



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

December 23, 2024
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Karen Seeders, Anthony Ricchio, Lynda Payne, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

- [1.](#) Public Comment Policy.

Consent Agenda

- [2.](#) Consideration of a motion to approve the December 9, 2024 minutes
- [3.](#) Claims Resolution in the amount of \$753,354.65.

Public Hearing

- [4.](#) A public hearing for December 23rd, 2024 at 6:00 PM in the Oelwein City Council Chambers for the proposed sale of 311 East Charles Street to Shawn Bentley and Christina Edmonds in the amount of \$2,500.00.

Ordinances

- [5.](#) Consideration of an ordinance amending Chapter 7: Water and Sewers, Article 3, Section 7-47: Collection Procedures. - Second Reading

Resolutions

- [6.](#) Consideration of a resolution amending the Fee Schedule.
- [7.](#) Consideration of a resolution amending the Salary Resolution for Fiscal Years 2026 and 2027.
- [8.](#) Consideration of a resolution amending the Oelwein Utility Collection Policy.
- [9.](#) Consideration of a resolution approving Pay Application No. 4 in the amount of \$38,325.85 to Woodruff Construction for the Oelwein Municipal Airport Airfield Vault.

- [10.](#) Consideration of a resolution approving Pay Application No. 8 in the amount of \$155,819.59 for Oelwein Reed Bed Expansion and EQ Liner Replacement project.
- [11.](#) Consideration of a resolution approving project expense reimbursement number one in the amount of \$2,369.00 for the Oelwein RISE Day Habilitation Center Improvements Project.
- [12.](#) Consideration of a resolution approving the sale of 311 E. Charles to Shawn Bentley and Christina Edmonds in the amount of \$2,500.00 subject to the terms in the reversion agreement.

Committee Reports

- [13.](#) Report from Ricchio on the December Airport Board meeting minutes.
- [14.](#) Report from DeVore on the December Library Board meeting minutes.

Council Updates

Mayor's Report

- [A.](#) Vacancies on Boards and Commissions.

City Administrator's Report

- [A.](#) City Administrator.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy
 Oelwein Guidelines for Public Participation during City Council Meetings
 Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
 - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
 - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum”:
 - i. Be recognized by the Mayor or Mayor Pro Tem.
 - ii. State their name and address.
 - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
 - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
 - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
 - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
 - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
 - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
 - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
 - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
 - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
 - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
 - i. Each agenda item is introduced by the Mayor
 - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
 - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
 - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
 - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
 - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
 - i. The speaker must be recognized by the Mayor.
 - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
 - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
 - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
 - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
3. Public Hearings
- a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
 - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
 - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
 - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
4. Public Comments at Council Workshops / Work Sessions.
- a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
 - b. Public Comments:
 - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
 - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
- a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
 - ii. Will refrain from private conversations during meetings.
 - iii. Should not address Council members in individual conversation or make comments to individual Council members.
6. Contacting City Council Members outside of Meetings
- a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
December 09, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Ricchio, Payne, Weber, Lenz, Garrigus

Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk/Treasurer Rigdon

Absent: Seeders

Additions or Deletions

A motion was made by Weber, seconded by Garrigus to adopt the agenda as presented.

All aye. Motion carried.

Consent Agenda

- 2. Consideration of a motion to approve the November 25, 2024 minutes.

A motion was made by Weber, seconded by Lenz to approve the consent agenda.

All aye. Motion carried.

Public Hearing

- 3. Public Hearing for December 9th, 2024 at 6:00 PM in the Oelwein City Council Chambers for the construction plan specifications for the construction of the 10th Street Bridge over Otter Creek.

Mayor DeVore opened the public hearing.

Julie Neebel, Lead Engineer at Origin, walk council through the project. It is set to being in April.

Mayor DeVore closed the public hearing.

- 4. Public Hearing for December 9th, 2024 at 6:00 PM in the Oelwein City Council Chambers for the proposed sale of 124 7th Ave NW, Parcel No. 1820281004, and the previously vacated alley adjacent to the parcels to Hunter Woodward in the amount of \$2,000.00.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

Ordinances

- 5. Consideration of an ordinance amending Chapter 7: Water and Sewers, Article 3, Section 7-47: Collection Procedures.- First Reading

A motion was made by Weber, seconded by Garrigus to approve the first reading of an ordinance amending Chapter 7: Water and Sewers, Article 3, Section 7-47: Collection Procedures.

Ayes: Ricchio, Weber, Lenz, Garrigus

Nays: Payne

Absent: Seeders

Motion carried.

Resolutions

6. Consideration of a resolution amending the personnel policy for police officers by adding Appendix A.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5677-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

7. Consideration of a resolution approving the Code of Ethics addendum to the Rules of Procedure for the Conduct of City Council.

A motion was made by Weber, seconded by Payne to adopt Resolution No. 5678-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

8. Consideration of a resolution approving Task Order No. 2 with Origin Design for the design of 10th Street Bridge in the amount of \$255,000.00.

Julie Neebel, of Origin Design, stated Courtney Wand will be the onsite structural engineer during construction.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5679-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

9. Consideration of a resolution approving the replacement of Blower #2 VFD from Automatic Systems in the amount of \$19,233.00 for the Oelwein Waste Treatment Plant.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5680-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

10. Consideration of a resolution approving a HVAC system heat pump repair with Waldinger Corporation in the amount of \$12,288.89 for the Oelwein Public Library.

Library Director Macken updated Council on the repairs.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5681-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

11. Consideration of a resolution approving the sale of 124 7th Ave NW, Parcel No. 1820281004, and the previously vacated alley adjacent to the parcels to Hunter Woodward in the amount of \$2,000.00.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5682-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

12. Consideration of a resolution setting a public hearing for December 23rd, 2024 at 6:00 PM in the Oelwein City Council Chambers for the proposed sale of 311 East Charles Street to Shawn Bentley and Christina Edmonds in the amount of \$2,500.00.

A motion was made by Payne, seconded by Weber to adopt Resolution No. 5683-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

Mayor's Report

- A. Consideration of a motion reappointing Roger Boylen to the Planning and Zoning Commission.

A motion was made by Garrigus, seconded by Lenz to approve reappointing Roger Boylen to the Planning and Zoning Commission. 4 Aye, 1 Nay (Weber) Motion carried.

- B. Vacancies on Boards and Commissions.

Mayor DeVore reminded Council of the vacancies on the boards and commissions.

City Administrator's Report

City Administrator Mulfinger stated Blacktop Services is aware of the ponding in Parking Lot G – Whistle Quilling and will be returning to make the fix.

City Attorney Herman electronically entered the meeting.

Executive Session

- A. Consideration of a motion to go into Executive Session per Iowa Code Section 21.5 (1) C to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

A motion was made by Weber, seconded by Payne to enter into executive session at 6:26 PM.

All aye.

Motion carried.

- B. Consideration of a motion to return to regular session.

A motion was made by Weber, seconded by Garrigus to return to regular session at 6:45 PM.

All aye.

Motion carried.

Adjournment

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:46 PM.

All aye. Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 09, 2024 and copy of said proceedings was furnished to the Register December 12, 2024.

Dylan Mulfinger, City Administrator

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1100-61810 UNIFORM					
UNIFORM DEN INC	117319	uniform trousers	11/13/2024	464.23	464.23
Total 001-1100-61810 UNIFORM:				464.23	464.23
001-1100-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	11152024	monitoring services	12/16/2024	5.34	5.34
ELAN FINANCIAL SERVICES	11262024	monitoring services	12/16/2024	26.75	26.75
ELAN FINANCIAL SERVICES	4371	IPCA Dues 2025 Logan	12/02/2024	125.00	125.00
ELAN FINANCIAL SERVICES	D4038179	Annual Employee Awards	11/21/2024	159.99	159.99
ELAN FINANCIAL SERVICES	S446229	Employee annual awards	11/21/2024	108.89	108.89
Total 001-1100-61990 EMPLOYEE PERSONNEL EXPENSE:				425.97	425.97
001-1100-63100 BUILDING					
ELAN FINANCIAL SERVICES	BBY01-806989	Replace Building Security Monitor	11/18/2024	359.98	359.98
Total 001-1100-63100 BUILDING:				359.98	359.98
001-1100-63310 VEHICLE					
ADVANCED AUTOMOTIVE INC	8331	car #2 oil change	12/04/2024	78.25	.00
ADVANCED AUTOMOTIVE INC	8335	car #3 oil change	12/04/2024	54.75	.00
ADVANCED AUTOMOTIVE INC	8398	car #7 tire repair etc	12/10/2024	71.95	.00
WEX BANK	101217579	FUEL PURCHASES	11/30/2024	1,555.66	1,555.66
Total 001-1100-63310 VEHICLE:				1,760.61	1,555.66
001-1100-63730 COMMUNICATIONS					
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	989.32	.00
Total 001-1100-63730 COMMUNICATIONS:				989.32	.00
001-1100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/05/2024	131.51	131.51
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	559.87	559.87
Total 001-1100-63810 UTILITIES:				691.38	691.38
001-1100-64090 JANITORIAL					
HORAN CLEANING LLC	1721	MONTHLY PD CLEANING - NOV	12/17/2024	379.04	.00
Total 001-1100-64090 JANITORIAL:				379.04	.00
001-1100-65041 EQUIPMENT					
PI VARIABLES INC	10631	LED Flares Scene Management	12/06/2024	750.00	.00
Total 001-1100-65041 EQUIPMENT:				750.00	.00
001-1100-65102 INVESTIGATION					
INTOXIMETERS INC	769684	pbt tubes	09/18/2024	84.00	84.00
US CELLULAR	695262439	CAMERA	12/02/2024	20.29	20.29

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-1100-65102 INVESTIGATION:				104.29	104.29
001-1100-65130 COMPUTER SUPPLIES					
ELAN FINANCIAL SERVICES	70C919DE 000	AI Software Assist	11/26/2024	20.00	20.00
ELAN FINANCIAL SERVICES	BBY01-806989	battery and connector order	11/20/2024	29.78	29.78
Total 001-1100-65130 COMPUTER SUPPLIES:				49.78	49.78
001-1500-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	11262024	monitoring services	12/16/2024	26.74	26.74
FAREWAY STORES INC	212749	Fire scene hydration	11/11/2024	55.72	.00
Total 001-1500-61990 EMPLOYEE PERSONNEL EXPENSE:				82.46	26.74
001-1500-63310 VEHICLE					
WEX BANK	101217579	FUEL PURCHASES	11/30/2024	173.19	173.19
Total 001-1500-63310 VEHICLE:				173.19	173.19
001-1500-63730 COMMUNICATIONS					
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	82.44	.00
Total 001-1500-63730 COMMUNICATIONS:				82.44	.00
001-1500-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/25/2024	43.33	43.33
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/05/2024	26.45	26.45
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	450.83	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	69.45	69.45
Total 001-1500-63810 UTILITIES:				590.06	139.23
001-1500-64950 CONTRACTS					
HORAN CLEANING LLC	1721	MONTHLY FD CLEANING - NOV	12/17/2024	94.76	.00
Total 001-1500-64950 CONTRACTS:				94.76	.00
001-1500-65041 EQUIPMENT					
ALEX AIR APPARATUS 2 LLC	INV-51195	forcible entry iron set	12/02/2024	323.44	.00
ELAN FINANCIAL SERVICES	113-3907672-1	scoops	10/23/2024	53.20	53.20
FELD FIRE	044992-IN	helmets	12/16/2024	2,089.00	.00
Total 001-1500-65041 EQUIPMENT:				2,465.64	53.20
001-1700-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	2000-093	MEALS - lowACE conference	11/08/2024	42.73	42.73
Total 001-1700-61990 EMPLOYEE PERSONNEL EXPENSE:				42.73	42.73
001-1700-63310 VEHICLE					
ELAN FINANCIAL SERVICES	2000-092	Gas for impala	11/08/2024	25.00	25.00
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	68.07	.00
O'REILLY AUTOMOTIVE STORE	0390-116958	Wiper blades for david truck	11/22/2024	40.78	.00
Total 001-1700-63310 VEHICLE:				133.85	25.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1700-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV107535	PRIORITIZING BANDWIDTH - CI	12/01/2024	39.80	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	109.92	.00
Total 001-1700-63730 COMMUNICATIONS:				149.72	.00
001-1700-63750 CELLULAR/PAGING					
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	56.91	56.91
US CELLULAR	695262439	TABLET	12/02/2024	24.49	24.49
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	25.96	25.96
US CELLULAR	695262439	TABLET	12/02/2024	39.48	39.48
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	51.92	51.92
Total 001-1700-63750 CELLULAR/PAGING:				198.76	198.76
001-1700-65041 EQUIPMENT					
ELAN FINANCIAL SERVICES	114-0934526-2	boot scrubber	11/15/2024	29.95	29.95
Total 001-1700-65041 EQUIPMENT:				29.95	29.95
001-1700-65060 OFFICE SUPPLIES					
ELAN FINANCIAL SERVICES	2024 12 03 AD	ADOBE - MONTHLY SUBSCRIPT	12/03/2024	50.86	50.86
ELAN FINANCIAL SERVICES	2024 12 03 AD	ADOBE - MONTHLY SUBSCRIPT	12/03/2024	10.96	10.96
Total 001-1700-65060 OFFICE SUPPLIES:				61.82	61.82
001-2510-64110 LEGAL EXPENSE					
FAYETTE COUNTY CLERK OF C	01331 FM9999	DISMISSED/DEFERRED FEES	11/26/2024	475.00	.00
LYNCH DALLAS PC	150213-00800	LEGAL/PROFESSIONAL FEES -	12/12/2024	3,212.50	.00
Total 001-2510-64110 LEGAL EXPENSE:				3,687.50	.00
001-2510-64992 DISPOSAL EXPENSE					
ESTLING JUNK AND GARBAGE	642	ABATEMENT CLEAN UP 985 S F	11/21/2024	375.00	.00
Total 001-2510-64992 DISPOSAL EXPENSE:				375.00	.00
001-2800-63100 BUILDING					
ACE HARDWARE	B150463	Materials for TV at airport	11/04/2024	14.97	.00
DICKS PETROLEUM CO	38796	SERVICE CALL - FUEL SYSTEM	11/25/2024	308.00	.00
Total 001-2800-63100 BUILDING:				322.97	.00
001-2800-63730 COMMUNICATIONS					
AUREON COMMUNICATIONS	789004155 202	AIRPORT PHONE SERVICE	12/01/2024	29.35	29.35
COMMUNITY DIGITAL WIRELES	0510000374 20	AIRPORT INTERNET SERVICE	12/01/2024	53.95	53.95
Total 001-2800-63730 COMMUNICATIONS:				83.30	83.30
001-2800-63810 UTILITIES					
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	135.30	135.30
Total 001-2800-63810 UTILITIES:				135.30	135.30
001-2800-64950 CONTRACTS					
HORAN CLEANING LLC	1721	MONTHLY AIRPORT CLEANING	12/17/2024	175.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-2800-64950 CONTRACTS:				175.00	.00
001-2800-65065 FUEL PROCESSING FEES					
FIDELITY BANK & TRUST	2024 11 29	AIRPORT FUEL FEES - PCI COM	11/29/2024	35.00	35.00
FIDELITY BANK & TRUST	2024 11 29	AIRPORT FUEL PROCESSING F	11/29/2024	16.75	16.75
Total 001-2800-65065 FUEL PROCESSING FEES:				51.75	51.75
001-4100-61990 EMPLOYEE PERSONNEL EXPENSE					
IOWA LIBRARY ASSOCIATION	10479	MEMBERSHIP DUES	12/03/2024	150.00	.00
Total 001-4100-61990 EMPLOYEE PERSONNEL EXPENSE:				150.00	.00
001-4100-63100 BUILDING					
HOMETOWN PEST CONTROL	108697	PEST CONTROL	12/15/2024	78.00	.00
PLUMB SUPPLY COMPANY	S100665803.0	FURNACE FILTERS	11/21/2024	539.15	.00
THE WALDINGER CORPORATIO	7394888-1	FURNACE REPAIR	11/19/2024	246.25	246.25
Total 001-4100-63100 BUILDING:				863.40	246.25
001-4100-63730 COMMUNICATIONS					
CENTURYLINK	503191595 11	LIBRARY PHONE SERVICE	11/24/2024	110.30	110.30
Total 001-4100-63730 COMMUNICATIONS:				110.30	110.30
001-4100-63810 UTILITIES					
ALLIANT ENERGY	5998790000 20	ELECTRIC & GAS	11/19/2024	1,832.75	1,832.75
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	310.59	310.59
Total 001-4100-63810 UTILITIES:				2,143.34	2,143.34
001-4100-64090 JANITORIAL					
QUILL.COM	41704886	JANITORIAL SUPPLIES	11/25/2024	29.00	.00
Total 001-4100-64090 JANITORIAL:				29.00	.00
001-4100-64950 CONTRACTS					
SCHMITT CLEANING SERVICES	12012024	CUSTODIAL SERVICES	12/01/2024	1,213.33	.00
Total 001-4100-64950 CONTRACTS:				1,213.33	.00
001-4100-65060 OFFICE SUPPLIES					
QUILL.COM	41704886	OFFICE SUPPLIES	11/25/2024	723.86	.00
UNIQUE MANAGEMENT	6133400	COLLECTION SERVICE	12/01/2024	58.25	.00
Total 001-4100-65060 OFFICE SUPPLIES:				782.11	.00
001-4100-65072 BOOKS - ENRICH IOWA					
ELAN FINANCIAL SERVICES	4837835	AMAZON-BOOKS-STORYWALK	12/05/2024	13.84	13.84
Total 001-4100-65072 BOOKS - ENRICH IOWA:				13.84	13.84
001-4100-65077 PASSPORT EXPENSES					
SUSAN MACKEN	20241213	PASSPORT POSTAGE	12/13/2024	73.15	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4100-65077 PASSPORT EXPENSES:				73.15	.00
001-4100-65220 BOOKS,FILM,CD'S,ETC					
BAKER & TAYLOR	2038669968	BOOKS	11/30/2024	1,105.56	.00
ELAN FINANCIAL SERVICES	4837835	AMAZON - BOOKS	12/05/2024	87.83	87.83
FAMILY HANDYMAN	804220241201	MAGAZINE SUBS RENEWAL	12/01/2024	21.40	.00
MIDWEST TAPE LLC	506421545	Hoopla - Digital Content	12/03/2024	3,000.00	.00
NATIONAL GEOGRAPHIC KIDS	605846290120	MAGAZINE SUBSCRIPTION	12/01/2024	41.34	.00
TIME INC	6068202412	MAGAZINE SUBS RENEWAL	12/01/2024	72.28	.00
Total 001-4100-65220 BOOKS,FILM,CD'S,ETC:				4,328.41	87.83
001-4300-61990 EMPLOYEE PERSONNEL EXPENSE					
COVENANT OCCUPATIONAL M	79582	DRUG TEST - J BEATTY	12/11/2024	195.00	.00
COVENANT OCCUPATIONAL M	79582	ANNUAL QUERY	12/11/2024	5.00	.00
ELAN FINANCIAL SERVICES	5210	CPO CEU class	11/19/2024	145.00	145.00
Total 001-4300-61990 EMPLOYEE PERSONNEL EXPENSE:				345.00	145.00
001-4300-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV107536	PRIORITIZING BANDWIDTH - UT	12/01/2024	49.75	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	27.48	.00
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	55.91	55.91
Total 001-4300-63730 COMMUNICATIONS:				133.14	55.91
001-4300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/25/2024	93.60	93.60
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	127.10	.00
Total 001-4300-63810 UTILITIES:				220.70	93.60
001-4300-65070 SUPPLIES					
ACE HARDWARE	b151079	key ring	11/14/2024	6.38	.00
ARNOLD MOTOR SUPPLY LLP	09nv125331	filters	12/09/2024	12.65	.00
ELAN FINANCIAL SERVICES	2024 12 03 AD	ADOBE - MONTHLY SUBSCRIPT	12/03/2024	25.43	25.43
JOHN DEERE FINANCIAL F.S.B.	3146291	cable ties Depot Park	11/27/2024	23.94	23.94
JOHN DEERE FINANCIAL F.S.B.	3148740	shop supplies	12/04/2024	42.92	42.92
Total 001-4300-65070 SUPPLIES:				111.32	92.29
001-4320-63730 COMMUNICATIONS					
US CELLULAR	695262439	INTERNET - CAMPGROUND	12/02/2024	74.49	74.49
Total 001-4320-63730 COMMUNICATIONS:				74.49	74.49
001-4320-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	11/19/2024	87.45	87.45
Total 001-4320-63810 UTILITIES:				87.45	87.45
001-4400-63730 COMMUNICATIONS					
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	41.92	41.92
Total 001-4400-63730 COMMUNICATIONS:				41.92	41.92

