



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

September 27, 2021
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Warren Fisk

Council Members: Matt Weber, Renee Cantrell, Tom Stewart, Lynda Payne, Karen Seeders

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

Consent Agenda

- [1.](#) Consideration of a motion to approve the minutes of the September 13, 2021 Council meeting
- [2.](#) Consideration of a motion to approve the minutes of the September 20, 2021 Special Council meeting
- [3.](#) Claims Resolution in the amount of \$678,572.97
- [4.](#) Consideration of a Class 'C' Liquor, Outdoor and Sunday Service License Renewal for Hacienda Del Rio, Inc.
- [5.](#) Consideration of a Class 'B' Beer Permit and Sunday Sales renewal for Country Cottage Cafe
- [6.](#) Consideration of a Class 'E' Liquor and Class 'C' Beer Permit Renewal for Fareway Stores, Inc. #412
- [7.](#) Consideration of a motion to approve Pay Request No. 1 to Summers' Enterprises, Inc. in the amount of \$213,530.90 for work completed on Oelwein 2021 Water Main Improvements Project

Ordinances

- [8.](#) Consideration of an Ordinance Amending Section 3-171 to Reduce Park and Recreation Commission to Five Members - Second Reading

Resolutions

- [9.](#) Consideration of a Resolution Regarding Demolition of Dangerous Buildings - 23 2nd Street NW
- [10.](#) Consideration of a Resolution Directing the Sale of the City's Interest in 541 4th Avenue SE, Oelwein, Fayette County, Iowa
- [11.](#) Consideration of a Resolution Approving the Application of Transco Railway Products Inc. to The Iowa Economic Development Authority High Quality Jobs Program

Motions

- [12.](#) Consideration of a motion authorizing signatures on Agreement for Professional Services with Fehr Graham for Segment 3 Trail Improvements
- [13.](#) Consideration of a motion to accept quote from Blacktop Services in the amount of \$42,834 for sealcoat
- [14.](#) Consideration of a motion to accept bid from Miller's Construction Inc. in the amount of \$8,553.50 for 1st Avenue SE Concrete Curb
- [15.](#) Consideration of Proposals Received for the Demolition of 23 2nd Street NW
- [16.](#) Consideration of bids received for the Charles Street Viaduct Hazard Mitigation Project
- [17.](#) Consideration of a motion authorizing the purchase and installation of Electric Vehicle Charging Stations at the Oelwein Public Library by Livingston Energy

- [18.](#) Consideration of a Recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance Application for 407 7th Street SE
- [19.](#) Consideration of a motion entering into an Agreement with Iowa Association of Municipal Utilities for their Iowa Safety Education Program in the amount of \$7,486.00
- [20.](#) Consideration of a motion to approve an Engineering and Architectural Services Agreement with Confluence Inc. for Plaza Park
- [21.](#) Consideration of a motion to proceed with Incident Command Center Room Prep and Equipment Costs in an amount not to exceed \$58,322.27
- [22.](#) Consideration of a motion to approve the Comprehensive Emergency Plan

Committee Reports

- [23.](#) Report from Cantrell on September Park and Recreation Commission meeting
- [24.](#) Report from Stewart on September Airport Board meeting
- [25.](#) Report from Payne on September Library Board meeting

Council Updates

Mayor's Report

- A. Consideration of a motion to approve the Mayor's appointment of Chief Jeremy Logan to the Fayette County 911 Board and Captain Ron Voshell as alternate

City Attorney's Report

City Administrator's Report

- [A.](#) City Administrator's Report

Executive Session

Consideration of a motion to go into Executive Session per Iowa Code...

2. Consideration of a motion to enter into Executive Session per Iowa Code 20.17(3) for Collective Bargaining Negotiations and Strategy Meetings of Public Employers

Consideration of a motion to return to regular session

Motions

3. Consideration of a motion to approve amendments to Chaufferus, Teamsters, and Helpers Local Union No. 238 Police Contract

Resolutions

4. Consideration of a Resolution Amending the 2021-2022 Salary Resolution to Reflect Contractual Changes

Adjournment

- [v.](#) Additional Information
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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
September 13, 2021 - 6:00 PM

Pledge of Allegiance

Call to Order by Mayor DeVore at 6:00 P.M.

Roll Call	Present	Cantrell, Weber, Stewart, Seeders, Payne, Fisk
	Absent	None
	Also Present	Mulfinger, Rigdon, Dillon

Additions or Deletions

A motion was made by Fisk, seconded by Cantrell to adopt the Agenda as amended. All voted aye.

Motion Carried

Citizens Public Comments

Shawn Bentley, O-Town Discounts, 330 South Frederick informed Council of his "Stock Oelwein Lake" fundraiser Saturday, October 2, 2021 with 3X wrestling, inflatables, rock wall and hot dog eating contest. He also requested use of the city lot north of the tracks for parking. West of the tracks is not owned by the city but owned by Union Pacific Railroad.

Barb Wegner, 27 South Frederick explained how her buildings have gotten into such disrepair since 2007 and doesn't have funds to fix them. It saddens her to have the building torn down since it was her Great Grandfather that purchased it in 1983 from Mr. Oelwein.

Consent Agenda

1. Consideration of a motion to approve the minutes of the August 23, 2021 Council meeting
2. Consideration of a Class 'C' Liquor and Sunday Sales Renewal for Ross Reid Post #9 of the American Legion
3. Consideration of a new Class 'E' Liquor and Sunday Sales Permit for Jimmy Stores 786 Inc.
4. Consideration of a motion to approve Cigarette Permit Application for Jimmy Stores 786 Inc.

A motion was made by Fisk, seconded by Seeders to approve the Consent Agenda. 5 voted aye, 1 (Payne) voted nay.

Motion Carried

Payne requested the city follow up on why there is no insurance carrier listed on Item 4 for Jimmy Stores 786 Inc. Liquor licenses require insurance, a cigarette permit does not.

Ordinances

5. Consideration of an Ordinance amending Section 3-171 to reduce Park and Recreation Commission to Five Members

A motion was made by Weber, seconded by Cantrell to adopt the first reading.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

Resolutions

6. Consideration of a Resolution of the City of Oelwein, Iowa adopting policies for Demolition Assistance.

The Planning, Finance, Enterprise and Economic Development Committee recommended adoption of the Policy.

A motion was made by Seeders, seconded by Fisk to adopt Resolution No. 5296-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

7. Consideration of a Resolution of the City of Oelwein, Iowa adopting policies for House Forfeiture
Approval was recommended by the Planning, Finance, Enterprise and Economic Development Committee.

A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5297-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

8. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Community High School 2021 Homecoming Parade and Activities

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5298-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

Motions

9. Consideration of a motion to proceed with Trail Improvement Segment 2

Park and Recreation Supervisor Joshua Johnson presented City of Oelwein Trails Master Plan to Council. Once all trails are completed there will be 12 miles to walk on throughout the city. A motion was made by Cantrell, seconded by Weber to proceed with Segment 2. All voted aye.

Motion Carried

10. Consideration of a motion to move forward on Oelwein Municipal Airport Runway Maintenance Project in the amount of local match of \$46,111.10

A motion was made by Fisk, seconded by Weber to move forward on the project. All voted aye.

Motion Carried

11. Consideration of a motion to amend Pay Request No. 4 to Bacon Concrete, LLC from \$175,486.34 to \$80,931.45 for work completed on Segment 1 Trail Improvements Project

A motion was made by Weber, seconded by Fisk to approve the amended pay request. All voted aye.

Motion Carried

12. Consideration of a motion to approve pay estimate No. 5 for Segment 1 Trail Improvements in the amount of \$85,775.82

A motion was made by Fisk, seconded by Weber to approve Pay Estimate No. 5. All voted aye.

Motion Carried

13. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Hotel Motel Funding Application from Williams Center for the Arts in the amount of \$1,500.00

A motion was made by Cantrell, seconded by Fisk to approve the recommendation. All voted aye.

Motion Carried

Committee Reports

14. Report from Stewart on August Airport Board meeting

The full minutes can be read here <http://www.cityfoelwein.org/government/agendas-and-minutes.html>.

Council Updates

Fisk pointed out that MLH Rentals at 317 2nd Avenue NE was to transfer ownership to Hauns as part of the teardown assistance. This has not been done yet.

City Attorney's Report

Airport ag land lease is up for rent and the city should see 10-15% increase in rent.

City Administrator's Report

A special Council meeting was scheduled for Monday, September 20, 2021 at 5:00 P.M. to approve Oelwein Area United Way's liquor license.

Executive Session

A motion was made by Fisk, seconded by Cantrell to enter into executive session AT 7:26 P.M. for discussion on collective bargaining negotiations and strategy meetings of public employees. All voted aye.

Motion Carried

A motion was made by Seeders, seconded by Weber to return to regular session at 8:14 P.M. All voted aye.

Motion Carried

Adjournment

A motion was made by Fisk, seconded by Weber to adjourn at 8:15 P.M. All voted aye.

Motion Carried

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held September 13, 2021 and copy of said proceedings was furnished to the Register September 14, 2021.

Dylan Mulfinger, City Administrator



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
September 20, 2021 - 5:00 PM

Pledge of Allegiance

Call to Order by Mayor DeVore at 5:00 P.M.

Roll Call

Present: Cantrell, Weber, Stewart, Seeders, Payne, Fisk
(Cantrell and Weber attended on-line)

Also Present: Mulfinger

Absent: None

Additions or Deletions

A motion was made by Fisk, seconded by Stewart to adopt the agenda as is. All voted aye.

Motion Carried

Citizens Public Comments

A thank you was received from United Way.

Consent Agenda

2. Consideration of a 5-Day Class 'B' Beer Permit for Oelwein Area United Way

A motion was made by Seeders, seconded by Payne to adopt the consent agenda. All voted aye.

Motion Carried

Resolutions

3. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Chamber and Area Development Events

A motion was made by Fisk, seconded by Seeders to adopt Resolution No. 5299-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

Mayor's Report

Mayor DeVore reported Droppett Can Redemption pilot program will be in the south parking lot Wednesday, September 22, 2021 at 10:00 A.M.

Adjournment

A motion was made by Fisk, seconded by Seeders to adjourn at 5:10 P.M.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held September 20, 2021 and copy of said proceedings was furnished to the Register September 21, 2021.

Dylan Mulfinger, City Administrator

Report Criteria:

Summary report

Check Number	Check Issue Date	Payee	Amount
57446	08/27/2021	KEN'S ELECTRIC	814.00
57447	08/27/2021	MOXIE SOLAR	305.00
57448	08/27/2021	SCOTT'S ELECTRIC	76.00
57470	09/08/2021	TODD AND MARY BENDER	5,000.00
57471	09/08/2021	MIKE AND LAURA HAUN	3,650.00
57472	09/08/2021	SILVESTRE ALONSO	86.28
57473	09/08/2021	SANDRA COUSINEAU	120.57
57474	09/08/2021	MELISSA HEMPSTEAD	163.31
57475	09/08/2021	CRYSTAL HYMAN	150.02
57476	09/08/2021	BENJAMIN SOUTH	117.21
57477	09/08/2021	RICK TRIPP	101.02
57488	09/15/2021	DIXIE RUBINO	32.54
57489	09/15/2021	MICHAEL OR TERI ATHERLEY	166.54
57490	09/15/2021	DOLLAR TREE STORES INC #7586	156.72
57491	09/15/2021	BRENDA JORGENSEN	165.89
57492	09/15/2021	DOMINIC THORSTEN	154.01
57503	09/22/2021	GRACE BUHR	54.64
57504	09/22/2021	KATSEENA CRAWFORD	25.00
57506	09/23/2021	MOXIE SOLAR	106.00
Grand Totals:			11,444.75

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1100-61810 UNIFORM					
RAY O'HERRON CO INC	2140451-IN	TALON BATON	09/08/2021	140.96	.00
Total 001-1100-61810 UNIFORM:				140.96	.00
001-1100-61990 EMPLOYEE PERSONNEL EXPENSE					
CODI WURZER	2021 08 27	REIMBURSEMENT MEALS - AC	08/27/2021	31.03	31.03
CODI WURZER	2021 08 31	REIMBURSEMENT MEALS - AC	08/31/2021	37.19	37.19
CODI WURZER	2021 09 09	REIMBURSEMENT MEALS - AC	09/09/2021	33.94	33.94
CODI WURZER	2021 09 15	REIMBURSEMENT MEALS - AC	09/15/2021	42.72	42.72
CODI WURZER	2021 09 21	REIMBURSEMENT MEALS - AC	09/21/2021	61.50	61.50
Total 001-1100-61990 EMPLOYEE PERSONNEL EXPENSE:				206.38	206.38
001-1100-63100 BUILDING					
KENS ELECTRIC	306803	INSTALL DOMESTIC WATER CI	08/06/2021	3,171.85	.00
LUMBER RIDGE HOME SOURC	A140628	PAINT SUPPLIES - OLD DISPAT	08/06/2021	67.95	.00
PETTY CASH	2021 09 02	LIGHT BULBS - POLICE DEPT	09/02/2021	15.00	15.00
Total 001-1100-63100 BUILDING:				3,254.80	15.00
001-1100-63310 VEHICLE					
CODI WURZER	2021 08 27	REIMBURSEMENT GASOLINE	08/27/2021	35.85	35.85
CODI WURZER	2021 08 31	REIMBURSEMENT GASOLINE 8/	08/31/2021	44.67	44.67
IOWA EMERGENCY VEHICLE IN	41514	SCANNER/JET PRINTER	08/26/2021	832.89	.00
O'REILLY AUTOMOTIVE STORE	0390-399612	WIPER BLADES - CAR # 11	09/11/2021	30.90	.00
WEX BANK	73698314	FUEL PURCHASES	08/31/2021	1,843.37	1,843.37
Total 001-1100-63310 VEHICLE:				2,787.68	1,923.89
001-1100-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	370.03	370.03
Total 001-1100-63730 COMMUNICATIONS:				370.03	370.03
001-1100-63750 CELLULAR/PAGING					
AT&T MOBILITY LLC	287289189784	CAR AIR CARDS	08/19/2021	456.97	456.97
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	40.02	40.02
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	62.97	62.97
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	62.97	62.97
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	62.97	62.97
Total 001-1100-63750 CELLULAR/PAGING:				685.90	685.90
001-1100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	09/07/2021	92.97	92.97
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	21.04	21.04
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	19.73	19.73
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	1,297.80	1,297.80
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	50.15	50.15

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-1100-63810 UTILITIES:				1,481.69	1,481.69
001-1100-64080 INSURANCE CLAIMS					
ALLIED GLASS LLC	W7957	LABOR & MATERIALS - NORTO	09/08/2021	363.97	.00
Total 001-1100-64080 INSURANCE CLAIMS:				363.97	.00
001-1100-64090 JANITORIAL					
CARDMEMBER SERVICES	8023 JL 2021 0	AMAZON - CLOROX DISINFECT	09/03/2021	32.76	32.76
HORAN CLEANING LLC	1360	MONTHLY PD CLEANING - AUG	09/23/2021	368.00	.00
SCHEEL'S PROFESSIONAL LA	10996 2021 08	FALL WEED CONTROL W/FERT	08/31/2021	297.87	.00
SCHEEL'S PROFESSIONAL LA	10996 2021 08	ROUND UP	08/31/2021	45.00	.00
Total 001-1100-64090 JANITORIAL:				743.63	32.76
001-1100-64910 TELETYPE CONTRACT					
IA DEPT OF PUBLIC SAFETY	2021 09 08	JUL - SEPT TELETYPE BILL	09/08/2021	1,391.52	.00
Total 001-1100-64910 TELETYPE CONTRACT:				1,391.52	.00
001-1100-64950 CONTRACTS					
COPY SYSTEMS INC	IN422054	COPIER MAINT SUPPORT	09/03/2021	40.56	.00
Total 001-1100-64950 CONTRACTS:				40.56	.00
001-1100-65051 SPECIAL EQUIPMENT					
CARDMEMBER SERVICES	8023 JL 2021 0	VISTAPRINT - Z FOLD BROCHU	09/03/2021	100.00	100.00
Total 001-1100-65051 SPECIAL EQUIPMENT:				100.00	100.00
001-1100-65060 OFFICE SUPPLIES					
CARDMEMBER SERVICES	8023 JL 2021 0	VISTAPRINT - Z FOLD BROCHU	09/03/2021	154.08	154.08
CARDMEMBER SERVICES	8023 JL 2021 0	AMAZON - THERMAL PAPER RO	09/03/2021	220.69	220.69
CARDMEMBER SERVICES	8023 JL 2021 0	AMAZON - MAGAZINE RACK	09/03/2021	21.99	21.99
CARDMEMBER SERVICES	8023 JL 2021 0	AMAZON - TONER CRTDG	09/03/2021	134.61	134.61
PETTY CASH	2021 09 02	POSTAGE CERTIFIEDS/COBRA	09/02/2021	99.20	99.20
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	107.43	.00
U S POST OFFICE	2021 08 27	POSTAGE STAMPS	08/27/2021	55.00	55.00
Total 001-1100-65060 OFFICE SUPPLIES:				793.00	685.57
001-1100-65071 TOBACCO PREVENTION					
KERNS COMPANY INC	139721	UNIFORMS	08/30/2021	1,450.00	.00
Total 001-1100-65071 TOBACCO PREVENTION:				1,450.00	.00
001-1100-65102 INVESTIGATION					
US CELLULAR	453072630 202	CAMERA	09/02/2021	8.24	8.24
US CELLULAR	453072630 202	CAMERA	09/02/2021	8.24	8.24
Total 001-1100-65102 INVESTIGATION:				16.48	16.48
001-1100-65130 COMPUTER SUPPLIES					
CARDMEMBER SERVICES	8023 JL 2021 0	AMAZON - WIRELESS KEYBOA	09/03/2021	19.99	19.99

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-1100-65130 COMPUTER SUPPLIES:				19.99	19.99
001-1500-63100 BUILDING					
OVERHEAD DOOR COMPANY O	28393	INSTALL NEW SPRINGS - DOOR	08/31/2021	552.22	.00
Total 001-1500-63100 BUILDING:				552.22	.00
001-1500-63310 VEHICLE					
BARRON MOTOR SUPPLY	225008	CAR WASH	09/14/2021	26.86	.00
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	212.66	.00
Total 001-1500-63310 VEHICLE:				239.52	.00
001-1500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	258.40	258.40
Total 001-1500-63730 COMMUNICATIONS:				258.40	258.40
001-1500-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	08/27/2021	45.39	45.39
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	09/07/2021	22.69	22.69
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	291.35	291.35
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	450.11	450.11
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	08/20/2021	22.88	22.88
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	40.56	40.56
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	1.17	1.17
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	32.88	32.88
Total 001-1500-63810 UTILITIES:				907.03	907.03
001-1500-65041 EQUIPMENT					
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	36.66	.00
Total 001-1500-65041 EQUIPMENT:				36.66	.00
001-1500-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	2.42	.00
Total 001-1500-65060 OFFICE SUPPLIES:				2.42	.00
001-1700-63310 VEHICLE					
BIRDNOW MOTOR TRADE	6107609/1	DETAILED - '16 EQUINOX	09/02/2021	164.95	.00
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	132.04	.00
Total 001-1700-63310 VEHICLE:				296.99	.00
001-1700-63750 CELLULAR/PAGING					
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	25.83	25.83
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	28.91	28.91
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	50.03	50.03
US CELLULAR	453072630 202	TABLET	09/02/2021	66.75	66.75
Total 001-1700-63750 CELLULAR/PAGING:				171.52	171.52
001-1700-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW109198	OFFICE 365	08/05/2021	24.75	24.75

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
BERGANKDV TECHNOLOGY &	CW109198	PREMIUM OFFICE 365	08/05/2021	37.50	37.50
CARDMEMBER SERVICES	0060 BR 2021	USPS POSTAGE - COBRA MAILI	09/03/2021	2.30	2.30
OELWEIN PUBLISHING CO	303567559	HELP WATED ADS - CODE ENF	08/02/2021	1,107.44	.00
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	171.22	.00
Total 001-1700-65060 OFFICE SUPPLIES:				1,343.21	64.55
001-1700-65070 SUPPLIES					
APPLIANCE PLUS OF OELWEIN	OELWEIN3693	CHARGING CUBE/DATA CABLE	08/27/2021	59.90	.00
Total 001-1700-65070 SUPPLIES:				59.90	.00
001-2510-64110 LEGAL EXPENSE					
DILLON LAW PC	9153	JUL/AUG LEGAL SERVICE - AB	09/01/2021	1,464.92	.00
Total 001-2510-64110 LEGAL EXPENSE:				1,464.92	.00
001-2510-64950 CONTRACTS					
ROBERT T NEWTON	423291	AUGUST MOWING CONTRACTS	09/01/2021	202.50	.00
Total 001-2510-64950 CONTRACTS:				202.50	.00
001-2510-64992 DISPOSAL EXPENSE					
FAYETTE COUNTY SOLID WAST	142505	DISPOSAL FEES	08/20/2021	9.00	.00
Total 001-2510-64992 DISPOSAL EXPENSE:				9.00	.00
001-2510-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	18.38	.00
Total 001-2510-65060 OFFICE SUPPLIES:				18.38	.00
001-2800-63100 BUILDING					
CULLIGAN WATER CONDITIONI	1018793 2021	DRINKING WATER BOTTLES	08/25/2021	23.40	.00
IOWA STATE FIRE MARSHAL DI	AST03256 202	ANNUAL TANK REG RENEWAL	08/01/2021	20.00	20.00
JOHN DEERE FINANCIAL F.S.B.	2773487	LOCKS - HANGAR DOORS	09/01/2021	19.98	19.98
Total 001-2800-63100 BUILDING:				63.38	39.98
001-2800-63730 COMMUNICATIONS					
AUREON COMMUNICATIONS	0789004155 20	AIRPORT PHONE SERVICE	09/01/2021	31.82	31.82
COMMUNITY DIGITAL WIRELES	0510000374 20	AIRPORT INTERNET SERVICE	09/01/2021	43.95	43.95
Total 001-2800-63730 COMMUNICATIONS:				75.77	75.77
001-2800-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	19.07	19.07
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	21.04	21.04
BLACKHAWK WASTE DISPOSAL	04-210985 202	GARBAGE PICKUP	09/01/2021	28.00	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	312.90	312.90
Total 001-2800-63810 UTILITIES:				381.01	353.01
001-2800-64950 CONTRACTS					
TEGELER AVIATION LLC	2021 09 01	SEPTEMBER FBO FEE	09/01/2021	2,941.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-2800-64950 CONTRACTS:				2,941.00	.00
001-2800-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	2771343	V-BELT	08/25/2021	7.24	7.24
Total 001-2800-65041 EQUIPMENT:				7.24	7.24
001-2800-65060 OFFICE SUPPLIES					
FAREWAY STORES INC	937	PAPER TOWELS/TRASH BAGS/	08/03/2021	63.37	.00
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	12.75	.00
Total 001-2800-65060 OFFICE SUPPLIES:				76.12	.00
001-2810-64181 PROPERTY TAXES					
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES AIRPORT	09/01/2021	2,458.00	2,458.00
Total 001-2810-64181 PROPERTY TAXES:				2,458.00	2,458.00
001-4100-61990 EMPLOYEE PERSONNEL EXPENSE					
SUSAN MACKEN	2021 09 21	FCLA DUES	09/21/2021	5.00	.00
Total 001-4100-61990 EMPLOYEE PERSONNEL EXPENSE:				5.00	.00
001-4100-63100 BUILDING					
PLUMB SUPPLY COMPANY	7554018	FURNACE FILTERS	08/23/2021	81.36	.00
Total 001-4100-63100 BUILDING:				81.36	.00
001-4100-63310 VEHICLE					
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	23.93	.00
Total 001-4100-63310 VEHICLE:				23.93	.00
001-4100-63730 COMMUNICATIONS					
WINDSTREAM	74081981	LIBRARY PHONE SERVICE	09/01/2021	80.80	80.80
Total 001-4100-63730 COMMUNICATIONS:				80.80	80.80
001-4100-63810 UTILITIES					
ALLIANT ENERGY	5998790000 20	LIBRARY ELECTRIC SERVICE	08/20/2021	1,389.76	1,389.76
ALLIANT ENERGY	5998790000 20	LIBRARY GAS SERVICE	08/20/2021	33.53	33.53
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	908.04	908.04
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	53.55	53.55
Total 001-4100-63810 UTILITIES:				2,384.88	2,384.88
001-4100-64092 MOWING SAUR LOT					
SCHMITT CLEANING SERVICES	2350	MOWING - AUGUST	09/01/2021	171.00	.00
Total 001-4100-64092 MOWING SAUR LOT:				171.00	.00
001-4100-64950 CONTRACTS					
SCHMITT CLEANING SERVICES	2350	CUSTODIAL SERVICES	09/01/2021	1,104.29	.00
Total 001-4100-64950 CONTRACTS:				1,104.29	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4100-65060 OFFICE SUPPLIES					
DEMCO	6988800	BOOK COVERS/STICKERS/BAG	08/11/2021	87.84	.00
OFFICE EXPRESS OFFICE PRO	OP1515 2021	CALENDAR/LAMINTING REFILL	09/21/2021	20.12	.00
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	3.06	.00
QUILL.COM	19114884	OFFICE SUPPLIES	08/27/2021	15.78	.00
SUSAN MACKEN	2021 09 21	POSTAGE	09/21/2021	99.00	.00
UNIQUE MANAGEMENT	605036	COLLECTION SERVICE	09/01/2021	17.90	.00
Total 001-4100-65060 OFFICE SUPPLIES:				243.70	.00
001-4100-65072 BOOKS - ENRICH IOWA					
CARDMEMBER SERVICES	8198 SM 2021	AMAZON - 1000 BOOKS	09/03/2021	102.92	102.92
SUSAN MACKEN	2021 09 21	DOLLAR TREE - KITS	09/21/2021	2.00	.00
Total 001-4100-65072 BOOKS - ENRICH IOWA:				104.92	102.92
001-4100-65077 PASSPORT EXPENSES					
SUSAN MACKEN	2021 09 21	POSTAGE PASSPORTS	09/21/2021	31.80	.00
Total 001-4100-65077 PASSPORT EXPENSES:				31.80	.00
001-4100-65130 COMPUTER SUPPLIES					
BIBLIONIX LLC	7435	APOLLO AUTOMATION	08/23/2021	2,300.00	.00
Total 001-4100-65130 COMPUTER SUPPLIES:				2,300.00	.00
001-4100-65220 BOOKS,FILM,CD'S,ETC					
BAKER & TAYLOR	L5050572 2021	BOOKS	08/31/2021	982.58	.00
BAKER & TAYLOR	L5050572 2021	JUVENILE BOOKS	08/31/2021	186.62	.00
BAKER & TAYLOR	L5050572 2021	CD BOOKS	08/31/2021	90.72	.00
BIRDS & BLOOMS	2021 09 21	MAG SUB RENEWAL	09/21/2021	14.98	.00
CARDMEMBER SERVICES	8198 SM 2021	AMAZON - MOVIES	09/03/2021	168.76	168.76
CARDMEMBER SERVICES	8198 SM 2021	AMAZON - BOOKS	09/03/2021	84.90	84.90
FINDAWAY WORLD LLC	338763	LAUNCHPADS	08/31/2021	289.98	.00
FOOD NETWORK MAGAZINE	1564097739 20	MAGAZINE SUBSCRIPTION	09/21/2021	34.97	.00
OVERDRIVE INC	CD064972133	BRIDGES E-BOOK CONTENT F	08/27/2021	1,454.70	.00
Total 001-4100-65220 BOOKS,FILM,CD'S,ETC:				3,308.21	253.66
001-4300-61990 EMPLOYEE PERSONNEL EXPENSE					
CARDMEMBER SERVICES	9480 JJ 2021 0	IA PARK & REC - MEMBERSHIP	09/03/2021	170.00	170.00
COVENANT OCCUPATIONAL M	59227	DRUG TEST - J JOHNSON	09/09/2021	57.00	.00
SERBRO LLC	1845	UNIFORMS	08/11/2021	105.00	105.00
Total 001-4300-61990 EMPLOYEE PERSONNEL EXPENSE:				332.00	275.00
001-4300-63200 BUILDING					
CHAD'S PLUMBING	3630	REDGATE PARK BATHHOUSE -	09/01/2021	14,182.00	.00
CHAD'S PLUMBING	3631	REDGATE PARK BATHHOUSE -	09/01/2021	786.00	.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES SPORTS CO	09/01/2021	96.00	96.00
JOHN DEERE FINANCIAL F.S.B.	2767323	BARREL FAN	08/11/2021	399.99	399.99
KENS ELECTRIC	306999	ADD'L LIGHTS IN BATHROOMS -	09/09/2021	222.04	.00
Total 001-4300-63200 BUILDING:				15,686.03	495.99
001-4300-63310 VEHICLE					
AVALON TIRE	1-34845	SHACKLE STRAPS	09/09/2021	5.30	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	441.65	.00
Total 001-4300-63310 VEHICLE:				446.95	.00
001-4300-63730 COMMUNICATIONS					
AUREON COMMUNICATIONS	0789004155 20	PARKS PHONE SERVICE	09/01/2021	62.03	62.03
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	76.98	76.98
Total 001-4300-63730 COMMUNICATIONS:				139.01	139.01
001-4300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	08/27/2021	138.78	138.78
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	166.03	166.03
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	320.75	320.75
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	166.40	166.40
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	322.19	322.19
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	72.43	72.43
Total 001-4300-63810 UTILITIES:				1,186.58	1,186.58
001-4300-64090 RESTROOM/SHELTER CLEANING					
HORAN CLEANING LLC	1360	MONTHLY CLEANING PARKS -	09/23/2021	1,294.00	.00
Total 001-4300-64090 RESTROOM/SHELTER CLEANING:				1,294.00	.00
001-4300-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	P17194	CHUTES	08/30/2021	412.72	412.72
JOHN DEERE FINANCIAL F.S.B.	P17295	BLADES	08/31/2021	55.68	55.68
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	1,650.45	.00
STRANG TIRE CO	104302	TIRE/TUBE/STEM - MOWER	09/09/2021	154.28	.00
Total 001-4300-65041 EQUIPMENT:				2,273.13	468.40
001-4300-65060 OFFICE SUPPLIES					
CARDMEMBER SERVICES	9480 JJ 2021 0	ADOBE - ACROBAT PRO DC	09/03/2021	190.67	190.67
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	5.63	.00
U S POST OFFICE	2021 08 27	POSTAGE STAMPS	08/27/2021	55.00	55.00
Total 001-4300-65060 OFFICE SUPPLIES:				251.30	245.67
001-4300-65070 SUPPLIES					
ACE HARDWARE	B82713	S HOOKS/WASP SPRAY/CHAIN	08/12/2021	114.35	.00
ACE HARDWARE	B82743	PAINT BRUSHES	08/13/2021	15.97	.00
ACE HARDWARE	B83272	WOOD SCREWS	08/23/2021	12.98	.00
CARDMEMBER SERVICES	9480 JJ 2021 0	AMAZON - SOLAR FLAG POLE	09/03/2021	62.42	62.42
JOHN DEERE FINANCIAL F.S.B.	2768009	PAINT/NUTS & BOLTS	08/13/2021	7.36	7.36
JOHN DEERE FINANCIAL F.S.B.	2769225	NUTS & BOLTS/TOTE POWER T	08/17/2021	38.97	38.97
JOHN DEERE FINANCIAL F.S.B.	P15860	KNOBS	08/09/2021	45.90	45.90
LUMBER RIDGE HOME SOURC	A140589	2X10X16	08/06/2021	18.44	.00
LUMBER RIDGE HOME SOURC	A140597	2X10X16	08/06/2021	18.44	.00
LUMBER RIDGE HOME SOURC	A141013, 14, 1	LUMBER	08/17/2021	102.18	.00
LUMBER RIDGE HOME SOURC	B72242	LUMBER 2X4X10	08/23/2021	82.94	.00
MID-AMERICAN RESEARCH CH	739123-IN	SUPER-ZYME 05 CHEMICALS -	08/06/2021	99.87	.00
Total 001-4300-65070 SUPPLIES:				619.82	154.65

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4320-63730 COMMUNICATIONS					
US CELLULAR	453072630 202	INTERNET - CAMPGROUND	09/02/2021	79.90	79.90
Total 001-4320-63730 COMMUNICATIONS:				79.90	79.90
001-4320-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	08/20/2021	1,840.11	1,840.11
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	281.24	281.24
Total 001-4320-63810 UTILITIES:				2,121.35	2,121.35
001-4320-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	1.55	.00
Total 001-4320-65060 OFFICE SUPPLIES:				1.55	.00
001-4320-65070 SUPPLIES					
ACE HARDWARE	A216618	PAINT - PICNIC TABLES	08/09/2021	120.96	.00
ACE HARDWARE	B82652	PAPER TOWELS/INSECT KILLE	08/11/2021	54.97	.00
ACE HARDWARE	B83266	bREAKERS/WIRE STRIPPER/LE	08/23/2021	46.94	.00
JOHN DEERE FINANCIAL F.S.B.	2769083	BATTERY - TORO MOWER	08/17/2021	48.95	48.95
MID-AMERICAN RESEARCH CH	739123-IN	SUPER-ZYME 05 CHEMICALS -	08/06/2021	124.75	.00
Total 001-4320-65070 SUPPLIES:				396.57	48.95
001-4400-61990 EMPLOYEE PERSONNEL EXPENSE					
CARDMEMBER SERVICES	3397 JR 2021	IA PARK & REC - MEMBERSHIP	09/03/2021	170.00	170.00
Total 001-4400-61990 EMPLOYEE PERSONNEL EXPENSE:				170.00	170.00
001-4400-63310 VEHICLE					
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	55.84	.00
Total 001-4400-63310 VEHICLE:				55.84	.00
001-4400-63730 COMMUNICATIONS					
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	46.03	46.03
Total 001-4400-63730 COMMUNICATIONS:				46.03	46.03
001-4400-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	08/20/2021	47.60	47.60
Total 001-4400-63810 UTILITIES:				47.60	47.60
001-4400-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	61.93	.00
Total 001-4400-65060 OFFICE SUPPLIES:				61.93	.00
001-4400-65220 ADULT SOFTBALL					
COVENANT MEDICAL CENTER I	2210831	JULY REC PROGRAM WAGES	08/12/2021	593.62	593.62
COVENANT MEDICAL CENTER I	2210930	AUGUST REC PROGRAM WAG	09/17/2021	246.24	.00
Total 001-4400-65220 ADULT SOFTBALL:				839.86	593.62

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4400-65260 VOLLEYBALL					
COVENANT MEDICAL CENTER I	2210831	JULY REC PROGRAM WAGES	08/12/2021	329.79	329.79
COVENANT MEDICAL CENTER I	2210930	AUGUST REC PROGRAM WAG	09/17/2021	879.44	.00
Total 001-4400-65260 VOLLEYBALL:				1,209.23	329.79
001-4400-65270 LITTLE LEAGUE					
BSN SPORTS	913441753	CATCHERS MITT/GEAR	08/17/2021	801.87	.00
BSN SPORTS	913689736	MOUNDS/HELMETS/FACE GUA	09/09/2021	2,126.85	.00
BSN SPORTS	913725284	HELMET	09/13/2021	19.50	.00
COVENANT MEDICAL CENTER I	2210831	JULY REC PROGRAM WAGES	08/12/2021	1,319.16	1,319.16
Total 001-4400-65270 LITTLE LEAGUE:				4,267.38	1,319.16
001-4400-65280 FLAG FOOTBALL					
COVENANT MEDICAL CENTER I	2210831	JULY REC PROGRAM WAGES	08/12/2021	329.79	329.79
COVENANT MEDICAL CENTER I	2210930	AUGUST REC PROGRAM WAG	09/17/2021	984.97	.00
TREASURER STATE OF IOWA	1-33-000974 2	AUGUST SALES TAX	08/31/2021	1.00	1.00
Total 001-4400-65280 FLAG FOOTBALL:				1,315.76	330.79
001-4400-65290 SOCCER					
COVENANT MEDICAL CENTER I	2210930	AUGUST REC PROGRAM WAG	09/17/2021	281.43	.00
Total 001-4400-65290 SOCCER:				281.43	.00
001-4410-61990 EMPLOYEE PERSONNEL EXPENSE					
CARDMEMBER SERVICES	9480 JJ 2021 0	REFUND LIFEGUARD PRO - SUI	09/03/2021	21.59-	21.59-
Total 001-4410-61990 EMPLOYEE PERSONNEL EXPENSE:				21.59-	21.59-
001-4410-63100 BUILDING					
ACE HARDWARE	B82124	BLINDS/HEX KEY/SOCKET	08/02/2021	23.97	.00
CARDMEMBER SERVICES	9480 JJ 2021 0	AMAZON - WIFI ROUTER	09/03/2021	239.00	239.00
Total 001-4410-63100 BUILDING:				262.97	239.00
001-4410-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	00090674 2021	POOL PHONE/INTERNET SERVI	09/16/2021	135.02	135.02
Total 001-4410-63730 COMMUNICATIONS:				135.02	135.02
001-4410-63810 UTILITIES					
ALLIANT ENERGY	1199211000 20	GAS SERVICE	09/07/2021	456.12	456.12
ALLIANT ENERGY	1199211000 20	GAS SERVICE	09/07/2021	34.64	34.64
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	4,044.16	4,044.16
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	2,020.55	2,020.55
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	300.54	300.54
Total 001-4410-63810 UTILITIES:				6,856.01	6,856.01
001-4410-64180 SALES TAX - ADMISSIONS					
TREASURER STATE OF IOWA	1-33-000974 2	AUGUST SALES TAX	08/31/2021	221.00	221.00
Total 001-4410-64180 SALES TAX - ADMISSIONS:				221.00	221.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4410-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	6.12	.00
Total 001-4410-65060 OFFICE SUPPLIES:				6.12	.00
001-4410-65070 SUPPLIES					
CARDMEMBER SERVICES	9480 JJ 2021 0	TEST AMERICA - ANALYTICAL T	09/03/2021	105.00	105.00
CARRICO AQUATIC RESOURCE	20214608	CHLORINE - POOL SUPPLIES	08/18/2021	1,620.00	.00
STOREY KENWORTHY CORP	PINV920317	LATEX GLOVES	08/02/2021	69.00	.00
Total 001-4410-65070 SUPPLIES:				1,794.00	105.00
001-4410-65230 CONCESSIONS					
FAREWAY STORES INC	1124	CONCESSIONS SUPPLIES	08/04/2021	38.92	.00
FAREWAY STORES INC	1392	CONCESSIONS SUPPLIES	08/12/2021	118.70	.00
FAREWAY STORES INC	1802	CONCESSIONS SUPPLIES	08/09/2021	171.69	.00
FAREWAY STORES INC	1973	CONCESSIONS SUPPLIES	08/05/2021	139.88	.00
FAREWAY STORES INC	2045	CONCESSIONS SUPPLIES	08/20/2021	14.95	.00
FAREWAY STORES INC	3118	CONCESSIONS SUPPLIES	08/07/2021	33.39	.00
FAREWAY STORES INC	3272	CONCESSIONS SUPPLIES	08/07/2021	53.94	.00
FAREWAY STORES INC	4428	CONCESSIONS SUPPLIES	08/17/2021	11.96	.00
FAREWAY STORES INC	567	CONCESSIONS SUPPLIES	08/13/2021	53.63	.00
FAREWAY STORES INC	599	CONCESSIONS SUPPLIES	08/17/2021	150.93	.00
Total 001-4410-65230 CONCESSIONS:				787.99	.00
001-4500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	45.02	45.02
Total 001-4500-63730 COMMUNICATIONS:				45.02	45.02
001-4500-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	09/07/2021	21.68	21.68
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	64.97	64.97
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	64.40	64.40
BLACKHAWK WASTE DISPOSAL	04-210969 202	GARBAGE PICKUP	09/01/2021	25.00	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	80.46	80.46
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	45.82	45.82
Total 001-4500-63810 UTILITIES:				302.33	277.33
001-4500-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	2771052	OIL - HUSTLER MOWER	08/24/2021	25.00	25.00
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	2,654.54	.00
Total 001-4500-65041 EQUIPMENT:				2,679.54	25.00
001-4500-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	6.36	.00
Total 001-4500-65060 OFFICE SUPPLIES:				6.36	.00
001-4500-65070 SUPPLIES					
ACE HARDWARE	A216195	FLAGS	08/05/2021	19.98	.00
JOHN DEERE FINANCIAL F.S.B.	P15861	LINE - STRING TRIMMER	08/09/2021	119.98	119.98

