOMETOWN PEST CONTROL	102599	PEST CONTROL	03/15/2024	75.00	.00
PLUMB SUPPLY COMPANY	100248560.001	FURNACE FILTERS	02/15/2024	207.96	.00
Total 001-4100-63100 BUILDING:				282.96	.00
001-4100-63730 COMMUNICATIONS					
CENTURYLINK	02242024	LIBRARY PHONE SERVICE	02/24/2024	105.72	105.72
Total 001-4100-63730 COMMUNICATIONS:				105.72	105.72
001-4100-63810 UTILITIES					
ALLIANT ENERGY	5998790000 20	GAS SERVICE	02/20/2024	78.32	78.32
ALLIANT ENERGY	5998790000 20	ELECTRIC SERVICE	02/20/2024	2,804.47	2,804.47
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	616.51	616.51
Total 001-4100-63810 UTILITIES:				3,499.30	3,499.30
001-4100-64090 JANITORIAL					
JOHN DEERE FINANCIAL F.S.B.	3058154	Janitorial Supplies	03/05/2024	124.03	124.03
QUILL.COM	37549630	Paper Towel	03/05/2024	30.39	.00
Total 001-4100-64090 JANITORIAL:				154.42	124.03
001-4100-64950 CONTRACTS					
SCHMITT CLEANING SERVICES	03012024	CUSTODIAL SERVICES	03/01/2024	1,213.33	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4100-64950 CONTRACTS:				1,213.33	.00
001-4100-65041 EQUIPMENT					
QUILL.COM	37549630	Toner	03/05/2024	166.39	.00
Total 001-4100-65041 EQUIPMENT:				166.39	.00
001-4100-65060 OFFICE SUPPLIES					
QUILL.COM	37549630	Paper & tissue	03/05/2024	73.94	.00
UNIQUE MANAGEMENT	6123309	COLLECTION SERVICE	03/01/2024	23.30	.00
Total 001-4100-65060 OFFICE SUPPLIES:				97.24	.00
001-4100-65072 BOOKS - ENRICH IOWA					
iREAD	280700	Summer Reading Program	02/19/2024	17.85	.00
STATE LIBRARY OF IOWA	03012024	Conference	03/01/2024	155.00	155.00
Total 001-4100-65072 BOOKS - ENRICH IOWA:				172.85	155.00
001-4100-65077 PASSPORT EXPENSES					
SUSAN MACKEN	03012024	PASSPORTS	03/18/2024	78.80	.00
Total 001-4100-65077 PASSPORT EXPENSES:				78.80	.00
001-4100-65220 BOOKS,FILM,CD'S,ETC					
BAKER & TAYLOR	2038090296	BOOKS	02/29/2024	1,488.18	.00
BOOK FARM INC	14363	J BOOKS	02/15/2024	770.25	.00
ELAN FINANCIAL SERVICES	03012024	Amazon Movies	03/05/2024	160.36	160.36
HGTV MAGAZINE	03012024	MAGAZINE SUBSRIPTION	03/18/2024	49.97	.00
SATURDAY EVENING POST	03012024	Magazine Subscription	03/01/2024	15.00	.00
Total 001-4100-65220 BOOKS,FILM,CD'S,ETC:				2,483.76	160.36
001-4300-63210 TRAILS MAINTENANCE					
ELAN FINANCIAL SERVICES	37949	trail signs	02/08/2024	162.60	162.60
Total 001-4300-63210 TRAILS MAINTENANCE:				162.60	162.60
001-4300-63310 VEHICLE					
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	46.51	.00
Total 001-4300-63310 VEHICLE:				46.51	.00
001-4300-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV84189	PRIORITIZING BANDWIDTH - UT	03/01/2024	49.75	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	27.72	.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	55.89	55.89
Total 001-4300-63730 COMMUNICATIONS:				133.36	55.89
001-4300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	02/27/2024	115.89	115.89
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	161.10	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	230.57	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4300-63810 UTILITIES:				507.56	115.89
001-4300-64950 CONTRACTS					
ACE HARDWARE	b134032	Sander rental	02/06/2024	40.00	.00
ACE HARDWARE	b134118	Sander Rental	02/07/2024	57.96	.00
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	41.88	.00
Total 001-4300-64950 CONTRACTS:				139.84	.00
001-4300-65041 EQUIPMENT					
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	72.83	.00
Total 001-4300-65041 EQUIPMENT:				72.83	.00
001-4300-65060 OFFICE SUPPLIES					
OELWEIN PUBLISHING CO	304049435	HELP WANTED ADS	02/09/2024	69.06	.00
STOREY KENWORTHY CORP	PINV1152810	Ink	02/05/2024	214.15	.00
Total 001-4300-65060 OFFICE SUPPLIES:				283.21	.00
001-4300-65070 SUPPLIES					
ACE HARDWARE	a289814	Grout	02/13/2024	14.99	.00
ACE HARDWARE	a289949	Tape	02/15/2024	15.97	.00
ACE HARDWARE	a290533	Bibb Hose	02/23/2024	13.85	.00
ACE HARDWARE	b134164	Compound sweep	02/08/2024	9.99	.00
ARNOLD MOTOR SUPPLY LLP	09nv109765	Clips	03/05/2024	16.97	.00
ELAN FINANCIAL SERVICES	111-9577561-5	Downtown garbage can locks	02/13/2024	202.50	202.50
ELAN FINANCIAL SERVICES	AE0209150000	ADOBE - MONTHLY SUBSCRIPT	03/03/2024	25.43	25.43
ELAN FINANCIAL SERVICES	S254897	Shop Paint	02/08/2024	1,399.00	1,399.00
FAYETTE COUNTY SOLID WAST	159550	Construction Debris	03/13/2024	179.20	.00
JOHN DEERE FINANCIAL F.S.B.	3052954	Windshield fluid	02/13/2024	5.38	5.38
JOHN DEERE FINANCIAL F.S.B.	3058040	Adapter	03/05/2024	11.95	11.95
JOHN DEERE FINANCIAL F.S.B.	3058444	Lighting Hardware	03/06/2024	23.38	23.38
LUMBER RIDGE HOME SOURC	a175618	Concrete mix	01/30/2024	5.49	.00
LUMBER RIDGE HOME SOURC	a175954	Concrete caulking	02/09/2024	25.98	.00
LUMBER RIDGE HOME SOURC	b93503	Paint Supplies	02/01/2024	21.18	.00
Total 001-4300-65070 SUPPLIES:				1,971.26	1,667.64
001-4320-63730 COMMUNICATIONS					
US CELLULAR	639044192	INTERNET - CAMPGROUND	03/02/2024	81.15	81.15
Total 001-4320-63730 COMMUNICATIONS:				81.15	81.15
001-4320-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	02/20/2024	59.19	59.19
Total 001-4320-63810 UTILITIES:				59.19	59.19
001-4320-65070 SUPPLIES					
ELAN FINANCIAL SERVICES	20205763	Shop shelves	02/09/2024	149.99	149.99
Total 001-4320-65070 SUPPLIES:				149.99	149.99
001-4400-63730 COMMUNICATIONS					
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	41.89	41.89

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4400-63730 COMMUNICATIONS:				41.89	41.89
001-4400-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	02/20/2024	23.79	23.79
Total 001-4400-63810 UTILITIES:				23.79	23.79
001-4400-65060 OFFICE SUPPLIES					
OELWEIN PUBLISHING CO	304049435	HELP WANTED ADS	02/09/2024	69.07	.00
Total 001-4400-65060 OFFICE SUPPLIES:				69.07	.00
001-4400-65220 ADULT SOFTBALL					
COVENANT MEDICAL CENTER I	M010227012	JANUARY REC PROGRAM WAG	02/26/2024	158.26	.00
COVENANT MEDICAL CENTER I	M01027433	FEBRUARY REC PROGRAM WA	03/13/2024	28.26	.00
Total 001-4400-65220 ADULT SOFTBALL:				186.52	.00
001-4400-65240 BASKETBALL					
COVENANT MEDICAL CENTER I	M01027433	FEBRUARY REC PROGRAM WA	03/13/2024	678.24	.00
TREASURER STATE OF IOWA	1-33-000974 2	FEBRUARY SALES TAX	02/29/2024	65.09	.00
Total 001-4400-65240 BASKETBALL:				743.33	.00
001-4400-65270 LITTLE LEAGUE					
COVENANT MEDICAL CENTER I	M010227012	JANUARY REC PROGRAM WAG	02/26/2024	113.04	.00
COVENANT MEDICAL CENTER I	M01027433	FEBRUARY REC PROGRAM WA	03/13/2024	282.60	.00
TREASURER STATE OF IOWA	1-33-000974 2	FEBRUARY SALES TAX	02/29/2024	88.97	.00
Total 001-4400-65270 LITTLE LEAGUE:				484.61	.00
001-4400-65290 SOCCER					
COVENANT MEDICAL CENTER I	M010227012	JANUARY REC PROGRAM WAG	02/26/2024	203.47	.00
COVENANT MEDICAL CENTER I	M01027433	FEBRUARY REC PROGRAM WA	03/13/2024	480.42	.00
TREASURER STATE OF IOWA	1-33-000974 2	FEBRUARY SALES TAX	02/29/2024	191.68	.00
Total 001-4400-65290 SOCCER:				875.57	.00
001-4400-65380 DODGEBALL					
COVENANT MEDICAL CENTER I	M010227012	JANUARY REC PROGRAM WAG	02/26/2024	180.86	.00
TREASURER STATE OF IOWA	1-33-000974 2	FEBRUARY SALES TAX	02/29/2024	6.22	.00
Total 001-4400-65380 DODGEBALL:				187.08	.00
001-4410-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	00090674 2024	POOL PHONE/INTERNET SERVI	03/09/2024	175.45	175.45
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	55.45	.00
Total 001-4410-63730 COMMUNICATIONS:				230.90	175.45
001-4410-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	37.25	.00
Total 001-4410-63810 UTILITIES:				37.25	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4410-65060 OFFICE SUPPLIES					
STOREY KENWORTHY CORP	PINV1152810	Paper	02/05/2024	27.39	.00
Total 001-4410-65060 OFFICE SUPPLIES:				27.39	.00
001-4500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	45.45	.00
Total 001-4500-63730 COMMUNICATIONS:				45.45	.00
001-4500-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	53.23	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	77.22	77.22
Total 001-4500-63810 UTILITIES:				130.45	77.22
001-4500-65041 EQUIPMENT					
DEL-CLAY FARM EQUIPMENT	87002	Tire seal kits	02/20/2024	39.27	.00
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	68.84	.00
Total 001-4500-65041 EQUIPMENT:				108.11	.00
001-4500-65060 OFFICE SUPPLIES					
OELWEIN PUBLISHING CO	304049435	HELP WANTED ADS	02/09/2024	69.07	.00
Total 001-4500-65060 OFFICE SUPPLIES:				69.07	.00
001-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	0060 BR 2024	GETMEREREGISTERED - IA EMPL	02/23/2024	173.04	173.04
ELAN FINANCIAL SERVICES	467E1	IMMI CONF FEES - DM	02/14/2024	350.00	350.00
Total 001-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				523.04	523.04
001-6200-63100 BUILDING					
ACE HARDWARE	A290965	replacement T8 bulbs and wire nu	02/29/2024	41.65	.00
ACE HARDWARE	B135123	PUSH END CAP - HOT WATER L	02/28/2024	9.66	.00
ACE HARDWARE	B135155	PIPING SUPPLIES FOR HOT WA	02/29/2024	15.73	.00
IRVINE WATER COND AND PLU	31103	PEX PIPING SUPPLIES FOR HO	03/01/2024	19.12	.00
Total 001-6200-63100 BUILDING:				86.16	.00
001-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	02/28/2024	10.32	10.32
BIGLEAF NETWORKS INC	INV84188	PRIORITIZING BANDWIDTH - CI	03/01/2024	39.80	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	75.60	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	55.45	.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	51.90	51.90
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	33.52	33.52
Total 001-6200-63730 COMMUNICATIONS:				266.59	95.74
001-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	61.40	.00
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	03/06/2024	39.45	39.45
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	60.31	60.31

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-6200-63810 UTILITIES:				161.16	99.76
001-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1649	MONTHLY CITY HALL CLEANIN	03/01/2024	97.33	.00
Total 001-6200-64090 JANITORIAL:				97.33	.00
001-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	02/28/2024	36.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	03/15/2024	397.50	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	03/15/2024	172.50	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	03/15/2024	177.00	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	03/15/2024	669.02	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	02/28/2024	18.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	03/15/2024	336.00	.00
Total 001-6200-64110 LEGAL EXPENSE:				1,806.02	.00
001-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304050773	ORDINANCE # 1210 HOUSING	02/16/2024	48.46	.00
OELWEIN PUBLISHING CO	304051347	FEB 12 MINUTES	02/17/2024	51.37	.00
Total 001-6200-64140 LEGAL PUBLICATION:				99.83	.00
001-6200-64950 CONTRACTS					
CIVICPLUS, LLC	293839	WEB OPEN PLATFORM MAINT/	03/01/2024	916.66	.00
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	83.75	.00
RSPN LLC	INV_2101	FULLY MANAGED SERVICES M	02/15/2024	975.00	975.00
Total 001-6200-64950 CONTRACTS:				1,975.41	975.00
001-6200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN516794	COPIER MAINT SUPPORT	03/08/2024	12.03	.00
ELAN FINANCIAL SERVICES	AE0209150000	ADOBE - MONTHLY SUBSCRIPT	03/03/2024	50.86	50.86
OELWEIN PUBLISHING CO	180375 2024 0	ANNUAL SUBSCRIPTION RENE	03/07/2024	48.25	48.25
OFFICE TOWNE INC	125143	DRUM UNIT/PAPER CLIPS/RUB	03/05/2024	87.33	.00
OFFICE TOWNE INC	125163	MECHANICAL PENCILS	03/08/2024	5.46	.00
OFFICE TOWNE INC	125233	CD USBC DRIVER/BINDER CLIP	03/18/2024	19.01	.00
Total 001-6200-65060 OFFICE SUPPLIES:				222.94	99.11
001-6600-64080 INSURANCE-LIABILITY					
VOGEL INSURANCE AGENCY	926	ANNUAL INSURANCE PREMIUM	02/16/2024	2,950.00	2,950.00
Total 001-6600-64080 INSURANCE-LIABILITY:				2,950.00	2,950.00
110-2100-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	2024WWRGN1	Water Operator Training	02/26/2024	120.00	120.00
JOHN DEERE FINANCIAL F.S.B.	3052624	UNIFORM PANTS - J. LUMBUS	02/15/2024	49.90	49.90
Total 110-2100-61990 EMPLOYEE PERSONNEL EXPENSE:				169.90	169.90
110-2100-63310 VEHICLE					
ICE MANUFACTURING INC	2143	Steel for 71 pickup plow	12/26/2023	252.00	252.00
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	988.21	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 110-2100-63310 VEHICLE:				1,240.21	252.00
110-2100-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV84189	PRIORITIZING BANDWIDTH - UT	03/01/2024	49.75	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	27.72	.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	41.90	41.90
Total 110-2100-63730 COMMUNICATIONS:				119.37	41.90
110-2100-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	32.71	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	230.57	.00
Total 110-2100-63810 UTILITIES:				263.28	.00
110-2100-65041 EQUIPMENT					
ARNOLD MOTOR SUPPLY LLP	09NV109343	Filter for Backhoe	02/28/2024	15.83	.00
ARNOLD MOTOR SUPPLY LLP	09NV109483	Various filters for equipment and v	03/01/2024	215.74	.00
ELAN FINANCIAL SERVICES	114-3701498-0	AED Cabinet	02/05/2024	124.68	124.68
ELAN FINANCIAL SERVICES	15-11237-3618	Wire Harness repair for Bobcat	02/27/2024	90.95	90.95
MACQUEEN EQUIPMENT	P22605	Street sweeper parts	03/14/2024	540.57	.00
NORTHERN TOOL & EQUIPMEN	53393210	Maintenance kit for saw	03/11/2024	97.99	.00
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	395.70	.00
RECALL AUTO PARTS LLC	780	Loader hose couplings	03/05/2024	13.98	.00
RECALL AUTO PARTS LLC	811	Oil filter for John Deere Grader	03/07/2024	12.62	.00
THOMAS ELECTRIC MOTOR SE	64112	ALTERNATOR REPAIR	02/23/2024	48.85	.00
Total 110-2100-65041 EQUIPMENT:				1,556.91	215.63
110-2100-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN516794	COPIER MAINT SUPPORT	03/08/2024	12.03	.00
ELAN FINANCIAL SERVICES	AE0209150000	ADOBE - MONTHLY SUBSCRIPT	03/03/2024	25.43	25.43
Total 110-2100-65060 OFFICE SUPPLIES:				37.46	25.43
110-2100-65070 SUPPLIES					
ACE HARDWARE	A289007	Sign Fastners	02/01/2024	25.16	.00
ACE HARDWARE	A290529	Paint and Drill Bits	02/19/2024	50.42	.00
ARNOLD MOTOR SUPPLY LLP	09NV109391	Brake Cleaner for Street Shop	02/29/2024	35.88	.00
JOHN DEERE FINANCIAL F.S.B.	3052838	Wire wheel for bench grinder	02/13/2024	21.79	21.79
RECALL AUTO PARTS LLC	709	Shrink tubing and hand soap for st	02/27/2024	111.47	.00
SUPERIOR WELDING SUPPLY	276133	Gas for cutting torch	02/27/2024	99.48	.00
Total 110-2100-65070 SUPPLIES:				344.20	21.79
110-2100-67614 STREET SIGNS					
JOHN DEERE FINANCIAL F.S.B.	3053506	Hardware for Signs	02/16/2024	95.70	95.70
Total 110-2100-67614 STREET SIGNS:				95.70	95.70
110-2300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	02/27/2024	378.96	378.96
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	02/27/2024	8,400.03	8,400.03
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	03/06/2024	55.21	55.21
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	396.24	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 110-2300-63810 UTILITIES:				9,230.44	8,834.20
110-2400-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	03/06/2024	149.11	149.11
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	71.17	.00
Total 110-2400-63810 UTILITIES:				220.28	149.11
110-4310-64950 CONTRACTS					
RSPN LLC	INV_2101	FULLY MANAGED SERVICES M	02/15/2024	417.00	417.00
Total 110-4310-64950 CONTRACTS:				417.00	417.00
110-6200-64950 CONTRACTS					
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	83.75	.00
Total 110-6200-64950 CONTRACTS:				83.75	.00
112-3820-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	02/12/2024	142.32	142.32
Total 112-3820-61500 MEDICAL-HEALTH:				142.32	142.32
112-3820-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	11845	SELF FUND MEDICAL INS	03/20/2024	130.50	.00
ADVANTAGE ADMINISTRATORS	2024 03 01	MAR 01 MEDICAL CLAIMS	03/01/2024	35.00	35.00
Total 112-3820-61840 CLAIMS-SIDE FUND:				165.50	35.00
112-3820-61990 EMPLOYEE PERSONNEL EXPENSE					
COVENANT OCCUPATIONAL M	74644	OEFD physical	02/15/2024	272.00	.00
Total 112-3820-61990 EMPLOYEE PERSONNEL EXPENSE:				272.00	.00
112-3830-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	02/12/2024	33.87	33.87
Total 112-3830-61500 MEDICAL-HEALTH:				33.87	33.87
112-3830-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	11845	SELF FUND MEDICAL INS	03/20/2024	34.80	.00
ADVANTAGE ADMINISTRATORS	2024 02 22	FEB 22 MEDICAL CLAIMS	02/22/2024	4,106.43	4,106.43
ADVANTAGE ADMINISTRATORS	2024 03 01	MAR 01 MEDICAL CLAIMS	03/01/2024	447.90	447.90
Total 112-3830-61840 CLAIMS-SIDE FUND:				4,589.13	4,554.33
112-3840-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	02/12/2024	55.56	55.56
Total 112-3840-61500 MEDICAL-HEALTH:				55.56	55.56
112-3840-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	11845	SELF FUND MEDICAL INS	03/20/2024	43.50	.00
Total 112-3840-61840 CLAIMS-SIDE FUND:				43.50	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
112-3860-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	02/12/2024	56.45	56.45
Total 112-3860-61500 MEDICAL-HEALTH:				56.45	56.45
112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE					
ADVANTAGE ADMINISTRATORS	11845	SELF FUND MEDICAL INS	03/20/2024	26.10	.00
ADVANTAGE ADMINISTRATORS	2024 03 15	MAR 15 MEDICAL CLAIMS	03/15/2024	1.62	1.62
Total 112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE:				27.72	1.62
113-3900-61840 FLEX SPENDING					
ADVANTAGE ADMINISTRATORS	2024 03 19	PAYROLL DEDUCTION FLEX SP	03/19/2024	756.14	.00
ADVANTAGE ADMINISTRATORS	2024 03 19	PAYROLL DEDUCTION FLEX SP	03/19/2024	756.14	.00
Total 113-3900-61840 FLEX SPENDING:				1,512.28	.00
122-5210-64132 TOURISM					
WILLIAMS CENTER FOR THE A	2023 12 12	CONTRIBUTION - EMPIRE TRIO	02/16/2024	1,500.00	1,500.00
Total 122-5210-64132 TOURISM:				1,500.00	1,500.00
123-1100-67990 POLICE CAPITAL					
ARMORED REPUBLIC HOLDING	5000001355	Tactical Vest Project - vests	03/13/2024	2,301.78	.00
Total 123-1100-67990 POLICE CAPITAL:				2,301.78	.00
123-5250-67280 ADMINISTRATION CAPITAL					
ELAN FINANCIAL SERVICES	BBY01-806916	SAMSUNG 85" SMART TV/MOU	02/09/2024	1,069.98	1,069.98
Total 123-5250-67280 ADMINISTRATION CAPITAL:				1,069.98	1,069.98
132-1200-65070 SUPPLIES					
ELAN FINANCIAL SERVICES	G24022807996	Department messaging handouts	02/28/2024	770.00	770.00
ELAN FINANCIAL SERVICES	G24022878586	Community Handouts	02/28/2024	550.00	550.00
Total 132-1200-65070 SUPPLIES:				1,320.00	1,320.00
136-4310-65073 TREES FOREVER					
JOHN DEERE FINANCIAL F.S.B.	3052954	Weed barrier-gravel bed	02/13/2024	24.99	24.99
LUMBER RIDGE HOME SOURC	a175970	Lumber - Gravel Bed	02/09/2024	203.60	.00
LUMBER RIDGE HOME SOURC	a176077	4x4 post - gravel bed	02/13/2024	41.26	.00
LUMBER RIDGE HOME SOURC	L1410	U-Channel Posts	02/13/2024	323.94	.00
Total 136-4310-65073 TREES FOREVER:				593.79	24.99
160-1710-63310 VEHICLE					
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	46.85	.00
Total 160-1710-63310 VEHICLE:				46.85	.00
160-1710-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV84188	PRIORITIZING BANDWIDTH - CI	03/01/2024	39.80	.00
Total 160-1710-63730 COMMUNICATIONS:				39.80	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
160-1710-63750 CELLULAR/PAGING					
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	25.95	25.95
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	20.95	20.95
US CELLULAR	639044192	TABLET	03/02/2024	70.00	70.00
Total 160-1710-63750 CELLULAR/PAGING:				116.90	116.90
160-1710-64950 CONTRACTS					
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	20.94	.00
Total 160-1710-64950 CONTRACTS:				20.94	.00
160-1710-65041 EQUIPMENT					
ELAN FINANCIAL SERVICES	2000-040	power cord - vehicle printer	02/22/2024	13.79	13.79
Total 160-1710-65041 EQUIPMENT:				13.79	13.79
160-1710-65060 OFFICE SUPPLIES					
RSPN LLC	INV_2101	DELL DOCKING STATION/COMP	02/15/2024	1,011.50	1,011.50
Total 160-1710-65060 OFFICE SUPPLIES:				1,011.50	1,011.50
160-5200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	02/28/2024	10.31	10.31
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	75.60	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	55.45	.00
Total 160-5200-63730 COMMUNICATIONS:				141.36	10.31
160-5200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	02/28/2024	24.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	03/15/2024	265.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	03/15/2024	115.00	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	03/15/2024	118.00	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	03/15/2024	446.01	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	02/28/2024	12.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	03/15/2024	224.00	.00
Total 160-5200-64110 LEGAL EXPENSE:				1,204.01	.00
160-5200-64133 TOURISM					
ALLIANT ENERGY	6464321877 20	ELECTRIC SERVICE	03/06/2024	27.97	27.97
ALLIANT ENERGY	8100421000 20	ELECTRIC SERVICE	03/07/2024	21.22	21.22
Total 160-5200-64133 TOURISM:				49.19	49.19
160-5200-64139 OCAD DUES					
OELWEIN CHAMBER & AREA D	2024 02 23	3RD QTR CONTRIBUTION	02/23/2024	12,500.00	.00
Total 160-5200-64139 OCAD DUES:				12,500.00	.00
160-5200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304050773	ORDINANCE # 1210 HOUSING	02/16/2024	16.15	.00
OELWEIN PUBLISHING CO	304051347	FEB 12 MINUTES	02/17/2024	17.12	.00
Total 160-5200-64140 LEGAL PUBLICATION:				33.27	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
160-5200-64904 JUNK HOUSE REMOVAL					
FAYETTE CO TREASURER	1821328007 20	PROPERTY TAXES - 9 1st St SW	03/04/2024	342.00	342.00
Total 160-5200-64904 JUNK HOUSE REMOVAL:				342.00	342.00
160-5200-64950 CONTRACTS					
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	83.75	.00
RSPN LLC	INV_2101	FULLY MANAGED SERVICES M	02/15/2024	417.00	417.00
Total 160-5200-64950 CONTRACTS:				500.75	417.00
160-5200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN516794	COPIER MAINT SUPPORT	03/08/2024	12.03	.00
OELWEIN PUBLISHING CO	180375 2024 0	ANNUAL SUBSCRIPTION RENE	03/07/2024	48.25	48.25
Total 160-5200-65060 OFFICE SUPPLIES:				60.28	48.25
161-5225-64030 ADMINISTRATIVE COSTS					
UPPER EXPLORERLAND	FY24616	FEBRUARY 2024 ADMIN COSTS	02/29/2024	1,091.68	.00
Total 161-5225-64030 ADMINISTRATIVE COSTS:				1,091.68	.00
167-1500-65041 EQUIPMENT					
ELAN FINANCIAL SERVICES	098830251	Food for training	02/13/2024	55.64	55.64
Total 167-1500-65041 EQUIPMENT:				55.64	55.64
305-2800-64950 CONTRACTS					
AECOM TECHNICAL SERVICES	2000866280	PROJECT 60724877 OLZ INSTA	03/11/2024	27,722.28	.00
Total 305-2800-64950 CONTRACTS:				27,722.28	.00
314-7520-64070 ENGINEERS					
MSA PROFESSIONAL SERVICE	2157	PROJECT R08884010.0 OELWEI	01/10/2024	2,877.50	.00
Total 314-7520-64070 ENGINEERS:				2,877.50	.00
360-7520-64950 CONTRACTS					
UPPER EXPLORERLAND	FY24626	FEBRUARY 2024 CDBG SEWER	02/29/2024	3,735.03	.00
Total 360-7520-64950 CONTRACTS:				3,735.03	.00
600-6200-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	02/12/2024	66.85	66.85
Total 600-6200-61500 MEDICAL-HEALTH:				66.85	66.85
600-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	11845	SELF FUND MEDICAL INS	03/20/2024	43.50	.00
ADVANTAGE ADMINISTRATORS	2024 03 01	MAR 01 MEDICAL CLAIMS	03/01/2024	6.77	6.77
ADVANTAGE ADMINISTRATORS	2024 03 08	MAR 08 MEDICAL CLAIMS	03/08/2024	35.61	35.61
ADVANTAGE ADMINISTRATORS	2024 03 15	MAR 15 MEDICAL CLAIMS	03/15/2024	476.01	476.01
Total 600-6200-61840 CLAIMS-SIDE FUND:				561.89	518.39
600-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	0060 BR 2024	GETMEREREGISTERED - IA EMPL	02/23/2024	173.04	173.04

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 600-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				173.04	173.04
600-6200-63100 BUILDING					
ACE HARDWARE	A290965	replacement T8 bulbs and wire nu	02/29/2024	41.65	.00
ACE HARDWARE	B135123	PUSH END CAP - HOT WATER L	02/28/2024	9.66	.00
ACE HARDWARE	B135155	PIPING SUPPLIES FOR HOT WA	02/29/2024	15.74	.00
IRVINE WATER COND AND PLU	31103	PEX PIPING SUPPLIES FOR HO	03/01/2024	19.13	.00
Total 600-6200-63100 BUILDING:				86.18	.00
600-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	02/28/2024	10.32	10.32
BIGLEAF NETWORKS INC	INV84188	PRIORITIZING BANDWIDTH - CI	03/01/2024	39.80	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	96.90	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	75.60	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	55.46	.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	25.14	25.14
Total 600-6200-63730 COMMUNICATIONS:				303.22	35.46
600-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	102.33	.00
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	03/06/2024	39.45	39.45
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	100.52	100.52
Total 600-6200-63810 UTILITIES:				242.30	139.97
600-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1649	MONTHLY CITY HALL CLEANIN	03/01/2024	97.33	.00
Total 600-6200-64090 JANITORIAL:				97.33	.00
600-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	02/28/2024	30.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	03/15/2024	331.25	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	03/15/2024	143.75	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	03/15/2024	147.50	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	03/15/2024	557.52	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	02/28/2024	15.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	03/15/2024	280.00	.00
Total 600-6200-64110 LEGAL EXPENSE:				1,505.02	.00
600-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304050773	ORDINANCE # 1210 HOUSING	02/16/2024	21.54	.00
OELWEIN PUBLISHING CO	304051347	FEB 12 MINUTES	02/17/2024	22.83	.00
Total 600-6200-64140 LEGAL PUBLICATION:				44.37	.00
600-6200-64182 WATER EXCISE TAX					
TREASURER STATE OF IOWA	1-33-809659 2	FEBRUARY WET TAX	02/29/2024	5,797.50	.00
Total 600-6200-64182 WATER EXCISE TAX:				5,797.50	.00
600-6200-64950 CONTRACTS					
CIVICPLUS, LLC	293839	WEB OPEN PLATFORM MAINT/	03/01/2024	916.67	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	251.25	.00
RSPN LLC	INV_2101	FULLY MANAGED SERVICES M	02/15/2024	666.00	666.00
Total 600-6200-64950 CONTRACTS:				1,833.92	666.00
600-6200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN516794	COPIER MAINT SUPPORT	03/08/2024	12.03	.00
ELAN FINANCIAL SERVICES	AE0209150000	ADOBE - MONTHLY SUBSCRIPT	03/03/2024	50.86	50.86
OELWEIN PUBLISHING CO	180375 2024 0	ANNUAL SUBSCRIPTION RENE	03/07/2024	48.25	48.25
OFFICE TOWNE INC	125143	DRUM UNIT/PAPER CLIPS/RUB	03/05/2024	87.34	.00
OFFICE TOWNE INC	125163	MECHANICAL PENCILS	03/08/2024	5.46	.00
OFFICE TOWNE INC	125233	CD USBC DRIVER/BINDER CLIP	03/18/2024	19.01	.00
U S POST OFFICE	2024 02 29	MAR WATER BILL POSTAGE	02/29/2024	310.02	310.02
Total 600-6200-65060 OFFICE SUPPLIES:				532.97	409.13
600-8100-63310 VEHICLE					
MIDWEST COLLISION CENTER I	5298	Batteries for water van	02/19/2024	140.00	.00
MIDWEST COLLISION CENTER I	5328	Battery for Water Van	03/07/2024	60.00	.00
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	124.56	.00
O'REILLY AUTOMOTIVE STORE	0390-488493	Washer fluid for truck U1	02/21/2024	10.00	.00
Total 600-8100-63310 VEHICLE:				334.56	.00
600-8100-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV84189	PRIORITIZING BANDWIDTH - UT	03/01/2024	49.75	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	249.99	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	110.90	.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	41.90	41.90
US CELLULAR	639044192	TABLET	03/02/2024	48.09	48.09
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	26.34	26.34
Total 600-8100-63730 COMMUNICATIONS:				526.97	116.33
600-8100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	03/06/2024	4,671.35	4,671.35
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	172.93	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	1,182.65	.00
Total 600-8100-63810 UTILITIES:				6,026.93	4,671.35
600-8100-64950 CONTRACTS					
RSPN LLC	INV_2101	FULLY MANAGED SERVICES M	02/15/2024	667.00	667.00
Total 600-8100-64950 CONTRACTS:				667.00	667.00
600-8100-65060 OFFICE SUPPLIES					
ELAN FINANCIAL SERVICES	VP_BXZWX8S	Business cards for public works a	02/22/2024	66.01	66.01
Total 600-8100-65060 OFFICE SUPPLIES:				66.01	66.01
600-8100-65070 SUPPLIES					
ACE HARDWARE	a289458	GLOVES/SHOP TOWELS-Water	02/08/2024	47.97	.00
ACE HARDWARE	A290476	PVC fittings for Chlorine	02/22/2024	3.16	.00
ACE HARDWARE	B134755	Hardware for wells	02/22/2024	39.44	.00
ACE HARDWARE	B134810	Bolts for Chlorine system at well	02/22/2024	2.07	.00
ACE HARDWARE	B134817	Tubing Cutter for Water Truck	02/22/2024	32.99	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ACE HARDWARE	B134853	PVC fittings for CI2 at well	02/23/2024	2.94	.00
ACE HARDWARE	B134994	Wiring supplies for meters	02/26/2024	16.56	.00
CORE & MAIN LP	U502073	Curb box cradle	03/11/2024	148.65	.00
ELAN FINANCIAL SERVICES	114-6419369-6	o2 Sensor for Gas Monitor	02/26/2024	106.22	106.22
EUROFINS ENVIRONMENT TES	3100135768	WATER SAMPLES	02/29/2024	326.35	.00
FAREWAY STORES INC	00149501	Bac T Ice	02/08/2024	4.99	.00
GRAINGER	9029925691	Chlorine injection parts	02/22/2024	68.55	.00
HAWKINS INC	6714024	Chlorine for wells	03/19/2024	3,239.88	.00
JOHN DEERE FINANCIAL F.S.B.	3055128	PVC for CI2 at wells	02/23/2024	6.29	6.29
JOHN DEERE FINANCIAL F.S.B.	3058357	Shovel	03/06/2024	26.99	26.99
USABLUBOOK	INV00285637	Chlorine injector parts	02/22/2024	177.03	.00
USABLUBOOK	INV00300897	DPD packets	03/08/2024	303.90	.00
UTILITY EQUIPMENT CO	30068647-001	Returned Parts	02/26/2024	179.58-	.00
UTILITY EQUIPMENT CO	30069124-000	Water curb box parts	02/22/2024	199.02	.00
Total 600-8100-65070 SUPPLIES:				4,573.42	139.50
670-8400-65060 OFFICE SUPPLIES					
U S POST OFFICE	2024 02 29	MAR WATER BILL POSTAGE	02/29/2024	145.89	145.89
Total 670-8400-65060 OFFICE SUPPLIES:				145.89	145.89
670-8420-64950 BLACKHAWK CONTRACT					
KLUESNER SANITATION LLC	82825	monthly garbage & recycling picku	03/01/2024	30,551.92	.00
Total 670-8420-64950 BLACKHAWK CONTRACT:				30,551.92	.00
671-8410-65060 OFFICE SUPPLIES					
U S POST OFFICE	2024 02 29	MAR WATER BILL POSTAGE	02/29/2024	72.94	72.94
Total 671-8410-65060 OFFICE SUPPLIES:				72.94	72.94
680-8220-63730 COMMUNICATIONS					
ELAN FINANCIAL SERVICES	3397 JR 2024	YES! MUSIC MONTHLY SUB	02/26/2024	8.94	8.94
Total 680-8220-63730 COMMUNICATIONS:				8.94	8.94
680-8220-64090 JANITORIAL					
COVENANT MEDICAL CENTER I	M010227012	JANUARY JANITORIAL EXPENS	02/26/2024	1,947.16	.00
COVENANT MEDICAL CENTER I	M01027433	FEBRUARY JANITORIAL EXPEN	03/13/2024	1,978.16	.00
Total 680-8220-64090 JANITORIAL:				3,925.32	.00
680-8220-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	FEBRUARY SALES TAX	02/29/2024	627.80	.00
Total 680-8220-64180 SALES TAX:				627.80	.00
680-8220-64950 CONTRACTS					
COVENANT MEDICAL CENTER I	M010227012	JANUARY WELLNESS EXPENS	02/26/2024	15,389.92	.00
COVENANT MEDICAL CENTER I	M01027433	FEBRUARY WELLNESS EXPEN	03/13/2024	16,185.33	.00
Total 680-8220-64950 CONTRACTS:				31,575.25	.00
680-8220-65041 EQUIPMENT					
PUSH PEDAL PULL INC	379394	SERVICE CALL - REPLACED PA	03/19/2024	346.63	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 680-8220-65041 EQUIPMENT:				346.63	.00
680-8220-65070 SUPPLIES					
COPY SYSTEMS INC	IN516366	COPIER MAINT SUPPORT	03/05/2024	56.80	.00
ELAN FINANCIAL SERVICES	112-0331579-3	Bingo	02/20/2024	21.39	21.39
ELAN FINANCIAL SERVICES	114881495800	Bingo Cards & Cleaning wipes	02/13/2024	32.35	32.35
Total 680-8220-65070 SUPPLIES:				110.54	53.74
680-8220-65350 AFTER SCHOOL PROGRAMS					
ELAN FINANCIAL SERVICES	114881495800	ASP Drinks	02/13/2024	47.08	47.08
Total 680-8220-65350 AFTER SCHOOL PROGRAMS:				47.08	47.08
700-6200-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	02/12/2024	76.36	76.36
Total 700-6200-61500 MEDICAL-HEALTH:				76.36	76.36
700-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	11845	SELF FUND MEDICAL INS	03/20/2024	34.80	.00
ADVANTAGE ADMINISTRATORS	2024 03 08	MAR 08 MEDICAL CLAIMS	03/08/2024	13.66	13.66
ADVANTAGE ADMINISTRATORS	2024 03 15	MAR 15 MEDICAL CLAIMS	03/15/2024	.81	.81
Total 700-6200-61840 CLAIMS-SIDE FUND:				49.27	14.47
700-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	0060 BR 2024	GETMEREREGISTERED - IA EMPL	02/23/2024	173.04	173.04
Total 700-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				173.04	173.04
700-6200-63100 BUILDING					
ACE HARDWARE	A290965	replacement T8 bulbs and wire nu	02/29/2024	41.65	.00
ACE HARDWARE	B135123	PUSH END CAP - HOT WATER L	02/28/2024	9.67	.00
ACE HARDWARE	B135155	PIPING SUPPLIES FOR HOT WA	02/29/2024	15.74	.00
IRVINE WATER COND AND PLU	31103	PEX PIPING SUPPLIES FOR HO	03/01/2024	19.13	.00
Total 700-6200-63100 BUILDING:				86.19	.00
700-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	02/28/2024	10.32	10.32
BIGLEAF NETWORKS INC	INV84188	PRIORITIZING BANDWIDTH - CI	03/01/2024	39.80	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	75.59	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	55.45	.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	25.14	25.14
Total 700-6200-63730 COMMUNICATIONS:				206.30	35.46
700-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	102.34	.00
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	03/06/2024	39.46	39.46
EAGLE POINT ENERGY 5 LLC	OELWEIN 65	ELECTRIC SERVICE	03/04/2024	100.52	100.52
Total 700-6200-63810 UTILITIES:				242.32	139.98

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
700-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1649	MONTHLY CITY HALL CLEANIN	03/01/2024	97.34	.00
Total 700-6200-64090 JANITORIAL:				97.34	.00
700-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	02/28/2024	30.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	03/15/2024	331.25	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	03/15/2024	143.75	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	03/15/2024	147.50	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	03/15/2024	557.52	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	02/28/2024	15.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	03/15/2024	280.00	.00
Total 700-6200-64110 LEGAL EXPENSE:				1,505.02	.00
700-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304050773	ORDINANCE # 1210 HOUSING	02/16/2024	21.53	.00
OELWEIN PUBLISHING CO	304051347	FEB 12 MINUTES	02/17/2024	22.84	.00
Total 700-6200-64140 LEGAL PUBLICATION:				44.37	.00
700-6200-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	FEBRUARY SALES TAX	02/29/2024	1,929.87	.00
Total 700-6200-64180 SALES TAX:				1,929.87	.00
700-6200-64950 CONTRACTS					
CIVICPLUS, LLC	293839	WEB OPEN PLATFORM MAINT/	03/01/2024	916.67	.00
CREATIVE PLANNING HOLDCO	CP150118	SERVICE HOURS	02/23/2024	251.24	.00
RSPN LLC	INV_2101	FULLY MANAGED SERVICES M	02/15/2024	666.00	666.00
Total 700-6200-64950 CONTRACTS:				1,833.91	666.00
700-6200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN516794	COPIER MAINT SUPPORT	03/08/2024	12.04	.00
ELAN FINANCIAL SERVICES	AE0209150000	ADOBE - MONTHLY SUBSCRIPT	03/03/2024	50.86	50.86
OELWEIN PUBLISHING CO	180375 2024 0	ANNUAL SUBSCRIPTION RENE	03/07/2024	48.25	48.25
OFFICE TOWNE INC	125143	DRUM UNIT/PAPER CLIPS/RUB	03/05/2024	87.34	.00
OFFICE TOWNE INC	125163	MECHANICAL PENCILS	03/08/2024	5.46	.00
OFFICE TOWNE INC	125233	CD USBC DRIVER/BINDER CLIP	03/18/2024	19.02	.00
U S POST OFFICE	2024 02 29	MAR WATER BILL POSTAGE	02/29/2024	382.96	382.96
Total 700-6200-65060 OFFICE SUPPLIES:				605.93	482.07
700-8310-63310 VEHICLE					
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	29.35	.00
Total 700-8310-63310 VEHICLE:				29.35	.00
700-8310-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	02/27/2024	544.61	544.61
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	57.64	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	29.83	.00
Total 700-8310-63810 UTILITIES:				632.08	544.61

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
700-8310-64950 CONTRACTS					
RSPN LLC	INV_2101	FULLY MANAGED SERVICES M	02/15/2024	667.00	667.00
Total 700-8310-64950 CONTRACTS:				667.00	667.00
700-8310-65041 EQUIPMENT					
ARNOLD MOTOR SUPPLY LLP	09NV10644	Oil filter for Jet truck	03/04/2024	54.31	.00
Total 700-8310-65041 EQUIPMENT:				54.31	.00
700-8500-63310 VEHICLE					
OELWEIN FUEL FUND	2024 02 29	FUEL JAN 16 2024 TO FEB 29 20	02/29/2024	68.16	.00
Total 700-8500-63310 VEHICLE:				68.16	.00
700-8500-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV84189	PRIORITIZING BANDWIDTH - UT	03/01/2024	49.75	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	03/16/2024	282.35	.00
RINGCENTRAL INC	CD_00076988	PHONE SERVICE	03/05/2024	55.46	.00
US CELLULAR	639044192	CELLPHONE SERVICE	03/02/2024	26.34	26.34
Total 700-8500-63730 COMMUNICATIONS:				413.90	26.34
700-8500-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	03/13/2024	6,225.52	.00
Total 700-8500-63810 UTILITIES:				6,225.52	.00
700-8500-65070 SUPPLIES					
EUROFINS ENVIRONMENT TES	3100135608	WASTEWATER SAMPLES	02/28/2024	722.25	.00
Total 700-8500-65070 SUPPLIES:				722.25	.00
706-8315-64070 ENGINEERING					
FOX STRAND INC	208966	PROJECT 7038.021 REED BED	03/13/2024	1,412.00	.00
Total 706-8315-64070 ENGINEERING:				1,412.00	.00
706-8315-67613 CONSTRUCTION					
SHIFT COMPANIES LLC	2024 02 05	PAY REQ # 2 REED BED EXPAN	02/26/2024	116,890.28	116,890.28
Total 706-8315-67613 CONSTRUCTION:				116,890.28	116,890.28
Grand Totals:				346,994.83	166,456.65

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

(App-197529)

License or Permit Type

License or Permit Type

Length of License Requested

Class B Retail Alcohol License

12 Month

Tentative Effective Date

Tentative Expiration Date

2024-05-28

2025-05-27

Privileges / Sub-Permits Information

Privileges

Sub-Permits

Premises Information

Business Information

*** (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

KWIK TRIP, INC.

