



Agenda

Council Meeting

Oelwein Community Plaza, 25 W Charles

6:00 PM

March 08, 2021

Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Warren Fisk

Council Members: Matt Weber, Renee Cantrell, Tom Stewart, Lynda Payne, Karen Seeders

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

Consent Agenda

- [1.](#) Consideration of a motion approving February 22, 2021 Council Minutes
- [2.](#) Consideration of a motion to approve the minutes of the March 1, 2021 Special Council meeting
- [3.](#) Consideration of motion of approving Class 'C' Liquor License renewal for Clete and Connie's
- [4.](#) Consideration of a motion to approve a Class 'C' Liquor License, Outdoor Service and Sunday Sales Renewal for Oelwein Columbus Club, Inc.

Public Hearing

- [5.](#) Public Hearing on Fiscal Year 2022 Budget
6. Public Hearing on the Proposed Disposal by Sale of the City's interest in 412 1st Avenue NE
7. Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Oelwein 2021 Water Main Improvements Project

Resolutions

- [8.](#) Consideration of a Resolution adopting Fiscal Year 2022 Budget
- [9.](#) Consideration of a Resolution Accepting Work Covering the Outer Road & 6th Street NE HMA Improvements Project
- [10.](#) Consideration of a Resolution Adopting Final Assessment Schedule for the Outer Road & 6th Street NE HMA Improvements Project and Amending, Confirming and Levying the Assessments
- [11.](#) Consideration of a Resolution Directing the sale of the City's interest in 122 3rd Avenue NW, Oelwein, Fayette County, Iowa
- [12.](#) Consideration of a Resolution Directing the Sale of the City's Interest in 412 1st Avenue NE, Oelwein, Fayette County, Iowa

Motions

- [13.](#) Consideration of a motion updating the Oelwein Intermediary Relending Program
- [14.](#) Consideration of a motion to approve Change Order No. 2 to Lodge Construction for Wings East Pavement Improvements Project
- [15.](#) Consideration of a motion to award Oelwein 2021 Water Main Improvements Project to Summers Enterprise in the amount of \$1,057,488.83
- [16.](#) Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Hotel Motel Funding Application from Williams Center for the Arts in the amount of \$1,500.00
17. Consideration of a motion to take action on a snow removal appeal from Matt Properties, LLC

Committee Reports

Council Updates

Mayor's Report

- A. Consideration of the reappointment of Kyle Scheel and Jeff Milks to the Tree Board
- B. Consideration of a motion to appoint Karen Seeders to Regional Housing Authority Board

City Attorney's Report

- [A.](#) City Attorney's Report

City Administrator's Report

- [A.](#) Report from City Administrator

Adjournment

- [ii.](#) Additional Information
-

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Minutes

City Council Meeting
Oelwein Community Plaza 25 W Charles
February 22, 2021 - 6:00 PM

Pledge of Allegiance

Call to Order by Mayor DeVore at 6:00 P.M.

Roll Call

Present	Stewart, Seeders, Payne, Fisk, Cantrell (speaker phone), Weber
Also Present	Mulfinger, Rigdon, Dillon
Absent	None

Additions or Deletions

A motion was made by Fisk, seconded by Weber to adopt the agenda as presented. All voted aye.

Motion Carried

Mulfinger and Mayor DeVore presented 37 years of service for Mike Scheidt

Consent Agenda

1. Consideration of a motion to approve the minutes of the February 8, 2021 meeting
2. Claims Resolution in the amount of \$847,547.85
3. Consideration of a Class 'B' Wine Permit, Class 'E' Liquor, Class 'C' Beer, Class 'E' Liquor and Sunday Sales license for Hy-Vee Oelwein Dollar Fresh
4. Consideration of a motion approving the Ownership update for Dollar General
5. Consideration of a Class 'B' Wine, Class 'C' Beer and Sunday Sales renewal for Dollar General Store #2328

A motion was made by Weber, seconded by Fisk to adopt the Consent Agenda. All voted aye.

Motion Carried

Public Hearing

6. Public Hearing on proposed disposal by sale of the City's interest in 322 North Frederick, 208 8th Avenue SW, 702 3rd Avenue SW, 132 2nd Avenue NW and 524 2nd Avenue NW, Oelwein, Fayette County, Iowa

The mayor opened the public hearing. No oral or written comments were received. The mayor closed the public hearing.

Resolutions

- 7. Consideration of a Resolution directing the sale of the City's Interest in 25 3rd Street NW, Oelwein, Fayette County, Iowa

A motion was made by Fisk, seconded by Weber to adopt Resolution No. 5251-2021.

Ayes: Stewart, Seeders, Payne, Fisk, Cantrell, Weber

Nays: None

Motion Carried

- 8. Consideration of a Resolution directing the sale of the City's interest in 132 2nd Avenue NW, Oelwein, Fayette County, Iowa

A motion was made by Fisk, seconded by Payne to adopt Resolution No. 5252-2021.

Ayes: Stewart, Seeders, Payne, Fisk, Cantrell, Weber

Nays: None

Motion Carried

- 9. Consideration of a Resolution directing the sale of the City's interest in 524 2nd Avenue NW, Oelwein, Fayette County, Iowa

A motion was made by Weber, seconded by Stewart to adopt Resolution No. 5253-2021

Ayes: Stewart, Seeders, Payne, Fisk, Cantrell, Weber

Nays: None

Motion Carried

- 10. Consideration of a Resolution directing the sale of City's interest in 308 6th Avenue SE, Oelwein, Fayette County, Iowa

A motion was made by Weber, seconded by Seeders to adopt Resolution No. 5254-2021 with the following changes made to existing real estate sales contract:

Purchaser agrees to complete upgrades in 12 months.

Purchaser agrees to pay past due taxes.

Ayes: Stewart, Seeders, Payne, Fisk, Cantrell, Weber

Nays: None

Motion Carried

- 11. Consideration of a Resolution directing the sale of the City's interest in 134 North Frederick and 140 North Frederick, Oelwein, Fayette County, Iowa

A motion was made by Stewart, seconded by Weber to adopt Resolution No. 5255-2021.

Ayes: Stewart, Seeders, Payne, Fisk, Cantrell, Weber

Nays: None

Motion Carried

12. Consideration of a Resolution to set public hearing on proposed disposal by sale of the City's interest in 412 1st Avenue NE, Oelwein, Fayette County, Iowa

A motion was made by Fisk, seconded by Weber to adopt Resolution No. 5256-2021.

Ayes: Stewart, Seeders, Payne, Fisk, Cantrell, Weber

Nays: None

Motion Carried

Motions

13. Consideration of a motion to set a Public Hearing for March 8, 2021 at 6:00 P.M. on FY 2022 Budget

A motion was made by Weber, seconded by Fisk to set the public hearing. All voted aye.

Motion Carried

14. Consideration of a motion authorizing signatures on Task Order 3406-18A-2 with Fox Engineering for 12th Street Paving Improvements in the amount of \$9,750.00

Council discussed assessments for the project and determined it was not feasible.

A motion was made by Weber, seconded by Seeders authorizing signatures. All voted aye.

Motion Carried

15. Consideration of a motion to extend Demolition deadline for Lansing Brothers to June 1, 2021

A motion was made by Fisk, seconded by Weber to extend the demolition deadline. All voted aye.

Motion Carried

16. Consideration of a motion approving change order No. 3 in the amount of -\$25,000.00 to Portzen Construction for work completed on Disinfection and 42 Well Improvement Project

A motion was made by Weber, seconded by Fisk to approve change order No 3 in the amount of -\$25,000. All voted aye.

Motion Carried

17. Consideration of a motion approving pay request No. 17 in the amount of \$48,064.75 to Portzen Construction for work completed on Disinfection and 42 Well Improvement Project

A motion was made by Fisk, seconded by Weber to approved payment in the amount of \$48,064.75 to Portzen Construction. All voted aye.

Motion Carried

18. Consideration of a motion authorizing signature on Engineer's statement of completion for Disinfection and 42 Well Improvement Project

A motion was made by Weber, seconded by Seeders authorizing signatures on engineer's statement of completion for Disinfection and 42 Well Improvements. All voted aye.

Motion Carried

Committee Reports

19. Report from Payne on February Library Board Meeting

Payne reported on the February meeting. The full minutes can be found at <https://www.oelwein.lib.ia.us/about/library-board-minutes-2021>

Mayor's Report

Mayor DeVore stated Chief of Police and staff did a phenomenal job last week on drug arrests.

Mayor DeVore was appointed Fayette County Landfill Finance Chair.

City Attorney's Report

Dillon discussed a fire house and a plan of action for the City.

Dillon informed the council of the possible changes of magistrate court occurring in Oelwein

City Administrator's Report

Homes for Iowa Open house is February 25, 2021 4:00 – 6:00 P.M.

A special council meeting will be held regarding Trails Project on March 1, 2021 at 5:30 P.M. at the Oelwein Community Plaza.

Adjournment

A motion was made by Weber, seconded by Seeders to adjourn at 6:50 P.M. All voted aye.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held February 22, 2021 and copy of said proceedings was furnished to the Register February 24, 2021.

Dylan Mulfinger, City Administrator



Minutes

Special Council Meeting
Oelwein Community Plaza, 25 W Charles
March 01, 2021 - 5:30 PM

Pledge of Allegiance

Call to Order by Mayor DeVore at 5:30 P.M.

Roll Call

Present Payne, Fisk, Cantrell, Weber, Stewart
Also Present Mulfinger, Parks Supt. Josh Johnson, Project Engineer Biederman

Additions or Deletions

A motion was made by Cantrell, seconded by Payne to adopt the agenda as presented. All voted aye.

Motion Carried

Public Hearing

1. Public hearing on Segment 1 & Segment 2 Trail Improvements Project

Mayor DeVore opened the public hearing.

Mulfinger explained the project.

Biederman talked about the project and how great it was to receive so many bids.

Mayor DeVore closed the public hearing.

Motions

2. Consideration of a motion to award bid to Bacon Concrete LLC, Postville, Iowa in the amount of \$363,674.01 for Segment 1 & Segment 2 Trail Improvements Project

A motion was made by Cantrell, seconded by Weber to award the bid to Bacon Concrete LLC. All voted aye.

Motion Carried

Adjournment

A motion was made by Weber, seconded by Cantrell to adjourn at 5:45. All voted aye.

Motion Carried

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held March 01, 2021 and copy of said proceedings was furnished to the Register March 2, 2021.

Dylan Mulfinger, City Administrator

Applicant License Application (LC0020027)

Item 3.

Name of Applicant: Dempsey, Connie Jo

Name of Business (DBA): Clete And Connie's

Address of Premises: 12 1st Street Southwest

City: Oelwein **County:** Fayette **Zip:** 5066200

Business Phone: (319) 283-5455

Mailing Address: 12 1st Street SW

City: Oelwein **State:** IA **Zip:** 50662

Contact Person

Name: Connie

Phone: (319) 283-5455 **Email:** rsweger@msn.com

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/14/2021

Expiration Date: 03/13/2022

Privileges:

- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: Sole Proprietorship

Corporate ID Number: XXXXXXXXXX **Federal Employer ID:** XXXXXXXXXX

Ownership

Connie Dempsey

First Name: Connie **Last Name:** Dempsey

City: Hazleton **State:** Iowa **Zip:** 50662

Position: Owner

% of Ownership: 100.00% **U.S. Citizen:** Yes

Cletus Dempsey

First Name: Cletus **Last Name:** Dempsey

City: Hazleton **State:** Iowa **Zip:** 50662

Position: Spouse

% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: Society Insurance

Insurance Company: Society Insurance

Policy Effective Date: 03/14/2021

Policy Expiration 03/14/2022

Item 3.

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

Applicant License Application (LC0027795)

Item 4.