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4500-65070 SUPPLIES:				139.96	119.98
001-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
BRENDA MICHELS	2021 08 26	REIMBURSE - MEALS TRAINING	08/26/2021	4.88	4.88
CARDMEMBER SERVICES	0060 BR 2021	REFUND IA LEAGUE OF CITIES	09/03/2021	70.00-	70.00-
CIVIC SYSTEMS SYMPOSIUM	009W	ONLINE SYMPOSIUM CLASSES	08/24/2021	13.33	13.33
CIVIC SYSTEMS SYMPOSIUM	009X	ONLINESYMPOSIUM CLASSES	08/24/2021	5.00	5.00
CIVIC SYSTEMS SYMPOSIUM	00B3	ONLINESYMPOSIUM CLASSES	08/24/2021	13.33	13.33
CIVIC SYSTEMS SYMPOSIUM	00B5	ONLINE SYMPOSIUM CLASSES	08/24/2021	10.00	10.00
ROTARY CLUB OF OELWEIN	10	3RD QTR DUES DYLAN	07/30/2021	125.00	.00
Total 001-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				101.54	23.46-
001-6200-63100 BUILDING					
DECORAH MOBILE GLASS INC	79295	REPLACE PASS THROUGH WIN	09/17/2021	150.00	.00
Total 001-6200-63100 BUILDING:				150.00	.00
001-6200-63310 VEHICLE					
BRENDA MICHELS	2021 08 26	REIMBURSE - GASOLINE C1	08/26/2021	33.15	33.15
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	33.37	.00
Total 001-6200-63310 VEHICLE:				66.52	33.15
001-6200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	55.52	55.52
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	73.35	73.35
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	36.82	36.82
Total 001-6200-63730 COMMUNICATIONS:				165.69	165.69
001-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	124.86	124.86
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	192.91	192.91
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	32.45	32.45
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	.50	.50
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	45.12	45.12
Total 001-6200-63810 UTILITIES:				395.84	395.84
001-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43380	PRELIMINARY WORK & AUDIT F	08/31/2021	4,550.00	.00
Total 001-6200-64010 AUDIT:				4,550.00	.00
001-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1360	MONTHLY CITY HALL CLEANIN	09/23/2021	92.00	.00
Total 001-6200-64090 JANITORIAL:				92.00	.00
001-6200-64110 LEGAL EXPENSE					
DILLON LAW PC	9072	AUGUST LEGAL SERVICE	09/01/2021	351.14	.00
LYNCH DALLAS PC	189808	LEGAL/PROFESSIONAL FEES	08/25/2021	341.00	.00
Total 001-6200-64110 LEGAL EXPENSE:				692.14	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-6200-64111 COURT DISMISSALS					
FAYETTE COUNTY CLERK OF C	01331 FM9999	DISMISSED/DEFERRED FEES	08/27/2021	380.00	.00
Total 001-6200-64111 COURT DISMISSALS:				380.00	.00
001-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303571448	AUGUST 09 MINUTES	08/14/2021	33.30	.00
OELWEIN PUBLISHING CO	303578873	AUGUST 23 MINUTES/JULY RE	08/27/2021	49.50	.00
OELWEIN PUBLISHING CO	303578874	AUGUST CLAIMS	08/27/2021	93.60	.00
Total 001-6200-64140 LEGAL PUBLICATION:				176.40	.00
001-6200-64950 CONTRACTS					
FUSION FORWARD LLC	6120	OCTOBER 2021 MARKETING/P	09/02/2021	1,300.00	.00
Total 001-6200-64950 CONTRACTS:				1,300.00	.00
001-6200-65060 OFFICE SUPPLIES					
ADVANCED BUSINESS SYSTEM	97529	ANNUAL POSTAGE METER MAI	09/01/2021	112.50	112.50
BERGANKDV TECHNOLOGY &	CW109198	OFFICE 365	08/05/2021	13.75	13.75
BERGANKDV TECHNOLOGY &	CW109198	PREMIUM OFFICE 365	08/05/2021	33.33	33.33
BERGANKDV TECHNOLOGY &	CW109198	HOSTED EXCHANGE	08/05/2021	26.66	26.66
BERGANKDV TECHNOLOGY &	CW109473	EMAIL SECURITY	08/05/2021	38.00	38.00
BERGANKDV TECHNOLOGY &	CW109475	WEBROOT	08/05/2021	38.00	38.00
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - MONTHLY SUB	09/03/2021	27.73	27.73
COPY SYSTEMS INC	IN422410	COPIER MAINT SUPPORT	09/08/2021	11.22	.00
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	35.40	.00
STOREY KENWORTHY CORP	PINV926359	GARBAGE BAGS/BATH TISSUE	08/24/2021	37.85	.00
STOREY KENWORTHY CORP	PINV927632	TOWELS	08/30/2021	22.31	.00
U S POST OFFICE	2021 08 27	POSTAGE STAMPS	08/27/2021	27.50	27.50
Total 001-6200-65060 OFFICE SUPPLIES:				424.25	317.47
001-6600-64080 INSURANCE-LIABILITY					
VOGEL INSURANCE AGENCY	104	ANNUAL AUDIT ADJUSTMENTS	08/13/2021	1,240.00-	1,240.00-
VOGEL INSURANCE AGENCY	104	ANNUAL AUDIT ADJUSTMENTS	08/13/2021	1,161.00-	1,161.00-
VOGEL INSURANCE AGENCY	104	ANNUAL AUDIT ADJUSTMENTS	08/13/2021	8.00	8.00
Total 001-6600-64080 INSURANCE-LIABILITY:				2,393.00-	2,393.00-
110-2100-61990 EMPLOYEE PERSONNEL EXPENSE					
COVENANT OCCUPATIONAL M	59227	DRUG TEST - J SPENCE	09/09/2021	57.00	.00
Total 110-2100-61990 EMPLOYEE PERSONNEL EXPENSE:				57.00	.00
110-2100-63310 VEHICLE					
BARRON MOTOR SUPPLY	224603	FITTING	08/18/2021	4.90	.00
DONS TRUCK SALES INC	93390	BOOM TRUCK REPAIRS	08/16/2021	2,377.58	2,377.58
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	1,014.35	.00
THOMPSON TRUCK & TRAILER	X102062359:0	BRAKE CHAMBER/ADJUSTER	08/19/2021	157.36	.00
Total 110-2100-63310 VEHICLE:				3,554.19	2,377.58
110-2100-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	45.02	45.02
MEDIACOM COMMUNICATIONS	00116348 2021	STREETS INTERNET SERVICE	08/28/2021	74.49	74.49
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	40.02	40.02

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 110-2100-63730 COMMUNICATIONS:				159.53	159.53
110-2100-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	20.57	20.57
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	320.75	320.75
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	20.57	20.57
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	38.14	38.14
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	41.57	41.57
Total 110-2100-63810 UTILITIES:				441.60	441.60
110-2100-64950 CONTRACTS					
A-LINE STRIPING & SWEEPING	15985	STREET STRIPING - SCHOOL XI	08/20/2021	1,795.00	.00
ORIGIN DESIGN CO	76093	PROJ 21135 VIADUCT HAZARD	08/31/2021	3,455.00	.00
Total 110-2100-64950 CONTRACTS:				5,250.00	.00
110-2100-65041 EQUIPMENT					
BRYAN HEAVY EQUIPMENT INC	OEL-1003469	MIRROR - SKID LOADER	08/27/2021	62.00	.00
HOUSBY HEAVY EQUIPMENT, L	P52948	WINDSCREEN/RUBBER MOULD	08/16/2021	618.98	.00
JOHN DEERE FINANCIAL F.S.B.	2767031	STEEL FOR ROCK BOX	08/10/2021	61.96	61.96
JOHN DEERE FINANCIAL F.S.B.	2767561	CHAIN/HOUSING	08/12/2021	124.87	124.87
JOHN DEERE FINANCIAL F.S.B.	2768765	CHAIN/DISC/LOCK NUTS/HINGE	08/16/2021	69.51	69.51
JOHN DEERE FINANCIAL F.S.B.	2768779	TOOLBOX/HEX KEY SET/IMPAC	08/16/2021	214.96	214.96
JOHN DEERE FINANCIAL F.S.B.	2768870	WIRE SPOOL - WELDER	08/16/2021	57.99	57.99
JOHN DEERE FINANCIAL F.S.B.	P15853	FILTERS/SEAL/OIL	08/09/2021	282.70	282.70
MARTIN EQUIPMENT OF ILLINO	585132	WINDOW	08/31/2021	409.84	.00
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	1,619.93	.00
O'REILLY AUTOMOTIVE STORE	0390-396469	SOCKET	08/12/2021	12.49	.00
Total 110-2100-65041 EQUIPMENT:				3,535.23	811.99
110-2100-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW109198	PREMIUM OFFICE 365	08/05/2021	12.50	12.50
BERGANKDV TECHNOLOGY &	CW110685	CLOUD CONT DESKTOP	09/05/2021	24.00	.00
COPY SYSTEMS INC	IN422410	COPIER MAINT SUPPORT	09/08/2021	11.23	.00
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	39.47	.00
STOREY KENWORTHY CORP	PINV922325	TONER CRTDG	08/09/2021	80.36	.00
U S POST OFFICE	2021 08 27	POSTAGE STAMPS	08/27/2021	27.50	27.50
Total 110-2100-65060 OFFICE SUPPLIES:				195.06	40.00
110-2100-65070 SUPPLIES					
ACE HARDWARE	A216752	WASP SPRAY	08/11/2021	10.00	.00
ACE HARDWARE	A217422	FENCE TIES	08/18/2021	13.98	.00
ACE HARDWARE	A217836	WIRE CONNECTORS	08/23/2021	2.99	.00
ACE HARDWARE	A217898	WASP SPRAY	08/24/2021	10.00	.00
ACE HARDWARE	A217945	WASP SPRAY	08/24/2021	10.00	.00
ACE HARDWARE	A218139	COUPLER/PUTY KNIVES/CAUL	08/27/2021	13.76	.00
ACE HARDWARE	B82549	WASP SPRAY	08/09/2021	10.00	.00
ACE HARDWARE	B82691	WASP SPRAY	08/12/2021	10.00	.00
ACE HARDWARE	B82912	batteries	08/16/2021	41.97	.00
ACE HARDWARE	B83386	WIRE CONNECTORS/TERM SP	08/25/2021	9.57	.00
ARNOLD MOTOR SUPPLY LLP	09NV058072	FILTERS	08/17/2021	80.39	.00
ARNOLD MOTOR SUPPLY LLP	09NV058508	ZEP SHELL SHOCK HANDSOAP	08/24/2021	22.47	.00
BARRON MOTOR SUPPLY	224603	BRAKE FLUID	08/18/2021	28.90	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
BARRON MOTOR SUPPLY	224986	TOWELS	09/14/2021	58.62	.00
FAYETTE COUNTY SOLID WAST	142505	DISPOSAL FEES	08/20/2021	82.80	.00
FAYETTE COUNTY SOLID WAST	142520	DISPOSAL FEES - OLD CHAMB	08/20/2021	192.00	.00
JOHN DEERE FINANCIAL F.S.B.	2768779	NORTHLAND 20 LB/BATTERIES	08/16/2021	254.98	254.98
JOHN DEERE FINANCIAL F.S.B.	2769384	LANDSCAPE FOAM	08/18/2021	27.16	27.16
JOHN DEERE FINANCIAL F.S.B.	2771203	CHAIN LUBE/SEAFOAM/SINGLE	08/24/2021	24.25	24.25
JOHN DEERE FINANCIAL F.S.B.	2771301	BAR AND CHAIN OIL	08/25/2021	13.98	13.98
JOHN DEERE FINANCIAL F.S.B.	2773833	KWIK J-B/GORILLA WELD/MSN	09/02/2021	13.23	13.23
JOHN DEERE FINANCIAL F.S.B.	P15854	RETURNED AIR FILTER/HYGAR	08/09/2021	71.39	71.39
LL PELLING CO	127737	HI PERFORMANCE PREMIX	08/14/2021	3,561.48	3,561.48
LUMBER RIDGE HOME SOURC	A140500	2X6X12	08/04/2021	18.19	.00
MULGREW OIL CO	1006635	OIL	08/16/2021	1,271.85	1,271.85
SUPERIOR WELDING SUPPLY	259166	ACETYLENE, OXYGEN	08/31/2021	145.20	.00
SUPERIOR WELDING SUPPLY	S977839	ARGON	08/24/2021	70.36	.00
UTILITY EQUIPMENT CO	30061675-000	ST HDPE PIPE W/BELL END	08/24/2021	4,588.40	.00
UTILITY EQUIPMENT CO	30061694-000	ST HDPE PIPE W/BELL END	08/24/2021	284.20	.00
UTILITY EQUIPMENT CO	30061756-000	ST HDPE PIPE W/BELL END	08/30/2021	1,050.00	.00
Total 110-2100-65070 SUPPLIES:				11,992.12	5,238.32
110-2100-67614 STREET SIGNS					
ECONO SIGN & BARRICADE LL	10-969611	SIGNS	08/11/2021	1,843.19	.00
ECONO SIGN & BARRICADE LL	10-96973	SIGNS	08/16/2021	141.85	.00
JOHN DEERE FINANCIAL F.S.B.	2773833	DRILL BITS/ADHESIVE/SCREW	09/02/2021	48.75	48.75
Total 110-2100-67614 STREET SIGNS:				2,033.79	48.75
110-2300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	08/27/2021	384.78	384.78
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	08/27/2021	8,550.93	8,550.93
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	09/07/2021	49.66	49.66
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	408.58	408.58
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	494.02	494.02
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	322.19	322.19
Total 110-2300-63810 UTILITIES:				10,210.16	10,210.16
110-2400-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	09/07/2021	138.27	138.27
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	75.33	75.33
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	82.89	82.89
Total 110-2400-63810 UTILITIES:				296.49	296.49
110-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43380	PRELIMINARY WORK & AUDIT F	08/31/2021	2,600.00	.00
Total 110-6200-64010 AUDIT:				2,600.00	.00
112-3820-61500 MEDICAL-HEALTH					
DELTA DENTAL OF IOWA	32303 2021 0	VISION INS - ARP COBRA LAW -	08/01/2021	10.58	10.58
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	09/13/2021	72.88	72.88
WELLMARK INC	212230001716	SEPT 2021 HOSPITAL INSURAN	08/24/2021	16,010.08	16,010.08
WELLMARK INC	212530005072	OCT 2021 HOSPITAL INSURANC	09/20/2021	16,097.05	16,097.05
Total 112-3820-61500 MEDICAL-HEALTH:				32,190.59	32,190.59

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
112-3820-61600 WORKMENS COMPENSATION					
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	3,062.67	.00
Total 112-3820-61600 WORKMENS COMPENSATION:				3,062.67	.00
112-3820-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 08 20	AUGUST 20 MEDICAL CLAIMS	08/20/2021	58.70	58.70
ADVANTAGE ADMINISTRATORS	2021 08 27	AUGUST 27 MEDICAL CLAIMS	08/27/2021	114.10	114.10
ADVANTAGE ADMINISTRATORS	2021 09 03	SEPTEMBER 03 MEDICAL CLAI	09/03/2021	81.38	81.38
ADVANTAGE ADMINISTRATORS	2021 09 17	SEPTEMBER 17 MEDICAL CLAI	09/17/2021	378.85	378.85
ADVANTAGE ADMINISTRATORS	5355	SELF FUND MEDICAL INS	08/20/2021	113.10	113.10
ADVANTAGE ADMINISTRATORS	5534	SELF FUND MEDICAL INS	09/20/2021	113.10	113.10
Total 112-3820-61840 CLAIMS-SIDE FUND:				859.23	859.23
112-3830-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	09/13/2021	31.85	31.85
WELLMARK INC	212230001716	SEPT 2021 HOSPITAL INSURAN	08/24/2021	6,573.40	6,573.40
WELLMARK INC	212530005072	OCT 2021 HOSPITAL INSURANC	09/20/2021	6,573.40	6,573.40
Total 112-3830-61500 MEDICAL-HEALTH:				13,178.65	13,178.65
112-3830-61600 WORKMENS COMPENSATION					
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	3.34	.00
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	1,795.29	.00
Total 112-3830-61600 WORKMENS COMPENSATION:				1,798.63	.00
112-3830-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 08 20	AUGUST 20 MEDICAL CLAIMS	08/20/2021	21.32	21.32
ADVANTAGE ADMINISTRATORS	2021 09 17	SEPTEMBER 17 MEDICAL CLAI	09/17/2021	34.19	34.19
ADVANTAGE ADMINISTRATORS	5355	SELF FUND MEDICAL INS	08/20/2021	26.10	26.10
ADVANTAGE ADMINISTRATORS	5534	SELF FUND MEDICAL INS	09/20/2021	26.10	26.10
Total 112-3830-61840 CLAIMS-SIDE FUND:				107.71	107.71
112-3840-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	09/13/2021	30.07	30.07
WELLMARK INC	212230001716	SEPT 2021 HOSPITAL INSURAN	08/24/2021	4,593.60	4,593.60
WELLMARK INC	212530005072	OCT 2021 HOSPITAL INSURANC	09/20/2021	4,593.60	4,593.60
Total 112-3840-61500 MEDICAL-HEALTH:				9,217.27	9,217.27
112-3840-61600 WORKMENS COMPENSATION					
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	1,055.60	.00
Total 112-3840-61600 WORKMENS COMPENSATION:				1,055.60	.00
112-3840-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 08 27	AUGUST 27 MEDICAL CLAIMS	08/27/2021	24.12	24.12
ADVANTAGE ADMINISTRATORS	2021 09 03	SEPTEMBER 03 MEDICAL CLAI	09/03/2021	4.70	4.70
ADVANTAGE ADMINISTRATORS	2021 09 10	SEPTEMBER 10 MEDICAL CLAI	09/10/2021	1,095.43	1,095.43
ADVANTAGE ADMINISTRATORS	2021 09 17	SEPTEMBER 17 MEDICAL CLAI	09/17/2021	237.40	237.40
ADVANTAGE ADMINISTRATORS	5355	SELF FUND MEDICAL INS	08/20/2021	34.80	34.80
ADVANTAGE ADMINISTRATORS	5534	SELF FUND MEDICAL INS	09/20/2021	34.80	34.80

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 112-3840-61840 CLAIMS-SIDE FUND:				1,431.25	1,431.25
112-3860-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	09/13/2021	18.22	18.22
WELLMARK INC	212230001716	SEPT 2021 HOSPITAL INSURAN	08/24/2021	4,108.38	4,108.38
WELLMARK INC	212530005072	OCT 2021 HOSPITAL INSURANC	09/20/2021	4,108.38	4,108.38
Total 112-3860-61500 MEDICAL-HEALTH:				8,234.98	8,234.98
112-3860-61600 WORKMENS COMPENSATION					
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	48.69	.00
Total 112-3860-61600 WORKMENS COMPENSATION:				48.69	.00
112-3860-61830 FLEX BENEFITS Q ADM FEE ALL EE					
ADVANTAGE ADMINISTRATORS	PLAN # 608 20	QUARTERLY ADMIN FEE - 4TH	09/14/2021	141.30	141.30
Total 112-3860-61830 FLEX BENEFITS Q ADM FEE ALL EE:				141.30	141.30
112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE					
ADVANTAGE ADMINISTRATORS	2021 08 20	AUGUST 20 MEDICAL CLAIMS	08/20/2021	24.20	24.20
ADVANTAGE ADMINISTRATORS	2021 09 17	SEPTEMBER 17 MEDICAL CLAI	09/17/2021	6.55	6.55
ADVANTAGE ADMINISTRATORS	5355	SELF FUND MEDICAL INS	08/20/2021	26.10	26.10
ADVANTAGE ADMINISTRATORS	5534	SELF FUND MEDICAL INS	09/20/2021	26.10	26.10
Total 112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE:				82.95	82.95
112-3860-64990 EMPLOYEE BENEFITS CONSULTING					
TASC	IN2123002	ACA EMP REPORTING ADM FE	08/23/2021	111.60	111.60
TASC	IN2131334	ACA EMP REPORTING ADM FE	09/01/2021	84.00	84.00
Total 112-3860-64990 EMPLOYEE BENEFITS CONSULTING:				195.60	195.60
113-3900-61840 FLEX SPENDING					
ADVANTAGE ADMINISTRATORS	2021 08 24	PAYROLL DEDUCTION FLEX SP	08/24/2021	818.54	818.54
ADVANTAGE ADMINISTRATORS	2021 08 24	PAYROLL DEDUCTION FLEX SP	08/24/2021	818.54	818.54
Total 113-3900-61840 FLEX SPENDING:				1,637.08	1,637.08
123-1100-67990 POLICE CAPITAL					
IOWA EMERGENCY VEHICLE IN	41510	LABOR INSTALL WHELEN XLP	08/24/2021	1,844.42	.00
Total 123-1100-67990 POLICE CAPITAL:				1,844.42	.00
160-1710-63310 VEHICLE					
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	132.04	.00
Total 160-1710-63310 VEHICLE:				132.04	.00
160-1710-63750 CELLULAR/PAGING					
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	25.83	25.83
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	28.91	28.91
US CELLULAR	453072630 202	TABLET	09/02/2021	66.75	66.75
Total 160-1710-63750 CELLULAR/PAGING:				121.49	121.49

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
160-1710-64080 INSURANCE-LIABILITY					
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	106.69	.00
Total 160-1710-64080 INSURANCE-LIABILITY:				106.69	.00
160-5030-67901 HOMES FOR IOWA					
ALLIANT ENERGY	1199211000 20	ELEC/GAS SERVICE 318 7TH S	09/07/2021	44.19	44.19
MARTIN GARDNER ARCHITECT	INVOICE # 5	I1061.05 PROCUREMENT & CO	08/24/2021	1,793.77	.00
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE IA HO	09/01/2021	49.27	49.27
Total 160-5030-67901 HOMES FOR IOWA:				1,887.23	93.46
160-5200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	55.53	55.53
Total 160-5200-63730 COMMUNICATIONS:				55.53	55.53
160-5200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43380	PRELIMINARY WORK & AUDIT F	08/31/2021	3,250.00	.00
Total 160-5200-64010 AUDIT:				3,250.00	.00
160-5200-64110 LEGAL EXPENSE					
DILLON LAW PC	9072	AUGUST LEGAL SERVICE	09/01/2021	234.10	.00
Total 160-5200-64110 LEGAL EXPENSE:				234.10	.00
160-5200-64133 TOURISM					
ALLIANT ENERGY	8100421000 20	ELECTRIC SERVICE	09/08/2021	35.25	35.25
Total 160-5200-64133 TOURISM:				35.25	35.25
160-5200-64138 COUNTY ECONOMIC DEV AGREEMENT					
FAYETTE COUNTY ECONOMIC	1180	FY 2022 ANNUAL PARTNERSHI	05/12/2021	7,466.95	.00
Total 160-5200-64138 COUNTY ECONOMIC DEV AGREEMENT:				7,466.95	.00
160-5200-64139 OCAD DUES					
OELWEIN CHAMBER & AREA D	2021 09 06	1ST QTR CONTRIBUTION	09/06/2021	12,500.00	.00
Total 160-5200-64139 OCAD DUES:				12,500.00	.00
160-5200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303571448	AUGUST 09 MINUTES	08/14/2021	11.10	.00
OELWEIN PUBLISHING CO	303578873	AUGUST 23 MINUTES/JULY RE	08/27/2021	16.50	.00
OELWEIN PUBLISHING CO	303578874	AUGUST CLAIMS	08/27/2021	31.20	.00
Total 160-5200-64140 LEGAL PUBLICATION:				58.80	.00
160-5200-64181 PROPERTY TAXES-MISC					
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES OELWEIN EL	09/01/2021	119.00	119.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES DAN FORSY	09/01/2021	119.00	119.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES FAUST	09/01/2021	83.00	83.00
Total 160-5200-64181 PROPERTY TAXES-MISC:				321.00	321.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
160-5200-64904 JUNK HOUSE REMOVAL					
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 11 12TH AVE	09/01/2021	51.00	51.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 14 2ND AVE	09/01/2021	592.00	592.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 20 2ND AVE	09/01/2021	56.00	56.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 318 7TH ST	09/01/2021	127.00	127.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 815 4TH AVE	09/01/2021	440.00	440.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 217 3RD ST	09/01/2021	327.00	327.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 33 3RD ST N	09/01/2021	177.00	177.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 1821153007	09/01/2021	15.00	15.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 1821153008	09/01/2021	16.00	16.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 217 2ND AV	09/01/2021	451.00	451.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 24 2ND AVE	09/01/2021	44.00	44.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 102 2ND AV	09/01/2021	220.00	220.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 17 5TH AVE	09/01/2021	131.00	131.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 12 1ST AVE	09/01/2021	220.00	220.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 9 1ST ST S	09/01/2021	618.00	618.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 120 3RD ST	09/01/2021	691.00	691.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 1821462002	09/01/2021	3.00	3.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 964 S FRED	09/01/2021	136.00	136.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 608 1ST AVE	09/01/2021	269.00	269.00
FAYETTE CO TREASURER	2021 09 01	PROPERTY TAXES 1829226004	09/01/2021	4.00	4.00
STEVE'S CONSTRUCTION	2021 09 14	SECURE PROPERTY W/PLYWO	09/14/2021	75.00	.00
Total 160-5200-64904 JUNK HOUSE REMOVAL:				4,663.00	4,588.00
160-5200-64950 CONTRACTS					
ADVANCED BUSINESS SYSTEM	97529	ANNUAL POSTAGE METER MAI	09/01/2021	112.50	112.50
Total 160-5200-64950 CONTRACTS:				112.50	112.50
160-5200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN422410	COPIER MAINT SUPPORT	09/08/2021	11.22	.00
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	3.59	.00
Total 160-5200-65060 OFFICE SUPPLIES:				14.81	.00
161-5225-64030 ADMINISTRATIVE COSTS					
UPPER EXPLORERLAND	FY212304	AUGUST 2021 ADMIN COSTS IR	08/31/2021	1,149.58	.00
Total 161-5225-64030 ADMINISTRATIVE COSTS:				1,149.58	.00
177-1100-65150 FORFEITURES					
KERNS COMPANY INC	139721	UNIFORMS	08/30/2021	540.00	.00
Total 177-1100-65150 FORFEITURES:				540.00	.00
307-4300-64950 CONTRACTS					
FEHR GRAHAM ENGINEERING	102632	PROJECT 19-1124 SEGMENT 1	08/31/2021	3,539.75	.00
Total 307-4300-64950 CONTRACTS:				3,539.75	.00
307-4300-67850 CONSTRUCTION					
BACON CONCRETE LLC	4	PAY REQ # 4 SEGMENT 1 TRAIL	08/23/2021	80,931.45	80,931.45
BACON CONCRETE LLC	5	PAY REQ # 5 SEGMENT 1 TRAIL	09/09/2021	85,775.82	85,775.82
Total 307-4300-67850 CONSTRUCTION:				166,707.27	166,707.27

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
385-8125-64070 CONTRACTS, ENGINEERS					
FOX ENGINEERING ASSOCIATE	48174	OEL 2020 WATER MAIN REPLA	07/31/2021	21,802.76	.00
FOX ENGINEERING ASSOCIATE	48338	OEL 2020 WATER MAIN REPLA	08/30/2021	28,212.29	.00
UPPER EXPLORERLAND	FY212309	CDBG - WATER/SEWER #19-WS	08/31/2021	253.75	.00
Total 385-8125-64070 CONTRACTS, ENGINEERS:				50,268.80	.00
387-7560-64070 CONTRACTS, ENGINEERING					
FOX ENGINEERING ASSOCIATE	48167	WINGS EAST PAVING IMP	07/31/2021	339.00	.00
Total 387-7560-64070 CONTRACTS, ENGINEERING:				339.00	.00
600-6200-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	09/13/2021	31.85	31.85
WELLMARK INC	212230001716	SEPT 2021 HOSPITAL INSURAN	08/24/2021	7,732.73	7,732.73
WELLMARK INC	212530005072	OCT 2021 HOSPITAL INSURANC	09/20/2021	7,637.67	7,637.67
Total 600-6200-61500 MEDICAL-HEALTH:				15,402.25	15,402.25
600-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	745.54	.00
Total 600-6200-61600 WORKMENS COMPENSATION:				745.54	.00
600-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 08 20	AUGUST 20 MEDICAL CLAIMS	08/20/2021	2,032.52	2,032.52
ADVANTAGE ADMINISTRATORS	2021 08 27	AUGUST 27 MEDICAL CLAIMS	08/27/2021	22.70	22.70
ADVANTAGE ADMINISTRATORS	2021 09 03	SEPTEMBER 03 MEDICAL CLAI	09/03/2021	1,976.88	1,976.88
ADVANTAGE ADMINISTRATORS	2021 09 10	SEPTEMBER 10 MEDICAL CLAI	09/10/2021	1,284.18	1,284.18
ADVANTAGE ADMINISTRATORS	2021 09 17	SEPTEMBER 17 MEDICAL CLAI	09/17/2021	614.06	614.06
ADVANTAGE ADMINISTRATORS	5355	SELF FUND MEDICAL INS	08/20/2021	52.20	52.20
ADVANTAGE ADMINISTRATORS	5534	SELF FUND MEDICAL INS	09/20/2021	52.20	52.20
Total 600-6200-61840 CLAIMS-SIDE FUND:				6,034.74	6,034.74
600-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
BRENDA MICHELS	2021 08 26	REIMBURSE - MEALS TRAINING	08/26/2021	4.87	4.87
CARDMEMBER SERVICES	0060 BR 2021	REFUND IA LEAGUE OF CITIES	09/03/2021	70.00-	70.00-
CIVIC SYSTEMS SYMPOSIUM	009W	ONLINE SYMPOSIUM CLASSES	08/24/2021	13.33	13.33
CIVIC SYSTEMS SYMPOSIUM	009X	ONLINESYMPOSIUM CLASSES	08/24/2021	5.00	5.00
CIVIC SYSTEMS SYMPOSIUM	00B3	ONLINESYMPOSIUM CLASSES	08/24/2021	13.33	13.33
CIVIC SYSTEMS SYMPOSIUM	00B5	ONLINE SYMPOSIUM CLASSES	08/24/2021	10.00	10.00
Total 600-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				23.47-	23.47-
600-6200-63100 BUILDING					
DECORAH MOBILE GLASS INC	79295	REPLACE PASS THROUGH WIN	09/17/2021	150.00	.00
Total 600-6200-63100 BUILDING:				150.00	.00
600-6200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	96.90	96.90
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	55.52	55.52
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	27.61	27.61
Total 600-6200-63730 COMMUNICATIONS:				180.03	180.03

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
600-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	208.11	208.11
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	321.50	321.50
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	24.33	24.33
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	.84	.84
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	33.84	33.84
Total 600-6200-63810 UTILITIES:				588.62	588.62
600-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43380	PRELIMINARY WORK & AUDIT F	08/31/2021	1,300.00	.00
Total 600-6200-64010 AUDIT:				1,300.00	.00
600-6200-64080 INSURANCE-LIABILITY					
VOGEL INSURANCE AGENCY	104	ANNUAL AUDIT ADJUSTMENTS	08/13/2021	3,342.00	3,342.00
Total 600-6200-64080 INSURANCE-LIABILITY:				3,342.00	3,342.00
600-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1360	MONTHLY CITY HALL CLEANIN	09/23/2021	92.00	.00
Total 600-6200-64090 JANITORIAL:				92.00	.00
600-6200-64110 LEGAL EXPENSE					
DILLON LAW PC	9072	AUGUST LEGAL SERVICE	09/01/2021	292.62	.00
LYNCH DALLAS PC	189808	LEGAL/PROFESSIONAL FEES	08/25/2021	341.00	.00
Total 600-6200-64110 LEGAL EXPENSE:				633.62	.00
600-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303571448	AUGUST 09 MINUTES	08/14/2021	14.80	.00
OELWEIN PUBLISHING CO	303578873	AUGUST 23 MINUTES/JULY RE	08/27/2021	22.00	.00
OELWEIN PUBLISHING CO	303578874	AUGUST CLAIMS	08/27/2021	41.60	.00
Total 600-6200-64140 LEGAL PUBLICATION:				78.40	.00
600-6200-64182 WATER EXCISE TAX					
TREASURER STATE OF IOWA	1-33-809659 2	AUGUST WET TAX	08/31/2021	6,109.00	6,109.00
Total 600-6200-64182 WATER EXCISE TAX:				6,109.00	6,109.00
600-6200-65060 OFFICE SUPPLIES					
ADVANCED BUSINESS SYSTEM	97529	ANNUAL POSTAGE METER MAI	09/01/2021	112.50	112.50
BERGANKDV TECHNOLOGY &	CW109198	OFFICE 365	08/05/2021	13.75	13.75
BERGANKDV TECHNOLOGY &	CW109198	PREMIUM OFFICE 365	08/05/2021	33.33	33.33
BERGANKDV TECHNOLOGY &	CW109198	HOSTED EXCHANGE	08/05/2021	26.67	26.67
BERGANKDV TECHNOLOGY &	CW109473	EMAIL SECURITY	08/05/2021	38.00	38.00
BERGANKDV TECHNOLOGY &	CW109475	WEBROOT	08/05/2021	38.00	38.00
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - MONTHLY SUB	09/03/2021	27.74	27.74
COPY SYSTEMS INC	IN422410	COPIER MAINT SUPPORT	09/08/2021	11.22	.00
FIDELITY BANK & TRUST	2021 08 27	PSN MONTHLY FEE-CR CARD/D	08/27/2021	27.45	27.45
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	656.47	.00
STOREY KENWORTHY CORP	PINV926359	GARBAGE BAGS/BATH TISSUE	08/24/2021	37.85	.00
STOREY KENWORTHY CORP	PINV927632	TOWELS	08/30/2021	22.31	.00
U S POST OFFICE	2021 08 27	POSTAGE STAMPS	08/27/2021	27.50	27.50
U S POST OFFICE	2021 08 31	SEPTEMBER WATER BILLS PO	08/31/2021	262.20	262.20

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 600-6200-65060 OFFICE SUPPLIES:				1,334.99	607.14
600-8100-63310 VEHICLE					
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	608.15	.00
Total 600-8100-63310 VEHICLE:				608.15	.00
600-8100-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	189.96	189.96
RACOM CORPORATION	M21025	FCC LICENSE APP & COORDIN	08/27/2021	155.00	.00
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	58.35	58.35
US CELLULAR	453072630 202	TABLET	09/02/2021	46.84	46.84
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	20.01	20.01
Total 600-8100-63730 COMMUNICATIONS:				470.16	315.16
600-8100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	09/07/2021	7,249.39	7,249.39
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	240.56	240.56
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	491.46	491.46
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	241.64	241.64
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	286.70	286.70
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	28.61	28.61
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	67.85	67.85
Total 600-8100-63810 UTILITIES:				8,606.21	8,606.21
600-8100-64920 ONE CALL					
IOWA ONE CALL	234031	ONE CALLS	08/19/2021	30.15	30.15
Total 600-8100-64920 ONE CALL:				30.15	30.15
600-8100-65041 EQUIPMENT					
AUTOMATIC SYSTEMS CO	36854 S	SERVICE CALL 9/8/21	09/14/2021	1,741.50	.00
JOHN DEERE FINANCIAL F.S.B.	2769182	LED SPOTLIGHT	08/17/2021	89.99	89.99
JOHN DEERE FINANCIAL F.S.B.	2769192	HYD HOSE/COUPLING	08/17/2021	295.92	295.92
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	149.57	.00
USABLUBOOK	713272	PUMP W/MANUAL SPEED CON	08/31/2021	2,413.21	.00
Total 600-8100-65041 EQUIPMENT:				4,690.19	385.91
600-8100-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW109198	PREMIUM OFFICE 365	08/05/2021	12.50	12.50
BERGANKDV TECHNOLOGY &	CW110685	CLOUD CONT DESKTOP	09/05/2021	24.00	.00
GRAINGER	9060805398	USB CABLE FOR PRINTER	09/21/2021	40.49	.00
STOREY KENWORTHY CORP	PINV922736	TONER CRTDG	08/10/2021	80.36	.00
STOREY KENWORTHY CORP	PINV923406	TONER CRTDG	08/12/2021	80.36	.00
Total 600-8100-65060 OFFICE SUPPLIES:				237.71	12.50
600-8100-65070 SUPPLIES					
HAWKINS INC	6011125	AZONE	08/30/2021	1,335.16	.00
JOHN DEERE FINANCIAL F.S.B.	2768019	SHOP TOWELS	08/13/2021	35.97	35.97
JOHN DEERE FINANCIAL F.S.B.	2773139	WYE 4"/END CAP/TILE	08/31/2021	20.33	20.33
LUMBER RIDGE HOME SOURC	A140449	UPS SHIPPING	08/03/2021	56.73	.00
MANATTS INC	5030575	M-4F10 CL3	07/22/2021	2,694.50	2,694.50