*** (required) Name of Business (D/B/A)**

Kwik Star #665

Indicate how the business will be operated

Corporation

*** (required) Federal Employer ID #**

39-1036365

*** (required) Business Number of Secretary of State**

106706

Tentative Expiration Date

May 27, 2025

Premises Information

Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

10 1st Ave SE,Oelwein,Iowa,Fayette

Search by a location name or address to automatically populate the address fields below (optional)

*** (required) Premises Street**

10 1st Ave SE

Premises Suite/Apt Number

*** (required) Premises City**

Oelwein

Premises State

Iowa

*** (required) Premises Zip/Postal Code**

50662

Premises County

Fayette

*** (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**
City of Oelwein

Control of Premises

Own

Premises Type

Convenience Store

Does your premises conform to all local and state health, fire and building laws and regulation?

Yes

Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?

Yes

*** (required) The total square footage of the entire retail sales area plus any alcoholic beverage storage areas of the business. This includes areas of walk-in alcoholic beverage coolers that are accessible to the public.**

1,738

Contact Information

*** (required) Contact Name**

Deanna Hafner

*** (required) Business**

(required) Extension

(319) 283-2113

*** (required) Email Address**

dhafner@wikitrip.com

*** (required) Phone**

(required) Extension

(808) 793-6262

Same as Premises Address

Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

1626 Oak St,La Crosse,Wisconsin,LaCrosse

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

1626 Oak St

Mailing Suite/Apt Number

PO Box 2107

Mailing City

La Crosse

Mailing State

Wisconsin

Mailing Zip/Postal Code

54602

Mailing County

LaCrosse

Ownership

Scott Zietlow

Position: Owner

SSN: XXX-XX-0467

David Wagner

Position: Treasurer

SSN: XXX-XX-9428

Thomas Reinhart

Position: Secretary

SSN: XXX-XX-9524

US Citizen: Yes

US Citizen: Yes

US Citizen: Yes

Ownership: 100%

Ownership: 0%

Ownership: 0%

DOB: 12/15/1957

DOB: 10/05/1965

DOB: 02/15/1954

Criminal History Information

Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

Local Authority Information

Extension

*** (required) Daytime Phone for**

- Local Authority

(319) 283-5440

Sketch on File

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

****Purchase agreements not accepted**

Premise's Address Correct?

Premises Zoned Properly?

Fire Inspection Completed?

Yes

No

Health Inspection Completed?

Was a DCI background check run?

No

No

Previous License Number for this Location

*** (required) Local Authority Email Address**

deputyclerk@cityofelweil.org

Comments

Amount Owed to Local Authority

162.50

Document Upload Information

DOCUMENT NAME

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

**Purchase agreements not accepted

UPLOADED DOCUMENTS

ADDITIONAL COMMENTS

DOCUMENT NAME

Sketch

UPLOADED DOCUMENTS

665 FP

ADDITIONAL COMMENTS

DOCUMENT NAME

TTB Basic Permit

UPLOADED DOCUMENTS

1 IA Wholesale Dealer App

ADDITIONAL COMMENTS

NOTICE OF PUBLIC HEARING
On Proposed Plans, Specifications, Form of Contract, And Estimate of Cost
for the
INSTALL AIRFIELD LIGHTING VAULT
AT THE OELWEIN MUNICIPAL AIRPORT
in the City of Oelwein, Iowa

FAA AIP PROJECT NO. 3-19-0067-014

TO ALL TAXPAYERS OF THE CITY OF OELWEIN, IOWA, AND TO OTHER INTERESTED PERSONS:

Notice is hereby given that the Council of said City will conduct a public hearing on the proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the construction of the above-described improvement project at **6:00 p.m. on March 25, 2024**, said hearing to be held in the Council Chambers in the City Hall, in said City.

The proposed Plans, Specifications, Form of Contract, and Estimate of Cost for said improvements heretofore are on file in the office of the City Clerk, City of Oelwein, Iowa, for public examination, and any person interested therein may file written objection thereto with the City Clerk before the date set for said hearing, or appear and make objection thereto with the City Clerk before the date set for said hearing, or appear and make objection thereto at the meeting above set forth.

Published by authority of the City of Oelwein, Iowa.

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Ordinance 1211

AN ORDINANCE AMENDING CHAPTER 19 – ANIMALS AND FOWL -
Section 19-3 Botherome Animals; Addition of Section 19-12 Chicken on
Residential Property

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That Chapter 19 of the City Code of the City of Oelwein, Iowa, be amended by removing section 19-3 and replacing with the following language:

19-3 BOTHERSOME ANIMALS

A) It is unlawful for a person to possess within residential areas of the City bothersome animals such as bees, cattle, horses, goats, swine, sheep, fowl, excluding hen chickens if otherwise possessed in accordance with the City Code, and further excluding fowl kept in bird cages as a pet inside the principal Dwelling as defined by Chapter 25 of this Code of Ordinances, with allowable pets to never include chicken, geese, duck, and other common domestic or state protected birds, donkey, alpaca, buffalo, llama, any other domesticated livestock, or feral cats. The possession of bothersome animals within residential areas shall only be allowed for educational purposes on public school property.

1. Gerbils, hamsters, guinea pigs, rabbits, mice, exotic birds, snakes, insects, lizards, and other similar animals that are normally sold at pet stores and maintained as household pets and maintained in an enclosure inside a principal or accessory structure are not considered a bothersome animal, but may be excluded under other provisions of the City Code of Ordinances.

Section 2. That Chapter 19 of the City Code of the City of Oelwein, Iowa, be amended by adding the following language:

19-12 CHICKEN ON RESIDENTIAL PROPERTY

Chicken on residential property shall abide by the following:

1. Be kept in an enclosure which is fully enclosed on all sides and top.
 - i. 4 square feet of space minimum provided per chicken.

- ii. Enclosures must be in rear yard and may occupy a maximum of 100 square feet of ground space.
 - iii. Enclosures shall be maintained to be aesthetically and structurally sound; and be made of weather-resistant materials.
2. A maximum of ten hens shall be allowed on a property.
3. Be female chickens(hens). Roosters are prohibited.
4. Enclosures must be kept in a clean, dry, odor-free, neat and sanitary condition at all times. Odors from chickens, chicken manure or other chicken related substances shall not be perceptible beyond the boundaries of the property.
5. Chickens shall be provided with access to feed and clean water. The feed and water shall be unavailable to rodents, wild birds, and predators.
6. No person shall keep chickens inside a single-family dwelling unit, multi family dwelling unit(s) or rental unit.
7. No chickens are allowed to run at large.
8. Noise from chickens shall not be loud enough beyond the boundaries of the property to disturb persons of reasonable sensitivity.

Section 3. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective Date. Effective March 25, this ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the Council this 25th day of March, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded March 26, 2024.

First Reading on February 26, 2024:

It was moved by Seeders and seconded by Weber that the Ordinance as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber	x
Garrigus	x
Lenz	x
Ricchio	x
Seeders	x
Payne	x

Second Reading on March 11, 2024:

It was moved by Weber and seconded by Garrigus that the Ordinance as read be adopted (or to suspend the rules), and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber	x
Garrigus	x
Lenz	x
Ricchio	x
Seeders	x
Payne	x

Third Reading on March 25, 2024 It was moved by _____ and seconded by _____ that the

Ordinance as read be adopted (or to suspend the rules) and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber
Garrigus
Lenz
Ricchio
Seeders
Payne

CITY OF OELWEIN
RESOLUTION _____-2024

A RESOLUTION APPROVING THE UNITED STATES DEPARTMENT OF AGRICULTURE
(USDA) INTERMEDIARY RELENDING PROGRAM (IRP) WORK PLAN

WHEREAS, the City of Oelwein is located at 20 2nd Avenue SW; and

WHEREAS, the City of Oelwein has been awarded IRP funds from USDA to assist
businesses within the City of Oelwein; and

WHEREAS, the City of Oelwein has developed an IRP work plan; and

WHEREAS, USDA has approved original work plans but require city approval for any
edits; and

WHEREAS, the City of Oelwein loan committee has approved and recommended a
change to the work plan; and

WHEREAS, the City of Oelwein has complied with the terms and conditions of the IRP
award.

BE IT FURTHER RESOLVED that the city council hereby adopts resolution dated March
25, 2024 regarding a change to the City of Oelwein IRP work plan.

Passed and approved this 25 day of March, 2024.

Brett DeVore, City of Oelwein Mayor

ATTEST:

Dylan Mulfinger, City Administrator

City of Oelwein Intermediary Relending Program Work Plan and Revolving Loan Fund Plan Update March 2024

A. Ability to administer IRP, complete listing of all personnel responsible for administering this program, their qualifications, and experience.

The City of Oelwein has elected to contract with the Upper Explorerland Regional Planning Commission to administer the IRP revolving loan fund.

Upper Explorerland Regional Planning Commission

Economic Development Coordinator – The Economic Development Coordinator will provide direct administration of the Oelwein IRP. Activities will include taking in applications, reviewing for eligibility, completing loan review and due diligence, monitoring of loans, closing for approved loans, taking of minutes and general reporting.

Finance Manager – The Finance Manager posts all deposits and checks to the general ledger; reconciles monthly bank statements to book of accounts; maintains loan records and pay authorizations; notifies the administrator of past due payments; prepares and submits semi-annual online reporting as required by USDA Rural Development; prepares annual budget as required by USDA Rural Development; provides reports as requested by city and/or loan committee; assists City’s auditing firm with fiscal year-end reporting questions.

Executive Director – The Executive Director provides oversight of the Economic Development Coordinator and Finance Manager and will provide technical assistance and guidance for the Oelwein IRP.

The City of Oelwein

City Official – One city official will serve on the IRP lending board to review applications or authorize another city official to represent him/her on the lending board as needed.

Business Leader – Up to two business leaders will serve on the IRP lending board who represent the Oelwein community.

Two Area Lenders – Two area lenders, each with years of banking/lending experience will serve on the IRP lending board.

Director of Oelwein Chamber and Economic Development – The Director will be the contact person for Oelwein businesses interested in the IRP program. This person will serve on the IRP lending board, or a person represented by the Oelwein Chamber and Economic Development.

B. Ability to commit financial resources and Statement of non-Agency funds for administration of the intermediary's operations and financial assistance for projects.

The City of Oelwein has a signed resolution committing \$125,000 to supplement this fund. See attached copy of the resolution with this application.

C. *Demonstrate a need for the loan funds. Proposed and known ultimate recipients or Targeting criteria for ultimate recipients and supporting statistical or narrative evidence that such prospective recipients exist in sufficient numbers to justify Agency funding of the loan request.*

The City of Oelwein has a need to improve the economic conditions in the community. The US Census shows the median household income in Oelwein at \$37,277, or \$13,174 less than the state of Iowa median household income and \$15,485 less than the US median household income. The percentage of students receiving free and reduced-price lunch is at 54% for grades K-S. Part of the overall plan for economic improvement includes the Intermediary Relending Program to support business expansion.

The City of Oelwein will establish the IRP for business expansion within the corporate city limits. The funds will be utilized for creation of and retention of jobs.

Demonstrated Record of Providing Assistance to Members of Underrepresented Groups:

The City of Oelwein is currently working collaboratively with business owners, including the underrepresented groups, in a facade and awning improvement project. The city allocates its subsidy for the Williams Wellness Center into coupons that are given through the Husky Hub (the school district student services) to allow day passes to the Williams Center to low- and moderate-income families that include underrepresented groups, etc. That amounts to about \$20,000 annually. We are also working with housing rehab with low- and moderate-income families to improve buildings -that is a local-federal funding program.

Plan for targeting loans to underrepresented groups:

30% or more of loan funds will be made available to entities owned by underrepresented groups. Direct one-on-one marketing will be used by the banks to ensure the underrepresented groups are aware of the loans for business expansion.

D. *Proposed fees and other charges that will be assessed to the ultimate recipient*

1. Loan application fee (non-refundable): \$100
2. Loan closing fee: 1% of IRP loan amount, up to a maximum of \$500
3. Other closing fees: \$10 per closing document (Mortgage, promissory, security agreements).
4. Borrower pays for all closing related costs as required per the conditions of the loan such as title search, appraisal costs, and legal fees.

E. *Commitments of financial support from public agencies and private organizations.*

Please see the attached resolution of local support from the city.

F. *Proven record of obtaining private or philanthropic funds for the operation of similar programs.*

1. 2008 Regional Academy for Math and Sciences (RAMS) - \$1.8 mil project with collaboration from City of Oelwein, OCAD, local and state foundation grants and USDA rural development loan
2. 2006 Library expansion - The city raised \$550,000 in local funds for the \$2.8 million facility
3. 2005 Downtown renovations - The city will utilized \$3.5 million in TIF for downtown revitalization

4. 2002 The Williams Center including Fitness Center and Performing Arts Center - The city raised over \$2.0 million in private local funding for a total project of \$8.5 million.
5. 2001 Oelwein Sports Complex - \$500,000 project with collaboration from City of Oelwein, Oelwein School District, local foundation grants and citizen in-kind labor and materials.

G. Plan for re-lending the loan funds

1. *What will be accomplished?* The goal of the loan fund will be to create economic development and jobs.
2. *How the funds will get from the intermediary to the ultimate recipient?* The Oelwein IRP Board will approve or deny the loan applicant. Upper Explorerland and/or qualified board members will serve as the closing agent with the borrower.
3. *Service area:* Corporate city limits of Oelwein
4. *Eligibility criteria:* All businesses in or locating in Oelwein are eligible. Community development projects will also be eligible for IRP loans. Borrowers must create or retain jobs. Borrowers must be denied full financing from a commercial lender. The borrower must have a minimum of 10% equity.
5. *Loan purposes:* Economic development and community development
6. *Fees:* \$100 non-refundable application fee, 1% closing fee, not to exceed \$500, and other related closing fees.
7. *Rates:* 0% -8% annual interest rate or prime rate plus 3%, whichever is higher. (0% interest rate will only be used for special projects where there is a large amount of job creation or special needs by the city).
8. *Terms:* maximum of 5 years with potential for balloon loans.
9. *Collateral requirements:* As appropriate for the applicant as determined by the IRP loan review board.
10. *Loan Limits:* Limits will typically range from loan size of \$5,000-\$125,000.
11. *Priorities:* job creation
12. *Application process:* intake goes through the Oelwein Economic Development office. The application review is done by the IRP board. The closing and loan servicing as well as IRP reporting is done by Upper Explorerland. Qualified board members may also complete loan closings.
13. *Method of disposition of the funds to the ultimate recipient:* Upper Explorerland and/or qualified board members will disburse the loan funds to the borrower. The IRP funds will be held in an account in Oelwein.
14. *Reporting requirement by the ultimate recipient:* The borrower will be required to provide financial updates at least annually and will provide employee information annually. The borrower will allow the IRP representatives to make regular visits and inspections as necessary.
15. *Lending Requirements:* as per Rural Development Instructions
16. *Renewal of balloon loans:* will require a short application, a new denial from a lender and an updated financial statement. Interest on approved renewal loans will be the current prime rate minus 1%, however it will not be lower than the original existing rate.

Eligible loan purposes, RD Instructions 4274.321

IRP loan funds may be used to fund any project, which will create permanent employment, diversification of the local economy, or increase to the local tax base in the City of Oelwein. Project activities which can be funded with the RLF funds include, but are not limited to: land acquisition, site preparation, building acquisition, building construction, building remodeling, machinery & equipment, furniture & fixtures, and working capital for business start-up and expansion activities. In addition, IRP loan funds may be used to fund:

- Aquaculture and hydroponics, as defined in this subpart.
 - § 4274.302 Definitions.

Aquaculture. The commercial cultivation of aquatic animals and plants in natural or controlled marine or freshwater environments.

Hydroponics. The commercial cultivation of plants by placing the roots in liquid nutrient solutions rather than in soil.

- Commercial fishing.
- Commercial nurseries engaged in the production of ornamental plants and trees and other nursery products such as bulbs, flowers, shrubbery, flower and vegetable seeds, sod, and the growing of plants from seed to the transplant stage.
- Forestry, which includes businesses primarily engaged in the commercial operation of timber tracts, tree farms, and forest nurseries and related activities such as reforestation.
- Value-added production.
- Housing, only when related to community development projects and, limited to working capital, equipment, pre-business development costs, and other such business purposes. Agency IRP loan funds may be used to assist a housing project planner, a housing project builder, a construction subcontractor (indirect soft costs such as architectural, engineering, and legal fees), or for any other business-related aspect of a housing project that is separate from the sale and/or purchase transaction involved in transferring ownership of a single or multi-family dwelling. While the proceeds from a sale might be used by an ultimate recipient to repay an Agency IRP loan, an Agency IRP loan cannot be used to finance a residential housing purchase. Agency IRP loans may not be used to assist in the purchase of residential housing (single, multiple dwelling, etc.) as financial assistance moves outside of community development when the financial assistance (a mortgage loan) is requested for a purchase.

Ineligible loan purposes, RD Instruction 4274.321

- (a) *Agency IRP loans*. The intermediary cannot use Agency IRP loan funds to pay for its administrative costs and expenses. The intermediary may use the portion of the IRP revolving loan fund that consists of revolved funds for debt service reserve and reasonable administrative costs, in accordance with this section or for making additional ultimate recipient loans.
- (b) *IRP revolving loan fund loans*. IRP revolving loan fund loans cannot be used for any of the purposes identified in paragraphs (b)(1) through (13) of this section.
1. Assistance in excess of what is needed to accomplish the purpose of the ultimate recipient's project.
 2. Distribution, payment, or loans to the owner, partners, shareholders, or beneficiaries of the ultimate recipient or members of their families when such persons will retain any portion of their equity, or control, in the ultimate recipient. This is not intended to prevent the sale of a business among immediate family members as long as the selling immediate family member does not retain an ownership interest and the price paid is deemed to be reasonable. This type of transaction is not an arm's length transaction and reasonableness of the price paid will be based upon an appraisal acceptable to the Agency.
 3. Charitable institutions and fraternal organizations that would not have revenue from sales, fees, or stable revenue source to support their operation and repay the loan.

4. Assistance to Federal government employees, active-duty military personnel, employees of the intermediary, or any organization for which such persons are directors or officers or have 20 percent or more ownership.
5. A loan to an ultimate recipient that has an application pending with or a loan outstanding from another intermediary involving an IRP revolving loan fund if the total Agency IRP loans would exceed the limits established in § 4274.331(c).
6. Agricultural production. For the purposes of this program, Agricultural production does not include those activities specifically listed as eligible uses of IRP revolving loan fund loans in § 4274.320(b)(15) through (19).
7. The transfer of ownership unless the loan will keep the business from closing, prevent the loss of employment opportunities in the area, or provide expanded job opportunities.
8. Community antenna television services or facilities.
9. Any illegal activity.
10. Any project that is in violation of either a Federal, State, or local environmental protection law or regulation or an enforceable land use restriction unless the assistance given will result in curing or removing the violation.
11. Loans to lending and investment institutions and insurance companies.
12. Golf courses, racetracks, or gambling facilities.
13. An entity is ineligible if it derives more than 15 percent of its annual gross revenue (including any lease income from space or machines) from gambling activity, excluding State-authorized lottery proceeds or Tribal-authorized gambling proceeds, as approved by the Agency, conducted for the purpose of raising funds for the approved project.

Loan limits, RD Instruction 4274-D, § 4274.331

Ultimate recipients: Loans from intermediaries to ultimate recipients using the IRP revolving fund must not exceed the lesser of:

1. \$250,000; or seventy-five percent of the total cost of the ultimate recipient's project for which the loan is being made.
2. No more than 25 percent of an IRP loan approved may be used for loans to ultimate recipients that exceed \$150,000. This limit does not apply to revolved funds.

H. Goals, Strategies, and anticipated outcomes for the intermediary's program including jobs created for low-income area residents or self-empowerment opportunities.

The primary goal of the Oelwein IRP is to create quality jobs in our community. The secondary goal is to support the overall economy including support for businesses that provide necessary amenities in the community.

The Oelwein IRP intends to lend to businesses creating good jobs at above median salaries. By creating better paying jobs, this will open up lower paying jobs for entry level employees, benefiting every strata of the local economy.

I. Technical assistance: explain how technical assistance will be made available to ultimate recipients and potential ultimate recipients. Qualifications of the technical assistance

providers, nature of technical assistance, expected and committed sources of funding for technical assistance, describe organization providing such assistance and the arrangement between such organization and the intermediary.

Director of the Oelwein Area Chamber and Development: The Director of the Oelwein Area Chamber and Development will provide the first contact with the business. The Director has years of business experience and can provide immediate technical assistance to interested applicants. There is no charge for this service.

Upper Explorerland: The Economic Development Coordinator, will also provide technical assistance to interested businesses persons. The Economic Development Coordinator reviews business plans, projections, and other elements related to business expansions and start-ups. There is no charge for this service.

University of Northern Iowa Regional Business Center (UNI RBC): This organization has a highly trained staff of business experts and provides additional business assistance in the area of projections, market identification, and other elements of successful business activity. The UNI RBC has a strong connection with the City of Oelwein. There is no cost for this service.

The Northeast Iowa Business Network (NIBN): Oelwein is part of this six-county marketing group. NIBN works together to attract new businesses and provides support for existing business growth. This group consists of numerous economic development professionals that are on-call for any necessary technical assistance. The NIBN group has also hired a free confidential business counselor, who comes to Fayette County twice a year. There is no cost for this technical assistance.

This document [Revision Dated March _____, 2022] is hereby adopted by the City of Oelwein. The City of Oelwein acknowledges that any changes to this document require the prior approval of USDA Rural Development.

By: _____ 03/25/2024
For City of Oelwein Mayor (Title) (Date)

This Revolving Loan Plan is hereby approved by USDA – Rural Development.

By: _____ (Title) _____ (Date)
For USDA – Rural Development

RESOLUTION NO. _____-2024

RESOLUTION AUTHORIZING STAFF TO SEEK BIDS FOR THE CITY OF OELWEIN 2024 STREET IMPROVEMENT PROJECT

WHEREAS, the City of streets are in need of repair; and

WHEREAS, the City of Oelwein will be making improvements to 1st St NE, 12th Ave NE and South Frederick ; and

WHEREAS, seeking competitive bids is required for projects of this size;

WHEREAS, competitive bids are due to Oelwein City Hall on April 18, 2024 at 10:00 AM; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa authorizes staff to seek bids for the City of Oelwein 2024 Street Improvement Project.

Passed and approved this 11th day of March, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded March 12, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

**CONTRACT DOCUMENTS FOR
2024 STREET IMPROVEMENTS
OELWEIN, IOWA
MARCH 2024
PROJECT NO. 23-498**

Mayor	-	Brett DeVore
Council	-	Anthony Ricchio
	-	Dave Garrigus
	-	Dave Lenz
	-	Karen Seeders
	-	Lynda Payne
	-	Matt Weber
City Administrator	-	Dylan Mulfinger




	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p>	
		
	<p>Jon S. Biederman, PE License Number 13868</p>	<p>Date</p>
	<p>My license renewal date is December 31, 2024. Pages covered by this seal: All Sheets</p>	

TABLE OF CONTENTS

NOTICE TO BIDDERS

NOTICE OF PUBLIC HEARING

PROJECT SUMMARY

INSTRUCTIONS TO BIDDERS

BID BOND

FORM OF PROPOSAL

FORM OF CONTRACT

PERFORMANCE, PAYMENT AND MAINTENANCE BOND

NOTICE TO PROCEED

NOTICE TO BIDDERS
JURISDICTION OF CITY OF OELWEIN
2024 STREET IMPROVEMENTS
PROJECT NO. 23-498

Time and Place for Filing Sealed Proposals. The City of Oelwein will receive and accept bids ONLY through QuestCDN.com via the online electronic bid service (QuestvBid) for the construction of the 2024 Street Improvements until **April 18, 2024, at 10:00 A.M.**

Time and Place Sealed Proposals Will be Opened and Considered. All bids will be downloaded at **10:00 A.M.** and publicly read aloud during a virtual public meeting that will be held at **10:00 A.M.** on **April 18, 2024.** All plan holders can access the virtual meeting by using the following Zoom link, ID and passcode.

Join Zoom Meeting

<https://us04web.zoom.us/j/73458955656?pwd=rphkbaDIQLbnxwp3geQHvNrvDff3xP.1>

Meeting ID: 734 5895 5656

Passcode: M92zq0

Bids will be considered by the City Council at its regular meeting at 6:00 P.M. on **April 22, 2024, at City Hall, 20 2nd Avenue SW, Oelwein, Iowa.** The City of Oelwein reserves the right to reject any and all bids.

Time for Commencement and Completion of Work. Work on the improvement may be commenced upon approval of the contract by the Council and be completed as stated below.

Bid Security. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to the Jurisdiction, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. **The bidder's security shall be in the amount of 5% of the total bid amount including all add alternates and shall be the Jurisdiction's bidder's bond with corporate surety satisfactory to the Jurisdiction. No other type of bid security will be accepted.** The bidder's bond shall contain no condition except as provided in the specifications.

Performance, Payment, and Maintenance Bond. The successful bidder will be required to furnish a construction performance, payment, and maintenance bond in an amount equal to one hundred percent (100%) of the contract price. Said bonds to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and the maintenance of said improvements in good repair from the time of acceptance of the improvements by the City for not less than two (2) years.

Contract Documents. Complete digital project documents are available at fehrgraham.com/biddingdocuments. Click on the project and then you may select "View Plan Holders," or "Download Bid Documents" on the next screen. **A contractor may view the contract documents at no cost prior to becoming a plan holder. Input the QuestCDN project number 9025703 on the website's projects search page to download the digital documents for \$0.00.** Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information and vBid online bid submittal questions. **Project bid documents must be downloaded from QuestCDN which will add your company to the plan holder list and allow access to vBid online bidding for the submittal of your bid (which is required for this project). Bidders**

will be charged a fee of \$47.00 to submit a bid electronically. For this project, bids will be received and accepted via the online electronic bid service through QuestCDN.com.

Hard copies of the bid documents may also be obtained and examined from the office of the Engineer, 128 South Vine Street, West Union, Iowa 52175 (phone number 563.422.5131, e-mail csteinlage@fehrgraham.com). **There is a one hundred-dollar (\$100.00) deposit for hard copies of the plans and specifications, which will be refunded if returned to the Engineer in reusable condition within fourteen (14) days of the award of the Contract. Downloading the electronic bid documents is required from QuestCDN in order to submit an online bid even if hard copy plans are purchased from the office of the Engineer.**

Preference of Products and Labor. By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

General Nature of Public Improvement.

The extent of the work consists of asphalt milling and overlay, PCC curb and gutter spot repair, sidewalk ramps and associated work along 1st St NE, 12th Ave. SE, and South Frederick Avenue in the City of Oelwein, Iowa.

Contractor shall fully complete by August 30, 2024. Liquidated Damages in the amount of \$1,000.00 per Calendar/Working Day will be assessed for each Calendar/Working Day that any work shall remain uncompleted beyond August 30, 2024.

Plan Holders List. The plan holders list and bid results may be viewed at Fehr Graham's web site <http://www.fehrgraham.com>.

Taxes. All Contractors and approved Subcontractors will be provided a Sales Tax Exemption Certification to purchase, or withdraw from inventory, materials furnished under this contract. No allowance will be made over the contract sum for any tax claims.

Postings. This Notice was sent to the following posting locations:

1. Master Builders/Construction Update
2. Iowa League of Cities
3. Quest CDN

NOTICE OF PUBLIC HEARING
JURISDICTION OF CITY OF OELWEIN
2024 STREET IMPROVEMENTS
PROJECT NO. 23-498

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement.

TO WHOM IT MAY CONCERN:

You are hereby given notice that a public hearing will be held by the City Council of Oelwein on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 6:00 P.M. on **April 22, 2024**, at City Hall, Oelwein, Iowa.

The description of the type of public improvement and its location are as follows:

The project will consist of asphalt milling and overlay, PCC curb and gutter spot repair, sidewalk ramps and associated work along 1st St NE, 12th Ave. SE, and South Frederick Avenue in the City of Oelwein, Iowa.

The City Council will meet at a meeting in said Council Chambers at 6:00 P.M. on **April 22, 2024**, to consider the plans and specifications, estimate of cost and proposed form of contract and to act upon the bid proposals and to consider entering into a contract for said improvements.

Any persons interested may appear at such meeting of the City Council for the purpose of making objections to the plans, specifications or contract or the cost of making the improvements.

This Notice is given by authority of the City of Oelwein.

Brett DeVore, Mayor

Attest: Dylan Mulfinger, City Administrator

Published in the Oelwein Daily Register.

PROJECT SUMMARY

This project will resurface three streets in the City of Oelwein, specifically: First Street Northeast, 12th Avenue Southeast, and South Frederick Avenue. Each street is listed as a separate division in the plans. This is only to keep quantities organized per street, there will be one contract awarded for this project with all divisions combined.

First Street Northeast and 12th Avenue Southeast will have curb and gutter spot replacement where necessary, asphalt milling along the existing curb and gutter inner edge and at street connection, and a new 2-inch-thick asphalt mat. A leveling course will be added where necessary to provide a minimum 2 percent cross slope. Pedestrian ramp reconstruction is included. There is a small section of coreout with a new crushed stone base and asphalt surfacing.

South Frederick Avenue will be milled and have a new 2-inch-thick asphalt mat. Some curbs and gutters will be replaced where necessary.

Manhole and water valves will be adjusted to the finished surface throughout the project.

12th Avenue Southeast is the main travel route to the elementary school. Work on this street shall start after the end of school in the spring of 2024, estimated to be May 22, and be completed prior to the start of school in August, estimated to be August 21.

Bid Date: April 18, 2024
Time: 10:00 A.M.

INSTRUCTIONS TO BIDDERS

Project Name: 2024 Street Improvements
Project No.: 23-498 Fed/St. Project No.: _____

The work comprising the above referenced project shall be constructed in accordance with the 2024 edition of the Urban Standard Specifications for Public Improvements and as further modified by supplemental specifications and special provision included in the contract documents. The terms used in the contract revision of the documents are defined in said Standard Specifications. Before submitting your bid, please review the requirements of Division One, General Provisions and Covenants, in particular the sections regarding proposal requirements, bonding, contract execution and insurance requirements. Please be certain that all documents have been completed properly, as failure to complete and sign all documents and to comply with the requirements listed below can cause your bid not to be read.

I. BID SECURITY

The bid security must be in the minimum amount of 5% of the total bid amount including all add alternates (do not deduct the amount of deduct alternates). Bid security shall be on the Jurisdiction’s bidder’s bond executed by a corporation authorized to contract as a surety in Iowa or satisfactory to the Jurisdiction. The bid bond must be submitted on the enclosed Bid Bond form as no other bid bond forms are acceptable. All signatures on the bid bond must be original signatures in ink. A scanned copy shall be submitted at the time of the bid. The bidder shall provide an original bid bond to Fehr Graham, 128 S Vine Street, West Union, Iowa 52175, after the bid opening but before the end of business on the second business day after the bid opening. This bond must be sealed with the Surety’s seal. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety’s seal.

II. SUBMISSION OF THE PROPOSAL AND IDENTITY OF BIDDER

A. Complete sets of the Bidding Documents in the number and for the fee, if any, stated in the Advertisement or Invitation to Bid may be obtained from the Quest CDN.

A Bid shall be submitted no later than the date and time prescribed and at the place indicated in the Advertisement of Bid or Invitation to Bid, and shall be accompanied by the Bid security and other required documents. Bids will ONLY be received and accepted via the online electronic bid service through QUESTCDN (www.QuestCDN.com). To access the electronic bid form, download the project documents and click the online bidding button at the top of the advertisement. If you need further assistance, please feel free to contact QuestCDN at (952) 233-1632.

B. QuestCDN Vbid system requires BIDDERS to purchase bidding documents from QuestCDN. If bid documents are not purchased through Quest CDN, the Vbid system will not allow Bid submission.

C. Complete sets of Bidding Documents must be used in preparing Bids; neither OWNER nor ENGINEER assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents. All blanks on the Bid form shall be completed and submitted via QuestvBID.

III. PAYMENT TO CONTRACTOR

Payment to the Contractor will be made in the amount of ninety-five percent (95%) of the project costs completed each month. Partial payment estimates are to be submitted by the Contractor to the Engineer by the Thursday following the last Saturday of each month for work completed through the last Saturday of the preceding month. Statements will be acted upon by the City Council at their regular meeting, normally the second and fourth Monday of each month. Payment will be made normally within ten (10) days following Council approval. Final payment will be made not less than thirty-one (31) days after acceptance by the City Council, and submittal of closeout paperwork by the contractor. Payment will be made in cash to be derived from the proceeds of the private sale of Warrants, as authorized by Section 384.57 of the Code of Iowa, or Project Notes, as authorized by Section 76.13 of the 1985 Code of Iowa, issued in anticipation of the receipt of proceeds from the sale of Bonds, and/or other cash funds on hand as may be lawfully used for such purpose.

No final payment will be due until the Contractor has certified to the City Clerk that the material, labor, and services involved in each estimate have been paid.

BID BOND

KNOW ALL BY THESE PRESENTS:

That we _____ as Principal and
 _____ as Surety, are
 held and firmly bound unto City of Oelwein, Iowa
 as Obligee (hereinafter referred to as "the Jurisdiction"), in the penal sum of _____
 Dollars (\$ _____)

lawful money of the United States, for which payment said Principal and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

The condition of the above obligation is such that whereas the Principal has submitted to the Jurisdiction a certain proposal, and hereby made a part hereof, to enter into a contract in writing, for the following described improvements;

2024 Street Improvements, Project No. 23-498

The extent of the work consists of asphalt milling and overlay, PCC curb and gutter spot repair, sidewalk ramps and associated work along 1st St. NE, 12th Ave. SE, and South Frederick Avenue in the City of Oelwein, Iowa.

The Surety hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Jurisdiction may accept such bid or execute such Contract; and said Surety does hereby waive notice of any such extension.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Fayette County, State of Iowa. If legal action is required by the Jurisdiction against the Surety or Principal to enforce the provisions of the bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Surety or Principal agrees to pay the Jurisdiction all damages, costs, and attorney fees incurred by enforcing any of the provisions of this Bond. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against Principal or whether Principal is joined in any such action or actions or not.

NOW, THEREFORE, if said proposal by the Principal be accepted, and the Principal shall enter into a contract with Jurisdiction in accordance with the terms of such proposal, including the provision of insurance and of a bond as may be specified in the contract documents, with good and sufficient surety for the faithful performance of such contract, for the prompt payment of labor and material furnished in the prosecution thereof, and for the maintenance of said improvements as may be required therein, then this obligation shall become null and void; otherwise, the Principal shall pay to the Jurisdiction the full amount of the bid bond, together with court costs, attorney's fees, and any other expense of recovery.

Signed and sealed this _____ day of _____, 2024

SURETY:

PRINCIPAL:

By _____
 Surety Company

By _____
 Signature Attorney-in-Fact/Officer

 Name of Attorney-in-Fact/Officer

 Company Name

 Company Address

 City, State, Zip Code

 Company Telephone Number

By _____
 Bidder

By _____
 Signature

 Name (Print/Type)

 Title

 Address

 City, State, Zip Code

 Telephone Number

NOTE: All signatures on this bid bond must be original signatures in ink. This bond must be sealed with the Surety’s seal. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety’s seal. **A scanned copy shall be submitted at the time of the bid. The bidder shall provide an original bid bond to Fehr Graham, 128 S Vine Street, West Union, Iowa 52175, after the bid opening but before the end of business on the second business day after the bid opening.**

TO: The City Council, City of Oelwein, Iowa FROM: _____

PROPOSAL

PROPOSAL: PART A – SCOPE

The City of Oelwein, hereinafter called the “Jurisdiction”, has need of a qualified contractor to complete the work comprising the below referenced improvement. The undersigned Bidder hereby proposes to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk, at the prices hereinafter provided in Part C of the Proposal, for the following described improvements:

2024 Street Improvements, Project No. 23-498

The extent of the work consists of asphalt milling and overlay, PCC curb and gutter spot repair, sidewalk ramps and associated work along 1st St. NE, 12th Ave. SE, and South Frederick Avenue in the City of Oelwein, Iowa.

PROPOSAL: PART B – ACKNOWLEDGMENT OF ADDENDA

The Bidder shall download all addenda through QuestCDN.com. This is required for the submittal of your bid.

The Bidder also hereby acknowledges that all addenda become a part of the contract documents when issued, and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

ADDENDUM NUMBER	_____	ADDENDUM NUMBER	_____
ADDENDUM NUMBER	_____	ADDENDUM NUMBER	_____

and certifies that said addenda were utilized in the preparation of this bid.

PROPOSAL: PART C – BID ITEMS, QUANTITIES AND PRICES

UNIT BID PRICE CONTRACTS: The Bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Prices and the Total Construction Costs on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. In case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C – Bid Items, Quantities and Prices are approximate only, but are considered sufficiently adequate for the purpose of comparing bids. The Total Construction Cost plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The Total Construction Cost, including any Add-Alternates, shall be used for determining the sufficiency of the bid security.

PROPOSAL: PART D – GENERAL

The Bidder hereby acknowledges that the Jurisdiction, in advertising for public bids for this project reserves the right to:

1. Reject any or all bids. Award of the contract, if any, to be to the lowest responsible, responsive bidder; and
2. Reject any or all alternates in determining the items to be included in the contract. Designation of the lowest responsible, responsive bidder to be based on comparison of the total bid plus any selected alternates; and
3. Make such alterations in the contract documents or in the proposal quantities as it determines necessary in accordance with the contract documents after execution of the contract. Such alterations shall not be considered a waiver of any conditions of the contract documents, and shall not invalidate any of the provisions thereof; and

The Bidder hereby agrees to:

1. Enter into a contract, if this proposal is selected, in the form approved by the Jurisdiction, provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code, and furnish a performance, maintenance, and payment bond; and
2. Forfeit bid security, not as a penalty but as liquidated damages, upon failure to enter into such contract and/or to furnish said bond; and
3. Commence the work on this project on or before a date to be specified in a written notice to proceed by the Jurisdiction, and to fully complete the project by **August 30, 2024**; and to pay liquidated damages for noncompliance with said completion provisions at the rate of one thousand dollars (\$1,000) for each calendar day thereafter that the work remains incomplete beyond the specified completion date.

Bid Items, Quantities and Prices:

Bids will be submitted online with required attachments only.

PROPOSAL: PART E – NON-COLLUSION AFFIDAVIT

The Bidder hereby certifies:

1. That this proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the Jurisdiction; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and

- 4. That this proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the Bidder or of any other bidder, and that all statements in this proposal are true; and
- 5. That the individual(s) executing this proposal have the authority to execute this proposal on behalf of the Bidder.

PROPOSAL: PART F – ADDITIONAL REQUIREMENTS

The Bidder hereby agrees to comply with the additional requirements listed below which are included in this proposal and identified as proposal attachments:

<u>ITEM NO.</u>	<u>DESCRIPTION OF ATTACHMENT</u>
1.	N/A
2.	
3.	
4.	
5.	
6.	

INSTRUCTIONS:

None.

PROPOSAL: PART G – REMINDER

The Bidder must:

- Download and submit the Proposal found in the Required Docs for Completion.
- List all subcontractors where required at the end of this document.
- Sign the Proposal where required.

PROPOSAL: PART H – IDENTITY OF BIDDER

The Bidder shall indicate whether the bid is Submitted by a/an:

- Individual, Sole Proprietorship
- Partnership
- Corporation
- Limited Liability Company
- Joint-venture: all parties must join-in and execute all documents
- Other

The Bidder shall enter its Public Registration Number _____ - _____ issued By the Iowa Commissioner of Labor Pursuant Section 91C.5 of the Iowa Code.

The Bidder should contact 515-242-5871 for registration information.

Failure to provide said Registration Number shall result in the bid being read under advisement. A contract will not be executed until the Contractor is registered.

By _____ Bidder

_____ Signature

_____ Name (Print/Type)

_____ Title

_____ Address

_____ City, State, Zip Code

_____ Telephone Number

Type or print the name and title of the company's owner, president, CEO, etc. if a different person than entered above.

_____ Name

_____ Title

All bidders must submit the following completed form to the governmental body requesting bids per 875 Iowa Administrative Code Chapter 156.

Bidder Status Form

To be completed by all bidders

Part A

Please answer "Yes" or "No" for each of the following:

Yes No My company is authorized to transact business in Iowa.

(To help you determine if your company is authorized, please review the worksheet on the next page).

Yes No My company has an office to transact business in Iowa.

Yes No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.

Yes No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.

Yes No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a non-resident bidder. Please complete Parts C and D of this form.

To be completed by resident bidders

Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

You may attach additional sheet(s) if needed.

To be completed by non-resident bidders

Part C

1. Name of home state or foreign country reported to the Iowa Secretary of State:

2. Does your company's home state or foreign country offer preferences to bidders who are residents? Yes No

3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.

You may attach additional sheet(s) if needed.

To be completed by all bidders

Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: _____

Signature: _____ Date: _____

Worksheet: Authorization to Transact Business

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- Yes No My business is currently registered as a contractor with the Iowa Division of Labor.
- Yes No My business is a sole proprietorship and I am an Iowa resident for Iowa income tax purposes.
- Yes No My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- Yes No My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- Yes No My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa Secretary of State, has filed its most recent biennial report with the Secretary of State, and has neither received a certificate of withdrawal from the Secretary of state nor had its authority revoked.
- Yes No My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- Yes No My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- Yes No My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state, and has not filed a statement of termination.
- Yes No My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa Secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- Yes No My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- Yes No My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.

PROPOSAL ATTACHMENT: PART C – BID ITEMS, QUANTITIES AND PRICES

This is a UNIT BID PRICE CONTRACT. The bidder must provide the Bid Price(s), any Alternate Price(s), and the Total of the Base Bid plus any Add-Alternates in this proposal attachment: The total of the base bid plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security. Divisions are used only for quantity accounting, one contract will be awarded which will include Divisions 1-3.

DIVISION 1 – 1ST STREET NE

No.	Code Number	Item	Quantity	Unit
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY
2	2010-E	EXCAVATION, CLASS 10	240	CY
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	220.0	TON
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	185.0	TON
5	5020-F	VALVE BOX ADJUSTMENT, MINOR	5	EA
6	6010-E-1	MANHOLE ADJUSTMENT, MINOR	8	EA
7	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA
8	7010-A	PAVEMENT, PCC, 7" THICK	31.3	SY
9	7010-A	PAVEMENT, PCC, 7" THICK, REINFORCED	98.5	SY
10	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1201.3	LF
11	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	350.0	TON
12	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	53.0	TON
13	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	53.0	TON
14	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	1124.0	TON
15	7030-A-1	REMOVAL OF SIDEWALK	19.5	SY
16	7030-A-2	REMOVAL OF SHARED USE PATH	34.6	SY
17	7030-A-3	REMOVAL OF DRIVEWAY	30.9	SY

DIVISION 1 – 1ST STREET NE (CONTINUED)

No.	Code Number	Item	Quantity	Unit
18	7030-C	SHARED USE PATH, PCC, 6" THICK	34.6	SY
19	7030-E	SIDEWALK, PCC, 5" THICK	25.0	SY
20	7030-G	DETECTABLE WARNING	69.5	SF
21	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	30.9	SY
22	7040-G	MILLING	3754.2	SY
23	7040-H	PAVEMENT REMOVAL, PCC	101.5	SY
24	7040-H	PAVEMENT REMOVAL, ASPHALT	506.4	SY
25	7040-I	CURB AND GUTTER REMOVAL	1024.6	LF
26	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS
27	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.10	AC
28	11,020-A	MOBILIZATION	1	LS

DIVISION 2 – 12TH AVENUE SE

No.	Code Number	Item	Quantity	Unit
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY
2	2010-E	EXCAVATION, CLASS 10	41	CY
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	85.0	TON
4	5020-F	VALVE BOX ADJUSTMENT, MINOR	10	EA
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	9	EA
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	2	EA
7	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1015.0	LF
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	175.0	TON

DIVISION 2 – 12TH AVENUE SE (CONTINUED)

No.	Code Number	Item	Quantity	Unit
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	662.0	TON
10	7030-A-3	REMOVAL OF DRIVEWAY	49.8	SY
11	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	49.8	SY
12	7040-G	MILLING	2660.0	SY
13	7040-I	CURB AND GUTTER REMOVAL	1015.0	LF
14	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS
15	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.10	AC
16	11,020-A	MOBILIZATION	1	LS

DIVISION 3 - SOUTH FREDERICK AVENUE

No.	Code Number	Item	Quantity	Unit
1	2010-D-3	TOPSOIL, OFF-SITE	15	CY
2	2010-E	EXCAVATION, CLASS 10	20	CY
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	55.0	TON
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	10.0	TON
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	12	EA
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA
7	7010-E	CURB AND GUTTER, PCC, 30" WIDE	365.7	LF
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	150.0	TON
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	3.0	TON
10	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	3.0	TON
11	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	868.0	TON

DIVISION 3 - SOUTH FREDERICK AVENUE (CONTINUED)

No.	Code Number	Item	Quantity	Unit
12	7030-A-1	REMOVAL OF SIDEWALK	51.2	SY
13	7030-A-3	REMOVAL OF DRIVEWAY	10.7	SY
14	7030-E	SIDEWALK, PCC, 5" THICK	53.8	SY
15	7030-G	DETECTABLE WARNING	26.0	SF
16	7040-G	MILLING	6428.6	SY
17	7040-I	CURB AND GUTTER REMOVAL	365.7	LF
18	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS
19	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.04	AC
20	11,020-A	MOBILIZATION	1	LS

All bids shall NOT include Iowa Sales Tax for materials used in the project. Upon award, the successful bidder shall immediately provide a listing of subcontractors and associated Federal ID or Social Security Numbers for both the contractor and subcontractors. The City of Oelwein will register the contractor and subcontractors with the Iowa Department of Revenue and will provide appropriate certificates to the contractor for distribution and use.

