



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

April 08, 2024
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Karen Seeders, Anthony Ricchio, Lynda Payne, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

- [1.](#) Public Comment Policy.

Consent Agenda

- [2.](#) Consideration of a motion approving the March 25, 2024 minutes.
- [3.](#) Consideration of a motion approving the Class 'C' Alcohol License for Events on Frederick.

Resolutions

- [4.](#) Consideration of a resolution scheduling a Public Hearing for the Proposed City Budget for the Fiscal Year 2025 (2024-2025) for April 22 at 6:00 PM at the Oelwein City Council Chambers
- [5.](#) Consideration of a resolution approving the replacement of the 20th Street Lift Station pump from Electric Pump in the amount of \$23,858.75.
- [6.](#) Consideration of a resolution approving the transfer of an alleyway right of way to 811 South Frederick Avenue.

Motions

- [7.](#) Consideration of a motion approving the Airport Board's recommendation to update City Code Chapter 6, Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board members to state two members ought to be from the City of Oelwein and three ought to be from Fayette County or county adjacent to.
- [8.](#) Consideration of a motion to move the May 27, 2024 council meeting to May 28, 2024.

Council Updates

Mayor's Report

- A. Consideration of a motion to appoint Terry Scherbring to the Tree Board.
- B. Consideration of a motion to reappoint Duane Brandt to the Civil Service Commission.

City Administrator's Report

- [A.](#) City Administrator.

Executive Session

- ii. Consideration of a motion to go into Executive Session per Iowa Code 21.5 Section 1 to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Close Executive Session

- iii. Consideration of a motion to return to regular session.

Adjournment

- [iv.](#) Additional Information.
-

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy
 Oelwein Guidelines for Public Participation during City Council Meetings
 Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
 - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
 - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum”:
 - i. Be recognized by the Mayor or Mayor Pro Tem.
 - ii. State their name and address.
 - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
 - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
 - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
 - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
 - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
 - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
 - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
 - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
 - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
 - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
 - i. Each agenda item is introduced by the Mayor
 - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
 - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
 - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
 - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
 - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
 - i. The speaker must be recognized by the Mayor.
 - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
 - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
 - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
 - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
3. Public Hearings
- a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
 - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
 - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
 - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
4. Public Comments at Council Workshops / Work Sessions.
- a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
 - b. Public Comments:
 - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
 - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
- a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
 - ii. Will refrain from private conversations during meetings.
 - iii. Should not address Council members in individual conversation or make comments to individual Council members.
6. Contacting City Council Members outside of Meetings
 - a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
March 25, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Payne, Weber, Lenz (entered at 6:01 PM), Garrigus, Ricchio, Seeders

Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk Barb Rigdon

Absent: NA

Additions or Deletions

A motion was made by Weber, seconded by Garrigus to approve the agenda as amended.

All aye. Motion carried.

Citizens Public Comments - See Guidelines for Public Comments Below

1. Public Comment Policy

Lou Ann Milks, 210 10th St SW, is in favor of the water/sewer rate increases to do the many necessary long overdue projects. This discussion took place when she was on council. City Leaders can't keep kicking the can down the road for the next council. It's time to do something now before more water pipes erode. The increase is only about \$15.00 per month.

Jeff Milks, 212 10th St SW, requested the code allow more than 10 chickens if their lot is larger. He is in favor of the ordinance but would like it to be proportionally applied.

Consent Agenda

2. Consideration of a motion approving the March 11, 2024 minutes.
3. Claims Resolution in the amount of \$349,342.73.
4. Consideration of a motion approving the Class 'B' Alcohol License for Kwik Star #665.

A motion was made by Garrigus, seconded by Weber to approve the consent agenda.

All aye. Motion carried.

Public Hearing

5. Public Hearing on the proposed plans and specifications on the Oelwein Municipal Airport Lighting Vault on March 25, 2024 at 6PM in the Oelwein Council Chambers.

Mayor DeVore opened the public hearing.

No written or oral comments were received.

Mayor DeVore closed the public hearing.

Ordinances

6. Consideration of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothersome Animals and Adding Section 12: Chickens on Residential Property - Third and Final Reading.

A motion was made by Weber, seconded by Garrigus adopt Ordinance No. 1211.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

Resolutions

7. Consideration of a resolution approving a United States Department of Agriculture Intermediary Relending Program Work Plan.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5532-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

8. Consideration of a resolution authorizing staff to seek bids for the City of Oelwein 2024 Street Improvement Project.

A motion was made by Seeders, seconded by Lenz to adopt Resolution No. 5533-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

9. Consideration of a resolution approves Woodruff Construction, Inc.'s bid for the Oelwein Municipal Airport Lighting Vault in the amount of \$244,815.00.

One bid was received:

| | | |
|-----------------------------|--------------|--------------|
| Woodruff Construction, Inc. | Waterloo, IA | \$244,815.00 |
|-----------------------------|--------------|--------------|

A motion was made by Garrigus, seconded by Seeders to adopt Resolution No. 5534-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

10. Consideration of a resolution approving the repair of an Aerzen Sludge Blower in the amount of \$18,053.12.

A motion was made by Garrigus, seconded by Seeders to adopt Resolution No. 5535-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

11. Consideration of a resolution amending the City of Oelwein Purchasing Policy.

A motion was made by Seeders, seconded by Payne to adopt Resolution No. 5536-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

- 12. Consideration of a resolution approving City Hall asbestos removal in the amount of \$24,714.00 with Site Services.

Two bids were received:

| | | |
|---------------|-------------|---|
| Site Services | Algona, IA | \$24,714.00 (\$26,564.00 with two additional rooms) |
| ECCO Midwest | Hastings MN | \$41,540.00 |

A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5537-2024, with the additional two rooms totaling \$26,564.00.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

Committee Reports

- 13. Report from Payne on the Housing Board meeting minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-hc/page/housing-committee-9>

- 14. Report from Ricchio on the Airport Board meeting minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-ab/page/airport-board-32>

- 15. Report from Seeders on the Library Board meeting minutes.

For full minutes, please visit: <https://www.oelwein.lib.ia.us/about/library-board-minutes-1>

- 16. Report from Garrigus on the Park and Recreation Commission meeting minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-parks/page/parks-and-recreation-12>

Council Updates

Seeders requested the 10 percent increase for utilities be placed on the next meeting agenda. Mayor DeVore stated Council must come to an agreement. Ricchio and Payne requested a work session for water and sewer rates. By holding this work session, Mulfinger stated Council needs to agree upon the increase amount in order for the city to move forward on repairs.

Mayor's Report

Mayor DeVore reporting IEDA Jim Thompson and Robin Bostrum encouraged Oelwein to have ISU do a housing needs assessment at the cost of \$5,000.00 with ISU returning \$10,000.00 as seed money to get started.

City Administrator's Report

Council and staff will be working on codification reviewing one chapter of the code, then making improvements for Council's approval.

National incident Management System, NIMS, training will be held for Mayor, Council, and City Staff.

Adjournment

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:38 PM.

All aye.

Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held March 25, 2024 and copy of said proceedings was furnished to the Register April 2, 2024.

Dylan Mulfinger, City Administrator

(App-198063)

License or Permit Type

License or Permit Type

Length of License Requested

Class C Retail Alcohol License

12 Month

Tentative Effective Date

Tentative Expiration Date

2024-05-01

2025-04-30

Privileges / Sub-Permits Information

Privileges

Outdoor Service

Sub-Permits

Please provide a description of the area you intend to use for the Outdoor Service Privilege and explain its relationship to the currently-licensed premises

Roof top patio above building

Premises Information

Business Information

*** (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

*** (required) Name of Business (D/B/A)**

Indicate how the business will be operated

*** (required) Federal Employer ID #**

*** (required) Business Number of Secretary of State**

Tentative Expiration Date

Premises Information

Please select here if your location is in an unincorporated town

Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

Search by a location name or address to automatically populate the address fields below (optional)

Item 3.

*** (required) Premises Street**

137 S FREDERICK AVE

Premises Suite/Apt Number

*** (required) Premises City**

OELWEIN

Premises State

Iowa

*** (required) Premises Zip/Postal Code**

50662

Premises County

FAYETTE

*** (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**

City of Oelwein

Control of Premises

Own

Is the capacity of your establishment over 200?

Yes

Equipped with tables and seats to accommodate a minimum of 25?

