



Agenda

City Council Meeting

Oelwein Community Plaza, 25 West Charles, Oelwein

6:00 PM

January 11, 2021
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Warren Fisk

Council Members: Matt Weber, Renee Cantrell, Tom Stewart, Lynda Payne, Karen Seeders

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

1. Dennis Paul Recognition of 34 Years of Service

Consent Agenda

- [2.](#) Consideration of a motion to approve the minutes of the December 21, 2020 Council minutes with the correction to Consent Agenda Claims Resolution in the amount of \$651,189.21
- [3.](#) Consideration of a Class 'B' Native Wine Permit Refund for Farmers Daughters Quilts

Resolutions

- [4.](#) Consideration of a Resolution Setting date for public hearing on 2021 amendment to urban renewal plan for Central Urban Renewal Area
- [5.](#) Consideration of a Resolution Voluntarily Extending Leave from the Emergency Family and Medical Leave Expansion Act
- [6.](#) Consideration of a Resolution Directing the Sale of the City's Interest in 17 1st Street NE, 19 1st Street NE, 102 1st Avenue NE, 225 2nd Avenue SE, 119 West Charles, 129 5th Avenue NE, 322 4th Avenue SE, 222 5th Avenue NE, Oelwein, Fayette County, Iowa

Motions

- [7.](#) Consideration of a motion approving Pay Request to Lansing Brothers Construction in the amount of \$51,700.00 for 2020 House Demolition Project - Group 5
- [8.](#) Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance Application for 820 3rd Avenue SW
9. Consideration of a motion to postpone rental inspections due to Covid-19
- [10.](#) Consideration of a motion to approve Pay Request No. 1 to Maguire Iron in the amount of \$189,496.30 for work completed on West Elevated Water Storage Tank

Committee Reports

Council Updates

Mayor's Report

City Attorney's Report

- [A.](#) City Attorney's Report

City Administrator's Report

[City](#) Administrator's Report

Executive Session

Consideration of a motion to go into Executive Session per Iowa Code...

1. Consideration of a motion to go into Executive Session per Iowa Code 25.1(1c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation and per Iowa Code 25.1(1g) to avoid disclosure of specific law enforcement matters, such as current or proposed investigations or inspection or auditing techniques or schedules, which if disclosed would enable law violators to avoid detection

Consideration of a motion to return to regular session

Adjournment

ii. Additional Information

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

City Council Meeting
Oelwein Community Plaza, 25 West Charles,
Oelwein
December 21, 2020 - 6:00 PM

Pledge of Allegiance

Call to Order by Mayor DeVore at 6:00 P.M.

Roll Call	Present	Weber, Stewart, Seeders, Payne, Fisk, Cantrell
	Also Present	Mulfinger, Rigdon, Dillon
	Absent	None

Additions or Deletions

A motion was made by Cantrell, seconded by Seeders to adopt the Agenda as amended. All voted aye.

Motion Carried

Consent Agenda

1. Consideration of a motion to approve the minutes of the December 14, 2020 Council Meeting
2. Claims Resolution in the amount of \$647,332.72
3. Consideration of a new Class 'B' Native Wine Permit for Farmers Daughters Quilts

A motion was made by Weber, seconded by Fisk to adopt the Consent Agenda. All voted aye.

Motion Carried

Resolutions

4. Consideration of a Resolution Directing the Sale of the City's Interest in 15 4th Street NE, Oelwein, Fayette County, Iowa

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5233-2020.

Ayes: Weber, Stewart, Seeders, Payne, Fisk, Cantrell
Nays: None

Motion Carried

Motions

5. Consideration of a motion to approve proposal on Police Officer Replacement

A motion was made by Weber, seconded by Cantrell to approve the proposal. All voted aye.

Motion Carried

6. Consideration of a motion to endorse further research re: Arrest Diversion Program

A motion was made by Cantrell, seconded by Seeders to endorse further research. All voted aye.

Motion Carried

7. Consideration of a motion authorizing signatures on Task Order No. 2003-20A with Fox Engineers in the amount of \$34,500 for Oelwein NE Sanitary Sewer Improvements

A motion was made by Fisk, seconded by Cantrell authorizing signatures. All voted aye.

Motion Carried

8. Consideration of a motion approving City Park Electrical Upgrades by Etringer Electric in the amount of \$22,150.00

A motion was made by Cantrell, seconded by Payne approving upgrades. All voted aye.

Motion Carried

9. Consideration of a motion accepting offer of \$20,000 from City of Atalissa Fire Department for 1992 Smeal Metro Star Pumper

A motion was made by Stewart, seconded by Fisk to accept the offer. All voted aye.

Motion Carried

10. Consideration of a motion authorizing signatures on Task Order with AECOM in the amount of \$5,400.00 for Apron and Taxiway Joint Sealant FAA Cares Project

A motion was made by Seeders, seconded by Fisk to authorize signatures. All voted aye.

Motion Carried

11. Consideration of a motion authorizing payment to KW Electric Inc. in the amount of \$5,903.74 for work completed on 20th Street Lift Station Project

A motion was made by Seeders, seconded by Stewart to approve payment. All voted aye.

Motion Carried

Attorney Pat Dillon approved paying this sub-contractor outside of the main contractor for work done.

12. Consideration of a motion to approve recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Funding for 407 East Charles and Hotel/Motel Funding for Williams Center for the Arts

A motion was made by Cantrell, seconded by Weber to approve \$4,050 demolition costs for 407 East Charles. All voted aye.

Motion Carried

A motion was made by Weber, seconded by Cantrell to approve payment to the Williams Center for the Arts in the amount of \$1,500.00. 5 voted aye, 1 (Fisk) voted nay.

Motion Carried

Council Updates

Cantrell thank you from citizens for returning recycling dumpsters.

Fisk stated we represent the city and should conduct ourselves professionally in appearance and actions when in the public.

City Attorney's Report

Worked on trail project and drainage permits. A Flood Plain Mitigation engineer approved Bryan's plan for DOT regarding City Park Lake project, but this is not a city project.

Executive Session

A motion was made by Cantrell, seconded by Weber to go into Executive Session at 6:40 P.M. per Iowa Code Section 21.5(1)(c) to discuss strategy with Counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the City in that litigation. All voted aye.

Motion Carried

A motion was made by Cantrell, seconded by Payne to return to regular session. All voted aye.

Motion Carried

A motion was made by Cantrell, seconded by Fisk to direct City Administrator Mulfinger to pursue what was discussed in executive session regarding 42 Well Project. All voted aye.

Motion Carried

Adjournment

A motion was made by Weber, seconded by Seeders to adjourn at 6:55 P.M. All voted aye.

Motion Carried

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 21, 2020 and copy of said proceedings was furnished to the Register December 22, 2020.

Dylan Mulfinger, City Administrator

Name of Applicant: FARMER'S DAUGHTERS

Name of Business (DBA): Farmers Daughters Quilts

Address of Premises: 21 E Charles Street

City: Oelwein **County:** Fayette **Zip:** 50662

Business: (319) 283-5165

Mailing: 11597 400th Street

City: Strawberry Point **State:** IA **Zip:** 52076

Contact Person

Name: Sarah Ottesen

Phone: (563) 608-0591 **Email:** sarah@fdquilts.com

Classification: Class B Native Wine Permit (WBN)

Term: 12 months

Effective Date: 01/01/2021

Expiration Date:

Privileges:

Class B Native Wine Permit (WBN)

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: XXXXXXXXXX **Federal Employer ID:** XXXXXXXXXX

Ownership

Sarah Ottesen

First Name: Sarah **Last Name:** Ottesen

City: Strawberry Point **State:** Iowa **Zip:** 52076

Position: Owner

% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:

Policy Effective Date: **Policy Expiration:**

Bond Effective: **Dram Cancel Date:**

Outdoor Service Effective: **Outdoor Service Expiration:**

Temp Transfer Effective: **Temp Transfer Expiration Date:**

RESOLUTION NO. _____

Setting date for public hearing on 2021 amendment to urban renewal plan for Central Urban Renewal Area

WHEREAS, the City Council of the City of Oelwein, Iowa (the “City”) has created the Central Urban Renewal Area and has approved an urban renewal plan for that Area; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a city approves any new urban renewal project to an urban renewal plan, a city must amend the existing urban renewal plan to include that new project; and

WHEREAS, an amendment to the urban renewal plan for the Central Urban Renewal Area has been prepared which proposes to increase the annual amount of tax increment revenues that would be devoted to the City’s forgivable loan program related providing incentives for expanding existing business, encouraging development of new business, improving buildings and building facades and providing for renovation of upper stories into housing units; and

WHEREAS, it is now necessary that a date be set for a public hearing on that plan amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. This City Council will meet at the Oelwein Community Plaza, Oelwein, Iowa, on February 8, 2021, at _____ p.m., at which time and place it will hold a public hearing on the proposed 2021 urban renewal plan amendment for the Central Urban Renewal Area.

Section 2. Pursuant to Section 403.5 of the Code of Iowa, the City Administrator is hereby designated as the City’s representative in connection with the consultation process which is required under that section of the urban renewal law.

Section 3. The City Clerk shall publish notice of the hearing on the amendment for the Central Urban Renewal Area, the same being in the form set out as follows, which publication shall be made in a legal newspaper of general circulation in Oelwein, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for hearing.

NOTICE OF PUBLIC HEARING ON PROPOSED 2021 AMENDMENT TO URBAN RENEWAL PLAN FOR CENTRAL URBAN RENEWAL AREA

Notice Is Hereby Given: That at _____ p.m., at the Oelwein Community Plaza, on February 8, 2021, the City Council of the City of Oelwein, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Central Urban Renewal Area to increase the annual amount of tax increment revenue that would be devoted to the City's forgivable loan program related to providing incentives for expanding existing business, encouraging development of new business, improving buildings and building facades and providing for renovation of upper stories into housing units. The current amount of \$75,000 per year would be increased to an amount equal to 90% of the incremental property tax revenues that are generated each year in the Central Urban Renewal Area, minus any amounts committed to prior projects.

A copy of the amendment is on file for public inspection in the office of the City Clerk.

At that time and place, any interested person may file written objections or comments and may be heard with respect to the subject matter of the hearing.

Dylan Mulfinger
City Clerk

Passed and approved January 11, 2021.

Mayor

Attest:

City Clerk

•••••

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

CITY OF OELWEIN, IOWA
CENTRAL URBAN RENEWAL AREA

2021 AMENDMENT
URBAN RENEWAL PLAN

February, 2021

The Urban Renewal Plan for the City of Oelwein Central Urban Renewal Area (the “Urban Renewal Area”) is hereby amended in accordance with the provisions of Section 403.5 of the Code of Iowa to give information about increasing the amount of annual incremental property tax revenue that is proposed to be devoted to the City’s forgivable loan program.

The program involves the use of incremental property tax revenues to expand existing business, encourage development of new business, improve buildings and building facades and provide for renovation of upper stories into housing units. Forgivable loans are provided to building owners in the maximum amount of \$25,000 for the purpose of new business creation, acquisition of property, expansion of an existing business or renovation of property, including façade. Forgivable loans are provided in the maximum amount of \$50,000 for renovation of upper stories into housing units. The project is coordinated by the Oelwein Housing Committee, a division of the Oelwein Area Chamber and Development and all applications must be approved by the Oelwein City Council.

The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Outstanding general obligation debt of the City	\$7,740,000
Constitutional debt limit of the City:	\$13,655,000

Proposed debt to be incurred each year in Urban Renewal Area: 90% of the incremental property tax revenues that are generated in the Central Urban Renewal Area in that year, minus any amount committed to prior approved projects

RESOLUTION NO. _____

Resolution Voluntarily Extending Leave from the Emergency Family and Medical Leave Expansion Act

WHEREAS, the United States Federal Government passed the Families First Coronavirus Response Act that provided additional leave through the Emergency Family and Medical Leave Expansion Act related to the Coronavirus; and

WHEREAS, the provisions for leave ended December of 2020; and

WHEREAS, the Coronavirus Pandemic has not subsided, and employees may need additional leave as provided in 2020; and

WHEREAS, the City should extended this leave voluntarily until June 30, 2021 to ensure that all employees can use the leave as needed; and

WHEREAS, The City should provide two weeks of leave due to the Coronavirus under the following criteria:

- A federal, state, or local quarantine or isolation order related to COVID-19.
- The employee has been advised by a healthcare provider to self-quarantine due to concerns related to COVID-19.
- The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
- The employee is caring for an individual who is subject to (1) a federal, state, or local quarantine or isolation order related to COVID-19; or (2) advice by a healthcare provider to self-quarantine due to concerns related to COVID-19.
- The employee is caring for a son or daughter of the employee if the school or place of care of the son or daughter has closed or the child care provider of such son or daughter is unavailable due to COVID-19 precautions.
- The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Department of Labor.

; and

WHEREAS, the City of Oelwein will only provide the additional leaves to employees who have not exhausted their leave in 2020; and

WHEREAS, the two weeks of additional leave will only be used for illness related to the Coronavirus; and

WHEREAS, the city will not extend the leave of 10 weeks of paid expanded family and medical leave at two-thirds the employee's regular rate of pay where an employee is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to Coronavirus; and

WHEREAS, the city shall extend the expansion of the emergency sick leave so that employees can use their accumulated sick time to attend to anyone in their family (as defined in the City's Personnel Manual) for Coronavirus related illness; and

THEREFORE, BE IT RESOLVED by the City Council of the City of Oelwein, Iowa voluntarily extends leave from the Emergency Family and Medical Leave Expansion Act with special provisions along with the extension of the expansion emergency sick leave until June 30, 2021.

