



## Agenda

### Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

6:30 PM

April 10, 2024  
Oelwein, Iowa

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**Mayor:** Brett DeVore

**Mayor Pro Tem:** Matt Weber

**Board Members:** Anthony Ricchio, Ken Woodraska, Tommy Nations, John Bagge, William Walenceus, Nathan Schares

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#### CALL TO ORDER

#### ROLL CALL

#### APPROVAL OF MINUTES

#### EXPENSE REVIEW

1. [March Expense Review.](#)

#### FBO REPORT

#### OLD BUSINESS

2. Fuel System Update.
3. Lighting Vault Update.

#### NEW BUSINESS

#### SCHEDULE NEXT MEETING DATE

#### ADJOURNMENT

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440

Report Criteria:

Actual amounts

All accounts

Account.Account number = "001280043110"- "001280065060"

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
<b>001-2800-43110 HANGAR RENT</b>				
AR	Payment Applied - Hangars - BRIAN FINNEGAN		770.00-	
AR	Payment Applied - Hangars - BRIAN FINNEGAN		990.00-	
AR	Payment Applied - Hangars - KATHERINE McCA		65.00-	
AR	Payment Applied - Hangars - SKY VALLEY AVIA		90.00-	
AR	Payment Applied - Hangars - BILL WALENCEUS		65.00-	
AR	Payment Applied - Hangars - PAUL MARCOTTE		65.00-	
YTD Encumbrance	.00 YTD Actual	13,805.50- Total	13,805.50- YTD Budget	15,000.00- Unearned 1,194.50
<b>001-2800-43120 LAND RENT</b>				
YTD Encumbrance	.00 YTD Actual	36,225.00- Total	36,225.00- YTD Budget	32,000.00- Unearned 4,225.00-
<b>001-2800-44410 GRANTS (FEDERAL)</b>				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
<b>001-2800-47053 COURTESY CAR DONATIONS</b>				
CR	COURTESY CAR DONATIONS - OELWEIN AIR		125.00-	
	Description: COURTESY CAR DONATIONS - OELWEIN AIRPORT			
YTD Encumbrance	.00 YTD Actual	125.00- Total	125.00- YTD Budget	100.00- Unearned 25.00-
<b>001-2800-47100 ELECTRICAL REIMBURSEMENT</b>				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
<b>001-2800-47130 JET A/100LL FUEL REIMBURSEMENT</b>				
YTD Encumbrance	.00 YTD Actual	1,755.00- Total	1,755.00- YTD Budget	4,500.00- Unearned 2,745.00
<b>001-2800-47990 MISC</b>				
YTD Encumbrance	.00 YTD Actual	720.00- Total	720.00- YTD Budget	.00 Unearned 720.00-
<b>001-2800-60100 SALARY</b>				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended 1,000.00
<b>001-2800-63100 BUILDING</b>				
AP	MULGREW OIL CO	540.87		

Journal	Payee or Description	Debit Amount	Credit Amount	Balance
<b>001-2800-63100 BUILDING (continued)</b>				
	**Desc: LP GAS AIRPORT			
YTD Encumbrance	.00 YTD Actual	5,436.93 Total	5,436.93 YTD Budget	5,000.00 Unexpended 436.93-
<b>001-2800-63310 VEHICLE</b>				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	100.00 Unexpended 100.00
<b>001-2800-63730 COMMUNICATIONS</b>				
AP	COMMUNITY DIGITAL WIRELESS LLC		53.95	
	**Desc: AIRPORT INTERNET SERVICE			
AP	AUREON COMMUNICATIONS		32.07	
	**Desc: AIRPORT PHONE SERVICE			
YTD Encumbrance	.00 YTD Actual	773.34 Total	773.34 YTD Budget	1,000.00 Unexpended 226.66
<b>001-2800-63810 UTILITIES</b>				
AP	EAGLE POINT ENERGY 5 LLC		264.08	
	**Desc: ELECTRIC SERVICE			
AP	ALLIANT ENERGY		19.07	
	**Desc: ELECTRIC SERVICE			
YTD Encumbrance	.00 YTD Actual	2,471.39 Total	2,471.39 YTD Budget	4,500.00 Unexpended 2,028.61
<b>001-2800-64915 REFUNDS</b>				
YTD Encumbrance	.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended .00
<b>001-2800-64950 CONTRACTS</b>				
AP	TEGELER AVIATION LLC		3,059.82	
	**Desc: MARCH FBO FEE			
YTD Encumbrance	.00 YTD Actual	27,538.34 Total	27,538.34 YTD Budget	38,500.00 Unexpended 10,961.66
<b>001-2800-65041 EQUIPMENT</b>				
YTD Encumbrance	.00 YTD Actual	2,550.79 Total	2,550.79 YTD Budget	8,000.00 Unexpended 5,449.21
<b>001-2800-65060 OFFICE SUPPLIES</b>				
YTD Encumbrance	.00 YTD Actual	500.64 Total	500.64 YTD Budget	500.00 Unexpended .64-
Number of transactions: 13		Number of accounts: 16		
		Debit	Credit	Proof
Grand Totals:		3,969.86	2,170.00-	1,799.86

CITY OF OELWEIN  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING MARCH 31, 2024

Item 1.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>AIRPORT</u>					
001-2800-43110	HANGAR RENT	2,045.00	13,805.50	15,000.00	1,194.50	92.0
001-2800-43120	LAND RENT	.00	36,225.00	32,000.00	( 4,225.00)	113.2
001-2800-47053	COURTESY CAR DONATIONS	125.00	125.00	100.00	( 25.00)	125.0
001-2800-47130	JET A/100LL FUEL REIMBURSEMENT	.00	1,755.00	4,500.00	2,745.00	39.0
001-2800-47990	MISC	.00	720.00	.00	( 720.00)	.0
	TOTAL AIRPORT	2,170.00	52,630.50	51,600.00	( 1,030.50)	102.0
	TOTAL FUND REVENUE	2,170.00	52,630.50	51,600.00	( 1,030.50)	102.0

CITY OF OELWEIN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING MARCH 31, 2024

Item 1.

GENERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>						
001-2800-60100	SALARY	.00	.00	1,000.00	1,000.00	.0
001-2800-63100	BUILDING	540.87	5,436.93	5,000.00	( 436.93)	108.7
001-2800-63310	VEHICLE	.00	.00	100.00	100.00	.0
001-2800-63730	COMMUNICATIONS	86.02	773.34	1,000.00	226.66	77.3
001-2800-63810	UTILITIES	283.15	2,471.39	4,500.00	2,028.61	54.9
001-2800-64950	CONTRACTS	3,059.82	27,538.34	38,500.00	10,961.66	71.5
001-2800-65041	EQUIPMENT	.00	2,550.79	8,000.00	5,449.21	31.9
001-2800-65060	OFFICE SUPPLIES	.00	500.64	500.00	( .64)	100.1
	TOTAL AIRPORT	3,969.86	39,271.43	58,600.00	19,328.57	67.0
	TOTAL FUND EXPENDITURES	3,969.86	39,271.43	58,600.00	19,328.57	67.0
	NET REVENUE OVER EXPENDITURES	( 1,799.86)	13,359.07	( 7,000.00)	( 20,359.07)	190.8