Name of Applicant: Oelwein Columbus Club, Inc.
Name of Business (DBA): Columbus Club
Address of Premises: 2102 So Fredrick
City Oelwein **County:** Fayette **Zip:** 5066200
Business (319) 283-1571
Mailing Box 647
City Oelwein **State** IA **Zip:** 50662

Contact Person

Name Jim Gallagher
Phone: (319) 283-0562 **Email** jgall1950@yahoo.com

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 04/01/2021

Expiration Date: 03/31/2022

Privileges:

- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: Privately Held Corporation
Corporate ID Number: XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

Ownership

Jim Gallagher

First Name: Jim **Last Name:** Gallagher
City: Oelwein **State:** Iowa **Zip:** 50662
Position: Manager
% of Ownership: 0.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: West Bend Mutual Insurance Company
Policy Effective Date: 04/01/2021 **Policy Expiration** 04/01/2022
Bond Effective **Dram Cancel Date:**
Outdoor Service Effective **Outdoor Service Expiration**
Temp Transfer Effective Date **Temp Transfer Expiration Date:**

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2021 - June 30, 2022

The City of: OELWEIN

The City Council will conduct a public hearing on the proposed budget as follows:

Location: Community Plaza 25 West Charles Street Oelwein, IA 50662 Meeting Date: 3/8/2021 Meeting Time: 06:00 PM

Item 5.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 17.72994

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(319) 283-5441

City Clerk/Finance Officer's NAME
Barb Rigdon

		Budget FY 2022	Re-estimated FY 2021	Actual FY 2020
Revenues & Other Financing Sources				
Taxes Levied on Property	1	2,883,573	2,861,375	2,616,016
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	2,883,573	2,861,375	2,616,016
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	1,041,699	1,014,098	789,469
Other City Taxes	6	1,412,663	1,442,248	1,449,548
Licenses & Permits	7	75,000	69,500	79,541
Use of Money and Property	8	113,160	104,605	162,225
Intergovernmental	9	1,835,158	2,170,532	1,440,845
Charges for Fees & Service	10	4,183,690	3,984,600	3,964,565
Special Assessments	11	0	0	0
Miscellaneous	12	105,950	95,600	748,115
Other Financing Sources	13	600,000	450,500	2,817,000
Transfers In	14	3,158,556	3,669,717	4,093,486
Total Revenues and Other Sources	15	15,713,449	15,862,775	18,161,810
Expenditures & Other Financing Uses				
Public Safety	16	1,860,967	1,819,850	1,773,341
Public Works	17	818,215	790,000	701,104
Health and Social Services	18	31,000	31,000	19,836
Culture and Recreation	19	1,004,945	911,061	896,559
Community and Economic Development	20	1,029,893	935,024	1,214,688
General Government	21	520,050	465,950	480,352
Debt Service	22	1,395,364	1,577,568	1,744,359
Capital Projects	23	1,407,630	2,023,130	1,890,946
Total Government Activities Expenditures	24	8,068,064	8,553,583	8,721,185
Business Type / Enterprises	25	5,151,644	5,437,608	3,663,052
Total ALL Expenditures	26	13,219,708	13,991,191	12,384,237
Transfers Out	27	3,158,556	3,669,717	4,093,486
Total ALL Expenditures/Transfers Out	28	16,378,264	17,660,908	16,477,723
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-664,815	-1,798,133	1,684,087
Beginning Fund Balance July 1	30	7,946,333	9,744,466	8,060,379
Ending Fund Balance June 30	31	7,281,518	7,946,333	9,744,466



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Tax Increase Memo

Date: 02/22/2021

Below you will see a table showing the increase from the proposed levy for FY2022 (calendar year 2021-2022).

		56%		FY	FY	FY Tax	FY Tax	Difference
	Assessed Value	rollback	per 1000	2021	2022	2021	2022	
Residential	100000	56409.4	56.4094	17.71858	17.72994	\$ 999.49	\$ 1,000.14	\$ 0.64
	150000	84614.1	84.6141	17.71858	17.72994	\$ 1,499.24	\$ 1,500.20	\$ 0.96
	200000	112818.8	112.8188	17.71858	17.72994	\$ 1,998.99	\$ 2,000.27	\$ 1.28
	Assessed Value	90% rollback	per 1000	FY 2021	FY 2022	FY Tax 2021	FY Tax 2022	Difference
Commercial	100000	90000	90	17.71858	17.72994	\$ 1,594.67	\$ 1,595.69	\$ 1.02
	150000	135000	135	17.71858	17.72994	\$ 2,392.01	\$ 2,393.54	\$ 1.53
	200000	180000	180	17.71858	17.72994	\$ 3,189.34	\$ 3,191.39	\$ 2.04
	500000	450000	450	17.71858	17.72994	\$ 7,973.36	\$ 7,978.47	\$ 5.11
	2000000	1800000	1800	17.71858	17.72994	\$ 31,893.44	\$ 31,913.89	\$ 20.45
	5000000	4500000	4500	17.71858	17.72994	\$ 79,733.61	\$ 79,784.73	\$ 51.12
	20000000	18000000	18000	17.71858	17.72994	\$ 318,934.44	\$ 319,138.92	\$ 204.48



FY 2021 Oelwein Budget at a Glance

1. The city's levy decreased as the city takes on less debt obligations. The levy went from 17.718585 to 17.72994. The city is raising the levy to make room for more bonding capacity in 2022.
2. Property tax revenues total \$2,883,557
3. The city's valuation increased from FY2021 \$156,169,512 to \$158,308,172 in FY2022.
4. Expenditures for the general fund decreased to \$2,487,350.04 in FY2022 from \$2,433,919 in FY2021. The increase comes as the city adds a code enforcement officer and police officer. The City Administrator has worked to ensure the general fund is solvent and has a healthy reserve.
5. The city is estimated to bring in \$545,000 from local option sales tax (LOST). LOST is split 70/30 with 70 percent going to Economic Development and 30 percent going to Property Tax Relief. Economic Development allows the city to work with commercial and residential properties. The city uses economic development on commercial and residential property clean up. LOST also pays for the agreement with the school on the Regional Tech Complex.
 - a. The City is using \$125,000 in reserves to put into the local revolving loan fund for home improvements.
6. The city is estimated to bring in \$730,000 in franchise fees. Franchise fees comes from electric and gas charges. The franchise fee pays for the Police Station loan at the rate of \$250,000 annually. The remaining funding is to fund the City's Capital Improvement Program (CIP). The CIP will replace much needed equipment across many departments in the general fund.
 - a. \$298,000 will go toward the Capital Improvement Program
7. The Road User Tax will bring in an estimated \$845,000. This revenue is generated from the state gas tax with allocation based on population. All money from the Road User Tax must be spent on road maintenance, improvements, and personnel. The City will be rehabilitating 12th Ave SE near the middle school and will do chip seal project in spring of 2022.
8. The city operates and water and wastewater utility. The water revenues are estimated to be \$1,138,840 with sewer revenues estimated at \$1,542,000. The infrastructure fee is expected to bring in \$198,000. Should rates be approved in spring of 2021 City Council will make decisions on several projects during the winter of 2022.

Prepared by Dylan Mulfinger, City Administrator

Resolutions Record, City of Oelwein

MATT PARROTT & SONS CO., WATERLOO, IOWA EE-21

The City of : OELWEIN County Name: FAYETTE COUNTY

Adopted On: (entered upon proposal) Resolution: City Number: 33-316
 The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Last Official Census: 6,415

		With Gas & Electric		Without Gas & Electric	
		2a	2b	3a	3b
Regular		162,688.44	158,308.172		
DEBT SERVICE		191,261.871	186,881.602		
Ag Land		603.098			

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied	Rate
Regular General Levy	8.10000			1,317,776	1,282,296	43 8.10000
Non-Voted Other Permissible Levies						
Contract for use of Bridge	0.67500					0 44 0.00000
Opr & Maint publicly owned Transit	0.95000					0 45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec					0 46 0.00000
Opr & Maint of City owned Civic Center	0.13500					0 47 0.00000
Planning a Sanitary Disposal Project	0.06750					0 48 0.00000
Aviation Authority (under sec.330A.15)	0.27000					0 49 0.00000
Levee Impr. fund in special charter city	0.06750					0 51 0.00000
Liability, property & self insurance costs	Amt Nec			142,000	138,176	52 0.87283
Support of a Local Emerg Mgmt Comm.	Amt Nec			14,618	14,224	465 0.08985
Voted Other Permissible Levies						
Instrumental/Vocal Music Groups	0.13500					0 53 0.00000
Memorial Building	0.81000					0 54 0.00000
Symphony Orchestra	0.13500					0 55 0.00000
Cultural & Scientific Facilities	0.27000					0 56 0.00000
County Bridge	As Voted					0 57 0.00000
Missi or Missouri River Bridge Const.	1.35000					0 58 0.00000
Aid to a Transit Company	0.03375					0 59 0.00000
Maintain Institution received by gift/devise	0.20500					0 60 0.00000
City Emergency Medical District	1.00000					0 466 0.00000
Support Public Library	0.27000					0 61 0.00000
Unified Law Enforcement	1.50000					0 62 0.00000
Total General Fund Regular Levies (5 thru 24)				1,474,394	1,434,696	
Ag Land	3.00375			1,812	1,812	63 3.00375
Total General Fund Tax Levies (25 + 26)						
Special Revenue Levies						
Emergency (if general fund at levy limit)	0.27000					64 0.27000
Police & Fire Retirement	Amt Nec			43,926	42,743	1.13714
FICA & IPERS (if general fund at levy limit)	Amt Nec			185,000	180,019	
Other Employee Benefits	Amt Nec			194,000	188,776	1.19246
Total Employee Benefit Levies (29,30,31)						
Sub Total Special Revenue Levies (28+32)				560,300	545,215	3.44401
As Req				939,300	914,010	65 5.77361
				983,226	956,753	
SSMID 1	0		Without Gas & Elec Valuation			0 66 0.00000
SSMID 2	0		With Gas & Elec Valuation			0 67 0.00000
SSMID 3	0					0 68 0.00000
SSMID 4	0					0 69 0.00000
SSMID 5	0					0 565 0.00000
SSMID 6	0					0 566 0.00000
SSMID 7	0					0 1179 0.00000
SSMID 8	0					0 1187 0.00000
Total Special Revenue Levies				983,226	956,753	
Debt Service Levy 76.10(6)	Amt Nec			501,804	490,312	70 2.62365
Capital Projects (Capital Improv. Reserve)	0.67500					0 71 0.00000
Total Property Taxes (27+39+40+41)				2,961,236	2,883,573	72 17.72994

(Signature) _____ (Date) _____ (County Auditor) _____ (Date) _____

Adopted On: (entered upon proposal) Resolution:

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric		City Number: 33-316 Last Official Census: 6,415
Regular	2a	162,688,441	2b	158,308,172		
DEBT SERVICE	3a	191,261,871	3b	186,881,602		
Ag Land	4a	603,098				

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied		Rate
Regular General levy	8.10000			5	1,317,776	1,282,296	43 8.10000
Non-Voted Other Permissible Levies							
Contract for use of Bridge	0.67500			6		0	44 0.00000
Opr & Maint publicly owned Transit	0.95000			7		0	45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8		0	46 0.00000
Opr & Maint of City owned Civic Center	0.13500			9		0	47 0.00000
Planning a Sanitary Disposal Project	0.06750			10		0	48 0.00000
Aviation Authority (under sec.330A.15)	0.27000			11		0	49 0.00000
Levee Impr. fund in special charter city	0.06750			13		0	51 0.00000
Liability, property & self insurance costs	Amt Nec			14	142,000	138,176	52 0.87283
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462	14,618	14,224	465 0.08985
Voted Other Permissible Levies							
Instrumental/Vocal Music Groups	0.13500			15		0	53 0.00000
Memorial Building	0.81000			16		0	54 0.00000
Symphony Orchestra	0.13500			17		0	55 0.00000
Cultural & Scientific Facilities	0.27000			18		0	56 0.00000
County Bridge	As Voted			19		0	57 0.00000
Missi or Missouri River Bridge Const.	1.35000			20		0	58 0.00000
Aid to a Transit Company	0.03375			21		0	59 0.00000
Maintain Institution received by gift/devise	0.20500			22		0	60 0.00000
City Emergency Medical District	1.00000			463		0	466 0.00000
Support Public Library	0.27000			23		0	61 0.00000
Unified Law Enforcement	1.50000			24		0	62 0.00000
Total General Fund Regular Levies (5 thru 24)				25	1,474,394	1,434,696	
Ag Land	3.00375			26	1,812	1,812	63 3.00375
Total General Fund Tax Levies (25 + 26)				27	1,476,206	1,436,508	
Special Revenue Levies							
Emergency (if general fund at levy limit)	0.27000			28	43,926	42,743	64 0.27000
Police & Fire Retirement	Amt Nec			29	185,000	180,019	1.13714
FICA & IPERS (if general fund at levy limit)	Amt Nec			30	194,000	188,776	1.19246
Other Employee Benefits	Amt Nec			31	560,300	545,215	3.44401
Total Employee Benefit Levies (29,30,31)				32	939,300	914,010	65 5.77361
Sub Total Special Revenue Levies (28+32)				33	983,226	956,753	
As Req		With Gas & Elec Valuation	Without Gas & Elec Valuation				
SSMID 1		0	0	34		0	66 0.00000
SSMID 2		0	0	35		0	67 0.00000
SSMID 3		0	0	36		0	68 0.00000
SSMID 4		0	0	37		0	69 0.00000
SSMID 5		0	0	555		0	565 0.00000
SSMID 6		0	0	556		0	566 0.00000
SSMID 7		0	0	1177		0	1179 0.00000
SSMID 8		0	0	1185		0	1187 0.00000
Total Special Revenue Levies				39	983,226	956,753	
Debt Service Levy 76.10(6)	Amt Nec			40	501,804	490,312	70 2.62365
Capital Projects (Capital Improv. Reserve)	0.67500			41		0	71 0.00000
Total Property Taxes (27+39+40+41)				42	2,961,236	2,883,573	72 17.72994

(Signature)

(Date)

(County Auditor)

(Date)

RESOLUTION NO. _____

Resolution Accepting Work Covering the Outer Road & 6th Street NE HMA Improvements Project

WHEREAS, the Project Engineers for the Outer Road & 6th Street NE HMA Improvements Project (the "Project") in the City of Oelwein, Iowa (the "City"), have duly filed a certificate in accordance with Section 384.58 of the Code of Iowa showing that they have inspected the completed work for the Project and that the same has been performed in compliance with the terms of the contract and showing the total cost thereof;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. It is hereby found and determined that the work of constructing the Project has been duly and fully completed by the contractor in accordance with the terms of the contract, and the same is hereby accepted and approved.