Contractor must list any subcontractors below that will be utilized for any part of this contract.

Subcontractor Name	Work Supplied

FORM OF CONTRACT

THIS CONTRACT, made and entered into this _____ day of **USE DATE AWARDED**
by and between the **City of Oelwein, Iowa** hereinafter called the "Jurisdiction", and
_____ hereinafter called the "Contractor".

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the 2024 Urban Standard Specifications for Public Improvements and as further modified by the supplemental specifications and special provisions included in said contract documents. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment: Item 1: Bid Items, Quantities And Prices which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

2024 Street Improvements – Project Number 23-498

The extent of the work consists of asphalt milling and overlay, PCC curb and gutter spot repair, sidewalk ramps and associated work along 1st St. NE, 12th Ave. SE, and South Frederick Avenue in the City of Oelwein, Iowa.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction’s payment of the bid amount of _____ **DOLLARS**
(\$ _____) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to fully complete the project **by August 30, 2024;**
and to pay liquidated damages for noncompliance with said completion provisions at the rate of **One Thousand dollars (\$1,000.00)** for each calendar day thereafter that the work remains incomplete beyond the specified completion date.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in quadruplicate on the date first shown written.

JURISDICTION

City of Oelwein, Iowa

CONTRACTOR

Name of Contractor

By

Brett DeVore, Mayor

By:

Name, Title

Date

Date

Federal Tax Identification Number:

(If no EIN, use SSN)

(Seal)
ATTEST:

Address:

Street Address/PO Box #

City, State, Zip

Dylan Mulfinger, City Administrator

Phone No.:

Date

CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number ____ - ____ - issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.

2. Out-of-State Contractors:

A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. The contractor should contact 515-242-5871 for further information. Prior to contract execution, the City Engineer may forward a copy of this contract to the Iowa Department of Workforce Development as notification of pending construction work. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.

B. Prior to entering into contract, the designated low bidder, if it be a corporation organized under the laws of a state other than Iowa, shall file with the Jurisdictional Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Code of Iowa, or as amended, governing foreign corporations. For further information contact the Iowa Secretary of State Office at 515-281-5204.

NOTE: All signatures on this contract must be original signatures in ink; copies or facsimile of any signature will not be accepted

CORPORATE ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 2024, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me known, who, being by me duly sworn, did say that he/she is the _____ of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that _____ acknowledged the execution of the instrument to be a voluntary act and deed of the corporation.

Notary Public in and for the State of _____
My commission expires _____, 20____

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 2024, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that he/she is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 2024, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____, to me known, to be the identical person named in and who executed the foregoing instrument, and acknowledged that he/she executed the instrument as his/her voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 2024, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me known, who, being by me duly sworn, did say that he/she is the _____ of said LLC, that (no seal has been procured by) (the seal affixed thereto is the seal of) the LLC; that said instrument was signed (and sealed) on behalf of the LLC, by authority of its managers and the said instrument to be a voluntary act and deed of the LLC.

Notary Public in and for the State of _____
My commission expires _____, 20____

CONTRACT ATTACHMENT: ITEM 1: BID ITEMS, QUANTITIES

THIS CONTRACT IS AWARDED AND EXECUTED FOR COMPLETION OF THE WORK SPECIFIED IN THE CONTRACT DOCUMENTS FOR THE BID PRICES TABULATED BELOW AS PROPOSED BY THE CONTRACTOR IN ITS PROPOSAL SUBMITTED IN ACCORDANCE WITH NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE JURISDICTION. QUANTITY CHANGES, REGARDLESS OF THE PERCENTAGE INCREASE OR DECREASE OF THE TOTAL BID, SHALL NOT AFFECT THE UNIT BID PRICE OF THAT ITEM.

DIVISION 1 – 1ST STREET NE

No.	Code Number	Item	Quantity	Unit	Unit Price	Total Price
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY		
2	2010-E	EXCAVATION, CLASS 10	240	CY		
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	220.0	TON		
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	185.0	TON		
5	5020-F	VALVE BOX ADJUSTMENT, MINOR	5	EA		
6	6010-E-1	MANHOLE ADJUSTMENT, MINOR	8	EA		
7	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA		
8	7010-A	PAVEMENT, PCC, 7" THICK	31.3	SY		
9	7010-A	PAVEMENT, PCC, 7" THICK, REINFORCED	98.5	SY		
10	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1201.3	LF		
11	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	350.0	TON		
12	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	53.0	TON		
13	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	53.0	TON		
14	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	1124.0	TON		
15	7030-A-1	REMOVAL OF SIDEWALK	19.5	SY		
16	7030-A-2	REMOVAL OF SHARED USE PATH	34.6	SY		
17	7030-A-3	REMOVAL OF DRIVEWAY	30.9	SY		

DIVISION 1 – 1ST STREET NE (CONTINUED)

No.	Code Number	Item	Quantity	Unit	Unit Price	Total Price
18	7030-C	SHARED USE PATH, PCC, 6" THICK	34.6	SY		
19	7030-E	SIDEWALK, PCC, 5" THICK	25.0	SY		
20	7030-G	DETECTABLE WARNING	69.5	SF		
21	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	30.9	SY		
22	7040-G	MILLING	3754.2	SY		
23	7040-H	PAVEMENT REMOVAL, PCC	101.5	SY		
24	7040-H	PAVEMENT REMOVAL, ASPHALT	506.4	SY		
25	7040-I	CURB AND GUTTER REMOVAL	1024.6	LF		
26	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS		
27	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.10	AC		
28	11,020-A	MOBILIZATION	1	LS		

TOTAL DIVISION 1 BID AMOUNT _____

DIVISION 2 – 12TH AVENUE SE

No.	Code Number	Item	Quantity	Unit	Unit Price	Total Price
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY		
2	2010-E	EXCAVATION, CLASS 10	41	CY		
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	85.0	TON		
4	5020-F	VALVE BOX ADJUSTMENT, MINOR	10	EA		
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	9	EA		
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	2	EA		
7	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1015.0	LF		

DIVISION 2 – 12TH AVENUE SE (CONTINUED)

No.	Code Number	Item	Quantity	Unit	Unit Price	Total Price
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	175.0	TON		
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	662.0	TON		
10	7030-A-3	REMOVAL OF DRIVEWAY	49.8	SY		
11	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	49.8	SY		
12	7040-G	MILLING	2660.0	SY		
13	7040-I	CURB AND GUTTER REMOVAL	1015.0	LF		
14	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS		
15	9010-A	CONVENTIONAL SEEDING, FERTILIZING AND MULCHING	0.10	AC		
16	11,020-A	MOBILIZATION	1	LS		

TOTAL DIVISION 2 BID AMOUNT _____

DIVISION 3 – SOUTH FREDERICK AVENUE

No.	Code Number	Item	Quantity	Unit	Unit Price	Total Price
1	2010-D-3	TOPSOIL, OFF-SITE	15	CY		
2	2010-E	EXCAVATION, CLASS 10	20	CY		
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	55.0	TON		
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	10.0	TON		
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	12	EA		
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA		
7	7010-E	CURB AND GUTTER, PCC, 30" WIDE	365.7	LF		
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	150.0	TON		
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	3.0	TON		

DIVISION 3 – SOUTH FREDERICK AVENUE (CONTINUED)

No.	Code Number	Item	Quantity	Unit	Unit Price	Total Price
10	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	3.0	TON		
11	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	868.0	TON		
12	7030-A-1	REMOVAL OF SIDEWALK	51.2	SY		
13	7030-A-3	REMOVAL OF DRIVEWAY	10.7	SY		
14	7030-E	SIDEWALK, PCC, 5" THICK	53.8	SY		
15	7030-G	DETECTABLE WARNING	26.0	SF		
16	7040-G	MILLING	6428.6	SY		
17	7040-I	CURB AND GUTTER REMOVAL	365.7	LF		
18	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS		
19	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.04	AC		
20	11,020-A	MOBILIZATION	1	LS		

TOTAL DIVISION 3 BID AMOUNT _____

SURETY BOND NO. _____

PERFORMANCE, PAYMENT AND MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS:

That we, _____ **Contractor** _____, as Principal (hereinafter the "Contractor" or "Principal") and _____ as Surety are held and firmly bound unto _____ **City of Oelwein, Iowa** _____, as Obligee (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of _____ **Contract** _____ **Amount** _____ **DOLLARS** _____ **(\$)** _____

lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the _____ day of _____, 2024 hereinafter the "Contract" wherein said Contractor undertakes and agrees to construct the following described improvements:

2024 Street Improvements, Project No. 23-498

The extent of the work consists of asphalt milling and overlay, PCC curb and gutter spot repair, sidewalk ramps and associated work along 1st St NE, 12th Ave. SE, and South Frederick Avenue in the City of Oelwein, Iowa.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents. Provided, however, that one year after the date of acceptance as complete of the work under the above referenced Contract, the maintenance portion of this Bond shall continue in force but the penal sum for maintenance shall be reduced to the sum of

_____ **Contract Amount** _____ **DOLLARS** _____ **(\$)** _____ which is the cost associated with those items shown on the proposal and in the Contract which require a maintenance bond period in excess of one year.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

- 1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill and abide by each and every covenant, condition and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.

2. **PAYMENT:** The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price which the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573, Code of Iowa, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
 - A. **To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of two (2) years from the date of acceptance of the work under the Contract**, by reason of defects in workmanship or materials used in construction of said work;
 - B. To keep all work in continuous good repair; and
 - C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

Contractor's and Surety's agreement herein made extends to defects in workmanship or materials not discovered or known to the Jurisdiction at the time such work was accepted.

4. **GENERAL:** Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:
 - A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
 - B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent of the total contract price, and that this bond shall then be released as to such excess increase; and
 - C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.

The Contractor and every Surety on the bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- D. That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase “all outlay and expense” is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits and overhead where applicable. Accordingly, “all outlay and expense” would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction’s staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor’s failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any “outlay and expense” in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety’s obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Fayette County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefore by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action or actions or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in quadruplicate, this _____ day of _____, 2024.

Surety Countersigned By:

PRINCIPAL:

Signature of Iowa Resident Commission Agent as Prescribed by Chapter 515.52-57, Iowa Code. (Required only if Attorney-in-Fact is not also an Iowa Resident Commission Agent).

By

Contractor

Signature

Name of Resident Commission Agent

Title

Company Name

SURETY:

Company Address

Surety Company

City, State, Zip Code

By

Signature Attorney-in-Fact Officer

Company Telephone Number

Name of Attorney-in-Fact Officer

Company Name

Company Address

City, State, Zip Code

Company Telephone Number

NOTE:

1. All signatures on this performance, payment & maintenance bond must be original signatures in ink; copies or facsimile of any signature will not be accepted.
2. This bond must be sealed with the Surety's seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

NOTICE TO PROCEED

To: _____

Date: _____
Project: 2024 Street Improvements
23-498
Oelwein, Iowa

You are hereby notified to commence work in accordance with the Form of Contract dated _____ . You are to complete work by **August 30, 2024**.

Owner: City of Oelwein

By: _____
Brett DeVore
Title: Mayor

ACCEPTANCE OF NOTICE:

Receipt of the above NOTICE TO PROCEED is hereby acknowledged

Date

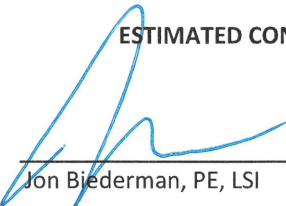
Company Name: _____
By: _____
Title: _____

Final Opinion of Probable Cost
2024 Street Improvements, City of Oelwein, Iowa
Project No. 23-498

Division 1 - First Street Northeast

NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY	\$ 15.00	\$ 750
2	2010-E	EXCAVATION, CLASS 10	240	CY	\$ 12.00	\$ 2,880
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	220.0	TON	\$ 23.00	\$ 5,060
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	185.0	TON	\$ 24.00	\$ 4,440
5	5020-F	VALVE BOX ADJUSTMENT, MINOR	5	EA	\$ 750.00	\$ 3,750
6	6010-E-1	MANHOLE ADJUSTMENT, MINOR	8	EA	\$ 1,750.00	\$ 14,000
7	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA	\$ 750.00	\$ 750
8	7010-A	PAVEMENT, PCC, 7" THICK	31.3	SY	\$ 90.00	\$ 2,817
9	7010-A	PAVEMENT, PCC, 7" THICK, REINFORCED	98.5	SY	\$ 100.00	\$ 9,850
10	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1201.3	LF	\$ 30.00	\$ 36,039
11	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	350.0	TON	\$ 150.00	\$ 52,500
12	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	53.0	TON	\$ 120.00	\$ 6,360
13	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	53.0	TON	\$ 120.00	\$ 6,360
14	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	1124.0	TON	\$ 110.00	\$ 123,640
15	7030-A-1	REMOVAL OF SIDEWALK	19.5	SY	\$ 12.00	\$ 234
16	7030-A-2	REMOVAL OF SHARED USE PATH	34.6	SY	\$ 12.00	\$ 415
17	7030-A-3	REMOVAL OF DRIVEWAY	30.9	SY	\$ 12.00	\$ 371
18	7030-C	SHARED USE PATH, PCC, 6" THICK	34.6	SY	\$ 85.00	\$ 2,941
19	7030-E	SIDEWALK, PCC, 5" THICK	25.0	SY	\$ 70.00	\$ 1,750
20	7030-G	DETECTABLE WARNING	69.5	SF	\$ 55.00	\$ 3,823
21	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	30.9	SY	\$ 80.00	\$ 2,472
22	7040-G	MILLING	3754.2	SY	\$ 5.00	\$ 18,771
23	7040-H	PAVEMENT REMOVAL, PCC	101.5	SY	\$ 12.00	\$ 1,218
24	7040-H	PAVEMENT REMOVAL, ASPHALT	506.4	SY	\$ 8.00	\$ 4,051
25	7040-I	CURB AND GUTTER REMOVAL	1024.6	LF	\$ 11.00	\$ 11,271
26	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$ 5,000
27	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.10	AC	\$ 6,000.00	\$ 600
28	11,020-A	MOBILIZATION	1	LS	\$ 25,000.00	\$ 25,000

ESTIMATED CONTRACT AMOUNT \$ 347,112



 Jon Biederman, PE, LSI
 Project Manager

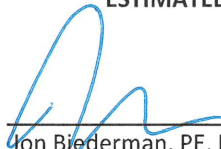
Dated: March 18, 2024

Final Opinion of Probable Cost
2024 Street Improvements, City of Oelwein, Iowa
Project No. 23-498

Division 2 - Twelfth Avenue SE

NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY	\$ 15.00	\$ 750
2	2010-E	EXCAVATION, CLASS 10	41	CY	\$ 12.00	\$ 492
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	85.0	TON	\$ 23.00	\$ 1,955
4	5020-F	VALVE BOX ADJUSTMENT, MINOR	10	EA	\$ 750.00	\$ 7,500
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	9	EA	\$ 1,750.00	\$ 15,750
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	2	EA	\$ 750.00	\$ 1,500
7	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1015.0	LF	\$ 30.00	\$ 30,450
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	175.0	TON	\$ 150.00	\$ 26,250
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	662.0	TON	\$ 110.00	\$ 72,820
10	7030-A-3	REMOVAL OF DRIVEWAY	49.8	SY	\$ 12.00	\$ 598
11	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	49.8	SY	\$ 80.00	\$ 3,984
12	7040-G	MILLING	2660.0	SY	\$ 5.00	\$ 13,300
13	7040-I	CURB AND GUTTER REMOVAL	1015.0	LF	\$ 11.00	\$ 11,165
14	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$ 5,000
15	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.10	AC	\$ 6,000.00	\$ 600
16	11,020-A	MOBILIZATION	1	LS	\$ 13,000.00	\$ 13,000

ESTIMATED CONTRACT AMOUNT \$ 205,114



Jon Biederman, PE, LSI
Project Manager

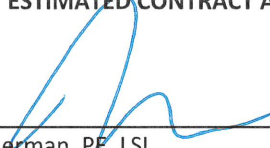
Dated: March 18, 2024

Final Opinion of Probable Cost
2024 Street Improvements, City of Oelwein, Iowa
Project No. 23-498

Division 3 - South Frederick Avenue

NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	2010-D-3	TOPSOIL, OFF-SITE	15	CY	\$ 15.00	\$ 225
2	2010-E	EXCAVATION, CLASS 10	20	CY	\$ 12.00	\$ 240
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	55.0	TON	\$ 23.00	\$ 1,265
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	10.0	TON	\$ 24.00	\$ 240
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	12	EA	\$ 1,750.00	\$ 21,000
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA	\$ 750.00	\$ 750
7	7010-E	CURB AND GUTTER, PCC, 30" WIDE	365.7	LF	\$ 30.00	\$ 10,971
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	150.0	TON	\$ 150.00	\$ 22,500
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	3.0	TON	\$ 120.00	\$ 360
10	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	3.0	TON	\$ 120.00	\$ 360
11	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	868.0	TON	\$ 110.00	\$ 95,480
12	7030-A-1	REMOVAL OF SIDEWALK	51.2	SY	\$ 12.00	\$ 614
13	7030-A-3	REMOVAL OF DRIVEWAY	10.7	SY	\$ 12.00	\$ 128
14	7030-E	SIDEWALK, PCC, 5" THICK	53.8	SY	\$ 70.00	\$ 3,766
15	7030-G	DETECTABLE WARNING	26.0	SF	\$ 55.00	\$ 1,430
16	7040-G	MILLING	6428.6	SY	\$ 5.00	\$ 32,143
17	7040-I	CURB AND GUTTER REMOVAL	365.7	LF	\$ 11.00	\$ 4,023
18	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 3,000.00	\$ 3,000
19	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.04	AC	\$ 6,000.00	\$ 240
20	11,020-A	MOBILIZATION	1	LS	\$ 13,000.00	\$ 13,000

ESTIMATED CONTRACT AMOUNT \$ 211,736



 Jon Biederman, PE, LSI
 Project Manager

Dated: March 18, 2024

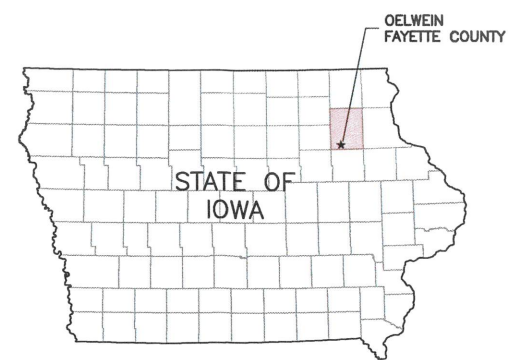
2024 STREET IMPROVEMENTS (1ST ST. NE, 12TH AVE. SE, S. FREDERICK AVE.)

FOR CITY OF OELWEIN OELWEIN, IOWA

23-498

FAYETTE COUNTY

MARCH 2024



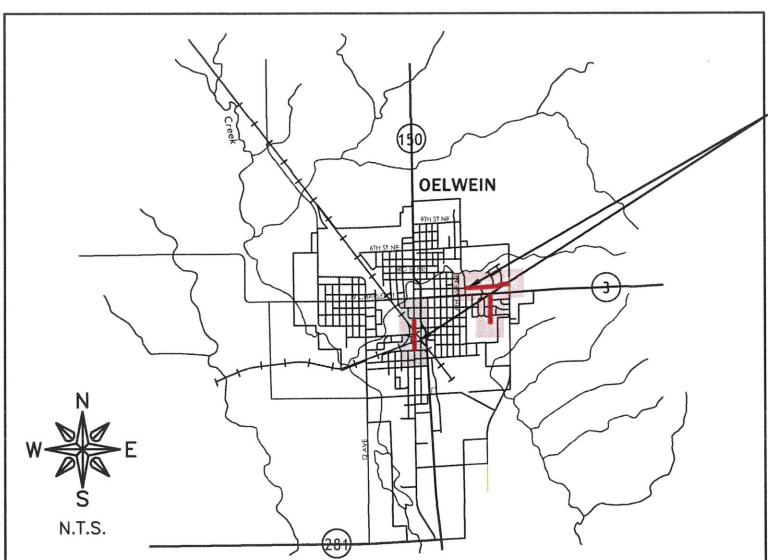
Sheet List Table	
Sheet Number	Sheet Title
A.01	TITLE
A.02	LEGEND
B.01	DETAILS
C.01	ESTIMATED QUANTITIES AND GENERAL NOTES
C.02	SUPPLEMENTAL SPECIFICATIONS
D.01	CURB AND GUTTER REPLACEMENT 1ST STREET NE - DIVISION 1
D.02	CURB AND GUTTER REPLACEMENT 1ST STREET NE - DIVISION 1
D.03	CURB AND GUTTER REPLACEMENT 1ST STREET NE - DIVISION 1
D.04	CURB AND GUTTER REPLACEMENT 12TH AVENUE SE - DIVISION 2
D.05	CURB AND GUTTER REPLACEMENT 12TH AVENUE SE - DIVISION 2
D.06	CURB AND GUTTER REPLACEMENT S FREDERICK AVENUE - DIVISION 3
D.07	CURB AND GUTTER REPLACEMENT S FREDERICK AVENUE - DIVISION 3
D.08	ASPHALT PAVING PLAN 1ST STREET NE - DIVISION 1
D.09	ASPHALT PAVING PLAN 1ST STREET NE - DIVISION 1
D.10	ASPHALT PAVING PLAN 1ST STREET NE - DIVISION 1
D.11	ASPHALT PAVING PLAN 12TH AVENUE SE - DIVISION 2
D.12	ASPHALT PAVING PLAN 12TH AVENUE SE - DIVISION 2
D.13	ASPHALT PAVING PLAN S. FREDERICK AVENUE - DIVISION 3
D.14	ASPHALT PAVING PLAN S. FREDERICK AVENUE - DIVISION 3
U.01	INTERSECTION - 1ST STREET NE AND 8TH AVENUE SE - DIVISION 1
U.02	DETAIL - 1ST STREET NE - DIVISION 1
U.03	DETAIL - 1ST STREET NE & ELMWOOD PKWY - DIVISION 1
U.04	DETAILS - S FREDERICK AVENUE - DIVISION 3
U.05	SUDAS DETAILS
U.06	SUDAS DETAILS

OWNER/DEV	CITY OF OELWEIN
ADDRESS	20 2ND AVE. SW OELWEIN, IOWA 50662
P#	319-283-5440
F#	319-283-4032

CITY ADMINISTRATION	
MAYOR.....	BRETT DEVORE
COUNCIL MEMBERS.....	DAVID GARRIGUS
	DAVE LENZ
	LYNDA PAYNE
	ANTHONY RICCHIO
	KAREN SEEDERS
	MATT WEBER
CITY ADMINISTRATOR.....	DYLAN MULFINGER
CITY CLERK.....	BARBARA RIGDON

UTILITIES	
UTILITY TYPE	COMMON NAME
WATER & SEWER	OELWEIN, CITY OF
ELECTRIC	ALLIANT
TELEPHONE	CENTURY LINK
GAS	ALLIANT
CABLE	MEDIACOM

(CONTRACTOR TO BE RESPONSIBLE FOR COORDINATING ANY ADJUSTMENTS TO BE MADE.)



PROJECT LOCATION

LOCATION MAP

FEHR GRAHAM

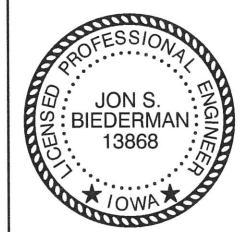
ENGINEERING & ENVIRONMENTAL

ILLINOIS IOWA WISCONSIN

WEST UNION, IOWA
128 S VINE STREET
WEST UNION, IA 52175
P# (563) 422-5131

THE 2024 VERSION OF THE STATEWIDE URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS, ALSO KNOWN AS SUDAS (2024), PLUS FEHR GRAHAM SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS SHALL APPLY TO CONSTRUCTION WORK ON THIS PROJECT.

BID SET



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

[Signature] 3/18/2024
Jon S. Biederman, P.E. Date
License Number 13868
My license renewal date is December 31, 2024.
Pages or sheets covered by this seal: All

ORIGINAL SET FOR PROJECT: 23-498		DATE CREATED: 03/18/2024
REVISIONS		
REV. NO.	DESCRIPTION	DATE

ABBREVIATIONS

< ANGLE
 ABC AGGREGATE BASE COURSE
 ACI ACRE(S)
 ACI AMERICAN CONCRETE INSTITUTE
 AGR AGGREGATE
 AISI AMERICAN INSTITUTE OF STEEL CONSTRUCTION
 ALT ALTERNATE
 ARCH ARCHITECT
 ASPH ASPHALT
 ASTM AMERICAN SOCIETY OF TESTING AND MATERIALS
 B BALL VALVE
 BFP BACKFLOW PREVENTER
 BIT BITUMINOUS
 BLDG BUILDING
 BLK BLOCKING
 BM BENCHMARK
 BOT BOTTOM
 BSMT BASEMENT
 BV BUTTERFLY VALVE
 B-B BACK-TO-BACK OF CURB DIMENSION
 CL or C CENTERLINE
 C TO C CENTER TO CENTER
 C & G CURB AND GUTTER
 CF CUBIC FEET
 CHD CHORD LENGTH
 CI CAST IRON PIPE
 CHK CHECK VALVE
 CLR CLEAR
 CMP CORRUGATED METAL PIPE
 CMU CONCRETE MASONRY UNIT
 CTY COUNTY
 CONC CONCRETE
 CONT CONTINUOUS
 C-B CENTERLINE TO BACK OF CURB DIMENSION
 COORD COORDINATE
 CU COPPER PIPING
 CTRS CENTERS
 CY CUBIC YARDS
 CS CORPORATION STOP
 D DEGREE OF CURVE
 DEP DEPRESSED
 DET DETAIL
 DIAG DIAGONAL
 DIM DIMENSION
 DI DUCTILE IRON PIPE
 DN DOWN
 DNSTR DOWNSTREAM
 DP DRAINAGE PIPE/STORM PIPE
 DWG DRAWING
 E EAST
 EJ EXPANSION JOINT
 EL ELEVATION
 EP EDGE OF PAVEMENT
 EQUIP EQUIPMENT
 EQUIV EQUIVALENT
 EW EACH WAY
 EXP EXPANSION
 EX, EXIST EXISTING
 EXT EXTERIOR
 E = EXTERNAL DISTANCE
 FD FLOOR DRAIN
 FDN FOUNDATION
 FE FIELD ENTRANCE
 FF FINISH FLOOR
 FIL FILLET
 FIN FINISH
 FL FLOW LINE
 FLR FLOOR
 FM FORCE MAIN
 FND FOUND
 FRMG FRAMING
 FTG FOOTING
 F-F FACE TO FACE
 GA GAUGE
 GI GALVANIZED IRON PIPE
 GRD GRADE
 GRS GRATING SUPPORT
 GRT GROUT
 GV GAS VALVE
 GYP GYPSUM
 HSE HOUSE
 HC HORIZONTAL CURVE
 HMA HOT MIX ASPHALT
 HNGR HANGER
 HORIZ HORIZONTAL
 H.P. HIGH POINT
 HW HOT WATER
 HWH HOT WATER HEATER
 I CENTRAL ANGLE
 Δ = MOMENT OF INERTIA
 ID INSIDE DIAMETER
 INT INTERIOR
 INV INVERT ELEVATION; BASED ON BENCH MARK DATUM
 IP IRON PIPE
 JOIST JOIST
 L LENGTH OF CURVE
 LAT LATERAL
 LAV LAVATORY
 LF LINEAL FEET
 L.P. LOW POINT
 LT LEFT OF SURVEY BASE LINE
 MAX MAXIMUM
 ME MATCH EXISTING
 MH MANHOLE
 MIN MINIMUM
 MJ MECHANICAL JOINT
 MTL METAL
 N NORTH
 No. or # NUMBER
 NOM NOMINAL
 NTS NOT TO SCALE
 OC ON CENTER
 OD OUTSIDE DIAMETER
 OO OUTSIDE TO OUTSIDE
 OPNG OPENING
 OPP OPPOSITE
 PC POINT OF CURVATURE
 PCC PORTLAND CEMENT CONCRETE
 PCF POUNDS PER CUBIC FOOT
 PDP PERFORATED DRAIN PIPE

PE POLYETHYLENE PIPE
 PI POINT OF INTERSECTION
 PL PLATE
 PLG PLUG VALVE
 PLP POLYPROPYLENE PIPE
 PLYWD PLYWOOD
 PM PRINCIPAL MERIDIAN
 PR PRESSURE REGULATORS
 PRC POINT OF REVERSE CURVATURE
 PRESS PRESSURE
 PR, PROP PROPOSED
 PRV PRESSURE REDUCING VALVE
 PPSF POUNDS PER SQUARE FOOT
 PSI POUNDS PER SQUARE INCH
 PSL PIPE SLEEVE
 PT POINT OF TANGENCY
 PLG PLUG VALVE
 PVC POLYVINYL CHLORIDE (PLASTIC) PIPE
 R RADIUS
 RDCR REDUCER
 RCCP REINFORCED CONCRETE CYLINDER PIPE
 RCP REINFORCED CONCRETE PIPE
 RD ROOF DRAIN
 REINF REINFORCING
 REQD REQUIRED
 ROW RIGHT OF WAY
 RFR RAFTER
 RND ROUND
 RMR RAILROAD
 RRSR RAILROAD SPIKE
 RT RIGHT
 R&R REMOVE AND REPLACE
 S SOUTH
 SB STREAM BED
 SCHED SCHEDULE
 SEC SECTION
 SF SQUARE FEET
 SHR SHOWER
 SHT SHEET
 SHTG SHEATHING
 SP SANITARY PIPE
 SPA SPACING OR SPACES
 SPEC SPECIFICATION
 SQ SQUARE
 SS SANITARY SERVICE
 STA STATION
 STD STANDARD
 STL STEEL
 STRUCT STRUCTURAL
 SW SIDEWALK
 SY SQUARE YARDS
 SYM SYMMETRICAL
 TAN TANGENT LENGTH
 TBC TOP BACK OF CURB
 TBM TEMPORARY BENCH MARK; BASED ON BENCHMARK DATUM
 TD TILE DRAIN
 THK THICK
 TR TREAD
 TY TYPE
 TYP TYPICAL
 U.O.N. UNLESS OTHERWISE NOTED
 UP UTILITY POLE
 UPSTR UPSTREAM
 UR URINAL
 USGS US GEOLOGICAL SURVEY
 VC VERTICAL CURVE
 VCP VITRIFIED CLAY PIPE
 VERT VERTICAL
 VOL VOLUME
 VPC VERTICAL POINT OF CURVATURE
 VPI VERTICAL POINT OF INTERSECTION
 VPRC VERTICAL POINT OF REVERSE CURVATURE
 VPT VERTICAL POINT OF TANGENCY
 W WEST
 WC WATER CLOSET
 WF WIDE FLANGE
 WM WATER MAIN
 WMQ WATER MAIN QUALITY
 WV WATER VALVE
 WGT WEIGHT
 WP WEATHER PROOF
 WS WATER SERVICE
 WWF WELDED WIRE FABRIC
 W WITH
 W/O WITHOUT
 XP EXPLOSION PROOF

HATCH PATTERNS

EARTH - FILL [Hatch Pattern] BRICK [Hatch Pattern]
 EARTH - UNDISTURBED [Hatch Pattern] STEEL [Hatch Pattern]
 ROCK (GEOLOGICAL) [Hatch Pattern] INSULATION (LOOSE/ BATT) [Hatch Pattern]
 STONE OR RIP RAP [Hatch Pattern] INSULATION (RIGID) [Hatch Pattern]
 GRAVEL [Hatch Pattern] WOOD (ROUGH) [Hatch Pattern]
 CONCRETE [Hatch Pattern] WOOD (BLOCKING) [Hatch Pattern]
 CONCRETE BLOCK [Hatch Pattern] WOOD (FINISH) [Hatch Pattern]
 CMU [Hatch Pattern] DETECTABLE WARNING [Hatch Pattern]
 ASPHALT PAVEMENT [Hatch Pattern]

SYMBOLS

EXISTING **CIVIL** **PROPOSED**

EXISTING R.O.W. [Symbol] RIGHT-OF-WAY LINE [Symbol]
 PROPERTY LINE [Symbol]
 CENTERLINE [Symbol]
 SETBACK LINE [Symbol]
 EASEMENT LINE [Symbol]
 SECTION LINE [Symbol]
 SECTION CORNER [Symbol]
 COORDINATE POINT ON GRID SYSTEM [Symbol]
 FOUND OR SET PROPERTY PIN [Symbol]
 RIGHT-OF-WAY MARKER [Symbol]
 BENCHMARK [Symbol]
 CONTOUR LINE [Symbol]
 SPOT ELEVATION (AT ●) [Symbol]
 FENCE LINE [Symbol]
 SILT FENCE LINE [Symbol]
 CURB AND GUTTER [Symbol]
 TIP OUT CURB AND GUTTER [Symbol]
 SAWCUT, LIMITS OF PAVEMENT REMOVAL & REPLACEMENT [Symbol]
 DECIDUOUS TREE W/ SIZE [Symbol]
 CONIFEROUS TREE W/ SIZE [Symbol]
 TREE STUMP [Symbol]
 HEDGEROW [Symbol]
 BUSH OR SHRUB [Symbol]
 TREE LINE [Symbol]
 CONSTRUCTION LIMIT LINE [Symbol]
 SIGN (MULTIPLE POST, SINGLE POST, STREET SIGN) [Symbol]
 SIGN (PYLON) [Symbol]
 GUARD RAIL [Symbol]
 RAILROAD TRACKS [Symbol]
 BUILDING [Symbol]
 MAILBOX [Symbol]
 FLAGPOLE [Symbol]
 BOLLARD [Symbol]
 AIR CONDITIONER [Symbol]

EXISTING **MISC** **PROPOSED**

S.B. #XX SOIL BORING LOCATION AND NUMBER [Symbol]
 MW #XX MONITORING WELL [Symbol]
 REVISION NUMBER [Symbol]
 OUTLINE OF DETAILED AREA [Symbol]
 SECTION NUMBER SHEET WHERE SHOWN [Symbol]

EXISTING **SANITARY SEWER** **PROPOSED**

SANITARY SEWER [Symbol]
 SANITARY SEWER SERVICE [Symbol]
 SANITARY SEWER FORCE MAIN [Symbol]
 SANITARY CLEANOUT [Symbol]
 SANITARY MANHOLE [Symbol]
 WYE FITTING [Symbol]

EXISTING **WATER** **PROPOSED**

WATER SERVICE [Symbol]
 WATER PIPE [Symbol]
 FIRE HYDRANT [Symbol]
 YARD HYDRANT [Symbol]
 WATER VALVE WITH BOX [Symbol]
 CURB STOP W/CURB BOX [Symbol]
 REDUCER [Symbol]
 WATER VALVE VAULT [Symbol]
 11.25° BEND [Symbol]
 22.50° BEND [Symbol]
 45° BEND [Symbol]
 90° BEND [Symbol]
 TEE [Symbol]
 CAP [Symbol]
 WATER METER [Symbol]
 SPRINKLER HEAD [Symbol]
 TRACER WIRE BOX [Symbol]

EXISTING **STORM SEWER** **PROPOSED**

STORM SEWER [Symbol]
 DRAIN TILE [Symbol]
 DITCH LINE (PAVED) [Symbol]
 DITCH LINE (UNPAVED) [Symbol]
 STORM MANHOLE [Symbol]
 CATCH BASIN [Symbol]
 STORM SEWER INLET [Symbol]
 STORM SEWER INLET - BEHIND CURB [Symbol]
 DOWNSPOUT [Symbol]
 CULVERT AND SIZE [Symbol]
 RCCP OR RCP EQRS (RCAP) END SECTION [Symbol]
 METAL OR HDPE END SECTION [Symbol]
 FLOW DIRECTION [Symbol]

EXISTING **EROSION CONTROL** **PROPOSED**

EROSION CONTROL BLANKET [Symbol]
 TEMPORARY AND PERMANENT SEEDING AREA [Symbol]
 UNDISTURBED AREA [Symbol]
 STABILIZED CONSTRUCTION ENTRANCE [Symbol]
 SILT FENCE [Symbol]
 INLET PROTECTION [Symbol]
 TEMPORARY SEDIMENT TRAP [Symbol]
 CULVERT INLET PROTECTION [Symbol]
 ROCK OUTLET PROTECTION [Symbol]
 ROCK CHECK DAM - COURSE AGGREGATE [Symbol]
 ROCK CHECK DAM - RIP RAP [Symbol]
 DITCH CHECK [Symbol]

EXISTING **UTILITY** **PROPOSED**

FIBER OPTIC LINE [Symbol]
 UNDERGROUND TV CABLE [Symbol]
 CABLE TV RISER PEDESTAL [Symbol]
 OVERHEAD UTILITY [Symbol]
 UNDERGROUND ELECTRIC [Symbol]
 ELECTRIC RISER PEDESTAL [Symbol]
 ELECTRIC MANHOLE [Symbol]
 UNDERGROUND TELEPHONE [Symbol]
 TELEPHONE RISER PEDESTAL [Symbol]
 TELEPHONE MANHOLE [Symbol]
 UTILITY POLE [Symbol]
 UTILITY POLE W/ METER [Symbol]
 UTILITY POLE W/ TRANSFORMER [Symbol]
 UTILITY POLE W/ LIGHT [Symbol]
 UTILITY POLE WITH GUY WIRE AND ANCHOR [Symbol]
 LIGHT (MAST MOUNTED) [Symbol]
 LIGHT POLE (SINGLE FIXTURE) [Symbol]
 YARD LIGHT [Symbol]
 GAS MAIN [Symbol]
 GAS METER [Symbol]
 GAS VALVE [Symbol]
 GAS STRUCTURE [Symbol]
 TRANSFORMER [Symbol]
 GENERATOR [Symbol]

EXISTING **TRAFFIC RELATED** **PROPOSED**

CONTROLLER [Symbol]
 MAST ARM ASSEMBLY AND POLE [Symbol]
 SIGNAL HEAD AND POST [Symbol]
 SIGNAL HEAD [Symbol]
 PEDESTRIAN HEAD [Symbol]
 PEDESTRIAN PUSH-BUTTON [Symbol]
 HAND HOLE [Symbol]
 DOUBLE HAND HOLE [Symbol]
 HAND HOLE OR JUNCTION BOX [Symbol]
 HEAVY-DUTY HAND HOLE [Symbol]
 EXISTING CONDUIT (LENGTH AND SIZE) PROP GALVANIZED STEEL OR PVC CONDUIT UPPER NUMERAL INDICATES LENGTH "T" INDICATES CONDUIT IN TRENCH "P" INDICATED CONDUIT PUSHED LOWER NUMERAL INDICATES SIZE AND TYPE [Symbol]
 LUMINAIRE [Symbol]
 ARROW - THROUGH, TURN LEFT [Symbol]
 ARROW - THROUGH [Symbol]
 ARROW - TURN LEFT [Symbol]
 ARROW - TURN RIGHT [Symbol]
 ONE DIRECTION TURN ONLY [Symbol]
 HANDICAPPED PARKING STALL [Symbol]
 TRAFFIC DETECTOR LOOP [Symbol]
 TRAFFIC CONTROL BOX [Symbol]

Item 8.

