Agenda

City Council Meeting

20 Second Avenue SW, Oelwein

6:00 PM

July 08, 2024
Oelwein, Iowa

Mayor: Brett DeVore
Mayor Pro Tem: Matt Weber
Council Members: Karen Seeders, Anthony Ricchio, Lynda Payne, Dave Garrigus, Dave Lenz

---

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

1. Public Comment Policy

Consent Agenda

2. Consideration of a motion to approve the June 24, 2024 minutes.
3. Consideration of a resolution authorizing temporary closure of public ways or grounds for the 2nd Annual Car Seat Event on August 28th, 2024.

Public Hearing

4. Public Hearing on the proposed sale of 637 5th Ave. SW to Clayton Davis and Grace Lillibridge in the amount of $1,050.00 at 6:00 P.M. on July 8 at 6:00 p.m. to be held at City Hall, 20 2nd Ave. SW, Oelwein, IA.
5. Public Hearing on the proposed sale of 516 4th St SW and Lot 15, Block 4 Miles Addition to Sterling and Janice Silver in the amount of $1,200.00 at 6:00 P.M. on July 8 at 6:00 p.m. to be held at City Hall, 20 2nd Ave. SW, Oelwein, IA.

Resolutions

6. Consideration of a resolution ending the City's relationship with Oelwein Celebration, Inc.
7. Consideration of a resolution approving city staff to send out a Request for Qualifications (RFQ) for the flood mitigation of Dry Run Creek.
8. Consideration of a resolution approving Change Order No. 1 in the amount of $5,979.20 for 2024 Street Improvement Project.

9. Consideration of a resolution approving Pay Application No. 1 in the amount of $68,730.82 to Heartland Asphalt, Inc. for the 2024 Street Improvements Project.

10. Consideration of a resolution approving the Fiscal Year 2025 through Fiscal Year 2027 Amended Salary Resolution.

11. Consideration of a resolution accepting 205 2nd Street NW from Lynn Alitz as a Property Forfeiture.

12. Consideration of a resolution on the sale of 637 5th Ave. SW to Clayton Davis and Grace Lillibridge in the amount of $1,050.00.

13. Consideration of a resolution on the proposed sale of 516 4th St SW and Lot 15, Block 4 Miles Addition to Sterling and Janice Silver in the amount of $1,200.00.

Motions

14. Consideration of a motion providing direction to the City Administrator on the partnership with the Oelwein Farmers Market.

Council Updates

Mayor's Report

City Administrator's Report

A. City Administrator.

Adjournment

ii. Additional Information.

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440

Public Comment Policy
Oelwein Guidelines for Public Participation during City Council Meetings
Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings "Public Comments" on non-agenda items.
    a. The first opportunity for public comment is listed on the agenda as "Public Comments". This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
    b. Anyone wishing to address the City Council must adhere to the following "Rules of Procedure and Decorum":
        i. Be recognized by the Mayor or Mayor Pro Tem.
        ii. State their name and address.
        iii. Speak from the podium in a civil, non-argumentative and respectful manner.
        iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
        v. Each person wising to speak during the public comment period shall be given three (3) minutes to share their comments.
        vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
        vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
        viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a "statement" to the Council, it is requested that a copy of the "statement" be provided to the City Clerk so as to have a clear and accurate record of what was said.
        ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
        x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
    c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
        i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor's sole discretion, may provide additional time to the speaker.

ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.

iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.

iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.

v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:

i. Each agenda item is introduced by the Mayor

ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.

iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.

iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.

v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.

vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.

b. The rules for addressing the City Council at the designated time during this portion of the meeting are:

i. The speaker must be recognized by the Mayor.

ii. The speaker must speak from the podium and must provide their name and address for the record.

iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.

iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.

v. When an agenda includes a "Public Hearing", any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.

vi. All rules set forth above in the "Public Comments" on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.

3. Public Hearings
   a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
   b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
   c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
   d. All rules set forth above in the "Public Comments" on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..

4. Public Comments at Council Workshops / Work Sessions.
   a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
   b. Public Comments:
      i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
   c. All rules set forth above in the "Public Comments" on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.

5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
   a. Meeting attendees (the audience):

i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
ii. Will refrain from private conversations during meetings.
iii. Should not address Council members in individual conversation or make comments to individual Council members.

6. Contacting City Council Members outside of Meetings
   a. You may contact your City Council member at any time. Their contact information is on the City's website (https://www.cityofoelwein.org) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.

Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
June 24, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk Rigdon

Absent: NA

Additions or Deletions

A motion was made by Lenz, seconded by Weber to approve the agenda as presented.

All aye. Motion carried.

Citizens Public Comments

No oral or written comments were received.

Consent Agenda

2. Consideration of a motion to approve the June 10, 2024 minutes.
3. Claims resolution in the amount of $3,246,978.19.
4. Consideration of a motion to approve 2024-2025 Cigarette/Tobacco Permit Renewals.
5. Consideration of a resolution authorizing temporary closure of public ways or grounds for building repairs to 102 South Frederick Avenue on July 8th through August 12th.

   Resolution No. 5582-2024 was applied to this resolution.
6. Consideration of a motion approving the Class 'C' alcohol license for Hacienda Del Rio.
7. Consideration of a motion approving the Class 'C' alcohol license for Events on Frederick.

A motion was made by Garrigus, seconded by Lenz to approve the consent agenda.

All aye. Motion carried.

Public Hearing

8. Public Hearing on the CDBG Community Facilities application to the Iowa Economic Development Authority for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project on behalf of RISE Ltd. on the 24th day of June 2024, at 6:00 P.M. in the Oelwein Public Library at 201 East Charles Street, Oelwein, IA 50662.

   Mayor DeVore opened the public hearing.

   Ashley Christensen, Upper Explorerland Regional Planning Commission, read the required nine points:

Conduct at least one public hearing on the activities proposed in the application and at least one public hearing on the status of funded activities following an award. Make sure all nine (9) points are covered (see list below) and included in the public hearing minutes.

The application public hearing must include a review of:

(a) how the need for the proposed activity or projects was identified;

The need for the proposed RISE Ltd. Oelwein Day Habilitation Center Improvements Project was identified through planning discussions by the RISE Ltd. Board of Directors. The Oelwein Day Habilitation Center offers day program services for adults and children with intellectual disabilities, mental illnesses, brain injuries, and other developmental disabilities. However, the building is currently not fully handicap accessible. The RISE Ltd. Board of Directors determined that handicap accessible upgrades and other improvements to its Oelwein Day Habilitation Center are needed to better serve current clients and to prepare for future programming growth.

(b) how the proposed activity or projects will be funded and the sources of funds;

The request from the Iowa Economic Development Authority will be $347,267. If successfully funded, the remainder of the proposed activity will be financially supported by RISE Ltd., for a total project cost of $789,243.

(c) the date the CDBG application will be submitted;

The CDBG Community Facilities and Services application will be submitted on or before August 1, 2024 to the Iowa Economic Development Authority.

(d) requested amount of federal funds;

The requested amount is $347,267.

(e) estimated portion of federal funds that will benefit persons of low and moderate income;

RISE Ltd. qualifies for low-to-moderate income (LMI) status under the category of Limited Clientele because activities will benefit clientele that are generally presumed to be principally LMI. Based on this information, it is estimated that 100% of federal funds will benefit persons of low and moderate income.

(f) where the proposed activity or project will be conducted;

The proposed project will be conducted at the RISE Ltd. Oelwein Day Habilitation Center, located at 16 1st Street SW within the city limits of Oelwein.

(g) plans to minimize displacement of persons and businesses as a result of funded activities or projects;

No tenant businesses or persons will be displaced as a result of the proposed building upgrades. However, RISE Ltd. plans to temporarily relocate its day habilitation programs and staff during project construction.

(h) plans to assist persons actually displaced, and;

No tenant businesses or persons will be displaced as a result of the proposed building upgrades. However, RISE Ltd. day habilitation programs and staff will be temporarily relocated during project construction to another location within Oelwein. RISE Ltd. does not anticipate any disruption to its day habilitation services as a result of the temporary relocation.

(i) the nature of the proposed activity or project.

The nature of the proposed project for the RISE Ltd. Day Habilitation Center includes updates to the bathrooms, training kitchen, flooring, and offices on the interior of the building. A new free-standing vehicle canopy, a new window, and new roof will be added to the exterior of the building. Additionally, solar will be installed as part of the project.

No further oral or written comments were received.

Mayor DeVore closed the public hearing.

9. Consideration of a resolution authorizing the submission of a CDBG Community Facilities and Services application to the Iowa Economic Development Authority and the expenditure of funds to be applied to local match for a Community Facilities and Services Fund application for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5583-2024.

Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

Nays: NA Motion carried.

Ordinances

10. Consideration of an ordinance amending Appendix A – Zoning Ordinance, Section 206 -C-1 Commercial-Central Business District. - Third and Final Reading.

A motion was made by Seeders, seconded by Weber to adopt Ordinance No. 1216.

Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

Nays: NA Motion carried.

Resolutions

11. Consideration of a resolution approving the Interfund Transfers for Fiscal Year 2023-24.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5584-2024.

Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

Nays: NA Motion carried.

12. Consideration of a resolution approving the fees for the Oelwein Williams Wellness Center.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5585-2024, with amended fees provided by Mulfinger.

Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

Nays: NA Motion carried.

13. Consideration of a resolution approving Final Change Order No. 4 in the amount of –($35,431.82) for Oelwein NE Sanitary Sewer Improvements project with Dave Schmidt Construction.

    John Gade, Strand Associates, stated there were no late feels and no liquidated damages. The final project was $140,000.00 under the estimate.

    A motion was made by Seeders, seconded by Garrigus to adopt Resolution No. 5586-2024.

    Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

    Nays: NA Motion carried.

14. Consideration of a resolution accepting the completion of the NE Sanitary Sewer Improvements Project with Dave Schmidt Construction.

    A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5587-2024.

    Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

    Nays: NA Motion carried.

15. Consideration of a resolution approving Final Pay Application No. 7 in the amount of $62,371.12 for Oelwein NE Sanitary Sewer Improvements project with Dave Schmidt Construction.

    A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5588-2024.

    Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

    Nays: NA Motion carried.

16. Consideration of a resolution accepting 132 6th Ave SE from Gregory Doyle as a Property Forfeiture.

    A motion was made by Weber, seconded by Seeders to adopt Resolution No. 5589-2024.

    Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

    Nays: NA Motion carried.

17. Consideration of a resolution scheduling public hearing on proposed sale of city owned real property located at 637 5th Avenue SW.

    A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5590-2024.

    Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

    Nays: NA Motion carried.

18. Consideration of a resolution scheduling public hearing on proposed sale of city owned real property located at 516 4th Street SW.

    A motion was made by Seeders, seconded by Lenz to adopt Resolution No. 5591-2024.

    Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

    Nays: NA Motion carried.

Motions

19. Consideration of a motion to approve the Community Needs Assessment.

    A motion was made by Seeders, seconded by Payne to approve the community needs assessment.

All aye. Motion carried.

20. Consideration of a motion to approve the Culpepper and Merriweather Circus for the Hub City Heritage Railway Museum at the sports complex on August 4th.

A motion was made by Seeders, seconded by Weber to approve the Culpepper and Merriweather Circus for the Hub City Heritage Railway Museum at the sports complex on August 4th.

4 aye (Ricchio & Payne abstained) Motion carried.

Committee Reports

21. Report from Seeders on the Library Board minutes.

    For full minutes, please visit: https://www.oelwein.lib.ia.us/about/library-board-minutes-1

22. Report from Garrigus on the Park and Recreation Committee minutes.

    For full minutes, please visit: https://www.cityofoelwein.org/bc-parks/page/parks-and-recreation-15

23. Report from Ricchio on the Airport Board minutes.

    For full minutes, please visit: https://www.cityofoelwein.org/bc-ab/page/airport-board-35

Mayor's Report

A motion was made by Ricchio, seconded by Garrigus to investigate moving the blue containers to the public works facility.

City Administrator's Report

Mulfinger reported the Iowa Finance Authority awarded Oelwein loan forgiveness consisting of 55% of the construction portion of the SRF loan for the Reed Bed and EQ Liner Project, through the Disadvantaged Community program totaling approximately $557,193.00. The city hall remodel is approximately 90% complete.