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4400-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	11/19/2024	22.56	22.56
Total 001-4400-63810 UTILITIES:				22.56	22.56
001-4410-63100 BUILDING					
ACE HARDWARE	b150601	pool plugs	11/06/2024	29.95	.00
Total 001-4410-63100 BUILDING:				29.95	.00
001-4410-63730 COMMUNICATIONS					
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	54.96	.00
Total 001-4410-63730 COMMUNICATIONS:				54.96	.00
001-4410-64180 SALES TAX - ADMISSIONS					
TREASURER STATE OF IOWA	1-33-000974 2	NOVEMBER SALES TAX	11/30/2024	11.78	.00
Total 001-4410-64180 SALES TAX - ADMISSIONS:				11.78	.00
001-4410-65041 EQUIPMENT					
ELAN FINANCIAL SERVICES	4483	Card Readers	11/20/2024	935.08	935.08
Total 001-4410-65041 EQUIPMENT:				935.08	935.08
001-4500-63730 COMMUNICATIONS					
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	45.85	.00
Total 001-4500-63730 COMMUNICATIONS:				45.85	.00
001-4500-63810 UTILITIES					
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	38.37	38.37
Total 001-4500-63810 UTILITIES:				38.37	38.37
001-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	536708	NICC LEAD CERT - CLASS REG/	11/25/2024	331.66	331.66
Total 001-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				331.66	331.66
001-6200-63100 BUILDING					
KENS ELECTRIC	46401592	SERVICE CALL - REPAIRS TO R	11/18/2024	259.19	.00
Total 001-6200-63100 BUILDING:				259.19	.00
001-6200-63310 VEHICLE					
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	40.03	.00
Total 001-6200-63310 VEHICLE:				40.03	.00
001-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2024	10.32	10.32
BIGLEAF NETWORKS INC	INV107535	PRIORITIZING BANDWIDTH - CI	12/01/2024	39.80	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	75.70	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	54.96	.00
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	51.91	51.91
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	16.76	16.76

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-6200-63730 COMMUNICATIONS:				249.45	78.99
001-6200-63810 UTILITIES					
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	12/05/2024	66.79	66.79
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	175.81	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	29.76	29.76
Total 001-6200-63810 UTILITIES:				272.36	96.55
001-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2024 12 10	2023-2024 AUDIT FILING FEE	12/10/2024	218.75	218.75
Total 001-6200-64010 AUDIT:				218.75	218.75
001-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1721	MONTHLY CITY HALL CLEANIN	12/17/2024	100.00	.00
Total 001-6200-64090 JANITORIAL:				100.00	.00
001-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/22/2024	30.00	30.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/12/2024	510.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/12/2024	302.25	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	12/12/2024	16.65	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/12/2024	309.31	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	12/12/2024	186.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	12/12/2024	33.75	.00
Total 001-6200-64110 LEGAL EXPENSE:				1,387.96	30.00
001-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304181770	OCTOBER CLAIMS	11/02/2024	127.44	.00
OELWEIN PUBLISHING CO	304181773	SEPT RECEIPTS	11/02/2024	9.82	.00
OELWEIN PUBLISHING CO	304181967	OCT 28 MINUTES	11/05/2024	65.84	.00
OELWEIN PUBLISHING CO	304184512	NOV 12 MINUTES	11/20/2024	79.65	.00
Total 001-6200-64140 LEGAL PUBLICATION:				282.75	.00
001-6200-64950 CONTRACTS					
POWERDMS, INC.	INV-127091	POWER TIME SUBSCRIPTION	12/05/2024	931.87	.00
RSPN LLC	INV_2638	FULLY MANAGED SERVICES	11/18/2024	975.00	.00
Total 001-6200-64950 CONTRACTS:				1,906.87	.00
001-6200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN545813	COPIER MAINT SUPPORT	12/09/2024	12.93	.00
ELAN FINANCIAL SERVICES	2024 12 03 AD	ADOBE - MONTHLY SUBSCRIPT	12/03/2024	50.86	50.86
PTM DOCUMENT SYSTEMS/PRI	90615	1099NEC FORMS	11/29/2024	45.04	.00
RSPN LLC	INV_2638	MICROSOFT - OFFICE 365	11/18/2024	286.00	.00
Total 001-6200-65060 OFFICE SUPPLIES:				394.83	50.86
001-6200-67990 CAPITAL OUTLAY					
ELAN FINANCIAL SERVICES	90750	OWL LABS - MEETING OWL CA	11/06/2024	666.33	666.33

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-6200-67990 CAPITAL OUTLAY:				666.33	666.33
110-2100-61990 EMPLOYEE PERSONNEL EXPENSE					
COVENANT OCCUPATIONAL M	79582	ANNUAL QUERY	12/11/2024	20.00	.00
Total 110-2100-61990 EMPLOYEE PERSONNEL EXPENSE:				20.00	.00
110-2100-63310 VEHICLE					
ARNOLD MOTOR SUPPLY LLP	09NV125081	Cabin Filter for truck	12/04/2024	24.79	.00
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	562.38	.00
Total 110-2100-63310 VEHICLE:				587.17	.00
110-2100-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV107536	PRIORITIZING BANDWIDTH - UT	12/01/2024	49.75	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	27.48	.00
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	41.91	41.91
Total 110-2100-63730 COMMUNICATIONS:				119.14	41.91
110-2100-63810 UTILITIES					
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	523.21	.00
Total 110-2100-63810 UTILITIES:				523.21	.00
110-2100-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	3142316	Street shop supplies	11/15/2024	26.98	26.98
JOHN DEERE FINANCIAL F.S.B.	P94538	Hyd Hoses for plow truck	11/14/2024	110.78	110.78
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	374.71	.00
RECALL AUTO PARTS LLC	4873	Marker light	12/05/2024	9.53	.00
RECALL AUTO PARTS LLC	5052	mirror for Tandem/fuel additive	12/13/2024	25.90	.00
THOMPSON TRUCK & TRAILER	R102023878:0	Engine work truck 74	11/27/2024	3,297.15	.00
Total 110-2100-65041 EQUIPMENT:				3,845.05	137.76
110-2100-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN545813	COPIER MAINT SUPPORT	12/09/2024	12.92	.00
ELAN FINANCIAL SERVICES	2024 12 03 AD	ADOBE - MONTHLY SUBSCRIPT	12/03/2024	25.43	25.43
Total 110-2100-65060 OFFICE SUPPLIES:				38.35	25.43
110-2100-65070 SUPPLIES					
ACE HARDWARE	B151760	Sockets for street lights	11/27/2024	4.49	.00
ARNOLD MOTOR SUPPLY LLP	09NV125584	Floor dry and torch for street shop	12/12/2024	97.36	.00
BMC AGGREGATES LC	218484	Road Stone	11/30/2024	1,113.00	.00
JOHN DEERE FINANCIAL F.S.B.	3142280	Supplies for street shop	11/15/2024	26.17	26.17
JOHN DEERE FINANCIAL F.S.B.	3143631	Street shop supplies	11/19/2024	18.75	18.75
JOHN DEERE FINANCIAL F.S.B.	3145412	Zip ties for christmas lights	11/25/2024	33.98	33.98
JOHN DEERE FINANCIAL F.S.B.	3145462	LED bulbs for street lights	11/25/2024	187.95	187.95
JOHN DEERE FINANCIAL F.S.B.	3145824	Degreaser for street shop	11/26/2024	21.98	21.98
JOHN DEERE FINANCIAL F.S.B.	3146216	LED bulbs for street lights	11/27/2024	289.93	289.93
JOHN DEERE FINANCIAL F.S.B.	3148608	Armorall for street shop	12/04/2024	13.97	13.97
JOHN DEERE FINANCIAL F.S.B.	3148611	Shop rags	12/04/2024	10.99	10.99
Total 110-2100-65070 SUPPLIES:				1,818.57	603.72

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
110-2100-67614 STREET SIGNS					
ELAN FINANCIAL SERVICES	112-1284099-1	Post Pounder Grease	11/18/2024	128.34	128.34
Total 110-2100-67614 STREET SIGNS:				128.34	128.34
110-2300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/25/2024	361.39	361.39
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/25/2024	8,132.74	8,132.74
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/05/2024	71.74	71.74
Total 110-2300-63810 UTILITIES:				8,565.87	8,565.87
110-2400-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/05/2024	161.99	161.99
Total 110-2400-63810 UTILITIES:				161.99	161.99
110-2700-65041 EQUIPMENT					
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	219.53	.00
Total 110-2700-65041 EQUIPMENT:				219.53	.00
110-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2024 12 10	2023-2024 AUDIT FILING FEE	12/10/2024	125.00	125.00
Total 110-6200-64010 AUDIT:				125.00	125.00
110-6200-64950 CONTRACTS					
RSPN LLC	INV_2638	FULLY MANAGED SERVICES	11/18/2024	417.00	.00
Total 110-6200-64950 CONTRACTS:				417.00	.00
112-3820-61500 MEDICAL-HEALTH					
WELLMARK INC	243460008661	JANUARY 2025 HEALTH INSUR	12/18/2024	19,924.88	.00
Total 112-3820-61500 MEDICAL-HEALTH:				19,924.88	.00
112-3820-61600 WORKMENS COMPENSATION					
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	1,978.34	.00
Total 112-3820-61600 WORKMENS COMPENSATION:				1,978.34	.00
112-3820-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2024 11 22	NOV 22 MEDICAL CLAIMS	11/22/2024	81.51	81.51
ADVANTAGE ADMINISTRATORS	2024 11 27	NOV 27 MEDICAL CLAIMS	11/27/2024	46.01	46.01
ADVANTAGE ADMINISTRATORS	2024 12 06	DEC 06 MEDICAL CLAIMS	12/06/2024	753.63	753.63
ADVANTAGE ADMINISTRATORS	2024 12 13	DEC 13 MEDICAL CLAIMS	12/13/2024	4.56	4.56
Total 112-3820-61840 CLAIMS-SIDE FUND:				885.71	885.71
112-3830-61500 MEDICAL-HEALTH					
WELLMARK INC	243460008661	JANUARY 2025 HEALTH INSUR	12/18/2024	4,689.24	.00
Total 112-3830-61500 MEDICAL-HEALTH:				4,689.24	.00
112-3830-61600 WORKMENS COMPENSATION					
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	5.92	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	1,737.09	.00
Total 112-3830-61600 WORKMENS COMPENSATION:				1,743.01	.00
112-3830-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2024 12 06	DEC 06 MEDICAL CLAIMS	12/06/2024	26.30	26.30
ADVANTAGE ADMINISTRATORS	2024 12 13	DEC 13 MEDICAL CLAIMS	12/13/2024	70.00	70.00
Total 112-3830-61840 CLAIMS-SIDE FUND:				96.30	96.30
112-3840-61500 MEDICAL-HEALTH					
WELLMARK INC	243460008661	JANUARY 2025 HEALTH INSUR	12/18/2024	6,146.58	.00
Total 112-3840-61500 MEDICAL-HEALTH:				6,146.58	.00
112-3840-61600 WORKMENS COMPENSATION					
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	1,244.24	.00
Total 112-3840-61600 WORKMENS COMPENSATION:				1,244.24	.00
112-3840-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2024 11 27	NOV 27 MEDICAL CLAIMS - LIB	11/27/2024	99.60	99.60
ADVANTAGE ADMINISTRATORS	2024 12 06	DEC 06 MEDICAL CLAIMS - LIB	12/06/2024	9.90	9.90
ADVANTAGE ADMINISTRATORS	2024 12 13	DEC 13 MEDICAL CLAIMS - LIB	12/13/2024	259.67	259.67
Total 112-3840-61840 CLAIMS-SIDE FUND:				369.17	369.17
112-3860-61500 MEDICAL-HEALTH					
WELLMARK INC	243460008661	JANUARY 2025 HEALTH INSUR	12/18/2024	2,339.62	.00
Total 112-3860-61500 MEDICAL-HEALTH:				2,339.62	.00
112-3860-61600 WORKMENS COMPENSATION					
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	38.33	.00
Total 112-3860-61600 WORKMENS COMPENSATION:				38.33	.00
112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE					
ADVANTAGE ADMINISTRATORS	2024 11 27	NOV 27 MEDICAL CLAIMS	11/27/2024	40.76	40.76
ADVANTAGE ADMINISTRATORS	2024 12 06	DEC 06 MEDICAL CLAIMS	12/06/2024	19.48	19.48
ADVANTAGE ADMINISTRATORS	2024 12 13	DEC 13 MEDICAL CLAIMS	12/13/2024	24.98	24.98
Total 112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE:				85.22	85.22
113-3900-61840 FLEX SPENDING					
ADVANTAGE ADMINISTRATORS	2024 11 26 FL	PAYROLL DEDUCTION FLEX SP	11/26/2024	651.98	651.98
ADVANTAGE ADMINISTRATORS	2024 12 10 FL	PAYROLL DEDUCTION FLEX SP	12/10/2024	651.98	.00
ADVANTAGE ADMINISTRATORS	2024 12 20 FL	PAYROLL DEDUCTION FLEX SP	12/17/2024	651.98	.00
Total 113-3900-61840 FLEX SPENDING:				1,955.94	651.98
122-5210-64132 TOURISM					
WILLIAMS CENTER FOR THE A	2024 09 09	CONTRIBUTION - SUPER DUOS	09/09/2024	1,500.00	1,500.00
Total 122-5210-64132 TOURISM:				1,500.00	1,500.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
123-5250-67280 ADMINISTRATION CAPITAL					
ALLIED GLASS LLC	C70051B	PORTION OF WINDOWS/DOOR	12/03/2024	37,380.00	37,380.00
ALLIED GLASS LLC	CW0051C	FINAL PORTION OF WINDOWS/	11/27/2024	629.77	.00
ALLIED GLASS LLC	WC70051C	PORTION OF WINDOWS/DOOR	09/03/2024	5,267.46	.00
BLACKTOP SERVICE COMPANY	17602	BLACKTOP CITY HAUL PARKIN	11/27/2024	31,175.00	.00
ELAN FINANCIAL SERVICES	5791-3	PAINT CITY HALL REMODEL	11/18/2024	126.24	126.24
Total 123-5250-67280 ADMINISTRATION CAPITAL:				74,578.47	37,506.24
123-5250-67701 LIBRARY CAPITAL					
THE WALDINGER CORPORATIO	9151604-1	HVAC Repair	11/20/2024	13,954.39	13,954.39
Total 123-5250-67701 LIBRARY CAPITAL:				13,954.39	13,954.39
127-5302-64132 TIF TAX REBATE CORNERSTONE INN					
CORNERSTONE INN & SUITES	2024 12 16	TAX REBATE - TIF	12/16/2024	14,503.14	14,503.14
Total 127-5302-64132 TIF TAX REBATE CORNERSTONE INN:				14,503.14	14,503.14
127-5303-64132 TIF TAX REBATE HYVEE \$\$ FRESH					
HYVEE	2024 12 16	TAX REBATE - TIF	12/16/2024	5,066.39	5,066.39
Total 127-5303-64132 TIF TAX REBATE HYVEE \$\$ FRESH:				5,066.39	5,066.39
127-5304-64132 TIF TAX REBATE FORSYTH					
QUALITY PLUS MFG INC	2024 12 16	TAX REBATE TIF	12/16/2024	23,441.73	23,441.73
Total 127-5304-64132 TIF TAX REBATE FORSYTH:				23,441.73	23,441.73
127-5307-64132 TIF TAX REBATE ICE MFG					
ICE MANUFACTURING INC	2024 12 16	TAX REBATE - TIF	12/16/2024	7,882.21	7,882.21
Total 127-5307-64132 TIF TAX REBATE ICE MFG:				7,882.21	7,882.21
127-5308-64132 TIF TAX REBATE B R DEV KWIK ST					
BR DEVELOPMENT LLC	2024 12 18	TAX REBATE - TIF	12/18/2024	28,499.06	28,499.06
Total 127-5308-64132 TIF TAX REBATE B R DEV KWIK ST:				28,499.06	28,499.06
160-1710-63310 VEHICLE					
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	74.62	.00
Total 160-1710-63310 VEHICLE:				74.62	.00
160-1710-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV107535	PRIORITIZING BANDWIDTH - CI	12/01/2024	39.80	.00
Total 160-1710-63730 COMMUNICATIONS:				39.80	.00
160-1710-63750 CELLULAR/PAGING					
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	25.95	25.95
US CELLULAR	695262439	TABLET	12/02/2024	39.48	39.48
Total 160-1710-63750 CELLULAR/PAGING:				65.43	65.43
160-1710-64080 INSURANCE-LIABILITY					
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	111.47	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 160-1710-64080 INSURANCE-LIABILITY:				111.47	.00
160-1710-65060 OFFICE SUPPLIES					
OFFICE TOWNE INC	127248	SELF INKING STAMP - RETURN	12/03/2024	22.16	.00
Total 160-1710-65060 OFFICE SUPPLIES:				22.16	.00
160-5200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2024	10.31	10.31
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	75.70	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	54.96	.00
Total 160-5200-63730 COMMUNICATIONS:				140.97	10.31
160-5200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2024 12 10	2023-2024 AUDIT FILING FEE	12/10/2024	156.25	156.25
Total 160-5200-64010 AUDIT:				156.25	156.25
160-5200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/22/2024	20.00	20.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/12/2024	340.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/12/2024	201.50	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	12/12/2024	11.10	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/12/2024	206.20	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	12/12/2024	124.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	12/12/2024	22.50	.00
SPEER FINANCIAL INC	2024 12 16	LEGAL SERVICES TIF REPOR	12/16/2024	400.00	.00
Total 160-5200-64110 LEGAL EXPENSE:				1,325.30	20.00
160-5200-64133 TOURISM					
ALLIANT ENERGY	6464321877 20	ELECTRIC SERVICE	12/05/2024	73.67	73.67
ALLIANT ENERGY	8100421000 20	ELECTRIC SERVICE	12/06/2024	24.41	24.41
Total 160-5200-64133 TOURISM:				98.08	98.08
160-5200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304181770	OCTOBER CLAIMS	11/02/2024	42.48	.00
OELWEIN PUBLISHING CO	304181773	SEPT RECEIPTS	11/02/2024	3.27	.00
OELWEIN PUBLISHING CO	304181967	OCT 28 MINUTES	11/05/2024	21.95	.00
OELWEIN PUBLISHING CO	304184512	NOV 12 MINUTES	11/20/2024	26.55	.00
Total 160-5200-64140 LEGAL PUBLICATION:				94.25	.00
160-5200-64950 CONTRACTS					
RSPN LLC	INV_2638	FULLY MANAGED SERVICES	11/18/2024	417.00	.00
Total 160-5200-64950 CONTRACTS:				417.00	.00
160-5200-65060 OFFICE SUPPLIES					
COPY SYSTEMS INC	IN545813	COPIER MAINT SUPPORT	12/09/2024	12.92	.00
Total 160-5200-65060 OFFICE SUPPLIES:				12.92	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
160-5200-67610 STREETS					
BLACKTOP SERVICE COMPANY	17602	BLACKTOP PARKING LOT G	11/27/2024	55,250.00	.00
Total 160-5200-67610 STREETS:				55,250.00	.00
160-5200-67900 ED INFRASTRUCTURE/PLANNING					
Eocene ENVIRONMENTAL GR	13-35921	PROFESSIONAL SERVICES - R	12/12/2024	2,492.70	.00
MARTIN GARDNER ARCHITECT	2400423	PROJECT 2400217 OELWEIN H	12/06/2024	2,000.00	.00
Total 160-5200-67900 ED INFRASTRUCTURE/PLANNING:				4,492.70	.00
161-5225-64030 ADMINISTRATIVE COSTS					
UPPER EXPLORERLAND	FY25111	NOVEMBER 2024 ADMIN COST	11/30/2024	1,393.97	.00
Total 161-5225-64030 ADMINISTRATIVE COSTS:				1,393.97	.00
177-1100-65150 FORFEITURES					
ELAN FINANCIAL SERVICES	2922766060	ILEAP Accreditation Software	11/06/2024	254.27	254.27
LUMBER RIDGE HOME SOURC	A187049	range project	11/19/2024	197.36	.00
LUMBER RIDGE HOME SOURC	A187053	range project	11/19/2024	7.41	.00
LUMBER RIDGE HOME SOURC	A187070	range project	11/19/2024	35.50	.00
LUMBER RIDGE HOME SOURC	B99725	range project	11/19/2024	44.40-	.00
LUMBER RIDGE HOME SOURC	B99734	Return excess items	11/20/2024	244.72-	.00
Total 177-1100-65150 FORFEITURES:				205.42	254.27
200-7100-68009 2022 GO BONDS					
UMB BANK NA	OELWEIN 202	2022 BONDS INTEREST PAYME	11/27/2024	37,937.52	37,937.52
Total 200-7100-68009 2022 GO BONDS:				37,937.52	37,937.52
200-7100-68011 2024 GO BOND					
UMB BANK NA	OELWEIN 202	2024 GO BONDS INTEREST PAY	11/27/2024	25,133.34	25,133.34
Total 200-7100-68011 2024 GO BOND:				25,133.34	25,133.34
200-7100-68015 2020 GO BOND					
UMB BANK NA	OELWEIN 202	2020 BONDS INTEREST PAYME	11/27/2024	16,550.00	16,550.00
Total 200-7100-68015 2020 GO BOND:				16,550.00	16,550.00
200-7100-68016 UR GO BOND ED 2016A					
UMB BANK NA	OELWEIN 201	2016A BONDS INTEREST PAYM	11/27/2024	38,870.00	38,870.00
UMB BANK NA	OELWEIN 201	2016A BONDS SERVICE FEES	11/27/2024	250.00	250.00
Total 200-7100-68016 UR GO BOND ED 2016A:				39,120.00	39,120.00
200-7100-68017 2016B GO BOND					
UMB BANK NA	OELWEIN 201	2016B BONDS INTEREST PAYM	11/27/2024	3,533.75	3,533.75
UMB BANK NA	OELWEIN 201	2016B BONDS SERVICE FEES	11/27/2024	250.00	250.00
Total 200-7100-68017 2016B GO BOND:				3,783.75	3,783.75
200-7100-68019 2016D WATER REVENUE BONDS					
UMB BANK NA	OELWEIN 201	2016D BONDS INTEREST PAYM	11/27/2024	2,460.00	2,460.00
UMB BANK NA	OELWEIN 201	2016D BONDS SERVICE FEES	11/27/2024	250.00	250.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 200-7100-68019 2016D WATER REVENUE BONDS:				2,710.00	2,710.00
201-7120-68010 SRF PAYMENT WATER					
IOWA FINANCE AUTHORITY	D0180R 2024	WATER SYS IMP BOND INTERE	12/01/2024	1,890.00	.00
Total 201-7120-68010 SRF PAYMENT WATER:				1,890.00	.00
201-7120-68021 SRF 42 WELL					
IOWA FINANCE AUTHORITY	D0444RT 2024	42 WELL BOND INTEREST PAY	12/01/2024	8,863.75	.00
IOWA FINANCE AUTHORITY	D0444RT 2024	42 WELL BOND SERVICE FEE	12/01/2024	1,266.25	.00
Total 201-7120-68021 SRF 42 WELL:				10,130.00	.00
201-7120-68022 SRFWTRMNREPL 1 AV NE5 12 AV SE					
IOWA FINANCE AUTHORITY	D0570R 2024	WATERMAIN REPLACE 1ST AVE	12/01/2024	2,555.00	.00
IOWA FINANCE AUTHORITY	D0570R 2024	WATERMAIN REPLACE 1ST AVE	12/01/2024	365.00	.00
Total 201-7120-68022 SRFWTRMNREPL 1 AV NE5 12 AV SE:				2,920.00	.00
202-8350-68010 SRF PAYMENT WWTP					
IOWA FINANCE AUTHORITY	MC67RT 2024	WWTP BOND INTEREST PAYME	12/01/2024	10,071.25	.00
Total 202-8350-68010 SRF PAYMENT WWTP:				10,071.25	.00
202-8350-68012 SRF PAYMENT 1ST AVE LIFT					
IOWA FINANCE AUTHORITY	C0491R 2024	1ST AVE LIFT STATION BOND IN	12/01/2024	3,535.00	.00
IOWA FINANCE AUTHORITY	C0491R 2024	1ST AVE LIFT STATION BOND S	12/01/2024	505.00	.00
Total 202-8350-68012 SRF PAYMENT 1ST AVE LIFT:				4,040.00	.00
202-8350-68020 SRF PAYMT 20TH ST LIFT STATION					
IOWA FINANCE AUTHORITY	C0901RT 2024	20TH LIFT STATION BOND INTE	12/01/2024	437.50	.00
IOWA FINANCE AUTHORITY	C0901RT 2024	20TH LIFT STATION BOND SER	12/01/2024	62.50	.00
Total 202-8350-68020 SRF PAYMT 20TH ST LIFT STATION:				500.00	.00
202-8350-68023 SRF PAYMT REED BED CATCH BASIN					
IOWA FINANCE AUTHORITY	C1410R 2024	REED BED BOND INTEREST PA	12/01/2024	2,366.72	.00
IOWA FINANCE AUTHORITY	C1410R 2024	REED BED BOND SERVICE FEE	12/01/2024	338.10	.00
Total 202-8350-68023 SRF PAYMT REED BED CATCH BASIN:				2,704.82	.00
305-2800-64950 CONTRACTS					
AECOM TECHNICAL SERVICES	2000961951	PROJECT 60734689 OLZ INSTA	12/04/2024	2,322.13	.00
Total 305-2800-64950 CONTRACTS:				2,322.13	.00
305-2870-67570 LIGHTING VAULT					
WOODRUFF CONSTRUCTION I	2024 11 19	PAY REQ # 3 PROJECT 24-088	11/25/2024	19,513.00	19,513.00
Total 305-2870-67570 LIGHTING VAULT:				19,513.00	19,513.00
314-7520-64070 ENGINEERS					
MSA PROFESSIONAL SERVICE	11411	PROJECT R08884015.00 OEL FL	12/11/2024	32,915.68	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 314-7520-64070 ENGINEERS:				32,915.68	.00
360-7520-67850 CONSTRUCTION					
ELECTRIC PUMP INC	027840	BARNES PUMP - 20th Street Lift	11/27/2024	19,663.75	.00
Total 360-7520-67850 CONSTRUCTION:				19,663.75	.00
388-7550-64030 ADMINISTRATIVE COSTS					
OELWEIN PUBLISHING CO	304186874	PH 10TH ST BRIDGE PLANS/SP	11/26/2024	20.06	.00
Total 388-7550-64030 ADMINISTRATIVE COSTS:				20.06	.00
388-7550-64070 CONTRACTS, ENGINEERING					
ORIGIN DESIGN CO	81300	PROJECT 23036 10TH ST BRID	11/30/2024	3,937.25	.00
Total 388-7550-64070 CONTRACTS, ENGINEERING:				3,937.25	.00
600-6200-61500 MEDICAL-HEALTH					
WELLMARK INC	243460008661	JANUARY 2025 HEALTH INSUR	12/18/2024	8,109.88	.00
Total 600-6200-61500 MEDICAL-HEALTH:				8,109.88	.00
600-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	635.10	.00
Total 600-6200-61600 WORKMENS COMPENSATION:				635.10	.00
600-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2024 11 27	NOV 27 MEDICAL CLAIMS	11/27/2024	119.76	119.76
ADVANTAGE ADMINISTRATORS	2024 12 06	DEC 06 MEDICAL CLAIMS	12/06/2024	69.33	69.33
ADVANTAGE ADMINISTRATORS	2024 12 13	DEC 13 MEDICAL CLAIMS	12/13/2024	363.78	363.78
Total 600-6200-61840 CLAIMS-SIDE FUND:				552.87	552.87
600-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	536708	NICC LEAD CERT - CLASS REG/	11/25/2024	331.67	331.67
Total 600-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				331.67	331.67
600-6200-63100 BUILDING					
KENS ELECTRIC	46401592	SERVICE CALL - REPAIRS TO R	11/18/2024	259.19	.00
Total 600-6200-63100 BUILDING:				259.19	.00
600-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2024	10.32	10.32
BIGLEAF NETWORKS INC	INV107535	PRIORITIZING BANDWIDTH - CI	12/01/2024	39.80	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	96.90	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	75.70	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	54.97	.00
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	12.57	12.57
Total 600-6200-63730 COMMUNICATIONS:				290.26	22.89
600-6200-63810 UTILITIES					
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	12/05/2024	66.80	66.80

