

Agenda

City Council Work Session
20 Second Avenue SW, Oelwein
6:30 PM

June 13, 2022
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Lynda Payne

Council Members: Karen Seeders, Tom Stewart, Matt Weber, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Discussions

- [1.](#) Discussion on Public Works.
- [2.](#) Discussion on Fee Schedule.
- [3.](#) Discussion on Rental Inspections.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Public Works

Date: 6/13/2022

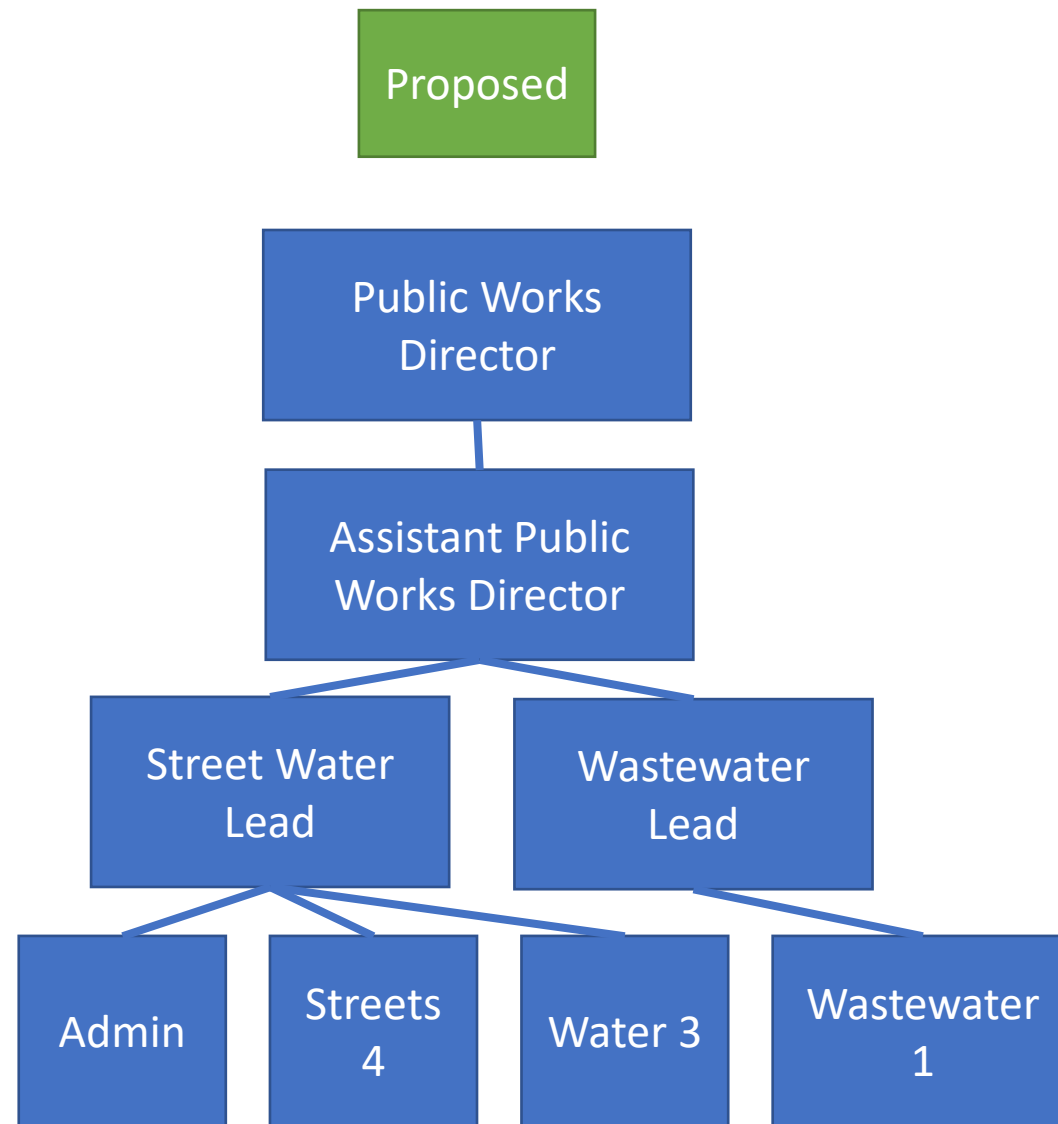
The city is expecting a retirement in 2023 that will open the top leadership position for Utilities. I want to work with council on a plan that will allow for successful transition. I am proposing the following changes be made:

