



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

September 14, 2026
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Tony Cannon, Anthony Ricchio, Lynda Payne, Jason Gearhart, Renee Cantrell

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

- A. Public Comment Policy.

Consent Agenda

1. Consideration of a motion to approve the August 24, 2026 minutes.

Public Hearing

2. Public Hearing on the Vacation and Transfer of the City Right of Way to Calvin Anderman on September 14, 2026 at 6:00 PM in the Oelwein City Council Chambers.
3. Public Hearing on the Vacation and Transfer of the City Right of Way to James Walter and John Bamford on September 14, 2026 at 6:00 PM in the Oelwein City Council Chambers.

Resolutions

4. Consideration of a resolution approving the Vacation and Transfer of the City Right of Way to Calvin Anderman.
5. Consideration of a resolution approving the Vacation and Transfer of the City Right of Way to James Walters and John Bamford.
6. Consideration of a resolution approving mortgage releases related to City of Oelwein Forgivable Loan Program and Revolving Loan Program.
7. Consideration of a resolution approving a demolition bid in the amount of \$38,585 from Lansing Brothers Construction.
8. Consideration of a resolution approving the bid for the Library Sprinkler System to Iowa Fire Protection in the amount of \$11,400.00.

Motions

- [9.](#) Consideration of a motion to send a personnel manual amendment to the public safety committee for Volunteer Emergency Services Response During Working Hours.
- [10.](#) Consideration of a motion to create a temporary city flag committee.
- [11.](#) Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the Williams Center for the Arts in the amount of \$2,500.00.
- [12.](#) Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the Grimms Custom Creations in the amount of \$2,500.00.

Committee Reports

- [13.](#) Report from Payne on the Library Board Minutes.

Council Updates

Mayor's Report

City Administrator's Report

- [A.](#) City Administrator.

Adjournment

- [B.](#) Additional Information.
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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy
Oelwein Guidelines for Public Participation during City Council Meetings
Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
 - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
 - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum”:
 - i. Be recognized by the Mayor or Mayor Pro Tem.
 - ii. State their name and address.
 - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
 - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
 - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
 - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
 - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
 - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
 - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
 - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
 - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
 - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
 - i. Each agenda item is introduced by the Mayor
 - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
 - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
 - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
 - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
 - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
 - i. The speaker must be recognized by the Mayor.
 - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
 - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
 - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
 - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
- 3. Public Hearings
 - a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
 - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
 - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
 - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
- 4. Public Comments at Council Workshops / Work Sessions.
 - a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
 - b. Public Comments:
 - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
 - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
- 5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
 - a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
 - ii. Will refrain from private conversations during meetings.
 - iii. Should not address Council members in individual conversation or make comments to individual Council members.
- 6. Contacting City Council Members outside of Meetings
 - a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
August 24, 2026 - 6:00 PM

Pledge of Allegiance

Call to Order Mayor DeVore called the meeting to order at 6:00 PM

Roll Call **Present:** Cantrell, Cannon, Gearhart, Ricchio (speaker phone), Weber, Payne
 Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk Rigdon
 Absent: NA

Additions or Deletions

A motion was made by Weber, seconded by Gearhart to approve the agenda as amended.

All aye. Motion carried.

Consent Agenda

1. Consideration of a motion to approve the August 10, 2026 minutes.
2. Claims Resolution in the amount of \$800,318.08.
3. Consideration of resolution approving Change Order No. 6 in the amount of \$2,090.00 for 10th St. Bridge Reconstruction Project with Taylor Construction.

Resolution No. 5923-2026 was applied to this resolution.

4. Consideration of a resolution approving Pay Application No. 11 in the amount of \$17,859.54 to Taylor Construction for the 10th St. Bridge Project.

Resolution No. 5924-2026 was applied to this resolution.

A motion was made by Weber, seconded by Gearhart to approve the consent agenda.

All aye. Motion carried.

Ordinances

5. Consideration of an ordinance adding Section 23-70- Bridge Safety Regulations for the bridge located at the 400 block of 10th Street SW to Chapter 23. - Third and Final Reading.

A motion was made by Weber, seconded by Cantrell to approve Ordinance No. 1229.

Aye: Cantrell, Cannon, Gearhart, Ricchio (electronic), Weber, Payne

Nay: NA Motion carried.

Resolutions

6. Consideration of a resolution approving a Title VI Non-Discrimination Agreement with the Iowa Department of Transportation.

A motion was made by Weber, seconded by Payne to approve Resolution No. 5925-2026.

Aye: Cantrell, Cannon, Gearhart, Ricchio (electronic), Weber, Payne

Nay: NA Motion carried.

7. Consideration of a preliminary resolution pursuant to Section 384.42 of the Iowa Code related to the 6th Street Northeast Improvements Project.

A motion was made by Weber, seconded by Gearhart to approve Resolution No. 5926-2026.

Aye: Cantrell, Cannon, Gearhart, Ricchio (electronic), Weber, Payne

Nay: NA Motion carried.

8. Consideration of a resolution approving Construction Engineering Services for the 6th Street Northeast Improvements with Fehr Graham in the amount of \$75,000.00.

A motion was made by Weber, seconded by Gearhart to approve Resolution No. 5927-2026.

Aye: Cantrell, Cannon, Gearhart, Ricchio (electronic), Weber, Payne

Nay: NA Motion carried.

9. Consideration of a resolution scheduling a public hearing on the vacation and transfer of the city right of way to Calvin Anderman on September 14, 2026 at 6:00 PM in the Oelwein City Council Chambers.

A motion was made by Weber, seconded by Cantrell to approve Resolution No. 5928-2026.

Aye: Cantrell, Cannon, Gearhart, Ricchio (electronic), Weber, Payne

Nay: NA Motion carried.

10. Consideration of a resolution scheduling a public hearing on the vacation and transfer of the city right of way to James Walter and John Bamford on September 14, 2026 at 6:00 PM in the Oelwein City Council Chambers.

A motion was made by Weber, seconded by Cantrell to approve Resolution No. 5929-2026.

Aye: Cantrell, Cannon, Gearhart, Ricchio (electronic), Weber, Payne

Nay: NA Motion carried.

Motions

11. Consideration of a motion to seek public input on the Oelwein Pedestrian Access Route Transition Plan as required by the Iowa Department of Transportation.

A motion was made by Weber, seconded by Cantrell to approve seeking public input on the Oelwein Pedestrian Access Route Transition Plan as required by the Iowa Department of Transportation.

All aye. Motion carried.

12. Consideration of a motion to seek bids for the 2026 Residential Demolition project.

A motion was made by Weber, seconded by Payne to approve seeking bids for the 2026 Residential Demolition project.

All aye. Motion carried.

13. Consideration of a motion to refer the proposed curfew ordinance to the Public Safety Committee.

Council member Gearhart thinks 10:00 PM during the summer months is too early.

A motion was made by Cantrell, seconded by Payne to approve referring the proposed curfew ordinance to the Public Safety Committee.

All aye. Motion carried.

14. Consideration of a motion to refer the proposed scooter ordinance to the Public Safety Committee.

Council member Ricchio would like to have an educational training on how to ride and rules to follow. He also questioned where is riding permitted, on the street or on the sidewalk.

A motion was made by Cantrell seconded by Payne to approve referring the proposed scooter ordinance to the Public Safety Committee. All aye. Motion carried.

Committee Reports

15. Report from Gearhart on the Airport Board minutes.

For full minutes, please visit: <https://www.cityofeelwein.org/bc-ab/page/airport-board-56>

16. Report from Cantrell on the Park and Recreation Commission minutes.

For full minutes, please visit: <https://www.cityofeelwein.org/bc-parks/page/parks-and-recreation-33>

Council member Cannon stated he would like to review the revenue and expenses for the aquatics center. He recommended after September; once the aquatics center is closed and all expenses are posted.

17. Report from Payne on the Library Board minutes.

For full minutes, please visit: <https://www.oelwein.lib.ia.us/about/library-board-minutes-1>

Council Updates

Council member Payne questioned if electric scooters would be allowed on trails.

Mayor's Report

- A. Consideration of a motion approving the mayor's recommendation to appoint Lindsey Rechkemmer to the Zoning Board of Adjustments.

A motion was made by Weber, seconded by Cantrell to approve the mayor's recommendation to appoint Lindsey Rechkemmer to the Zoning Board of Adjustments.

All aye. Motion carried.

Mayor DeVore stated he had called into the Fayette County Landfill meeting but was unsuccessful a hearing the meeting.

City Attorney's Report

- A. City Attorney.

The City Attorney invoices were included in the packet.

City Administrator's Report

- A. City Administrator.

City Administrator Mulfinger stated the Library Search Committee is hiring a new Library Director.

Mulfinger stated Building Inspector Bunn has resigned; a new inspector will be hired to take his place.

The city is getting more aggressive on the continuing issues with the Mealey.

On August 27, at 5:00PM will be the Rotary Sweet Corn feed.

Goal sheets were handed out to staff for the second year.

Adjournment

A motion was by Weber, seconded by Cantrell to adjourn the meeting at 6:37PM

All aye.

Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held August 24, 2026 and copy of said proceedings was furnished to the Register August 27, 2026.

Dylan Mulfinger, City Administrator

CITY OF OELWEIN

NOTICE OF PUBLIC HEARING ON PROPOSED VACATION AND TRANSFER OF ALL THAT PART OF THE FORMER 5TH STREET NW WHICH IS BOUNDED ON THE WEST BY THE EAST LINE OF 5TH AVENUE NW, ON THE SOUTH BY THE NORTH LINE OF LOT 12 OF BLOCK 8, ON THE EAST BY A LINE WHICH A NORTHERLY EXTENSION OF LOT 12 BLOCK 8, ON THE NORTH BY THE SOUTH LINE OF LOT 8 BLOCK 7, IN IOWA DEVELOPMENT COMPANY'S ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

Notice is hereby given that the City of Oelwein proposes to vacate previously dedicated City right of way described as All that part of the former 5th Street NW which is bounded on the west by the East line of 5th avenue NW, on the south by the north line of Lot 12 of Block 8, on the east by a line which a Northerly extension of Lot 12 Block 8, on the North by the south line of Lot 8 Block 7, in Iowa Development Company's Addition to Oelwein, Fayette County, Iowa, and to thereafter transfer said vacated ROW to the adjacent property owner, Calvin Anderman, in return for payment in the total amount of \$100.00.

Public Hearing on the proposed Vacation and Transfer of said right of way has been scheduled for 6:00 p.m. on September 14, 2026 during the regular City Council meeting of the City of Oelwein, to be held in the City Council Chambers located at 20 2nd Avenue SW, Oelwein, IA. After acceptance of public comment, if any, and closing of the public hearing, the City Council will consider a Resolution approving the vacation and transfer of the property as proposed.

Any person may appear at the Public Hearing to comment on the proposed vacation and transfer and/or may submit written comments in advance of the Public Hearing by delivery of same to the City Clerk's Office, at Oelwein City Hall, 20 2nd Avenue SW, Oelwein, IA during regular business hours, by mailing to the City of Oelwein at the same address, or by email to the City Clerk's Office at brigdon@cityfoelwein.org, on or before the date and time of the Public Hearing.

Barbara Rigdon, City Clerk , City of Oelwein, Iowa

CITY OF OELWEIN

NOTICE OF PUBLIC HEARING ON PROPOSED VACATION AND TRANSFER OF CITY RIGHT OF WAY

Notice is hereby given that the City of Oelwein, Fayette County, Iowa, proposes to vacate previously dedicated City right of way described as All that part of 2nd avenue NW bounded on the south by the north line of 6th street NW, on the east by the west line of Block 2 and a northerly extension there of to the north line of the former alley north of Block 2, on the north by a westerly extension of the north line of the former alley north of block two to the north line of the former alley north of block 3 and on the west by the east line of block 3 and a northerly extension thereof to the north line of the former alley north of block 3, all in Smith's Addition, City of Oelwein, Fayette County, Iowa, and to thereafter transfer said vacated ROW to the adjacent property owners, John Bamford in return for payment to the City in the amount of \$200.00, and to James Walters in return for payment to the City in the amount of \$300.00

Public Hearing on the proposed Vacation and Transfer of said right of way has been scheduled for 6:00 p.m. on September 14, 2026 during the regular City Council meeting of the City of Oelwein, to be held in the City Council Chambers located at 20 2nd Avenue SW, Oelwein, IA. After acceptance of public comment, if any, and closing of the public hearing, the City Council will consider a Resolution approving the vacation and transfer of the property as proposed.