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	131.85	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	49.61	49.61
Total 600-6200-63810 UTILITIES:				248.26	116.41
600-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2024 12 10	2023-2024 AUDIT FILING FEE	12/10/2024	62.50	62.50
Total 600-6200-64010 AUDIT:				62.50	62.50
600-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1721	MONTHLY CITY HALL CLEANIN	12/17/2024	100.00	.00
Total 600-6200-64090 JANITORIAL:				100.00	.00
600-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/22/2024	25.00	25.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/12/2024	425.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/12/2024	251.88	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	12/12/2024	13.88	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/12/2024	257.76	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	12/12/2024	155.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	12/12/2024	28.13	.00
Total 600-6200-64110 LEGAL EXPENSE:				1,156.65	25.00
600-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304181770	OCTOBER CLAIMS	11/02/2024	56.64	.00
OELWEIN PUBLISHING CO	304181773	SEPT RECEIPTS	11/02/2024	4.37	.00
OELWEIN PUBLISHING CO	304181967	OCT 28 MINUTES	11/05/2024	29.26	.00
OELWEIN PUBLISHING CO	304184512	NOV 12 MINUTES	11/20/2024	35.40	.00
Total 600-6200-64140 LEGAL PUBLICATION:				125.67	.00
600-6200-64182 WATER EXCISE TAX					
TREASURER STATE OF IOWA	1-33-809659 2	NOVEMBER WET TAX	11/30/2024	7,631.10	.00
Total 600-6200-64182 WATER EXCISE TAX:				7,631.10	.00
600-6200-64950 CONTRACTS					
POWERDMS, INC.	INV-127091	POWER TIME SUBSCRIPTION	12/05/2024	931.88	.00
RSPN LLC	INV_2638	FULLY MANAGED SERVICES	11/18/2024	666.00	.00
Total 600-6200-64950 CONTRACTS:				1,597.88	.00
600-6200-65060 OFFICE SUPPLIES					
COMPASS BUSINESS SOLUTIO	204790c	DISCONNECTION NOTICES	12/10/2024	133.00	.00
COMPASS BUSINESS SOLUTIO	204791c	REMINDER NOTICES	12/10/2024	159.20	.00
COMPASS BUSINESS SOLUTIO	204919c	UTILITY BILLS	12/17/2024	435.14	.00
COPY SYSTEMS INC	IN545813	COPIER MAINT SUPPORT	12/09/2024	12.93	.00
ELAN FINANCIAL SERVICES	2024 12 03 AD	ADOBE - MONTHLY SUBSCRIPT	12/03/2024	50.86	50.86
FIDELITY BANK & TRUST	2024 12 03	PSN MONTHLY FEE-CR CARD/D	12/03/2024	27.45	.00
FIDELITY BANK & TRUST	2024 12 03	PSN ANNUAL SECURITY COMP	12/03/2024	44.50	.00
RSPN LLC	INV_2638	MICROSOFT - OFFICE 365	11/18/2024	286.00	.00
U S POST OFFICE	2024 11 27	DEC WATER BILL POSTAGE	11/27/2024	330.85	330.85

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 600-6200-65060 OFFICE SUPPLIES:				1,479.93	381.71
600-6200-67990 CAPITAL OUTLAY					
ELAN FINANCIAL SERVICES	90750	OWL LABS - MEETING OWL CA	11/06/2024	666.33	666.33
Total 600-6200-67990 CAPITAL OUTLAY:				666.33	666.33
600-8100-61990 EMPLOYEE PERSONNEL EXPENSE					
COVENANT OCCUPATIONAL M	79582	ANNUAL QUERY	12/11/2024	20.00	.00
JOHN DEERE FINANCIAL F.S.B.	3147876	Employee Work Boots	12/02/2024	179.99	179.99
Total 600-8100-61990 EMPLOYEE PERSONNEL EXPENSE:				199.99	179.99
600-8100-63310 VEHICLE					
ACE HARDWARE	A311915	Hardware for water truck	11/20/2024	4.59	.00
ACE HARDWARE	A311946	Hardware for water truck	11/20/2024	5.67	.00
ARNOLD MOTOR SUPPLY LLP	09NV124589	Remote Start for truck	11/23/2024	221.10	.00
BIRDNOW MOTOR TRADE	5038773	Lock mechanism for truck #91	11/27/2024	91.28	.00
JOHN DEERE FINANCIAL F.S.B.	3143746	Hardware for water truck	11/20/2024	16.73	16.73
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	78.25	.00
O'REILLY AUTOMOTIVE STORE	0390-118679	Molding tape for truck 71	12/10/2024	8.01	.00
Total 600-8100-63310 VEHICLE:				425.63	16.73
600-8100-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV107536	PRIORITIZING BANDWIDTH - UT	12/01/2024	49.75	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	249.99	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	109.92	.00
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	41.91	41.91
US CELLULAR	695262439	TABLET	12/02/2024	24.49	24.49
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	26.36	26.36
Total 600-8100-63730 COMMUNICATIONS:				502.42	92.76
600-8100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/05/2024	4,016.17	4,016.17
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	11/19/2024	27.35	27.35
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	139.31	.00
Total 600-8100-63810 UTILITIES:				4,182.83	4,043.52
600-8100-64920 ONE CALL					
IOWA ONE CALL	266651	ONE CALLS	11/19/2024	24.30	24.30
IOWA ONE CALL	267492	ONE CALLS	12/10/2024	30.15	.00
Total 600-8100-64920 ONE CALL:				54.45	24.30
600-8100-64950 CONTRACTS					
RSPN LLC	INV_2638	FULLY MANAGED SERVICES	11/18/2024	667.00	.00
Total 600-8100-64950 CONTRACTS:				667.00	.00
600-8100-65041 EQUIPMENT					
ACE HARDWARE	B151379	Locks for lockbox	11/19/2024	34.99	.00
ACE HARDWARE	B151491	Locator Supplies	11/21/2024	35.56	.00
AVALON TIRE	1-46664	Valve stem for backhoe	12/13/2024	5.50	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ICE MANUFACTURING INC	2835	Parts for Lock Boxes	12/04/2024	127.54	.00
Total 600-8100-65041 EQUIPMENT:				203.59	.00
600-8100-65070 SUPPLIES					
ACE HARDWARE	A150242	Chlorine handling	11/01/2024	19.96	.00
ACE HARDWARE	B150740	Padlocks	11/08/2024	221.85	.00
CORE & MAIN LP	W125337	Fire Hydrant Flange	12/12/2024	345.00	.00
EUROFINS ENVIRONMENT TES	3100148796	WATER SAMPLES	11/26/2024	356.31	.00
LUMBER RIDGE HOME SOURC	A187706	Shipping for Water Test	12/05/2024	126.06	.00
Total 600-8100-65070 SUPPLIES:				1,069.18	.00
600-8100-67990 CAPITAL OUTLAY					
KARL CHEVROLET, INC.	26715	2025 CHEVROLET TRUCK SILV	12/11/2024	500.00	500.00
KARL CHEVROLET, INC.	365153	2025 CHEVROLET TRUCK SILV	11/20/2024	46,150.00	46,150.00
Total 600-8100-67990 CAPITAL OUTLAY:				46,650.00	46,650.00
670-8400-65060 OFFICE SUPPLIES					
COMPASS BUSINESS Solutio	204790c	DISCONNECTION NOTICES	12/10/2024	66.50	.00
COMPASS BUSINESS Solutio	204791c	REMINDER NOTICES	12/10/2024	79.60	.00
COMPASS BUSINESS Solutio	204919c	UTILITY BILLS	12/17/2024	217.57	.00
U S POST OFFICE	2024 11 27	DEC WATER BILL POSTAGE	11/27/2024	155.70	155.70
Total 670-8400-65060 OFFICE SUPPLIES:				519.37	155.70
670-8420-64950 SINGLE HAULER CONTRACT					
KLUESNER SANITATION LLC	121777	monthly garbage & recycling picku	12/02/2024	30,810.34	.00
Total 670-8420-64950 SINGLE HAULER CONTRACT:				30,810.34	.00
671-8410-65060 OFFICE SUPPLIES					
COMPASS BUSINESS Solutio	204790c	DISCONNECTION NOTICES	12/10/2024	66.50	.00
COMPASS BUSINESS Solutio	204791c	REMINDER NOTICES	12/10/2024	79.60	.00
COMPASS BUSINESS Solutio	204919c	UTILITY BILLS	12/17/2024	217.57	.00
U S POST OFFICE	2024 11 27	DEC WATER BILL POSTAGE	11/27/2024	77.85	77.85
Total 671-8410-65060 OFFICE SUPPLIES:				441.52	77.85
680-8220-63730 COMMUNICATIONS					
ELAN FINANCIAL SERVICES	3397 JR 2024	YES! MUSIC MONTHLY SUBSC	11/25/2024	8.94	8.94
Total 680-8220-63730 COMMUNICATIONS:				8.94	8.94
680-8220-64090 JANITORIAL					
OELWEIN COMM SCHOOLS	2024 11 30	NOVEMBER WELLNESS CUSTO	11/30/2024	1,724.42	.00
Total 680-8220-64090 JANITORIAL:				1,724.42	.00
680-8220-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	NOVEMBER SALES TAX	11/30/2024	961.38	.00
Total 680-8220-64180 SALES TAX:				961.38	.00
680-8220-64950 CONTRACTS					
OELWEIN COMM SCHOOLS	2024 11 30	NOVEMBER WELLNESS EXPEN	11/30/2024	18,276.37	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 680-8220-64950 CONTRACTS:				18,276.37	.00
680-8220-65060 OFFICE SUPPLIES					
FIDELITY BANK & TRUST	2024 12 03	WELLNESS CENTER MERCHAN	12/03/2024	284.29	.00
FIDELITY BANK & TRUST	2024 12 03	WELLNESS TSYS FEES-ACH BI	12/03/2024	284.70	.00
FIDELITY BANK & TRUST	2024 12 03	WELLNESS BANKCARD FEES	12/03/2024	177.96	.00
Total 680-8220-65060 OFFICE SUPPLIES:				746.95	.00
680-8220-65070 SUPPLIES					
COPY SYSTEMS INC	INV545085	COPIER MAINT SUPPORT	12/02/2024	49.05	.00
OELWEIN COMM SCHOOLS	2024 11 30 SU	WWC GENERAL SUPPLIES	11/30/2024	4,615.02	.00
OELWEIN COMM SCHOOLS	2024 12 03	MOVING OF MATS & EQUIPMEN	12/03/2024	500.00	.00
Total 680-8220-65070 SUPPLIES:				5,164.07	.00
700-6200-61500 MEDICAL-HEALTH					
WELLMARK INC	243460008661	JANUARY 2025 HEALTH INSUR	12/18/2024	7,229.55	.00
Total 700-6200-61500 MEDICAL-HEALTH:				7,229.55	.00
700-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV92384	WORKERS COMP PREM 24-25	12/01/2024	545.51	.00
Total 700-6200-61600 WORKMENS COMPENSATION:				545.51	.00
700-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	2024 11 27	NOV 27 MEDICAL CLAIMS	11/27/2024	20.38	20.38
ADVANTAGE ADMINISTRATORS	2024 12 06	DEC 06 MEDICAL CLAIMS	12/06/2024	9.73	9.73
ADVANTAGE ADMINISTRATORS	2024 12 13	DEC 13 MEDICAL CLAIMS	12/13/2024	31.79	31.79
Total 700-6200-61840 CLAIMS-SIDE FUND:				61.90	61.90
700-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	536708	NICC LEAD CERT - CLASS REG/	11/25/2024	331.67	331.67
Total 700-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				331.67	331.67
700-6200-63100 BUILDING					
KENS ELECTRIC	46401592	SERVICE CALL - REPAIRS TO R	11/18/2024	259.19	.00
Total 700-6200-63100 BUILDING:				259.19	.00
700-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2024	10.32	10.32
BIGLEAF NETWORKS INC	INV107535	PRIORITIZING BANDWIDTH - CI	12/01/2024	39.80	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	75.69	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	54.97	.00
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	12.58	12.58
Total 700-6200-63730 COMMUNICATIONS:				193.36	22.90
700-6200-63810 UTILITIES					
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	12/05/2024	66.80	66.80
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	131.85	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 74	ELECTRIC SERVICE	12/02/2024	49.61	49.61