City Attorney's Report

City Attorney Herman provided a report to council.

Executive Session

24. Consideration of a motion to go into Executive Session per Iowa Code 21.5 Section 1 to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

    A motion was made by Weber, seconded by Lenz to approve entering into a closed session at 6:26 PM.

All aye. Motion carried.

Close Executive Session

25. Consideration of a motion to return to regular session.

    A motion was made by Seeders, seconded by Weber to approve returning to regular session at 6:55 PM.

All aye. Motion carried.

26. Consideration of a resolution amending and updating City Contracts.

    A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5592-2024.

Ayes: Weber, Lenz, Garrigus, Ricchio, Seeders, Payne

Nays: NA Motion carried.

Adjournment

A motion was made Lenz, seconded by Weber to adjourn the meeting at 6:56 PM.

All aye. Motion carried.

_____

Brett DeVore, Mayor

ATTEST:

_____

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held June 24, 2024 and copy of said proceedings was furnished to the Register June 27, 2024.

_____

Dylan Mulfinger, City Administrator

RESOLUTION NO. _____-2024

A RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS
THE 2ND ANNUAL CAR SEAT EVENT

WHEREAS, Iowa Code Section 364. 12 (2) states that " a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, 2nd Annual Car Seat Event Organizers have requested temporarily closure of streets and parks for the following event, location and times:

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that

Event	Location of Street Closures	Date & Time
2ND Annual Car Seat Event	Alleyway from 2nd St SE to North End of East Parking Lot Behind Event Center	August 28th, 2024 from 3:30PM to 7:30PM

Oelwein Odd Rod organizers are authorized to temporarily close the aforementioned requested streets and park.

Passed and approved this 8th day of July, 2024

_____
Brett DeVore, Mayor

Attest:

_____
Dylan Mulfinger, City Administrator

Recorded July 9, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

Oelwein Police Department

501 Rock Island Road
Oelwein, Iowa 50662

Codi R. Wurzer
Patrolman

Dear Oelwein City Council,

My name is Officer Codi Wurzer. I have had the pleasure of serving and protecting this community for 3 years now. This year, partnered with Parent Share and Support we are doing our second annual child car seat event. During this event we ensure the proper fit of child restraint systems by trained and certified technicians. Through grant money, we also provide free child car seats to families who either do not have one, or the one they have does not meet safety standards.

This year we are also partnering with multiple other community resources to add a resource fair where families can walk through the fair and be connected with resources to aid their development. I believe this is an essential community program as strong and healthy families are crucial to a thriving and prosperous community. The Oelwein Police Department is dedicated to not just protecting, but also serving. This event we feel is a huge aspect of serving our community as we are trying to ensure families have the best possible chance to thrive here in Oelwein.

The event is scheduled to be held on August 28th, 2024 from 3:30 pm (CST) to 7:30 pm (CST). The new Oelwein Event Center has graciously partnered with us and have provided the Event Center for our use that evening free of charge.

Our plan is to use the parking lot to the east as well as the parking lot to the north of the new Oelwein Event Cetner for this event.

I am requesting a temporary partial closure of the public alleyway that runs north and south directly to the east behind the Event Center. I request that the public alleyway be closed at 2nd ST SE and where the north event center parking lot ends. For further reference, where the north parking lot ends would be at the start of the Buds 'n Blossoms business. I request that the section of the alleyway be closed at least 2 hours before the start of the event to ensure the safe and effective set up by our partners and us for this event.

The granting of this closure is crucial to ensure the safety of the event as we will be having cars lined up and potentially across the public alleyway.

Finally, I want to thank you for your continued support of the Oelwein Police Department, the civil employees and the Peace Officers that make up it. I thank you for your support of our mission and dedication to serving and protecting our community.

Respectfully,

Codi Wurzer

Patrolman Codi R. Wurzer
33-128

E-Mail: cwurzer@oelweinpolice.org
Phone: 319-283-4311 Ext: 128
Website: www.oelweinpolice.org
Fax: 319-283-4342

CITY OF OELWEIN

NOTICE OF PUBLIC HEARING ON THE PROPOSED SALE OF CITY OWNED REAL ESTATE

Notice is hereby given that the City of Oelwein, Fayette County, Iowa, proposes to sell and convey by Quit Claim Deed, the following described real estate situated in the City of Oelwein:

Lots 6, Block 1, Irvine's Second Addition to Oelwein, Fayette County, Iowa

Locally knows as 637 5th Ave. SW, Parcel No. 1828104012

The City proposes to sell the property to Clayton M. Davis and Grace B. Lillibridge for the sum of $1,050.00.

Public Hearing on the proposed sale, and terms associated therewith, will be held at 6:00 P.M. on July 8 at 6:00 p.m. to be held at City Hall, 20 2nd Ave. SW, Oelwein, IA. After acceptance of public comment, if any, and closing of the public hearing, the City Council may act upon the proposal to sell and transfer said property.

Any person may appear at the Public Hearing to comment on the proposed terms of the sale to Clayton M. Davis and Grace B. Lillibridge and/or may submit written comments in advance of the Public Hearing by delivery of same to the City Clerk's Office, at Oelwein City Hall, 20 2nd Ave. SW, Oelwein, IA during regular business hours, by mailing to the City of Oelwein at the same address, or by email to the City Clerk's Office at dmulfinger@cityofoelwein.org, on or before the date and time of the Public Hearing.

Dylan Mulfinger, City Administrator
City of Oelwein, Iowa

CITY OF OELWEIN

NOTICE OF PUBLIC HEARING ON THE PROPOSED SALE OF CITY OWNED REAL ESTATE

Notice is hereby given that the City of Oelwein, Fayette County, Iowa, proposes to sell and convey by Quit Claim Deed, the following described real estate situated in the City of Oelwein:

Lots 6, 7, and 15, Block 4, Miles Addition to Oelwein, Fayette County, Iowa

Locally knows as 516 4th Street SW, Parcel No's. 1821354004 and 1821354012

The City proposes to sell the property to Sterling Silver and Janice Schroeder Silver for the sum of $1,200.00.

Public Hearing on the proposed sale, and terms associated therewith, will be held at 6:00 P.M. on July 8 at 6:00 p.m. to be held at City Hall, 20 2nd Ave. SW, Oelwein, IA. After acceptance of public comment, if any, and closing of the public hearing, the City Council may act upon the proposal to sell and transfer said property.

Any person may appear at the Public Hearing to comment on the proposed terms of the sale to Sterling Silver and Janice Schroeder Silver and/or may submit written comments in advance of the Public Hearing by delivery of same to the City Clerk's Office, at Oelwein City Hall, 20 2nd Ave. SW, Oelwein, IA during regular business hours, by mailing to the City of Oelwein at the same address, or by email to the City Clerk's Office at dmulfinger@cityofoelwein.org, on or before the date and time of the Public Hearing.

Dylan Mulfinger, City Administrator
City of Oelwein, Iowa

RESOLUTION NO. _____-2024

RESOLUTION ENDING THE RELATIONSHIP WITH OELWEIN CELEBRATION INC.

WHEREAS, the city of Oelwein is no longer interested in working with the current Oelwein Celebration, Inc.'s leadership and committee; and

WHEREAS, the unorganized nature of Oelwein Celebration, Inc. and other issues has led to City Council needing to make a formal decision; and

WHEREAS, the city council will no longer allow Oelwein Celebration, Inc. the use of city funds or city facilities; and

WHEREAS, the city council will only work with a new group to provide a town celebration; and

WHEREAS, this decision from the city council will ensure a proper event/celebration is held each year in Oelwein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa ends its relationship with Oelwein Celebration Inc.

Passed and approved this 8 day of July, 2024.

_____
Brett DeVore, Mayor

Attest:

_____
Dylan Mulfinger, City Administrator

Recorded July 9, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

RESOLUTION NO. _____-2024

RESOLUTION REQUESTING THAT ALL CURRENT OELWEIN CELEBRATION INC MEMBERS RESIGN AND ALLOW FOR NEW LEADERSHIP TO CONTINUE FOR A CITY AND CELEBRATION PARTNERSHIP

WHEREAS, the city of Oelwein is no longer interested in working with the current Oelwein Celebration Inc's leadership and committee; and

WHEREAS, the unorganized nature of Oelwein Celebration Inc. and other issues have led to the city council needing to make a formal decision; and

WHEREAS, the city council will no longer allow Oelwein Celebration Inc the use of city funds or city facilities if the current members fail to resign in July of 2024; and

WHEREAS, the city council will only work with a new group to provide a town celebration; and

WHEREAS, this decision from the city council will ensure a proper event/celebration is held each year in Oelwein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa requests all current Oelwein Celebration, Inc. members resign and allow for new leadership to continue for a city celebration.

Passed and approved this 8 day of July, 2024.

_____
Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

Attest:

_____
Dylan Mulfinger, City Administrator

Recorded July 9, 2024.

RESOLUTION NO. _____-2024

RESOLUTION APPROVING CITY STAFF TO SEND OUT A REQUEST FOR QUALIFICATIONS (RFQ) FOR FLOOD MITIGATION OF DRY RUN CREEK

WHEREAS, the city of Oelwein has completed a study showing what could be done to prevent flooding in the downtown from Dry Run Creek; and

WHEREAS, the city now needs a firm to help apply for additional funding, project design, and project administration; and

WHEREAS, the city will select a firm which has the best experience in acquiring funds for flood projects and engineering those projects; and

WHEREAS, the timeline provided in the RFQ will ensure a firm is selected in a timely fashion;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves city staff to send out a Request for Qualifications (RFQ) for flood mitigation of Dry Run Creek

Passed and approved this 8 day of July, 2024.

_____
Brett DeVore, Mayor

Attest:

_____
Dylan Mulfinger, City Administrator

Recorded July 9, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

City of Oelwein Request for Qualifications for Flood Mitigation for Dry Run Creek

July 2024

The City of Oelwein successfully completed a flood mitigation study under the Building Resilient Infrastructure Communities Program in 2024. This study showed Oelwein flood mitigation is possible, and the next step would require the city to apply for additional funding. The city of Oelwein is seeking a firm that will:

- Provide assistance in applying for a Flood Mitigation Assistance Grant or Building Resilient Infrastructure and Communities
- Post award engineering
- Post award contractor procurement
- Post award project management

Flood Mitigation Scoping Study for Dry Run Creek

https://library.municode.com/ia/oelwein/munidocs/munidocs?nodeId=6dd802b0a13f9

Upon selection of the qualified firm(s), contract negotiation with the City will take place to develop a contract with the firm for engineering services at a fair and reasonable price to complete all work necessary for the phase and shall include not-to-exceed amounts for broad categories of work within the phase.

After the firm is selected by the City, the City will host a public meeting solicit input on the project.