- Officially name the Department Public Works
- Create an Assistant Public Works Director
- Promote from within for the Assistant Public Works director that would allow for 6-8 months of additional responsibilities that would help evaluate and prepare for Public Works Director
- Establish the organization chart and staffing levels for the department

With rolling position vacancies, the city has the revenue needed to create this new position. Leadership positions in public works are split through streets, water, and wastewater. Leadership position's benefits in public works are split through trust and agency, and utilities.

The Streets Department was moved into the Utility Department in April of 2017. The initial goal was to bring in an experienced leader for the department to understand what changes could be made to meet council's expectations and the community's expectations. This move has proven positive and effective as it has allowed for increased employee participation in each department. The department can shift focus on concerns for each area of work and see that they are completed in a timely manner. Employees are exposed to each area of public works and can gain a basic understanding of most tasks allowing them to assist when needed.

I have attached my proposed organizational chart and look forward to feedback from the council. The goal of this work session is to make sure that the department can meet the goals and initiatives of city council. Council should take time to express their views on the goals to ensure that staff can meet them, and everyone agrees on expectations.



Public Works Department Proposed Wage Schedule

Item 1.

Position		Start	Top	Start	Top
Public Works Director	Salary	\$90,000	\$105,000		
Assistant Public Works Director	Salary	\$70,000	\$85,000		
Water Street Lead	Hourly			\$28.85	\$33.65
Waste Water Lead	Hourly			\$28.85	\$40.87
Operator	Hourly			\$20.79	\$25.18
Grade I	Hourly			\$22.59	\$26.12
Grade II	Hourly			\$23.34	\$27.03
Grade III	Hourly			\$24.96	\$28.17
Grade IV	Hourly			\$26.67	\$30.00
Admin	Hourly			\$19.57	\$21.18



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

City Hall			Proposed
Description	Detail	Amount	
Research	Conducting Research for Public	Staff time calculated to the quarter hour at \$30.00 per hour	
Open Records Request	Labor	Staff time calculated to the quarter hour at \$30.00 per hour	
Special Session Council Meeting	Request for a special council meeting by an outside organization	\$50 per council member and \$50 administration fee	
Copies		\$1.00	
Color Copies		\$2.00	
Photo Copy		\$0.25 per page	
Cigarette Permit		\$75.00	
Peddler Permit		\$35.00	
Bank Return Fees		\$30.00	
Notary Service	Resident	N/C	
	Non-Resident	\$10.00	
Video/Audio Tape Copy		\$25.00	
Food Truck Permit	One Day	\$25.00	
	One Week	\$50.00	
	One Month	\$100.00	
	One Year	\$250.00	
Food Truck Electricity	Per Occurrence	\$20.00	
Sidewalk Café/Parklet Permit	One Year	\$25.00	



