



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

August 12, 2024
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Karen Seeders, Anthony Ricchio, Lynda Payne, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

1. Public Comment Policy.

Consent Agenda

2. Consideration of a motion to approve the July 22, 2024 minutes.
3. Consideration of a motion approving the Class 'E' Alcohol License for Oelwein Mart.
4. Consideration of a motion approving the Class 'E' Alcohol License for Kwik Star #1156, 1350 Industrial Park Drive.
5. Consideration of a motion approving the Special Class 'B' Retail Native Wine License for Buds 'n Blossoms.
6. Consideration of a motion approving the Special Class 'C' Retail Alcohol License for Top of Iowa Lucky Wife.
7. Consideration of a resolution authorizing temporary closure of public ways and grounds for Oelwein Rotary Club Events on August 22, 2024.
8. Consideration of a resolution authorizing temporary closure of public ways and grounds for Oelwein Community High School on September 19, 2024.
9. Consideration of a resolution authorizing temporary closure of public ways and grounds for Ampersand on September 7, 2024.

Public Hearing

10. Public Hearing on August 12, 2024 at 6:00 PM at the Oelwein City Council Chambers on the proposed grant of permanent utility easements over city owned real property.

Ordinances

- [11.](#) Consideration of an ordinance amending, Chapter 17, Article IV, Food Truck Permit, Section 17-45: "Location" of the Code of Ordinances. - First Reading.

Resolutions

- [12.](#) Consideration of a resolution approving permanent utility easements over city owned real property.
- [13.](#) Consideration of a resolution terminating a lease agreement for Fixed Based Operator (FBO) services with George Tegeler.
- [14.](#) Consideration of a resolution approving a change in operations and management at the Oelwein Municipal Airport.
- [15.](#) Consideration of a resolution requesting a refund of \$10,000.00 from the Oelwein Celebration, Inc. from Hotel Motel funding.
- [16.](#) Consideration of a resolution approving Change Order No. 2 in the amount of \$416.10 for 2024 Street Improvement project.
- [17.](#) Consideration of a resolution approving Pay Application No. 2 in the amount of \$422,317.75 to Heartland Asphalt, Inc. for 2024 Street Improvement project.
- [18.](#) Consideration of a resolution approving Pay Application No. 6 in the amount of \$195,988.29 to Shift Companies for Reed Bed Expansion and EQ Basin Liner project.
- [19.](#) Consideration of a resolution approving the City Hall Parking Lot Light bid from Ken's Electric in the amount of \$15,503.90.
- [20.](#) Consideration of a resolution approving MSA for the Dry Run Creek Flood Mitigation pre-award application assistance and post-award engineering, design, and project administration.
- [21.](#) Consideration of a resolution approving the Hotel/Motel Tax Funding Tourism Program Guidelines.
- [22.](#) Consideration of a resolution updating the fees on the Fee Schedule for Food Trucks.
- [23.](#) Consideration of a resolution authorizing the submission of a CDBG Community Facilities and Services application to the Iowa Economic Development Authority and the expenditure of funds to be applied to local match for a Community Facilities and Services Fund application for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project.

Motions

- [24.](#) Consideration of a motion approving the submission of a Resource Enhancement & Protection Open Spaces Grant.

Council Updates

Mayor's Report

- [A.](#) Vacant seats on Boards and Commissions.

City Administrator's Report

- [A.](#) City Administrator.

Adjournment

- [ii.](#) Additional Information.
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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy
 Oelwein Guidelines for Public Participation during City Council Meetings
 Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
 - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
 - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum”:
 - i. Be recognized by the Mayor or Mayor Pro Tem.
 - ii. State their name and address.
 - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
 - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
 - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
 - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
 - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
 - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
 - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
 - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
 - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
 - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
 - i. Each agenda item is introduced by the Mayor
 - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
 - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
 - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
 - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
 - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
 - i. The speaker must be recognized by the Mayor.
 - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
 - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
 - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
 - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
3. Public Hearings
- a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
 - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
 - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
 - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
4. Public Comments at Council Workshops / Work Sessions.
- a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
 - b. Public Comments:
 - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
 - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
- a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
 - ii. Will refrain from private conversations during meetings.
 - iii. Should not address Council members in individual conversation or make comments to individual Council members.
6. Contacting City Council Members outside of Meetings
- a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
July 22, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor Pro Tem Weber called the meeting to order at 6:00 PM.

Roll Call

Present: Lenz, Garrigus, Ricchio, Payne, Weber

Also Present: City Administrator Mulfinger, Administrative Assistant Kaylonna McKee

Absent: Seeders, Mayor DeVore

Additions or Deletions

A motion was made by Lenz, seconded by Garrigus to approve the agenda as presented.

All aye. Motion carried.

Citizens Public Comments

Gary Siegwarth, 135 1st Avenue NW, wishes to see the city pursue funding to enhance Otter Creek to work simultaneously as flood mitigation and green space for residents.

Consent Agenda

- 2. Consideration of a motion to approve the July 8, 2024 minutes.
- 3. Claims Resolution in the amount of \$614,834.27.
- 4. Consideration of a motion approving the Special Class 'C' Native Wine License for Reimagined.

A motion was made by Garrigus, seconded by Lenz to approve the consent agenda.

All aye. Motion carried.

Resolutions

- 5. Consideration of a resolution approving a Fixed Based Operator Contract with George Tegler at the Oelwein Municipal Airport OLZ.

Payne had inquired if the presented contract had included a lease.

Garrigus, Ricchio, and Lenz had requested option one from the July 8th work session. The option included the city would take over operations, and the FBO would operate as his own business leasing the hangar.

The resolution failed due to lack of motion.

- 6. Consideration of a resolution approving the Fayette County, Iowa Multi-Jurisdiction (MJ-14) Multi-Hazard Mitigation Plan.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5602-2024.

Ayes: Lenz, Garrigus, Ricchio, Payne, Weber

Nays: NA

Absent: Seeders

Motion carried.

7. Consideration of a resolution approving Pay Application No. 5 in the amount of \$264,701.48 to Shift Companies for Reed Bed Expansion and EQ Basin Liner project.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5603-2024.

Ayes: Lenz, Garrigus, Ricchio, Payne, Weber

Nays: NA

Absent: Seeders

Motion carried.

8. Consideration of a resolution approving an asphalt overlay bid in the amount of \$63,346.00 with Heartland Asphalt for Parking Lot G, Whistle Quilling.

A late bid from Blacktop Service Co. of Humbolt, IA was received on Monday, July 22 in the amount of \$55,250.00, for Lot G and the amount of \$31,175.00 for City Hall's parking lot.

A motion was made by Lenz, seconded by Ricchio to approve the bids from Blacktop Services Co. in the amount of \$55,250.00 for Lot G and \$31,175.00 for City Hall's parking lot, adopting Resolution No. 5604-2024.

Ayes: Lenz, Garrigus, Ricchio, Payne, Weber

Nays: NA

Absent: Seeders

Motion carried.

9. Consideration of a resolution scheduling public hearing on August 12, 2024 at 6:00 PM at the Oelwein City Council Chambers on the proposed grant of permanent Utility Easements over city owned real property.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5605-2024.

Ayes: Lenz, Garrigus, Ricchio, Payne, Weber

Nays: NA

Absent: Seeders

Motion carried.

10. Consideration of a resolution approving and updating the contract for City Administrator, Dylan Mulfinger.

A motion was made by Garrigus, seconded by Payne to adopt Resolution No. 5606-2024.

Ayes: Lenz, Garrigus, Ricchio, Payne, Weber

Nays: NA

Absent: Seeders

Motion carried.

Motions

11. Consideration of a motion approving the Oelwein Fire Fighters Foundation MDA fundraiser "Fill the Boot" on the intersection of Charles Street and First Avenue on August 23rd from 6-8 PM and August 24th from 9-11 AM.

A motion was made by Lenz, seconded by Garrigus to approve the Oelwein Fire Fighters Foundation MDA fundraiser "Fill the Boot" on the intersection of Charles Street and First Avenue on August 23rd from 6-8 PM and August 24th from 9-11 AM. All aye. Motion carried.

- 12. Consideration of a motion approving the direction from the Planning, Finance, Enterprise and Economic Development Committee on the Hotel Motel request of \$1,500.00 to the Williams Center for the Arts.

A motion was made by Garrigus, seconded by Ricchio to approve the Hotel Motel request of \$1,500.00 to the Williams Center for the Arts. All aye. Motion carried.

Committee Reports

- 13. Report from Seeders on the Library Board minutes.

For full minutes, please visit: <https://www.oelwein.lib.ia.us/about/library-board-minutes-1>

Council Updates

Payne had reported all but one board member had resigned from the Oelwein Celebrations committee. There is a reservation to have them all resign as there is a new date for August 17 for the wrestling event and a contract had been signed with the group. Garrigus had requested to view the contract as city funding was provided to sponsor the event.

Payne had requested utilization of the text communication system to report on road closures, and other town events.

Ricchio suggested a downtown designated pick-up spot for local businesses to utilize.

Ricchio and Garrigus had requested to know when the large county recycling dumpsters were going to be moved.

City Administrator’s Report

Mulfinger had reported there are boards and commissions with vacancies and urged the council to seek out qualified applicants.

Adjournment

A motion was made by Lenz, seconded by Garrigus to adjourn the meeting at 6:34 PM.

All aye. Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held July 22, 2024 and copy of said proceedings was furnished to the Register July 24, 2024.

Dylan Mulfinger, City Administrator



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
801 CHARLES INC	Oelwein Mart	(917) 753-9930		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
801 East Charles Street		Oelwein	Fayette	50662
MAILING ADDRESS	CITY	STATE	ZIP	
801 East Charles Street	Oelwein	Iowa	50662	

Contact Person

NAME	PHONE	EMAIL
Rab Nawaz	(917) 753-9930	oelweinmart801@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0003912	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Aug 1, 2024	July 31, 2025	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
rab nawaz	Oelwein	Iowa	50662	owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
KWIK TRIP, INC.	Kwik Star #1156	(319) 636-7100		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1350 Industrial Park Dr		Oelwein	Fayette	50662
MAILING ADDRESS	CITY	STATE	ZIP	
1626 Oak St	La Crosse	Wisconsin	54603	

Contact Person

NAME	PHONE	EMAIL
Deanna Hafner	(608) 793-6262	dhafner@kwiktrip.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0003935	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Oct 3, 2024	Oct 2, 2025	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
deanna hafner						
Thomas Reinhart	Onalaska	Wisconsin	54650	Secretary	0.00	Yes
deanna hafner						
Scott Zietlow	Rochester	Minnesota	55902	Owner	100.00	Yes
Maranda Oliver						
David Wagner	Stoddard	Wisconsin	54658	Treasurer	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

(App-205960)

License or Permit Type

License or Permit Type

Length of License Requested

Special Class B Retail Native Wine License

12 Month

Tentative Effective Date

Tentative Expiration Date

2024-10-07

2025-10-06

Privileges / Sub-Permits Information

Privileges

Sub-Permits

Premises Information

Business Information

*** (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

Charter Leete

*** (required) Name of Business (D/B/A)**

Buds 'n Blossoms

Indicate how the business will be operated

Sole Proprietor

Federal Employer ID #

Tentative Expiration Date

Oct 6, 2025

Premises Information

Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

125 South Frederick Ave, Oelwein, Iowa, Fayette

Search by a location name or address to automatically populate the address fields below (optional)

*** (required) Premises Street**

125 South Frederick Ave

Premises Suite/Apt Number

*** (required) Premises City**

Oelwein

Premises State

Iowa

*** (required) Premises Zip/Postal Code**

50662

Premises County

Fayette

*** (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**

City of Oelwein

Control of Premises

Own

Premises Type

Specialty Shop

Does your premises conform to all local and state health, fire and building laws and regulation?

Yes

Contact Information

*** (required) Contact Name**

Charter Leete

*** (required) Business**

(required) Extēns Phone

ion

(319) 283-4954

*** (required) Email Address**

charterleete@gmail.com

*** (required) Phone**

(required) Extēns (319) 283-4954

ion

Same as Premises Address

Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

125 South Frederick Ave,Oelwein,Iowa,Fayette

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

125 South Frederick Ave

Mailing Suite/Apt Number

Mailing City

Oelwein

Mailing State

Iowa

Mailing Zip/Postal Code

50662

Mailing County

Fayette

Ownership

Charter Leete

Position: Owner

SSN: XXX-XX-8258

US Citizen: Yes

Ownership: 100%

DOB: 12/27/1952

Linda Leete

Position: Owner

SSN: XXX-XX-7404

US Citizen: Yes

Ownership: 0%

DOB: 11/28/1950

Criminal History Information

Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

Local Authority Information

Extension

*** (required) Daytime Phone for**

Local Authority

(319) 283-5440

Sketch on File

Yes

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

****Purchase agreements not accepted**

Yes

Premise's Address Correct?