The scope of work for such engineering and other services include:

The scope of work includes pre-application work as it relates to helping the city develop and prepare an application for submittal to Iowa HSEMD for state or FEMA funding opportunities. The city anticipates that this work will include preparation of preliminary concept drawings, preliminary design, cost estimates, and other engineering and design work pre-requisite to development of a cost benefit analysis (BCA). The BCA determines the difference between likely pre- and post-mitigation flood damages to the City's infrastructure and/or residents and businesses, and compares that difference (aka losses avoided, or "the benefit") to the cost of the project. The scope of work includes:

- Selection and procurement of an engineering firm
- Meetings with engineering firm, City Council, and stakeholders
- Engagement of engineering firm to complete analysis tasks 1-4 below and provide a report that documents the analysis

Engineering Analysis Tasks

1. Design a flood retention storage basin that would reduce the flood impact to as many properties as possible within Oelwein
2. Create a flood retention area that becomes an asset to the community whole brining area back into their natural habitat
3. Provide additional designs of areas that would help reduce flood issues in Dry Run Creek:

4. [Either a or b]:
   a. Calculate the new recurrence intervals, after construction of proposed storage basins and other structures, at which floodwaters will reach that same elevations determined in task 1 that flood buildings with one foot or more of water over the finished floor elevation.
   b. For the same recurrence intervals at which flooding occurs in the pre-mitigation scenario (as determined in task 2), calculate the new flood elevations after construction of proposed storage basins and other structures. For each recurrence interval, document how much lower (in feet) flood inundation will be for each building that floods in the pre-mitigation situation.
5. Deliverables:
   a. Engineering Analysis Report
   b. The selected firm must provide a report that documents the analysis to make the above determinations and calculations, as well as proposes one or more projects to mitigate flooding and identifies for such project(s):
   c. A scope of work for potential flood mitigation project(s);
   d. All parties and agreements necessary to complete the project ;
   e. The applicable model codes/edition and engineering standards used that are required and how a proposed project will satisfy these accepted engineering practices.
   f. Any deviation from standard procedures, methods, techniques, technical provisions of the applicable codes or best practices.
   g. A proposed activity completion timeframe, and description of all anticipated phases of a project schedule, with explanation of how all timeframes are reasonable and consistent with the scope of work.
   h. Summary and enumeration of past damages and risk(s) to people, structures or infrastructure that the planned mitigation activity is designed to avoid in the future.
   i. Ways that the risks of damage or harm will be reduced or eliminated and explanation of the residual risk
   j. Benefit Cost Analysis completed on FEMA's BCA Toolkit 6.0
6. Other Deliverables:
   a. Included as part of this work is any related work to ensure adequate engineering and design, which may include, but are not limited to: development of biological evaluation, property or cultural resource assessments, Phase 1 and 2 Environmental Site Assessment for hazardous materials presence or contamination, soil borings, Archeological Phase 1 services, permit acquisition as needed, and other testing, monitoring, modeling, or subconsultant type work.
   b. The approved company will follow all state and federal guidelines and requirements

Project Budget: Line-Item Budget Breakdown

	Estimated Hours	Estimated $/Hr	Total Estimate
Engineering for Engineering Analysis Report:			
Benefit Cost Analysis:			
Environmental and other assessments			

Procurement Process:

The city sends out request for proposals July 10.

Proposals from firms are due July 31.

A group of city employees review and score the proposals and interview the top two firms.

A recommendation is provided to City Council August 12.

The selected firm is notified by the city and is required to start with 30 days of notification.

The goal for the selected firm is to have an application ready for Iowa HSEMD for state or FEMA before December 20, 2024

Scoring Criteria

The city will use the following scoring criteria to determine the top two firms to interview for the project.

Experience on FEMA projects specifically Flood Mitigation	40	
Experience with flood plain management	20	
Experience working on FEMA funded projects	20	
Experience working with the City of Oelwein	10	
Experience with flood mitigation efforts	10	
Total	100	

RESOLUTION NO. _____-2024

RESOLUTION APPROVING CHANGE ORDER No. 1 IN THE AMOUNT OF $5,979.20 FOR 2024 STREET IMPROVEMENTS PROJECT.

WHEREAS, the original contract price for this project is $629,516.89; and

WHEREAS, the change order number 1 will cost $5,979.20; and

WHEREAS, the project has been designed and administered by Fehr Graham;

WHEREAS, the contractor is Heartland Asphalt, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves Change Order No. 1 in the amount of $5,979.20 for 2024 Street Improvement Project.

Passed and approved this 8th day of July, 2024.

_____
Brett DeVore, Mayor

Attest:

_____
Dylan Mulfinger, City Administrator

Recorded July 9, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Stewart				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

CHANGE ORDER

No.: 1

Date of Issuance: July 2, 2024 **Effective Date:** July 8, 2024

Owner: City of Oelwein

Contractor: Heartland Asphalt, Inc.

Contract: N/A

Project: 2024 Street Improvements

Owners Contract No.: N/A **Engineer's Project No.:** 23-498

Engineer: Fehr Graham – Jon Biederman, PE, LSI, Senior Project Manager

You are directed to make the following changes in the Contract Documents:

Description:

See Exhibit A.

Reason for Change Order:

See Exhibit A.

Attachments: (List documents supporting change):

1. Exhibit A.

CHANGE IN CONTRACT PRICE:

Original Contract Price

$ 629,516.89

Previous Change Orders No.

0 To No. 0

$ 0.00

Contract Price prior to this Change Order

$ 629,516.89

Net Increase of this Change Order

$ 5,979.20

Contract Price with all approved Change Orders

$ 635,496.09

CHANGE IN CONTRACT TIMES:

Original Contract Times

Complete by August 30, 2024 days or dates

Net change from previous Change Orders

N/A days

Contract Time prior to this Change Order

N/A days

Net Increase (Decrease) of this Change Order

N/A days or date

Contract Time with all approved Change Orders

N/A days or date

APPROVED: City of Oelwein

Brett DeVore

MAYOR

By:

(Signature)

Date

ACCEPTED: Heartland Asphalt, Inc.

Frank Kelley

CONTRACTOR

By:

(Signature)

Date

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

07/02/2024

Jon S. Biederman, PE
License Number 13868
My license renewal date is December 31, 2024.
Pages covered by this seal: Change Order #1

Date

Exhibit A
Contract Changes for 2024 Street Improvements, Oelwein, Iowa
Project Number 23-498 - Letting Date April 18, 2024

CHANGE ORDER - SUMMARY OF COST							
NO.	ACTION	ITEM	QUANTITY	UNIT	PRICE/UNIT	DECREASE	INCREASE
8.1	Increase	PAVEMENT, PCC, 7" THICK	3.60	SY	$75.00		$270.00
25.1	Increase	CURB AND GUTTER REMOVAL	34.00	LF	$11.00		$374.00
A01.1	Add	PCC PATCHING, CURB AND GUTTER INTERIOR	1185.60	LF	$4.50		$5,335.20
					TOTALS	$0.00	$5,979.20
					TOTAL CHANGE ORDER COST		$5,979.20

Justification:

8.1 Actual quantity.

25.1 Actual quantity.

A01.1 Added patching along interior of curb and gutter section to fill in forming area with PCC for a solid base to place asphalt over.

RESOLUTION NO. _____-2024

RESOLUTION APPROVING PAY APPLICATION NO. 1 IN THE AMOUNT OF $68,730.82 TO HEARTLAND ASPHALT FOR 2024 STREET IMPROVEMENTS PROJECT

WHEREAS, the City of Oelwein has made great progress on the 2024 Street Improvement Project; and

WHEREAS, the pay application number 4 will cost $68,730.82; and

WHEREAS, the project has been designed and administered by Fehr Graham;

WHEREAS, the contractor is Heartland Asphalt;

WHEREAS, the work done on the project has been satisfactory; and

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves Pay Application No. 1 in the amount of $68,730.82 to Heartland Asphalt, Inc. for 2024 Street Improvements Project.

Passed and approved this 8th day of July, 2024.

_____
Brett DeVore, Mayor

Attest:

_____
Dylan Mulfinger, City Administrator

Recorded July 9, 2024

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Stewart				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

PARTIAL PAY ESTIMATE NUMBER ONE
2024 STREET IMPROVEMENTS, OELWEIN, IOWA
PROJECT NUMBER 23-498

Name of Contractor: Heartland Asphalt, Inc. 2601 S. Federal Avenue Mason City, Iowa 50401	Name of Owner: City of Oelwein 20 2nd Avenue SW Oelwein, Iowa 50662

Date of Completion:	Amount of Contract:	Dates of Estimate:
Original: Complete by August 30, 2024 Revised:	Original: $ 629,516.89 Revised: $ 635,496.09 Through: Change Order 1	From: Start Through: June 29, 2024

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period Quantity	This Period Amount	Total To Date Quantity	Total To Date Amount
		BID ITEMS								
1.1	2010-D-3	TOPSOIL, OFF-SITE	50		CY	$ 85.00		$ -		$ -
2.1	2010-E	EXCAVATION, CLASS 10	240		CY	$ 22.68	36	$ 816.48	36	$ 816.48
3.1	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	220		TON	$ 25.81		$ -		$ -
4.1	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	185		TON	$ 22.26		$ -		$ -
5.1	5020-F	VALVE BOX ADJUSTMENT, MINOR	5		EA	$ 750.00		$ -		$ -
6.1	6010-E-1	MANHOLE ADJUSTMENT, MINOR	9		EA	$ 2,015.00		$ -		$ -
7.1	6010-E-2	INTAKE ADJUSTMENT, MINOR	1		EA	$ 750.00	1	$ 750.00	1	$ 750.00
8.1*	7010-A	PAVEMENT, PCC, 7" THICK	31.3	34.9	SY	$ 75.00	34.9	$ 2,617.50	34.9	$ 2,617.50
9.1	7010-A	PAVEMENT, PCC, 7" THICK, REINFORCED	98.5		SY	$ 80.00		$ -		$ -
10.1	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1201.3		LF	$ 24.50	1185.6	$ 29,047.20	1185.6	$ 29,047.20
11.1	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	350		TON	$ 98.05		$ -		$ -
12.1	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	53		TON	$ 131.15		$ -		$ -
13.1	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	53		TON	$ 129.13		$ -		$ -
14.1	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	1124		TON	$ 92.85		$ -		$ -
15.1	7030-A-1	REMOVAL OF SIDEWALK	19.5		SY	$ 15.00		$ -		$ -
16.1	7030-A-2	REMOVAL OF SHARED USE PATH	34.6		SY	$ 15.00	34.6	$ 519.00	34.6	$ 519.00
17.1	7030-A-3	REMOVAL OF DRIVEWAY	30.9		SY	$ 17.00	30.9	$ 525.30	30.9	$ 525.30
18.1	7030-C	SHARED USE PATH, PCC, 6" THICK	34.6		SY	$ 64.00	34.6	$ 2,214.40	34.6	$ 2,214.40
19.1	7030-E	SIDEWALK, PCC, 5" THICK	25		SY	$ 58.00		$ -		$ -
20.1	7030-G	DETECTABLE WARNING	69.5		SF	$ 50.00	32	$ 1,600.00	32	$ 1,600.00
21.1	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	30.9		SY	$ 72.00	30.9	$ 2,224.80	30.9	$ 2,224.80

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period Quantity	This Period Amount	Total To Date Quantity	Total To Date Amount
22.1	7040-G	MILLING	3754.2		SY	$ 2.69		$ -		$ -
23.1	7040-H	PAVEMENT REMOVAL, PCC	101.5		SY	$ 17.00		$ -		$ -
24.1	7040-H	PAVEMENT REMOVAL, ASPHALT	506.4		SY	$ 8.50	61.5	$ 522.75	61.5	$ 522.75
25.1*	7040-I	CURB AND GUTTER REMOVAL	1024.6	1058.6	LF	$ 11.00	1058.6	$ 11,644.60	1058.6	$ 11,644.60
26.1	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	$ 1,700.00	1	$ 1,700.00	1	$ 1,700.00
27.1	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.1		AC	$ 5,000.00		$ -		$ -
28.1	11,020-A	MOBILIZATION	1		LS	$ 11,275.00	0.25	$ 2,818.75	0.25	$ 2,818.75
A01.1*	CCO1	PCC PATCHING, CURB AND GUTTER INTERIOR		1185.6	LF	$ 4.50	1185.6	$ 5,335.20	1185.6	$ 5,335.20
		DIVISION 1 TOTAL BID ITEMS						**$ 62,335.98**		**$ 62,335.98**
1.2	2010-D-3	TOPSOIL, OFF-SITE	50		CY	$ 85.00		$ -		$ -
2.2	2010-E	EXCAVATION, CLASS 10	41		CY	$ 22.68		$ -		$ -
3.2	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	85		TON	$ 25.81		$ -		$ -
4.5	5020-F	VALVE BOX ADJUSTMENT, MINOR	10		EA	$ 750.00		$ -		$ -
5.2	6010-E-1	MANHOLE ADJUSTMENT, MINOR	8		EA	$ 2,015.00		$ -		$ -
6.2	6010-E-2	INTAKE ADJUSTMENT, MINOR	2		EA	$ 750.00		$ -		$ -
7.2	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1015		LF	$ 24.50		$ -		$ -
8.2	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	175		TON	$ 98.05		$ -		$ -
9.2	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	662		TON	$ 92.85		$ -		$ -
10.2	7030-A-3	REMOVAL OF DRIVEWAY	49.8		SY	$ 17.00		$ -		$ -
11.2	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	49.8		SY	$ 72.00		$ -		$ -
12.2	7040-G	MILLING	2660		SY	$ 2.69		$ -		$ -
13.2	7040-I	CURB AND GUTTER REMOVAL	1015		LF	$ 11.00	296	$ 3,256.00	296	$ 3,256.00
14.2	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	$ 1,700.00		$ -		$ -
15.2	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.1		AC	$ 5,000.00		$ -		$ -
16.2	11,020-A	MOBILIZATION	1		LS	$ 9,150.00		$ -		$ -
		DIVISION 2 TOTAL BID ITEMS						**$ 3,256.00**		**$ 3,256.00**
1.3	2010-D-3	TOPSOIL, OFF-SITE	15		CY	$ 85.00		$ -		$ -
2.3	2010-E	EXCAVATION, CLASS 10	20		CY	$ 22.68		$ -		$ -
3.3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	55		TON	$ 25.81		$ -		$ -
4.3	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	10		TON	$ 22.26		$ -		$ -
5.3	6010-E-1	MANHOLE ADJUSTMENT, MINOR	12		EA	$ 2,015.00		$ -		$ -
6.3	6010-E-2	INTAKE ADJUSTMENT, MINOR	2		EA	$ 750.00	2	$ 1,500.00	2	$ 1,500.00
7.3	7010-E	CURB AND GUTTER, PCC, 30" WIDE	365.7		LF	$ 27.00		$ -		$ -