Yes

*** (required) # of Floors:**

4

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Premises Type

Special Event

Does your premises conform to all local and state health, fire and building laws and regulation?

Yes

Item 3.

Contact Information

*** (required) Contact Name**

SARAH LEWIS

*** (required) Business**

(required) Extension

*** (required) Email Address**

slewis@bankoelwein.com

*** (required) Phone**

(required) Extension

(319) 415-8695

Same as Premises Address

Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

6 S FREDERICK AVE, OELWEIN, Iowa, Fayette

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

6 S FREDERICK AVE

Mailing Suite/Apt Number

Mailing City

OELWEIN

Mailing State

Iowa

Mailing Zip/Postal Code

506622305

Mailing County

Fayette

Ownership

JAMES KULLMER

Position: DIRECTOR

SSN:

US Citizen: Yes

Ownership: 0%

DOB: 06/07/1968

Debra Howard

Position: PRESIDENT

SSN: XXX-XX-3183

US Citizen: Yes

Ownership: 0%

DOB: 12/17/1958

Sarah Lewis

Position:

SECRETARY/TREASU

RER

SSN: XXX-XX-3170

US Citizen: Yes

Ownership: 0%

DOB: 09/06/1979

Criminal History Information

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

Dramshop Verification Information

Dram Shop

Founders Insurance Company

Local Authority Information

Outdoor Service Area Approved / Denied

Outdoor Service Area Approved

Extension

*** (required) Daytime Phone for**

- Local Authority

(319) 283-5440

Sketch on File

Yes

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

****Purchase agreements not accepted**

Yes

Premise's Address Correct?

Yes

Premises Zoned Properly?

Yes

Fire Inspection Completed?

No

Health Inspection Completed?

No

Was a DCI background check run?

No

Previous License Number for this Location

*** (required) Local Authority Email Address**

deputyclerk@cityofelwein.org

Comments

Amount Owed to Local Authority

585.00

Document Upload Information

DOCUMENT NAME

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

**Purchase agreements not accepted

UPLOADED DOCUMENTS

5389664 Warranty Deed - Lincoln Property.

ADDITIONAL COMMENTS

DOCUMENT NAME

Sketch

UPLOADED DOCUMENTS

5389664 Floor Plan Upper

ADDITIONAL COMMENTS

RESOLUTION NO. _____-2024

RESOLUTION SCHEDULING A PUBLIC HEARING FOR THE PROPOSED CITY BUDGET FOR THE FISCAL YEAR 2025 (2024-2025) FOR APRIL 22 AT 6:00 PM AT THE OELWEIN CITY COUNCIL CHAMBERS

WHEREAS, the City of Oelwein is required by state law to hold a public hearing before the budget is adopted ; and

WHEREAS, the City of Oelwein will hold a public hearing on the budget April 22 at 6:00 pm at the Oelwein City Council Chambers 20 2nd Ave. SE, Oelwein, Iowa; and

WHEREAS, the city of Oelwein is raising the levy to pay for 10th ST bridge and additional insurance costs; and

WHEREAS, the City of Oelwein held their public hearing for the Property Tax Hearing for the fiscal year 2025 (2024-2025) budget April 8 at 5:30 PM at the Oelwein City Council Chambers; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa schedules a Public Hearing for the Proposed City Budget for the Fiscal Year 2025 (2024-2025) for April 22 at 6:00 PM at the Oelwein City Council Chambers

Passed and approved this 8th day of April, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded April 9, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:
AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

RESOLUTION NO. _____-2024

RESOLUTION TO APPROVE THE REPLACEMENT OF THE 20TH STREET LIFT STATION PUMP FROM ELECTRIC PUMP IN THE AMOUNT OF \$23,858.75

WHEREAS, the 20th Street lift station pumps the waste water for everything south of 12th Street Southeast; and

WHEREAS, during a recent inspection one of the two pumps had showed signs of failure; and

WHEREAS, two quotes were received, Iowa Pump works in the amount of \$27,674.00 and Electric Pump in the amount of \$23,858.75; and

WHEREAS, Electric Pump was the most competitive; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the replacement of the 20th Street lift station pump from Electric Pump in the amount of \$23,858.75

Passed and approved this 8th day of April, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded April 8, 2024.



Date: 4/3/24

To: Honorable Mayor & City Council

From: Public Works Director Herb Doudney

CC: City Administrator Dylan Mulfinger

Reference: 20th Street Lift Station Pump

The City's 20th Street lift station pumps the Waste Water for everything South of 12th Street SE, this includes East Penn, City Laundry as well as dozens of residential accounts.

The lift station is comprised of two 30 horsepower 4" electric submersible pumps and an elaborate control system that is connected to our SCADA for continuous monitoring.

During a recent inspection initiated by the reduced pump production indicated on our monthly reports it was discovered pump Number1 showed signs of failure.

This pump is the remaining original, as pump Number 2 was replaced in 2020.

We solicited quotes for a replacement pump and received two, one from Iowa Pump Works in the amount of \$27,674.00 and a second from Electric Pump for \$23,858.75.

Based on the quotes received and the essential nature of this lift station I recommend we move forward with Electric Pumps quote of \$23,858.75 ASAP to ensure a reliable system.

I would like to point out, in 2020 when we replaced pump number 2 the cost was less than \$17,000 making the cost to replace the exact same pump in 2024 almost 30% more.

Herb Doudney

Herb Doudney
Public Works Director
319-283-1197
pwdirector@cityofuelwein.org



QUOTATION



4280 E 14th Street
Des Moines IA 50313-2604 USA
Telephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electricpump.com

QUOTE NUMBER: 0156404
QUOTE DATE: 3/22/2024
EXPIRE DATE: 4/22/2024

SALESPERSON: BRIAN FROST
CUSTOMER NO: 2831413
QUOTED BY: JRF
JOYCE

QUOTED TO:
CITY OF OELWEIN
20 2ND AVENUE SW
OELWEIN, IA 50662

JOB LOCATION:
CITY OF OELWEIN
20 2ND AVENUE SW
OELWEIN, IA 50662

CONFIRM TO:
TOMMY STEWART

***** QUOTE ORDER - DO NOT PAY *****

| | | | |
|------------------------|----------------------|------------------|----------------------|
| CUSTOMER P.O. TOMMY | SHIP VIA OURTRUCK | F.O.B. ORIGIN | TERMS Net 30 Days |
|------------------------|----------------------|------------------|----------------------|

| ITEM NUMBER | UNIT | ORDERED | SHIPPED | BACK ORDER | AMOUNT |
|-------------|------|---------|---------|------------|--------|
|-------------|------|---------|---------|------------|--------|

WE ARE PLEASED TO OFFER THE FOLLOWING QUOTATION FOR
REPLACING EXISTIN SULZER PUMP AT 20TH STREET LIFT
STATION WITH BARNES DUPLICATE TO UNIT PURCHASED IN
2020:

| | | | | | |
|---|------|--------|------------------------------|--|-----------|
| * | EACH | 1.00 | | | 23,858.75 |
| BARNES 4XSHMD30094 SUBMERSIBLE PUMP, 4" DISCHARGE, HYDRAULIC SERIES D, 30 HP, 1750 RPM, 208-230V 3 PH IMPELLER DIA 295MM, IMPELLER MATERIAL DI, MECHANICAL SEAL, EXPLOSION PROOF, 50' POWER CORD | | | | | |
| /TCZM | HOUR | 8.00 | TRAVEL-ZACH MILLER | | |
| /MIZM | MILE | 540.00 | MILEAGE-ZACH MILLER | | |
| /SCZM | HOUR | 5.00 | SERVICE CALL-ZACH MILLER | | |
| /CPJB | HOUR | 5.00 | CONTROL PANEL - JUSTIN BAKER | | |

ESTIMATED LEAD TIME IS 12 WEEKS ARO, SUBJECT TO
FACTORY CHANGE.