Passed and approved by the City Council of the City of Oelwein, Iowa this 11 day of January, 2021.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

City Administrator

It was moved by _____ and seconded by _____ that
the Resolution as read be adopted, and upon roll call there
were:

AYES NAYS ABSENT ABSTAIN

Weber
Seeders
Cantrell
Payne
Fisk
Stewart

RESOLUTION NO. _____

RESOLUTION DIRECTING THE SALE OF THE CITY'S INTEREST IN 17 1ST STREET NE, 19 1ST STREET NE, 102 1ST AVENUE NE, 225 2ND AVENUE SE, 119 WEST CHARLES, 129 5TH AVENUE NE, 322 4TH AVENUE SE, 222 5TH AVENUE NE, OELWEIN, FAYETTE COUNTY, IOWA

WHEREAS, the City is desirous of selling the real estate described herein.

WHEREAS, the City Council has set forth its proposal to sell its interest in the above described real estate and has published notice of the date, time and place of a public hearing thereon; and

WHEREAS, said public hearing was held and the City Council believes it is in the best interest of the City to sell the real estate in the above described real estate on the terms and conditions set forth below;

BE IT RESOLVED by the Council of the city of Oelwein, Iowa, as follows:

Section 1. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

17 1ST STREET NE, LEGALLY DESCRIBED AS THE WEST 23.79 FEET OF THE SOUTH 85 FEET OF LOT 2, BLOCK 4, PAIGNS ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA
AND
19 1ST STREET NE, LEGALLY DESCRIBED AS THE EAST 26.21 FEET OF THE SOUTH 85 FEET OF LOT 2, BLOCK 4, MINER PAIGNS ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

To: Grace United Methodist Church

For the sum of \$704.00 and other valuable consideration.

Section 2. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

102 1ST AVENUE NE LEGALLY DESCRIBED AS THE SOUTH 85' LOT 1, BLOCK 4, PAIGNS ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

To: Grace United Methodist Church

For the sum of \$704.00 and other valuable consideration.

Section 3. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

225 2ND AVENUE SE, LEGALLY DESCRIBED AS LOT 12, BLOCK 10, ORIGINAL OELWEIN, FAYETTE COUNTY, IOWA

To: Lacy and Ryan Gunningham

For the sum of \$3,600.00.

Section 4. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

119 WEST CHARLES, LEGALLY DESCRIBED AS COMMENCING 45 RODS 13 FEET WEST OF THE CENTER OF SECTION 21, RUNNING THENCE NORTH 10 RODS, THENCE WEST 35 ½ FEET, THENCE SOUTH 40 FEET, THENCE WEST 4 ½ FEET, THENCE SOUTH TO THE CENTER OF THE STREET, THENCE EAST 40 FEET TO THE PLACE OF BEGINNING, IN THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 21, TOWNSHIP 91 NORTH, RANGE 9 WEST OF THE FIFTH P.M., FAYETTE COUNTY, IOWA

To: Frank Harry

For the sum of \$704.00 and other valuable consideration.

Section 5. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

129 5TH AVENUE NE LEGALLY DESCRIBED AS LOT 10, BLOCK 4, KINT & BOYACK ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

To: Thomas R. and Darlene J. Anderson

For the sum of \$704.00 and other valuable consideration.

Section 6. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

322 4TH AVENUE SE LEGALLY DESCRIBED AS LOT 11, BLOCK 12, GRANDVIEW ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

To: John J. Egan and Mary Ann Michels

For the sum of \$704.00 and other valuable consideration.

Section 7. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

222 5TH AVENUE NE LEGALLY DESCRIBED AS LOT 1, BLOCK 6, KINT & BOYACK ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

To: VJT Properties, LLC

For the sum of \$704.00 and other valuable consideration.

Section 8. The City Administrator shall co-sign such contracts and deeds. The Deed shall be delivered thirty days after the date of this Resolution, unless an appeal on this action has been made to District Court. Action on this Resolution shall be final upon the purchaser of the Deed giving evidence to the Clerk that the Deed has been recorded, and such facts to be noted on the official record of this Resolution.

Section 9. This resolution shall be in effect upon its passage and approval as provided by law.

Passed and adopted by the City Council of the City of Oelwein, Iowa, this ____ day of January, 2021.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Stewart
Cantrell
Seeders
Fisk
Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

City Administrator



December 21, 2020

Grace United Methodist Church
P.O. Box 642
Oelwein, IA 50662

*This includes 17/19 1st NE
and 102 1st AVE NE.*

You have expressed interest in purchasing the vacant lot at 17/19 1ST ST. NE and are currently the only party interested. You may purchase the property from the City of Oelwein for \$704, which covers the cost of the deed, closing, and recording publication of public notice, the cost of publication and a lien search. You will be required to pay the property taxes and any outstanding liens in full to complete the sale.

The taxes and liens due on this property are \$0.00 as of November 17, 2020. Any taxes that accrue prior to the final sale will also need to be paid. To pay outstanding taxes you may call the county treasurer's office at 563-422-3787.

The buyer will record and combine the properties with the county. The buyer will take the lot as-is from the City.

By signing below, you are committed to paying \$704 for the property, all taxes, liens and any taxes that further accrue. Once City Council approves the sale, the City will request payment. This process can take 3-4 months. You may return the signed form to the address below.

Grace United Methodist church

Grace United Methodist church

Buyer Name (Printed)

Buyer Name (Signature)

9 First St. N.E. Oelwein, Ia. 50662 P.O. Box 642

Buyer Address, City, State, and ZIP

319-283-3910

gracechurch1@msn.com

Buyer Phone Number

Buyer Email Address

City of Oelwein Community Development Department
20 2nd Ave SW Oelwein, Iowa 50662
319-283-5862



Read
11/13/20
Item 6.

Grace United Methodist Church

9 First Street NE PO Box 642 Oelwein, IA 50662
319-283-3910 Fax 319-283-1150
gracechurch1@msn.com

November 12, 2020
City Hall
20 2nd Ave. S.W.
Oelwein IA 50662

To Oelwein City Council Members:

Grace United Methodist Church would like to purchase the 2 lots that are adjoining the church lot, that has been offered for sale.

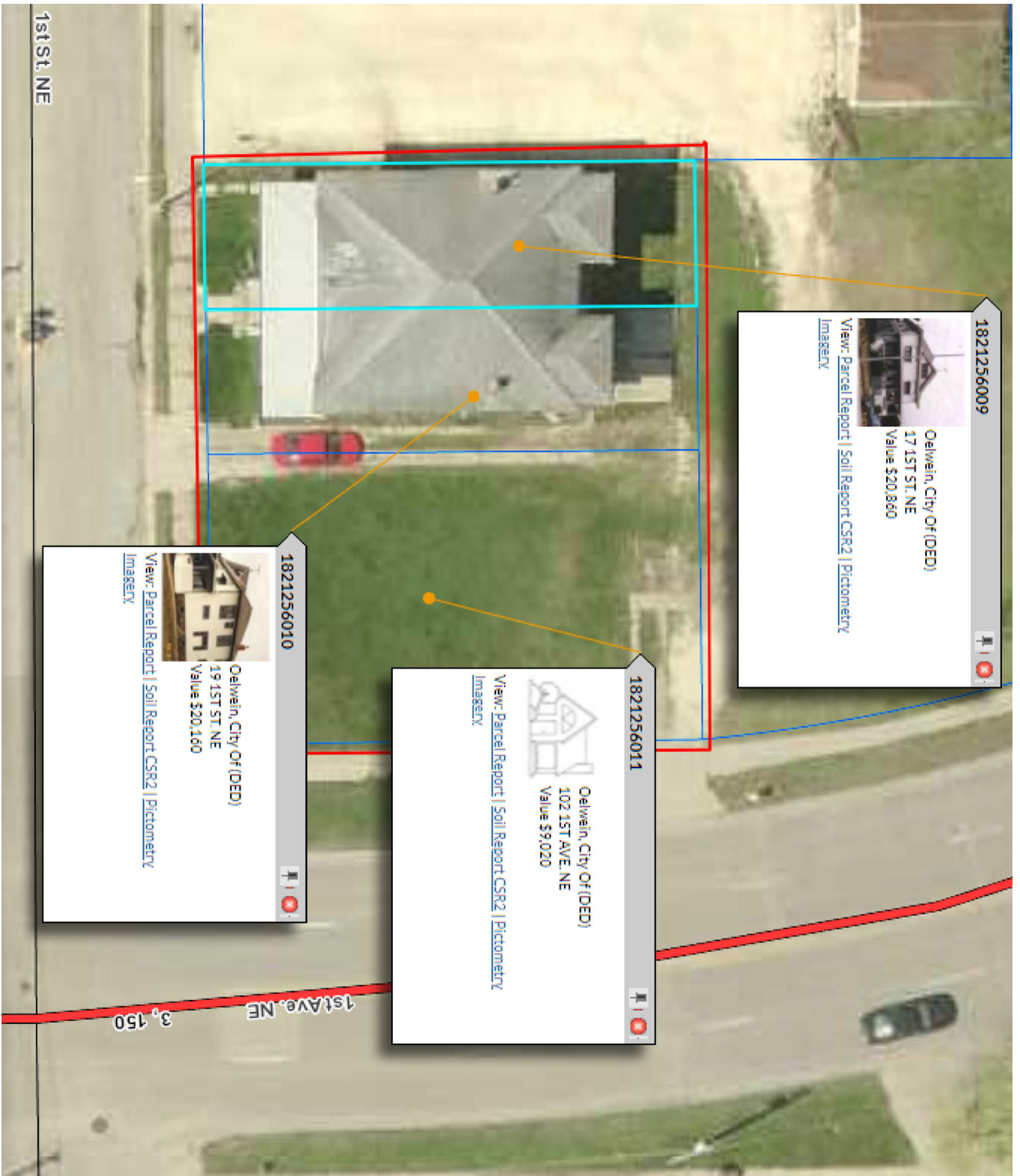
The purchase agreement agreed upon is \$1000.00 per lot for a total of \$2000.00 and the back taxes owed on the said lots.

Please let us know if this is agreeable.

If you have questions, please contact Dean Schrader at 319-238-1006; or 319-283-3910 during Church office hours 12:00p.m. – 4:00 p.m. on Tuesdays, 8:00a.m. -12:00p.m on Wednesdays and 8:00a.m. -4:00p.m. Thursdays; or email church at gracechurch1@msn.com.

In Christ's Love,

Vicky Rodas
Administrative Assistant





January 7, 2021

MEMO: RE: Sealed Bid for 225 2nd Ave SE

The property of Lacy and Ryan Gunningham, the only bidder for this lot, is not adjacent, but across the alley. Please see attached map.



**INVITATION FOR SEALED BIDS:
PROPOSED SALE OF UNIMPROVED REAL PROPERTY**

Property known as
225 2nd Ave SE, Oelwein, IA 50662
Parcel ID: 1821208006

Date of Bid Opening: January 4, 2021

Time of Bid Opening: 10:00 AM

Location of Bid Opening: Oelwein City Hall
20 2nd Ave SW
Oelwein, Iowa 50662

Minimum Bid Entry: \$3000.00

Bid Contact: Jay Shekleton, Building Official
Oelwein City Hall
20 2nd Ave SW
Oelwein, Iowa 50662
buildingofficial@cityofuelwein.org

Bidder's Instructions

The City of Oelwein, Iowa invites interested parties to submit sealed bids for the purchase of the City-owned real property located at 225 2nd Ave SE, Oelwein, Iowa.

- A. Description of Property

- B. Preparation and Submission of Bids

Bidders should submit one (1) original bid and it must be submitted in accordance with the following instructions:

Bids must be sealed and clearly marked with the Bidder's name and address and the following identification:

“Sealed Bid for Proposed sale of Real Property: Parcel 1821453005.”

Bids shall be addressed and delivered to:
Dylan Mulfinger, City Administrator
20 2nd Ave SW
Oelwein, Iowa 50662

Must include with the bid proposal a letter stating your intentions for the property.

- C. Withdrawal of Bids

Bids May not be withdrawn once they have been received and opened by the City.

- D. Bid Opening

Bids shall be opened publicly on **January 4, 2021** at the Oelwein City Hall, 20 2nd Ave SW, Oelwein, Iowa 50662 at 10:00 AM. The name of each Bidder and the amount of each bid shall be read aloud.

Any bid received after **10:00 AM on January 4, 2021** shall not be considered. Bids must be mailed or delivered to the City Administrator's Office. Bids submitted by fax or email will not be accepted. It shall be the sole responsibility of the bidder to have his/her bid delivered to the City Administrator's Office on or before the stated date and time. If a bid is sent by U.S. Mail, the bidder shall be responsible for its timely delivery to the City Administrator's Office. Bids delayed by mail will not be considered, shall not be opened, and arrangements shall be made for their return to the bidder upon his/her request and at his/her expense.

E. Right to Reject Bids

The City of Oelwein reserves the right to reject any and all bids and to cancel the sale at any time prior to closing. Any and all bids may be rejected

F. Applicable Law

Jurisdiction and venue are Fayette county Iowa. Choice of Law: State of Iowa law applies.

G. Basis of Award

The award shall be made in accordance with the provisions of the Invitation for Sealed Bids. The award shall be made in the sole discretion of the city of Oelwein. The City of Oelwein reserves the right to take into consideration whether the price offered is equal to or greater than the Fair Market Value.

- For purposes of this paragraph, a “responsive bidder” is a bidder who has submitted evidence that satisfies the City that he/she has the capacity to complete the purchase of the Property.
- For purposes of this paragraph, a “responsible bidder” is a bidder who has submitted a complete bid that includes all documents as set forth herein, without irregularities, exclusions, special conditions or alternatives unless specifically requested in the Invitation for Sealed Bids

H. Notice of Award and Closing

Upon completion of the bid evaluation by the City Administrator and acceptance of a bid by resolution of the City Council, the City of Oelwein shall send the successful bidder a Notice of Award and request the preparation of a Quit Claim Deed by the city attorney, following thirty days of the passing of the resolution.

After the Quit Claim Deed has been prepared, it will be presented to the Mayor for execution. The City will direct the city attorney to provide instructions to the successful bidder in all matters related to the closing, including time and date of the closing and the type and amount of funds to be collected at the closing, if necessary.