Section 2. It is hereby found and determined that the total cost of said Project is in the total amount of \$276,322.74. The City will be responsible for the amount of \$138,161.37 of the Project, of which the sum of \$62,172.62 shall be assessed against private property within the assessable district.

Section 3. Except for the amount being retained by the City pursuant to Chapter 573 of the Code of Iowa, which shall be paid to the contractor not less than 30 days after the acceptance of the work, the amount due the contractor is hereby ordered paid from available funds from which payment for the work may be made.

Section 4. The Project Engineers are hereby instructed to prepare the final schedule of assessments, as provided in Section 384.59 of the Code of Iowa.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 8, 2021.

Mayor

Attest:

City Clerk

RESOLUTION NO. _____

Resolution Adopting Final Assessment Schedule for the Outer Road & 6th Street
NE HMA Improvements Project and Amending, Confirming and Levying the
Assessments

WHEREAS, heretofore and in strict compliance with Chapter 384 of the Code of Iowa, the City Council of the City of Oelwein, Iowa, did, pursuant to a Resolution of Necessity duly adopted on February 10, 2020, order the construction of the Outer Road & 6th Street NE HMA Improvements Project (the "Project"), such improvement having been duly completed, the work accepted and the Project Engineers having filed the final assessment schedule, which has been fully considered by this Council;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. The final assessment schedule filed by the Project Engineers covering the Project is hereby amended as follows:

(Insert the word "none" or list amendments to plat and schedule of assessments).

Section 2. The aforementioned final assessment schedule, as amended, is hereby approved and adopted.

Section 3. Each and all of the assessments upon the benefited property in the amounts and upon the various lots and tracts described in such final assessment schedule are hereby confirmed and levied.

Section 4. Each of such assessments in the amount of more than Five Hundred Dollars (\$500.00) is hereby divided into five (5) equal installments, as near as may be.

Section 5. The unpaid installments shall not bear interest. Any such assessments may be paid in full or in part within 30 days after the date of the first publication of the Notice of Filing of the Final Assessment Schedule with the County Treasurer, such payments to be made at the office of the City Clerk.

Section 6. The first installment of the unpaid assessments shall be due and payable at the office of the County Treasurer of Fayette County on the first day of July, 2021, and shall become delinquent from October 1, 2021, and then bear the same interest with the same penalties as ordinary taxes.

Section 7. Succeeding installments shall become due and payable in like manner on the first day of July in each of the years 2022 to 2025, inclusive.

Section 8. All assessments in the amount of Five Hundred Dollars (\$500.00) or less shall become due and payable in full on July 1, 2021.

Section 9. All unpaid installments of any assessment may be paid in full on any date. Additional annual installments may be paid after the current installment has been paid before December 1.

Any property owner may elect to pay one half or all of the next annual installment of principal of the special assessment prior to the delinquency date of the installment.

Section 10. The City Clerk is hereby authorized and directed to certify and file the final assessment schedule, herein referred to, with the County Treasurer of Fayette County.

The City Clerk shall thereupon give notice of such certification and filing by publication once each week for two successive weeks in a legal newspaper printed wholly in the English language, published at least once weekly and of general circulation in Oelwein, Iowa, the first publication to be not more than fifteen (15) days after the date of filing of the said schedule with said County Treasurer.

The City Clerk shall also mail said notice, by ordinary mail, to each property owner whose property is subject to assessment for said improvement, such notice to be mailed on or before the second publication of the notice.

Section 11. Such notice shall be in form substantially as follows:

NOTICE OF FILING OF FINAL ASSESSMENT SCHEDULE FOR THE
OUTER ROAD & 6TH STREET NE HMA IMPROVEMENTS PROJECT

OELWEIN, IOWA

TO WHOM IT MAY CONCERN: Take notice that the City Council of the City of Oelwein, Iowa (the “City”), has adopted the final assessment schedule covering the Outer Road & 6th Street NE HMA Improvements Project (the “Project”), which was duly certified to the County Treasurer of Fayette County, Iowa, on the ____ day of _____, 2021, all in accordance with Section 384.60 of the Code of Iowa.

The Project consisted of 6-inch HMA paving, traffic control, pavement markings, and associated items. The Project consisted of 0.71 miles, and was constructed on and along the following segments of street:

Outer Road, beginning at its intersection with East Charles Street on the south, and continuing 2,659 feet to the north to its intersection with 6th Street NE; and

6th Street NE, beginning at its intersection with Outer Road on the east, and continuing 1,098 feet to the west.

It is considered that certain properties will be specially benefited by the Project, such properties bearing Fayette County Property Tax Parcel Identification Numbers as follows:

1822101006	1822126002	1822126003	1822126005
1822101006	1822126030	1822126036	1822126037
1822126040	1822126041	1822176061	1822177012
1822177013	1822177026	1822126004	1822126006

Any assessment may be paid in full or in part within 30 days after the date of the first publication of this notice, such payments to be made at the office of the City Clerk. Assessments in the amount of Five Hundred Dollars (\$500.00) or less which are not paid in full within that time period shall be due on July 1, 2021. Assessments in the amount of more than Five Hundred Dollars (\$500.00) which are not paid in full within that time period will be divided into five (5) equal annual installments due on the first day of July, commencing July 1, 2021. The unpaid special assessments shall not bear interest. Each installment will be delinquent from the October 1 following its due date and will draw additionally the same delinquent interest and the same penalties as ordinary taxes.

Any property owner may elect to pay one half or all of the next annual installment of principal and interest of the special assessment prior to the delinquency date of the installment.

All unpaid installments of any assessment may be paid in full on any date; and additional annual installments may be paid after the current installment has been paid before December 1.

Reference is hereby made to said final assessment schedule for a description of the particular lots or tracts and the amounts of the final assessments thereon, as determined and fixed by the Council.

By order of the City Council of the City of Oelwein, Iowa.

Dylan Mulfinger
City Administrator

(The mailed copies of the notice should include the following information:

According to the records of the County Auditor, you are the owner of:

(Insert Property Description)

and the final assessment against the same is \$_____. Furthermore, conditional deficiencies in the amount of \$_____ have been filed against the property which may be assessed in the future should the valuation of the property increase.).

Section 12. Each and all of the deficiencies which appear on the final assessment schedule with respect to the benefited property are hereby confirmed and conditionally levied to the extent that such deficiencies may be subsequently assessed against each lot under Section 384.63 of the Code of Iowa.

Section 13. The City Clerk is hereby authorized and directed to certify and file a listing of said deficiencies with the County Treasurer of Fayette County, Iowa, who shall record them in a separate book entitled "Special Assessment Deficiencies," and to _____, being the City official charged with the responsibility of issuing building permits in the City, who shall notify the Council when a private improvement is subsequently constructed on any lot subject to a deficiency. The certificate to the aforementioned County Treasurer shall include a legal description of each lot.

Section 14. The amortization period shall commence on February 10, 2020, the date this Council adopted the Resolution of Necessity for the Project, and shall extend until July 1, 2025.

Section 15. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 16. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 8, 2021.

Mayor

Attest:

City Clerk

RESOLUTION NO. _____

RESOLUTION DIRECTING THE SALE OF THE CITY'S INTEREST IN 122 3RD AVENUE NW, OELWEIN, FAYETTE COUNTY, IOWA

WHEREAS, the City is desirous of selling the real estate described herein.

WHEREAS, the City Council has set forth its proposal to sell its interest in the above described real estate and has published notice of the date, time and place of a public hearing thereon; and

WHEREAS, said public hearing was held and the City Council believes it is in the best interest of the City to sell the above described real estate on the terms and conditions set forth below;

BE IT RESOLVED by the Council of the city of Oelwein, Iowa, as follows:

Section 1. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

122 3RD AVENUE NW LEGALLY DESCRIBED AS LOT 26, BLOCK 2, UNION ADDITION OELWEIN, FAYETTE COUNTY, IOWA

To: Lori Siegel

For the sum of \$704.00 and other valuable consideration.

Section 2. The City Administrator shall co-sign such contracts and deeds. The Deed shall be delivered thirty days after the date of this Resolution, unless an appeal on this action has been made to District Court. Action on this Resolution shall be final upon the purchaser of the Deed giving evidence to the Clerk that the Deed has been recorded, and such facts to be noted on the official record of this Resolution.

Section 3. This resolution shall be in effect upon its passage and approval as provided by law.

Passed and adopted by the City Council of the City of Oelwein, Iowa, this 8th day of March, 2021.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Stewart
Cantrell
Seeders
Fisk
Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

City Administrator



February 24, 2021

MEMO: RE: 122 3rd Ave NW

Lori Siegel is the only party interested in this lot for \$704.

Received
3-5-2020

Item 11.

March 3, 2020

Dear City of Oelwein

I received a call from the city inspector regarding the yellow home to the south of me. In the conversation it was mentioned that if interested I could obtain the property. In order to do this I would need to pay the back taxes, $\frac{1}{2}$ the demolition cost and the lawyer transfer fees.

I am very interested in obtaining this parcel of property. I would appreciate a tentative time line this would happen along with a tentative time when the three different fees would be do so I can budget the fees.

Also I was wondering if the demolition company would just push the house into the basement or would they cover where the house is with dirt.

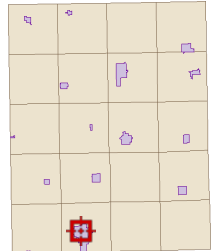
Thank you for your time,
Lori S Siegel
130 3rd Ave NW
Oelwein

(319) 283-8460

122 3RD AVE NW



Overview



Legend

- Corporate Limits
- Parcels
- Major Highways**
 - County Highway
 - Federal Highway
 - State Highway
 - Roads

Parcel ID	1821157010	Alternate ID	n/a	Owner Address	Oelwein, City Of
Sec/Twp/Rng	21-91-9	Class	R		City Hall 20 2nd Ave. SW
Property Address	122 3RD AVE. NW	Acreage	n/a		Oelwein, IA 50662-
	OELWEIN				
District	OELWEIN OELWEIN INC				
Brief Tax Description	LOT 26 BLK 2				
	UNION ADD				
	(Note: Not to be used on legal documents)				

Disclaimer: Fayette County, the Fayette County Assessor and their employees make every effort to produce and publish the most current and accurate information possible. The maps included in this website do not represent a survey and are compiled from official records, including plats, surveys, recorded deeds, and contracts, and only contain information required for government purposes. See the recorded documents for more detailed legal information. Data is provided in "as is" condition. No warranties, expressed or implied, are provided for the data herein, its use or its interpretation. Fayette County and its employees assume no responsibility for the consequences of inappropriate uses or interpretations of the data. Any person that relies on any information obtained from this site does so at his or her own risk. All critical information should be independently verified. If you have questions about this site please contact the Assessor's Office at (563) 422-3397.