Yes

Premises Zoned Properly?

Yes

Fire Inspection Completed?

No

Health Inspection Completed?

No

Was a DCI background check run?

No

Previous License Number for this Location

*** (required) Local Authority Email Address**

deputyclerk@cityofelwein.org

Comments

Amount Owed to Local Authority

0.00

Document Upload Information

<p>DOCUMENT NAME</p> <p>Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)</p> <p>**Purchase agreements not accepted</p> <p>UPLOADED DOCUMENTS</p> <p>ADDITIONAL COMMENTS</p>
<p>DOCUMENT NAME</p> <p>Sketch</p> <p>UPLOADED DOCUMENTS</p> <p>ADDITIONAL COMMENTS</p>

(App-206389)

License or Permit Type

License or Permit Type

Length of License Requested

Special Class C Retail Alcohol License

5 Day

Tentative Effective Date

Tentative Expiration Date

2024-09-10

2024-09-14

Privileges / Sub-Permits Information

Privileges

Outdoor Service

Sub-Permits

Please provide a description of the area you intend to use for the Outdoor Service Privilege and explain its relationship to the currently-licensed premises

city street

Premises Information

Business Information

*** (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

*** (required) Name of Business (D/B/A)**

Indicate how the business will be operated

*** (required) Federal Employer ID #**

*** (required) Business Number of Secretary of State**

Tentative Expiration Date

Premises Information

Please select here if your location is in an unincorporated town

Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

Search by a location name or address to automatically populate the address fields below (optional)

*** (required) Premises Street**

16 West Charles Street

Premises Suite/Apt Number

*** (required) Premises City**

Oelwein

Premises State

Iowa

*** (required) Premises Zip/Postal Code**

50662

Premises County

Fayette

*** (required) Local Authority (Select the Local Authority which has jurisdiction over the premises where operations will be conducted)**

City of Oelwein

Control of Premises

lease

Is the capacity of your establishment over 200?

Yes

Equipped with tables and seats to accommodate a minimum of 25?

Yes

*** (required) # of Floors:**

1

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Premises Type

Special Event

Does your premises conform to all local and state health, fire and building laws and regulation?

Yes

Item 6.

Contact Information

*** (required) Contact Name**

Barry Boland

*** (required) Business**

(required) Extēns

ion

(515) 320-1091

*** (required) Email Address**

topofiowaluckywife@gmail.com

*** (required) Phone**

(required) Extēns

ion

(515) 320-1091

Same as Premises Address

Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

303 2nd Street South,Swea City,Iowa,Kossuth

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

303 2nd Street South

Mailing Suite/Apt Number

Mailing City

Swea City

Mailing State

Iowa

Mailing Zip/Postal Code

50590

Mailing County

Kossuth

Ownership

Teri Boland

Position: owner

SSN: XXX-XX-1439

US Citizen: Yes

Ownership: 100%

DOB: 07/28/1969

Criminal History Information

Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

Dramshop Verification Information

Dram Shop

Founders Insurance Company

Local Authority Information

Outdoor Service Area Approved / Denied

Outdoor Service Area Approved

Extension

*** (required) Daytime Phone for**

- Local Authority

(319) 283-5440

Sketch on File

Yes

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

****Purchase agreements not accepted**

Yes

Premise's Address Correct?

Yes

Premises Zoned Properly?

Yes

Fire Inspection Completed?

No

Health Inspection Completed?

No

Was a DCI background check run?

No

Previous License Number for this Location

*** (required) Local Authority Email Address**

deputyclerk@cityofelweil.org

Comments

Amount Owed to Local Authority

28.13

Document Upload Information

DOCUMENT NAME

Proof of Control of Property (Deed / Final Sales Contract / Lease / Written Agreement)

**Purchase agreements not accepted

UPLOADED DOCUMENTS

Oelwein lease

ADDITIONAL COMMENTS

DOCUMENT NAME

Sketch

UPLOADED DOCUMENTS

Oelwein sketch

ADDITIONAL COMMENTS

RESOLUTION NO. _____-2024

A RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR OELWEIN ROTARY CLUB EVENTS

WHEREAS, Iowa Code Section 364. 12 (2) states that " a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, Oelwein Rotary Club have requested temporarily closure of streets and parks for the following events, locations and times:

Event	Location of Street Closures	Date & Time
Sweet Corn and Karate Chop Feed	Depot Park and the 10 Block of West Charles Street including alleys	August 22, 2024 at 3:00 PM to 9:00 PM

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that

Oelwein Rotary Club organizers are authorized to temporarily close the aforementioned requested streets and park.

Passed and Approved this 12th day of August, 2024.

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne



To: Oelwein City Council

From: Oelwein Rotary President Megan Baumgartner

Subject: Street Closure Request

Date: 7/30/2024

The Oelwein Rotary club would like to request the closure of West Charles south of plaza park for the Sweet Corn and Karate Chop feed Thursday August 22 from 3:00 PM to 9:00 PM. This event is great for the community and helps us raise money for scholarships and leadership activities for local students. Rotary also requests the use of Depot Park. Thank you for your support.

RESOLUTION NO. _____-2024

A RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR OELWEIN COMMUNITY HIGH SCHOOL

WHEREAS, Iowa Code Section 364. 12 (2) states that " a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution "; and

WHEREAS, Oelwein Community High School have requested temporarily closure of streets and parks for the following events, locations and times:

Event	Location of Street Closures	Date & Time
2024 Homecoming Parade	Frederick Avenue from 2 nd Street SW north to Dry Run Line Parking Lot	September 19, 2024 from 7:00 P.M. until conclusion of parade
2024 Homecoming Activities	Depot Park	September 19, 2024 from 7:00 P.M. until end of activities

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that

Oelwein Community High School Homecoming Activity organizers are authorized to temporarily close the aforementioned requested streets.

Passed and Approved this 12th day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

Ricchio
Weber
Lenz
Garrigus
Seeders
Payne



TO: Oelwein City Council
FROM: Oelwein High School

RE: Parade Route for 2024 Homecoming on Thursday, September 19th to start at 7:00 pm

Oelwein High School is requesting permission to have the following route be approved for the 2024 Homecoming Parade. With the assistance of the Oelwein Police Chief and officers the parade will travel the following route:

Starting at the corner of South Frederick and 2nd St SW continuing north and ending in the parking lot behind Ace Hardware. This route will be traveled by the high school class floats, Homecoming court, band, high school teams and coaches, middle school teams and coaches, and any other organization that chooses to be in the parade.

We are also requesting the use of Depot Park for the king coronation following the parade.

The Oelwein Student Body would like to thank all those involved in Homecoming 2024 and invite you all to the weekly festivities.

RESOLUTION NO. _____-2024

A RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF PUBLIC WAYS OR GROUNDS FOR AMPERSAND

WHEREAS, Iowa Code Section 364. 12 (2) states that " a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions "; and

WHEREAS, Iowa Code Section 364. 12 (2) (a) states that "Public ways and grounds may be temporarily closed by resolution"; and

WHEREAS, Ampersand has requested temporarily closure of streets and parks for the following events, locations and times:

Event	Location of Street Closures	Date & Time
Beer Pong	100 Block of South Frederick	September 9, 2024 from 7:00 P.M. - 10:00 P.M.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa that

Ampersand event organizers are authorized to temporarily close the aforementioned requested streets.

Passed and Approved this 12th day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

To: Oelwein City Council

From: Ampersand Event Manager Mike VanDenHaul

Subject: Street Closure Request

Date: 8/6/2024

Ampersand plans to have a beer pong tournament September 7 at 7:00 PM and ending at 10:00 PM. We request the ability to shut down the 100 block of South Frederick. With the street being shut down for construction this should not be an issue for any other business. This activity will be a draw for the downtown and help bring people together much like the Olympics. I appreciate the city council hearing our request.



CITY OF OELWEIN

NOTICE OF PUBLIC HEARING ON THE PROPOSED TRANSFER OF PERMANENT EASEMENT RIGHTS OVER CITY OWNED REAL ESTATE

Notice is hereby given that the City of Oelwein, Fayette County, Iowa, proposes to convey permanent easement rights to Iowa Power and Light Company, over portions of real estate owned by the City of Oelwein, legally described as follows, said easement rights to be set out in Electric Line Easements to be considered for approval and thereafter, if approved, recorded with the Fayette County Recorder:

The Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 91 North, Range 9, West of the 5th P.M., Excepting the following tracts of land:

That part of Parcel C of the Plat of Survey filed in Book 2000, Page 1302 on April 11, 2000 in the Fayette County Recorder's office, which lies within the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 91 North, Range 9, West of the 5th P.M.

And except:

The South 2 acres of the North 2 and 97/100 acres of the East 8 $\frac{1}{2}$ acres of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ (except the North 48 feet thereof) of Section 20, Township 91 North, Range 9 West of the 5th P.M., Fayette County, Iowa.

And except:

The South 48 feet of the North 198.6 feet of the East 8 $\frac{1}{2}$ acres and the South $\frac{1}{2}$ of the North .97 acre of the East 8 $\frac{1}{2}$ acres of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 91 North, Range 9 West of the 5th P.M., Fayette County, Iowa.

And

The Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 20, Township 91 North, Range 9 West of the 5th P.M., except commencing at the Northeast corner of the Northwest $\frac{1}{4}$ of said Section, thence South 806 $\frac{1}{2}$ feet, thence West 649 feet, thence North 313 $\frac{1}{2}$ feet, thence East 176 feet, thence North 495 feet, thence East 473 feet to the place of beginning, Fayette County, Iowa.

Public Hearing on the proposed approval and granting of said permanent easements, and easement agreements, will be held at 6:00 P.M. on August 12, 2024 at City Hall, 20 2nd Ave. SW, Oelwein, IA. After acceptance of public comment, if any, and closing of the public hearing, the City Council may act upon the proposal to approve said permanent easements and related permanent easement agreements.

Any person may appear at the Public Hearing to comment on the proposed terms of permanent easements and/or easement agreements, and may submit written comments in advance of the Public Hearing by delivery of same to the City Clerk's Office, at Oelwein City Hall, 20 2nd Ave.

SW, Oelwein, IA during regular business hours, by mailing to the City of Oelwein at the same address, or by email to the City Clerk's Office at dmulfinger@cityofoelwein.org, on or before the date and time of the Public Hearing.

Dylan Mulfinger, City Administrator
City of Oelwein, Iowa

Ordinance No. 1217

AN ORDINANCE AMENDING, CHAPTER 17, ARTICLE IV, FOOD TRUCK PERMIT, SECTION 17-45 LOCATION OF THE CODE OF ORDINANCES OF THE CITY OF OELWEIN, IOWA

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That the General Ordinances of the City of Oelwein adopted July 1, 2012, with subsequent amendments, be amended by deleting Section 17-45 in its entirety and replacing it as follows:

Sec. 17-45. Location.

A food truck permit allows the truck to park on city owned parking lots and any on street parking in which is available and operate from 8:00 a.m. to 11:00 p.m. Food trucks on private lots may follow the hours of the associated business. Food trucks using city electricity may pay an additional fee as designated by the city's fee schedule.

Section 2. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed.

First reading - August 12, 2024
Second reading - August 26, 2024
Third reading - September 9, 2024

Passed and adopted by the City Council of the City of Oelwein, Iowa, this day of September 9, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded September 10, 2024.

Second Reading on August 26, 2024.

It was moved by _____ and seconded _____ that the Ordinance as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Seeders
- Weber
- Lenz
- Garrigus
- Payne

First Reading on: August 12, 2024.

It was moved by _____ and seconded by _____ that the Ordinance as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Seeders
- Weber
- Lenz
- Garrigus
- Payne

Third Reading on September 9, 2024.

It was moved by _____ and seconded by _____ that the Ordinance as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Seeders
- Weber
- Lenz
- Garrigus
- Payne

RESOLUTION NO. _____ - 2024

RESOLUTION APPROVING PERMANENT UTILITY EASEMENTS OVER CITY OWNED REAL PROPERTY

WHEREAS, the City of Oelwein, Iowa, is the owner of real property (“Property”) situated in the City of Oelwein, Fayette County, Iowa, legally described as follows:

The Southeast ¼ of the Northwest ¼ of Section 20, Township 91 North, Range 9, West of the 5th P.M., Excepting the following tracts of land:

That part of Parcel C of the Plat of Survey filed in Book 2000, Page 1302 on April 11, 2000 in the Fayette County Recorder’s office, which lies within the Southeast ¼ of the Northwest ¼ of Section 20, Township 91 North, Range 9, West of the 5th P.M.