Any person may appear at the Public Hearing to comment on the proposed vacation and transfer and/or may submit written comments in advance of the Public Hearing by delivery of same to the City Clerk's Office, at Oelwein City Hall, 20 2nd Avenue SW, Oelwein, IA during regular business hours, by mailing to the City of Oelwein at the same address, or by email to the City Clerk's Office at brigdon@cityofuelwein.org, on or before the date and time of the Public Hearing.

Barbara Rigdon, City Clerk , City of Oelwein, Iowa

RESOLUTION NO. _____ - 2026

RESOLUTION APPROVING VACATION AND TRANSFER OF THAT PART OF THE FORMER 5TH STREET NW WHICH IS BOUNDED ON THE WEST BY THE EAST LINE OF 5TH AVENUE NW, ON THE SOUTH BY THE NORTH LINE OF LOT 12 OF BLOCK 8, ON THE EAST BY A LINE WHICH A NORTHERLY EXTENSION OF LOT 12 BLOCK 8, ON THE NORTH BY THE SOUTH LINE OF LOT 8 BLOCK 7, IN IOWA DEVELOPMENT COMPANY'S ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

WHEREAS, the City Council determined it appropriate to consider the vacation and transfer of previously reserved right of way ("ROW"), under and in consideration of Iowa Code §354.23, to Calvin Anderman, who owns adjacent property to the south of the right of way proposed to be vacated.

WHEREAS, by Resolution 5928-2026 dated August 24, 2026, the City Council scheduled a Public Hearing on the proposed vacation and transfer of the above-referenced right of way, notice of the Public Hearing having been published in the Oelwein Daily Register, as required by Iowa Code §§364.7 and 362.3, and

WHEREAS, on September 14, 2026, the Mayor opened the previously scheduled Public Hearing, public comment was accepted, and the public hearing closed; and

WHEREAS, the Council finds that said ROW is not currently improved and will not be improved, that vacating and transferring the ROW will promote the development of adjacent property, and that said vacation and transfer will not deny any person reasonable access to their property. Therefore, the Council finds that the ROW proposed for vacation and transfer should be vacated and transferred to Calvin Anderman.

NOW, THEREFORE, BE IT RESOLVED that the City Right of Way, generally described as "PART OF THE FORMER 5TH STREET NW WHICH IS BOUNDED ON THE WEST BY THE EAST LINE OF 5TH AVENUE NW, ON THE SOUTH BY THE NORTH LINE OF LOT 12 OF BLOCK 8, ON THE EAST BY A LINE WHICH A NORTHERLY EXTENSION OF LOT 12 BLOCK 8, ON THE NORTH BY THE SOUTH LINE OF LOT 8 BLOCK 7, IN IOWA DEVELOPMENT COMPANY'S ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA" shall by the approval of this Resolution be vacated and authorized to be transferred to the adjacent property owner, Calvin Anderman, consistent with the contents of this Resolution, by Quit Claim Deed; the Mayor or the City Administrator being given the authority to execute the deed and any other documents necessary to effectuate this Resolution, on behalf of the Council.

PASSED AND APPROVED this 14 day of September, 2026.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber
Payne
Cantrell
Cannon
Gearhart
Ricchio

RESOLUTION NO. _____ - 2026

RESOLUTION APPROVING VACATION AND TRANSFER OF CITY RIGHT OF WAY

WHEREAS, the City Council determined it appropriate to consider the vacation and transfer of previously reserved right of way ("ROW"), under and in consideration of Iowa Code §354.23, to two adjacent property owners, James Walters and John Bamford, whose properties lie to the east and west of the right of way described as follows:

Regarding the Walters property:

All that part of 2nd ave NW bounded on the south by the north line of 6th st NW, on the east by the center line of 2nd ave NW, on the north by an easterly extension of the centerline of the former alley north of Block 3, and on the west by the east line of Block 3 and a northerly extension thereof to the centerline of the former alley north of Block 3, all in Smith's Addition, City of Oelwein, Fayette County, Iowa

Regarding the Bamford property:

All that part of 2nd ave NW bounded on the south by the north line of 6th st NW, on the east by the West line of Block 2 and a northerly extension thereof to the centerline of the former alley North of Block 2, on the north by a westerly extension of the centerline of the former alley North of Block 2 and on the west by the center line of 2nd Ave NW, all in Smith's Addition, City of Oelwein, Fayette County, Iowa

WHEREAS, by Resolution 5929-2026 dated August 24, 2026, the City Council scheduled a Public Hearing on the proposed vacation and transfer of the above-referenced right of way, notice of the Public Hearing having been published in the Oelwein Daily Register, as required by Iowa Code §§364.7 and 362.3, and

WHEREAS, on September 14, 2026, the Mayor opened the previously scheduled Public Hearing, public comment was accepted, and the public hearing closed; and

WHEREAS, the Council finds that said ROW is not currently improved and will not be improved, that vacating and transferring the ROW will promote the development of adjacent property, and that said vacation and transfer will not deny any person reasonable access to their property. Therefore, the Council finds that the ROW proposed for vacation and transfer should be vacated and transferred to James Walters and John Bamford.

NOW, THEREFORE, BE IT RESOLVED that the City Right of Way, generally described as "All that part of 2nd ave NW bounded on the south by the north line of 6th st NW, on the east by the center line of 2nd ave NW, on the north by an easterly extension of the centerline of the former alley north of Block 3, and on the west by the east line of Block 3 and a northerly extension thereof to the centerline of the former alley north of Block 3, all in Smith's Addition,

City of Oelwein, Fayette County, Iowa” and “All that part of 2nd ave NW bounded on the south by the north line of 6th st NW, on the east by the West line of Block 2 and a northerly extension thereof to the centerline of the former alley North of Block 2, on the north by a westerly extension of the centerline of the former alley North of Block 2 and on the west by the center line of 2nd Ave NW, all in Smith’s Addition, City of Oelwein, Fayette County, Iowa” shall by the approval of this Resolution be vacated and authorized to be transferred to the two adjacent property owners, John Bamford and James Walters, consistent with the contents of this Resolution, by Quit Claim Deed; the Mayor or the City Administrator being given the authority to execute the deed and any other documents necessary to effectuate this Resolution, on behalf of the Council.

PASSED AND APPROVED this 14 day of September, 2026.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber
Payne
Cantrell
Cannon
Gearhart
Ricchio

RESOLUTION NO. _____ - 2026

RESOLUTION APPROVING MORTGAGE RELEASES RELATED TO CITY OF OELWEIN FORGIVABLE LOAN PROGRAM AND REVOLVING LOAN PROGRAM

WHEREAS, the City of Oelwein, Iowa, loaned money to BBV, LLC, an Iowa limited liability company, under the City "Forgivable Loan Program," evidenced by a promissory note secured by a Mortgage dated July 9, 2021, and Recorded on July 19, 2021, in Book 2021 Page 2570, records of the Fayette, Iowa County Recorder, and

WHEREAS, the City of Oelwein, Iowa, loaned money to Elevation Properties, LLC, an Iowa limited liability company, under the City "Revolving Loan Program", evidenced by a promissory note secured by a Mortgage dated May 18, 2020, and Recorded on June 2, 2020, in Book 2020 Page 1609, records of the Fayette, Iowa County Recorder, and

WHEREAS, the City Council finds that both of the "mortgagors," BBV, LLC and Elevation Properties, LLC, have met their obligations under the promissory notes and mortgages, and that the above-referenced mortgages should be released at this time,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OELWEIN IOWA, AS FOLLOWS:

SECTION 1: The Mayor is hereby authorized to execute Mortgage Releases on behalf of the City Council of the following mortgages:

1. Mortgage granted by BBV, LLC, an Iowa limited liability company, to the City of Oelwein, Iowa dated July 9, 2021, and Recorded on July 19, 2021, in Book 2021 Page 2570, records of the Fayette, Iowa County Recorder, and
2. Mortgage granted by Elevation Properties, LLC, an Iowa limited liability company, to the City of Oelwein dated May 18, 2020, and Recorded on June 2, 2020, in Book 2020 Page 1609, records of the Fayette, Iowa County Recorder,

SECTION 2: The City Clerk is directed to see to the recordation of the Mortgage Releases upon approval of this Resolution and execution by the Mayor.

SECTION 3: This Resolution shall be effective upon its passage and approval as provided by law.

PASSED AND APPROVED this 14th day of September 2026.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by
_____ that the Resolution as read be
adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber

Payne

Cantrell

Cannon

Gearhart

Ricchio

Prepared by / Return to: Douglas D. Herman, Lynch Dallas Legal, PO Box 2457 Cedar Rapids, IA 52406; Telephone: 319.365.9101; Facsimile 319.365.9512

RELEASE OF REAL ESTATE MORTGAGE

The undersigned, present owner of the mortgage hereinafter described, does hereby acknowledge that said mortgage bearing the date of May 18, 2020, made and executed by Matt Blickenderfer on behalf of Elevation Properties, LLC, an Iowa limited liability company, granted to the City of Oelwein, Iowa and Recorded on June 2, 2020, in Book 2020 Page 1609, records of the Fayette, Iowa County Recorder, is hereby redeemed and discharged in full.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

Dated _____.

Brett DeVore, Mayor

STATE OF IOWA, COUNTY OF FAYETTE

This record was acknowledged before me on _____ 2026, by Brett DeVore, Mayor, City of Oelwein, Iowa.

Signature of Notary Public

Prepared by / Return to: Douglas D. Herman, Lynch Dallas Legal, PO Box 2457 Cedar Rapids, IA 52406; Telephone: 319.365.9101; Facsimile 319.365.9512

RELEASE OF REAL ESTATE MORTGAGE

The undersigned, present owner of the mortgage hereinafter described, does hereby acknowledge that said mortgage bearing the date of July 9, 2021, made and executed by Travis J. Bushaw on behalf of BBV, LLC, an Iowa limited liability company, granted to the City of Oelwein, Iowa and Recorded on July 19, 2021, in Book 2021 Page 2570, records of the Fayette, Iowa County Recorder, is hereby redeemed and discharged in full.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

Dated _____.

Brett DeVore, Mayor

STATE OF IOWA, COUNTY OF FAYETTE

This record was acknowledged before me on _____ 2026, by Brett DeVore, Mayor, City of Oelwein, Iowa.

Signature of Notary Public

RESOLUTION NO. _____-2026

RESOLUTION APPROVING A DEMOLITION BID IN THE AMOUNT OF \$38,585 FROM LANSING BROTHERS
CONSTRUCTION

WHEREAS, the city is demolishing 310 3rd Ave. NW, 134 3rd Ave. NW, and 201 2nd St. NW; and

WHEREAS, the city is required to go out for competitive quotes; and

WHEREAS, the city is received three quotes:

- Lansing Brothers Construction in the amount of \$38,585
- Bryan Construction Inc. in the amount of \$40,552
- Matt Construction Inc. in the amount of \$44,990; and

WHEREAS, the city has worked with Lansing Brothers Construction in the past on residential demolition and has had no issues;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves a demolition bid in the amount of \$38,585 from Lansing Brothers Construction

Passed and approved by the City Council of the City of Oelwein, Iowa this 14th day of September, 2026.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio
Weber
Payne
Cantrell
Cannon
Gearhart

Attest:

Dylan Mulfinger, City Administrator

Recorded September 15, 2026

From: Chad Lansing <cmlansing1@gmail.com>

Sent: Thursday, 10 September 2026 12:54:12

To: David Kral <BuildingOfficial@cityofeelwein.org>

Subject: Re: 2026 Oelwein Residential Demolition Project Quote Request

David,

As requested we are submitting a bid for the demolition of the three residential properties for the City of Oelwein all per the Request for Proposal in the email dated August 25th, 2026.

