



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

June 08, 2026
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Tony Cannon, Anthony Ricchio, Lynda Payne, Jason Gearhart, Renee Cantrell

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

- [A.](#) Public Comment Policy.

Consent Agenda

- [1.](#) Consideration of a motion to approve the May 26, 2026 minutes.
- [2.](#) Consideration of a motion to approve 2026-2027 Cigarette/Tobacco Permit Renewals.

Resolutions

- [3.](#) Consideration of a resolution setting a public hearing for June 22nd, 2026 at 6:00 PM for the Construction Plan Specifications for 2026 Water System Improvements.
- [4.](#) Consideration of a resolution awarding the Oelwein Fire Department Overhead Door Replacement Project contract to Christie Door Company in the amount of \$40,955.34.
- [5.](#) Consideration of a Resolution Approving a Contract with Civic Plus for the City's Website and Agenda Management Software

Motions

- [6.](#) Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Oelwein Fire Fighter Foundation.
- [7.](#) Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Oelwein Archery Boosters.
- [8.](#) Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Williams Center for the Arts.

[9.](#) Consideration of a Motion to Continue Planning Efforts for the Big O Celebration.

[10.](#) Consideration of a motion to direct the Public Safety Committee to review the proposed bridge fishing ordinance.

Council Updates

Mayor's Report

City Administrator's Report

[A.](#) City Administrator.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy
 Oelwein Guidelines for Public Participation during City Council Meetings
 Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
 - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
 - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum” :
 - i. Be recognized by the Mayor or Mayor Pro Tem.
 - ii. State their name and address.
 - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
 - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
 - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
 - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
 - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
 - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
 - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
 - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
 - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
 - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor’s capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings “Public Comments” on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
 - i. Each agenda item is introduced by the Mayor
 - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
 - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
 - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
 - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
 - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
 - i. The speaker must be recognized by the Mayor.
 - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
 - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
 - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
 - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
3. Public Hearings
- a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
 - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
 - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
 - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
4. Public Comments at Council Workshops / Work Sessions.
- a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
 - b. Public Comments:
 - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
 - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
- a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
 - ii. Will refrain from private conversations during meetings.
 - iii. Should not address Council members in individual conversation or make comments to individual Council members.
6. Contacting City Council Members outside of Meetings
 - a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
May 26, 2026 - 6:00 PM

Pledge of Allegiance

Call to Order Mayor DeVore called the meeting to order at 6:00 PM

Roll Call Present: Payne, Cannon, Gearhart, Ricchio, Weber

Also Present: Mayor DeVore, City Administrator Mulfinger, Administrative Assistant McKee

Absent: Cantrell

Additions or Deletions

A motion was made Weber, seconded by Ricchio to adopt the agenda as presented.

All aye. Motion carried.

Citizens Public Comments - See Guidelines for Public Comments Below

Helen Barrett, 405 4th Street NE, requested the council revisit the parking at the pool. She stated when the pool is operating, it makes it difficult to get out of her garage. DeVore stated he would have staff look into a solution.

Consent Agenda

1. Consideration of a motion approving the May 11, 2026 minutes.
2. Claims resolution in the amount of \$2,035,624.45.
3. Consideration of a motion to approve the Class 'C' Retail Alcohol License for the Hacienda Del Rio.
4. Consideration of a motion to approve the Class 'C' Retail Alcohol License for the City of Oelwein for the Big O Weekend activities.

A motion was made by Gearhart, seconded by Weber to approve the consent agenda.

All aye. Motion carried.

Public Hearing

5. Public Hearing amending the Fiscal Year 2025-2026 budget on May 26, 2026 at 6:00 PM at the Oelwein City Council Chambers.

Mayor DeVore opened the public hearing.

No written or oral comments were received.

Mayor DeVore closed the public hearing.

6. Public Hearing on the proposed sale of city owned real property located at 208 8th Avenue SW on May 26, 2026 at 6:00 PM at the Oelwein City Council Chambers.

Mayor DeVore opened the public hearing.

No written or oral comments were received.

Mayor DeVore closed the public hearing.

Resolutions

7. Consideration of a resolution adopting a budget amendment for Fiscal Year 2025-2026.
A motion was made by Weber, seconded by Gearhart to approve Resolution No. 5904-2026.

Aye: Payne, Cannon, Gearhart, Ricchio, Weber
Nay: NA
Absent: Cantrell Motion carried.

8. Consideration of a resolution supporting the submission of a Railroad Crossing Elimination (Crossing Safety) Program Grant.

A motion was made by Weber, seconded by Gearhart to approve Resolution No. 5905-2026.

Aye: Payne, Cannon, Gearhart, Ricchio, Weber
Nay: NA
Absent: Cantrell Motion carried.

9. Consideration of a resolution approving support for the local match of the application through the Iowa Department Homeland Security and Emergency Management (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Building Resilient Infrastructure and Communities (BRIC).

A motion was made by Weber, seconded by Cannon to approve Resolution No. 5906-2026.

Aye: Payne, Cannon, Gearhart, Ricchio, Weber
Nay: NA
Absent: Cantrell Motion carried.

10. Consideration of a resolution approving sale of city owned real property located at 208 8th Avenue SW.

A motion was made by Weber, seconded by Ricchio to approve Resolution No. 5907-2026.

Aye: Payne, Cannon, Gearhart, Ricchio, Weber
Nay: NA
Absent: Cantrell Motion carried.

11. Consideration of a resolution approving Pay Application No. 8 in the amount of \$318,450.95 to Taylor Construction for the 10th Street Bridge Project.

A motion was made by Weber, seconded by Gearhart to approve Resolution No. 5908-2026.

Aye: Payne, Cannon, Gearhart, Ricchio, Weber
Nay: NA
Absent: Catrell Motion carried.

Motions

12. Consideration of a motion to approve the goal setting calendar.

Cannon questioned if the calendar could be moved up three months to begin working on goals sooner rather than later. Gearhart and Ricchio both would like to keep the calendar as is to ensure there is maximum opportunity for community input.

A motion was made by Weber, seconded by Gearhart to approve the goal setting calendar as listed.

4 Aye, 1 Nay (Cannon). Motion carried.

13. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the Oelwein Area Historical Society in the amount of \$1,500.00.

A motion was made by Ricchio, seconded by Gearhart to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the Oelwein Area Historical Society in the amount of \$1,000.00.

3 Aye, 2 Nay (Weber, Payne). Motion carried.

14. Consideration of a motion approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the American Legion Ross Reid Post 9 in the amount of \$3,490.00.

A motion was made by Weber, seconded by Payne to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request for the American Legion Ross Reid Post 9 in the amount of \$3,490.00.

All aye. Motion carried.

15. Consideration of a motion approving the special event application for the Fayette County Democrats.

A motion was made by Gearhart, seconded by Cannon to approve the special event application for the Fayette County Democrats.

All aye. Motion carried.

Committee Reports

16. Report from Cantrell on the Park & Rec meeting minutes.

For full minutes, please visit: <https://www.cityofuelwein.org/bc-parks/page/parks-and-recreation-31>

17. Report from Payne on the Library Board meeting minutes.

For full minutes, please visit: <https://www.oelwein.lib.ia.us/about/library-board-minutes-1>

Mayor's Report

- A. Consideration of a motion approving Christian Solsma to the Library Board.

A motion was made by Weber, seconded by Ricchio to approve Christian Solsma to the Library Board.

All aye. Motion carried.

Mayor DeVore reminded the council of the openings on the Zoning Boards of Adjustments. City Administrator Mulfinger stressed the importance of the board.

City Attorney's Report

For full invoices, please visit: <https://www.cityofuelwein.org/citycouncil/page/city-council-meeting-187>

City Administrator's Report

City Administrator Mulfinger stated his progress on the Railroad and Flood mitigation grants. Mulfinger also stated the pool is open and in full force.

Adjournment

A motion was made by Weber, seconded by Payne to adjourn the meeting at 6:33 PM.

All aye. Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held May 26, 2026 and copy of said proceedings was furnished to the Register May 28, 2027.

Dylan Mulfinger, City Administrator

2026-2027 Cigarette/Tabacco Permit Renewals

Business	Physical Address
Hy-Vee Dollar Fresh Market	1345 South Frederick Avenue
Dollar General Store #2328	236 1st Avenue SE
Casey's #2682	105 1st Avenue SE
Fareway Stores, Inc #412	102 2nd Street SE
Kwik Star #665	10 1st Avenue SE
Kwik Star #1156	1350 Industrial Park Drive
The Spot #13	18 E Charles Street
The Spot #7	821 S. Frederick Avenue
Super Mart	701 South Frederick Avenue

(Super Mart is applying for both retail tobacco and device permit)

RESOLUTION NO. _____-2026

RESOLUTION SETTING A PUBLIC HEARING FOR JUNE 22ND, 2026 AT 6:00 PM FOR THE CONSTRUCTION PLAN SPECIFICATIONS FOR 2026 WATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Oelwein has failing water and sewer infrastructure; and

WHEREAS, the City Council acknowledges the need for improvements throughout the city as evident by the water sewer increases made in the summer of 2024; and

WHEREAS, the city is taking a proactive approach to the necessary repairs over the next ten years; and

WHEREAS, the project has been designed by Fehr Graham; and

WHEREAS, a public hearing is required for a project of this size per Chapter 26 of the Iowa Code; and

WHEREAS, the public hearing is to be set for June 22, 2026 at 6:00 PM; and

NOW, THEREFORE, be it resolved by the City Council of Oelwein, Iowa approves setting a public hearing for June 22nd, 2026 at 6:00 PM for the Construction Plan Specifications for 2026 Water System Improvements

Passed and approved this 8th day of June, 2026.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Weber
- Payne
- Cantrell
- Cannon
- Gearhart
- Ricchio

**NOTICE TO BIDDERS AND
NOTICE OF PUBLIC HEARING
JURISDICTION OF CITY OF OELWEIN
2026 WATER SYSTEM IMPROVEMENTS
PROJECT NO. 25-905**

Time and Place for Filing Sealed Proposals. The City of Oelwein will receive and accept bids ONLY through QuestCDN.com via the online electronic bid service (QuestvBid) for the construction of the 2026 Water System Improvements until **June 17, 2026 at 10:00 A.M.**

Time and Place Sealed Proposals Will be Opened and Considered. All bids will be downloaded at **10:00 A.M.** and publicly read aloud during a virtual public meeting that will be held at **10:00 A.M. on June 17, 2026.** All plan holders can access the virtual meeting by using the following Zoom link, ID and passcode.