Date created: 2/24/2021
 Last Data Uploaded: 2/24/2021 2:41:41 AM

Developed by Schneider
 GEOSPATIAL

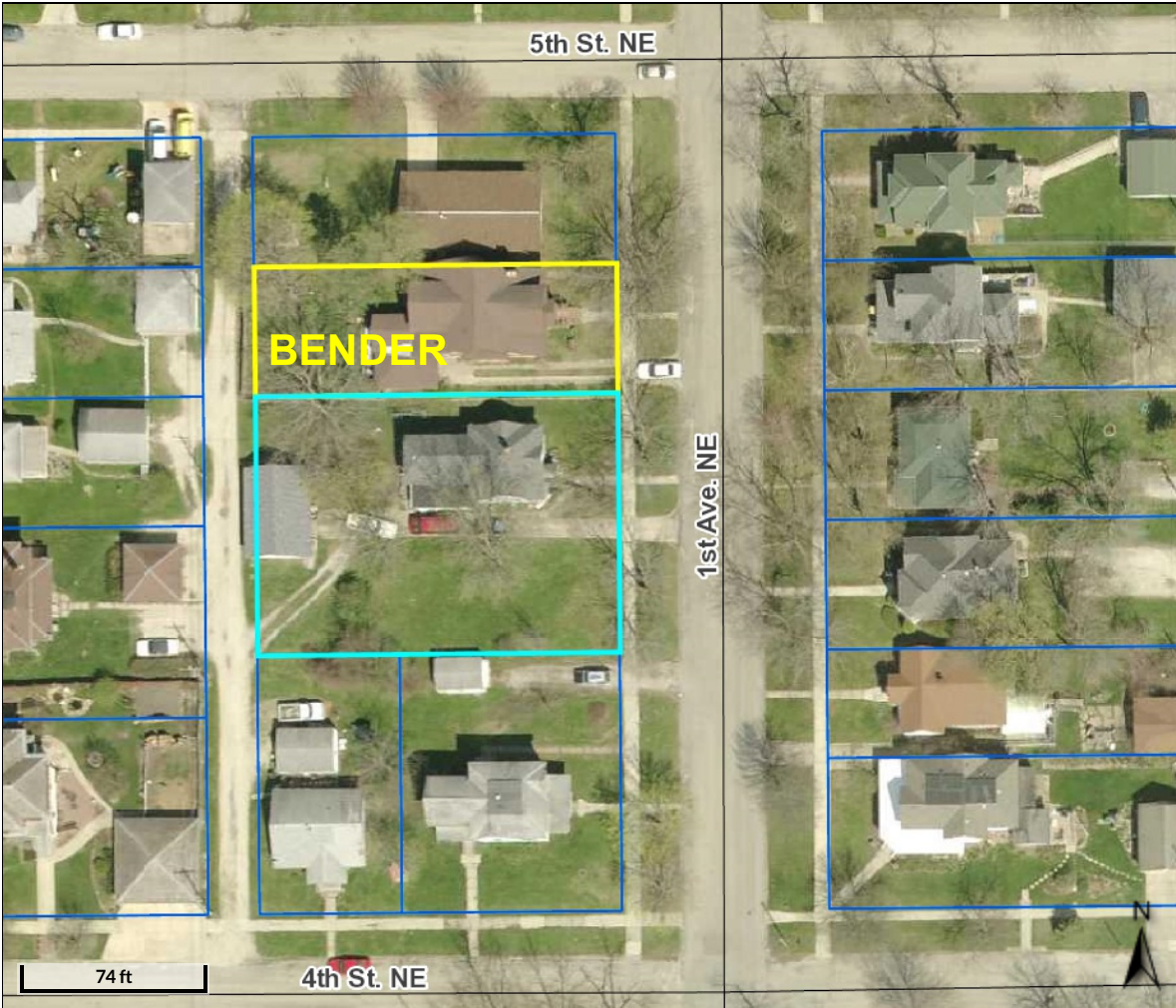


March 1, 2021

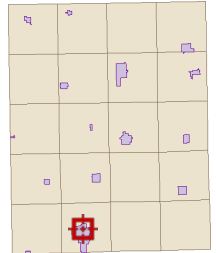
MEMO: RE: 412 1st Ave NE

Mary and Todd Bender is the only party interested in this property for \$704. They will be responsible for demolition of the property.

412 1st Ave NE



Overview



Legend

-  Corporate Limits
-  Parcels
- Major Highways**
 -  County Highway
 -  Federal Highway
 -  State Highway
 -  Roads

Parcel ID	1821208008	Alternate ID	n/a	Owner Address	Oelwein, City Of
Sec/Twp/Rng	21-91-9	Class	R		City Hall 20 2nd Ave. SW
Property Address	412 1ST AVE. NE	Acreage	n/a		Oelwein, IA 50662-
	OELWEIN				
District	OELWEIN OELWEIN INC				
Brief Tax Description	LOTS 88 & 89 BLK 13				
	WINGS ADD				
	<i>(Note: Not to be used on legal documents)</i>				

Disclaimer: Fayette County, the Fayette County Assessor and their employees make every effort to produce and publish the most current and accurate information possible. The maps included in this website do not represent a survey and are compiled from official records, including plats, surveys, recorded deeds, and contracts, and only contain information required for government purposes. See the recorded documents for more detailed legal information. Data is provided in "as is" condition. No warranties, expressed or implied, are provided for the data herein, its use or its interpretation. Fayette County and its employees assume no responsibility for the consequences of inappropriate uses or interpretations of the data. Any person that relies on any information obtained from this site does so at his or her own risk. All critical information should be independently verified. If you have questions about this site please contact the Assessor's Office at (563) 422-3397.

Date created: 3/2/2021
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Developed by  **Schneider**
 GEOSPATIAL

RESOLUTION NO. _____

RESOLUTION DIRECTING THE SALE OF THE CITY’S INTEREST IN 412 1ST AVENUE NE, OELWEIN, FAYETTE COUNTY, IOWA

WHEREAS, the City is desirous of selling the real estate described herein.

WHEREAS, the City Council has set forth its proposal to sell its interest in the above described real estate and has published notice of the date, time and place of a public hearing thereon; and

WHEREAS, said public hearing was held and the City Council believes it is in the best interest of the City to sell the above described real estate on the terms and conditions set forth below;

BE IT RESOLVED by the Council of the city of Oelwein, Iowa, as follows:

Section 1. On behalf of the City, the Mayor shall contract to sell and shall convey by Quit Claim Deed the following described real estate:

412 1ST AVENUE NE LEGALLY DESCRIBED AS LOTS 88 AND 89, BLOCK 13, WINGS ADDITION TO OELWEIN, FAYETTE COUNTY, IOWA

To: Todd D. and Mary L. Bender

For the sum of \$704.00 and other valuable consideration.

Section 2. The City Administrator shall co-sign such contracts and deeds. The Deed shall be delivered thirty days after the date of this Resolution, unless an appeal on this action has been made to District Court. Action on this Resolution shall be final upon the purchaser of the Deed giving evidence to the Clerk that the Deed has been recorded, and such facts to be noted on the official record of this Resolution.

Section 3. This resolution shall be in effect upon its passage and approval as provided by law.

Passed and adopted by the City Council of the City of Oelwein, Iowa, this 8th day of March, 2021.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

M Weber
Stewart
Cantrell
Seeders
Fisk
Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded _____, 2021.

City Administrator

City of Oelwein Intermediary Relending Program Work Plan Update February 2021

A. Ability to administer IRP, complete listing of all personnel responsible for administering this program, their qualifications, and experience.

The City of Oelwein has elected to contract with the Upper Explorerland Regional Planning Commission to administer the IRP revolving loan fund.

Upper Explorerland Regional Planning Commission

Economic Development Coordinator – The Economic Development Coordinator will provide direct administration of the Oelwein IRP. Activities will include taking in applications, reviewing for eligibility, completing loan review and due diligence, monitoring of loans, closing for approved loans, taking of minutes and general reporting.

Finance Manager – The Finance Manager posts all deposits and checks to the general ledger; reconciles monthly bank statements to book of accounts; maintains loan records and pay authorizations; notifies the administrator of past due payments; prepares and submits semi-annual online reporting as required by USDA Rural Development; prepares annual budget as required by USDA Rural Development; provides reports as requested by city and/or loan committee; assists City’s auditing firm with fiscal year-end reporting questions.

Executive Director – The Executive Director provides oversight of the Economic Development Coordinator and Finance Manager and will provide technical assistance and guidance for the Oelwein IRP.

The City of Oelwein

City Official – One city official will serve on the IRP lending board to review applications or authorize another city official to represent him/her on the lending board as needed.

Business Leader – A business leader will serve on the IRP lending board who represents the Oelwein community.

Two Area Lenders – Two area leaders, each with years of banking/lending experience will serve on the IRP lending board.

Director of Oelwein Chamber and Economic Development – The Director will be the contact person for Oelwein businesses interested in the IRP program. This person will serve on the IRP lending board or a person represented by the Oelwein Chamber and Economic Development.

B. Ability to commit financial resources and Statement of non-Agency funds for administration of the intermediary's operations and financial assistance for projects.

The City of Oelwein has a signed resolution committing \$125,000 to supplement this fund. See attached copy of the resolution with this application.

C. *Demonstrate a need for the loan funds. Proposed and known ultimate recipients or Targeting criteria for ultimate recipients and supporting statistical or narrative evidence that such prospective recipients exist in sufficient numbers to justify Agency funding of the loan request.*

The City of Oelwein has a need to improve the economic conditions in the community. The US Census shows the median household income in Oelwein at \$37,277, or \$13,174 less than the state of Iowa median household income and \$15,485 less than the US median household income. The percentage of students receiving free and reduced-price lunch is at 54% for grades K-S. Part of the overall plan for economic improvement includes the Intermediary Relending Program to support business expansion.

The City of Oelwein will establish the IRP for business expansion within the corporate city limits. The funds will be utilized for creation of and retention of jobs.

Demonstrated Record of Providing Assistance to Members of Underrepresented Groups:

The City of Oelwein is currently working collaboratively with business owners, including the underrepresented groups, in a facade and awning improvement project. The city allocates its subsidy for the Williams Wellness Center into coupons that are given through the Husky Hub (the school district student services) to allow day passes to the Williams Center to low- and moderate-income families that include underrepresented groups, etc. That amounts to about \$20,000 annually. We are also working with housing rehab with low- and moderate-income families to improve buildings -that is a local-federal funding program.

Plan for targeting loans to underrepresented groups:

30% or more of loan funds will be made available to entities owned by underrepresented groups. Direct one-on-one marketing will be used by the banks to ensure the underrepresented groups are aware of the loans for business expansion.

D. *Proposed fees and other charges that will be assessed to the ultimate recipient*

1. Loan application fee (non-refundable): \$100
2. Loan closing fee: 1% of IRP loan amount, up to a maximum of \$500
3. Other closing fees: \$10 per closing document (Mortgage, promissory, security agreements).
4. Borrower pays for all closing related costs as required per the conditions of the loan such as title search, appraisal costs, and legal fees.

E. *Commitments of financial support from public agencies and private organizations.*

Please see the attached resolution of local support from the city.

F. *Proven record of obtaining private or philanthropic funds for the operation of similar programs.*

1. 2008 Regional Academy for Math and Sciences (RAMS) - \$1.8 mil project with collaboration from City of Oelwein, OCAD, local and state foundation grants and USDA rural development loan
2. 2006 Library expansion - The city raised \$550,000 in local funds for the \$2.8 million facility
3. 2005 Downtown renovations - The city will utilized \$3.5 million in TIF for downtown revitalization

4. 2002 The Williams Center including Fitness Center and Performing Arts Center - The city raised over \$2.0 million in private local funding for a total project of \$8.5 million.
5. 2001 Oelwein Sports Complex - \$500,000 project with collaboration from City of Oelwein, Oelwein School District, local foundation grants and citizen in-kind labor and materials.

G. Plan for re-lending the loan funds

1. *What will be accomplished?* The goal of the loan fund will be to create economic development and jobs.
2. *How the funds will get from the intermediary to the ultimate recipient?* The Oelwein IRP Board will approve or deny the loan applicant. Upper Explorerland and/or qualified board members will serve as the closing agent with the borrower.
3. *Service area:* Corporate city limits of Oelwein
4. *Eligibility criteria:* All businesses in or locating in Oelwein are eligible. Community development projects will also be eligible for IRP loans. Borrowers must create or retain jobs. Borrowers must be denied full financing from a commercial lender. The borrower must have a minimum of 10% equity.
5. *Loan purposes:* Economic development and community development
6. *Fees:* \$100 non-refundable application fee, 1% closing fee, not to exceed \$500, and other related closing fees.
7. *Rates:* 0% -8% annual interest rate or prime rate plus 3%, whichever is higher. (0% interest rate will only be used for special projects where there is a large amount of job creation or special needs by the city).
8. *Terms:* maximum of 5 years with potential for balloon loans.
9. *Collateral requirements:* As appropriate for the applicant as determined by the IRP loan review board.
10. *Loan Limits:* Limits will typically range from loan size of \$5,000-\$125,000.
11. *Priorities:* job creation
12. *Application process:* intake goes through the Oelwein Economic Development office. The application review is done by the IRP board. The closing and loan servicing as well as IRP reporting is done by Upper Explorerland. Qualified board members may also complete loan closings.
13. *Method of disposition of the funds to the ultimate recipient:* Upper Explorerland and/or qualified board members will disburse the loan funds to the borrower. The IRP funds will be held in an account in Oelwein.
14. *Reporting requirement by the ultimate recipient:* The borrower will be required to provide financial updates at least annually and will provide employee information annually. The borrower will allow the IRP representatives to make regular visits and inspections as necessary.
15. *Lending Requirements:* as per Rural Development Instructions

Ineligible loan purposes, RD Instruction 4274-D, § 4274.319

IRP loan funds may not be used for payment of the intermediary's administrative costs or expenses. The IRP revolving fund may not be used for:

1. Assistance in excess of what is needed to accomplish the purpose of the ultimate recipient's project.
2. Distribution or payment to the owner, partners, shareholders, or beneficiaries of the ultimate recipient or members of their families when such persons will retain any portion of their equity in the ultimate recipient.
3. Charitable institutions that would not have revenue from sales or fees to support the operation and repay the loan, churches, organizations affiliated with or sponsored by churches, and fraternal organizations.
4. Assistance to government employees, military personnel, or principals or employees of the

intermediary or organizations for which such persons are directors or officers or in which they have ownership of 20 percent or more.

5. A loan to an ultimate recipient which has an application pending with or a loan outstanding from another intermediary involving an IRP revolving fund if the total IRP loans would exceed the limits established in § 4274.331 (b).
6. Agricultural production.
7. The transfer of ownership unless the loan will keep the business from closing or prevent the loss of employment opportunities in the area or provide expanded job opportunities.
8. Community antenna television services or facilities.
9. Any illegal activity.
10. Any project that is in violation of either a Federal, State, or local environmental protection law or regulation or an enforceable land use restriction unless the assistance given will result in curing or removing the violation.
11. Lending and investment institutions and insurance companies.
12. Golf courses, racetracks, or gambling facilities.