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 700-6200-63810 UTILITIES:				248.26	116.41
700-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2024 12 10	2023-2024 AUDIT FILING FEE	12/10/2024	62.50	62.50
Total 700-6200-64010 AUDIT:				62.50	62.50
700-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1721	MONTHLY CITY HALL CLEANIN	12/17/2024	100.00	.00
Total 700-6200-64090 JANITORIAL:				100.00	.00
700-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/22/2024	25.00	25.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/12/2024	425.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/12/2024	251.87	.00
LYNCH DALLAS PC	150213-00900	LEGAL/PROFESSIONAL FEES -	12/12/2024	13.87	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/12/2024	257.75	.00
LYNCH DALLAS PC	150213-01100	LEGAL/PROFESSIONAL FEES -	12/12/2024	155.00	.00
LYNCH DALLAS PC	150213-01300	LEGAL/PROFESSIONAL FEES -	12/12/2024	28.12	.00
Total 700-6200-64110 LEGAL EXPENSE:				1,156.61	25.00
700-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304181770	OCTOBER CLAIMS	11/02/2024	56.64	.00
OELWEIN PUBLISHING CO	304181773	SEPT RECEIPTS	11/02/2024	4.37	.00
OELWEIN PUBLISHING CO	304181967	OCT 28 MINUTES	11/05/2024	29.27	.00
OELWEIN PUBLISHING CO	304184512	NOV 12 MINUTES	11/20/2024	35.40	.00
Total 700-6200-64140 LEGAL PUBLICATION:				125.68	.00
700-6200-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	NOVEMBER SALES TAX	11/30/2024	2,204.39	.00
Total 700-6200-64180 SALES TAX:				2,204.39	.00
700-6200-64950 CONTRACTS					
POWERDMS, INC.	INV-127091	POWER TIME SUBSCRIPTION	12/05/2024	931.88	.00
RSPN LLC	INV_2638	FULLY MANAGED SERVICES	11/18/2024	666.00	.00
Total 700-6200-64950 CONTRACTS:				1,597.88	.00
700-6200-65060 OFFICE SUPPLIES					
COMPASS BUSINESS SOLUTIO	204790c	DISCONNECTION NOTICES	12/10/2024	177.32	.00
COMPASS BUSINESS SOLUTIO	204791c	REMINDER NOTICES	12/10/2024	212.27	.00
COMPASS BUSINESS SOLUTIO	204919c	UTILITY BILLS	12/17/2024	580.17	.00
COPY SYSTEMS INC	IN545813	COPIER MAINT SUPPORT	12/09/2024	12.93	.00
ELAN FINANCIAL SERVICES	2024 12 03 AD	ADOBE - MONTHLY SUBSCRIPT	12/03/2024	50.86	50.86
FIDELITY BANK & TRUST	2024 12 03	PSN MONTHLY FEE-CR CARD/D	12/03/2024	27.45	.00
FIDELITY BANK & TRUST	2024 12 03	PSN ANNUAL SECURITY COMP	12/03/2024	44.50	.00
RSPN LLC	INV_2638	MICROSOFT - OFFICE 365	11/18/2024	286.00	.00
U S POST OFFICE	2024 11 27	DEC WATER BILL POSTAGE	11/27/2024	408.70	408.70
Total 700-6200-65060 OFFICE SUPPLIES:				1,800.20	459.56

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
700-6200-67990 CAPITAL OUTLAY					
ELAN FINANCIAL SERVICES	90750	OWL LABS - MEETING OWL CA	11/06/2024	666.34	666.34
Total 700-6200-67990 CAPITAL OUTLAY:				666.34	666.34
700-8310-63310 VEHICLE					
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	78.26	.00
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	32.79	.00
Total 700-8310-63310 VEHICLE:				111.05	.00
700-8310-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/25/2024	544.50	544.50
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	46.44	.00
Total 700-8310-63810 UTILITIES:				590.94	544.50
700-8310-64920 ONE CALL					
IOWA ONE CALL	266651	ONE CALLS	11/19/2024	24.30	24.30
IOWA ONE CALL	267492	ONE CALLS	12/10/2024	30.15	.00
Total 700-8310-64920 ONE CALL:				54.45	24.30
700-8310-64950 CONTRACTS					
RSPN LLC	INV_2638	FULLY MANAGED SERVICES	11/18/2024	667.00	.00
Total 700-8310-64950 CONTRACTS:				667.00	.00
700-8310-65070 SUPPLIES					
SERVPRO OF BLACK HAWK CO	4912656	RESTORATION - SEWER BACK	12/02/2024	3,210.42	.00
Total 700-8310-65070 SUPPLIES:				3,210.42	.00
700-8500-61990 EMPLOYEE PERSONNEL EXPENSE					
COVENANT OCCUPATIONAL M	79582	ANNUAL QUERY	12/11/2024	20.00	.00
Total 700-8500-61990 EMPLOYEE PERSONNEL EXPENSE:				20.00	.00
700-8500-63100 BUILDING					
ACE HARDWARE	A310458	3 Stall Door	11/01/2024	49.90	.00
KENS ELECTRIC	46682071	WPCP Gate	12/09/2024	193.89	.00
LUMBER RIDGE HOME SOURC	A186356	3 stall door	11/01/2024	34.77	.00
Total 700-8500-63100 BUILDING:				278.56	.00
700-8500-63310 VEHICLE					
OELWEIN FUEL FUND	2024 11 30	FUEL NOV 01 TO NOV 30	11/30/2024	75.36	.00
Total 700-8500-63310 VEHICLE:				75.36	.00
700-8500-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV107536	PRIORITIZING BANDWIDTH - UT	12/01/2024	49.75	.00
MEDIACOM COMMUNICATIONS	0003535 2024	PHONE/INTERNET SERVICE	12/16/2024	302.79	.00
RINGCENTRAL INC	CD_00098013	PHONE SERVICE	12/05/2024	54.96	.00
US CELLULAR	695262439	CELLPHONE SERVICE	12/02/2024	26.36	26.36

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 700-8500-63730 COMMUNICATIONS:				433.86	26.36
700-8500-63810 UTILITIES					
ALLIANT ENERGY	9707011000 20	GAS SERVICE	12/12/2024	381.29	.00
Total 700-8500-63810 UTILITIES:				381.29	.00
700-8500-65041 EQUIPMENT					
ARNOLD MOTOR SUPPLY LLP	09NV125686	Fuel hose for generator	12/13/2024	6.48	.00
ELECTRIC PUMP INC	027840	BARNES PUMP - 20th Street Lift	11/27/2024	4,095.00	.00
KENS ELECTRIC	46743209	Electrical supplies for WPCP gate	12/16/2024	82.83	.00
LUMBER RIDGE HOME SOURC	A187055	Splash pads for Reed Beds	11/19/2024	17.16	.00
Total 700-8500-65041 EQUIPMENT:				4,201.47	.00
700-8500-65070 SUPPLIES					
EUROFINS ENVIRONMENT TES	3100148927	WASTEWATER SAMPLES	11/27/2024	797.15	.00
FAREWAY STORES INC	00104764	Lab Supplies	11/20/2024	39.90	.00
JOHN DEERE FINANCIAL F.S.B.	3146304	Gloves for Jet Truck	11/27/2024	23.96	23.96
LUMBER RIDGE HOME SOURC	B152306	Shrink wrap for WPCP pump	12/05/2024	39.99	.00
NCL OF WISCONSIN INC	512612	Lab Supplies	12/04/2024	737.87	.00
Total 700-8500-65070 SUPPLIES:				1,638.87	23.96
706-8315-64030 ADMINISTRATIVE COSTS					
DORSEY & WHITNEY LLP	4031872	LEGAL SERVICES - SRF WASTE	11/27/2024	14,364.00	.00
Total 706-8315-64030 ADMINISTRATIVE COSTS:				14,364.00	.00
706-8315-64070 ENGINEERING					
FOX STRAND INC	218209	PROJECT 7038.021 REED BED	11/13/2024	6,937.25	.00
FOX STRAND INC	219418	PROJECT 7038.021 REED BED	12/12/2024	4,291.29	.00
Total 706-8315-64070 ENGINEERING:				11,228.54	.00
Grand Totals:				749,829.10	355,691.71

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Check Number	Check Issue Date	Payee	Amount
63017	11/26/2024	OELWEIN LIQUORS	123.62
63017	11/26/2024	OELWEIN LIQUORS	-123.62
63018	11/26/2024	OELWEIN LIQUORS	123.62
63019	11/26/2024	CATLIN QUAIL	73.84
63020	11/26/2024	JASON HOVELAND	215.00
63044	12/13/2024	MICHELLE FULLENKAMP	2,100.00
63051	12/18/2024	VICKI OR JOHN AULT	152.70
63052	12/18/2024	DUSTIN BARKER	152.74
63053	12/18/2024	TRENT OR MARIA FERRIS	96.84
63054	12/18/2024	AUSTIN JACOBSEN	152.67
63055	12/18/2024	SHARON REAY	152.71
63056	12/18/2024	LAURA SCHLITTER	152.69
63057	12/18/2024	LJ SMOCK	152.74
Grand Totals:			3,525.55

City of Oelwein

November 2024 Receipts

General \$255,999.97; Emergency Management \$2,724.05; RUT \$70,583.17; Trust & Agency \$132,050.28; Flex Spending \$1,303.96; Sales Tax \$53,139.11; Hotel/Motel Tax \$5,036.15; Gas-Electric Franchise Fee \$1,256.01; Library Bequest \$973.97; Dntwn TIF \$20,368.88; Ind Prk SubFund TIF-East Penn \$3,036; Trees Forever \$300.00; Oelwein Housing RLF \$779.53; Econ Develpmnt \$1,017.55; IRP Revolving Loan \$109,134.18; Dwntwn Business Grants \$451.15; Debt Service \$71,064.67; Water Bondsinking \$507.93; Sewer Bondsinking \$899.49; Special Assessment \$6,933.57; Airport Grnt \$79,523.94; Tri Park Trail Extensions \$2,946.81; Dry Run Creek \$82,804.94; Paving Imprvmnt 1st 12th SF Evnt \$657.66; 2024 GO Bond Const 10th St Bridge \$4,629.04; 2022 GO Bond Const \$474.35; Railroad Grant-Viaduct \$87.61; Cemetery Perp Care \$0.09; Water \$169,108.41; Water Infrastructure \$4.09; Water Deposits \$2,700.00; Fuel \$4,212.06; Landfill \$49,223.22; Recycling \$6,136.44; ROW Trees Utility Fee \$7,951.05; Wellness Center \$14,711.32; Sewer/Waste Treatment \$190,285.84; Sewer Infrastructure Fee \$1.26; TOTAL \$696,393.64

X

Dylan Mulfinger, City Administrator

I certify the council has approved these expenditures.

CITY OF OELWEIN**NOTICE OF PUBLIC HEARING ON THE PROPOSED SALE OF CITY OWNED REAL ESTATE**

Notice is hereby given that the City of Oelwein, Fayette County, Iowa, proposes to sell and convey by Quit Claim Deed, the following described real estate located in the City of Oelwein:

The West 59 feet of Lot 8 and the South 14 feet of the West 59 feet of Lot 7, Block 5, Paign’s Third Addition to Oelwein, Fayette County, Iowa. (“Property”)

The City proposes to sell the Property to Shawn Bentley and Christina Edmonds (“Buyers”) for the sum of \$2,500.00 and other good and valuable consideration, including the agreement of Buyers to make improvements to the Property within twelve (12) months of the transfer as agreed upon by City and Buyers, with Buyers further agreeing that their failure to make the agreed upon improvements on a timely basis will result in the reversion of their interest in the Property to the City of Oelwein as set forth in a Reversion agreement to be executed by Buyers at the time of transfer.

Public Hearing on the proposed sale, and terms associated therewith, will be held at 6:00 p.m. on December 23, 2024, before the Oelwein City Council, at Oelwein City Hall, 20 2nd Ave. SW, Oelwein, IA. After acceptance of public comment, if any, and closing of the public hearing, the City Council may act upon the proposal to sell and transfer said property.

Any person may appear at the Public Hearing to comment on the proposed terms of the sale and/or may submit written comments in advance of the Public Hearing by delivery of same to the City Clerk’s Office, at Oelwein City Hall, 20 2nd Ave. SW, Oelwein, IA during regular business hours, by mailing to the City of Oelwein at the same address, or by email to the City Clerk’s Office at dmulfinger@cityfoelwein.org, on or before the date and time of the Public Hearing.

Dylan Mulfinger, City Administrator
City of Oelwein, Iowa



November 25, 2024

PFEED Members,

We have received two offers to purchase city owned property at 311 East Charles.

The property in question was acquired through a tax sale this past January. While the building is currently in a dilapidated state, it has significant potential to be rehabilitated rather than being demolished, which is our usual course of action in such cases.

The structure requires substantial repairs, including a new roof, interior renovations, and general exterior maintenance. Two prospective buyers have submitted offers to purchase the property, both accompanied by plans outlining their intent to restore it.

I recommend proceeding with the sale under the condition that a selection of the following exterior repairs are completed within 12 months of purchase:

1. Installation of a new roof
2. Repair or replacement of soffit and fascia
3. Installation of new siding
4. Replacement of windows as needed (only those that are damaged beyond repair)
5. Replacement of the front entry stairs, repair front porch
6. Sealing and necessary repairs to the Northeast foundation corner
7. Replacement of electric meter and exterior disconnect

**An additional interior item to consider is Replacement of any galvanized plumbing pipe with copper or PEX

These exterior repairs are critical to ensuring the building's structural integrity and curb appeal. Addressing these issues first will create a sound foundation for the completion of any interior renovations.

Additionally, this property features an unfinished attic space that presents an opportunity for conversion into a large bedroom, adding further value to the home.

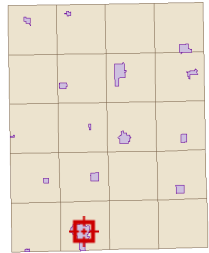
Attached below are photographs documenting the building's current condition as a reference to the items listed above.

Best regards,
David Kral
Building Official City of Oelwein





Overview



Legend

- Corporate Limits
- Parcels
- Major Highways**
- Federal Highway
- State Highway
- County Highway
- Roads

Parcel ID	1821282008	Alternate ID	n/a	Owner Address	Oelwein, City Of
Sec/Twp/Rng	21-91-9	Class	R		City Hall 20 2nd Ave. SW
Property Address	311 E. CHARLES	Acreeage	n/a		Oelwein, IA 50662-
	OELWEIN				
District	OELWEIN OELWEIN INC				
Brief Tax Description	W 59' S 14' LOT 7 & W 59' LOT 8 BLK 5 PAIGNS 3RD ADD (Note: Not to be used on legal documents)				

Disclaimer: Fayette County, the Fayette County Assessor and their employees make every effort to produce and publish the most current and accurate information possible. The maps included in this website do not represent a survey and are compiled from official records, including plats, surveys, recorded deeds, and contracts, and only contain information required for government purposes. See the recorded documents for more detailed legal information. Data is provided in "as is" condition. No warranties, expressed or implied, are provided for the data herein, its use or its interpretation. Fayette County and its employees assume no responsibility for the consequences of inappropriate uses or interpretations of the data. Any person that relies on any information obtained from this site does so at his or her own risk. All critical information should be independently verified. If you have questions about this site please contact the Assessor's Office at (563) 422-3397.

Date created: 11/19/2024
Last Data Uploaded: 11/19/2024 3:35:01 AM



Offer: \$2,500

Item 4.



Offer to Purchase City Properties

To purchase City-owned real estate, completely fill out this form. The timeline is usually about 45 days. Your offer will be sent to the Planning, Finance, Enterprise & Economic Development committee who will review the application and forward it to City Council for approval. At the appropriate time, we will schedule a date and time for buyer(s) to sign and provide a payment of the offered/accepted bid, plus \$20 for the recording fee.

311 E. Charles
Property Address

Property Parcel Number

Shawn Bentley / Christina Edmonds
Buyer's or Buyers' Name

1694 Tahoe Ave, Sumner, Iowa, 50674
Buyer's or Buyers' Address, City, State, ZIP

Otownconstruction1@gmail.com
Buyer's or Buyers' Email Address All lower case

319-238-3598
Buyer's or Buyers' Phone

Are you being represented by a real estate agent or lawyer? Yes No

Buyer Representative Name and Contact Information

Initials If you do not have a Buyer Representative: I/we understand that I/we are entering into a legal contract and choose to represent my/ourselves, with all the due diligence required being done on my/our part.

Will bring property up to Rental program expectations. Plan on fixing up property to use as rental. New windows, re-do flooring (sanding, ect. bring old floors back to life!) Update kitchen, siding of house, Egress window in basement for bedroom. Make stand up attic into 2 large bedrooms. House is beautiful! Just needs some TLC!

Please describe your intentions for the property with a timeline and include your offer (Minimum \$1,020 per lot).

Shawn Bentley
Buyer Printed Name (As will appear on deed)

Christina Edmonds
Buyer Printed Name (As will appear on deed)

Shawn Bentley 11-18-24
Buyer Signature **Date**

Christina Edmonds 11-18-24
Buyer Signature **Date**

Buyers' Legal Relationship to Each Other partners

Offer to Purchase City Properties



To purchase City-owned real estate, completely fill out this form. The timeline is usually about 45 days. Your offer will be sent to the Planning, Finance, Enterprise & Economic Development committee who will review the application and forward it to City Council for approval. At the appropriate time, we will schedule a date and time for buyer(s) to sign and provide a payment of the offered/accepted bid, plus \$20 for the recording fee.