Join Zoom Meeting

<https://us04web.zoom.us/j/73560503899?pwd=m4A5BLO0rPvdBCatQ9vDBnDZjPrA8W.1>

Meeting ID: 735 6050 3899

Passcode: hZLc5n

Bids will be considered by the City Council at its regular meeting at 6:00 P.M. on **June 22, 2026 at City Hall, 20 2nd Avenue SW, Oelwein, Iowa.** The City of Oelwein reserves the right to reject any and all bids.

Time for Commencement and Completion of Work. Work on the improvement may be commenced upon approval of the contract by the Council and be completed as stated below.

Bid Security. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to the Jurisdiction, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. **The bidder's security shall be in the amount of 5% of the total bid amount including all add alternates and shall be the Jurisdiction's bidder's bond with corporate surety satisfactory to the Jurisdiction. No other type of bid security will be accepted.** The bidder's bond shall contain no condition except as provided in the specifications.

Performance, Payment, and Maintenance Bond. The successful bidder will be required to furnish a construction performance, payment, and maintenance bond in an amount equal to one hundred percent (100%) of the contract price. Said bonds to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and the maintenance of said improvements in good repair from the time of acceptance of the improvements by the City for not less than two (2) years.

Contract Documents. Complete digital project documents are available at **fehrgraham.com/biddingdocuments**. Click on the project and then you may select "View Plan Holders," or "Download Bid Documents" on the next screen. **A contractor may view the contract documents at no cost prior to becoming a plan holder. Input the QuestCDN project number 10189486 on the website's projects search page to download the digital documents for \$0.00.** Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information and vBid online bid submittal questions. **Project bid documents must be downloaded from QuestCDN which will add your company to the plan holder list and allow**

access to vBid online bidding for the submittal of your bid (which is required for this project). For this project, bids will be received and accepted via the online electronic bid service through QuestCDN.com.

Hard copies of the bid documents may also be obtained and examined from the office of the Engineer, 128 South Vine Street, West Union, Iowa 52175 (phone number 563.422.5131, e-mail aries@fehrgraham.com). **There is a one hundred-dollar (\$100.00) deposit for hard copies of the plans and specifications, which will be refunded if returned to the Engineer in reusable condition within fourteen (14) days of the award of the Contract. Downloading the electronic bid documents is required from QuestCDN in order to submit an online bid even if hard copy plans are purchased from the office of the Engineer.**

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement. A public hearing will be held by the City Council of Oelwein on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 6:00 P.M. on **June 22, 2026**, at City Hall, Oelwein, Iowa.

Preference of Products and Labor. By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

Buy America Build America. This agreement is for services related to a project that is subject to the Build America, Buy America Act (BABA) requirements under Title IX of the Infrastructure Investment and Jobs Act ("IIJA"), Pub. L. 177- 58. Absent an approved waiver, all iron, steel, manufactured products, and construction materials used in this project must be produced in the United States, as further outlined by the Office of Management and Budget's Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Contractor shall include Manufacturer's Certification for BABA requirements for all BABA - covered items to be incorporated into the infrastructure project. Contractor shall comply with BABA requirements, including coordination with manufacturers, distributors, and suppliers to correct deficiencies in any BABA documentation.

For any change orders, Contractor shall provide BABA documentation for any new products or materials required by the change. Contractor shall designate the responsible parties for determining the final classifications for all project items.

The bid packet should list all products which are part of the project that are required to meet BABA regulations. This includes all iron and steel, defined construction materials and manufactured products that are part of the project. This is to ensure bidders are prepared to submit manufacturer certifications on each BABA-covered item based on its applicable category. Manufacturers of iron or steel, construction materials, and manufactured products are expected to provide certification of compliance with Build America Buy America to the project's general contractor. Examples of information that may be included in a certification:

1. A reference to the project.
2. Specific item information.
3. Reference to BABA requirement, classification and how any specific requirements relate to their item (for example, the cost of components of a manufactured product).
4. Location of where item is manufactured or produced.

5. A company representative signature and contact information.

The winning contractor will take the engineer's BABA-covered list and provide certifications for each BABA-covered product on the project and will be required to provide to the CDBG administrator. CDBG draws will not be approved until certifications are submitted to IEDA.

Unique Entity ID Number. All general/prime contractors and subcontractors are required to obtain a Unique Entity ID number (UEI number) from SAM.gov and will be required prior to contract approval and signing. To learn more about UEI numbers, visit: <https://sam.gov/entity-registration>.

Davis Bacon Wage Rates. This project requires federal prevailing wage rates. Davis-Bacon wage rates apply to this project. At a minimum, the awarded contractor will be required to submit each employee's self-certified income (for those working on the project) to the CDBG administrator to meet Section 3 requirements.

General Nature of Public Improvement.

Replacement of existing water main with 8" diameter water main (open cut and directional bore) in the following three locations: 6th Street NE and 3rd Avenue NE – 1,217 LF; 1st Avenue SE and 3rd Street SE – 835 LF; 10th Street SE – 1,265 LF. Associated work includes new water service lines to and including the curb stop; street repair/reconstruction, both asphalt and PCC; sidewalk and pedestrian ramp replacement; storm sewer intakes; manhole adjustment; and surface restoration in the City of Oelwein, Iowa.

Contractor shall fully complete by June 25, 2027. Liquidated Damages in the amount of \$1,000.00 per Calendar Day will be assessed for each Calendar Day that any work shall remain uncompleted beyond the specified completion date.

Plan Holders List. The plan holders list and bid results may be viewed at Fehr Graham's website <http://www.fehrgraham.com>.

Taxes. All Contractors and approved Subcontractors will be provided a Sales Tax Exemption Certification to purchase, or withdraw from inventory, materials furnished under this contract. No allowance will be made over the contract sum for any tax claims.

Section 3 requirements under 12 U.S.C. § 1701u.

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.
- C. The Contractor agrees to post copies of a notice advising workers of the Contractor's commitments under Section 3 in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the

Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

- D. The Contractor agrees to provide written notice of employment and contracting opportunities to all known Section 3 Workers and Section 3 Businesses.
- E. The Contractor agrees to employ, to the greatest extent feasible, Section 3 workers or provide written justification to the recipient that is consistent with 24 CFR Part 75, describing why it was unable to meet minimum numerical Section 3 Worker hours goals, despite its efforts to comply with the provisions of this clause.
- F. The Contractor agrees to maintain records documenting Section 3 Workers that were hired to work on previous Section 3 covered projects or activities that were retained by the contractor for subsequent Section 3 covered projects or activities.
- G. The Contractor agrees to post contract and job opportunities to the Opportunity Portal and will check the Business Registry for businesses located in the project area.
- H. The Contractor agrees to include compliance with Section 3 requirements in every subcontract for Section 3 projects as defined in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.
- I. The Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.
- J. The contractor will certify that they have followed prioritization of effort in 24 CFR part 75.19 for all employment and training opportunities. The contractor will further certify that it meets or exceeds the applicable Section 3 benchmarks, defined in 24 CFR Part 75.23, and if not, shall describe in detail the qualitative efforts it has taken to pursue low- and very low-income persons for economic opportunities.
- K. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

Section 3 Business Concerns are encouraged to respond to this proposal. A Section 3 Business Concern is one that satisfies one of the following requirements:

1. It is at least 51 percent owned and controlled by low- or very low-income persons;
2. Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers*; or
3. It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

*A Section 3 Worker is defined as any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the applicable income limit established by HUD;
2. The worker is employed by a Section 3 business concern; or
3. The worker is a YouthBuild participant.

Businesses that believe they meet the Section 3 criteria are encouraged to register as a Section 3 Business through HUD's website: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>

At a minimum, the awarded contractor will be required to submit each employee's self-certified income (for those working on the project) to the CDBG administrator to meet Section 3 requirements.