Loan limits, RD Instruction 4274-D, § 4274.331

Ultimate recipients: Loans from intermediaries to ultimate recipients using the IRP revolving fund must not exceed the lesser of:

1. \$250,000; or seventy-five percent of the total cost of the ultimate recipient's project for which the loan is being made.
2. No more than 25 percent of an IRP loan approved may be used for loans to ultimate recipients that exceed \$150,000. This limit does not apply to revolved funds.

H. Goals, Strategies, and anticipated outcomes for the intermediary's program including jobs created for low-income area residents or self-empowerment opportunities.

The primary goal of the Oelwein IRP is to create quality jobs in our community. The secondary goal is to support the overall economy including support for businesses that provide necessary amenities in the community.

The Oelwein IRP intends to lend to businesses creating good jobs at above median salaries. By creating better paying jobs, this will open up lower paying jobs for entry level employees, benefiting every strata of the local economy.

I. Technical assistance: explain how technical assistance will be made available to ultimate recipients and potential ultimate recipients. Qualifications of the technical assistance providers, nature of technical assistance, expected and committed sources of funding for technical assistance, describe organization providing such assistance and the arrangement between such organization and the intermediary.

Director of the Oelwein Area Chamber and Development: The Director of the Oelwein Area Chamber and Development will provide the first contact with the business. The Director has years of business experience and can provide immediate technical assistance to interested applicants. There is no charge for this service.

Upper Explorerland: The Economic Development Coordinator, will also provide technical assistance to interested businesses persons. The Economic Development Coordinator reviews business plans, projections, and other elements related to business expansions and start-ups. There is no charge for this service.

University of Northern Iowa Regional Business Center (UNI RBC): This organization has a highly

trained staff of business experts and provides additional business assistance in the area of projections, market identification, and other elements of successful business activity. The UNI RBC has a strong connection with the City of Oelwein. There is no cost for this service.

The Northeast Iowa Business Network (NIBN): Oelwein is part of this six-county marketing group. NIBN works together to attract new businesses and provides support for existing business growth. This group consists of numerous economic development professionals that are on-call for any necessary technical assistance. The NIBN group has also hired a free confidential business counselor, who comes to Fayette County twice a year. There is no cost for this technical assistance.

This document [Revision Dated February _____, 2021] is hereby adopted by the City of Oelwein. The City of Oelwein acknowledges that any changes to this document require the prior approval of USDA Rural Development.

By: _____
For City of Oelwein

_____ Mayor _____
(Title) (Date)

This Revolving Loan Plan is hereby approved by USDA – Rural Development.

By: _____
For USDA – Rural Development

_____ (Title) _____
(Date)

March 2, 2021

City of Oelwein
Attn: Mayor and City Council
20 2nd Avenue S.W.
Oelwein, Iowa 50662

RE: **Wings East Pavement Improvements – Change Order No. 2**
Fox Ref No. 1022-18A.660

Dear Mayor and City Council,

Attached is Change Order Number 2 with the proposed changes to the substantial and final completion dates for your review and consideration. The Wings East Pavement Improvements Project was unable to be seeded during the fall seeding dates of 2020. There were multiple situations that delayed the contractor during the project. At the beginning of the project, the contractor, Lodge Construction, unfortunately suffered a loss of life on the site which resulted in a two week delay for the OSHA investigation and employee counseling. Later their staff contacted COVID-19 which delayed the project. When the derecho hit Iowa, Lodge Construction lost internet for approximately one week which impacted workflow.

In September of 2020, Council directed Lodge Construction to complete Change Order Number 1, which included an additional 627 SY of HMA Paving on 13th AVE NE. Lodge Construction successfully paved and opened the roadway to traffic prior to the winter season.

The project was substantially completed on December 8, 2020. Due to the project delays, the site was not able to be seeded during the fall 2020 seeding dates. FOX and City staff discussed multiple timeline options for closing out the project and seeding the site. Considering these discussions, FOX recommends leaving the project open until April 16, 2021, which will give Lodge time to seed the site and remove existing erosion control measures. FOX has spoken to Lodge Construction about their seeding schedule, and they plan to seed as soon as the weather allows.

FOX recommends approving Change Order No. 2 which moves the substantial completion date to December 8, 2020, and the Final Completion date to April 16, 2021.

Sincerely,
FOX Engineering Associates, Inc.



John Gade, P.E.
Project Manager

Enclosures: *Change Order No. 2*

CC: *Lodge Construction, John Senn*

Date of Issuance: 3/8/21

Effective Date: 12/4/20

Owner: City of Oelwein

Contractor: Lodge Construction

Engineer: FOX Engineering

Engineer's Project No.: 1022-18A

Project: Wings East Pavement Improvements Project

The Contract is modified as follows upon execution of this Change Order:

Modify the final completion date to April 16, 2021 to allow for seeding of the site and removal of erosion control measures.

Attachments: None

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>448,671.40</u>	Original Contract Times: Substantial Completion: <u>11/6/20</u> Ready for Final Payment: <u>11/20/20</u>
Increase from previously approved Change Orders \$ <u>38,615.35</u>	Increase from previously approved Change Orders: Substantial Completion: <u>11/20/20</u> Ready for Final Payment: <u>12/4/20</u>
Contract Price prior to this Change Order: \$ <u>487,286.75</u>	Contract Times prior to this Change Order: Substantial Completion: <u>11/20/20</u> Ready for Final Payment: <u>12/4/20</u>
Decrease this Change Order: \$ <u>0.00</u>	Increase of this Change Order: Substantial Completion: <u>12/8/20</u> Ready for Final Payment: <u>4/16/21</u>
Contract Price incorporating this Change Order: \$ <u>487,286.75</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>12/8/20</u> Ready for Final Payment: <u>4/16/21</u>

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: Jessica M. B. Fisher
Engineer (if required)

By: _____
Owner (Authorized Signature)

By: [Signature]
Contractor (Authorized

Title: Project Engineer

Title: _____

Title: President

Date: 3/2/21

Date: _____

Date: 3/11/21

March 3, 2021

Mayor & City Council

City of Oelwein
20 Second Ave SW
Oelwein, IA 50662

**Oelwein 2021 Water Main Improvements
Recommendation of Award**

FOX Ref No: 3406-18A.440

Dear Mayor and City Council:

The City of Oelwein received bids on March 2, 2021 for the Oelwein 2021 Water Main Improvements. This project includes 5,200-ft of 8-inch water main installation under existing sealcoat streets in residential neighborhoods. Work includes trenchless construction to reconnect 84 1-inch water services to residential properties, HMA patches, PCC curb and gutter replacement, traffic control, storm sewer replacement, sanitary sewer replacement, and seeding. Oelwein has received a Community Development Block Grant in the amount of \$600,000 for this project. Upper Explorerland, Diana Johnson, is administrating the grant funds. The City will utilize State Resolving Funds (SRF) to fund their portion of the project.

The City received five (5) bids on the project. The Engineer's opinion of probable construction cost was \$1,145,000. The bids ranged from a high bid of \$1,677,759.50 to a low bid of \$1,057,488.83. A Bid Tabulation Summary is enclosed for your reference. The following is a summary of the bids:

- Summers Enterprise \$1,057,488.83
- Top Grade Excavating \$1,071,652.00
- Pirc-Tobin Construction, Inc \$1,211,628.00
- JB Holland Construction, Inc \$1,396,559.75
- Tschiggfrie Excavating \$1,677,759.50

Summers Enterprise Inc. of Masonville, Iowa submitted the low base bid of **\$1,057,488.83**. The low base bid is \$87,511.17 below the Engineer's opinion (7.6% below). FOX contacted Summers to discuss their bid, schedule, subcontractors, and workload. They have found no errors with their bid and are excited to start construction right away in the spring. Currently they are finishing a utility project in Charles City. Their schedule is open to complete this work and anticipate approximately three months working time. The project needs to be substantially completed by October 17, 2021.

Summers plans to complete the project primary by trenchless construction (directional drilling) versus open cut trench reducing overall pavement replacement quantities and reducing the project schedule. Summers plans to utilize Kluesner Construction for the asphalt work.

Summers Enterprise has performed several projects for Oelwein. Previous water main projects include the Two Pressure Zones Water Main and the Charles Street Water Main (viaduct) project. Additionally, Summers was the trenchless water main sub-contractor for the Oelwein Industrial Park 3rd Addition (14th St SE extension). These projects were all constructed well and according to the plans and specifications. Summers has also completed the 1st Avenue Lift Station Improvements and the 20th Street Lift Station Improvements. Their workmanship has generally been acceptable, especially water and sewer main work. However, timeliness and project closeout have sometimes been an issue. The most recent project, the 20th Street Lift Station Improvements, was operational within a reasonable time, but project closeout took an extended time. The City of Oelwein assessed liquidated damages on that project.

In our experience, this project represents the type of construction that Summers specializes in. Summers has the ability to construct a well-built project per the plans and specifications. We anticipate that all parties' previous experiences, along with close management of the construction, will allow this project to be executed in a timely fashion. Additional on-site project representative time by FOX may be required as discussed with City Staff.

FOX has successfully worked with Summers on projects in other cities. Summers recently completed a trenchless sanitary sewer project under the Iowa River for the City of Iowa Falls. Additionally, Summer's has worked for several communities in northeastern Iowa performing similar construction projects.

Based on these investigations, we believe Summers Enterprise, Inc. has a practical knowledge of the work, adequate equipment and personnel, sufficient schedule, and financial resources to complete the work. Therefore, FOX recommends that the 2021 Oelwein Water Main Improvements be awarded to Summers Enterprise Inc. for their bid of **\$1,057,488.83**. We believe this represents the lowest responsive, responsible bid for the project and is in the best interests of the project.

Prior to the City of Oelwein approving the contract, the City's insurance counsel should review the contractor's insurance certificates and performance and maintenance bonds for conformance with the City of Oelwein requirements.

According to bidding documents, the Council has the following options:

Option 1: Award the project to Summers Enterprise, Inc. for **\$1,057,488.83**

Option 2: Reject all bids

We have enclosed the Notice of Award for your use. If approved, please sign and return to FOX Engineering. FOX will then deliver the contract documents to Summers for their execution. Please contact us with any questions or comments regarding this recommendation.

Sincerely,
FOX Engineering Associates, Inc.