And except:

The South 2 acres of the North 2 and 97/100 acres of the East 8 ½ acres of the Southeast ¼ of the Northwest ¼ (except the North 48 feet thereof) of Section 20, Township 91 North, Range 9 West of the 5th P.M., Fayette County, Iowa.

And except:

The South 48 feet of the North 198.6 feet of the East 8 ½ acres and the South ½ of the North .97 acre of the East 8 ½ acres of the Southeast ¼ of the Northwest ¼ of Section 20, Township 91 North, Range 9 West of the 5th P.M., Fayette County, Iowa.

WHEREAS, the City proposes to grant a Permanent Easement to the Interstate Power and Light Company, an Iowa Corporation, over the following portion of the above described property (“Property 1”):

Easement area 5 feet by 665 feet, for placement of facilities commencing where the Southwesterly driveway intersects with the West property line, thence following said driveway Southeasterly to the North side of the North right-of-way line of West Charles St., as presently established on Grantor’s property described below and more particularly described by placement of the facilities at the time of construction on or adjacent to the following described property.

WHEREAS, the City of Oelwein, Iowa, is also the owner of real property (“Property”) situated in the City of Oelwein, Fayette County, Iowa, legally described as follows:

The Northeast ¼ of the Southwest ¼ of Section 20, Township 91 North, Range 9 West of

the 5th P.M., except commencing at the Northeast corner of the Northwest ¼ of said Section, thence South 806 ½ feet, thence West 649 feet, thence North 313 ½ feet, thence East 176 feet, thence North 495 feet, thence East 473 feet to the place of beginning, Fayette County, Iowa.

WHEREAS, the City proposes to grant a Permanent Easement to the Interstate Power and Light Company, an Iowa Corporation, over the following portion of the above described property (“Property 2”):

Easement area 6 feet by 10 feet, for placement of facilities in the Northeast corner of Grantor’s property, South of the South right-of-way of West Charles St., as presently established, described below and more particularly described by placement of the facilities at the time of construction on or adjacent to the following described property.

WHEREAS, the Council finds that the granting of the Easements proposed above, and within proposed “Electric Line Easements” provided by the Grantee, and reviewed by the City Attorney, are in the best interest of the City and otherwise appropriate, and should therefore be approved; and

WHEREAS, the City Council scheduled a public hearing on the proposed grant of said permanent easements by Resolution 5605-2024 on July 22, 2024, scheduling the Public Hearing for August 12, 2024; and

WHEREAS, at the meeting of August 12, 2024, the Mayor opened the public hearing, accepted public comment, and thereafter closed the public hearing.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OELWEIN IOWA, AS FOLLOWS:

SECTION 1: Permanent easements over the above described properties (Property 1 and Property 2) as detailed in written easement agreements reviewed by the City Council, are hereby approved, the Mayor is hereby authorized to execute said easements on behalf of the City Council; the City Clerk is thereafter to provide executed copies of same to the Grantee of the Easements to be recorded.

SECTION 3: *When Effective.* This Resolution shall be effective upon its passage and approval as provided by law.

PASSED AND APPROVED this 12th day of August, 2024.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call the following votes were cast:

	Aye	Nay	Abstain	Absent
Ricchio				
Weber				
Lenz				
Garrigus				
Seeders				
Payne				



Mi-Tech Services
2815 100th St., #310
Urbandale, IA 50322

July 2, 2024

City of Oelwein
20 2nd Ave SW
Oelwein, IA 50662

Subject: Alliant Energy - Project #10000624
Subject Property: property along W. Charles St. (Woodlawn Cemetery), Oelwein, Iowa

Mi-Tech Services, Inc., has been retained by Alliant Energy officially known as (Interstate Power and Light Company) to acquire the necessary easement rights to allow them to place the overhead primary line on your property underground. This project is an effort to reduce downed lines, outages and complete needed maintenance. This line will help provide a more reliable energy delivery system. We are requesting an easement on your property to allow Alliant Energy to construct and operate the line in a safe manner. The secondary service that runs to your business/home will remain the same.

I am enclosing the necessary paperwork and information for your review and signatures.

“Electric Line Easement” – This document describes the location of the easement and explains what we can do on the property. Please make sure that you sign this in the presence of a notary public as this is filed with the County Recorder’s Office. Should you need a notary to come to your place of business please let me know and I will make the arrangements to have an agent meet with you. If you have no questions, please sign and return this document.

I appreciate your time and attention to this matter. If you have any questions, please don’t hesitate to contact me at the number provided below. Our office hours are 8:00 AM to 4:00 P.M., Monday through Friday.

Sincerely,

Roan Smith
Phone: 515-210-0470
rsmith@mi-tech.us

Jolene Applegate
515-423-2886
jappleaga@mi-tech.us

Prepared by: Heather Dee - Interstate Power and Light Company – PO Box 351, Cedar Rapids, IA 52406 (319) 786-4514
 Return To: Courtland Smith, Mi-Tech Services, Inc. 2815 100th St. #310, Urbandale, IA 50322 515-210-7619

SPACE ABOVE THIS LINE FOR RECORDER

ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Oelwein** (“Grantor(s)”), ADDRESS: **Oelwein, Iowa** do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, (“Grantee”) a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the “*Line*” or “*Lines*”) for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of **Fayette** and the State of Iowa:

See Attached Exhibits A and B, pages 3 and 4

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor, or agent may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this _____ day of _____, 20__.

GRANTOR(S):
City of Oelwein

By: _____

By: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this _____ day of _____, AD. 20_____, before me, the undersigned, a Notary Public in and for said State, personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory evidence

to be the persons(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

My Commission Expires: _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL
_____ CORPORATE
Title(s) of Corporate Officers(s):

_____ N/A
_____ Corporate Seal is affixed
_____ No Corporate Seal procured

_____ PARTNER(s)
_____ Limited Partnership
_____ General Partnership

_____ ATTORNEY-IN-FACT
_____ EXECUTOR(s),
_____ ADMINISTRATOR(s),
_____ or TRUSTEE(s):
_____ GUARDIAN(s)
_____ or CONSERVATOR(s)
_____ OTHER

SIGNER IS REPRESENTING:

List name(s) of persons(s) or entity(ies):

EXHIBIT A

Easement area 5 feet by 665 feet, for placement of facilities commencing where the Southwesterly driveway intersects with the West property line, thence following said driveway Southeasterly to the North side of the North right-of-way line of West Charles St., as presently established on Grantor's property described below and more particularly described by placement of the facilities at the time of construction on or adjacent to the following described property.

Grantor's Parcel:

The Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 91 North, Range 9, West of the 5th P.M., Excepting the following tracts of land:

That part of Parcel C of the Plat of Survey filed in Book 2000, Page 1302 on April 11, 2000 in the Fayette County Recorder's office, which lies within the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 91 North, Range 9, West of the 5th P.M.

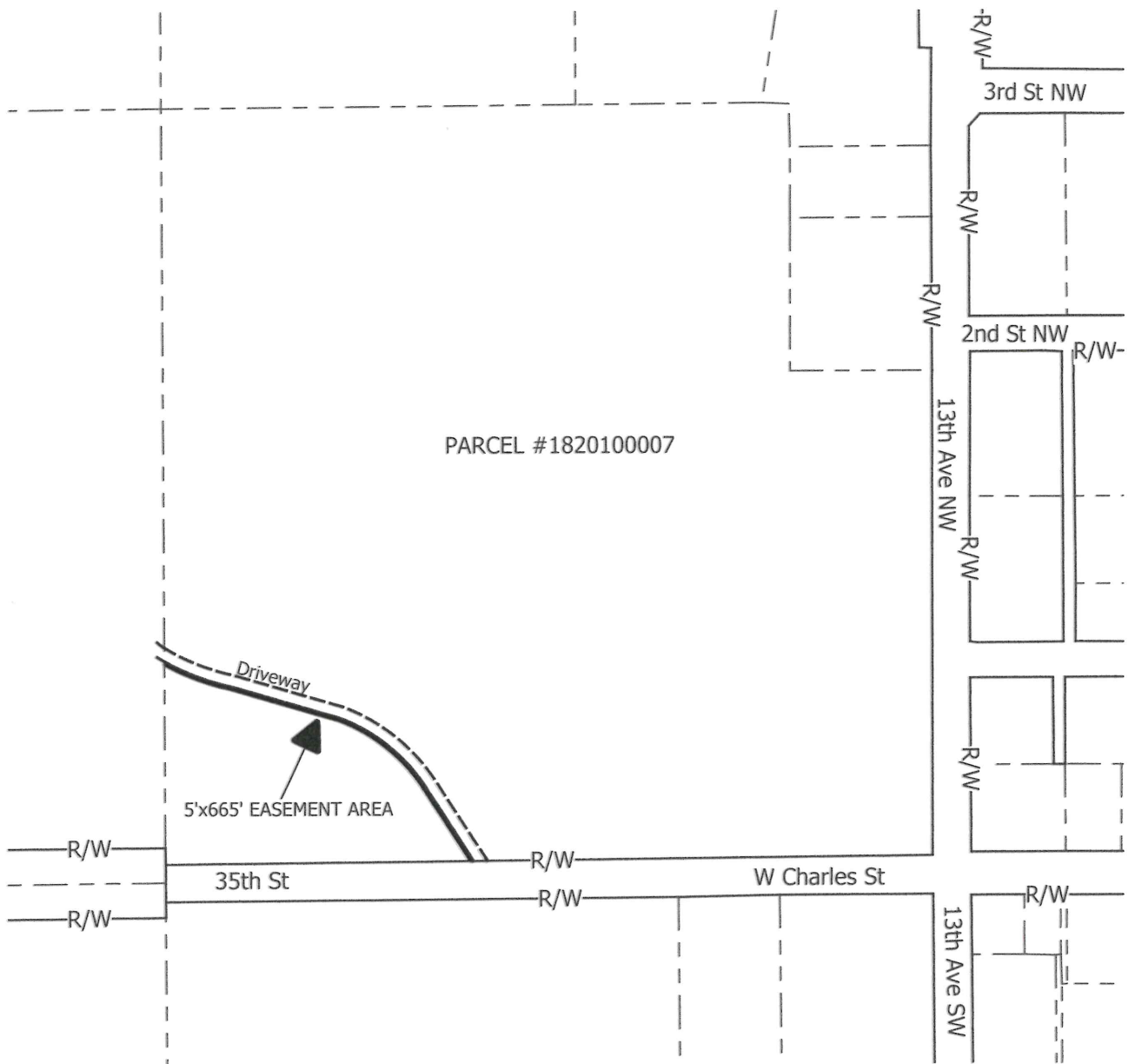
And except:

The South 2 acres of the North 2 and 97/100 acres of the East 8 $\frac{1}{2}$ acres of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ (except the North 48 feet thereof) of Section 20, Township 91 North, Range 9 West of the 5th P.M., Fayette County, Iowa.

And except:

The South 48 feet of the North 198.6 feet of the East 8 $\frac{1}{2}$ acres and the South $\frac{1}{2}$ of the North .97 acre of the East 8 $\frac{1}{2}$ Acres of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 91 North, Range 9 West of the 5th P.M., Fayette County, Iowa.

EXHIBIT 'B'



5'x665' EASEMENT AREA

DRAFTED BY: MI-TECH SERVICES, INC
JCC

N
NOT TO SCALE
ALLIANT #100



Mi-Tech Services
2815 100th St., #310
Urbandale, IA 50322

July 2, 2024

City of Oelwein
20 2nd Ave SW
Oelwein, IA 50662

Subject: Alliant Energy - Project #10000624
Subject Property: property along W. Charles St., Oelwein, Iowa

Mi-Tech Services, Inc., has been retained by Alliant Energy officially known as (Interstate Power and Light Company) to acquire the necessary easement rights to allow them to place the overhead primary line on your property underground. This project is an effort to reduce downed lines, outages and complete needed maintenance. This line will help provide a more reliable energy delivery system. We are requesting an easement on your property to allow Alliant Energy to construct and operate the line in a safe manner. The secondary service that runs to your business/home will remain the same.

I am enclosing the necessary paperwork and information for your review and signatures.

“Electric Line Easement” – This document describes the location of the easement and explains what we can do on the property. Please make sure that you sign this in the presence of a notary public as this is filed with the County Recorder’s Office. Should you need a notary to come to your place of business please let me know and I will make the arrangements to have an agent meet with you. If you have no questions, please sign and return this document.

I appreciate your time and attention to this matter. If you have any questions, please don’t hesitate to contact me at the number provided below. Our office hours are 8:00 AM to 4:00 P.M., Monday through Friday.