Postings. This Notice was sent to the following posting locations:

1. Master Builders/Construction Update
2. Iowa League of Cities
3. Quest CDN
4. Oelwein Daily Register

RESOLUTION NO. _____-2026

RESOLUTION AWARDDING THE OELWEIN FIRE DEPARTMENT OVERHEAD DOOR REPLACEMENT PROJECT CONTRACT TO CHRISTIE DOOR COMPANY IN THE AMOUNT OF \$40,955.34

WHEREAS, the overhead doors for the fire department have reached the end of their useful life; and

WHEREAS, this is a critical component for emergency response times; and

WHEREAS, the Northeast Iowa Charitable Foundation awarded the Oelwein Fire Department a grant in the amount of \$35,000.00; and

WHEREAS, two bids were received:

- Christie Door Company in the amount of \$40,955.34
- Overhead Door Company in the amount of \$51,250.00

WHEREAS, Christie Door Company was the low bid; and

NOW, THEREFORE, BE IT RESOLVED by the city council of Oelwein, Iowa awarding the Oelwein Fire Department Overhead Door Replacement Project contract to Christie Door Company in the amount of \$40,955.34

Passed and approved by the City Council of the City of Oelwein, Iowa this 8th day of June, 2026.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber
Payne
Cantrell
Cannon
Gearhart
Ricchio

Attest:

Dylan Mulfinger, City Administrator



**CITY OF OELWEIN, IOWA
MEMORANDUM**

TO: City Administrator Dylan Mulfinger

DATE: June 4, 2026

FROM: Jeremy P. Logan, Chief of Police

SUBJECT: Request for Public Safety Committee Review – Proposed Bridge Safety Ordinance

The purpose of this memorandum is to recommend approval of a contract with Christie Door Company for the replacement of the overhead doors and operators at the Oelwein Fire Department.

The overhead doors currently serving the Oelwein Fire Department are original to the facility and have reached the end of their useful service life. Over the years, the doors have experienced increasing operational issues, including deterioration of door components, reduced energy efficiency, and reliability concerns. Given the critical nature of emergency response operations, dependable overhead doors are essential to ensure timely apparatus deployment and maintain secure and efficient operations within the facility.

Recognizing the need for replacement, the Oelwein Fire Department submitted a funding application to the Northeast Iowa Charitable Foundation. The Fire Department was subsequently awarded a grant in the amount of \$35,000 to assist with the project. Through adjustments to capital expenditures, sufficient funding has been identified to cover the remaining project cost, allowing the replacement project to proceed without the need for additional funding requests.

A bid opportunity was distributed to six overhead door vendors capable of servicing Northeast Iowa. Two responsive bids were received and evaluated.

Bid Results:

Christie Door Company	Overhead Door Company of Northeast Iowa
Cedar Falls, Iowa	Waterloo, Iowa
Bid Amount: \$40,955.34	Bid Amount: \$51,250.00

Christie Door Company's proposal includes the replacement of all seven overhead doors, new tracks, springs, weather seals, commercial operators, remote controls, safety equipment, and installation. The proposal meets the specifications provided by the City, including insulated commercial-grade doors, full-view window sections, commercial operators, and automatic timed door closure functionality. The total project cost is \$40,955.34.

The proposal submitted by Overhead Door Company of Northeast Iowa also met the project specifications; however, the total cost was \$51,250.00, which is \$10,294.66 higher than the Christie Door Company proposal.

Based upon the bid review, Christie Door Company submitted the lowest responsive and responsible bid while meeting the City's project requirements. Awarding the project to Christie Door Company represents the best value to the City and allows the Oelwein Fire Department to maximize the impact of the \$35,000 grant award received from the Northeast Iowa Charitable Foundation while addressing a critical facility infrastructure need.

Recommendation

I respectfully recommend that the Mayor and City Council approve awarding the Oelwein Fire Department Overhead Door Replacement Project contract to Christie Door Company in the amount of \$40,955.34 and authorize execution of all necessary project documents.



ESTIMATE

1905 Sta
Cedar Falls Iowa
319-266-1627

Item 4.

TOTAL \$40,955.34

OELWEIN FIRE DEPARTMENT
501 ROCK ISLAND RD
OELWEIN, IA, 50662

Estimate# EST-115063
Estimate Date 05/21/2026
Reference# 25826 | CHI 3216
Sales person Bucky Werderman
Job Contact Jeremy Logan, 319-283-4311
Job Site 200 W. Charles ST, Oelwein

Item (s) :

- To place order, please accept or sign and return one copy of the proposal with half down deposit.
- Opening preparation and all electrical wiring done by others.

*** All estimates are subject to change without notice. Christie Door is estimating the cost at current market value. Signing or accepting this estimate doesn't lock any pricing in until the order is acknowledged by the manufacturer. ***

ITEM & DESCRIPTION	AMOUNT
CHI - MODEL 3216- MICRO GROOVED PANEL INSULATED SANDWICH DOORS SERIES- MICRO GROOVED PANEL 14' 2" Wide X 12' 0" High CHI 3216 SECTIONAL DOOR *26 gauge wood grain embossed face steel. *2" thick sections, 1-7/8" thick sections, HFC-free polyurethane insulation. *Tongue and groove section, with thermal break and bulb seal between the sections. *R-Value: 17.54. U-Factor: 0.19. *Torsion spring hardware. *Standard Color: White. *Window Options: Full View, Insulated, Clear, White Frame. *Window Placement: Sections 3 & 4 (from the bottom). *Jamb seal and head seal. *One (1) Door strut for top section and operator bracket. *Installed.	\$21,692.00 5.00 DOOR x 4,338. 40
2" Standard Lift Track *Galvanized steel. *Radius: 15". *Jamb: Wood. *Mount: Reverse Clip Angle.	\$0.05 5.00 Unit x 0.01
LiftMaster Model TDC12S1BMC Trolley - Up to 12Ft MAXUM Trolley DC Commercial Door Operator 120VAC- Single Phase - 1200# rating. *Performance *Smooth Start/Stop Operation - DC high-efficiency motor and gearbox, provides smooth start and stop.	\$8,778.65 5.00 Unit x 1,755.73

ITEM & DESCRIPTION	AMOUNT
<p>*Faster Speed - Average of 12" per second opening on sectional doors.</p> <p>*Side-Mounted Control Box - Install and service control box without looking up.</p> <p>*Equivalent Horsepower - 3/4 HP</p> <p>*Floor-Level Wall Controller - 4-line LCD display gives you access to programming, troubleshooting and diagnostics at floor level.</p> <p>*Wi-Fi® and myQ® - Easily connect to myQ Facility via Wi-Fi.</p> <p>*SAFETY: -Water Resistant Monitored Safety Photo Eyes.</p> <p>*NOTE: -Automatic timed door closure is a standard feature.</p>	
Operator Rail Commercial - 12'	\$0.05
	5.00 pair x 0.01
<p>CHI - MODEL 3216- MICRO GROOVED PANEL</p> <p>INSULATED SANDWICH DOORS SERIES- MICRO GROOVED PANEL</p> <p>11' 0" Wide X 11' 0" High CHI 3216 SECTIONAL DOOR</p> <p>*26 gauge wood grain embossed face steel.</p> <p>*2" thick sections, 1-7/8" thick sections, HFC-free polyurethane insulation.</p> <p>*Tongue and groove section, with thermal break and bulb seal between the sections.</p> <p>*R-Value: 17.54. U-Factor: 0.19.</p> <p>*Torsion spring hardware.</p> <p>*Standard Color: White.</p> <p>*Window Options: Full View, Insulated, Clear, White Frame.</p> <p>*Window Placement: Sections 3 & 4 (from the bottom).</p> <p>*Jamb seal and head seal.</p> <p>*One (1) Door strut for top section and operator bracket.</p> <p>*Installed.</p>	\$6,623.08
	2.00 DOOR x 3,311.
	54
2" Standard Lift Track	\$0.02
<p>*Galvanized steel.</p> <p>*Radius: 15".</p> <p>*Jamb: Wood.</p> <p>*Mount: Bracket.</p>	2.00 Unit x 0.01
<p>LiftMaster Model TDC12S1BMC Trolley - Up to 12Ft</p> <p>MAXUM Trolley DC Commercial Door Operator</p> <p>120VAC- Single Phase - 1200# rating.</p>	\$3,511.46
<p>*Performance</p> <p>*Smooth Start/Stop Operation - DC high-efficiency motor and gearbox, provides smooth start and stop.</p> <p>*Faster Speed - Average of 12" per second opening on sectional doors.</p> <p>*Side-Mounted Control Box - Install and service control box without looking up.</p>	2.00 Unit x 1,755.73

ITEM & DESCRIPTION	AMOUNT
<p>*Equivalent Horsepower - 3/4 HP</p> <p>*Floor-Level Wall Controller - 4-line LCD display gives you access to programming, troubleshooting and diagnostics at floor level.</p> <p>*Wi-Fi® and myQ® - Easily connect to myQ Facility via Wi-Fi.</p> <p>*SAFETY: -Water Resistant Monitored Safety Photo Eyes.</p> <p>*NOTE: -Automatic timed door closure is a standard feature.</p>	
Operator Rail Commercial - 12'	\$0.02 2.00 pair x 0.01
L993M LIFTMASTER 3-BTN VISOR REMOTE S+3 MAX	\$350.00 7.00 each x 50.00
<p>Installed by Christie Door Company</p> <p>*Removal and disposal of old product (if applies).</p> <p>*Install new doors and openers.</p>	\$0.01 1.00 HR x 0.01
<p>- To place order, please accept or sign and return one copy of the proposal with half down deposit.</p> <p>- Opening preparation and all electrical wiring done by others.</p>	<p>Sub Total 40,955.34</p> <p>Total \$40,955.34</p>

Terms & Conditions

-Once deposit is registered and order is placed with the manufacturer. Order may not be cancelled and signer will be responsible for the cost of product. The estimate was made at current manufacturer's pricing. Increases may be made with no notice and will make this estimate invalid. Christie Door cannot guarantee installation date. Because of manufacturer delays and shortage of a labor force. There is no guarantee of a timeframe for delivery or installation.

-Payment is due upon receipt of this invoice. Special order and electrical parts may not be returnable. Over due invoices may be charged interest at a rate of 1.5% per month or 18% per year. Any fees or expenses incurred in the collections of the amount above, will be the responsibility of the signer or the business they are approved to sign for.