311 E Charles

Property Address

1821282008

Property Parcel Number

Doug C Bryan

Buyer's or Buyers' Name

101 Country Line Road Oelwein IA

Buyer's or Buyers' Address, City, State, ZIP

doug@bryanheavyequipment.com

Buyer's or Buyers' Email Address

319-238-3822

Buyer's or Buyers' Phone

Are you being represented by a real estate agent or lawyer? Yes No

Buyer Representative Name and Contact Information

DB
Initials

If you do not have a Buyer Representative: I/we understand that I/we are entering into a legal contract and choose to represent my/ourselves, with all the due diligence required being done on my/our part.

Intention is to fix up to code vinyl siding roof etc, sell on contract to an employee, offer \$2,000

Please describe your intentions for the property with a timeline and include your offer (Minimum \$1,020 per lot).

ACM Properties Doug C Bryan

Buyer Printed Name (As will appear on deed)

Buyer Printed Name (As will appear on deed)

DSC Bryan

Buyer Signature

10/25/24

Date

Buyer Signature

Date

Buyers' Legal Relationship to Each Other



























































Ordinance No. 1217

AN ORDINANCE AMENDING, CHAPTER 7: WATER AND SEWERS, ARTICLE 3, SECTION 7-47: COLLECTION PROCEDURES

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That the General Ordinances of the City of Oelwein adopted July 1, 2012, with subsequent amendments, be amended by deleting Section 7-47. – Utility and Enterprise – Collection Procedures, subsection 3: Lein and replacing it as follows:

3. Charges and collections.

- A. A lien shall not be imposed pursuant to this section for a delinquent charge of less than five dollars (\$5.00). The city clerk may charge an administrative lien fee as set by resolution by the city council, and the county treasurer may charge an additional fee, as an administrative expense of certifying and filing this lien, which amounts shall be added to the amount of the lien to be collected at the time of payment of the assessment from the payor. Administrative expenses collected by the county treasurer on behalf of the city shall be paid to the city clerk and those collected by the county treasurer on behalf of the county shall be credited to the county general fund. The lien has equal precedence with ordinary taxes, may be certified to the county treasurer divested by a judicial sale.
- B. The city will use the Iowa Income Setoff Program for collection purposes. Any debts sent to the Iowa Income Setoff Program shall have an administrative fee applied to the debt as set by resolution by the city council.

Section 2. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

First reading -	December 9, 2024
Second reading -	December 23, 2024
Third reading -	January 13, 2025

Passed and adopted by the City Council of the City of Oelwein, Iowa, this day of January 13, 2025.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded January 14, 2025.

Second Reading on December 23, 2024

It was moved by _____ and seconded _____ that the Ordinance as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Seeders				
Weber				
Lenz				
Garrigus				
Payne				

First Reading on: December 9, 2024

It was moved by Weber and seconded by Garrigus that the Ordinance as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio	x			
Seeders			x	
Weber	x			
Lenz	x			
Garrigus	x			
Payne		x		

Third Reading on January 13, 2025. It was moved by _____ and seconded by _____ that the Ordinance as read be adopted, and upon roll call there were:

	AYES	NAYS	ABSENT	ABSTAIN
Ricchio				
Seeders				
Weber				
Lenz				
Garrigus				
Payne				



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

City Hall		
Description	Detail	Amount
Research	Conducting Research for Public	Staff time calculated to the quarter hour at \$30.00 per hour
Open Records Request	Labor	Staff time calculated to the quarter hour at \$30.00 per hour
Special Session Council Meeting	Request for a special council meeting by an outside organization	\$50 per council member and \$50 administration fee
Administrative Collection Fee	Any unpaid debt sent to the Iowa Income Offset Program will include a collection fee	\$25.00
Administrative Lien Fee	Any unpaid debt sent to the county shall add a fee to the property lien	\$25.00
Copies		\$1.00
Color Copies		\$2.00
Photo Copy		\$0.25 per page
Cigarette Permit		\$75.00
Peddler Permit		\$35.00
Bank Return Fees		\$30.00
Notary Service	Resident	N/C
	Non-Resident	\$10.00
Video/Audio Tape Copy		\$25.00
Food Truck Permit	One Day	\$10.00
	One Week	\$25.00
	One Month	\$100.00
	One Year	\$150.00
Food Truck Electricity	Per Occurrence	\$10.00
Sidewalk Café/Parklet Permit	One Year	\$25.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Police		
Description	Detail	Amount
Alarm responses determined to be false	first & second in 12 month period	No Charge
	3rd false alarm in 12 month period	\$50.00
	4th & subsequent with 12 months	\$75.00
Delivery of public crime or accident reports		
	Reports	\$15.00
	Copy of audio or video	\$25.00
	Copy of computer disc evidence	\$25.00
	Duplicate copy of digital photos	\$10.00 per page
Fingerprinting		\$15.00
Subpoena and Warrant Return	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
	Replacement Tag	\$1.00
	Delinquent License (add'l)	\$5.00
	Animal Impound Fee	\$20.00
Bicycle	Tag	\$3.00
	Replacement Tag	\$1.00
Parking Tickets	Parking Ticket	\$25.00
	Handicap Parking Ticket	\$200.00
Vehicle	Impound Fee	\$75.00
	Storage	\$25.00/day
Officer Present for Abatement Clean-up	Court ordered clean-up	\$150.00/hour
Police Officer traffic control	Fire or disaster traffic control	\$50.00/hour
Police vehicle traffic control	Fire or disaster traffic control	\$75.00/hour
Expert Witness Fee	Officers subpoena for testimony for a non-criminal court hearing (ie. divorce hearing, civil suit etc..)	\$150.00/hour two hour minimum
Fireworks	Permit Fee (Selling)	\$100.00
Fireworks	Annual Inspection (Selling)	\$200.00
Display Permit	Providing a show	\$200.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Animal License by Dog Type (American Kennel Club Breeds by size, mixed breed based on weight)	License Fee for spayed/neutered and chipped dog	License Fee for spayed/neutered dog	License fee for dog
Giant – 75 plus pounds	\$10.00	\$25.00	\$50.00
Large – 55-85 pounds	\$10.00	\$25.00	\$50.00
Medium – 35-65 pounds	\$10.00	\$20.00	\$40.00
Small – 7-35 pounds	\$10.00	\$20.00	\$40.00
Toy – 2-9 pounds	\$10.00	\$20.00	\$40.00

Fire Department		
Description	Detail	Amount
Residential Fire Service Fee		\$500
Commercial-Industrial Fire Service Fee		\$750
Motor Vehicle Accident Response		\$250
Motor Vehicle Accident Response with Extrication		\$500
Personnel	Firefighter	\$25.00 per hour
Incident Report		\$10.00
Burning Permit	Outside of open burning	\$25.00
Damaged Equipment		Billed at replacement cost
Equipment Cleaning		Billed at parts and labor cost
False Alarms		First and second in 12 months no charge Third \$50.00 Fourth and Proceeding \$75.00
Lockouts	Home and Business.	\$100.00 non-emergency
Burning Complaint	First and second no charge	Third \$50.00 Fourth and Proceeding \$75.00
Carbon Monoxide		\$45.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Community Development		
Description	Detail	Amount
Official Present for abatement clean-up	Court ordered clean-up inspection	\$150.00/hour
Preliminary Plat Fee		\$50.00
Final Plat		\$100.00
Re-Zoning		\$75.00
Board of Adjustment	Variance Request	\$75.00
Building Permit	See attached	<i>Addendum A</i>
Temporary Structure	Permit	\$35.00
Lot Mowing	Per Hour, minimum one hour	\$150.00
Snow Removal	Per Hour, minimum one hour	\$150.00
Late Permit Fee	Failure to pull and pay a permit	Doubles the permit fee with a minimum of \$100.00
Stop Work Order	Stopping work because of no permit	\$25.00
Rental Permit single family housing	Annual	\$85.00
Multi-family housing structure	Annual	\$85.00
Multi-family housing additional number of units		\$25.00
Initial Inspection		\$0.00
2 nd Inspection	60 days after initial inspection	Pass \$0.00 Fail \$100.00
3 rd Inspection	15 days after 2 nd inspection Failure of a third inspection results in the pulling of the occupancy permit and being placed on the habitual violator list. The property cannot be rented for six months.	Pass \$0.00 Fail \$250.00
Occupancy Renewal Inspection	6 months after last failed inspection	\$100.00
No show inspection		\$100.00
1 st Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$25.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

2 nd Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$100.00
1 st Complaint Insp - If founded complaint		\$25.00
2 nd Complaint Insp - If founded complaint		\$50.00
3 rd or more Complaint Insp - If founded complaint		\$75.00
Failure to Register Rental Unit	Per day (Maximum \$300)	\$10.00
Appeal		\$100.00
Vacant Residential	Annual	\$25
Vacant Commercial	Annual	\$50
Vacant Industrial	Annual	\$100
Failure to Register Vacant Unit	Per Day (Maximum \$300)	\$10.00
Vacant Building 1 st Inspection		\$0.00
Vacant Building 2 nd Inspection		Pass \$0.00 Fail \$250.00
Vacant Building 3 rd Inspection and any subsequent inspections		Pass \$0.00 Fail \$350.00

Airport		
Description	Detail	Amount
Airport Hanger (East)	Month Rental	\$70.00
Airport Hanger (West)	Month Rental	\$75.00
Airport Hanger (new)	Month Rental	\$95.00
Community Hanger	Month Rental	\$160.00
Courtesy Car		



Oelwein Fee Schedule
 Approved by Resolution No. ____-2024
 December 23, 2024

Library		
Description	Detail	Amount
Replacement Library Card		\$2.00
Non-Resident Library Card		\$20.00 Annually
Lost item	Retail	Cost of replacement
Lost magazine		Cover Price or \$5.00
Repair damaged item		\$2.00
Return check		\$30.00
Research	postage and copy costs	Cost of consumables
Interlibrary Loan postage fee		\$3.00
Earbuds		\$2.00
Laminating		\$0.50 per sheet
Black and White copies	per page	\$0.20
Color copies	per page	\$0.50
Fax transmission	first page	\$0.50
Fax receiving	first page	\$0.20
Unattended child/in need of caregiver	after library is closed; per minute	\$1.00
Unpaid overdue items submit to Collections	total cost of items minimum of \$25	\$13.00
Public Photocopies on Rite Price copier	per page	\$0.20
Passport Acceptance Facility	per application	Set by the Department of State
Passport Photo	per application	\$15.00

Parks		
Description	Detail	Amount
Campground		
Tent Site	Primitive	\$20.00-max stay 4 consecutive days
	Supplementary to RV site	\$10.00
61 & Under	30 Amp sites – Daily	\$25.00
	30 Amp sites – Weekly	\$100.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

	30 Amp sites – Monthly (30 Days)	\$320.00
61 & Under	50 Amp sites - Daily	\$30.00
	50 Amp sites - Weekly	\$130.00
	50 Amp sites – Monthly (30 Days)	\$345.00
Sr. 62+	30 Amp sites – Daily	\$20.00
	30 Amp sites – Weekly	\$95.00
	30 Amp sites – Monthly (30 Days)	\$305
	50 Amp sites – Daily	\$25.00
	50 Amp sites – Weekly	\$120.00
	50 Amp sites – Monthly (30 Days)	\$335.00
Kayak/Paddleboard	One Hour Per Kayak/PB	\$10.00
	Four Hours Per Kayak	\$35.00
	Two or more for four hours per kayak	\$30.00
Box of Wood		\$5.00
Shelter Rental	Capacity 60-100	\$30.00
Shelter Rental (Railroad shelter at City Park and new shelter at Platt's Park)	Capacity 200	\$30.00
Memorial Benches	Grey Stone with Plaque	\$2,000.00

Recreation		
Description	Detail	Amount
Flag Football	1st-4th grade	\$25.00
Volleyball	3rd-6th grade	\$25.00
Basketball	Kindergarten-6th grade	\$25.00
Dodgeball	1st-6th	\$20.00
Soccer	Kindergarten-6th grade	\$25.00
Little League		
Blast ball	3 & 4 year olds	\$20.00
T-ball	Kindergarten	\$25.00
Baseball/Softball	1st-4th grade Local	\$30.00
Baseball/Softball	3rd-7th Travel	\$50.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Diamond Rental Fee	Diamond Prep per game	\$40.00
Tennis	1st-8th	\$25.00
Adult Sports		
Women's Volleyball	Per Team	\$60.00
Coed Volleyball	Per Team	\$60.00
Women's Softball	Per Team	\$200.00
Coed Softball	Per Team	\$200.00
Men's Softball	Per Team	\$225.00
Adult Tennis	Per Individual	\$15.00
Adult Disc Golf	Per Individual	\$15.00

Aquatic Center (Pool)		
Description	Detail	Amount
American Red Cross / Learn-to-Swim Classes		\$35.00
Private Lessons		\$60.00
Passes (2023)		
	Single Pass 18+	\$70.00
	Child season Pass 7-17	\$40.00
	Nany Pass	\$60.00
Season Pass 1 member		\$40.00
Season Pass 1 member age 6 and over		\$85.00
Season Pass 2 members		\$140.00
Season Pass 3 members		\$160.00
Season Pass 4 members		\$180.00
Season Pass 5 members		\$200.00
Season Pass 6 members		\$220.00
Season Pass 7-10 members		\$240.00
10-Punch Card for Person 6 or Older		\$50.00
10-punch card for person 5 or younger		\$20.00
Daily Admissions:	Everyone	\$5.00
Swim Team	Part time –Fairbank/Dunkerton	\$5.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
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	Full time kids	\$10.00
	Concession rental per use	\$30.00
Facility Reservations:		
Pool Party Prices – Including Water Slide		
	1 Hour Pool Party	\$200.00
	2 Hour Pool Party	\$275.00

Cemetery		
Description	Detail	Amount
Grave Openings		
Regular Season		
Grave Opening	Weekday opening (Apr 1-Nov 30)	\$1,100.00
Grave Opening	Infant grave (Apr 1-Nov 30)	\$400.00
Grave Opening	Holidays/Saturdays (Apr 1-Nov 30)	\$1,300.00
Grave Opening	After hours (Apr 1-Nov 30)	\$1,300.00
Cremation Opening	Cremation (Apr 1-Nov 30)	\$550.00
Cremation Opening	Holidays/Sat. cremation (Apr 1-Nov 30) After Hours	\$650.00
Cold Weather Season		
Grave Opening	Weekday opening (Dec 1 –March 30)	\$1,300.00
Grave Opening	Infant grave (Dec 1 –March 30)	\$500.00
Grave Opening	Holidays/Saturdays (Dec 1 –March 30)	\$1,500.00
Grave Opening	After hours (Dec 1 –March 30)	\$1,500.00
Cremation Opening	Cremation (Dec 1 –March 30)	\$650
Cremation Opening	Holidays/Sat. cremation (Dec 1 –March 30) After Hours	\$750.00
Continuation on Weekdays	Any continuation of services keeping city crews after 3:30 PM (All Year)	\$150.00 per hour
Late Notice Fee for all Burials		\$500.00
Grave Spaces		
Grave Space	Regular space	\$600.00
	Memorial section	\$350.00
	Baby lot	\$300.00
Interment Certificate	(formerly "Deed")	\$25.00
State Audit Fee		\$10.00



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Exchange Grave Spaces		\$100.00
Foundations		
Foundations	Per running ft. (\$100 min)	\$90.00
Foundations (Veterans)	Per running ft. - 4' max	\$45.00
Disinterment / Reinterment		
Disinterment of a casket		\$1,400.00
Reinterment of a casket		\$1,400.00
Disinterment of a cremation vault		1,200.00
Reinterment of a cremation vault		\$1,200.00
Disinterment of a baby casket		\$1,000.00
Reinterment of a baby casket		\$1,000.00

Forestry		
Description	Detail	Amount
Tree Removal Permit	City approved, licensed contractor removal	\$0
Tree Trimming Permit	City approved, licensed contractor trimming	\$0
Tree Removal Fine	Removal of City tree without City permission	Based on judgement
Yard Waste Site whole tree charge	Cost of taking an entire tree from private property	See policy



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Utilities		
Description	Detail	Current
Penalty for Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the unpaid balance
Labor only		\$150.00
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work within city limits	\$200.00 per hour
Labor 1 EE and Equipment 1 unit	Assist on jobs and work within city limits OT rate	\$300.00 per hour
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work outside city limits	\$250.00 per hour
Labor 1 EE and Equipment 1 unit	Assist on jobs and work outside city limits OT rate	\$350 per hour
Labor 1 EE	Additional staff member assist on jobs in city	\$30 per hour
Labor 1 EE	Additional staff member assist on jobs in city OT Rate	\$45 per hour
Disconnect Notice	Door Tag Posting	\$50.00
Water Off/On	Per Trip	\$20.00
Meter	Install or Remove	\$20.00
Excessive Trip Fee	No person is present for the turn on or meter install	\$50.00
Trip Data or Sample Collection - Industry	Per Trip	\$25.00
Denial of External Register Installation	Per Trip	\$25.00
Deposit	Any person w/out 3 yrs. established service	\$150.00
Deposit	Any person not in good standing	\$300.00
Meter Accuracy Test		\$75.00
Fire Sprinkler Test	Witness or Conduct by Business	\$75.00
Call Out per hour	Carry through from regular hrs.	\$40.00
Call Out per hour	After hours, 2 hr. minimum	\$80.00
Industrial Surcharge	Reporting for DNR	\$35.00 monthly
Lab Testing	Charge for each test completed	Cost of test if shipped out
Lock Box	In addition to service charge	\$1.00 per Day



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Discharge Request	Charge for processing and researching discharge	\$250 flat fee
Temporary Construction Meter 5/8" Service Line	Deposit	\$300.00
Temporary Construction Meter Hydrant set, small 5/8"	Deposit	\$500.00
Temporary Construction Meter Hydrant set, large 2"	Deposit	\$5,000.00
Frost Plates/Meters are updated as price and/or Labor Fees Increase		
Surcharges		\$0.45 cents per pound BOD \$0.26 cents per pound TSS \$2.50 cents per pound TKN
Mailbox Replacement		\$55.00
Use of barricades & signs & labor	Accident / private incident / emergencies	\$4 per day
Use of cones & labor	Accident / private incident / emergencies	\$3 per day

Single Hauler		
Description	Detail	Amount
Trash Pickup	April 2023-2024 Monthly	\$12.26
	April 2024-2025 Monthly	\$12.26
	April 2025-2026 Monthly	\$12.51
	April 2026-2027 Monthly	\$13.36
	April 2027-2028 Monthly	\$14.21
Admin Fee	Monthly	\$1.25
Container Exchange	One Time Charge	\$50
Container Replacement Fee	One Time Charge	\$100
Assisted/Elderly/Disabled Pickup		No additional fee
Bulk Item	Each item	\$20
Extra Bag Sticker	Each Sticker	\$2
Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the balance



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024
 December 23, 2024

Wellness Center		
Description	Detail	Amount
Single Membership	12 Month	\$216.00
Couple	12 Month	\$300.00
Family (3 or 4)	12 Month	\$360.00
(5 plus)	12 Month	\$90.00 per person
Student Membership	12 Month High School Gr 9-12	\$120.00
24 Hour Access	Upon Membership Included in all memberships	\$5.00
Personal Training Member	1 session 1 person	\$30.00
	8 session 1 person	\$184.00
Day Pass	Adult	\$8.00
Day Pass	K-12	\$5.00
Gym Rental	2-hour Party (ie Birthday)	\$50.00
	4+ Hr Tournament Rental	\$150.00
	Practice Gym Rental	\$25.00
24 Hour Fob	Replacement	\$20.00



Oelwein Fee Schedule
Approved by Resolution No. _____-2024
December 23, 2024

Addendum A

BUILDING PERMIT FEE SCHEDULE

TOTAL VALUATION	FEE
\$1 to \$500	\$20
\$501 to \$2,000	\$20 for the first \$500; plus \$2 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$50 for the first \$2,000; plus \$9 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$392 for the first \$40,000; plus \$6 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,000 to \$500,000	\$752 for the first \$100,000; plus \$4.50 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$2,552 for the first \$500,000; plus \$3.50 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$4,302 for the first \$1,000,000; plus \$2 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$14,302 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof



Oelwein Fee Schedule
Approved by Resolution No. _____-2024
December 23, 2024

Passed and approved this 23rd day of December, 2024

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded December 24, 2024.