Oelwein Fee Schedule
 Adopted by Resolution #####-#### ##/##/####

Police			Proposed
Description	Detail	Amount	
Alarm responses determined to be false	first & second in 12 month period	No Charge	
	3rd false alarm in 12 month period	\$50.00	
	4th & subsequent with 12 months	\$75.00	
Delivery of public crime or accident reports			
	Reports	\$15.00	
	Copy of audio or video	\$25.00	
	Copy of computer disc evidence	\$25.00	
	Duplicate copy of digital photos	\$10.00 per page	
Fingerprinting		\$15.00	
Subpoena and Warrant Return	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy	
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy	
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy	
	Replacement Tag	\$1.00	
	Delinquent License (add'l)	\$5.00	
	Animal Impound Fee	\$20.00	
Bicycle	Tag	\$3.00	
	Replacement Tag	\$1.00	
Parking Tickets	Parking Ticket	\$25.00	
	Handicap Parking Ticket	\$200.00	
Vehicle	Impound Fee	\$75.00	
	Storage	\$25.00/day	
Officer Present for Abatement Clean-up	Court ordered clean-up	\$150.00/hour	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Police Officer traffic control	Fire or disaster traffic control	\$50.00/hour	
Police vehicle traffic control	Fire or disaster traffic control	\$75.00/hour	
Expert Witness Fee	Officers subpoena for testimony for a non-criminal court hearing (ie. divorce hearing, civil suit etc..)	\$150.00/hour two hour minimum	
Fireworks	Permit Fee (Selling)	\$100.00	
Fireworks	Annual Inspection (Selling)	\$200.00	
Display Permit	Providing a show	\$200.00	

Animal License by Dog Type (American Kennel Club Breeds by size, mixed breed based on weight)	License Fee for spayed/neutered and chipped dog	License Fee for sprayed/neutered dog	License fee for dog
Giant – 75 plus pounds	\$10.00	\$25.00	\$50.00
Large – 55-85 pounds	\$10.00	\$25.00	\$50.00
Medium – 35-65 pounds	\$10.00	\$20.00	\$40.00
Small – 7-35 pounds	\$10.00	\$20.00	\$40.00
Toy – 2-9 pounds	\$10.00	\$20.00	\$40.00



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Fire Department			Proposed
Description	Detail	Amount	
Equipment	Aerial	\$350.00 per hour	0
Equipment	Pumper	\$200.00 per hour	0
Equipment	Water Tanker	\$150.00 per hour	0
Equipment	Rescue Truck	\$250.00 per hour	0
Equipment	Pickup	\$100.00 per hour	0
Equipment	Special Operations Truck	\$100.00 per hour	
Residential Fire Service Fee			\$500
Commercial-Industrial Fire Service Fee			\$750
Motor Vehicle Accident Response			\$250
Motor Vehicle Accident Response with Extrication			\$500
Personnel	Firefighter	\$25.00 per hour	
Incident Report		\$10.00	
Burning Permit	Outside of open burning	\$25.00	
Hazardous Spill	Per Vehicle/Per Hour	Per Vehicle/Per Hour	
Hazardous Spill	Per Individual/Per Hour	Per Person/Per Hour	
Extrication		Per Vehicle/Per Hour	
Extrication		Per Person/Per Hour	
Damaged Equipment		Billed at replacement cost	
Equipment Cleaning		Billed at parts and labor cost	
False Alarms		First and second in 12 months no charge Third \$50.00 Fourth and Proceeding \$75.00	



Oelwein Fee Schedule
Adopted by Resolution #####-#### ##/##/####

Lockouts	Home and Business.	\$100.00 non emergency	
Burning Complaint	First and second no charge	Third \$50.00 Fourth and Proceeding \$75.00	
Carbon Monoxide		\$45.00	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Building Official/Code Enforcement			Proposed
Description	Detail	Amount	
Official Present for abatement clean-up	Court ordered clean- up inspection	\$150.00/hour	
Preliminary Plat Fee		\$50.00	
Final Plat		\$100.00	
Re-Zoning		\$75.00	
Board of Adjustment	Variance Request	\$75.00	
Building Permit	See attached		
Temporary Structure	Permit	\$35.00	
Lot Mowing	Per Hour, minimum one hour	\$150.00	
Snow Removal	Per Hour, minimum one hour	\$150.00	
Late Permit Fee	Failure to pull and pay a permit	Doubles the permit fee with a minimum of \$100.00	
Stop Work Order	Stopping work because of no permit	\$25.00	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Rental Inspection			Proposed
Description	Detail	Amount	
Rental Permit single family housing	Annual	\$85.00	
Multi-family housing structure	Annual	\$85.00	
Multi-family housing additional number of units		\$25.00	
Initial Inspection		\$0.00	
2 nd Inspection	60 days after initial inspection	Pass \$0.00 Fail \$100.00	
3 rd Inspection	15 days after 2 nd inspection Failure of a third inspection results in the pulling of the occupancy permit and being placed on the habitual violator list. The property cannot be rented for six months.	Pass \$0.00 Fail \$250.00	
Occupancy Renewal Inspection	6 months after last failed inspection	\$100.00	
No show inspection		\$100.00	
1 st Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$25.00	
2 nd Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$100.00	
1 st Complaint Insp - If founded complaint		\$25.00	
2 nd Complaint Insp - If founded complaint		\$50.00	
3 rd or more Complaint Insp - If founded complaint		\$75.00	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Failure to Register Rental Unit	Per day (Maximum \$300)	\$10.00	
Appeal		\$100.00	
Vacant Residential	Annual	\$500.00	\$25
Vacant Commercial	Annual	\$1,000.00	\$50
Vacant Industrial	Annual	\$1,500.00	\$100
Failure to Register Vacant Unit	Per Day (Maximum \$300)	\$10.00	
Vacant Building 1 st Inspection		\$0.00	
Vacant Building 2 nd Inspection		Pass \$0.00 Fail \$250.00	
Vacant Building 3 rd Inspection and any subsequent inspections		Pass \$0.00 Fail \$350.00	