Authorized Signature _____

RESOLUTION NO. _____-2026

RESOLUTION APPROVING A CONTRACT WITH CIVIC PLUS FOR THE CITY’S WEBSITE AND AGENDA
MANAGEMENT SOFTWARE

WHEREAS, the city originally had a website with MuniCode; and

WHEREAS, Civic Plus purchased MuniCode; and

WHEREAS, the city uses their website on a daily basis for staff and a critical tool for the residents;
and

WHEREAS, the cost of the approved contracts is listed below

Contract	One Time	Annual
Website	\$3,342.64	\$5,300.00
Agenda Management	\$4,128.86	\$5,300.00
	\$7,471.50	\$10,600

;and

WHEREAS, the new agenda management will require training of staff along with the new website;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves a contract with
Civic Plus for the city’s website and agenda management software.

Passed and approved by the City Council of the City of Oelwein, Iowa this 6th day of June, 2026.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Attest:

- Ricchio
- Weber
- Payne
- Cantrell
- Cannon
- Gearhart

Dylan Mulfinger, City Administrator

Recorded June 9, 2026


CivicPlus

302 South 4th St. Suite 500
 Manhattan, KS 66502
 US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
 Q-123724-1
 6/4/2026 12:35 PM
 3/1/2027

Client:
 City of Oelwein, IA

Bill To:
 OELWEIN CITY, IOWA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Brandon Bivins		brandon.bivins@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Website Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup (http://www.cityofuelwein.org/)
1.00	Municipal Websites Central: Migration Standard Implementation	Includes full setup and configuration of website design selected from 1 of 10 layout options
1.00	Municipal Websites Central: Meeting Migration	All publicly available word / pdf formatted meetings and agendas migrated
1.00	Municipal Websites Central: Content Migration	All publicly available non-time sensitive published content migrated while maintaining formatting. Spelling & Links check completed.
1.00	Municipal Websites Central: Group Training	Blended system training, online learning paired with access to a trainer for questions and learning reinforcement. Migration of the current year plus two previous years of simple meeting agendas and minutes.

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Municipal Websites Central: Starter Standard Annual Fee	Municipal Websites Central : Starter Standard Annual Fee
1.00	Municipal Websites Central: Starter Hosting and Security Annual Fee	Municipal Websites Central: Module Based Hosting and Security Annual Fee
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: http://www.cityofelweil.org/
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: http://www.cityofelweil.org/
1.00	Municipal Websites Central: AI Editing Assistant	AI Editing Assistant is an optional CivicPlus Municipal Websites Central feature that lets authorized users create and improve content using integrated AI tools to generate, summarize, rewrite, and polish text across supported fields.

Total Investment - Initial Term	USD 3,342.64
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	10/1/2026 - 9/30/2027, Renewal Term 10/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-123724-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-123876-1
5/21/2026 11:24 AM
10/1/2026

Client:
City of Oelwein, IA

Bill To:
OELWEIN CITY, IOWA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Brandon Bivins		brandon.bivins@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Conversion Pro Premium Implementation	AMM Select: Conversion Pro Premium Implementation

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee
1.00	Conversion Pro Premium Package	Conversion Pro Premium Package
1.00	AMM Select: AI Editing Assistant	AMM Select: AI Editing Assistant

Total Investment - Initial Term	USD 4,128.86
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	10/1/2026 - 9/30/2027, Renewal Term 10/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-123876-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines

September 1 • December 1 • March 1 • June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name:

Contact Name:

Mailing Address:

City, State, Zip:

Phone: **Email Address:**

Date of Project:

Total Project Cost: \$

Total Requested from Hotel/Motel Tax Funds: \$

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events



20 2nd Ave. S.W.
Oelwein, Iowa 50662

city@CityofOelwein.org
www.CityofOelwein.org

Phone: (319) 283-5440
Fax: (319) 283-4032

Project Identification

1. What is the title of your project?

Iowa Firefighters Association Convention

Provide a brief description of your project. Attach additional pages, if needed.

The Iowa Firefighter's Association's annual convention is a revolving location event. This event brings in members from the whole state of Iowa as well as some towns from neighboring states.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

Our event is projected to bring in about 1500 registered attendee's as well as another 500-800 local residents

3. Project Evaluation:

Projected number of adults the project will reach 2,000

Projected number of youth the project will reach 300

Geographic area of draw

State of Iowa

Volunteers:

Number of volunteers 100

Number of volunteer hours 2,000

Attendance of event previous year(s) 1,500

Day opens to public or performance(s)

Dates with events open to the general public are the Thursday, Friday and Saturday of the event. On Thursday and Friday there will be a few waterball contests. Saturday is the IFA state competition with a parade to follow in the evening. Also during the day on Saturday a craft/vender show will be open to the public.

4. Project Budget:

Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

Willing to discuss this further in a meeting

List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

Fundraisers, in-kind donations, ads, grants

Is this application "seed money" for a new project? If yes, please explain.

Yes. This event was last seen in Oelwein in 1998. This is the first time in 30 years this event has been brought back to the community

Is this application for the expansion of an existing project/program? If yes, please explain.

no

Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: No: (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$

Date of Funding:

Reporting

Projects or Events Under \$500

- Funds can be provided up front to the organization
- A short memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events \$500-\$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events over \$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Memo should include why/if the event made a profit and how that profit will be used
- Receipts proving the hotel motel funds were used properly

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and

correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for “political purposes” as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

Please sign and date this application. Your signature on the back of this page certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Matt Derifield

Recipient

05/19/26

Date

Recipient

Date

RESOLUTION NO. 5619-2024

RESOLUTION APPROVING HOTEL/MOTEL TAX FUNDING TOURISM PROGRAM GUIDELINES

WHEREAS, the city of Oelwein needs to update the Hotel/Motel Tax Funding Tourism Program Guidelines; and

WHEREAS, the city only wants to partner with nonprofits; and

WHEREAS, this update will ensure recipients of hotel motel funding follow strict rules which come from using public dollars; and

WHEREAS, the city wants to support activities which enhance the community;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the Hotel/Motel Tax Funding Tourism Program Guidelines

Passed and approved this 12 day of August, 2024.



Brett DeVore, Mayor

It was moved by Lenz and seconded by Weber that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio	x			
Weber	x			
Lenz	x			
Garrigus	x			
Seeders	x			
Payne	x			

Attest:



Dylan Mulfinger, City Administrator

Recorded August 13, 2024.



City Of Oelwein
Hotel/Motel Tax Funding
Tourism Program Guidelines
Adopted by Resolution 5619-2024

Purpose

The City of Oelwein is offering grant funds for tourism through projects presented to them by nonprofits. These grant funds are made possible through the hotel/motel tax funds received by the City of Oelwein. By law, 50 percent of these funds must be spent on ventures that promote area tourism. The city will only provide funding to a nonprofit organization, or an event partnering with a nonprofit organization

Application and Project Deadlines

Applications will be accepted four times per year and must be received by 4300 p.m. on the deadlines provided below. If deadline falls on a weekend or holiday the deadline shall be 4:30 P.M. on the last working day prior to:

- September 1
- December 1
- March 1
- June 1

The Planning, Finance, Enterprise and Economic Development Committee (PFEED) will meet the first part of January, April, July and October at the Oelwein City Hall Council Room. Each applicant will be afforded the opportunity to attend a brief question and answer session with the PFEED. Applicants need not be available during the committee's review of an application. All applications recommended for approval by PFEED are subject to approval of the Oelwein City Council, which meets on the second and fourth Monday of every month. Applicants will be notified of application approval/denial by mail.

Application Requirements

- All applications must be typed.
- All areas of the application must be completed.
- Emailed applications are encouraged

Eligible Projects

Eligible applicants include non-profit organizations whose project has a beneficial impact on the community of Oelwein. PFEED encourages creative projects that enhance the lives of residents of Oelwein or promotes tourism in the community. This program supports projects that include but are not limited to:

- Developing and/or expanding tourism programs or facilities.
- Building partnerships and cooperative efforts among tourism providers.
- Enhancing and initiating efforts to attract visitors to the community.



Eligibility and Allocation Procedures

Preference will be given to 501c(3) entities as recognized by the Internal Revenue Code of the United States.

All recommendations on allocations shall be subject to City Council approval. Final action on the allocation recommendations and City Council determinations shall be made as a part of the annual budget process.

PFEED will review all four categories. The city council will vote to determine allocation amounts. All meetings will adhere to Iowa's open meeting law.

Category 1:

Primary:

Applicants are City-owned and operated facilities housing activity that is primarily recreational, cultural, destination marketing or entertainment oriented; the Williams Center for Performing Arts; the Williams Wellness Center; the Veterans Memorial Sports Complex; City commissions dealing with activity that is primarily recreational, cultural, destination marketing or entertainment oriented; and other organizations, programs, events or venues deemed by Council to be of community-wide importance that are not included as line items in the City budget. Debt payments incurred by the City for community organizations or city facilities that provide recreational, cultural, destination marketing or entertainment oriented activities will be the first items funded with Hotel-Motel allocations. In addition, the City may set aside hotel-motel funding for recreational, cultural, community events, or other allocations deemed appropriate by the City Council.

Category 2:

Community Culture and Education:

Applicants are educational, cultural, and entertainment-oriented entities that are mission-driven and improve the overall quality of life in Oelwein. Organizations should have 501 (c)(3) status under the Internal Revenue Code. Applicants should have regular hours open to the public or a regular series of events open to the public.