Electric Pump is committed to supplying you, our
customer, the highest quality products & service.
jfrohwein@electricpump.com
THANK YOU, JOYCE FROHWEIN

***** 3% CONVENIENCE FEE FOR CREDIT CARD CHARGE OVER \$5,000.00 *****

**All return goods must have written approval from Electric Pump, before returning.
Credit will not be issued without written approval : if applicable there will be a Restock Fee.**

Please note that we are no longer offering a thirty(30) day validity date.
Due to the current volatility in the materials market, pricing and ship
dates are subject to confirmation at time of order.

| | |
|---------------------|------------------|
| Net Order: | 23,858.75 |
| Less Discount: | 0.00 |
| Freight: | 0.00 |
| Sales Tax: | 0.00 |
| Order Total: | 23,858.75 |

RESOLUTION NO. _____ - 2024

RESOLUTION APPROVING TRANSFER OF CITY ALLEYWAY
RIGHT OF WAY

WHEREAS, the City Council has been presented with a request to transfer alleyway ROW to the adjacent property owner, said ROW being described as follows:

That portion of the vacated alley running north and south in Block 2 of Holroyd's 2nd Addition, laying adjacent to and between Lots 3 and 7, Block 2, Holroyd's 2nd Addition to Oelwein, Fayette County, Iowa.

and

WHEREAS, the Council finds that the City Council, by Ordinance #952, approved on November 24, 1997, vacated the right of way proposed to be transferred and on the same date approved the transfer to the adjacent property owner by Resolution #3973, and

WHEREAS, whether a deed transferring the property as approved by Resolution #3973 was ever issued to the then property owner is not known, however, the Council finds that no deed transferring the City's interest in the property has been recorded, and

WHEREAS, the terms approved by Resolution #3973 included a sale price of \$100.00 plus costs, with the reservation of easements over the property for purposes of the installation, repair, maintenance, alteration and operation of water, sanitary sewer, storm sewer, gas pipeline, electric transmission, communication, and other public utilities, whether upon, over, across or under said property, and

WHEREAS, the Council finds it appropriate to approve the transfer to the current property owner, FJI-I Holdings, LLC, at this time, consistent with and in accordance with the prior action of the City Council described above, and finds that the Mayor and City Admin. should deliver a deed to the current owner upon receipt of \$100.00 plus recording fees for said Quit Claim Deed and attachments, after which the City shall see to the recording of the Quit Claim Deed.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Admin. are hereby directed to transfer the previously vacated City Alleyway ROW described in the body of this Resolution to the current property owner, FJI-I Holdings, LLC, subject to easement reservations noted above, and in return for the sum of \$100.00 plus actual recording costs associated with the recordation of the Quit Claim Deed with any attachments.

PASSED AND APPROVED this 8th day of April, 2024.

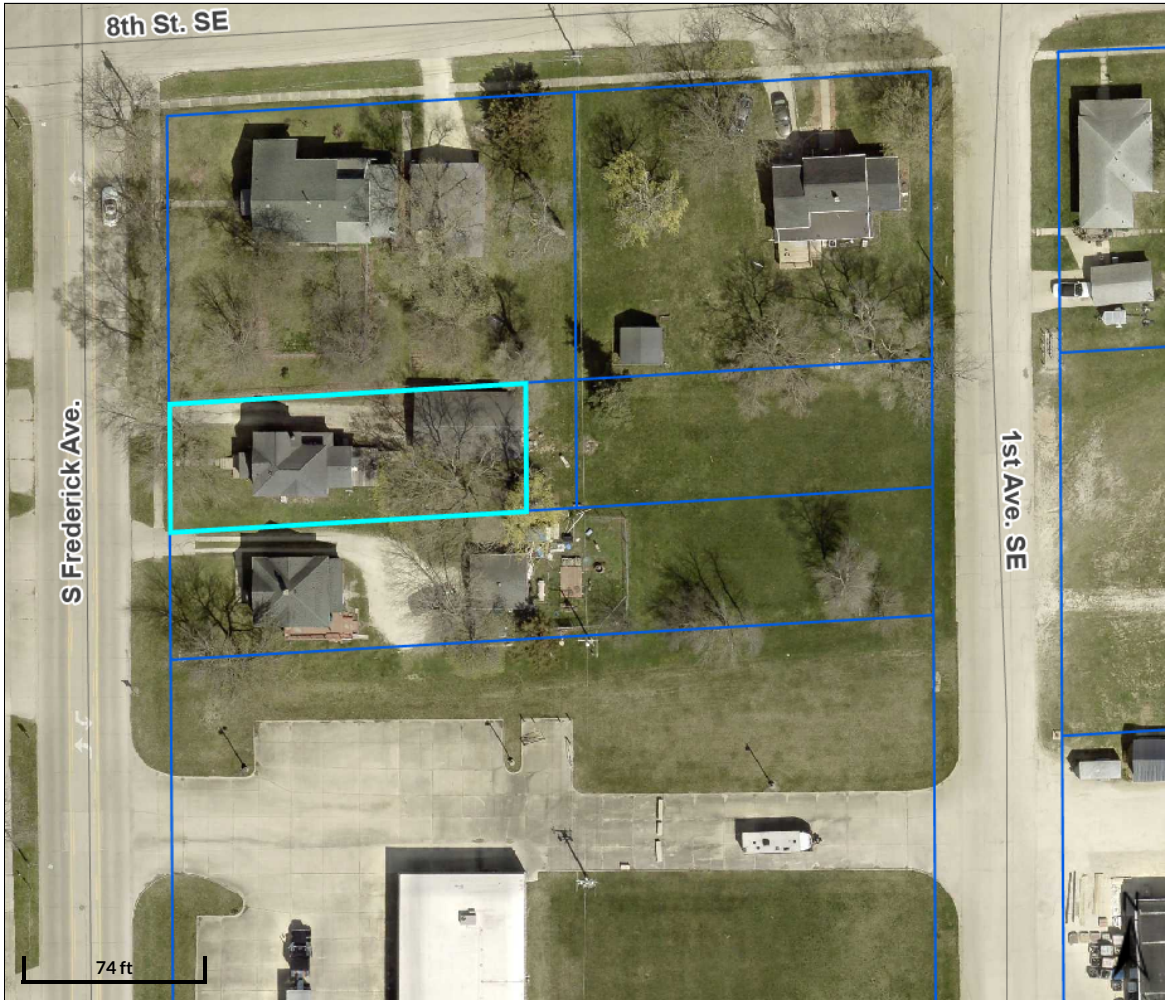
Brett DeVore, Mayor

ATTEST:

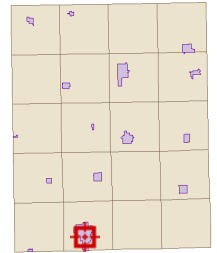
Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call the following votes were cast:

- Weber
- Lenz
- Payne
- Garrigus
- Seeders
- Ricchio



Overview



Legend

-  Corporate Limits
-  Parcels
- Major Highways**
-  County Highway
-  Federal Highway
-  State Highway
-  Roads

| | | | | | |
|------------------------------|--|---------------------|-----|----------------------|----------------------------|
| Parcel ID | 1828213002 | Alternate ID | n/a | Owner Address | FJI-I Holdings LLC |
| Sec/Twp/Rng | 28-91-9 | Class | R | | 1309 Coffeen Ave. Ste 1200 |
| Property Address | 811 S. FREDERICK | Acreage | n/a | | Sheridan, WY 82801 |
| | OELWEIN | | | | |
| District | OELWEIN OELWEIN INC | | | | |
| Brief Tax Description | LOT 3 BLK 2 | | | | |
| | HOLROYDS 2ND ADD | | | | |
| | <i>(Note: Not to be used on legal documents)</i> | | | | |

Disclaimer: Fayette County, the Fayette County Assessor and their employees make every effort to produce and publish the most current and accurate information possible. The maps included in this website do not represent a survey and are compiled from official records, including plats, surveys, recorded deeds, and contracts, and only contain information required for government purposes. See the recorded documents for more detailed legal information. Data is provided in "as is" condition. No warranties, expressed or implied, are provided for the data herein, its use or its interpretation. Fayette County and its employees assume no responsibility for the consequences of inappropriate uses or interpretations of the data. Any person that relies on any information obtained from this site does so at his or her own risk. All critical information should be independently verified. If you have questions about this site please contact the Assessor's Office at (563) 422-3397.

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 GEOSPATIAL

531 Commercial Street, Ste. 250, Waterloo, IA 50701 | p. 319.232.3304 | f. 319.232.3639 | klatt-law.com

March 11, 2024

**No. 24-00573
 240850**

FJI-I Holdings LLC
 c/o Title Services Corporation
 603 Commercial St.
 Waterloo, IA 50701

Re: FJI-I Holdings LLC
 811 S. Frederick, Oelwein, IA 50662

Dear Sir or Madam:

We have examined the Abstract of Title to the following described real estate:

Lots 3 and 7, Block 2, Holroyd's Addition No. 2 to Oelwein, Fayette County, Iowa.