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
8.3	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	150		TON	$ 98.05		$ -		$ -
9.3	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	3		TON	$ 131.15		$ -		$ -
10.3	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	3		TON	$ 129.13		$ -		$ -
11.3	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	868		TON	$ 92.85		$ -		$ -
12.3	7030-A-1	REMOVAL OF SIDEWALK	51.2		SY	$ 15.00	40.05	$ 600.75	40.05	$ 600.75
13.3	7030-A-3	REMOVAL OF DRIVEWAY	10.7		SY	$ 17.00	10.7	$ 181.90	10.7	$ 181.90
14.3	7030-E	SIDEWALK, PCC, 5" THICK	53.8		SY	$ 58.00	23.8	$ 1,380.40	23.8	$ 1,380.40
15.3	7030-G	DETECTABLE WARNING	26		SF	$ 50.00		$ -		$ -
16.3	7040-G	MILLING	6428.6		SY	$ 2.69		$ -		$ -
17.3	7040-I	CURB AND GUTTER REMOVAL	365.7		LF	$ 11.00	281.2	$ 3,093.20	281.2	$ 3,093.20
18.3	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	$ 1,500.00		$ -		$ -
19.3	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.04		AC	$ 7,500.00		$ -		$ -
20.3	11,020-A	MOBILIZATION	1		LS	$ 10,100.00		$ -		$ -
		DIVISION 3 TOTAL BID ITEMS						**$ 6,756.25**		**$ 6,756.25**
		TOTAL BID ITEMS						**$ 72,348.23**		**$ 72,348.23**

*Modified by Change Order

PARTIAL PAY ESTIMATE NUMBER ONE
2024 STREET IMPROVEMENTS, OELWEIN, IOWA
PROJECT NUMBER 23-498

This Period		Retainer 5.00%	Total to Date	
$	72,348.23	Amount Earned	$	72,348.23
$	3,617.41	Amount Retained	$	3,617.41
XXXXXXXXXXXXXXXXXXX		Previous Payments		
$	68,730.82	Amount Due	$	68,730.82

Estimated Percent of Job Completed: 11.38%

Is Contractor's Construction Progress on Schedule? Yes

Submitted By:

Heartland Asphalt, Inc.

By: Date:

Frank Kelley, Vice President

Approved By:

City of Oelwein

By: Date:

Brett DeVore, Mayor

Recommended By:

Fehr Graham

By: Date: 07/02/2024

Jon Biederman, PE, LSI, Senior Project Manager

By: Date:

Dylan Mulfinger, City Administrator

RESOLUTION NO. _____-2024

RESOLUTION ESTABLISHING COLLECTIVE BARGAINING AND NONUNION SALARIES FOR CITY EMPLOYEES

Be it resolved by the City Council of the City of Oelwein, Iowa that the following salary schedule is hereby adopted and effective with Pay Period Date Beginning June 30, 2024, June 29, 2025, and June 28 2026.

SECTION 1.

City Hall

Aquatic Center

		Start	Second Season	Third Season	Fourth Season
Manager	Hourly	$15.00	$15.45	$15.91	$16.78
Assistant Manager	Hourly	$12.36	$12.73	$13.11	$13.50
Lifeguard	Hourly	$10.30	$10.61	$10.93	$11.26
Front Desk & Maintenance	Hourly	$8.24	$8.49	$8.74	$9.00
Concession Manager	Hourly	$12.36	$12.73	$13.11	$13.50
Private Lessons with Water Safety Instructor		Additional $.50			
Season End Stipend for All Hours Worked*		Additional $.25			

*Must work the entire regular season to earn the season end stipend.

Building & Inspections

			Service Steps								
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Administrative Assistant	Hourly	$21.40	$22.26	$23.15	$23.61	$24.08	$24.56	$25.05	$25.30	$25.56	$25.81
Code Enforcement Officer	Hourly	$22.14	$24.58	$26.30	$26.82	$27.36	$27.91	$28.46	$28.75	$29.04	$29.33
Building Inspector	Hourly	$25.26	$27.03	$28.92	$29.50	$30.09	$30.69	$31.30	$31.62	$31.93	$32.25
						Supervisor Service Steps					
					3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Zoning Admin/Building Official	Bi-Weekly	$2,643.58			1%	1%	1%	1%	1%	1%	1%

City Hall						Service Steps					
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Clerk/Admin Asst.	Hourly	$21.40	$22.26	$23.15	$23.61	$24.08	$24.56	$25.05	$25.30	$25.56	$25.81
Clerk 1	Hourly	$23.51	$24.45	$25.43	$25.94	$26.46	$26.98	$27.52	$27.80	$28.08	$28.36
Clerk 2	Hourly	$24.80	$25.79	$26.82	$27.36	$27.91	$28.47	$29.03	$29.33	$29.62	$29.91
						Supervisor Service Steps					
					3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Clerk Treasurer	Bi-Weekly	$3,534.10			1%	1%	1%	1%	1%	1%	1%
City Administrator	Bi-Weekly	$4,980.19			1%	1%	1%	1%	1%	1%	1%

Library (As approved by the Library Board)	
Pages	Hourly
Part-Time	Hourly
Outreach Librarian	Hourly
Assistant Director	Hourly
Director	Bi-Weekly

Parks & Recreation						Service Steps					
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Parks Lead	Hourly	$22.20	$24.86	$26.60	$27.14	$27.68	$28.23	$28.80	$29.09	$29.38	$29.67
						Supervisor Service Steps					
					3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Parks Superintendent	Bi-Weekly	$3,130.04			1%	1%	1%	1%	1%	1%	1%
Campground Host		$160.00 per week (Includes Camping Fees)									
			Second	Third	Fourth						
		Start	Season	Season	Season						
Seasonal/Part-time/Temporary	Hourly	$15.00	$15.45	$15.91	$16.39						
Referee	Hourly	$12.00									
Tennis Instructor	Hourly	$12.00									
Umpire with Partner		$20 (per game)									
Umpire without Partner		$25 (per game)									

Police Department						Service Steps					
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Dispatch/Clerical	Hourly	$21.40	$22.26	$23.15	$23.61	$24.08	$24.56	$25.05	$25.30	$25.56	$25.81
Admin Asst/Dispatch	Hourly	$22.40	$23.30	$24.23	$24.71	$25.21	$25.71	$26.22	$26.49	$26.75	$27.02
Officer	Hourly	Per Contract									
Police Part-Time Certified	Hourly	1 Year Officer									
Police Part-Time Non-Certified	Hourly	$21.03-$26.20									
						Supervisor Service Steps					
Lieutenant - Second					3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Start - Non-Resident	Bi-Weekly	$3,101.09			1%	1%	1%	1%	1%	1%	1%
Start - Resident	Bi-Weekly	$3,194.12			1%	1%	1%	1%	1%	1%	1%
Lieutenant - First											
Start - Non-Resident	Bi-Weekly	$3,141.90			1%	1%	1%	1%	1%	1%	1%
Start - Resident	Bi-Weekly	$3,236.16			1%	1%	1%	1%	1%	1%	1%
Captain	Bi-Weekly	$4,004.99			1%	1%	1%	1%	1%	1%	1%
Chief	Bi-Weekly	$4,711.76			1%	1%	1%	1%	1%	1%	1%

Public Works						Service Steps					
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Operator	Hourly	$22.63	$25.35	$27.12	$27.66	$28.22	$28.78	$29.36	$29.65	$29.95	$30.24
Grade I	Hourly	$24.56	$27.51	$29.43	$30.02	$30.62	$31.23	$31.86	$32.18	$32.50	$32.82
Grade II	Hourly	$25.37	$28.41	$30.40	$31.01	$31.63	$32.26	$32.91	$33.24	$33.57	$33.91
Grade III	Hourly	$27.88	$31.23	$33.41	$34.08	$34.76	$35.46	$36.17	$36.53	$36.89	$37.26
Grade IV	Hourly	$29.76	$33.33	$35.66	$36.38	$37.11	$37.85	$38.60	$38.99	$39.38	$39.77

						Supervisor Service Steps					
		FY25			3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Water Street Lead	Hourly	$33.31			1%	1%	1%	1%	1%	1%	1%
Wastewater Lead	Hourly	$36.40			1%	1%	1%	1%	1%	1%	1%
Assistant Public Works Director	Bi-Weekly	$3,042.31			1%	1%	1%	1%	1%	1%	1%
Public Works Director	Bi-Weekly	$3,823.10			1%	1%	1%	1%	1%	1%	1%
			Second	Third	Fourth						
		Start	Season	Season	Season						
Summer Help	Hourly	$12.36	$12.73	$13.11	$13.50						

SECTION 2. For full-time employee wages:

FY2026	4% increase for wages
FY2027	4% increase for wages

SECTION 3. For part-time, summer, seasonal, and temporary employee wages:

FY2026 & FY 2027 - Wages will be reviewed by the responsible department head and presented to the City Administrator for consideration and approval.

SECTION 4. Fulltime union & non-union personnel electing medical insurance coverage shall contribute toward premiums as outlined below.

Beginning Date	Single Coverage	Family Coverage
June 30, 2024	$101.84	$179.16

SECTION 5. An employee who takes on the Safety Official role appointed by the City Administrator receives an additional $1.00 an hour annually. When the employee is no longer the safety official, the $1.00 is taken away.

SECTION 6. A City Hall employee, with five years of service in a clerk setting, who takes on the Deputy Clerk/Asst. Treasurer/Office Manager roles are eligible to receive an additional $1.00 an hour annually. When an employee has three years of service with the city of Oelwein and the employee becomes certified through the Iowa Municipal Finance Officers Association, they are eligible to receive $1.50 additional pay.

Passed and approved this 8th day of July, 2024

Attest:

Dylan Mulfinger, City Administrator
Recorded July 9, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	Aye	Nay	Absent	Abstain
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

RESOLUTION NO. _____-2024

RESOLUTION ACCEPTING 205 2ND STREET NW FROM LYNN ALITZ AS A PROPERTY FORFEITURE

WHEREAS, the city of Oelwein has a policy which guides the city when a property owner requests forfeiting their property to the city; and

WHEREAS, Lynn Alitz does not have the means or resources to bring 205 2nd Street NW into code compliance for a habitable dwelling; and

WHEREAS, this request complies with the Oelwein Property Forfeiture Policy and;

WHEREAS, it is most advantageous for the city to take ownership of this property;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa accepts 205 2nd Street NW from Lynn Alitz as a Property Forfeiture.

Passed and approved this 8 day of July, 2024.