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
MANATTS INC	5032838	ASH	08/05/2021	575.88	575.88
STATE HYGIENIC LABORATORY	216026	LAB TESTS	08/31/2021	170.00	.00
SUBSURFACE SOLUTIONS	17726	RECHARGEABLE BATTERY KIT	08/20/2021	229.08	.00
TESTAMERICA LABORATORIES	3100049516	WATER SAMPLES	08/20/2021	147.00	.00
USABUEBOOK	704035	TUBE ASSEMBLIES	08/23/2021	128.64	.00
USABUEBOOK	732474	TESTING SUPPLIES	09/20/2021	180.01	.00
UTILITY EQUIPMENT CO	30061676-000	REPAIR CLAMPS	08/24/2021	1,494.86	.00
Total 600-8100-65070 SUPPLIES:				7,068.16	3,326.68
601-8140-64070 ENGINEERING					
FOX ENGINEERING ASSOCIATE	48109	WEST WATER TOWER PAINTIN	07/31/2021	25,189.00	25,189.00
Total 601-8140-64070 ENGINEERING:				25,189.00	25,189.00
640-8250-63311 GASOLINE					
MULGREW OIL CO	1006324	UNLEADED GAS	08/16/2021	7,628.79	7,628.79
Total 640-8250-63311 GASOLINE:				7,628.79	7,628.79
640-8250-63312 DIESEL					
MULGREW OIL CO	1006091	DIESEL FUEL	08/16/2021	11,832.24	11,832.24
Total 640-8250-63312 DIESEL:				11,832.24	11,832.24
670-8400-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	42.33	.00
U S POST OFFICE	2021 08 31	SEPTEMBER WATER BILLS PO	08/31/2021	123.39	123.39
Total 670-8400-65060 OFFICE SUPPLIES:				165.72	123.39
670-8420-64950 BLACKHAWK CONTRACT					
BLACKHAWK WASTE DISPOSA	04-288213 202	MONTHLY GARBAGE/RECYCLI	09/15/2021	27,402.50	.00
BLACKHAWK WASTE DISPOSA	04-288247 202	AUGUST 2021 ASSISTED PICKU	09/15/2021	63.75	.00
BLACKHAWK WASTE DISPOSA	04-288793 202	AUGUST 2021 MULTI TOTES	09/15/2021	261.20	.00
Total 670-8420-64950 BLACKHAWK CONTRACT:				27,727.45	.00
671-8410-65060 OFFICE SUPPLIES					
U S POST OFFICE	2021 08 31	SEPTEMBER WATER BILLS PO	08/31/2021	61.69	61.69
Total 671-8410-65060 OFFICE SUPPLIES:				61.69	61.69
672-4310-64951 TREE REMOVAL					
MAURER TREE SERVICE LLC	1666	REMOVE BROKEN BRANCHES	09/01/2021	500.00	.00
Total 672-4310-64951 TREE REMOVAL:				500.00	.00
672-4310-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	P16841	BAR - CHAINSAW	08/25/2021	34.99	34.99
Total 672-4310-65041 EQUIPMENT:				34.99	34.99
672-4310-65070 SUPPLIES					
JOHN DEERE FINANCIAL F.S.B.	P16890	CHAINS - CHAINSAWS	08/25/2021	33.98	33.98

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 672-4310-65070 SUPPLIES:				33.98	33.98
680-8220-63730 COMMUNICATIONS					
CARDMEMBER SERVICES	3397 JR 2021	YES! MUSIC - MONTHLY SUB	09/03/2021	8.94	8.94
Total 680-8220-63730 COMMUNICATIONS:				8.94	8.94
680-8220-63810 UTILITIES					
SECURITY EQUIPMENT INC	652463	SERVICE AGREEMENT	07/14/2021	273.67	273.67
Total 680-8220-63810 UTILITIES:				273.67	273.67
680-8220-64090 JANITORIAL					
COVENANT MEDICAL CENTER I	2210831	JULY JANITORIAL EXPENSES	08/12/2021	1,858.69	1,858.69
COVENANT MEDICAL CENTER I	2210930	AUGUST JANITORIAL EXPENSE	09/17/2021	1,249.82	.00
Total 680-8220-64090 JANITORIAL:				3,108.51	1,858.69
680-8220-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	AUGUST SALES TAX	08/31/2021	430.00	430.00
Total 680-8220-64180 SALES TAX:				430.00	430.00
680-8220-64950 CONTRACTS					
COVENANT MEDICAL CENTER I	2210831	JULY WELLNESS EXPENSES	08/12/2021	8,413.95	8,413.95
COVENANT MEDICAL CENTER I	2210930	AUGUST WELLNESS EXPENSE	09/17/2021	11,758.10	.00
Total 680-8220-64950 CONTRACTS:				20,172.05	8,413.95
680-8220-65041 EQUIPMENT					
JOHNSON CONTROLS INC	1-1064652070	KEY FOBS	08/11/2021	515.00	.00
Total 680-8220-65041 EQUIPMENT:				515.00	.00
680-8220-65060 OFFICE SUPPLIES					
FIDELITY BANK & TRUST	2021 08 27	WELLNESS TSYS FEES-ACH BI	08/27/2021	125.00	125.00
FIDELITY BANK & TRUST	2021 08 27	WELLNESS BANKCARD FEES	08/27/2021	161.03	161.03
FIDELITY BANK & TRUST	2021 08 27	WELLNESS CENTER MERCHAN	08/27/2021	190.69	190.69
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	2.04	.00
U S POST OFFICE	2021 08 27	POSTAGE STAMPS	08/27/2021	110.00	110.00
Total 680-8220-65060 OFFICE SUPPLIES:				588.76	586.72
680-8220-65070 SUPPLIES					
COPY SYSTEMS INC	IN422279	COPIER MAINT SUPPORT	09/07/2021	40.56	.00
FAREWAY STORES INC	2557	LAUNDRY SOAP	08/26/2021	6.58	.00
Total 680-8220-65070 SUPPLIES:				47.14	.00
680-8220-65350 AFTER SCHOOL PROGRAMS					
FAREWAY STORES INC	2557	SNACKS/JUICE BOXES	08/26/2021	46.25	.00
Total 680-8220-65350 AFTER SCHOOL PROGRAMS:				46.25	.00
700-6200-61500 MEDICAL-HEALTH					
UNUM LIFE INSURANCE CO O	0618207-0015	LIFE INSURANCE PREMIUM	09/13/2021	37.33	37.33

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
WELLMARK INC	212230001716	SEPT 2021 HOSPITAL INSURAN	08/24/2021	8,627.60	8,627.60
WELLMARK INC	212530005072	OCT 2021 HOSPITAL INSURANC	09/20/2021	8,627.60	8,627.60
Total 700-6200-61500 MEDICAL-HEALTH:				17,292.53	17,292.53
700-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV80674	WORKERS COMP PREM 21-22	09/01/2021	725.18	.00
Total 700-6200-61600 WORKMENS COMPENSATION:				725.18	.00
700-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2021 08 20	AUGUST 20 MEDICAL CLAIMS	08/20/2021	12.65	12.65
ADVANTAGE ADMINISTRATORS	2021 09 03	SEPTEMBER 03 MEDICAL CLAI	09/03/2021	2.35	2.35
ADVANTAGE ADMINISTRATORS	2021 09 10	SEPTEMBER 10 MEDICAL CLAI	09/10/2021	6.35	6.35
ADVANTAGE ADMINISTRATORS	2021 09 17	SEPTEMBER 17 MEDICAL CLAI	09/17/2021	8.55	8.55
ADVANTAGE ADMINISTRATORS	5355	SELF FUND MEDICAL INS	08/20/2021	34.80	34.80
ADVANTAGE ADMINISTRATORS	5534	SELF FUND MEDICAL INS	09/20/2021	34.80	34.80
Total 700-6200-61840 CLAIMS-SIDE FUND:				99.50	99.50
700-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
BRENDA MICHELS	2021 08 26	REIMBURSE - MEALS TRAINING	08/26/2021	4.87	4.87
CARDMEMBER SERVICES	0060 BR 2021	REFUND IA LEAGUE OF CITIES	09/03/2021	70.00-	70.00-
CIVIC SYSTEMS SYMPOSIUM	009W	ONLINE SYMPOSIUM CLASSES	08/24/2021	13.34	13.34
CIVIC SYSTEMS SYMPOSIUM	009X	ONLINESYMPOSIUM CLASSES	08/24/2021	5.00	5.00
CIVIC SYSTEMS SYMPOSIUM	00B3	ONLINESYMPOSIUM CLASSES	08/24/2021	13.34	13.34
CIVIC SYSTEMS SYMPOSIUM	00B5	ONLINE SYMPOSIUM CLASSES	08/24/2021	10.00	10.00
Total 700-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				23.45-	23.45-
700-6200-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	55.53	55.53
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	27.61	27.61
Total 700-6200-63730 COMMUNICATIONS:				83.14	83.14
700-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	208.10	208.10
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	321.50	321.50
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	24.33	24.33
EAGLE POINT ENERGY 5 LLC	OELWEIN 35	ELECTRIC SERVICE	09/02/2021	.84	.84
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	33.84	33.84
Total 700-6200-63810 UTILITIES:				588.61	588.61
700-6200-64010 AUDIT					
T P ANDERSON & COMPANY PC	43380	PRELIMINARY WORK & AUDIT F	08/31/2021	1,300.00	.00
Total 700-6200-64010 AUDIT:				1,300.00	.00
700-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1360	MONTHLY CITY HALL CLEANIN	09/23/2021	92.00	.00
Total 700-6200-64090 JANITORIAL:				92.00	.00
700-6200-64110 LEGAL EXPENSE					
DILLON LAW PC	9072	AUGUST LEGAL SERVICE	09/01/2021	292.62	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
LYNCH DALLAS PC	189808	LEGAL/PROFESSIONAL FEES	08/25/2021	341.00	.00
Total 700-6200-64110 LEGAL EXPENSE:				633.62	.00
700-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	303571448	AUGUST 09 MINUTES	08/14/2021	14.80	.00
OELWEIN PUBLISHING CO	303578873	AUGUST 23 MINUTES/JULY RE	08/27/2021	22.00	.00
OELWEIN PUBLISHING CO	303578874	AUGUST CLAIMS	08/27/2021	41.60	.00
Total 700-6200-64140 LEGAL PUBLICATION:				78.40	.00
700-6200-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	AUGUST SALES TAX	08/31/2021	2,036.00	2,036.00
Total 700-6200-64180 SALES TAX:				2,036.00	2,036.00
700-6200-65060 OFFICE SUPPLIES					
ADVANCED BUSINESS SYSTEM	97529	ANNUAL POSTAGE METER MAI	09/01/2021	112.50	112.50
BERGANKDV TECHNOLOGY &	CW109198	OFFICE 365	08/05/2021	13.75	13.75
BERGANKDV TECHNOLOGY &	CW109198	PREMIUM OFFICE 365	08/05/2021	33.34	33.34
BERGANKDV TECHNOLOGY &	CW109198	HOSTED EXCHANGE	08/05/2021	26.67	26.67
BERGANKDV TECHNOLOGY &	CW109473	EMAIL SECURITY	08/05/2021	38.00	38.00
BERGANKDV TECHNOLOGY &	CW109475	WEBROOT	08/05/2021	38.00	38.00
CARDMEMBER SERVICES	8557 DM 2021	ADOBE - MONTHLY SUB	09/03/2021	27.74	27.74
COPY SYSTEMS INC	IN422410	COPIER MAINT SUPPORT	09/08/2021	11.22	.00
DECORAH MOBILE GLASS INC	79295	REPLACE PASS THROUGH WIN	09/17/2021	150.00	.00
FIDELITY BANK & TRUST	2021 08 27	PSN MONTHLY FEE-CR CARD/D	08/27/2021	27.45	27.45
QUADIENT FINANCE USA INC	80284692 2021	POSTAGE 7/16/2021-8/31/2021	09/15/2021	323.85	.00
STOREY KENWORTHY CORP	PINV926359	GARBAGE BAGS/BATH TISSUE	08/24/2021	37.84	.00
STOREY KENWORTHY CORP	PINV927632	TOWELS	08/30/2021	22.30	.00
U S POST OFFICE	2021 08 27	POSTAGE STAMPS	08/27/2021	27.50	27.50
U S POST OFFICE	2021 08 31	SEPTEMBER WATER BILLS PO	08/31/2021	323.89	323.89
Total 700-6200-65060 OFFICE SUPPLIES:				1,214.05	668.84
700-8310-63310 VEHICLE					
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	273.87	.00
Total 700-8310-63310 VEHICLE:				273.87	.00
700-8310-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	08/27/2021	540.63	540.63
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	80.19	80.19
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	30.71	30.71
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	80.55	80.55
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	31.28	31.28
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	9.54	9.54
Total 700-8310-63810 UTILITIES:				772.90	772.90
700-8310-64920 ONE CALL					
IOWA ONE CALL	234031	ONE CALLS	08/19/2021	30.15	30.15
Total 700-8310-64920 ONE CALL:				30.15	30.15
700-8310-64950 CONTRACTS					
FOX ENGINEERING ASSOCIATE	48171	OEL NE SANITARY SEWER IMP	07/31/2021	3,300.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
FOX ENGINEERING ASSOCIATE	48334	OEL NE SANITARY SEWER IMP	08/30/2021	3,900.00	.00
Total 700-8310-64950 CONTRACTS:				7,200.00	.00
700-8310-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW110685	CLOUD CONT DESKTOP	09/05/2021	24.00	.00
Total 700-8310-65060 OFFICE SUPPLIES:				24.00	.00
700-8500-61990 EMPLOYEE PERSONNEL EXPENSE					
COVENANT OCCUPATIONAL M	59227	DRUG TEST - V KANE	09/09/2021	96.00	.00
OELWEIN PUBLISHING CO	303567509	HELP WANTED ADS - WASTE W	08/02/2021	305.08	.00
Total 700-8500-61990 EMPLOYEE PERSONNEL EXPENSE:				401.08	.00
700-8500-63310 VEHICLE					
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	240.06	.00
Total 700-8500-63310 VEHICLE:				240.06	.00
700-8500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2021	PHONE/INTERNET SERVICE	09/16/2021	161.97	161.97
RACOM CORPORATION	M21025	FCC LICENSE APP & COORDIN	08/27/2021	155.00	.00
US CELLULAR	453072630 202	CELLPHONE SERVICE	09/02/2021	20.01	20.01
Total 700-8500-63730 COMMUNICATIONS:				336.98	181.98
700-8500-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	08/25/2021	8,660.16	8,660.16
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	09/13/2021	8,699.00	8,699.00
ALLIANT ENERGY	9707011000 20	GAS SERVICE	09/14/2021	41.81	41.81
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	38.71	38.71
OELWEIN CITY WATER	2021 09 01	WATER/SEWER SERVICE	09/01/2021	217.56	217.56
Total 700-8500-63810 UTILITIES:				17,657.24	17,657.24
700-8500-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	2770942	LIGHT BULBS/BALLAST	08/23/2021	65.93	65.93
OELWEIN FUEL FUND	2021 09 07	FUEL MAY 28 2021 TO AUG 16 2	09/07/2021	15.07	.00
Total 700-8500-65041 EQUIPMENT:				81.00	65.93
700-8500-65060 OFFICE SUPPLIES					
BERGANKDV TECHNOLOGY &	CW109198	PREMIUM OFFICE 365	08/05/2021	12.50	12.50
Total 700-8500-65060 OFFICE SUPPLIES:				12.50	12.50
700-8500-65070 SUPPLIES					
HAWKINS INC	6006084	AZONE	08/23/2021	1,104.13	.00
LIGHTING SALES LLC	959	FURNACE FILTERS	09/02/2021	439.56	.00
MULGREW OIL CO	1016085	OIL	09/08/2021	940.68	.00
TESTAMERICA LABORATORIES	3100049515	WASTEWATER SAMPLES	08/20/2021	845.25	.00
Total 700-8500-65070 SUPPLIES:				3,329.62	.00
Grand Totals:				667,128.22	427,039.77

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



State of Iowa

Alcoholic Beverages Division

Item 4.

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS	
HACIENDA DEL RIO, INC	HACIENDA DEL RIO	(515) 783-4014	
ADDRESS OF PREMISES	CITY	COUNTY	ZIP
102 S FREDERICK AVENUE	Oelwein	Fayette	50662
MAILING ADDRESS	CITY	STATE	ZIP
1930 S GILBERT ST PO BOX 387	IOWA CITY	Iowa	52244

Contact Person

NAME	PHONE	EMAIL
RICHARD ARTHUR	(319) 339-4200	richard@taxmex.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM
LC0044614	Class C Liquor License	12 Month

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE
July 1, 2021	June 30, 2022

SUB-PERMITTS/PRIVILEGES

Class C Liquor License, Outdoor Service, Sunday Service



Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
SANJUANA RAMIREZ	Independence	Iowa	50644	PRESIDENT	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

July 1, 2021

POLICY EXPIRATION DATE

July 1, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

Item 5.

Applicant

NAME OF LEGAL ENTITY

Diane Dean, Inc.

NAME OF BUSINESS(DBA)

Country Cottage Cafe

BUSINESS

(319) 283-2323

ADDRESS OF PREMISES

2301 S Frederick Ave

CITY

Oelwein

COUNTY

Fayette

ZIP

50662

MAILING ADDRESS

2301 S Frederick Ave

CITY

Oelwein

STATE

Iowa

ZIP

50662

Contact Person

NAME

Diane Stone

PHONE

(319) 283-2323

EMAIL

countrycottage101@gmail.com

License Information

LICENSE NUMBER

BB0029513

LICENSE/PERMIT TYPE

Class B Beer Permit

TERM

12 Month

TENTATIVE EFFECTIVE DATE

Aug 14, 2021

TENTATIVE EXPIRATION DATE

Aug 13, 2022

SUB-PERMITTS/PRIVILEGES

Class B Beer Permit, Sunday Service



Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Diane Stone	Oelwein	Iowa	50662	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Aug 14, 2021

POLICY EXPIRATION DATE

Aug 14, 2022

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Item 6.

Applicant

NAME OF LEGAL ENTITY

Fareway Stores, Inc.

NAME OF BUSINESS(DBA)

Fareway Stores, Inc. #412

BUSINESS

(319) 283-2872

ADDRESS OF PREMISES

102 2nd Street SE

CITY

Oelwein

COUNTY

Fayette

ZIP

50662

MAILING ADDRESS

2300 Industrial Park Road PO
Box 70

CITY

Boone

STATE

Iowa

ZIP

50036

Contact Person

NAME

Tracey Wilson

PHONE

(515) 433-5336

EMAIL

twilson@farewaystores.com

License Information

LICENSE NUMBER

LE0001588

LICENSE/PERMIT TYPE

Class E Liquor License

TERM

12 Month

TENTATIVE EFFECTIVE DATE

Nov 16, 2021

TENTATIVE EXPIRATION DATE

Nov 15, 2022

SUB-PERMITTS/PRIVILEGES

Class E Liquor License, Class C Beer Permit, Class B Wine Permit



Status of Business

BUSINESS TYPE

Privately Held Corporation

Ownership

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Fred E. Vitt Control Trust	Boone	Iowa	50036	Trust	10.87	Yes
Garrett S Piklapp	Huxley	Iowa	50124	Secretary	0.00	Yes
Fareway Control Trust	Boone	Iowa	50036	Trust	55.88	Yes
Various Individuals & Trust each holding less than 5%	Unknown	Iowa	55555	Stockholders	33.25	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

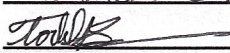
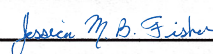
OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Contractor's Application for Payment

Owner: <u>City of Oelwein</u> Engineer: <u>FOX Engineering</u> Contractor: <u>Summers' Enterprises, Inc.</u> Project: <u>Oelwein 2021 Water Main Improvements</u> Contract: _____	Owner's Project No.: _____ Engineer's Project No.: <u>3406-18A</u> Contractor's Project No.: _____																								
Application No.: <u>1</u> Application Date: <u>9/27/2021</u> Application Period: From <u>7/23/2021</u> to <u>9/4/2021</u>																									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">1. Original Contract Price</td> <td style="width: 30%; text-align: right;">\$ 1,057,488.83</td> </tr> <tr> <td>2. Net change by Change Orders</td> <td style="text-align: right;">\$ 1,565.00</td> </tr> <tr> <td>3. Current Contract Price (Line 1 + Line 2)</td> <td style="text-align: right;">\$ 1,059,053.83</td> </tr> <tr> <td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td> <td style="text-align: right;">\$ 224,802.00</td> </tr> <tr> <td colspan="2">5. Retainage</td> </tr> <tr> <td style="padding-left: 20px;">a. 5% X \$ 225,422.00 Work Completed =</td> <td style="text-align: right;">\$ 11,271.10</td> </tr> <tr> <td style="padding-left: 20px;">b. 5% X \$ - Stored Materials =</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td style="padding-left: 20px;">c. Total Retainage (Line 5.a + Line 5.b)</td> <td style="text-align: right;">\$ 11,271.10</td> </tr> <tr> <td>6. Amount eligible to date (Line 4 - Line 5.c)</td> <td style="text-align: right;">\$ 213,530.90</td> </tr> <tr> <td>7. Less previous payments (Line 6 from prior application)</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>8. Amount due this application</td> <td style="text-align: right;">\$ 213,530.90</td> </tr> <tr> <td>9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)</td> <td style="text-align: right;">\$ 845,522.93</td> </tr> </table>		1. Original Contract Price	\$ 1,057,488.83	2. Net change by Change Orders	\$ 1,565.00	3. Current Contract Price (Line 1 + Line 2)	\$ 1,059,053.83	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 224,802.00	5. Retainage		a. 5% X \$ 225,422.00 Work Completed =	\$ 11,271.10	b. 5% X \$ - Stored Materials =	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 11,271.10	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 213,530.90	7. Less previous payments (Line 6 from prior application)	\$ -	8. Amount due this application	\$ 213,530.90	9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 845,522.93
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9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 845,522.93																								
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Summers' Enterprise Inc</u> Signature: <u></u> Date: <u>9-22-21</u>																									
Recommended by Engineer By: <u></u> Title: <u>Project Engineer</u> Date: <u>9/23/21</u>	Approved by Owner By: _____ Title: _____ Date: _____																								
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____																								

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Oelwein		Owner's Project No.: 3406-18A	
Engineer: FOX Engineering		Engineer's Project No.: 3406-18A	
Contractor: Summers' Enterprises, Inc.		Contractor's Project No.:	
Project: Oelwein 2021 Water Main Improvements			
Contract:			

Application No.: 1	Application Period: From 07/23/21 to 09/04/21	Application Date: 09/27/21
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
2.01	SPECIAL BACKFILL, 6-INCH	5,633	SY	\$ 4.50	\$ 25,348.50	221.00	994.50		994.50	4%	\$ 24,354.00
2.02	SUBGRADE TREATMENT, GEOGRID (TYPE 1)	100	SY	\$ 10.00	\$ 1,000.00		-		-	0%	\$ 1,000.00
3.01	TRENCH FOUNDATION	150	TON	\$ 20.00	\$ 3,000.00		-		-	0%	\$ 3,000.00
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	150	CY	\$ 25.00	\$ 3,750.00		-		-	0%	\$ 3,750.00
3.03	TRENCH COMPACTION TESTING	1	LS	\$ 8,500.00	\$ 8,500.00		-		-	0%	\$ 8,500.00
4.01	REMOVE & REPLACE SANITARY SEWER, 8-INCH	44	LF	\$ 80.00	\$ 3,520.00		-		-	0%	\$ 3,520.00
4.02	REMOVE & REPLACE STORM SEWER, 15-INCH	72	LF	\$ 40.00	\$ 2,880.00		-		-	0%	\$ 2,880.00
4.03	REMOVE & REPLACE STORM SEWER, 18-INCH	40	LF	\$ 60.00	\$ 2,400.00		-		-	0%	\$ 2,400.00
4.04	REMOVE & REPLACE STORM SEWER, 24-INCH	52	LF	\$ 80.00	\$ 4,160.00		-		-	0%	\$ 4,160.00
5.01	WATER CONNECTION, 1ST ST NE & 8TH AVE NE	1	LS	\$ 1,800.00	\$ 1,800.00		-		-	0%	\$ 1,800.00
5.02	WATER CONNECTION, 1ST ST NE & ELMWOOD PKWY	1	LS	\$ 2,800.00	\$ 2,800.00		-		-	0%	\$ 2,800.00
5.03	WATER CONNECTION, 1ST ST NE & 12TH AVE NE	1	LS	\$ 2,200.00	\$ 2,200.00		-		-	0%	\$ 2,200.00
5.04	WATER CONNECTION, 1ST ST NE & 13TH AVE NE	1	LS	\$ 1,900.00	\$ 1,900.00		-		-	0%	\$ 1,900.00
5.05	WATER CONNECTION, 12TH AVE SE & CHARLES ST	1	LS	\$ 2,000.00	\$ 2,000.00	1.00	2,000.00		2,000.00	100%	\$ -
5.06	WATER CONNECTION, 12TH AVE SE & ELM ST	1	LS	\$ 2,200.00	\$ 2,200.00	0.50	1,100.00		1,100.00	50%	\$ 1,100.00
5.07	WATER CONNECTION, 12TH AVE SE & 1ST ST SE	1	LS	\$ 2,600.00	\$ 2,600.00	1.00	2,600.00		2,600.00	100%	\$ -
5.08	WATER CONNECTION, 12TH AVE SE & 2ND ST SE	1	LS	\$ 1,900.00	\$ 1,900.00	1.00	1,900.00		1,900.00	100%	\$ -
5.09	WATER CONNECTION, 12TH AVE SE & WATER TOWER	1	LS	\$ 4,200.00	\$ 4,200.00		-		-	0%	\$ 4,200.00
5.10	WATER CONNECTION, 1ST ST SE & HILLSIDE DR	1	LS	\$ 3,400.00	\$ 3,400.00	1.00	3,400.00		3,400.00	100%	\$ -
5.11	WATER CONNECTION, 5TH ST SE & 5TH AVE SE	1	LS	\$ 4,937.00	\$ 4,937.00		-		-	0%	\$ 4,937.00
5.12	WATER CONNECTION, 5TH ST SE & 6TH AVE SE	1	LS	\$ 3,000.00	\$ 3,000.00		-		-	0%	\$ 3,000.00
5.13	WATER CONNECTION, 5TH ST SE & 7TH AVE SE	1	LS	\$ 3,400.00	\$ 3,400.00		-		-	0%	\$ 3,400.00
5.14	WATER CONNECTION, 5TH ST SE & 8TH AVE SE	1	LS	\$ 3,600.00	\$ 3,600.00		-		-	0%	\$ 3,600.00
5.15	WATER CONNECTION, 5TH ST, STA 413+93	1	LS	\$ 2,700.00	\$ 2,700.00		-		-	0%	\$ 2,700.00
5.16	WATER CONNECTION, 5TH ST & 9TH AVE SE	1	LS	\$ 2,300.00	\$ 2,300.00		-		-	0%	\$ 2,300.00
5.17	WATER CONNECTION, 6TH AVE SE & 7TH ST SE	1	LS	\$ 2,200.00	\$ 2,200.00		-		-	0%	\$ 2,200.00
5.18	CAP TO ABANDON WATER MAIN IN PLACE	31	EA	\$ 950.00	\$ 29,450.00	8.00	7,600.00		7,600.00	26%	\$ 21,850.00
5.19	WATER MAIN, TRENCHED, PVC OR DIP, 6-INCH	16	LF	\$ 100.00	\$ 1,600.00	13.00	1,300.00		1,300.00	81%	\$ 300.00
5.20	WATER MAIN, TRENCHED, PVC OR DIP, 8-INCH	5,382	LF	\$ 63.00	\$ 339,066.00	1,812.00	114,156.00		114,156.00	34%	\$ 224,910.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Oelwein	Owner's Project No.:	
Engineer:	FOX Engineering	Engineer's Project No.:	3406-18A
Contractor:	Summers' Enterprises, Inc.	Contractor's Project No.:	
Project:	Oelwein 2021 Water Main Improvements		
Contract:			

Application No.:	1	Application Period:	From	07/23/21	to	09/04/21	Application Date:	09/27/21
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
5.21	WATER MAIN, TRENCHLESS, PVC OR DIP, 8-INCH	65	LF	\$ 63.00	\$ 4,095.00		-		-	0%	\$ 4,095.00
5.22	RESILIENT WEDGE GATE VALVE, 6-INCH	2	EA	\$ 1,250.00	\$ 2,500.00	1.00	1,250.00		1,250.00	50%	\$ 1,250.00
5.23	RESILIENT WEDGE GATE VALVE, 8-INCH	26	EA	\$ 1,800.00	\$ 46,800.00	9.00	16,200.00		16,200.00	35%	\$ 30,600.00
5.24	WATER SERVICE PIPE, TRENCHLESS, 1-INCH COPPER	2,150	LF	\$ 28.00	\$ 60,200.00		-		-	0%	\$ 60,200.00
5.25	WATER SERVICE, 1-INCH, CONNECT TO EXISTING SERVICE	77	EA	\$ 1,800.00	\$ 138,600.00		-		-	0%	\$ 138,600.00
5.26	WATER SERVICE, 1-INCH, TRANSFER TO EXISTING 12-INCH WATER MAIN	7	EA	\$ 3,000.00	\$ 21,000.00		-		-	0%	\$ 21,000.00
5.27	FIRE HYDRANT ASSEMBLY	13	EA	\$ 4,500.00	\$ 58,500.00	4.00	18,000.00		18,000.00	31%	\$ 40,500.00
5.28	FIRE HYDRANT ASSEMBLY REMOVAL	6	EA	\$ 1,000.00	\$ 6,000.00	1.00	1,000.00		1,000.00	17%	\$ 5,000.00
5.29	REMOVE EXISTING WATER VALVE MANHOLES	5	EA	\$ 1,500.00	\$ 7,500.00	3.00	4,500.00		4,500.00	60%	\$ 3,000.00
5.30	WATER MAIN TESTING	1	LS	\$ 5,000.00	\$ 5,000.00		-		-	0%	\$ 5,000.00
6.01	INTAKE ADJUSTMENT, MINOR	2	EA	\$ 1,800.00	\$ 3,600.00		-		-	0%	\$ 3,600.00
6.02	MANHOLE ADJUSTMENT, MINOR	3	EA	\$ 1,500.00	\$ 4,500.00		-		-	0%	\$ 4,500.00
7.01	PAVEMENT REMOVAL	5,642	SY	\$ 4.50	\$ 25,389.00	357.00	1,606.50		1,606.50	6%	\$ 23,782.50
7.02	PAVEMENT, HMA, 5-INCHES	5,313	SY	\$ 9.41	\$ 49,995.33		-		-	0%	\$ 49,995.33
7.03	PCC CURB/GUTTER REMOVAL & REPLACEMENT, 24-INCH	374	LF	\$ 48.00	\$ 17,952.00		-		-	0%	\$ 17,952.00
7.04	PCC SIDEWALK, 5-INCHES	9	SY	\$ 180.00	\$ 1,620.00		-		-	0%	\$ 1,620.00
7.05	PCC FULL DEPTH PATCH	320	SY	\$ 131.00	\$ 41,920.00		-		-	0%	\$ 41,920.00
7.06	CRACKING & SEATING OF PCC PAVEMENT	925	SY	\$ 15.00	\$ 13,875.00	925.00	13,875.00		13,875.00	100%	\$ -
7.07	HMA OVERLAY, 1-INCH, INTERLAYER	925	SY	\$ 12.00	\$ 11,100.00	925.00	11,100.00		11,100.00	100%	\$ -
7.08	HMA OVERLAY, 2-INCH, SUBSURFACE COURSE	1,117	SY	\$ 23.00	\$ 25,691.00	925.00	21,275.00		21,275.00	83%	\$ 4,416.00
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, & MULCHING - TYPE 1	1.2	AC	\$ 4,800.00	\$ 5,760.00		-		-	0%	\$ 5,760.00
9.02	FILTER SOCK	2,800	LF	\$ 2.40	\$ 6,720.00		-		-	0%	\$ 6,720.00
9.03	MULCHING, WOOD CELLULOSE FIBER	1.2	AC	\$ 1,800.00	\$ 2,160.00		-		-	0%	\$ 2,160.00
11.01	MOBILIZATION	1	LS	\$ 10,000.00	\$ 10,000.00		-		-	0%	\$ 10,000.00
11.02	TRAFFIC CONTROL & STAGING	1	LS	\$ 6,000.00	\$ 6,000.00		-		-	0%	\$ 6,000.00
11.03	TEMPORARY ROCK	575	TON	\$ 16.00	\$ 9,200.00		-		-	0%	\$ 9,200.00
Original Contract Totals					\$ 1,057,488.83		\$ 223,857.00	\$ -	\$ 223,857.00	21%	\$ 833,631.83

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Oelwein						Owner's Project No.:				
Engineer:	FOX Engineering						Engineer's Project No.:	3406-18A			
Contractor:	Summers' Enterprises, Inc.						Contractor's Project No.:				
Project:	Oelwein 2021 Water Main Improvements										
Contract:											

Application No.:	1	Application Period:	From	07/23/21	to	09/04/21	Application Date:	09/27/21			
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information			Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work					Value of Work Completed to Date (E X G) (\$)
Change Orders											
CHANGE ORDER NO. 1											
CO 1.1	WATER MAIN, TRENCHLESS, PVC OR DIP, 8-INCH	15	LF	\$ 63.00	945.00	15.00	945.00		945.00	100%	-
CO 1.2	8-INCHx10-INCH REDUCER	1	EA	\$ 620.00	620.00	1.00	620.00			0%	620.00
							-				-
							-				-
							-				-
							-				-
							-				-
Change Order Totals					\$ 1,565.00		\$ 1,565.00	\$ -	\$ 945.00	60%	\$ 620.00
Original Contract and Change Orders											
Project Totals					\$ 1,059,053.83		\$ 225,422.00	\$ -	\$ 224,802.00	21%	\$ 834,251.83

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 3-171
TO REDUCE PARK AND RECREATION COMMISSION TO FIVE MEMBERS

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That the General Ordinances of the City of Oelwein adopted February 10, 2003, be amended by deleting Section 3-171 in its entirety and replacing it with the following:

ARTICLE IX
PARK AND RECREATION COMMISSION

Section 3-171. COMMISSION ORGANIZATION.

1. Number. The Commission shall consist of five (5) Park and Recreation Commissioners appointed by the Mayor, with the approval of the Council.
2. Term. The Mayor with the approval of the Council, shall appoint Five (5) Park and Recreation Commissioners for over-lapping and staggered three (3) year terms. The Park and Recreation Commission shall choose its Chair and Vice-Chair every year thereafter.
3. Preference for appointment. Commissioners shall be appointed with a preference to eligible electors who are citizens of the City of Oelwein, Iowa.
4. Vacancies. A Commissioner’s death or absence from three consecutive regular meetings of the Park and Recreation Commission, or failure to attend one-fourth of all regular scheduled meetings in any year, excepting absences due to illness of the Commissioner, shall render the Commissioner’s office vacated. Vacancies in the Park and Recreation Commission shall be filled in the same manner as original appointments and such appointment shall be for the unexpired term of which the appointment is made.

Section 2. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed. This Ordinance shall become effective upon its passage.

First reading September 13, 2021
Second reading
Third reading

Passed and adopted by the City Council of the City of Oelwein, Iowa this _____ day of _____, 2021.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

Dylan Mulfinger, City Administrator

Second Reading on _____ It was moved by
and seconded by _____that the Ordinance as read
be adopted (or to suspend the rules), and upon roll
call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Cantrell
Fisk
Stewart
Seeders
Payne

First Reading on _____:
It was moved by _____ and seconded by
that the Ordinance as read be adopted, and upon roll
call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Cantrell
Fisk
Stewart
Seeders
Payne

Third Reading on _____ It was
moved by _____ and seconded by _____ that
the Ordinance as read be adopted (or to suspend the
rules) and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Cantrell
Fisk
Stewart
Seeders
Payne

RESOLUTION NO. _____

RESOLUTION REGARDING DEMOLITION OF DANGEROUS BUILDINGS

WHEREAS, The City Council of Oelwein, Iowa notes that interested parties in the following property has received notice of the dangerous condition and no response has been made to the Housing Board of Appeals

23 2nd Street NW legally described as the West Twelve and one-half in feet (W12 ½’) of Lot Five (5) and the East One-half (E ½’)of Lot Six (6), Block One (1), Martin’s Second Addition to Oelwein, Fayette County, Iowa;

And

WHEREAS, It has been judged the property is in violation of Chapter 12, Article III, Unsafe Structures of the Code of Ordinances of the City of Oelwein; and

WHEREAS, The structure is a public nuisance threatening to the health, safety, or welfare of the public which must be removed and the ground upon which it stands leveled.

THEREFORE IT IS NOW HEREBY RESOLVED that the residential property at 23 2nd Street NW, Oelwein, Iowa will be removed by the City of Oelwein and the costs will be assessed as taxes to the property.

Passed and approved this _____ day of _____, 2021.

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

City Administrator

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:
AYES NAYS ABSENT ABSTAIN

Weber
Stewart
Cantrell
Fisk
Seeders
Payne



182822009
1 Delwein, City Of (DED)
541.4TH AVE SE
Value \$3,590
View Parcel Report | Soil Report C352 | Estimate
Image X

esri
534933376 371124371

Alternate ID n/a
Class R
Acreage n/a

Owner Address Delwein, City Of
City Hall 20 2nd Ave SW
Delwein, IA 50662

8-13-2021

We are intersted purchasing
this property from the city
of Delwein for \$704.100.

Todd + Mary Bender

Mary Bender

Email \$704.00

Resolutions Record, City of Oelwein

MATT PARROTT & SONS CO., WATERLOO, IOWA EE-21

RESOLUTION NO. _____

RESOLUTION DIRECTING THE SALE OF THE CITY'S INTEREST 541 4TH AVENUE SE, OELWEIN, FAYETTE COUNTY, IOWA

WHEREAS, the City is desirous of selling the real estate described herein.

WHEREAS, the City Council has set forth its proposal to sell its interest in the above described real estate and has published notice of the date, time and place of a public hearing thereon; and

WHEREAS, said public hearing was held and the City Council believes it is in the best interest of the City to sell the real estate in the above described real estate on the terms and conditions set forth below;

BE IT RESOLVED by the Council of the city of Oelwein, Iowa, as follows:

Section 1. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

COMMENCING AT A POINT 198 FEET EAST AND 550 FEET SOUTH OF THE NORTHWEST CORNER OF THE NORTHEAST QUARTER (NE ¼) OF THE NORTHEAST QUARTER (NE ¼) OF SECTION 28, TOWNSHIP 91 NORTH, RANGE 9 WEST OF THE 5TH P.M., THENCE EAST 56 ½ FEET, THENCE SOUTH 85 FEET, THENCE WEST 56 ½ FEET, THENCE NORTH 85 FEET TO THE PLACE OF BEGINNING ALL IN THE NW ¼ OF THE NE ¼ OF SECTION 28, TOWNSHIP 91, RANGE 9, FAYETTE COUNTY, IOWA COMMONLY KNOWN AS 541 4TH AVENUE SE

To: Todd D. and Mary L. Bender

For the sum of \$704.00, pursuant to the terms of the attached Offer to Buy and by this reference incorporated herein, with said property owner being solely responsible for the recording of the documents necessary to effectuate said transfer.

Section 2. The City Administrator shall co-sign such contracts and deeds. The Deed shall be delivered thirty days after the date of this Resolution, unless an appeal on this action has been made to District Court. Action on this Resolution shall be final upon the purchaser of the Deed giving evidence to the Clerk that the Deed has been recorded, and such facts to be noted on the official record of this Resolution.

Section 3. This resolution shall be in effect upon its passage and approval as provided by law.

Passed and adopted by the City Council of the City of Oelwein, Iowa, this ____ day of September, 2021.