We find marketable title vested in:

FJI-I HOLDINGS, LLC,

by virtue of conveyances from Lawrence Real Estate, LLC, to Fortressjoy Investments, LLC, dated April 27, 2022, and filed May 2, 2022, in Book 2022 Page 1325, and from Fortressjoy Investments, LLC, dated December 28, 2022, and filed January 3, 2023, in Book 2023 Page 10, subject to the following comments and objections:

1. **MORTGAGE(S)**: None.
2. **TAXES**: Parcel No. 1828213002: Real Estate taxes for 2022-2023 fiscal year due and payable in the 2023-2024 fiscal year are as follows:

| | | |
|----------|----------|--------|
| 1st Half | \$566.00 | Paid |
| 2nd Half | \$566.00 | Unpaid |

 Parcel No. 1828213005: Real Estate taxes for 2021-2022 fiscal year due and payable in the 2022-2023 fiscal year are as follows:

| | | |
|----------|---------|-----------------------------------|
| 1st Half | \$13.00 | Unpaid, plus penalty and interest |
| 2nd Half | \$13.00 | Unpaid, plus penalty and interest |

 Parcel No. 1828213005: Real Estate taxes for 2022-2023 fiscal year due and payable in the 2023-2024 fiscal year are as follows:

| | | |
|----------|---------|-----------------------------------|
| 1st Half | \$13.00 | Unpaid, plus penalty and interest |
| 2nd Half | \$13.00 | Unpaid |
3. **ZONING**: Various zoning ordinances and governmental regulations/ordinances may affect the present, or your intended use of the real estate. You should contact the appropriate offices for details.

4. **EASEMENTS**: None of record reported except as otherwise identified herein.
5. **COVENANTS**: None of record reported except as otherwise identified herein.
6. **OTHER MATTERS**: (a) Plat of Holroyd's Addition No. 2 to Oelwein filed in the Fayette County, Iowa, Recorder's Office on June 17, 1902, in Book 2 Page 79, including easements, building setbacks, restrictions, reservations, and notations.
- (b) The real estate under examination is comprised of two lots separated by an alley that appears to have been vacated by the City of Oelwein by means of City of Oelwein Ordinance No. 952 filed January 23, 2006, as Doc. No. 2006-249. Further, the City of Oelwein adopted Resolution No. 3973 as reflected by Doc. No. 2006-248, filed January 23, 2006, wherein the city resolved to convey that portion of said vacated alley lying between said Lots 3 and 7 to Troy W. Lamphier, a prior titleholder to the real estate, for the sum of \$100.00 plus costs. The abstract reflects no conveyance of said portion of vacated alley to Mr. Lamphier or to any other person. You are encouraged to obtain from the city a quit claim deed as to: *that portion of the vacated alley running north and south in Block 2 of Holroyd's 2nd Addition, lying adjacent to and between Lots 3 and 7, Block 2, Holroyd's 2nd Addition to Oelwein, Fayette County, Iowa.*

MEMORANDUM

The following matters cannot be determined from the Abstract:

- (a) The interest, if any, of persons in possession other than titleholders of record;
- (b) Facts disclosed by a survey or environmental audit;
- (c) Easements or encroachments apparent by physical evidence of their use;
- (d) Claims for labor or improvements made within the last ninety (90) days;
- (e) Whether there are any unpaid sewage, water or garbage assessments;
- (f) Bankruptcy matters not shown involving parties of interest in the real estate;
- (g) Zoning and other governmental action not appearing of record; and
- (h) Matters within your own knowledge not appearing of record.

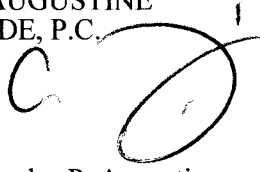
The Abstract, continued by Title Services Corporation, commences with the date of the filing of the Plat, and is certified to February 28, 2024, at 8:00 A.M.

We agree to indemnify you and your successors in interest in the mortgage/deed of trust opined hereto, to the full extent of any loss attributable to a breach of our duty to exercise reasonable care and skill in the examination of the title and the giving of this opinion.

Respectfully submitted,

KLATT, AUGUSTINE
& RASTEDE, P.C.

By:


Charles P. Augustine

CPA/cb

Title Guaranty/Member #7930

F:\Title Opinions\2024\240850.wpd

Prepared by: Douglas D. Herman
Lynch Dallas, PC
PO Box 2457
Cedar Rapids, Iowa 52406
Telephone: 319-365-9101
Facsimile: 319-365-9512

Taxpayer/Return Address:
City of Oelwein, Iowa
20 2nd Ave. SW
Oelwein, Iowa 50662

QUIT CLAIM DEED

For the consideration of One Dollar (\$1.00) and other valuable consideration, The City of Oelwein, Iowa, an Iowa Municipal Corporation, does hereby convey to FJI-I Holdings, LLC, all of its' right, title, interest, estate, claim and demand in the following described real estate in Fayette County, Iowa:

That portion of the vacated alley running north and south in Block 2 of Holroyd's 2nd Addition, laying adjacent to and between Lots 3 and 7, Block 2, Holroyd's 2nd Addition to Oelwein, Fayette County, Iowa.

The transfer of the above-described property is conditioned upon the maintenance of easement rights over the entirety of said parcel for the following purposes: Installation, repair, maintenance, alteration and operation of water, sanitary sewer, storm sewer, gas pipeline, electric transmission, communication, and other public utilities, whether upon, over, across or under said property.

together with all easements and servient estates appurtenant thereto, and subject to covenants, easements and restrictions of record.

This Quit Claim Deed represents a transfer by a public official in the performance of the public officials' official duties and is therefore exempt from real estate transfer tax and declaration of value requirements pursuant to Iowa Code Section 428A.2(19) (2023).

The property transferred herein was vacated by the City Council of the City of Oelwein, Iowa by Ordinance #952, approved on November 24, 1997, and approved for transfer to the then property owner by Resolution #3973 on November 24, 1997, with the Mayor and City Admin.

directed to issue a deed as described therein. Whether the deed was issued and lost or never issued is not known, the purpose of this Deed being to transfer the vacated ROW previously authorized for transfer, to the current property owner. The City Council authorized the execution of this Deed by Resolution # _____ approved on _____, a copy of same being appended hereto.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____, 2024

City of Oelwein, Iowa
an Iowa Municipal Corporation

Brett DeVore, Mayor

Barbara Rigdon, City Clerk

STATE OF IOWA)
)§
COUNTY OF FAYETTE)

This instrument was acknowledged before me on the _____ day of _____, 2024, by Brett DeVore and Barbara Rigdon, known to me to be the identical persons named herein, in their capacities as Mayor and City Clerk, respectively, for the City of Oelwein, Iowa.

Notary Public in and for the State of Iowa



Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

February 21, 2024 - 6:30 PM

CALL TO ORDER

Woodraska called the meeting to order at 6:34 PM.

ROLL CALL

Present: Woodraska, Nations, Schares, Walenceus, Bagge

Also Present: FBO George Tegler, Assistant Airport Manager Tommy Stewart

Absent: Council Liaison Anthony Ricchio

APPROVAL OF MINUTES

1. January Minutes.

A motion was made by Nations, seconded Schares to approve the January Minutes. All aye. Motion carried.

EXPENSE REVIEW

2. January Expenses.

A motion was made Bagge, seconded by Nations to approve the January Expenses. All aye. Motion carried.

FBO REPORT

Tegler reported the outlets in the shop are getting to the point where cords fall out and only a few will work properly. Tegler stated he would like to them be replaced. AECOM had been out to mark out the locations for the Lighting Vault Project. Tegler was looking to replace some ceiling tiles.

OLD BUSINESS

3. Fuel System Update.

Bagge stated he hoped it'd be done by spring. Stewart stated that most of it is completed but are waiting on a few touch points.

4. Tractor Tires.

It was reported by Woodraska that the City would like to purchase a new tractor. The goal would be during this year. Tegler had stated he would like something that is comparable to the current.

5. Terminal garage heating for tractor.

Given the weather is warming up, Stewart recommend to review this item in the fall. A discussion took place on radiant tube heating.