Oelwein Fee Schedule
Adopted by Resolution #####-#### ##/##/####

Airport			Proposed
Description	Detail	Amount	
Airport Hanger (East)	Month Rental	\$65.00	
Airport Hanger (West)	Month Rental	\$70.00	
Airport Hanger (new)	Month Rental	\$90.00	
Community Hanger	Month Rental	\$155.00	
Courtesy Car			



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Library			Proposed
Description	Detail	Amount	
Replacement Library Card		\$2.00	
Non-Resident Library Card		\$2.00	
Lost item	Retail	Cost of replacement	
Lost magazine		\$1.00	Cover Price or \$5.00
Repair damaged item		\$2.00	
Return check		\$30.00	
Return check bank charge-back fee		\$5.00	
Research	postage and copy costs	Cost of consumables	
Interlibrary Loan postage fee		\$3.00	
Earbuds		\$2.00	
Black and White copies	per page	\$0.20	
Color copies	per page	\$0.75	\$0.50
Fax transmission	first page	\$2.00	
	each additional page	\$1.00	
Fax receiving	first page	\$1.00	\$0.20
	each additional page	\$0.50	
Unattended child/in need of caregiver	after library is closed; per minute	\$1.00	
Unpaid overdue items submit to Collections	total cost of items minimum of \$25	\$10.00	\$13
Public Photocopies on Rite Price copier	per page	\$0.05	
Passport Acceptance Facility	per application	Set by the Department of State	
Passport Photo	per application	\$15.00	



Oelwein Fee Schedule
Adopted by Resolution #####-#### ##/##/####

Parks			Proposed
Description	Detail	Amount	
Campground			
Tent Site	Primitive	\$8.00-max stay 4 consecutive days	\$10
	Supplementary to RV site	\$6.00	
61 & Under	30 Amp sites – Daily	\$17.00	\$20
	30 Amp sites – Weekly	\$85.00 (\$12.14 a day)	\$95
	30 Amp sites – Monthly (30 Days)	\$310.00 (\$10.33 a day)	\$320
61 & Under	50 Amp sites - Daily	\$20.00	\$23
	50 Amp sites - Weekly	\$100.00 (\$13.57 a day)	\$110
	50 Amp sites – Monthly (30 Days)	\$335.00 (\$11.16 a day)	\$345
Sr. 62+	30 Amp sites – Daily	\$15.00	\$18
	30 Amp sites – Weekly	\$80.00 (\$11.42 a day)	\$90
	30 Amp sites – Monthly (30 Days)	\$295.00 (\$9.83 a day)	\$305
	50 Amp sites – Daily	\$19.00	\$22
	50 Amp sites – Weekly	\$90.00 (12.85 a day)	\$100
	50 Amp sites – Monthly (30 Days)	\$325.00 (10.83 a day)	\$335
Kayak/Paddleboard	One Hour Per Kayak/PB	\$10.00	
	Four Hours Per Kayak	\$35.00	
	Two or more for four hours per kayak	\$30.00	
Box of Wood		\$5.00	
Park			
Shelter Rental	Capacity 60-100	\$25.00	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Shelter Rental (Railroad shelter at City Park and new shelter at Platt's Park)	Capacity 200	\$30.00	
Memorial Benches	Grey Stone with Plaque		\$1,100



