



Agenda

City Council Work Session Meeting
Oelwein City Hall, 20 Second Avenue SW, Oelwein, Iowa
6:30 PM

December 09, 2024
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Karen Seeders, Anthony Ricchio, Lynda Payne, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Discussions

1. Presentation from East Buchanan Telephone Company on fiber optic services within the city.
- [2.](#) Discussion on the proposed Fee Schedule.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
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City Hall			
Description	Detail	Amount	Proposed
Research	Conducting Research for Public	Staff time calculated to the quarter hour at \$30.00 per hour	
Open Records Request	Labor	Staff time calculated to the quarter hour at \$30.00 per hour	
Special Session Council Meeting	Request for a special council meeting by an outside organization	\$50 per council member and \$50 administration fee	
Administrative Collection Fee	Any unpaid debt sent to the Iowa Income Offset Program will include a collection fee		\$25.00
Administrative Lien Fee	Any unpaid debt sent to the county shall add a fee to the property lien		\$25.00
Copies		\$1.00	
Color Copies		\$2.00	
Photo Copy		\$0.25 per page	
Cigarette Permit		\$75.00	
Peddler Permit		\$35.00	
Bank Return Fees		\$30.00	
Notary Service	Resident	N/C	
	Non-Resident	\$10.00	
Video/Audio Tape Copy		\$25.00	
Food Truck Permit	One Day	\$10.00	
	One Week	\$25.00	
	One Month	\$100.00	
	One Year	\$150.00	
Food Truck Electricity	Per Occurrence	\$10.00	
Sidewalk Café/Parklet Permit	One Year	\$25.00	



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Police		
Description	Detail	Amount
Alarm responses determined to be false	first & second in 12 month period	No Charge
	3rd false alarm in 12 month period	\$50.00
	4th & subsequent with 12 months	\$75.00
Delivery of public crime or accident reports		
	Reports	\$15.00
	Copy of audio or video	\$25.00
	Copy of computer disc evidence	\$25.00
	Duplicate copy of digital photos	\$10.00 per page
Fingerprinting		\$15.00
Subpoena and Warrant Return	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
	Replacement Tag	\$1.00
	Delinquent License (add'l)	\$5.00
	Animal Impound Fee	\$20.00
Bicycle	Tag	\$3.00
	Replacement Tag	\$1.00
Parking Tickets	Parking Ticket	\$25.00
	Handicap Parking Ticket	\$200.00
Vehicle	Impound Fee	\$75.00
	Storage	\$25.00/day
Officer Present for Abatement Clean-up	Court ordered clean-up	\$150.00/hour
Police Officer traffic control	Fire or disaster traffic control	\$50.00/hour
Police vehicle traffic control	Fire or disaster traffic control	\$75.00/hour
Expert Witness Fee	Officers subpoena for testimony for a non-criminal court hearing (ie. divorce hearing, civil suit etc..)	\$150.00/hour two hour minimum
Fireworks	Permit Fee (Selling)	\$100.00
Fireworks	Annual Inspection (Selling)	\$200.00
Display Permit	Providing a show	\$200.00



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Animal License by Dog Type (American Kennel Club Breeds by size, mixed breed based on weight)	License Fee for spayed/neutered and chipped dog	License Fee for spayed/neutered dog	License fee for dog
Giant – 75 plus pounds	\$10.00	\$25.00	\$50.00
Large – 55-85 pounds	\$10.00	\$25.00	\$50.00
Medium – 35-65 pounds	\$10.00	\$20.00	\$40.00
Small – 7-35 pounds	\$10.00	\$20.00	\$40.00
Toy – 2-9 pounds	\$10.00	\$20.00	\$40.00

Fire Department		
Description	Detail	Amount
Residential Fire Service Fee		\$500
Commercial-Industrial Fire Service Fee		\$750
Motor Vehicle Accident Response		\$250
Motor Vehicle Accident Response with Extrication		\$500
Personnel	Firefighter	\$25.00 per hour
Incident Report		\$10.00
Burning Permit	Outside of open burning	\$25.00
Damaged Equipment		Billed at replacement cost
Equipment Cleaning		Billed at parts and labor cost
False Alarms		First and second in 12 months no charge Third \$50.00 Fourth and Proceeding \$75.00
Lockouts	Home and Business.	\$100.00 non-emergency
Burning Complaint	First and second no charge	Third \$50.00 Fourth and Proceeding \$75.00
Carbon Monoxide		\$45.00