Attest:

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

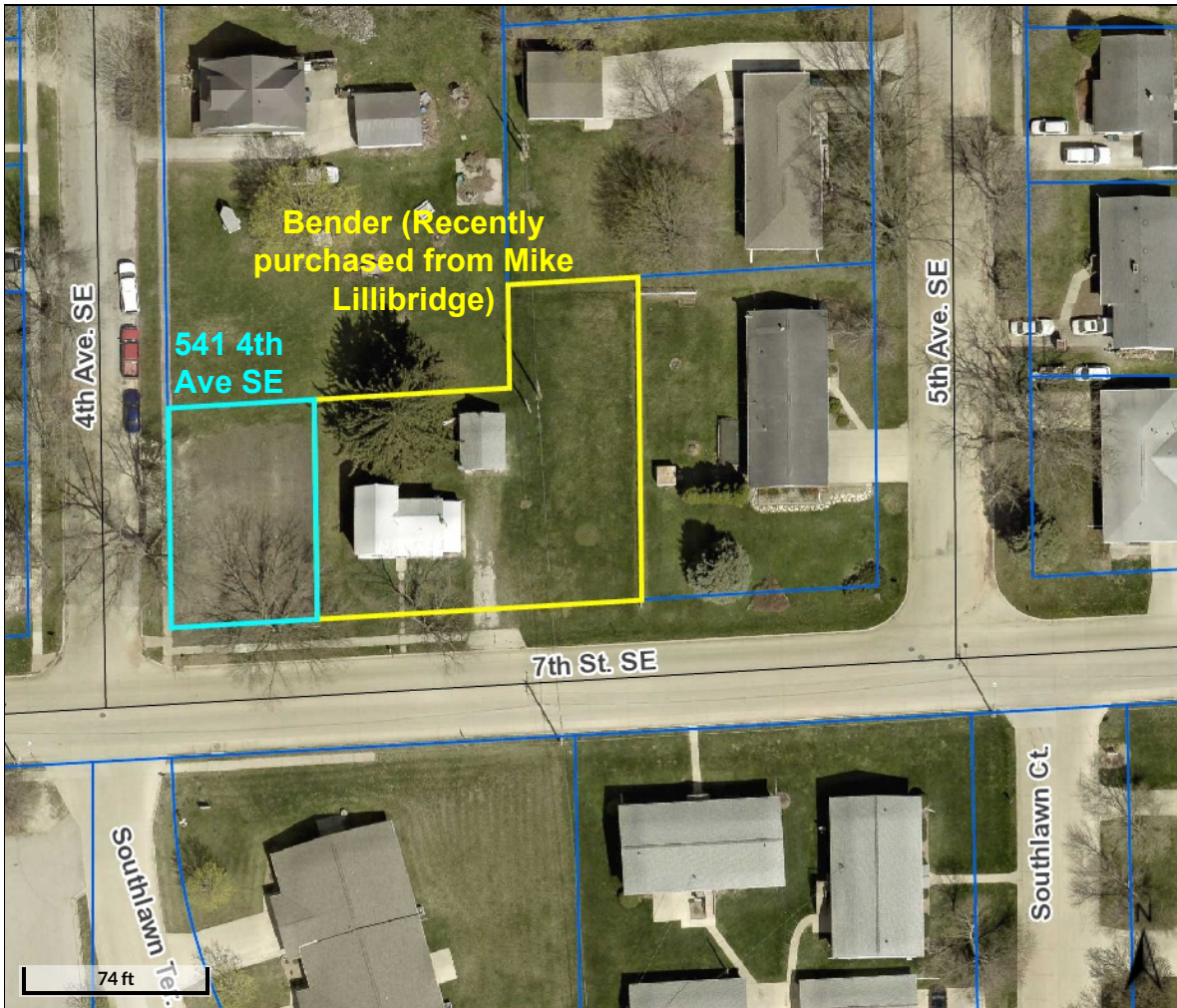
M Weber
Seeders
Cantrell
Fisk
Payne
Stewart

Dylan Mulfinger, City Administrator

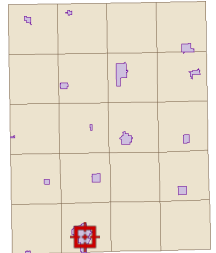
Recorded _____, 2021.

Dylan Mulfinger, City Administrator


541 4th Ave SE



Overview



Legend

-  Corporate Limits
-  Parcels
- Major Highways**
 -  County Highway
 -  Federal Highway
 -  State Highway
 -  Roads

Parcel ID 1828227009
 Sec/Twp/Rng 28-91-9
 Property Address 541 4TH AVE. SE
 OELWEIN

Alternate ID n/a
 Class R
 Acreage n/a

Owner Address Oelwein, City Of
 City Hall 20 2nd Ave. SW
 Oelwein, IA 50662-

District OELWEIN OELWEIN INC
 Brief Tax Description COM 198' E & 550' S
 OF NW COR N E N E T H
 E 56 1/2' S 85' W
 56 1/2' N TO BEG

(Note: Not to be used on legal documents)

Disclaimer: Fayette County, the Fayette County Assessor and their employees make every effort to produce and publish the most current and accurate information possible. The maps included in this website do not represent a survey and are compiled from official records, including plats, surveys, recorded deeds, and contracts, and only contain information required for government purposes. See the recorded documents for more detailed legal information. Data is provided in "as is" condition. No warranties, expressed or implied, are provided for the data herein, its use or its interpretation. Fayette County and its employees assume no responsibility for the consequences of inappropriate uses or interpretations of the data. Any person that relies on any information obtained from this site does so at his or her own risk. All critical information should be independently verified. If you have questions about this site please contact the Assessor's Office at (563) 422-3397.

Date created: 9/9/2021

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Developed by  **Schneider**
 GEOSPATIAL

Resolution No. _____

Resolution Approving the Application of Transco Railway Products Inc. to The Iowa Economic Development Authority High Quality Jobs Program

WHEREAS, the City of Oelwein has received a request by Transco Railway Products Inc to approve and submit an application to the state of Iowa for the High Quality Jobs Program; and

WHEREAS, the programs were established to promote Economic Development and Job Creation in the State of Iowa, and

WHEREAS, the City Council supports activities which promote and facilitate Economic Development within Oelwein; and

WHEREAS, Transco Railway Products Inc. had indicated they will:

- 1. Create 15 new full-time, or career positions.
- 2. Provide comprehensive health benefits to its employees.
- 3. Make a capital investment of approximately \$1,953,133

NOW, THEREFORE, BE IT RESOLVED by the City of Oelwein:

- The Oelwein City Council approves the application of Transco Railway Products Inc. for the purpose of receiving benefits from the High-Quality Jobs Program.
- The Oelwein City Council authorizes the Mayor and City Administrator to take such further actions as deemed necessary in order to carry into effect the provisions of this Resolution.

Passed and approved this _____ day of September, 2021.

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

Dylan Mulfinger, City Administrator

Mayor Brett DeVore

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES

NAYS

ABSENT

ABSTAIN

Weber

Stewart

Cantrell

Fisk

Seeders

Payne



Debi V. Durham, Executive Director
Iowa Economic Development Authority

Business Financial Assistance Application

Business Finance - Business Development Division
Iowa Economic Development Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315
iowaeda.com
Email: businessfinance@iowaeda.com

Application Instructions

To Complete Electronic Form: Click on TEXT BOX to add text. Double click on YES/NO boxes and select "Checked".

1. All applicants must complete the Business Financial Assistance Application, and attach only those additional sections for the components to which the applicant is applying.

STATE of IOWA – Financial Assistance Program

High Quality Jobs Program (HQQJ)

☒ Tax Credits

☐ Direct Financial Assistance

2. Before filling out this application form, please read all applicable sections of the Iowa Code and Iowa Administrative Code (rules). <https://www.legis.iowa.gov/law/administrativeRules>
3. Only typed or computer-generated applications will be accepted and reviewed. Any material changes to the format, questions or wording of questions presented in this application will render the application invalid, and it will not be accepted.
4. Complete the applicable sections of the application fully. If questions are left unanswered or required attachments not submitted, an explanation must be included.
5. Use clear and concise language. Attachments should only be used when requested or as supporting documentation.
6. Any inaccurate information of a significant nature may disqualify the application from consideration.
7. The following must be submitted to Business Finance at Iowa Economic Development Authority (IEDA) to initiate the review process:
 - One signed application form and all required attachments submitted electronically to the project manager.

Facsimile copies will not be accepted.

Applications must be submitted to IEDA Business Finance before 4:00 p.m. on the fourth Monday of the month. Applications will be reviewed by the IEDA Board on the third Friday of the following month.

Public Records Policies

During the application process, the information submitted to IEDA is exempt from disclosure under the “industrial prospects” exemption found in Section 22.7(8). However, once an award is received, the industrial prospects exemption no longer applies and *all documents submitted and generated during the application and negotiation process become public records* under Iowa’s Open Records Law ([Iowa Code, Chapter 22](#)), unless:

- 1) The information belongs to one of the classes of records automatically treated as confidential; or
- 2) You have applied for and received written notice that the information will be treated as confidential.

Automatically Confidential Records

IEDA automatically treats the following records as confidential and will withhold them from public inspection even without a request for confidential treatment:

- Tax Records and Tax Liability Information
- *Quarterly Iowa Employer’s Contribution and Payroll Report* prepared for the Iowa Workforce Development Department
- Payroll Registers
- Business Financial Statements and Projections (unless those statements are already publicly available elsewhere, e.g., 10-K filings)
- Personal Financial Statements

Exemptions to the Open Records Law

To have additional information treated as confidential, you must fill out the confidential treatment request form. This form is available by request. Under the Open Records Law, IEDA may lawfully treat certain information as confidential if that information falls within an exemption to the Open Records Law. The following exemptions represent records which may lawfully be treated as confidential under the Open Records law and which are most often applicable to the information submitted to IEDA:

- Release of information would give an unfair advantage to competitors – Iowa Code Sec. 15.118
- Trade secrets – See Iowa Code section 22.7(3), see also Iowa Code Ch. 550
- Information on an industrial prospect with which the IEDA is currently negotiating – See Iowa Code section 22.7(8)
- Communications not required by law, rule or regulation made to IEDA by persons outside the government to the extent that IEDA could reasonably believe that those persons would be discouraged from making them to IEDA if they were made available for general public examination – Iowa Code section 22.7(18)

Non-Confidential Information

Information submitted to IEDA as part of the application process or that is contained in a contract for program benefits is generally considered material to the eligibility requirements of the program or to the amount of incentives or assistance to be provided. Such information is generally not given confidential treatment. Such information includes, but is not limited to, the number and type of jobs incented, the wage levels for the incented jobs, the company’s employee benefit information and the project budget.

Additional Information Available. Copies of [Iowa’s Open Record law](#) and IEDA’s [administrative rules](#) relating to public records are available from the IEDA upon request.

SECTION A

Applicant Information

Date Application Submitted: 8/20/21

1. **Name of Business:** Transco Railway Products, Inc.
2. **Entity Name(s) for contracting** (please include all that are involved in proposed project):
3. **Address:** 175 W. Jackson Blvd.
4. **City, State and Zip Code:** Chicago, IL 60604
5. **Contact Person:** Roger Schweikert **Title:** Tax Manager
6. **Phone:** 312-347-5763 **Fax:** **Email:** schweikertr@utlx.com
7. **FEIN:** 34-1404442
8. **Please indicate your tax period end date:** 12/31
9. **NAICS Code for primary business operations:** 488210
10. **US DOT Number:** n/a
11. **Does the Business file a consolidated tax return under a different tax ID number?**
☒ Yes (If yes, please also provide the tax ID number) 47-0813844 ☐ No
 - a. **Is the contact person listed above authorized to obligate the Business?**
☒ Yes ☐ No If no, please provide the name and title of a company officer authorized to obligate the Business:

12. **If the application was prepared by someone other than the contact person listed above, please complete the following:**

Name of Business:

Address:

City, State and Zip Code:

Contact Person: Title:

Phone:

Fax:

Email:

Sponsor Information (A sponsor organization is a city or county)

13. **Sponsor Organization:** City of Oelwein
14. **Official Contact (e.g. Mayor, Chairperson, etc.):** Dylan Mulfinger **Title:** City Administrator
15. **Address:** 20 2nd Avenue SW
16. **City, State & Zip Code:** Oelwein, IA 50662
17. **Phone:** 319-283-5540 **Fax:** 319-283-4032 **Email:** dmulfinger@cityofeelwein.org
18. **If IEDA needs to contact the sponsor organization with questions, should we contact the person listed above?**
☐ Yes ☒ No, please contact the following person:

Name: Deb Howard Title: Executive Director
 Address: 6 S. Fredrick
 City, State and Zip Code: Oelwein, IA 50662
 Phone: 319-283-1105 Fax: 319-283-2890 Email: dhoward@oelwein.com

If necessary, please list information on additional sponsors in an attachment.

SECTION B

Business Information

1. Provide a brief description and history of the Business. Include information about the Business' products or services and its markets and/or customers.

Transco Railway Products Inc. (TRPI) is one of the nation's leading independent providers of freight car repair, modification and rebuilding services to the rail transportation industry. The Company was organized in its current form in 1967 as a combination of certain predecessor companies that had been in the railcar repair and component manufacturing business since 1936.

TRPI has established an excellent reputation for high-quality and timeliness in a wide variety of services, including general modifications and repairs, wreck repairs, unit train repairs, Rule 88 rebuilds, multi-level rack rebuilds, tank car cleaning and repair, Class I work and running repairs. Additionally, TRPI has the capability to perform high volume contract business involving a variety of services for a customers' entire fleet of railcars. TRPI's network of facilities represents one of the industry's most significant, independent installed base of railcar repair assets.

2. Business Structure:

- ☐ Cooperative
 ☒ Corporation
 ☐ Limited Liability Company
☐ Partnership
 ☐ S-Corporation
 ☐ Sole Proprietorship

3. State of Incorporation: Delaware

4. Identify the Business' owners and percent ownership: Union Tank Car Company – 100%

5. Does a woman, minority, or person with a disability own the Business? ☐ Yes ☒ No

6. List the Business' Iowa locations and the most current number of employees at each location. Oelwein, IA – 146

7. What is the Business' worldwide employment? (Please include employees of parent company, subsidiaries and other affiliated entities in this figure.) 351

Project Information

8. Project Street Address: 300 7th Avenue NW

Project City and Zip Code: Oelwein 50662

Project County: Fayette

9. Type of Business Project:

- ☐ Startup
 ☒ Expansion of Iowa Company
 ☐ New Location in Iowa

10. Does the project site qualify as a "Brownfield" or "Grayfield" site? ☐ Yes ☒ No

If yes, please explain and document as Attachment A6.

11. Describe the proposed project for which assistance is being sought. (Include project timeline with dates, facility size, infrastructure improvements, proposed products/services, any new markets, etc.)

Our Oelwein facility is limited to cleaning only general purpose tank cars in the tank wash shop. With the addition of the flare stack and degassing rack, Oelwein will also be able to clean and then repair high pressure cars. This will reduce emissions and we also plan begin to expand for repurposing valve application to which the projects would create a safer and more professional environment while being more environmentally friendly.

12.

Project Timeline (add additional rows as needed)	Beginning Activity Date	Activity Completion Date
Estimated one-third of equipment and building expense	10/01/2021	12/31/2021
Estimated two-thirds of equipment and building expense	01/01/2022	06/30/2022

13. Has any part of the project started*? ☐ Yes ☒ No

If yes, please explain.

* For IEDA's purposes, starting the project includes: the start of construction or rehabilitation, the purchase of a building, execution of a lease, or installation of equipment to be used in the project.

Identify the Business' competitors. If any of these competitors have Iowa locations, please explain the nature of the competition (e.g. competitive business segment, estimated market share, etc.) and explain what impact the proposed project may have on the Iowa competitor. Trinity Industries – National & Iowa Competition – Also a customer, however, their recent construction in Shell Rock, IA has created some local competition, mainly their own cars. No impact as they service their own fleet.

Eagle Railcar – National Competition, No Iowa Presence.

Greenbrier – National Competition, No Iowa Presence.

Watco – National Competition, No Iowa Presence.

AITX – National Competition, No Iowa Presence.

Economy Coatings – Iowa Based Competitor – No Impact.

14. Will any of the current Iowa employees lose their jobs if this project does not proceed?

☐ Yes ☒ No

If yes, please explain why and identify those jobs as “retained jobs” in the Project Jobs Section E.

15. Is the Business actively considering locations outside of Iowa? ☒ Yes ☐ No

If yes, where and what assistance is being offered?

16. Please identify the company project management for the project location and experience. The project would be managed internally by Corp Plant Engineering. Brindley Engineering performed all design work.

SECTION C

Applicant's Project Budget

1. Does the Business plan to lease the facility? ☐ Yes ☒ No

If yes, please provide the Annual Base Rent Payment (lease payment minus property taxes, insurance and operating/maintenance expenses) for three years in the budget below, and only major renovation costs your company expects to incur. Administrative rules require the lease be in place for a minimum of five years.

2. Please complete the budget below. Include only costs the company plans to incur directly:

Use of Funds	Cost	Source A	Source B	Source C	Source D	Source E	Source F
Base Rent (3 years)							
Tenant Improvements							
Land Acquisition							
Site Preparation							
Building Acquisition							
Building Construction							
Building Remodeling	\$379,600	Internal					
Mfg. Machinery & Equip.							
Other Machinery & Equip.	\$1,573,533	Internal					
Racking, Shelving, etc. ¹							
Computer Hardware							
Computer Software							
Furniture & Fixtures							
Working Capital							
Research & Development							
Other							
TOTAL	\$1,953,133	\$	\$	\$	\$	\$	\$

¹ Racking, shelving and conveyor equipment used in distribution center projects only

3. Please complete the chart below with proposed financing for the project (tax benefits should be reflected as indirect financing under No. 5 below):

PROPOSED FINANCING					
Source of Funds	Amount	Form of Funds	Rate and Term	Commitment Status	Conditions/Additional Information
Add additional lines as needed		(Loan, Grant, In-Kind, Donation, etc.)			Include when funds will be disbursed; If loan, whether payments are a level term, balloon, etc.
Source A: IEDA (see No. 4 below)	\$				
Source B: Local Government	\$				
Source C: Business	\$				
Source D: Other Source	\$1,953,133	Internally financed			
Source E: Other Source	\$				
Source F: Other Source	\$				
TOTAL	\$				

4. Direct financial assistance (loans/forgivable loans) must be secured with acceptable collateral. Please select the type of collateral your company will pledge to secure the IEDA financing and document its value in Attachment A5. *

No collateral, funding disbursed at the end of the 5-year contract	<input type="checkbox"/>	Explain:
Irrevocable letter of credit	<input type="checkbox"/>	
Dedicated certificate of deposit (CD)	<input type="checkbox"/>	

* The IEDA Board has the final discretion on what collateral will be accepted.

5. Please complete the chart below with tax credits and other indirect financing expected for the project:

TAX CREDITS AND INDIRECT FINANCING		
Source of Funds	Amount	Description
Investment Tax Credit	\$11,000	3% tax credit for six added jobs
Sales, Service and Use Tax Refund	\$11,000	Sales tax charged by contractors
Research Activities Credit (3%/10%)		
Local Property Tax Exemption		
Tax Increment Financing		
260E Job Training Funds		
In-kind Contribution		
Other		
TOTAL	\$	

6. There are three justifiable reasons for providing assistance. Check the box next to the reason why assistance is needed to complete this project.

- ☐ **Financing Gap** - A gap exists between the financing required and the financing on-hand, and the provision of tax incentives or assistance is necessary to fill the gap.
- ☒ **Rate of Return Gap** –The likely returns of the project are inadequate to motivate a company decision maker to proceed with the project even if sufficient debt or equity can be raised to finance the project, and the project's risks outweigh its rewards, making the provision of tax incentives or assistance necessary to reduce the project's risks.
- ☐ **Location Disadvantage (Incentive)** –The business is deciding between a site in Iowa ("Iowa site") and a site in another state ("out-of-state site") for its project, and the cost of completing the project at the out-of-state site is demonstrably lower, making tax incentives or assistance necessary to equalize the cost differential between the two sites. *Note: The authority will attempt to quantify the cost differential between the sites.*

7. Please provide a brief explanation of the need for assistance.

Assistance would be needed in making the Oelwein operation more profitable in order to maintain and increase production and the workforce.

SECTION D

Employee Benefits

There are three options to meeting the sufficient benefit requirement. These options are detailed in the chart below. Please complete questions 1-3. If your company meets Option 1 or 2, no additional information is required. To utilize Option 3, please also complete questions 4-6.

	Option 1	Option 2	Option 3
	70% single Coverage	60% Family coverage	Monetary Equivalent
Total Number of Employees in US	Pay 70% of premium costs for a standard medical plan, single coverage.	Pay 60% of premium costs for a standard medical plan, family coverage.	Provide medical and pay the monetary equivalent of Option 1 or Option 2 in supplemental employee benefits.
201+	\$1700 maximum deductible	\$3750 maximum deductible	Benefits Counted Toward Monetary Equivalent: medical coverage, dental coverage, vision insurance, life insurance, pension, 401(k) (company's average contribution, short-/long-term disability insurance, child care services, other non-wage compensation
50-200	\$2500 maximum deductible	\$5250 maximum deductible	
0-49	\$3000 maximum deductible	\$6000 Maximum deductible	
* In addition, the IEDA will assess the affordability of plans qualified under the deductible and premium percentage paid by the employer criteria. Plans not offered at a reasonable cost to employees will be deemed not qualified, and the business is not eligible for benefits under the High Quality Jobs Program.			

1. How many full-time, permanent employees does your company currently employ within the U.S.? 2,713
2. What is the total premium cost for a standard medical plan for **single employee coverage**? \$809.05
- a. What portion of this cost is paid by the business? 80%

- b. What is the deductible associated with this plan? \$ 500
3. What is the total premium cost for a standard medical plan for **family coverage**? \$ 2,357.60
- a. What portion of this cost is paid by the business? 80%
- b. What is the deductible associated with this plan? \$ 1,000

No additional information required in this section, if the company meets the requirement for Option 1 or Option 2

4. Does the company provide additional benefits to full-time employees? ☐ Yes ☐ No
If yes, please provide the annual amount **offered by the business, per employee** in the chart below:

Benefit	Annual amount paid by the business (per employee):
Dental Insurance – Single plan	\$
Dental Insurance – Family plan	\$
Pension (Use 3-year average calculated below)	\$
Retirement Plan - i.e. 401(k) (Use 3-year average calculated below)	\$
Profit Sharing Plan (Use 3-year average calculated below)	\$
Childcare Services	\$
Life Insurance coverage	\$
Disability Insurance coverage	\$
Health Savings Account (HSA) contribution	\$
TOTAL	\$

5. Does the Business offer a pension plan, 401(k) plan, and/or retirement-plan? ☐ Yes ☐ No
If yes, please indicate the amount contributed on a per employee basis by the Business to the plan for the last three years. For 401(k) plans, please provide information on the company match and indicate the average annual match per employee.

Year Ending	Average Actual Match per Employee (\$)
	\$
	\$
	\$
Three-year Average:	\$

6. Does the Business offer a profit-sharing plan? ☐ Yes ☐ No
If yes, please indicate total amount paid out each year for the past three years, and then determine the average annual bonus or contribution per employee for that three-year period.

Year Ending	Average Actual Share per Employee (\$)
	\$
	\$
	\$
Three-year Average:	\$

Notes:

1. A qualified plan must be offered to all full-time permanent employees.
2. If you have multiple health insurance plans, please provide information on each plan.

SECTION E

Project Jobs

1. List the jobs to be created and/or retained as the result of this project. (A retained job is an existing job that would be eliminated or moved to another state if the project does not proceed in Iowa.) For jobs to be created, include the starting and final hourly base wage rate. Overtime, bonus or other benefits should not be included in the proposed wage. For retained jobs, include the current hourly wage rate.

Full-Time CREATED Jobs	(Add additional rows as needed)		
Job Title	Number of CREATED Jobs	Starting Hourly Wage	Wage at 36 months following the award
Cleaners & Valve Techs	8	\$18.50	TBD
Off shift Supervisors	6	\$24.00 or \$55k salary per year	TBD
Maintenance & Material Handlers	1	\$18.50	TBD
Total Full-Time CREATED Jobs			

Full-Time RETAINED Jobs	(Add additional rows as needed)	
Job Title (AT-RISK jobs only)	Number of RETAINED Jobs	Current Hourly Wage
Total Full-Time RETAINED Jobs		

2. Is the hourly wage rate based on a 40-hour work week, 52 weeks per year? ☒ Yes ☐ No
If no, please explain:

SECTION G

Attachments

Please attach the following documents:

A1 Project Plan

Please provide an executive summary for your project. This information should include, at a minimum, expanded information about the company's products and services and any other project related information not already been described in the application for financial assistance.

Please note, a traditional business plan, including an executive summary, market analysis, organization and management structure, marketing and sales management, service and product line narrative, financial projections, feasibility study and patent status, as well as any other relevant information, may be requested by the Iowa Economic Development Authority to evaluate the feasibility of this project.

A2 Payroll Information (Confidential)

- Copies of the Business' **Quarterly Iowa Employer's Contribution and Payroll Report** for the past year. This report should include the monthly employment totals.
- **A copy of the most recent payroll report for one pay period.** The copy of the most recent payroll report for one pay period must be in Excel format and include the following information:
 - Company name, date of payroll and source of payroll information
 - Employee name and/or employee identification number
 - Current hourly wage - do not include bonuses, overtime or other benefit values
 - Indicate if the employee is full time (40 hours per week, 52 weeks per year) or part time.
 - A sample Excel spreadsheet can be provided by IEDA staff

A3 Affidavit stating the Business has not, within the last five years, violated state or federal statutes, rules and regulations, including environmental, worker safety regulations and antitrust laws, or, if such violations have occurred, that there were mitigating circumstances or such violations did not seriously affect public health or safety or the environment. A sample affidavit can be provided by IEDA staff.

A4 Financial Information (Confidential, unless already publicly available) (Existing Businesses Only)

- Profit and loss statements and balance sheets for past three year-ends;
- Current YTD profit and loss statement and balance sheet;
- Schedule of aged accounts receivable;
- Schedule of aged accounts payable; and
- Schedule of other debts.

A5 Collateral documentation (If requesting direct financial assistance only)

A6 Brownfield or Grayfield site documentation (if applicable)

SECTION H Certification and Release of Information

Certification and Release of Information

1. Are there any judgments or court actions completed or pending against the applicant entity, or any current or prospective officer, principal, director or owner? ☐ Yes ☒ No
2. Has any current or prospective officer, principal, director or owner been accused or convicted of any wrongdoing or crime, other than a simple misdemeanor? ☐ Yes ☒ No
3. Have there been any current or past bankruptcies on the part of the applicant entity (or predecessor entities), or on the part of any current (or prospective) officer, principal, owner or in any business dealings of current (or prospective) officers, principals or owners of the applicant entity? ☐ Yes ☒ No
4. In the last five years have there been, or are there currently any investigations of potential violations of public health, safety (including workplace safety) or environmental laws by the applicant entity, or any current or prospective officer, principal, director or owner? ☐ Yes ☒ No
5. In the last five years have there been, or are there currently any violations of antitrust laws by the applicant entity, or any current or prospective officer, principal, director or owner? ☐ Yes ☒ No
6. *If yes to any of the above, please provide additional explanation:*

I hereby give permission to the Iowa Economic Development Authority (IEDA) to research the Business' history, make credit checks, contact the Business' financial institutions, insurance carriers and perform other related activities necessary for reasonable evaluation of this application. I also hereby authorize the Iowa Department of Revenue to provide to IEDA state tax information pertinent to the Business' state income tax, sales and use tax, and state tax credits claimed.

I understand that all information submitted to IEDA related to this application is subject to Iowa's Open Record Law (Iowa Code, Chapter 22), unless specifically marked as confidential section.

I understand the IEDA reserves the right to negotiate the financial assistance.

I understand this application is subject to final approval by IEDA and the Project may not be initiated until final approval is secured. Furthermore, I am aware that funds will not be disbursed until a contract has been executed and the appropriate terms met.

I understand that upon execution of the contract and prior to the issuance of a tax credit number or the disbursement of Award Funds, a recipient shall pay IEDA a one-time compliance cost fee in the amount of \$500. In addition, if tax benefits are greater than \$100,000, the Recipient shall remit to IEDA a compliance cost fee 0.5% of the value of the Tax Incentives claimed pursuant to the contract. The fee will be due and payable upon filing the Recipient's annual tax return for each tax year in which tax credits are claimed under the contract.

I hereby certify that all representations, warranties or statements made or furnished to IEDA in connection with this application are true and correct in all material respect. I understand that it is a criminal violation under Iowa law to engage in deception and knowingly make, or cause to be made, directly or indirectly, a false statement in writing for the purpose of procuring economic development assistance from a state agency or subdivision.

For the Business:

For the Sponsor(s):

Roger Schweikert 9/7/21

Signature Date

Signature _____ Date _____

Roger Schweikert Tax Manager
Name and Title (typed or printed)

Name and Title (typed or printed)

IEDA will not provide assistance in situations where it is determined that any representation, warranty or statement made in connection with this application is incorrect, false, misleading or erroneous in any material respect. If assistance has already been provided prior to discovery of the incorrect, false, or misleading representation, IEDA may initiate legal action to recover incentives and assistance awarded to the Business.

August 20, 2021

Mr. Dylan Mulfinger
City of Oelwein
20 2nd Avenue SW
Oelwein, Iowa 50662

**RE: Proposal for Civil Design and Construction Engineering Services
Segment 3 Trail Improvements, City of Oelwein, Iowa**

Dear Mr. Mulfinger,

Thank you for the opportunity to provide a proposal for design and construction engineering related to Segment 3 of the overall proposed trail improvements within the City of Oelwein.

Overall, Segment 3 will develop a trail route from the existing end of the trail near the easterly end of Levin Park, northeasterly to Fourth Street SW, then easterly within the northerly right of way to South Frederick Avenue. The length is 0.36 mile. This segment will have one street crossing (Fourth Street SW) and one railroad crossing. The railroad crossing will be required to follow Iowa Northern guidelines. The following is the scope of services that Fehr Graham will provide in support of the additional improvements for the Segment 3 Trail Improvements project.

SCOPE OF SERVICES

Design

- Topographic Survey
 - Utility locations as provided by Iowa One Call Design Request service and as visually evident (above ground).
 - Existing sidewalk, street, and end of trail.
 - Outline of major tree and vegetation areas.
 - Ground shots for creation of 1-foot contour intervals and spot elevations as necessary for design of new trail.
 - Other visually evident surface features.
 - Elevation benchmark for use during construction.
- Removals plan.
- Plan and profile of new trail.
- Plan preparation.
- Coordination with Iowa Northern for trail crossing of rail.
- Supplemental specifications (base specification is SUDAS).
- Property/right of way survey of trail corridor to determine extent of easements necessary.
- Preparation of easement plat and description, no more than two plats expected.
- Coordination with City's attorney for overall easement document preparation.
- Contract document preparation.
- Bid letting coordination (with overall project).

August 20, 2021
 Mr. Mulfinger, City of Oelwein
 Segment 3 Trail Improvements Proposal
 Page 2

Construction

- Coordinate contracts with awarded contractor.
- Conduct preconstruction meeting (with overall project).
- Review submittals and shop drawings.
- Construction staking.
- Provide construction observation, estimated 80 hours.
- PCC testing.
- Partial payment estimate preparation.

EXCLUSIONS

The following items are **not** included in the scope of services:

- » Geotechnical exploration/report.
- » Environmental assessments and reports.
- » Water or sanitary sewer main relocation.
- » As-built survey and plans.
- » Flood plain permit application preparation.

Any of the above services can be performed at an additional cost to the project upon request.

SCHEDULE

Survey work is scheduled to start upon receipt of signed agreement, subject to weather conditions.
 Bid letting is tentatively scheduled for January 2022 to allow for summer 2022 construction.

FEES

Based on the information available at this time, we are prepared to provide these services as outlined for the following fee amount:

Design: Lump Sum of	\$24,000
Construction: Estimate of	\$15,000

All plan reproduction and distribution costs along with publication and permit fees will be paid direct by Client and are not included in the above fees.

Payment for the services rendered will be requested via a monthly invoice.


***Reimbursables are not to exceed more than 10% markup.*

August 20, 2021
Mr. Mulfinger, City of Oelwein
Segment 3 Trail Improvements Proposal
Page 3

AUTHORIZATION

Our experience in preparing the trail concepts for the City of Oelwein and knowledge of the proposed trail corridors will be a great addition to this segment of the overall development of a comprehensive trail system. We look forward to continuing our relationship with the City of Oelwein. We appreciate the opportunity to provide you with this proposal and trust that the information we have provided is in line with your expectations. Please sign and return the attached Agreement for Professional Services, which will serve as your official authorization for us to proceed with the proposed work scope.

Sincerely,



Jon Biederman, PE, LSI
Project Manager

JSB:amr

Attachment: Engineering Services Agreement and General Conditions

N:\Proposals\2021\Jon Biederman\Oelwein Trail Segment 3\Proposal - New Template.docx

FEHR GRAHAM

ENGINEERING & ENVIRONMENTAL

August 20, 2021

Mr. Dylan Mulfinger
City of Oelwein
20 2nd Avenue SW
Oelwein, Iowa 50662-2241

Dear Mr. Mulfinger,

Please find enclosed our Agreement for Professional Services as requested.

Please sign and return the Agreement to my attention. An additional copy may be retained for your records.

Sincerely,



Jon S. Biederman, PE, PLS
Senior Project Manager

JSB:amr

Enclosure

N:\Proposals\2021\Jon Biederman\Oelwein Trail Segment 3\Agreement.docx

AGREEMENT FOR PROFESSIONAL SERVICES

Client Mr. Dylan Mulfinger
City of Oelwein
20 2nd Avenue SW
Oelwein, Iowa 50662-2241

(319) 283-5440

Description of Services:

City of Oelwein - Segment 3 Trail Improvements, Oelwein, IA

Fehr Graham will provide professional services for design and construction engineering related to Segment 3 of the overall proposed trail improvements within the City of Oelwein, IA as described in our proposal dated August 20, 2021.

COST:

Based on the information available at this time, we are prepared to provide these services as outlined for the following fee amount:

Design: Lump Sum of	\$24,000
Construction: Estimate of	\$15,000

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:

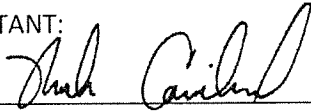
Signature _____

Name Brett DeVore

Title Mayor

Date Accepted _____

CONSULTANT:

By 

Name Noah J. Carmichael, PE

Title Principal

Date Proposed August 20, 2021

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)' work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

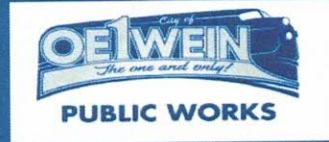
The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
21. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
22. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Iowa. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Iowa District Court in and for Delaware County, Iowa.



Memo

To: Honorable Mayor & City Council,
From: Public Works Superintendent Victor Kane
CC: City Administrator Dylan Mulfinger

Reference: Fall Sealcoat Projects

Date: 09/17/21

Greetings,

There are two roads we would like have seal coated this fall. West Charles from the viaduct to 13th Ave NW. The second being 10th Ave NW from 1st St. to 3rd St. NW.

We received two quotes (attached) coming in at \$47,022 and \$42,834 to complete this work. I am respectfully requesting that we accept Blacktop Services quote for a total of \$42,834.

Thank you for your time,
Victor Kane

From the Desk of
Public Works Superintendent Victor Kane

PROJECT WORKSHEET
Prairie Road Builders, Inc



Item 13.

Date: 8/27/2021

Customer: City of Oelwein, Iowa
 Herb 319-283-8173

SS:		DS:		P:		Grind:		BR:		BP:	
-----	--	-----	--	----	--	--------	--	-----	--	-----	--

CODE: SS-Single Seal, DS-Double Seal, P-Patch, G-Grind, BR-Base Repair, BP-Base Prep

Identification	From	To	Measurement	Sq. Yd.	Rec. Imp.	Cost
1. W. Charles St.	RR Bridge	West side of 13 th Ave	3785 x 24	10,093	SS	25,737.15
2. W. Charles St.	West side of 13 th Ave	West side of bridge (city limits)	1250 x 24	3333	SS	8,499.15
3. 10 th Ave NW (gravel now) Base work and prep done by the City	3 rd St. NW	2 nd St. NW	Radius 390 x 16	47 693	DS DS	3,774.00
4. 10 th Ave SW	2 nd St. NW	1 st St. NW	50 x 17-19	1000	DS	5,100.00
5. 10 th Ave NW	1 st St. NW	W. Charles St.	300 x 23	767	DS	3,911.70
					Total:	47,022.00

2021 Street Maintenance



16 North Taft Street
PO Box 632 • Humboldt, IA 50548
(515) 332-4208 office • (515) 332-3653 fax

Oelwein, IA

No.	Street	Type of Work	From	To	Size	Sq. Yards	Patch	Cost
	10TH Ave NW Double	Seal	10TH Ave	NW - 3 Blocks				
"	Coat with 3/8"		W. Charles	1st ST NW	295 x 23			
"	Chips		1st ST NW	2nd ST NW	493 x 18			
"	MC-3000 @		2nd ST NW	3rd ST NW	408 x 15			
	IA DOT Rates!		NOTE: City will complete Patching & grading prior to our Double Seal Coat Project.					
			ABOVE Project Total Cost =					\$ 10,890.
			Note: This Project is TIED to Proposal on "W. Charles" street.					

Measured by: Mark J. Steffes #319-404-7770

Date: 8-24-21

Accepted by: _____

Date: _____



(515)332-4208 office • (515)332-3653 fax

No.	Street	Type of Work	From	To	Size	Sq. Yards	Patch	Cost
"W. Charles"	"Single Seal Coat with 3/8" Chips @ Mc-3000 Asphalt @ Iowa DOT Rates."	Viaduct & west to 13TH Avenue NW Approximate 59 yards @ Note: Project will be measured upon completion for actual total sq's for final billing.	3800 x 26	10,978 sq's				
					Mobilization - Above → \$9,000. Approximately 10,978 sq's @ \$2.09/sy = \$22,944.			\$31,944
					Above Project Total Cost =			\$31,944

Date: _____



Memo

To: Honorable Mayor & City Council,
From: Public Works Superintendent Victor Kane
CC: City Administrator Dylan Mulfinger

Reference: 1st Ave SE - Curb Reconfiguration

Date: 09/17/21

Greetings,

We have been actively requesting bids to complete the curb work on 1st Ave SE to prevent highway access. We used the design presented by the DOT requiring removal of concrete and formation of new curbing. Several contractors we contacted regarding the project, have declined. The unit price lines up with other known similar project costs. With the new business set to open Oct. 1, 2021; I am respectfully requesting council to accept the estimated bid from Miller's Construction Inc. of \$8,553.50.

Thank you for your time,
Victor Kane

From the Desk of
Public Works Superintendent Victor Kane



Miller's Construction Inc
1874 105th St
Hazleton, IA 50641



Estimate

Phone # 3192831224 E-mail Jmci5@yahoo.com
 Web Site www.millersconstructioninc.com

Date	Estimate #
5/28/2021	2894

Name / Address		Customer Phone:		Project	
City Of Oelwein. 20 2nd Ave SW Oelwein, IA 50662					
				Dollar General Curb	

Item	Description
Concrete Labor	CONCRETE STREET CURB AT NEW DOLLAR GENERAL SITE
Concrete Materials	Provide traffic control. Cut street, remove and dispose of existing cur and street concrete. Form and pour approx 79 lin ft of standard concrete curb. Dowel new curb to existing street.
Traffic Control	Incl. all materials needed to complete above work description.
Concrete Hauling	
Iowa Wall	

We will provide material, labor, permit & waste disposal. This estimate expires in 30 days. To accept this estimate, please sign & return this Contract Agreement form.