Bid Proposal - Lump Sump - \$38,585.00

Scope of Work Includes
Contractor Salvage Rights
Call completed in one mobilization
General Liability Insurance

Chad Lansing
563-543-7360

Lansing Brothers Construction
101 East 1st Street
Luxemburg, Iowa 52056

On Tue, Aug 25, 2026 at 12:55 PM David Kral <BuildingOfficial@cityofeelwein.org> wrote:
To whom it may concern,

Please see the attached request for competitive quotes for the 2026 Oelwein Residential Demolition Project. The project is for demolition of the following addresses: 310 3rd ave NW, 134 3rd ave NW, and 201 2nd st NW.

It is also posted online here: <https://www.cityofeelwein.org/community-development/page/residential-demolition-project-0>

Please return your quote to me via email or to Oelwein City Hall by **1:00pm Thursday, September 10th, 2026.**

Thanks,

David Kral
Building Official/Zoning Admin.
City of Oelwein
20 2nd Ave SW Oelwein, Iowa 50662
319-283-5862



Bryan Construction Inc
1302 Outer Rd
Oelwein, IA. 50662

DATE	ESTIMATE NO.
9/9/2026	2461

NAME / ADDRESS
City Of Oelwein 20 2 Ave. S.W. Oelwein, Ia 50662

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
2026 Residential Demolition Project		40,552.00	40,552.00
Proposal Valid For 30 Days		TOTAL	\$40,552.00



203 Y Avenue Sumner, IA 50674
(563) 578-8418
Mattconstructioninc@gmail.com

Item 7.

Estimate

City of Oelwein
20 2nd Ave. SW
Oelwein, IA 50662

Sep 10, 2026

2026 Home demolition Project.
Work completed per bid documents.

Properties Included
310 3rd Ave. NW
134 3rd Ave. NW
201 2nd St. NW

Lump sum total on all properties

\$44,900.00

We appreciate your business!

RESOLUTION NO. ____-2026

RESOLUTION APPROVING THE BID FOR THE LIBRARY SPRINKLER SYSTEM TO IOWA FIRE PROTECTION IN THE AMOUNT OF \$11,400.00

WHEREAS, on July 30, 2026, Blackhawk Automatic Sprinklers removed four sprinklers to be sent into Dyne Fire Protection Labs for the required twenty-year test; and

WHEREAS, one of the four tested sprinkler heads failed the test; and

WHEREAS, as stated on the laboratory test results sheet:

“According to the NFPA 25 5.3.1.3 (most current, 2023 Ed.), ‘Where one sprinkler within a representative sample fails to meet the test requirement, all sprinklers within the area represented by that sample shall be replaced.’”

WHEREAS, four qualified bids were received:

- Blackhawk Automatic Sprinklers in the amount of \$21,640.00,
- Pye-Barker Fire & Safety in the amount of \$20,470.00,
- Elite Fire Sprinkler Systems in the amount of \$14,135.00
- Iowa Fire Protection in the amount of \$11,400.00; and

WHEREAS, Iowa Fire Protection in the amount of \$11,400.00 was the low bid; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the bid for the Library Sprinkler System to Iowa Fire Protection in the amount of \$11,400.00.

Passed and approved this 14th day of September, 2026.

Brett DeVore, Mayor

Attest:

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber
Payne
Cantrell
Cannon
Gearhart
Ricchio

Dylan Mulfinger, City Administrator



Oelwein Public Library
201 E Charles St
Oelwein, IA 50662
319-283-1515 (p)
319-283-6646 (f)

Item 8.

September 8, 2026

To: Mayor, City Council, and City Administrator
From: Susan Macken, Library Director

Project: Library Sprinkler System

On July 30, 2026, Blackhawk Automatic Sprinklers removed four sprinklers to be sent into Dyne Fire Protection Labs for the required twenty-year test. One of the four sprinkler heads failed the test. As stated on the laboratory test results sheet:

"According to the NFPA 25 5.3.1.3 (most current, 2023 Ed.), 'Where one sprinkler within a representative sample fails to meet the test requirement, all sprinklers within the area represented by that sample shall be replaced.'"

The following estimates have been received for replacing the remaining 183 concealed pendent sprinklers:

Blackhawk Automatic Sprinklers, Cedar Falls

- \$21,640.00
- Uses vacuum to prevent leakage of residual gray water
- Includes lift rental

Pye-Barker Fire & Safety, Iowa City

- \$20,470.00
- Uses vacuum to prevent leakage of residual gray water
- Includes lift rental

Elite Fire Sprinkler Systems

- \$14,135.00
- Uses a bucket to catch remaining gray water after draining the system
- Includes lift rental

Iowa Fire Protection, Hiawatha

- \$11,400.00
- Uses vacuum to prevent leakage of residual gray water
- Includes lift rental

Respectfully submitted,

Susan Macken, Library Director

LABORATORY TEST RESULTS

Item 8.

Report for:

Blackhawk Automatic Sprinklers
Steve Schroeder
525 East 18th Street
Cedar Falls IA 50613

Job Name:

Oelwein Public Library
201 E. Charles Street
Oelwein, IA 50662 US

For Service Call: (800) 232-7721

Job Number:

209040

Number of Samples:

4

Date Received:

07/30/2026

Report Date:

08/06/2026

Page:

1 of 4

Sample Information

Year Marking:	2006	Location:	Common Area
Manufacturer:	Reliable (RASCO)	Area:	
Series, Model or SIN:	R5415	Harsh Environment:	No
Temp Rating (°F/°C):	165 / 74		
Response Type:	Fast Response		
Releasing Mechanism:	Fusible Link		
Water Seal Config:	Copper Gasket		
Dry Sprinkler:	No		
Thread Size:	1/2"		
Orientation:	Concealed		

Test Results

Sample Number: 1

Date Tested 8/3/2026 4:45:55 PM

Test	Method	Test Value	Requirement	Test Result
Response Time, Sec.	LBTR-3404	36.8	0 - 26.7	Fail
Response Time Index (RTI), (m-s) ^{1/2}	LBTR-3404	90	≤ 65	Fail
Water Seal Release (7 PSI)	LBTR-3404	Full Release	Full Release	Pass

Decision Rule applied: Simple Acceptance; statements of compliance to specifications do not consider measurement uncertainty.

Pictures of this sprinkler in the condition it was received and an image(s) of the waterway post testing were made available via a link (active for 90 days) in the results email and are also available upon request. An assessment of the water delivery is not part of the field service test as described by NFPA 25 and, therefore, Dyne does NOT determine if any narrowing of the waterway is detrimental.

The field service test PASS/FAIL designation is solely based upon the sensitivity results (response time/response time index) and whether the sprinkler waterway fully released according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.). The sprinkler's appearance is NOT considered as part of this evaluation. The sprinkler's appearance shall be evaluated during the annual floor level inspection according to NFPA 25 5.2.1.1 (most current, 2023 Ed.) and any sprinklers that fails the floor level inspection should be replaced before sampling/testing according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.).

According to the NFPA 25 5.3.1.3 (most current, 2023 Ed.), "Where one sprinkler within a representative sample fails to meet the test requirement, all sprinklers within the area represented by that sample shall be replaced." If all sprinklers within a representative sample meet the test requirements and the sprinklers represented by that sample remain in service, they shall be listed for use in your system/application and must be resampled and retested in 5 or 10 years (depending on sprinkler type and environment) in accordance with NFPA 25 5.3.1 (most current, 2023 Ed.).



Lindsey Gould, Quality Technician I



It is the responsibility of the property owner or designated representative to ensure the sample information is correct and to correct deficiencies or impairments, including identifying and replacing any recalled products. The results relate only to the sample tested using a limited number of laboratory-scale methods and do not guarantee the system will operate properly. This report shall not be reproduced except in full without the written consent of Dyne Fire Protection Labs, LLC.



FIRE PROTECTION LABS
Dyne

2357 Ventura Dr Suite 108
Woodbury MN 55125
(800)632-2304
dyne.lab@nfpaglobal.com

LABORATORY TEST RESULTS

Item 8.

Report for:

Blackhawk Automatic Sprinklers
Steve Schroeder
525 East 18th Street
Cedar Falls IA 50613

Job Name:

Oelwein Public Library
201 E. Charles Street
Oelwein, IA 50662 US

For Service Call: (800) 232-7721

Job Number:

209040

Number of Samples:

4

Date Received:

07/30/2026

Report Date:

08/06/2026

Page:

2 of 4

Sample Information

Year Marking:	2006	Location:	Common Area
Manufacturer:	Reliable (RASCO)	Area:	
Series, Model or SIN:	R5415	Harsh Environment:	No
Temp Rating (°F/°C):	165 / 74		
Response Type:	Fast Response		
Releasing Mechanism:	Fusible Link		
Water Seal Config:	Copper Gasket		
Dry Sprinkler:	No		
Thread Size:	1/2"		
Orientation:	Concealed		

Test Results

Sample Number: 2

Date Tested 8/3/2026 4:47:06 PM

Test	Method	Test Value	Requirement	Test Result
Response Time, Sec.	LBTR-3404	11.7	0 - 26.7	Pass
Response Time Index (RTI), (m-s) ^{1/2}	LBTR-3404	29	≤ 65	Pass
Water Seal Release (7 PSI)	LBTR-3404	Full Release	Full Release	Pass

Decision Rule applied: Simple Acceptance; statements of compliance to specifications do not consider measurement uncertainty.

Pictures of this sprinkler in the condition it was received and an image(s) of the waterway post testing were made available via a link (active for 90 days) in the results email and are also available upon request. An assessment of the water delivery is not part of the field service test as described by NFPA 25 and, therefore, Dyne does NOT determine if any narrowing of the waterway is detrimental.

The field service test PASS/FAIL designation is solely based upon the sensitivity results (response time/response time index) and whether the sprinkler waterway fully released according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.). The sprinkler's appearance is NOT considered as part of this evaluation. The sprinkler's appearance shall be evaluated during the annual floor level inspection according to NFPA 25 5.2.1.1 (most current, 2023 Ed.) and any sprinklers that fails the floor level inspection should be replaced before sampling/testing according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.).

According to the NFPA 25 5.3.1.3 (most current, 2023 Ed.), "Where one sprinkler within a representative sample fails to meet the test requirement, all sprinklers within the area represented by that sample shall be replaced." If all sprinklers within a representative sample meet the test requirements and the sprinklers represented by that sample remain in service, they shall be listed for use in your system/application and must be resampled and retested in 5 or 10 years (depending on sprinkler type and environment) in accordance with NFPA 25 5.3.1 (most current, 2023 Ed.)



Lindsey Gould, Quality Technician I



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FIRE PROTECTION LABS
DYNE

2357 Ventura Dr Suite 108
Woodbury MN 55125
(800) 632-2304
dyne.lab@nfpaglobal.com

LABORATORY TEST RESULTS

Item 8.

Report for:

Blackhawk Automatic Sprinklers
Steve Schroeder
525 East 18th Street
Cedar Falls IA 50613

Job Name:

Oelwein Public Library
201 E. Charles Street
Oelwein, IA 50662 US

For Service Call: (800) 232-7721

Job Number:

209040

Number of Samples:

4

Date Received:

07/30/2026

Report Date:

08/06/2026

Page:

3 of 4

Sample Information

Year Marking:	2006	Location:	Common Area
Manufacturer:	Reliable (RASCO)	Area:	
Series, Model or SIN:	R5415	Harsh Environment:	No
Temp Rating (°F/°C):	165 / 74		
Response Type:	Fast Response		
Releasing Mechanism:	Fusible Link		
Water Seal Config:	Copper Gasket		
Dry Sprinkler:	No		
Thread Size:	1/2"		
Orientation:	Concealed		

Test Results

Sample Number: 3

Date Tested 8/3/2026 4:47:51 PM

Test	Method	Test Value	Requirement	Test Result
Response Time, Sec.	LBTR-3404	17.2	0 - 26.7	Pass
Response Time Index (RTI), (m-s) ^{1/2}	LBTR-3404	42	≤ 65	Pass
Water Seal Release (7 PSI)	LBTR-3404	Full Release	Full Release	Pass

Decision Rule applied: Simple Acceptance; statements of compliance to specifications do not consider measurement uncertainty.