6. Decide on whether to vote to change the wording Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board members.

Bagge motioned, seconded by Schares to propose a recommendation to change the wording of Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board members to state two members ought to be from the City of Oelwein and three must be from Fayette County or county adjacent to. Four aye, one nay (Woodraska). Motion carried.

SCHEDULE NEXT MEETING DATE

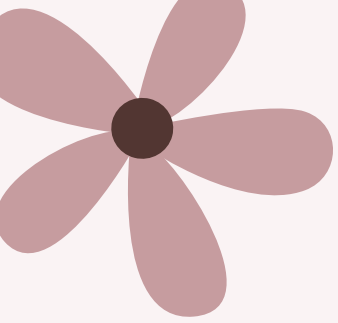
March 13, 2024 at 6:30PM

ADJOURNMENT

A motion was made by Nations, seconded by Schares to adjourn the meeting at 6:55PM. All aye. Motion carried.

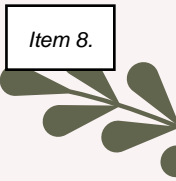
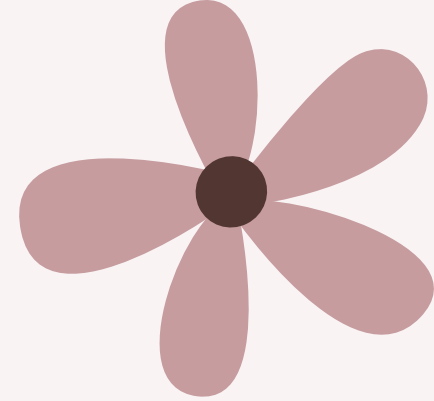
Sec. 6-101. Qualifications of board members.

To be eligible to be appointed a member of the Oelwein Airport Board the appointee must be a resident of the City of Oelwein, except two members may be residents of Fayette County or a county adjacent thereto. Board members should have expertise in aviation, business, accounting, finance, marketing, engineering, law, real estate development, management or other fields of value to the operation of the airport and the management of development of adjacent areas.



May

2024



Item 8.

SUNDAY

MONDAY

TUESDAY

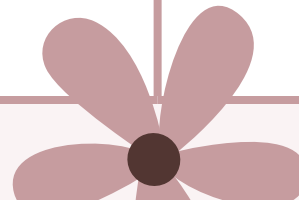
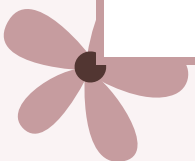
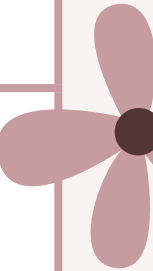
WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

| | | | | | | |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |





To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administration City Council Agenda Memo
Date: 4/8/2024

Consent Agenda

1. Consideration of a motion approving the March 25, 2024 minutes.
2. Consideration of a motion approving the Class 'C' Alcohol License for Events on Frederick.

Resolutions

3. Consideration of a resolution scheduling a Public Hearing for the Proposed City Budget for the Fiscal Year 2025 (2024-2025) for April 22 at 6:00 PM at the Oelwein City Council Chambers
 1. This hearing is required to adopt the city's budget. The City Administrator recommends approving the resolution.
4. Consideration of a resolution approving the replacement of the 20th Street Lift Station pump from Electric Pump in the amount of \$23,858.75.
 1. This pump is needed for the lift station to ensure sewage makes it to the waste treatment plant. The City Administrator recommends approving the resolution.
5. Consideration of a resolution approving the transfer of an alleyway right of way to 811 South Frederick Avenue.
 1. This item will help take care of the sale of an alley that was done many years ago. The City Attorney has prepared all of the needed documents for the process to be completed. The City Administrator recommends approving the resolution.

Motions

6. Consideration of a motion approving the Airport Board's recommendation to update City Code Chapter 6, Article IV, Oelwein Airport Board, Section 6-101 Qualifications of Board members to state two members ought to be from the City of Oelwein and three ought to be from Fayette County or county adjacent to.
 1. The City Administrator recommends moving forward with the recommendation from the airport board.
7. Consideration of a motion to move the May 27, 2024 council meeting to May 28, 2024.
 1. The City Administrator recommends approving the meeting change.

| Fund | Beg Balance | Revenue | Expense | Transfers | Fund Balance | BANK BALANCE |
|---|----------------------|-------------------|-------------------|-------------|----------------------|--------------|
| 001 General | 1,057,007.38 | 113,361.91 | 259,203.21 | (916.67) | 910,249.41 | Item A. |
| 051 County Emergency Manage | 4,888.91 | 579.30 | - | - | 5,468.21 | |
| 110 Road Use Tax | 640,052.94 | 48,269.84 | 43,612.94 | - | 644,709.84 | |
| 112 Trust and Agency | 395,151.96 | 27,704.99 | 85,391.52 | - | 337,465.43 | |
| 113 Flex Spending | 2,192.87 | 756.14 | 1,512.28 | - | 1,436.73 | 1,436.73 |
| 119 Emergency | 24,262.88 | 1,061.84 | - | - | 25,324.72 | |
| 120 Sidewalks Repaired/Replaced | - | - | - | - | - | |
| 121 Sales Tax | 562,777.44 | 52,275.08 | - | - | 615,052.52 | |
| 122 Hotel/Motel Tax | 64,753.24 | 144.96 | 1,500.00 | - | 63,398.20 | |
| 123 Gas-Electric Franchise Fee | 595,434.37 | 1,397.72 | 3,371.76 | (19,937.00) | 573,523.33 | |
| 124 Library Bequest | 374,969.72 | 1,346.58 | - | - | 376,316.30 | |
| 126 Downtown TIF | 143,500.94 | 1,212.20 | - | - | 144,713.14 | |
| 127 Industrial Park TIF | - | - | - | - | - | |
| 128 Ind Park SubFund TIF East Penn | 981,978.43 | 2,515.65 | - | - | 984,494.08 | |
| 132 DARE | 1,275.02 | - | 1,320.00 | - | (44.98) | |
| 136 Trees Forever | 8,835.15 | 5,050.00 | 593.79 | - | 13,291.36 | |
| 146 Oelwein Housing Revolving Loan Fund | 103,826.52 | 507.15 | - | - | 104,333.67 | |
| 160 Econ Dev (\$12,500 Wellness Res) | 643,135.85 | 1,959.65 | 22,186.24 | - | 622,909.26 | |
| 161 IRP Revolving Loan | 291,462.94 | 18,414.17 | 1,091.68 | - | 308,785.43 | 292,682.33 |
| 162 Downtown Business Grants | 160,921.41 | 412.25 | - | - | 161,333.66 | |
| 167 Oelwein Volunteer Fire Dept | 22,581.29 | - | 55.64 | 916.67 | 23,442.32 | |
| 177 Forfeit Assets | 3,000.36 | 200.00 | - | - | 3,200.36 | |
| 200 Debt Service | 626,674.09 | 11,984.17 | 600.00 | 19,937.00 | 657,995.26 | |
| 201 Water Bondsinking | 288,747.27 | 709.83 | - | 29,090.00 | 318,547.10 | |
| 202 Sewer Bondsinking | 551,900.18 | 1,354.70 | - | 57,590.00 | 610,844.88 | |
| 205 Special Assessments | 46,834.90 | 119.99 | - | - | 46,954.89 | |
| 282 CDBG Housing Rehab | - | - | - | - | - | |
| 287 2020 GO Bond | 8,302.67 | - | - | - | 8,302.67 | |
| 301 HMGP 4483 GRANT | 30,500.00 | - | - | - | 30,500.00 | |
| 302 Oelwein Housing Teardown | (93,123.05) | - | - | - | (93,123.05) | |
| 305 Airport Grant | (46,865.01) | - | 27,722.28 | - | (74,587.29) | |
| 307 Tri Park Trail Extensions | 864,708.54 | 177,215.22 | - | - | 1,041,923.76 | |
| 310 Plaza Park Expansion (OCAD Project) | (299,043.91) | - | - | - | (299,043.91) | |
| 314 Dry Run Creek Flooding | (56,280.84) | - | 2,877.50 | - | (59,158.34) | |
| 360 Cares Act NE Sewer Replacement | (35,165.88) | - | 3,735.03 | - | (38,900.91) | |
| 385 Water Main Rpl 1 Av NE 5 & 12 Av SE | (5,779.11) | - | - | - | (5,779.11) | |
| 387 '23 HMA Paving Imp 1st 12th SF Evnt | 386,707.35 | 990.68 | - | - | 387,698.03 | |
| 388 2024 GO Bond Const 10th St Bridge | - | - | - | - | - | |
| 393 2022 GO Bond Construction City Hall | 319,800.65 | 849.92 | - | - | 320,650.57 | |
| 397 Railroad Grant-Viaduct | 18,827.42 | 48.23 | - | - | 18,875.65 | |
| 501 Cemetery Perp Care | 295,930.10 | 180.26 | - | - | 296,110.36 | 2,930.10 |
| 600 Water (2016D Reserve \$67,000) | 981,318.71 | 123,222.30 | 82,169.01 | (29,090.00) | 993,282.00 | |
| 601 Water Infrastructure Fee | 11,416.79 | 7.59 | - | - | 11,424.38 | |
| 620 Customer Water Deposits | 138,992.33 | 1,950.00 | 2,661.37 | - | 138,280.96 | |
| 640 Fuel | 1,774.29 | 1,900.57 | - | - | 3,674.86 | |
| 670 Landfill | 236,460.59 | 50,311.27 | 30,697.82 | - | 256,074.04 | |
| 671 Recycling | 72,352.02 | 6,356.06 | 72.95 | - | 78,635.13 | |
| 672 ROW Trees Utility Fee | 24,395.61 | 8,075.26 | 674.26 | - | 31,796.61 | |
| 680 Wellness Center | 39,244.47 | 16,794.90 | 37,346.60 | - | 18,692.77 | |
| 700 Sewer/Waste Treatment | 1,410,439.78 | 148,777.39 | 71,599.99 | (57,590.00) | 1,430,027.18 | |
| 701 Sewer Infrastructure Fee | 21.84 | 0.87 | - | - | 22.71 | |
| 706 Reed Bed Exp - EQ Liner | (142,194.14) | - | 1,412.00 | - | (143,606.14) | |
| | 11,758,907.28 | 828,018.64 | 681,407.87 | | 11,905,518.05 | |