FEHR GRAHAM
 ENGINEERING & ENVIRONMENTAL

ILLINOIS
 IOWA
 WISCONSIN

OWNER/DEVELOPER:
 CITY OF OELWEIN
 20 2ND AVENUE SW
 OELWEIN, IA 50662

PROJECT AND LOCATION:
 2024 STREET IMPROVEMENTS
 (1ST ST. NE, 12TH AVE. SE,
 S. FREDERICK AVE.)
 OELWEIN, IOWA

DRAWN BY: JRA
 APPROVED BY: JSB
 DATE: 03/18/2024
 SCALE: AS NOTED

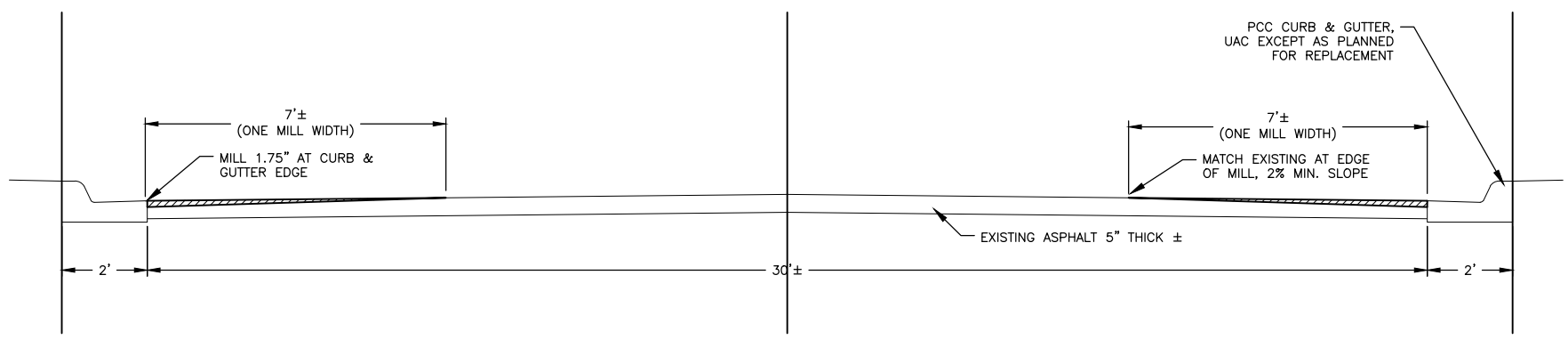
REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
 LEGEND

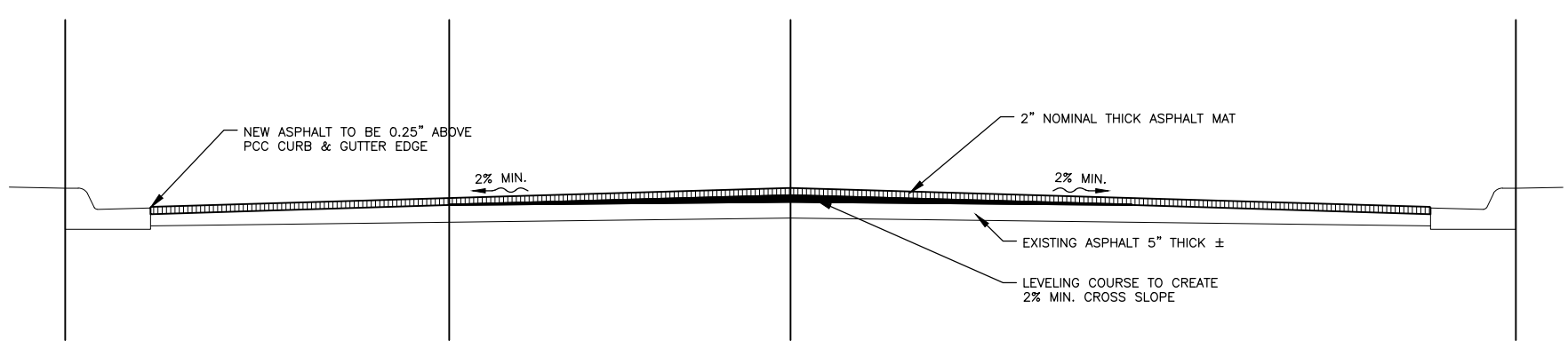
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JOB NUMBER:
 23-498

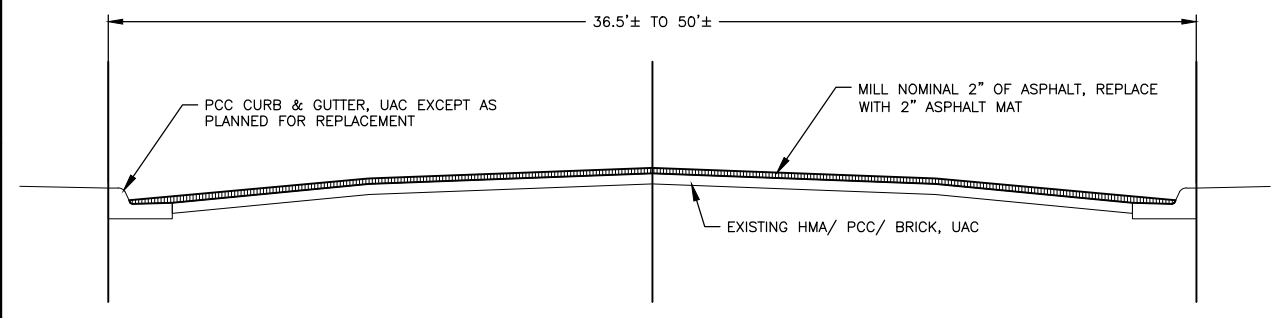
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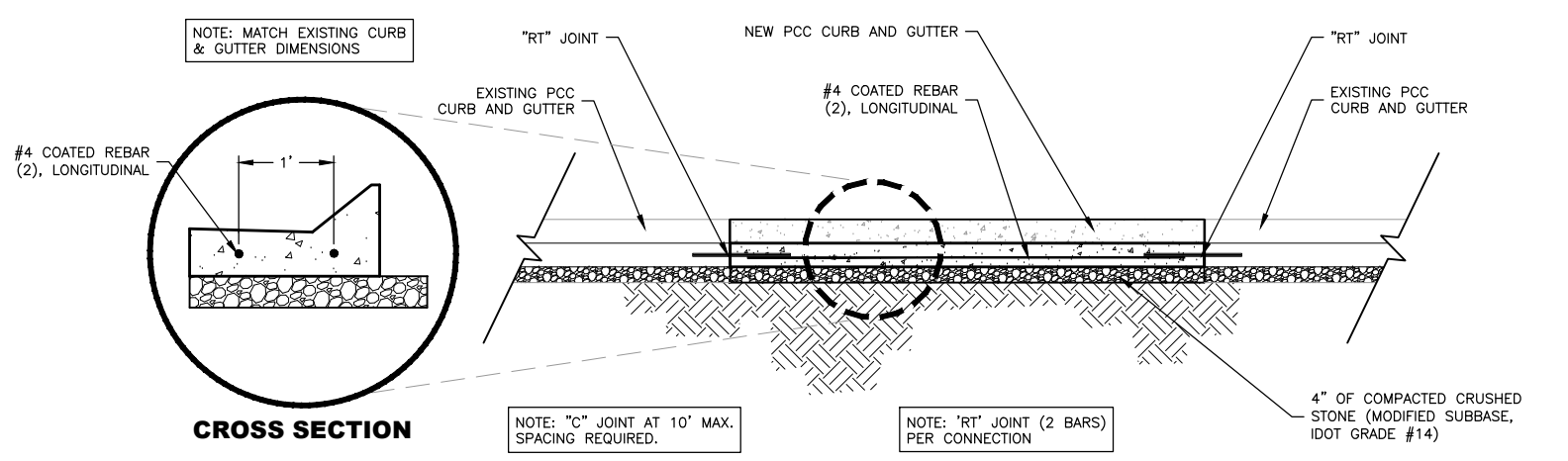
MILLING, TYPICAL CROSS SECTION - FIRST STREET NE/ TWELFTH AVENUE SE (DIVISION 1 & 2)
NTS



TYPICAL CROSS SECTION - FIRST STREET NE/ TWELFTH AVENUE SE (DIVISION 1 & 2)
NTS



TYPICAL CROSS SECTION - S. FREDERICK AVENUE (DIVISION 3)
NTS



CURB AND GUTTER REPAIR DETAIL
NTS

REVISIONS		
REV. NO.	DESCRIPTION	DATE

ESTIMATED QUANTITIES

DIVISION 1 - FIRST STREET NORTHEAST

NO.	CODE	DESCRIPTION	QUANTITY	UNIT
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY
2	2010-E	EXCAVATION, CLASS 10	240	CY
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	220.0	TON
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	185.0	TON
5	5020-F	VALVE BOX ADJUSTMENT, MINOR	5	EA
6	6010-E-1	MANHOLE ADJUSTMENT, MINOR	8	EA
7	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA
8	7010-A	PAVEMENT, PCC, 7" THICK	31.3	SY
9	7010-A	PAVEMENT, PCC, 7" THICK, REINFORCED	98.5	SY
10	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1201.3	LF
11	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	350.0	TON
12	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	53.0	TON
13	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	53.0	TON
14	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	1124.0	TON
15	7030-A-1	REMOVAL OF SIDEWALK	19.5	SY
16	7030-A-2	REMOVAL OF SHARED USE PATH	34.6	SY
17	7030-A-3	REMOVAL OF DRIVEWAY	30.9	SY
18	7030-C	SHARED USE PATH, PCC, 6" THICK	34.6	SY
19	7030-E	SIDEWALK, PCC, 5" THICK	25.0	SY
20	7030-G	DETECTABLE WARNING	69.5	SF
21	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	30.9	SY
22	7040-G	MILLING	3754.2	SY
23	7040-H	PAVEMENT REMOVAL, PCC	101.5	SY
24	7040-H	PAVEMENT REMOVAL, ASPHALT	506.4	SY
25	7040-I	CURB AND GUTTER REMOVAL	1024.6	LF
26	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS
27	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.10	AC
28	11,020-A	MOBILIZATION	1	LS

DIVISION 2 - TWELFTH AVENUE SOUTHEAST

NO.	CODE	DESCRIPTION	QUANTITY	UNIT
1	2010-D-3	TOPSOIL, OFF-SITE	50	CY
2	2010-E	EXCAVATION, CLASS 10	41	CY
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	85.0	TON
4	5020-F	VALVE BOX ADJUSTMENT, MINOR	10	EA
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	9	EA
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	2	EA
7	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1015.0	LF
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	175.0	TON
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	662.0	TON
10	7030-A-3	REMOVAL OF DRIVEWAY	49.8	SY
11	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	49.8	SY
12	7040-G	MILLING	2660.0	SY
13	7040-I	CURB AND GUTTER REMOVAL	1015.0	LF
14	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS
15	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.10	AC
16	11,020-A	MOBILIZATION	1	LS

ESTIMATED QUANTITIES - CONTINUED

DIVISION 3 - SOUTH FREDERICK AVENUE

NO.	CODE	DESCRIPTION	QUANTITY	UNIT
1	2010-D-3	TOPSOIL, OFF-SITE	15	CY
2	2010-E	EXCAVATION, CLASS 10	20	CY
3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	55.0	TON
4	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	10.0	TON
5	6010-E-1	MANHOLE ADJUSTMENT, MINOR	12	EA
6	6010-E-2	INTAKE ADJUSTMENT, MINOR	1	EA
7	7010-E	CURB AND GUTTER, PCC, 30" WIDE	365.7	LF
8	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	150.0	TON
9	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	3.0	TON
10	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	3.0	TON
11	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	868.0	TON
12	7030-A-1	REMOVAL OF SIDEWALK	51.2	SY
13	7030-A-3	REMOVAL OF DRIVEWAY	10.7	SY
14	7030-E	SIDEWALK, PCC, 5" THICK	53.8	SY
15	7030-G	DETECTABLE WARNING	26.0	SF
16	7040-G	MILLING	6428.6	SY
17	7040-I	CURB AND GUTTER REMOVAL	365.7	LF
18	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS

PROJECT SUMMARY

THIS PROJECT WILL RESURFACE THREE STREETS IN THE CITY OF OELWEIN, SPECIFICALLY: FIRST STREET NORTHEAST, 12TH AVENUE SOUTHEAST, AND SOUTH FREDERICK AVENUE. EACH STREET IS LISTED AS A SEPARATE DIVISION IN THE PLANS. THIS IS ONLY TO KEEP QUANTITIES ORGANIZED PER STREET, THERE WILL BE ONE CONTRACT AWARDED FOR THIS PROJECT WITH ALL DIVISIONS COMBINED.

FIRST STREET NORTHEAST AND 12TH AVENUE SOUTHEAST WILL HAVE CURB AND GUTTER SPOT REPLACEMENT WHERE NECESSARY, ASPHALT MILLING ALONG EXISTING CURB AND GUTTER INNER EDGE AND AT STREET CONNECTION, AND NEW 2" THICK ASPHALT MAT. A LEVELING COURSE WILL BE ADDED WHERE NECESSARY TO PROVIDE MINIMUM 2% CROSS SLOPE. PEDESTRIAN RAMP RECONSTRUCTION IS INCLUDED. THERE IS A SMALL SECTION OF COREOUT WITH NEW CRUSHED STONE BASE AND ASPHALT SURFACING.

SOUTH FREDERICK AVENUE WILL BE MILLED AND HAVE A NEW 2" THICK ASPHALT MAT. SOME CURB AND GUTTER WILL BE REPLACED WHERE NECESSARY.

MANHOLE AND WATER VALVES WILL BE ADJUSTED TO THE FINISHED SURFACE THROUGHOUT THE PROJECT.

GENERAL NOTES

Item 8.

- ALL WORK SHALL CONFORM TO AND BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE CODES AND ORDINANCES.
- THE URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS (SUDAS), 2024 EDITION PLUS SUPPLEMENTAL SPECIFICATIONS AND SPECIAL PROVISIONS AS PREPARED BY FEHR GRAHAM SHALL BE CONSIDERED A PART OF THESE DOCUMENTS AS IF BOUND HEREIN.
- THE QUANTITIES INDICATED ON THE PROPOSAL FORM ARE APPROXIMATE ONLY, AND DO NOT CONSTITUTE A WARRANTY OR GUARANTEE BY THE JURISDICTION AS TO THE ACTUAL QUANTITIES INVOLVED IN THE WORK. SUCH QUANTITIES ARE TO BE USED FOR THE PURPOSE OF COMPARISON OF BIDS AND DETERMINING THE AMOUNT OF BID SECURITY, CONTRACT, AND PERFORMANCE, PAYMENT, AND MAINTENANCE BOND. IN THE EVENT OF DISCREPANCIES BETWEEN UNIT PRICES AND UNIT PRICE EXTENSIONS LISTED IN A BIDDER'S PROPOSAL, UNIT PRICES SHALL GOVERN AND UNIT PRICE EXTENSIONS SHALL BE CORRECTED, AS NECESSARY, FOR AGREEMENT WITH UNIT PRICES. THE JURISDICTION EXPRESSLY RESERVES THE RIGHT TO INCREASE OR DECREASE THE QUANTITIES DURING CONSTRUCTION, AND TO MAKE REASONABLE CHANGES IN DESIGN, PROVIDED SUCH CHANGES DO NOT MATERIALLY CHANGE THE INTENT OF THE CONTRACT. THE AMOUNT OF WORK TO BE PAID FOR SHALL BE BASED UPON THE ACTUAL QUANTITIES PERFORMED.
- CONSTRUCTION SURVEY FOR THIS PROJECT TO BE PROVIDED BY THE OWNER. THE CONTRACTOR IS REQUIRED TO PROVIDE MINIMUM OF TWO BUSINESS DAYS' NOTICE TO THE ENGINEER WHEN REQUESTING STAKES. OR CONTRACTOR.
- THE CONTRACTOR SHALL NOTIFY ALL APPROPRIATE ENGINEERING DEPARTMENTS AND UTILITY COMPANIES PRIOR TO CONSTRUCTION. ALL NECESSARY PRECAUTIONS SHALL BE TAKEN TO AVOID DAMAGE TO ANY EXISTING UTILITY. IOWA CODE 480, UNDERGROUND FACILITIES INFORMATION, REQUIRES NOTICE TO IOWA ONE CALL (1-800-292-8989) NOT LESS THAN 48 HOURS BEFORE EXCAVATION, EXCLUDING WEEKENDS AND LEGAL HOLIDAYS.
- THE LOCATION OF EXISTING UNDERGROUND UTILITIES AND ROCK ELEVATIONS ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES AND ROCK ELEVATIONS BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES AND ROCK ELEVATIONS.
- THE CONTRACTOR SHALL VISIT THE SITE AND INSPECT THE PROJECT AREA AND BECOME THOROUGHLY FAMILIAR WITH THE ACTUAL JOB CONDITIONS PRIOR TO BIDDING AND THE START OF ANY WORK. FAILURE TO VISIT THE SITE SHALL NOT RELIEVE THE CONTRACTOR FROM PERFORMING THE WORK IN ACCORDANCE WITH THESE DRAWINGS.
- THE CONTRACTOR SHALL VERIFY AT THE SITE, ALL DIMENSIONS AND CONDITIONS SHOWN ON THE DRAWINGS, AND SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES, OMISSIONS, AND/OR CONFLICT PRIOR TO PROCEEDING WITH THE WORK.
- THE CONTRACTOR SHALL NOT SCALE DRAWINGS. DIMENSIONS SHALL GOVERN. LARGE SCALE DRAWINGS SHALL GOVERN OVER SMALL SCALE DRAWINGS. NOTES AND DETAILS ON THE DRAWINGS SHALL APPLY TO ALL SIMILAR CONDITIONS WHETHER THEY ARE REPEATED OR NOT.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO EXISTING FACILITIES OUTSIDE THE CONSTRUCTION LIMITS RESULTING FROM NEGLIGENCE.
- CONTRACTOR SHALL PROTECT EXISTING FACILITIES, BUILDINGS, AND OTHER APPURTENANCES NOT TO BE REMOVED FROM THE SITE DURING THE CONSTRUCTION ACTIVITIES.
- CONTRACTOR SHALL CONFINE HIS WORK TO THE CONSTRUCTION LIMITS AND EASEMENTS. IF THE CONTRACTOR OBTAINS ADDITIONAL EASEMENT FOR THE STORAGE OF EQUIPMENT AND MATERIALS, COPIES OF THE AGREEMENTS WITH THE PROPERTY OWNERS SHALL BE PROVIDED TO THE OWNER.
- CONTRACTOR SHALL SUBMIT A DETAILED CONSTRUCTION SCHEDULE AND STAGING PLAN A MINIMUM OF TWO (2) DAYS PRIOR TO THE PRECONSTRUCTION MEETING.
- CONTRACTOR SHALL BE RESPONSIBLE TO MAINTAIN ACCESS TO INDIVIDUAL PROPERTIES DURING CONSTRUCTION WHENEVER PRACTICAL. CONTRACTOR SHALL NOTIFY RESIDENTS OF ACCESS RESTRICTIONS MINIMUM OF 24 HOURS PRIOR TO REMOVAL OF EXISTING ACCESS.
- CONTRACTOR SHALL SUBMIT FOR ACCEPTANCE WORK PLANS AND SCHEDULES FOR ACCOMPLISHMENT OF TEMPORARY AND PERMANENT EROSION CONTROL PRIOR TO THE START OF CONSTRUCTION.
- CONTRACTOR SHALL COORDINATE TEMPORARY DISRUPTION OF UTILITY SERVICES WITH THE CITY OF OELWEIN, AFFECTED UTILITY COMPANIES AND/OR AFFECTED PROPERTY OWNERS WHEN RELOCATING EXISTING FACILITIES, CONNECTING TO EXISTING FACILITIES AND PLACING NEW SERVICES.



ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
CITY OF OELWEIN
20 2ND AVENUE SW
OELWEIN, IA 50662

PROJECT AND LOCATION:
2024 STREET IMPROVEMENTS
(1ST ST. NE, 12TH AVE. SE,
S. FREDERICK AVE.)
OELWEIN, IOWA

DRAWN BY: JRA
APPROVED BY: JSB
DATE: 03/18/2024
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
ESTIMATED QUANTITIES AND GENERAL NOTES

SET TYPE: BID SET
G:\C30\23-498\Plans\23-498 PLANS.dwg, C01

JOB NUMBER:
23-498

SHEET
94

DIVISION 1 – GENERAL PROVISIONS AND COVENANTS

SECTION 1010
 1.03 – DEFINITIONS AND TERMS
 JURISDICTION: The Jurisdiction is the City of Oelwein. Any reference to either shall be considered one in the same.
 SECTION 1020
 1.14 – OPENING OF PROPOSALS
 Only bid totals will be made publicly available at and immediately after the bid opening. An itemized bid tabulation will be made publicly available for interested parties after the project has been awarded by the Owner.
 SECTION 1030
 1.02 – RELEASE OF BID SECURITY
 A. The Jurisdiction shall retain the bid security of the lowest three bidders. The bid securities of the three lowest bidders will be released after the Jurisdiction's approval of the contract executed by the lowest responsive, responsible bidder.
 SECTION 1040
 1.05 – PLANS
 SUDAS Standard Specifications apply. In addition to section 1040–1.05 the following apply.
 A. Contractor's bids shall be based on the final Plans and any addendum received.
 B. No CAD files or electronic surface information will be available for bidding or construction purposes.
 1.06 – INCREASE OR DECREASE OF WORK
 B. Quantity change, regardless of the percentage increase or decrease of the total bid, shall not affect the unit bid price of that item.
 1.14–MUNICIPAL TERMINATION FOR CONVENIENCE CLAUSE
 The Jurisdiction, by written notice, may terminate this contract, in whole or in part, when it is in the Jurisdiction's interest. If this contract is terminated, the rights, duties, and obligations of the parties, including compensation to the Contractor, shall be as agreed as follows: a reasonable proration compensating contractor for work performed as determined by the Jurisdiction's engineer following the notice and procedure outlined herein: After receipt of a Notice of Termination, and except as otherwise directed by the Jurisdiction, the Contractor shall immediately proceed with the following obligations, regardless of any delay in determining or adjusting any amounts due under this clause:
 A. Stop work as specified in the notice.
 B. Place no further subcontracts or orders (referred to as subcontracts in this clause) for materials, services, or facilities, except as necessary to complete the continued portion of the contract.
 C. Terminate all subcontracts to the extent they relate to the work terminated.
 D. Assign to the Jurisdiction, all right, title, and interest of the Contractor under the subcontracts terminated, in which case the Government shall have the right to settle or to pay any termination settlement proposal arising out of those terminations.
 E. With approval or ratification to the extent required by the Jurisdiction, settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts; the approval or ratification will be final for purposes of this clause.
 F. As directed by the Jurisdiction, transfer title and deliver to the Government—
 1. The fabricated or unfabricated parts, work in process, completed work, supplies, and other material produced or acquired for the work terminated.
 2. The completed or partially completed plans, drawings, information, and other property that, if the contract had been completed, would be required to be furnished to the Government.
 G. Complete performance of the work not terminated.
 H. Take any action that may be necessary, or that the Jurisdiction may direct, for the protection and preservation of the property related to this contract that is in the possession of the Contractor and in which the Jurisdiction has or may acquire an interest.
 I. Use its best efforts to sell, as directed or authorized by the Jurisdiction, any property of the types referred to in this termination for convenience clause; provided, however, that the Contractor
 1. is not required to extend credit to any purchaser
 2. may acquire the property under the conditions prescribed by, and at prices approved by, the Jurisdiction. The proceeds of any transfer or disposition will be applied to reduce any payments to be made by the Government under this contract, credited to the price or cost of the work, or paid in any other manner directed by the Jurisdiction.
 J. The Contractor shall submit complete termination inventory schedules no later than 120 days from the effective date of termination, unless extended in writing by the Jurisdiction upon written request of the Contractor within this 120-day period.
 K. After termination, the Contractor shall submit a final termination settlement proposal to the Jurisdiction. The Contractor shall submit the proposal promptly, but no later than 1 year from the effective date of termination, unless extended in writing by the Jurisdiction upon written request of the Contractor within this 1-year period. However, if the Jurisdiction determines that the facts justify it, a termination settlement proposal may be received and acted on after 1 year or any extension. If the Contractor fails to submit the proposal within the time allowed, the Jurisdiction Officer may determine, on the basis of information available, the amount, if any, due the Contractor because of the termination and shall pay the amount determined.
 L. After receipt of the final termination proposal, the proposal will be reviewed by the Jurisdiction's engineer, and a final determination recommendation by the engineer shall be final and agreed to settlement.
 M. If the termination is partial, the Contractor may file a proposal with the Jurisdiction for an equitable adjustment of the price(s) of the continued portion of the contract. The Jurisdiction shall make any equitable adjustment agreed upon. Any proposal by the Contractor for an equitable adjustment under this clause shall be requested within 90 days from the effective date of termination unless extended in writing by the Jurisdiction.
 SECTION 1050
 1.03 – COOPERATION BY THE CONTRACTOR – SPECIAL ATTENTION TO THIS SECTION IS REQUESTED OF ALL BIDDING CONTRACTORS
 1.10 – LINE AND GRADE STAKES
 A. The Contractor is required to provide minimum of two business days' notice to the Engineer when requesting stakes.
 1.12 – SALVAGE
 A. Asphalt millings are to remain the property of the City of Oelwein and shall be hauled and stockpiled behind the City of Oelwein water shop located on 4th Street Southwest by the contractor. All PCC removals shall become the property of the contractor and shall be properly disposed of.
 SECTION 1060
 1.04 – STORAGE OF MATERIALS
 The City of Oelwein Street shop located on 4th Street Southwest may be used as a staging area for storage of equipment and materials for this project. Contractor shall return area to a condition similar to that prior to construction. This includes, but is not limited to: smoothing any ruts, removing all trash and debris, and reseeded the area. No payment will be made for work or materials required to return staging area to preconstruction condition.
 SECTION 1070
 2.02 – CONVENIENCE AND SAFETY – SPECIAL ATTENTION TO THIS SECTION IS REQUESTED OF ALL BIDDING CONTRACTORS
 C. Work shall be completed in a manner that will cause the least inconvenience and annoyance to the public and property owners abutting the work area and shall provide access to the abutting property to the greatest extent practicable. Contractor shall notify property owners a minimum of 48 hours in advance when access will be restricted to their properties.
 2.06 – TRAFFIC CONTROL
 A. 3. Traffic Control shall be paid for by lump sum per Division as specified in section 8030 and shall include any and all traffic control used on the Project, per Division, as outlined in section 8030, including but not limited to flaggers, pilot cars, signs, barricades, safety closures, etc., if necessary. The Contractor shall take full responsibility for Traffic Control and hold the Jurisdiction, IDOT (as appropriate) and the Jurisdictional Engineer harmless. City of Oelwein will be obtaining a Work in Right of Way permit from the Iowa Department of Transportation for work within Iowa Highway 3 right of way, for 12th Avenue SE. Contractor shall follow all requirements of the permit.
 2.13 – BORROW AND WASTE SITES
 A. Contractor shall secure and operate, at its own expense, sites for disposal of class 12 rock excavation, structures, PCC, and rubbish and debris. As described above, asphalt millings shall be salvaged for the City of Oelwein.
 3.01 – PERFORMANCE, PAYMENT, AND MAINTENANCE BOND
 B. Products and Completed Operations shall be maintained for the duration of the work; and shall be further maintained for a minimum period of two (2) years after final acceptance and payment.
 3.02 – INSURANCE REQUIREMENTS
 C. 2. j. Not Applicable.
 6. Additional Insured Endorsements –
 c. See Section 1070, Part 3.06 for information on all required endorsements which include naming of the Jurisdiction as an additional insured, cancellation and material change endorsement, and Nonwaiver of Governmental Immunity.
 3.05 – PROPERTY INSURANCE – NOT APPLICABLE

SECTION 1080
 1.01 – SUBLETTING OR ASSIGNMENT OF CONTRACT
 A. The percentage of work to be completed by the contractor is waived on this project due to the types of work required.
 1.02 – CONTRACT TIME
 A. 3. Contractor shall fully complete the project by August 30, 2024.
 SECTION 1090
 1.05 – PROGRESS PAYMENTS
 D. Partial pay estimates shall be submitted by the Contractor to the Engineer by the Thursday following the last Saturday of the month for work completed through the last Saturday of the month.

DIVISION 2 – EARTHWORK

SECTION 2010
 1.03 – SUBMITTALS
 A. The Jurisdictional Engineer hereby requests that all materials to be incorporated into the work have certifications furnished which show that the materials comply with Specifications prior to any construction.
 1.08 – MEASUREMENT AND PAYMENT
 D. 3. C. Existing topsoil is to be carefully salvaged and spread upon completion of street repair/construction, no separate payment. Topsoil shall be imported only if a shortage of existing topsoil is found. Removing and disposing of suitable topsoil is not an acceptable reason for importing topsoil.
 E. 1.b. No additional measurements will be made; payment quantity shall be Plan quantity.
 3. f. Excavation shall include subgrade preparation at no additional cost.
 3. g. Contractor to complete proof rolling as required in Part 3.06, B. No additional payment will be made for proof rolling, as it shall be incidental to the Excavation bid item.
 G. 2. No separate payment shall be made for Subgrade Preparation as it shall be incidental to the Excavation.
 J. Subbase:
 1. Measurement shall be by the ton of material placed based on weight tickets. Placement beyond that indicated in the Plans or as directed by the Engineer will be measured and converted to tons using a factor of 140 lbs./cu.ft. and deducted from the weight indicated by the ticket totals.
 2.04 – FOUNDATION MATERIALS
 C. Subgrade Treatment:
 5. Geogrid: B. Triangular: Required for any geogrid used for this project.
 6. Geotextiles: Engineering fabric shall follow Iowa DOT Specification 4196.01–B–3.
 3.04 – EMBANKMENT CONSTRUCTION
 E. Type A Compaction required for all embankment construction and subgrade preparation.
 3.06 – SUBGRADE PREPARATION
 A. A disk of the size indicated in Section 2010, Part 3.04, C. 4 shall be used to turn and mix all soils in cut or fill sections. Type A Compaction required for all subgrade preparation.

DIVISION 5 – WATER MAINS AND APPURTENANCES

SECTION 5020
 1.08 – MEASUREMENT AND PAYMENT
 F. VALVE BOX ADJUSTMENT, MINOR
 1. Measurement: Each valve box adjusted within asphalt surface shall be counted.
 2. Payment: Payment shall be made at the unit price for each valve box adjusted.
 3. Includes: Unit price includes, but is not limited to, adjusting valve box to finished grade and providing PCC boxout, reinforced, as detailed in Plans.

DIVISION 6 – STRUCTURES FOR SANITARY AND STORM

SECTION 6010
 1.03 – SUBMITTALS
 The Jurisdictional Engineer hereby requests that all materials to be incorporated into the work have certifications furnished which show that the materials comply with Specifications prior to any construction.
 1.08 – MEASUREMENT AND PAYMENT
 E. 1. c. Also includes PCC boxout, square, circular or hexagonal.
 2.10 – CASTINGS (RING, COVER, GRATE, AND EXTENSIONS)
 E. 4. Manhole casting Types A or B shall be used with asphalt surfacing as per Table 6010.03. Manhole castings Types B and D shall be used with PCC surfaces, including castings in concrete box outs as per Table 6010.03.
 2.11 – CHIMNEY SEAL – REQUIRED
 A. 1. Use external seal on sanitary manholes with Type A & C castings under unpaved areas.
 4. Use internal seal on sanitary manholes with Type B & D castings or Type A & C castings under paved areas.

DIVISION 7 – STREETS & RELATED WORK

SECTION 7010
 1.03 – SUBMITTALS
 All submittals listed in the standard specifications shall be provided.
 D. Certified plant inspection by the Contractor is NOT required on this project.
 Standard Iowa DOT plant report forms shall be completed by the Contractor/Supplier and submitted to the Jurisdictional Engineer weekly. Iowa DOT Standard form 830212 for ready mix concrete (load tickets) shall be completed for each load for collection at the grade.
 E. 3. Bid quantity includes an additional 50LF for both Division 1 and 2 and an additional 25 LF for Division 3 for construction adjustment. Actual quantity placed will be paid.
 1.08 – MEASUREMENT AND PAYMENT
 E. 3. Includes reinforcement for tying existing curb and gutter to new curb and gutter per plan detail.
 I. 1. Contractor will not be required to perform Plastic Concrete testing. Air, Slump, Cylinders, and/or Beams to be completed by the Jurisdictional Engineer. Contractor shall provide materials for these tests.
 2. No additional payment will be made for maturity testing, as this shall be incidental to the PCC pavement bid item.
 3. Jurisdictional Engineer reserves the right to require thickness cores if paving operations or edge thickness indicate a thickness deficiency. If cores not required, this bid item will be deleted.
 2.01 – MATERIALS
 J. 1. Class 3 durability ONLY for this project.
 2.02 – MIX DESIGN
 A. 1. Minimum compressive strength shall be 4,500 psi at 28 days. Contractor may use Class M, C–SUD, or CV–SUD mixes, but no additional payment shall be made for these mixes.
 3.02 – PAVEMENT CONSTRUCTION
 C. 3. Construct boxouts where allowed for later adjustment of fixtures. See Figure 7010.103 for the size and shape of the boxout. Square, Circular, or Hexagonal boxouts shall be used for Types A and C castings unless otherwise directed by the Engineer.
 SECTION 7020
 1.03 – SUBMITTALS
 All submittals listed in the standard specifications shall be provided.
 1.08 – MEASUREMENT AND PAYMENT
 A. 3. Bid quantity is increased by 20% from calculated total, payment will be actual quantity placed.
 2.01 – ASPHALT MATERIALS
 Use the following mix for all asphalt on this project:
 HMA Standard Traffic (ST), 1/2", PG 58–28S
 SECTION 7030
 1.08 – MEASUREMENT AND PAYMENT
 H. 1. c. Excavation and crushed stone base is paid separately and not included in the driveway bid item.
 I. Contractor will not be required to perform Plastic Concrete testing. Air, Slump, Cylinders, and/or Beams to be completed by the Jurisdictional Engineer. Contractor shall provide materials for these tests with no additional payment.
 2.01 – PORTLAND CEMENT CONCRETE MIX
 A. Class C, 4,500 psi at 28 days compressive strength required.
 2.07 – DETECTABLE WARNINGS
 A. Detectable warnings shall be pre-manufactured panels. Panels shall be uncoated cast iron.

3.04 – PCC RECREATIONAL TRAILS, SIDEWALKS, AND DRIVEWAYS
 F. 2. b. 3. All transverse contraction joints shall be sawed. Joints may be sawed as soon as concrete has hardened sufficiently to allow sawing without raveling, moving of aggregate, or scuffing the finished surface, but within 12 hours of placement. Joints may be sawed with a 1/8 inch blade saw to a depth of 1/3 the pavement thickness. Use a straightedge if joints are sawed with a hand-held saw.
 3. b. 2. All longitudinal contraction joints shall be sawed. Joints may be sawed with a 1/8 inch blade to a depth of 1/3 the pavement thickness. Use a straightedge if joints are sawed with a hand-held saw.
 5. b. Sealing of expansion and isolation joints is required (all expansion joints on project). Trim preformed joint material to a depth of 1/2 inch below the concrete surface. Ensure the joint is clean and dry. Install joint sealant per manufacturer's recommendations.
 SECTION 7040
 1.08 – MEASUREMENT AND PAYMENT
 A. 4. Epoxy coated reinforcement throughout patch, with size and spacing matching existing, shall be placed in addition to tie and dowel bars. Thickness of patch surfacing shall be a minimum of 1" greater than existing, or as specified on the Plans.
 I. 3. Bid quantity includes an additional 50LF for both Division 1 and 2 and an additional 25 LF for Division 3 for construction adjustment. Actual quantity removed will be paid.

DIVISION 9 – SITE WORK & LANDSCAPING

SECTION 9010
 1.02 – DESCRIPTION OF WORK
 Completed installation shall include preparation of the seedbed, furnishing and installing seed, fertilizer and mulch, maintenance, and guarantee for completed seeded areas.
 1.07 – SPECIAL REQUIREMENTS
 A. Warranty is required and is incidental to the seeding bid item. No separate bid item is allowed. Warranty is for only permanent seeding within the dates for each variety specified per Section 9010, 2.02.
 B. Warranty period is two full years from acceptance.
 1.08 – MEASUREMENT AND PAYMENT
 A. 1. Seeding for a completed installation shall be measured in acres, of accepted seeding within the contract or easement limits. Seeding items include supplying and applying proper seed, fertilizer, and mulch. Different payment for method of application will not be allowed. At the Contractor's option, Hydraulic or Pneumatic Seeding may be used, but will not be paid separately.
 6. Fertilizing shall be incidental to the seeding bid item and will not be paid separately.
 7. Mulching shall be incidental to the seeding bid item and will not be paid separately.
 E. Warranty for seeding, fertilizing, and mulching is required but is incidental to the seeding bid item. Warranty period shall be for two full years from the date of acceptance. No separate bid item is allowed.
 2.02 – SEED MIXTURES
 All seeding shall be Type 1 (Permanent Lawn Mixture).
 3.08 – RE-SEEDING
 A. When all work related to seeding on an area has been completed but is washed out or damaged prior to final acceptance of the seeding area, the area shall be reseeded, re-fertilized, and remulched without additional compensation.
 3.10 – ACCEPTANCE AND WARRANTY
 B. 1. Required but incidental to the seeding bid item and shall not be paid separately.
 2. The warranty period is twenty-four months beginning on the date of acceptance.

Item 8.

FEHR GRAHAM
 ENGINEERING & ENVIRONMENTAL

ILLINOIS
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 CITY OF OELWEIN
 20 2ND AVENUE SW
 OELWEIN, IA 50662

PROJECT AND LOCATION:
 2024 STREET IMPROVEMENTS
 (1ST ST. NE, 12TH AVE. SE,
 S. FREDERICK AVE.)
 OELWEIN, IOWA

DRAWN BY: JRA
 APPROVED BY: JSB
 DATE: 03/18/2024
 SCALE: AS NOTED

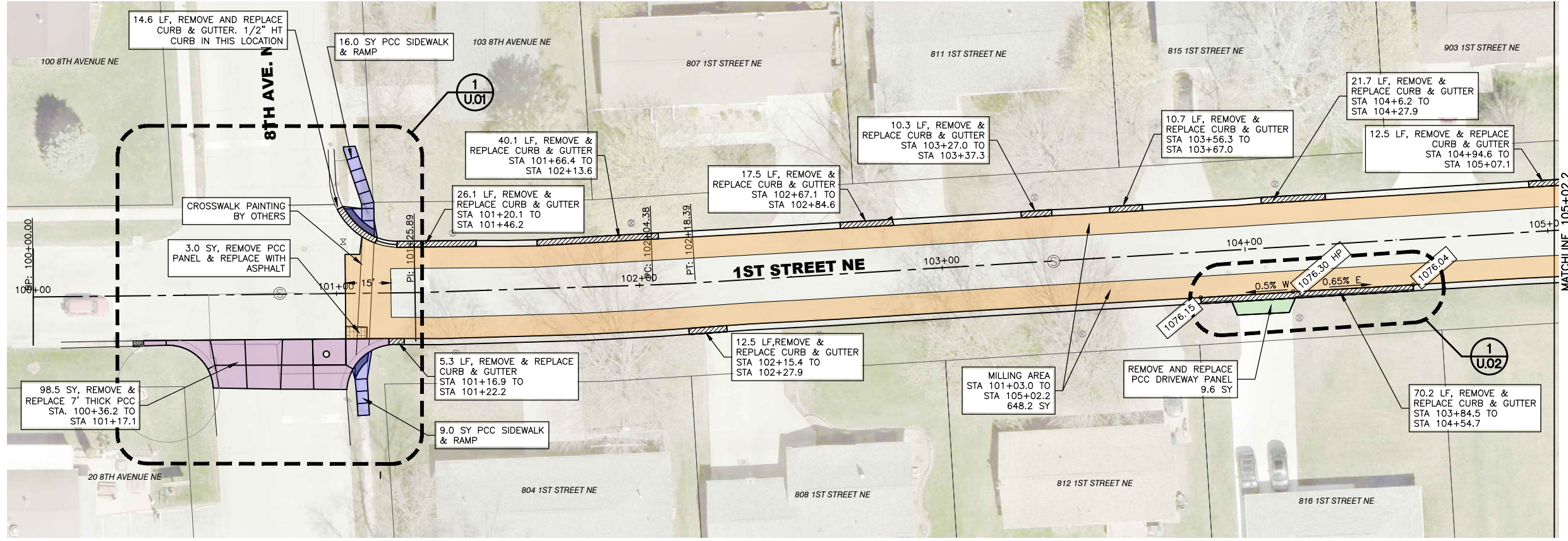
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REV. NO.	DESCRIPTION	DATE

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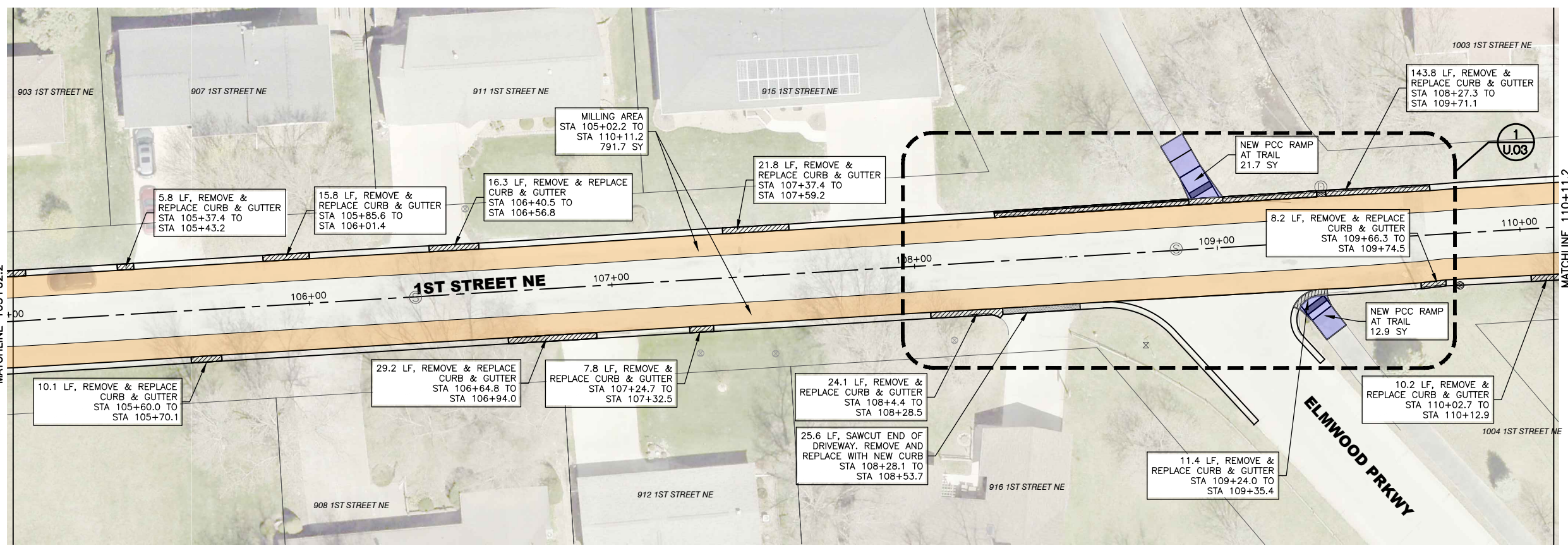
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LEGEND

- CURB & GUTTER TO BE REMOVED
- CURB & GUTTER TO BE REMOVED AND REPLACED
- NEW CURB & GUTTER
- CORE-OUT AREA
- REMOVE AND REPLACE ASPHALT
- REMOVE & REPLACE PCC DRIVEWAY PANEL
- REMOVE & REPLACE 7" THICK PCC ROAD PANEL
- REMOVE & REPLACE PCC SIDEWALK/RAMP
- MILLING AREA

20 0 20 40 60 FEET



NOTES

1. PCC SIDEWALKS SHALL BE 5" THICK.
2. PCC DRIVEWAYS SHALL BE 6" THICK, REINFORCED WITH #4 COATED REBAR AT 24" BOTHWAYS.

20 0 20 40 60 FEET

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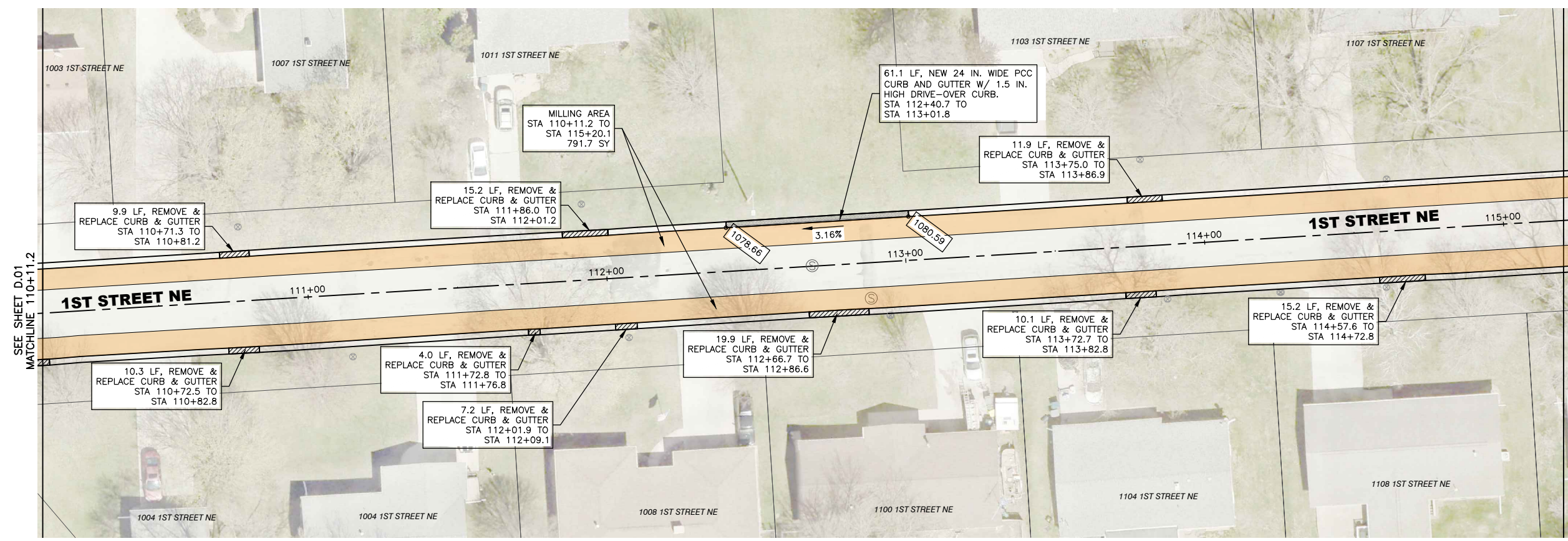
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1ST STREET NE - DIVISION 1