Upon the completion of the transaction, the City will distribute any documents and cause the deed to be recorded.

All transactions will include, at the bidder’s cost, all cost associated with recording of the deed, resolution, notice of publication, and the cost of publication of public notice.

Rcvd
1/4/21

Item 6.

To Whom It May Concern:

We would like to place a bid on parcel 1821453005 in the amount of \$3600.00

We would like to use the property for extra parking, room for kids to play, and a garden. Eventually we would like to build a small home for us to live in.

Thank You For your time and consideration.

Ryan and Lacy Gunningham

RCVD 10 120
Item 6.

9/30/20

To Whom It May Concern:

My husband, Ryan Gunningham, and I would like to express our interest in purchasing the lot located behind our home.

2nd Ave SE is across the alley from us. It would be a nice addition to our property. Our kids would have more room to play and I could plant a garden. Eventually, when our kids move out we would like to build a smaller house and sell our larger house.

We are interested in learning more about purchase price and conditions. Please contact us regarding further details about this property. Ryan's Cell (319) 281-0691

Thank You:
Lacy & Ryan Gunningham

I am interested in the vacant lot located at 225 2nd Ave SE that is adjoined to my property 229 2nd Ave SE.

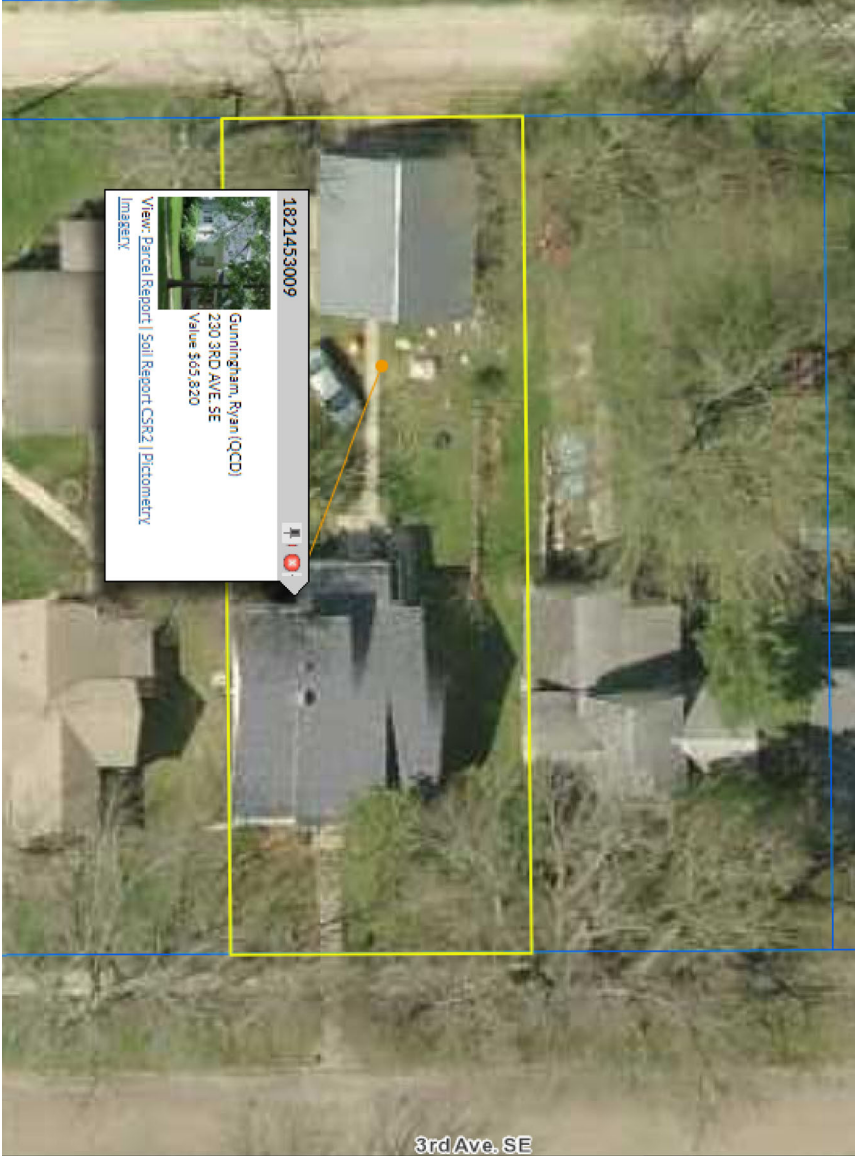
I feel that a fair price with back taxes being paid by myself is \$2,000 total. This \$2,000 is to include all back taxes being paid to current and the sale price of the lot.

This lot will be used as a greenspace/yard for the rental located at 229 2nd Ave SE.

REVD
11/6/2020

Thanks,

Ty Vandelaar/THV Properties LLC





December 28, 2020

Mike Harry
5 2nd Ave NW
Oelwein, IA 50662

You have expressed interest in purchasing the vacant lot at 119 W Charles and are currently the only party interested. You may purchase the property from the City of Oelwein for \$704, which covers the cost of the deed, closing, and recording publication of public notice, the cost of publication and a lien search. You will be required to pay the property taxes and any outstanding liens in full to complete the sale.

The taxes and liens due on this property are \$1,456 as of November 17, 2020. Any taxes that accrue prior to the final sale will also need to be paid. To pay outstanding taxes you may call the county treasurer's office at 563-422-3787.

The buyer will record and combine the properties with the county. The buyer will take the lot as-is from the City.

By signing below, you are committed to paying \$704 for the property, all taxes, liens and any taxes that further accrue. Once City Council approves the sale, the City will request payment. This process can take 3-4 months. You may return the signed form to the address below.

Frank Harry

Buyer Name (Printed)

Frank Harry

Buyer Name (Signature)

5 2nd Ave NW Oelwein IA 50662

Buyer Address, City, State, and ZIP

319-283-8381

Buyer Phone Number

Buyer Email Address





December 21, 2020

Anderson, Tom & Darlene
123 5th Ave NE
Oelwein, IA 50662

You have expressed interest in purchasing the vacant lot at 129 5TH AVE. NE and are currently the only party interested. You may purchase the property from the City of Oelwein for \$704, which covers the cost of the deed, closing, and recording publication of public notice, the cost of publication and a lien search. You will be required to pay the property taxes and any outstanding liens in full to complete the sale.

The taxes and liens due on this property are \$365 as of November 17, 2020. Any taxes that accrue prior to the final sale will also need to be paid. To pay outstanding taxes you may call the county treasurer's office at 563-422-3787.

The buyer will record and combine the properties with the county. The buyer will take the lot as-is from the City.

By signing below, you are committed to paying \$704 for the property, all taxes, liens and any taxes that further accrue. Once City Council approves the sale, the City will request payment. This process can take 3-4 months. You may return the signed form to the address below.

Thomas R Anderson Darlene J
Buyer Name (Printed) Anderson

Thomas R Anderson
Darlene J Anderson
Buyer Name (Signature)

123 5th Ave N.E.

Buyer Address, City, State, and ZIP

Oelwein
~~Washington~~, Iowa

Buyer Phone Number

darlenean.jordan43@
ya.hoo.com
Buyer Email Address

City of Oelwein Community Development Department
20 2nd Ave SW Oelwein, Iowa 50662
319-283-5862

December 21, 2020

Anderson, Tom & Darlene
123 5th Ave NE
Oelwein, IA 50662

P A I D

DEC 28 2020

KYLE JACOBSEN
FAYETTE COUNTY TREASURER

You have expressed interest in purchasing the vacant lot at 123 5TH AVE. NE and are currently the only party interested. You may purchase the property from the City of Oelwein for \$704, which covers the cost of the deed, closing, and recording publication of public notice, the cost of publication and a lien search. You will be required to pay the property taxes and any outstanding liens in full to complete the sale.

The taxes and liens due on this property are \$365 as of November 17, 2020. Any taxes that accrue prior to the final sale will also need to be paid. To pay outstanding taxes you may call the county treasurer's office at 563-422-3787.

The buyer will record and combine the properties with the county. The buyer will take the lot as-is from the City.

By signing below, you are committed to paying \$704 for the property, all taxes, liens and any taxes that further accrue. Once City Council approves the sale, the City will request payment. This process can take 3-4 months. You may return the signed form to the address below.

Thomas R Anderson Darlene J Anderson
Buyer Name (Printed) Anderson

Thomas R Anderson Darlene J Anderson
Buyer Name (Signature)

123 5th Ave N.E.

Buyer Address, City, State, and ZIP

Oelwein
Iowa

Buyer Phone Number

darlenean.jacobson75@
ya.hoo.com
Buyer Email Address

City of Oelwein Community Development Department
20 2nd Ave SW Oelwein, Iowa 50662
319-283-5862

PAID
28 2020
KYLE JACOBSEN
FAYETTE COUNTY TREASURER

NTV TR 354.00 +
ne St, West 16.00 +
Jowaltraser 354.00 +
LMS 0003

JE: 124.00*
08.00 CR # 2585

ne Anderson
NORTH OF
ILL 20 2ND AVE. SW
N IA 50662-

DEC 28 2020

OELWEIN INC

FAYETTE COUNTY TREASURER
Office Copy
PO Box 273, 114 N Vine St, West Union, IA 52175
563-422-3787 www.iowatreasurers.org
treasurer@co.fayette.ia.us

Receipt#
12125
00

TAX DUE: March 31, 2021 \$354.00
CITY OF DELINQUENT April 1, 2021
CITY OF DELINQUENT April 1, 2021

D
Durlene Anderson
OELWEIN CITY OF
CITY HALL 20 2ND AVE. SW
OELWEIN IA 50662-

DEC 28 2020

082 000 OELWEIN

OELWEIN INC





December 21, 2020

Egan, Elizabeth & John
316 4th Ave SE
Oelwein, IA 50662

You have expressed interest in purchasing the vacant lot at 322 4TH AVE. SE and are currently the only party interested. You may purchase the property from the City of Oelwein for \$704, which covers the cost of the deed, closing, and recording publication of public notice, the cost of publication and a lien search. You will be required to pay the property taxes and any outstanding liens in full to complete the sale.

The taxes and liens due on this property are \$483 as of November 17, 2020. Any taxes that accrue prior to the final sale will also need to be paid. To pay outstanding taxes you may call the county treasurer's office at 563-422-3787.

The buyer will record and combine the properties with the county. The buyer will take the lot as-is from the City.

By signing below, you are committed to paying \$704 for the property, all taxes, liens and any taxes that further accrue. Once City Council approves the sale, the City will request payment. This process can take 3-4 months. You may return the signed form to the address below.

John & Egan
Mary Ann Michels

Buyer Name (Printed)

John & Egan 11/5/21
Mary Ann Michels 1-5-20

Buyer Name (Signature)

316 4th AVE S.E OELWEIN, IA 50662
1230 Jackson Ave P.O. Box 27 Harleton, IA 506410027

Buyer Address, City, State, and ZIP

563-379-4156
319-238-3451

Buyer Phone Number

paul.michelstruck@yahoo.com

Buyer Email Address

Rcvd
10/26/20

Item 6.

10-24-20

City Council Members,

This is in regards for the purchase of lot 322 4th Ave. S.E.

In the early 70's the home & property was in the Egan family name and we would love to be able to build a garage, for the fact we are the only family that never had a garage out of 16 homes on this block.

Thank-you
John J Egan

P.S. also for the past 20yrs. I took it upon myself to keep up the appearance of lot 322 since nobody was doing the lawn care and snow removal, I feel like I own it already, LOL... Thank-you and I appreciate your offer.

John J Egan



State of Iowa Courts

Type: OTHER ORDER

Case Number	Case Title
ESPR020444	ELIZABETH EGAN ESTATE

So Ordered

A handwritten signature in black ink, appearing to read "Richard D. Stochl".

Richard D. Stochl, District Court Judge,
First Judicial District of Iowa

Electronically signed on 2020-10-04 11:51:01 page 2 of 2

IN THE DISTRICT COURT OF IOWA, IN AND FOR FAYETTE COUNTY

IN THE MATTER OF THE ESTATE)

OF)

ELIZABETH EGAN)

Probate No. ESPR020444

) ORDER GRANTING ADMINISTRATION
) AND APPOINTING ADMINISTRATOR
)