_____
Brett DeVore, Mayor

Attest:

_____
Dylan Mulfinger, City Administrator

Recorded July 9, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

Policy: Oelwein Property Forfeiture Policy

Adopted by Resolution: 5297-2021

Date: September 13, 2021

The City is willing to work with property owners when the situation is advantageous to the city and community members. Anyone who owns a property, residential or commercial, that they can no longer manage may submit a request to sign the property over to the city. The process below outlines how a property owner can quitclaim deed their property over to the city:

- The property owner works with Community Development on an inspection of the property
- Community Development inspects the property and produces a report
- The property owner writes a letter to the city making a request for the property to be quitclaim deeded to the city
- The report and letter from the owner is presented to the Planning, Finance, Enterprise and Economic Development Committee with a recommendation from the City Administrator
- The Committee will make a recommendation to council
- Council will vote the same night through a motion to accept or deny the property transfer
- At the following meeting, the council will accept the property through a resolution
    - City council must accept all property through a resolution

Conditions do apply when requesting to surrender a property to the city through a quitclaim deed:

- The property owner must provide to the city evidence of a significant hardship to be eligible to quitclaim deed the property
- The property must be current on all taxes and utility bills
- The property must be clean inside and out
- All immediate nuisances on the property should be cleaned or eradicated before presenting to council

While the city strives to follow the above guidelines, exceptions can be made in dire circumstances. The city accepts dilapidated properties because going through the court system would prove costly for the city. While the city can assess demolitions or clean-ups to the taxes, these circumstances have not paid off for the city. The most cost-effective option for the city is to take a property and demolish it rather than going after an individual who does not and will not have the resources to demolish a property. All enforcement roads lead to demolition for the city. With the city taking possession of the property, the city avoids court costs and attorney fees.

Forfeiting Properties to City

The City is willing to work with property owners when the situation is advantageous to the city and community members. Anyone who owns a property, residential or commercial, that they can no longer manage may submit a request to sign the property over to the city.

City of OELWEIN
The one and only!
COMMUNITY DEVELOPMENT

Property Address

1821176005
Property Parcel Number

205-2nd St NW
Owner's or Owners' Name(s)

Lynn Edward Alitz
Owner's or Owners' Address, City, State, ZIP

lynngenie@hotmail.com
Owner's or Owners' Email Address

319-929-9075
Owner's or Owners' Phone

Are you being represented by a real estate agent or lawyer? ☐ **Yes** ☒ **No**

Owner's or Owners' Representative Name and Contact Information

Initials

If you do not have a Representative: I/we understand that I/we are entering into a legal contract and choose to represent my/ourselves, with all the due diligence required being done on my/our part.

Dilapitated building. Unable to finacial care for. Subject to current Code enforcement Cases.

Please describe why you are requesting to forfeit this property to the City.

Lynn E. Alitz
Printed Name

Printed Name

Lynn E. Alitz
Signature

6-26-2024
Date

Buyer Signature

Date

Legal Relationship to Each Other if more than 1 party:

20 2nd Ave. S.W.
Oelwein, Iowa 50662

buildingadmin@CityofOelwein.org
www.CityofOelwein.org

Phone: (319) 283-5862
Fax: (319) 283-4032

205
DANGER
WARNING

205
DANGER
WARNING
KLUESNER
SANITATION LLC

205
DANGER
DO NOT ENTER
WARNING
DO NOT ENTER

DAVID BRAKE
THE SEDUCTION OF
HILLARY RODHAM

eureka!
NEW!
CLEAN UP
PET HAIR

Item 11.
1500 WATTS
Spring into SAVING
JOHN LESCROART
A PLAGUE OF SECRETS
DOLLAR GENERAL
N-10A
REXAL
COPY

1500 WATTS
Breakfast Blend
100% Arabica Coffee
Happy Life
Snack

March
FIDELITY
250 Lens Wipes
Timer Dial
Theater Size
Cassette Record

FAREWAY
strawberry swirl
SHAKE 'N BAKE
THAT'S SMART!
IODIZED Salt
US SALT
HELP!
1-800-504-2136

90
Large Trash Bags
PURINA
Kit & Kaboodle
Oodles of Taste and Nutrition!
4 Cat-pleasing flavors: chicken, liver, turkey & ocean fish. In four fun shapes!
HELPS SUPPORT: Healthy Heart & Vision
Immune Health
Healthy Skin & Coat
It really is the whole "Kit & Kaboodle"!
NET WT 16 LB (7.26 kg)
Join us for an informational luncheon.
the clutter

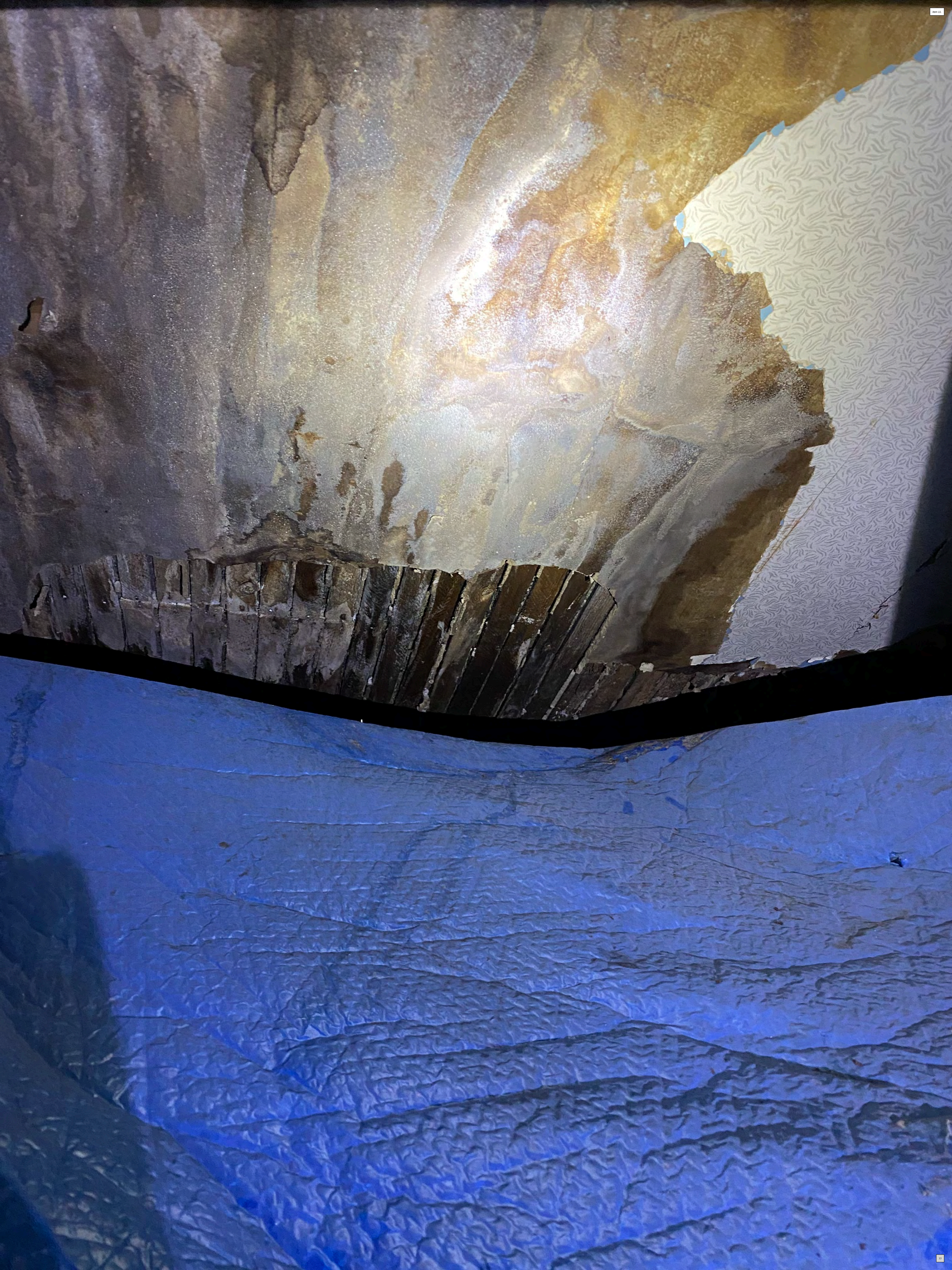
Blue Ribbon
Vanilla
1-800-232-LICE

Table of Measures
Sterilite

HILLS BROS
RESOLVE

Lay's

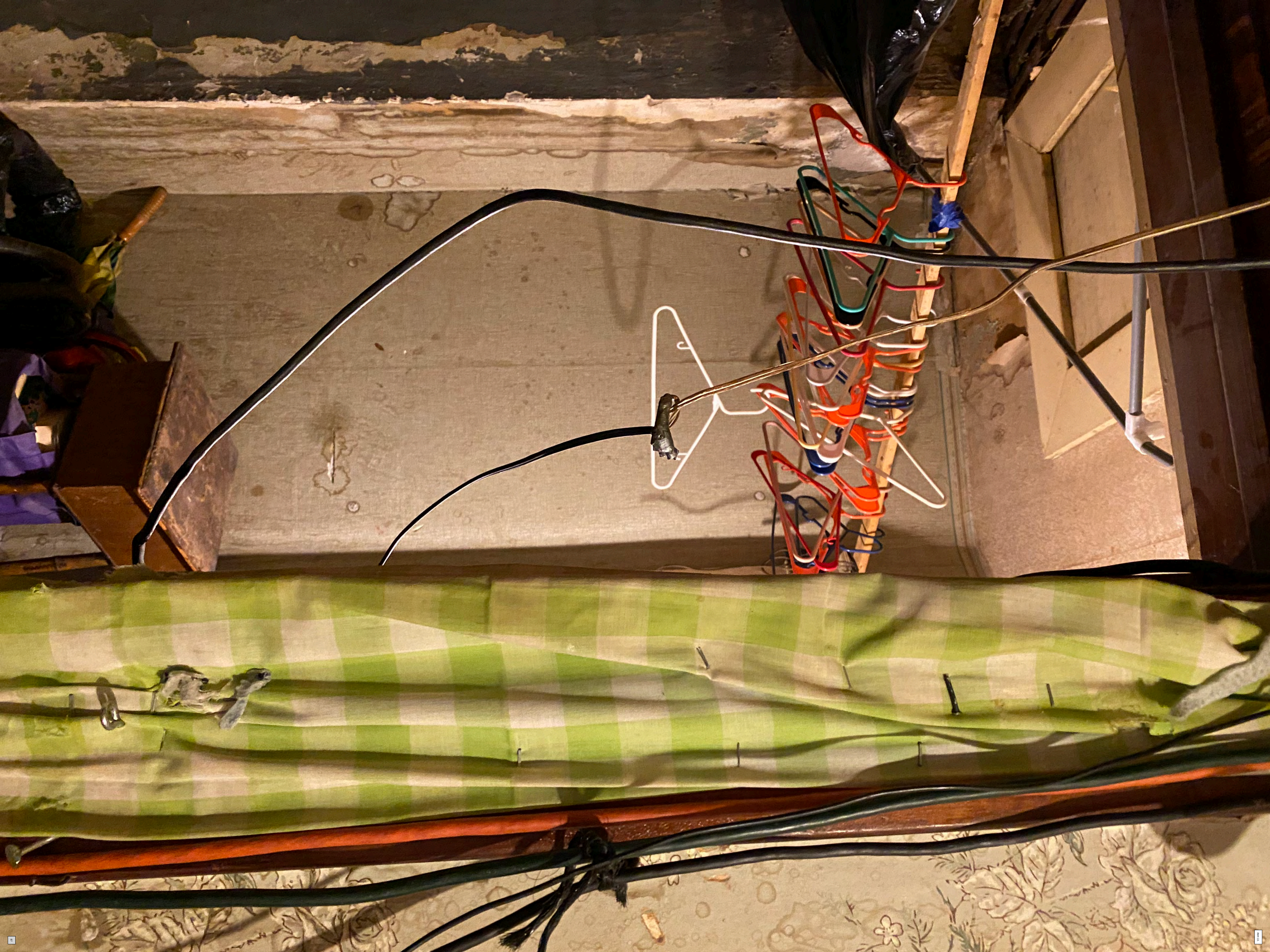
PB
RATING



AIR RACE
JOSHUA

HOT

RECYCLE ME
250



DOCTOR SLEEP
Silvertone

LIGHT
YAMAHA
Stereotone
SMART 115
DOCTOR SLEEP
10,000
ASTEROID

Sprite
BUSCH
LIGHT
Sprite

KEEP
REFRIGERATED

KEEP
REFRIGERATED

Clifford
THE BIG RE
Free 2-hou
grocery de
Now included
with Prime
Amazon.com/gro
in select cities
NET WT. 40 LBS.
FULLY COOKED PORK TACO
Nutrition Fact
111040
040321
040321
040322
USDA
FOOD
NOT TO BE SOLD OR EXCHANGED
SAFE HANDLING INSTRUCTIONS
000014582
06-07-22
14582
SEASONED
WHOLE CHICKENS