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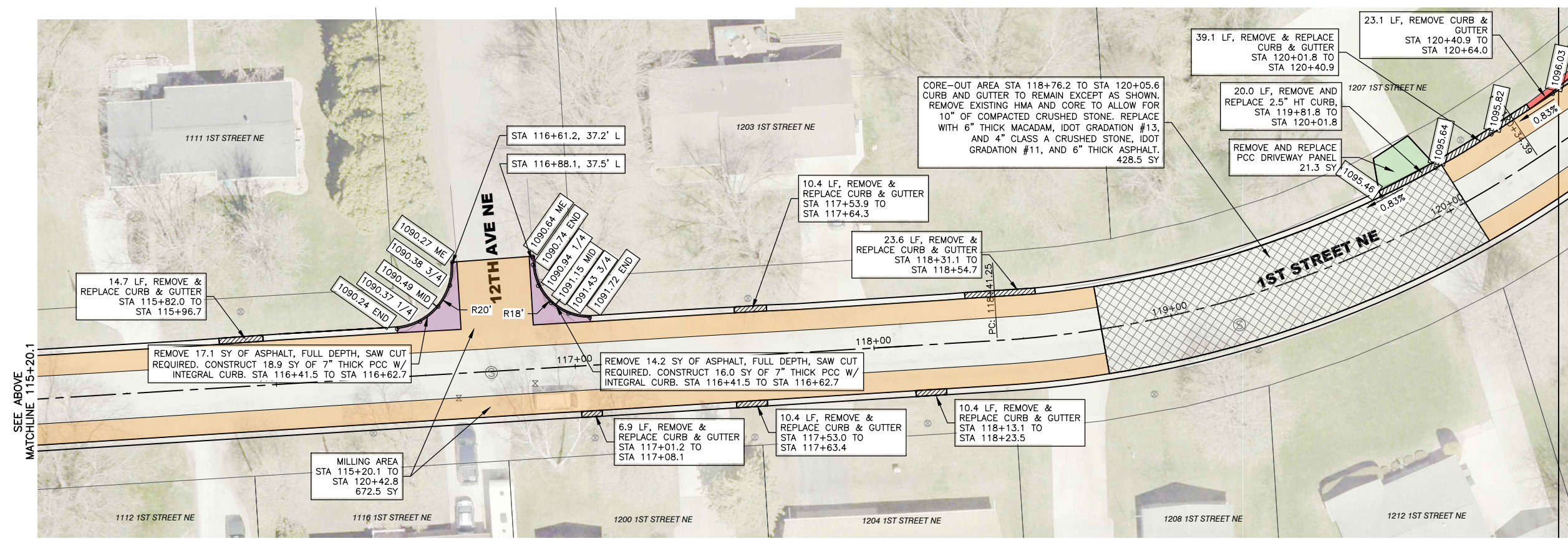


LEGEND

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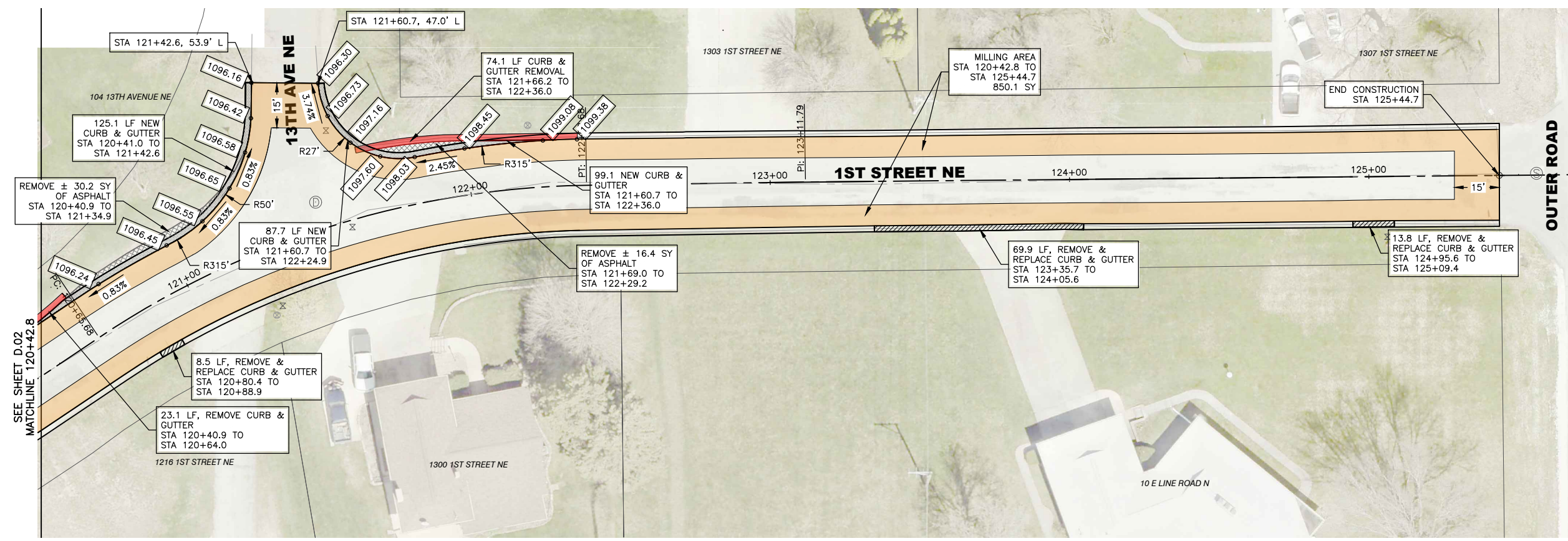
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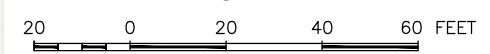
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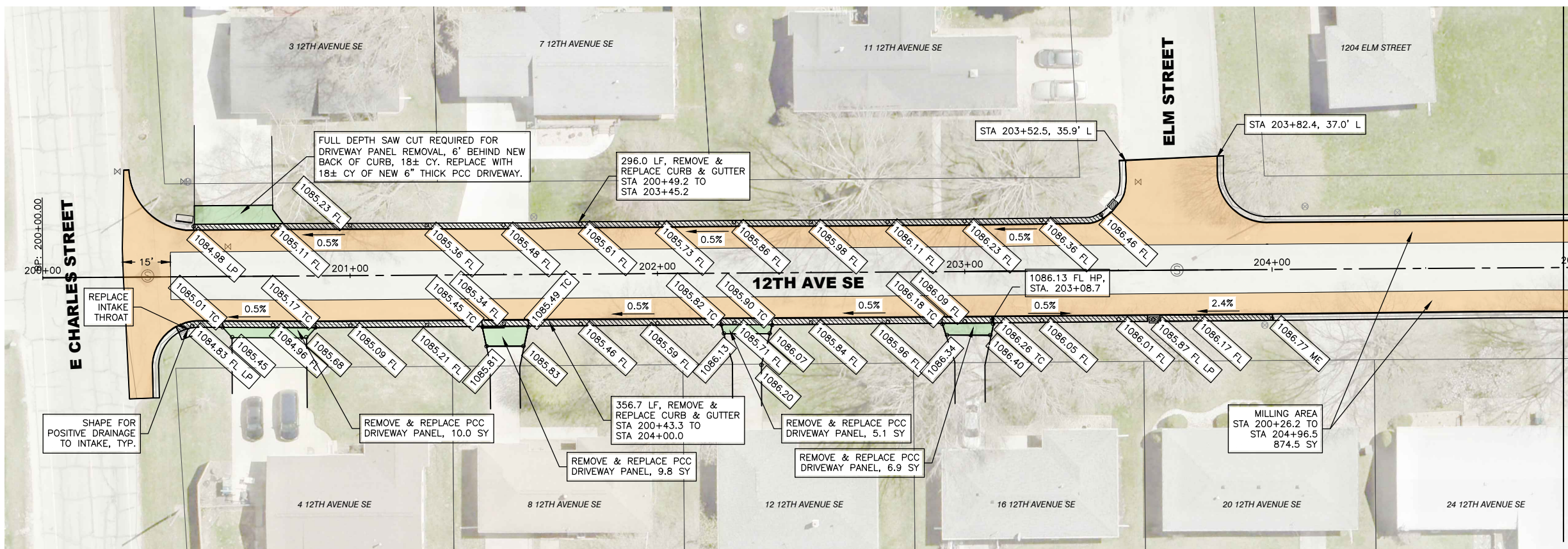


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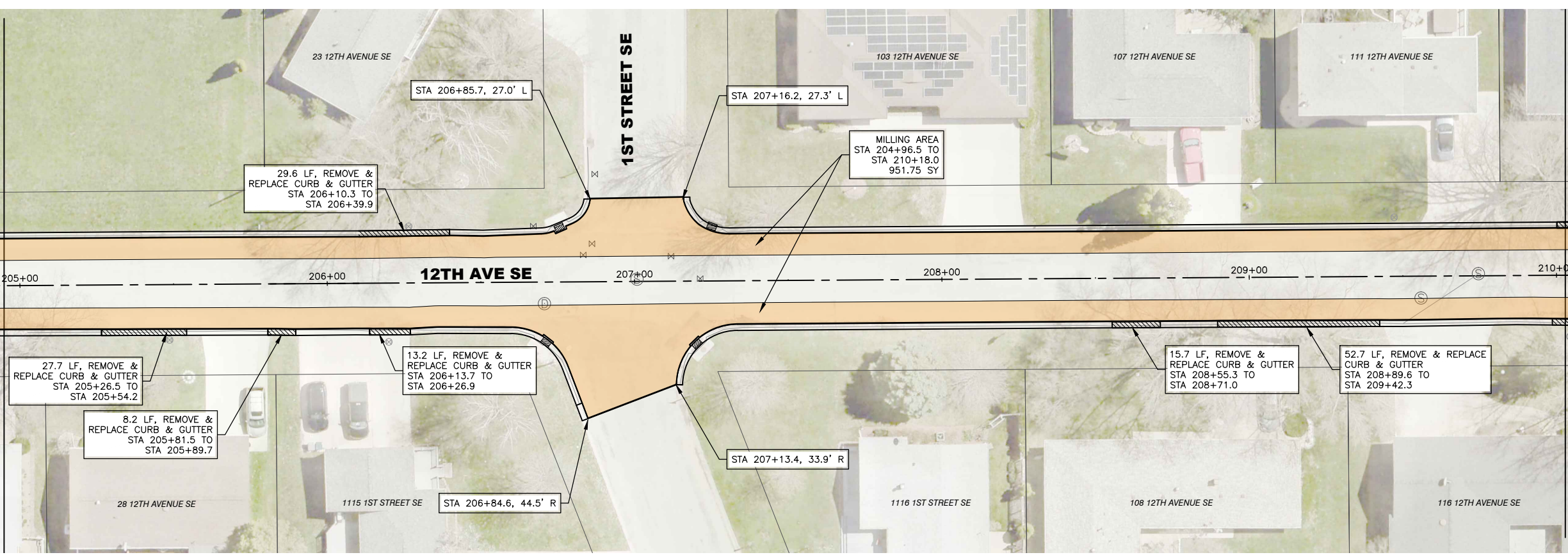
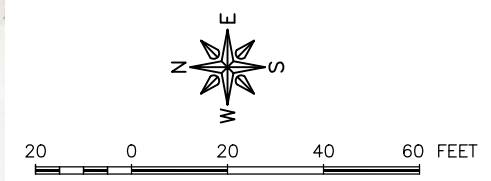
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- REMOVE & REPLACE PCC SIDEWALK/RAMP
- MILLING AREA



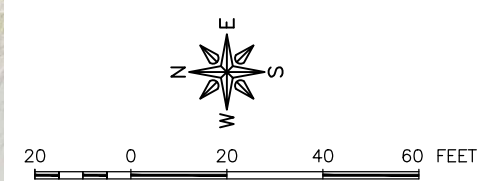
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- NOTES**
1. PCC SIDEWALKS SHALL BE 5" THICK.
 2. PCC DRIVEWAYS SHALL BE 6" THICK, REINFORCED WITH #4 COATED REBAR AT 24" BOTH WAYS.



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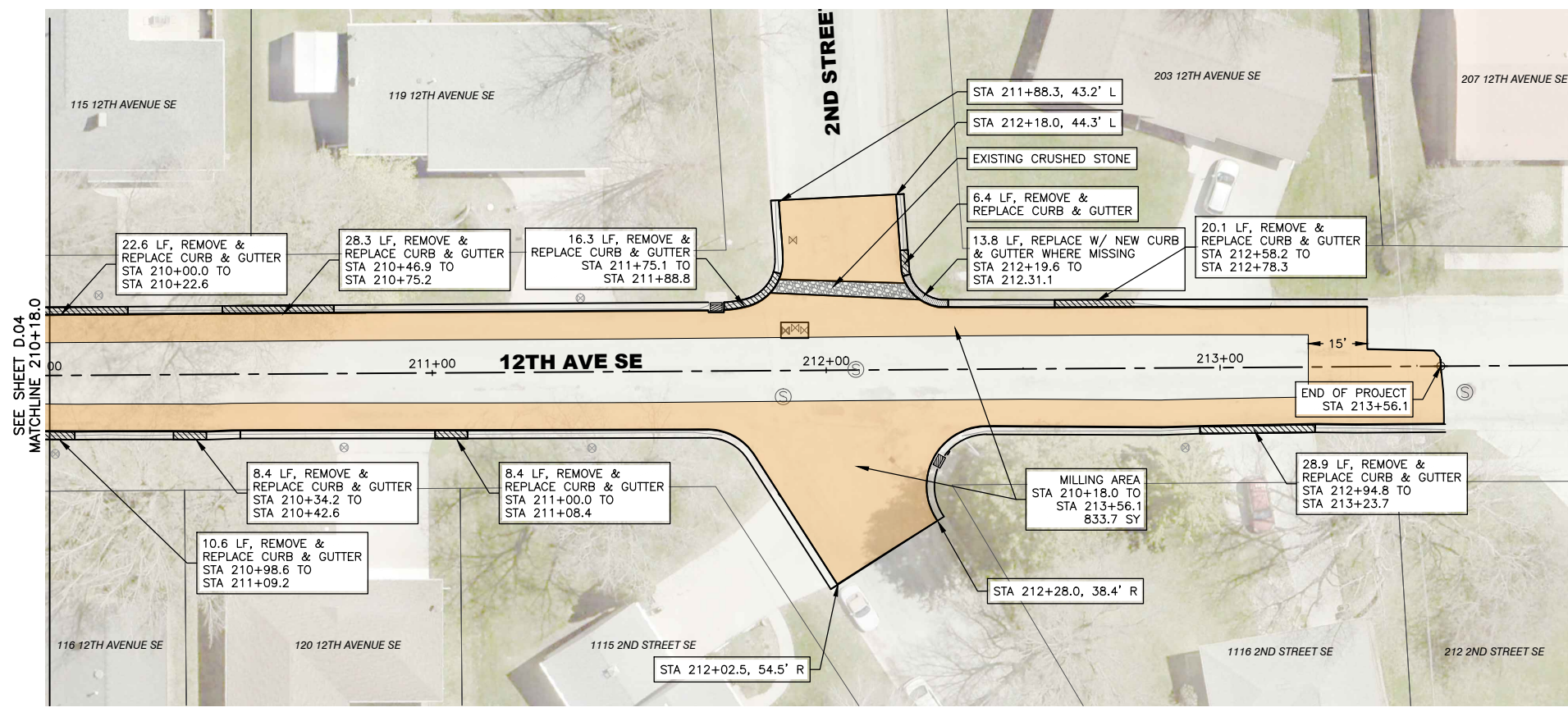
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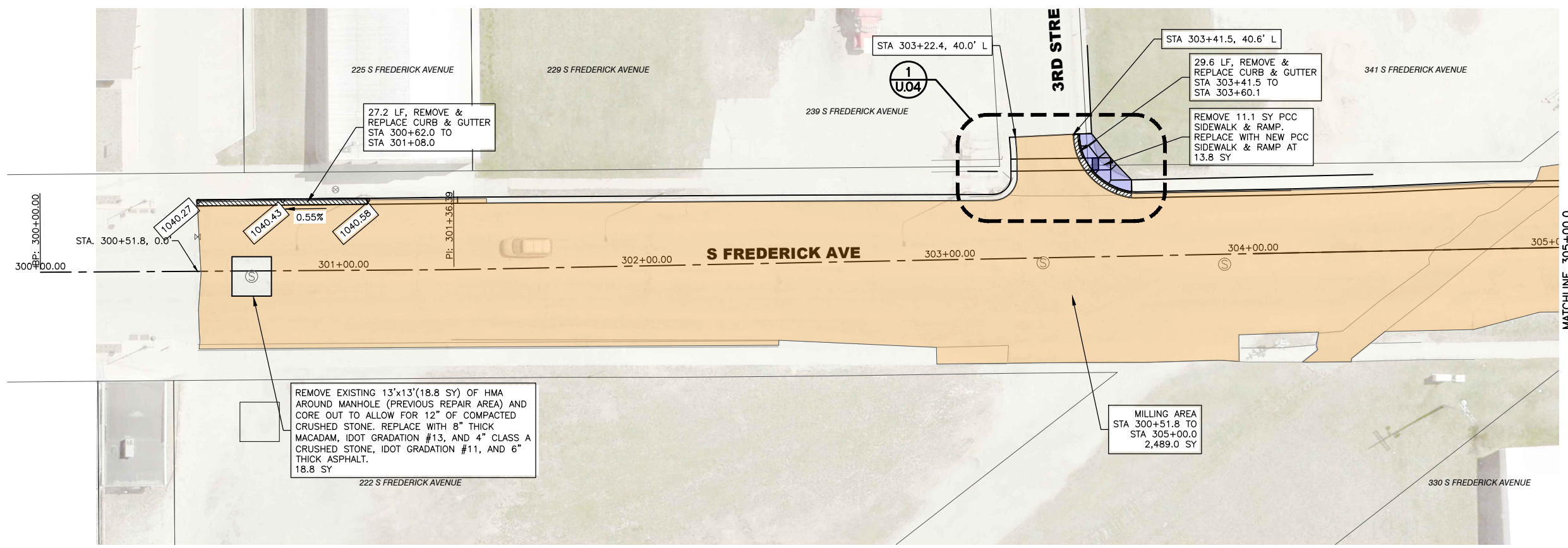


LEGEND

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- MILLING AREA

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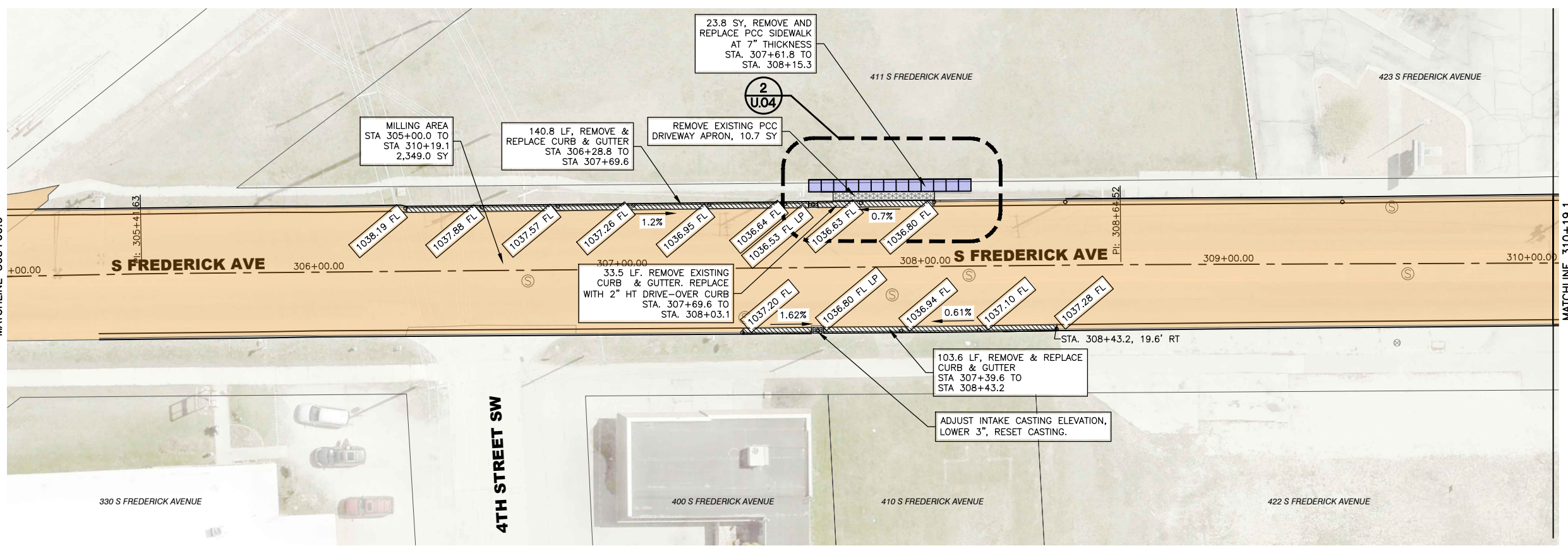


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NOTES

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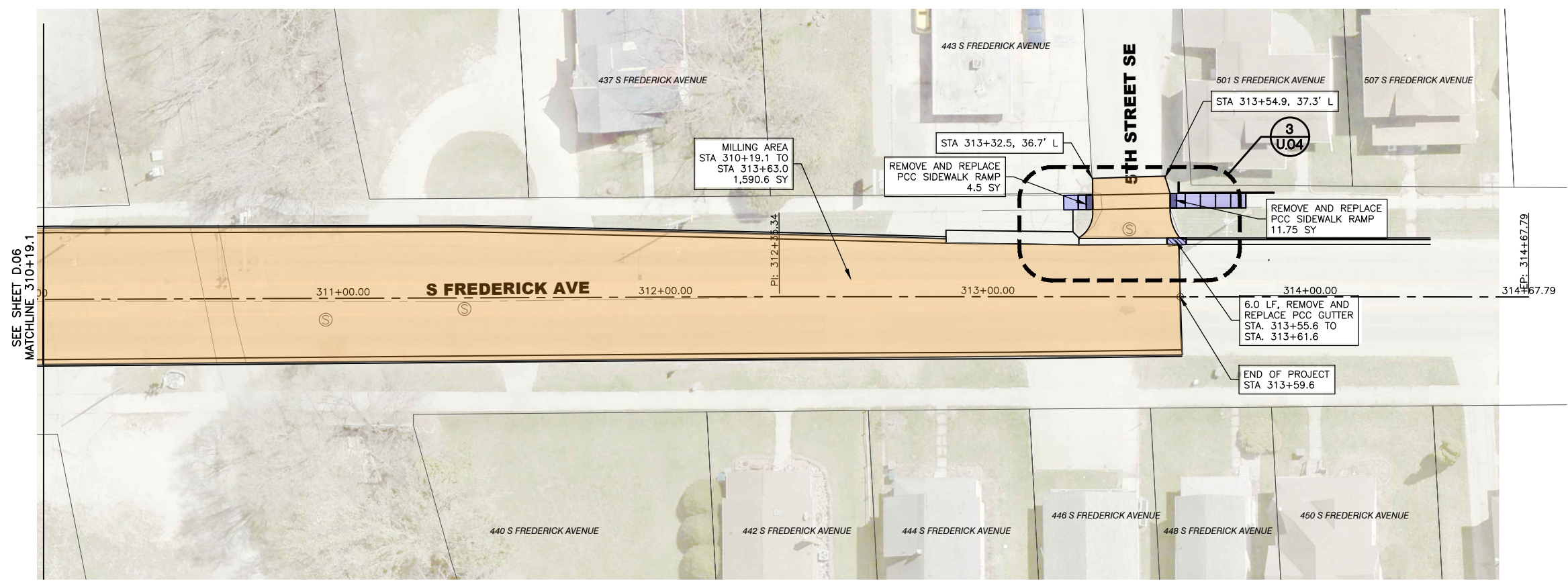
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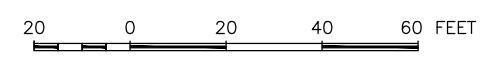
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LEGEND

- CURB & GUTTER TO BE REMOVED
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NOTES

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ENGINEERING & ENVIRONMENTAL

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OELWEIN, IA 50662

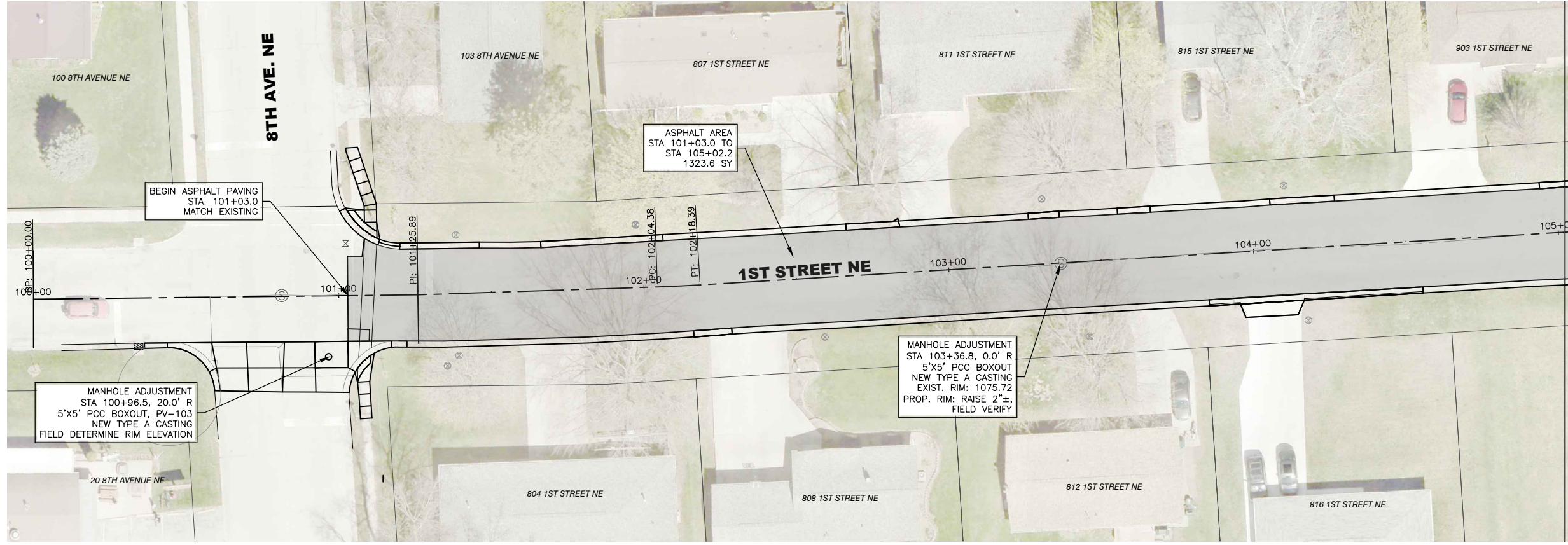
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2024 STREET IMPROVEMENTS
(1ST ST. NE, 12TH AVE. SE,
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OELWEIN, IOWA

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REV. NO.	DESCRIPTION	DATE

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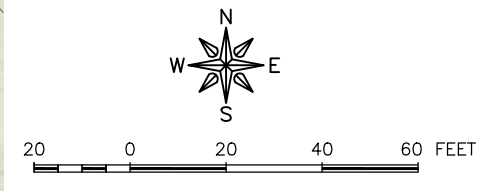
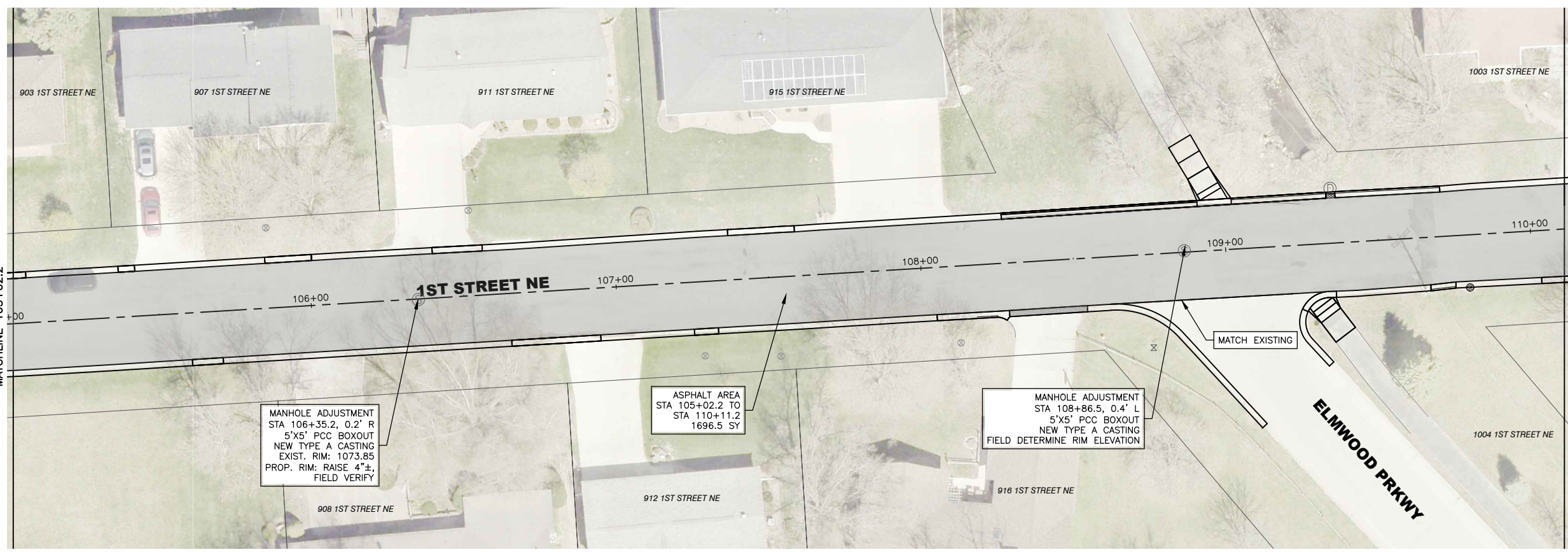
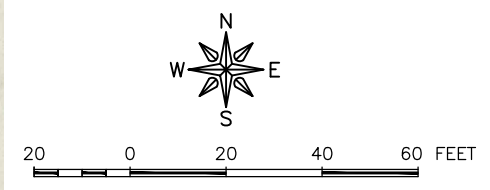


LEGEND

NEW 2" THICK HMA OVERLAY

NOTES

1. FIELD DETERMINE LEVELING COURSE LOCATION/ THICKNESS FOR 2% CROSS SLOPE.
2. VERIFY POSITIVE DRAINAGE FOR FINISHED ASPHALT SURFACE.



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DATE: 03/18/2024
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
ASPHALT PAVING PLAN 1ST STREET NE
- DIVISION 1

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23-498

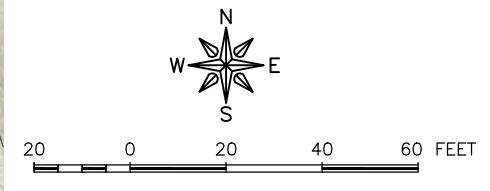
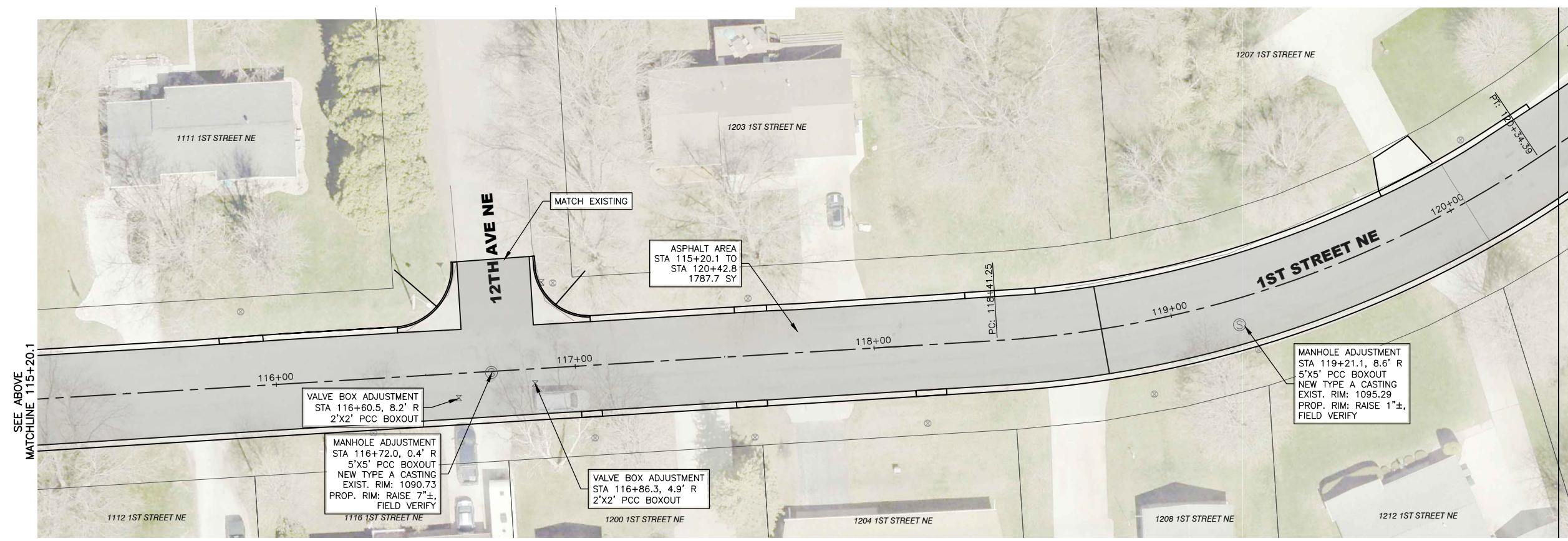
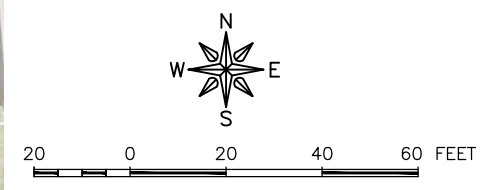
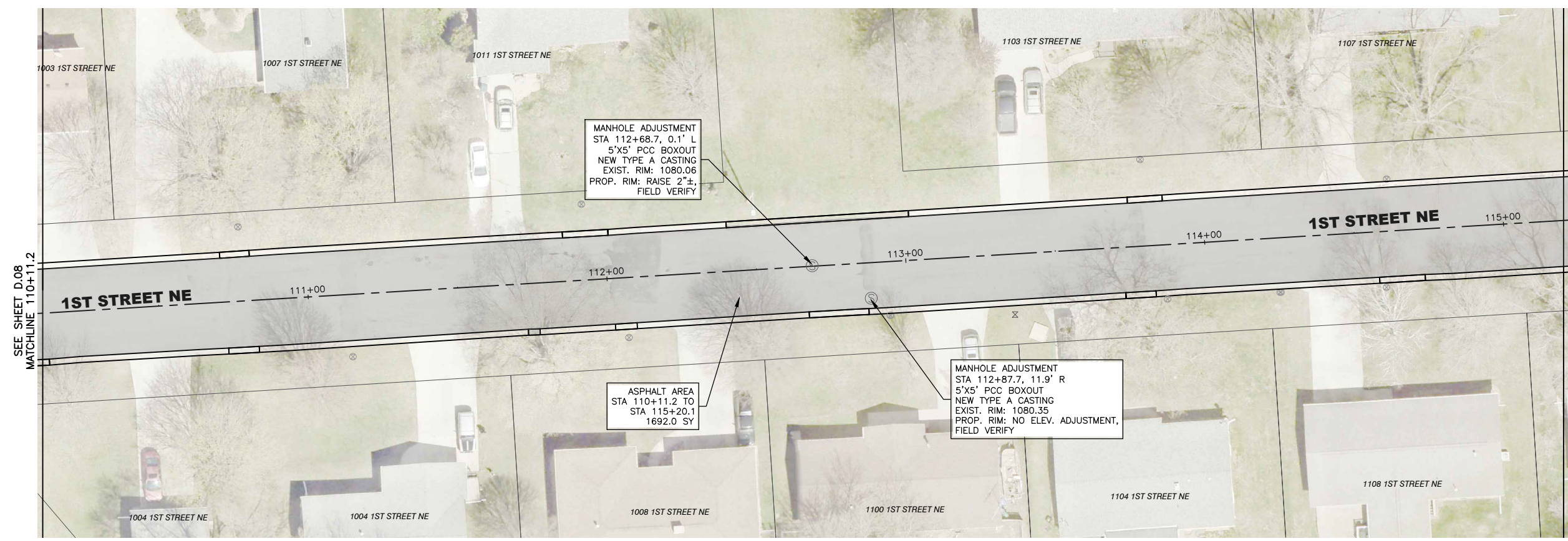
SHEET:
103

LEGEND

NEW 2" THICK HMA OVERLAY

NOTES

1. FIELD DETERMINE LEVELING COURSE LOCATION/ THICKNESS FOR 2% CROSS SLOPE.
2. VERIFY POSITIVE DRAINAGE FOR FINISHED ASPHALT SURFACE.



FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:
CITY OF OELWEIN
20 2ND AVENUE SW
OELWEIN, IA 50662

PROJECT AND LOCATION:
2024 STREET IMPROVEMENTS
(1ST ST. NE, 12TH AVE. SE,
S. FREDERICK AVE.)
OELWEIN, IOWA

DRAWN BY: JRA
APPROVED BY: JSB
DATE: 03/18/2024
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
ASPHALT PAVING PLAN 1ST STREET NE
- DIVISION 1

SET TYPE: BID SET
G:\C30\23\23-498\23-498-DESIGN.dwg, D.09

JOB NUMBER:
23-498

SHEET:
104

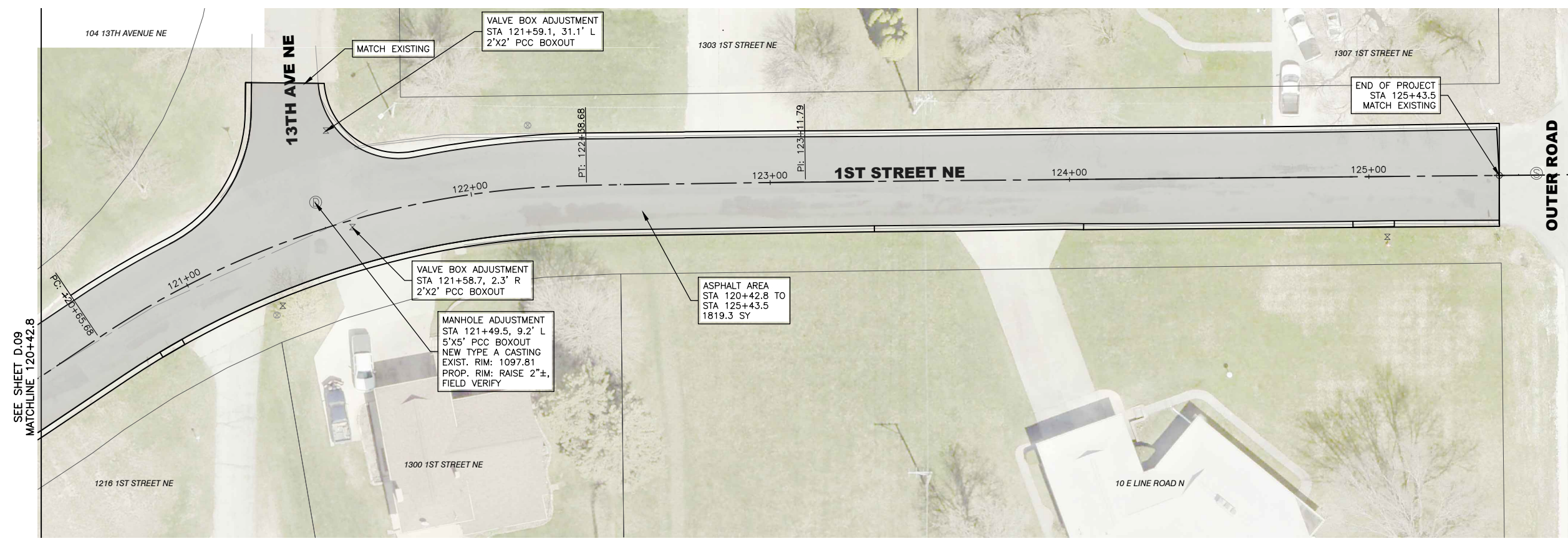
Item 8.

LEGEND

NEW 2" THICK HMA OVERLAY

NOTES

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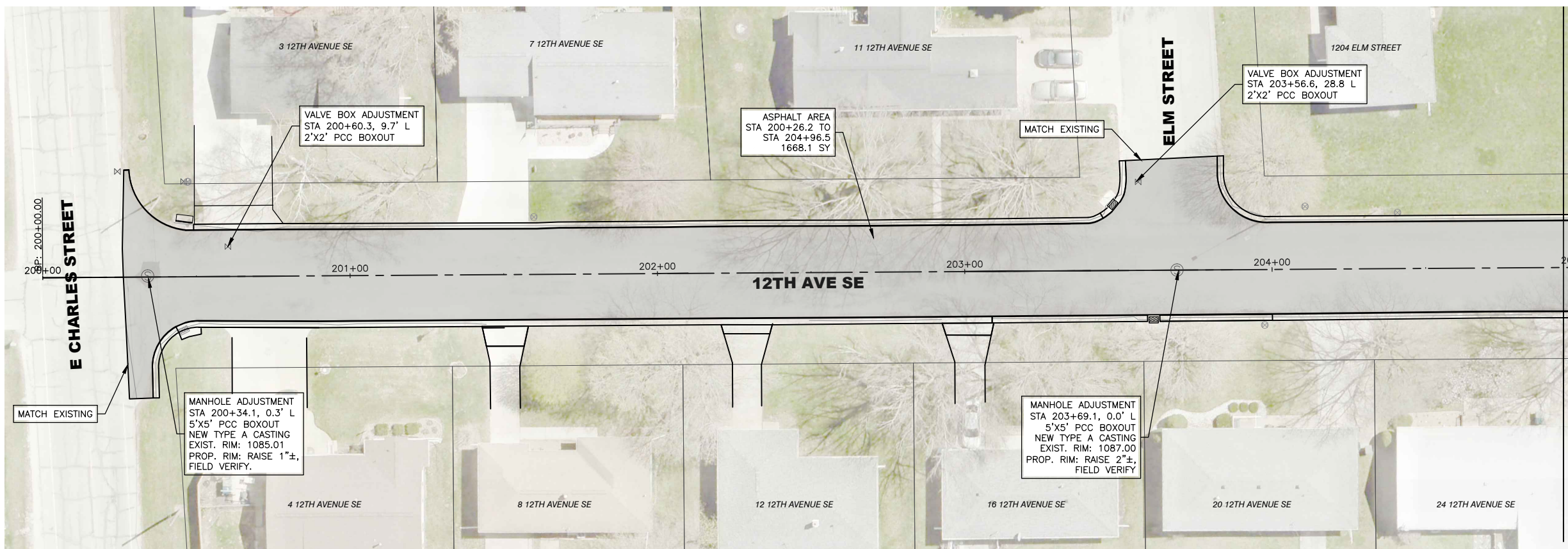
PROJECT AND LOCATION:
2024 STREET IMPROVEMENTS
(1ST ST. NE, 12TH AVE. SE,
S. FREDERICK AVE.)
OELWEIN, IOWA

DRAWN BY: JRA
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SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

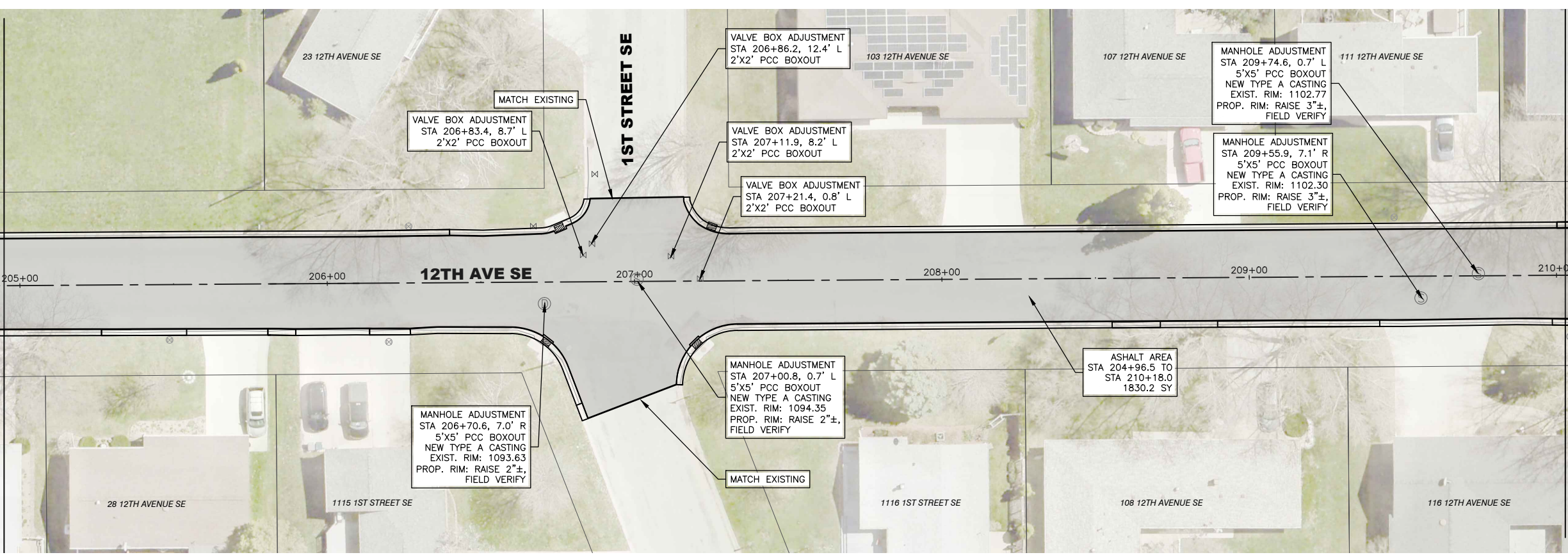
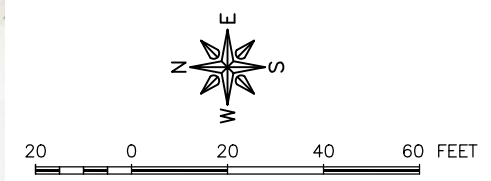
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ASPHALT PAVING PLAN 1ST STREET NE
- DIVISION 1
SET TYPE: BID SET
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JOB NUMBER:
23-498
SHEET:
105



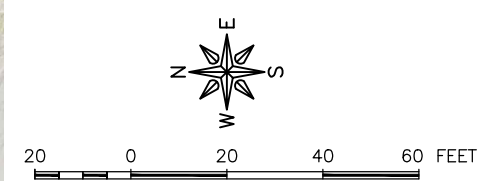
- LEGEND**
- NEW 2" THICK HMA OVERLAY
- NOTES**
- FIELD DETERMINE LEVELING COURSE LOCATION/ THICKNESS FOR 2% CROSS SLOPE.
 - VERIFY POSITIVE DRAINAGE FOR FINISHED ASPHALT SURFACE.