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

RESOLUTION NO. _____-2024

RESOLUTION AMENDING THE SALARY RESOLUTION FOR FISCAL YEARS 2026 AND 2027

WHEREAS, the City of Oelwein is continuously working towards recruitment and retention of skilled employees; and

WHEREAS, on July 8th, 2024 Resolution No. 5598-2024 approved a 4% increase for the proceeding three fiscal years; and

WHEREAS, at the November 25th, 2024 work session, city council was presented the advancement of Police officer wages to be voted on at a regular council meeting; and

WHEREAS, the following updates will take effect beginning pay period June 29, 2025; and

- public works summer help will follow that of the Seasonal/Part-time/Temporary Parks/Cemetery wage schedule; and
- the Seasonal/Part-time/Temporary Parks/Cemetery wages will increase standard percentages annually as approved by council after the completion of their fourth year; and
- the title of parks lead will be updated to parks operator; and
- Section 7 will be added “Unless otherwise noted in a contract, all Salaried Supervisory and Lead positions will operate utilizing the promotional date. All other hourly employees incremental steps will utilize said the employees hire dates.”; and
- Section 8 will be added “NR = Non-resident pay scale. An officer that lives in the city limits will receive a wage that is equal to approximately 3% higher than the non-resident officer.” and,
- Section 9 will be added “Iowa certified peace officers with two or more years’ experience are eligible for a signing bonus. The candidate will receive \$3,000 upon successful completion of probation and an additional \$3,000 upon completion of four years of service with the Oelwein Police Department. The candidate will enter into an agreement to remain employed with the Oelwein Police Department for two years after each payment is made, or the candidate will fully reimburse the City of Oelwein.”
- Section 10 will be added “Lateral Move: An Iowa certified law enforcement officer from another agency can be hired by the Oelwein Police Department with step pay consistent with the total number of years of service that the candidate has earned as a certified peace officer in Iowa. Additionally, an employee hired as a lateral move will be hired with the vacation step consistent with the total number of years of service that the candidate has earned as a certified peace officer in Iowa; up to the five-year step. Subsequent

vacation steps will be earned with a credit of five years of service. I.e., Ten-year step is earned after five years of service to the Oelwein Police Department.” and,

- Section 11 will be added “Lateral Move (out-of-state): A certified law enforcement officer hired after January 1, 2022, that is eligible for "certification through examination" in Iowa, can be hired with the step pay consistent with one step lower than the candidate has earned as a certified peace officer in another eligible state. The candidate will begin at the appropriate pay step upon successful completion of the "certification through examination". Additionally, a candidate hired as an out-of-state lateral move, will start at the two-year vacation step.” and,
- Section 12 will be added “A candidate hired as a non-certified officer will achieve the one-year pay step upon completion of the Iowa Law Enforcement Academy or at their one-year employment anniversary, whichever comes last.” and

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves amending the Salary Resolution for Fiscal Years 2026 and 2027.

Passed and approved this 23rd day of December, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio
Weber
Lenz
Garrigus
Seeders
Payne

Attest:

Dylan Mulfinger, City Administrator

December 24, 2024.

RESOLUTION NO. _____-2024

RESOLUTION ESTABLISHING COLLECTIVE BARGAINING AND NONUNION SALARIES FOR CITY EMPLOYEES

Be it resolved by the City Council of the City of Oelwein, Iowa that the following salary schedule is hereby adopted and effective with Pay Period Date Beginning June 30, 2024, June 29, 2025, and June 28 2026.

SECTION 1.

City Hall

Aquatic Center		Start	Second Season	Third Season	Fourth Season
Manager	Hourly	\$15.00	\$15.45	\$15.91	\$16.78
Assistant Manager	Hourly	\$12.36	\$12.73	\$13.11	\$13.50
Lifeguard	Hourly	\$10.30	\$10.61	\$10.93	\$11.26
Front Desk & Maintenance	Hourly	\$8.24	\$8.49	\$8.74	\$9.00
Concession Manager	Hourly	\$12.36	\$12.73	\$13.11	\$13.50
Private Lessons with Water Safety Instructor		Additional \$.50			
Season End Stipend for All Hours Worked*		Additional \$.25			

*Must work the entire regular season to earn the season end stipend.

Building & Inspections		FY25 - Start	1 Year	2 Years	4 Years	Service Steps					
						7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Administrative Assistant	Hourly	\$21.40	\$22.26	\$23.15	\$23.61	\$24.08	\$24.56	\$25.05	\$25.30	\$25.56	\$25.81
Code Enforcement Officer	Hourly	\$22.14	\$24.58	\$26.30	\$26.82	\$27.36	\$27.91	\$28.46	\$28.75	\$29.04	\$29.33
Building Inspector	Hourly	\$25.26	\$27.03	\$28.92	\$29.50	\$30.09	\$30.69	\$31.30	\$31.62	\$31.93	\$32.25
		Supervisor Service Steps									
					3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Zoning Admin/Building Official	Bi-Weekly	\$2,643.58			1%	1%	1%	1%	1%	1%	1%

City Hall		Service Steps									
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Clerk/Admin Asst.	Hourly	\$21.40	\$22.26	\$23.15	\$23.61	\$24.08	\$24.56	\$25.05	\$25.30	\$25.56	\$25.81
Clerk 1	Hourly	\$23.51	\$24.45	\$25.43	\$25.94	\$26.46	\$26.98	\$27.52	\$27.80	\$28.08	\$28.36
Clerk 2	Hourly	\$24.80	\$25.79	\$26.82	\$27.36	\$27.91	\$28.47	\$29.03	\$29.33	\$29.62	\$29.91
		Supervisor Service Steps									
			3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years		
Clerk Treasurer	Bi-Weekly	\$3,534.10	1%	1%	1%	1%	1%	1%	1%	1%	1%
City Administrator	Bi-Weekly	\$4,980.19	1%	1%	1%	1%	1%	1%	1%	1%	1%

Library (As approved by the Library Board)	
Pages	Hourly
Part-Time	Hourly
Outreach Librarian	Hourly
Assistant Director	Hourly
Director	Bi-Weekly

Parks & Recreation		Service Steps									
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Parks Lead Operator	Hourly	\$22.20	\$24.86	\$26.60	\$27.14	\$27.68	\$28.23	\$28.80	\$29.09	\$29.38	\$29.67
		Supervisor Service Steps									
			3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years		
Parks Superintendent	Bi-Weekly	\$3,130.04	1%	1%	1%	1%	1%	1%	1%	1%	1%
Campground Host		\$160.00 per week (Includes Camping Fees)									
Seasonal/Part-time/Temporary	Hourly	Start \$15.00	Second Season \$15.45	Third Season \$15.91	Fourth Season \$16.39	Seasonal/Part-time/Temporary wages to increase by 4% annually in seasons past the fourth season					
Referee	Hourly	\$12.00									
Tennis Instructor	Hourly	\$12.00									
Umpire with Partner		\$20 (per game)									
Umpire without Partner		\$25 (per game)									

Police Department			Service Steps									
			FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Dispatch/Clerical	Hourly		\$21.40	\$22.26	\$23.15	\$23.61	\$24.08	\$24.56	\$25.05	\$25.30	\$25.56	\$25.81
Admin Asst/Dispatch	Hourly		\$22.40	\$23.30	\$24.23	\$24.71	\$25.21	\$25.71	\$26.22	\$26.49	\$26.75	\$27.02
Officer	Hourly		Per Contract									
Police Part-Time Certified	Hourly		1 Year Officer									
Police Part-Time Non-Certified	Hourly		\$21.03-\$26.20									
			Service Steps									
			FY26 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Officer	Non-Resident	Hourly	\$29.76	\$33.33	\$34.00	\$34.51	\$35.03	\$35.56	\$36.09	\$36.45	\$36.81	\$37.18
	Resident	Hourly	\$30.65	\$34.33	\$35.02	\$35.55	\$36.08	\$36.62	\$37.17	\$37.54	\$37.92	\$38.30
Police Part-Time Certified	Hourly		1 Year Officer									
Police Part-Time Non-Certified	Hourly		\$22.99-\$28.78									
			Service Steps									
			FY27 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Officer	Non-Resident	Hourly	\$29.76	\$33.33	\$34.00	\$34.51	\$35.03	\$35.56	\$36.09	\$36.45	\$36.81	\$37.18
	Resident	Hourly	\$30.65	\$34.33	\$35.02	\$35.55	\$36.08	\$36.62	\$37.17	\$37.54	\$37.92	\$38.30
Police Part-Time Certified	Hourly		1 Year Officer									
Police Part-Time Non-Certified	Hourly		\$24.13-\$30.22									
			Service Steps									
			FY28 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Officer	Non-Resident	Hourly	\$32.78	\$36.71	\$37.44	\$38.00	\$38.57	\$39.15	\$39.74	\$40.14	\$40.54	\$40.95
	Resident	Hourly	\$33.79	\$37.84	\$38.60	\$39.18	\$39.77	\$40.37	\$40.98	\$41.39	\$41.80	\$42.22
Police Part-Time Certified	Hourly		1 Year Officer									
Police Part-Time Non-Certified	Hourly		\$25.10-\$31.43									
						Supervisor Service Steps						
						3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Lieutenant - Second	Start - Non-Resident	Bi-Weekly	\$3,101.09			1%	1%	1%	1%	1%	1%	1%
	Start - Resident	Bi-Weekly	\$3,194.12			1%	1%	1%	1%	1%	1%	1%
Lieutenant - First	Start - Non-Resident	Bi-Weekly	\$3,141.90			1%	1%	1%	1%	1%	1%	1%
	Start - Resident	Bi-Weekly	\$3,236.16			1%	1%	1%	1%	1%	1%	1%
Captain		Bi-Weekly	\$4,004.99			1%	1%	1%	1%	1%	1%	1%
Chief		Bi-Weekly	\$4,711.76			1%	1%	1%	1%	1%	1%	1%

Public Works		Service Steps									
		FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Operator	Hourly	\$22.63	\$25.35	\$27.12	\$27.66	\$28.22	\$28.78	\$29.36	\$29.65	\$29.95	\$30.24
Grade I	Hourly	\$24.56	\$27.51	\$29.43	\$30.02	\$30.62	\$31.23	\$31.86	\$32.18	\$32.50	\$32.82
Grade II	Hourly	\$25.37	\$28.41	\$30.40	\$31.01	\$31.63	\$32.26	\$32.91	\$33.24	\$33.57	\$33.91
Grade III	Hourly	\$27.88	\$31.23	\$33.41	\$34.08	\$34.76	\$35.46	\$36.17	\$36.53	\$36.89	\$37.26
Grade IV	Hourly	\$29.76	\$33.33	\$35.66	\$36.38	\$37.11	\$37.85	\$38.60	\$38.99	\$39.38	\$39.77
		Supervisor Service Steps									
		FY25			3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Water Street Lead	Hourly	\$33.31			1%	1%	1%	1%	1%	1%	1%
Wastewater Lead	Hourly	\$36.40			1%	1%	1%	1%	1%	1%	1%
Assistant Public Works Director	Bi-Weekly	\$3,042.31			1%	1%	1%	1%	1%	1%	1%
Public Works Director	Bi-Weekly	\$3,823.10			1%	1%	1%	1%	1%	1%	1%
Summer Help	Hourly	Start	Second Season	Third Season	Fourth Season	Summer Help wages to increase by 4% annually in seasons past the fourth					
		\$12.36	\$15.00	\$12.73	\$15.45	\$13.11	\$15.91	\$13.50	\$16.39		

SECTION 2. For full-time employee wages:

FY2026	4% increase for wages
FY2027	4% increase for wages

SECTION 3. Fulltime union & non-union personnel electing medical insurance coverage shall contribute toward premiums as outlined below.

Beginning Date	Single Coverage	Family Coverage
June 30, 2024	\$101.84	\$179.16

SECTION 4. For part-time, summer, seasonal, and temporary employee wages:
 FY2026 & FY 2027 - Wages will be reviewed by the responsible department head and presented to the City Administrator for consideration and approval.

SECTION 5. An employee who takes on the Safety Official role appointed by the City Administrator receives an additional \$1.00 an hour annually. When the employee is

SECTION 6. A City Hall employee, with five years of service in a clerk setting, who takes on the Deputy Clerk/Asst. Treasurer/Office Manager roles are eligible to receive an

Section 7. Unless otherwise noted in a contract, all Salaried Supervisory and Lead positions will operate utilizing the promotional date. All other hourly employees incremental steps will utilize said the employees hire dates.

Section 8. NR = Non-resident pay scale. An officer that lives in the city limits will receive a wage that is equal to approximately 3% higher than the non-resident officer.

Section 9. Iowa certified peace officers with two or more years' experience are eligible for a signing bonus. The candidate will receive \$3,000 upon successful completion of probation and an additional \$3,000 upon completion of four years of service with the Oelwein Police Department. The candidate will enter into an agreement to remain employed with the Oelwein Police Department for two years after each payment is made, or the candidate will fully reimburse the City of Oelwein.

Section 10. Lateral Move: An Iowa certified law enforcement officer from another agency can be hired by the Oelwein Police Department with step pay consistent with the total number of years of service that the candidate has earned as a certified peace officer in Iowa. Additionally, an employee hired as a lateral move will be hired with the vacation step consistent with the total number of years of service that the candidate has earned as a certified peace officer in Iowa; up to the five-year step. Subsequent vacation steps will be earned with a credit of five years of service. I.e., Ten-year step is earned after five years of service to the Oelwein Police Department.

Section 11. Lateral Move (out-of-state): A certified law enforcement officer hired after January 1, 2022, that is eligible for "certification through examination" in Iowa, can be hired with the step pay consistent with one step lower than the candidate has earned as a certified peace officer in another eligible state. The candidate will begin at the appropriate pay step upon successful completion of the "certification through examination". Additionally, a candidate hired as an out-of-state lateral move, will start at the two-year vacation step.

Section 12. A candidate hired as a non-certified officer will achieve the one-year pay step upon completion of the Iowa Law Enforcement Academy or at their one-year employment anniversary, whichever comes last.

RESOLUTION NO. _____-2024

A RESOLUTION AMENDING THE CITY OF OELWEIN UTILITY COLLECTION POLICY

WHEREAS, The City of Oelwein recognizes the need and importance of utility services to the community;
and

WHEREAS, a Utility Collection Policy has been established to ensure the rules and regulations are best
for the residents and city as an organization; and

WHEREAS, updates have been made to the setoff program to include the administration fee; and

WHEREAS, the City believes in transparency and commitment to all of its residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that the Utility Collection Policy
be formally amended.

Passed and approved this 23rd day of December, 2024.

Brett DeVore, Mayor

Attest:

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Dylan Mulfinger, City Administrator

Recorded December 24, 2024.



City of Oelwein Collections Policy

Overview

The City of Oelwein Collections Policy is hereby created to:

- Standardize the procedures that Oelwein takes to pay off debts that are owned to the city through municipal bills or other fee and charges.
- Ensure that residents of Oelwein are treated fairly and made fully aware of the process in which the city will collect on outstanding debt.
- Create a process approved by City Council that will be implemented by staff.



Utility Collection Policy
 Adopted by Resolution #5361-2022 August 22, 2022
 Amended by Resolution #5493-2023 December 11, 2023

Utility Billing

Billing

The City will work through the following procedures with each customer who fails to pay their bill.

- The City each month mails a bill to the customer with a due date
- If the customer fails to pay their bill, a reminder letter is sent the day after the bill is due
- If no payment is made the second month, a second notice is mailed asking for payment or to contact City Hall to make a Payment Arrangement.
- After 10 days a door tag is hung on the residence requiring payment by 1:00 PM the next business day.
 - It is not the responsibility of the city to ensure the residence receives their door tag. The city will in most cases hang door tags on any door facing the street where the address is posted.
- If the customer continues to not make a payment; services are disconnected, and all accounts must be brought to a zero-balance including additional shut off/turn on fees.

Errors in billing

- The City reserves the right to invoice customers and businesses for charges that may have been underbilled or omitted in error.

Payment Arrangement

The City of Oelwein will work with residents on arrangements to ensure that they are provided adequate time to pay outstanding bills.

- Customer can make a Payment Agreement no later than the disconnection due date. Failure to make a Payment Agreement before a door tag is received will result in required payment of the door tag.
- One payment agreement is allowed per calendar year.
 - The City reserves the right to require a payment when signing an agreement.
 - Failure to sign a payment agreement before a door tag is received will result in requiring payment of the door tag fee in full at the time of signing the agreement.
- Should the customer fail to make payments on their Payment Agreement, the city will proceed with an immediate shut-off without prior notice.
- Extension to a Payment Agreement will be reviewed on individual basis.
- Payment Agreements must be made for the past due balance in full. Exceptions may be made on individual basis. No Payment Agreement shall go past four weeks.
- Should a customer fail to comply with a Payment Agreement more than once in two years, that customer will no longer be eligible for a Payment Agreement.



Transferring Services

- Accounts must be in current balance status to transfer services to another location.
- Any account that has received a disconnection notice will not be allowed to transfer services to a new location until the account is paid.
- Any final bill that has not been paid in a timely manner will receive a written notice, the balance will be transferred to their current account.

Security Deposit

City Code Section 7-46 requires that a deposit set by City Council in the city's fee schedule. Any customer not in good standing will pay double the original deposit.

A customer who is not in good standing is a result of the following

- Failure to pay a utility bill on time
- Failure to pay off an existing utility account
- Having any unpaid utility bill with the City of Oelwein

Insufficient Funds (NSF Checks)

- Return checks are charged back to the account they were posted to originally.
- An NSF fee is charged to the account owner and the account is coded as "cash only" status.
- A certified letter is mailed to the address requiring the addressee to bring cash to city hall for amount of the NSF check plus the fee within 10 days to avoid disconnection of services.
- Customers failure to sign for receipt of a certified letter does not prevent, stop, or cancel a disconnection of your services.
- Customers with 3 returned insufficient funds (NSF) ACH payments will have their ACH payment stopped and future privileges canceled.

Online Payments

- The City reserves the right to block a customer's ability to make online payments if there are 3 returned payments due to insufficient funds (NSF), negligence, or abuse.
- One or more on-line payment types may be blocked by our third-party processor, Payment Service Networks, Inc.'s (PSN) discretion for nonsufficient funds, account abuse, or an invalid account.

Delinquent Accounts – Disconnected Services

- Customers with a delinquent or disconnected services account must bring the delinquent account to zero balance including reconnection fees and may be required to provide an additional deposit to have services reconnected.
- Customers with a disconnected balance will not be allowed to activate services at another location until the balance and deposit is collected.
- The customer is sent notifications for three continuous months that they are shutoff and of the amount needed to bring the delinquent account to a zero-balance status.

Debt Collection Procedures – Final Bills

- The customer is sent notifications for three continuous months of their final billed balance.
- Customers returning to a delinquent account may make a Payment Agreement in the current calendar year provided they have not had one in the original calendar year.