Payment Policy:
 HALF DOWN REQUIRED 2 WEEKS BEFORE START OF PROJECT. REMAINDER DUE AT JOB COMPLETION.

Material prices subject to change without notice.

All employees covered by worker's comp, unemployment & medicare. Registered, bonded & insured. Please feel free to call us with any questions! THANK YOU!

CONTRACT & AGREEMENT: I-we, the owner(s) of the premises mentioned above hereby contract with and authorize you as a contractor, to furnish all necessary materials, labor and workmanship, to install, construct and place the improvement according to the specifications described above.

Verbal agreements or other arrangements not appearing upon the face of this contract will not be recognized. Any variances or deletion of the printed terms hereof are invalid. All agreements contingent upon strikes, weather, or other conditions beyond the control of the contractor. This agreement not subject to cancellation by either party after acceptance by Miller's Construction, Inc.

Signed (owner) _____ Date _____

Subtotal \$8,553.50

Sales Tax (7.0%) \$0.00

Miller's Construction Inc. Rep. _____ Date _____

Total \$8,553.50

Bryan Construction Inc

1302 Outer Rd
Oelwein, IA. 50662

Item 15.

Estimate

DATE	ESTIMATE NO.
9/2/2021	2375

NAME / ADDRESS
City Of Oelwein 20 2 Ave. S.W. Oelwein, Ia 50662

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
Demolition House 23 2ND ST. NW 1. Cap Utilities As Required By City 2. Provide Demolition Permit (Fee Not Included) 3. Remove Trees As Needed 4. Demolish House 5. Transport / Disposal Of House And Contents At Black Hawk County Landfill 6. Remove Foundation And Provide Clean Fill To Minimum 4' Depth 7. All Work To Be In Compliance With Governing Regulations 8. Tire Removal Fee Is \$20.00 Each (Not Included) 9. Estimate Contingent On Access Permission By Adjacent Property Owners 10. Removal / Replacement Of Curb Not Included		13,500.00	13,500.00
Proposal Valid For 30 Days		TOTAL	\$13,500.00

September 17, 2021

City of Oelwein
20 2nd Ave. SW
Oelwein, Iowa 50662

Re: Demolition of 23 2nd Street NW

Jay Shekleton,

As requested, we are submitting a proposal for the demolition of the house at 23 2nd Street NW for the City of Oelwein, Iowa. Our cost proposal and detailed scope of work all per the City of Oelwein demolition specifications are as follows:

Scope of Work

Iowa One Call to locate utilities
Demolition of house
Landfill dumping fees
Removal of concrete slabs and foundation walls per the City of Oelwein requirements
Removal and disposal of debris and yard waste
Capping of sewer and water at property lines
Backfill of basement
Regrading disturbed areas
Certificate of Insurance
Contractor salvage rights to materials

Exclusions

Performance and payment bond
Removal and replacement of concrete curb and gutter
Excavating and replacing water service curbstop shutoff
Capping of water and sewer at main service lines
Removal and disposal of asbestos containing material

Bid Proposal - \$13,475.00

To include seeding and fertilizing the disturbed areas of the lot add \$250.00

The additional cost to remove the asbestos slate siding is \$4,925.00.

If you have any questions, you can contact me at 563-543-7360 cell.

Respectfully submitted,
Chad Lansing

Lansing Brothers Construction

September 16, 2021

Dylan Mulfinger
City Administrator
City of Oelwein
20 2nd Ave SW
Oelwein, IA 50662

RE: **City of Oelwein**
Charles St. Viaduct Hazard Mitigation, 2021
Bid Results
Project No.: 21135

Dear Dylan:

In accordance with owner instructions, bids for the Charles St. Viaduct Hazard Mitigation, 2021 project were opened and read at 10:00 a.m. on September 16, 2021. One (1) bid was received for this project. A tabulation of the bids is enclosed.

After reviewing the bids, it was determined the low bid was submitted by E & H Restoration, LLC of Davenport, Iowa, in the amount of \$291,268.00.

The engineer's estimate for this project was \$50,000.00. The low bid of \$291,268.00 is \$241,268.00 or 582% above the engineer's estimate. Origin Design recommends rejecting this bid.

Sincerely,
Origin Design Co.

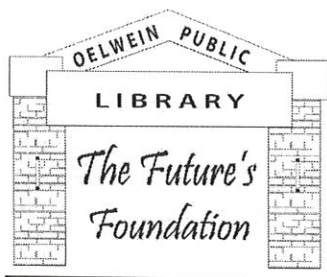
NATE MILLER

Nate Miller, PE
Project Manager

CITY OF OELWEIN
 CHARLES ST. VIADUCT HAZARD MITIGATION, 2021
 BID TABULATION
 9/16/21 Project No. 21135

E & H RESTORATION, LLC

NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	Mobilization	1 LS	\$40,908.00	\$40,908.00
2	Traffic Control	1 LS	\$8,000.00	\$8,000.00
3	Overhead Removal	5,000 SF	\$45.00	\$225,000.00
4	Selective Demolition, West End	80 LF	\$120.00	\$9,600.00
5	West End Encapsulation	80 LF	\$97.00	\$7,760.00
Total Base Bid				\$291,268.00



Oelwein Public Library
201 East Charles Street ~ Oelwein, Iowa 50662-1939
319.283.1515 (v) ~ 319.283.6646 (f)

September 21, 2021

To: The Mayor and City Council

The City Administrator has received a grant through the Iowa Volkswagen Settlement Environmental Mitigation Trust Project for authorized and approved costs for two (2) Level 2 electric vehicle chargers to be installed at the Oelwein Public Library parking lot. The Department shall provide a single, lump sum reimbursement toward the approved and eligible purchase and installation costs for this project. This reimbursement shall be limited to a maximum of 90 percent of eligible costs or \$13,836, whichever is less. In addition, Alliant Energy has \$1,500 rebate for a dual-prong networked unit. The project must be completed by December 31, 2022.

In keeping with the requirement to make a good faith effort to encourage competition, the following companies have submitted the following estimates:

Livingston Energy: \$5,716 plus shipping Ken's Electric Install: \$3,000

EVBox Iqon: \$9,120 plus shipping Ken's Electric Install: \$3,000

ChargePoint: \$10,409 includes shipping of \$185. Munson Install: \$14,175
January 2020 pricing

Additional Information

Livingston Energy is giving a 30% discount to TIPS members (the library is a member) as well as waiving the charge for the following items: Software Upgrades, Site Design and Consultation, Team Training, Activation Fee, additional 3-year warranty.

The representative from ChargePoint sent an email on August 8 that he would be sending an updated quote after receiving an updated quote from the electrician. The updated quote has not been received.

Livingston Energy and EVBox have been very responsive to inquiries. Considering the difference in cost due to the TIPS discounts, I recommend Livingston Energy.

Sincerely,

Susan Macken
Susan Macken
Library Director

EV Charging Station Quote

Prepared For: Oelwein Public Library

TIPS Vendor

210101 Technology Solutions, Products and Services



AWARDED VENDOR



Project Manager: Kate Kruk
Email: kkruk@solution.energy
O: (518) 691 3724
C: (518) 526-5283
www.solution.energy/evse



Client Name: Oelwein Public Library
 Client Address: 201 E Charles St, Oelwein, IA 50662



TIPS Member Exclusive Pricing

Quote Prepared 8/26/2021

Item & Description	Qty	Unit Price	Total Amount
Charging Station CP 203 Gateway Charge Port charging station with cellular connectivity	1	\$909.30	\$909.30
Charging Station CP 203 Non-gateway Charge Port charging station with Wifi/LAN connectivity	1	\$769.30	\$769.30
Charging Station Software Management Software (OCPP) and cellular network connectivity (Port/Year)	10	\$213.50	\$2,135.00
Charging Station Software Activation Network activation fee (one time) - Waved for TIPS members	2	\$196.00	\$0.00
Mounting Pedestal 4" x 48" Universal Pedestal, 4"x4"x48" (Incl. Hardware) for mounting 1-2 stations/ports, and may be used with cable retractors	1	\$559.30	\$559.30
Pedestal Cable Retractor - Single - 18' Cable Retractor, Single, 79" (for 18' cables) incl. hardware	2	\$279.30	\$558.60
Charging Station - Extended Parts Warranty Additional Year Warranty for Replacement Parts (per port)	4	\$196.00	\$784.00
Charging Station Software-Upgrade/Updates Real-time and over-the-air software updates	2	\$0.00	\$0.00
Charging Station Site Design 1st Two Hours Remote Project Consultation for Level 2 and DCFC site design, funding & financing structure, installation and project management	1	\$0.00	\$0.00
Team Training Virtual Charging Station Management, Maintenance, Diagnostics, and troubleshooting training	1	\$0.00	\$0.00
Limited Warranty Covers defects in materials and workmanship of the EVSE for parts and factory labor necessary to repair the EVSE 3 year from product delivery	2	\$0.00	\$0.00
Subtotal			\$5,715.50
Estimated Shipping Costs*			TBD
Total			\$5,715.50

*Any shipping cost provided by the shipping carrier will be passed to the client, without any adds on or adjustments. Any customer that wants to use a different shipping carrier than the one Livingston provides, will have the option to choose such a carrier.

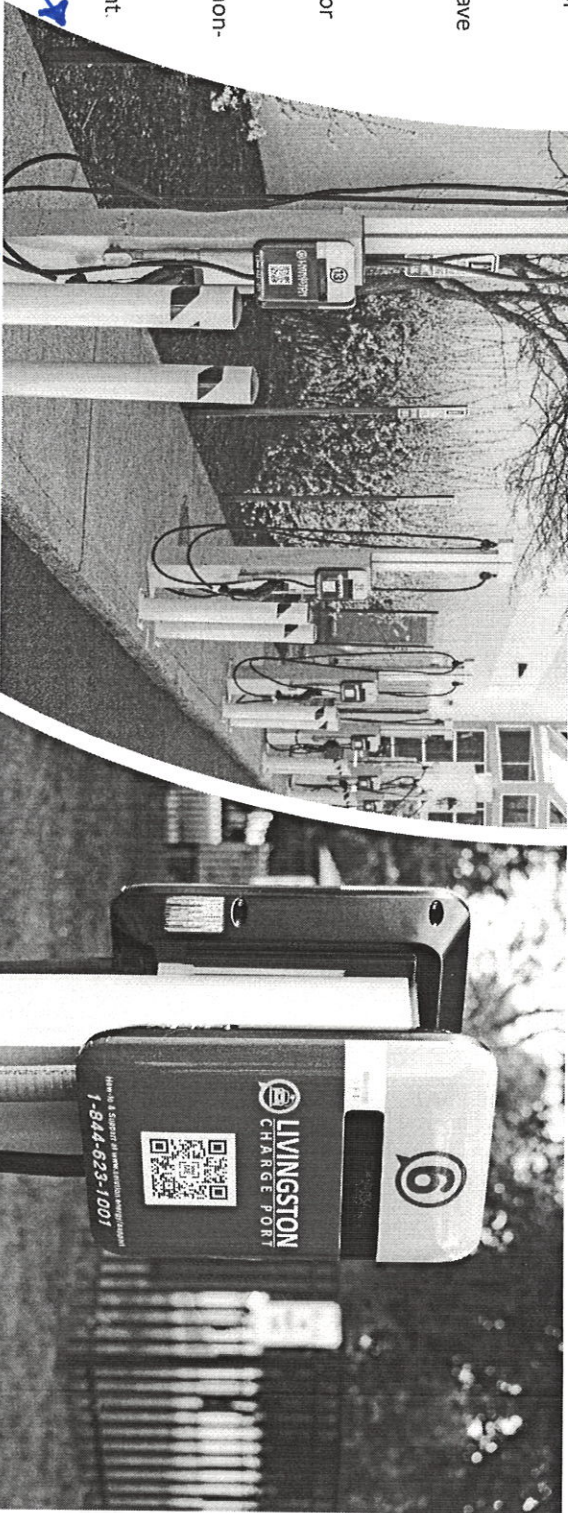
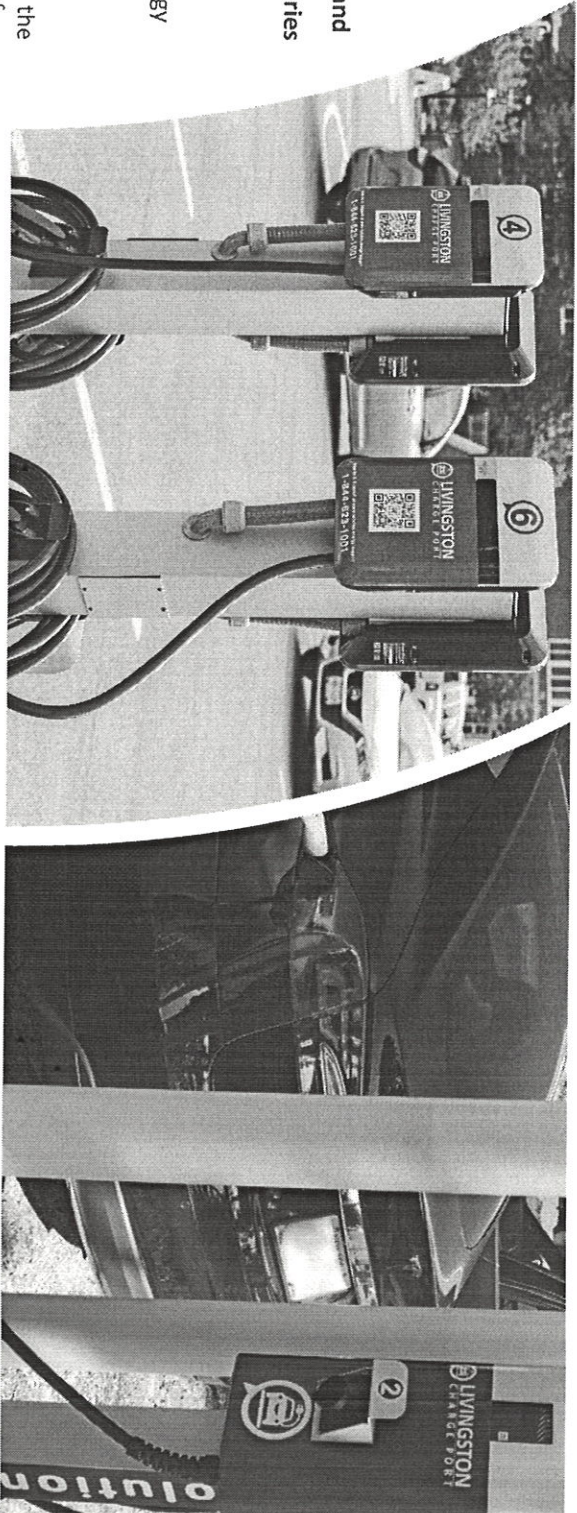

 Livingston Representative

8/26/2021
 Date

All information contained in this quote is valid for the next 60 days.

The commercial charging CP203 Series is designed to be the ultimate electric vehicle charging solution. An attractive, powerful, and durable level 2 charger, the CP203 Energy Series Features

- Multiple mounting configurations. The Energy series has a small footprint, whether wall or pedestal mounted.
- At up to 8x faster than a standard 110v plug, the Energy Series safely delivers up to 25 miles of driving range for every hour of charge time.
- With an adjustable power output, you can have the ideal power to match your supply panel, electric vehicle, and driving range.
- Usage data collection and reporting online for easy management and fleet tracking.
- LAN & Cellular communication, Gateway or non-gateway configuration available.
- Open Charge Point Protocol (OCPP) Compliant.



Quote includes Pedestal Cable Retractor

Winn-Marion Barber, LLC

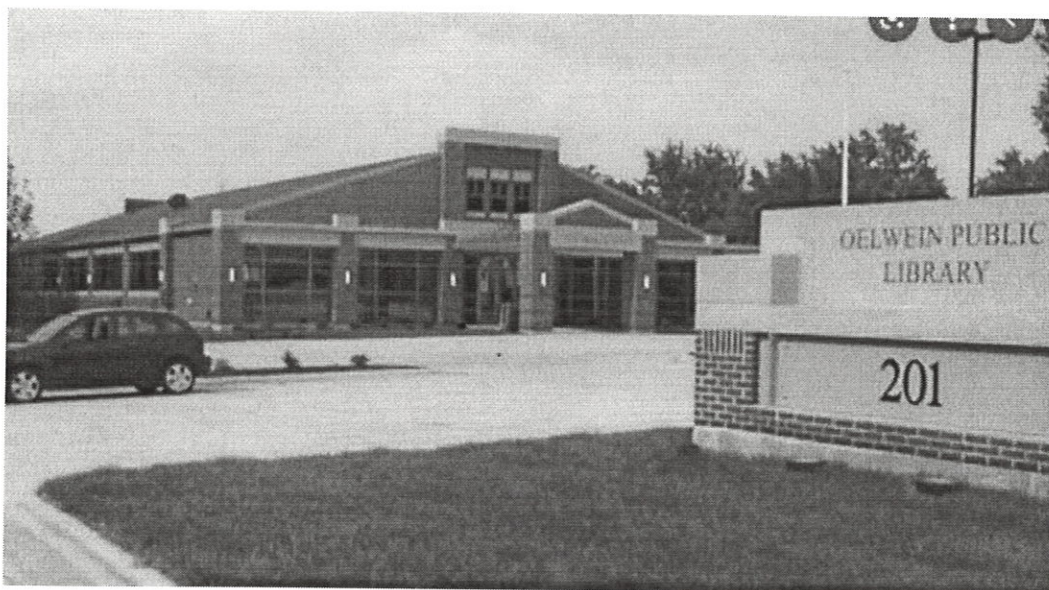
7151 South Blackhawk St, Centennial, CO, 80112

Phone: 303.778.6767 ▪ Fax: 303.733.9836 ▪ Email: denver@winn-marion.com**Quote
Oelwein Public Library****Proposal No.: Q0301
August 3, 2021**

Susan,

Winn-Marion is pleased to provide the attached budgetary proposal.

We appreciate your interest in our products and services and thank you for the opportunity to offer this proposal for your consideration. If you have any questions or require additional information, please feel free to contact me.

**Additional Information**

Prices quoted in this proposal are firm for 60 days from date of Issue 8/3/2021.

Partner - Business Development Manager
Daniel Blanchard
Phone: (303) 552-1599
danblanchard@winn-marion.com

We look forward to working with you.
Best regards,

Winn-Marion Barber, LLC

7151 South Blackhawk St, Centennial, CO, 80112

Phone: 303.778.6767 • Fax: 303.733.9836 • Email: denver@winn-marion.com

**Winn Marion – Oelwein Public Library****1 Hardware overview****1.1 EVBox Iqon (Level 2 Charging)**

Line	Description	Quantity	Unit	Price	Total
1	EV Box Iqon HUB Level 2 – Dual Port Bollard Mount Charger	1	Each	\$6,195	\$6,195
2	Optional - 2 Yr Extended Parts Only Warranty	1	Each	\$525	\$525
3	Networking provider (5 years per port)	2	Per/port	\$1,200	\$2,400
TOTAL					\$9,120

Clarifications











- EVBox has a 3yr hardware Warranty. 2 yr extended quoted to provides 5 yr warranty
- Installation to be provided by others.
- Winn-Marion will assist local onsite installers with getting the station operational and tested on the Network.
- Winn-Marion will provide Support to local installers.
- Taxes and Shipping not included and will be calculated at time of invoicing.

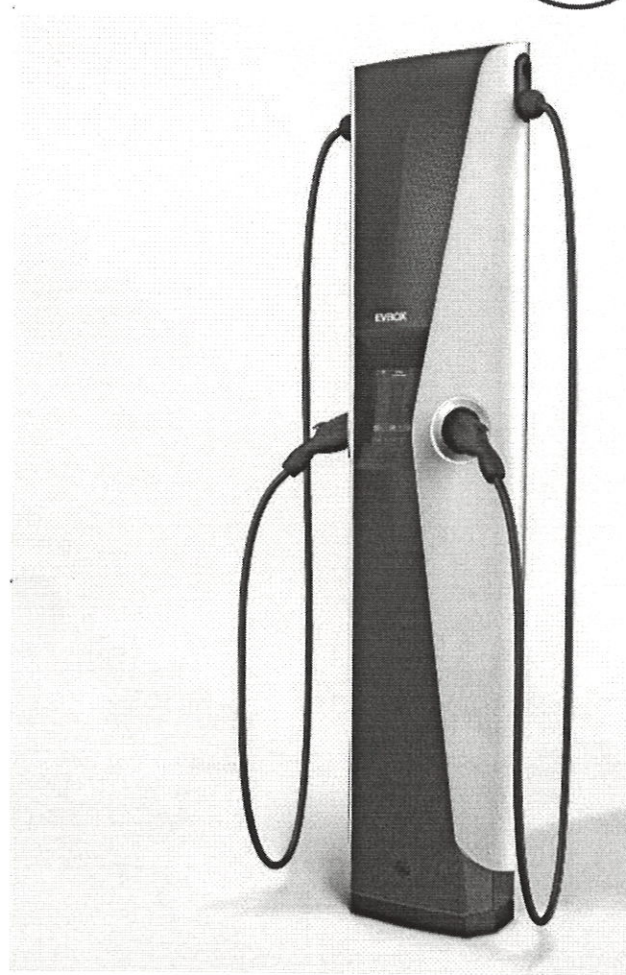
Winn-Marion Barber, LLC

7151 South Blackhawk St, Centennial, CO, 80112

Phone: 303.778.6767 • Fax: 303.733.9836 • Email: denver@winn-marion.com



-  Up to 7.2 kW at 30 A
Charges up to 25 miles in an hour
-  OCPP 1.6 compliant
-  Integrated cable management system
-  Wi-Fi and 4G*
-  RFID / QR
-  LCD display, LED ring, and light guides
-  Easy to install and maintain
-  Back-to-back install option
-  ADA compliant
-  3-5 year warranty



1.2 Network EV Gateway

EvGateway Electric Vehicle Charging Network (EVCN) Fleet and a Public charging network to monitors the health of the Charging Station equipment, activates, and terminates charging events, initiates pay as you go transactions and collects usage data from charging stations.



LilyPad EV
 9801 W. 100th Terr
 Overland Park, KS 66212
 (913) 269-2453
 keith.anderson@lilypadev.com

Quote

ADDRESS

Oelwein Public Library
 Susan Macken
 201 E Charles St
 Oelwein, IA 50668

SHIP TO

Oelwein Public Library
 Susan Macken
 201 E Charles St
 Oelwein, IA 50668

QUOTE # 1929

DATE 01/31/2020

SALES REP

Keith Anderson

DESCRIPTION	QTY	EACH	AMOUNT
ChargePoint:CT4021-GW1 Dual Output Gateway Option, Bollard Unit - 208/240V @30A with Cord Management	1	5,768.00	5,768.00
ChargePoint:CPCLD-COMMERCIAL-5 5yr Prepaid Commercial Cloud Plan.	2	1,105.00	2,210.00
ChargePoint:CT4000-ASSURE5 5yr Prepaid Assure Plan	1	2,246.00	2,246.00
Installation:INSTALL Scope of Work: 1. Use existing electrical service to supply power. 2. Supply and install new breakers in existing MDP or install new subpanel for new charger 3. Trench power to parking lot location 4. Pour concrete pad 5. Pull wires and install	1	14,175.00	14,175.00

NOTES:

- Thank you for allowing us to submit this proposal.

STANDARD TERMS AND CONDITIONS:

- Standard Invoice Terms are net 30
- Standard manufacturer warranties apply to all purchases
- Standard lead-time is 30-60 days from order acceptance
- Installation cost, if included in this project, does not include unforeseen rock or other obstacles found while trenching or boring
- Customer is responsible for ensuring 4G cellular data coverage at installation location is better than -85dbm. Note for example -70dbm is better than -80dbm.
- Returns of unopened packages are subject to restocking charges. Opened packages may not be returned.
- If installation is included in this quote but is delayed, we reserve the right to invoice you for the charging station products after delivery and for the installation when complete.

SUBTOTAL

24,399.00

TAX (0%)

0.00

SHIPPING

185.00

TOTAL

\$24,584.00

Thank you for your business.



CT4000 Family

ChargePoint® Charging Stations

The CT4000 is the latest generation of ChargePoint charging stations. Refined yet rugged, the CT4000 family sets the industry standard for functionality and aesthetics. A robust cord retraction system comes standard on all CT4000 models to eliminate unsightly cords on the ground, and to keep your drivers from having to touch charging cables.

The CT4000 full motion color LCD display instructs drivers while supporting dynamic updates of custom branded videos and advertisements.

The intelligent power sharing feature of the CT4000 doubles the number of parking spaces served by allowing two charging ports to share a single circuit. Sites with single port EV stations can upgrade to dual port stations without requiring additional electrical services.

All CT4000 models offer one or two standard SAE J1772™ Level 2 charging ports with locking holsters, each port supplying up to 7.2kW.

Available in bollard and wall mount configurations, the CT4000 supports easy installation anywhere. To future proof your investment, all stations are fully software upgradeable over the air. All ChargePoint stations are networked and managed through ChargePoint Service Plans¹ and backed by ChargePoint's world class 24/7 driver phone support.

Corporate Branding and Video Advertising

- + Download full motion color videos to your stations²
- + Custom replaceable signage to project your brand
- + Custom "cap" printing available³

Clean Cord Technology™

- + Maintenance-free, light-weight, self-retracting cords come standard on all models
- + Keep charging cords off the ground and out of your and drivers' hands
- + Flexible over entire -22°F to +122°F product temperature range

Intelligent Power Sharing (patent pending)

- + Reduced installation and operating costs
- + Dynamically share one 40A circuit between two parking spaces
- + Double the number of parking spaces for a given site's power capacity
- + Upgrade a single port station to dual port with no electrical upgrade

Driver Friendly User interface

- + Instructional video shows how to use the station
- + Multi-language: English, French, Spanish
- + Touch button interface; works in rain, ice and with gloves
- + Backed by ChargePoint's world class 24/7 driver phone support

Energy Measurement and Management

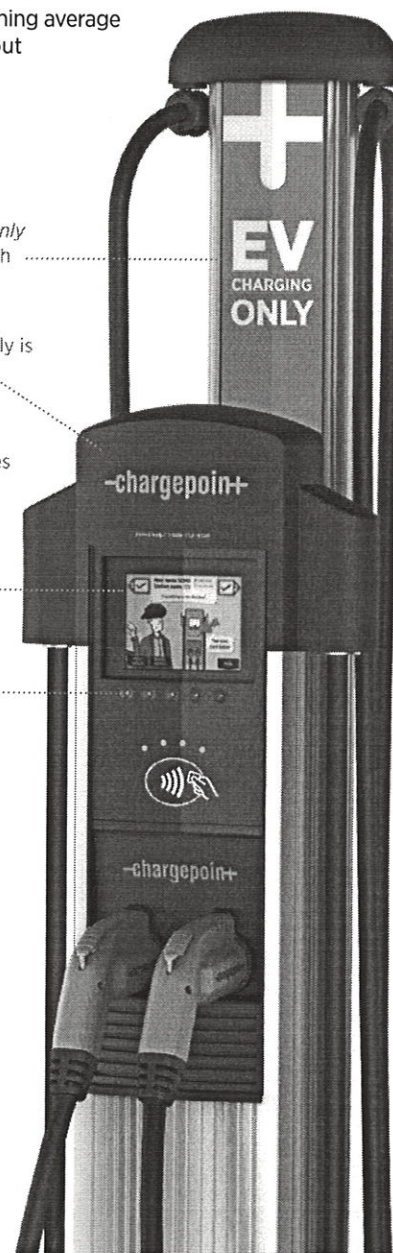
- + Real-time energy measurement
- + 15 minute interval recording
- + Time of Day (TOD) pricing
- + Load shed by % of running average or to fixed power output

The standard EV Charging Only sign is easily replaceable with your branding.

The cap of the CT4000 family is also available for custom branding.

The 5.7" LCD display provides full motion charging instructions in a clear and simple format. It also allows station owners to deliver advertising messaging.

Driver interaction is supported in any weather by five rugged, back-lit buttons with audio feedback.



¹ ChargePoint Service Plans are sold separately

² Download fees apply

³ Minimum order quantities apply



DEMOLITION ASSISTANCE APPLICATION

Demolition cost assistance for up to 50 percent, with a limit not to exceed \$5,000 is available from the City of Oelwein through Neighborhood Revitalization Program Funds. Application deadlines are January 1, April 1, July 1 and October 1 annually. Along with the application, two demolition bids must be included for consideration. All qualified applications will be reviewed and prioritized by the Oelwein City Council. Reimbursement of funds will be awarded 30 days after demolition, once the final demolition invoice and proof of payment are provided and a successful inspection is completed by a Code Enforcement Officer.

A qualified applicant may apply for funding demolition to more than one qualified property. A qualified property may only receive a single award of program funds. Applications which are not funded may reapply.

PROJECT INFORMATION

Address of Property
to be Demolished:

407 7th St. SE

Applicant Name:

Todd + Mary Bender

Owner Name:

Same

Mailing Address:

~~506 2nd St SE~~ 416 1st Ave NE.

City, State, Zip:

Oelwein IA 50662

Phone:

319-238-1417 or 2119

E-mail Address:

alexislynn0107@gmail.com

Legal Description:

Application date:

9-8-2021

Is the property cleaned out? If not, why?

(Attach additional page if necessary)

Yes

Why do you need the financial assistance on the tear down?

(Attach additional page if necessary)

We purchased this property to combine with a lot we're purchasing next door. It's a tear down house. We will be moving a small house to this lot, adding on to the home to improve chosen housing market and area. What is the future of this property?

3 bedroom, 2 bath, 2 stall garage with a full basement. It will be a nice home for someone.

If qualified applicant has received Economic Development Neighborhood Revitalization Program funding for any other qualified property, for each property state the following:

Year awarded 2021 Project (address of property) 412 1st Ave NE, 511 2nd Ave NE

Amount awarded \$5,000 + \$3,625

List last date the structure was continuously occupied May 2020

List the last time this structure was served by utilities June 1, 2021

If Applicant is qualified as the purchaser pursuant to a valid offer to buy the qualified property, then attach a copy of offer to buy or other purchase contract document.

List partners and identify participation in the project (such as, financial, administrative, etc.):

Partner Identify participation in project

(For Official Use Only)

Community Development Department Application Review

Application reviewed on: September 8, 2021

Application reviewed by: Jay Shekleton/Building Official

Comments: This home started as an exterior code enforcement case. Based on the conditions of the exterior, the Community Development Department requested entry of the home. After inspecting the interior, a letter was sent to the owner requiring him to demolish the home based on the condition of the structure. The previous owner asked for an extension to have the home demolished and has since sold the property. The new owner has purchased the lot to the east that was owned by the city. Their plans are to combine the two parcels and move an existing home onto the parcel.

Bryan Construction Inc

1302 Outer Rd
Oelwein, IA. 50662

Estimate Item 18.

DATE	ESTIMATE NO.
5/20/2021	2370

NAME / ADDRESS
Michael Lillibridge 215 9th Ave. SW Oelwein, IA 50662

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
Demolition House And Garage 407 7th St SE Oelwein 1. Cap Utilities As Required By City 2. Provide City Of Oelwein Building Permit 3. Remove Trees As Needed 4. Demolish House And Garage 5. Transport / Disposal Of House And Contents At Black Hawk County Landfill 6. Remove Foundations And Provide Clean Fill To Minimum 4' Depth 7. All Work To Be In Compliance With Governing Regulations 8. Tire Removal Fee Is \$20.00 Each (Not Included) 9. City may or may not require replacement of curb and gutter if driveway is removed. Cost of this work is not included. Upon receipt of full payment, a paid invoice and scale tickets will be submitted to The City for your cost sharing reimbursement.		7,600.00	7,600.00
Proposal Valid For 30 Days		TOTAL	\$7,600.00

[illegible]

09-15



Item 18.













Item 18.

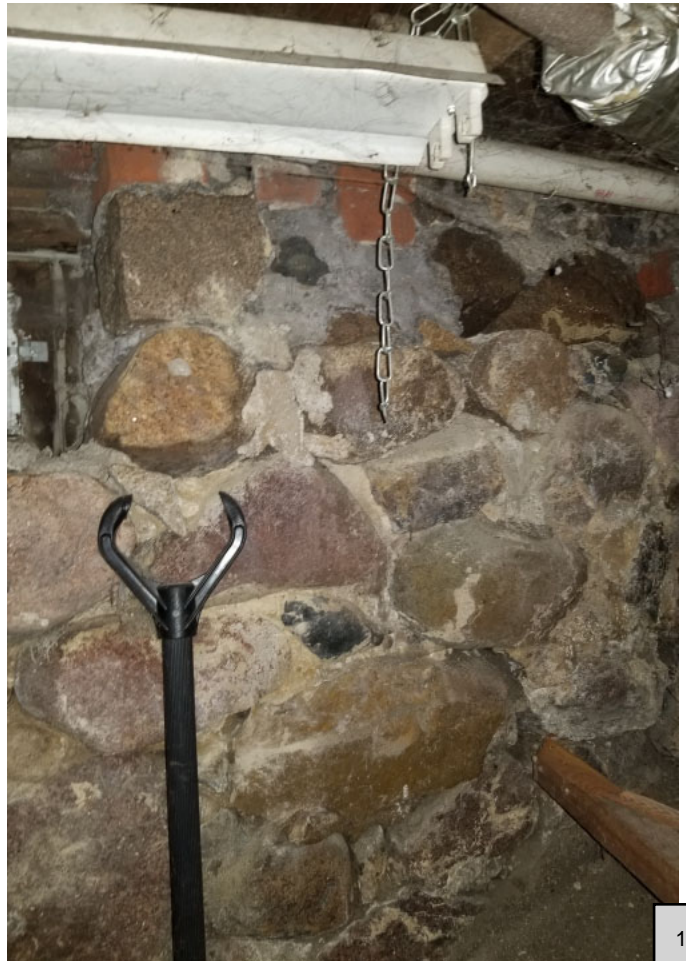




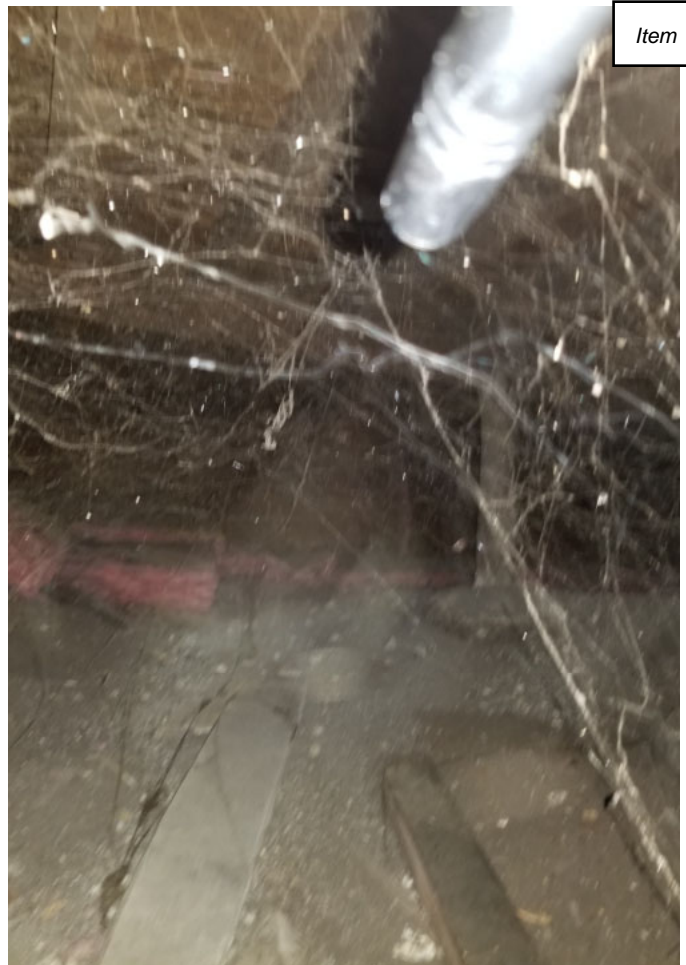
Item 18.











Item 18.







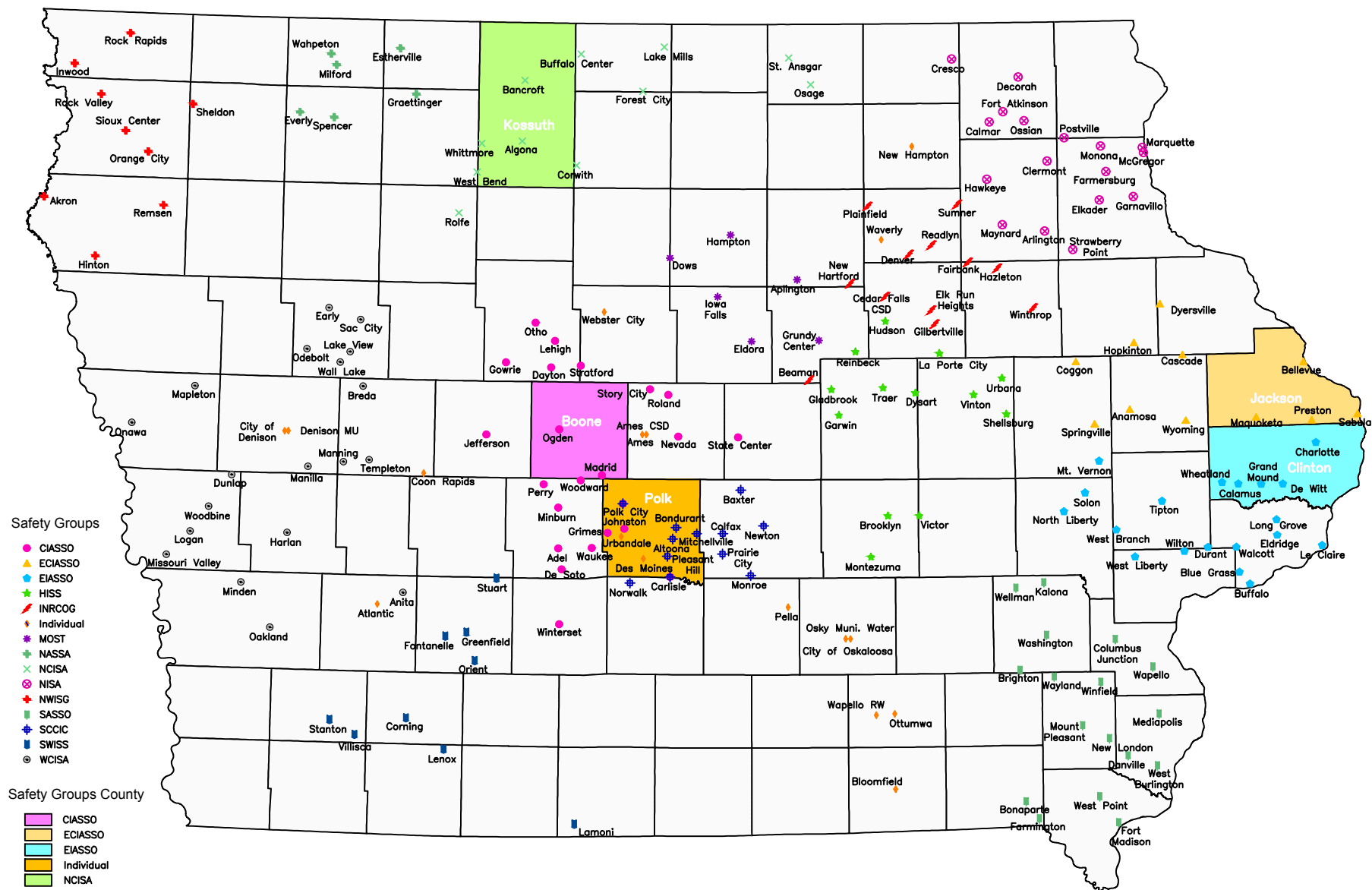
Item 18.