FALL
Barbasol

RESOLUTION NO. _____- 2024

RESOLUTION APPROVING SALE OF CITY OWNED REAL PROPERTY LOCATED AT
637 5th Ave. SW

WHEREAS, the City of Oelwein, Iowa owns the following described real estate:

Lots 6, Block 1, Irvine's Second Addition to Oelwein, Fayette County, Iowa

WHEREAS, by Resolution # 5590-2024 the Council scheduled a Public Hearing on the proposed sale of the above-described property for July 8, 2024 at 6:00 p.m., during the regular City Council meeting to be held in the City Council Chambers, Oelwein City Hall, 20 2nd Ave. SW, Oelwein, Iowa, and

WHEREAS, notice of the Public Hearing was published in the Oelwein Daily Register on July 2, 2024, consistent with the requirements of §364.7 and §362.3 of the Iowa Code, and

WHEREAS, the Mayor opened the Public Hearing, accepted public comment, received and considered any written comments received in advance of the Public Hearing, and upon the conclusion of the receipt of comments closed the public hearing, and

WHEREAS, the City Council discussed the proposed sale of said real estate and found that the City did not have a continuing use for the above-described property, that the property did not otherwise serve a public purpose, and that the sale of said property would, therefore, be in the best interest of the City, and

WHEREAS, the City Council also discussed the value of the real estate, the value to the community of the potential uses for the property, and in consideration of the above and foregoing, determined it to be appropriate and in the best interests of the City to approve the sale of said property to Clayton M. Davis and Grace B. Lillibridge for the sum of $1,050.00.

BE IT RESOLVED by the Council of the city of Oelwein, Iowa, as follows:

Section 1. The property described herein shall be transferred to Clayton M. Davis and Grace B. Lillibridge for the sum of $1,050.00.
Section 2. The property is being sold as is.
Section 3. The property shall be transferred by Quit Claim Deed with no abstract to be provided.
Section 4. The Quit Claim Deed, and related Clerk's Affidavit, shall be recorded at the expense of the City.
Section 5. The Mayor shall be authorized to execute the QCD, and any other documents related to the approved transfer of this property as set forth above.
Section 6. Action on this Resolution shall be final upon the delivery of the Deed to the Buyer.
Section 7. This resolution shall be in effect upon its passage and approval as provided by law.

PASSED AND APPROVED this 8th day of July 2024.

_____
Brett DeVore, Mayor

ATTEST:

_____
Dylan Mulfinger, City Administrator

It was moved by _____and seconded by _____that the Resolution as read be adopted, and upon roll call the following votes were cast:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

RESOLUTION NO. _____- 2024

RESOLUTION APPROVING SALE OF CITY OWNED REAL PROPERTY LOCATED AT
516 4th STREET SW

WHEREAS, the City of Oelwein, Iowa owns the following described real estate:

Lots 6, 7, and 15, Block 4, Miles Addition to Oelwein, Fayette County, Iowa

WHEREAS, by Resolution # 5591-2024 the Council scheduled a Public Hearing on the proposed sale of the above-described property for July 8, 2024 at 6:00 p.m., during the regular City Council meeting to be held in the City Council Chambers, Oelwein City Hall, 20 2nd Ave. SW, Oelwein, Iowa, and

WHEREAS, notice of the Public Hearing was published in the Oelwein Daily Register on July 2, 2024, consistent with the requirements of §364.7 and §362.3 of the Iowa Code, and

WHEREAS, the Mayor opened the Public Hearing, accepted public comment, received and considered any written comments received in advance of the Public Hearing, and upon the conclusion of the receipt of comments closed the public hearing, and

WHEREAS, the City Council discussed the proposed sale of said real estate and found that the City did not have a continuing use for the above-described property, that the property did not otherwise serve a public purpose, and that the sale of said property would, therefore, be in the best interest of the City, and

WHEREAS, the City Council also discussed the value of the real estate, the value to the community of the potential uses for the property, and in consideration of the above and foregoing, determined it to be appropriate and in the best interests of the City to approve the sale of said property to Sterling Edd Silver and Janice Marie Schroeder-Silver for the sum of $1,200.00.

BE IT RESOLVED by the Council of the city of Oelwein, Iowa, as follows:

Section 1. The property described herein shall be transferred to Sterling Edd Silver and Janice Marie Schroeder-Silver for the sum of $1,200.00.
Section 2. The property is being sold as is.
Section 3. The property shall be transferred by Quit Claim Deed with no abstract to be provided.
Section 4. The Quit Claim Deed, and related Clerk's Affidavit, shall be recorded at the expense of the City.
Section 5. The Mayor shall be authorized to execute the QCD, and any other documents related to the approved transfer of this property as set forth above.
Section 6. Action on this Resolution shall be final upon the delivery of the Deed to the Buyer.
Section 7. This resolution shall be in effect upon its passage and approval as provided by law.

PASSED AND APPROVED this 8th day of July 2024.

_____
Brett DeVore, Mayor

ATTEST:

_____
Dylan Mulfinger, City Administrator

It was moved by _____and seconded by _____that the Resolution as read be adopted, and upon roll call the following votes were cast:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				

To: Mayor and City Council
From: Dylan Mulfinger
Subject: Farmer's Market
Date: 4/13/2024

The Farmers Market has approached the city and is working toward a partnership. The Oelwein Farmers Market is entering their third and final year of participating in the Farmers Market Promotion Program Grant. This grant was administered by the Northeast Iowa RC&D.

Below is what Northeast Iowa RC&D provided as part of this grant:

- Provided a Market Managers Success Kit to include supplies such as signs and banners.
- Compensated Market Managers' time - Each participating community partnered with the RC&D to pay a market manager for on site market management throughout the year, development of community relations, and marketing for the market.

Oelwein committed to being the community partner and supplied a portion of the funds for the market manager as matching dollars for the project ($7,500 total/$2,500 per year for 3 years).

This partnership was instrumental in growing the Oelwein Farmers Market. The current Manager Kathryn Stejskal has requested a continued partnership with the City of Oelwein. The City Administrator has provided two options for the City Council.

1. Hire the Market Manager as a part-time city employee and create a timeline and job description for the position. Provide the manager with an annual amount of money for their work at the market. The position would be a stipend similar to the campground.
2. Create a 28E agreement with the Farmers Market nonprofit and provide funding that they are free to use as they see fit.

Without the city's investment, the Oelwein Farmers Market will struggle to keep providing a service to the community.

Below is input from the Farmers Market current director Kathryn Stejskal.

A few notes on what the market offers the city:

We offer 20 free public 'events' at a public park throughout the summer. Most market days, we provide some kind of programming, which includes live music, kids' activities through the ISU extension, partnering with the library, welcoming summer school kids field trip, food related 'fests' such as salsa fest and squash fest. These events are open to all and can benefit all.

The market accepts vouchers from a state nutrition program that provides checks to seniors, women, and children that fall below a certain income requirement. So it provides fresh fruits and vegetables to more vulnerable members of our community that might be facing food insecurity. The vouchers are used very frequently at our market.

An economic perspective: vendors occasionally use the farmers market as a way to trial their product before committing to a brick-and-mortar store. Also, we get customers traveling through Oelwein to the river for the weekend. Tourism!

Also, people like to move to a town with an active farmers market. It shows how cutting edge and exciting Oelwein really is!

Why the Farmers Market needs funding for a paid manager:

Since the market manager position was funded in 2022, we have more than doubled our vendors and greatly increased our customers. In addition, before a paid manager, we had no programming, no social media presence, and no promotion (besides newspaper notices).

The manager organizes and promotes the various programs that provide a space for the community to gather and socialize. A large portion of our customers are retired or elderly, and they consistently let us know that they enjoy the market as an opportunity to get out of the house and mingle. Without a funded manager position, these events would likely disappear or diminish.

The manager is the face in the community for the market. For example, the market manager has presented at Rotary, communicates with the newspaper, and has participated in the OCAD recipe sample event. In addition, the manager recruits and communicates with vendors, and provides on site management at each market, with special focus on safety and organization.

In short, funding the market manager position would go a long way toward sustaining and growing market vitality.

The funds could be designated to operate the market and do not have to be exclusively for the manager's salary. That could be sorted out later based on the position requirements.

BLUE BUNNY

To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 7/8/2024

Public Hearing

5. Public Hearing on the proposed sale of 637 5th Ave. SW to Clayton Davis and Grace Lillibridge in the amount of $1,050.00 at 6:00 P.M. on July 8 at 6:00 p.m. to be held at City Hall, 20 2nd Ave. SW, Oelwein, IA.
    1. This property was acquired through code enforcement. The property was torn down by the city. The neighbor to the north is ready to acquire the parcel.
6. Public Hearing on the proposed sale of 516 4th St SW and Lot 15, Block 4 Miles Addition to Sterling and Janice Silver in the amount of $1,200.00 at 6:00 P.M. on July 8 at 6:00 p.m. to be held at City Hall, 20 2nd Ave. SW, Oelwein, IA.
    1. The City acquired this property in 2019 in the great Davy Doins property acquisition. The City tore down this property. The buyer wants to build on this property.

Resolutions

7. Consideration of a resolution ending the City's relationship with Oelwein Celebration, Inc.
    1. The city council discussed their concerns with Oelwein Celebrations INC at the June 24 meeting. The Mayor directed the City Administrator to place provide an opportunity for the city council to vote on their decision to work with Oelwein Celebration Inc. The City Administrator recommends ending the city's partnership with Oelwein Celebration in and asking all current members to step down so that a new group can provide a celebration to the city.
8. Consideration of a resolution approving city staff to send out a Request for Qualifications (RFQ) for the flood mitigation of Dry Run Creek.
    1. The next steps for the flood projects require assistance for applying to the state and FEMA. This assistance will help make sure Oelwein has a competitive application that will ensure a successful project. Oelwein is applying for funds which will build a retention pond. The application must include land acquisition cost, engineering, the project, and project management.
9. Consideration of a resolution approving Change Order No. 1 in the amount of $5,979.20 for 2024 Street Improvement Project.
    1. This change order reflects the need for more patching and curb replacement. This was anticipated as some of the problem areas had to

be addressed once tear-out began. The City Administrator recommends approving the resolution.

10. Consideration of a resolution approving Pay Application No. 1 in the amount of $68,730.82 to Heartland Asphalt, Inc. for the 2024 Street Improvements Project.
    1. Progress has gone well with the current project. The concrete repairs look great and will provide a great surface for overlay. Communication and work done by the contractor has been satisfactory. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving the Fiscal Year 2025 through Fiscal Year 2027 Amended Salary Resolution.
    1. An error was caught on a department head salary. I have made the correction and now need the city council to approve the amended salary resolution.
12. Consideration of a resolution accepting 205 2nd Street NW from Lynn Alitz as a Property Forfeiture.
    1. City staff has worked to acquire this house. The house is a complete loss. The house will be torn down when funding allows. The City Administrator recommends approving the resolution.
13. Consideration of a resolution on the sale of 637 5th Avenue SW to Clayton Davis and Grace Lillibridge in the amount of $1,050.00.
    1. This purchase will make an attractive property even more valuable. The lot is not ideal for building, so combining it with the north parcel is the best outcome. The City Administrator recommends approving this resolution.
14. Consideration of a resolution on the proposed sale of 516 4th St SW and Lot 15, Block 4 Miles Addition to Sterling and Janice Silver in the amount of $1,200.00.
    1. This property is ready to be built upon. It offers plenty of space for a nice home. This property will be back on the tax rolls. The city will spend a lot less time mowing the property. The City Administrator recommends approving this resolution.

Oelwein Public Library
Volume 15
Issue 7
July 2024

Contact Us:

201 East Charles
Oelwein, IA 50662

319-283-1515

oelwein@oelwein.lib.ia.us
www.oelwein.lib.ia.us

Library Hours:

Monday-Tuesday:
9:00 am-8:00 pm

Wednesday-Thursday:
9:00 am-7:00 pm

Friday:
9:00 am-5:30 pm

Saturday:
9:00 am-3:00 pm

LIKE US ON FACEBOOK!