BY: _____
OCT 01 2020

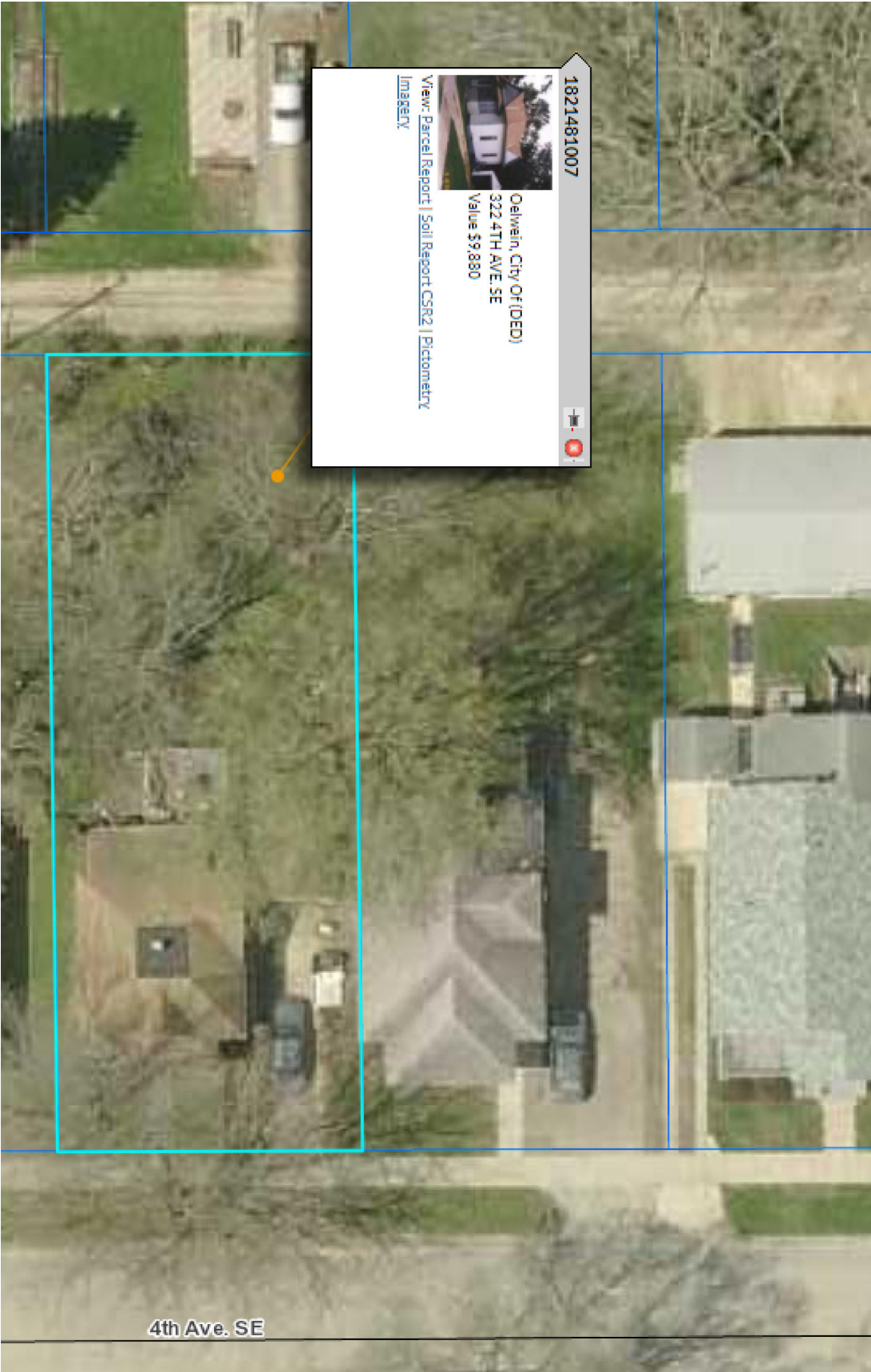
The Court, having reviewed the Petition for Small Estate Administration finds:

CLIENT SENT

1. The Petitioner is a proper person to file the Petition and good cause has been shown for the administration of the Decedent's estate and for appointment of an administrator for the Estate.
2. The person named in the Petition is qualified to act as administrator.
3. The value of the personal property of the estate plus the estimated gross annual income of the estate during the period of administration is less than \$1,000.00.

IT IS ORDERED:

1. Small Estate Administration of the estate of the Decedent is granted.
2. John Egan, is appointed as administrator with bond fixed at \$ _____ .





December 21, 2020

VJT Properties LLC
c/o Vic Vanderhaar
100 7th St.
Dike, IA 50624-9799

You have expressed interest in purchasing the vacant lot at 222 5TH AVE. NE and are currently the only party interested. You may purchase the property from the City of Oelwein for \$704, which covers the cost of the deed, closing, and recording publication of public notice, the cost of publication and a lien search. You will be required to pay the property taxes and any outstanding liens in full to complete the sale.

The taxes and liens due on this property are \$1144 as of November 17, 2020. Any taxes that accrue prior to the final sale will also need to be paid. To pay outstanding taxes you may call the county treasurer's office at 563-422-3787.

The buyer will record and combine the properties with the county. The buyer will take the lot as-is from the City.

By signing below, you are committed to paying \$704 for the property, all taxes, liens and any taxes that further accrue. Once City Council approves the sale, the City will request payment. This process can take 3-4 months. You may return the signed form to the address below.

VJT Properties

Buyer Name (Printed)

Vic Vanderhaar

Buyer Name (Signature)

100 7th St Dike, IA 50624

Buyer Address, City, State, and ZIP

319-269-2475

Buyer Phone Number

Buyer Email Address

City of Oelwein Community Development Department
20 2nd Ave SW Oelwein, Iowa 50662
319-283-5862

✓
RCVD
11/6/2020

November 5, 2020

City of Oelwein
Attn: Community Development
20 2nd Ave. SW
Oelwein, IA 50662

RE: Sale of property located at 222 5th Ave. NE

Dear Sirs,

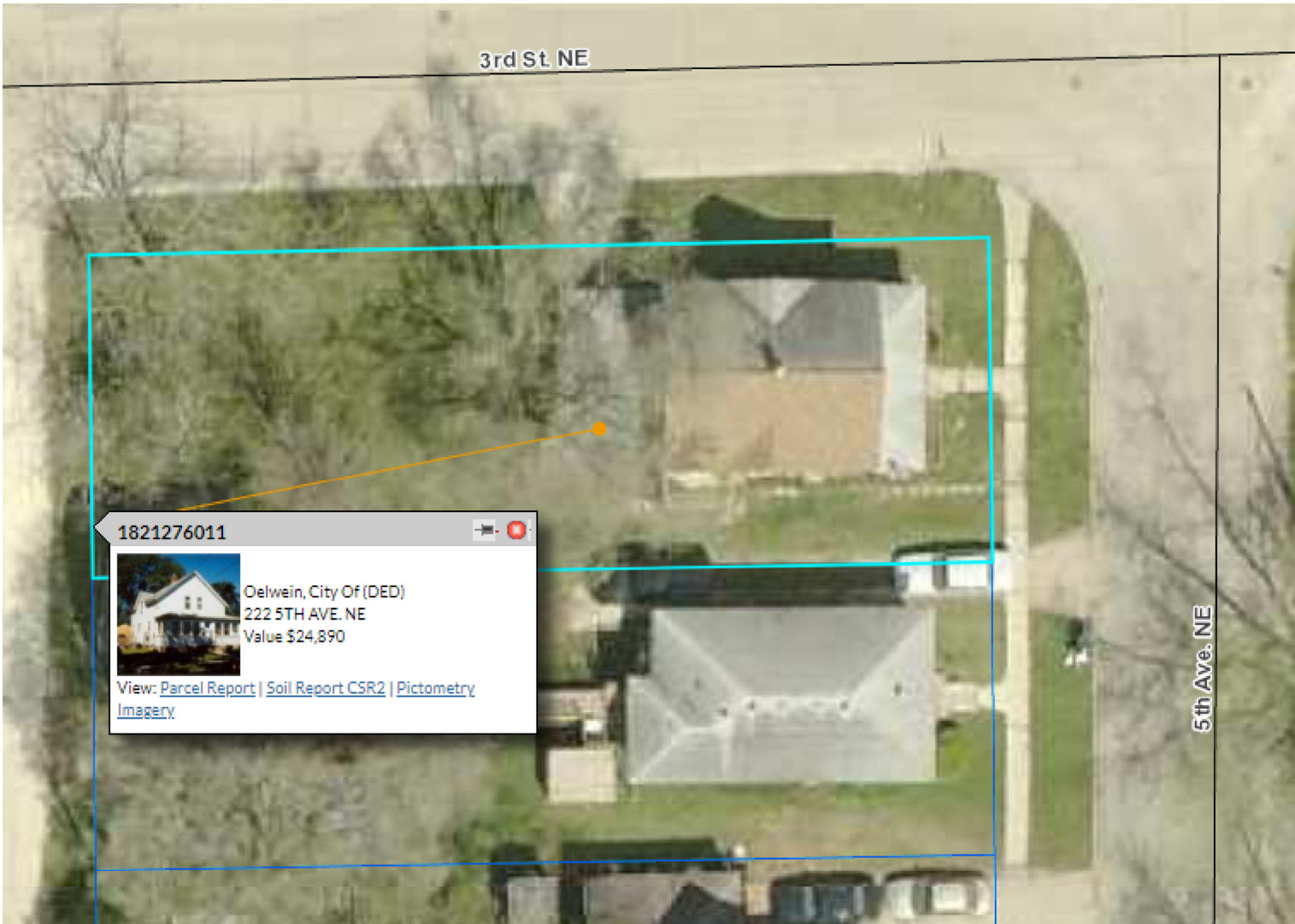
We are in receipt of your letter dated October 30, 2020.

VJT Properties LLC is interested in purchasing the above lot. We are submitting a bid of \$500 for said lot and understand that we will pay the back taxes on said lot.

Should you have questions, I may be reached at 319-269-2475.



Vic Vandehaar
Member/Manager
VJT Properties LLC



Lansing Brothers Construction Co. Inc.
101 First Street East
P.O. Box 36
Luxemburg, Iowa 52056
Office 563-853-2645

Item 7.

FED ID# 42-0945166

Customer: City of Oelwein
20 Second Ave. S
Oelwein, Iowa 50662

Date: 12-24-2020

Re: 2020 House Demolition Project – Group 5
Pay Request

Original Contract Amount - \$386,100.00

Completed Work

GROUP 1 - \$79,500.00

GROUP 2 - \$78,000.00

GROUP 3 - \$70,000.00

GROUP 4 - \$72,500.00

Paid Previously - \$300,000.00

Group 5 (Remaining Contract Amount) - \$86,100.00

Deduct Change Order – Building at 9 1st Street SW – (\$9,400.00)

Retainage and Punchlist to be completed in the spring – (25,000.00)

Total Due this Invoice - \$51,700.00



RESIDENTIAL DEMOLITION ASSISTANCE APPLICATION

Demolition cost assistance for up to 50 percent, with a limit not to exceed \$5,000 is available from the City of Oelwein through Neighborhood Revitalization Program Funds. Application deadlines are January 1, April 1, July 1 and October 1 annually. Along with the application, two demolition bids must be included for consideration. All qualified applications will be reviewed and prioritized by the Oelwein City Council. Reimbursement of funds will be awarded 30 days after demolition, once the final demolition invoice and proof of payment are provided and a successful inspection is completed by a Code Enforcement Officer.

A qualified applicant may apply for funding demolition to more than one qualified property. A qualified property may only receive a single award of program funds. Applications which are not funded may reapply.

PROJECT INFORMATION

Address of Property to be Demolished: 820 3rd Ave SW Oelwein, IA 50662

Applicant Name: Joel and Diane Hall

Owner Name: Joel and Diane Hall

Mailing Address: 305 9th Street S.W.

City, State, Zip: Oelwein, Iowa 50662-2966

Phone: H 319-283-3770 Cell 319-283-3412

E-mail Address: halljoel and diane @ gmail . com

Legal Description: Lot 138, Lot 139 and 10 Feet adjoining Lot 139 on the South, Block 12, Stickney's Addition to Oelwein, Fayette County, Iowa

Application date: Dec 29, 2020

If qualified applicant has received Economic Development Neighborhood Revitalization Program funding for any other qualified property, for each property state the following:

Year awarded

Project (address of property)

Amount awarded

List last date the structure was continuously occupied Dec 5, 2020

List the last time this structure was served by utilities Dec 18, 2020

If Applicant is qualified as the purchaser pursuant to a valid offer to buy the qualified property, then attach a copy of offer to buy or other purchase contract document.

List partners and identify participation in the project (such as, financial, administrative, etc.):

Partner

Identify participation in project

(For Official Use Only)

Community Development Department Application Review

Application reviewed on: January 4, 2021

Application reviewed by: Jay Shekleton Building Official

Comments:

This home was offered to the City by the previous owner, which was moving away. After inspection it was in my opinion the home was in poor condition and could not be repaired. The home was placarded based on the condition. The previous owner sold it to the Halls'. The Halls' purchased the property with the intent to demolish & help clean up the area. This property is adjacent to the Halls'

**CITY OF OELWEIN – ECONOMIC DEVELOPMENT
NEIGHBORHOOD REVITALIZATION PROGRAM**

For purposes of this program a qualified applicant is defined as:

- 1) Current property owner or holder of a valid offer to buy contingent only on the successful award of funding from the City of Oelwein for Economic Development – Neighborhood Revitalization Program; and

For purposes of this program, a qualified property shall be defined as:

- 1) Structure(s) or improvement(s) on the real estate that are not suitable for human habitation;
- 2) Estimated cost of repair or rehabilitation of the structure(s) exceeds the economic value of the real estate and improvements;
- 3) No Economic Development – Neighborhood Revitalization Program funds have previously been allocated to improvement of the real estate;
- 4) Improvements to the qualified property pursuant to the application will be completed within 45 days of the City Council’s award of funds. The Council may extend the deadline upon written application submitted to the City Council prior to expiration of the initial deadline and supported by good cause beyond the applicant’s control.
- 5) Improvement by total demolition of structure(s). No partial demolition of a structure shall qualify.

Bryan Construction Inc
 1302 Outer Rd
 Oelwein, IA. 50662

Estimate

DATE	ESTIMATE NO.
12/17/2020	2357

NAME / ADDRESS
Joel Hall

PROJECT

DESCRIPTION	QTY	COST	TOTAL
Demolition House 820 3rd Ave SW Oelwein 1. Cap Utilities As Required By City 2. Provide City Of Oelwein Building Permit (\$168.30) 3. Remove Trees As Needed 4. Demolish House 5. Transport / Disposal Of House And Contents At Black Hawk County Landfill 6. Remove Foundation And Provide Clean Fill To Minimum 4' Depth 7. All Work To Be In Compliance With Governing Regulations 8. Tire Removal Fee Is \$20.00 Each (Not Included) Upon receipt of full payment, a paid invoice and scale tickets will be submitted to The City for your cost sharing reimbursement.		7,600.00	7,600.00
Proposal Valid For 30 Days		TOTAL	\$7,600.00

Brewer Construction, LLC

1251 Fontana Blvd
Hazleton, IA 50641

Estimate

Item 8.