Oelwein Fee Schedule
 Adopted by Resolution #####-#### ##/##/####

Recreation			
Description	Detail	Amount	
Flag Football	1st-4th grade	\$20.00	\$25.00
Volleyball	3rd-6th grade	\$20.00	\$25.00
Basketball	Kindergarten-6th grade	\$20.00	\$25.00
Dodgeball	1st-6th	\$15.00	\$20.00
Soccer	Kindergarten-6th grade	\$20.00	\$25.00
Little League			
Blast ball	3 & 4 year olds	\$15.00	\$20.00
T-ball	Kindergarten	\$20.00	\$25.00
Baseball/Softball	1st-4th grade Local	\$25.00	\$30.00
Baseball/Softball	3rd-7th Travel	\$40.00	\$50.00
Tennis	1st-8th	\$20.00	\$25.00
Adult Sports			
Women's Volleyball	Per Team	\$60.00	
Coed Volleyball	Per Team	\$60.00	
Women's Softball	Per Team	\$200.00	
Coed Softball	Per Team	\$200.00	
Men's Softball	Per Team	\$225.00	
Adult Tennis	Per Individual	\$15.00	
Adult Disc Golf	Per Individual	\$15.00	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Aquatic Center (Pool)			Proposed
Description	Detail	Amount	
American Red Cross / Learn-to-Swim Classes		\$30.00	
Private Lessons		\$60.00	
Passes			(2023 Season)
	Family Pass	\$150.00 up to 5 persons, \$5.00 for each add'l family member	
	Single Pass 18+	\$70.00	
	Child season Pass 7-17	\$40.00	
	Nany Pass	\$40.00	
Season Pass 1 member			\$40
Season Pass 1 member age 6 and over			\$90
Season Pass 2 members			\$160
Season Pass 3 members			\$170
Season Pass 4 members			\$180
Season Pass 5 members			\$190
Season Pass 6 members			\$205
Season Pass 7-10 members			\$225
10-Punch Card for Person 6 or Older			\$50
10-punch card for person 5 or younger			\$20
Daily Admissions:	Everyone		\$5
	Infant Daily Pass 0-6	\$4.00	\$0
	Student Daily Pass 7-17	\$4.00	\$0
	Adult Daily Pass 18+	\$5.00	\$0



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Swim Team	Part time – Fairbank/Dunkerton	\$5.00	
	Full time kids	\$10.00	
	Concession rental per use	\$30.00	
Facility Reservations:			
Pool Party Prices – Including Water Slide			
1 Hour Pool Party	1-100	\$130.00	
1 Hour Pool Party	100+	\$170.00	
2 Hour Pool Party	1-100	\$150.00	
2 Hour Pool Party	200+	\$190.00	