Pictures of this sprinkler in the condition it was received and an image(s) of the waterway post testing were made available via a link (active for 90 days) in the results email and are also available upon request. An assessment of the water delivery is not part of the field service test as described by NFPA 25 and, therefore, Dyne does NOT determine if any narrowing of the waterway is detrimental.

The field service test PASS/FAIL designation is solely based upon the sensitivity results (response time/response time index) and whether the sprinkler waterway fully released according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.). The sprinkler's appearance is NOT considered as part of this evaluation. The sprinkler's appearance shall be evaluated during the annual floor level inspection according to NFPA 25 5.2.1.1 (most current, 2023 Ed.) and any sprinklers that fails the floor level inspection should be replaced before sampling/testing according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.).

According to the NFPA 25 5.3.1.3 (most current, 2023 Ed.), "Where one sprinkler within a representative sample fails to meet the test requirement, all sprinklers within the area represented by that sample shall be replaced." If all sprinklers within a representative sample meet the test requirements and the sprinklers represented by that sample remain in service, they shall be listed for use in your system/application and must be resampled and retested in 5 or 10 years (depending on sprinkler type and environment) in accordance with NFPA 25 5.3.1 (most current, 2023 Ed.).

Lindsey Gould, Quality Technician I



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FIRE PROTECTION LABS
DYNE

2357 Ventura Dr Suite 108
Woodbury MN 55125
(800)632-2304
dyne.lab@nfpaglobal.com

LABORATORY TEST RESULTS

Item 8.

Report for:

Blackhawk Automatic Sprinklers
Steve Schroeder
525 East 18th Street
Cedar Falls IA 50613

Job Name:

Oelwein Public Library
201 E. Charles Street
Oelwein, IA 50662 US

For Service Call: (800) 232-7721

Job Number:

209040

Number of Samples:

4

Date Received:

07/30/2026

Report Date:

08/06/2026

Page:

4 of 4

Sample Information

Year Marking:	2006	Location:	Common Area
Manufacturer:	Reliable (RASCO)	Area:	
Series, Model or SIN:	R5415	Harsh Environment:	No
Temp Rating (°F/°C):	165 / 74		
Response Type:	Fast Response		
Releasing Mechanism:	Fusible Link		
Water Seal Config:	Copper Gasket		
Dry Sprinkler:	No		
Thread Size:	1/2"		
Orientation:	Concealed		

Test Results

Sample Number: 4

Date Tested 8/3/2026 4:48:37 PM

Test	Method	Test Value	Requirement	Test Result
Response Time, Sec.	LBTR-3404	19.1	0 - 26.7	Pass
Response Time Index (RTI), (m-s) ^{1/2}	LBTR-3404	47	≤ 65	Pass
Water Seal Release (7 PSI)	LBTR-3404	Full Release	Full Release	Pass

Decision Rule applied: Simple Acceptance; statements of compliance to specifications do not consider measurement uncertainty.

Pictures of this sprinkler in the condition it was received and an image(s) of the waterway post testing were made available via a link (active for 90 days) in the results email and are also available upon request. An assessment of the water delivery is not part of the field service test as described by NFPA 25 and, therefore, Dyne does NOT determine if any narrowing of the waterway is detrimental.

The field service test PASS/FAIL designation is solely based upon the sensitivity results (response time/response time index) and whether the sprinkler waterway fully released according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.). The sprinkler's appearance is NOT considered as part of this evaluation. The sprinkler's appearance shall be evaluated during the annual floor level inspection according to NFPA 25 5.2.1.1 (most current, 2023 Ed.) and any sprinklers that fails the floor level inspection should be replaced before sampling/testing according to NFPA 25 A.5.3.1.1 (most current, 2023 Ed.).

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Lindsey Gould, Quality Technician I



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FIRE PROTECTION LABS
DYNE

2357 Ventura Dr Suite 108
Woodbury MN 55125
(800)632-2304
dyne.lab@nfpaglobal.com

BLACKHAWK

AUTOMATIC SPRINKLERS, INC.

Item 8.

FIRE PROTECTION CONTRACTORS • DESIGN, INSTALLATION & MAINTENANCE

P.O. BOX 998

CEDAR FALLS, IA 50613

TELEPHONE: (800) 232-7721

EMPLOYEE OWNED

525 EAST 18th STREET

FAX: (319) 277-0000

PROPOSAL

DATE August 17, 2026

TO: Oelwein Public Library
201 east Charles Street,
Oelwein, Iowa 50622

RE: Failed Concealed Pendent Sprinklers
Automatic Sprinklers Fire Protection

Att: Susan Macken

BLACKHAWK AUTOMATIC SPRINKLERS, INC. (SELLER) PROPOSES TO PROVIDE &/OR INSTALL:

Item 1: Replace the remaining 183 concealed pendent sprinklers that failed head testing for quick response sprinklers over 20 years old with new ½" 165° concealed pendent sprinklers ("Reliable" model G5 56 SIN RA3415).

Twenty-One Thousand Six Hundred Forty Dollars-----(\$21,640.00)

Note: Lift rental is included in the price.

NOTE: Due to the current tariff related volatility & unpredictability of the steel market our price is subject to change to cover potential material increases.

Note: All work to be done during regular daytime hours. Prices are good for thirty days. Prices Include Freight & Transportation of Men to Site.

EXCLUSIONS: Painting, Wiring, Supervisory Alarms, Special Markers, Centering of Sprinklers in Ceiling Tile, Special Environmental Requirements, Sprinklers in Combustible Blind Spaces, Installation From Other Than Concrete Slab Floors, Pollution Liability/Mold insurance coverage or any Overtime.

- drain water at mechanical room
- hook up sprink vac
- 5-6 days
- includes lift

Our firm follows the State of Iowa, Illinois, Nebraska, Missouri and Wisconsin requirements as a licensed contractor and licensed sprinkler inspector. Our State of Iowa contractor license is FES-2069. Our State of Illinois contractor license is FSC0103. Our State of Nebraska contractor license is 15097. Our State of Wisconsin contractor license is 226122. All inspections performed per NFPA 25 Standard for the Inspection, Testing and Maintenance of Water-Based Fire Protection Systems. All installations per NFPA 13 Standard for the Installation of Sprinkler Systems.

By Jeffrey G. Gors
Jeff Gors Blackhawk Automatic Sprinklers, Inc.

By _____
Oelwein Public Library

August 26, 2026

Oelwein Library
201 E. Charles Ave
Oelwein, IA 50662
319- 283-1515
smacken@oelwein.lib.ia.us

Good morning Susan,

This proposal is for replacement of 187 Reliable G4A 5.6K 165 degree concealed sprinkler heads. These sprinklers are discontinued by the manufacturer. New G5 5.6K, 165 degree sprinklers with the same take out dimensions will be installed with new 135 degree white cover plates. The work will occur during operating hours of the library. The work will take 3 full days to accomplish. Pye Barker Fire and Safety will provide a scissor lift to perform the work. A sprinkler report will be generated at the end of the project reflecting the work performed.

The total cost for all services listed above including dispatch fees would be **\$20,470.00** plus applicable tax.

All labor required for installation, testing or supervision, unless otherwise specified, to be performed during normal workday and workweek by Contractor qualified non-union labor. Our normal business hours are 6:30 a.m. to 5:00 p.m., Monday through Thursday, except holidays.

This proposal is subject to the Pye-Barker General Terms and Conditions located at <https://pyebarkerfs.com/generalterms>. By signing or receiving services under this proposal, you acknowledge that you have reviewed such terms and conditions and that they will be incorporated into the proposal by reference. This proposal, including the incorporated General Terms and Conditions, contains the complete and final agreement between the parties with respect to the subject matter hereof. For the avoidance of doubt, any additional terms that you provide, including terms included in purchase orders or similar documents, shall be void and shall not be binding on the parties, unless expressly agreed to and incorporated by Pye-Barker. In the event of a conflict between the General Terms and Conditions and the other documents comprising of this proposal, the terms of such other documents shall control over the General Terms and Conditions.

This proposal is valid for a 1-day period unless otherwise authorized by a Pye Barker representative. Please sign and return one copy of this proposal as your acceptance, or issue a Purchase Order, and we will contact you to discuss scheduling.

If you have any questions or concerns, please contact me at 319-487-6428.

Respectfully,

Frank Lude

Frank Lude
Sales Representative

Pye-Barker Fire and Safety

Direct 319-487-6428

franklude@PyeBarkerFS.com

Acceptance _____

Date _____





1525 Ketelsen Drive
Hiawatha, IA 52233
319.200.2277

08.26.2026
Proposal By: Chad Bietz

ATTN: Susan Macken
smacken@mchsi.com

Phone: 319-283-1515

PROJECT NAME: Oelwein Public Library head replacement
201 E Charles St.
Oelwein, IA 50662

CUSTOMER Oelwein Public Library
201 E Charles St.
Oelwein, IA 50662

SCOPE OF WORK:

Elite Fire Sprinkler Systems will replace all Reliable G5 White 165 concealed heads that are located throughout the building. This is a result of a failure during head testing. There are approximately 183 heads located throughout the building. Spare heads will be left on site. If any sheetrock needs to be cut, the customer is responsible for any repairs.

EXCLUSIONS:

Any damage caused by the above scope of work
Any work performed outside of the above scope of work
Painting or patching of walls and ceilings

- drain system
- "try to catch" remaining water with a bucket

QUOTATION: Budget

The price for the above scope of work: \$14,135.00
Lift rental included with plywood

NOTE: The above work will be completed during normal business hours. 6AM – 6PM Any work performed outside of this time frame will be charged at afterhours rate. All work on the facility will be done in compliance with NFPA and local code requirements

Due to the current tariff-related volatility & unpredictability of the steel market our price is subject to change to cover potential material increases.

Legal Terms and Conditions:

1. Scope of Work: The work to be performed under this proposal is limited to the tasks explicitly stated above. Any additional work will require a separate agreement.
2. Payment Terms for Contracts: Our price for this work is in dollars to be paid in monthly installments for labor performed and material delivered the preceding month with the balance upon completion.
3. Payment Terms for DWC's: Invoices will be issued upon completion of services or delivery of goods, unless otherwise specified in the contract. Payment is due within 30 days from the date of the invoice ("Due Date").
 - a. Administrative Fees: A late payment administrative fee of \$25.00 will be charged for each invoice that remains unpaid past the Due Date.
 - b. Suspension of Services: The provider reserves the right to suspend services or delivery of goods if payment is not received within 15 days after the Due Date, until all outstanding amounts and penalties are paid in full.
 - c. Collection Costs: The client shall be responsible for all costs of collection, including reasonable attorney's fees and court costs, incurred by the provider in collecting overdue amounts.
4. Warranty: The fire sprinkler system is warranted against defects in materials and workmanship for a period of one year from the date of being placed into service.
5. Liability: Elite Fire Sprinkler Systems Inc. shall not be liable for any indirect, incidental, or consequential damages arising from the installation or use of the fire sprinkler system.
6. Termination: Either party may terminate this agreement with written notice if the other party fails to comply with the terms and conditions outlined herein.
7. Governing Law: This proposal shall be governed by the laws of the State of Iowa.

This proposal is good for thirty (30) days from the above proposal date. Please sign and send back to Chad Bietz at cbietz@elitefiresprinklersystems.com

ACCEPTED BY: _____

DATE: _____

Iowa Fire Protection

1165 Industrial Avenue

Hiawatha, Iowa 52233

TEL. (319) 378-0820

FAX (319) 378-1312

Email: mike@iowafireprotection.com

September 2, 2026

Oelwein Library

201 E Charles St

Oelwein, IA 50662

Phone: 319-283-1515

Email: smacken@oelwein.lib.ia.us

Attention: Susan Macken

Subject: Replace 183 existing concealed sprinkler heads at the Oelwein Library, 201 E Charles St, Oelwein, Iowa.