Date	Estimate #
11/19/2020	493

Name / Address
Joel Hall 3rd Ave. S.W. Oelwein IA 50662

Project

Description	Qty	Cost	Total
Demolish and clean up property at 820 3rd Ave S.W. Oelwein All work will be done to City spec for demolition.	1	8,350.00	8,350.00
Permit	1	50.00	50.00
Prices quoted good for 60 days		Total	\$8,400.00

Customer Signature _____

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:
 City of Oelwein
 20 Second Ave SW
 Oelwein, IA 50662

PROJECT:
 500MG West Elevated Water Storage Tank

APPLICATION NO: One
PERIOD TO: 11/01/2020 - 11/30/2020
PROJECT NOS: 3406-19A

FROM CONTRACTOR:
 Maguire Iron
 PO Box 1446
 Sioux Falls, SD 57101

VIA ENGINEER:
 Fox Engineering
 414 South 17th St., Suite 107
 Ames, IA 50010

CONTRACT DATE: 4/27/2020

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	765,220.00
2. Net change by Change Orders	\$	66,200.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	831,420.00
4. TOTAL COMPLETED & STORED TO DATE	\$	199,470.00
5. RETAINAGE:			
a. 5% of Work Completed		\$	<u>9,973.50</u>
<small>(Columns D + E on Continuation Sheet)</small>			
b. _____ % of Stored Material		\$	_____
<small>(Column F on Continuation Sheet)</small>			
Total Retainage (Line 5a + 5b)	\$	9,973.50
<small>(Total in Column I on Continuation Sheet)</small>			
6. TOTAL EARNED LESS RETAINAGE	\$	189,496.50
<small>(Line 4 less Line 5 Total)</small>			
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	-
<small>(Line 6 from prior Certificate)</small>			
8. CURRENT PAYMENT DUE	\$	189,496.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	641,923.50
<small>(Line 3 less Line 6)</small>			

CONTRACTOR: **MAGUIRE IRON, INC.**

By: Migdad Mustafa Date: 12/31/2020

ENGINEER'S RECOMMENDATION FOR PAYMENT

AMOUNT RECOMMENDED..... \$ 189,496.50

(Attached explanation if amount recommended differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

ENGINEER:
 By: Matthew S. Hawes Date: 1/6/2021

OWNER'S APPROVAL:
 By: _____ Date: _____

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

APPLICATION NO: One
 APPLICATION DATE: 11/01/2020
 PERIOD TO: 11/30/2020
 ENGINEER'S PROJECT NO.:

In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (not in D or E)	G Total Completed & Stored to Date (D + E + F)		H Balance to Finish (C - G)	I Retainage (If Variable Rate) 5%
			From Previous Application (D + E)	This Period			Total Completed & Stored to Date (D + E + F)	% (G/C)		
1	Mobilization	\$ 15,000.00	\$ -	\$ 7,500.00		\$ 7,500.00	50%	\$7,500.00		
2	Interior Surface Prep	\$ 66,000.00	\$ -	\$ -		\$ -	0%	\$66,000.00		
3	Interior Paint	\$ 44,000.00	\$ -	\$ -		\$ -	0%	\$44,000.00		
4	Exterior Surface Paint	\$ 180,000.00	\$ -	\$ -		\$ -	0%	\$180,000.00		
5	Exterior Paint	\$ 120,000.00	\$ -	\$ -		\$ -	0%	\$120,000.00		
6	Containment	\$ 150,000.00	\$ -	\$ -		\$ -	0%	\$150,000.00		
7	Logo	\$ 8,000.00	\$ -	\$ -		\$ -	0%	\$8,000.00		
8	Shell Ladder	\$ 10,000.00	\$ -	\$ 10,000.00		\$ 10,000.00	100%	\$0.00		
9	Safety Climb and extended existing ladder	\$ 9,000.00	\$ -	\$ 1,500.00		\$ 1,500.00	17%	\$7,500.00		
10	Replace wet riser access hatch	\$ 10,000.00	\$ -	\$ 10,000.00		\$ 10,000.00	100%	\$0.00		
11	Modify Balcony Guardrail	\$ 7,500.00	\$ -	\$ 7,500.00		\$ 7,500.00	100%	\$0.00		
12	New Overflow, Flapper, Spashpad	\$ 22,500.00	\$ -	\$ 22,500.00		\$ 22,500.00	100%	\$0.00		
13	Spider rods	\$ 1,500.00	\$ -	\$ 1,500.00		\$ 1,500.00	100%	\$0.00		
14	Remove Anti-Climb Device	\$ 5,000.00	\$ -	\$ -		\$ -	0%	\$5,000.00		
15	Roof Vent	\$ 7,500.00	\$ -	\$ 7,500.00		\$ 7,500.00	100%	\$0.00		
16	Riser Tube Grate	\$ 20,000.00	\$ -	\$ 20,000.00		\$ 20,000.00	100%	\$0.00		
17	Repair concrete support piers	\$ 5,500.00	\$ -	\$ -		\$ -	0%	\$5,500.00		
18	Valve Vault	\$ 44,770.00	\$ -	\$ 44,770.00		\$ 44,770.00	100%	\$0.00		
19	Demolish and dispose existing shed and electrical equipment	\$ 7,500.00	\$ -	\$ 7,500.00		\$ 7,500.00	100%	\$0.00		
20	Fencing, Site cleanup and restoration	\$ 15,000.00	\$ -	\$ -		\$ -	0%	\$15,000.00		
21	Newforma Constructex	\$ 2,700.00	\$ -	\$ 2,700.00		\$ 2,700.00	100%	\$0.00		
22	Misc repair (Seam welding, Plug weld and 25 plates)	\$ 13,750.00	\$ -	\$ -		\$ -	0%	\$13,750.00		
23	Change Order #1	\$ 55,000.00	\$ -	\$ 55,000.00		\$ 55,000.00	100%	\$0.00		
24	Change Order #2	\$ 1,500.00	\$ -	\$ 1,500.00		\$ 1,500.00	100%	\$0.00		
25	Change Order #3	\$ 9,700.00	\$ -	\$ -		\$ -	0%	\$9,700.00		
		\$831,420.00	\$ -	\$ 199,470.00	\$ -	\$ 199,470.00	24%	\$631,950.00	\$ 9,973.50	



Dillon Law PC

209 E 1st Street
Sumner, Iowa 50674

City of Oelwein
Attn: Dylan Mulfinger
20 2nd Ave. SW
Oelwein, IA 50662

INVOICE

Invoice # 7534
Date: 01/01/2021
Due Upon Receipt

City of Oelwein nuisance/abatement work

nuisance/abatement work 657A's

Type	Date	Notes	Quantity	Rate	Total
Service	11/10/2020	Review of Oelwein v. Hills; prepare for trial; .2 NJL	0.20	\$136.83	\$27.37
Service	11/10/2020	Attendance at Oelwein v. Hills; conference with Prouty, Shekleton, Magistrate; review of picture exhibits; .3 NJL	0.30	\$136.83	\$41.05
Service	11/24/2020	Attention to and reply to Wehling re: Oelwein v. Jensen; Review of file; Contact Prouty to see status of progress; Call from Prouty re: progress; Call to magistrate. .3 NJL	0.30	\$136.83	\$41.05
Service	12/01/2020	review order for judgment	0.10	\$60.86	\$6.09
Expense	12/02/2020	Reimbursable expenses: Lien search on Crystal Becker	1.00	\$150.00	\$150.00
Expense	12/02/2020	Reimbursable expenses: Moser chipping paint citation	1.00	\$155.00	\$155.00
Expense	12/02/2020	Reimbursable expenses: filing fee junk citation Moser	1.00	\$155.00	\$155.00
Expense	12/02/2020	Reimbursable expenses: filing fee Moser vacant property citation	1.00	\$155.00	\$155.00
Service	12/02/2020	data entry citations x3, file citations x3, adjust citations x3, email to Sam re confirmation on 4th citation,	1.00	\$60.86	\$60.86
Service	12/02/2020	email correspondence on admin removal and moser citations, email to Pat	0.20	\$60.86	\$12.17

Service	12/02/2020	moser status, email regarding fire house 544	0.25	\$136.83	\$34.21
Service	12/02/2020	Flat Rate: 657A Petition	1.00	\$350.00	\$350.00
Service	12/02/2020	emails to Sam with follow up questions on Becker 657a draft Original notice and Petition	0.50	\$60.86	\$30.43
Service	12/02/2020	attention to latest 657A. Demand photos.	0.50	\$136.83	\$68.42
Service	12/03/2020	email to Sam for photo request on 657A	0.10	\$60.86	\$6.09
Service	12/03/2020	enter case number on citations review filing, email to Ted for service, adjust spreadsheet	0.30	\$60.86	\$18.26
Service	12/07/2020	email from Jay, email to Pat	0.10	\$60.86	\$6.09
Service	12/07/2020	attention to judgments owed for possible bank repo	0.30	\$136.83	\$41.05
Service	12/08/2020	email to Nathan, review filings in Hamilton matter, calendar event, update spreadsheet	0.20	\$60.86	\$12.17
Service	12/08/2020	email from Sam, review photos of 17 5th Ave SW- email to Pat	0.20	\$60.86	\$12.17
Service	12/09/2020	email to Tammy, Sam, and Jay, correspondence with Pat, prepare certified mail x4, email to Ted for service	0.50	\$60.86	\$30.43
Expense	12/09/2020	Reimbursable expenses: Certified mail fees for 123 5th St.	1.00	\$27.80	\$27.80
Service	12/10/2020	call to Hope for Pauling, email to Hope, email correspondence with Pat, file review, set tasks	0.40	\$60.86	\$24.34
Service	12/10/2020	email correspondence with Pat re Barker property, draft and send letter to John 3	0.30	\$60.86	\$18.26
Service	12/10/2020	attention to Barker and Pauling files.	0.40	\$136.83	\$54.73
Expense	12/14/2020	Reimbursable expenses: Recording fee for Pauling	1.00	\$12.00	\$12.00
Service	12/14/2020	call to ted to remind to post on 123 5th Ave NW email to Ted	0.10	\$60.86	\$6.09
Service	12/14/2020	attention to Kappler File, attention to Pauling documents, attention to Leo docs , attention to 544 8th ST and tcw Sherrif's office re same. Email to Jay and Dylan, Attention to bank forclsoure document presented, email dylan and jay re implications on nuisance enforcement.	1.50	\$136.83	\$205.25
Service	12/16/2020	review latest 657A Becker for filing.	0.50	\$136.83	\$68.42
Expense	12/16/2020	Reimbursable expenses: filing fee 657A 17 5th Ave SW	1.00	\$255.00	\$255.00
Service	12/16/2020	Flat Rate: Westlaw people search on Crystal Becker	1.00	\$250.00	\$250.00
Service	12/16/2020	data entry for filing, email correspondence with Pat, file ON and petition, searches	0.50	\$60.86	\$30.43

Expense	12/17/2020	Reimbursable expenses: Service fee for 123 5th St.	1.00	\$35.00	\$35.00
Service	12/17/2020	review of oelwein code, email to Pat re Leo properties	0.50	\$60.86	\$30.43
Service	12/17/2020	becker- draft affidavit of service/vacant property, email ted to serve petition and ON, draft directions for service	0.40	\$60.86	\$24.34
Expense	12/17/2020	Reimbursable expenses: Black Hawk Sheriff service fee on Becker	1.00	\$80.00	\$80.00
Service	12/17/2020	attention to vacant property code :Leo concerns	0.25	\$136.83	\$34.21
Service	12/22/2020	draft 10 day notice, draft application for default, draft proposed order, draft affidavit of mailing, email correspondence with Pat, mail 10 day re MUNN	0.70	\$60.86	\$42.60
Service	12/22/2020	12.10.2020: Call from Hofmeyer re: Oelwein v. Hills; .2 NJL	0.20	\$136.83	\$27.37
Service	12/23/2020	draft Leo citations, review codes, email to Pat, review correspondence	1.00	\$60.86	\$60.86
Service	12/23/2020	adjustments, email correspondence, filing of application and order re kapler	0.30	\$60.86	\$18.26
Expense	12/28/2020	Reimbursable expenses: Fayette Recorder fee for Leo legal descriptions	1.00	\$5.00	\$5.00
Expense	12/28/2020	Reimbursable expenses: certified copy of order changing title on 657A Kpler	1.00	\$20.00	\$20.00
Service	12/28/2020	call to clerk, review filing	0.30	\$60.86	\$18.26
Service	12/28/2020	draft recorder cover sheet, save certified copy of order, send to recorder	0.30	\$60.86	\$18.26
Service	12/28/2020	update spreadsheet	0.10	\$60.86	\$6.09
Service	12/29/2020	prepare mailings for 10 day notice x3 re pauling	0.30	\$60.86	\$18.26
Service	12/29/2020	beacon search taxes owed for Kapler and Pauling	0.20	\$60.86	\$12.17
Service	12/29/2020	leo letter	0.30	\$60.86	\$18.26
Service	12/29/2020	prepare certified mailings to Leo	0.10	\$60.86	\$6.09
Service	12/29/2020	Call Jay Shekleton, leo review, process reviews and scope of enforcement discussion	0.75	\$136.83	\$102.62
Expense	12/29/2020	Reimbursable expenses: 2 certified mail to Leo	1.00	\$13.90	\$13.90
Service	12/30/2020	review filing of diligent search, draft new directions for service, look up Johnson county procedures, email to Johnson county for service, update spreadsheet	0.40	\$60.86	\$24.34
Service	12/30/2020	send out ten day notices x3, efile affidavit re pauling	0.20	\$60.86	\$12.17
Service	12/30/2020	attention to case files and reports. Ask CD for update	0.25	\$136.83	\$34.21

on 2 properties, email travis bushaw re his pending case.

Total \$3,027.93

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
7434	12/01/2020	\$1,086.67	\$0.00	\$1,086.67

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
7534	01/01/2021	\$3,027.93	\$0.00	\$3,027.93

Outstanding Balance \$4,114.60
Total Amount Outstanding \$4,114.60

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 01/11/2021

1. Dennis Paul Recognition of 34 Years of Service

1. The City thanks and appreciates Denny's service to the city.

Consent Agenda

2. Consideration of a motion to approve the minutes of the December 21, 2020 Council minutes with the correction to Consent Agenda Claims Resolution in the amount of \$651,189.21

1. The wrong number was provided to council after a misread from a spreadsheet. All checks were paid and no issues occurred, however the amount must be corrected formally.