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Community Development		
Description	Detail	Amount
Official Present for abatement clean-up	Court ordered clean-up inspection	\$150.00/hour
Preliminary Plat Fee		\$50.00
Final Plat		\$100.00
Re-Zoning		\$75.00
Board of Adjustment	Variance Request	\$75.00
Building Permit	See attached	<i>Addendum A</i>
Temporary Structure	Permit	\$35.00
Lot Mowing	Per Hour, minimum one hour	\$150.00
Snow Removal	Per Hour, minimum one hour	\$150.00
Late Permit Fee	Failure to pull and pay a permit	Doubles the permit fee with a minimum of \$100.00
Stop Work Order	Stopping work because of no permit	\$25.00
Rental Permit single family housing	Annual	\$85.00
Multi-family housing structure	Annual	\$85.00
Multi-family housing additional number of units		\$25.00
Initial Inspection		\$0.00
2 nd Inspection	60 days after initial inspection	Pass \$0.00 Fail \$100.00
3 rd Inspection	15 days after 2 nd inspection Failure of a third inspection results in the pulling of the occupancy permit and being placed on the habitual violator list. The property cannot be rented for six months.	Pass \$0.00 Fail \$250.00
Occupancy Renewal Inspection	6 months after last failed inspection	\$100.00
No show inspection		\$100.00
1 st Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$25.00



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2 nd Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$100.00
1 st Complaint Insp - If founded complaint		\$25.00
2 nd Complaint Insp - If founded complaint		\$50.00
3 rd or more Complaint Insp - If founded complaint		\$75.00
Failure to Register Rental Unit	Per day (Maximum \$300)	\$10.00
Appeal		\$100.00
Vacant Residential	Annual	\$25
Vacant Commercial	Annual	\$50
Vacant Industrial	Annual	\$100
Failure to Register Vacant Unit	Per Day (Maximum \$300)	\$10.00
Vacant Building 1 st Inspection		\$0.00
Vacant Building 2 nd Inspection		Pass \$0.00 Fail \$250.00
Vacant Building 3 rd Inspection and any subsequent inspections		Pass \$0.00 Fail \$350.00

Airport		
Description	Detail	Amount
Airport Hanger (East)	Month Rental	\$65.00
Airport Hanger (West)	Month Rental	\$70.00
Airport Hanger (new)	Month Rental	\$90.00
Community Hanger	Month Rental	\$155.00
Courtesy Car		



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Library			
Description	Detail	Amount	Proposed
Replacement Library Card		\$2.00	
Non-Resident Library Card		\$2.00	\$20.00 Annually
Lost item	Retail	Cost of replacement	
Lost magazine		Cover Price or \$5.00	
Repair damaged item		\$2.00	
Return check		\$30.00	
Return check bank charge-back fee	-	\$5.00	
Research	postage and copy costs	Cost of consumables	
Interlibrary Loan postage fee		\$3.00	
Earbuds		\$2.00	
Laminating			\$0.50 per sheet
Black and White copies	per page	\$0.20	
Color copies	per page	\$0.50	
Fax transmission	first page	\$0.50	
Fax receiving	first page	\$0.20	
Unattended child/in need of caregiver	after library is closed; per minute	\$1.00	
Unpaid overdue items submit to Collections	total cost of items minimum of \$25	\$13.00	
Public Photocopies on Rite Price copier	per page	\$0.20	



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Passport Acceptance Facility	per application	Set by the Department of State	
Passport Photo	per application	\$15.00	



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Parks			
Description	Detail	Amount	Proposed
Campground			
Tent Site	Primitive	\$15.00-max stay 4 consecutive days	\$20.00-max stay 4 consecutive days
	Supplementary to RV site	\$6.00	\$10.00
61 & Under	30 Amp sites – Daily	\$25.00	
	30 Amp sites – Weekly	\$100.00	
	30 Amp sites – Monthly (30 Days)	\$320.00	
61 & Under	50 Amp sites - Daily	\$30.00	
	50 Amp sites - Weekly	\$110.00	\$130.00
	50 Amp sites – Monthly (30 Days)	\$345.00	
Sr. 62+	30 Amp sites – Daily	\$20.00	
	30 Amp sites – Weekly	\$95.00	
	30 Amp sites – Monthly (30 Days)	\$305	
	50 Amp sites – Daily	\$25.00	
	50 Amp sites – Weekly	\$110.00	\$120.00
	50 Amp sites – Monthly (30 Days)	\$325.00	\$335.00
Kayak/Paddleboard	One Hour Per Kayak/PB	\$10.00	
	Four Hours Per Kayak	\$35.00	



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	Two or more for four hours per kayak	\$30.00	
Box of Wood		\$5.00	
Shelter Rental	Capacity 60-100	\$30.00	
Shelter Rental (Railroad shelter at City Park and new shelter at Platt's Park)	Capacity 200	\$30.00	
Memorial Benches	Grey Stone with Plaque	\$1,500.00	\$2,000.00