Item 18.

IAMU Safety & Health Management Services





**IAMU
SAFETY SERVICES**
Education, Training, & Consultation to Keep You Safe

Item 19.

IAMU NEW SAFETY GROUP ISEP

**We are moving your current safety group to the new
Iowa Safety Education Program (ISEP)**

ISEP will consist of 11 current groups

Benefits:

- Local in-person classes
- Additional topics and locations
- Pre-recorded OSHA (most) classes
- Cost-effective pricing

Enclosed:

- Benefit sheet
- Agreement to join ISEP



**IOWA ASSOCIATION OF
MUNICIPAL UTILITIES**

108

Benefits of Joining IAMU's New Iowa Safety Education Program

Iowa Safety Education Program (ISEP) starts on January 1, 2022
Old safety groups will end Dec. 31, 2021

Background: To help streamline operations, logistics and improve the content and offerings to our safety members, IAMU is transitioning to a new statewide safety group, ISEP to deliver our OSHA educational classes. By merging the 11 safety groups into 1 new large safety group (ISEP), normalizes cost and allows safety staff more time to improve services to our safety members.

Benefits:

1. Still offering in-person classes at several locations in your old groups area
2. Pre-recorded webinars for most classes for those not able to attend the in-person classes
3. In several group areas IAMU will be able to offer more classes than currently receiving
4. Set topics planned for each month for the entire group
5. Consistent and updated presentations for in-person classes each year
6. Focused content & shorter classes
7. Still offering electric high voltage classes and Bucket and Poletop rescue
8. Specialty webinars during the year by IAMU safety staff
9. 35 Streaming videos, leader guides & quizzes on IAMU website
10. Other webinars on website, example new/seasonal employee
11. IAMU website to have calendar of classes and locations
12. Periodic audits: mock OSHA walkthrough every 5 yrs.; OSHA record keeping and program reviews every 5 yrs.; OSHA noise survey of equipment every 3 yrs.
13. Free templates on website: JSA, PPE, Energy Control (LO/TO) procedures
14. Customizable written programs on website
15. When practical, education to include hands-on instruction
16. Maintain attendance database/records
17. Audiometric, respiratory, CPR testing will continue. *If you have another company or clinic currently performing, then entity would continue to use current provider(s)*
18. Stabilize costs – no more fluctuation when an entity leaves
19. Eliminate annual agreements & renewal meetings each year
20. Individual agreements, both board and council or authorized person to sign
21. Ease of joining or leaving group
22. Establish the Iowa Safety Education Program Committee. *Made up of one representative from each of the eleven groups.*

On January 1, 2022 will be the first day of the new ISEP group and we hope that you will continue with us to receive your OSHA education. Enclosed in this packet is the agreement to be approved, signed and returned to IAMU. Thank you for being a loyal safety member of IAMU and we sincerely hope you will continue with us for your safety educational needs.

Questions, please call or email:

Dave Hraha, Director of Member Services
dhraha@iamu.org
Cell: 515.210.8567



The Agreement (Next Pages)

To continue receiving your OSHA educational classes with IAMU Safety Services, the agreement will be need to be signed and returned to IAMU no later than November 15th, giving IAMU time to also sign and return.

Questions call:
Dave Hraha, cell 515-210-8567
Or email at dhraha@iamu.org

Iowa Association of Municipal Utilities
Iowa Safety Education Program Participant Agreement

Item 19.

1. **Agreement.** This Iowa Safety Education Program (“ISEP”) participating member agreement (the “Agreement”) is between Iowa Association of Municipal Utilities (“IAMU”) and the undersigned participating member (“Participant”) (collectively the “Parties”). This Agreement contains the entire agreement between the Parties with respect to the program described herein and supersedes prior documentary or oral understanding. This Agreement may not be amended except by a document signed by both Parties specifically amending this Agreement.
2. **Education Services Provided.** IAMU will provide safety education classes throughout the state. Class offerings will also include a combination of in-person, webinar, and streaming formats. Participant shall have unlimited access for all of Participant’s employees to all safety education provided by IAMU through ISEP. All ISEP events shall be labeled as such, and these events shall be the only IAMU events that the Participant’s employees shall be eligible to participate in under this Agreement. Any additional events shall require additional fees, as provided with those events.
3. **OSHA Written Program Audits.** If requested by Participant, IAMU will periodically review the Participant’s mandatory OSHA written programs on a schedule no more frequently than as set out herein. IAMU staff will provide suggested corrections, updates and improvements to such programs but will not rewrite or redo the programs under this section.

Audit	Periodic Review every:
Mock OSHA Walkthrough	5 years
OSHA Recordkeeping Audit and Written Program Review	5 years
OSHA Noise Survey of Equipment	3 years

4. **Program and Process Templates.** Participant will have access to IAMU’s safety program and process templates including but not limited to Job Safety analysis, Personal Protective Equipment assessment, Energy Control procedures, and a variety of other model written programs.
5. **Class Information.** IAMU shall maintain a database of ISEP class sessions provided each year. Up to quarterly at the request of Participant IAMU will provide a summary of the previous year’s education for the Participant. The summary shall be provided in electronic format suitable for inclusion in formal reports and retention in member records. For each class the data will include:
 - a. Topic Title
 - b. Date Held
 - c. Duration
 - d. Instructor
 - e. Participant’s Employees in attendance
6. **Membership.** Participant must maintain a membership with IAMU to participate in this agreement.
7. **Term.** Participant shall have access to ISEP events from January 1, 2022 through December 31, 2022, and any renewal thereafter. This Agreement shall automatically renew for additional one year terms unless either of the Parties gives the other written notice of its intent to terminate the Agreement prior to October 1, 2022 and each October 1 of successive renewal period.

8. **ISEP Events.** ISEP educational events will be held throughout the state of Iowa, at the discretion of IAMU. An expected schedule of topics, locations, dates and times will be published by November 1, 2021, and each September 1st in any renewal year. Item 19.
9. **Fee.** In order to participate in ISEP, the Participant shall pay a quarterly fee as designated in Exhibit A on January 1, 2022, April 1, 2022, July 1, 2022, and October 1, 2022. The quarterly fee for future years shall be provided to the Participant on or before September 1st of each year.
10. **ISEP Advisory Committee.** Education topics, locations, dates and times will be at the discretion of IAMU staff. An ISEP Advisory Committee, made up of one employee from a minimum of ten Participants shall be formed to provide advice and counsel to IAMU staff regarding educational topics offered through ISEP. Final approval of the topics, locations, dates and times shall be at the discretion of IAMU staff.
11. **Force Majeure.** IAMU shall be excused from performance under this agreement if it cannot complete the services contemplated above because of acts of God, strikes, lockouts, or other conditions beyond its control. Should IAMU invoke this Force Majeure clause Participating Member shall be excused from paying the quarterly fee otherwise required for so long as the Force Majeure is in effect.
12. **No Warranty Provided.** IAMU cannot and does not provide any warranty of any kind with ISEP participation. ISEP participation does not guarantee safety incidents or accidents will not occur or that Participant's employees will not be injured on the job.
13. **Indemnification.** Participant shall hold IAMU harmless from, and indemnified for, any losses, claims, or injuries arising out of the construction, operation, repair or maintenance of the Participant's operations.
14. **Agreement Binding on Successors.** This agreement shall be binding upon and shall inure to the benefit of IAMU and Participant and its successors and assigns.

Iowa Association of Municipal Utilities
Iowa Safety Education Program Participant Agreement

Item 19.

Exhibit A

Participant's Annual amount will be \$7486.00. Participant will be billed quarterly at an amount of \$1871.50 beginning January 1, 2022 and continuing on quarterly thereafter as referenced in the above agreement. Future quarterly amounts due will be given to participant by September 1 of each year.

Oelwein, City of

Signature Date
Name: _____
Title: _____

Iowa Association of Municipal Utilities

Date
Troy DeJoode
Executive Director

Sign and Return to IAMU by 11-15-2021, either by:

Preferred: Scan and email to dhraha@iamu.org

OR Fax to 515-289-2499

OR mail to:

Dave Hraha

IAMU

1735 NE 70th Ave.

Ankeny, IA 50021

Iowa Safety Education Program (ISEP) Proposed Classes for 2022

2022	Class(es)	Class(es)	Class(es)
	~Diversity (1 hr)		CPR & First Aid (old EIASSO area)
Jan-22	~Harassment & Workplace Violence (2 hrs)		
Feb-22	~Walking & Working Surfaces & Ladders (1 hr) ~Fall Protection (2 hrs)		
Mar-22	~Workzone Safety (1 hr) ~Flagger Safety (2 hrs)		CPR & First Aid (old NISA area)
Apr-22	~Trenching Safety & Competent Person Requirements (3 hrs)	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	
May-22	~Bloodborne Pathogens (1 hr) ~Hazard Communication (1 hr) ~HAZWOPER Awareness (1 hr)	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	
Jun-22	~Hearing Class and Tests (blocks of 2, 4, or 6 hrs)	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	
Jul-22	~Respiratory Class and Tests (blocks of 2, 4, or 6 hrs)	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	
Aug-22	~Powered Industrial Trucks (class & operator evaluation 4 hrs) In old CIASSO & NCISA & WCISA areas	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	Noise Surveys in old EIASSO & INRCOG & HISS
Sep-22	~Chains, Slings, Below the Hook Devices (1 hr) ~Material Handling (1 hr) ~Ergonomics (1 hr)	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	
Oct-22	~Winter / Defensive Driving (1 hr) ~Drug & Alcohol (2 hrs)	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	CPR & First Aid (old CIASSO & NCISA area)
Nov-22	~Lab Safety (2 hrs) ~Chlorine Safety (1 hrs)	Electric HV PPE & Energy Control Classes, Poletop Rescue, Bucket Truck Rescue	CPR & First Aid (old NCISA area)
Dec-22	~Emergency Preparedness (EAP & FPP) (2 hrs) ~Fire Extinguisher (1 hr)		

OELWEIN PLAZA PARK RENOVATION

LIMITED PROFESSIONAL SERVICES PROPOSAL

PROJECT DESCRIPTION

The Plaza Park Revitalization project is divided into two principal phases. Phase 1 will include program confirmation, visioning, public engagement, and cost evaluation. Phase 2 will include final design and construction. In between, the City of Oelwein, the Client, will use materials produced in Phase 1 in an application to the Iowa Economic Development Authority for Community Development Block Grant funding. Should the application be approved, and the project receive funding, only then will the project proceed to Phase 2.

Phase 1 will need to be completed as quickly as possible so the Client can submit their application to IEDA and receive approval prior to Spring 2022 when it is anticipated final design will commence. The project will reimagine the existing Plaza Park as a new and expanded amenity in the heart of Oelwein. Removal of an adjacent building along with the existing stage and park amenities creates a much larger “clean slate” upon which to envision the new and improved Plaza Park. A new, enlarged band shell will anchor the park creating opportunities for larger bands and increased attendance at regularly scheduled events. Additional amenities currently under consideration include restrooms, concessions, and kids play area.

Our team of experienced professionals will take these initial ideas and create a unique vision for the park that marries form and function in an achievable and economically viable solution.

A. SCOPE OF SERVICES

TASK 1 | VISIONING

1.1 Kick-Off and Goal Setting Meeting with Client

The Landscape Architect will facilitate a kick-off and goal setting meeting with the City to define roles and responsibilities, review preliminary schedule and to identify and discuss the overarching goals and objectives for the project.

- Identify project goals and objectives;
- Discuss opportunities and constraints (general);
- Review with City any programming completed to date;
- Review/confirm wish list of site amenities;
- Walk the site with City staff and other project stakeholders identified by City staff.
- Explore previously unforeseen site opportunities that may have been uncovered during a site walkabout.

1.2 Precedent Research + Preferencing Exercises

Precedent research is an important component of any visioning and planning effort. The Landscape Architect and Architect will select and prepare several images of similar projects and various potential site and architectural amenities for review and preferencing by the Client. The Landscape Architect and Architect will present the images in a digital format that will permit the Client to vote on or rank the images at their convenience and then email the completed exercise back to the design team. The images will be grouped by amenity or material type providing a range of options for the Client to weigh in on. The primary purpose of this exercise is to assist the Client in articulating their aesthetic preferences for the project. At the end of the exercise, the Client-preferred images will be catalogued for reference and further discussion.

1.3 Visioning Session/Workshop

The Landscape Architect and Architect will facilitate a visioning session/workshop where participants are invited to partake in a charette process to develop conceptual ideas for the various park amenities. The workshop will be organized to address the myriad of opportunities present in any downtown plaza/park project. Some, but not all, the items to be addressed are:

- Ground plane treatments: hardscape materials, plant materials;
- Overall plant palette;
- Architectural elements: material palette, height, form, etc.
- Public/environmental art;
- Lighting opportunities & constraints;
- Other elements

TASK 2 | CONCEPT DEVELOPMENT

2.1 Inventory and Analysis

The Landscape Architect will coordinate the collection and organization of necessary site data information to begin conceptual planning of the park. Basic information needed includes:

- Aerial & Perspective photography;
- General location/dimensional (GIS or Survey preferred) data for:
 - Roads, sidewalks, other;
 - Above-grade structures;
 - Utility locations;
 - Major existing trees and other vegetation;

2.2 Concept Development

The Landscape Architect will develop up to three (3) concept plans for the park. The Architect will develop up to three (3) concepts for the band shell and other structures. The Landscape Architects concept plans will incorporate the Architects concepts for the stage and any other structures. We will address the issues discussed during the visioning workshop and illustrate all the proposed landscape and architectural treatments for the project area. The design team will prepare

illustrations and plan drawings to identify the various components of the project and illustrate their locations. These plans will be presented and discussed with City staff and stakeholders.

2.3 Preliminary Evaluation of Probable Cost

The Design Team will develop a concept-level opinion of probable cost (OPC) for each of the anticipated gateway areas. Design contingency, professional services fees, and anticipated contractor construction costs will be included to assist the Client in establishing an “order of magnitude” estimated budget for each project site. Deliverable includes:
Itemized, preliminary Opinion of Probable Cost (spreadsheet)

2.4 Perspective Site Renderings

The Landscape Architect will prepare, at the Client’s request, perspective (3D) images of various site features and amenities. Perspective images will be coordinated with the Client to accurately reflect the project area its surroundings, and all proposed amenities and materials.

TASK 3 | GRANT APPLICATION ASSISTANCE

3.1 Public Hearing

The Landscape Architect will assist the Client by facilitating a public hearing to discuss the project and provide information on the CDBG application per IEDA guidelines.

3.2 Application Materials

The Landscape Architect will assist the Client in their preparation of a grant application as is deemed necessary. Assistance may include, but is not limited to, preparation of graphics, images, and cost evaluation for inclusion in the application as well as preparation of the public hearing minutes.

DELIVERABLES

The final deliverables for the project will include a project report which describes the project, process, and presents the final concept plans and imagery. The Landscape Architect will also make available all plans and images as digital files as well as meeting notes and reporting required for the IEDA CDBG grant application.

B. SCHEDULE

The Landscape Architect is prepared to provide the professional services described herein immediately upon your notice to proceed. It is anticipated that this project will take approximately 175 total hours to complete. Due to existing workload and prior commitments, this work will account for approximately 10% of our weekly workload thus, it is anticipated, the project will take approximately three months to complete once we get started.

C. SCOPE SERVICE FEES BY TASK

The City of Oelwein will compensate Confluence, Inc. (Landscape Architect) on a lump sum, not-to-exceed, fee basis per the estimates provided below for each Task. Services will be billed monthly based on the percentage of work complete at the time of invoicing.

Reimbursable expenses, including basic printing, travel, and other meeting expenses are expected not to exceed 10% of the Professional Services fee as identified below. Expenses will be included on each monthly invoice as incurred in accordance with Exhibit A, attached hereto.

If the nature of the scope of services changes or if the anticipated fees outlined herein require an increase, Confluence will notify the Client of the revised scope and/or fee before proceeding with any additional work. Neither the fee estimates, nor the hourly rates shall increase without the prior written consent of the Client.

FEE ESTIMATES BY TASK

Task 1 – Visioning	\$ 7,970.00
Task 2 – Concept Development	\$ 9,725.00
Task 3 – Grant Application Assistance	\$ 4,690.00
Subtotal	\$22,385.00

<i>Estimated Reimbursable Expenses (~10%)</i>	\$ 2,240.00
Total (Not-to Exceed) Fee	\$24,625.00

D. COMPENSATION

Service fees and reimbursable expenses will be billed to the Client monthly by Confluence. Payment is due upon receipt of invoice. The Client agrees to provide payment to Confluence within thirty (30) days of the invoice date and that payment is not dependent on the success or failure of the project, project approvals or non-approvals, or project feasibility. Payment not received by Confluence within thirty (30) days of the invoice date is considered past due. Past due balances will be charged simple interest rate at 1% per month based upon the original invoice amount. In the event the account becomes past due, Confluence may suspend performance of services on the project until the account is paid.

In the event an invoice is disputed by the Client, they shall inform Confluence within a reasonable timeframe (within 10 days of Client's receipt of invoice), and both parties agree to meet with each other in a timely manner (within 10 days of Confluence's receipt of dispute notice) to further clarify the nature of the dispute to resolve it while minimizing impacts to the performance of the services outlined herein. In the event the dispute remains unresolved, Confluence, at its discretion, may suspend performance of services on the project until the account is paid.

E. TERMINATION

Confluence or Client may terminate this Agreement at any time by written notice. If the Agreement is terminated by either Confluence or the Client, the Client will pay Confluence for service provided and expenses incurred by Confluence up to the time notice is either sent by Confluence or received by Confluence. If the Agreement is terminated, Confluence shall turn over all work completed to the Client up to the time notice is either sent by Confluence or received by Confluence.

F. MISCELLANEOUS

The Client shall furnish background data for the project including electronic copies of the relevant base map data, such as *parcel data, street centerlines, utility information, waterways, tiling plans, etc.* The Client shall also provide the timely review of plan drafts, assist with scheduling meetings, and provide meeting space.

G. LIMITATION OF LIABILITY

The total cumulative liability of Confluence, its agents, servants, employees, and sub-consultants to Client with respect to services performed or to be performed pursuant to this Agreement, whether in contract, indemnity, contribution, tort (including, but not limited to, negligence) or otherwise shall be limited to Confluence's professional liability insurance coverage limits in place at the time of performance of the services outlined herein. Confluence shall not be liable to the Client for special or consequential losses or damages including, but not limited to, loss of use. Confluence shall not be liable to the Client for losses, damages, or claims for which the Client fails to give notice to Confluence within reasonable time, not to exceed ninety (90) days from discovery.

H. WITNESS FEES

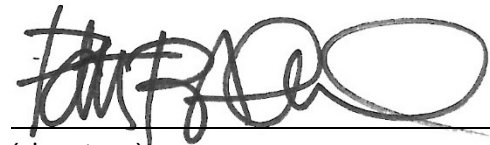
Confluence's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay Confluence's reasonable legal expenses, administrative costs, and fees pursuant to Confluence's then current fee schedule for Confluence to respond to any subpoena.

I. APPROVAL AND ACCEPTANCE

Upon review of the foregoing terms, this proposal for services is approved and accepted Client and Confluence as confirmed by the signatures below.

Offered by:

Confluence, Inc.
900 2nd Street SE, Ste. 104
Cedar Rapids, IA 52401



(signature)

Name: Patrick Alvord

Title: Principal

Date: September 23, 2021

Accepted by:

City of Oelwein
20 2nd Avenue SW
Oelwein, IA 50662

(signature)

Name: _____

Title: _____

Date: _____

EXHIBIT A

STANDARD HOURLY RATES

Senior Principal.....	\$160.00 - \$210.00 per hour
Principal	\$140.00 - \$200.00 per hour
Associate Principal	\$130.00 - \$170.00 per hour
Associate.....	\$110.00 - \$160.00 per hour
Senior Project Manager	\$100.00 - \$150.00 per hour
Project Manager	\$90.00 - \$120.00 per hour
Senior Landscape Client.....	\$90.00 - \$120.00 per hour
Landscape Client	\$80.00 - \$110.00 per hour
Senior Project Planner	\$90.00 - \$120.00 per hour
Planner II	\$80.00 - \$110.00 per hour
Planner I.....	\$70.00 - \$100.00 per hour
Landscape Client-In-Training	\$70.00 - \$100.00 per hour
Landscape Client Intern / Landscape Designer.....	\$60.00 - \$85.00 per hour
Draftsperson	\$50.00 - \$85.00 per hour
Graphic Designer.....	\$70.00 - \$100.00 per hour
Clerical / System Staff	\$42.00 - \$80.00 per hour

REIMBURSABLE EXPENSES

Social Pinpoint Public Engagement Tool.....	\$1,500.00
Filing Fees	1.15 x cost
Materials and Supplies	1.15 x cost
Meals and Lodging	1.15 x cost
Mileage	\$.575 per mile
Postage	1.15 x cost
Printing by Vendor	1.15 x cost
B/W Photocopies/Prints 8½ x 11	\$.05 each
B/W Photocopies/Prints 11x17.....	\$.09 each
Color Photocopies/Prints 8½ x 11	\$.65 each
Color Photocopies/Prints 11x17.....	\$1.50 each
Large Format Plotting – Bond	\$2.50/SF
Large Format Plotting - Mylar	\$4.50/SF
Large Format Plotting - Photo	\$5.00/SF
Flash Drives.....	\$10.00 each
Booklet Binding (cover, coil, back)	\$4.50 each
Foam Core	\$8.00 each
Easel Pads	\$32.75 each
Electronic Files	\$50.00 Each
Online Meeting Service.....	\$35.00 Each

Effective 5/1/2020

**OELWEIN POLICE DEPARTMENT
CITY OF OELWEIN, IOWA**



MEMORANDUM

FROM: Jeremy P. Logan, Chief of Police

DATE: September 23, 2021

TO: City Administrator Dylan Mulfinger

SUBJECT: Incident Command Center Room Prep and Equipment Costs

I have obtained pricing on reconditioning the Major Case Conference Room to be an effective Incident Command Center Room. Please see the following information for pricing obtained to date. Per previous discussions, this room would be an all-city departments incident command center for major incident operations.

Prepare room and install in floor electrical and network cables, install three electrical outlets with display cables for large computer monitors. Ken's Electric
\$ 4,974.08

Tear out existing carpet, install replacement carpet and trim. Furniture Showcase
\$ 2,627.58

Three large display monitors to provide access to community mapping, pre-event/post-event news and weather monitoring, and employee tracking.

Displays	\$ 1,589.97
Wall-mounts	\$ 449.97
Cabling	\$ 209.97

Three Windows Surface Pro tablets or comparable. This will allow for a wireless display to wall-mounted displays. Additionally, will allow for tablet drawing/mapping of impacted areas and tracking of employees.

\$ 2,697.00

Three wall pockets to store tablet by individual displays.	\$ 20.00
--	----------

Three wall outlets near wall pockets for charging of tablets.	\$ 650.00
---	-----------

Two additional phones (if using existing phone system)	\$ 175.00
--	-----------

Paint Major Case Room to blend wall repairs.	\$ 450.00
--	-----------

White-board wall paint and install.	\$ 300.00
-------------------------------------	-----------

Digital television antenna and install.	\$ 400.00
---	-----------

Two fold-down wall-mount work stations.	\$ 200.00
Acquire appropriately sized fridge and place under counter to increase floor space.	\$ 210.00
We would request digital GIS mapping of Oelwein through county.	\$ Unknown
Incident command management software.	\$ 1,500.00 (guestimate)
Spare cell phone chargers	\$ 60.00
Wall key box to hold police facility key cards that will be disseminated to Incident Command participants during event.	\$ 70.00
Two collapsible cots and accessories	\$ 350.00
Miscellaneous office supplies.	\$ 100.00
City backdrop for press conference – community staging area	\$ 1,100.00
Police backdrop for press conference – community staging area	\$ 1,100.00
Eighteen P25 radios and accessories for City Crews involved in response efforts	\$39,088.70

Initial cost estimate without Electronic GIS Maps:

Total: \$58,322.27

An initial inquiry has been made with the USDA for funding that could cover up to 55% of the project. If approved, the city cost after grant funds would be: \$26,245.02

It is possible that grant funds may only cover the radio items. If so, the city's project cost would be approximately: \$36,824.00

Address
City OELWEIN
State & Zip Code IA 50662
County FAYETTE
Phone/FAX
Contact Name [JEREMY LOGAN](#)
Contact E-mail

PUBLIC WORKS PORTABLE RADIO

[illegible]

System Description: XL-45P RADIO - P25 PHASE II 7/800 MHZ, BATTERY, CHARGER, ANTENNA, BELT CLIP, COLOR DISPLAY, BLUETOOTH, ACTIVE NOISE CANCELLATION, IP64, OPTIONAL BEON APP FOR PTT OVER WI-FI. NOTE: THIS RADIO IS NOT LTE CAPABLE OR UPGRADEABLE

City of Oelwein

Comprehensive Emergency Plan 2021



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Record of Changes

Change Number	Date of Change	Date Entered	Change Made by (Signature)

Introduction

The City of Oelwein Comprehensive Emergency Operations Emergency Plan (herein after referred to as the “Emergency Plan”) and the fifteen Emergency Support Functions (herein after referred to as “ESF”) are the documents that provides the foundation for all disaster and emergency preparedness, response, recovery, and mitigation operations conducted within the Community of Oelwein, Iowa.

Purpose

The purpose of the Emergency Plan is to establish a comprehensive community-wide, all-hazards approach to incident management across a spectrum of activities including prevention, preparedness, response, recovery, and mitigation.

The Emergency Plan provides a framework for municipal government, non-government entities, and the private sector interaction to:

- Reduce the loss of life and property of Oelwein residents and visitors due to natural, technological, or intentional emergencies.
- Provide an efficient, comprehensive organizational structure for emergency preparedness, response, recovery, and mitigation.
- Establish capabilities for protecting citizens from the effects of disasters.
- Manage emergency operations within the community of Oelwein by coordinating the use of resources available from municipal government, county government, private sector partners, civic and volunteer organizations, and state and federal agencies.
- Recover from emergencies by providing for the rapid and orderly initiation of restoration and rehabilitation of persons and property affected by emergencies.

Scope

The Emergency Plan covers the full range of complex and constantly changing requirements in anticipation of or in response to threats or acts of terrorism, major disasters, and other emergencies.

The Emergency Plan establishes interagency and multi-jurisdictional mechanisms for coordination of emergency incidents given the following factors:

- Geographic. The Emergency Plan covers the entire 4.86 square miles of Oelwein.
- Demographic. The Emergency Plan accounts for all of the Oelwein residents.
- Levels of government. The Emergency Plan provides mechanisms for vertical and horizontal coordination, communication, and information sharing activities within and among the all municipal governments, townships, and the City of Oelwein.

Disaster life cycle

The Emergency Plan is comprehensive with regards to the full life-cycle of emergency and disaster management: preparedness, response, recovery, and mitigation. The Emergency Plan is also extremely helpful in facilitating the preparedness efforts of planned events such as mass gatherings and high-profile proceedings.

Hazards

The Emergency Plan is an all-hazards approach and is applicable regardless of the cause, size, or complexity of the hazard(s) involved. Hazard-specific information is available through a companion document titled Iowa Hazard Analysis and Risk Assessment (HARA).

- Instructions for completing this document are available at www.iowahomelandsecurity.org
- See Appendix 4 – City of Oelwein Hazard Analysis and Risk Assessment Matrix.

Severity

The Emergency Plan is utilized for a wide-range of incidents with respect to their severity. Portions of the Emergency Plan are implemented daily for small-scale incidents occurring throughout the community, yet it is flexible enough to coordinate activities during large-scale incidents.

Functions

The current approach is based on core functions with the understanding that several disciplines often work collaboratively to carry out a specific function.

Methodology

It is the goal of the City of Oelwein to protect life and property from the effects of natural and technological hazards. It is also the responsibility to use a consistent and uniform incident management system to prepare for, respond to, and recover from these hazards.

Regardless of scale or complexity, the City of Oelwein will utilize the processes, protocols, and procedures established through the National Incident Management System. That system standardizes incident management for all hazards across all levels of government and is based on the Incident Command System and the Unified Command System for command and management of emergency responses. Existing Iowa Local Mutual Aid Arrangements and the Iowa Statewide Mutual Aid Compact are an integral part of this Emergency Plan.

Authority

Authority for the Emergency Plan is provided for in the following state and federal statutes and regulations:

- Code of Iowa, Chapter 29C – *Emergency Management and Security*
- Iowa Administrative Code, Section 605, Chapter 7 – *Local Emergency Management*
- Code of Iowa, Chapter 30 - *Chemical Emergencies*
- Iowa Administrative Code, Section 605, Chapter 103 – *Local Emergency Planning Committees*
- Public Law 81-920 – Federal Civil Defense Act of 1950, as amended – *Civil Defense Act*
- Public Law 93-288 – Disaster Relief Act of 1974, as amended – *Robert T. Stafford Act*
- Public Law 99-499 – Superfund Amendment and Reauthorization Act (SARA) of 1986, as amended - *Emergency Planning and Community Right-to-know Act (EPCRA)*

Roles and Responsibilities

The responsibility for responding to incidents, both natural and manmade, begins at the local level and ends at the local level – with individuals and public officials in the county, city, or town affected by the incident. Local leaders and emergency managers prepare their communities to manage incidents locally.

The primary responsibility for the safety and welfare of the residents of Oelwein and their community rests with the respective local governments. To fulfill this responsibility, the various governments must individually, and where possible or necessary, jointly implement plans to ensure proper emergency actions are taken in a timely manner and provide care and support for those citizens affected.

This section describes the roles and responsibilities of key leadership elements within communities.

Chief Elected or Appointed Officials and Township Trustees

A mayor or city administrator, as a jurisdiction's chief executive officer, is responsible for ensuring the public safety and welfare of the people of that jurisdiction. Emergency management, including preparation and training for effective response, is a core obligation of local leaders.

The affairs of the City of Oelwein are managed by the city administrator under the policies set in place by the Oelwein City Council.

Chief elected or appointed officials must have a clear understanding of their roles and responsibilities for successful emergency management and response. The objective is to get to know, coordinate with, and train with local partners in advance of an incident and to develop mutual aid and/or assistance agreements for support in response to an incident.

These officials shall:

- Establish strong working relationships with local jurisdictional leaders and core private-sector organizations, voluntary agencies, and community partners. Leading and

encouraging local leaders to focus on preparedness by participating in planning, training, and exercises.

- Support participation in local mitigation efforts within the jurisdiction and, as appropriate, with the private sector.
- Understand and implement laws and regulations that support emergency management and response.
- Ensure that local emergency plans take into account the needs of:
 - The jurisdiction, including persons, property, and structures.
 - Individuals with special needs, including those with service animals.
 - Individuals with household pets.
- Encourage residents to participate in volunteer organizations and training courses.
- Issue a local declaration of disaster, if needed. See Attachment 1 – Sample local disaster declaration.

Department and Agency Heads

Department and agency heads collaborate with the emergency manager during development of local emergency plans and provide key response resources. Participation in the planning process ensures that specific capabilities (e.g., firefighting, law enforcement, emergency medical services, public works, public health, environmental and natural resources agencies) are integrated into a workable plan to safeguard the community.

Department and Agency Heads shall:

- Develop, plan, and train to internal policies and procedures to meet response and recovery needs safely (including staff).
- Participate in interagency training and exercises to develop and maintain the necessary capabilities.
- Participate in response and recovery operations for any city disaster.

Private Sector

Essential private-sector responsibilities include:

- Planning for the protection of employees, infrastructure, and facilities.
- Planning for the protection of information and the continuity of business operations.
- Planning for responding to and recovering from incidents that impact their own infrastructure and facilities.
- Collaborating with emergency management personnel before an incident occurs to ascertain what assistance may be necessary and how they can help.
- Developing and exercising emergency plans before an incident occurs.
- Where appropriate, establishing mutual aid and assistance agreements to provide specific response capabilities.
- Providing assistance (including volunteers) to support local emergency management and public awareness during response and throughout the recovery process.

Nongovernmental Organizations (NGO)

Essential nongovernmental organizations include:

- Provide sheltering, emergency food supplies, counseling services, and other vital support services to support response and promote the recovery of disaster victims.
- Provide specialized services that help individuals with special needs, including those with disabilities.
- Remain independent and committed to specific sets of interests and values.
- Collaborate with responders, governments at all levels, and other agencies and organizations.
- Train and manage volunteer resources.
- Identify shelter locations and needed supplies.
- Provide critical emergency services to those in need, such as cleaning supplies, clothing, food and shelter, or assistance with post-emergency cleanup.
- Identify those whose needs have not been met and helping coordinate the provision of assistance.

General Assumptions and Planning Factors

- Incidents may result in numerous casualties; fatalities; displaced people; property loss; disruption of normal life-support systems, essential public services, and basic infrastructure; and significant damage to the environment, but the implementation of this Emergency Plan and ESMs will reduce or prevent the loss of life and damage to property.
- It is possible for an emergency incident to occur at any time, and at any location(s) in the city of Oelwein and it may occur without warning.
- Incidents are typically managed at the lowest possible geographic, organizational and jurisdictional level, but may involve multiple geographic areas. Incident management activities will be initiated and conducted using the principles contained in the National Incident Management System and the National Response Framework.
- The combined expertise and capabilities of government at all levels, the private sector, and non-governmental organizations will be required to prepare for, respond to, recover from, and mitigate significant incidents.
- Incidents often attract a sizeable influx of independent, spontaneous volunteers and supplies. Complex incidents require prolonged, sustained incident management operations and support activities.
- Assistance from the regional, state, federal, or other outside entities will be available in most situations, but it is essential for the City of Oelwein to be prepared to carry out short- term response and recovery efforts in the absence of outside assistance.
- All requests for mutual aid/Iowa Mutual Aid Compact, state, or federal assistance shall come from the Chief of Police or the Chief of the Fire Department, or his/her designee.
- All requests for state or federal assistance shall come from the City of Oelwein's City Administrator or his/her designee to the State Emergency Operations Center.
- Requests coming to the state from other entities will be redirected to the City of Oelwein Emergency Management Agency by state operations officers and may delay the potential fulfillment of the request.

[Note: This paragraph is not intended to supersede other jurisdictional or agency responses in carrying out normal operations or signed emergency response agreements. Examples could include: standing mutual aid agreements, participation on state-designated specialty response teams, or signed agreements with state or federal agencies.]

Actions

Preparedness

Planning

Constructing plans for managing various incidents prior to their occurrence assists responder in dealing with the many variables, especially when they do not routinely manage these types of incidents or incidents of larger scale. The Emergency Plan discusses personnel, equipment, and other resources and how they are used to support managing the incident. The plans, and more importantly, the planning process identifies an agreed upon course of action among parties with shared responsibilities.

Benefits of the planning process and the plan include:

- Prevention of misunderstandings.
- Fulfillment of community expectations.
- Satisfaction of legal requirements.
- Reduction of liabilities.
- Identification of resource and policy shortfalls.
- Provision of a basis for training and exercises.
- Clarification of departmental roles and responsibilities.
- Overall guidance for recovery and mitigation efforts.

Training

Training must include Incident Command System training, multi-agency coordination, discipline-based, and agency specific courses in order to build and maintain competence in skill areas. Regular training creates an opportunity to refresh perishable skills. This training should include pre-identified scheduled courses (classroom instruction and tactical) as well as just-in-time training in order to successfully fulfill specific mission assignments.

Exercises

The plan and training will be minimally effective if they are not put to use through exercises (tabletop, functional, or full-scale) that pace personnel in simulated objective-based scenarios. Exercises are used to evaluate the accuracy of planning assumptions and effectiveness of training. The Homeland Security Exercise and Evaluation Program concepts and forms are used to the extent practical.

Personnel Qualifications and Certification

Common training, qualifications, and certification for certain roles with the National Incident Management System and the Emergency Plan will assist responders in fulfilling their appropriate roles and responsibilities and allow for consistent performance regardless of the discipline or jurisdiction.

Equipment Acquisition and Certification

Responders and support personnel must have the equipment necessary to carry out the expected functions. Equipment certification and typing ensures common understanding of the capabilities of the equipment and interoperability among personnel.

Mutual Aid

During disaster operations, when existing, local resources are exceeded, the City of Oelwein will request assistance from neighboring communities or political subdivisions with which mutual aid agreements have been established. Agreements arranged prior to incidents that allow jurisdictions to work together to increase resources are critical to the successful management of large-scale incidents. Several mutual aid agreements exist in with the City of Oelwein among several response disciplines and functional areas.

In addition to local mutual aid agreements (often times referred to as 28E agreements in reference to the Code of Iowa Chapter enabling such agreements), there are ninety-three signatories to the Iowa Mutual Aid Assistance Compact as of December 2008 (see figure below). Also, the State of Iowa is a signee to the Emergency Management Assistance Compact that is invoked by the state, but may involve the deployment of local resources during a regional or federal emergency or disaster.

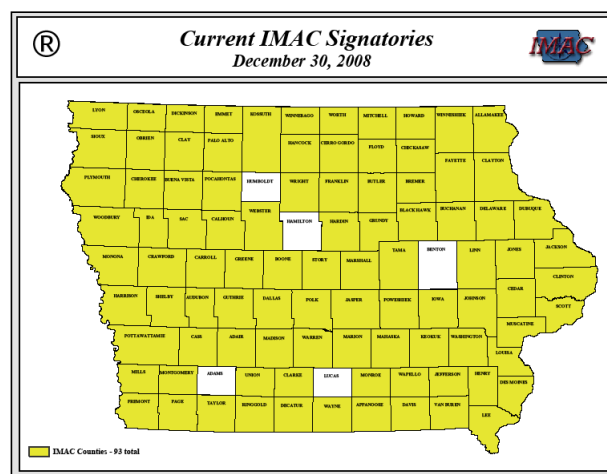


Figure 1: Current IMAC Signatories

Publications Management

The use of standardized forms, publications, training materials, and naming and numbering conventions increases the efficiency of preparing for, responding to, and recovering from an emergency incident. The forms and other publications are provided as attachments to this Emergency Plan and ESFs as applicable.

Response

Local government has primary responsibility for the incident, supporting local emergency responders and to:

- Coordinate local resources within their jurisdiction to prepare, respond, recover, and mitigate the effects of the disaster.
- Activate the City Emergency Operations Center.
- Provide a line of succession of key government officials.
- Execute mutual aid agreements in the event that the disaster is beyond their capability.
- Establish a liaison with the Fayette County Emergency Operations Center.
- Coordinate requests for state and federal assistance.
- Maintain proper documentation regarding costs and expenditures associated with the response and recovery including resources from mutual aid agreements.