3. Consideration of a Class 'B' Native Wine Permit Refund for Farmers Daughters Quilts

1. This business applied for the wrong permit. They are requesting a refund and will apply for the correct permit after talking to their insurance company.

Resolutions

4. Consideration of a Resolution Setting date for public hearing on 2021 amendment to urban renewal plan for Central Urban Renewal Area

1. This public hearing will allow the city to capture more funds for the downtown improvement program. The program has been successful in helping 10 building owners and providing \$125,000 in funding in two years. New funding will help even more building with their roofs, windows, HVAC, and upper story housing. The City Administrator recommends setting the date for the public hearing.

5. Consideration of a Resolution Voluntarily Extending Leave from the Emergency Family and Medical Leave Expansion Act

1. The federal government ended their expanded FMLA. Local governments have the option to extend it for their organizations. Expanding this option will ensure all employees have this benefit during the pandemic. The goal is that each employee can have access should they need the expanded sick time. The progress of the vaccine will be monitored and will play into this benefit. The City Administrator recommends approving the resolution.

6. Consideration of a Resolution Directing the Sale of the City's Interest in 17 1st Street NE, 19 1st Street NE, 102 1st Avenue NE, 225 2nd Avenue SE, 119 West Charles, 129 5th Avenue NE, 322 4th Avenue SE, 222 5th Avenue NE, Oelwein, Fayette County, Iowa



1. The City is ready to sell properties. Each property is going to an adjacent property except for 225 2nd Ave SE. While the original plan was to offer to adjacent property owners, council did discuss trying to get as much money as possible for each property. Council will need to decide with the information provided if they want to pull this sale and only approach the adjacent property owner. The City was approached by the interested buyer before we advertised that we would be selling properties. The City Administrator recommends approving the resolution.

Motions

7. Consideration of a motion approving Pay Request to Lansing Brothers Construction in the amount of \$51,700.00 for 2020 House Demolition Project - Group 5
 1. All work has been completed to pay this request. The City Administrator recommends approving the pay request.
8. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance Application for 820 3rd Avenue SW
9. Consideration of a motion to postpone rental inspections due to Covid-19
 1. There is no current metric that the city uses to determine if rental inspection should be paused. While the city could use positivity rate, picking a number to go by is arbitrary. Fayette County as of January 7 has a 19 percent 14 day positivity rate. The seven-day positivity rate is 12 percent. It is the recommendation of the City Administrator to continue to push back the start date of rental inspections to March 1, 2021 and hopefully allow for more vaccinations to occur in Oelwein.
10. Consideration of a motion to approve Pay Request No. 1 to Maguire Iron in the amount of \$189,496.30 for work completed on West Elevated Water Storage Tank
 1. Work has been completed as Maguire pauses before coming back in the spring. The City Administrator recommends approving the pay request.



PARKS MONTHLY REPORT, DECEMBER 2020
PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation www.oelwein.fun

This month in the park department, we have been completing our daily disinfecting of areas and cleaning the downtown every morning. I have been meeting with contractors for competing bids on several projects. We received the replacement slide for Red Gate Park, which we found, was damaged when we checked the equipment over from the first delivery. We spread more milkweed seed at Red Gate Park to develop a monarch waystation as a part of our pollinator project. Jay has been busy with the maintenance of the equipment this past week. Jay also took the south gate off City Park to straighten it out and paint it. We finished painting the office at the park maintenance building, which was in need of some fresh paint as we hold committee meetings their now. The trails committee met this week on Tuesday evening to go over our progress on writing grants, easements, and raising funds. I got the committee to start work on the state recreation trails grant through the DOT for matching funds for future trail development. On Wednesday morning, I attended a zoom meeting with upper explorer land with the enhancement committee where we talked about TAP funding for trails. At Woodlawn, we will have a full burial on Friday that we will be preparing this morning. Jay and I took advantage of the final warm weather with the help of Chris and Dan with the Cemetery to install the roof structure for the shelter job at Platt Park. The foundation was failing on the old structure so we were able to pull the roof off and save it as we will replace some trim pieces and paint the top in the spring to finish this job. The employees will also finish pouring the sidewalk to the north to connect to the east/west sidewalk to make this shelter wheelchair accessible and will install a drinking fountain as well. Saturday the 12th we came in to clear sidewalks from the snow event we received the previous night. I made an order for supplies in bulk for the upcoming season from rite price this past week. Jay has been continuing his efforts with the maintenance of the equipment at the shop. We had 2 cremation burials and 2 full burials at Woodlawn Cemetery this month. Dylan and I met with Doug Bryan again to look further into the Lake Oelwein project to knock out some details. I talked with the DNR Decorah fish hatchery to let them know where we were with his project and gave them a good idea of what fish the campers have been catching in the lake the last several years. I have been talking with the contractors about the red gate project so they have their information to City Hall before they start and we will met last week so everyone is on the same page with timelines. Last week I met with Fayette county economic development and tourism director, Mallory Hanson to demonstrate their trail counters that we are looking to purchase for the City to give us some much needed data point for grant writing. Both Mallory and Fayette county conservation director, Rod Marlatt came to Oelwein to talk with the trails committee to offer their assistance with trail development this past month.

PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation www.oelwein.fun

Replacement slide



Pollinators



Maintenance



Gate repair



Office painting completed



PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation www.oelwein.fun

Platt Park Shelter



Old

New



Sidewalk clearing

Supplies



Maintenance

Lake project





PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Daily Activities

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- ❖ Sanitizing shop and equipment
- ❖ Pick up garbage downtown
- ❖ Checking/maintaining parks, cemeteries
- ❖ Monthly safety checklist
- ❖ Maintenance on equipment
- ❖ Order supplies for all departments
- ❖ Safety meetings
- ❖ 2 full burials and 2 cremations
- ❖ Meet with contractors

Progress on Projects

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- ❖ Website work
- ❖ Draining Lake Oelwein
- ❖ Meeting with contractors getting quotes on different projects
- ❖ Trail work/easements
- ❖ Continuing education classes
- ❖ Equipment maintenance started
- ❖ 2020 Tree City application submitted
- ❖ 2020 Growth Award application submitted
- ❖ Work on Park and Rec master plan
- ❖ County trails meeting
- ❖ Ordered new picnic tables for aquatic center

Next Month and Future Projects

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- ❖ Equipment maintenance
- ❖ Disc golf course install
- ❖ Diamond 3 fencing
- ❖ Website work
- ❖ Finish shelter at Platt Park
- ❖ Remove old well houses at City Park
- ❖ Drinking fountains install
- ❖ Replace campground doors
- ❖ Diamond 1 building work
- ❖ Arching sign for entrance at Woodlawn
- ❖ Memorial bench install
- ❖ Install ice rink
- ❖ Assemble new tables for aquatic center
- ❖ Wings door replacement
- ❖ CPO CEU class
- ❖ WIFI install campground
- ❖ Playground equip install Red Gate
- ❖ City Park electrical project
- ❖ Trail work/easements
- ❖ Electrical project at City Park
- ❖ Bathroom/shelter project at Red Gate Park
- ❖ Replace decking on old bridge
- ❖ Grant work
- ❖ Pool shelter install
- ❖ Motor/Pump replacement at pool
- ❖ Block signs at Woodlawn

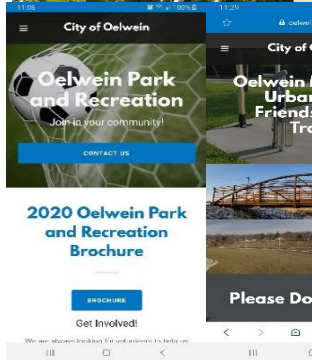
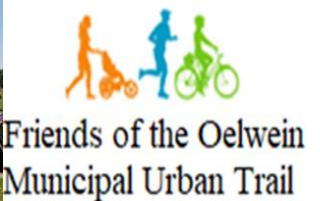
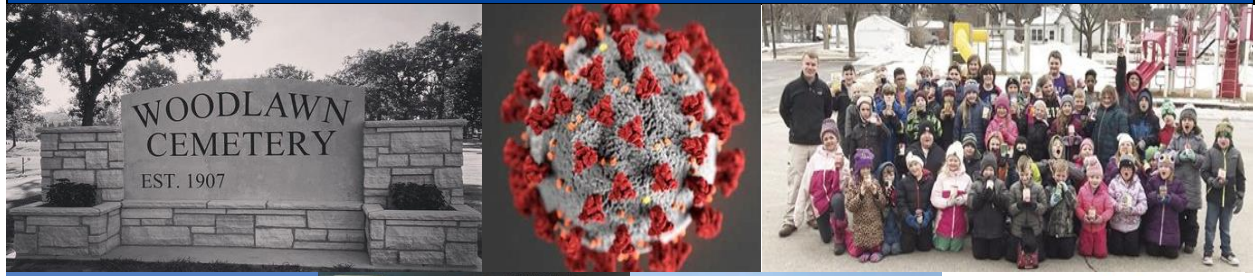
Joshua Johnson MA
Oelwein Park Superintendent





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Running total of Grants/Donations/In-Kind

08/15/2016	Trees Forever	Complex	\$1,210.00
01/25/2017	Trees Forever	Platt/Wings	\$2,124.00
05/22/2017	NEIC	Diamond 3	\$6,880.30
08/07/2017	Deb Kellogg	Memorial Bench	\$854.00
10/20/2017	Colleen Stasi	Memorial Bench	\$854.00
01/24/2018	FEMA	City Park Road	\$3,962.87
01/27/2018	Trees Forever	Complex	\$4,000.00
03/01/2018	AmeriCorps	8 person crew	\$960.00
03/01/2018	AmeriCorps	7 person crew	\$840.00
03/14/2018	FCCF	Drinking Fountains	\$2,000.00
03/26/2018	Paint Iowa	Diamond one Concession	\$261.72
04/10/2018	Hancor	4" Tile donated -D3	\$400.00
04/01/2018	Greg Bryan	Bridge - in-kind	\$10,000.00
04/17/2018	John Rethwisch	Cemetery- LaMarr Kappmeyer	\$192.35
05/02/2018	Well mark	Wings Trail Extension	\$87,353.00
05/31/2018	NEIC	Wings Trail Extension	\$8,814.00
06/20/2018	Dave Sondrol	2 Memorial Bench's	\$1,708.00
08/06/2018	AmeriCorps	21 person crew	\$2,520.00
08/20/2018	Trees Forever	Multiple Parks	\$1,019.20
09/06/2018	AmeriCorps	5 person crew	\$1,800.00
09/14/2018	Roger Polark	Trails	\$10,000.00
09/24/2018	State FEMA	City Park Road	\$528.38
12/06/2018	Gary Gilson	Memorial Bench	\$854.00
12/20/2018	OCS D	Grave Heater	\$500.00
02/02/2019	ITC	Bike Fixit Station	\$3,000.00
04/01/2019	Paint Iowa	Campground Buildings	\$261.72
04/15/2019	Trees Forever	Street Trees	\$5,000.00
06/15/2019	Jim Lindstrom	Memorial Bench	\$854.00
08/15/2019	Don Steil	Bridge Donation	\$20,000.00
10/07/2019	R.J. McElroy Trust	Pool Shade Structures	\$5,000.00
10/08/2019	Nursery Trees	Tree Spading	\$2,275.00
10/29/2019	Dave Sondrol	Cemetery Signs	\$16,000.00
01/01/2020	Friends of Trails	Donations	\$14,885.00
01/09/2020	ITC	Park Improvements	\$2,000.00
03/16/2020	FCCF	Electrical Upgrades	\$10,000.00
04/14/2020	Trees Forever	Street Trees	\$5,000.00
05/27/2020	Cannons/Anonymous	Red gate Tree Replacement	\$725.00
09/01/2020	Paint Iowa	Campground Picnic Tables	\$600.00
09/17/2020	R.J. McElroy Trust	Playground Equip.	\$8,818.00
10/14/2020	Dave Sondrol	Cemetery Trees	\$320.00
10/15/2020	Corner Market	Red gate Trees	\$200.00
12/07/2020	Missy Rau	Memorial Bench	\$932.00
12/07/2020	Dave Sondrol	Memorial Bench	\$932.00
03/29/2020	NEIC	Trails	\$250,000.00
08/29/2021	NEIC	Trails	\$250,000.00
08/29/2022	NEIC	Trails	\$250,000.00
08/29/2023	NEIC	Trails	\$250,000.00
08/29/2024	NEIC	Trails	<u>\$175,000.00</u>
			\$1,421,438.50



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

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Parks

- ❖ Received \$8,818 from the RJ McElroy Trust to replace playground equipment
- ❖ Received \$10,000 from FCCF to upgrade electrical panels at City park
- ❖ Upgraded two sets of bleachers at Diamond 3 – CIP item
- ❖ Daily maintenance of downtown streetscape
- ❖ Developing Parks Master Plan
- ❖ Update Park and Recreation Brochure
- ❖ Update CIP Items
- ❖ Update Park / Campground / Aquatics / Cemetery Fee Schedules
- ❖ Update Department Equipment Maintenance Schedule
- ❖ Monthly safety meetings/ checklists
- ❖ Monthly Park and Recreation Board Meetings
- ❖ Develop trails committee and hold monthly meetings
- ❖ Host monthly tree board meetings
- ❖ Biweekly dept. head meetings/individual
- ❖ Conducted employee interviews /evaluations
- ❖ Weekly/Monthly/Yearly reports
- ❖ Monthly playground equipment inspections
- ❖ Weed spraying as needed
- ❖ Pesticide Applicator CEU's
- ❖ Shop/vehicle/equipment maintenance
- ❖ Playground equipment replacement
- ❖ Order lime chalk, marking paint for rec leagues.
- ❖ Tree trimming / mulch fall leaves
- ❖ Prep diamonds for rec leagues
- ❖ Daily cleanup of downtown area
- ❖ Attended Upper Explorer land meetings
- ❖ Replace / repair vandalism on as needed basis
- ❖ Continued trail maintenance – brush/tree trimming and dead tree removal
- ❖ Split day lilies downtown to even the flower plantings
- ❖ Paint Diamond 1 siding replacement
- ❖ Cleared trails of snow in winter
- ❖ Wings Park trail and bridge project completed
- ❖ LED park lighting conversions
- ❖ Purchased equipment and aerated all rec fields in fall