Recreation		
Description	Detail	Amount
Flag Football	1st-4th grade	\$25.00
Volleyball	3rd-6th grade	\$25.00
Basketball	Kindergarten-6th grade	\$25.00
Dodgeball	1st-6th	\$20.00
Soccer	Kindergarten-6th grade	\$25.00
Little League		
Blast ball	3 & 4 year olds	\$20.00
T-ball	Kindergarten	\$25.00
Baseball/Softball	1st-4th grade Local	\$30.00
Baseball/Softball	3rd-7th Travel	\$50.00
Diamond Rental Fee	Diamond Prep per game	\$40.00
Tennis	1st-8th	\$25.00
Adult Sports		
Women's Volleyball	Per Team	\$60.00
Coed Volleyball	Per Team	\$60.00
Women's Softball	Per Team	\$200.00
Coed Softball	Per Team	\$200.00
Men's Softball	Per Team	\$225.00
Adult Tennis	Per Individual	\$15.00
Adult Disc Golf	Per Individual	\$15.00



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Aquatic Center (Pool)		
Description	Detail	Amount
American Red Cross / Learn-to-Swim Classes		\$35.00
Private Lessons		\$60.00
Passes (2023)		
	Single Pass 18+	\$70.00
	Child season Pass 7-17	\$40.00
	Nany Pass	\$60.00
Season Pass 1 member		\$40.00
Season Pass 1 member age 6 and over		\$85.00
Season Pass 2 members		\$140.00
Season Pass 3 members		\$160.00
Season Pass 4 members		\$180.00
Season Pass 5 members		\$200.00
Season Pass 6 members		\$220.00
Season Pass 7-10 members		\$240.00
10-Punch Card for Person 6 or Older		\$50.00
10-punch card for person 5 or younger		\$20.00
Daily Admissions:	Everyone	\$5.00
Swim Team	Part time –Fairbank/Dunkerton	\$5.00
	Full time kids	\$10.00
	Concession rental per use	\$30.00
Facility Reservations:		
Pool Party Prices – Including Water Slide		
1 Hour Pool Party		\$200.00
2 Hour Pool Party		\$275.00



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Cemetery			
Description	Detail	Amount	Proposed
Grave Openings			
Regular Season			
Grave Opening	Weekday opening (Apr 1-Nov 30)	\$700.00	\$1,100.00
Grave Opening	Infant grave (Apr 1-Nov 30)	\$200.00	\$400.00
Grave Opening	Holidays/Saturdays (Apr 1-Nov 30)	\$900.00	\$1,300.00
Grave Opening	After hours (Apr 1-Nov 30)	\$850.00	\$1,300.00
Cremation Opening	Cremation (Apr 1-Nov 30)	\$300.00	\$550.00
Cremation Opening	Holidays/Sat. cremation (Apr 1-Nov 30) After Hours	\$450.00	\$650.00
Cold Weather Season			
Grave Opening	Weekday opening (Dec 1 –March 30)	\$800.00	\$1,300.00
Grave Opening	Infant grave (Dec 1 –March 30)	\$300.00	\$500.00
Grave Opening	Holidays/Saturdays (Dec 1 –March 30)	\$950.00	\$1,500.00
Grave Opening	After hours (Dec 1 –March 30)	\$900.00	\$1,500.00
Cremation Opening	Cremation (Dec 1 –March 30)	\$400.00	\$650
Cremation Opening	Holidays/Sat. cremation (Dec 1 –March 30) After Hours	\$500.00	\$750.00
Continuation on Weekdays	Any continuation of services keeping city crews after 3:30 PM (All Year)	\$100 per hour (Min. 1 hour)	\$150.00 per hour
Late Notice Fee for all Burials		\$300.00	\$500.00
Grave Spaces			
Grave Space	Regular space	\$300.00	\$600.00
	Memorial section	\$250.00	\$350.00
	Baby lot	\$150.00	\$300.00
Interment Certificate	(formerly "Deed")	\$25.00	
State Audit Fee		\$10.00	
Exchange Grave Spaces		\$50.00	\$100.00
Foundations			
Foundations	Per running ft. (\$100 min)	\$80.00	\$90.00
Foundations (Veterans)	Per running ft. - 4' max	\$40.00	\$45.00



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Disinterment / Reinternment			
Disinterment of a casket		\$800.00	\$1,400.00
Reinternment of a casket		\$600.00	\$1,400.00
Disinterment of a cremation vault		\$250.00	1,200.00
Reinternment of a cremation vault		\$250.00	\$1,200.00
Disinterment of a baby casket		\$175.00	\$1,000.00
Reinternment of a baby casket		\$175.00	\$1,000.00