John Gade, P.E.
Project Manager, Principal

Enclosures: *Bid Tab*
Notice of Award

CC: *Summers Enterprise, Inc*

BID TABULATION

Oelwein 2021 Water Main Improvements
City of Oelwein, IA

BID DATE: 3.2.2021
FOX PN: 3406-18A

ITEM NO.	DESCRIPTION	CONTRACTORS:		Engineer's Opinion Probable Cost		Summers Enterprise, Inc 1776 Buchanan Delaware Ave Masonville, IA 50654		Top Grade Excavating, Inc. 971 9th Ave NW Farley, IA 52046		Pirc-Tobin Construction, Inc. PO Box 160 Alburnett, IA 52202		JB Holland Construction, Inc. 2092 Hwy 9 W Decorah, IA 52101		Tschiggfrie Excavating 425 Julien Dubuque Dr Dubuque, IA 52003	
		UNITS	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
DIVISION 2 - EARTHWORK															
2.01	SPECIAL BACKFILL, 6-INCH	SY	5,633	\$ 8.00	\$ 45,064.00	\$ 4.50	\$ 25,348.50	\$ 6.00	\$ 33,798.00	\$ 11.50	\$ 64,779.50	\$ 12.00	\$ 67,596.00	\$ 7.50	\$ 42,247.50
2.02	SUBGRADE TREATMENT, GEOGRID (TYPE 1)	SY	100	\$ 3.00	\$ 300.00	\$ 10.00	\$ 1,000.00	\$ 3.00	\$ 300.00	\$ 8.00	\$ 800.00	\$ 5.00	\$ 500.00	\$ 8.80	\$ 880.00
TRENCH FOUNDATION															
3.01	TRENCH FOUNDATION	TON	150	\$ 30.00	\$ 4,500.00	\$ 20.00	\$ 3,000.00	\$ 40.00	\$ 6,000.00	\$ 22.50	\$ 3,375.00	\$ 28.25	\$ 4,237.50	\$ 36.00	\$ 5,400.00
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	150	\$ 35.00	\$ 5,250.00	\$ 25.00	\$ 3,750.00	\$ 40.00	\$ 6,000.00	\$ 45.00	\$ 6,750.00	\$ 33.50	\$ 5,025.00	\$ 46.00	\$ 6,900.00
3.03	TRENCH COMPACTION TESTING	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00	\$ 8,500.00	\$ 9,500.00	\$ 9,500.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 16,900.00	\$ 16,900.00
DIVISION 4 - SEWERS AND DRAINS															
4.01	REMOVE & REPLACE SANITARY SEWER, 8-INCH	LF	44	\$ 120.00	\$ 5,280.00	\$ 80.00	\$ 3,520.00	\$ 120.00	\$ 5,280.00	\$ 115.00	\$ 5,060.00	\$ 80.00	\$ 3,520.00	\$ 93.00	\$ 4,092.00
4.02	REMOVE & REPLACE STORM SEWER, 15-INCH	LF	72	\$ 130.00	\$ 9,360.00	\$ 40.00	\$ 2,880.00	\$ 145.00	\$ 10,440.00	\$ 75.00	\$ 5,400.00	\$ 57.50	\$ 4,140.00	\$ 130.00	\$ 9,360.00
4.03	REMOVE & REPLACE STORM SEWER, 18-INCH	LF	40	\$ 150.00	\$ 6,000.00	\$ 60.00	\$ 2,400.00	\$ 150.00	\$ 6,000.00	\$ 75.00	\$ 3,000.00	\$ 60.50	\$ 2,420.00	\$ 190.00	\$ 7,600.00
4.04	REMOVE & REPLACE STORM SEWER, 24-INCH	LF	52	\$ 175.00	\$ 9,100.00	\$ 80.00	\$ 4,160.00	\$ 160.00	\$ 8,320.00	\$ 95.00	\$ 4,940.00	\$ 79.50	\$ 4,134.00	\$ 200.00	\$ 10,400.00
DIVISION 5 - WATER MAIN AND APPURTENANCES															
5.01	WATER CONNECTION, 1ST ST NE & 8TH AVE NE	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 2,105.00	\$ 2,105.00	\$ 1,500.00	\$ 1,500.00	\$ 4,200.00	\$ 4,200.00	\$ 3,600.00	\$ 3,600.00
5.02	WATER CONNECTION, 1ST ST NE & ELMWOOD PKWY	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 2,800.00	\$ 2,800.00	\$ 4,239.00	\$ 4,239.00	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00	\$ 5,100.00	\$ 5,100.00
5.03	WATER CONNECTION, 1ST ST NE & 12TH AVE NE	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,200.00	\$ 2,200.00	\$ 2,796.00	\$ 2,796.00	\$ 3,500.00	\$ 3,500.00	\$ 4,300.00	\$ 4,300.00	\$ 3,500.00	\$ 3,500.00
5.04	WATER CONNECTION, 1ST ST NE & 13TH AVE NE	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 1,900.00	\$ 1,900.00	\$ 2,299.00	\$ 2,299.00	\$ 3,500.00	\$ 3,500.00	\$ 3,100.00	\$ 3,100.00	\$ 3,500.00	\$ 3,500.00
5.05	WATER CONNECTION, 12TH AVE SE & CHARLES ST	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,661.00	\$ 2,661.00	\$ 4,250.00	\$ 4,250.00	\$ 3,300.00	\$ 3,300.00	\$ 3,400.00	\$ 3,400.00
5.06	WATER CONNECTION, 12TH AVE SE & ELM STREET	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,200.00	\$ 2,200.00	\$ 2,796.00	\$ 2,796.00	\$ 3,000.00	\$ 3,000.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00
5.07	WATER CONNECTION, 12TH AVE SE & 1ST ST SE	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,600.00	\$ 2,600.00	\$ 3,791.00	\$ 3,791.00	\$ 5,500.00	\$ 5,500.00	\$ 3,900.00	\$ 3,900.00	\$ 3,400.00	\$ 3,400.00
5.08	WATER CONNECTION, 12TH AVE SE & 2ND ST SE	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,900.00	\$ 1,900.00	\$ 2,692.00	\$ 2,692.00	\$ 3,500.00	\$ 3,500.00	\$ 3,300.00	\$ 3,300.00	\$ 3,400.00	\$ 3,400.00
5.09	WATER CONNECTION, 12TH AVE SE & WATER TOWER	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 4,200.00	\$ 4,200.00	\$ 5,659.00	\$ 5,659.00	\$ 6,500.00	\$ 6,500.00	\$ 5,000.00	\$ 5,000.00	\$ 7,000.00	\$ 7,000.00
5.10	WATER CONNECTION, 1ST ST SE & HILLSIDE DR	LS	1	\$ 6,000.00	\$ 6,000.00	\$ 3,400.00	\$ 3,400.00	\$ 3,837.00	\$ 3,837.00	\$ 6,100.00	\$ 6,100.00	\$ 6,700.00	\$ 6,700.00	\$ 5,400.00	\$ 5,400.00
5.11	WATER CONNECTION, 5TH ST SE & 5TH AVE SE	LS	1	\$ 8,500.00	\$ 8,500.00	\$ 4,937.00	\$ 4,937.00	\$ 5,107.00	\$ 5,107.00	\$ 8,500.00	\$ 8,500.00	\$ 7,000.00	\$ 7,000.00	\$ 6,800.00	\$ 6,800.00
5.12	WATER CONNECTION, 5TH ST SE & 6TH AVE SE	LS	1	\$ 2,250.00	\$ 2,250.00	\$ 3,000.00	\$ 3,000.00	\$ 3,841.00	\$ 3,841.00	\$ 5,500.00	\$ 5,500.00	\$ 6,200.00	\$ 6,200.00	\$ 4,500.00	\$ 4,500.00
5.13	WATER CONNECTION, 5TH ST SE & 7TH AVE SE	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 3,400.00	\$ 3,400.00	\$ 3,822.00	\$ 3,822.00	\$ 5,250.00	\$ 5,250.00	\$ 5,900.00	\$ 5,900.00	\$ 5,200.00	\$ 5,200.00
5.14	WATER CONNECTION, 5TH ST SE & 8TH AVE SE	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,822.00	\$ 3,822.00	\$ 6,000.00	\$ 6,000.00	\$ 5,900.00	\$ 5,900.00	\$ 5,200.00	\$ 5,200.00
5.15	WATER CONNECTION, 5TH ST, STA 413+93	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 2,700.00	\$ 2,700.00	\$ 2,796.00	\$ 2,796.00	\$ 3,250.00	\$ 3,250.00	\$ 5,500.00	\$ 5,500.00	\$ 4,700.00	\$ 4,700.00
5.16	WATER CONNECTION, 5TH ST & 9TH AVE SE	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,300.00	\$ 2,300.00	\$ 3,063.00	\$ 3,063.00	\$ 5,000.00	\$ 5,000.00	\$ 5,600.00	\$ 5,600.00	\$ 4,300.00	\$ 4,300.00
5.17	WATER CONNECTION, 6TH AVE SE & 7TH ST SE	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,200.00	\$ 2,200.00	\$ 2,557.00	\$ 2,557.00	\$ 6,000.00	\$ 6,000.00	\$ 3,100.00	\$ 3,100.00	\$ 4,500.00	\$ 4,500.00
5.18	CAP TO ABANDON WATER MAIN IN PLACE	EA	31	\$ 250.00	\$ 7,750.00	\$ 950.00	\$ 29,450.00	\$ 191.00	\$ 5,921.00	\$ 500.00	\$ 15,500.00	\$ 135.00	\$ 4,185.00	\$ 1,100.00	\$ 34,100.00
5.19	WATER MAIN, TRENCHED, PVC OR DIP, 6-INCH	LF	16	\$ 38.00	\$ 608.00	\$ 100.00	\$ 1,600.00	\$ 88.00	\$ 1,408.00	\$ 150.00	\$ 2,400.00	\$ 40.00	\$ 640.00	\$ 130.00	\$ 2,080.00
5.20	WATER MAIN, TRENCHED, PVC OR DIP, 8-INCH	LF	5,382	\$ 40.00	\$ 215,280.00	\$ 63.00	\$ 339,066.00	\$ 47.00	\$ 252,954.00	\$ 33.50	\$ 180,297.00	\$ 48.25	\$ 259,681.50	\$ 96.00	\$ 516,672.00
5.21	WATER MAIN, TRENCHLESS, PVC OR DIP, 8-INCH	LF	65	\$ 160.00	\$ 10,400.00	\$ 63.00	\$ 4,095.00	\$ 58.00	\$ 3,770.00	\$ 300.00	\$ 19,500.00	\$ 61.00	\$ 3,965.00	\$ 240.00	\$ 15,600.00
5.22	RESILIENT WEDGE GATE VALVE, 6-INCH	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 1,250.00	\$ 2,500.00	\$ 1,390.00	\$ 2,780.00	\$ 1,650.00	\$ 3,300.00	\$ 1,450.00	\$ 2,900.00	\$ 1,500.00	\$ 3,000.00
5.23	RESILIENT WEDGE GATE VALVE, 8-INCH	EA	26	\$ 1,750.00	\$ 45,500.00	\$ 1,800.00	\$ 46,800.00	\$ 1,799.00	\$ 46,774.00	\$ 2,350.00	\$ 61,100.00	\$ 1,875.00	\$ 48,750.00	\$ 2,000.00	\$ 52,000.00
5.24	WATER SERVICE PIPE, TRENCHLESS, 1-INCH COPPER	LF	2,150	\$ 50.00	\$ 107,500.00	\$ 28.00	\$ 60,200.00	\$ 36.00	\$ 77,400.00	\$ 32.50	\$ 69,875.00	\$ 19.00	\$ 40,850.00	\$ 44.00	\$ 94,600.00
5.25	WATER SERVICE, 1-INCH, CONNECT TO EXISTING SERVICE WATER SERVICE, 1-INCH, TRANSFER TO EXISTING 12-INCH WATER MAIN	EA	77	\$ 1,250.00	\$ 96,250.00	\$ 1,800.00	\$ 138,600.00	\$ 464.00	\$ 35,728.00	\$ 1,500.00	\$ 115,500.00	\$ 3,700.00	\$ 284,900.00	\$ 1,600.00	\$ 123,200.00
5.26	FIRE HYDRANT ASSEMBLY	EA	13	\$ 5,000.00	\$ 65,000.00	\$ 4,500.00	\$ 58,500.00	\$ 5,527.00	\$ 71,851.00	\$ 5,250.00	\$ 68,250.00	\$ 5,400.00	\$ 70,200.00	\$ 6,400.00	\$ 83,200.00
5.28	REMOVE EXISTING WATER VALVE MANHOLES	EA	5	\$ 1,000.00	\$ 5,000.00	\$ 1,500.00	\$ 7,500.00	\$ 500.00	\$ 2,500.00	\$ 1,000.00	\$ 5,000.00	\$ 650.00	\$ 3,250.00	\$ 520.00	\$ 2,600.00
5.30	WATER MAIN TESTING	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,200.00	\$ 7,200.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,000.00	\$ 7,000.00
DIVISION 6 - STRUCTURES FOR SANITARY AND STORM SEWERS															
6.01	INTAKE ADJUSTMENT, MINOR	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 1,800.00	\$ 3,600.00	\$ 1,150.00	\$ 2,300.00	\$ 1,450.00	\$ 2,900.00	\$ 300.00	\$ 600.00	\$ 1,600.00	\$ 3,200.00
6.02	MANHOLE ADJUSTMENT, MINOR	EA	3	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 2,000.00	\$ 6,000.00	\$ 1,000.00	\$ 3,000.00	\$ 1,800.00	\$ 5,400.00
DIVISION 7 - PAVEMENT AND APPURTENANCES															
7.01	PAVEMENT REMOVAL	SY	5,642	\$ 10.00	\$ 56,420.00	\$ 4.50	\$ 25,389.00	\$ 3.00	\$ 16,926.00	\$ 8.00	\$ 45,136.00	\$ 10.00	\$ 56,420.00	\$ 14.00	\$ 78,988.00
7.02	PAVEMENT, HMA, 5-INCHES	SY	5,313	\$ 32.00	\$ 170,016.00	\$ 9.41	\$ 49,995.33	\$ 38.00	\$ 201,894.00	\$ 30.00	\$ 159,390.00	\$ 28.00	\$ 148,764.00	\$ 38.00	\$ 201,894.00
7.03	PCC CURB/GUTTER REMOVAL & REPLACEMENT, 24-INCH	LF	374	\$ 40.00	\$ 14,960.00	\$ 48.00	\$ 17,952.00	\$ 15.00	\$ 5,610.00	\$ 70.00	\$ 26,180.00	\$ 46.75	\$ 17,484.50	\$ 49.00	\$ 18,326.00
7.04	PCC SIDEWALK, 5-INCHES	SY	9	\$ 60.00	\$ 540.00	\$ 180.00	\$ 1,620.00	\$ 50.00	\$ 450.00	\$ 200.00	\$ 1,800.00	\$ 151.25	\$ 1,361.25	\$ 110.00	\$ 990.00
7.05	PCC FULL DEPTH PATCH	SY	320	\$ 70.00	\$ 22,400.00	\$ 131.00	\$ 41,920.00	\$ 54.00	\$ 17,280.00	\$ 165.00	\$ 52,800.00	\$ 126.25	\$ 40,400.00	\$ 110.00	\$ 35,200.00
7.06	CRACKING & SEATING OF PCC PAVMENT	SY	925	\$ 10.00	\$ 9,250.00	\$ 15.00	\$ 13,875.00	\$ 8.00	\$ 7,400.00	\$ 8.00	\$ 7,400.00	\$ 10.00	\$ 9,250.00	\$ 15.00	\$ 13,875.00
7.07	HMA OVERLAY, 1-INCH, INTERLAYER	SY	925	\$ 10.00	\$ 9,250.00	\$ 12.00	\$ 11,100.00	\$ 8.00	\$ 7,400.00	\$ 10.00	\$ 9,250.00	\$ 9.00	\$ 8,325.00	\$ 11.00	\$ 10,175.00
7.08	HMA OVERLAY, 2-INCH, SURFACE COURSE	SY	1,117	\$ 12.00	\$ 13,404.00	\$ 23.00	\$ 25,691.00	\$ 13.00	\$ 14,521.00	\$ 14.00	\$ 15,638.00	\$ 13.00	\$ 14,521.00	\$ 15.00	\$ 16,755.00
DIVISION 9 - SITE WORK AND LANDSCAPING															
9.01	HYDRAULIC SEEDING, SEEDING, FERTILIZING, & MULCHING - TYPE 1	AC	1	\$ 10,000.00	\$ 12,000.00	\$ 4,800.00	\$ 5,760.00	\$ 5,200.00	\$ 6,240.00	\$ 5,350.00	\$ 6,420.00	\$ 8,000.00	\$ 9,600.00	\$ 9,200.00	\$ 11,040.00
9.02	FILTER SOCK	LF	2,800	\$ 3.00	\$ 8,400.00	\$ 2.40	\$ 6,720.00	\$ 3.00	\$ 8,400.00	\$ 3.50	\$ 9,800.00	\$ 3.00	\$ 8,400.00	\$ 4.60	\$ 12,880.00
9.03	MULCHING, WOOD CELLULOSE FIBER	AC	1	\$ 1,000.00	\$ 1,200.00	\$ 1,800.00	\$ 2,160.00	\$ 2,000.00	\$ 2,400.00	\$ 3,000.00	\$ 3,600.00	\$ 700.00	\$ 840.00	\$ 4,000.00	\$ 4,800.00
DIVISION 11 - MISCELLANEOUS															
11.01	MOBILIZATION	LS	1	\$ 60,000.00	\$ 60,000.00	\$ 10,000.00	\$ 10,000.00	\$ 99,000.00	\$ 99,000.00	\$ 100,000.00	\$ 100,000.00	\$ 88,000.00	\$ 88,000.00	\$ 105,000.00	