2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

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Cemetery

- ❖ Contractor installed new sign donated by Dave Sondrol
- ❖ School working on arching sign to go on north entrance
- ❖ Cleaned up tornado damage
- ❖ Rocked up north roads
- ❖ Cleaned up all work shops
- ❖ Cleaning up fence lines
- ❖ Updated paperwork
- ❖ Memorial Day flag raising
- ❖ Poured foundations in Spring and Fall
- ❖ Updating equipment with new flatbed truck – CIP item

Aquatics

- ❖ 24th season for facility
- ❖ Filled and maintained water chemistry to protect liner
- ❖ Certified Pool Operator CEU's
- ❖ Daily checks
- ❖ Annual boiler inspection
- ❖ Primed and painted accent brick around exterior
- ❖ Met with contractors for improvement projects
- ❖ Installed umbrella fixtures, received \$5000 grant from the McElroy Trust for improvements, including:
 - ❖ 5 Guard stand umbrellas
 - ❖ Slide top canopy
- ❖ Installed (3) 20' permabrellas – CIP items
- ❖ Purchased kids bulldog slide for zero entry area

2020 PARKS DEPARTMENT ANNUAL REPORT

Campground

- ❖ First year for host Randy Routt
- ❖ Stirred up pads with Harley rake
- ❖ Painted picnic tables
- ❖ Updated several electrical outlets
- ❖ Replaced gaskets and parts of yard hydrants

Tree Board

- ❖ Met on an monthly basis
- ❖ Received \$5000 grant from Trees Forever to purchase trees
- ❖ Planted 54 trees in the street boulevards
- ❖ Received Tree City Award - 2019
- ❖ Update street tree list
- ❖ Annual trimming of downtown streetscape trees

Trails Committee

- ❖ Met on a monthly basis
- ❖ Further development of trails master plan
- ❖ Applied to smaller grants
- ❖ Attended upper explorer meetings
- ❖ Developing trails presentation for council
- ❖ Completion of Wings Park extension
- ❖ Friends of the Trails raising additional funding
- ❖ Applied to Iowa DNR REAP grant
- ❖ Installed new trail mileage signs along east trail

2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Door kicked in



Maintenance with led updates

Snow removal



Burials



Annual brochure

SDS updating



Window covers



White board



New cutting edge



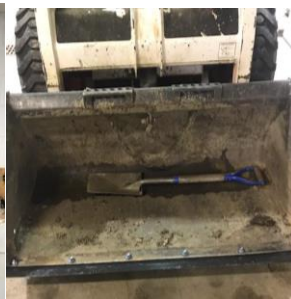
Snow blower repairs



Trail work



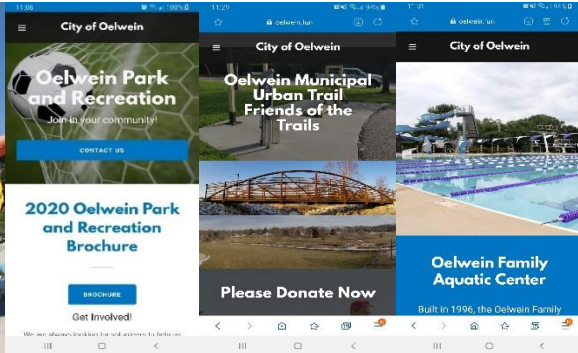
Perma-brellas



New website work



Trail work





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

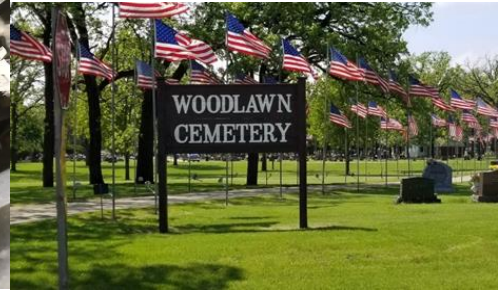
Oelwein.fun

Snow removal

New first aid kits

Truck maintenance

Woodlawn Sign

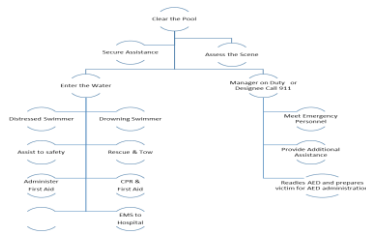


Emergency Action Procedures

Funerals

Slide top canopy ordered

Pool paperwork



Parks Master Plan

Lifeguards

Trails Donation



Funeral

Grant work

REAP Grant

Policy



CDL test

Regional Meeting

Shop work

Improvements



Cemetery Sign

Security Doors

Tree Trimming



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

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Maintenance



Downtown baskets



Cremation



Security Doors



Wings



Pool slide

Bleacher construction



Cleaning up shop area



Signage



Upgrades



Pool maint.



Website





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

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Lifeguard Orientation

Trail Donation of \$10,000



Trail support- Community Bank \$5,000

Charitable Foundation - Trails \$250,000

Membership form for Friends of the Oelwein Municipal Urban Trail. Includes fields for membership type (Business, Corporate, Trail Segment), payment method (Monthly, Quarterly, Annually), and business information. Handwritten entries include 'Community Bank of Oelwein' and '\$250 in 2020'.

Check from Northeast Iowa Charitable Foundation for \$250,000, dated March 23, 2020, payable to Joshua Johnson, Park Superintendent, City of Oelwein.

Trees Forever \$5,000

Diamond Vogel \$300

Letter from Trees Forever dated March 20, 2020, congratulating the City of Oelwein on a \$5,000 project grant for 2020. The grant is for energy efficiency plans near buildings and plantings.

Letter from Paint Iowa Beautiful dated March 20, 2020, congratulating the City of Oelwein on being a 2020 Award Recipient for the Diamond Vogel award.

EF-1 Tornado March 28, 2020

National Weather Service report titled 'The Tornadoes of March 28 2020'. It includes an overview of the EF-1 tornado that struck Oelwein, IA, on March 28, 2020, and a detailed track map showing the path of the storm through the city.

2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Red Gate Park



Woodlawn Cemetery



Redgate Park

Front planting damage

Slide damage



Redgate Park damaged swing

Shelter



Redgate Park



2020 PARKS DEPARTMENT ANNUAL REPORT

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Redgate Park shelter roof damage



Woodlawn oak



COVID-19



New mower



Redgate ash tree



Woodlawn



Before



After





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Shelter removal



Rockie Williams



Ronnie Graf



Cremation for Geilenfeld



Contractors



Wings trail project



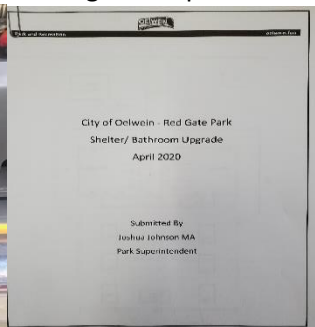
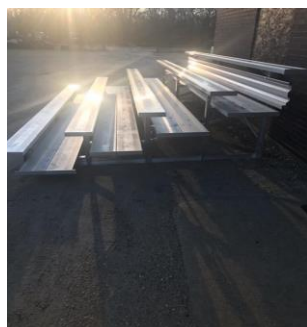
Bleachers

Cremation



Upgrades

Redgate Proposal



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

Red Gate Park



Cemetery mower



Wings trail project



Arbor Day planting



Tornado cleanup



Pool preparations



Pool work



Bridge repair



Tree spading



Flag repair



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

Lilly Planting



Woodlawn Cemetery



Redgate Park



Tree transplanting





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

Campground prep



Pool work



Mulching



Mulching



Online meetings



Foundation poured



Red gate tree donation



Campground hydrant repair



Transplanted trees



New shop door



Stop sign replacement



Bridge repairs



Red gate cleanup



Woodlawn signs





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Pool prep



Woodlawn sign foundation



Hanging Baskets



Burial



Road work



Signage



Tree donation



Stone delivery



Memorial Day



Weed spraying



Plumbing



Cleanup



Pool starter



LED conversion



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

Tree planting Red Gate



Diamond 1 – storm damage



City Park bridge

Diamond 1 fencing

City Park road



City Park road

Platt Park

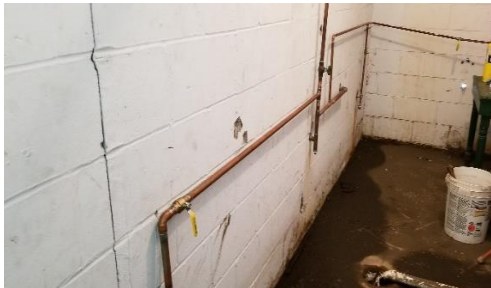


New water lines diamond 1

Harley rake

Burial

Complex plumbing



Batting net up

Woodlawn Sign

Road repairs



Vandalism

Monument setting



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Tree spading completed



Trail markers



Easements



Diamonds



Wind storm damage - Log Cabin



Burials



Cameras



City park road



LWCF



Pool work



Signage



LED lighting

Shop maintenance



Woodlawn sign





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

Wind storm -City Park

Levin

Platt



City Hall

Empty Lots



Empty Lots

Fogger calibration



Vandalism

Cleaning

Woodlawn sign recognition



Siding replacement

Trails



Diamond 1 flood rebuilding





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Burials



Slide delivery



Permabrellas



Black dirt



Painting



Slide top canopy frame



Trail sweeping



Mower maintenance



Painting



Bleacher repair



Tornado cleanup



Wings ash tree removal



Pool ash trees removed



Pool slide



Disc golf baskets



Foundations



Burials



Ballfield prep



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

EAB



Slide top shade



Red Gate shelter roof repairs

Stump grinding



Ball diamonds



Tire swing



Signage

Tire repair



PermaBrellas



Pool starter



Leveling



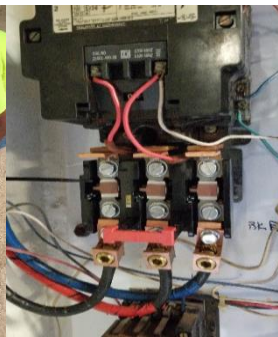
Complex parking maintenance



Culverts



Tiling



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Tree/stump grinding



Downtown

Permabrellas

Alliant Energy

Platt Park arrests



Tornado cleanup

Vandalism

Winterizing pool



Woodlawn flag base

Aquatic umbrellas



Trails Summit

Platt Park shelter

Grinding cleanup



Sign repair

Diamonds prepped

Burials

Covers





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Winterizing



Rock



Equipment upkeep



Trail signs



Ash tree removal



Locates



Cemetery Foundations



City Hall sidewalk



Building repair



Landscaping



New signage



Painting finished



City Hall sidewalk





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Cemetery foundations



Master Plan



Platt Park



Trees Forever Planting



Winterizing



Maintaining properties





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Picnic tables painted



Grant proposal

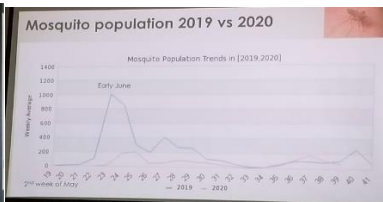


Disc Golf



Continuing education classes

Tree planting at Red Gate Park



Contractors

Dog Park Tree Planting

Downtown



Dog Park Benches

Trees Forever grant finished

Disc golf work



Disc golf work

Campground finished

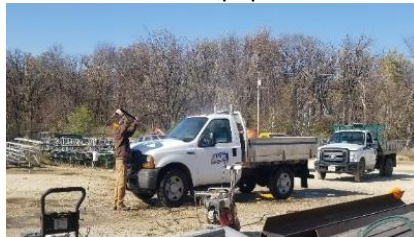
CEU class



Equipment cleaning

Campground outlets

Pumping down pool



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

Cleaning up around the shop



Burials

Aeration

Playground equipment delivered



Downtown tree trimming

Pollinators



Maintenance

Gate repair

Bulk supplies



Lake project



2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation Oelwein.fun

Office painting completed



Platt Park Shelter



Old



New





2020 PARKS DEPARTMENT ANNUAL REPORT

Park and Recreation

Oelwein.fun

Sidewalk snow clearing



Trail meeting with county



OPRD Mission Statement:

“It is the mission of the Oelwein Parks and Recreation Department to create recreational opportunities and provide consistent, reliable public service; creating diverse programs and services to promote community involvement; and being a leader in recreation and leisure services while preserving our facilities for future generations.”