Fidelity 999-1003 and Community 999-1004 Money Market Accounts
 CD'S Fidelity 999-1113, Community 999-1114 Cemetery 501-1001
 Fidelity IRP 999-1001/Flex 999-1002/Cem Perp Bank Ckng 501-1002
 Unapplied Accounts Receivable
 Balance Checking Account 999-1000
 Payroll Liabilities

4,033,114.95
 6,593,000.00
 313,332.52
 -
 966,070.58
 -

11,905,518.05 **11,905,518.05**

Signature: 

Date: 4/4/24

3/1/2024

3/31/2024

2/29/2024

| revenue | expense | transfer in | transfer out | |
|-----------|-----------|-------------|--------------|-------------|
| 001-___-4 | 001-___-6 | 001-___-49 | 001-___-69 | (0.00) |
| 051-___-4 | 051-___-6 | 051-___-49 | 051-___-69 | - |
| 110-___-4 | 110-___-6 | 110-___-49 | 110-___-69 | - |
| 112-___-4 | 112-___-6 | 112-___-49 | 112-___-69 | - |
| 113-___-4 | 113-___-6 | 113-___-49 | 113-___-69 | - |
| 119-___-4 | 119-___-6 | 119-___-49 | 119-___-69 | - |
| 120-___-4 | 120-___-6 | 120-___-49 | 120-___-69 | - |
| 121-___-4 | 121-___-6 | 121-___-49 | 121-___-69 | - |
| 122-___-4 | 122-___-6 | 122-___-49 | 122-___-69 | 0.00 |
| 123-___-4 | 123-___-6 | 123-___-49 | 123-___-69 | 0.00 |
| 124-___-4 | 124-___-6 | 124-___-49 | 124-___-69 | - |
| 126-___-4 | 126-___-6 | 126-___-49 | 126-___-69 | 0.00 |
| 127-___-4 | 127-___-6 | 127-___-49 | 127-___-69 | - |
| 128-___-4 | 128-___-6 | 128-___-49 | 128-___-69 | (0.00) |
| 132-___-4 | 132-___-6 | 132-___-49 | 132-___-69 | - |
| 136-___-4 | 136-___-6 | 136-___-49 | 136-___-69 | - |
| 146-___-4 | 146-___-6 | 146-___-49 | 146-___-69 | - |
| 160-___-4 | 160-___-6 | 160-___-49 | 160-___-69 | - |
| 161-___-4 | 161-___-6 | 161-___-49 | 161-___-69 | - |
| 162-___-4 | 162-___-6 | 162-___-49 | 162-___-69 | - |
| 167-___-4 | 167-___-6 | 167-___-49 | 167-___-69 | (916.67) |
| 177-___-4 | 177-___-6 | 177-___-49 | 177-___-69 | - |
| 200-___-4 | 200-___-6 | 200-___-49 | 200-___-69 | (19,937.00) |
| 201-___-4 | 201-___-6 | 201-___-49 | 201-___-69 | (29,090.00) |
| 202-___-4 | 202-___-6 | 202-___-49 | 202-___-69 | (57,590.00) |
| 205-___-4 | 205-___-6 | 205-___-49 | 205-___-69 | 0.00 |
| 282-___-4 | 282-___-6 | 282-___-49 | 282-___-69 | - |
| 287-___-4 | 287-___-6 | 287-___-49 | 287-___-69 | - |
| 301-___-4 | 301-___-6 | 301-___-49 | 301-___-69 | - |
| 302-___-4 | 302-___-6 | 302-___-49 | 302-___-69 | - |
| 305-___-4 | 305-___-6 | 305-___-49 | 305-___-69 | - |
| 307-___-4 | 307-___-6 | 307-___-49 | 307-___-69 | - |
| 310-___-4 | 310-___-6 | 310-___-49 | 310-___-69 | - |
| 314-___-4 | 314-___-6 | 314-___-49 | 314-___-69 | - |
| 360-___-4 | 360-___-6 | 360-___-49 | 360-___-69 | - |
| 385-___-4 | 385-___-6 | 385-___-49 | 385-___-69 | - |
| 387-___-4 | 387-___-6 | 387-___-49 | 387-___-69 | - |
| 388-___-4 | 388-___-6 | 388-___-49 | 388-___-69 | - |
| 393-___-4 | 393-___-6 | 393-___-49 | 393-___-69 | - |
| 397-___-4 | 397-___-6 | 397-___-49 | 397-___-69 | 0.00 |
| 501-___-4 | 501-___-6 | 501-___-49 | 501-___-69 | - |
| 600-___-4 | 600-___-6 | 600-___-49 | 600-___-69 | - |
| 601-___-4 | 601-___-6 | 601-___-49 | 601-___-69 | (0.00) |
| 620-___-4 | 620-___-6 | 620-___-49 | 620-___-69 | - |
| 640-___-4 | 640-___-6 | 640-___-49 | 640-___-69 | - |
| 670-___-4 | 670-___-6 | 670-___-49 | 670-___-69 | 0.00 |
| 671-___-4 | 671-___-6 | 671-___-49 | 671-___-69 | - |
| 672-___-4 | 672-___-6 | 672-___-49 | 672-___-69 | - |
| 680-___-4 | 680-___-6 | 680-___-49 | 680-___-69 | - |
| 700-___-4 | 700-___-6 | 700-___-49 | 700-___-69 | - |
| 701-___-4 | 701-___-6 | 701-___-49 | 701-___-69 | (0.00) |
| 706-___-4 | 706-___-6 | 706-___-49 | 706-___-69 | - |

(107,533.67)

| | | | |
|----------|-------------------|-----------------------------|--|
| | 966,070.58 | 9991000 Checking | Revenue check - should equal transfers |
| | 0.00 | 9991111 Utility | |
| | 0.00 | 9991112 Accounts Receivable | |
| 001-1301 | 0.00 | 0012120 payroll liabilities | |
| | 0.00 | ___-2020 accounts payable | |
| | 966,070.58 | - Ckg Bal to match | |
| | | Col I Line 62 | |

Handwritten scribbles

Handwritten signature

Item A.