MATCHLINE 204+96.5 SEE BELOW



SEE ABOVE MATCHLINE 204+96.5

MATCHLINE 210+18.0 SEE SHEET D.12



FEHR GRAHAM
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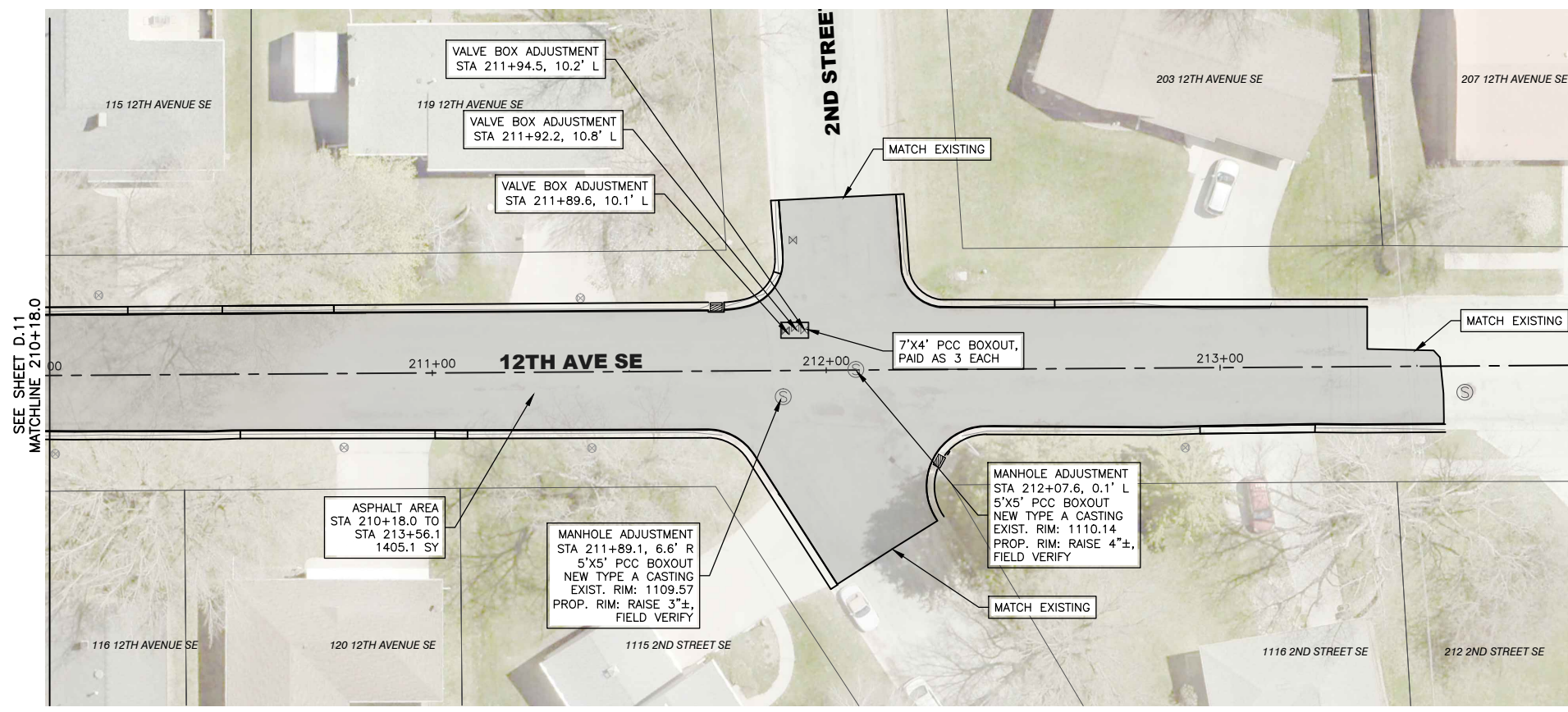
PROJECT AND LOCATION:
2024 STREET IMPROVEMENTS
(1ST ST. NE, 12TH AVE. SE,
S. FREDERICK AVE.)
OELWEIN, IOWA

DRAWN BY: JRA
APPROVED BY: JSB
DATE: 03/18/2024
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
ASPHALT PAVING PLAN 12TH AVENUE SE
- DIVISION 2
SET TYPE: BID SET
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JOB NUMBER:
27-408
SHEET
106
D.11

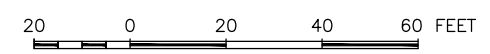
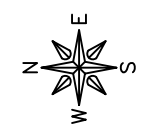


LEGEND

NEW 2" THICK HMA OVERLAY

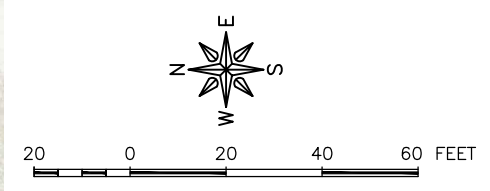
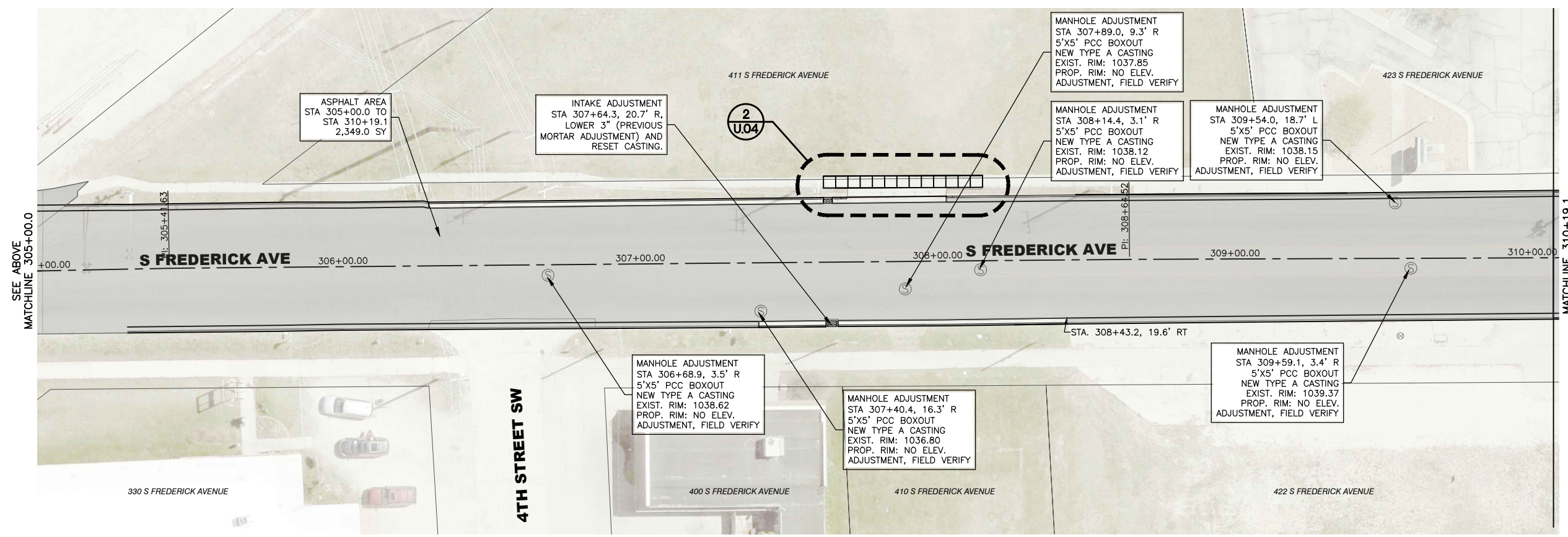
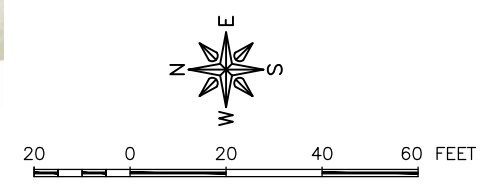
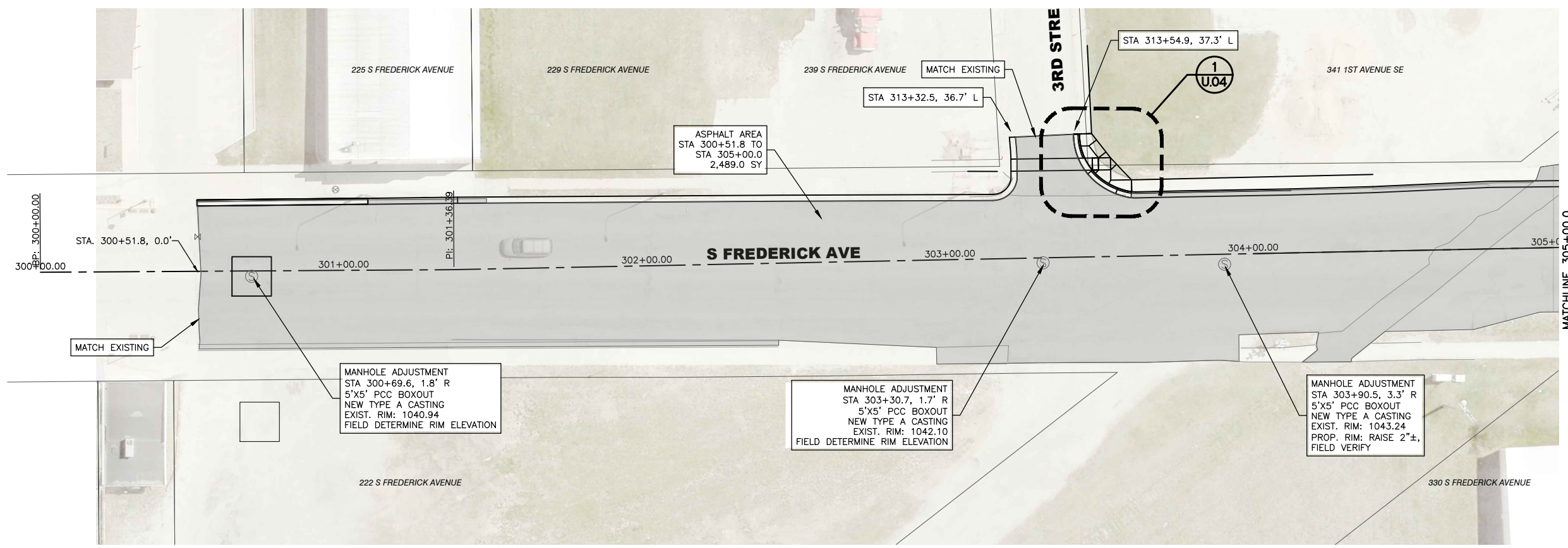
NOTES

1. FIELD DETERMINE LEVELING COURSE LOCATION/ THICKNESS FOR 2% CROSS SLOPE.
2. VERIFY POSITIVE DRAINAGE FOR FINISHED ASPHALT SURFACE.



REVISIONS		
REV. NO.	DESCRIPTION	DATE

- LEGEND**
- NEW 2" THICK HMA OVERLAY
- NOTES**
- FIELD DETERMINE LEVELING COURSE LOCATION/ THICKNESS FOR 2% CROSS SLOPE.
 - VERIFY POSITIVE DRAINAGE FOR FINISHED ASPHALT SURFACE.



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ENGINEERING & ENVIRONMENTAL

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2024 STREET IMPROVEMENTS
(1ST ST. NE, 12TH AVE. SE,
S. FREDERICK AVE.)
OELWEIN, IOWA

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DATE: 03/18/2024
SCALE: AS NOTED

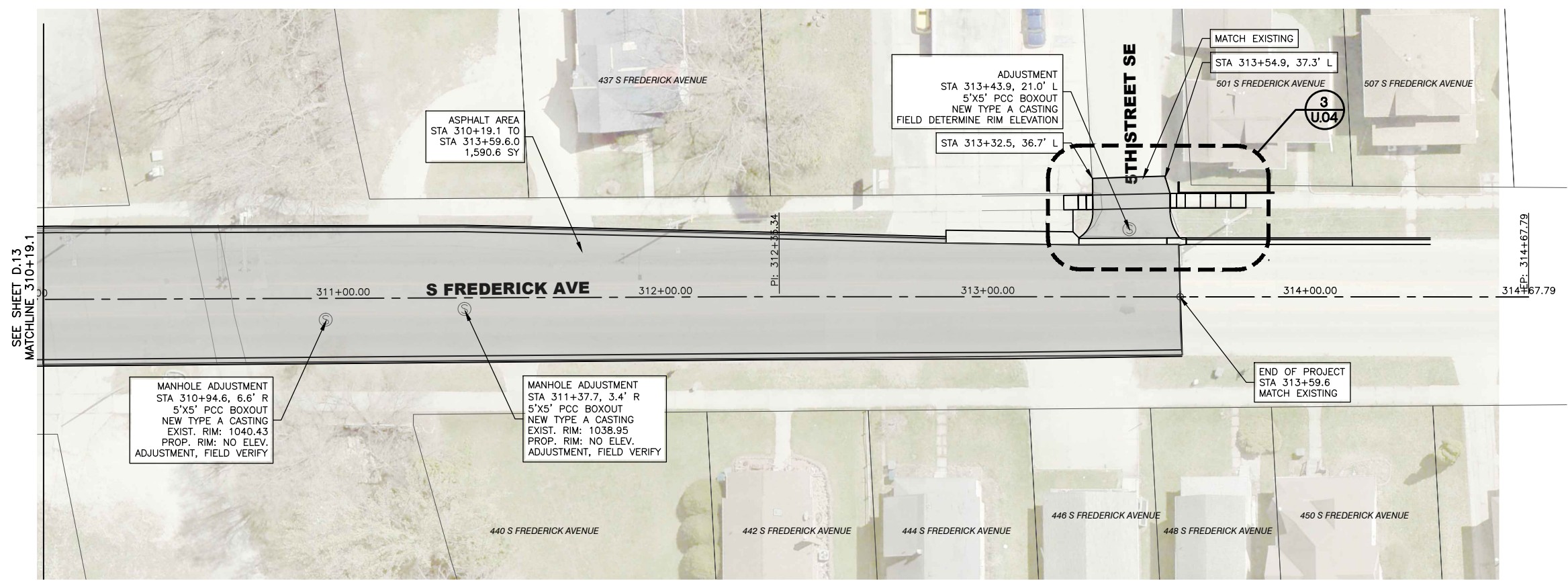
REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
ASPHALT PAVING PLAN S. FREDERICK AVENUE
- DIVISION 3

SET TYPE: BID SET
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JOB NUMBER:
23-498

SHEET NO:
108

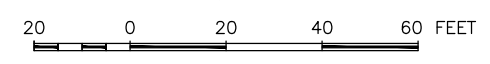
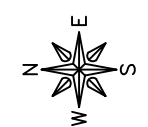


LEGEND

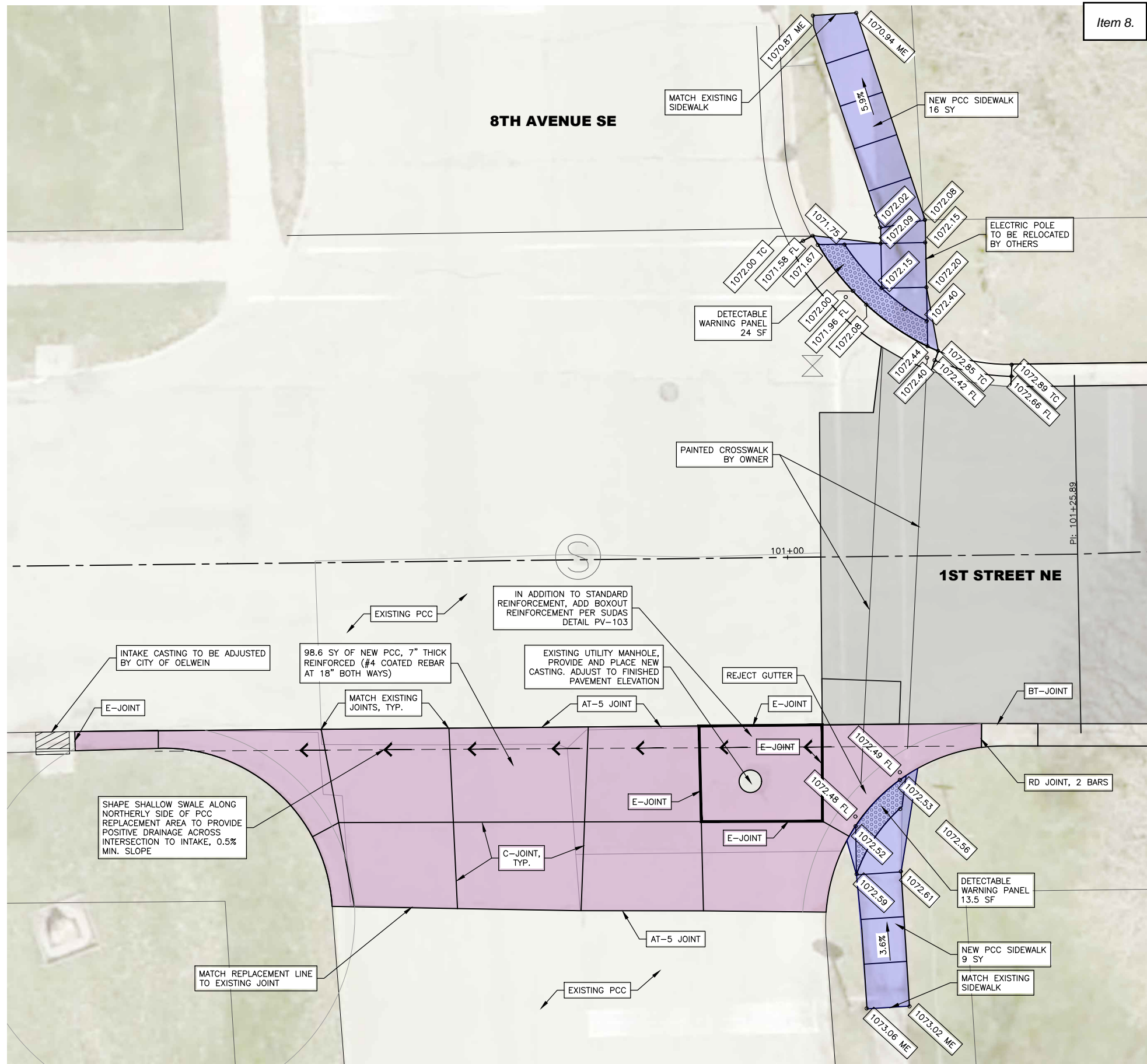
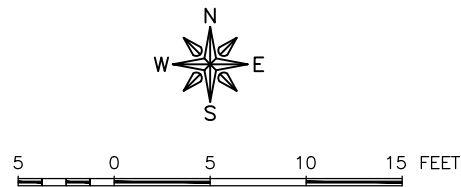
NEW 2" THICK HMA OVERLAY

NOTES

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REVISIONS		
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FEHR GRAHAM
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S. FREDERICK AVE.)
OELWEIN, IOWA

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APPROVED BY: JSB
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SCALE: AS NOTED

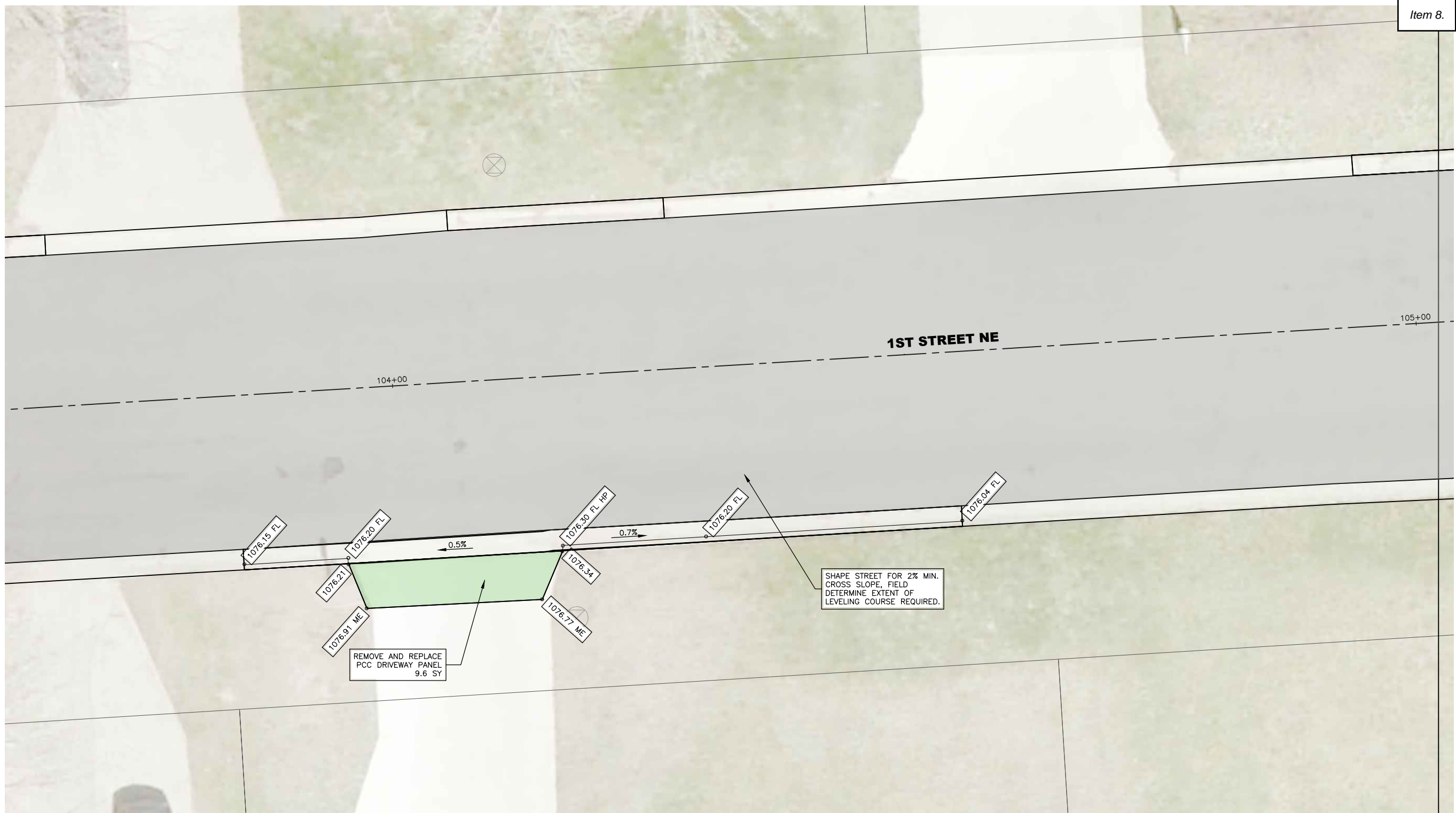
REVISIONS		
REV. NO.	DESCRIPTION	DATE

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INTERSECTION - 1ST STREET NE AND
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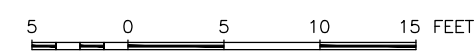
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JOB NUMBER:
23-498

SHEET
110



1 1ST STREET NE



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OELWEIN, IOWA

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APPROVED BY: JSB
DATE: 03/18/2024
SCALE: AS NOTED

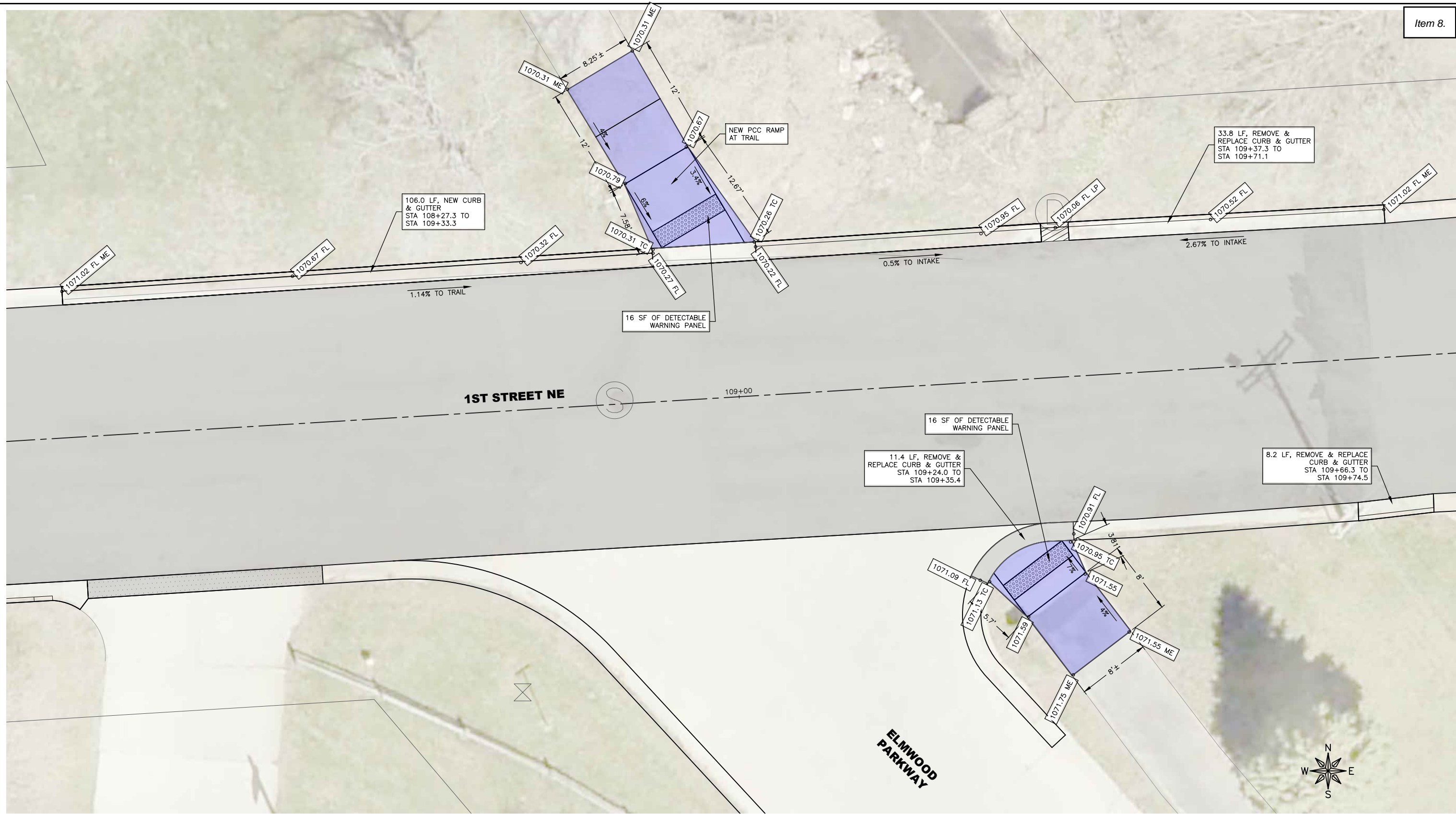
REVISIONS		
REV. NO.	DESCRIPTION	DATE

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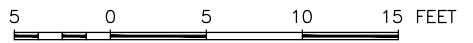
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JOB NUMBER:
23-498

Sheet 111



1 1ST STREET NE AND ELMWOOD PARKWAY



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OELWEIN, IA 50662

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S. FREDERICK AVE.)
OELWEIN, IOWA

DRAWN BY: JRA
APPROVED BY: JSB
DATE: 03/18/2024
SCALE: AS NOTED

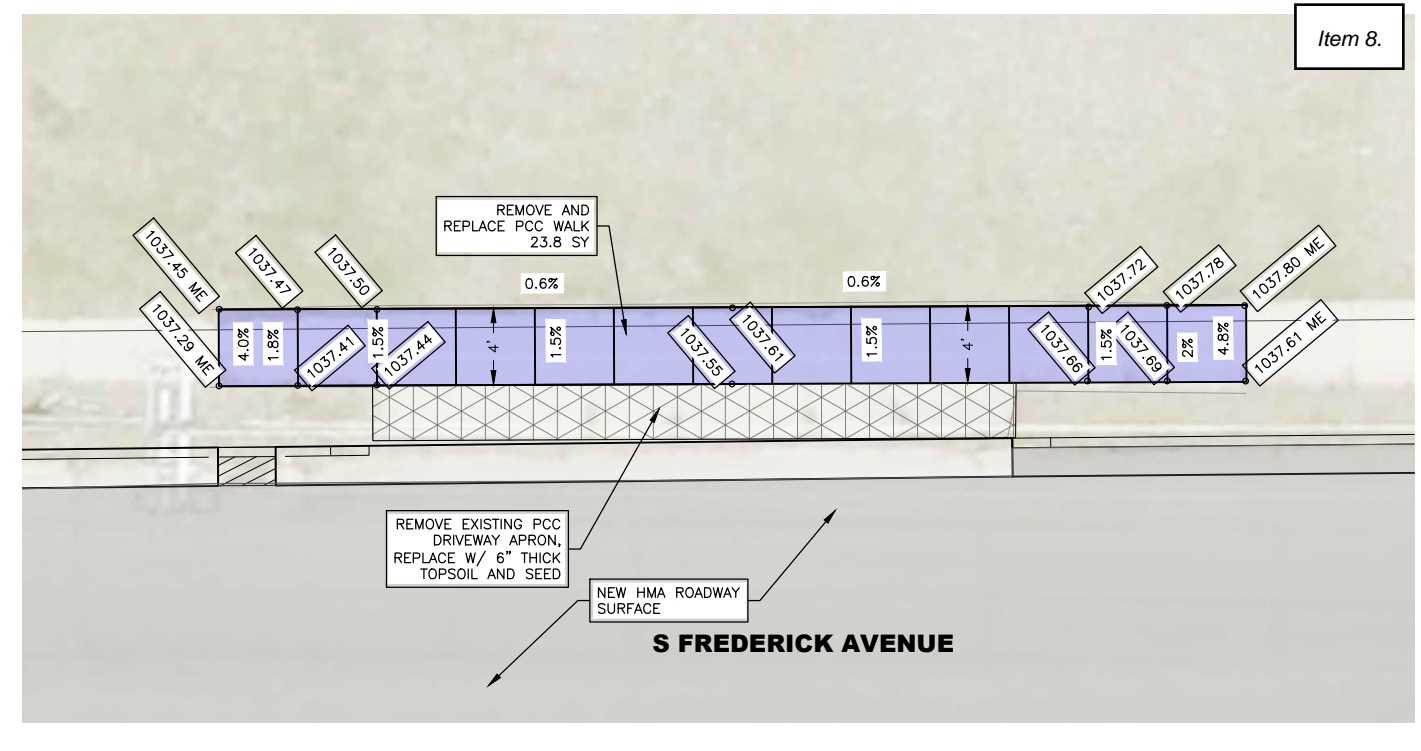
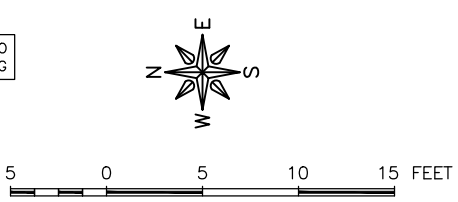
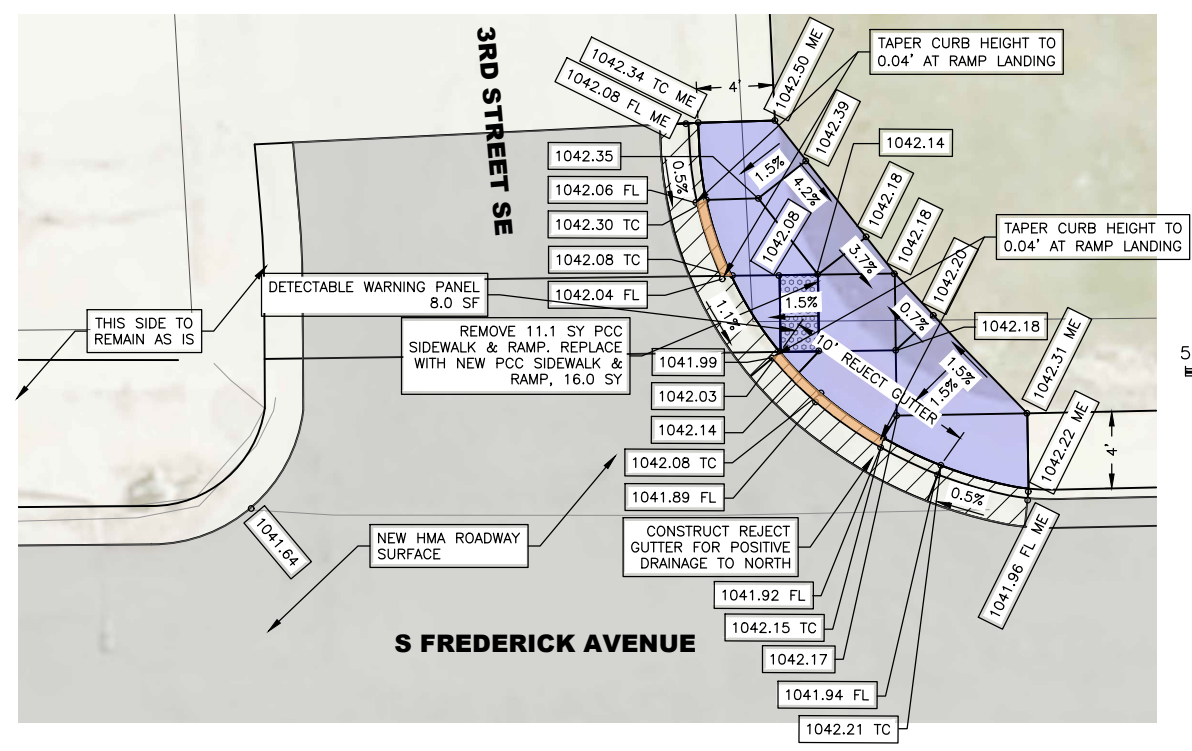
REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
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- DIVISION 1

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JOB NUMBER:
23-498

SHEET:
112

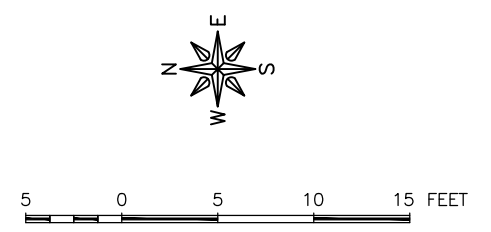
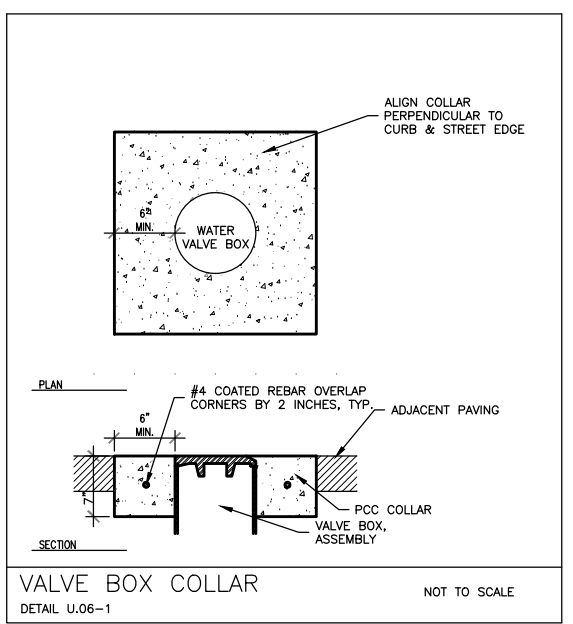


1 S FREDERICK AVENUE AND 3RD STREET SE

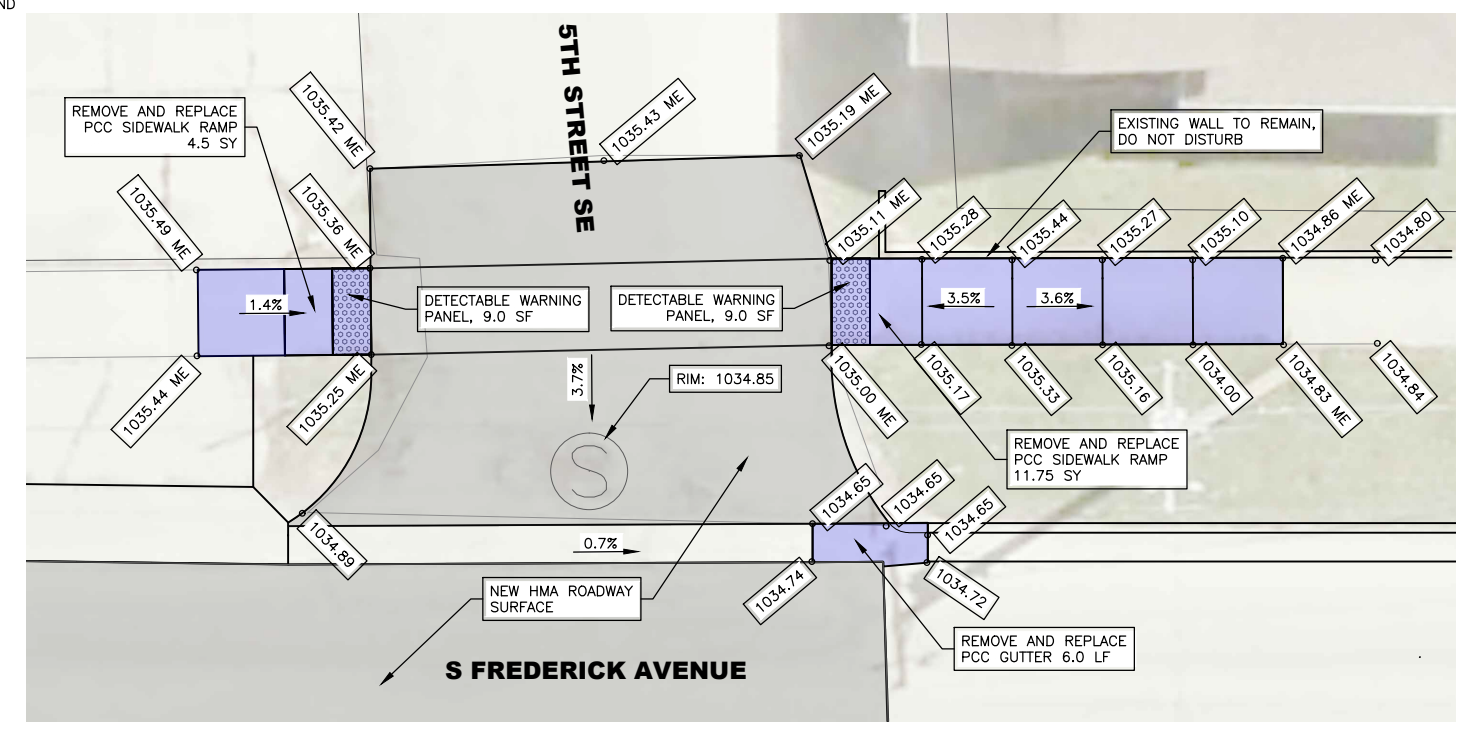
2 411 S FREDERICK AVENUE

LEGEND

- 2" THICK ASPHALT
OVERALL TOTAL FOR S. FREDERICK AVENUE
868 TONS
- REMOVE AND REPLACE PCC
- PCC REMOVAL, REPLACE WITH TOPSOIL AND SEED WITH GRASS.

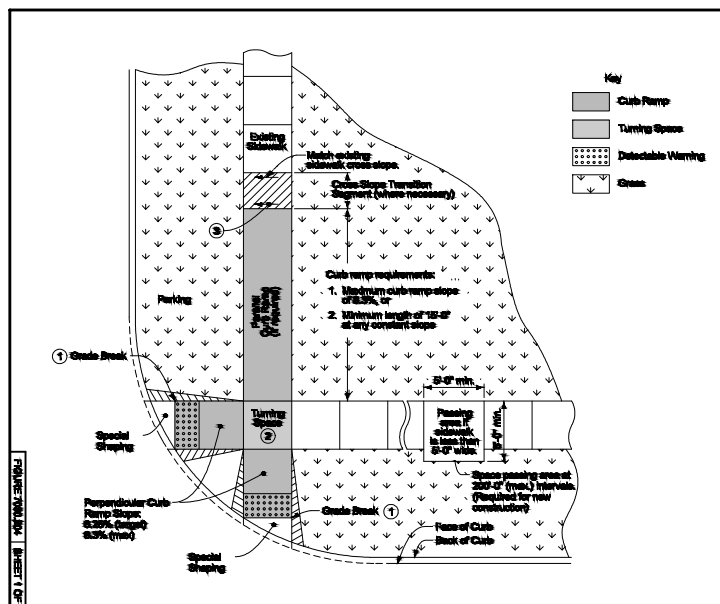


NOTE
1. PAVEMENT MARKINGS BY OWNER.