Category 3:

Community Recreation and Events:

Applicants are community recreational and event-oriented entities particularly for recreation activities, annual events or limited time events which illustrate a positive impact on the quality of life. Organizations that are 501(c)(3) will be given preference.

Category 4:

New and Emerging Organizations and Events.

Applicants are limited to a total of three successive annual applications for a new or emerging organization or event. The program or event shall show uniqueness, fulfill an unmet need or program, and have a positive impact on the quality of life. Organizations should be 501(c)(3) or have applied for such status to be eligible in this category.



Ineligible Projects/Components

- Projects with full funding already in place.
- Projects that do not have a beneficial impact on Oelwein.
- Funds should not become recurring operational expenses.
- Funds may not be used as an individual fundraiser or a donation.
- Funds may not pass through to other projects or organization.
- Non Oelwein events

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap within 60 days to City Hall.
- Any funds that are not expended or are found to be outside the scope of the grant made by PFEED must be reimbursed/returned, by the applicant, to the City of Oelwein within 60 days.
- Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.

Review/Evaluation Criteria (Tourism)

Projects will be evaluated using certain criteria including but not limited to:

- Potential number of guests to be generated by the project.
- Number of people the project will reach.
- Financial need of the project.
- Percentage of project funding being requested.
- “Seed money” to start a new project or expand an existing project.
- Quality of the project.
- The likelihood that the project will achieve stated goals.

The Oelwein Fire Fighters Foundation is requesting a total of \$10,000 in Hotel/Motel Tax funding: \$5,000 in fiscal year 2026 and \$5,000 in fiscal year 2027. Splitting the request across two years helps reduce the impact on the funds in a single year. Planning and preparation for this event take more than a year. Key expenses include the items below (this is not an exhaustive list).

Temporary campground: Land Rent, purchase fencing, signage, power poles, power service, grass seed, paint, and related materials.

Merchandise: Produce and sell event apparel and memorabilia, including items required by the Iowa Firefighters Association.

Registration equipment and office supplies: Rent or purchase computers and printers, plus paper, envelopes, pens, and other administrative supplies.

Event tents: Rent and set up an 80 ft × 180 ft tent at the campground for entertainment and catered meals, along with tables, chairs, and a stage. Rent and set up an additional 40 ft × 60 ft tent at the sports complex for registration.

ITEM	PRICE BREAKDOWN			Notes	Due by
	COST PER UNIT	QUANTITY	TOTAL		
CAMPGROUND ITEMS					
Land rent	\$10,000	1	\$10,000	Land rent for 2027	Oct-26
Wooden snow fence	\$70.00	182	\$12,740	50' rolls wooden	Mar-27
Fence post	\$5.99	1138	\$6,818.62	5.5' metal t post	Mar-27
Power poles	\$432.75	30	\$12,982	30' tall	Mar-27
Grass Seed			\$7,434	3 variety of seeds	Oct-26
Seed drilling	\$30.00	42	\$1,260		Oct-26
Striping paint	\$48.00	10	\$480	To paint lot lines	Aug-27
OFFICE SUPPLIES					
Laptop	\$399.99	4	\$1,599.96	For registration/even	Feb-27
Printers	\$139.99	3	\$419.97	For Registration	Feb-27
Paper	\$48.99	1	\$48.99	1 case of 10 reams	Sep-26
Envelopes	\$39.99	1	\$39.99	1 box of 500	Sep-26
Pens	\$9.39	3	\$28.17	boxes of 60	26-Aug
EVENTS					
60x230	27,599.00	1	\$27,599		03/27 deposit
40x60 tent	\$2,500	1	\$2,500		27-Mar Unknown Delievery cost
Tables	\$12	90	\$1,080		27-Mar
Chairs	\$2.50	700	\$1,750		27-Mar
Stage	\$3,600	1	\$3,600		27-Mar
Lime	\$7	40	\$280		27-Aug

PRICES ARE OF 2026 PRICING Possibly can go up



**City Of Oelwein
Hotel/Motel Tax Funding
Tourism Program Guidelines
Adopted by Resolution 5619-2024**

Purpose

The City of Oelwein is offering grant funds for tourism through projects presented to them by nonprofits. These grant funds are made possible through the hotel/motel tax funds received by the City of Oelwein. By law, 50 percent of these funds must be spent on ventures that promote area tourism. The city will only provide funding to a nonprofit organization, or an event partnering with a nonprofit organization

Application and Project Deadlines

Applications will be accepted four times per year and must be received by 4300 p.m. on the deadlines provided below. If deadline falls on a weekend or holiday the deadline shall be 4:30 P.M. on the last working day prior to:

- September 1
- December 1
- March 1
- June 1

The Planning, Finance, Enterprise and Economic Development Committee (PFEED) will meet the first part of January, April, July and October at the Oelwein City Hall Council Room. Each applicant will be afforded the opportunity to attend a brief question and answer session with the PFEED. Applicants need not be available during the committee's review of an application. All applications recommended for approval by PFEED are subject to approval of the Oelwein City Council, which meets on the second and fourth Monday of every month. Applicants will be notified of application approval/denial by mail.

Application Requirements

- All applications must be typed.
- All areas of the application must be completed.
- Emailed applications are encouraged

Eligible Projects

Eligible applicants include non-profit organizations whose project has a beneficial impact on the community of Oelwein. PFEED encourages creative projects that enhance the lives of residents of Oelwein or promotes tourism in the community. This program supports projects that include but are not limited to:

- Developing and/or expanding tourism programs or facilities.
- Building partnerships and cooperative efforts among tourism providers.
- Enhancing and initiating efforts to attract visitors to the community.



Eligibility and Allocation Procedures

Preference will be given to 501(c)(3) entities as recognized by the Internal Revenue Code of the United States.

All recommendations on allocations shall be subject to City Council approval. Final action on the allocation recommendations and City Council determinations shall be made as a part of the annual budget process.

PFEED will review all four categories. The city council will vote to determine allocation amounts. All meetings will adhere to Iowa's open meeting law.

Category 1:

Primary:

Applicants are City-owned and operated facilities housing activity that is primarily recreational, cultural, destination marketing or entertainment oriented; the Williams Center for Performing Arts; the Williams Wellness Center; the Veterans Memorial Sports Complex; City commissions dealing with activity that is primarily recreational, cultural, destination marketing or entertainment oriented; and other organizations, programs, events or venues deemed by Council to be of community-wide importance that are not included as line items in the City budget. Debt payments incurred by the City for community organizations or city facilities that provide recreational, cultural, destination marketing or entertainment oriented activities will be the first items funded with Hotel-Motel allocations. In addition, the City may set aside hotel-motel funding for recreational, cultural, community events, or other allocations deemed appropriate by the City Council.

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Community Culture and Education:

Applicants are educational, cultural, and entertainment-oriented entities that are mission-driven and improve the overall quality of life in Oelwein. Organizations should have 501 (c)(3) status under the Internal Revenue Code. Applicants should have regular hours open to the public or a regular series of events open to the public.

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Applicants are community recreational and event-oriented entities particularly for recreation activities, annual events or limited time events which illustrate a positive impact on the quality of life. Organizations that are 501(c)(3) will be given preference.

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Ineligible Projects/Components

- Projects with full funding already in place.
- Projects that do not have a beneficial impact on Oelwein.
- Funds should not become recurring operational expenses.
- Funds may not be used as an individual fundraiser or a donation.
- Funds may not pass through to other projects or organization.
- Non Oelwein events

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap within 60 days to City Hall.
- Any funds that are not expended or are found to be outside the scope of the grant made by PFEED must be reimbursed/returned, by the applicant, to the City of Oelwein within 60 days.
- Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.

Review/Evaluation Criteria (Tourism)

Projects will be evaluated using certain criteria including but not limited to:

- Potential number of guests to be generated by the project.
- Number of people the project will reach.
- Financial need of the project.
- Percentage of project funding being requested.
- "Seed money" to start a new project or expand an existing project.
- Quality of the project.
- The likelihood that the project will achieve stated goals.



**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines

September 1 • December 1 • March 1 • June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: Oelwein Archery Boosters

Contact Name: Chad Dettbarn

Mailing Address: 820 4th Ave SW

City, State, Zip: Oelwein, IA 50662

Phone: 5639209017 **Email Address:** oelweinarchery@gmail.com

Date of Project: 04/09/26

Total Project Cost: \$ 7070

Total Requested from Hotel/Motel Tax Funds: \$ 7070

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

20 2nd Ave. S.W.
Oelwein, Iowa 50662

city@CityofOelwein.org
www.CityofOelwein.org

Phone: (319) 283-5440
Fax: (319) 283-4032

Project Identification

1. What is the title of your project?

Oelwein Archery tournament

Provide a brief description of your project. Attach additional pages, if needed.

Our organization hosted a club tournament on January 31, 2026. The event brought together teams and participants from both local and out-of-town areas, resulting in an increased patronage of restaurants and businesses. The tournament provided a competitive and engaging experience while promoting our community as a destination for youth sports/events. We anticipate continued growth in attendance and visitor participation in future tournaments.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

Our club tournament promotes and expands tourism in Oelwein by attracting teams, families, and spectators from outside the community. Many participants traveled from surrounding areas resulting in visitors contribute to the local economy by dining at restaurants, shopping, and utilizing other local services. By hosting this annual event, we help position Oelwein as a destination for youth sports and community events, encouraging repeat visits and continued tourism growth.