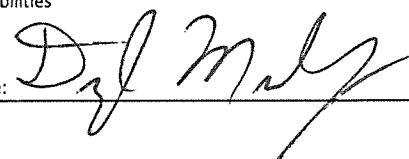
Joshua A. Johnson MA
Oelwein Park Superintendent
Email – jjohnson@cityofuelwein.org



Fund	Beg Balance	Revenue	Expense	Transfers	Fund Balance	BANK BALANCE
001 General	693,213.45	195,390.70	153,677.21	(916.67)	734,010.27	
051 County Emergency Manage	17,167.95	284.05	10,520.56	-	6,931.44	
110 Road Use Tax	615,644.59	78,672.89	34,817.99	-	659,499.49	
112 Trust and Agency	572,480.97	11,439.14	76,261.18	-	507,658.93	
113 Flex Spending	2,244.29	1,615.12	2,423.24	-	1,436.17	1,436.17
119 Emergency	22,063.06	585.95	-	-	22,649.01	
120 Sidewalks Repaired/Replaced	-	-	-	-	-	
121 Sales Tax	369,134.88	50,905.69	-	-	420,040.57	
122 Hotel/Motel Tax	71,465.17	18.02	1,500.00	-	69,983.19	
123 Gas-Electric Franchise Fee	712,458.10	179.61	5,226.43	(21,180.00)	686,231.28	
124 Library Bequest	373,755.53	1,053.22	-	-	374,808.75	
126 Downtown TIF	82,846.81	2,872.99	1,515.51	-	84,204.29	
127 Industrial Park TIF	45,824.32	-	45,824.32	-	-	
128 Ind Park SubFund TIF East Penn	848,496.74	213.90	-	-	848,710.64	
132 DARE	2,113.80	-	-	-	2,113.80	
136 Trees Forever	14,405.82	-	-	-	14,405.82	
146 Oelwein Housing Revolving Loan Fund	125,835.89	31.72	-	-	125,867.61	
160 Econ Dev (\$12,500 Wellness Res)	403,068.85	40,101.61	25,092.57	-	418,077.89	
161 IRP Revolving Loan	380,463.55	38,732.50	3,050.68	-	416,145.37	416,982.73
162 Downtown Business Grants	77,930.73	19.65	-	-	77,950.38	
166 NSP	-	-	-	-	-	
167 Oelwein Volunteer Fire Dept	13,204.90	-	-	916.67	14,121.57	
177 Forfeit Assets	3,631.25	-	371.15	-	3,260.10	
200 Debt Service	424,572.70	7,333.01	2,000.00	21,180.00	451,085.71	
201 Water Bondsinking	132,473.53	33.40	19,968.96	16,888.00	129,425.97	
202 Sewer Bondsinking	365,882.02	92.24	36,770.11	53,800.00	383,004.15	
205 Special Assessments	-	-	-	-	-	
214 2016A GO UR ED Bond Ind Pk Land	-	-	-	-	-	
269 Future Proposed Bond Sale	-	-	-	-	-	
282 CDBG Housing Rehab	554.72	-	-	-	554.72	
285 2009 Bond Sale	-	-	-	-	-	
286 2016B GO Bond (Rise City Port)	-	-	-	-	-	
287 2020 GO Bond	182,558.38	46.02	-	-	182,604.40	
288 2016D Water Revenue Bond	-	-	-	-	-	
302 Oelwein Housing Teardown	(399,350.06)	-	-	-	(399,350.06)	
305 Airport Grant	(79,477.12)	-	16,854.29	-	(96,331.41)	
307 Tri Park Trail Extensions	461,274.74	166.29	-	-	461,441.03	
314 Oel Ind Park E Penn/14th St Ext	491,399.35	123.88	-	-	491,523.23	
385 West Water Tower	(34,335.17)	-	11,250.00	-	(45,585.17)	
386 42 Well Rehab	(154,793.88)	-	-	-	(154,793.88)	
387 Pave 10th Street SE/Old Road	383,143.08	96.59	39,676.53	-	343,563.14	
397 Railroad Grant-Viaduct	58,905.81	14.85	19,629.48	-	39,291.18	
501 Cemetery Perp Care	289,751.54	240.21	-	-	289,991.75	4,991.75
600 Water (2016D Reserve \$67,000)	524,245.50	111,348.83	62,774.96	(16,888.00)	555,931.37	
601 Water Infrastructure Fee	1,045,220.79	16,861.53	-	-	1,062,082.32	
620 Customer Water Deposits	126,563.55	2,800.00	1,654.69	-	127,708.86	
640 Fuel	35,871.80	-	130.00	-	35,741.80	
670 Landfill	17,919.54	49,758.76	27,969.48	-	39,708.82	
671 Recycling	(2,970.02)	6,681.61	161.48	-	3,550.11	
672 ROW Trees Utility Fee	24,187.49	5,544.38	7,511.97	-	22,219.90	
680 Wellness Center	(6,456.72)	12,407.78	16,412.93	-	(10,461.87)	
700 Sewer/Waste Treatment	834,098.53	133,479.33	59,077.60	(52,055.00)	856,445.26	
701 Sewer Infrastructure Fee	168,967.29	5,548.37	-	(1,745.00)	172,770.66	
706 20th Street Lift Station	90,893.04	22.91	5,903.70	-	85,012.25	
	10,428,551.08	774,716.75	688,027.02		10,515,240.81	

Item ii.

Fidelity 999-1003 and Community 999-1004 Money Market Accounts	9,048,919.55
CD'S Cemetery \$285,000/Water Deposits \$100,000	385,000.00
Fidelity IRP 999-1001/Flex 999-1002/Cem Perp Bank Ckng 501-1002	422,573.29
Unapplied Accounts Receivable	-
Balance Checking Account 999-1000	658,747.97
Payroll Liabilities	-
	10,515,240.81
	10,515,240.81

Signature: 

Date: 1/4/2021

12/1/2020		12/31/2020		11/30/2020	
revenue	expense	transfer in	transfer out		
001-___-4	001-___-6	001-___-49	001-___-69	-	
051-___-4	051-___-6	051-___-49	051-___-69	(0.00)	
110-___-4	110-___-6	110-___-49	110-___-69	-	
112-___-4	112-___-6	112-___-49	112-___-69	0.00	
113-___-4	113-___-6	113-___-49	113-___-69	-	
119-___-4	119-___-6	119-___-49	119-___-69	0.00	
120-___-4	120-___-6	120-___-49	120-___-69	-	
121-___-4	121-___-6	121-___-49	121-___-69	-	
122-___-4	122-___-6	122-___-49	122-___-69	(0.00)	
123-___-4	123-___-6	123-___-49	123-___-69	0.00	
124-___-4	124-___-6	124-___-49	124-___-69	-	
126-___-4	126-___-6	126-___-49	126-___-69	(0.00)	
127-___-4	127-___-6	127-___-49	127-___-69	-	
128-___-4	128-___-6	128-___-49	128-___-69	(0.00)	
132-___-4	132-___-6	132-___-49	132-___-69	-	
136-___-4	136-___-6	136-___-49	136-___-69	-	
146-___-4	146-___-6	146-___-49	146-___-69	-	
160-___-4	160-___-6	160-___-49	160-___-69	-	
161-___-4	161-___-6	161-___-49	161-___-69	-	
162-___-4	162-___-6	162-___-49	162-___-69	-	
166-___-4	166-___-6	166-___-49	166-___-69	-	
167-___-4	167-___-6	167-___-49	167-___-69	(916.67)	
177-___-4	177-___-6	177-___-49	177-___-69	-	
200-___-4	200-___-6	200-___-49	200-___-69	(21,180.00)	
201-___-4	201-___-6	201-___-49	201-___-69	(16,888.00)	
202-___-4	202-___-6	202-___-49	202-___-69	(53,800.00)	
205-___-4	205-___-6	205-___-49	205-___-69	-	
214-___-4	214-___-6	214-___-49	214-___-69	-	
269-___-4	269-___-6	269-___-49	269-___-69	-	
282-___-4	282-___-6	282-___-49	282-___-69	-	
285-___-4	285-___-6	285-___-49	285-___-69	-	
286-___-4	286-___-6	286-___-49	286-___-69	-	
287-___-4	287-___-6	287-___-49	287-___-69	-	
288-___-4	288-___-6	288-___-49	288-___-69	-	
302-___-4	302-___-6	302-___-49	302-___-69	-	
305-___-4	305-___-6	305-___-49	305-___-69	-	
307-___-4	307-___-6	307-___-49	307-___-69	-	
314-___-4	314-___-6	314-___-49	314-___-69	-	
385-___-4	385-___-6	385-___-49	385-___-69	-	
386-___-4	386-___-6	386-___-49	386-___-69	-	
387-___-4	387-___-6	387-___-49	387-___-69	-	
397-___-4	397-___-6	397-___-49	397-___-69	-	
501-___-4	501-___-6	501-___-49	501-___-69	-	
600-___-4	600-___-6	600-___-49	600-___-69	-	
601-___-4	601-___-6	601-___-49	601-___-69	-	
620-___-4	620-___-6	620-___-49	620-___-69	-	
640-___-4	640-___-6	640-___-49	640-___-69	-	
670-___-4	670-___-6	670-___-49	670-___-69	-	
671-___-4	671-___-6	671-___-49	671-___-69	-	
672-___-4	672-___-6	672-___-49	672-___-69	-	
680-___-4	680-___-6	680-___-49	680-___-69	-	
700-___-4	700-___-6	700-___-49	700-___-69	-	
701-___-4	701-___-6	701-___-49	701-___-69	-	
706-___-4	706-___-6	706-___-49	706-___-69	-	

(92,784.67)

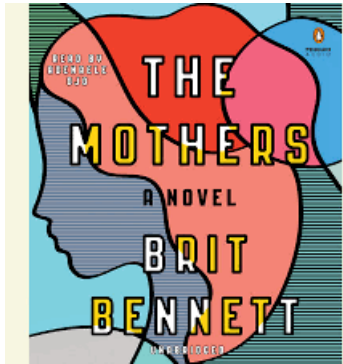
Revenue check - should equal transfers

	658,747.97	9991000	Checking
	0.00	9991111	Utility
	0.00	9991112	Accounts Receivable
001-1301	0.00	0012120	payroll liabilities
	0.00	___-2020	accounts payable
	658,747.97	-	Ckg Bal to match
			Col I Line 62

Item ii.



Online Book Club!



If you like to read books and talk about them with others, in a safe way, this is for you! The Oelwein Public Library started an Online Book Club via GoToMeeting.

If interested, please contact Deann at dfox@oelwein.lib.ia.us with your email address or watch our Facebook page for the link to the meeting. Books chosen will be available online with Bridges and Hoopla or by checkout at the library. January's book will be *The Mothers* by Brit Bennett.

Discussion will be Wednesday, January 27th, at 10 am.



TAKE & MAKE CRAFT KITS

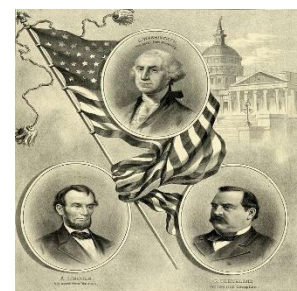
The library is offering craft kits for you to grab and take home. Different crafts will be available each month. Find them by the checkout desk. Grab yours and get crafting today.

January's craft is making snowflakes!

Presidential Trivia Challenge

Take the Presidential Trivia Challenge found on the library's website for your chance to win Oelwein Bucks! All participants will be entered into the drawing. Do you know the answer to this question?

What kind of animal did John Quincy Adams keep as a pet in one of the White House bathrooms? Pony Alligator Goat Turtle



The Oelwein Public Library Board of Trustees will meet on Tuesday, January 12, 2021 at 5:00 p.m. at the Oelwein Public Library.

AGENDA

- Roll Call**
- Agenda Approved**
- Minutes Approved**
- Correspondence and communications –**
- Trustee Training – Library Access – Databases**
- Director’s Report – Sick Leave**
- Friend’s Report –**
- Bills Approved –**
- Unfinished Business**
- Library Services and Hours - February
- New Business**
- Policy Review – Registered Sex Offender against a Minor
- Adjournment**

December Statistics

Circulation:	Computer Use:	Reference Questions:
20 December: 3,111	20 December: 177	20 December: 438
<i>19 December: 4,901</i>	<i>19 December: 582</i>	<i>19 December: 512</i>
Attendance:	New Patrons:	Program Attendance: Website Visits:
20 December: (1,240) Sunday	20 December: 7	20 December: 7
<i>19 December: (2,595) Sunday</i>	<i>19 December: 35</i>	<i>19 December: 107</i>

Acquisitions:

	BRIDGES Downloads: 260	HOOPLA Downloads: 116
Books 61	eBooks: 150	eBooks: 49
CD’s 6	Audio: 99	Audio: 31
Movies 9	eMagazines: 11	Movies: 7
		Comics: 7
		Music: 11
		TV: 11

44. (NEW) The library provides access to and promotes online database products. Database products are used to do research on a wide variety of topics including genealogy, finances, homework help, job seekers help, and many others. Examples include:

- ❖ EBSCOhost
- ❖ Learning Express
- ❖ HeritageQuest
- ❖ ProQuest

Registered Sex Offenders against Minors
January 21, 2010
Reviewed 4/9/15, 6/12/18, 9/8/20
Revised 10/20/11, 1/12/21

- The purpose of this policy is to ensure that the Library is in compliance with Iowa State law that excludes sex offenders (defined as a person who is required to be registered in the Iowa Sex Offender Registry) convicted of sex offenses against minors from public libraries. This policy adopts the definitions of Iowa Code Chapter 692A, as amended
- The Library Director acts as “library administrator” for purposes of Iowa Chapter 692A. The Library Director may give the written permission required by Iowa Code Section 692A.113(f) for sex offenders convicted of sex offenses against minors to be present on library property. Such permission may be granted after consultation with law enforcement and/or other appropriate governmental officials. The Director will give strong deference to the recommendations of law enforcement personnel. Permission may be granted only for a single, specific visit. Individuals may appeal this decision, as it relates to them, to the Library Board of Trustees.
- Sex offenders convicted of sex offenses against minors may be eligible for some library service.
 - They may register for a card directly via telephone or by designee.
 - They may access information resources via telephone or online.
 - They may make arrangements for a person of their choosing to select, check out, and return materials using that card.
 - Under any of these circumstances, the sex offender convicted of sex offenses against minors will remain responsible for all activity on their card.
 - The issuance of a library card to individuals who have been convicted of a sex offense involving a minor does not grant those individuals permission to enter the library or to be present on library property.
- Persons barred from library property under the law will not be served by the library’s homebound delivery service.
- Registered sex offenders convicted of sex offenses against minors may not loiter, as defined under Iowa Code Section 692A.113(g), as amended, within three hundred (300) feet of library property.
- Violations of this policy will be immediately reported to law enforcement.