OELWEIN PUBLIC LIBRARY

The Library Noise

Item ii.

July Calendar

7/3	Creature Feature in the Library	9:00
7/4	Closed	
7/8	Friends Meeting	1:30
7/9	Library Board Meeting	5:15
7/25	Oelwein Reads at Ampersand	6:00
7/29	Book Talk	10:00

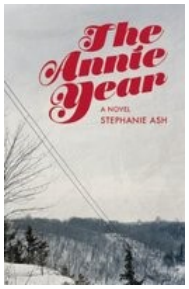
SRP Highlights

Thank you to all who participated and to those who presented in our Summer Reading Program, **Read, Return, Repeat.** Our kids and adults had a lot of fun during our reading program. We started out with a magic show by Rick Eugene, Learned about some of the animals in Dr. Bechtel's classroom, listened to stories read by some of our local heroes, recycled t-shirts into tote bags, learned about backyard conservation, and met the Iowa Honey Queen and learned why bees are so important. We sang and danced with Miss Katie.
The library held a stuffed animal sleepover. Who knew that these animal friends could have so much fun in the library? The proof can be found on our Facebook page.
The Finale Party was held Thursday, June 27th right after the Iowa Honey Princess program. We had the prize drawing and snacks for all who attended . This year we had fifty-two kids and seventeen teen & adults signed up for this year's program. Congratulations to all of our prize winners. We look forward to next year!

Prize winners:
Dolls: Violet Janaszak, Penelope Doty
Nightlight Kit: Bentley Irvine
Herb Growing Kit: Georgia Gosse
Gardening Set: Harley Recker
Chess Set: Sawyer Hackman
Iowa Cubs Tickets: Penny Janaszak, Tucker Stecklein
Dr. Seuss Bundle: Brandon Bowser, Jr.
Llama Llama Bundle: Lucy Janaszak
Kids Book Bundles: Liam Hackman, Leo Keppler, Callie Recker
Adult Book Bundles: Shawna Hoffman, Mary Fish
The Oelwein Public Library would like to thank our generous sponsors who help make this program a success. Miss Kim for the dolls, Building Directions For Families for the snacks and the Friends of the Library for sponsoring programs.

Oelwein Reads Book Club

This community book club will meet at Ampersand **(110 S. Frederick Ave)** on **Thursday, July 25th at 6:00 p.m.**
The book selection is *The Annie Year* by Stephanie Wilbur Ash. This book club meets every other month. Contact the library if you would like a copy of this book then join the discussion.



Did You Know...

One of the best ways to prevent the "summer slump" is for kids to keep reading all summer long. The Summer Reading Program may be over, but here is a new challenge to keep kids reading and learning, with the help of an old friend, Smokey Bear. Smokey is celebrating his 80th birthday this year.
You can help celebrate by learning how to protect the environment and prevent wildfires. Kids will read books and earn badges to complete the challenge and receive a sticker. Reading logs are available at the library and this challenge runs through November 28th.

Smokey Bear's 80th Birthday Reading Challenge

Donor's Corner

The following people made donations in memory of loved ones during the month of June:

In memory of *Seth Garceau*
Jens & Joanne Nielsen
In memory of *Mary Jo Weber*
Linda Ridihalgh, Tuesday Tourists, Friends of the Library
In memory of *Kay Sirpless*
Friends of the Library
In memory of *Mike Ledesma*
Don & Cathy Ott
In memory of *Mari Jane Fitzpatrick*
Robert Fitzpatrick Family

For more information on how you can create this lasting tribute to someone you have lost or would like to honor, please contact Deann Fox at 283-1515

To request an accommodation call 319-283-1515 or email oelwein@oelwein.lib.ia.us

KID ZONE July 2024

Pages & Play Club every Wednesday at 10:00 a.m.

July Themes:

July 3rd-Frogs & Toads, July 10th-The Lion's Share, July 17th-Colors, July 24th-Let the Games Begin!, July 31st-At the Beach

Theme Thursdays every Thursday at 4:00 p.m.

July Themes:

July 11th-LEGOs, July 18th-Build a Tower, July 25th– Rubber Band Racers

Creature Feature in the Library
July 3 & August 7 at 9:00 a.m.

Join Naturalist Michael from Fontana to learn about a creature that will live in the library for a month.

Want more information on these programs?

Ask a librarian how to sign up.

Take & Make Kits

Pinwheels

New items at the Library

Vox Books. Books That Talk

Part Picture Book, Part Audio-Book

Vox Books combine beautiful picture books with fun and dynamic audio recordings that help engage children with reading. Simply push a button to listen and read from beginning to end. No Wi-Fi required.

Also on the shelf, Vox Books IR Books

What does IR mean? Immersive Reality. When you check out one of these books, you will also be given cardboard goggles to use. Goggles must return with the book. Down load the app to your cell phone. Place phone inside card-board goggles. At three different points in the book, scan the QR codes and the experience related to the book will automatically download.

Limit one Vox Book per library card.

New Fiction

Our Little Secret-Lisa Jackson
Proof-Fern Michaels
Home is Where the Bodies Are-Jeneva Rose
Husbands & Lovers-Beatriz Williams
Requiem For a Mouse-Miranda James
Real Americans-Rachel Khong
Resurrection-Danielle Steel
Close to Death-Anthony Horowitz
Sandwich-Catherine Newman
Swift River-Essie Chambers
The Rom-Commers-Katherine Center
Trust Her-Flynn Berry
Same as it Ever Was-Claire Lombardo
Flashpoint-Catherine Coulter
Market for Murder-Heather Graham
Peg and Rose Play the Ponies-Laurien Berenson

New Non-Fiction

Rewire-Nicole Vignola
The Klansman's Son-Derek R. Black
Shadow Men-James Polchin
The Final Witness-Paul E. Landis
Once Upon a Time-Elizabeth Beller
Just Add Water-Katie Ledecky
Roctogenarians-Mo Rocca
Patton's Prayer-Alex Kershaw
The Perilous Fight-Ben Carson

New Young Adult

Wish You Weren't Here-Erin Baldwin
Bad Graces-Kyrie McCauley
Of Jade and Dragons-Amber Chen
Twelfth Knight-Alexene Farol Follmuth
The Ashes & the Star Cursed King-Carissa Broadbent

Ladybug

There Was a Shadow-Bruce Handy
Life After Whale-Lynn Brunelle
Maxine Gets a Job-Alexandra Garyn
Sloth is Not a Baby-Nelly Buchet
Summer is Here-Renee Watson
Bubble Gum Bison Needs a Bath-Scott Rothman

New J

Eva For President-Rebecca Elliott
A Woodland Wedding-Rebecca Elliott
Bibsy Cross and the Bad Apple-Liz Garton Scanlon

New DVD's

Godzilla x Kong, Kung Fu Panda 4, Land Of Bad, Immaculate

Children under the age of seven (7) must be accompanied by a responsible person at least fourteen (14) years old. It is the responsibility of parents/guardians/caregivers to supervise and monitor the behavior and safety of their children or persons in need of a caregiver at times. The library is not responsible for children or persons in need of a caregiver left in the building.

JUNE 2024 PARK MONTHLY REPORT

This past month we had the garage door replaced at the diamond one maintenance building. This project was a CIP project that is a much more secure door that will stand up for many years. The aquatic center is plugging away as we look to expand our hours as more of our guards have been certified. The park and cemetery employees have been busy cleaning up wind damage from the past two weeks as we have had several trees go down. P. Mahoney has been coming in in the mornings to water the hanging baskets downtown. The park employees started mowing the area south of Leo's building this week as well as all other properties when they can as certain areas have to be left with all the rain we have been getting. Signage at parks is being replaced as an ongoing process. The holding tank at Redgate Park was emptied this week and the trees that went down at City Park were cleaned up as well. The first round of swimming lessons has begun at the aquatic center as the guards are doing a great job with everything. The new boiler is doing awesome keeping the water at a very consistent temperature. A follow-up report was sent into the state as we had our final inspection of the new filter system completed. Memorial weekend went great as the park employees helped with some extra trimming at Woodlawn Cemetery as they were dodging the rainy days that week. Please stop and thank the park and cemetery employees as they have been working through the rainy days this spring to make sure everything is getting done. I finished up the city AmeriCorps application this month and sent in to apply for several of their people to come to Oelwein this fall as their application is quite extensive. All the park employees spent a lot of time at Depot Park last week making sure we could help in some way for the Oelwein Celebration. Flooding occurred at City Park down by the bridge just before Memorial Day as we barricaded off roads, but the waters receded quickly.

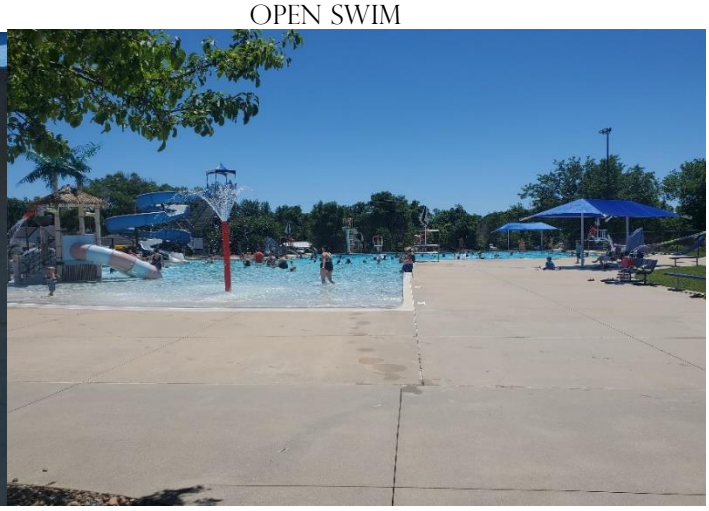
This month we have been catching up on various projects in the different departments. At the aquatic facility we had the electrician in to complete some bonding of the different pumps in the pump room as the state inspector wanted completed. The guards are finishing the first round of swim lessons with the summer school program this week as well. In the park department we completed a much-anticipated project installing yellow safety tile on three of the five diamonds. Joe Bouska and I talked to several local businesses to raise the funds to complete this project. I am still looking at different funding possibilities to finish the remaining two diamonds at Wings. Thank-you letters have been typed up ready to send out once Joe and I both sign them at Monday night's park and rec meeting. At Woodlawn we had another cremation burial on Wednesday to prepare for. The employees are busy mowing and trimming properties, catching up as we have had a few days with no rain to get into some areas that were previously not possible. The campground has been steady this past month with some new visitors staying. The park employees trimmed out the new door at Wings Park to wrap up that project completely. I had Nate take the sickle mower around some of the waterways and trails to trim. I typed up the agenda for this Monday night's park and rec meeting. I finished the TAP trail funding grant proposal for 10th street to send to Upper explorer land.

This last Friday, we were all busy working on removing trees in the parks. The employees removed a couple smaller trees in the street boulevards that did not make it this season. At the complex the park employees removed a maple tree that did not make the winter season and an evergreen up front. At Wings Park, we removed a dead maple along 7th avenue by diamond three and at Redgate we removed a cottonwood tree along the drive. This tree was hollow in the middle of the trunk and did not come back at all this season. This week we purchased new tires for the P2 dump bed truck that were needing replacement. Also, this week the contractors finally got in this week after they said they would be in the previous week to conduct crack sealing on the east trail from 5th street SE to the sports complex. On Monday evening I hosted the park and rec meeting at City Park as we gave the commission our monthly updates of all areas. The second session of swim lessons is going on at the pool this week. The swim team had their second of three home meets on Tuesday, unfortunately they left quite a mess for the city staff to clean up the next morning.

This past month the park and cemetery employees have been busy mowing and trimming all areas. The park employees picked up a new seat bench for the Stasi family as they purchased a new back for their existing bench with an additional plaque on it. The park employees pulled foundations for a playground area that the frost heaved up the foundation and reset everything at Wings Park. At the pool I replaced a supply line for the pressure switch on Saturday morning. This past weekend we had heavy rain once again that caused some minor flooding at City Park that finally receded Monday morning. The park employees removed part of a messy birch tree at the pool that did not come back this year. This week we had our monthly safety meeting at the park office where we watched videos on chainsaw safety and extreme heat. The cemetery employees power sprayed all their mowers this week to keep them clean and running efficiently. At the pool, the guards finished up the second round of group swim lessons and private lessons.