3. Project Evaluation:

Projected number of adults the project will reach 900

Projected number of youth the project will reach 500

Geographic area of draw

Applington, Parkersburg, Central Springs, Denver, Winthrop, Independence, Marion

Volunteers:

Number of volunteers 47

Number of volunteer hours 285

Attendance of event previous year(s) 1100

Day opens to public or performance(s)

Friday night and all day Saturday

4. Project Budget:

Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

Medals/Trophies - \$2046
Rental fee of Wellness Center - \$500
NASP fees - \$945
Bullseye paper faces - \$419
3D targets - \$2,460

List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

In-kind donations from archer families provided all food and beverages for the concession stand, with an estimated value of approximately \$1,100-\$1,300, significantly reducing event costs. Additional support from local businesses, including Subway, Dairy Queen, and the Grand Theater, contributed further donated items for the concession stand. Donated baked goods for the bake sale are estimated at \$200-\$400 in value, with all proceeds supporting the tournament. The event also benefited from the use of state-provided 3D targets, which reduced wear and tear on our own equipment, resulting in an estimated cost savings of \$2,400.

These combined contributions demonstrate strong community partnerships, active family involvement, and significant in-kind investment, all of which serve as meaningful matching resources for the project.

Is this application "seed money" for a new project? If yes, please explain.

Is this application for the expansion of an existing project/program? If yes, please explain.

This application is for the expansion of an existing project/program. The requested funds will help us enhance and grow our tournament offerings by improving the overall event experience and increasing our capacity to host participants. Building on the success of our January tournament, we are planning to host two tournaments next year, which will attract more teams, increase overnight stays, and further promote tourism in Oelwein

Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: No: (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$

Date of Funding:

Reporting

Projects or Events Under \$500

- Funds can be provided up front to the organization
- A short memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events \$500-\$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events over \$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Memo should include why/if the event made a profit and how that profit will be used
- Receipts proving the hotel motel funds were used properly

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and

correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

Please sign and date this application. Your signature on the back of this page certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Chad Per

Recipient

4/12/26

Date

Recipient

Date

RESOLUTION NO. 5619-2024

RESOLUTION APPROVING HOTEL/MOTEL TAX FUNDING TOURISM PROGRAM GUIDELINES

WHEREAS, the city of Oelwein needs to update the Hotel/Motel Tax Funding Tourism Program Guidelines; and

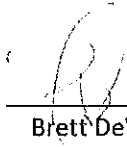
WHEREAS, the city only wants to partner with nonprofits; and

WHEREAS, this update will ensure recipients of hotel motel funding follow strict rules which come from using public dollars; and

WHEREAS, the city wants to support activities which enhance the community;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the Hotel/Motel Tax Funding Tourism Program Guidelines

Passed and approved this 12 day of August, 2024.

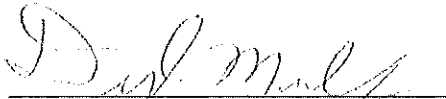


Brett DeVore, Mayor

It was moved by Lenz and seconded by Weber that the Resolution as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio	x			
Weber	x			
Lenz	x			
Garrigus	x			
Seeders	x			
Payne	x			

Attest:



Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

Hotel Motel FY 2026

Past Fiscal Year

Fund 122 balance 6/30/2025 \$ 36,971.38
 (June '25 pmt \$5693.46 didn't have 49% taken out)

Current Fiscal Year

Estimated Revenue 2025 70,000.00
 less Revenue to General Fund 49% (34,300.00)
 less Revenue to Trails (to trans 6-2021) (10,000.00)
FY 2025-26 available for tourism awards \$ 25,700.00

Treasurer's Report Fund 122

Month End Balance History

July 49,718.15
 August 56,966.36
 September 64,351.30
 October 72,016.06
 November 56,655.91
 December 69,935.93
 January 72,559.46
 February 72,674.61
 March 72,411.51
 April 71,059.01
 May 75,761.68
 June

Revenue Rec'd Tracking (s/b \$65,000)

July '25 9,956.97
 August '25 7,248.21
 September '25 7,384.94
 October '25 7,664.76
 November '25 -
 December '25 13,280.02
 January '26 4,123.53
 February '26 3,589.54
 March '26 2,649.44
 April '26 3,648.24
 May '26 5,209.22
 June '26 \$ 64,754.87

Project	Date Requested	Amount Requested	Council Award Date	Amount Awarded	Date Paid	Amount paid	*Remaining Balance	Special Instructions
Williams Center - Reba McEntire Tribute	6/1/2025	1,500.00	6/9/2025	1,500	11/12/2025	1,500.00		
Williams Center - Spirit of Christmas	9/1/2025	1,500.00	9/22/2025	1,500	1/9/2026	1,500.00		
Grand Theatre - HVAC system	9/1/2025	9,779.33	9/22/2025	5,291.15	11/25/2025	5,291.15		
Oelwein Coliseum	10/22/2025	9,369.00	10/27/2025	9,369	2/27/2026	9,369.00		
Williams Center - Billy Joel Tribute	1/1/2026	2,500.00	1/26/2026	2,500	4/28/2026	2,500.00		
Oelwein USBC - 2026 Tournament	1/1/2026	4,600.00	1/26/2026	4,600	2/9/2026	4,592.74	7.26	
Oelwein Coliseum	2/1/2026	2,500.00	2/13/2026	1,500	2/27/2026	1,500.00		
Williams Center - Alabama Tribute	3/1/2026	2,500.00	3/9/2026	2,500	4/28/2026	2,500.00		
Fayette Co Ag Society - Co Fair	3/1/2026	5,000.00	3/23/2026	2,500				
Big O Celebration - Big O Weekend	3/1/2026	10,000.00	3/23/2026	10,000				
Oelwein Coliseum	5/1/2026	1,500.00	5/26/2026	1,000				
American Legion Ross Reid Post 9	5/19/2026	3,490.00	5/26/2026	3,490				
				Total \$		45,750.15		

\$ 16,921.23 Available to award



Item 8.

CITY OF OELWEIN HOTEL AND MOTEL TAX FUNDING APPLICATION (TOURISM)

Application Deadlines

September 1 • December 1 • March 1 • June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: Williams Center for the Arts

Contact Name: Linda Murphy and Sandie Graf, Co-Directors

Mailing Address: P.O. Box 636

City, State, Zip: Oelwein, Iowa 50662

Phone: (319) 283-0908 **Email Address:** director@williamscenterforthearts.com

Date of Project: 05/28/26

Total Project Cost: \$ 14,443

Total Requested from Hotel/Motel Tax Funds: \$ 2500

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

20 2nd Ave. S.W.
Oelwein, Iowa 50662

city@CityofOelwein.org
www.CityofOelwein.org

Phone: (319) 283-5440
Fax: (319) 283-4032

CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM, COMMUNITY CULTURE AND EDUCATION,
AND COMMUNITY RECREATION AND EVENTS)

Application Deadlines

September 1 – December 1

March 1 – June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each application will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: Williams Center for the Arts, (Williams Center, INC.)

Contact Name: Linda Murphy & Sandie Graf, Co-Directors

Mailing Address: P. O. Box 636

City, State, and Zip: Oelwein, IA 50662-0636

Phone: 319-283-6616

Email Address: director@williamscenterforthearts.com

Total Project Cost: \$14,443.

Amount requested from the Hotel/Motel Tax Funds is \$2,500.

Please indicate which category you are applying for funds:

- Primary
- Community Culture and Education
- Community Recreation and Events
- New and Emerging Organization and Events

Please sign and date this application. Your signature below certifies that you have read and understand the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be required to reimburse/return these funds to the City of Oelwein.

By Sandie Graf May 28, 2026

Sandie Graf, Co-Director
Williams Center for the Arts

HOTEL/MOTEL TAX FUNDING APPLICATION
(Tourism, Community Culture and Education, and Community Recreation and Events.)

Project Identification:

- 1. **What is the title of your project?**
Strait Outta Texas - George Strait Tribute : Williams Center for the Arts stage.

Provide a brief description of your project. Attach Additional pages if needed.

This is the #1 International George Strait Tribute Production in the world. Derek Spence captures the look, sound, and mannerisms of "The King of Country" in such amazing detail, that even Texan's have a difficult time telling the difference.

This program is the 1st show in the 2026-27 Williams Center for the Arts Artist Series. The program will be held on Saturday, August 22, 2026.

- 2. **Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?**

The Williams Center for the Arts is one of the top destinations of choice for the arts in the four-county area of northeast Iowa. Fifty percent of our audiences come from communities other than Oelwein. We have had concert attendees from over 40 area communities.

Some of the locations which our patrons come from include: Spencer, IA, Des Moines, IA, Minneapolis, MN, Rochester, MN, Galena, IL, Dubuque, IA, as well as the Oelwein area.

People coming to Oelwein for programs at the Williams Center for the Arts not only come to the programs but also spend money with our local businesses such as restaurants, convenience stores and motel/hotels.

During the 2026-27 concert year the Williams Center for the Arts will spend more than \$8,000 in hotel costs at Cornerstone Inn and Suites. An additional \$2,000 is spent for meals, and an additional \$1,500 for hospitality, which is a required part of each contracted event.

- 4. **Project Evaluation:**

A. Targeted Population

1.) Hotel/Motel guests generated by this project.

a. Number of guests.

The number of guests generated by Artist Series is approximately 50+. This includes the performers as well as members of the audience needing housing.

b. How will hotel/motel guests be tracked?

We ask for information from Cornerstone Inn and Suites as to the number of rooms used and how many guests were housed in those rooms per evening.

2.) Number of adults the project will reach.