County Government

County government has primary responsibility for supporting the response activities of local governments by:

- Providing initial response resources and requesting additional resources (mutual aid agreements) as resources are exhausted.
- Notifying the State of the incident, declaring a state of emergency, if required, and requesting assistance and resources as needed.
- Activating the County Emergency Operations Center.
- Providing a line of succession of key government officials.

- Maintaining accurate records of disaster-related activities and expenses.
- Compiling disaster assessment figures reported by the disaster assessment teams.
- Assisting the County Emergency Operations Center with evacuation, transportation, and sheltering activities.
- Implementing Memorandums of Understanding.

State of Iowa Government

The State provides support upon a county request in a response by:

- Activating the State Emergency Operations Center and declaring a state of emergency when necessary.
- Supplementing local resources when exhausted.
- Providing resources or services not available locally or in the region, such as:
 - Special Weapons and Tactics Teams.
 - Incident Management Teams.
 - Civil Support Teams.
 - Disaster Mortuary Operation Response Teams.
 - Disaster Medical Assistance Teams.
 - Urban Search and Rescue Teams.
 - Public Works Response Teams.
- Utilizing private contractors or through mutual-aid agreements.
- Maintaining situational awareness.
- Maintaining accurate records of disaster-related activities and expenses.
- Requesting National Guard support by action of the Governor.

Federal government

The Federal government provides support to the state in a disaster response by:

- Receiving and recognizing the State's notification of a state of emergency.
- Providing assistance through the Federal ESFs.
- Providing disaster assistance under the Stafford Act and other federal authorizations.

Recovery

Once the emergency or disaster is under control, that is once search and rescue operations are finished and the immediate emergency needs for medical care, food, clothing, and shelter of the citizenry have been met, the Executive Staff will initiate all recovery actions necessary to return the affected area to normal status.

If state and/or federal assistance is provided, the principal Executive Officer, or his or her representative, will coordinate with state or federal officers for recovery operations.

After a disaster event, program implementation will depend upon the type of assistance needed, the requested time frame for assistance, and fulfillment of the criteria that serve as the activating mechanism for that type of recovery assistance. See ESF 14 – Community Recovery and Mitigation for more information.

Mitigation

Mitigation focuses on breaking the cycle of disaster damage, reconstruction, and repeated damage. Mitigation efforts provide value to the American people by creating safer communities and reducing loss of life and property.

Hazard Mitigation is sustained action taken to reduce or eliminate long-term risk to people and their property from hazards and their effects. Mitigation Plans form the foundation for a community's long-term strategy to reduce disaster losses and break the cycle of disaster damage, reconstruction, and repeated damage.

The planning process is as important as the plan itself. It creates a framework for risk-based decision making to reduce damages to lives, property, and the economy from future disasters. Hazard mitigation is sustained action taken to reduce or eliminate long-term risk to people and their property from hazards. See ESF 14 – Community Recovery and Mitigation for additional information.

Activation

This Emergency Plan can be partially or fully implemented in the context of a threat, anticipation of an incident or planned event, or in response to an incident requiring a coordinated response. Implementation of the Emergency Plan's coordination mechanisms is flexible and scalable.

[Note: This Emergency Plan is always in effect and active. Unless escalated, it is always at Level 1 – Monitoring.]

The following table is a general description of the escalation potential and can be used to quickly index response activities to an activation level.

Activation Level	Description of Activities	
1	Monitoring	Existing resources and capabilities are not necessarily coordinated outside of their own jurisdiction or outside of their immediate discipline. Normal administrative, planning, training, and exercise activities are scheduled and carried out. This Emergency Plan is always at this level unless escalated.
2	Limited	Request of limited coordination by available emergency personnel for a single jurisdiction or single discipline. This is done from the incident scene, command post, or agency administrative offices. Select procedures and portions of the Emergency Plan are utilized as needed.
3	Partial	Activities include the activation of select ESF primary and support entities are notified to support incident activities and staff the Emergency Operations Center. Emergency Operations Center may be activated but 24-hour staffing is unlikely. Emergency Plan concepts and select ESFs are implemented.
4	Full	In a full-scale activation, all primary and support entities are notified and the Emergency Operations Center is fully staffed for 24-hour coverage. Activities include the coordination of local resources with the potential of integrating state and federal resources into local response priorities.
5	Advanced	An advanced level means that local capabilities are largely depleted or inadequate to respond to the wide geographic nature or complexity of the incident. Activities include coordinating with state and federal entities and their resources.

Normally, the executive heads of the affected local government will decide whether to activate all or portions of this operations plan.

Upon activation, the Governor will delegate the local ordinances contained in the Iowa Code. The City of Oelwein will take charge of all emergency operations.

Depending on the situation, the principal executive officers of City of Oelwein will make disaster emergency declarations. The declaration of a local disaster or emergency will activate the response and recovery aspects of this operations plan, and any other inter-jurisdictional disaster plans, and authorize the provision of aid and assistance from these plans.

See also ESF 5 – Emergency Management.

Concept of Operations

General

It is the goal of the City of Oelwein to protect life and property from the effects of hazardous events. This Emergency Plan is based on the concepts that emergency functions for various agencies/ organizations involved in emergency management will generally parallel their normal, day-to-day functions. To the extent possible, the same personnel and material resources will be employed in both cases.

Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be re-directed to accomplish the emergency tasks assigned. This Emergency Plan is concerned with all types of emergency situations that may affect the City of Oelwein.

Most incidents are successfully managed at the local level. However, it is critical to the successful mitigation of larger scale incidents that multiple jurisdictions operate within the same incident management system and use the same terminology, as well as work cooperatively with each other.

Continuity of Government

Executive Lines of Succession:

- County Board of Supervisors:
 - Chair
 - Vice Chair
 - Order of their seniority on the Board.
- City Government:
 - Mayor/City Administrator
 - Mayor Pro-Tem
 - Order of seniority on the Council.
- Emergency Operations Staff as defined in ESF 5 – Emergency Management.

Department Heads Lines of Succession:

The line of succession of each department head is according to the operating procedures established by each department or as defined in the appropriate ESF.

Preservation of Records:

The preservation of important records and the taking of measures to ensure continued operations and reconstitution, if necessary, of local government during and after catastrophic disasters or national security emergencies are the responsibility of the executives of each jurisdiction.

Normally the development and maintenance of procedures for insuring continuity of government will be carried out for the City of Oelwein by the City Clerk. Records to be preserved should include, at a minimum:

- Records required to protect the rights and interest of individuals.
- Records required by Health, Fire, Law Enforcement, and Public Works to conduct emergency operations.
- Records required to re-establish normal government functions and to protect the rights and interests of government.
- Alternate Operating Locations: Those government departments having emergency response functions have, if possible, identified *alternate operating locations*.
- Protection of Government Resources: Procedures and guidelines have been established in this operations plan, and separately, to provide for the physical safety of government personnel, records, and equipment.

Personnel: All government buildings will have tornado and *fire plans* which designate appropriate actions and *protective shelter locations* including provisions for handicapped persons.

Records: Essential County government records are stored in a secure location.

Equipment: Electromagnetic Pulse generated by a nuclear detonation could adversely affect electronic equipment. Electromagnetic Pulse protection should be provided where needed.

See ESF 5 – Emergency Management and ESF 14 – Community Recovery and Mitigation for additional information.

Command and Management

During disaster operations, coordination and control of community emergency response will be exercised by the principal executive officers of the political subdivision concerned.

The City of Oelwein will operate from the Emergency Operations Center to provide overall command and control of the many emergency functions.

Each office, agency, or organization assigned primary or supporting responsibilities under this operations plan will assign a key *representative* to the Emergency Operations Center staff. The

Emergency Operations Center thus becomes the central point for coordination and supervision of all emergency operations.

Notification

Initial notification of an emergency or disaster event occurring within the city of Oelwein will normally come via a citizen's report to law enforcement or fire services in the affected area. Notification of events occurring outside of the city, which could affect county persons and property, will likely come from the following sources:

- The National Weather Service: Will normally inform the Oelwein Police Department of threatening weather phenomena through direct radio communications from Public Safety, Communications.
- Highway Patrol: Will notify the county of hazardous events occurring near or in city of Oelwein via direct radio communications.
- The Iowa Homeland Security and Emergency Management Division: The normal mode of communications between the Iowa Homeland Security and Emergency Management Division and the City of Oelwein will be through the public service telephone system. The Homeland Security and Emergency Management Division may notify the Oelwein Police Department of hazardous events through its dedicated phone system for emergency notification known as the Iowa Warning System.
- The Homeland Security and Emergency Management Division may also serve as a back-up notification of all severe events. Long range forecasts of potential disaster situations, such as flood stage predictions, will also be provided by the Homeland Security and Emergency Management Division.

See also ESF 2 – Communications.

Alerting of Key People

Upon notification of a possible or actual emergency or disaster event, the communicator on duty will notify appropriate key city and county officials in accordance with ESF 5 – Emergency Management.

If the Emergency Operations Center is activated, key officials will assemble at the Emergency Operations Center and be prepared to evaluate information, coordinate, and make emergency action decisions.

The Incident Command System

The Incident Command System is a standardized, on-scene, all-hazards incident management approach that:

- Allows for the integration of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure.
- Enables a coordinated response among various jurisdictions and functional agencies, both public and private.
- Establishes common processes for planning and managing resources.

The Emergency Plan and all of its components will be implemented through the Incident Command System and the incorporated measurable objectives identified in the Incident Action Plan. The Incident Command System provides the functional structure for actively managing any type of incident regardless of cause, size, or complexity.

All personnel with responsibilities in the Emergency Plan will be proficient with the Incident Command System concepts and principles. Outside assistance is available to local response and support personnel to implement complex or large organizational structures through the Iowa Incident Management Team (Type III).

The Incident Command System is primarily a field level organizational system which has authority to make operational and tactical decisions and command all field personnel.

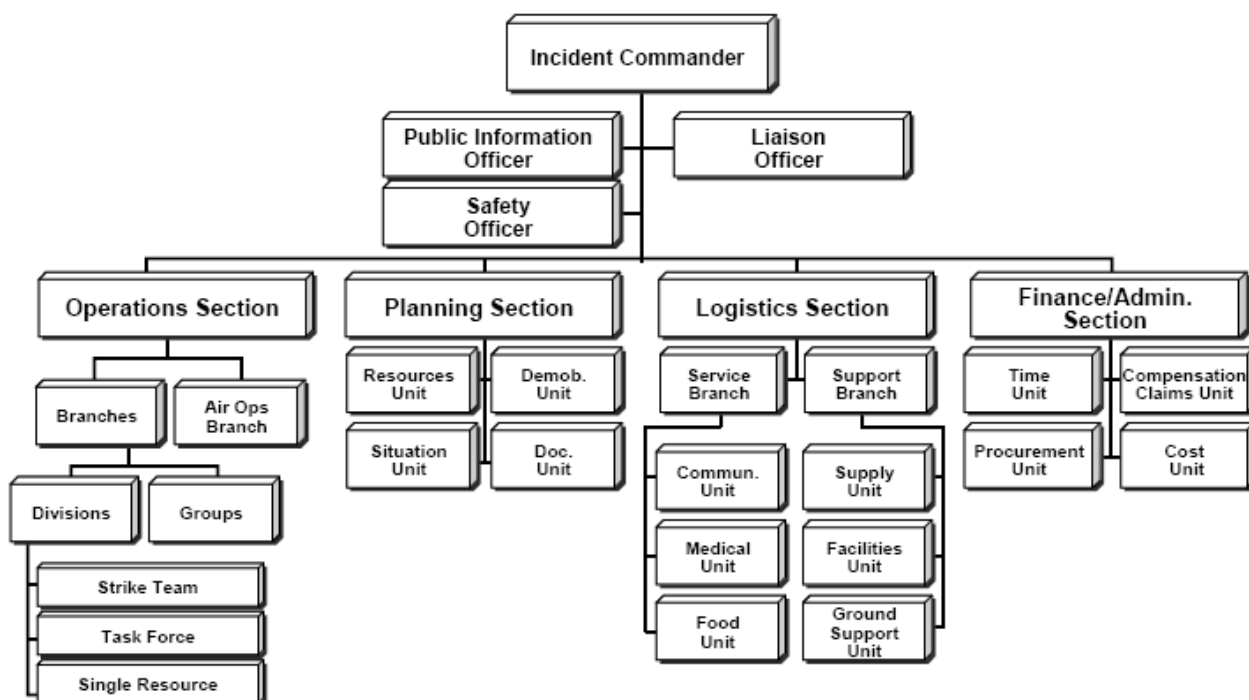


Figure 2: Sample Incident Command Organizational Chart

Multi-Agency Coordination Systems

Multi-agency coordination is a process that allows all levels of government and all disciplines to work together more efficiently and effectively. Multi-agency coordination occurs across the different disciplines involved in incident management, across jurisdictional lines, or across levels of government.

Multi-agency coordination can and does occur on a regular basis whenever personnel from different agencies interact in such activities as preparedness, prevention, response, recovery, and mitigation.

Often, cooperating agencies develop a Multi-agency Coordination System to better define how they will work together and to work together more efficiently; however, multi-agency coordination can take place without established protocols. The Multi-agency Coordination System may be put in motion regardless of the location, personnel titles, or organizational structure.

Initially the Incident Command/Unified Command and the Liaison Officer may be able to provide all needed multi-agency coordination at the scene. However, as the incident grows in size and complexity, off-site support and coordination may be required.

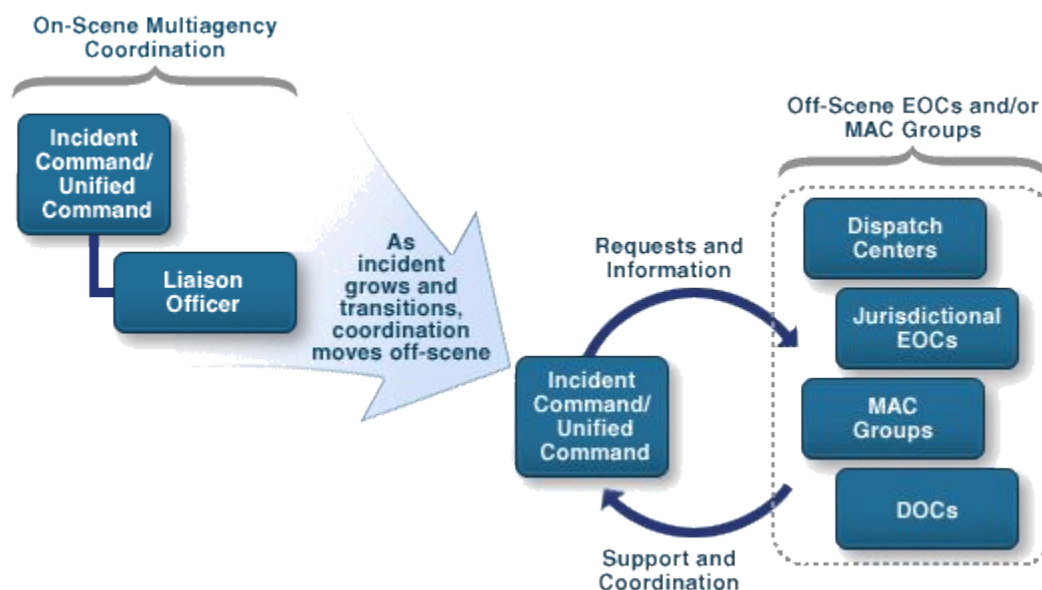


Figure 3: Sample Multi-Agency Coordination

Integral elements of the Multi-agency Coordination System are dispatch procedures and protocols, the incident command structure, and the coordination and support activities taking place within an activated Emergency Operations Center.

Fundamentally, the Multi-agency Coordination System provides support, coordination, and assistance with policy-level decisions to the Incident Command System structure managing an incident.

The successful coordination between multiple jurisdictions is dependent on strong management components and organizational structure. A multi-agency coordination system is a combination of facilities, equipment, personnel, procedures, and communications integrated into a common system with responsibility for coordinating and supporting incident management activities.

Emergency Operations Center

When incidents cross disciplinary or jurisdictional boundaries or involve complex incident management scenarios, a multi-agency coordination entity such as the Emergency Management Agency should be used to facilitate incident management and policy coordination.

A comprehensively-staffed emergency operations center is the ideal culmination of a multi-agency coordination system and should be utilized to the extent possible. The Emergency Operations Center is typically staffed by agency/jurisdiction principals (or their designees) from organizations and agencies with direct incident management responsibility or with significant incident management support or resource responsibilities.

The Emergency Operations Center serves as a central location from which governments at any level can provide interagency coordination and executive decision-making for managing emergency disaster response and recovery. The Emergency Operations Center does not have an operational focus.

The Emergency Operations Center focuses on the “big picture.” It has responsibility for:

- Coordination of Jurisdictions
- Strategic Planning
- Policy Making and Interpretation
- Prioritization of Resources
- Support to Field Operations

The Emergency Operations Center is both people and a facility and is usually led by the Chief Executive Officer of a community, assisted by the Emergency Management Coordinator.

Department heads of appropriate agencies and other decision-makers including private sector non-governmental organizations such as utilities, the American Red Cross, hospitals, the Salvation Army, and the United Way are represented in the Emergency Operations Center.

It is important that the agency representatives who staff the Emergency Operations Center be authorized to make decisions on behalf of their organization.

See also ESF 5 – Emergency Management.

Incident Command System/Emergency Operations Center Interface

During a single-incident, single-jurisdiction emergency, staff members at the field operations level are capable of addressing the incident. However, as an emergency escalates to a multi-incident, multi-jurisdictional incident, a unified area command may be needed.

An Area Command is established when the complexity of the incident and incident management span-of-control considerations so dictate. Generally, the administrator(s) of the agency having jurisdictional responsibility for the incident makes the decision to establish an Area Command.

The purpose of an Area Command is either to oversee the management of multiple incidents that are each being handled by a separate Incident Commander or to oversee the management of a very large or complex incident that has multiple incident management teams engaged.

This type of command is generally used when there are a number of incidents in the same area and of the same type, such as two or more hazardous material spills or fires. These are usually the kinds of incidents that may compete for the same resources.

If the incidents under the authority of the Area Command span multiple jurisdictions, a Unified Area Command should be established. This allows each jurisdiction involved to have appropriate representation in the Area Command.

Area Commands are particularly relevant to public health emergencies, given that these events are typically not site specific, not immediately identifiable, geographically dispersed, and evolve over time ranging from days to weeks. Such events as these, as well as acts of biological, chemical, radiological, and nuclear terrorism, call for a coordinated intergovernmental, private-sector, and nongovernmental organization response, with large-scale coordination typically conducted at a higher jurisdictional level.

When incidents are of different types and/or do not have similar resource demands, they are usually handled as separate incidents or are coordinated through an Emergency Operations Center. See figure below.

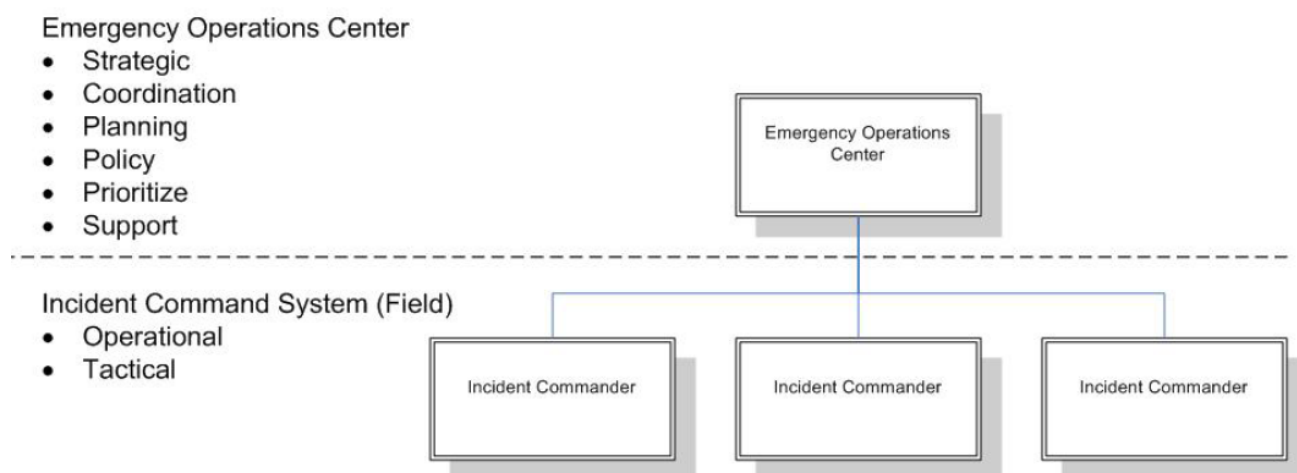


Figure 4: Coordination of Multiple Incidents

The Emergency Operations Center has “big picture” strategic decision-making authority to coordinate between jurisdictions and incident commanders; interpret or clarify policy issues, prioritize resource allocation, and provide support to field personnel requested through the Incident Command System.

Emergency Operations Center personnel DO NOT direct field operations. The Incident Commander has operational and tactical authority through the Incident Command System to command field personnel.

Public Information Systems

Public Information consists of the processes, procedures, and systems to communicate timely, accurate, and accessible information on the incident’s cause, size, and current situation to the public, responders, and additional stakeholders (both directly affected and indirectly affected).

Public information must be coordinated and integrated across jurisdictions, agencies, and organizations; among Federal, State, tribal, and local governments; and with nongovernmental organizations and the private sector.

Joint Information System

A Joint Information System is an organized, integrated, and coordinated mechanism to ensure the delivery of understandable, timely, accurate, and consistent information to the public in a crisis. The Joint Information System creates and is based on unified protocols and procedures for communicating timely and accurate information to the public during crises or emergency situations.

Joint Information Center

A Joint Information Center is a physical location where public information officers can co-locate to perform critical emergency information, crisis communications, and public affairs functions.

Involved entities shall coordinate and collaborate to the highest extent possible to avoid duplication of effort, prevent the creation of conflicting information deliveries, and provide a dependable trusted source of information to the media.

See ESF 15 – Public Information.

Communication and Information Management

Common Operating Picture

A common operating picture is established and maintained by gathering, collating, synthesizing, and disseminating incident information to all appropriate parties. Achieving a common operating picture allows on-scene and off-scene personnel—such as those at the Incident Command Post, Emergency Operations Center, or within a Multi-agency Coordination Group—to have the same information about the incident, including the availability and location of resources and the status of assistance requests.

A common operating picture offers an incident overview that enables the Incident Commander, Emergency management/response personnel include Federal, State, territorial, tribal, regional, and local governments, nongovernmental organizations, private-sector organizations, critical infrastructure owners and operators, and all other organizations and individuals who assume an emergency management role.

In order to maintain situational awareness, communications and incident information must be updated continually. Having a common operating picture during an incident helps to ensure consistency for all emergency management/response personnel engaged in an incident.

Communications Interoperability

Communications interoperability allows emergency management/response personnel and their affiliated organizations to communicate within and across agencies and jurisdictions via voice, data, or video in real time, when needed, and when authorized. It is essential that these communications systems be capable of interoperability, as successful emergency management and incident response operations require the continuous flow of critical information among jurisdictions, disciplines, organizations, and agencies.

Interoperability plans should include considerations of governance, standard operating procedures, technology, training and exercises, and usage within the context of the stress and chaos of a major response effort. Coordinated decision making between agencies and jurisdictions is necessary to establish proper and coherent governance and is critical to achieving interoperability. Agreements and standard operating procedures should clearly articulate the processes, procedures, and protocols necessary to achieve interoperability.

Incident Management Communications

Organizations with responsibility for managing incidents must ensure that effective communications systems exist so that effective communication and coordination exists among the multiple jurisdictions. An incident-specific communications plan (Incident Command System Form 205) assists in this area.

There are several communications tools available, depending upon the application and audience. During large scale multi-jurisdictional and multi-agency incidents using interoperable communications systems, the use of common terminology, plain language, and clear text is paramount.

Information Management

Agencies will be more effective if they have information management systems that support multiple jurisdictions responsible for managing an emergency incident. Systems that enhance decision making include real-time incident information sharing tools such as WebEOC®, geographic information systems, and dynamic status boards. These tools are best utilized in the Emergency Operations Center where the information is available, visible, and contributed to by the jurisdictions and agencies involved. This information can then be shared with personnel in the field, stakeholders at jurisdiction-specific forward command posts, etc.

See ESF 2 – Communications for detailed information on communications interoperability and incident management communications.

Resource Management

Overview

Emergency management and incident response activities require carefully managed resources (personnel, teams, facilities, equipment, and/or supplies) to meet incident needs. Utilization of the standardized resource management concepts such as typing, inventorying, organizing, and tracking will facilitate the dispatch, deployment, and recovery of resources before, during, and after an incident.

Resource management should be flexible and scalable in order to support any incident and be adaptable to changes. Efficient and effective deployment of resources requires that resource management concepts and principles be used in all phases of emergency management and incident response.

The resource management process can be separated into two parts: resource management as an element of preparedness and resource management during an incident. The preparedness activities (resource typing, credentialing, and inventorying) are conducted on a continual basis to help ensure that resources are ready to be mobilized when called to an incident. Resource management during an incident is a finite process with a distinct beginning and ending specific to the needs of the particular incident.

Credentialing

The credentialing process entails the objective evaluation and documentation of an individual's current certification, license, or degree; training and experience; and competence or proficiency to meet nationally accepted standards, provide particular services and/or functions, or perform specific tasks under specific conditions during an incident.

Credentialing is the administrative process for validating personnel qualifications and providing authorization to perform specific functions and to have specific access to an incident involving mutual aid.

Resource Typing

Resource typing is categorizing, by capability, the resources requested, deployed, and used in incidents. Measurable standards identifying resource capabilities and performance levels serve as the basis for categories. Resource users at all levels use these standards to identify and inventory resources. Resource kinds may be divided into subcategories to define more precisely the capabilities needed to meet specific requirements.

See also ESF 7 – Resource Management.

Plan Structure

Emergency Plan

The Emergency Plan outlines the basic concepts, roles, responsibilities, processes, and coordinating structures for managing emergency incidents. It includes specific appendices and attachments.

ESFs

The ESFs are the primary means through which assistance is provided. They were established as an effective mechanism to group capabilities and resources into the functions that are most likely needed during actual or potential incidents.

The ESFs may be selectively activated based on their need. They provide a modular structure to identify the precise components that can best address the requirements of the incident. For example, a large-scale natural disaster or terrorist incident may require the activation of all ESFs.

A localized incident may only require activation of a few ESFs.

The following table provides the scope of each ESF and identifies the ESF Coordinator.

Table 1: ESF Member Roles and Responsibilities

ESF	Coordinator	Scope
1– Transportation	Incident Command	<ul style="list-style-type: none"> • Government and civil transportation support • Transportation safety • Restoration/recovery of transportation infrastructure • Movement restrictions • Damage and impact assessment on transportation needs
2 – Communications	Incident Command	<ul style="list-style-type: none"> • Coordination with telecommunications industry • Restoration/repair and temporary provisioning of communications infrastructure • Protection, restoration, and sustainment of cyber and information technology resources
3 – Public Works and Engineering	Incident Command	<ul style="list-style-type: none"> • Infrastructure protection and emergency repair • Infrastructure restoration • Engineering services and construction management • Critical infrastructure liaison • Debris management
4– Firefighting	Incident Command	<ul style="list-style-type: none"> • Firefighting activities in structural and wildland environments • Resource support to rural and urban firefighting operations
5 – Emergency Management	Incident Command	<ul style="list-style-type: none"> • Coordination of incident management activities • Issuance of mission assignments • Incident action planning

6 – Evacuation, Mass Care, Housing, and Human Services	Incident Command	<ul style="list-style-type: none"> • Mass care to include sheltering, feeding, and first aid of disaster victims • Temporary disaster housing • Human service needs of victims • Family reuniting services
7– Resource Management	Incident Command	<ul style="list-style-type: none"> • Facility space • Office equipment and supplies • Contracting services • Donations Management • Volunteer Management
8 – Public Health and Medical Services	Incident Command	<ul style="list-style-type: none"> • Public health • Emergency medical services • Hospital medical services • Mental health services • Mortuary services
9 – Search and Rescue	Incident Command	<ul style="list-style-type: none"> • Lost persons location • Life-saving assistance • Structural collapse rescue
10 – Hazardous Materials	Incident Command	<ul style="list-style-type: none"> • Chemical, Biological, Radiological, Nuclear, and Explosive Response • Environmental safety and short-term clean-up
11 – Agriculture, Natural Resources, and Pets	Incident Command	<ul style="list-style-type: none"> • Animal and plant disease/pest response • Natural and cultural resources and historic properties protection and restoration • Companion animal rescue, care, and sheltering • Livestock animal rescue, care, and sheltering
12– Energy	Incident Command	<ul style="list-style-type: none"> • Energy infrastructure assessment, repair, and restoration • Energy industry utility coordination • Energy forecasting
13 – Public Safety and Security	Incident Command	<ul style="list-style-type: none"> • Facility and resource security • Security planning and technical resource assistance • Public safety and security support • Support to access, traffic, and crowd control • Missing/Abducted persons
14 – Community Recovery and Mitigation	Incident Command	<ul style="list-style-type: none"> • Social and economic community impact assessment • Long-term community recovery assistance to local governments, non-governmental entities, and the private sector • Mitigation analysis and program implementation • Damage Assessment
15 – Public Information	Incident Command	<ul style="list-style-type: none"> • Emergency public information and protection action guidance • Media and community relations • Liaison with elected officials (local, state, and federal)

Each ESF identifies the coordinator and the primary and support agencies pertinent to the ESF. Several ESFs incorporate multiple components, with primary agencies designated for each component to ensure seamless integration of and transition between preparedness, response, and recovery activities. ESFs with multiple primary agencies designate an ESF Coordinator for the purposes of pre-incident planning and coordination of primary and supporting agency efforts throughout the incident.

ESF Coordinator

The ESF Coordinator has ongoing responsibilities throughout the preparedness, response, recovery, and mitigation phases of incident management. The role of the coordinator is carried out through a “unified command” approach as agreed upon collectively by the designated primary agencies.

Responsibilities of the ESF coordinator include:

- Coordination before, during, and after an incident, including pre-incident planning and coordination.
- Maintaining ongoing contact with primary and support agencies.
- Conducting periodic ESF meetings and conference calls.
- Coordinating efforts with corresponding private-sector organizations.
- Coordinating activities relating to catastrophic incident planning and critical infrastructure preparedness, as appropriate.

Primary Agencies

A primary agency has significant authorities, roles, resources, or capabilities for a particular function. ESFs may have multiple primary agencies, and the specific responsibilities of those agencies are articulated within the relevant ESF.

When a primary agency is activated in response to an incident, it is responsible for:

- Supporting the ESF Coordinator and coordinating closely with the other primary and support agencies.
- Orchestrating support within their functional area for an affected county.
- Providing staff for the operations functions at fixed and field facilities.
- Notifying and requesting assistance from support agencies.
- Managing mission assignments and coordinating with support agencies, as well as appropriate State officials, operations centers, and agencies.
- Working with appropriate private-sector organizations to maximize use of all available resources.
- Supporting and keeping other agencies and organizational elements informed of operational priorities and activities.
- Conducting situational and periodic readiness assessments.

- Executing contracts and procuring goods and services as needed.
- Ensuring financial and property accountability for all activities.
- Planning for short- and long-term incident management and recovery operations.
- Maintaining trained personnel to support interagency emergency response and support teams.

Support Agencies

Support agencies are those entities with specific capabilities or resources that support the primary agency in executing the mission of the ESF.

When an ESF is activated, support agencies are responsible for:

- Conducting operations, when requested by the City of Oelwein or the designated primary agency, using their own authorities, subject matter experts, capabilities, or resources;
- Assisting in the conduct of situational assessments;
- Furnishing available personnel, equipment, or other resource support as requested by the City of Oelwein or the primary agency;
- Participating in planning for short- and long-term incident management and recovery operations and the development of supporting operational plans, standard operating procedures, checklists, or other job aids, in concert with existing first-responder standards.
- Providing input to periodic readiness assessments.
- Maintaining trained personnel to support interagency emergency response and support teams.
- Identifying new equipment or capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.
- Recommending new technologies for review and evaluation that have the potential to improve performance within or across functional areas;
- Providing information or intelligence regarding their agency's area of expertise.

See Appendix 3 – City of Oelwein ESF Matrix for a listing of all primary and supporting agencies.

Organizational Structure

The model of the ESF groups used by the City of Oelwein, allows for the utilization of the Incident Command System and other concepts and principles of the National Incident Management System during activation of the Emergency Operations Center. An effective span of control is maintained by consolidating agencies with emergency responsibilities into groups with an internal management structure.

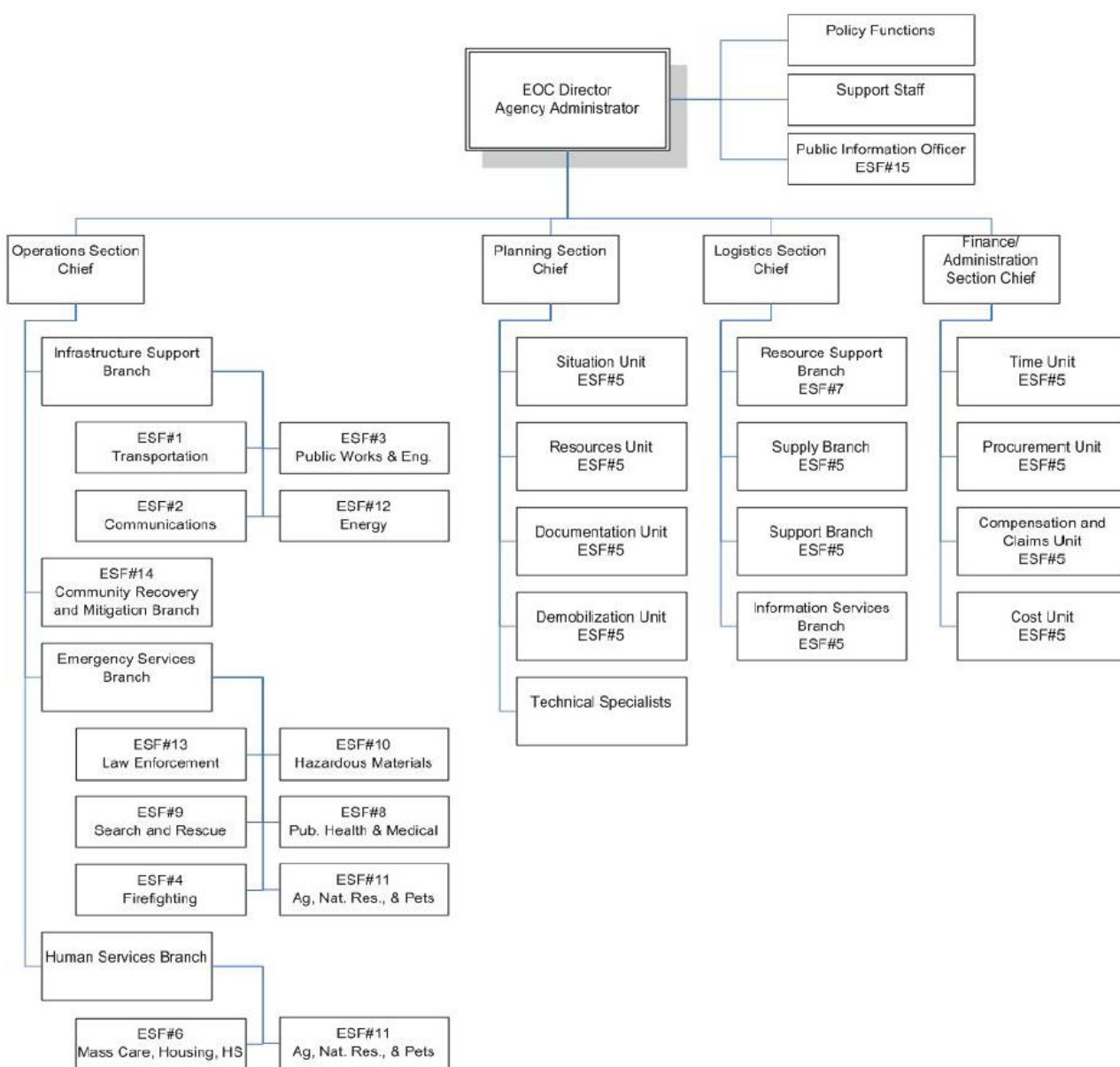


Figure 5: Emergency Operations Center and the relationship to the ESFs.

Each of the branches is consolidated in the Emergency Operations Center during activation to insure coordination among the various organizations.

Most agencies have only one or two personnel assigned to the Emergency Operations Center during emergencies. Each is assigned a place on the floor plan that corresponds to the ESF in which his/her primary responsibilities lie.

Information and mission assignments flow between the branches through the Section Chiefs and from the Section Chiefs through the Emergency Operations Center Director.

This is to ensure that the ESF 5 – Emergency Management is able to maintain an accurate assessment of the disaster situation and is able to develop short-range and long-range planning guidance for use by other potentially affected ESFs and within the Emergency Operations Center.

ESF Descriptions

Each ESF, by definition, may be utilized as a stand-alone annex. Most often, however, the ESFs are used in conjunction with one or more additional ESFs to facilitate the response to a particular event.

Each has a unique functional responsibility; however, each ESF may be composed of one or more sub-functional groups, each geared towards a specific set of activities that might be required in an emergency.

A description of each ESF and its components follows:

ESF 1 – Transportation

The transportation (multimodal) function within the emergency organization functions primarily as a coordinating group. This group ensures all routes and conduits into and out of an affected area remain open, and that the traffic allowed into those areas is coordinated in a manner that prevents bottlenecking and gridlock which would prevent needed emergency assistance reaching those areas that need it.

ESF 2 – Communications

The communications and warning functions are consolidated under the heading of Communications, primarily because they are necessarily interrelated.

- **Communications Systems.** The Communications Systems subfunction is responsible for the development, maintenance, restoration, and utilization of local and private sector communications assets during emergencies. This includes the radio systems owned and operated by the City of Oelwein and other local Public Safety Answering Points, and other local agencies, amateur radio networks, cellular telephone networks, as well as the local and long-distance telephone systems connecting the federal, state, local, and private sector resources that might be needed in an emergency.

The Communications Systems Section can be divided into three subgroups:

- Radio Systems
- Telecommunications Systems
- Data Systems.
- **Warning.** The Warning sub-function is responsible for the issuance of warning information regarding impending hazards, as well as the maintenance of warning networks which might be used in an emergency (i.e., the conceptual networks--the actual networks themselves [e.g., radio equipment, etc.] are maintained by the Communications Systems sub-function). This includes the Emergency Alert System, the National Oceanic and Atmospheric Administration Weather Radio system, the National Warning System,

and other warning systems in place. The Warning sub-function works closely with ESF 15 – Public Information function.