- Services will not be activated in their name until the final bill is paid in full.
- If bills come back undeliverable, city staff will work to locate the customer or account holder.
- After three months, staff forwards documentation to the Iowa Income Setoff Program to start collection procedures.
 - All debts sent to the Iowa Income Setoff Program shall have an administration fee included as set by resolution by the city council.
- Notice of the overdue bill is then sent to the tenants, property owners, and landlords
- If no response from the customer or account holder, staff sends the information to the county requesting the bill be placed on the taxes. This notification requires signature from the City Administrator.
- A monthly and a consolidated annual listing of uncollectable accounts is created and tracked as collection efforts return funds to the city bringing the uncollectable accounts to zero balance.
- Debt can be removed sooner from an account under the following conditions
 - Death
 - Bankruptcy

Waiving of Fees

- The City will not wave fees unless approved by City Council.

RESOLUTION NO. _____-2024

RESOLUTION APPROVING PAY APPLICATION NO. 4 IN THE AMOUNT OF \$38,325.85 TO WOODRUFF CONSTRUCTION, INC FOR THE OELWEIN MUNICIPAL AIRPORT AIRFIELD VAULT

WHEREAS, the original contract price for this project is \$244,815.00; and

WHEREAS, the pay application number 4 will cost \$38,325.85; and

WHEREAS, the project has been designed and administered by AECOM;

WHEREAS, the contractor is Woodruff Construction; and

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves Pay Application No. 4 in the amount of \$38,325.85 to Woodruff Construction for the Oelwein Municipal Airport Airfield Vault.

Passed and approved this 23rd day of December, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

December 23, 2024.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

2 PAGES

TO OWNER REPRESENTATIVE:

Dylan Mulfinger
City of Oelwein
Oelwein, IA 50662

PROJECT: Oelwein Airfield Vault

APPLICATION NO 4

Distribution to:

<input type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 12/18/24

FROM CONTRACTOR:

Woodruff Construction, Inc
1717 Falls Ave
Waterloo, IA 50701

ARCH / ENG: Tony Hemann

AECOM
501 Sycamore St STE 222
Waterloo, IA 50703

PROJECT #: 24-088

CONTRACT #:
ORDER #:
REQ / REF #:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>244,815.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>244,815.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>122,070.25</u>
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	<u>6,103.51</u>
b. 5 % of Stored Material (Column F on G703)	\$	<u>0.00</u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>6,103.51</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>115,966.74</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>77,640.89</u>
8. CURRENT PAYMENT DUE	\$	<u>38,325.85</u>
9. BALANCE TO FINISH, INCL RETAINAGE (Line 3 less Line 6)	\$	<u>128,848.26</u>

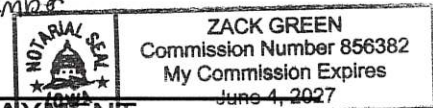
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Nathan Abouelen Date: 12-18-2024

State of: Iowa County of: Johnson
Subscribed and sworn to before me this 18th day of December
Notary Public: Zack Green
My Commission expires: 6-4-27



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 38,325.85

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Brett DeVore By: Brett DeVore Date: 12-19-2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Woodruff Construction does not send nor receive wire instructions via unsecured email without confirming information via reciprocating telephone calls or direct person to person contact. Under no circumstances should you send any funds to any party without first calling Woodruff Construction at 319-545-2410 and verifying the accuracy of wire instructions provided to you.

X
Brett DeVore, City of Oelwein Mayor

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 4

APPLICATION DATE: 12/18/2024

PERIOD TO: 12/18/2024

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Mobilization	\$20,000.00	\$20,000.00			\$20,000.00	100.00%		\$1,000.00
2	General Conditions	\$31,017.00	\$9,754.25	\$10,000.00		\$19,754.25	63.69%	\$11,262.75	\$987.71
3	Bond	\$1,983.00	\$1,983.00			\$1,983.00	100.00%		\$99.15
4	Topsoil Stripping/Tree Stump	\$3,230.00	\$3,230.00			\$3,230.00	100.00%		\$161.50
5	Dig Footings	\$2,500.00	\$2,500.00			\$2,500.00	100.00%		\$125.00
6	Concrete Footings	\$8,715.00	\$8,715.00			\$8,715.00	100.00%		\$435.75
7	Concrete Slab	\$4,340.00	\$4,340.00			\$4,340.00	100.00%		\$217.00
8	Backfill Footings	\$1,700.00	\$1,700.00			\$1,700.00	100.00%		\$85.00
9	Masonry	\$15,223.00	\$0.00	\$15,223.00		\$15,223.00	100.00%		\$761.15
10	Equipment Pads	\$300.00	\$0.00			\$0.00	0.00%	\$300.00	\$0.00
11	Dampers/Louvers	\$3,430.00	\$2,200.00			\$2,200.00	64.14%	\$1,230.00	\$110.00
12	Door Frame and Hardware	\$3,000.00	\$0.00	\$1,500.00		\$1,500.00	50.00%	\$1,500.00	\$75.00
13	Roof Joists	\$6,240.00	\$3,120.00	\$3,120.00		\$6,240.00	100.00%		\$312.00
14	Roof Decking and Panels	\$18,452.00	\$5,000.00	\$10,000.00		\$15,000.00	81.29%	\$3,452.00	\$750.00
15	Metal Wall Panels	\$4,705.00	\$2,350.00	\$500.00		\$2,850.00	60.57%	\$1,855.00	\$142.50
16	Sheet Metal Trim	\$3,670.00	\$1,835.00			\$1,835.00	50.00%	\$1,835.00	\$91.75
17	Interior Electrical	\$46,851.00	\$0.00			\$0.00	0.00%	\$46,851.00	\$0.00
18	Exterior Electrical	\$46,851.00	\$15,000.00			\$15,000.00	32.02%	\$31,851.00	\$750.00
19	Demo Old Vault	\$11,404.00	\$0.00			\$0.00	0.00%	\$11,404.00	\$0.00
20	Sodding	\$9,204.00	\$0.00			\$0.00	0.00%	\$9,204.00	\$0.00
21	Closeout	\$2,000.00	\$0.00			\$0.00	0.00%	\$2,000.00	\$0.00
22		\$0.00	\$0.00			\$0.00			\$0.00
23		\$0.00	\$0.00			\$0.00			\$0.00
24		\$0.00	\$0.00			\$0.00			\$0.00
25		\$0.00	\$0.00			\$0.00			\$0.00
26		\$0.00	\$0.00			\$0.00			\$0.00
27		\$0.00	\$0.00			\$0.00			\$0.00
GRAND TOTALS		\$244,815.00	\$81,727.25	\$40,343.00	\$0.00	\$122,070.25	49.86%	\$122,744.75	\$6,103.51

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

RESOLUTION NO. _____-2024

RESOLUTION APPROVING PAY APPLICATION NO. 8 IN THE AMOUNT OF \$155,819.59 TO SHIFT COMPANIES FOR OELWEIN REED BED EXPANSION AND EQ LINER REPLACEMENT PROJECT

WHEREAS, the City of Oelwein has made great progress on the Oelwein Reed Bed Expansion and EQ Liner Replacement project; and

WHEREAS, the pay application number 8 will cost \$155,819.59; and

WHEREAS, the project has been designed and administered by Fox Strand;

WHEREAS, the contractor is Shift Companies; and

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves Pay Application No. 8 in the Amount of \$155,819.59 for Oelwein Reed Bed Expansion and EQ Liner Replacement project.

Passed and approved this 23rd day of December, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

December 24, 2024.

Contractor's Application for Payment

Owner: <u>City of Oelwein, IA</u>	Owner's Project No.: <u>1-2023</u>
Engineer: <u>Fox Strand</u>	Engineer's Project No.: _____
Contractor: <u>Shift Companies</u>	Contractor's Project No.: <u>S2308</u>
Project: <u>Reed Bed Expansion and EQ Basin Liner Replacement</u>	
Contract: <u>1-2023</u>	
Application No.: <u>8R2</u>	Application Date: <u>12/18/2024</u>
Application Period: From <u>8/30/2024</u> to <u>12/16/2024</u>	


1. Original Contract Price	\$ 1,347,000.00
2. Net change by Change Orders	\$ 40,000.00
3. Current Contract Price (Line 1 + Line 2)	\$ 1,387,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,352,000.00
5. Retainage	
a. <u>5%</u> X <u>\$ 1,352,000.00</u> Work Completed =	\$ 67,600.00
b. <u>5%</u> X <u>\$ -</u> Stored Materials =	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 67,600.00
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,284,400.00
7. Less previous payments (Line 6 from prior application)	\$ 1,128,580.41
8. Amount due this application	\$ 155,819.59
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 102,600.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Shift Companies
Signature:  **Date:** 12/18/2024

Recommended by Engineer	Approved by Owner
By: 	By: _____
Title: <u>Project manager</u>	Title: <u>City of Oelwein Mayor</u>
Date: <u>12/19/2024</u>	Date: <u>12/23/2024</u>

Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: <u>City of Oelwein City Administrator</u>
Date: _____	Date: <u>12/23/2024</u>

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	S2308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.: 8R2 Application Period: From 08/30/24 to 12/16/24 Application Date: 12/18/24

A	B	C	D	E	F	Materials Stored			Incorporated in Work			M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (I-L) (\$)
4	23099-1	31 05 19.16-0001 00	T Lock Embedment Strips	Onsite	2	9,763.40		9,763.40	9,763.40		9,763.40	-
3	INV-11620		Sewer Pipe and Accessories	Onsite	5	40,904.54		40,904.54		40,904.54	40,904.54	-
3	INV11878		Sewer Pipe	Onsite	5	7,792.00		7,792.00	7,792.00		7,792.00	-
												-
												-
												-
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												-
												-
												-
Totals						\$ 58,459.94	\$ -	\$ 58,459.94	\$ 17,555.40	\$ 40,904.54	\$ 58,459.94	\$ -

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	S2308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.:	8R2	Application Period:	From 08/30/24 to 12/16/24	Application Date:	12/18/24
-------------------------	-----	----------------------------	---------------------------	--------------------------	----------

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
CO 1	CHANGE TO USE CWG	40,000.00	40,000.00			40,000.00	100%	-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
Change Order Totals		\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	100%	\$ -
Original Contract and Change Orders								
Project Totals		\$ 1,317,572.50	\$ 1,182,046.88	\$ 130,525.62	\$ -	\$ 1,312,572.50	100%	\$ 5,000.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	52308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.: 8R2 Application Period: From 08/30/24 to 12/16/24 Application Date: 12/18/24

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
10	REHAB SLUDGE PUMP	1.00	EA	30,000.00	30,000.00		-		-	0%	30,000.00
11	REHAB UNDERDRAIN PIPE	225.00	LF	125.00	28,125.00	225.00	28,125.00		28,125.00	100%	-
12	REPLACE REED BED PEA GRAVEL	55.00	CY	46.50	2,557.50	55.00	2,557.50		2,557.50	100%	-
13	REPLACE REED BED ROCK LAYER	100.00	CY	87.45	8,745.00	100.00	8,745.00		8,745.00	100%	-
					-		-		-		-
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					-		-		-		-
Original Contract Totals					\$ 69,427.50		\$ 39,427.50	\$ -	\$ 39,427.50	57%	\$ 30,000.00

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Oelwein, IA
 Engineer: Fox Strand
 Contractor: Shift Companies
 Project: Reed Bed Expansion and EQ Basin Liner Replacement
 Contract: 1-2023

Owner's Project No.: 1-2023
 Engineer's Project No.:
 Contractor's Project No.: S2308

Application No.: 8R2 Application Period: From 08/30/24 to 12/16/24 Application Date: 12/18/24

A	B	C	D	E	F	G	H	I	J	K	L		
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)		
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
Change Orders													
					-			-			-		
					-			-			-		
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Change Order Totals					\$	-		\$	-	\$	-		
Original Contract and Change Orders													
Project Totals					\$	69,427.50		\$	39,427.50	\$	-		
									\$	39,427.50	57%	\$	30,000.00

RESOLUTION NO. _____-2024

RESOLUTION APPROVING PROJECT EXPENSE REIMBURSEMENT NUMBER ONE IN THE AMOUNT OF \$2,369.00 FOR THE OELWEIN RISE DAY HABILITATION CENTER IMPROVEMENTS PROJECT

WHEREAS, the City of Oelwein is the official grant recipient for the Oelwein RISE Day Habilitation Center Improvements Project; and

WHEREAS, RISE will provide reimbursement requests based on expenses from their project; and

WHEREAS, the city will receive grant reimbursements from the state of Iowa CDBG grant and in turn provide a check to RISE for their project; and

WHEREAS, the following expenses were created in reimbursement number one:

INVOICE #	PAYEE	INVOICE DATE	INVOICE AMOUNT	CDBG SHARE	LOCAL SHARE
111-452970-2035413	Amazon- radon test kit	10/15/2024	\$ 15.98	\$ 7.13	\$ 8.85
1118020	Oelwein Publishing- FONSI and RROF public notice	11/25/2024	\$ 76.70	\$ 34.20	\$ 42.50
FY25101	Upper Explorerland Regional Planning Commission	10/31/2024	\$ 1,593.79	\$ 1,593.79	\$ -
FY25123	Upper Explorerland Regional Planning Commission	11/30/2024	\$ 734.03	\$ 734.03	\$ -

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves project expense reimbursement number one in the amount of \$2,369.00 for the Oelwein RISE Day Habilitation Center Improvements Project

Passed and approved this 23rd day of December, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

December 24, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio
Weber
Lenz
Garrigus
Seeders
Payne

Oelwein RISE Day Habilitation Center Improvements Project
 Recipient: City of Oelwein
 IEDA Contract: 24-CF-002

	Dollars	Percent
TOTAL PROJECT COST:	\$ 824,635.00	
TOTAL CDBG AWARD:	\$ 382,659.00	
TOTAL CONSTRUCTION COST:	\$ 797,635.00	100.00%
TOTAL CDBG CONSTRUCTION AMOUNT:	\$ 355,659.00	44.59%
TOTAL CDBG ADMIN AMOUNT:	\$ 27,000.00	100%
TOTAL LOCAL AMOUNT:	\$ 441,976.00	55.41%

Activity #: 11 Handicap Centers

Activity #: 181 Admin

Conditional Award Letter Date: October 1, 2024

CLAIM	INVOICE #	PAYEE	INVOICE DATE	INVOICE AMOUNT	CDBG SHARE	LOCAL SHARE	REMAINING BUDGET	CDBG FUNDS REMAINING	CDBG ADMIN REMAINING	APPROVAL DATE	CHECK NUMBER	CHECK DATE
1	111-452970-2035413	Amazon- radon test kit	10/15/2024	\$ 15.98	\$ 7.13	\$ 8.85	\$ 824,619.02	\$ 382,651.87	\$ 27,000.00	12/23/2024	VISA credit card	10/17/2024
12/12/2024	1118020	Oelwein Publishing- FONSI and RROF public notice	11/25/2024	\$ 76.70	\$ 34.20	\$ 42.50	\$ 824,542.32	\$ 382,617.67	\$ 27,000.00	12/23/2024	91573	12/6/2024
	FY25101	Upper Explorerland Regional Planning Commission	10/31/2024	\$ 1,593.79	\$ 1,593.79	\$ -	\$ 822,948.53	\$ 381,023.88	\$ 25,406.21	12/23/2024	91534	11/14/2024
	FY25123	Upper Explorerland Regional Planning Commission	11/30/2024	\$ 734.03	\$ 734.03	\$ -	\$ 822,214.50	\$ 380,289.85	\$ 24,672.18	12/23/2024	91584	12/12/2024
		CLAIM TOTAL:		\$ 2,420.50	\$ 2,369.15	\$ 51.35	\$ 822,214.50	\$ 380,289.85	\$ 24,672.18			
		OVERALL TOTAL:		\$ 2,420.50	\$ 2,369.15	\$ 51.35						
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
				\$ -	\$ -	\$ -						

STATE OF IOWA

GAX
Item 11.

BUDGET FY	General Accounting Expenditure	DOCUMENT NUMBER
	DATE	ACCTG PERIOD (mm/yy)
		1

VENDOR CODE	AGENCY NAME
VENDOR NAME AND ADDRESS	BILL TO ADDRESS (ORDERING AGENCY)
City of Oelwein 20 2nd Avenue SW Oelwein, IA 50662	Iowa Economic Development Authority 1963 Bell Avenue, Suite 200 Des Moines, Iowa 50315
SHIP TO ADDRESS	

TERMS	FOB	ORDER APPROVED BY	GOODS RECEIVED/SERVICES PERFORMED
			DATE INITIALS
QUANTITY		VENDOR'S INVOICE NUMBER	
		1	

ORDERED	RECEIVED	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
			Request for Payment under CDBG Contract Number: 24-CF-002 Report Number: 1		2,369.00

DOCUMENT TOTAL 2,369.00

CLAIMANT'S CERTIFICATION
I CERTIFY THAT THE ITEMS FOR WHICH PAYMENT IS CLAIMED WERE FURNISHED FOR STATE BUSINESS UNDER THE AUTHORITY OF THE LAW AND THAT THE CHARGES ARE REASONABLE, PROPER, AND CORRECT, AND NO PART OF THIS CLAIM HAS BEEN PAID.
DATE 12/23/2024 **TITLE** City of Oelwein Mayor

CLAIMANT'S SIGNATURE

AGENCY CERTIFICATION
I CERTIFY THAT THE ABOVE EXPENSE WERE INCURRED AND THE AMOUNTS ARE CORRECT AND SHOULD BE PAID FROM THE FUNDS APPROPRIATED BY:
CODE OR CHAPTER SECTION(S)

AUTHORIZED SIGNATURE

THE FOLLOWING FIELDS ARE FOR STATE ACCOUNTING USE ONLY

DOC TYPE (GAX)	DOC NUMBER	DOC DATE	ACCTG PRD	BUDGET FY	ACTION NEW/MOD	PO SHIP INSTR	GAX TYPE	INT IND	INT SELLER FUND	INT SELLER AGCY
GAX	1						1			
VENDOR CODE	ADDR OVERRIDE	F/A INDICATOR	EFT IND	TEXT -po's only (Y/N)	TEXT (po's only)					
			Y							

REF DOC TYPE	REF DOC NUMBER	REF DOC LINE	COM LN	VEND INVOICE #	COMMODITY CODE	GS CONTRACT
				1		

LINE	FUND	AGCY	ORG	SUB ORG	ACTV	FUNC	OBJT	SUB OBJT	JOB NUMBER	REP CAT	QUANTITY / UNITS	I/D	DESCRIPTION	AMOUNT	I/D	P/F
01	0340	269	4610	24			4125							2,369.00		
02																
03																
04																
05																
06																
07																

DOCUMENT TOTAL 2,369.00

GAX

WARRANT #

AUDITED BY

PAID DATE

RESOLUTION NO. _____ - 2024

RESOLUTION APPROVING SALE AND TRASFER OF CITY OWNED REAL ESTATE

WHEREAS, the City of Oelwein, Iowa owns the following described real estate:

The West 59 feet of Lot 8 and the South 14 feet of the West 59 feet of Lot 7, Block 5, Paigh’s Third Addition to Oelwein, Fayette County, Iowa. (“Property”)

WHEREAS, by Resolution # 5683-2024 the Council scheduled a Public Hearing on the proposed sale of the above-described property for December 23, 2024 at 6:00 p.m., during the regular City Council meeting to be held in the City Council Chambers, Oelwein City Hall, 20 2nd Ave. SW, Oelwein, Iowa, and

WHEREAS, notice of the Public Hearing was published in the Oelwein Daily Register on December 14, 2024, consistent with the requirements of §364.7 and §362.3 of the Iowa Code, and

WHEREAS, the Mayor opened the Public Hearing, accepted public comment, received and considered any written comments received in advance of the Public Hearing, and upon the conclusion of the receipt of comments closed the public hearing, and

WHEREAS, the City Council discussed the proposed sale of the Property and found that the City did not have a continuing use for the Property, that the Property did not otherwise serve a public purpose, and that the sale of said Property would, therefore, be in the best interest of the City, and

WHEREAS, the City Council also discussed the value of the real estate, the value to the community of the potential renovation of the Property, and in consideration of the above and foregoing, determined it to be appropriate and in the best interests of the City to approve the sale of Property to Shawn Bentley and Christina Edmonds (“Buyers”)for the sum of \$2,500.00 and other good and valuable consideration, including the agreement of Buyers to make the following improvements to the Property within twelve (12) months of the transfer as agreed upon by City and Buyers, with Buyers further agreeing that their failure to make the agreed upon improvements on a timely basis will result in the reversion of their interest in the Property to the City of Oelwein as set forth in a Reversion agreement to be executed by Buyers at the time of transfer, the agreed upon improvements being described as follows:

1. Installation of new roof on home and other structures on Property
2. Repair or replacement of soffit and fascia on home and structures on Property
3. Installation of new siding on home and structures on Property
4. Replacement of windows on home and structures on Property as needed, where repair is not possible/feasible.
5. Replacement of front entry stairs and repair front porch to code compliance

- 6. Sealing and necessary repairs to the northeast foundation corner of home
- 7. Replacement of electric meter and exterior disconnect
- 8. Replacement of all lead, galvanized, and/or steel plumbing lines with PEX or Copper

BE IT RESOLVED by the Council of the city of Oelwein, Iowa, as follows:

- Section 1. The Property shall be transferred to Shawn Bentley and Christina Edmonds (“Buyers”) for the sum of \$2,500.00.
- Section 2. The Property transfer shall be subject to the terms of the Reversion Agreement between Buyers and City, attached hereto, same providing that the Property will revert to the City should Buyers not perform as agreed upon therein.
- Section 2. The property is being sold as is.
- Section 3. The property shall be transferred by Quit Claim Deed with no abstract provided.
- Section 4. The Quit Claim Deed, and related Clerk’s Affidavit, shall be recorded at the expense of the City.
- Section 5. The Mayor shall be authorized to execute the QCD, and any other documents related to the approved transfer of this property as set forth above.
- Section 6. Action on this Resolution shall be final upon the delivery of the Deed to the Buyer.
- Section 7. This Resolution shall be in effect upon its passage and approval as provided by law.