We are pleased to provide our price of ELEVEN THOUSAND FOUR HUNDRED AND 00/100 DOLLARS (\$11,400.00) to replace 183 existing concealed sprinkler heads noted as having failed the 20 year UL test by your sprinkler contractor.

Please note that the as-built sprinkler drawings show a total count of 187 concealed heads installed in the library. If this is correct, additional sprinkler heads will be installed at an additional cost of SIXTY-TWO AND 30/100 DOLLARS (\$62.30) per additional head. There is no deduction should the actual head count be lower than the stated 183.

Work and Items Included in price:

1. Drain sprinkler system as thoroughly as possible with existing drains.
2. Apply suction at fire department connection to create negative pressure to further prevent leakage of residual water.
3. Keep drain sock / pail / drop sheet below each head as removed.
4. Replace 28 heads in atrium using electric lift (height above finished floor approximately 21'-8"). Library management to ensure that furniture and other movable obstructions will be moved out of the way to allow lift to maneuver while working below atrium.
5. Replace balance of heads off ladder.
6. The 183 replacement heads and two (2) left as spares shall be of TYCO model RFII, a quick response, standard coverage model with a 155° operating temperature.
7. All 185 concealed cover plates (2 are left on site as spares) shall be white with a 139° operating temperature.
8. Work to be conducted during regular library hours.
9. Work estimated to require one (1) sprinkler fitter one (1) week to complete.
10. It is our intention to start in an area that is not the atrium on the first day in order to get an idea of how the job is going to progress, observe how well the suction is working, and to allow our sprinkler fitter to arrange with Library management the day to replace heads in the atrium and what objects will need to be removed for the lift.

Work Not Included:

1. Non-regular working hours.

Oelwein Library

September 2, 2026

2. Any changes / modification / repairs to broken piping regardless of it being related to this work.
3. Any work beyond the scope noted above.
4. Every effort will be taken to prevent water spillage from sprinkler piping, however as we cannot know ahead of time how much water will be trapped in system piping with the drain open, or if any pipe breaks while we're working on it, Iowa Fire Protection takes no responsibility for water damage to the building or its contents.

Our Proposal is Based on the Following Information and/or Requirements:

1. All work to be performed Monday-Friday, 7:00 a.m. to 3:30 p.m.
2. The fire protection sprinkler system installation will be made in accordance with the minimum requirements of the current edition of National Fire Protection Association Standard #13.
3. The price as stated above is in effect for 30 days. After 30 days Iowa Fire Protection, Inc reserves the right to adjust our budget price.

Terms of Payment:

The contract amount is due NET 30 from completion of work.

Any invoices past more than 45 days will be subject to an 18% per year interest charge on the billing amount. In addition, any retention amounts withheld from invoices for more than six months will entitle Iowa Fire Protection, Inc to an additional amount equal to 20% of the final contract amount.

Thank you for the opportunity of estimating this work for you. We look forward to working with you on this project.

Very Truly Yours,

Mike Lockwood

Mike Lockwood
Iowa Fire Protection, Inc

Please date and sign the following Acceptance of Proposal and return a signed copy to our office.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____
Title _____ Print Name _____

POLICY 16 -- OTHER TYPES OF LEAVE

16.8 Volunteer Emergency Services Response During Working Hours

- (A) Purpose. The City recognizes that volunteer fire and emergency service organizations depend upon the availability of trained volunteers, particularly during normal working hours. Consistent with Iowa Code Section 100B.14, the City may authorize an eligible employee to leave the employee's regular City assignment to respond to a qualifying emergency incident under the conditions established in this section. This section is intended to support emergency response while preserving safe staffing and the continuous delivery of essential City services.
- (B) Eligibility and Annual Registration. An employee is eligible to request release under this section only if the employee is an active member in good standing of the Oelwein Fire Department or of a recognized neighboring volunteer fire department, rescue organization, or emergency medical service. Before an employee may be released under this section, the employee shall provide the City Clerk or designee with written verification from the chief or authorized representative of the volunteer organization identifying the employee's active membership, role, primary response district, and current good-standing status. Eligibility shall be renewed annually and whenever the employee's membership, role, or department changes. An employee shall immediately notify the City if the employee is suspended, placed on restricted status, or is no longer an active member in good standing.
- (C) Approval to Leave a City Assignment. A page, alarm, or request from a volunteer emergency service organization does not, by itself, authorize an employee to leave work. The employee shall promptly notify and obtain authorization from the employee's Department Head, supervisor, or designee before leaving the City assignment. A Department Head may establish advance response instructions for particular employees, shifts, work locations, or operating conditions. When immediate conditions make direct contact impracticable, an employee may leave only when advance instructions authorize the response and shall notify the supervisor as soon as reasonably practicable. Authorization may be denied, delayed, limited, or revoked at any time based upon City operational needs.
- (D) City Operations Take Priority. An employee's regular City responsibilities take precedence whenever a conflict exists. An employee shall not leave an assignment if the employee's departure would create or leave an unsafe condition; leave an excavation, open manhole, road hazard, utility repair, equipment operation, or worksite unsecured; materially reduce minimum staffing; interrupt an essential service; interfere with an ongoing emergency or critical operation; or otherwise be detrimental to City operations. The employee shall make the worksite safe and transfer responsibility as directed before departing. The City Administrator, Department Head, or designee may temporarily suspend or limit releases because of severe weather, snow or ice operations, flooding, utility failures, special events, staffing shortages, a City emergency, or other operational circumstances.

(E) Oelwein Fire Department Response Criteria. An eligible employee who is an active member of the Oelwein Fire Department may be authorized to respond during scheduled working hours as follows:

- (1) Routine Initial Page. The employee shall remain at the regular City assignment and shall not respond to a routine initial page unless the incident qualifies under paragraph (2), is later upgraded under paragraph (3), or the employee receives specific authorization under paragraph (4).
- (2) Qualifying Initial Page. The employee may be authorized to respond on the initial page when dispatch information reasonably indicates a confirmed or reported working structure fire; a structure fire with known or possible occupants; a vehicle crash involving entrapment; a technical rescue; a hazardous-material incident presenting an immediate threat to life or property; a mass-casualty or multiple-patient incident; a major commercial, industrial, or agricultural fire; a significant wildland, field, or grass fire threatening structures or public safety; or another incident reasonably presenting a comparable need for immediate life-safety response or substantial manpower.
- (3) Additional Manpower or Incident Upgrade. The employee may be authorized to respond when the Oelwein Fire Department issues a second page, general alarm, all-call, or specific request for additional manpower, or when an incident is upgraded to a qualifying incident after the initial page.
- (4) Specific Authorization. The Fire Chief, incident commander, Public Safety Chief, City Administrator, or the employee's Department Head may specifically authorize a response to another incident when the circumstances demonstrate an unusual or substantial need for the employee's qualifications or assistance.

(F) Neighboring Department Response Criteria. Because of the rural nature of the region, the City also recognizes the public benefit provided by City employees who serve neighboring volunteer departments. An eligible employee may be authorized to respond for the employee's registered neighboring department only when the incident occurs within that department's primary response district and one of the following applies:

- (1) the initial page identifies a qualifying incident of the type listed in subsection (E)(2);
- (2) the department issues a second page, general alarm, all-call, or specific manpower request for a structure fire, rescue, significant hazardous-material incident, major commercial, industrial, agricultural, or wildland fire, mass-casualty incident, or another emergency of comparable seriousness; or
- (3) the City Administrator, Public Safety Chief, employee's Department Head, or designee gives specific authorization based upon the seriousness of the incident and the need for the employee's qualifications.

Release for a neighboring department is a discretionary City employment benefit and does not create an entitlement to respond. The greater operational priority given to response by an Oelwein Fire Department member reflects the City's direct responsibility for Oelwein fire protection and does not prohibit appropriate support for neighboring departments.

(G) Routine and Nonqualifying Incidents. Unless subsequently upgraded, accompanied by a qualifying manpower request, or specifically authorized, an employee shall not leave City duties for an automatic fire alarm, lift assist, routine medical assist, public assist, odor investigation, wires down without a significant life-safety hazard, minor vehicle crash, minor grass or refuse fire, controlled burn, weather spotting, standby

assignment, or another routine incident that does not reasonably present a substantial life-safety risk or manpower need.

(H) Mutual Aid and Response Outside a Primary District. An Oelwein Fire Department member's response to an incident outside the Oelwein Fire Department's primary response district, and a neighboring department member's response outside that member department's primary response district, requires specific authorization from the employee's Department Head, Public Safety Chief, City Administrator, or designee. The responding department must have been formally requested or dispatched through an applicable mutual-aid arrangement. A request for mutual aid does not automatically require the City to release an employee.

(I) Compensation and Leave Treatment. Authorized emergency-response time occurring during an employee's normally scheduled City working hours shall be paid at the employee's regular City rate and shall not be charged against vacation, sick leave, personal leave, or compensatory time. Paid response time includes reasonable travel from the City assignment to the fire station or emergency scene, participation in the emergency response, necessary work to return apparatus or equipment to service, and reasonable travel necessary to return to the City assignment. Paid release ends when the employee is discharged from emergency duty or when continued participation is no longer reasonably necessary, whichever occurs first.

Emergency response extending beyond the employee's normally scheduled City hours shall not, solely because of this section, result in overtime, compensatory time, or additional pay from the employee's regular City position. Time paid under this section will be treated for overtime and other wage purposes as required by applicable law and any controlling collective bargaining agreement. Any stipend, call pay, or other compensation from a volunteer organization is governed by that organization's policies.

(J) Incidents Beginning Before a Scheduled Shift. An eligible employee who is already responding to a qualifying incident when the employee's City shift is scheduled to begin shall notify the employee's Department Head or supervisor as soon as possible. The Department Head or supervisor will determine whether continued absence after the scheduled start time is authorized under this section. Authorized time after the scheduled start of the shift will be treated in accordance with subsection (I). Absence or lateness that is protected by Iowa law but is not authorized as paid release under this section may be unpaid or charged to applicable accrued leave, consistent with law and City policy.

(K) Notification, Timekeeping, and Verification. The employee shall record the time of departure from and return to the City assignment in the manner directed by the City Clerk or Department Head. The employee shall promptly report any material change in the incident or anticipated absence and shall provide, upon request, written verification from the chief, incident commander, or acting supervisor of the volunteer organization stating the nature of the response and the date and time the employee was summoned, responded, and released. Falsification, misrepresentation, failure to follow response restrictions, or abuse of this section may result in loss of response privileges and disciplinary action, up to and including termination.

(L) Return to City Duties and Fitness for Work. The employee shall return to the regular City assignment as soon as reasonably practicable after release from the incident,

unless the Department Head or supervisor directs otherwise. The employee shall notify the supervisor if the emergency response, exposure, injury, fatigue, or other condition may prevent the employee from safely performing regular City duties. Any additional absence shall be handled under the applicable City leave, injury, or reasonable-accommodation policy.

- (M) Training and Nonemergency Activities. This section does not authorize release from City duties for routine meetings, drills, training, inspections, apparatus or station maintenance, fundraising, parades, public education, scheduled standby, or other nonemergency activities. Such activities shall normally occur outside scheduled City working hours or through the employee's approved vacation, personal leave, compensatory time, flex time, or other authorized arrangement. A Department Head or City Administrator may approve an exception when participation serves a specific City purpose.
 - (N) Transportation and Use of City Property. An employee shall not use a City vehicle, equipment, fuel, communications system, or other City property to respond under this section unless expressly authorized for that response. An employee using a personal vehicle shall obey all traffic laws and shall not claim emergency-vehicle privileges unless the employee and vehicle are lawfully authorized. The City does not reimburse mileage or other personal transportation costs incurred under this section unless specifically approved in advance.
 - (O) Workers' Compensation and Injury Reporting. Workers' compensation coverage for an injury arising during volunteer emergency service shall be determined under Iowa Code Chapter 85 and the coverage applicable to the emergency service organization, municipality, township, fire district, or other entity for which the employee is responding. Payment of regular City wages during an authorized release does not, by itself, determine, transfer, expand, or waive workers' compensation coverage or liability. Before receiving approval under this section, an employee serving a neighboring organization shall provide annual verification that the organization maintains workers' compensation coverage applicable to the employee's volunteer role.
- Any injury, exposure, vehicle collision, or near miss occurring after the employee is summoned to volunteer duty and before release from that duty shall be reported immediately to the officer in charge of the volunteer organization and to the employee's City supervisor or Department Head. The employee shall also contact the City Clerk and complete the City's required injury or incident documentation within twenty-four (24) hours when reasonably practicable. Reporting to the City does not constitute an admission that the incident is covered by the City's workers' compensation policy.
- (P) Administration. Release under this section is discretionary and is not guaranteed for any employee, department, incident, shift, or period of time. The City Administrator may issue procedures, forms, standing restrictions, and interpretations necessary to apply this section consistently. Nothing in this section limits rights provided by applicable law or a controlling collective bargaining agreement, which shall govern in the event of a conflict.