The total number of visitors to the Williams Center for the Arts Artist Series is 7,625 persons per year. Total number of persons using the Williams Center for the Arts during a calendar year is over 75,000. This includes the Artist Series, OCAD, NICC use, school use, district and state music associations, the State of Iowa, and the Federal Government.

The total number of adults this project will reach is 500 persons.

The Williams Center for the Arts provides residents with special needs the opportunity to attend the events at the center. Groups with special needs using the Williams Center for the Arts include: Mercy Living Plus, the two Alternative Living Homes in Oelwein, Full Circle Services, Grandview Nursing Home, Oelwein Care Nursing Home, and ABCM facilities in Independence, IA. These residents are admitted to the Artist Series event at a reduced ticket price.

3.) Number of youth the project will reach.

Approximately 25 youth will be reached by this project and over 10,000 youth will be served for the entire 2026-27 performance year. (This number includes all usage.) Every Oelwein School student (K-12) is admitted at no charge.

C. Volunteers

1) Number of volunteers

Based on past experience we will have over 25 volunteers

2.) Number of volunteer hours

We anticipated volunteers contributing 50 hours.

D. Attendance of event previous year(s)

The total number of visitors to the Williams Center for the Arts Artist Series is approximately 75,000 persons. (This includes the Williams Center for the Arts Artist Series, Northeast Iowa Honor Bands and Honor Choirs, Pre-All State High School Vocal Workshop, Programs and Concerts from the Oelwein Community Schools, Gallagher-Bluedorn children’s plays, and various Community usages, as well as the State of Iowa, and the Federal Government.

E. Day open to the public or performances(s)?

The Williams Center for the Arts Artist Series begins in mid-August and runs through April, 2027. The Strait Otta Texas is the 1st on our 2026-27 series. It will be held August 22, 2026.

5. Project Budget:

A. Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such. Cost estimates are included at the conclusion of this grant request form in this application.

B. List sources of matching funds obtained below. Funding requests are eligible up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

Matching funds:

Northeast Iowa Charitable Foundation, In-Kind donations,
Memorials, Ticket Sales, Local Business Sponsorships (program ads)

The Williams Center for the Arts is requesting a \$2,500 grant to help cover part of the cost of the Strait Outta Texas – George Strait Tribute Show.

C. Is this application “seed money” for a new? Project? If yes, Please explain.

It is not “seed” money.

D. Is this application for the expansion of an existing project/program? If yes, please explain.

This application helps to fund the existing 2026-27 Artist Series at the Williams Center for the Arts.

E. Have you ever received Hotel/Motel funding?
From the City of Oelwein in the past?

Yes: X No: _____

If you answered yes, please answer the
following: (attach additional pages if needed)

Amount of Funding: We are asking for a \$2,500 grant.

Completion Date is August 22, 2026

ESTIMATED BUDGET FOR: Strait Otta Texas

Artist fee: \$10,500

Meals: \$200 estimate

Advertising: \$768 estimate

Hospitality: \$100 estimate

Housing: \$1200 estimate

Sound and Lights: \$1000 estimate

Programs and posters: \$675 estimate

Total Projected Costs: \$14,443



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Big O
Date: 6/8/2026

On June 4, 2026 the small but mighty Big O committee met and came to a tough realization. The Big O event for July of 2026 should be cancelled. The committee has not seen the support they anticipated. Several community members expressed hard feeling with the previous celebration. The committee anticipated some challenges with a short schedule, but the resistant from the community to want a celebration was the biggest pushback.

The committee has recommended to the city council to cancel the Big O celebration for July of 2024.



**OELWEIN POLICE DEPARTMENT
CITY OF OELWEIN, IOWA
MEMORANDUM**

TO: City Administrator Dylan Mulfinger

DATE: May 25, 2026

FROM: Jeremy P. Logan, Chief of Police

SUBJECT: Request for Public Safety Committee Review – Proposed Bridge Safety Ordinance

I would request consideration of the attached proposed ordinance regarding bridge safety regulations for the bridge located in the 400 block of 10th Street SW on an upcoming agenda for the City Council Public Safety Committee for review and recommendation.

The proposed ordinance was developed in anticipation of the reopening of the new bridge and in consideration of past public safety and usage issues that the new bridge design was intended to address. The ordinance establishes a clear distinction between prohibited activity on the south side of the bridge and permitted fishing activity within the protected north-side pedestrian walkway, provided pedestrian and bicycle traffic remain unobstructed.

The ordinance was developed to address concerns associated with fishing activity, pedestrian obstruction, unsafe use of bridge infrastructure, and jumping/diving from the bridge structure. The ordinance also includes provisions related to:

- * Prohibition of fishing from the south side of the bridge
- * Allowance of fishing from the north-side pedestrian walkway
- * Prohibition of obstruction of pedestrian, bicycle, and vehicular traffic
- * Prohibition of jumping/diving from the bridge
- * Prohibition of climbing or sitting on bridge railings and protective barriers
- * Authorization for signage
- * Enforcement authority following warning by law enforcement

The intent of the ordinance is to improve public safety, preserve accessibility within the pedestrian corridor, reduce liability exposure to the City, and provide clear enforceable standards for use of the bridge area.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 23 OF THE CODE OF ORDINANCES OF THE CITY OF OELWEIN, IOWA, BY ADDING SECTION 23-70 ESTABLISHING BRIDGE SAFETY REGULATIONS FOR THE ROAD BRIDGE LOCATED IN THE 400 BLOCK OF 10TH STREET SW.

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1.

That Chapter 23 of the Code of Ordinances of the City of Oelwein, Iowa, be amended by adding the following new section:

SECTION 23-70. BRIDGE SAFETY REGULATIONS FOR THE BRIDGE LOCATED AT THE 400 BLOCK OF 10TH STREET SW.

1. Fishing from the south side of the road bridge located in the 400 block of 10th Street SW is prohibited.
2. Fishing shall be permitted from the north side pedestrian walkway of the bridge, provided such activity does not obstruct or interfere with pedestrian or bicycle traffic within the walkway.
3. No person shall loiter, stand, place equipment, store personal property, or otherwise obstruct vehicular traffic, pedestrian traffic, bicycle traffic, or access on the south side of the bridge or its approaches.
4. No person fishing or otherwise occupying the north side pedestrian walkway shall block, impede, interfere with, or restrict the safe movement of pedestrians or bicycles using the walkway.
5. No person shall jump, dive, climb from, or intentionally enter the water from any portion of the bridge structure, including railings, barriers, supports, approaches, or adjacent appurtenances.
6. No person shall sit upon, stand upon, climb upon, lean over, cross over, or otherwise misuse any bridge railing, barrier, protective fence, guardrail, or safety structure located on the bridge or its approaches.
7. For purposes of this section, "fishing" shall include casting, trolling, hand fishing, netting, or any other attempt to catch or take fish from the bridge structure.
8. The City may place and maintain signs necessary to enforce the provisions of this section, including but not limited to "No Fishing South Side," "Fishing Allowed – Keep Walkway Clear," "No Jumping or Diving," and "Do Not Obstruct Walkway" signs.
9. Any law enforcement officer may order a person violating this section to immediately cease the prohibited conduct or vacate the area. Failure to comply after warning shall constitute a violation of this section.
10. Any person violating this section shall be guilty of a simple misdemeanor and shall be subject to penalties as provided in Sections 1-8 and 1-10 of the Code of Ordinances of the City of Oelwein, Iowa.

Section 2.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3.

This ordinance shall be in full force and effect from and after its final passage, approval, and publication as provided by law.

Passed and adopted by the City Council of the City of Oelwein, Iowa, this _____ day of _____, 2026.

Mayor

ATTEST:

City Clerk



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 6/8/2026

Consent Agenda

- 1. Consideration of a motion to approve the May 26, 2026 minutes.
- 2. Consideration of a motion to approve 2026-2027 Cigarette/Tobacco Permit Renewals.

Resolutions

- 3. Consideration of a resolution setting a public hearing for June 22nd, 2026 at 6:00 PM for the Construction Plan Specifications for 2026 Water System Improvements.
 - 1. This is the first project that will involve the July 2024 water rate increases. The city is excited to have a fully funded capital plan that will allow for improvements every other year. A public hearing is required for the project. The City Administrator recommends approving the resolution.
- 4. Consideration of a resolution awarding the Oelwein Fire Department Overhead Door Replacement Project contract to Christie Door Company in the amount of \$40,955.34
 - 1. The doors at the fire department are original to the building. Updating these doors will help with the development of the building. The department also looks forward to more features and vastly more safety features. Funding for most of this project was provided by a grant, the remainder will come from franchise fees. The city administrator recommends approving the resolution.
- 5. Consideration of a Resolution Approving a Contract with Civic Plus for the City's Website and Agenda Management Software
 - 1. The website is a critical tool for city staff and residents. Civic Plus is pushing Oelwein to a new site as we were on the Municode platform that is being phased out. Municode was bought out by civic plus. The new website also has a new agenda management software. While higher prices are not ideal, the city will see what the new website is before considering a different option. The city administrator recommends approving the resolution.

Motions

- B. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Williams Center for the Arts.



- C. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Oelwein Archery Boosters.
- D. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel request from the Oelwein Fire Fighter Foundation.
- E. Consideration of a Motion to Continue Planning Efforts for the Big O Celebration.
 - 1. The city council needs an update on the BIG O and the issues the committee has had with planning.
- F. Consideration of a motion to direct the Public Safety Committee to review the proposed bridge fishing ordinance.
 - 1. The 10th Street bridge has been a spot for fishing. Now with the sidewalk on the north side, we want to make sure patrons only fish on the north side. This will keep everyone safe as they won't be on the bridge where there is vehicle traffic. Sending this to public safety will help answer any concerns that are present.