Passed and adopted by the City Council of the City of Oelwein, Iowa, this 23rd day of December, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call the following votes were cast:

- Stewart
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

**CLOSING STATEMENT
Real Estate**

SELLER: City of Oelwein, Iowa

BUYER: Shawn Bentley and Christina Edmonds

DATE: _____, 2024

DESCRIPTION OF PROPERTY:

The West 59 feet of Lot 8 and the South 14 feet of the West 59 feet of Lot 7, Block 5, Paign’s Third Addition to Oelwein, Fayette County, Iowa.

Purchase Price (Real Estate) \$2,500.00

Seller’s Expenses (POC)
Buyers’ Expenses (POC)

Total Amount Due from Buyer(s) to Seller: \$2,500.00

1. Buyer(s) to deliver a cashier’s check or money order to Seller in the amount of \$2,500.00.
2. Buyers authorize Lynch Dallas, P.C. to record copy of signed Quit Claim Deed and other relevant documents, including Reversion Agreement, with Fayette County Recorder. (Seller/City to pay recording fees.)

The undersigned hereby acknowledge their acceptance of the terms contained in this Closing Statement (Real Estate).

BUYER:

SELLER:

CITY OF OELWEIN, IOWA,
an Iowa Municipal Corporation

By: _____
Shawn Bentley

By: _____
Brett DeVore, Mayor

By: _____
Christina Edmonds

Prepared by: Douglas D. Herman Lynch Dallas, PC PO Box 2457 Cedar Rapids, Iowa 52406-2457 Telephone: 319-365-9101 Facsimile: 319-365-9512	Taxpayer/Return Address: Shawn Bentley and Christina Edmonds 1694 Tahoe Ave. Sumner, IA 50674
--	--

REAL ESTATE REVERSION AGREEMENT

For good and valuable consideration as more fully described below, the CITY OF OELWEIN, IOWA, an Iowa Municipal Corporation, hereinafter referred to as “City”, and Shawn Bentley and Christina Edmonds, hereinafter referred to as “Buyers”, with City and Buyers being hereinafter collectively referred to as the “Parties”, and do hereby agree to the following terms and provisions related to the following real estate, same being legally described as follows:

The West 59 feet of Lot 8 and the South 14 feet of the West 59 feet of Lot 7, Block 5, Paign’s Third Addition to Oelwein, Fayette County, Iowa.

Hereinafter referred to as the “Property”.

WHEREAS, City sought bids related to the sale of the above-described City owned property, and

WHEREAS, after a Public Hearing held on December 23, 2024, the Council approved Resolution 2024-__, approving the sale of the Property to the Buyers, subject to the execution by Buyers of this Reversion Agreement, and

WHEREAS, approval of this Reversion Agreement was part of the consideration given the City in return for the transfer of Property, and

NOW THEREFORE, IN CONSIDERATION OF THE ABOVE AND FOREGOING, the Parties agree as follows.

- 1. RIGHT OF REVERSION.** Notwithstanding anything herein to the contrary, and as consideration for the transfer by City to Buyers of Property, Buyers agree to perform the following improvements to Property within twelve (12) months of the transfer of Property by City to Buyer, to wit:

- a. Installation of new roof on home and other structures on Property
- b. Repair or replacement of soffit and fascia on home and structures on Property
- c. Installation of new siding on home and structures on Property
- d. Replacement of windows on home and structures on Property as needed, where repair is not possible/feasible.
- e. Replacement of front entry stairs and repair front porch to code compliance
- f. Sealing and necessary repairs to the northeast foundation corner of home
- g. Replacement of electric meter and exterior disconnect
- h. Replacement of all lead, galvanized, and/or steel plumbing lines with PEX or Copper

All of the above repairs and/or replacements to be permitted and finished in a code compliant fashion, with all necessary inspections and approvals, and a Certificate of Occupancy issued by the City within said twelve (12) month period.

2. **EXERCISE OF REVERSIONARY RIGHTS.** In the event Buyers fail to perform as agreed, the City may exercise its' right of reversion as follows:

- a. To exercise the City's right of reversion the City shall issue Buyers a written notice to cure ("Cure Notice") providing Buyers thirty (30) days to come into compliance. Should Buyers fail to comply with City's written Cure Notice, or request a hearing to contest the Cure Notice, Buyers agrees to execute and deliver to City, within thirty (30) days of the expiration of Buyers cure period, a Quit Claim Deed and any other documents necessary to convey title to the Property to City. Buyers further agree to take all reasonable steps to ensure City acquires marketable title to the Property, including without limitation satisfying any lien, mortgage, or other similar debt obligation encumbering the Property. Buyers acknowledge and understand the exercise of City's right of reversion shall entitle City to ownership of the Property, as improved by Buyers, including all improvements and betterments including fixtures attached to the Property with no remuneration to Buyers.
- b. Buyers further agree, that should they fail to satisfy the defaults identified in the Cure Notice and further fail to transfer Property to City as required by Paragraph 2(a) above, that the City may execute and deliver to itself a Deed, executing the Deed as the Grantor by virtue of authority granted by Buyers to the City by way of the "Limited Power of Attorney" for said purpose, attached hereto as Exhibit A.
- c. City reserves the right to enforce the terms of this Agreement, including the right of reversion, by instituting a legal action for specific performance and/or to quiet title in City. City shall be entitled to compensation for attorney fees and court costs in such an action.
- d. City's reversionary rights with respect to the Property shall terminate and be of no further force and effect upon the completion of the agreed upon improvements by Buyers and Buyers receipt of an Occupancy Permit from City.

- e. Any transfer/sale of the property by Buyers to any other person or entity must be approved by the City in advance of said transfer/sale. The terms and provisions of this Reversion Agreement will apply to any such transfer with any amendments hereto being subject to City Council approval, to be granted or denied in their sole discretion.
 - f. This agreement will be recorded at City expense with the County Recorder. Upon satisfaction of the terms hereof, the City will file a Satisfaction of Reversion Agreement with the County Recorder acknowledging that the terms of the Reversion Agreement have been met and are no longer applicable to the Property.
3. **NOTICE.** Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or mailed by certified mail, addressed to the parties at the addresses given below.
 4. **GENERAL PROVISIONS.** In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. This Agreement contains the entire agreement of the parties and shall not be amended except by a written instrument duly signed by City and Buyers. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.
 5. **APPROVAL BY CITY COUNCIL.** This Agreement has been approved by City Council Resolution _____.
 6. **EXECUTION.** When executed by both City and Buyers, this Agreement shall become a binding contract.

SIGNATURE PAGE TO FOLLOW

Buyers
Shawn Bentley and Christina Edmonds

City of Oelwein, Iowa
an Iowa Municipal Corporation

Dated this _____ day of _____ 2024.

Dated this _____ day of _____ 2024.

By: _____
Shawn Bentley

By: _____
Brett DeVore, Mayor

By: _____
Christina Edmonds

Attest: _____
Dylan Mulfinger, City Admin.

Address: Shawn Bentley & Erica Smithburg
1694 Tahoe Ave.
Sumner, IA 50674

Address: Oelwein City Hall
20 2nd Ave. SW
Oelwein, IA 50662

Telephone: (319) 238.3598
Email: otownconstruction1@gmail.com

Telephone: (319) 283.5440



Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

December 11, 2024 - 6:30 PM

CALL TO ORDER

The meeting was called to order at 6:30 PM by the Woodraska.

ROLL CALL

Present: Woodraska, Bagge, Schares, Reinking and Council Liaison Ricchio

Absent: Tommy Stewart.

Guest: Dave from AECOM to discuss Capital Improvement Plans.

CAPITAL IMPROVEMENT PLAN DISCUSSION

Dave from AECOM presented updates and recommendations for the five-year Capital Improvement Plan:

- 2024 Projects: Ongoing lighting vault project to be completed by spring due to delays in electrical items.
- Procurement: Initiating the snow removal equipment package.
- Future Projects:
 - Runway 13 improvements.
 - Pavement rehabilitation in the hangar area, addressing deteriorating taxi lanes.
 - Considering additional drainage and structural corrections to mitigate issues caused by frost and shifting slabs.

The board agreed pavement issues should be prioritized and considered for the 2026 plan. Further discussions included:

- Evaluating the feasibility of rehabbing existing hangars versus constructing new ones.
- Integrating drainage systems to resolve subgrade issues.
- Revisiting cost estimates to ensure accurate budgeting for these projects.

APPROVAL OF MINUTES

1. November Minutes.

The board reviewed the minutes from the November meeting. A motion to approve was made by Schares and seconded by Reinking. The motion passed unanimously.

EXPENSE REVIEW

2. November Expenses.

The board reviewed and approved the November expenses. Discussions included:

- Notable expenses for waste management and cleaning services.
- Murray acid purchase likely used for cleaning the FBO floor.
- Annual fire inspection costs.

A motion to approve the expenses was made by Bagge and seconded by Schares. The motion passed unanimously.

OLD BUSINESS

3. Letter to evacuate unairworthy aircraft in hangar.
 - The board discussed sending letters to owners of unairworthy aircraft, providing a timeline to bring planes to compliance or vacate hangars.
 - Suggested a follow-up system to ensure compliance within three months.

NEW BUSINESS

4. Consideration of a motion to provide direction to increase hangar rent.

The board discussed a \$5 increase across all hangar tiers, balancing revenue needs with tenant affordability.

A motion recommend to council to increase each tier of hangar by \$5.00 was made by Schares and seconded by Bagge. The motion passed unanimously.

5. Non-Aeronautical Items Policy:

The board agreed that storage of non-aeronautical items in hangars is permissible as long as:

- The aircraft can be moved freely.
- Items comply with FAA safety guidelines (e.g., no flammables).

A motion to recommend a policy on non-aeronautical stored in hangars as long as no FAA rules are violated to the City Council was made by Schares and seconded by Reinking. The motion passed unanimously.

SCHEDULE NEXT MEETING DATE

The next meeting is scheduled for February 12, 2025, at 6:30 PM.

ADJOURNMENT

A motion to adjourn at 7:29 PM was made by Reinking and seconded by Bagge. The motion passed unanimously.

Oelwein Public Library Minutes

The Oelwein Public Library Board of Trustees held their meeting on Tuesday, December 17, 2024, at 4:30 p.m. at the library.

Present: VanDenHul, Mars, Kerns, DeVore, and Macken

Absent: Ingersoll, Franzen, Seeders

Vice-president VanDenHul called the meeting to order at 4:36 p.m.

Agenda and Minutes: Mars made a motion to approve the agenda and the minutes. Seconded by Kerns. Motion carried.

Communications: none

Trustee Training: The board watched part one of a video on Open Meetings Law.

Director's Report:

- Another compressor needs to be replaced on the HVAC system. City Council approved of the repair. In addition, the TXV valve had to be replaced and there was a leak in the coil. Replacing the HVAC system has been included in the CIP "wish-list."
- Dubuque Glass evaluated the windows and discovered that the sills were flat and had no end dams to prevent water from running into the building. Dubuque Glass would remove the windows and reinstall or replace the sill. New rubber seals and caulking would be done. This has been added to the Capital Improvement Plan.
- The security camera NVR has reached end-of-life. A replacement will be installed at a cost of \$700.
- Katie S has been visiting the HeadStart class once a month. She also started a Winter Reading Challenge for prizes.
- Katie H installed a Story Walk at some of the downtown businesses during the weekend of Old Tyme Christmas. The School for the Blind provided braille lettering to go on the book pages.
- The director renewed her certification for another three years.
- The Fayette County Community Foundation approved the grant request for update the AV equipment in the meeting room. The awards ceremony is January 21 at 3:00 at the Hawkeye Community Hall.
- Open Access funds were received for \$1945.46.

Friend's Report:

- Friends put up the Christmas Tree and bought some poinsettias to decorate the library.
- Friends are planning the Chocolate Fest for February 7.
- The Imagination Library fees are increasing by \$0.40 per book.

Bills: Bills were reviewed. The Hoopla account for digital downloads was discussed. Funds are placed into an account to be drawn upon depending on monthly usage. Patrons are limited to 5 downloads per month. Kerns made a motion to approve the bills. Seconded by Mars. Motion carried.

Mural: Nagle Signs submitted 2 designs for the vinyl mural for the meeting room. The board would like a less busy background behind the books. They would like to see a design with a plain background and the arches design without the extra books on the side.

Chair rail: The board did not like the vinyl chair rail and would prefer a wooden chair rail that matches the wood in the meeting room.

Custodial Service: After 30 years of cleaning the library and mowing the lawn and removing snow, Dave and Cindy Schmitt are resigning effective December 31. Their service to the library is much appreciated and will be greatly missed. Two Proposals have been received for cleaning services.

- Midwest Janitorial for \$1450.00 per month for cleaning 3 times per week.
- Superior Cleaning Services for \$120.00 per visit for cleaning.

Mars made a motion to accept the proposal for Midwest Janitorial. Seconded by Kerns. Motion carried.

Mowing and Snow Removal: The City Administrator is considered different options for mowing and snow removal. The director is receiving bids for snow removal services. The Parks Department and the Streets Department are also being considered for doing these jobs. These departments will be doing the snow removal after December 31 until a solution is determined.

Policy Review: The policy on Faxing Services was reviewed. Mars made a motion to approve the policy as reviewed. Seconded by Kerns. Motion carried.

Adjournment: Kerns made a motion to adjourn the meeting at 5:55 p.m.

Respectfully submitted,
Susan Macken

Next meeting is Tuesday, January 14 at 4:30 p.m.

Vacant Seats on Boards and Commissions

- Planning and Zoning
 - Purpose: To give recommendations on zoning
 - Term: 5 years
 - Meets as needed
- Board of Appeals
 - Purpose: The board hears all appeals made by residents which involve the building official. When a member of the public or a contractor disagrees with the building official's interpretation of the city code, an appeal can be made to the board of appeals
 - Term: 5 years
 - Meets as needed
- Zoning Board of Adjustments
 - Purpose: The Zoning Board of Adjustment makes decisions on special exceptions and variances. All decisions by the Zoning Board of Adjustment are final and do not go to the city council.
 - Term: 5 years
 - Meetings are held on the third Thursday of the month at 5:30 PM in the Council Chambers as needed.
- Airport Board
 - Purpose: The board shall recommend for adoption and implementation by the city council regulations for the control, operation, supervision and maintenance and security of the airport.
 - Term: 4 years
 - Meetings are held on the third Wednesday of the month at 6:30 PM at the Oelwein Municipal Airport.



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 12/23/2024

Consent Agenda

1. Consideration of a motion to approve the December 9, 2024 minutes
2. Claims Resolution in the amount of \$753,354.65.

Public Hearing

3. A public hearing for December 23rd, 2024 at 6:00 PM in the Oelwein City Council Chambers for the proposed sale of 311 East Charles Street to Shawn Bentley and Christina Edmonds in the amount of \$2,500.00.

Ordinances

4. Consideration of an ordinance amending Chapter 7: Water and Sewers, Article 3, Section 7-47: Collection Procedures. - Second Reading
 1. The city needs to update the code to allow the city to collect an administration fee when using the state income setoff program. This program allows the city to collect debts from tax returns and gambling winnings. This will allow for a fee to be collected so that the city can setoff the state fee. This fee does not cover all the expenses, because that fee would be much too high. The fee will be \$25. This fee is \$25 because the city at this point of collection has made several attempts to collect funds. The City Administrator recommends approving the second reading of the ordinance.

Resolutions

5. Consideration of a resolution amending the Fee Schedule.
 1. The city council reviewed the fee changes at the December 9 work session. The major fee changes are in the cemetery to lessen the burden the cemetery has on the general fund. A new addition is the fee change to the airport hangers. The City Administrator recommends approving the resolution.
6. Consideration of a resolution amending the Salary Resolution for Fiscal Years 2026 and 2027.
 1. The salary resolution is changing for the police officers and incorporates the already approved four percent for staff. These changes will go into effect July of 2025. The City Administrator recommends approving the resolution.



7. Consideration of a resolution amending the Oelwein Utility Collection Policy.
 1. The city needs to charge an administration fee to ensure debts are paid off. This policy will ensure the city can collect debt. The City Administrator recommends approving the resolution.
8. Consideration of a resolution approving Pay Application No. 4 in the amount of \$38,325.85 to Woodruff Construction for the Oelwein Municipal Airport Airfield Vault.
 1. The progress on this project has met the city's expectations. The City Administrator recommends approving the resolution.
9. Consideration of a resolution approving Pay Application No. 8 in the amount of \$155,819.59 for Oelwein Reed Bed Expansion and EQ Liner Replacement project.
 1. This project is reaching the point of substantial completion. Reeds are growing in the beds and are now dormant for winter. We are excited about this expansion and the completion of this project. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving project expense reimbursement number one in the amount of \$2,369.00 for the Oelwein RISE Day Habilitation Center Improvements Project.
 1. This is a pass-through project. Once the city receives a check, the city cuts a check to RISE. The City Administrator recommends approving the resolution.
11. Consideration of a resolution approving the sale of 311 E. Charles to Shawn Bentley and Christina Edmonds in the amount of \$2,500.00 subject to the terms in the reversion agreement.
 1. This sale will place a house back on the tax role. The new owner will make several repairs before the house is rentable. The City Administrator recommends approving the resolution.