Forestry		
Description	Detail	Amount
Tree Removal Permit	City approved, licensed contractor removal	\$0
Tree Trimming Permit	City approved, licensed contractor trimming	\$0
Tree Removal Fine	Removal of City tree without City permission	Based on judgement
Yard Waste Site whole tree charge	Cost of taking an entire tree from private property	See policy

Utilities		
Description	Detail	Current
Penalty for Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the unpaid balance
Labor only		\$150.00
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work within city limits	\$200.00 per hour
Labor 1 EE and Equipment 1 unit	Assist on jobs and work within city limits OT rate	\$300.00 per hour
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work outside city limits	\$250.00 per hour
Labor 1 EE and Equipment 1 unit	Assist on jobs and work outside city limits OT rate	\$350 per hour
Labor 1 EE	Additional staff member assist on jobs in city	\$30 per hour
Labor 1 EE	Additional staff member assist on jobs in city OT Rate	\$45 per hour



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Disconnect Notice	Door Tag Posting	\$50.00
Water Off/On	Per Trip	\$20.00
Meter	Install or Remove	\$20.00
Excessive Trip Fee	No person is present for the turn on or meter install	\$50.00
Trip Data or Sample Collection - Industry	Per Trip	\$25.00
Denial of External Register Installation	Per Trip	\$25.00
Deposit	Any person w/out 3 yrs. established service	\$150.00
Deposit	Any person not in good standing	\$300.00
Meter Accuracy Test		\$75.00
Fire Sprinkler Test	Witness or Conduct by Business	\$75.00
Call Out per hour	Carry through from regular hrs.	\$40.00
Call Out per hour	After hours, 2 hr. minimum	\$80.00
Industrial Surcharge	Reporting for DNR	\$35.00 monthly
Lab Testing	Charge for each test completed	Cost of test if shipped out
Lock Box	In addition to service charge	\$1.00 per Day
Discharge Request	Charge for processing and researching discharge	\$250 flat fee
Temporary Construction Meter 5/8" Service Line	Deposit	\$300.00
Temporary Construction Meter Hydrant set, small 5/8"	Deposit	\$500.00
Temporary Construction Meter Hydrant set, large 2"	Deposit	\$5,000.00
Frost Plates/Meters are updated as price and/or Labor Fees Increase		
Surcharges		\$0.45 cents per pound BOD \$0.26 cents per pound TSS \$2.50 cents per pound TKN
Mailbox Replacement		\$55.00
Use of barricades & signs & labor	Accident / private incident / emergencies	\$4 per day



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Use of cones & labor	Accident / private incident / emergencies	\$3 per day
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Single Hauler		
Description	Detail	Amount
Trash Pickup	April 2023-2024 Monthly	\$12.26
	April 2024-2025 Monthly	\$12.26
	April 2025-2026 Monthly	\$12.51
	April 2026-2027 Monthly	\$13.36
	April 2027-2028 Monthly	\$14.21
Admin Fee	Monthly	\$1.25
Container Exchange	One Time Charge	\$50
Container Replacement Fee	One Time Charge	\$100
Assisted/Elderly/Disabled Pickup		No additional fee
Bulk Item	Each item	\$20
Extra Bag Sticker	Each Sticker	\$2
Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the balance



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Wellness Center		
Description	Detail	Amount
Single Membership	12 Month	\$216.00
Couple	12 Month	\$300.00
Family (3 or 4)	12 Month	\$360.00
(5 plus)	12 Month	\$90.00 per person
Student Membership	12 Month High School Gr 9-12	\$120.00
24 Hour Access	Upon Membership Included in all memberships	\$5.00
Personal Training Member	1 session 1 person	\$30.00
	8 session 1 person	\$184.00
Day Pass	Adult	\$8.00
Day Pass	K-12	\$5.00
Gym Rental	2-hour Party (ie Birthday)	\$50.00
	4+ Hr Tournament Rental	\$150.00
	Practice Gym Rental	\$25.00
24 Hour Fob	Replacement	\$20.00



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Addendum A

BUILDING PERMIT FEE SCHEDULE

TOTAL VALUATION	FEE
\$1 to \$500	\$20
\$501 to \$2,000	\$20 for the first \$500; plus \$2 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$50 for the first \$2,000; plus \$9 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$392 for the first \$40,000; plus \$6 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,000 to \$500,000	\$752 for the first \$100,000; plus \$4.50 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$2,552 for the first \$500,000; plus \$3.50 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$4,302 for the first \$1,000,000; plus \$2 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$14,302 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof

Passed and approved this 23rd day of December, 2024

Brett DeVore, Mayor



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Attest:

Dylan Mulfinger, City Administrator

Recorded December 23, 2024.

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio

Weber

Lenz

Garrigus

Seeders

Payne