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: City Flag
Date: 9/14/2026

The city can improve its current flag and create something that is fun, brings pride to the community, and gives residents a reason to come together and create something great. A city flag should be a positive experience for the community and help promote the incredible things happening in Oelwein. Flags are a serious business. They have people who study them, and even a group of people who grade flags. They have symbolism and deep meaning for communities. Flags will be flown from homes, business, and public buildings.

The North American Vexillological Association even offers assistance in creating a flag. Here is a bit from their website:

Fundamental and generally accepted principles underlie effective flag design (vexillography), supported by observation, experience, and empirical analysis. However, any discussion about what makes a good design is strongly influenced by individual tastes, color preferences, and a sense of proportion and balance. Not all people will like the same thing and many flags may not meet the generally accepted principles of good design, but still inspire the people they represent.

If you really want to take a deep dive into the flag world, this video is crucial in getting started on flag design: <https://www.youtube.com/watch?v=pnv5iKB2hl4>

Here are the Five Principles for flag design:

1. Keep It Simple. The flag should be so simple that a child can draw it from memory.
2. Use Meaningful Symbolism. The flag's images, colors, or patterns should relate to what it symbolizes.
3. Use 2 or 3 Basic Colors. Limit the number of colors on the flag to three which contrast well and come from the standard color set.
4. No Lettering or Seals. Never use writing of any kind or an organization's seal.
5. Be Distinctive or Be Related. Avoid duplicating other flags but use similarities to show connections.

Let's do something fun, let's take our time, and let's unveil a new flag in June of 2027.



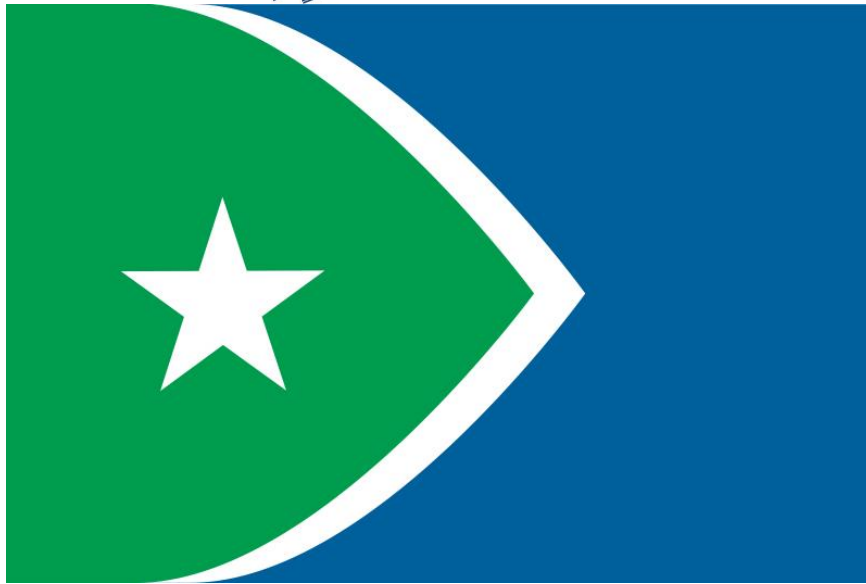
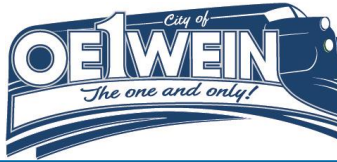
Cities who recently adopted a flag:



Urbandale: <https://events.urbandale.org/flag/>



Colfax : <https://colfaxia.gov/about/city-flag/>



Cedar Rapids: https://www.cedar-rapids.org/discover_cedar_rapids/city_flag/index.php





**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines

September 1 • December 1 • March 1 • June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name:	Williams Center for the Arts
Contact Name:	Sandie Graf & Linda Murphy
Mailing Address:	Box 636
City, State, Zip:	Oelwein, IA 50662

Phone:	319-283-6616	Email Address:	director@williamscenter
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Date of Project:	October 24, 2026
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Total Project Cost: \$	14,738
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Total Requested from Hotel/Motel Tax Funds: \$	2,500
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Please indicate which category you are applying for funds:

☐	Category 1 - Primary
☒	Category 2 - Community Culture and Education
☒	Category 3 - Community Recreation and Events
☐	Category 4 - New and Emerging Organization and Events

20 2nd Ave. S.W.
Oelwein, Iowa 50662

city@CityofOelwein.org
www.CityofOelwein.org

Phone: (319) 283-5440
Fax: (319) 283-4032

Project Identification

1. What is the title of your project?

The 3 Impersonators - 60+ songs in 90 minutes

Provide a brief description of your project. Attach additional pages, if needed.

On October 24, the Williams Center for the Arts will present "The 3 Impersonators," a show that features the music of 60 different artists. Presenting this show meets our goal of exposing our audience to a variety of music.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

The 4 members of this show (3 performers and 1 tech) will stay at the Cornerstone Inn & Suites for 2 nights. We also have season ticket holders that sometimes stay at the Cornerstone. They have friends in Oelwein that draw them to our shows, but they live too far away to return home after the show.

3. Project Evaluation:

Projected number of adults the project will reach

325

Projected number of youth the project will reach

20

Geographic area of draw

Farthest northwest - Spencer; Farthest Northeast - Clermont; Farthest South - Des Moines; Farthest due east - Cedar Falls; Farthest Southeast - Cedar Rapids. Other cities include: Denver, Fairbank, Fayette, Independence, Jesup, New Hampton, Waucoma, West Union, Webster City

Volunteers:

Number of volunteers

14

Number of volunteer hours

20

Attendance of event previous year(s)

NA

Day opens to public or performance(s)

October 24, 2026

4. Project Budget:

Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

10,000 Artist fee
 888 Hotel rooms (Cornerstone Inn & Suites)
 300 Catered Meal - Jerry Bostian
 600. Printed programs
 2950 Newspaper ads, social media, website, tech support

List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

Grant from Northeast Iowa Charitable Foundation
 Memorial donations from families
 In-kind includes: Extra coverage from the Oelwein Daily Register, Groceries from Fareway, Services from the Lobby decorating committee

Is this application "seed money" for a new project? If yes, please explain.

This is part of an ongoing project. The Williams Center for the Arts annually presents a 7 show season of professional entertainment. We are the only venue in Fayette County that regularly presents this opportunity to the residents of northeast Iowa and those who travel to Oelwein from the area described above.

Is this application for the expansion of an existing project/program? If yes, please explain.

The Williams Center continues to work toward upgrading the quality of the shows.

Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: ☒ No: ☐ (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$ 8000

Date of Funding: see attached

Recent Hotel Motel Tax funds received from the City of Oelwein
Attachment: Page 3, Item 4, Amount of Funding

Reba Tribute Show	\$1500	11/21/2025
Kids From 1-92 Christmas Show	\$1500	01/20/2026
Alabama Tribute Show	\$2500	05/06/2026
Billy Joel Tribute Show	<u>\$2500</u>	05/06/2026
	\$8000	

Reporting

Projects or Events Under \$500

- Funds can be provided up front to the organization
- A short memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events \$500-\$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events over \$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Memo should include why/if the event made a profit and how that profit will be used
- Receipts proving the hotel motel funds were used properly

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and

correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall**.
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

Please sign and date this application. Your signature on the back of this page certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Williams Center for the Arts
Recipient by Sandie Graf Date 8-31-26

Recipient Date

*Williams Center
for the Arts*

Item 11.

proudly presents

The 3 Impersonators

*3 vocalists who sing like Celine Dion, Tom Jones,
Andrea Bocelli, Aerosmith, & Barbra Streisand
and MANY others all in one show!*

60+ songs in 90 minutes!

Saturday, October 24, 2026 – 7:00 pm

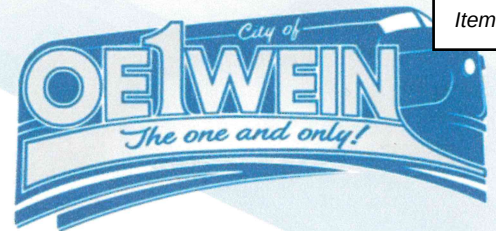


Electronic ticketing with all seats reserved

Purchase online at www.williamscenterforthearts.com

LOCATION: Walk-up sales at 24 S. Frederick; Oelwein
(Next to the Grand Theater) Walk-up sales at Williams Center box office
before each show. All tickets are \$45

Williams Center Office – 319-283-6616 *Tickets are non-refundable*



**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines

September 1 • December 1 • March 1 • June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name:

Grimms Custom Creations

Contact Name:

Matt Flower

Mailing Address:

316 9th AVE SW

City, State, Zip:

Oelwein, IA 50662

Phone:

319 264 9316

Email Address:

grimmcustomcreations2020@gmail.com

Date of Project:

10/31/26

Total Project Cost: \$

\$2,500

Total Requested from Hotel/Motel Tax Funds: \$

\$2,500

Please indicate which category you are applying for funds:

☐
☐
☒
☐

- Category 1 - Primary
Category 2 - Community Culture and Education
Category 3 - Community Recreation and Events
Category 4 - New and Emerging Organization and Events

20 2nd Ave. S.W.
Oelwein, Iowa 50662

city@CityofOelwein.org
www.CityofOelwein.org

Phone: (319) 283-5440
Fax: (319) 283-4032

Project Identification

1. What is the title of your project?

The 2nd annual Haunted Bazaar

Provide a brief description of your project. Attach additional pages, if needed.

The Haunted Bazaar is a free, family-friendly Halloween designed to attract visitors to Oelwein while showcasing local businesses, artists, makers and community organizations. Building on the success of our inaugural event, which welcomed approximately 300-400 attendees and over 20 vendors our goal is to establish the Haunted Bazaar as an annual regional attraction for Northeast Iowa.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

Visitors traveling from surrounding communities, increased hotel occupancy, restaurant & retail spending, fuel purchases, and local shopping. Support for local vendors and non-profit organizations.
Positive exposure for Oelwein as a destination for unique community events

3. Project Evaluation:

Projected number of adults the project will reach

600-800

Projected number of youth the project will reach

200-300

Geographic area of draw

Oelwein, Independence, Waverly, West Union, Hazelton and all the surrounding communities

Volunteers:

Number of volunteers

None as of yet

Number of volunteer hours

NA

Attendance of event previous year(s)

300-400

Day opens to public or performance(s)

October 31st @ 6 P.M.

4. Project Budget:

Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

Rock 108 radio advertising \$1,000
 Event space \$1,200
 Posters, Flyers
 Social Media advertising \$300

List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

None yet, last year was me alone.

Is this application "seed money" for a new project? If yes, please explain.

This is our 2nd annual and looking to do it every year.
 Bigger & Better a portion of the profits will go to next year's event.

Is this application for the expansion of an existing project/program? If yes, please explain.

yes, as stated previously, looking to do it annually.

Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: ☐ No: ☒ (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding:

\$

Date of Funding:

correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

Please sign and date this application. Your signature on the back of this page certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Reporting

Projects or Events Under \$500

- Funds can be provided up front to the organization
- A short memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events \$500-\$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events over \$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Memo should include why/if the event made a profit and how that profit will be used
- Receipts proving the hotel motel funds were used properly

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

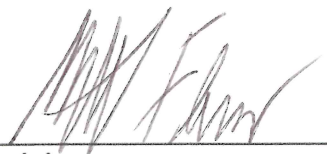
They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and



Recipient

8-19-2026

Date

Recipient

Date

RESOLUTION NO. 5619-2024

RESOLUTION APPROVING HOTEL/MOTEL TAX FUNDING TOURISM PROGRAM GUIDELINES

WHEREAS, the city of Oelwein needs to update the Hotel/Motel Tax Funding Tourism Program Guidelines; and

WHEREAS, the city only wants to partner with nonprofits; and

WHEREAS, this update will ensure recipients of hotel motel funding follow strict rules which come from using public dollars; and

WHEREAS, the city wants to support activities which enhance the community;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the Hotel/Motel Tax Funding Tourism Program Guidelines

Passed and approved this 12 day of August, 2024.



Brett DeVore, Mayor

It was moved by Lenz and seconded by Weber that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
--	------	------	--------	---------

Ricchio	x			
Weber	x			
Lenz	x			
Garrigus	x			
Seeders	x			
Payne	x			

Attest:



Dylan Mulfinger, City Administrator

Recorded August 13, 2024.



**City Of Oelwein
Hotel/Motel Tax Funding
Tourism Program Guidelines
Adopted by Resolution 5619-2024**

Purpose

The City of Oelwein is offering grant funds for tourism through projects presented to them by nonprofits. These grant funds are made possible through the hotel/motel tax funds received by the City of Oelwein. By law, 50 percent of these funds must be spent on ventures that promote area tourism. The city will only provide funding to a nonprofit organization, or an event partnering with a nonprofit organization

Application and Project Deadlines

Applications will be accepted four times per year and must be received by 4300 p.m. on the deadlines provided below. If deadline falls on a weekend or holiday the deadline shall be 4:30 P.M. on the last working day prior to:

- September 1
- December 1
- March 1
- June 1

The Planning, Finance, Enterprise and Economic Development Committee (PFEED) will meet the first part of January, April, July and October at the Oelwein City Hall Council Room. Each applicant will be afforded the opportunity to attend a brief question and answer session with the PFEED. Applicants need not be available during the committee's review of an application. All applications recommended for approval by PFEED are subject to approval of the Oelwein City Council, which meets on the second and fourth Monday of every month. Applicants will be notified of application approval/denial by mail.

Application Requirements

- All applications must be typed.
- All areas of the application must be completed.
- Emailed applications are encouraged

Eligible Projects

Eligible applicants include non-profit organizations whose project has a beneficial impact on the community of Oelwein. PFEED encourages creative projects that enhance the lives of residents of Oelwein or promotes tourism in the community. This program supports projects that include but are not limited to:

- Developing and/or expanding tourism programs or facilities.
- Building partnerships and cooperative efforts among tourism providers.
- Enhancing and initiating efforts to attract visitors to the community.



Eligibility and Allocation Procedures

Preference will be given to 501(c)(3) entities as recognized by the Internal Revenue Code of the United States.

All recommendations on allocations shall be subject to City Council approval. Final action on the allocation recommendations and City Council determinations shall be made as a part of the annual budget process.

PFEED will review all four categories. The city council will vote to determine allocation amounts. All meetings will adhere to Iowa's open meeting law.

Category 1:

Primary:

Applicants are City-owned and operated facilities housing activity that is primarily recreational, cultural, destination marketing or entertainment oriented; the Williams Center for Performing Arts; the Williams Wellness Center; the Veterans Memorial Sports Complex; City commissions dealing with activity that is primarily recreational, cultural, destination marketing or entertainment oriented; and other organizations, programs, events or venues deemed by Council to be of community-wide importance that are not included as line items in the City budget. Debt payments incurred by the City for community organizations or city facilities that provide recreational, cultural, destination marketing or entertainment oriented activities will be the first items funded with Hotel-Motel allocations. In addition, the City may set aside hotel-motel funding for recreational, cultural, community events, or other allocations deemed appropriate by the City Council.

Category 2:

Community Culture and Education:

Applicants are educational, cultural, and entertainment-oriented entities that are mission-driven and improve the overall quality of life in Oelwein. Organizations should have 501 (c)(3) status under the Internal Revenue Code. Applicants should have regular hours open to the public or a regular series of events open to the public.

Category 3:

Community Recreation and Events:

Applicants are community recreational and event-oriented entities particularly for recreation activities, annual events or limited time events which illustrate a positive impact on the quality of life. Organizations that are 501(c)(3) will be given preference.

Category 4:

New and Emerging Organizations and Events.

Applicants are limited to a total of three successive annual applications for a new or emerging organization or event. The program or event shall show uniqueness, fulfill an unmet need or program, and have a positive impact on the quality of life. Organizations should be 501(c)(3) or have applied for such status to be eligible in this category.



Ineligible Projects/Components

- Projects with full funding already in place.
- Projects that do not have a beneficial impact on Oelwein.
- Funds should not become recurring operational expenses.
- Funds may not be used as an individual fundraiser or a donation.
- Funds may not pass through to other projects or organization.
- Non Oelwein events

Cost Reimbursement

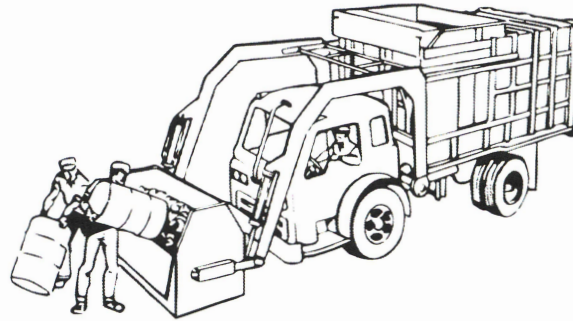
- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap within 60 days to City Hall.
- Any funds that are not expended or are found to be outside the scope of the grant made by PFEED must be reimbursed/returned, by the applicant, to the City of Oelwein within 60 days.
- Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.

Review/Evaluation Criteria (Tourism)

Projects will be evaluated using certain criteria including but not limited to:

- Potential number of guests to be generated by the project.
- Number of people the project will reach.
- Financial need of the project.
- Percentage of project funding being requested.
- “Seed money” to start a new project or expand an existing project.
- Quality of the project.
- The likelihood that the project will achieve stated goals.

WASTE INDUSTRY



HISTORICAL SOCIETY

Date: _____

To:

Oelwein City Council

Re: Hotel/Motel Funding - Halloween Event Partnership

Dear Mayor and Members of the Oelwein City Council:

The Waste Industry Historical Society is excited to serve as a fiscal partner with Matt Grimm's Halloween event in Oelwein.

After attending the event last year, I saw firsthand the potential it has to become an even greater community attraction. Expanding the event can help bring additional visitors to Oelwein while providing a fun, family-friendly experience focused especially on younger trick-or-treaters.

The Waste Industry Historical Society and Waste Museum plan to support the event by expanding advertising and promotion across additional social media platforms. We also plan to display a garbage truck where children can receive candy from the back, creating a memorable and unique attraction for families.

The event will also give participating vendors and organizations an opportunity to promote themselves to visitors. At the same time, it will introduce more people to our nonprofit Waste Museum and help visitors discover that this unique attraction is located right here in Oelwein.

We are excited to work with Matt and other community partners to strengthen this local Halloween event. With Hotel/Motel funding support, we hope to increase its reach, attract more visitors from outside the community, and create a foundation for continued growth in future years.

We greatly appreciate the consideration and support of the Oelwein City Council. We hope these funds will allow us to expand the event and make it an increasingly successful annual Halloween attraction for Oelwein and the surrounding area.

Sincerely,

Anthony Richro

Name / Title

Waste Industry Historical Society

Phone: 319-501-0510

Email: *arichro@wihso.com*















HALLOWEEN COCTTAILS

BLACK WIDOW

1 ¼ oz vodka
1 oz black rasperry liqueur
¼ oz cranberry juice



ZOMBIE

1 ¼ oz vodka
1 oz black raspary liqueur
¼ oz lime Juice
1 oz grenae juice



BLOOD AND SAND

1 oz Scotch whisky
¼ oz orange juice
¾ oz wet vermuth
¾ oz cherry brandy



POISONED APPLE

2 oz apple brandy
1 oz cranberry juice
½ oz grenadine



CORPSE REVIVER #2

¾ oz gin
¾ oz Lillet Biane
¾ oz orange liqueur
¾ oz lemon juice



POISONED APPLE

2 oz apple brandy
1 oz cranberry juice
¼ oz grenadine



VAMPIRE KISS

1 oz vodka
1 oz cramberry juice
¼ oz sparkling wine

VAMPIRE'S KISS

1 oz vodka
1 oz pumpkin liqueur
¼ oz sparkling wine





Grimm's Custom Creations
Presents

THE HAUNTED BAZAAR

Unique hand made crafts and goods from
vendors all over NorthEast Iowa

*Halloween Night at
Transco Events on Frederick*

Join the fun with costume
contests, raffles and door
prizes!

137 South Frederick Ave
Oelwein ~ Iowa

Friday 31 October
6:00 pm to 10:00 pm

PLUS MORE VENDORS!



GRIMM'S CUSTOM CREATIONS PRESENTS

THE HAUNTED BAZAAR

RETURNS
2ND ANNUAL

WHERE THE STRANGE COME OUT TO SHOP

HALLOWEEN NIGHT
SATURDAY
OCTOBER 31, 2026

TRANSCO EVENTS CENTER

VENDORS • RAFFLES • FOOD • DRINKS • HALLOWEEN FUN

GRAND PRIZE
WIN A ONE-OF-A-KIND
HORROR RIVER
COFFEE TABLE
HANDCRAFTED BY
GRIMM'S
CUSTOM CREATIONS

PLUS ANOTHER
CUSTOM SET OF
HALLOWEEN CORNHOLE
BOARDS
UP FOR GRABS!

15+ AMAZING VENDORS

SPOOKY DRINKS & TREATS

DOOR PRIZES & GIVEAWAYS

A NIGHT OF DARK FUN FOR ALL AGES

COME SHOP THE STRANGE. STAY FOR THE FUN.
IF YOU DARE.

STAY TUNED FOR VENDOR SPOTLIGHTS, RAFFLE PREVIEWS & MORE!

STRANGE
UNIQUE
HANDMADE
DARK
DELIGHTFUL

GRIMM'S
CUSTOM CREATIONS

bags and participated in a find the ball

A happy Halloween to all!

Transco Events on Frederick hosts Haunted Bazaar

By TAYLOR
NOHRENBURG

reporter@oelweindailyregister.com

Matt "Grimm" Flower has quite the fascination for Halloween, given that Grimm has been his hallowed nickname for over 37 years.

Friday evening on Halloween, Flower was dressed to the nines in a red devil business suit for his first-ever Haunted Bazaar held at Transco Events on Frederick, an event he has been diligently preparing for for quite some time.

"To be honest, last Christmas, I was driving through town in the Old Tyme Christmas and there were so many people and it was such a huge event, and I was like, 'You know what? We need one for

See BAZAAR, A2



TAYLOR NOHRENBURG | Oelwein Daily Register

Matt Grimm Flower, organizer of the festive Haunted Bazaar Friday evening and owner of Grimm's Custom Creations, said he was inspired by Oelwein's Olde Tyme Christmas to create a special event for Halloween.



\$2.00

VOLUME — 144

NUMBER — 260

INSIDE

Events Calendar, **page 3**

Today in History, **page 5**

Entertainment, **page 6**

Classifieds, **page 8**

ALMANA

Sunday high: 54, low:

Sunset tonight: 4:56 p.m.

Sunrise Wednesday: 6:4

Today's length: 10 hours,

Tonight's moon: 96% wa

The Oelwein Public Library Board of Trustees met on Wednesday, September 9, 2026, at 5:30 p.m. at the Oelwein Public Library.

Present: VanDenHul, Franzen, Solsma, Kerns, and Macken

Absent: Ingersoll, Payne

VanDenHul called the meeting to order at 5:34 p.m.