Sincerely,

Roan Smith
Phone: 515-210-0470
rsmith@mi-tech.us

Jolene Applegate
515-423-2886
japplega@mi-tech.us

Prepared by: Heather Dee - Interstate Power and Light Company – PO Box 351, Cedar Rapids, IA 52406 (319) 786-4514
 Return To: Courtland Smith, Mi-Tech Services, Inc. 2815 100th St, #310, Urbandale, IA 50322 515-210-7619

SPACE ABOVE THIS LINE FOR RECORDER

ELECTRIC LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Oelwein** (“Grantor(s)”), ADDRESS: **Oelwein, Iowa** do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, (“Grantee”) a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the “*Line*” or “*Lines*”) for transmitting electricity, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of **Oelwein** and the State of Iowa:

See Attached Exhibit A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also conveys the right and privilege to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor, or agent may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this _____ day of _____, 20__.

**GRANTOR(S):
City of Oelwein**

By: _____

By: _____

ALL PURPOSE ACKNOWLEDGMENT

STATE OF _____)

COUNTY OF _____) ss:

On this ____ day of _____, AD. 20____,
before me, the undersigned, a Notary Public in and for said State,
personally appeared

_____ to me personally known

or _____ provided to me on the basis of satisfactory
evidence

to be the persons(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the
same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity
upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL _____
(Sign in Ink)

(Print/type name)

Notary Public in and for the State of _____

My Commission Expires: _____

CAPACITY CLAIMED BY SIGNER

_____ INDIVIDUAL
_____ CORPORATE
Title(s) of Corporate Officers(s):

_____ N/A
_____ Corporate Seal is affixed
_____ No Corporate Seal procured

_____ PARTNER(s)
_____ Limited Partnership
_____ General Partnership

_____ ATTORNEY-IN-FACT
_____ EXECUTOR(s),
_____ ADMINISTRATOR(s),
_____ or TRUSTEE(s):
_____ GUARDIAN(s)
_____ or CONSERVATOR(s)
_____ OTHER

SIGNER IS REPRESENTING:

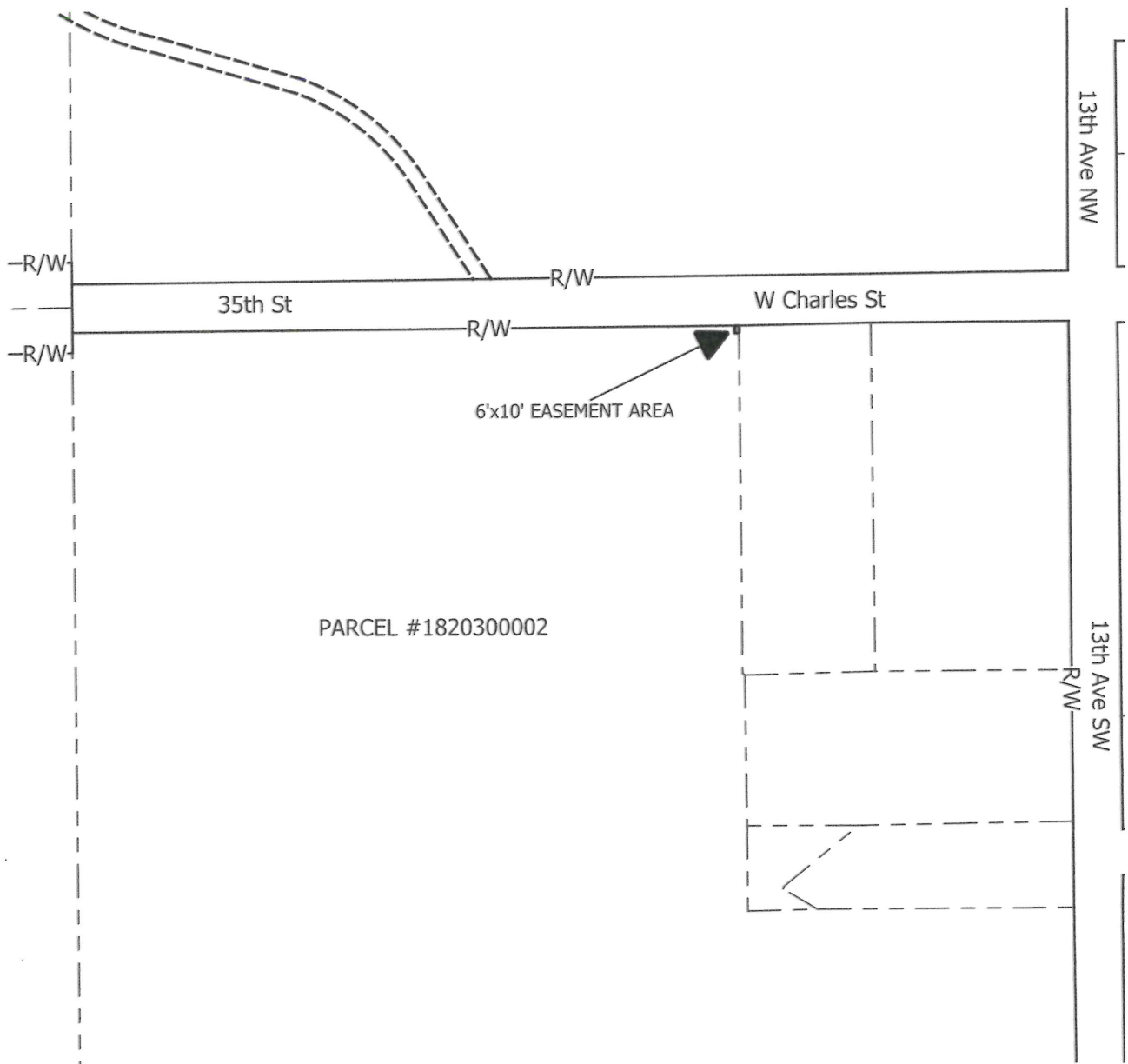
List name(s) of persons(s) or entity(ies):

EXHIBIT 'A'

Easement area 6 feet by 10 feet, for placement of facilities in the Northeast corner of Grantor's property, South of the South right-of-way of West Charles St., as presently established, described below and more particularly described by placement of the facilities at the time of construction on or adjacent to the following described property. .

Grantor's Parcel:

The Northeast ¼ of the Southwest ¼ of Section 20, Township 91 North, Range 9 West of the 5th P.M., except commencing at the Northeast corner of the Northwest ¼ of said Section, thence South 806 ½ feet, thence West 649 feet, thence North 313 ½ feet, thence East 176 feet, thence North 495 feet, thence East 473 feet to the place of beginning, Fayette County, Iowa.



6'x10' EASEMENT AREA

DRAFTED BY: MI-TECH SERVICES, INC
JCC

N
NOT TO SCALE
ALLIANT #100

RESOLUTION NO. _____-2024

RESOLUTION TERMINATING A LEASE AGREEMENT FOR FIXED BASED OPERATOR (FBO) SERVICES WITH GEORGE TEGELER

WHEREAS, the city of Oelwein plans to move in a new direction for management and FBO services at the Oelwein Municipal Airport; and

WHEREAS, the current lease with the FBO is month to month and can be terminated with a month's notice; and

WHEREAS, the city is providing notice they will terminate their contract with George Tegler September 30, 2024; and

WHEREAS, the city wishes George Tegeler the best and thanks him for his service to the city of Oelwein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa terminates a lease agreement for Fixed Based Operator (FBO) services with George Tegeler.

Passed and approved this 12 day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

RESOLUTION NO. _____-2024

RESOLUTION APPROVING A CHANGE IN OPERATIONS AND MANAGEMENT AT THE OELWEIN MUNICIPAL AIRPORT

WHEREAS, the city of Oelwein City Council is interested in city staff taking over operations at the Oelwein Municipal Airport; and

WHEREAS, city staff will provide:

- Maintenance of all buildings and grounds
- Mowing
- Snow removal
- Cleaning contract
- Airport management
- Hangar rental management
- Fuel system management; and

WHEREAS, city staff will begin all of these operations October 1, 2024; and

WHEREAS, city staff will work with the Airport Board to determine levels of service that should be provided at the airport;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves a change in operations and management at the Oelwein Municipal Airport.

Passed and approved this 12th day of August, 2024.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio
Weber
Lenz
Garrigus
Seeders
Payne

RESOLUTION NO. _____-2024

RESOLUTION REQUESTING A REFUND OF \$10,000.00 FROM THE OELWEIN CELEBRATION, INC. FROM HOTEL/MOTEL FUNDING

WHEREAS, the city of Oelwein provided funding to Oelwein Celebration, Inc. using hotel/motel funds; and

WHEREAS, Oelwein Celebration, Inc. failed to provide entertainment as they stated in their application; and

WHEREAS, the city council is requesting \$10,000.00 from Oelwein Celebration, Inc. to be returned to the city; and

WHEREAS, the continued issues with Oelwein Celebration, Inc. has forced the city to make the request for funding be returned;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa requests a refund of \$10,000.00 from the Oelwein Celebration Inc from Hotel/Motel funding.

Passed and approved this 12 day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.



**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines

September 1 -- December 1
March 1 -- June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name: Oelwein Celebrations Renewed, Inc.

Contact Name: Kimberly Pont

Mailing Address: PO Box 44

City, State, Zip: Oelwein, Iowa 50662

Phone: 319-283-0473 Fax: None Email Address: celebrateoelwein@gmail.com

Total Project Cost: \$40,000+

Total Requested from Hotel/Motel Tax Funds: \$20,000

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

Please sign and date this application. Your signature below certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Applicant:

by: Kimberly K. Pont

Date: June 30,

2023

Kimberly K. Pont

**CITY OF OELWEIN
HOTEL/MOTEL TAX FUNDING APPLICATION
(Tourism)**

Project Identification

1. What is the title of your project? 2024 Oelwein Celebration

This is our annual community celebration. We have three days of activities on Friday, May 31, 2024 beginning at 5 PM through 11 PM, Saturday, June 1, 2024 from 9 AM until 11 PM, and on Sunday, June 2, 2024 from Noon through 4 PM. Most activities will be held at Oelwein City Park with the exception of the parade and our Sunday activities which will be held in downtown Oelwein.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

Our celebration is the first summer event in our area. We are bringing back some fan favorite acts and introducing some new things. We're anticipating a larger event having a return after a year off due to the Oelwein Sesquicentennial. Our plan is to book talent with a larger following who may travel from far away and spend the night or weekend in our hotels. The community is our focus in planning this event. Our event brings people to Oelwein from the surrounding area.

3. Project Evaluation:

- A. Targeted Population: All ages – Oelwein and surrounding areas

- 1) Hotel/Motel guests generated by project Unknown

a. Number of projected hotel/motel guests.

b. How will hotel/motel guests be tracked.

- 2) Number of adults the project will reach 2,500+

- 3) Number of youth the project will reach 2,000+

- B. Geographic area of draw Northeast Iowa

- C. Volunteers

- 1) Number of volunteers 50

- 2) Number of volunteer hours 150 hours

- D. Attendance of event previous year(s) 1,500-2,000 people per day

- E. Day open to public or performance(s)

Our event is Friday, May 31st, Saturday, June 1st, and Sunday, June 2nd. All days have stage events and activities.

4. Project Budget

A. Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

Please allow us to submit the summary of the 2022 final costs and a projection of the 2024 expenses prior to the meeting for Council to review.

B. List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

We have sent out fundraising letters and generally receive monetary gifts of approximately \$18,000 - \$23,000. Donations can be designated for a specific part of the event.

C. Is this application "seed money" for a new project? No.

D. Is this application for the expansion of an existing project/program? No, not directly planned, but hope that our event grows annually by word of mouth.

E. Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: X No: ____ (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: We were granted \$10,000 for the 2022 Oelwein Celebration.
Date of Funding: Yearly for our event; amount has varied.

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

Assurances Continued

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein **within 60 days.**
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

Recipient

Date

Recipient

Date

RESOLUTION NO. _____-2024

RESOLUTION APPROVING CHANGE ORDER No. 2 IN THE AMOUNT OF \$416.10 FOR 2024 STREET IMPROVEMENTS PROJECT.

WHEREAS, the original contract price for this project is \$629,516.89; and

WHEREAS, the change order number 2 will cost \$416.10; and

WHEREAS, the project has been designed and administered by Fehr Graham;

WHEREAS, the contractor is Heartland Asphalt, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves Change Order No. 2 in the amount of \$416.10 for 2024 Street Improvement Project.

Passed and approved this 12th day of August, 2024

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Attest:

Stewart
Weber
Lenz
Garrigus
Seeders
Payne

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

CHANGE ORDER

No.: 2

Date of Issuance: July 29, 2024

Effective Date: August 12, 2024

Owner: City of Oelwein

Contractor: Heartland Asphalt, Inc.

Contract: N/A

Project: 2024 Street Improvements

Owners Contract No.: N/A

Engineer's Project No.: 23-498

Engineer: Fehr Graham – Jon Biederman, PE, LSI, Senior Project Manager

You are directed to make the following changes in the Contract Documents:

Description:

See Exhibit A.