ESF 3 - Public Works and Engineering

- **Building Inspection and Condemnation.** This sub-function is responsible for the inspection of buildings and structures following a disaster and, if necessary, condemning them and insuring their destruction in a timely manner.
- **Route Clearance and Bridge Inspection.** This sub-function is responsible for insuring roads and bridges remain viable following a disaster. This includes the physical removal of debris on roadways, railroads, airstrips, etc., critical for emergency vehicle passage, as well as the inspection of bridges to insure they may continue to be used and have not suffered fatal damage as a result of a particular event. Assistance to local road crews is provided through this subfunction.
- **Debris Removal.** This subfunction handles problems arising from the generation, accumulation, and disposal of debris following a disaster.
- **Water and Wastewater Systems.** This subfunction is responsible for the restoration of potable water and wastewater disposal capabilities following a disaster.

ESF 4 – Firefighting

The detection and suppression of fires is the primary purview of this group. Assistance to local fire suppression efforts is handled by this annex.

ESF 5 – Emergency Management

- **Situation Unit.** This subfunction is responsible for collecting intelligence information surrounding the disaster. This includes items such as the scope (extent) of the disaster, status of various systems (i.e., communications, transportation, utility, etc.), monitoring of resource status, and other information. ESF 5 – Emergency Management develops reports concerning the disaster, provides visual displays for the Emergency Operations Center during operations, prepares situational reports, develops short-range and long-range planning guidance for use in addressing developing issues, and accesses technical expertise to assist with evaluating the actual and/or potential effects of an event upon the population and infrastructure of the area.
- **Damage Assessment.** This subfunction is responsible for the collection of information concerning damages to structures and systems as a result of a disaster, as well as the preparation of reports to be forwarded to the State Emergency Operations Center for use in requesting federal disaster assistance. This subfunction works closely with subfunctions under ESF 3 – Public Works and Engineering.

ESF 6 – Evacuation, Mass Care, Housing, and Human Services

- Evacuation Operations. This subfunction coordinates assistance during evacuations including special needs populations.
- Mass Care and Shelter Operations. This subfunction coordinates the assistance in sheltering, feeding, and caring for victims of a disaster.
- Disaster Victim Services. This subfunction provides assistance to victims in locating relatives (and vice versa) through the Disaster Welfare Inquiry system, the restoration of mail delivery, the use of amateur radio networks to deliver essential and important communications, etc. Psychological health services are also addressed within this subfunction.

ESF 7 - Resource Management

This ESF is responsible for the acquisition of all types of resources that are identified as "needed" following a disaster. This group will make arrangements to purchase needed resources if it is determined the jurisdiction does not have the resources itself to supply a requirement in the field. The payment of debts and other encumbrances generated as a result of the emergency is handled by this group as well.

- Donations. This group is responsible for managing the influx of donated goods into the state following a disaster and provides the interface with the federal National Donations Management System.
- Volunteers. This group coordinates the use of persons and organizations who volunteer their services following a disaster. This includes medical and other emergency response personnel, public works crews, private charitable groups, etc.
- Staging Areas. To prevent a rapid and overwhelming influx of resources into affected areas, Staging Areas are utilized as temporary marshaling sites for collecting and gradually directing emergency resources into those areas. This group coordinates the activation and utilization of staging areas and marshaling points during emergency situations.

ESF 8 – Public Health and Medical Services

- Emergency Medical Services. This subfunction coordinates the provision of EMS assistance following a disaster, including the movement of medical resources into disaster areas. This includes the aeromedical evacuation of patients as necessary from affected areas and the interface with the National Disaster Medical System.
- Public Health. This subfunction addresses the public health ramifications associated with a particular emergency. This includes manning shelters, first aid/clinic operations, restoring public health functions, defining the epidemiology of the disaster (including the collection and maintenance of statistical data), the administration of vaccinations and

immunizations, the determination of potential health effects associated with debris accumulation, pollution, hazmat releases, etc.

- Hospitals. This subfunction coordinates the provision of hospital-based emergency care, resource management and allocation amongst area hospitals, and serves as a situational information hub.
- Crisis Intervention Support. This subfunction coordinates the provision of Crisis Intervention Support to emergency workers who have worked in the tense environment of a major disaster.

ESF 9 - Search and Rescue

This group coordinates the assistance in locating persons missing as a result of any one or more of a number of reasons. This includes urban search and rescue problems generated as the result of a building collapse, the search for persons who are lost in wooded or other environments, the search for escaped prisoners and detainees, the search for downed aircraft, the extrication of accident victims, etc.

This ESF also provides the interface with the state and federal Urban Search and Rescue Teams.

ESF 10 – Hazardous Materials

This function is responsible for coordinating the technical response to hazardous materials incidents. This group coordinates the technical response to actual or impending releases either as a result of an accident at a fixed facility or through an accident in some mode of transportation.

ESF 11 – Agriculture, Natural Resources, and Pets

This function is responsible for assisting local authorities in coordinating agriculture, natural resources, and pet care efforts through:

- Provision of nutrition assistance;
- Control and eradication of an outbreak of a highly contagious or economically devastating animal/zoonotic disease, highly infective exotic plant disease, or economically devastating plant pest infestation;
- Assurance of food safety and food security;
- Protection of natural and cultural resources and historic properties;
- Care of pets and service animals prior to, during, and/or after an incident.

ESF 12 – Energy

This subfunction is concerned with the restoration of the utility (electrical and gas) infrastructure following a disaster, as well as the provision of temporary emergency power capabilities to critical facilities until such time as a permanent restoration is accomplished.

ESF 13 – Public Safety and Security

- **Traffic Control.** This subfunction works closely with the ESF 1 – Transportation to affect the orderly flow of traffic into, out of, and around areas affected by a disaster.
- **Security/Crime Control.** This subfunction addresses the provision of security in disaster areas, as well as the actual policing functions normally associated with law enforcement activities, including riot control, explosive ordinance removal, counterterrorism, etc.
- **Institutions/Jails.** This group is responsible for coordinating prisoner recapture, the utilization of prisons and facilities following disasters, and the moving of prisoners from damaged facilities to undamaged ones.
- **Evacuation/Movement.** This group is responsible for coordinating the assistance to local governments in carrying out evacuations.

ESF 14 – Community Recovery and Mitigation

- **Damage Assessment.** This subfunction outlines the conduct of damage assessments, identifying and facilitating availability and use of sources of recovery, and mitigation funding to support community recovery.
- **Assistance Programs.** This subfunction is the mechanism through which the state and federal government provides disaster relief assistance to victims in the affected area(s), including the Individual and Family Grant program, the Small Business Administration's loan programs, the administration of unemployment compensation, and various other disaster relief programs available for both Presidentially-declared and non-Presidentially declared disasters.
- **Recovery and Reconstruction.** This subfunction addresses the long-term economic impact of disasters upon local communities and assists the communities in developing plans for reconstruction. Grant and low-interest loan programs are identified and targeted for application by the community. Significant attention is given to the mitigation of future potential hazards when developing local recovery plans.

ESF 15 – Public Information

This group is responsible for the provision of information (both general and that which conveys emergency instructions to the public) concerning an actual or impending disaster. The coordination of Joint Information Center activities, Emergency Alert System activation, and the

distribution of emergency preparedness instructions through other means are addressed through this venue.

Annexes, Appendices, and Attachments

The Emergency Plan and the ESFs will have one or more appendices that provide supplemental information.

There are several types of appendices:

- Organizational Charts
- Documents describing specific procedures or special operational guidelines
- Maps showing locations of offices, district/regional boundaries, radio transmitter locations, etc.
- Flow charts detailing flow of critical information
- Forms that are used by the emergency organization

Attachments to the Emergency Plan or ESFs are standalone documents (such as local disaster declarations, publications, etc).

Plan Development, Testing, and Maintenance

Responsibility

The Emergency Plan is the principal source of documentation of city-wide emergency operation activities. At some level, every department or agency of city government has responsibility for developing and maintaining some part of the Emergency Plan.

Overall coordination of the planning process, initial plan adoption, and approval of revisions are the responsibility of the City of Oelwein Public Safety Departments.

Procedures

Each department, agency, or organization with responsibility under this Emergency Plan shall develop and maintain written procedures for carrying out their assigned tasks.

- Cities should develop, submit, and follow a progressing 5-year exercise plan that is designed to meet the needs of their jurisdiction.
- Complete at least one full-scale exercise every 5 years. A full-scale exercise should test the reality of operations in multiple functional areas.
- Exercise all (100%) of the annexes in the city emergency response plan within the 5-year cycle. ESFs to the Emergency Plan can be tested and assessed through all exercises as well as actual events.
- All exercises conducted should utilize the National Incident Management System.

Review

Needed changes to the Emergency Plan and any ESFs will be reported to the City of Oelwein within a reasonable timeframe upon their discovery by any involved entity.

This Emergency Plan will be reviewed regularly and amended as appropriate in accordance with a five-year schedule established by the City Administrator, to include at a minimum:

- A complete review and amendment (as appropriate) of this Emergency Plan shall be conducted every five years.
- A review and amendment (as appropriate) of *ESF 10: Hazardous Materials* and 20% of the remaining ESFs or portions of the Emergency Plan shall be conducted on a yearly basis.
- This Emergency Plan must also be reviewed and amended (as appropriate) within 180 days of the formal closing of the disaster incident period for a presidential declaration for major disaster.

Approval

To be official, the Emergency Plan must be adopted by resolution of the Oelwein City Council.



Minutes

Park & Rec Meeting

Redgate Park

September 20th, 2021 - 5:15 PM

Park and Recreation

www.oelwein.fun

Call to Order: 5:35pm

Roll Call: Burkhart, Cantrell, Gearhart, Johnson, Jorgensen, Meska, Stasi, Stewart, Taylor

Attending: Cantrell, Gearhart, Johnson, Jorgensen, Meska, Stasi

Absent: Burkhart, Stewart, Taylor

Approval of Minutes

- Consideration of a motion approving the minutes of the August 16th, 2021 meeting

Motion: Meska

2nd: Gearhart

Aye: All

Nay: None

Recreation Update - None

Tree Board Update

- Tree's Forever Planting October 20th

Johnson stated that the tree board would be meeting one more time before their big tree planting in October. Johnson said that this planting would consist of 53 trees purchased from Cannon's Greenhouse through a grant for \$5,000 that was awarded to them by Tree's Forever. Johnson stated that they set the date for October 13th meeting at the park shop and spreading out from there. Johnson invited all park and rec board members to attend if possible.

Trails Update

- REAP/FRT

Johnson stated that he submitted the City REAP grant proposal for segment 2 in the end of August. Johnson said that Capt. Voshell and he took drone footage of the proposed trail segment to add to the grant proposal to boost their chances. Johnson stated that he made his presentation to council for segments 2 & 3 at the last council meeting for approval.

Johnson stated that the trail project is coming along nicely in the NW part of town. Johnson said that Bacon Construction is working out well and they are doing a good job working with people. The contractor has finished the work near the aquatic facility and is now concentrating on the NW section back filling with black dirt. Johnson showed the board pictures of the new trail work in the NW.

Johnson stated that he is wrapping up the Federal Recreation grant through the Iowa DOT for submittal next week. Johnson stated that since this grant is a federal that they will need to widen the trail to 10' wide due to federal restrictions. The proposal will for \$1.235 million for segments 2 and 4 of the urban trail system. Johnson stated that he updated the Cities portion of the Iowa DOT interactive map for their website so that anyone can access the map and view Oelwein's trails. Johnson pulled the data from the trail counters the first week in September and uploaded the files to the website.

Johnson also showed the board the totals for the past two months of trail usage in Oelwein. Johnson stated that the numbers dipped in the end of August due to the windstorm but are rebounding back and that the west tower project has wrapped up so they expect to see numbers come up higher for the west trail segment. Johnson reported to the board with the last two months that the trails averaged 100.7 users per day with a total count of 6,268 users.

Parks/Cemetery Update

Johnson stated that this month in the park department, the rangers have been mowing and trimming all the properties despite being short staff. Both departments worked on Redgate Park giving it extra attention for Italian Days in August. Jay finished taking the newly painted tables out; Dan Ohl painted the memorial plaques on the small shelters. Johnson explained that the project is not complete as they are waiting on the bathroom partitions to be installed. Johnson stated that they opened the new bathrooms for the event to use even though Miller Construction has not finished installing the bathroom partitions. The countertop arrived recently and some landscaping around the shelter needs to be completed. Johnson said that they would be creating some parking spots along the drive so that people can pull off the drive and not destroy grass areas. Perkins power sprayed a few of the welcome signs around town. Johnson met with contractors about the pool filter this past month getting some more details about a future possible project. The pool concluded the season Sunday August 22nd with a dog dip from 5-7pm.

The EAA fly-in event at the Oelwein airport had a great turnout on Saturday morning. Once the rain cleared, they had eight planes that took kids up for a 10-12 minute airplane ride over Westgate the circle around over Oelwein and back to the airport. On Tuesday August 24th at 3PM, a powerful wind storm blew through town that did a lot of damage to all the parks, cemetery, and trails. All the properties had tree damage in one way or another. Woodlawn took the brunt of the storm AGAIN, as Perkins and Johnson spent a lot of time there helping the cemetery employees cut up trees to get the cemetery open as fast as possible. A large oak tree uprooted and fell on a storage building. A tree crushed an electrical pole with a live wire in the mess making it impossible to get equipment out. We called Alliant on Wednesday morning; they showed up at 10am on Thursday morning after a second call to disconnect the line so we could start working on clearing the oak tree. The campground did lose power on Wednesday, which had nothing to do with the power lines in the park and was restored that afternoon by Alliant. With our limited staff this season, we will continue to work through the storm damaged properties and trails as quickly and safely as we can. To sound like a broken record Johnson stated that they are short staffed this season and the rangers are doing everything they can to complete the cleanup and the mowing safely. The rangers have been doing an excellent job with the cleanup in both departments and have the majority of the cleanup done. At Woodlawn, they were able to get the bucket truck and get the large oak tree to the ground to see the extent of the roof damage. The park department spent an afternoon bringing down two tall trees along the west trail that had broken half way up in the windstorm. Johnson stated that they are utilizing the trail brush to clean the streets at the Cemetery to get it ready for patrons.

At City Park, Irvine Electric has started the electrical project that we received a grant to help pay for from the Northeast Iowa Community Foundation. At the pool, we have drained the facility and pulling down the shade structures when we have time. Johnson stated that they complete this work when they have rain days.

City Park had a couple trees go down on the west side of the park that Jay has been focusing on as the cleanup is concluding. I have been talking with the DNR Decorah fish hatchery about Lake Oelwein these past several months in regards to fish population. Theresa and Amanda with the DNR came down

on Tuesday Sept. 7th and set out six fyke nets at various locations around the lake. After they set the nets, they invited me to do some electrofishing around the lake. With this method, they stun the fish with short electrical pulses and we catch them with hand nets, drop them in a live well. We then counted, identified, and measured the fish that will go into their report. On Wednesday morning, Johnson was able to go out, pull in half the fyke nets with the DNR, and help identify and record the fish the nets had captured. There were a lot of fish caught in these nets that included; carp, yellow and black bullheads, large and smallmouth bass, black and white crappie, white suckers, bluegill and a couple of turtles.

Johnson stated that he is working on the year-end aquatic center report for this past season to turn in. Johnson stated that Alliant Energy has been in and upgrading the utility poles at the entrance of City Park as part of the electrical project. Johnson met with two seniors that want to complete their senior seminar project by completing some skate park projects. Johnson presented the board with some maps looking at different options for a future skate park. Johnson showed the board skate parks that Manchester and Independence have put in for comparison.

Board Member Updates: None

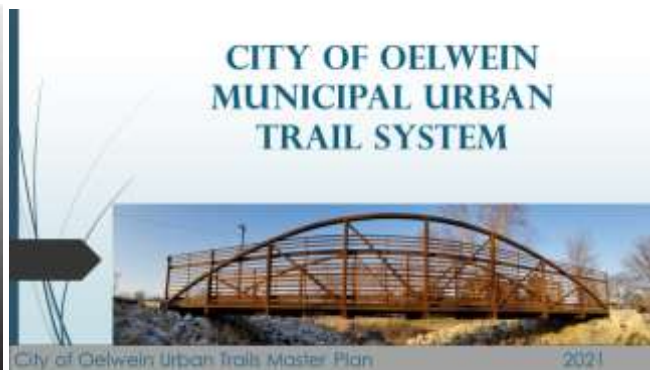
Adjournment 5:57 pm

Next Meeting: October 18th, 2021

Tree Board Update:

Save the date: Wednesday October 13th 2021

Park Maintenance Shop 3:00 PM

Trails Update:**GRANT PROPOSAL****TRAILS PRESENTATION**

PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelwein.fun

DRONE FOOTAGE



TRAILS





PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

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TRAIL WORK





PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

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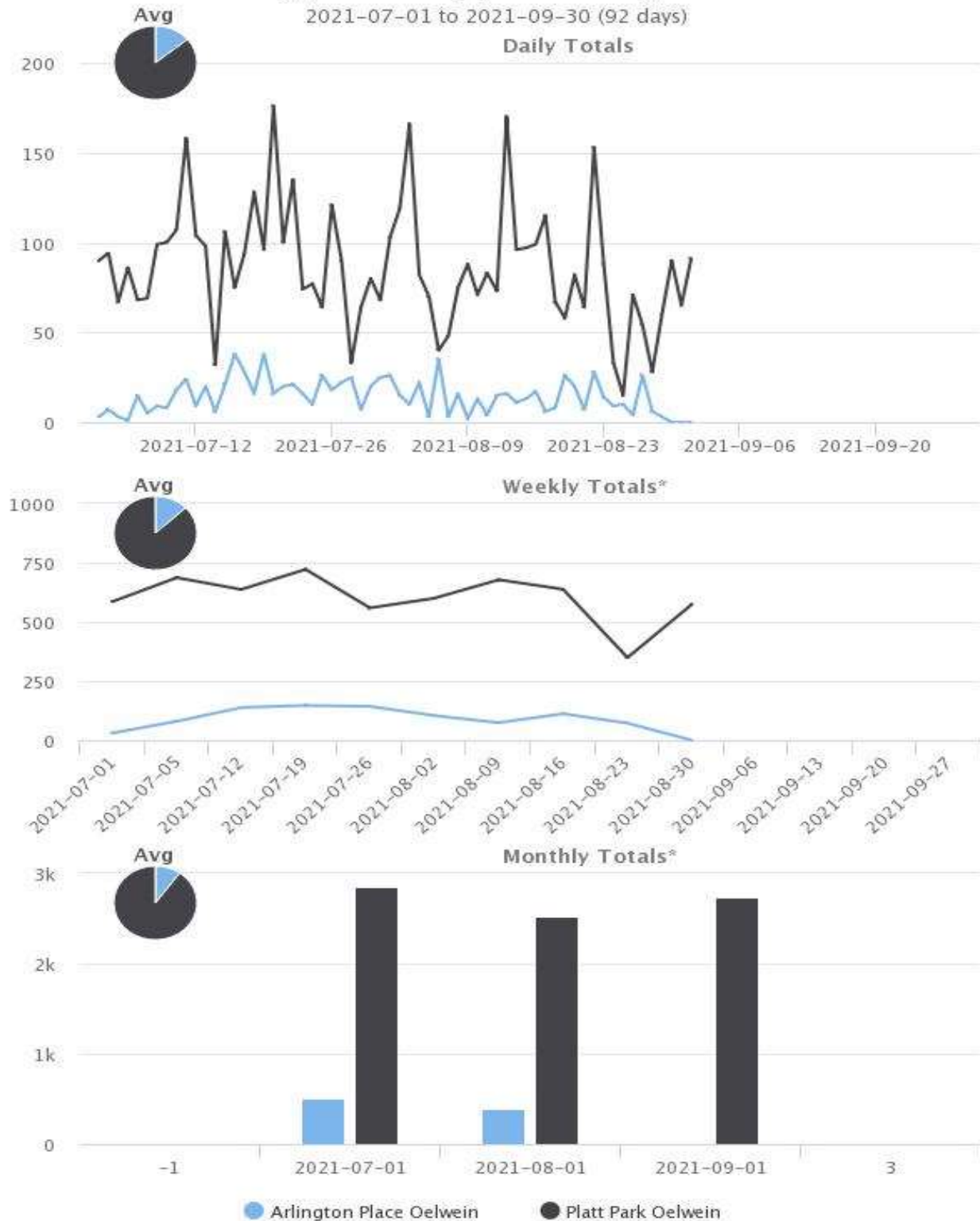
PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

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Daily/Weekly/Monthly totals

2021-07-01 to 2021-09-30 (92 days)





PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

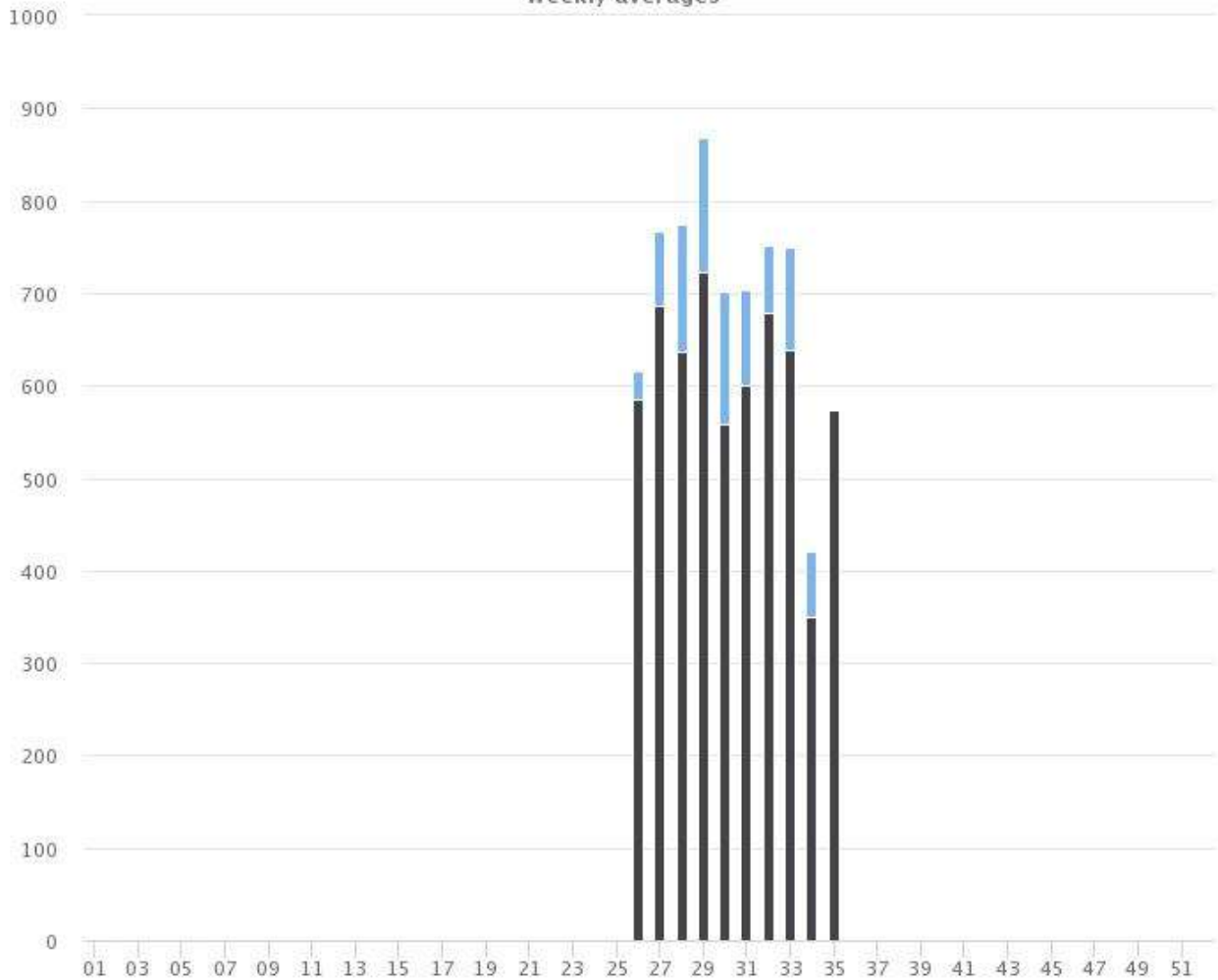
Park and Recreation

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Weeks of the year

2021-07-01 to 2021-09-03

Weekly averages



Site Name	Average	Median	STDV	Min	Max
Arlington Place Oelwein	90.0	92.0	46.2	30.3	147.0
Platt Park Oelwein	603.0	618.5	98.4	349.0	722.0

Year	Site	Jan	Feb	Jul	Aug	Sep	Oct	ADT
2021	Arlington Place Oelwein			512	388	0		14.242
2021	Platt Park Oelwein			<u>2845</u>	<u>2523</u>	0		86.565
				3357	2911			
				6,268 USERS				

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Park and Cemetery Update:

REDGATE



WELCOME SIGNS



REDGATE



FILTER PROJECT



DOG DIP



2021 POOL SEASON END



DOG DIP



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ITALIAN DAYS



EAA



STORM EVENT



WINGS



WOODLAWN



OAK UPROOTED



REIDY PARK



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WOODLAWN



LOG CABIN



TRAILS WORK



WOODLAWN



BURIAL PREP



STREET CLEANING



TREE CLEANUP



OAK TREE DOWN



ELECTRICAL PROJECT STARTED



PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

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POOL WINTERIZATION



ELECTROFISHING



ELECTROFISHING



STORM DAMAGE CLEANUP



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Aquatic Center – 6,400 sq. ft.



Reidy Park – 9,300 sq. ft.



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JOSHUA JOHNSON MA
OELWEIN PARK SUPERINTENDENT





Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

September 16, 2021 - 6:30 PM

Item 24.

CALL TO ORDER

The meeting was called to order by Bryan at 6:30 P.M.

ROLL CALL

Present: Bryan, Woodraska, Tuchscherer, Nations
Absent: Bagge
Also Present: Council Liaison Stewart, FBO Tegeler

APPROVAL OF MINUTES

1. Consideration of a motion to approve the minutes of the August 19, 2021 meeting

The minutes were accepted as presented.

EXPENSE REVIEW

2. Review of Expense and Revenue Reports

Tegeler noted on the expense report there was a bill from Dicks Petroleum. This was not an Airport Expense. This will be forwarded to City Hall for correction.

FBO REPORT

It was reported the Young Eagles event was successful with 72 participants and 7 aircraft.

Tegeler stated the AWOS reported 100 mph winds during the recent storm which took down a power pole. The pole is still on the ground along with the overhead line which feeds the west hangars. Discussion was held on burying the line to the diesel tank. Tegeler would like to see the diesel tank replaced with a skid tank and possible move it near the shop. Mulgrew will be contacted to see if they would provide a tank. Hangar 1A light panels will need replacing due to storm damage also.

Crop Care's office trailer was blown into the 5th wheel trailer and they are possibly interested in bringing in a portable building on skids to be used for office space. He would also bring in gravel for a drive. Bryan said once they figure out what they want, bring it to the Board for review.

OLD BUSINESS

Tegeler reported he has not heard anything on the fuel pumps.

Hangars – Tegeler stated there are currently two vacant hangars.

NEW BUSINESS

Stewart stated the Council approved moving forward with the Runway Maintenance project which would include crack sealing of the apron, taxiway and runway. Hopefully the project would be completed in the spring.

SCHEDULE NEXT MEETING DATE

The next meeting is scheduled for November 18, 2021 at 6:30 P.M.

ADJOURNMENT

A motion was made by Nations, seconded by Tuchscherer to adjourn at 6:56 P.M.

Library Board Minutes September 21, 2021

The Oelwein Public Library Board of Trustees held its regular board meeting on Tuesday, September 21, 2021 at 5:30 p.m. at the library.

Present: Mars, Gilson, Berryman, Kerns, Payne, and Macken

Absent: Ingersoll

President Mars called the meeting to order at 5:34.

Berryman made a motion to approve the agenda and the minutes. Seconded by Gilson. Motion carried.

Correspondences: OCAD sent a letter in appreciation for the bookmarks, keychains, and information brochures the library donated to put in the new teacher welcome bags.

Trustee Training: The board reviewed the standard on having a catalog of library holdings that is easily accessible to the public.

Director's Report:

- A grant for \$6080 was received from the State Historical Society to digitize and microfilm the Oelwein Daily Register from January 2017 through December 2020.
- By patron requests, staff have resumed purchasing CD audiobooks.
- Diane Brownell has been hired as a Library Page.
- The director is working with a general contractor to install a ladder system to access the attic space. Artisan Ceilings will redo the ceiling tile grid.
- The solar charging bench is supposed to arrive the week of September 19.
- The director will attend the September 27 City Council meeting with information on the companies who have submitted estimates for an EV Charging Station.
- Personified has started prepping the steel beams for re-painting.
- Katie S. attended the final Party-in-the-Park promoting Library Card Sign-up Month.

Friend's Report:

- The annual meeting was held September 13. Nancee Gearhart is a new board member. Officers are:

President – Josh Schunk	Vice-president – Jody Solsma
Secretary – Karen Cannon	Treasurer – Jenny Gefaller
Parliamentarian & Membership – Laura Schlitter	Historian – Mary Ann Reynolds
- The Appreciation Tea was September 21 with historian, Kathy Wilson, presenting the program.

Bills: Upon review, Gilson made a motion to approve the bills. Seconded by Kerns. Motion carried.

Maintenance Contract – Discussion was held on the value of having a maintenance contract with Young's Plumbing and Heating for the HVAC system. The director will inquire if other departments have such a contract for their facilities. Berryman made a motion to renew the contract for 1 year. Seconded by Gilson. Motion carried. The director will ask for the contract to be sent out at least 6 weeks before the renewal date since 2 week's written notice is required for non-renewal.

Policy Review: The board reviewed the Research Policy. Gilson made a motion to accept the Research Policy as reviewed. Seconded by Berryman. Motion carried.

Gilson made a motion to adjourn the meeting at 6:10.

Respectfully submitted,
Susan Macken

The next meeting will be Tuesday, October 12 at 5:30 p.m.



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 9/27/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the September 13, 2021 Council meeting
2. Consideration of a motion to approve the minutes of the September 20, 2021 Special Council meeting
3. Claims Resolution in the amount of \$678,572.97
4. Consideration of a Class 'C' Liquor, Outdoor and Sunday Service License Renewal for Hacienda Del Rio, Inc.
5. Consideration of a Class 'B' Beer Permit and Sunday Sales renewal for Country Cottage Cafe
6. Consideration of a Class 'E' Liquor and Class 'C' Beer Permit Renewal for Fareway Stores, Inc. #412
7. Consideration of a motion to approve Pay Request No. 1 to Summers' Enterprises, Inc. in the amount of \$213,530.90 for work completed on Oelwein 2021 Water Main Improvements Project

Ordinances

8. Consideration of an Ordinance Amending Section 3-171 to Reduce Park and Recreation Commission to Five Members - Second Reading
 1. This item has been recommended by the Parks and Rec board. It is harder than ever to find community members for these boards. The City Administrator recommends approving the second reading.

Resolutions

9. Consideration of a Resolution Regarding Demolition of Dangerous Buildings - 23 2nd Street NW
 1. This building has been a resource drain for the city. We are asking council to move forward with this declaration to ensure we can move past this nuisance. This property has used resources from Community Development and the Police Department. Once it is torn down the city will not own the property and will not have the continuing maintenance. The City Administrator recommends approving this resolution.
10. Consideration of a Resolution Directing the Sale of the City's Interest in 541 4th Avenue SE, Oelwein, Fayette County, Iowa



1. This property has no value to the city. Completing this sale will help a local investor. The City Administrator recommends approving this resolution.
11. Consideration of a Resolution Approving the Application of Transco Railway Products Inc. to The Iowa Economic Development Authority High Quality Jobs Program
 1. Recently Transco applied for a state benefit through the High Quality Jobs program. The program requires the city to approve and their support. The city is not required any financial contribution. The City Administrator recommends approving this resolution.

Motions

12. Consideration of a motion authorizing signatures on Agreement for Professional Services with Fehr Graham for Segment 3 Trail Improvements
 1. Joshua Johnson presented this project to council September 13. Staff is looking to add the sidewalk on 3rd St. NW as an option. Approving this allows staff to move forward to design then present a bid to council. The City Administrator recommends approving this motion.
13. Consideration of a motion to accept quote from Blacktop Services in the amount of \$42,834 for sealcoat
 1. These projects are in line with council's goal of improving and maintaining the streets. This funding was set aside in the streets CIP program. Depending on the winter season expense, staff will present more projects in the spring. The City Administrator recommends approving this motion.
14. Consideration of a motion to accept bid from Miller's Construction Inc. in the amount of \$8,553.50 for 1st Avenue SE Concrete Curb
 1. This will help with traffic flow in the new and improved area of Dollar General. Staff attempted many times to get two quotes but could only get one. The City Administrator recommends approving this motion.
15. Consideration of Proposals Received for the Demolition of 23 2nd Street NW
 1. City council must approve the demolition for the dangerous building. The City Administrator recommends approving this motion.
16. Consideration of bids received for the Charles Street Viaduct Hazard Mitigation Project
 1. This came in \$200,000 over budget. We will work with the engineer to find a solution for this project. The City Administrator recommends rejecting all bids.
17. Consideration of a motion authorizing the purchase and installation of Electric Vehicle Charging Stations at the Oelwein Public Library by Livingston Energy
 1. The city is receiving funds to finally put a charging station in Oelwein. This charging station will offer another amenity at the library and will allow close access to the downtown. The City Administrator recommends approving this motion.
18. Consideration of a Recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance Application for 407 7th Street SE



1. The committee shall make a recommendation on this property.
19. Consideration of a motion entering into an Agreement with Iowa Association of Municipal Utilities for their Iowa Safety Education Program in the amount of \$7,486.00
 1. The City is looking to improve its safety plan and has been working with the Iowa Association of Municipal Utilities. This program will bring many additional classes to the city and help safety education. This is a great resource and will be used by every department. The City Administrator recommends approving this motion.
20. Consideration of a motion to approve an Engineering and Architectural Services Agreement with Confluence Inc. for Plaza Park
 1. We are still working toward a \$500,000 CDBG grant. This will help tear down the plaza and renovate plaza park. The total for working toward the grant in fees is \$4,690. Should the city receive the grant, the Northeast Iowa Charitable Organization has approved \$200,000. This project will create an excellent feature for the downtown. The City Administrator recommends approving this motion.
21. Consideration of a motion to proceed with Incident Command Center Room Prep and Equipment Costs in an amount not to exceed \$58,322.27
 1. Staff has been working to get emergency response back to a functional level now that the city does not have dispatch. This plan will help during emergencies and storm events. The City has remaining funds from the 2020 bond. These funds are remaining because items came in under price. The bond money must go toward projects from the original bond. The City approved the bond knowing it would purchase radio equipment for public safety. This is a great fit for the remaining funds. The City Administrator recommends approving this motion.
22. Consideration of a motion to approve the Comprehensive Emergency Plan
 1. This plan has been reviewed by staff and will be much needed as we work toward improving our emergency response. Without the dispatch center the city has had to adjust its response to emergencies. The City Administrator recommends approving this motion.

RESEARCH POLICY
June 14, 2001
Revised 1/10/07, 5/14/09
Reviewed 11/15/12, 1/14/16, 4/9/19, 9/21/21

All patrons are confidentially assisted in their search for information without censorship.

Limitations

- Medical and legal questions will not be interpreted by staff. Patrons will be directed to sources available.
- Ten items per request.
- The library can not guarantee the requested information will be available.

Patrons will be charged for postage and copies based on the library's current rate.

The Oelwein Public Library Board of Trustees will meet on Tuesday, September 21, 2021 at 5:30 p.m. at the Oelwein Public Library.

AGENDA

Roll Call

Agenda Approved

Minutes Approved

Correspondence and communications – OCAD

Trustee Training – Library Access – Catalog of Holdings

Director's Report – Microfilm Grant, CD Books, New Library Page, Attic Access, Charging Bench, EV Charging Station, Painting Beams, Party in Park

Friend's Report – Annual Meeting, Appreciation Tea

Bills Approved –

Unfinished Business

New Business

Maintenance Contract – Young Plumbing & Heating

Policy Review – Research

Adjournment

August

Circulation:

21 August: 3,380

20 August: 2,619

Attendance:

21 August: 1,794 Sunday()

20 August: 1,253 Sunday()

Acquisitions:

Books 79

Movies 4

Computer Use:

21 August: 221 Wireless: 520

20 August: 117 Wireless: 469

New Patrons:

21 August: 18

20 August: 16

Program Attendance: Website Visits:

21 August: 59

20 August: 11

Reference Questions:

21 August: 541

20 August: 463

BRIDGES Downloads: 492

eBooks: 353

Audio: 104

eMagazines: 35

Video 0

HOOPLA Downloads: 111

eBooks: 46

Audio: 47

Movies: 3

Comics: 14

Music: 0

TV: 1

51. (Tier 1) **(ENHANCED STANDARD)** The library has a current and maintained catalog of its holdings that is easy to use and independently accessible by the public. This ensures the confidentiality of the customer's inquiry. A catalog that is only accessible by staff will not meet this standard. Access to SILO does not meet this standard.

Young PLUMBING & HEATING CO.

Mechanical Contractors

Preventative Maintenance Agreement

September 7, 2021
Oelwein Public Library
201 E Charles St. Oelwein, IA 50662
Susan Macken

1. Why Preventative Maintenance:

Eliminate Expensive Equipment Failures & Extend the Life of Your

Equipment: Repair small issues before they cause catastrophic failures that require unit replacements. Increase the life expectancy of your HVAC equipment by maintaining optimum operating condition. Just like a \$40 oil change for a car can save a \$4,000 engine, preventative maintenance on HVAC equipment can do the same thing.

Limit System Breakdowns and Service Calls: Preventative maintenance identifies minor issues that can be repaired immediately before a unit stops running and requires a service call.

Save on Energy Costs: HVAC systems are a major portion of a building's utilities costs. Those costs could be up 40% more than they should be if systems are not working optimally. Cut energy consumption by maintaining your HVAC equipment at peak performance.

2. What is included in Preventative Maintenance:

-**Test** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls, combustion and draft; crankcase heaters, and control systems, etc.

-**Inspect** for worn, failed or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil, and or refrigerant leaks, etc.

-**Clean** coil surfaces; fan impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller condenser and boiler tubes.

-**Align** belt drives; drive couplings; air fins.

-**Calibrate** safety controls; temperature and pressure controls.

-**Adjust** belt tension; refrigerant charge; super heat; fan RPM; water chemical feeder and rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats.

-**Lubricate** motors; fan and damper bearings; valve stems; damper linkages, fan vane linkages

750 South Hackett Road
P O Box 1077

Waterloo, Iowa 50704

Phone (319) 234-4411
Fax (319) 234-4540

Young PLUMBING & HEATING CO.

Mechanical Contractors

3. Proposal:

1. Preventative maintenance on two commercial geo thermal units – 2 times per year. Once in the heating season and once in the cooling season.
2. All belts and filters are changed by maintenance staff.
3. All trouble calls, parts, and labor to repair the HVAC system are not included in this agreement.

Total Price per Year..... \$948.00

Agreement coverage will commence on October 1, 2021 through September 30, 2022. Payable annually in advance. This annual agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew 2 weeks prior to the anniversary date.

750 South Hackett Road
P O Box 1077

Waterloo, Iowa 50704

Phone (319) 234-4411
Fax (319) 234-4540