NOTICE OF AWARD

Date of Issuance: March 3, 2021
 Owner: City of Oelwein Owner's Project No.:
 Engineer: FOX Engineering Associates, Inc. Engineer's Project No.: 3406-18A
 Project: Oelwein 2021 Water Main Improvements
 Contract Name: Oelwein 2021 Water Main Improvements
 Bidder: Summers' Enterprise, Inc.
 Bidder's Address: 1776 Buchanan Delaware Ave, Masonville, IA 50654

You are notified that Owner has accepted your Bid dated **March 2, 2021** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Oelwein 2021 Water Main Improvements

The Contract Price of the awarded Contract is **\$1,057,488.83** Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

[3] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award or has been transmitted or made available to Bidder electronically.

Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **[3]** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Oelwein

By (signature): _____

Name (printed): _____

Title: _____

Copy: Engineer

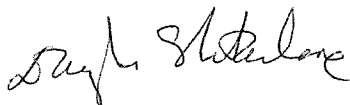
February 26, 2021

To the City Council:

Enclosed is a request for \$1500 from the Hotel-Motel Tax to use for continuing expenses toward reopening the Williams Center for the Arts. The need for these funds is because of the closure of the Center due to Covid 19.

I will be submitting a financial report from January-March in late March, 2021.

Sincerely

A handwritten signature in black ink, appearing to read "Douglas McFarlane". The signature is written in a cursive style with a large initial "D" and "M".

Douglas McFarlane,
Director – Williams Center for the Arts
Oelwein, IA

**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM, COMMUNITY CULTURE AND EDUCATION,
AND COMMUNITY RECREATION AND EVENTS)**

Application Deadlines
September 1 – December 1
March 1 – June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each application will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: Williams Center for the Arts
(Williams Center, INC.)

Contact Name: Douglas E. McFarlane, Executive Director

Mailing Address: P. O. Box 636

City, State, and Zip: Oelwein, IA 50662-0636

Phone: 319-283-6616 **FAX:** 319-283-4497

Email Address: dmcfarlane@oelwein.k12.ia.us

Total Project Cost: \$10,800

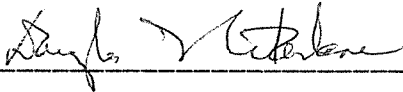
Amount requested from the Hotel/Motel Tax Funds is \$1500.

Please indicate which category you are applying for funds:

- Primary
- Community Culture and Education
- Community Recreation and Events
- New and Emerging Organization and Events

Please sign and date this application. Your signature below certifies that you have read and understand the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be required to reimburse/return these funds to the City of Oelwein.

Applicant:

By  February 26, 2021

Douglas E. McFarlane
(Printed name)

**CITY OF OELWEIN
HOTEL/MOTEL TAX FUNDING APPLICATIONM
(Tourism, Community Culture and Education, and Community Recreation and
Events.)**

Project Identification:

1. What is the title of your project?

Continuing financial support associated with reopening the Williams Center for the Arts

2. Provide a brief description of your project. Attach Additional pages if needed.

This project is designed to help in the continued process of reopening Williams Center for the Arts. The Center is hoping to reopen for the presentation of shows in the fall of 2021. The funds being requested are needed to help pay for the operational expenses that include retainers for the five projected shows. The projected shows to be presented in the 2021-2022 season include The Boy Band (retainer has been paid), Shades of Bubl , Abbamania, Simply Queen, and the Highway Men- a tribute to Willie, Waylon and Cash. Each of these requires an upfront retainer of \$1,000. Other operating expenses include salaries, payments to Oelwein Community School District toward utilities and custodial services, printing, advertising, artist's fee, lighting, and other expenses.

The closure of the Center due to the Covid 19 pandemic resulted in the Williams Center for the Arts canceling the remainder of the 2019-2020 and the entire 2020-2021 concert seasons. The loss of revenue for this period of time was over \$100,000. Funding sources such as ticket sales and sponsorships dried up.

3. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

The Williams Center for the Arts has been one of the top destinations of choice for the arts in the five county areas of northeast Iowa, consisting of Fayette, Allamakee, Clayton Winneshiek, and Buchanan Counties. Almost 1/3 of our audiences have come from communities other than Oelwein. We have had concert attendees from over 40 area communities, including patrons from include: Spencer, IA, Des Moines, IA, Minneapolis, MN, Rochester, MN, Galena, IL, Dubuque, IA, as well as the Oelwein area.

Without the continued help of start up funds to help reopen the Center there is the possibility of reduction of availability.

This entire proposal is based on the future situation in which the Covid 19 virus can be contained, and reopening slated for August of 2021 is still dependent on the safety of all participants.

To reopen the Williams Center for the Arts, funds will be needed regardless of the time frame of the actual opening.

People coming to Oelwein for programs at the Williams Center for the Arts not only come to the programs but also spend money with our local businesses such as eating establishments, convenience stores and motel/hotels.

During a normal concert year, the Williams Center for the Arts has spent almost \$10,000 in hotel costs at the Oelwein Cornerstone Inn and Suites. An additional \$1350 was spent for artist meals and hospitality. Sound for all nine events would total \$7,500, professional lighting \$2500 and advertisement for the season is about \$5,900,

An itemized listing of expenses is found at the end of this grant application.

Project Evaluation:

A. Targeted Population

1.) Hotel/Motel guests generated by this project.

a. Number of guests.

In years prior to this projected reopening, the number of guests generated by this project is over 100 persons. This includes the performers as well as members of the audience needing housing.

b. How will hotel/motel guests be tracked?

We ask for information from the Super 8 Hotel, the Parkview Motel and the Cornerstone Inn and Suites as to the number of rooms used and how many guests were housed in those rooms per evening.

2.) Number of adults this project will reach.

As a result of this reopening project, the projected number of visitors to the Williams Center will be dictated by the extent of the protocols. Those protocols include:

*Wearing of masks at all times by members of the audience

*Social distancing

*No more than 300 persons in the auditorium at a time.

(The hope is that this number may be raised.)

It could be as high as 775 per event depending on how Covid 19 affects our community and surrounding area.

Total number of persons using the Williams Center for the Arts has been 75,000 in past years. It is realized that this number will probably not be achieved immediately. Groups that have used the center have included the Williams Center for the Arts Artist Series, City of Oelwein, Mercy One Hospital, NICC use, school use, district and state music associations, the State of Iowa, and the Federal Government. The usage of the Center by outside groups will depend on Covid 19.

The Williams Center for the Arts has provided residents with special needs the opportunity to attend the events at the center. Groups with special needs using the Williams Center for the Arts include: Mercy One Living Plus, the two Alternative Living Homes in Oelwein, Full Circle Services, Grandview Nursing Home, Oelwein Care Nursing Home, and the ABCM facilities in Independence, IA. These residents are admitted to the Artist Series event at a greatly reduced ticket price. Because of Covid 19, these entities may not be able to return coming to the Center immediately.

3.) Number of youth the project will reach.

This project prepares the center for usage. As has been Center policy, all Oelwein Community School District School students (K-12. are admitted at no charge.

C. Volunteers

1.) Number of volunteers

When the Center can reopen, it is anticipated there will be about 25 volunteers per event.

2.) Number of volunteer hours.

We anticipated volunteers would be contributing 50 hours to the reopening process.

D. Attendance of event previous year(s)

The total number of visitors to the Williams Center for the Arts has been approximately 75,000 persons. (This includes the Williams Center for the Arts Artist Series, North East Iowa Honor Bands and Honor Choirs, Pre-All State High School Vocal Workshop, Programs and Concerts from the Oelwein Community Schools, Gallagher-Bluedorn children's plays, and various Community usages, as well as the State of Iowa, and the Federal Government.

E. Day open to the public or performances(s)?

The Center officials anticipate that the reopening of the center programs will be August, 2021. Of course, this is contingent on the status of the Covid 19 virus. At this time we project that ticket sales for the first event will go on sale in June 2021.

4. Project Budget:

A. Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If

exact costs are not known please attach estimates to the application, which should be identified as such.

Cost estimates are Included at the conclusion of this grant request. Date of cost completion is anticipated to be June30, 2021. These funds are needed to keep the Williams Center going regardless of the status of the Covid 19 virus.

B. List sources of matching funds obtained below. Funding requests are eligible up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

Matching funds:

*For this project of reopening the Greater Oelwein Charitable Foundation and the *Northeast Iowa Charitable Foundation will assist.

*We continue to search for grants to assist us in the reopening process.

*The Williams Center for the Arts is hoping for a \$1,500 from this City Hotel/Motel Tax to help reopen the Williams Center for the Arts

C. Is this application “seed money” for a new? Project? If yes, Please explain.

No

D. Is this application for the expansion of an existing project/program? If yes, please explain.

This application, if approved allows for the preparation to resume normal operation.

E. Have you ever received Hotel/Motel funding? From the City of Oelwein in the past?

Yes: X No: _____

If you answered yes, please answer the following: (attach additional pages if needed)

Amount of Funding: The Williams Center Artist Series has received \$4,000 each year in the past. This amount was raised to \$6,000 recently. We are hoping for a \$1,500 grant for this particular event.

Completion Date is: June 20, 2021.

The final report for this grant will be filed soon as all bills have been submitted and paid.

It should be noted that the center has not had any usual income since March of 2020. Normal sources of income have included, Season Memberships, Event Ticket Sales and Sponsorships. Although the City Hotel/Motel Tax. Approved a \$1500 grant for "The Boy Band Night," the concert will be rescheduled in the upcoming concert series.