Reason for Change Order:

See Exhibit A.

Attachments: (List documents supporting change):

1. Exhibit A.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price

Original Contract Times

\$ 629,516.89

Complete by August 30, 2024 days or dates

Previous Change Orders No.

Net change from previous Change Orders

1 To No. 1
\$ 5,979.20

N/A days

Contract Price prior to this Change Order

Contract Time prior to this Change Order

\$ 635,496.09

N/A days

Net Increase of this Change Order

Net Increase (Decrease) of this Change Order

\$ 416.10

N/A days or date

Contract Price with all approved Change Orders

Contract Time with all approved Change Orders

\$ 635,912.19

N/A days or date

APPROVED: City of Oelwein

ACCEPTED: Heartland Asphalt, Inc.

Brett DeVore

Frank Kelley

MAYOR

CONTRACTOR

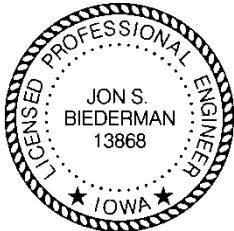
By: _____
(Signature)

By: Frank Kelley
(Signature)

Date

08/01/2024

Date



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

July 31, 2024

Jon S. Biederman, PE
License Number 13868

Date

My license renewal date is December 31, 2024.
Pages covered by this seal: Change Order #2

RESOLUTION NO. _____-2024

RESOLUTION APPROVING PAY APPLICATION NO. 2 IN THE AMOUNT OF \$422,317.75 TO HEARTLAND ASPHALT FOR 2024 STREET IMPROVEMENTS PROJECT

WHEREAS, the City of Oelwein has made great progress on the 2024 Street Improvement Project; and

WHEREAS, the pay application number 2 will cost \$422,317.75; and

WHEREAS, the project has been designed and administered by Fehr Graham; and

WHEREAS, the contractor is Heartland Asphalt; and

WHEREAS, the work done on the project has been satisfactory; and

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves Pay Application No. 2 in the amount of \$422,317.75 to Heartland Asphalt, Inc. for 2024 Street Improvements Project.

Passed and approved this 12th day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

PARTIAL PAY ESTIMATE NUMBER TWO
 2024 STREET IMPROVEMENTS, OELWEIN, IOWA
 PROJECT NUMBER 23-498

Name of Contractor: Heartland Asphalt, Inc. 2601 S. Federal Avenue Mason City, Iowa 50401	Name of Owner: City of Oelwein 20 2nd Avenue SW Oelwein, Iowa 50662
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Date of Completion: Original: Complete by August 30, 2024 Revised:	Amount of Contract: Original: \$ 629,516.89 Revised: \$ 635,912.19 Through: Change Order 2	Dates of Estimate: From: June 30, 2024 Through: July 27, 2024
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Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
BID ITEMS										
1.1	2010-D-3	TOPSOIL, OFF-SITE	50		CY	\$ 85.00		\$ -		\$ -
2.1	2010-E	EXCAVATION, CLASS 10	240		CY	\$ 22.68	80	\$ 1,814.40	116	\$ 2,630.88
3.1	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	220		TON	\$ 25.81	164.59	\$ 4,248.07	164.59	\$ 4,248.07
4.1	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	185		TON	\$ 22.26		\$ -		\$ -
5.1	5020-F	VALVE BOX ADJUSTMENT, MINOR	5		EA	\$ 750.00		\$ -		\$ -
6.1	6010-E-1	MANHOLE ADJUSTMENT, MINOR	9		EA	\$ 2,015.00		\$ -		\$ -
7.1	6010-E-2	INTAKE ADJUSTMENT, MINOR	1		EA	\$ 750.00		\$ -	1	\$ 750.00
8.1*	7010-A	PAVEMENT, PCC, 7" THICK	31.3	34.9	SY	\$ 75.00		\$ -	34.9	\$ 2,617.50
9.1	7010-A	PAVEMENT, PCC, 7" THICK, REINFORCED	98.5		SY	\$ 80.00		\$ -		\$ -
10.1	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1201.3		LF	\$ 24.50		\$ -	1185.6	\$ 29,047.20
11.1*	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	350	375	TON	\$ 98.05	375	\$ 36,768.75	375	\$ 36,768.75
12.1*	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	53	8	TON	\$ 131.15	8	\$ 1,049.20	8	\$ 1,049.20
13.1*	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	53	50.02	TON	\$ 129.13	50.02	\$ 6,459.08	50.02	\$ 6,459.08
14.1*	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	1124	1096	TON	\$ 92.85	1096	\$ 101,763.60	1096	\$ 101,763.60
15.1	7030-A-1	REMOVAL OF SIDEWALK	19.5		SY	\$ 15.00		\$ -		\$ -
16.1	7030-A-2	REMOVAL OF SHARED USE PATH	34.6		SY	\$ 15.00		\$ -	34.6	\$ 519.00
17.1	7030-A-3	REMOVAL OF DRIVEWAY	30.9		SY	\$ 17.00		\$ -	30.9	\$ 525.30
18.1	7030-C	SHARED USE PATH, PCC, 6" THICK	34.6		SY	\$ 64.00		\$ -	34.6	\$ 2,214.40
19.1	7030-E	SIDEWALK, PCC, 5" THICK	25		SY	\$ 58.00		\$ -		\$ -
20.1	7030-G	DETECTABLE WARNING	69.5		SF	\$ 50.00		\$ -	32	\$ 1,600.00
21.1	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	30.9		SY	\$ 72.00		\$ -	30.9	\$ 2,224.80

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
22.1	7040-G	MILLING	3754.2		SY	\$ 2.69	3754.2	\$ 10,098.80	3754.2	\$ 10,098.80
23.1	7040-H	PAVEMENT REMOVAL, PCC	101.5		SY	\$ 17.00		\$ -		\$ -
24.1	7040-H	PAVEMENT REMOVAL, ASPHALT	506.4		SY	\$ 8.50		\$ -	61.5	\$ 522.75
25.1*	7040-I	CURB AND GUTTER REMOVAL	1024.6	1058.6	LF	\$ 11.00		\$ -	1058.6	\$ 11,644.60
26.1	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	\$ 1,700.00		\$ -	1	\$ 1,700.00
27.1	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.1		AC	\$ 5,000.00		\$ -		\$ -
28.1	11,020-A	MOBILIZATION	1		LS	\$ 11,275.00	0.75	\$ 8,456.25	1	\$ 11,275.00
A01.1*	CCO1	PCC PATCHING, CURB AND GUTTER INTERIOR		1185.6	LF	\$ 4.50		\$ -	1185.6	\$ 5,335.20
		DIVISION 1 TOTAL BID ITEMS						\$ 170,658.15		\$ 232,994.13
1.2	2010-D-3	TOPSOIL, OFF-SITE	50		CY	\$ 85.00		\$ -		\$ -
2.2	2010-E	EXCAVATION, CLASS 10	41		CY	\$ 22.68	41	\$ 929.88	41	\$ 929.88
3.2	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	85		TON	\$ 25.81	50	\$ 1,290.50	50	\$ 1,290.50
4.5	5020-F	VALVE BOX ADJUSTMENT, MINOR	10		EA	\$ 750.00		\$ -		\$ -
5.2	6010-E-1	MANHOLE ADJUSTMENT, MINOR	8		EA	\$ 2,015.00		\$ -		\$ -
6.2	6010-E-2	INTAKE ADJUSTMENT, MINOR	2		EA	\$ 750.00		\$ -		\$ -
7.2	7010-E	CURB AND GUTTER, PCC, 24" WIDE	1015		LF	\$ 24.50	1000.5	\$ 24,512.25	1000.5	\$ 24,512.25
8.2	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	175	187	TON	\$ 98.05	187	\$ 18,335.35	187	\$ 18,335.35
9.2*	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	662	645	TON	\$ 92.85	645	\$ 59,888.25	645	\$ 59,888.25
10.2*	7030-A-3	REMOVAL OF DRIVEWAY	49.8	72.2	SY	\$ 17.00	72.2	\$ 1,227.40	72.2	\$ 1,227.40
11.2*	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK, REINFORCED	49.8	72.2	SY	\$ 72.00	72.2	\$ 5,198.40	72.2	\$ 5,198.40
12.2	7040-G	MILLING	2660		SY	\$ 2.69	2660	\$ 7,155.40	2660	\$ 7,155.40
13.2	7040-I	CURB AND GUTTER REMOVAL	1015		LF	\$ 11.00	690.7	\$ 7,597.70	986.7	\$ 10,853.70
14.2	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	\$ 1,700.00	0.7	\$ 1,190.00	0.7	\$ 1,190.00
15.2	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.1		AC	\$ 5,000.00		\$ -		\$ -
16.2	11,020-A	MOBILIZATION	1		LS	\$ 9,150.00	1	\$ 9,150.00	1	\$ 9,150.00
A01.2*	CCO2	PCC PATCHING, CURB AND GUTTER INTERIOR		1000.5	LF	\$ 4.50	1000.5	\$ 4,502.25	1000.5	\$ 4,502.25
		DIVISION 2 TOTAL BID ITEMS						\$ 136,475.13		\$ 139,731.13
1.3	2010-D-3	TOPSOIL, OFF-SITE	15		CY	\$ 85.00		\$ -		\$ -
2.3	2010-E	EXCAVATION, CLASS 10	20		CY	\$ 22.68	20	\$ 453.60	20	\$ 453.60
3.3	2010-J	SUBBASE, CRUSHED STONE, CLASS A, 4" THICK	55		TON	\$ 25.81	20	\$ 516.20	20	\$ 516.20
4.3	2010-J	SUBBASE, CRUSHED STONE, MACADAM, 8" THICK	10		TON	\$ 22.26		\$ -		\$ -
5.3	6010-E-1	MANHOLE ADJUSTMENT, MINOR	12		EA	\$ 2,015.00		\$ -		\$ -
6.3	6010-E-2	INTAKE ADJUSTMENT, MINOR	2		EA	\$ 750.00		\$ -	2	\$ 1,500.00

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
7.3*	7010-E	CURB AND GUTTER, PCC, 30" WIDE	365.7	367.2	LF	\$ 27.00	367.2	\$ 9,914.40	367.2	\$ 9,914.40
8.3*	7020-A	PAVEMENT, ASPHALT, LEVELING COURSE	150	160.73	TON	\$ 98.05	160.73	\$ 15,759.58	160.73	\$ 15,759.58
9.3	7020-B	PAVEMENT, ASPHALT, 2" THICK, BASE COURSE	3		TON	\$ 131.15	3	\$ 393.45	3	\$ 393.45
10.3	7020-B	PAVEMENT, ASPHALT, 2" THICK INTERMEDIATE COURSE	3		TON	\$ 129.13	3	\$ 387.39	3	\$ 387.39
11.3*	7020-B	PAVEMENT, ASPHALT, 2" THICK, SURFACE COURSE	868	846.41	TON	\$ 92.85	846.41	\$ 78,589.17	846.41	\$ 78,589.17
12.3	7030-A-1	REMOVAL OF SIDEWALK	51.2		SY	\$ 15.00	11.1	\$ 166.50	51.2	\$ 767.25
13.3	7030-A-3	REMOVAL OF DRIVEWAY	10.7		SY	\$ 17.00		\$ -	10.7	\$ 181.90
14.3	7030-E	SIDEWALK, PCC, 5" THICK	53.8		SY	\$ 58.00	16.25	\$ 942.50	40.05	\$ 2,322.90
15.3	7030-G	DETECTABLE WARNING	26		SF	\$ 50.00	18	\$ 900.00	18	\$ 900.00
16.3	7040-G	MILLING	6428.6		SY	\$ 2.69	6428.6	\$ 17,292.93	6428.6	\$ 17,292.93
17.3*	7040-I	CURB AND GUTTER REMOVAL	365.7	367.2	LF	\$ 11.00	86	\$ 946.00	367.2	\$ 4,039.20
18.3	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	\$ 1,500.00	0.7	\$ 1,050.00	0.7	\$ 1,050.00
19.3	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.04		AC	\$ 7,500.00		\$ -		\$ -
20.3	11,020-A	MOBILIZATION	1		LS	\$ 10,100.00	1	\$ 10,100.00	1	\$ 10,100.00
A01.3*	CCO2	PCC PATCHING, CURB AND GUTTER INTERIOR		367.2	LF	\$ 4.50	367.2	\$ 1,652.40	367.2	\$ 1,652.40
		DIVISION 3 TOTAL BID ITEMS						\$ 137,411.72		\$ 144,167.97
		TOTAL BID ITEMS						\$ 444,545.00		\$ 516,893.23

*Modified by Change Order

PARTIAL PAY ESTIMATE NUMBER TWO
2024 STREET IMPROVEMENTS, OELWEIN, IOWA
PROJECT NUMBER 23-498

This Period	Retainer 5.00%	Total to Date
\$ 444,545.00	Amount Earned	\$ 516,893.23
\$ 22,227.25	Amount Retained	\$ 25,844.66
XXXXXXXXXXXXXXXXXXXX	Previous Payments	\$ 68,730.82
\$ 422,317.75	Amount Due	\$ 422,317.75

Estimated Percent of Job Completed

81.28%

Is Contractor's Construction Progress on Schedule?