Oelwein Fee Schedule
 Adopted by Resolution #####-#### ##/##/####

Cemetery			Proposed
Description	Detail	Amount	
Grave Openings			
Regular Season			
Grave Opening	Weekday opening (Apr 1-Nov 30)	\$600.00	
Grave Opening	Infant grave (Apr 1-Nov 30)	\$175.00	
Grave Opening	Holidays/Saturdays (Apr 1-Nov 30)	\$800.00	
Grave Opening	After hours (Apr 1-Nov 30)	\$750.00	
Cremation Opening	Cremation (Apr 1-Nov 30)	\$300.00	
Cremation Opening	Holidays/Sat. cremation (Apr 1-Nov 30) After Hours	\$450.00	
Cold Weather Season			
Grave Opening	Weekday opening (Dec 1 –March 30)	\$700.00	
Grave Opening	Infant grave (Dec 1 –March 30)	\$275.00	
Grave Opening	Holidays/Saturdays (Dec 1 –March 30)	\$850.00	
Grave Opening	After hours (Dec 1 –March 30)	\$850.00	
Cremation Opening	Cremation (Dec 1 –March 30)	\$400.00	
Cremation Opening	Holidays/Sat. cremation (Dec 1 –March 30) After Hours	\$500.00	
Continuation on Weekdays	Any continuation of services keeping city crews after 3:30 PM (All Year)	\$100 per hour (Min. 1 hour)	
Grave Spaces			
Grave Space	Regular space	\$300.00	
	Memorial section	\$250.00	
	Baby lot	\$150.00	
Interment Certificate	(formerly "Deed")	\$25.00	
State Audit Fee		\$5.00	
Exchange Grave Spaces		\$50.00	
Foundations			
Foundations	Per running ft. (\$100 min)	\$60.00	
Foundation Removal	Per foot		\$15
Disinterment / Reinternment			
Disinterment of a casket		\$600.00	
Reinternment of a casket		\$600.00	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Disinterment of a cremation vault		\$250.00	
Reinternment of a cremation vault		\$250.00	
Disinterment of a baby casket		\$175.00	
Reinternment of a baby casket		\$175.00	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Forestry			Proposed
Description	Detail	Amount	
Tree Removal Permit	City approved, licensed contractor removal	\$0	
Tree Trimming Permit	City approved, licensed contractor trimming	\$0	
Tree Removal Fine	Removal of City tree without City permission	Based on judgement	
Yard Waste Site whole tree charge	Cost of taking an entire tree from private property		\$200 per tree



Oelwein Fee Schedule
 Adopted by Resolution #####-#### ##/##/####

Utilities			Proposed
Description	Detail	Current	
Penalty for Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the unpaid balance	
Labor only			\$150.00
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work within city limits	\$200.00 per hour	
Labor 1 EE and Equipment 1 unit	Assist on jobs and work within city limits OT rate		\$300.00 per hour
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work outside city limits	\$250.00 per hour	
Labor 1 EE and Equipment 1 unit	Assist on jobs and work outside city limits OT rate		\$350 per hour
Labor 1 EE	Additional staff member assist on jobs in city		\$30 per hour
Labor 1 EE	Additional staff member assist on jobs in city OT Rate		\$45 per hour
Disconnect Notice	Door Tag Posting	\$50.00	
Water Off/On	Per Trip	\$20.00	
Meter	Install or Remove	\$20.00	
Excessive Trip Fee	No person is present for the turn on or meter install	\$50.00	
Trip Data or Sample Collection - Industry	Per Trip	\$25.00	
Denial of External Register Installation	Per Trip	\$25.00	
Deposit	Any person w/out 3 yrs. established service	\$150.00	
Deposit	Any person not in good standing	\$300.00	
Meter Accuracy Test		\$75.00	
Fire Sprinkler Test	Witness or Conduct by Business		\$75.00
Call Out per hour	Carry through from regular hrs.	\$30.00	\$40.00



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

Call Out per hour	After hours, 2 hr. minimum	\$60.00	\$80.00
Industrial Surcharge	Reporting for DNR		\$35.00 monthly
Lab Testing	Charge for each test completed		Cost of test or employee time
Lock Box	In addition to service charge		\$1.00 per Day
Discharge Request	Charge for processing and researching discharge		Engineer Fee and staff time
Temporary Construction Meter 5/8" Service Line	Deposit	\$100.00	\$300.00
Temporary Construction Meter Hydrant set, small 5/8"	Deposit	\$350.00	\$500.00
Temporary Construction Meter Hydrant set, large 2"	Deposit	\$1,500.00	\$5,000.00
Frost Plates/Meters are updated as price and/or Labor Fees Increase			Time and Equipment
Surcharges		23.34 cents per pound BOD 23.34 cents per pound TSS 40.00 cents per pound TKN	\$0.45 cents per pound BOD \$0.26 cents per pound TSS \$2.50 cents per pound TKN
Mailbox Replacement		\$35.00	\$55.00
Use of barricades & signs & labor	Accident / private incident / emergencies		\$4 per day
Use of cones & labor	Accident / private incident / emergencies		\$4 per day