City of Oelwein, IA

CLIENT LIAISON:

Jim Holz, AICP
Phone: 563.584.2884
Cell: 563.590.6351
jholz@msa-ps.com



DATE:

April 1, 2024

FLOOD MITIGATION SCOPING – PROJECT #08884010

MSA is finalizing the flood mitigation report in early April, in advance of the May council meeting. The report will outline the flooding concerns, a series of different mitigation options, a cost benefit and possible funding opportunities. Staff also met with the Army Corp of Engineers (3/5 and 3/13/24) to discuss stream mitigation and the Dept of Homeland Security (3/7/24) about the FEMA BCA Toolkit and Ecosystem Service Benefits.

MISC.

Downtown Revitalization Grant application

[Downtown Revitalization Fund | Iowa Economic Development Authority \(iowaeda.com\)](https://iowaeda.com)

MSA staff met with Dylan to discuss a potential application in November 2024. Next steps include identifying property owners interested in participating.

Community Change Grant

[Inflation Reduction Act Community Change Grants Program | US EPA](https://www.epa.gov/commchange)

MSA staff are discussing with Dylan potential projects to submit an application to the above grant.

MARCH 2024 PARK MONTHLY REPORT

This past month I met with the tree board on Monday evening to go over various upcoming projects that are scheduled. On Wednesday, the tree board received word that the city is a recipient of the Tree City Award because of the hard work this volunteer board put in this past year. On Friday, I met with a contractor to get pricing on a new door for the storage area at Wings Park. Nate and I have been working on getting things started at the pool so we have plenty of time to make sure everything will be ready for the season. On Tuesday, I met with the pool manager to go over schedules and get certifications and training lined up. Nate has been working on rewiring the 20' trailer to ensure everything is working properly for the upcoming season. Seasonal help will be hired back in the next few weeks as the warm weather continues, mostly returning employees with a few new people. I worked with Shawn from the street department to replace the seals on the rear tire of the skid loader that started leaking. The volleyball equipment that the rec dept. ordered was put together by the park department and delivered this past week. New playground informational signs were designed and sent to Iowa prison industries for quotes as well as new rules sign for the skate park. I am getting pricing for some new palm leaves for the tiki play structure at the pool as some have been ruined by the wind over the years. This morning Nate and a couple of the cemetery employees are preparing a grave for a Friday burial at Woodlawn. I collected monthly trail counts and completed our monthly report.

This past month I submitted a grant proposal for CPR manikins for the city to purchase for lifeguard training as well as FD & PD training. I had Nate take a load of construction debris from past projects to the landfill. I read the three applications and submitted the scoring for TAP trail funding to the county. I had Nate grab the flowerpots from storage for the downtown and take them up to the school for the FAA program to start the flowers in their greenhouse. Nate and I took the bucket truck to the pool to fix one of the permabrellas that required some attention. Nate and I replaced all 200 light bulbs at Depot Park taking out the color bulbs with the regular clear bulbs. Nate has spent some time finishing the painting at the concessions area at the pool this week. We learned this week that our trails bill was finally passed by the state senate subcommittee and committee which is where it has been hung up the past couple of years. I typed up the agenda for Monday's Park and Rec meeting and prepared my report.

This past month I hosted the park and rec meeting at the park building where we discussed a new monument proposal for Woodlawn. After the meeting I walked the board members around the shop showing them all the improvements we have made to the facility over the past few years. On Monday, we brought the returning employees in for videos and orientation. The employees have been working on going through all the parks, empty lots, and cemeteries picking up sticks and debris. The park employees took fence ties and went around the dog park and aquatic facility reinforcing the fences. The cemetery employees took the grave heaters and propane tanks to the back and started cleaning the roads with the street sweeper. The cemetery employees are preparing a full burial for Friday morning for Jamison and a cremation burial for Saturday. I contacted vendors for mulch for the downtown and safety fiber for the playground areas. Kim and I started interviewing kids for the aquatic center that are new to the facility this year. The small motor/pump was taken to Thomas Electrical for some routine maintenance and reinstalled. The park employees took leaf blowers around all structures in the parks blowing leaves out of shelters and fence lines. The cemetery employees borrowed the street sweeper and started cleaning the roads at Woodlawn. The equipment was brought back into the concession room as it has had a fresh new coat of paint put on it this spring. The park employees started putting the eyeball inlets back into the walls of the pool and draining the diving well down as needed. The cemetery employees took the pole saw around and trimmed trees along the roadways at Woodlawn.

This month the employees have been making great progress in getting facilities ready for the upcoming season. The park employees have been working in City Park burning off some excess leaves, clearing sticks, grinding stumps, sweeping streets. The cemetery employees have been working on sweeping streets and organizing different areas so that it all looks nice. The park employees have been working on putting the aquatic center back together as there is always a ton of work to complete to get the facility ready each spring. The park employees have started construction of the gravel bed at the shop

area. The cemetery employees started working on the campground churning up the pads and smoothing the pads out and cleaning out fire rings. The guys also had a full burial at Woodlawn this past week and have been working on putting black dirt down on past winter graves. The nets were brought out at the sports complex along with garbage cans and bleachers for the upcoming soccer season. The park department also made the phone call to get portable toilets lined up for the rec soccer. The park employees installed a memorial bench in Platt Park that was donated by the DeLong family.

TREE CITY RECOGNITION

Dear Tree City USA Award Recipient,

Congratulations, I have received and approved your Tree City USA 2023 application.

The Iowa Urban Tree Council would like to invite you and two additional community representatives to receive your Tree City USA award at our 33rd annual Community Forestry Award Luncheon. The Luncheon will take place on Wednesday, April 4th from 11:00 AM to 1:30 PM at the FFA Enrichment Center



TREE CITY USA®

VOLLEYBALL EQUIPMENT



BOBCAT SEAL



GRAVE PREP



SWEEPING



POOL MAINTENANCE



GRANT PROPOSAL

ENBRIDGE®



SENATE CALENDAR 25
MARCH 14, 2024

HF 35

Sweeney

A bill for an act relating to private land available for public use for recreational purposes. By Ingels. [Similar/Companion To [SF 275](#)] (Eligible: 03/13/2024).