Agenda Approved: Franzen made a motion to approve the agenda. Seconded by Solsma. Motion carried.

Minutes Approved: Franzen made a motion to approve the minutes. Seconded by Solsma. Motion carried.

Correspondence and communications: none

Trustee Training: Culture of Learning- Attending Classes and Conferences - The library allows the director and library staff to participate in continuing education opportunities during their work time.

Director's Report:

- Program attendance
 - Garbage Truck: 38
 - Legos: 12
 - Back to School Scavenger Hunt: 41
 - Bee Bots: 3
- Upcoming Classes:
 - Makerworld: September 14, 6:00
 - Americana Bells: September 14, 6:00
 - Book Club: Spirit Lake Massacre: September 24, 6:00
 - Bike Repair and Maintenance: September 26, 10:00
 - Morning Book Club: Our Heritage: September 28, 10:00
 - Snowflake Quilling Class: October 1, 1:30
 - Iowa Scenic Views by Foot: October 13, 6:00
- Sprinkler Estimates will be presented to the City Council on September 14.
 - Blackhawk Automatic Sprinklers, Cedar Falls: \$21,640
 - Pye-Barker Fire & Safety, Iowa City: \$20,470
 - Elite Fire Sprinkler Systems, Hiawatha: \$14,135
 - Iowa Fire Protection, Hiawatha: \$11,400
- Internet Line Cut by West Union Trenching on August 26. The internet was down for one day. Mediacom fixed the line and installed a new modem.
- The east side interior windowsills were replaced by Miller Construction. They used the same deck board material as was used on the west windows.
- The Passport Acceptance Agent recertification has been completed by Susan, Katie H., and Katie S. Lori is in the process of getting certified.

Friends' Report: The annual meeting will be on September 14 at 10:00.

Bills Approved: Kerns made a motion to approve the list of bills. Seconded by Franzen. Motion carried.

Unfinished Business- none

New Business- none

Policy Review: Open Meetings Law and Library Board of Trustees Meetings

Kerns made a motion to specify the notice of the agenda to be "on the outside of the front entrance windows, on the library's social media sites, and the library's website. The place is annually designated by the library board." Seconded by Solsma. Motion carried.

Adjournment: Kerns made a motion to adjourn at 5:52 p.m.

Respectfully submitted,
Susan Macken

Next Meeting: October 20 at 5:30



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 9/14/2026

Consent Agenda

1. Consideration of a motion to approve the August 24, 2026 minutes.

Public Hearing

2. Public Hearing on the Vacation and Transfer of the City Right of Way to Calvin Anderman on September 14, 2026 at 6:00 PM in the Oelwein City Council Chambers.
3. Public Hearing on the Vacation and Transfer of the City Right of Way to James Walter and John Bamford on September 14, 2026 at 6:00 PM in the Oelwein City Council Chambers.

Resolutions

4. Consideration of a resolution approving the Vacation and Transfer of the City Right of Way to Calvin Anderman.
 1. This was recommended by the Planning and Zoning Commission. The City Administrator recommends approving the resolution.
5. Consideration of a resolution approving the Vacation and Transfer of the City Right of Way to James Walters and John Bamford.
 1. This was recommended by the Planning and Zoning Commission. The City Administrator recommends approving the resolution.
6. Consideration of a resolution approving mortgage releases related to City of Oelwein Forgivable Loan Program and Revolving Loan Program.
 1. Each loan recipient made the improvements on their building, and we no longer need a lien on their building. The city does visual inspections and asks for paid invoices when needed. The City Administrator recommends approving the resolution.
7. Resolution approving a demolition bid in the amount of \$38,585 from Lansing Brothers Construction
 1. Lansing Brothers Construction has a strong history of success with residential demolitions. The City Administrator recommends approving the resolution.



8. Consideration of a resolution approving the bid for the Library Sprinkler System to Iowa Fire Protection in the amount of \$11,400.00.
 - i. The library had a failed sprinkler during their annual test. Fire code then pushes all of the sprinklers to replacement. This item was not budgeted for and will eat into the franchise fee reserves. This is what reserves are for especially when it comes to fire safety. The City Administrator recommends approving the resolution.

Motions

9. Consideration of a motion to send a personnel manual amendment to the public safety committee for Volunteer Emergency Services Response During Working Hours.
 1. In the past, it was an unwritten rule that a volunteer could leave on a third call. The process for calls has changed, and so has the expectations for volunteers. This language will provide guidance to the employee and employer. The City Administrator recommends sending this change to the public safety committee.
10. Consideration of a motion to create a temporary city flag committee.
 1. This project should be fun and a source of pride for the community. This is not an art contest, but a chance to showcase Oelwein. The City Administrator recommends approving the motion.
11. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the Williams Center for the Arts in the amount of \$2,500.00.
 1. This request meets all of the guidelines in the current hotel motel tax program.
12. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the Grimms Custom Creations in the amount of \$2,500.00.
 1. This is a unique request as two groups are working together to bring a vendor fair to Oelwein.

AUGUST 2026

CITY OF OELWEIN TREASURER'S REPORT

Date Printed 9/2/2026

Fund	Beg Balance	Revenue	Expense	Transfers	Fund Balance	BANK BALANCE	Item A.
001 General	1,126,755.87	47,579.51	266,211.89	(916.67)	907,206.82		
051 County Emergency Management	7,061.67	-	-	-	7,061.67		
110 Road Use Tax	451,733.24	86,857.48	69,968.96	-	468,621.76		
112 Trust and Agency	716,770.02	-	83,543.22	-	633,226.80		
113 Flex Spending	1,415.73	1,645.50	822.75	-	2,238.48	2,238.48	
119 Emergency	-	-	-	-	-		
120 Sidewalks Repaired/Replaced Dwtn	125,000.00	-	-	-	125,000.00		
121 Sales Tax	126,504.86	58,300.86	-	-	184,805.72		
122 Hotel/Motel Tax	44,054.92	7,332.64	7,543.07	-	43,844.49		
123 Gas-Electric Franchise Fee	360,496.21	173,584.42	9,625.50	(21,295.00)	503,160.13		
124 Library Bequest	381,091.82	2,289.44	-	-	383,381.26		
126 Downtown TIF	280,399.12	-	-	-	280,399.12		
127 Industrial Park TIF	-	-	-	-	-		
128 Ind Park SubFund TIF East Penn	84,914.60	214.84	-	-	85,129.44		
132 DARE	-	-	-	-	-		
136 Trees Forever	2,748.22	6,956.00	-	-	9,704.22		
146 Oelwein Housing Revolving Loan Fund	115,785.78	-	-	-	115,785.78		
160 Econ Dev (\$12,500 Wellness Res)	113,000.52	-	138,773.19	-	(25,772.67)		
161 IRP Revolving Loan	244,842.21	74,964.59	1,369.39	-	318,437.41	319,931.80	
162 Downtown Business Grants	76,516.29	-	-	-	76,516.29		
167 Oelwein Volunteer Fire Dept	15,742.85	-	-	916.67	16,659.52		
177 Forfeit Assets	1,151.44	-	-	-	1,151.44		
200 Debt Service	377,618.34	931.78	-	21,295.00	399,845.12		
201 Water Bondsinking	110,935.70	275.12	-	7,055.00	118,265.82		
202 Sewer Bondsinking	160,596.04	393.17	-	15,735.00	176,724.21		
205 Special Assessments	630.00	-	-	-	630.00		
282 CDBG Housing Rehab	-	-	-	-	-		
287 2020 GO Bond	6,846.67	-	-	-	6,846.67		
301 HMGP 4483 GRANT	-	-	-	-	-		
302 Oelwein Housing Teardown	784.50	-	-	-	784.50		
305 Airport Grant	(6,852.29)	61,089.16	2,855.57	-	51,381.30		
307 Tri Park Trail Extensions	754,308.42	-	1,305.44	-	753,002.98		
310 Plaza Park Expansion (OCAD Project)	-	-	-	-	-		
314 Dry Run Creek Flooding	(201,964.01)	-	4,029.76	-	(205,993.77)		
360 Cares Act NE Sewer Replacement	-	-	-	-	-		
385 Water Main Rpl 1 Av NE 5 & 12 Av SE	5,679.97	-	-	-	5,679.97		
387 '23-24 HMA Paving Imp 1st 12th SF Evnt	426,837.17	-	-	-	426,837.17		
388 2024 GO Bond Const 10th St Bridge	200,891.07	650.51	30,862.58	-	170,679.00		
393 2022 GO Bond Construction City Hall	9,681.47	-	-	-	9,681.47		
397 Railroad Grant-Viaduct	18,271.76	-	-	-	18,271.76		
501 Cemetery Perp Care	301,882.12	0.41	-	-	301,882.53	4,882.53	
600 Water (2016D Reserve \$67,000)	809,628.96	165,072.47	76,034.31	(63,055.00)	835,612.12		
601 Water Infrastructure Fee	1,306,675.58	3,952.82	3,533.36	56,000.00	1,363,095.04		
620 Customer Water Deposits	154,174.82	7,939.66	7,745.12	-	154,369.36		
640 Fuel	1,732.92	6,274.16	16,414.99	-	(8,407.91)		
670 Landfill	165,550.70	52,549.37	38,122.77	-	179,977.30		
671 Recycling	51,226.53	6,172.24	88.06	-	57,310.71		
672 ROW Trees Utility Fee	53,845.91	7,820.18	1,069.20	-	60,596.89		
680 Wellness Center	16,678.24	13,406.17	18,503.40	-	11,581.01		
700 Sewer/Waste Treatment	1,367,166.35	204,843.56	86,812.15	(95,735.00)	1,389,462.76		
701 Sewer Infrastructure Fee	913,167.06	0.07	199.75	80,000.00	992,967.38		
706 Reed Bed Exp - EQ Liner	-	-	-	-	-		
	11,281,979.37	991,096.13	865,434.43		11,407,641.07		

Fidelity 999-1003 and Community 999-1004 Money Market Accounts

2,260,372.86

CD'S Fidelity 999-1113, Community 999-1114 Cemetery 501-1001

8,597,000.00

Fidelity IRP 999-1001/Flex 999-1002/Cem Perp Bank Ckng 501-1002

325,558.42

Unapplied Accounts Receivable

-

Balance Checking Account 999-1000

224,709.79

Payroll Liabilities

-

11,407,641.07**11,407,641.07**Signature: 

Date: 9/2/26

City of Oelwein, IA

CLIENT LIAISON:

Marie Amundson, PE

Phone: 608.242.6623

mamundson@msa-ps.com

Lisa Truong, MPA

Phone: 319.536.3492

ltruong@msa-ps.com

DATE:

September 3, 2026



MSA developed an excellent GIS-based tool to help municipalities with a wide variety of capital improvement planning (CIP)-related tasks: the [Capital Improvement Planning App](#).

COMMUNITY CHANGE GRANT – PROJECT #08884014

We have not heard of any further correspondence regarding this grant.

FY2024 FMA FUNDING – PROJECT #08884015

MSA assisted the City with submitting an application for the FMA grant. The application was submitted to FEMA 8/6/2026.

2026 BRIC FUNDING – PROJECT #08884018

City and MSA submitted the application to Iowa HSEM, which was then submitted to FEMA on 7/22/2026.

RAIL YARD BROWNFIELD

Eocene has provided options for next steps with cost estimates for each of those options. Please let us know, if you would like to move forward with any of those options.

In addition, Upper Explorerland Regional Planning Commission has begun work on an EPA Brownfield Assessment Grant application that could support this project.

PROJECT UPDATE

**IDALS WQI URBAN CONSERVATION PROJECTS PROGRAM –
PROJECT #08884017**

MSA provided support with the Water Quality Institute (WQI) funding application with water quality calculations and application narrative assistance. Additionally, MSA attended a meeting with the IDALS Urban Conservationist. The City did not receive funds at this time, solely due to a lack of secure funding from FEMA. IDALS is excited for the project and wants to work together when the project is ready to move forward.

Amy Bouska reached out on 8/31/2026 to let the City know that the WQI Funding Pre-Proposal has been released. Applications are due November 6th. This should be a re-submittal from the 2025/2026 submittal.