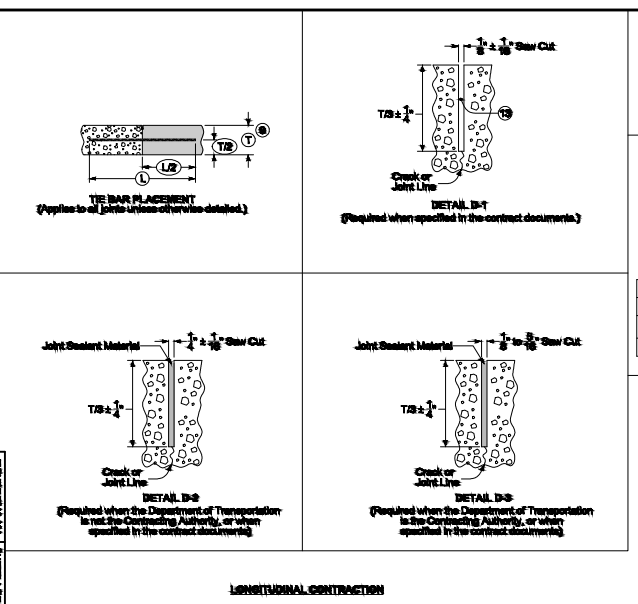
3 S FREDERICK AVENUE AND 5TH STREET SE

REVISIONS		
REV. NO.	DESCRIPTION	DATE



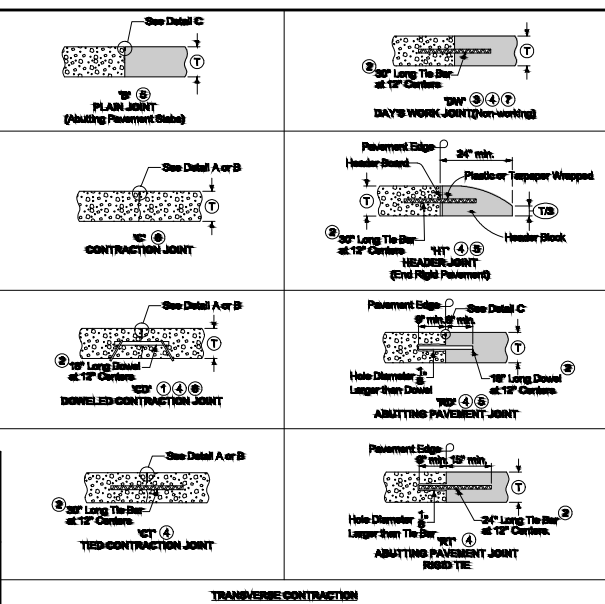
SUDAS Standard Specifications

GENERAL FEATURES OF AN ACCESSIBLE SIDEWALK



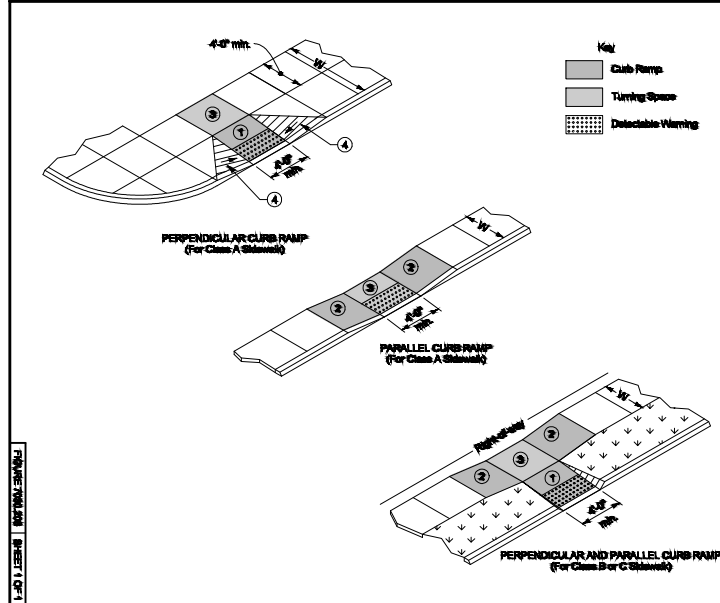
SUDAS Standard Specifications

LONGITUDINAL CONTRACTION



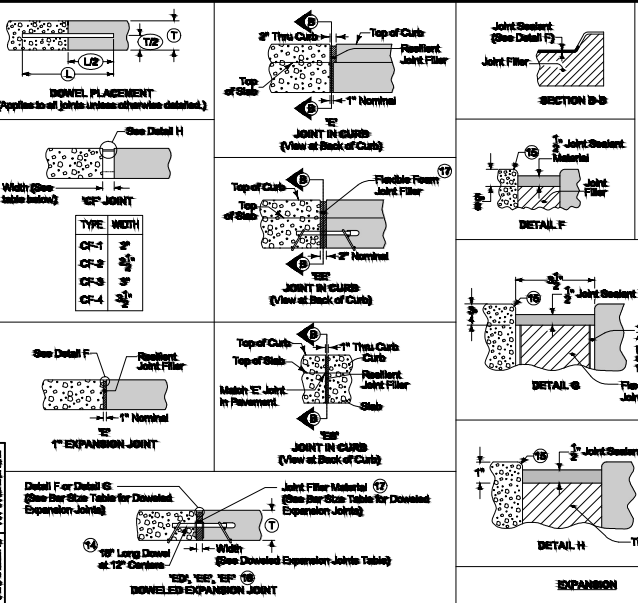
SUDAS Standard Specifications

TRANSVERSE CONTRACTION



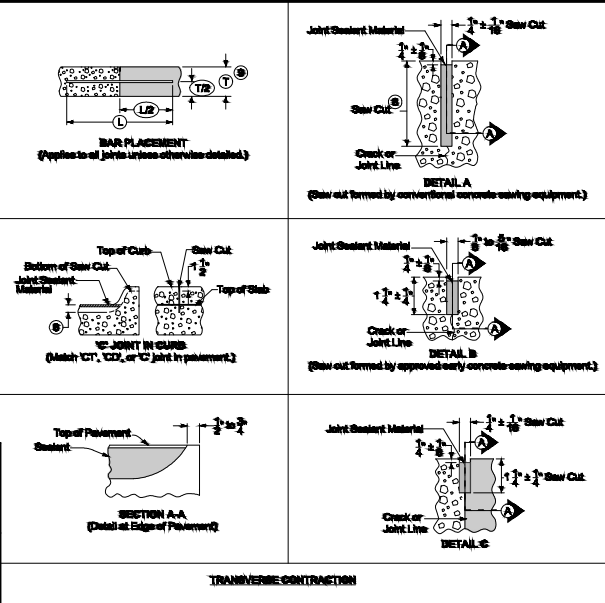
SUDAS Standard Specifications

CURB RAMP OUTSIDE OF INTERSECTION RADIUS



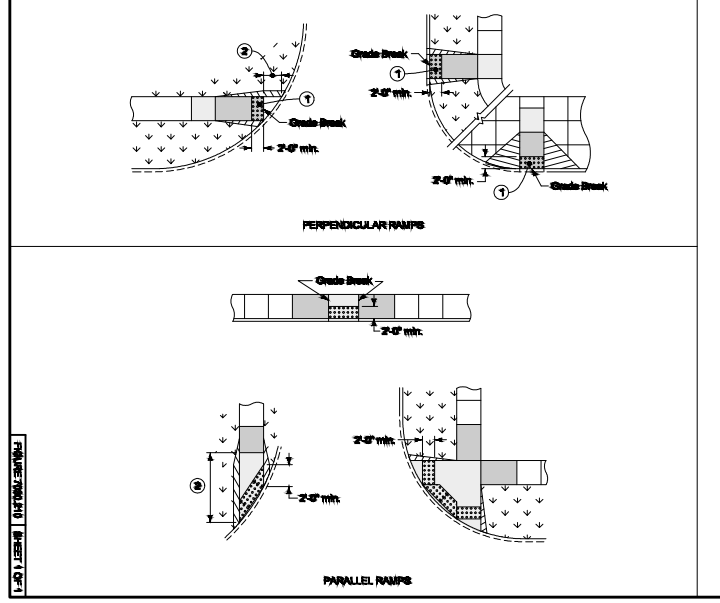
SUDAS Standard Specifications

EXPANSION



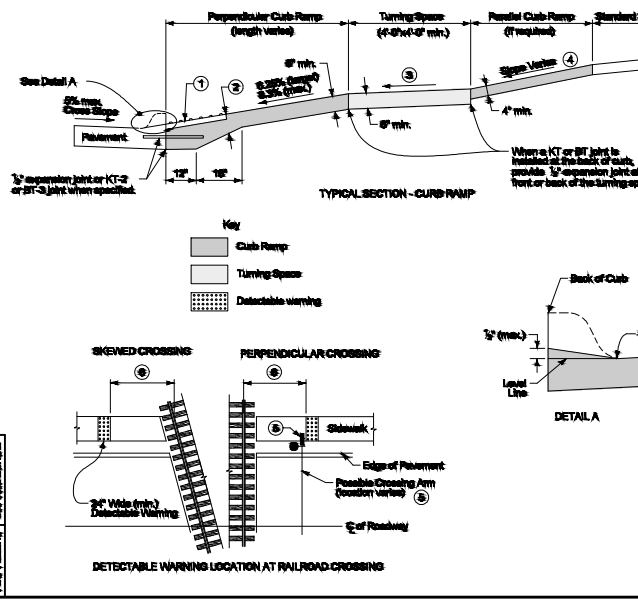
SUDAS Standard Specifications

BAR PLACEMENT



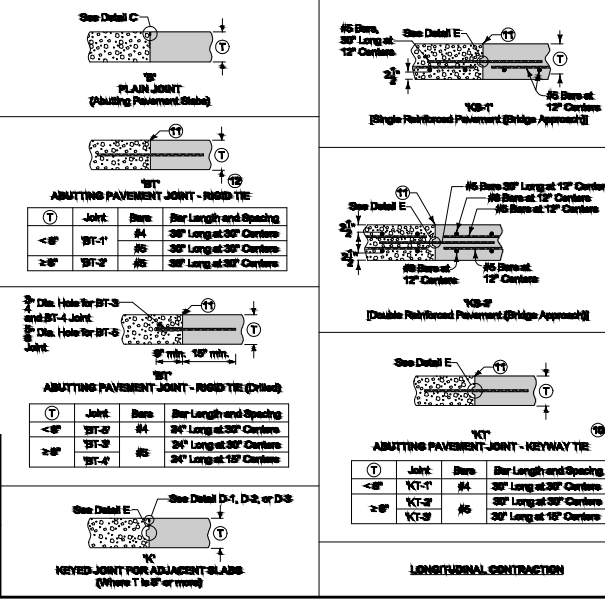
SUDAS Standard Specifications

DETECTABLE WARNING PLACEMENT



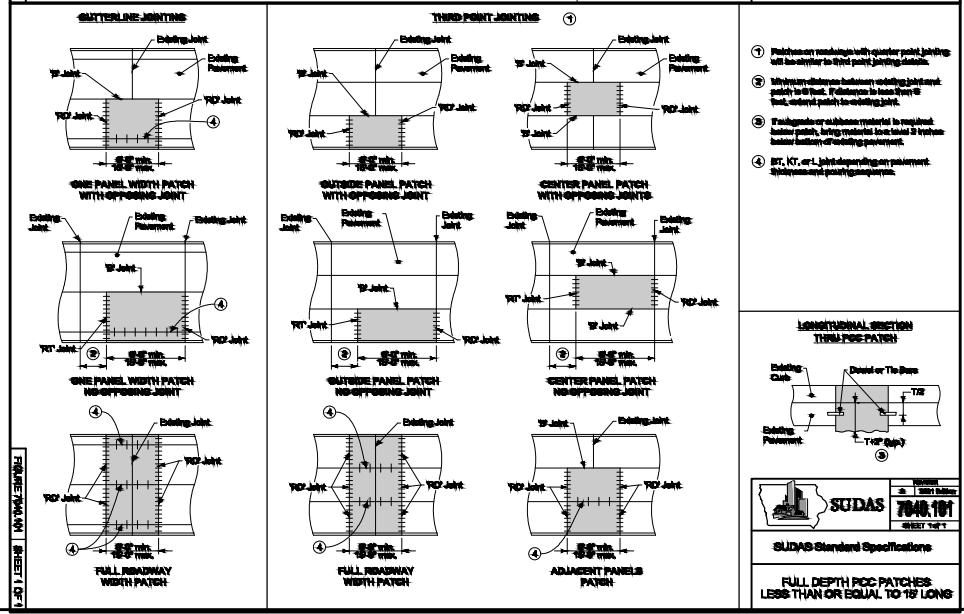
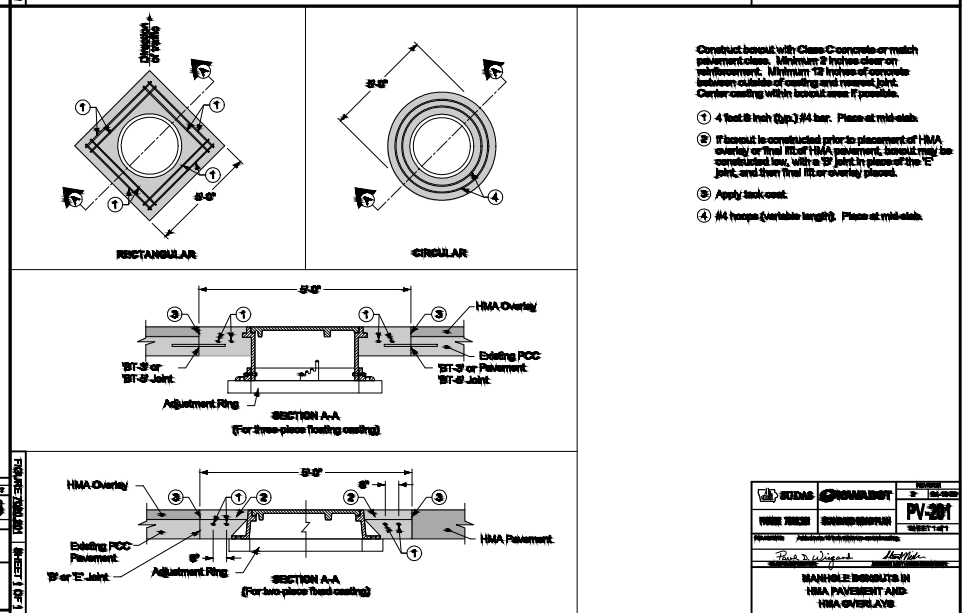
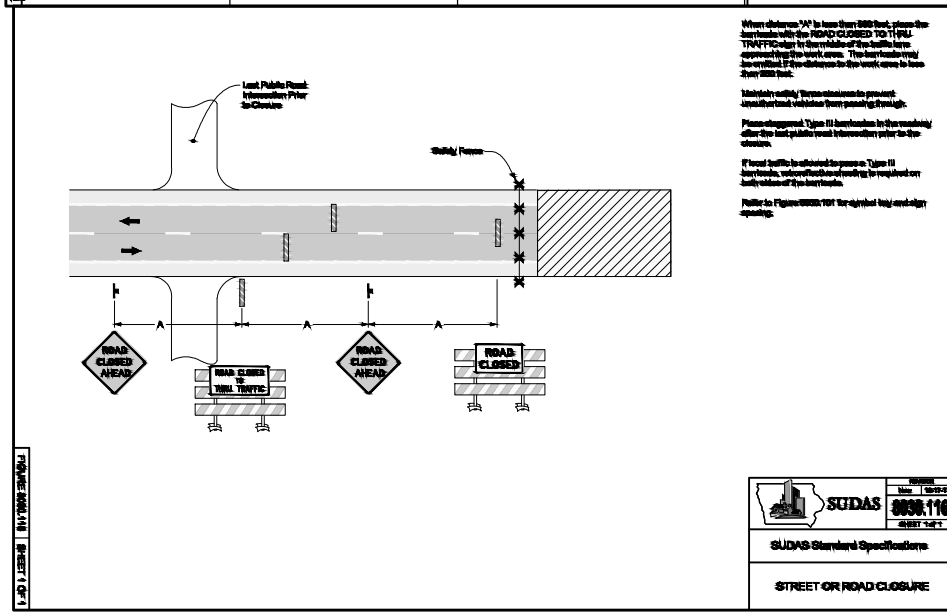
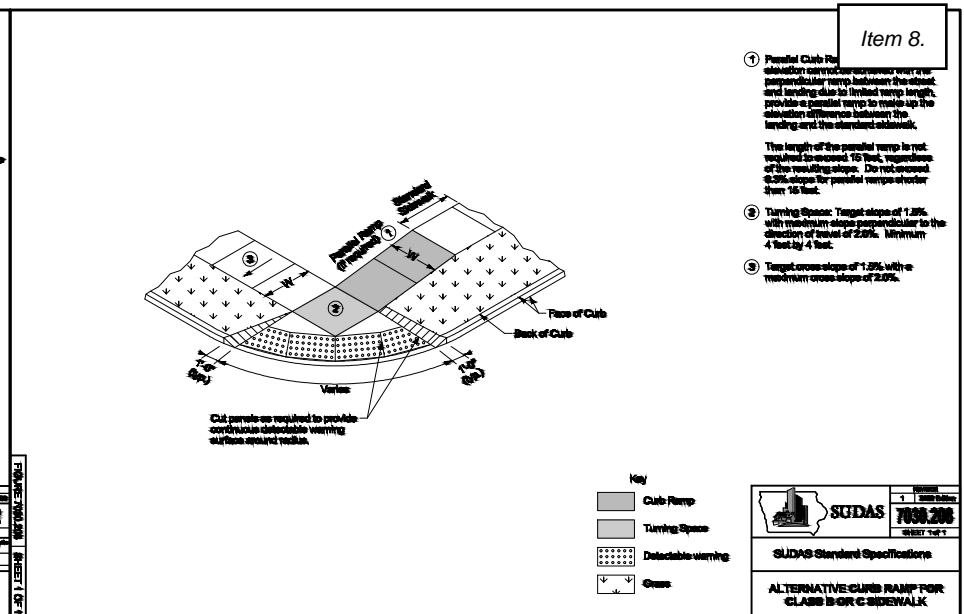
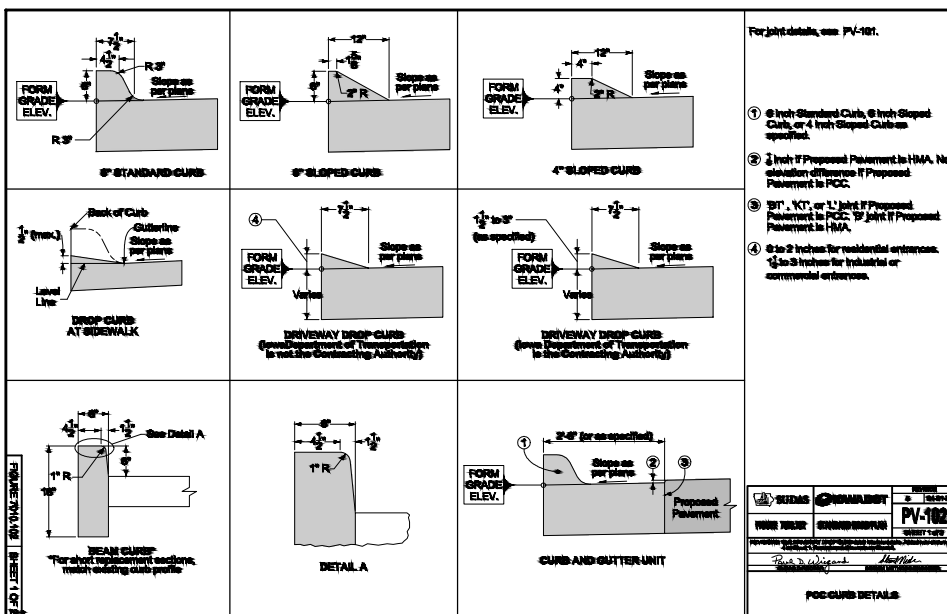
SUDAS Standard Specifications

TYPICAL SECTION - CURB RAMP



SUDAS Standard Specifications

ABUTTING PAVEMENT JOINT - RIGID TIE



FEHR GRAHAM
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OELWEIN, IOWA

DRAWN BY: JRA
APPROVED BY: JSB
DATE: 03/18/2024
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
SUDAS DETAILS

SET TYPE: BID SET
G:\C30\23\23-498\23-498-DESIGN.dwg, U06

JOB NUMBER:
23-498

SHEET:
115

RESOLUTION NO. _____-2024

RESOLUTION TO APPROVE WOODRUFF CONSTRUCTION, INC'S BID FOR THE OELWEIN MUNICIPAL AIRPORT LIGHTING VAULT IN THE AMOUNT OF \$244,815.00

WHEREAS, the Oelwein Municipal Airport Lighting Vault controls all runway lights; and

WHEREAS, the Oelwein Municipal Airport Lighting Vault is aging and in need of updates; and

WHEREAS, one bid was received from Woodruff Construction in the amount of \$244,815.00; and

WHEREAS, the city pays 10 percent of the project as 90 percent is funded by the federal government;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the Woodruff Construction, Inc. bid for the Oelwein Municipal Airport Lighting Vault in the amount of \$244,815.00

Passed and approved this 25th day of March, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded March 26, 2024.

March 22, 2024

Mr. Dylan Mulfinger
City Administrator
City of Oelwein
20 2nd Avenue SW
Oelwein, IA 50662

**SUBJECT: Install Airfield Lighting Vault
 Oelwein Municipal Airport
 FAA AIP Project No. 3-19-0067-014
 AECOM ID No. 60724877**

Dear Mr. Mulfinger:

We have reviewed the bids received by the City of Oelwein on March 20, 2024, for the above-mentioned project. A copy of the bid tabulation is attached.

One (1) bid were received from Woodruff Construction, Inc. of Waterloo, Iowa in the amount of \$244,815.00. The bid submitted was higher than the Engineer's Estimate by an amount of \$50,315.00 or 25.8%. Woodruff Construction, Inc. in their bid that they were not able to meet the DBE goal of 3.4% as specified in the bid documents. They committed to a minimum of 2.04% DBE utilization on this contract. DBE good faith efforts were documented in their proposal.

We recommend award of a contract for Install Airfield Lighting Vault, FAA AIP Project No. 3-19-0067-014 to Woodruff Construction, Inc. of Waterloo, Iowa in the amount of \$244,815.00, subject to FAA concurrence in award.

If you have any questions or require additional information, please feel free to contact our office at your convenience.

Yours sincerely,

Hughes, David Digitally signed by Hughes,
(Des Moines) David (Des Moines)
Date: 2024.03.22 06:41:54
-05'00'

David B. Hughes, P.E.

Enclosure: As noted

cc: Mr. Anthony Pollard, FAA
 Mr. Doug Schindel, AECOM

L:\DCS\Projects\TRN\60724877_OLZ_Lighting_Vault\300_Communications\310_Client\DM032224.ltr.docx

**TABULATION OF BIDS
 OELWEIN MUNICIPAL AIRPORT
 INSTALL AIRFIELD LIGHTING VAULT
 FAA AIP PROJECT NO. 3-19-0067-014
 AECOM PROJECT NO. 60724877**

MARCH 20, 2024

ITEM NO.	DESCRIPTION	UNIT	EST. QNTY	Engineer's Estimate		Woodruff Construction, Inc. Waterloo, IA	
				UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	15'x15' Block Building on Spread Footings	LS	1	\$ 100,000.00	\$ 100,000.00	\$ 97,803.25	\$ 97,803.25
2	Electrical Equipment New/Relocated/Reconnect	LS	1	\$ 67,000.00	\$ 67,000.00	\$ 92,106.00	\$ 92,106.00
3	Site Clearing/Footings and Foundations	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 40,859.75	\$ 40,859.75
4	Demolition of Existing Vault/Pad	EA	1	\$ 12,500.00	\$ 12,500.00	\$ 14,046.00	\$ 14,046.00
TOTAL BID				\$ 194,500.00		\$ 244,815.00	
DBE PARTICIPATION				3.40%		2.04%	
BID BOND				5%		5%	

Tabulated by: **Hughes, David**
 (Des Moines)

Digitally signed by Hughes,
 David (Des Moines)
 Date: 2024.03.22 06:26:45
 -05'00'

AECOM

RESOLUTION NO. _____-2024

RESOLUTION APPROVING THE REPAIR OF AN AERZEN SLUDGE BLOWER IN THE AMOUNT OF \$18,053.12.

WHEREAS, the City of Oelwein processes 20 million gallons of raw waste water each month; and

WHEREAS, there are four blowers which work to process the sludge and one is used as a backup;
and

WHEREAS, the blower is necessary to maintain a fully operational waste water treatment plant;
and

WHEREAS, the cost of the repair is \$18,053.12; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the repair of
an Aerzen Sludge Blower in the amount of \$18,053.12.

Passed and approved this 25th day of March, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded March 26, 2024.

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne



Date: 3/18/24

To: Honorable Mayor & City Council

From: Public Works Director Herb Doudney

CC: City Administrator Dylan Mulfinger

Reference: Aerzen Sludge Blower

The estimate to repair the Aerzen Sludge Blower is \$18,053.12, this is one of Five Blowers responsible for the aeration of an average of 20 million gallons of raw waste water each month.

There are five blowers at the plant, four are designated to an SBR basin, one is a backup for any of the other four.

This blower is essential to maintain the necessary redundancy to ensure a fully operational Waste Water Plant.

Herb Doudney

Herb Doudney
Public Works Director
319-283-1197
pwdirector@cityfoelwein.org





Item 10.

AERZEN

Compressed air, gas
and vacuum solutions

City of Oelwein WTP
Att.: Matt Rogers
20 2nd Ave SW
OELWEIN, IA 50662
USA

Aerzen USA Corporation
108 Independence Way
Coatesville, PA 19320-1653
USA

order-usa@aerzen.com
www.aerzenusa.com
Phone: 610-380-0244



Order Confirmation

Order No.: SEO-24-000780/ 1
Date: 02/12/24
Planned Delivery Date: 04/05/24
Salesperson: Joel Schomo
Salesperson: Ryan Craddock

Payment Terms: Net 30 days
Shipment Terms: DAP DELIVERED AT PLACE BUYER UNLOADS NAMED PLACE
Shipping Agent: BEST WAY AERZEN SELECTS CARRIER

Your account no.: 21-02548
Phone number: +13192831413
Fax No.:
E-Mail: wpcp@cityofuelwein.org
Your order number: TBD

Serial No. 844311 Service Items SEI-007970_S
Item No.: 033243090, GM 90 S

Pos.	Item No. Description	Quantity	Unit of M.	Unit Price USD	Line Amount USD
		1		276.76	276.76
	Incoming Freight - KDL C24021274720				
		1	each	17,476.36	17,476.36
	Standard Overhaul Scope of Work: -Refurbish GM90S rotating assembly to factory specifications -Includes all required parts and labor for rebuild of rotating assembly -Gasket, gasket maker, 5 gallons of Mobil SHC627, and belts will be included -1-year warranty against defects in material and workmanship				
		1		300.00	300.00
	Outgoing Freight - Estimated				
	Total / Service Item GM 90 S				18,053.12

Bank: USD Payments - ACH/Wire
Routing: JP Morgan Chase
Account No: 021000021
SWIFT: 350056393
Remittance email: CHASUS33
remittance-usa@aerzen.com

USD Payments - Lockbox
Aerzen USA Corp
PO Box 21920
New York, NY 10087-1920
USA

EUR Payments - Wire
Commerzbank AG
Intermediary Bank: COBADEFF
150113606800EUR
COBAUS3X
remittance-usa@aerzen.com



AERZEN

Item 10.

Compressed air, gas
and vacuum solutions

Order No.: SEO-24-000780/ 1

Page 2 / 2

Serial No. 844311 Service Items SEI-007970
Item No.: 21-K4-090, GM 90 S Blower Package - K4

Pos.	Item No. Description	Quantity	Unit of M.	Unit Price USD	Line Amount USD
	Total / Service Item GM 90 S Blower Package - K4				0.00

Total USD Excl. TAX	18,053.12
Tax Amount	0.00
Total USD Incl. TAX	18,053.12

Ship-to Address:
City of Oelwein WWTP
500 9th Ave SW
OELWEIN, IA 50662
USA

For questions on this order, please contact your Regional Service Coordinator.

**To pay an outstanding invoice by credit card, please contact Collections dept:
remittance-usa@aerzen.com ; Call Mike Scotti - (484) 784-6856**

Best regards,

Ryan Craddock

Aerzen USA Corporation

Bank	USD Payments - ACH/Wire	USD Payments - Lockbox	EUR Payments - Wire
Routing	JP Morgan Chase	Aerzen USA Corp	Commerzbank AG
Account No	021000021	PO Box 21920	Intermediary Bank: COBADEFF
SWIFT	350056393	New York, NY 10087-1920	150113606800EUR
Remittance email	CHASUS33	USA	COBAUS3X
	remittance-usa@aerzen.com		remittance-usa@aerzen.com

RESOLUTION NO. _____-2024

A RESOLUTION AMENDING THE CITY OF OELWEIN PURCHASING POLICY

WHEREAS, The City of Oelwein has rules and regulations in place to ensure the purchasing of goods and services is done in the best interest of the City Council and community; and

WHEREAS, the purchasing policy has ensured that all goods and serviced purchased by the city is done through a process approved by City Council; and

WHEREAS, the purchasing policy provides clear guidance to staff; and

WHEREAS, having the purchasing policy in place has set standards and procedures; and

WHEREAS, the purchasing policy is adding reporting, federal single audits, and amending the federal procurement requirements; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that the Purchasing Policy be formally amended.

Passed and approved this 25th day of March, 2024.

Brett DeVore, Mayor

Attest:

It was moved by Weber and seconded by Payne that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio

Weber

Lenz

Garrigus

Seeders

Payne

Dylan Mulfinger, City Administrator

Recorded March 25, 2024.



Oelwein Purchasing Policy
Adopted by Resolution

Overview

The City of Oelwein Purchasing Policy is hereby created to:

1. Clarify certain procedures and safeguards governing purchases of supplies and services by the City.
2. Provide for increased public confidence in the procedures followed in City purchasing decisions.
3. Ensure the fair and equitable treatment of all persons who involved with the City's purchasing procedures.
4. Provide increased economy in City purchasing activities and maximize the purchasing value of public monies for the City.

Spending Limits

The spending limit of the City Administrator is set by Ordinance by the City Council. This limit is \$5,000 \$10,000. Any item over this limit must be brought to City Council for approval.

Department Heads spending limit is set at \$5,000. Department Heads will be held responsible for all purchases in their department. All receipts turned in must have an account number attached where the purchase will be charged.

Any item that is not a reoccurring expense over \$10,000. must be sent to City Council for approval.

Reoccurring Purchases

For services or products that are required more than once a year, the aggregate total of the purchases will be used to determine the purchasing procedures that should be followed. Reoccurring purchases will not be subject to the competitive sealed bid process, unless requested by the City Administrator.

Budgeted Items

All items specifically stated in the City Council's approved budget do not require a second council approval. This includes items over \$10,000. Items over the Department Head limit must be approved by the City Administrator.

Buying Local

By virtue of statutory authority, preference will be given to products and provisions grown and produced within the State of Iowa. The department supervisors shall make every effort to support Iowa products when making a purchase. Tied responses to solicitations, regardless of the type of solicitation, shall be decided in favor of the Iowa products.

Iowa Code, Chapter 73.1, Preference Authorized:

"Every...city, and every person acting as contracting or purchasing agent for any such...governing body shall use only those products and provision grown and coal produced within the state of Iowa, when they



are found in marketable quantities in the state and are of a quality reasonably suited to the purpose intended, and can be secured without additional cost over foreign products or products of other states..." For purchases over \$5,000, if an Oelwein-based company's bid is within 5% of the low-bid and all other specifications of the request for proposal are met by both companies, the city council may award the contract to the Oelwein-based company. An Oelwein based company is one that sells or produces products in Oelwein.

Purchase Order Procedure

Any item purchased over the allowed limit must generate a purchase order. Purchase orders will be generated by the City Hall Administrative Assistant and signed by the City Administrator.

Credit Card Rules

Credit card spending limits are \$10,000 for the City Administrator and \$5,000 for Department Heads.

Allowable Expenses

- Authorized travel and training expenses
- Authorized expenditures for services or supplies
- Reimbursement for alcoholic beverages is prohibited
- Elected Officials, City Administrator, or Directors may purchase business Meals for themselves. See Personnel Policy for meal spending limits and further restrictions.
- All expenses must follow the Oelwein Purchasing Policy

Documentation

- Original, itemized receipts are required to validate expenses on City issued credit cards.
- Restaurant receipts must include both the itemized bill and the credit card receipt that identifies the tip amount
- Conference receipts must include training details for each employee attending the training
- Hotel receipts must include daily room rates and itemized receipts for any additional room charges
- Transportation receipts should show charges for airfare, cab fare and tip amount if applicable

Unapproved Expenditures

Employees and Elected Officials will be responsible for all unapproved expenditures made on the City Issued Credit Card. Expenditure reports will be reviewed by both the Department Head or Superintendent and City Administrator for adherence to policy.

Store Credit Accounts

It is the understanding of the Oelwein City Council and the City Administrator that in order to conduct day-to-day business operations of the City, store credit accounts are needed for supplies. As such, several store credit accounts are made available for employees in the local surrounding area at frequented businesses.

Store Accounts are to be used for items related to city-business, each purchase needs to be identified at the time of sale by the Department's name, signed for by an employee only. Receipts for purchases made



on store credit accounts must also be returned to the City Hall Billing Clerk in a timely manner to ensure statements are paid on time and without penalty.

It is the ultimate responsibility of the Department Head or Supervisor to ensure itemized receipts are returned to City Hall with the identified department name or proper billing code.

Employees using a credit card or a store account can be held personally liable for unauthorized purchases.

Emergency Purchases

The Oelwein Purchasing Policy may be circumvented if a situation arises that meets any of the following emergency procurement conditions:

1. The situation threatens public health, welfare or safety; or
2. There is a need to protect the health, welfare or safety of persons occupying or visiting a public improvement or property located adjacent to the public improvement; or
3. The department must act to preserve critical services or programs; or
4. The need is a result of events or circumstances not reasonably foreseeable.

In the event that any of these situations occur, purchases of emergency need items can be made without approvals required by this policy. At the conclusion of the situation, formal documentation will be required by staff participating in the event to outline the occurrence, and justify the expenditures made under the emergency exemption. These exemptions will be submitted to the City Administrator and if costs exceed \$5,000, to City Council for approval.

Quotes and Bidding

The city will follow all [state bid requirements](#) set out in Iowa State code chapter 26.

Any item over \$10,000. must go through a competitive bid process. This includes a minimum of two quotes. When the city makes request for bids, all request must include a specification sheet that is accurate and detailed.

All change orders under \$10,000. can be approved by the City Administrator.

Signatures in Lieu of Absence

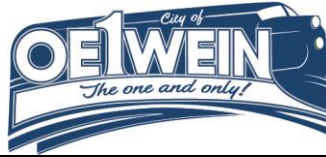
The City Clerk may sign for an absent City Administrator.

Bulk Purchases

Whenever feasible, the city will work to buy all items in bulk through a single vendor.

Purchasing Policy Abuse

Any abuse of the Oelwein Purchasing Policy can lead to disciplinary action including termination.



Federal Procurement Requirements

This section is added with guidance from Iowa Homeland Security to abide by federal procurement guidelines.

In compliance with Uniform Grant Guidance in Title 2 Code of Federal Regulation (C.F.R.) Grants and Agreements, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, it is the policy of ORGANIZATION to adhere to these requirements. For procurement, all non-Federal entities must follow 2 CFR Part 200 Subpart D Subsections §200.318 General procurement standards through §200.327, and Appendix II to Part 200-Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. These standards are accessible online at:

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

Cost Principles

Cost principles govern how NON-FEDERAL ENTITIES may spend Federal grant funding. Federal cost principles are found in 2 CFR Part 200 Subpart E, accessible online at 2 CFR PART 200 SUBPART E

2 CFR §200.318 General procurement standards

(a) The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and standards. Where State and/or local requirements conflict with Federal requirements, the strictest requirement, will be followed.

2 CFR 180 Debarment and suspension

OMB Guidelines to Agencies on Government wide Debarment and Suspension govern debarment and suspension. These regulations restrict awards, sub-awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from, or ineligible for participation in Federal assistance programs or activities. Debarred or suspended parties may be found by searching the System for Award Management (SAM) for exclusion records, active or excluded at www.sam.gov. The City will search the sam.gov website for each project to ensure that no contractor is debarred or suspended from working with federal or state government dollars.

Standards of Conduct and Conflict Of Interest

§200.318 General procurement standards

2 CFR Part 200, Subpart D Subsection §200.318 (c)(1)

The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary



actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

§200.319 Competition.

- (a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.
- (b) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
- (c) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:
 - (1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
 - (2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- (d) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period

§200.320 Methods of procurement to be followed

- (a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (§200.67 Micro-purchase). To the extent practicable, the non-Federal entity must distribute



micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

- (b) Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
- (c) Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.

In order for sealed bidding to be feasible, the following conditions should be present:

- (i) A complete, adequate, and realistic specification or purchase description is available;
- (ii) Two or more responsible bidders are willing and able to compete effectively for the business; and
- (iii) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
 - (1) If sealed bids are used, the following requirements apply:
 - (i) Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publically advertised;
 - (ii) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
 - (iii) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
 - (iv) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
 - (v) Any or all bids may be rejected if there is a sound documented reason.
- (e) Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
 - (1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - (2) Proposals must be solicited from an adequate number of qualified sources;
 - (3) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - (4) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - (5) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected,



subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

- (f) Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
- (1) The item is available only from a single source;
 - (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
 - (4) After solicitation of a number of sources, competition is determined inadequate.
- (a) §200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.
- (b) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- (c) Affirmative steps must include:
- a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (5) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5)

§200.322 Domestic preferences for procurements.

- (a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.
- (b) For purposes of this section:
- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.



- (2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§200.323 Procurement of recovered materials

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.

§200.324 Contract cost and price

The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.

- (a) A cost/price analysis must be performed in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications
- (b) The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.
- (c) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
- (d) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under Subpart E—Cost Principles of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

§200.325 Federal awarding agency or pass-through entity review

- (a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition.
- (b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:
 - (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
 - (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a “brand name” product;



- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.
- (c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

§200.326 Bonding requirements

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

- (a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- (b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- (c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

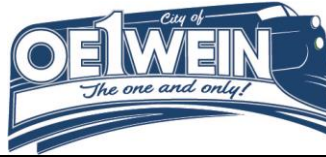
§200.327 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

Reporting

The City of Oelwein works to ensure that all reporting standards are upheld when the city receives state or federal dollars. The city will do the following when working with federal and state dollars:

- Fill out all applications fully to ensure compliance with all state and federal guidelines.
 - Provide follow up reports in a timely manner that meets all state and federal guidelines.
- Provide Programmatic Performance Reports (PPR) on a timely basis.
 - Staff will schedule out times for these reports and create a calendar showing in advance when these reports are due.
- Will close out grants with agencies in good standing to ensure that Oelwein is eligible for all future awards, grants, or loans.



Federal Single Audit

Based on 2 CFR 200.501 of the Uniform and Administrative Requirements, a non-Federal entity that expends \$750,000 or more in Federal awards during the non-Federal entity's fiscal year, must have a single or program-specific audit conducted.

The City of Oelwein will track all federal dollars received annually/fiscally to ensure that the city's auditor is notified of the need for a single audit.

Fraud Reporting Policy

This section is added with guidance from Iowa Homeland Security to abide by federal procurement guidelines.

2 CFR Part 200 Subpart B-General Provisions

200.113 Mandatory Disclosures

In compliance with Uniform Grant Guidance, in Title 2 Code of Federal Regulation (C.F.R.) Grants and Agreements, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, this policy is adopted.

A non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM (currently FAPIIS). Failure to make required disclosures can result in any of the remedies described in §200.339 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313.)

If an employee, elected official, board or commission member, volunteer, agent, etc. learns of a violation of Federal criminal law involving fraud, bribery, or gratuity potentially affecting a Federal grant, they will report the violation to the City Administrator. In the event that the City Administrator is unfit to be reported too, all reporting will go to the City Attorney.

RESOLUTION NO. _____-2024

RESOLUTION TO APPROVE CITY HALL ASBESTOS REMOVAL IN THE AMOUNT OF \$24,714.00 WITH SITE SERVICES

WHEREAS, City Hall contains asbestos and is need of removal; and

WHEREAS, improvements to City Hall are funded each year to ensure a functional office space for city employees; and

WHEREAS, regardless of the city moving or building a new structure, improvement are needed for the longevity of the current city hall location and its historical significance of the building; and

WHEREAS, this project will be one of many in 2024 for the improvements to City Hall;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves City Hall asbestos removal in the amount of \$24,714.00 with Site Services.

Passed and approved this 11th day of March, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded March 12, 2024.



1621 East Commercial * Algona, IA 50511 * Office: 515-295-6888 * Fax: 515-295-6845
siteservicesabate@gmail.com

March 4, 2024

City of Oelwein
20 2nd Ave SW
Oelwein, IA 50662

Attention: David Kral

Re: Asbestos Removal: 20 2nd Ave SW
Oelwein, IA

PROPOSAL

1. DESCRIPTION: Remove Asbestos Containing Material at above addresses as per surveys done by Hawkeye Environmental dated Aug 5, 2023 and a site visit by Site Services representative Kyle Schattschneider on 2-28-24. Dispose of the ACM in the landfill accepting the waste from this location. All procedures will be in accordance with DNR, EPA & state OSHA guidelines.

2. SITE SERVICES, INC. RESPONSIBILITIES: Provide tools, equipment, labor, materials and services applicable to the work. Take OSHA personal air monitoring.

3. QUANTITY OF MATERIALS: As per Survey & attached map, The area highlighted in yellow as original scope of work and blue as the revised proposed scope of work. Quantity of work: carpet floor tile & mastic 3956 SF, 2x2 lay in ceiling tile 1728 SF

4. OWNERS RESPONSIBILITIES: Provide uninterrupted access to the work area for the duration of the project. All movable items to be moved out of work area. Any 3rd party air monitoring or clearances.

5. CONTRACT CLOSEOUT: Final visual inspection: Site Services, Inc.

6. FINANCIAL ARRANGEMENTS: Upon Completion

Total Bid Good For 30 Days: \$ 17,802.00 carpet, floor tile & mastic, add \$ 6912.00 to remove the ceiling tile & clean the grid in place.

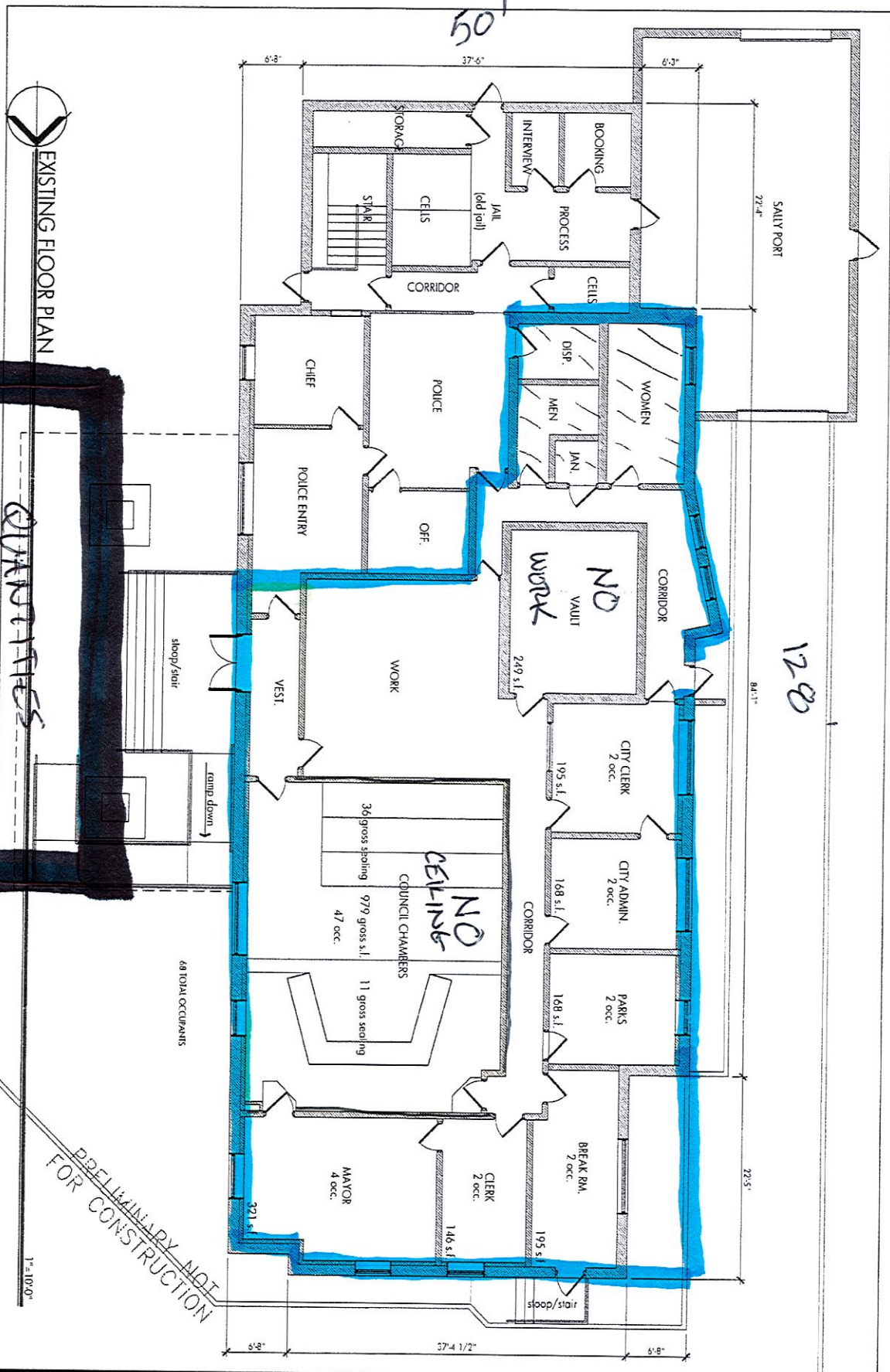
Submitted by: Brent Clegg, President
Site Services, Inc.