TOTAL BUDGET FOR: Reopening the Williams Center: Concert year 2021-2022

Salaries for the Director and Tech Director: \$21,000
Utilities: \$6,000
Advances for "Performers in the Artist Series" - \$4000
Performance fees: \$56,000
Advertising - \$5,900
Sound and Light: \$10,000
Miscellaneous: \$10,000

Total Projected Costs: \$112,900



Dillon Law PC

209 E 1st Street
Sumner, Iowa 50674

City of Oelwein
Attn: Dylan Mulfinger
20 2nd Ave. SW
Oelwein, IA 50662

CityOelwein

Oelwein City Attorney

INVOICE

Invoice # 8012
Date: 03/03/2021
Due Upon Receipt

Type	Date	Notes	Quantity	Rate	Total
Service	02/08/2021	correspondence from Jay. New demo	25.00	\$136.83	\$3,420.75
Service	02/08/2021	Work session over close out of the 42 well- Oelwein and council meeting	1.75	\$136.83	\$239.45
Service	02/12/2021	Flat Rate: Drafting Quit Claim Deed to Grace United Methodist	1.00	\$100.00	\$100.00
Service	02/12/2021	Flat Rate: Drafting Quit Claim Deed to Gunningham	1.00	\$100.00	\$100.00
Service	02/12/2021	Flat Rate: Drafting Quit Claim Deed to Anderson	1.00	\$100.00	\$100.00
Service	02/12/2021	Flat Rate: Drafting Quit Claim Deed to Michels	1.00	\$100.00	\$100.00
Service	02/12/2021	Flat Rate: Drafting Quit Claim Deed to VJT Properties, LLC	1.00	\$100.00	\$100.00
Service	02/15/2021	review orders on rental registration	0.25	\$136.83	\$34.21
Service	02/18/2021	544 email, via duct email discussion and review	0.50	\$136.83	\$68.42
Service	02/22/2021	Council meeting	1.00	\$136.83	\$136.83
Service	02/23/2021	Deed restrictions emails	0.25	\$136.83	\$34.21
Service	03/02/2021	email from community development re titling issues.	0.25	\$136.83	\$34.21
Expense	03/03/2021	Reimbursable expenses: Recording fee for Resolution 5236 deeds	1.00	\$116.00	\$116.00
				Total	\$4,584.08

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
8012	03/03/2021	\$4,584.08	\$0.00	\$4,584.08
			Outstanding Balance	\$4,584.08
			Total Amount Outstanding	\$4,584.08

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



Dillon Law PC

209 E 1st Street
Sumner, Iowa 50674

City of Oelwein
Attn: Dylan Mulfinger
20 2nd Ave. SW
Oelwein, IA 50662

INVOICE

Invoice # 8013
Date: 03/03/2021
Due Upon Receipt

City of Oelwein nuisance/abatement work

nuisance/abatement work 657A's

Type	Date	Notes	Quantity	Rate	Total
Service	02/03/2021	asked for continuance from Sam, adjust calendar, draft and file motion to continue	0.30	\$60.86	\$18.26
Service	02/03/2021	email Jim re citation	0.10	\$60.86	\$6.09
Expense	02/05/2021	Reimbursable expenses: Recording of Sage deed and resolution	1.00	\$34.00	\$34.00
Service	02/08/2021	email correspondence review docs 322 6th Ave SE	0.20	\$60.86	\$12.17
				Total	\$70.52

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
8013	03/03/2021	\$70.52	\$0.00	\$70.52
			Outstanding Balance	\$70.52
			Total Amount Outstanding	\$70.52

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 03/08/2021

Consent Agenda

1. Consideration of a motion approving February 22, 2021 Council Minutes
2. Consideration of a motion to approve the minutes of the March 1, 2021 Special Council meeting
3. Consideration of motion of approving Class 'C' Liquor License renewal for Clete and Connie's
4. Consideration of a motion to approve a Class 'C' Liquor License, Outdoor Service and Sunday Sales Renewal for Oelwein Columbus Club, Inc.

Public Hearing

5. Public Hearing on Fiscal Year 2022 Budget
6. Public Hearing on the Proposed Disposal by Sale of the City's interest in 412 1st Avenue NE
7. Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Oelwein 2021 Water Main Improvements Project

Resolutions

8. Consideration of a Resolution adopting Fiscal Year 2022 Budget
 1. The budget has been discussed and is ready to be passed. Five months of meetings and discussions have led to a budget ready to serve the community. The City Administrator recommends approving the budget.
9. Consideration of a Resolution Accepting Work Covering the Outer Road & 6th Street NE HMA Improvements Project
 1. Work is complete and the city must accept it to end the project and start the assessments. The City Administrator recommends approving the resolution.
10. Consideration of a Resolution Adopting Final Assessment Schedule for the Outer Road & 6th Street NE HMA Improvements Project and Amending, Confirming and Levying the Assessments
 1. The resolution brought forward here outlines the assessment. The project is complete, and the city will allow homeowners to pay their assessment. Should a homeowner not pay their assessment, the city will put it on taxes. While normally the city charges interest, the city is on a five-year zero interest loan from the county. The city is passing on the same terms to the property owners. The City Administrator recommends approving the resolution.
11. Consideration of a Resolution Directing the sale of the City's interest in 122 3rd Avenue NW, Oelwein, Fayette County, Iowa



1. The adjacent property owner is ready to tear down this property and expand their 50-foot lot. This is exciting for Oelwein and the neighborhood. The City Administrator recommends approving the sale.
12. Consideration of a Resolution Directing the Sale of the City's Interest in 412 1st Avenue NE, Oelwein, Fayette County, Iowa
 1. The adjacent property owner is ready to tear down this property and expand their 50-foot lot. This is exciting for Oelwein and the neighborhood. The City Administrator recommends approving the sale.

Motions

13. Consideration of a motion updating the Oelwein Intermediary Relending Program
 1. With members retiring, the city needs new members. The city is opening the requirements as to attract other community leaders. The RLF committee is working on recruiting new members. The City Administrator recommends approving the motion.
14. Consideration of a motion to approve Change Order No. 2 to Lodge Construction for Wings East Pavement Improvements Project
 1. Fox has provided a memo explaining the need to extend the end date of this project. The City Administrator recommends approving the motion.
15. Consideration of a motion to award Oelwein 2021 Water Main Improvements Project to Summers Enterprise in the amount of \$1,057,488.83
 1. The City is ready to start this project. Funding of the project is still be determined if the City will pay cash or take out a short five-year loan. The City Administrator recommends approving the motion.
16. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development (PFEED) Committee re: Hotel Motel Funding Application from Williams Center for the Arts in the amount of \$1,500.00
 1. The City Administrator defaults to the PFEED recommendation.
17. Consideration of a motion to take action on a snow removal appeal from Matt Properties, LLC
 1. The City Administrator recommends denying as in line with the discussion at the February 22 work session with council.

PROJECT TITLE:
 WINGS PARK TRAIL ADDITION
 COST: \$155,300
 START DATE: 2019
 END DATE: 2020
 FUNDING SOURCES:

- CITY OF OELWEIN: \$25,000
- WELLMARK FOUNDATION: \$87,353
- POLLARK FAMILY: \$10,000
- NEICF: \$8,814
- PRIVATE DONATIONS/IN-KIND WORK: \$24,133



PROJECT DESCRIPTION: The trails committee and I took \$25,000 in the trails fund and multiplied it by a factor of 6 to complete this trails project. We removed an older bridge and replaced it with a safe and visually stunning bridge that will stand for generations. The trail just stopped randomly at the end of the bridge in the middle of the park before this project. The City completed the trail to connect it to the aquatic center and created a trailhead at 3rd St. NE. Thus, creating safe passage for summer school kids to the aquatic center for swim lessons and creating excitement in this community about building trails.





PARKS MONTHLY REPORT, FEBRUARY 2021
PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation **www.oelwein.fun**

This month in the park department, we have been completing our daily disinfecting of areas and cleaning the downtown every morning. The new tables for the aquatic center arrived this month, as Jay will assemble them and take to the facility. I talked with Jennifer Dillon who has taken over the FFA program this past year about the hanging flowers for downtown. Jay and I will take the baskets up to the school when they are ready so they can go through them and replace some of the older baskets. We came in on Sunday after the snow was finished and did our sidewalks, trails and cemetery responsibilities. The guys completed 10 more sidewalks for homeowners that neglected to take care of their sidewalks after this past snow. I have been ordering our CIP items this year so that they will be here ready to go for installation when the employees come back. I contacted Blake Gamm with the county to see when they can assist the City with their seed drill, putting in another prairie planting at Platt Park this season. The trails committee met the second Tuesday as we are finishing the Wellmark grant and have been receiving letters of support to go along with our proposal.

Jay is prepping the new doors for paint that are going on the campground shower house and at Wings storage. Delinquent sidewalks were completed for community development people. Trail Segment 1 is out for bid and have had several contractors download the plans for this project, which will hopefully result in many competitive bids. The bidding concludes on February 19th and we will present results to council for contractor approval. At Woodlawn, we had a full burial for Geilenfeld funeral home on Tuesday. We are looking at trade with the street department skid loader and selling the 09' S130 cemetery skid loader with 2124 hours on it which we could roughly get around 7k for trade in. The snow and cold weather continues as Friday we had blizzard conditions all day, which drifted in the north end of Woodlawn that we finished clearing out on Monday. I have been in contact with Buchanan County Health Center and they are planning to make a sizeable donation towards our trail project for the next five years.

Jay painted the shower house doors for the campground this past week. I submitted a grant intent letter to Alliant Energy for possible trail money. On Tuesday, I submitted our trails grant to the Wellmark Foundation in which we received over 20 letters of support from community members. I accepted a thousand dollar check from Dave Sondrol this week for a trail donation. This Friday will be the final day for taking bids on Segment one trail. I received a call from Andrea Bolton with the Iowa Natural Heritage Foundation. Andrea was inquiring/excited about our bill we have in Des Moines to change state law for trails that will help many communities with future trail systems. We prepared at full burial on Monday morning in subzero temperatures for a Tuesday burial. I had a call from Upper Iowa University, as they are looking for projects for their Day of Caring that they had to forego last spring. We have painting projects in City Park and Platt Park for them to paint, tables, shelters, signs and benches. Jay and I have been assembling the new tables for the aquatic center that will go in the concession area and in the new shelter this spring.

Jay and I finished assembling the new tables for the aquatic center, which is a bond project. This month we received the brush for the 730 tractor so we can brush the trails, which is a CIP item. Jay made a run to Janesville to pick up two memorial benches that were donated to the City. One bench is for Bob Henderson that will go to the complex and the other is for Roger Schulz that will be placed in Plaza Park. Jay is working on fabricating new rings for the elevated guard chairs at the pool to accept the new umbrellas that we received \$5,000 through a grant from the RJ McElroy Trust. Jay swung by Scheels and picked up the anchors for the new basketball hoops we will be putting in at Wings Park that is a CIP item. Jay did some snow removal for

PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation www.oelwein.fun

delinquent sidewalks this week. We have received many compliments recently for clearing the trails of snow this winter season, and for clearing trailhead areas for parking. We also received a call this week from a citizen thanking us for keep the cemetery plowed so they could walk there this winter. Friday the 19th, we held a zoom meeting with contractors accepting bids for trail segment 1 for construction this season.

Aquatics tables delivered



Downtown hanging baskets



Trails



Grant work



Campground doors



Delinquent sidewalks



Picnic table painting



Trail clearing



Burials



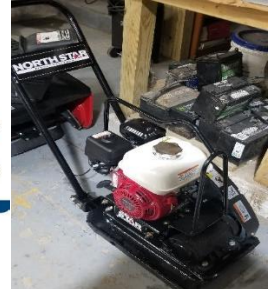
Skidloader trade



Trail donation



CIP item





PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation www.oelwein.fun

Painted doors



Grant work

Burial



FAD

Aquatics tables



Alliant Energy™



UPPER IOWA UNIVERSITY



Iowa Natural Heritage Foundation

Aquatic tables



Memorial benches



Trail brush



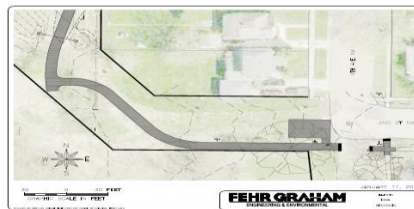
Umbrellas



BB anchors



Trail bids



Snow removal





PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelwein.fun

Daily Activities

www.oelwein.fun

- ❖ Sanitizing shop and equipment
- ❖ Pick up garbage downtown
- ❖ Checking/maintaining parks, cemeteries
- ❖ Maintenance on equipment
- ❖ Order supplies for all departments
- ❖ Safety meetings
- ❖ 3 full burials
- ❖ Meet with contractors

Progress on Projects

www.oelwein.fun

- ❖ Website work
- ❖ Finish ordering CIP items
- ❖ Trail work/easements/grants
- ❖ Continuing education classes
- ❖ Equipment maintenance finished
- ❖ Work on Park and Rec master plan
- ❖ Secured \$6,000 in trails donations
- ❖ Picked up memorial benches and basketball hoop anchors
- ❖ Took hanging baskets to FFA
- ❖ Received quotes on trail segment 1

Next Month and Future Projects

www.oelwein.fun

- ❖ Disc golf course install
- ❖ Diamond 3 fencing
- ❖ Website work
- ❖ Finish shelter/sidewalk at Platt Park
- ❖ Remove old well houses at City Park
- ❖ Drinking fountains install
- ❖ Replace campground doors
- ❖ Diamond 1 building work
- ❖ Arching sign for entrance at Woodlawn
- ❖ Memorial benches install
- ❖ Take new tables to aquatic center
- ❖ Wings door replacement
- ❖ WIFI install campground
- ❖ Playground equip install Red Gate
- ❖ Trail work/easements
- ❖ Electrical project at City Park
- ❖ Bathroom/shelter project at Red Gate
- ❖ Replace decking on old bridge
- ❖ Grant work
- ❖ Pool shelter install
- ❖ Motor/Pump replacement at pool
- ❖ Block signs at Woodlawn
- ❖ Surveillance system at pool
- ❖ Install basketball hoops at Wings

Joshua Johnson MA
Oelwein Park Superintendent