Yes

Submitted By:

Heartland Asphalt, Inc.

Approved By:

City of Oelwein

By: Frank Kelly Date: 08/01/2024
 Frank Kelley, Vice President

By: _____ Date: _____
 Brett DeVore, Mayor

Recommended By:

Fehr Graham

By: _____ Date: _____
 Dylan Mulfinger, City Administrator

By: [Signature] Date: 07/31/2024
 Jon Biederman, PE, LSI, Senior Project Manager

RESOLUTION NO. _____-2024

RESOLUTION APPROVING PAY APPLICATION NO. 6 IN THE AMOUNT OF \$195,988.29 FOR REED BED EXPANSION AND EQ BASIN LINER REPLACEMENT PROJECT

WHEREAS, the original contract price for this project is \$1,347,000.00; and

WHEREAS, the pay application no. 6 will cost \$195,988.29; and

WHEREAS, the project has been designed and administered by Fox Strand;

WHEREAS, the contractor is Shift Companies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves Pay Application No. 6 in the amount of \$195,988.29 for Reed Bed Expansion and EQ Basin Liner project.

Passed and approved this 12th day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

Contractor's Application for Payment

Owner: <u>City of Oelwein, IA</u>	Owner's Project No.: <u>1-2023</u>
Engineer: <u>Fox Strand</u>	Engineer's Project No.: _____
Contractor: <u>Shift Companies</u>	Contractor's Project No.: <u>S2308</u>
Project: <u>Reed Bed Expansion and EQ Basin Liner Replacement</u>	
Contract: <u>1-2023</u>	
Application No.: <u>6</u>	Application Date: <u>7/30/2024</u>
Application Period: From <u>6/28/2024</u> to <u>7/26/2024</u>	

1. Original Contract Price	\$ 1,347,000.00
2. Net change by Change Orders	\$ 40,000.00
3. Current Contract Price (Line 1 + Line 2)	\$ 1,387,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,001,046.88
5. Retainage	
a. <u>5%</u> X <u>\$ 1,001,046.88</u> Work Completed =	\$ 50,052.34
b. <u>5%</u> X <u>\$ -</u> Stored Materials =	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 50,052.34
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 950,994.54
7. Less previous payments (Line 6 from prior application)	\$ 755,006.25
8. Amount due this application	\$ 195,988.29
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 436,005.46

Contractor's Certification

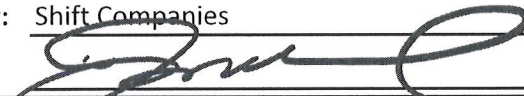
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Shift Companies

Signature:  _____ **Date:** 7/30/2024

Recommended by Engineer	Approved by Owner
By:  _____	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>8/7/2024</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	S2308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.: 6 Application Period: From 06/28/24 to 07/26/24 Application Date: 07/30/24

A	B	C	D	E	F	G	H	I	J	K	L	M							
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)							
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)								
4	23099-1	31 05 19.16-0001-00	T Lock Embedment Strips	Onsite	2	9,763.40		9,763.40	9,763.40		9,763.40	-							
3	INV-11620		Sewer Pipe and Accessories	Onsite	5	40,904.54		40,904.54		40,904.54	40,904.54	-							
3	INV11878		Sewer Pipe	Onsite	5	7,792.00		7,792.00	7,792.00		7,792.00	-							
Totals						\$	58,459.94	\$	-	\$	58,459.94	\$	17,555.40	\$	40,904.54	\$	58,459.94	\$	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	S2308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.: 6 Application Period: From 06/28/24 to 07/26/24 Application Date: 07/30/24

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
1	MOBILIZATION	205,072.50	153,296.88			153,296.88	75%	51,775.62
2	ONSITE GRADING IMPORT AND EROSION CONTROL	160,000.00	144,000.00			144,000.00	90%	16,000.00
3	SITE UTILITIES	200,000.00	20,000.00	140,000.00		160,000.00	80%	40,000.00
4	SITE LINER EQ BASIN AND REED BED	202,500.00	202,500.00			202,500.00	100%	-
5	REED BED AGGREGATES AND PLANTS	200,000.00		75,000.00		75,000.00	38%	125,000.00
6	CONCRETE WALL AND RAMPS	170,000.00	170,000.00			170,000.00	100%	-
7	SLUDGE REMOVAL	75,000.00	56,250.00			56,250.00	75%	18,750.00
8	SITE ELECTRICAL AND FENCE	50,000.00				-	0%	50,000.00
9	ROCK PERIMETER ROAD	15,000.00				-	0%	15,000.00
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Original Contract Totals		\$ 1,277,572.50	\$ 746,046.88	\$ 215,000.00	\$ -	\$ 961,046.88	75%	\$ 316,525.62

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	S2308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.: 6 **Application Period:** From 06/28/24 to 07/26/24 **Application Date:** 07/30/24

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
CO 1	CHANGE TO USE CWG	40,000.00		40,000.00		40,000.00	100%	-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
Change Order Totals		\$ 40,000.00	\$ -	\$ 40,000.00	\$ -	\$ 40,000.00	100%	\$ -
Original Contract and Change Orders								
Project Totals		\$ 1,317,572.50	\$ 746,046.88	\$ 255,000.00	\$ -	\$ 1,001,046.88	76%	\$ 316,525.62

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	S2308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.: 6 Application Period: From 06/28/24 to 07/26/24 Application Date: 07/30/24

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
10	REHAB SLUDGE PUMP	1.00	EA	30,000.00	30,000.00		-		-	0%	30,000.00
11	REHAB UNDERDRAIN PIPE	225.00	LF	125.00	28,125.00		-		-	0%	28,125.00
12	REPLACE REED BED PEA GRAVEL	55.00	CY	46.50	2,557.50		-		-	0%	2,557.50
13	REPLACE REED BED ROCK LAYER	100.00	CY	87.45	8,745.00		-		-	0%	8,745.00
					-		-		-		-
					-		-		-		-
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					-		-		-		-
Original Contract Totals					\$	69,427.50		\$ -	\$ -	0%	\$ 69,427.50

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Oelwein, IA	Owner's Project No.:	1-2023
Engineer:	Fox Strand	Engineer's Project No.:	
Contractor:	Shift Companies	Contractor's Project No.:	S2308
Project:	Reed Bed Expansion and EQ Basin Liner Replacement		
Contract:	1-2023		

Application No.: 6 Application Period: From 06/28/24 to 07/26/24 Application Date: 07/30/24

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
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					-		-		-		-
Change Order Totals					\$ -		\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders											
Project Totals					\$ 69,427.50		\$ -	\$ -	\$ -	0%	\$ 69,427.50

RESOLUTION NO. _____-2024

RESOLUTION APPROVING CITY HALL PARKING LOT LIGHT BID FROM
KEN’S ELECTRIC IN THE AMOUNT OF \$15,503.90

WHEREAS, the city hall parking lot is not lit and many meetings are held at night during the year;
and

WHEREAS, the safety of employees and others using the lot is a key factor in adding lights; and

WHEREAS, city staff only has one bid after waiting over three weeks from other electrical
contractors; and

WHEREAS, the job will be completed as part of the city hall renovation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves City Hall Parking Lot
Light bid from Ken’s Electric in the amount of \$15,503.90

Passed and approved this 12th day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.



Ken's Electric, Inc.
841 1st Ave SE, Oelwein, Iowa 50662 United States
(319) 283-4221

BILL TO

City of Oelwein
20 2nd Avenue Southwest
Oelwein, IA 50662 USA

ESTIMATE 40426805	ESTIMATE DATE Jul 02, 2024
-----------------------------	--------------------------------------

JOB ADDRESS

City of Oelwein
20 2nd Avenue Southwest
Oelwein, IA 50662 USA

Job: 40395459

ESTIMATE DETAILS

Electrical-City Hall Parking Lot Lighting: Included in this proposal will be the installation of lighting poles for the city hall parking lot. We will install (2) dual head light poles with cement bases, (1) on the SW end of the parking lot, and (1) on the NW side. The SW pole will be fed from the city hall building while the NW pole will be feed from the fire department. Each pole will have (2) 46,000 Lumen LED area lights which will be operated with a photocell. All material and labor have been included to install the above.

Warranty:
5 year LED Fixture
3 year labor

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
INSTALL (2) DUAL LIGHT POLES WITH BASE	INSTALL OUTLET HOME RUN CONDUIT	1.00	\$15,503.90	\$15,503.90

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$15,503.90
TAX	\$0.00
TOTAL	\$15,503.90

Thank you for choosing Ken's Electric, Inc.

Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 2% per month shall be applied for overdue amounts.

Pay online- <https://kenselectricinc.securepayments.cardpointe.com/pay>

For financing options visit Enhancify.com/kens-electric-inc to view offers that are available.

CUSTOMER AUTHORIZATION

Customer agrees and understands that the work proposed by this bid is based upon representations made by Customer as to the nature of the project. The scope of the project is limited to any work set forth in this bid unless otherwise agreed to in writing by Ken's Electric and Customer. Ken's Electric performs its work consistent with applicable standards and will not be responsible for subsequent actions and/or uses by Customer which change the nature of the project, or the scope of the work performed. Ken's Electric makes no representations and/or warranties for work that is beyond the scope of what was included in this bid and/or for subsequent actions by Customer that change the scope of the work and/or any applicable code or requirements.

50% DUE UPON ACCEPTANCE OF THIS PROPOSAL AND 50% DUE UPON COMPLETION OF THE PROJECT. THIS PROPOSAL IS VALID FOR 30 DAYS.

THIS ESTIMATE DOES NOT INCLUDE ANY ADDITIONAL CHARGES THAT MAY COME FROM YOUR UTILITY PROVIDER FOR SERVICE UPGRADES.

Sign here

Date

RESOLUTION NO. _____-2024

RESOLUTION APPROVING MSA FOR DRY RUN CREEK FLOOD MITIGATION PRE-AWARD APPLICATION ASSISTANCE AND POST AWARD ENGINEERING, DESIGN, AND PROJECT ADMINISTRATION

WHEREAS, the city of Oelwein sent out an RFQ to determine which firm would be the best choice for the Dry Run Creek Flood Mitigation project; and

WHEREAS, MSA scored the highest and had a successful interview; and

WHEREAS, MSA will assist in writing an application to FEMA and Iowa Homeland Security for flood mitigation funding; and

WHEREAS, MSA will also do engineering and project management should the city be awarded funds for Dry Run Creek Flood Mitigation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves MSA for Dry Run Creek Flood Mitigation pre-award application assistance and post award engineering, design, and project administration

Passed and approved this 12th day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

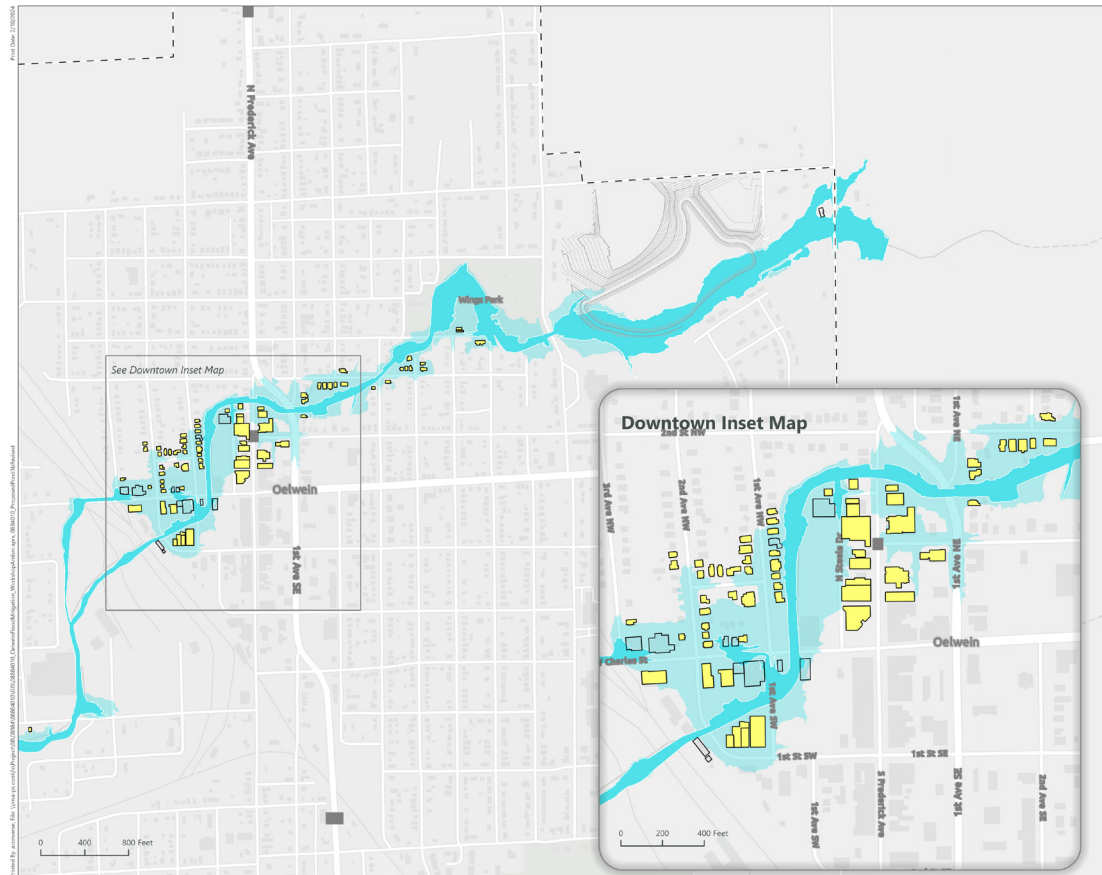
- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.