TRAIL SWEEPING



STICKS



MAINTENANCE



LEAVES

STREET SWEEPING

CLEANING



CONCESSIONS

POOL WORK

TREE TRIMMING



BURIALS



ORIENTATION/VIDEOS



CITY PARK

TRIMMING

SWEEPING



ORGANIZING

POOL LIGHTS

GRAVEL BED



CAMPGROUND



CAMPGROUND



SOCCER NETS

POOL STEPS



BURIALS



POOL WORK



DELONG BENCH



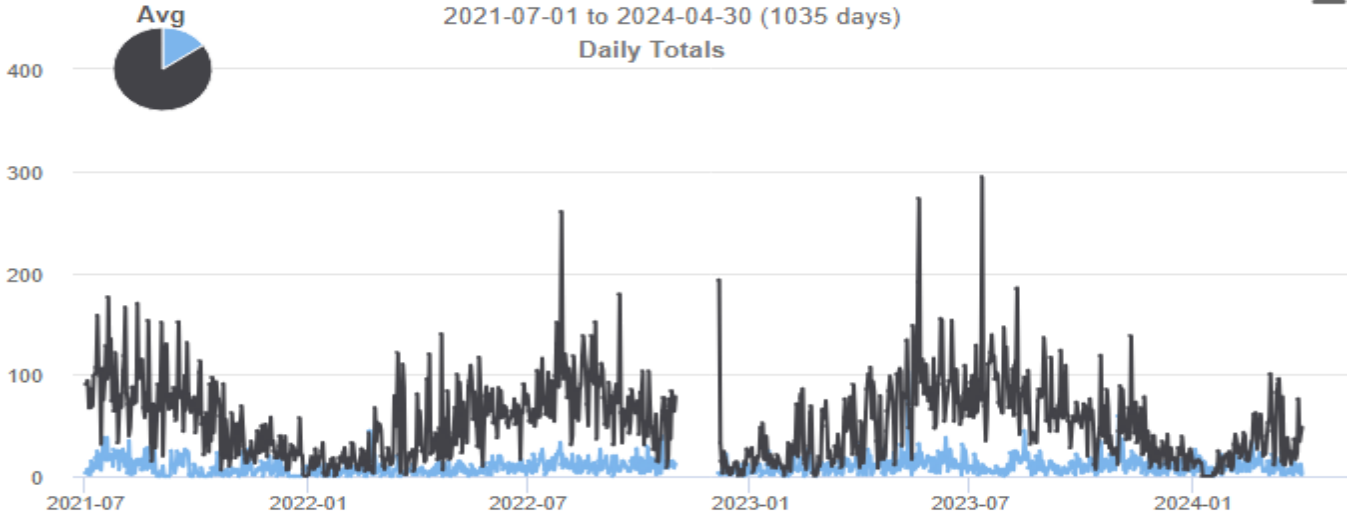


Daily/Weekly/Monthly totals

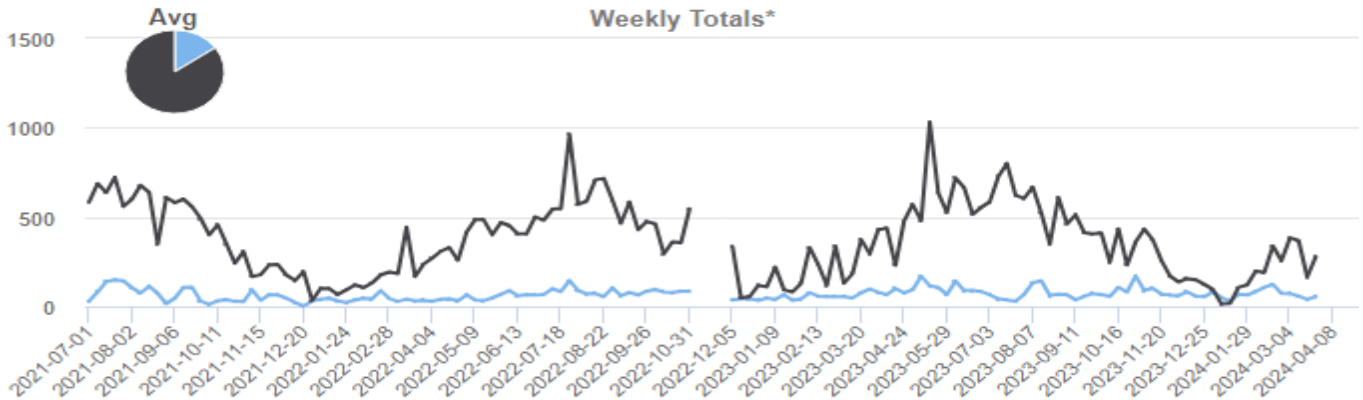
2021-07-01 to 2024-04-30 (1035 days)



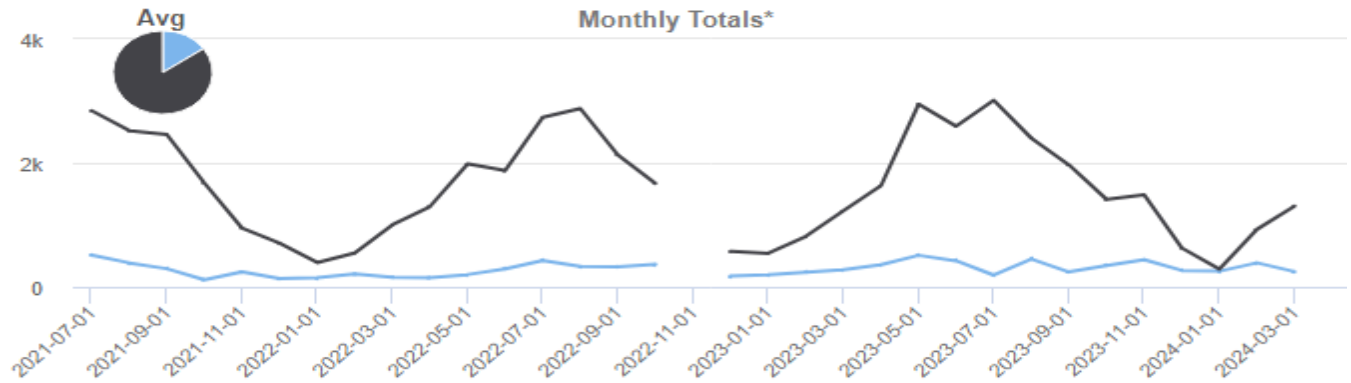
Daily Totals



Weekly Totals*



Monthly Totals*



■ Arlington Place Oelwein ■ Platt Park Oelwein

Master Summary

Download as [Excel](#) [CSV](#)

| Year | Site | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | ADT† | ADT†x365 | Days with data |
|------|-------------------------|-----|-----|-------|-------|-------|-------|--------|-------|-------|-------|-------|------|--------|----------|----------------|
| 2021 | Arlington Place Oelwein | | | | | | | 512* | 388 | 294 | 115 | 242 | 134 | 9,115 | 3,327 | 183 |
| | Platt Park Oelwein | | | | | | | 2,845* | 2,523 | 2,458 | 1,675 | 950 | 704 | 60,454 | 22,066 | 183 |
| 2022 | Arlington Place Oelwein | 146 | 207 | 158 | 148 | 199 | 290 | 426 | 332 | 327 | 362 | | 173* | 8,303 | 3,031 | 330 |
| | Platt Park Oelwein | 394 | 548 | 1,002 | 1,297 | 1,984 | 1,877 | 2,736 | 2,877 | 2,127 | 1,672 | | 572* | 51,497 | 18,796 | 330 |
| 2023 | Arlington Place Oelwein | 193 | 235 | 274 | 356 | 510 | 421 | 190 | 451 | 241 | 347 | 441 | 266 | 10,753 | 3,925 | 365 |
| | Platt Park Oelwein | 543 | 816 | 1,229 | 1,635 | 2,948 | 2,592 | 3,013 | 2,399 | 1,969 | 1,411 | 1,485 | 628 | 56,625 | 20,668 | 365 |
| 2024 | Arlington Place Oelwein | 254 | 389 | 247 | | | | | | | | | | 9,780 | 3,580 | 91 |
| | Platt Park Oelwein | 287 | 930 | 1,305 | | | | | | | | | | 27,714 | 10,143 | 91 |

ADT† = Average Daily Traffic

* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.

DAILY ACTIVITIES

- CLEAN/ORGANIZE SHOP AREAS
- PICK UP DOWNTOWN AREAS
- MAINTAINING PARK, CEMETERIES
- MAINTENANCE ON EQUIPMENT
- SAFETY MEETINGS
- MEET WITH CONTRACTORS
- RETRIEVE & UPLOAD TRAIL COUNT DATA
- WOODLAWN BURIALS
- SPRING MAINTENANCE
- GRANT WORK

PROGRESS ON PROJECTS

- WEBSITE UPDATING
- TRAIL EASEMENTS/GRANTS
- WORK ON PARK AND REC MASTER PLAN
- TRAIL MAINTENANCE
- HIRE EMPLOYEES BACK
- SPRING PREPARATIONS
- SUBMITTED AARP GRANT PROPOSAL
- GRINDING STUMPS
- CEMETERY SPRING CLEANING
- POOL PREPARATIONS
- RECEIVED TREE CITY RECOGNITION
- RECEIVED GROWTH AWARD RECOGNITION
- CIVICREC WORK
- CAMPGROUND PREPARATIONS
- INSTALL MEMORIAL BENCH AT PLATT PARK
- GRAVEL BED SUPPLIES CONSTRUCTION
- STARTED PUMPING DOWN DIVING WELL
- SUBMITTED TAP FUNDING APPLICATION

NEXT MONTH AND FUTURE PROJECTS

- REMOVE OLD WELL HOUSES CITY PARK
- REPURPOSE OLD WINGS BRIDGE
- GRANT WRITING
- TRAIL SEGMENT 2
- TRAIL SEGMENTS 4/5 ALIGNMENT
- DIRT WORK COMPLEX
- PAINT ACCENT BRICK – POOL
- REMOVE PRIMITIVE AT REDGATE
- PLAYGROUND SLIDES – CITY PARK
- POOL BOILER REPLACEMENT
- SPRING PREPARATIONS
- UNITED WAY – DAY OF CARING
- DIAMOND PREPARATIONS
- UTILITIES TO PLANT TREES IN CHRYSLER
- BOARD AND COMMITTEE MEETINGS
- FIX WATER SHUTOFFS AT CEMETERY
- SWEEPING TRAILS/STREETS
- MULCHING DOWNTOWN
- POOL HIRING
- FLAGPOLE

JOSHUA JOHNSON MA
OELWEIN PARK SUPERINTENDENT