Fund	Beg Balance	Revenue	Expense	Transfers	Fund Balance	BANK BALANCE
001 General	815,883.15	277,965.38	222,717.60	(916.67)	870,214.26	
051 County Emergency Management	12,950.28	1,561.00	8,064.48	-	6,446.80	
110 Road Use Tax	657,812.33	78,846.77	52,961.26	-	683,697.84	
112 Trust and Agency	861,125.52	102,931.59	74,010.60	-	890,046.51	
113 Flex Spending	1,415.73	1,645.50	1,645.50	-	1,415.73	1,415.73
119 Emergency	-	-	-	-	-	-
120 Sidewalks Repaired/Replaced Dwtn	125,000.00	-	-	-	125,000.00	
121 Sales Tax	697,397.36	62,470.86	-	-	759,868.22	
122 Hotel/Motel Tax	71,059.01	5,209.22	506.55	-	75,761.68	
123 Gas-Electric Franchise Fee	316,029.30	242,735.15	41.99	-	558,722.46	
124 Library Bequest	377,827.98	981.34	(300.00)	-	379,109.32	
126 Downtown TIF	325,731.28	23,304.24	-	-	349,035.52	
127 Industrial Park TIF	57,155.62	23,950.36	-	-	81,105.98	
128 Ind Park SubFund TIF East Penn	1,259,646.14	3,009.57	-	-	1,262,655.71	
132 DARE	-	-	-	-	-	-
136 Trees Forever	9,194.61	1,000.00	7,446.39	-	2,748.22	
146 Oelwein Housing Revolving Loan Fund	114,820.14	241.41	-	-	115,061.55	
160 Econ Dev (\$12,500 Wellness Res)	(227,048.05)	550.00	19,811.49	-	(246,309.54)	
161 IRP Revolving Loan	348,825.81	12,248.98	1,481.15	-	359,593.64	361,039.01
162 Downtown Business Grants	34,516.29	-	33,000.00	-	1,516.29	
167 Oelwein Volunteer Fire Dept	12,992.84	-	-	916.67	13,909.51	
177 Forfeit Assets	1,304.56	-	-	-	1,304.56	
200 Debt Service	1,056,007.79	59,389.10	1,456,386.89	-	(340,990.00)	
201 Water Bondsinking	378,127.44	958.94	-	29,287.00	408,373.38	
202 Sewer Bondsinking	745,204.58	1,886.41	-	62,235.00	809,325.99	
205 Special Assessments	33,720.00	9,046.00	-	-	42,766.00	
282 CDBG Housing Rehab	-	-	-	-	-	-
287 2020 GO Bond	6,846.67	-	-	-	6,846.67	
301 HMGP 4483 GRANT	-	-	-	-	-	-
302 Oelwein Housing Teardown	784.50	-	-	-	784.50	
305 Airport Grant	(77,976.67)	18,486.03	-	-	(59,490.64)	
307 Tri Park Trail Extensions	748,509.27	-	1,595.00	-	746,914.27	
310 Plaza Park Expansion (OCAD Project)	-	-	-	-	-	-
314 Dry Run Creek Flooding	(189,993.77)	-	-	-	(189,993.77)	
360 Cares Act NE Sewer Replacement	-	-	-	-	-	-
385 Water Main Rpl 1 Av NE 5 & 12 Av SE	5,679.97	-	-	-	5,679.97	
387 '23-24 HMA Paving Imp 1st 12th SF Evnt	232,156.75	-	-	-	232,156.75	
388 2024 GO Bond Const 10th St Bridge	488,666.44	328,758.03	354,343.55	-	463,080.92	
393 2022 GO Bond Construction City Hall	13,680.86	-	597.00	-	13,083.86	
397 Railroad Grant-Viaduct	18,271.76	-	-	-	18,271.76	
501 Cemetery Perp Care	301,640.94	0.40	-	-	301,641.34	4,641.34
600 Water (2016D Reserve \$67,000)	920,678.89	160,813.73	74,301.31	(64,287.00)	942,904.31	
601 Water Infrastructure Fee	607,893.53	(2.88)	1,163.81	35,000.00	641,726.84	
620 Customer Water Deposits	145,744.75	2,178.02	450.00	-	147,472.77	
640 Fuel	(7,159.37)	-	-	-	(7,159.37)	
670 Landfill	200,927.14	53,905.73	33,973.01	-	220,859.86	
671 Recycling	51,684.30	6,353.76	156.77	-	57,881.29	
672 ROW Trees Utility Fee	43,429.22	8,103.39	916.23	-	50,616.38	
680 Wellness Center	(12,587.52)	15,066.37	16,380.14	-	(13,901.29)	
700 Sewer/Waste Treatment	1,514,067.17	188,539.46	58,538.63	(97,235.00)	1,546,833.00	
701 Sewer Infrastructure Fee	767,248.08	(0.23)	-	35,000.00	802,247.85	
706 Reed Bed Exp - EQ Liner	(39,111.95)	-	-	-	(39,111.95)	
	13,827,780.67	1,692,133.63	2,420,189.35		13,099,724.95	

Item A.

Fidelity 999-1003 and Community 999-1004 Money Market Accounts 4,661,986.80
 CD'S Fidelity 999-1113, Community 999-1114 Cemetery 501-1001 6,697,000.00
 Fidelity IRP 999-1001/Flex 999-1002/Cem Perp Bank Ckng 501-1002 365,650.71
 Unapplied Accounts Receivable -
 Balance Checking Account 999-1000 1,375,087.44
 Payroll Liabilities -
13,099,724.95 13,099,724.95

Signature:  Date: 6/3/26

revenue	expense	transfer in	transfer out	
001-___-4	001-___-6	001-___-49	001-___-69	-
051-___-4	051-___-6	051-___-49	051-___-69	(0.00)
110-___-4	110-___-6	110-___-49	110-___-69	-
112-___-4	112-___-6	112-___-49	112-___-69	-
113-___-4	113-___-6	113-___-49	113-___-69	-
119-___-4	119-___-6	119-___-49	119-___-69	-
120-___-4	120-___-6	120-___-49	120-___-69	-
121-___-4	121-___-6	121-___-49	121-___-69	-
122-___-4	122-___-6	122-___-49	122-___-69	-
123-___-4	123-___-6	123-___-49	123-___-69	-
124-___-4	124-___-6	124-___-49	124-___-69	-
126-___-4	126-___-6	126-___-49	126-___-69	-
127-___-4	127-___-6	127-___-49	127-___-69	-
128-___-4	128-___-6	128-___-49	128-___-69	0.00
132-___-4	132-___-6	132-___-49	132-___-69	-
136-___-4	136-___-6	136-___-49	136-___-69	-
146-___-4	146-___-6	146-___-49	146-___-69	(0.00)
160-___-4	160-___-6	160-___-49	160-___-69	-
161-___-4	161-___-6	161-___-49	161-___-69	-
162-___-4	162-___-6	162-___-49	162-___-69	-
167-___-4	167-___-6	167-___-49	167-___-69	(916.67)
177-___-4	177-___-6	177-___-49	177-___-69	-
200-___-4	200-___-6	200-___-49	200-___-69	-
201-___-4	201-___-6	201-___-49	201-___-69	(29,287.00)
202-___-4	202-___-6	202-___-49	202-___-69	(62,235.00)
205-___-4	205-___-6	205-___-49	205-___-69	-
282-___-4	282-___-6	282-___-49	282-___-69	-
287-___-4	287-___-6	287-___-49	287-___-69	-
301-___-4	301-___-6	301-___-49	301-___-69	-
302-___-4	302-___-6	302-___-49	302-___-69	-
305-___-4	305-___-6	305-___-49	305-___-69	-
307-___-4	307-___-6	307-___-49	307-___-69	-
310-___-4	310-___-6	310-___-49	310-___-69	-
314-___-4	314-___-6	314-___-49	314-___-69	-
360-___-4	360-___-6	360-___-49	360-___-69	-
385-___-4	385-___-6	385-___-49	385-___-69	-
387-___-4	387-___-6	387-___-49	387-___-69	-
388-___-4	388-___-6	388-___-49	388-___-69	-
393-___-4	393-___-6	393-___-49	393-___-69	-
397-___-4	397-___-6	397-___-49	397-___-69	-
501-___-4	501-___-6	501-___-49	501-___-69	(0.00)
600-___-4	600-___-6	600-___-49	600-___-69	-
601-___-4	601-___-6	601-___-49	601-___-69	(35,000.00)
620-___-4	620-___-6	620-___-49	620-___-69	-
640-___-4	640-___-6	640-___-49	640-___-69	-
670-___-4	670-___-6	670-___-49	670-___-69	-
671-___-4	671-___-6	671-___-49	671-___-69	-
672-___-4	672-___-6	672-___-49	672-___-69	-
680-___-4	680-___-6	680-___-49	680-___-69	(0.00)
700-___-4	700-___-6	700-___-49	700-___-69	-
701-___-4	701-___-6	701-___-49	701-___-69	(35,000.00)
706-___-4	706-___-6	706-___-49	706-___-69	-
				(162,438.67)

Item A.

	1,375,087.44	9991000 Checking	Revenue check - should equal transfers
	0.00	9991111 Utility	
	0.00	9991112 Accounts Receivable	
001-1301	0.00	0012120 payroll liabilities	
	0.00	___-2020 accounts payable	
	1,375,087.44	- Ckg Bal to match	
		Col I Line 62	