STATEMENT OF QUALIFICATIONS FOR Flood Mitigation for Dry Run Creek



Proposed Pond 3b Floodplain

Flood Mitigation Scoping

City of Oelwein
Fayette County, IA

- City of Oelwein
- Existing 100-yr Floodplain
- With Pond 3b as a Dam, 100-yr Floodplain
- Building within Existing 100-yr Floodplain (83)
- Building Removed from 100-yr Floodplain (71)
- Preliminary Concept Pond
 - 10-ft Contour
 - 2-ft Contour

In this alternative, Pond 3 would be classified as a Dam.

Data Sources:
 Municipal Boundary: Fayette County
 Floodplain Extents: MSA
 BaseMap: Esri Community Maps Contributors, Iowa DNR, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, Esri Community Maps Contributors, Iowa DNR, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS



Prepared for:
City of Oelwein
July 31, 2024



400 Ice Harbor Drive, Suite 110
Dubuque, IA 52001
P: (563) 582-3973 | TF: (888) 869-1214
F: (563) 582-4020
www.msa-ps.com

July 31, 2024

Dylan Mulfinger
City of Oelwein
20 2nd Avenue SW
Oelwein, IA 50662

Re: Statement of Qualifications for Flood Mitigation for Dry Run Creek

Dear Dylan,

MSA Professional Services, Inc. (MSA) appreciates the opportunity to describe and present our qualifications for flood mitigation efforts at Dry Run Creek. We are confident that we have the proper experience and understand your project needs. MSA plans to take a phased approach to work with the City to secure funding for flood mitigation designs for Dry Run Creek. Once funding is secure, design for the flood retention storage basin and other flood mitigation measures will begin.

MSA's funding, water resources, and design teams are very passionate about our chosen profession; we are committed to providing excellent service to you and hope to do for you what we enjoy most: working to integrate natural systems into our built environment for the safety and enjoyment of future generations. Please carefully consider our experience as summarized in this proposal. We hope that through our past successes and the information provided in this document, we will gain your confidence in our understanding of FEMA and local funding, flood mitigation design, our ability to deliver a superior product, and our genuine passion for our work.

We look forward to continuing our relationship with the City and discussing this project further. As always, if any questions arise during review of this proposal or additional information is desired, please contact me at (608) 242-6623 or mamundson@msa-ps.com.

Sincerely,
MSA Professional Services, Inc.

Marie Amundson, PE
Project Manager

Table of Contents

LETTER OF INTEREST

1 FIRM OVERVIEW

4 PROJECT TEAM RESUMES

6 SIMILAR PROJECTS

11 PROJECT APPROACH

12 PROJECT BUDGET

FIRM PROFILE

MSA Professional Services, Inc. (MSA) specializes in the sustainable development of communities. We achieve this by building honest, open relationships that go beyond the project to become a trusted source of expertise and support for immediate challenges and long-term goals. Big or small, we do whatever it takes to meet each need, working to make communities stronger in the process. **It's more than a project. It's a commitment.**

MSA's roots reach back to 1919. Our firm consists of 450+ engineers, architects, planners, landscape architects, funding experts, surveyors, GIS experts and environmental scientists. MSA excels at helping clients identify grant and funding sources and then delivering high-quality, cost-effective solutions.

<p>WE'RE PROUD TO BE 100% EMPLOYEE-OWNED</p>	<p>450+ TEAM MEMBERS</p>	 <p>17 OFFICE LOCATIONS</p>
	<p>POSITIVELY IMPACTING THE LIVES OF OTHERS SINCE 1919</p>	
<p>33 INDUSTRY AWARDS EARNED SINCE 2017</p> 	 <p>\$625+ MILLION GRANTS & LOW-INTEREST LOANS We've helped our clients secure to help offset the cost of infrastructure projects</p>	

CLIENT EXPERIENCE

As part of our ongoing quality assurance program, we periodically request feedback from clients and project stakeholders to create better project outcomes for you.

These easy-to-complete surveys offer you the opportunity to comment on several areas of our performance throughout the duration of your project, which in turn helps us adapt our processes to your unique needs. Your feedback is specific to your project, and is returned directly to the people working with you. We pledge to respond to any issues you identify as the project proceeds.

To the right, you'll find the percentage of clients who say MSA met or exceeded their expectations based on the following categories.

<p>98% ACCURACY</p> 	<p>96% HELPFULNESS</p> 
<p>98% RESPONSIVENESS</p> 	<p>98% OFFICE SCHEDULE LOCATIONS</p> 
<p>99% QUALITY</p> 	<p>97% SCOPE & FEES</p> 

AN INTRODUCTION TO MSA'S FUNDING SERVICES

We turn every stone in order to find both public and private sources to help you fund your project. We know the ins and outs of a wide variety of programs to help you maximize funding sources, manage timelines, and take care of the details to satisfy the fund requirements. With MSA's support, you can complete the projects you must, and deliver more of the projects you want, all while getting closer to the balanced, sustainable community you've always envisioned.

TRUST US, WE'RE EXPERTS

Our team partners with you, championing your project vision, advising on what types of projects can be funded, and helping with feasibility studies to analyze your project's potential.

Funding Services

Your community's resource for funding services is MSA. We provide full-service grant writing, grant administration, and public and private funding options. We've been on the community's side of funding projects and understand the complexities of project funding. Our long-standing relationships with agencies allows us to position your projects to be more successful.

Public Engagement

From consulting on special assessments, to creating the case for support and leading crucial conversations, our public engagement skills and capabilities go well beyond what you'd find from most engineering and planning partners.

Maximizing Funds

MSA helps your community explore funding options that go beyond traditional public sources. Our dedicated funding specialists bring to the table a broad knowledge base of public funding sources, and are resourceful when it comes to identifying private, non-profit and other sources of funding. Financing methods and programs such as tax incremental financing (TIF), business districts, and local, state and federal grants and loans **can be packaged** with community resources to complete the must-do projects as well as create or enhance parks, recreational facilities, libraries and other projects that improve the fabric of your community. We help you strategize by combining our knowledge of a variety of funding sources with our expertise in bundling them together to help keep your costs low.



There are many funding sources that can help you continue to thrive.

WHAT OUR CLIENTS ARE SAYING

“The biggest asset MSA offers communities is their knowledge of available funding and their ability to acquire outside funding for projects. The City of Abbotsford has received \$1,000,000 from CDBG grants in five years.”

- City Clerk, City of Abbotsford

COMMUNITIES OF PRACTICE

The Funding Community of Practice (CoP) is a group of MSA specialists who have a passion for funding projects. They explore funding options that go beyond traditional public sources. To provide the best client service and experience, they meet and communicate on a regular basis to deepen their funding expertise, build knowledge of regulatory agencies and share resources.

FEMA GRANT EXPERIENCE

MSA has extensive past experience working directly with the Federal Emergency Management Agency (FEMA) to facilitate and maximize FEMA Public Assistance funding for communities struck by natural disasters. In addition to FEMA funding, MSA has assisted affected communities in applying for and managing Community Development Block Grants – Emergency Assistance Program (CDBG-EAP) Funding and Natural Resource Conservation Service (NRCS)/U.S. Department of Agriculture (USDA) Emergency Funding.

MSA's experience with FEMA is a distinct advantage of a firm our size specializing in small communities. We know small communities are limited in the number of staff to dedicate to an endeavor of this magnitude. We also know MSA must act as a partner and provide daily assistance and coordination to work through the FEMA process.



PARTIAL LISTING OF FEMA GRANT EXPERIENCE

FEMA HMGP - \$7,260,907.91

Acquisition/Demolition of Flood-Prone Properties

<u>Community</u>	<u>Grant Amount</u>
Sumner, IA	\$3,165,267.60
La Valle, WI	\$2,333,949.45
Elroy, WI	\$1,293,344.49
Kendall, WI	\$468,346.37

FEMA PDM – Now BRIC

Advanced Assistance Stormwater Analysis and Planning

<u>Community</u>	<u>Grant Amount</u>
La Valle, WI	\$103,260.00

FEMA Public Assistance

Derecho

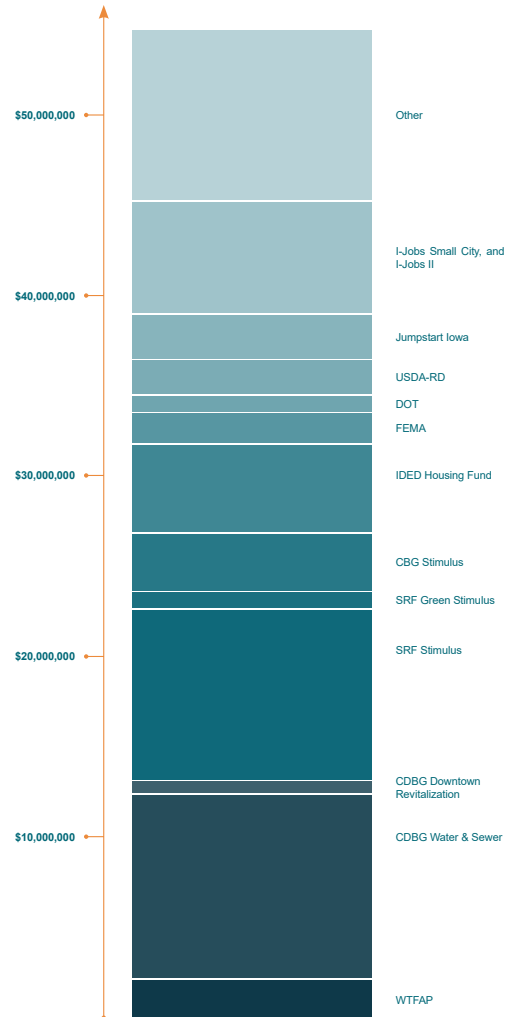
<u>Community</u>	<u>Grant Amount</u>
Ely, IA	\$193, 567.10
Hiawatha, IA	\$911,979.93
Atkins, IA	Admin Assistance Only
Fremont, IA	Admin Assistance Only

Flooding

<u>Community</u>	<u>Grant Amount</u>
La Valle, WI	\$511,140.46

IOWA GRANT FUNDING SUCCESS

\$59,000,000 AND COUNTING!





Marie Amundson, PE

PROJECT MANAGER

Marie is a project manager with MSA's Water Resources team and has 13 years of engineering and project management experience. She has knowledge of hydrologic and hydraulic modeling, stream restoration, floodplain mapping, coordinating with review agencies for plan and permit approvals, and managing teams to provide project completion on time and within budget.

Similar Project Experience

- Watershed & Flood Mitigation Study, Oelwein, IA
- FEMA Mitigation Assistance, La Valle, WI
- Watershed and Lake Flood Elevation Analysis, Lake Colechester, IA
- South Skunk River Floodplain Analysis, Story City, IA



Eric Thompson, PE

QA/QC MANAGER

Eric leads MSA's Water Resources team of 10 professionals. He has 31 years of experience in water resources engineering and has experience working on projects throughout the United States. His experience includes planning, study, and design of water resources system at all levels.

Similar Project Experience

- Watershed & Flood Mitigation Study, Oelwein, IA
- FEMA Mitigation Assistance, La Valle, WI
- Flood Reduction Project, Lamont, IA
- Levee Repair, Cascade, IA
- Flood Mitigation Planning and Design, Elkader, IA



Amber Converse

LEAD GIS ANALYST

Amber is a geographic information systems (GIS) professional with 16 years of experience. Amber is a member of MSA's Water Resources engineering team and integral to all our work on all stormwater modeling projects, utilizing GIS technologies for data handling in the development of modeling input and processing of output.