Accepted by:
Date:

Highlighted Area to remain unchanged - Newer Renovation

- ORIGINAL SCOPE OF WORK
- PROPOSED SCOPE OF WORK

9056 SF TOTAL
POSSIBLY



9056 SF CF TM
1728 SF 2x2' CEILING

9056 SF
84
22
128

EMERGENCY
FIRE CARPET

1" = 10'-0"

PRELIMINARY NOT FOR CONSTRUCTION

10605.02

780 1121 13TH ST
DES MOINES, IA 50319
503.261.2000

11502 230TH ST
SIA MOUNTAIN PARK
503.934.9112

MGA
MARTIN GARDNER
ARCHITECTURE

CITY OF OELWEIN
CITY HALL TESTING
20 SECOND AVENUE SW
OELWEIN, IOWA

7-2015
MARTIN GARDNER
ARCHITECTURE, P.C.

fixed soil



2939 Enterprise Avenue
Suite B
Hastings, MN 55033
ph 651 788 9556
fx 651 788 9562
www.eccomidwest.com

PROPOSAL / CONTRACT

ECCO Midwest, Inc.
("ECCO")
967 - 33rd Avenue Southwest
Cedar Rapids, Iowa 52404
Phone: 319-362-1431
Fax: 319-362-1487
E-Mail: ahines@EccoMidwest.com
Attn: Andy Hines
Mobile: 651-600-8636

City of Oelwein
("Client")
20 2nd Avenue SW
Oelwein, IA 50662
Phone: 319-583-5862
Fax:
E-Mail: buildingofficial@cityofuelwein.org
Attn: David Kral

ECCO and Client agree as follows: Pursuant to the terms and conditions of this Contract, ECCO shall provide the labor and materials described in the "Scope of Work" set forth below, at the following location: City Hall - Asbestos Abatement (the "Work Site").

"Contract" shall mean this page and the "Terms and Conditions" attached hereto or otherwise provided by ECCO to Client, along with any documents or schedules referenced either on this page or in the Terms and Conditions. This page and the Terms and Conditions shall control over any conflicting provisions in the documents or schedules referenced therein.

SCOPE OF WORK

The "Work" to be performed under this Contract shall be:

Removal and disposal of asbestos containing materials as defined in scope of work sent 03/08/24 and viewed during site visit conducted 03/14/24. All movable objects to be removed by owner prior to abatement.

Owner to provide power and water.

2 week notification to State of Iowa required.

Allow 6 working days to complete.

Note: 3rd party final air clearance testing not required, but recommended - Add \$450.00

CONTRACT PRICE

The Contract Price for the Work shall be: \$41,570.00

ECCO will invoice for completed work as it deems appropriate; invoices shall be paid by Client on a net thirty-day basis at ECCO 's address shown above.

Authorized ECCO Midwest, Inc. Signature

By: Andy Hines

Andy Hines

Its: Estimator / Project Manager

Date: 3/19/24

Authorized Client Signature

By: _____

Its: _____

Date: _____

ECCO MIDWEST, INC. CONTRACT TERMS AND CONDITIONS

Item 12.

- 1. **Completion of Work**
Upon full execution of the Contract, and subject to Client's fulfillment of its obligations under the Contract, ECCO Midwest, Inc. shall promptly commence and shall diligently proceed with the Work.
- 2. **Changes**
No alteration shall be made in the Scope of Work described in the Contract, or in the Contract Price, except by written change order signed by ECCO Midwest, Inc. and Client, or by a verbal request for alteration confirmed by written change order signed by ECCO Midwest, Inc. and Client within five (5) business days. If an alteration is to be made, the value of labor and materials added or omitted shall be computed and determined by ECCO Midwest, Inc., and the amount so determined shall be added to or deducted from the Contract Price.
- 3. **Permits and Approvals**
ECCO Midwest, Inc. shall be responsible for obtaining all governmental permits or approvals necessary for completion of the Work. Client agrees to provide ECCO Midwest, Inc. with all cooperation necessary to obtain such permits and approvals.
- 4. **Disclaimer of Warranties**
ECCO Midwest, Inc. shall perform the Work using the care, skill and diligence normally applied by contractors in the performance of work similar to that contemplated under the Contract. **ECCO MIDWEST, INC. DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, HABITABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**
- 5. **Limitation of Liability**
Neither party shall be liable to the other party in any action or claim for any indirect, incidental or consequential damages, including without limitation, loss of profit, production, revenues, or other damages attributable to business interruption resulting from any default or breach of the Contract, or in any other way connected with performance of the Work contemplated by the Contract. Further, under all circumstances, ECCO Midwest, Inc.'s liability to Client shall be limited to the portion of the Contract Price actually paid to ECCO Midwest, Inc..
- 6. **Responsibility for Remediation Protocols**
If the Work to be performed under the Contract is a microbial abatement project, Client, by and through its independent industrial hygienists and/or environmental consultants, shall have performed, or will perform, a thorough environmental investigation and have specified, or will specify, the methods and extent of remediation. Client hereby releases ECCO Midwest, Inc. and its employees, officers and successors, from any liability for errors or omissions made in the preparation of the protocol and/or remediation methods. ECCO Midwest, Inc. makes no representations or warranties as to whether those methods will be effective or appropriate.
- 7. **Disclosure to Third Parties**
If the Work to be performed under the Contract is a microbial abatement project, Client shall have the sole responsibility to disclose to any persons Client deems appropriate, including occupants of the Work Site, that mold, fungus, sewage, water damage and/or biological contamination may lead to adverse health effects. Further, Client will indemnify and hold ECCO Midwest, Inc. harmless from any claims that may arise as a result of failure to make such disclosure. ECCO Midwest, Inc. has not provided, and will not provide, medical advice to Client, and Client agrees not to interpret any statements made by ECCO Midwest, Inc. as medical advice.
- 8. **Access to Work Site**
Client shall provide ECCO Midwest, Inc. with access to the Work Site in the manner and at the times requested by ECCO Midwest, Inc.. Client acknowledges that there are inherent physical dangers of being present on any remediation site, including the Work Site. Client agrees that it or its personnel or representatives will not enter onto the Work Site prior to completion of the Work unless accompanied by an ECCO Midwest, Inc. representative. If Client or its personnel or representatives enter the Work Site in breach of these Terms and Conditions, Client agrees that it expressly assumes all risks of such entry, whether latent, patent or otherwise; and Client further agrees that any and all injury or loss is proximately caused by such access, because such injury or damage could not have occurred but for Client's breach of these Terms and Conditions. Further, Client agrees to indemnify and hold ECCO Midwest, Inc. harmless from any and all claims, liabilities, costs, expense, or causes of action resulting from any such unauthorized entry into the Work Site.
- 9. **Default; Right to Terminate**
 - (a) ECCO Midwest, Inc. shall have the right to terminate this Agreement upon five (5) days written notice to Client of any default by Client under the Contract, including without limitation, the failure to timely pay any portion of the Contract Price.
 - (b) Further, ECCO Midwest, Inc. shall have the right to terminate this Contract upon written notice to Client if: (1) ECCO Midwest, Inc. is unable to obtain all necessary governmental and/or other approvals or permits in connection with the Work, or (2) for reasons beyond ECCO Midwest, Inc.'s control, the Work cannot be completed as scheduled or within a reasonable time thereafter. If ECCO Midwest, Inc. terminates the Contract pursuant to this subparagraph (b), it shall be entitled to full payment for any work done by ECCO Midwest, Inc. up to the date of such termination.
- 10. **Arbitration**
 - (a) The parties agree that any claim (including claims of fraud) arising out of, relating to, or connected in any way with, the Contract or the breach thereof, shall be settled by final and binding private arbitration before a single arbitrator (the "Arbitrator") in Minneapolis, Minnesota, except ECCO Midwest, Inc. may choose to litigate any dispute wherein: (a) any Claim against ECCO Midwest, Inc. exceeds Five Hundred Thousand and No/100 Dollars (\$500,000.00); or (b) ECCO Midwest, Inc. seeks an injunction or specific performance.
 - (b) Arbitration shall be commenced by delivery of a written Demand for Arbitration. Within twenty (20) days of delivery, each party shall propose three potential arbitrators. Unless agreement is reached on a single arbitrator, within ten (10) days thereafter each Party shall designate one (1) of the potential arbitrators proposed and the persons so designated shall promptly confer and choose the Arbitrator. The arbitration shall not be administered by the American Arbitration Association, but shall be conducted otherwise pursuant to its Commercial Arbitration Rules, except that each Party shall have the right to take one or more, but no more than five, pre-arbitration depositions.
 - (c) Arbitration arising out of or relating to any claim shall not include, by consolidation, joinder, or in any other manner, any third party, including without limitation, any architect, engineer, or other design consultant retained by ECCO Midwest, Inc., except where ECCO Midwest, Inc. has consented to such consolidation or joinder in writing, and the third party has also consented in writing to such consolidation or joinder.
- 11. **Indemnification**
Each party (the "Indemnifying Party") shall be liable for and indemnify and hold harmless the other party (the "Indemnified Party") from any and all actions, suits, claims and costs in respect of injury or sickness, disease or death of any person or loss of or damages to any property, which may be brought against the Indemnified Party by third parties including employees of said third parties and employees of the Indemnifying Party, which are directly related to or arise from the breach or noncompliance with any term or provision of this Contract by the Indemnifying Party.
- 12. **Attorneys' Fees**
Client agrees to pay ECCO Midwest, Inc.'s costs and expenses, including attorneys' fees, incurred by ECCO Midwest, Inc. in enforcing any of its rights under the Contract.
- 13. **Notices**
All notices to be given under the Contract shall be in writing and addressed to the other party at the address on the first page of the Contract. Notices shall be deemed received on the earlier of:
 - (i) the date of actual receipt;
 - (ii) the day after delivering the notice (correctly addressed) to Federal Express or equivalent delivery service; or
 - (iii) two days after mailing the Notice by United States Certified Mail, Return Receipt Requested.
- 14. **Miscellaneous**
The invalidity, illegality or unenforceability of any provision, restriction, condition, reservation or any other part of the Contract, in its entirety or as applied to particular circumstances, shall not impair or affect in any manner the validity, legality, enforceability or effect as otherwise applied to the remainder of the Contract. The Contract shall be governed by the laws of the State of Minnesota. The Contract shall not be assigned by Client except with ECCO Midwest, Inc.'s prior written consent. The Contract, or any portion of the Work there under, may be assigned or subcontracted by ECCO Midwest, Inc. without prior written consent of Client. The captions and headings are for convenience only and do not define or limit the scope or intent of the Contract. This Contract sets forth the entire understanding of the parties. ECCO Midwest, Inc. will not be bound by any representations or agreements not expressly contained as a written part of the Contract, including its exhibits, schedules, and/or addenda. Any number of counterparts of the Contract may be executed and each such executed counterpart shall be deemed an original, but all such counterparts together shall constitute one agreement. By signing below, Client acknowledges receipt of a copy of the Contract.

AUTHORIZED ECCO MIDWEST, INC. SIGNATURE

By: Andy Jones
Its: Project Manager

AUTHORIZED CLIENT SIGNATURE

By: _____
Its: _____


Mechanic's Lien Notice

Iowa law requires the following notice:

A. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY HAS NOT PAID FOR THE CONTRIBUTIONS.

B. UNDER IOWA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

Initial Here:

ECCO Midwest, Inc.  _____

Client _____



Minutes

Housing Committee

Oelwein City Hall, 20 Second Avenue SW, Oelwein, Iowa

March 18, 2024 - 4:00 PM

Roll Call

Present: Payne, Fisk, Lenz, DeVore

Also present: David Kral, Gina Jordan

Absent: NA

Pledge of Allegiance

Discussions

1. Discussion on addressing concerns regarding large rental companies.
 - a. Discussed large rental companies and potential code requirements to have someone based in the State of Iowa as a property manager and to have that person listed to the property rental license as a point of reference. Renters have been having difficulty with Fortress Joy, a company based out of state, and their timely response to major problems with their rental homes (i.e. furnace failure.) If they were required to have a primary point of contact it would help renters and code enforcement with solutions to future issues. Code phrasing to be pursued and brought to the city legal team regarding this concept.
2. Discussion on new housing building code.
 - a. Discussed existing City code standards for new home building and how, so long as adhering to IRC and state code standards and local zoning standards, almost all home build typed are allowed in the city limits. The primary point of hindrance with building new is cost effectiveness for a new building in relation to the potential sell-able or rent-able value the home may carry. There is also a shortage of available builders. These new build projects will take time and patience to carry out.
3. Update from Mayor DeVore.
 - a. OCAD has been evaluating TIF applications and is focusing on options for investment toward upper story housing repairs or improvements primarily in the downtown area of Oelwein.

Adjournment



Minutes

Airport Board

20 Second Avenue SW, Oelwein

March 13, 2024 - 6:30 PM

CALL TO ORDER

Woodraska called the meeting to order at 6:31 PM.

ROLL CALL

Present: Woodraska, Nations, Schares, Bagge, Walenceus

Also Present: FBO George Tegler, Assistant Airport Manager Tommy Stewart

Absent: Council Liaison Anthony Ricchio

APPROVAL OF MINUTES

1. February Minutes.

A motion was made by Bagge, seconded by Schares to approve the February minutes. All aye. Motion carried.

EXPENSE REVIEW

2. February Expenses.

Schares stated an online phone provider would be more advantageous given calls are mostly telemarketers and paying for phone services could be reduced.

A motion was made by Schares, seconded by Bagge to approve the February expenses. All aye. Motion carried.

FBO REPORT

Tegler reminded the board of the outlets in the shop. The ceiling tiles are still of concern. Kyle Rich spoke to Tegler, hoping to get the dirt seeded. Stewart mentioned it is in the works, and they are waiting for the end of winter. Rich also told Tegler that he didn't like the idea of the prepay, but would prefer more frequent billings.

Bagge remarked he would like to see the fuel sales to be more competitive and reduce people choosing other airports. Tegler explained the way the pricing currently works and that only one fuel type can be on a truck at a time. This also means that no matter what, there is a trip charge no matter the amount of fuel being ordered, which is passed onto the consumer. This is how fuel prices can vary from airport to airport.

Tegler asked about a timeline on the new tractor and mentioned that AECOM had a meeting at the Airport regarding the upcoming Lighting Vault Project. Tegler walked the group through the plans.

OLD BUSINESS

3. Fuel System Update.

Stewart updated the board that the end of the month is the goal for the fuel system to be operable.

NEW BUSINESS

No new business was presented.

SCHEDULE NEXT MEETING DATE

April 10th, 2024 at 6:30

ADJOURNMENT

Schares presented on the EAA Young Eagles Flight Program on May 18th.

A motion was made by Nations, seconded Walenceus to adjourn the meeting at 7:25PM. All aye. Motion carried.

Oelwein Public Library Minutes

The Oelwein Public Library Board of Trustees held their meeting on Tuesday, March 19, 2024 at 5:15 p.m. at the library.

Present: Mars, VanDenHul, Berryman, Seeders, and Macken

Absent: Kerns, Ingersoll

Vice-president Berryman called the meeting to order at 5:16.

Agenda and Minutes: Mars made a motion to approve the agenda and the minutes. Seconded by VanDenHul. Motion carried.

Correspondences: none

Trustee Training: The board reviewed the standard on providing a book return available to the public 24/7.

Director's Report: Staff reviews have been completed.

Friend's Report: Friends are preparing for the April book and bake sale.

Bills: VanDenHul made a motion to approve the list of bills. Seconded by Mars. Motion carried.

Logo: The designer from Nagel Signs submitted 6 different logo designs that complement the new sign. This logo work and design is complimentary as the new sign was purchased through their company. Mars made a motion to use design "B" which is a simplified version of the sign. Seconded by VanDenHul. Motion carried. Nagel Signs will send logo files for library use.

Policy: A new policy was written for offering laminating services to the public. VanDenHul made a motion to approve the new policy. Seconded by Mars. Motion carried.

Mars made a motion to adjourn at 5:28.

Respectfully submitted,
Susan Macken

Director evaluations were distributed.

The next meeting is Tuesday, April 9 at 5:15.

diving well is designed to hold water through the winter so that it does not heave up when frost comes out in the spring. This past week I submitted a grant proposal for CPR manikins for the city to purchase for lifeguard training as well as FD & PD training. Johnson met with the Carrico representative as he explained that chlorine costs have increased \$20 per 50# bucket from this last season.

Parks/Cemetery Update: Johnson stated that he met with the tree board this month as they are planning for future activities and plantings. Johnson stated that the tree board was awarded the full amount of \$5,000 from Trees Forever for purchasing trees this fall to plant in street boulevards. Johnson called both Manske's and Cannons Greenhouse to notify them to order trees since the tree board was awarded the Trees Forever grant for planting trees again this October. Johnson stated that the board was also awarded the tree city designation for all their hard work this past year. Johnson stated that the tree board consists of a handful of great volunteers that the city is very appreciative of all their work to make this a better community to live in.

Johnson stated that they have had a steady stream of burials at Woodlawn this past month. Johnson stated that he spent time at Depot Park cleaning up broken glass that was found in the play area. This past month Nate and Johnson finished up the floor project at the shop with the new epoxy covering. This project was more time-consuming than originally expected but was well worth the extra time we put into preparing the floor. Johnson shared some pictures of the building when he first took over the position and detailed many of the improvements that he has made since that time. Johnson stated that he appreciates all the help the administrator, mayor and council have given this department over the years, with improvements and updating equipment.

Johnson stated that this past month he met with a contractor to get pricing on a new door for the storage area at Wings Park. Nate has been working on rewiring the 20' trailer to ensure everything is working properly for the upcoming season. Seasonal help will be hired back shortly as the warm weather continues, mostly returning employees with a few new people. Johnson worked with Shawn from the street department to replace the seals on the rear tire of the skid loader that started leaking. The volleyball equipment that the rec dept. ordered was put together by the park department and delivered this past week. I am getting pricing for some new palm leaves for the tiki play structure at the pool as some have been ruined by the wind over the years.

Johnson had Nate take a load of construction debris from past projects to the landfill. Johnson read the three applications and submitted the scoring for TAP trail funding to the county. Johnson had Nate grab the flowerpots from storage for the downtown and take them up to the school for the FAA program to start the flowers in their greenhouse. Nate and Johnson replaced all 200 light bulbs at Depot Park

taking out the color bulbs with the regular clear bulbs. New playground informational signs were designed and sent to Iowa prison industries for quotes as well as new rules signs for the skate park.

Johnson has been working on Civicrec this week inputting information for our areas. This past month Johnson has been busy wrapping up some very large grants. Johnson completed the AARP grant for a set of LED blinking signs for the pedestrian crossing on North Frederick Ave. and 5th Street. Johnson submitted the Iowa DOT trail grant through upper explorer land for trail segment 4. Johnson stated that they will be meeting in Decorah for the Upper Explorer land meeting on April 4th.

Johnson learned this week that their trails bill was finally passed by the state senate subcommittee and committee which is where it has been hung up the past couple of years. Johnson stated that this bill is needed to complete segment one in the NW quadrant of town, as this was a requirement from the railroad. Johnson provided the commission with trail count totals and a list of daily activities, progress on projects and planned future projects. Johnson showed the board around the park building showing them improvements that have been made over the years.

Board Member Updates: Bouska talked about updates with the United Way – Day of Caring that is planned for May 3rd with the 10th as a backup date.

Adjournment: 5:55pm

Next Meeting: April 15th, 2024

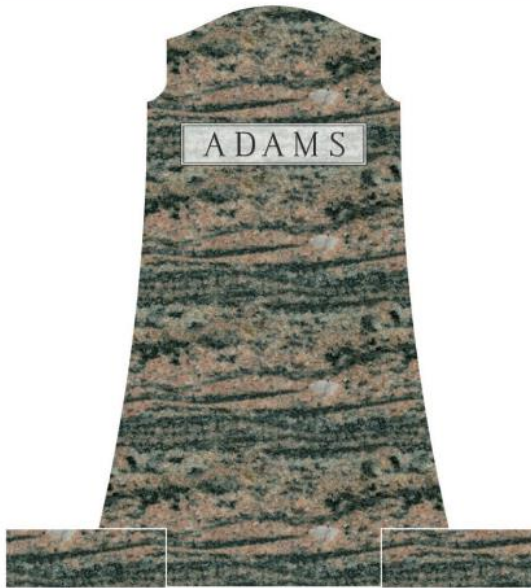
PARK MONTHLY MARCH UPDATE

ADAMS MONUMENT:

PARKS / CEMETERY / TRAILS / AQUATICS / CAMPGROUND



Order Number 73216	Jamison-Schmitz Funeral Home	Order Date 2/2/2024
------------------------------	-------------------------------------	-------------------------------



Base
1-4 x 1-2 x 0-6 Rainbow - Domestic All Polished Flat Top, Bottom Sawed Flat Top / Sits under both corners of Tablet See Design
Base
1-4 x 1-2 x 0-6 Rainbow - Domestic All Polished Flat Top, Bottom Sawed Flat Top / Sits under both corners of Tablet See Design
Tablet
3-0 x 0-8 x 5-0 Rainbow - Domestic All Pol., Serp.Top with Members, Tapered Ends & Set Backs with Sawn Cutouts in Lower Corners (Match Base Height) Btm Jnt. Duplicate - 1" Set Backs / See Photos and Rubbings



This drawing is to scale. Please review for accuracy of spelling, dates, and appearance. Mark any desired changes directly on layout. If everything is correct please return signed acknowledgement with drawing as soon as possible. We will not manufacture the stone until written approval is received.

*Note Order Details are for reference only. Order will be manufactured per graphical design noted above and signed approval confirms graphical design has been approved.

Purchaser's Approval Signature _____

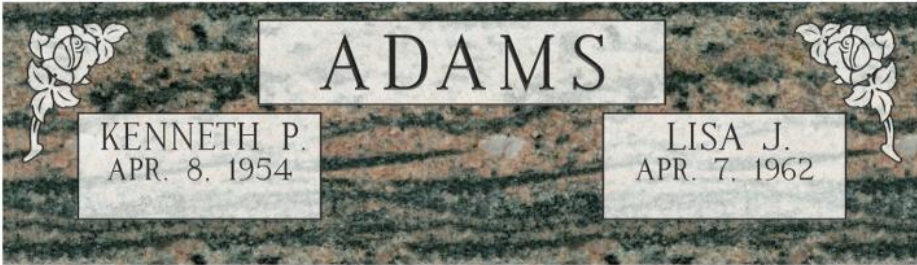
2/9/2024 1:10:03 PM

Designer: Kelvin Klaphake

Page 1 of 4

Order Number 73215	Jamison-Schmitz Funeral Home	Order Date 2/2/2024
------------------------------	-------------------------------------	-------------------------------

Bevel Marker
3-6 x 1-0 x 0-6
Rainbow - Domestic
All Polished Bevel Top - 2" Bevel Face.
2" Bevel



This drawing is to scale. Please review for accuracy of spelling, dates, and appearance. Mark any desired changes directly on layout. If everything is correct please return signed acknowledgement with drawing as soon as possible. We will not manufacture the stone until written approval is received.

Purchaser's Approval Signature

*Note Order Details are for reference only. Order will be manufactured per graphical design noted above and signed approval confirms graphical design has been approved.

2/8/2024 4:01:41 PM

Designer: Kelvin Klaphake

Page 1 of 1

AQUATICS UPDATE:

PARKS / CEMETERY / TRAILS / AQUATICS / CAMPGROUND





PARK AND CEMETERY UPDATE:

GRANT AWARDED



(319) 373-0650 • (800) 369-1269
www.treesforever.org
80 W 8th Avenue • Marion, IA 52302

Joshua Johnson
Park and Recreation Superintendent, City of Oelwein
20 2nd Ave SW
Oelwein, IA 50662

February 21, 2023

Dear Joshua,

Congratulations! You've been selected for an Alliant Energy Community Tree program and One Million Trees Initiative grant! Alliant Energy is pleased to award Oelwein with a grant of \$5,000. Your project is one of **41 Alliant Energy Community Tree projects** statewide. We're so excited to partner with you!

Dear Tree City USA Award Recipient,

Congratulations, I have received and approved your Tree City USA 2023 application.

The Iowa Urban Tree Council would like to invite you and two additional community representatives to receive your Tree City USA award at our 33rd annual Community Forestry Award Luncheon. The Luncheon will take place on Wednesday, April 4th from 11:00 AM to 1:30 PM at the FFA Enrichment Center located at 1055 SW Prairie Trail Pkwy. Ankeny, IA 50023. Coffee and pictures will be prior to the luncheon at 10:00 AM. **Please RSVP online at**



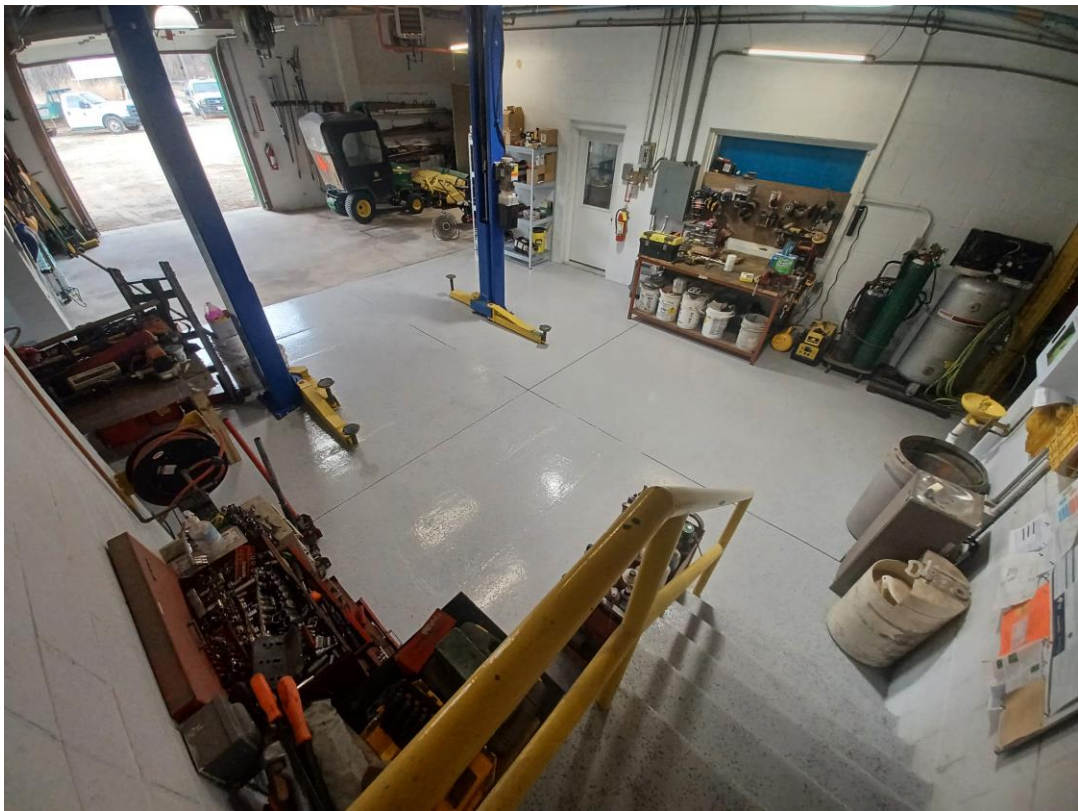
TREE CITY USA®

BURIALS



CLEANUP





VOLLEYBALL EQUIPMENT



BOBCAT SEAL



GRAVE PREP



SWEEPING



CLEANUP



BASKETS



DEPOT PARK





OELWEIN PUBLIC SKATE PARK

- Open daily from dawn to dusk.
- This is your skate park, please take care of it.
- Do not use this park when the surface is slippery.
- This area is designated for use by skateboarders and in-line skaters only.
- Helmets, knee pads, and elbow pads are required.
- Please be respectful of other park users and neighbors; keep volume down and moderate your language.
- No tobacco products, alcohol, drugs, or glass containers allowed
- Defacing or damaging park property is prohibited.
- No skating on adjacent properties.
- Adult supervision is recommended for children under 12
- Observers and others not using the skate park are requested to stay clear of the skate park amenities.
- Please help keep this area clean and carry out any garbage.
- Skate at your own risk. This skate park is not directly supervised. The City of Oelwein is not liable for any accident or injury to persons or property resulting from the use of this skate park.

PUBLIC PLAYGROUND SAFETY GUIDELINES

THE CITY OF OELWEIN WELCOMES YOU FOR YOUR PLAY ENJOYMENT. PLEASE OBEY THE FOLLOWING OR YOU MAY CAUSE INJURY TO YOURSELF OR OTHERS AROUND YOU.

- PLEASE NO PETS ALLOWED IN THE PLAYGROUND AREA.
- NO BICYCLES, ROLLER SKATES, OR SKATEBOARD USE WITHIN PLAY AREA.
- INSPECT THE PLAY AREA BEFORE STARTING TO PLAY AND REMOVE LITTER.
- CHILDREN 7 AND UNDER SHOULD BE ACCOMPANIED BY AN ADULT.
- THIS PLAYGROUND IS DESIGNED FOR AGES 2-12 OR 4-12.
- ADULT SUPERVISION IS RECOMMENDED.

CAUTION

BARE FEET MAY CAUSE INJURY.
THROWING ANY OBJECTS WITHIN THE PLAY AREA MAY CAUSE INJURY.
PLAYING ON THIS EQUIPMENT WHEN WET MAY CAUSE INJURY.

WARNINGS

CHECK EVERYTHING FOR HOT SURFACES WHICH CAN CAUSE SEVERE BURNS ON YOUNG CHILDREN.
NO BICYCLE HELMET USE ON PLAY EQUIPMENT AS IT CAN CAUSE HEAD ENTRAPMENT AND STRANGULATION.
NO CLOTHING WITH DRAWSTRINGS, HOODS, TOGGLES, OR ACCESSORIES AROUND A CHILD'S NECK MAY CAUSE STRANGULATION.

SWINGS

HOLD ON WITH BOTH HANDS.
STANDING ON SWINGS CAUSES INJURY.
STOP SWINGING BEFORE GETTING OFF SWING.
NEVER SWING OR TEST EMPTY SEATS.
STAND CLEAR OF MOVING SWING TO AVOID CONTACT AND POSSIBLE INJURY.

SLIDES

SLIDE FEET FIRST ONLY.
NO RUNNING OR WALKING UP SLIDES.

CLIMBERS

NO PUSHING, RUNNING, OR SHOVING.
PLAY SAFELY AND BE COURTEOUS TO OTHERS.

IF YOU NOTICE BROKEN EQUIPMENT OR ANYTHING THAT REQUIRES IMMEDIATE ATTENTION, PLEASE CALL 348-4047. IF AFTER HOURS PLEASE CALL THE POLICE DEPARTMENT AT 280-4316.

OELWEIN PARK AND RECREATION DEPARTMENT

PATRONS WILL BE HELD RESPONSIBLE FOR DAMAGING OR DEFACING PUBLIC PROPERTY.

CIVICREC®



AARP®



PARKS / CEMETERY / TRAILS / AQUATICS / CAMPGROUND

SENATE CALENDAR 25
MARCH 14, 2024

HF 35

Sweeney

A bill for an act relating to private land available for public use for recreational purposes. By Ingels. [Similar/Companion To [SF 275](#)] (Eligible: 03/13/2024).

By Ingels

A bill for an act relating to private land available for public use for recreational purposes.

January 12, 2023

Introduced, referred to State Government. [H.J. 77.](#)

January 17, 2023

Subcommittee: Wulf, Bergan and Gjerde. [H.J. 118.](#)

January 18, 2023

Subcommittee Meeting: 01/24/2023 12:00PM House Lounge.

January 24, 2023

Subcommittee recommends passage. Vote Total: 3-0.

January 25, 2023

Committee report, recommending passage. [H.J. 190.](#)

January 25, 2023

Placed on calendar. [H.J. 190.](#)

February 01, 2023

[video](#)

Passed House, yeas 99, nays 0. [H.J. 218.](#)

February 01, 2023

Immediate message. [H.J. 225.](#)

February 02, 2023

Message from House. [S.J. 242.](#)

February 02, 2023

Read first time, passed on file. [S.J. 242.](#)

February 07, 2023

Referred to Natural Resources and Environment. [S.J. 278.](#)

February 09, 2023

Subcommittee: Sweeney, Evans, and Knox. [S.J. 308.](#)

December 31, 2023

* * * * * END OF 2023 ACTIONS * * * * *

March 11, 2024

Subcommittee Meeting: 03/12/2024 8:30AM Room 217 Conference Room.

March 11, 2024

Subcommittee reassigned: Sweeney, Celsi, and Evans. [S.J. 508.](#)

March 12, 2024

Committee report, recommending amendment and passage. [S.J. 515.](#)

March 12, 2024

Amendment S-5060 filed. [S.J. 515.](#)

March 12, 2024

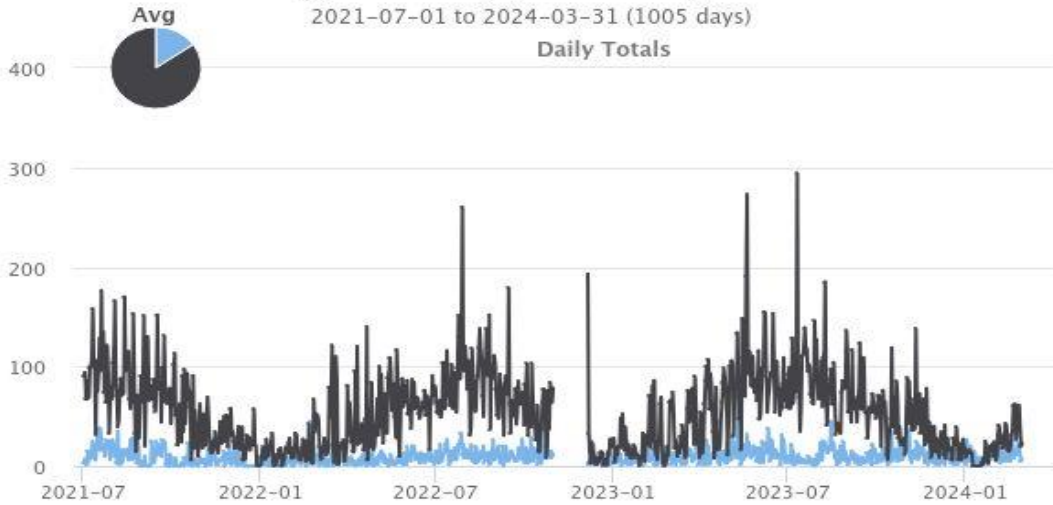
Placed on calendar.



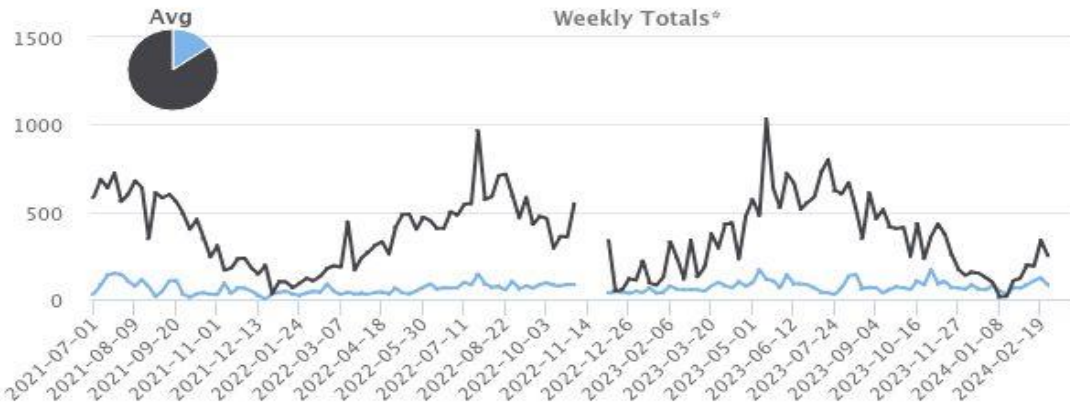
Daily/Weekly/Monthly totals

2021-07-01 to 2024-03-31 (1005 days)

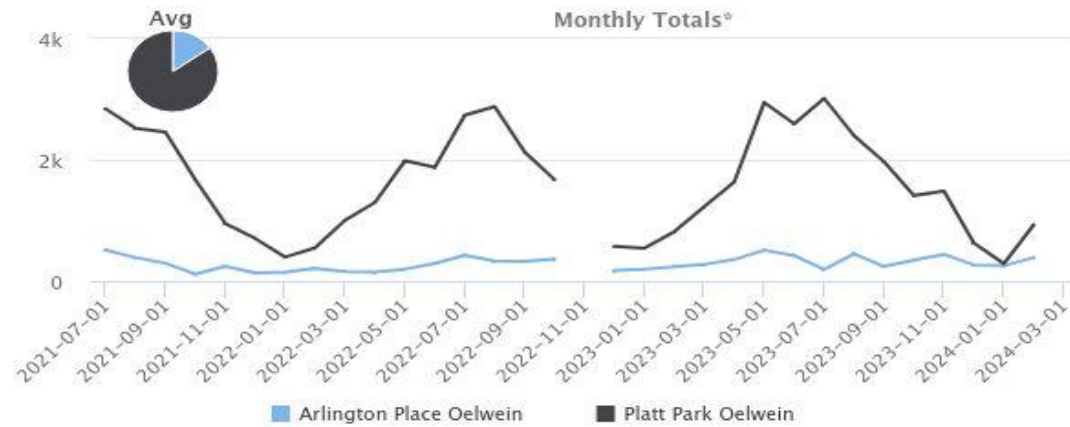
Daily Totals



Weekly Totals*



Monthly Totals*



■ Arlington Place Oelwein ■ Platt Park Oelwein

Master Summary

Download as [Excel](#) [CSV](#)

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2021	Arlington Place Oelwein							512*	388	294	115	242	134	9,115	3,327	183
	Platt Park Oelwein							2,845*	2,523	2,458	1,675	950	704	60,454	22,066	183
2022	Arlington Place Oelwein	146	207	158	148	199	290	426	332	327	362		173*	8,303	3,031	330
	Platt Park Oelwein	394	548	1,002	1,297	1,984	1,877	2,736	2,877	2,127	1,672		572*	51,497	18,796	330
2023	Arlington Place Oelwein	193	235	274	356	510	421	190	451	241	347	441	266	10,753	3,925	365
	Platt Park Oelwein	543	816	1,229	1,635	2,948	2,592	3,013	2,399	1,969	1,411	1,485	628	56,625	20,668	365
2024	Arlington Place Oelwein	254	389											10,717	3,922	60
	Platt Park Oelwein	287	930											20,283	7,424	60

ADT† = Average Daily Traffic

* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.

DAILY ACTIVITIES

- CLEAN/ORGANIZE SHOP AREAS
- PICK UP DOWNTOWN AREAS
- MAINTAINING PARK, CEMETERIES
- MAINTENANCE ON EQUIPMENT
- SAFETY MEETINGS
- MEET WITH CONTRACTORS
- RETRIEVE & UPLOAD TRAIL COUNT DATA
- WOODLAWN BURIALS
- GRANT WORK

PROGRESS ON PROJECTS

- WEBSITE UPDATING
- TRAIL EASEMENTS/GRANTS
- WORK ON PARK AND REC MASTER PLAN
- GRINDING STUMPS
- TRAIL MAINTENANCE
- CPO CLASSES TAKEN
- PESTICIDE LICENSE RENEWED
- DELTA DENTAL FOUNDATION PROPOSAL SENT
- STARTED AARP GRANT PROPOSAL
- EAST PENN PROPOSAL FOR TRAIL FUNDS SENT
- SNOW REMOVAL FOR COMMUNITY DEVELOPMENT
- RJ MCELROY PROPOSAL SENT
- BUDGETS FINISHED AND PRESENTED TO COUNCIL
- STARTED TAP FUNDING APPLICATION
- PLAYGROUND POLICY
- UPPER IOWA APPRECIATION DAY IDEAS SENT
- UNITED WAY DAY OF CARING IDEAS SENT
- FCCF FUNDS SPENT ON ADDITIONAL POOL LOUNGE CHAIRS

NEXT MONTH AND FUTURE PROJECTS

- REMOVE OLD WELL HOUSES CITY PARK
- REPURPOSE OLD WINGS BRIDGE
- GRANT WRITING
- TRAIL SEGMENT 2
- TRAIL SEGMENTS 4/5 ALIGNMENT
- GRINDING STUMPS
- DIRT WORK COMPLEX
- PAINT ACCENT BRICK – POOL
- REMOVE PRIMITIVE AT REDGATE
- PLAYGROUND SLIDES – CITY PARK
- POOL PREPARATIONS
- POOL BOILER REPLACEMENT
- FLAGPOLE DIAMOND 3

JOSHUA JOHNSON MA
OELWEIN PARK SUPERINTENDENT





To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administration City Council Agenda Memo
Date: 3/25/2024

Public Hearing

5. Public Hearing on the proposed plans and specifications on the Oelwein Municipal Airport Lighting Vault on March 25, 2024 at 6PM in the Oelwein Council Chambers.

Ordinances

6. Consideration of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothersome Animals and Adding Section 12: Chickens on Residential Property - Third and Final Reading.
 1. After a public work session, staff worked with the city attorney to design an ordinance which allowed chickens and helps staff to enforce instances where chickens are at large. Public comment was overwhelmingly in support of chickens. Community members felt passionately about their flocks. A properly kept roost does not cause issues in the community and provides a recreational activity for a property owner. The City Administrator recommends passing the third and final reading.

Resolutions

7. Consideration of a resolution approving a United States Department of Agriculture Intermediary Relending Program Work Plan.
 1. This update to the plan allows those who want to refinance to face a higher interest rate. This is needed as the goal of the program is to get the business to conventional financing. The program does not want to compete against local banks. Once the loanee is solvent and can go to conventional financing, the program wants them to move in that direction and pay off their revolving loan. The City Administrator recommends approving the resolution.
8. Consideration of a resolution authorizing staff to seek bids for the City of Oelwein 2024 Street Improvement Project.
 1. This project has been in the works for two years. We are hoping it is completed in the 2024 construction season. This is being funded by bond dollars, road user tax dollars, and even automated traffic enforcement camera dollars. These improvements are needed because the roads now have excellent water under them and no issues should occur. The City is not assessing the improvement, as the water utility caused the road to be patchworked and in need of an overlay. We are also not assessing the South Frederick improvement because it crosses railroad, utility, and



some city property. The small amount of houses and business on the road would make an assessment process cost more than the assessment. The City Administrator recommends approving the resolution.

9. Consideration of a resolution approves Woodruff Construction, Inc.'s bid for the Oelwein Municipal Airport Lighting Vault in the amount of \$244,815.00.
 1. The lighting vault controls all of the runway lighting and most of the electrical for the airport. This project is budgeted for and will help maintain the current airport. The project has been in the capital improvement plans for five years. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving the repair of an Aerzen Sludge Blower in the amount of \$18,053.12.
 1. This unit is critical to the wastewater treatment plant. Funding is available for this out of the equipment line for the plant. The City Administrator recommends approving the resolution.
11. Consideration of a resolution amending the City of Oelwein Purchasing Policy.
 1. FEMA has come down and slapped the hand of Oelwein because our current policies did not adequately reflect their requirements. We have included new language that will meet a recent audit sent by FEMA. This new language will help us determine if companies are disbarred from working with the federal government, tracking of federal grant dollars, and meeting reporting deadlines set by FEMA. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving City Hall asbestos removal in the amount of \$24,714.00 with Site Services.
 1. It is time to rid the city hall of all asbestos. This is the best bid and will ensure a clean city hall. The City Administrator recommends approving the resolution.