Oelwein Fee Schedule
 Adopted by Resolution #####-#### ##/##/####

Single Hauler			Proposed
Description	Detail	Amount	
Trash Pickup	April 2021-2022 Monthly	\$11.46	
	April 2022-2023 Monthly	\$11.63	
Admin Fee	April 2018-2023 Monthly	\$1.25	
Can Change Out	Each time per container	\$15	\$25
Container Replacement Fee	Garbage and Recycling		\$60 per container
Bulk Item	Each item	\$15	
Extra Bag Sticker	Each Sticker	\$2	
Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the balance	



Oelwein Fee Schedule
 Adopted by Resolution #####-#### ##/##/####

Wellness Center			Proposed
Description	Detail	Amount	
Single Membership	12 Month	\$324.00	
	6 Month	\$234.00	
Married Couple	12 Month	\$432.00	
	6 Month	\$324.00	
Family	12 Month	\$540.00	
	6 Month	\$402.00	
Sr. Single	12 Month	\$216.00	
	6 Month	\$168.00	
Sr. Married Couple	12 Month	\$312.00	
	6 Month	\$234.00	
Student Membership	12 Month High School Gr 9-12	\$240.00	
Student Membership	College 1 month Winter Break	\$25.00	
Student Membership	College 3 month Summer Break	\$75.00	
Corporate Membership	Contract with individual businesses	Per Contract	
Key Tag	Replacement	\$2.00	
Personal Training Member	1 session 1 person	\$30.00	
	1 session 2 person	\$25.00 each	
	1 session 3 person	\$22.00 each	
	4 session 1 person	\$100.00	
	4 session 1 person	\$100.00	
	4 session 2 person	\$92.00 each	
	4 session 3 person	\$80.00 each	
	8 session 1 person	\$184.00	
	8 session 2 person	\$168.00 each	
	8 session 3 person	\$144.00 each	
	12 session 1 person	\$252.00	
	12 session 2 person	\$228.00 each	
	12 session 3 person	\$192.00 each	
Personal Training non-member	1 session 1 person	\$40.00 each	
	1 session 2 person	\$35.00 each	
	1 session 3 person	\$32.00 each	



Oelwein Fee Schedule

Adopted by Resolution #####-#### ##/##/####

	4 sessions 1 person	\$140.00	
	4 sessions 2 person	\$132.00 each	
	4 sessions 3 person	\$120.00 each	
	8 sessions 1 person	\$264.00 each	
	8 sessions 2 person	\$248.00 each	
	8 sessions 3 person	\$224.00 each	
	12 sessions 1 person	\$372.00 each	
	12 sessions 2 person	\$384.00 each	
	12 sessions 3 person	\$312.00 each	
After School Punch Card	20-day snack card	\$25.00	
Day Pass	Adult	\$5.00	
Day Pass	K-12	\$3.00	
10 Day Punch Card	Adult	\$50.00	
10 Day Punch Card	K-12	\$30.00	
Gym Rental	2-hour Party (ie Birthday)	\$50.00	
	4+ Hr Tournament Rental	\$150.00	
	Practice Gym Rental		\$25.00
24 Hour Access	12 Months	\$60.00	
24 Hour Fob	Replacement	\$15.00	



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Rental Inspection

Date: 6/13/2022

We received zero proposals for rental inspection services. I sent the notice to three firms that perform the service in Iowa, one in Wisconsin, and six area home inspectors. We posted the notice on our website and the League of Cities as we do with most request for proposals.

I am recommending to council that the city hire a building inspector and move forward with in house inspections. This program was working and achieving council's goals. Community Development will then go to full staff and have four full time employees:

- Building Official/Zoning Administrator
- Building Inspector
- Code Enforcement Officer
- Administrative Assistant

Once all positions are filled, this department will be a very young department. Expectations must be set that allow for learning and growing of the department. Patience must be exercised as complaints from homeowners, landlords, and the community will continue to occur. A path will be set to finish out rental inspections and work with council on how the program will look going forward. I look forward to working with council on this area as it is identified in the goals for council.