NEW DOOR

OPEN SWIM



PARKS / CEMETERY / TRAILS / AQUATICS / CAMPGROUND

SIGNS UP

STORM DAMAGE

HANGING BASKETS

MOWING

SIGNAGE

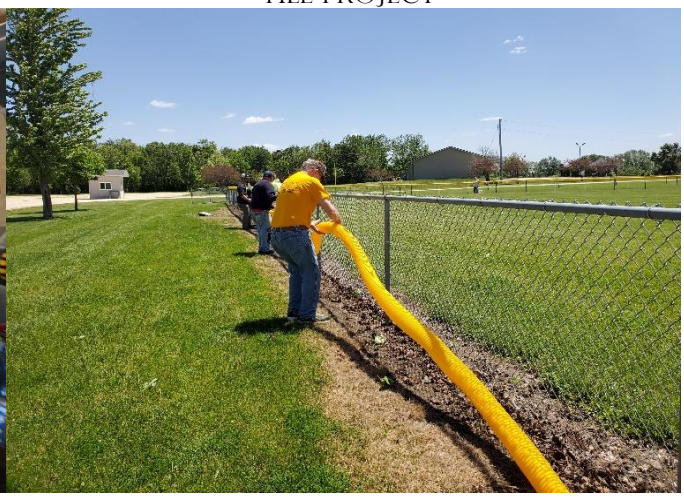
REDGATE

STORM DAMAGE

SWIM LESSONS

KEN IN DEEP THOUGHT

TILE PROJECT



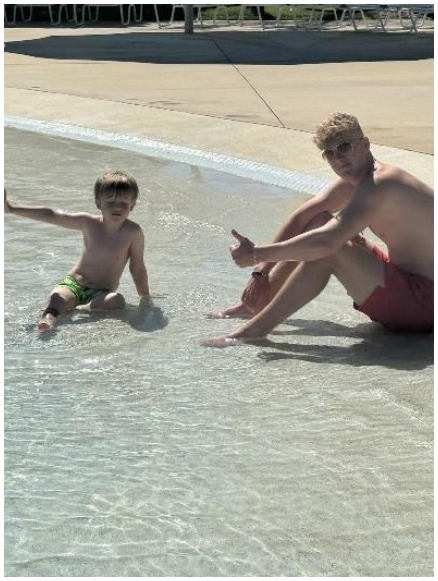
TILE PROJECT

COMPLEX DIAMONDS

DOOR TRIM

SICKLE MOWER

SWIM LESSONS



TREE REMOVAL WINGS PARK

TREE REMOVAL RED GATE PARK

NEW TIRES

CRACK SEALING

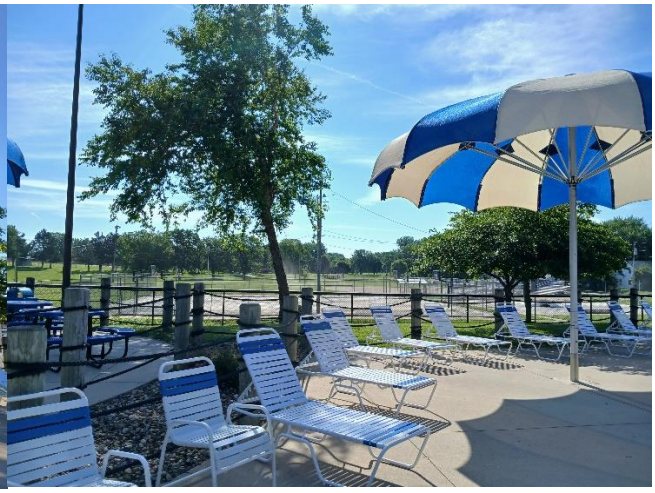
MEMORIAL BENCH

PLAYGROUND WORK

PRESSURE SWITCH

MINOR FLOODING

TREE REMOVAL

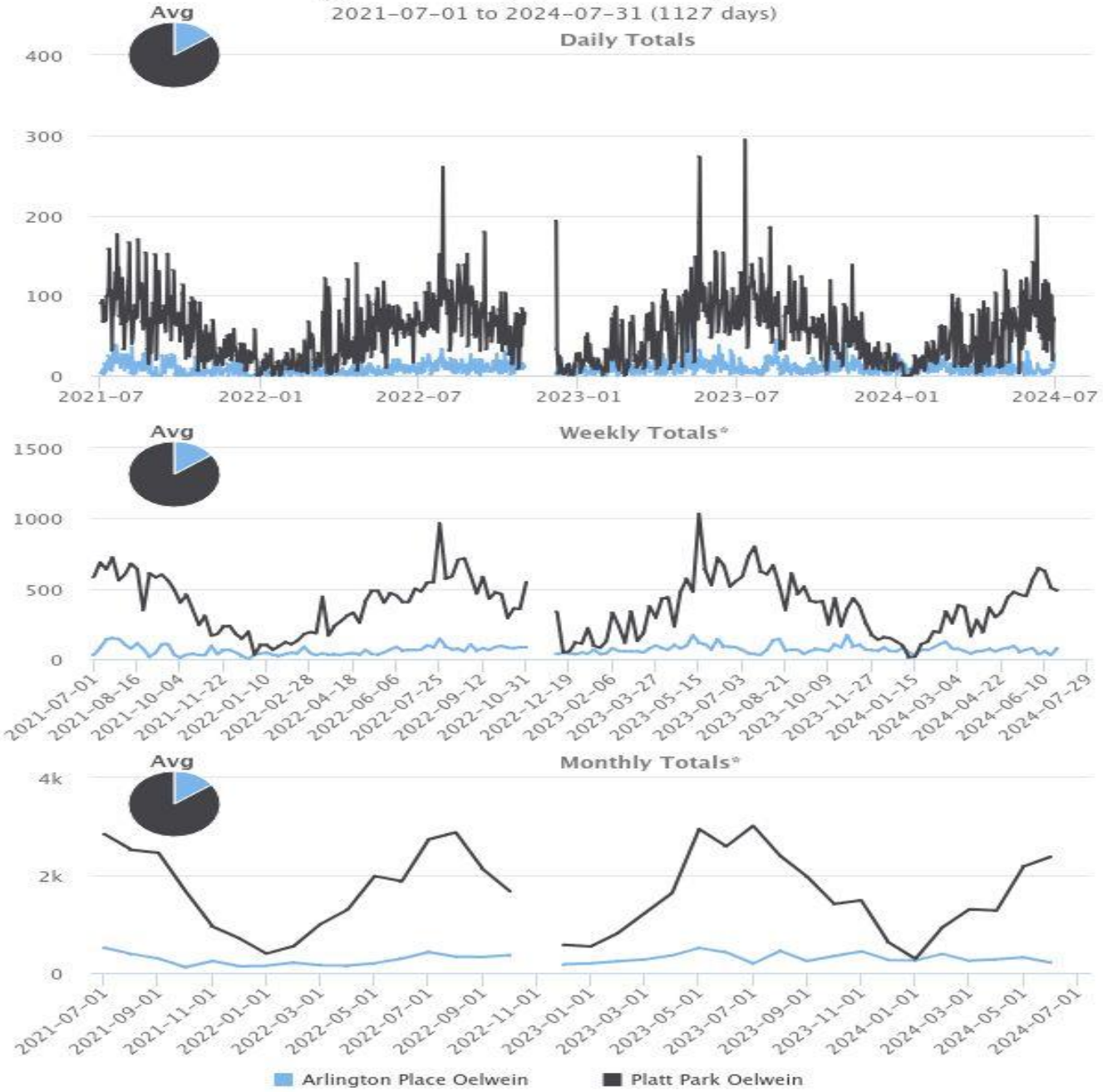


SAFETY MEETING

MAINTENANCE

Daily/Weekly/Monthly totals

2021-07-01 to 2024-07-31 (1127 days)



Master Summary

Download as Excel CSV

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2021	Arlington Place Oelwein							*512**	388	294	115	242	134	9.115	*3,327*	183
	Platt Park Oelwein							*2,845**	2,523	2,458	1,675	950	704	60.454	*22,066*	183
2022	Arlington Place Oelwein	146	207	158	148	199	290	426	332	327	362		*173**	8.303	*3,031*	330
	Platt Park Oelwein	394	548	1,002	1,297	1,984	1,877	2,736	2,877	2,127	1,672		*572**	51.497	*18,796*	330
2023	Arlington Place Oelwein	193	235	274	356	510	421	190	451	241	347	441	266	10.753	3,925	365
	Platt Park Oelwein	543	816	1,229	1,635	2,948	2,592	3,013	2,399	1,969	1,411	1,485	628	56.625	20,668	365
2024	Arlington Place Oelwein	254	389	247	279	319	208							9.319	*3,411*	182
	Platt Park Oelwein	287	930	1,305	1,276	2,181	2,378							45.918	*16,806*	182

ADT† = Average Daily Traffic

* = based upon that month's ADT Learn more Indicates months with less than 6 days of data.

DAILY ACTIVITIES

- CLEAN/ORGANIZE SHOP AREAS
- PICK UP DOWNTOWN AREAS
- MAINTAINING PARK, CEMETERIES
- MAINTENANCE ON EQUIPMENT
- SAFETY MEETINGS
- MEET WITH CONTRACTORS
- RETRIEVE & UPLOAD TRAIL COUNT DATA
- WOODLAWN BURIALS
- PARK MAINTENANCE
- GRANT WORK

PROGRESS ON PROJECTS

- WEBSITE UPDATING
- TRAIL EASEMENTS/GRANTS
- WORK ON PARK AND REC MASTER PLAN
- TRAIL MAINTENANCE
- GRINDING STUMPS
- CIVICREC WORK
- SWEEPING TRAILS/STREETS
- FINISHED TAP APPLICATION
- PLAYGROUND MAINTENANCE
- POOL BOILER REPLACEMENT COMPLETED
- SWIM LESSONS SESSIONS 1 & 2 COMPLETED
- POOL FACILITY RENTALS
- DEAD TREE REMOVAL
- THANK YOU LETTERS SENT FOR UNITED WAY
- YELLOW FENCE TOPPER COMPLETED
- NEW GARAGE DOOR WINGS PARK
- NEW MEMORIAL BENCH BACK INSTALLED
- FLOODING PREPARATIONS

NEXT MONTH AND FUTURE PROJECTS

- REMOVE OLD WELL HOUSES CITY PARK
- REPURPOSE OLD WINGS BRIDGE
- GRANT WRITING
- TRAIL SEGMENT 2
- TRAIL SEGMENTS 4/5 ALIGNMENT
- DIRT WORK COMPLEX
- PAINT ACCENT BRICK – POOL
- REMOVE PRIMITIVE AT REDGATE
- PLAYGROUND SLIDES – CITY PARK
- UTILITIES TO PLANT TREES IN CHRYSLER
- BOARD AND COMMITTEE MEETINGS
- FIX WATER SHUTOFFS AT CEMETERY
- FLAGPOLE DIAMOND 3

JOSHUA JOHNSON MA
OELWEIN PARK SUPERINTENDENT

PROJECT UPDATE | A Review of MSA Projects in Your Community

City of Oelwein, IA

CLIENT LIAISON:

Jim Holz, AICP

Phone: 563.584.2884

Cell: 563.590.6351

jholz@msa-ps.com

DATE:

July 4, 2024

FLOOD MITIGATION SCOPING – PROJECT #08884010

MSA has completed the flood mitigation report. The report outlines the flooding concerns, a series of different mitigation options, a cost benefit and possible funding opportunities. MSA presented the study and its findings to the Rotary Club on June 10th.

COMMUNITY CHANGE GRANT – PROJECT #08884014

MSA has reviewed requirements for the grant program and identified potential activities to propose in addition to the old railyard site redevelopment. MSA met with the City Administrator and Park Director to discuss potential project ideas that align with the funding program. A list of potential projects have been developed and sent to City Staff to review and prioritize. The project will be publicized at several community events through summer and early fall leading up to application submission.