Similar Project Experience

- Watershed & Flood Mitigation Study, Oelwein, IA
- FEMA Mitigation Assistance, La Valle, WI
- Flood Reduction Project, Lamont, IA
- Levee Repair, Cascade, IA



Brittney Mitchell

FEMA FUNDING LEAD

Brittney leads MSA's Funding team. She has 10 years of experience helping clients obtain and manage grants and funding for projects and coordinate source requirements. Her experience with funding includes FEMA BRIC, CDBG, EDA, and Rural Development Grants.

Similar Project Experience

- 2018 Flooding Damage Repairs and Clean-up, La Valle, WI
- Substation Floodwall, Elroy, WI
- Advanced Assistance Planning and Stormwater Analysis, La Valle, WI
- Acquisition and Demolition of Substantially Damaged Properties, Kendall, WI



Tara Walters, CGA

LOCAL FUNDING LEAD

Tara is a member of MSA's Funding team with almost 10 years of experience with urban and regional planning and planning/community development. Her experience with funding includes grant writing and administration, community and economic development, and public engagement.

Similar Project Experience

- 2020 Derecho Damage Repairs and Clean-up, Hiawatha, IA
- 2020 Derecho Damage Repairs and Clean-up, Ely, IA
- 2020 Derecho Damage Repairs and Clean-up, Atkins, IA



Jake Huck, PE
SENIOR PROJECT ENGINEER

The majority of Jake’s experience involves serving as project engineer and project manager for an array of engineering projects including stormwater facilities, urban streets, and utility planning and design. Jake’s primary responsibilities have involved leading project teams throughout the completion of commercial, institutional, residential, and recreational site planning, as well as associated grading, utility coordination.

Similar Project Experience

- Stormwater Master Plan, Asbury, IA
- Althaus Channel Restoration Design, Asbury, IA
- Neighborhood Drainage Improvements Plans, Asbury, IA
- West 32nd Street Dam Design, Dubuque, IA



Nick Lange, PE
PROJECT ENGINEER

Nick serves project engineer and project manager for a variety of municipal, commercial and residential engineering projects. His experience includes surveying, plat development, utility design, street design and stormwater management. In these projects, his responsibilities have included project management, design and coordination with the owner or project manager throughout the project from start to finish.

Similar Project Experience

- Farley 11th Avenue RISE Industrial Development, Farley, IA
- Farley 9th Avenue RISE Industrial Development, Farley, IA
- North Watermain Looping, Raymond, IA
- East Sanitary Sewer & Watermain Extensions, Peosta, IA



Nichole Sungren, PE
SENIOR PROJECT ENGINEER

Nichole is a municipal design engineer who leads the Municipal team in our Ankeny office. Her project experience has been in the areas of planning, engineering and client services including project management, project design, construction plan preparation, construction staging and traffic control layout, construction administration services, and the coordination of franchise and municipal utilities.

Similar Project Experience

- Carter Street Reconstruction Project, Elkader, IA
- S. West Reconstruction - Phase 1 - Watson to Rippey, Baxter, IA
- 2nd Avenue Reconstruction from 1st Street to 4th Street, Collins, IA



Palen Stream, EIT
ENGINEER

Palen’s experience includes concept plan design of stormwater managements systems, multidisciplinary building assessments, zoning analysis, master specifications, parking lots, site investigation reports, cost estimates, erosion and sediment control design, and on-site inspections.

Similar Project Experience

- Walnut Street Stormwater Improvements, Sumner, IA
- Water System Evaluation, Central City, IA
- Phase I Roadway Reconstruction, Wesley, IA



Jeron Johnson, EIT
ENGINEER

Jeron’s experience includes working on water resources projects including flood mitigation and stormwater improvements for client communities.

Similar Project Experience

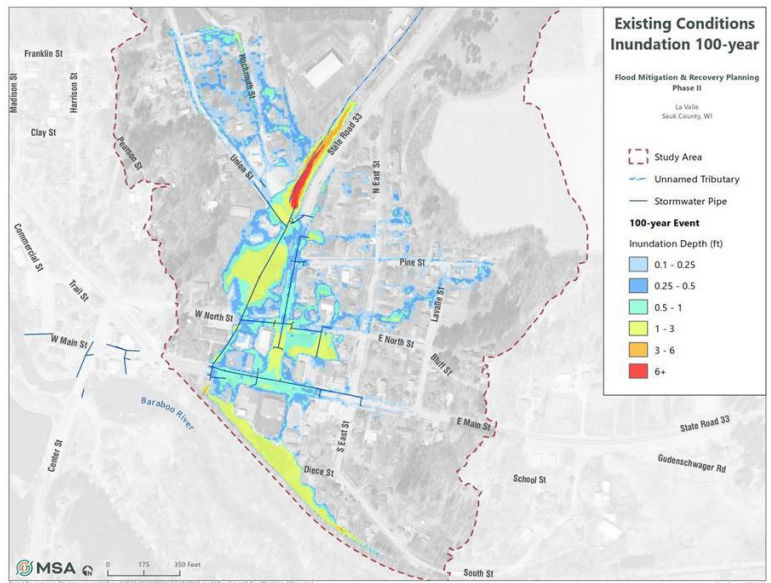
- Flood Mitigation Scoping, Oelwein, IA
- Cox Springs Road Trail Extension, Peosta, IA
- Mt. Joy Road Reconstruction and Stormwater Improvements, Scott County, IA

FEMA MITIGATION ASSISTANCE

LA VALLE, WI

The Village of La Valle, located on the Baraboo River, has sustained significant damage in several presidentially declared flooding disasters over the years, including in 2007, 2008 and 2018. In 2018, the river's levels crested at just over 22 feet, readily surpassing the community's moderate flood stage level of 17 feet and major flood stage mark of 19 feet. Many residential, commercial and village-owned properties and infrastructure were adversely impacted by each of these declarations. As a result, the Village has been diligently working to mitigate future impacts from flooding.

The Village's most recent focus is to acquire and demolish substantially damaged properties, with 23 property owners already applying for assistance since the 2018 flooding disaster. This aggressive buyout project is reflective of the community's desire to take positive, purposeful strides toward revitalizing affected neighborhoods and businesses. In support of the project, the Village created a Revitalization Committee and is partnering with several area agencies including the Sauk County Development Corporation, Sauk County Emergency Management and the University of Wisconsin-Extension to maximize efforts. Since the 2018 flood, the Village has struggled to financially balance flood-related repairs and needs. While it received some initial relief through FEMA, the community also needed to raise taxes, borrow funds and drain existing accounts to meet obligations and continue to make progress. The impacts have also been detrimental to businesses, with some proprietors closing up shop and others choosing to relocate outside of the floodway, which in some cases, means leaving La Valle entirely.



In 2020, MSA assisted the Village with the compilation of a scope, cost estimate, schedule and application for a FEMA FFY19 Pre-Disaster Mitigation Grant in collaboration with Wisconsin Emergency Management. La Valle was successful in being awarded a \$106,260 Advance Assistance Grant through the program and was the only community in Wisconsin to receive this award in 2020; all other awards went to counties of the state for hazard mitigation planning efforts.

These funds are being used for a Recovery Plan which will model the floodplain to determine flood damage flow rates and elevations for the Baraboo River and determine peak runoff rates and volumes from upland flooding sources. After documenting current issues, several alternatives will be explored to address flooding due to these two sources. One alternative that will be explored is the potential relocation of Village assets outside of the floodplain and flood fringe. To envision what this might look like, MSA partnered with UW-Extension to hold a two-day design charrette with the Village. Advance Assistance grant funds will be applied to mitigation efforts and also used to update the Village's Comprehensive Plan and incorporate recommendations from the Recovery Plan. The funds will also support review and updating of the Village's ordinances to ensure zoning and building codes align with mitigation efforts, and ensure compliance with DNR's model floodplain ordinance and the National Floodplain Insurance Program.

In June 2021, the community received notice of being selected to receive over \$1 million in grant funding through the FEMA Hazard Mitigation Grant Program to assist with the demolition of five flood-prone properties along the Baraboo River, reducing La Valle's vulnerability to future flooding events. The Village has plans to transform the former properties into open public green space and is making great progress toward community resiliency and revitalization in the face of tremendous challenges.

FLOOD REDUCTION PROJECT

LAMONT, IA

The City of Lamont has suffered numerous flood events in its history – floods occurred early in 2014 as well as in May 2013, July 2010 and May 2008. Flooding in the City comes from two main sources: Lamont Creek (watershed area of 8.4 square miles) and a tributary to Lamont Creek and an associated unnamed drainageway along an old railroad bed (combined watershed area of 3.8 square miles). MSA conducted a study in 2013 which determined what level of flooding would likely cause damage to homes and other buildings (termed a “damage event”) and provided conceptual solutions for reducing flooding to levels below these damage events.



Flooding from Lamont Creek was shown to cause damage during floods more frequent than the 5-year flood. Several watershed-level management solutions were proposed by the study, ranging from the construction of several 10- to 20-acre ponds throughout the watershed (to reduce flood flows by 20% and therefore reduce the incidence of damage to 5-year frequency) all the way up to a concept for a 300-acre wetland restoration (to reduce flood flows by 75% and therefore reduce the incidence of damage to 100-year frequency). Some stream capacity improvements were also conceptualized – most significantly the idea of removing bridges that are an obstruction to flooding.

Flooding from the tributary was also shown to cause damage during floods more frequent than the 5-year flood; however, the study clearly identified the Henderson Street road crossing as a significant obstruction to creek flows and suggested a new bridge structure and some channel improvements that would alleviate flood damage incidence up to 100-year frequency. In the same vicinity, there is a drainageway parallel to an old railroad bed which contains several detention-basin areas. The study determined that while conveyance and storage capacity was generally adequate, the basin outlets were susceptible to blockage from debris and lacked suitable ‘emergency’ flow paths. Therefore, debris-protection measures and a modification of road profiles (which blocked emergency flow routes) were suggested.

LEVEE REPAIR

CASCADE, IA

In March 2013, the City of Cascade received a letter from the Rock Island District of the U.S. Army Corps of Engineers (COE) declaring the condition of the City’s levee to be unacceptable as defined by Public Law (PL) 84-99. Unless the levee is returned to an acceptable condition, the City is ineligible for an 80% federal cost-share for rehabilitation of the levee, should it be damaged by a flood event.

MSA conducted an inspection of the levee and confirmed that the condition of a pair of culverts that allowed runoff to pass through during low-flow conditions was very poor. We then conducted a topographic survey and developed plans to repair the culverts.



Repair plans and methods needed to accommodate the possibility of flooding occurring during construction activities. MSA required the contractor to close the gap in the levee any time crews were not on site and incorporate suitable temporary erosion control practices to protect the waterward side of the levee, should flooding occur while the levee was temporarily closed.

Additionally, MSA’s design incorporated two features to improve operability of the levee. The most important was the inclusion of a portable pump access ramp to improve the ease and safety of deploying a trailer-mounted pump system, used to drain water trapped behind the during high-flow conditions.

FLOOD MITIGATION PLANNING AND DESIGN

ELKADER, IA

Like many other Iowa communities, the City of Elkader sustained damage from severe flooding in 2008. Since that time, the City has bought out flooded properties and assessed an existing levee. The City hired MSA as a first step to protecting the community from similar, future flooding. MSA began by investigating the feasibility of several mitigation alternatives, which included improving the levee, constructing a floodwall and improving the channel.

MSA developed new flood frequency estimates for the river – the existing estimates were approximately 30 years old. Additionally, MSA improved the hydraulic model with additional survey data and LiDAR flight data. This provided assurance that the most current information was being used in the assessment of possible mitigation strategies.

Our team considered nine mitigation alternatives, including levees, floodwalls, stream channelization, hydraulic improvements to a downstream bridge, and modifications to an existing dam in the community. We took into consideration how many homes and businesses would be protected by each mitigation alternative.

MSA also checked floodway impacts to make sure that an improved situation for some people would not come at the expense of others. Ultimately, our team determined that constructing a floodwall and improving the existing levee could protect downtown structures, without violating FEMA or Iowa rules regarding flood elevation impacts.



MSA determined that the City needed to replace two stone retaining walls along the river and incorporate new retaining walls at two lift stations to raise them above the floodplain. Each condition was unique, necessitating three different types of walls: cantilevered concrete, restrained concrete, and partially restrained steel sheet piling. Various funding sources required that each project be bid separately.

MSA coordinated the project design with the Army Corps of Engineers and Iowa DNR to secure permit authorizations prior to starting construction.



WEST 32ND STREET STORMWATER DETENTION FACILITY

DUBUQUE, IA

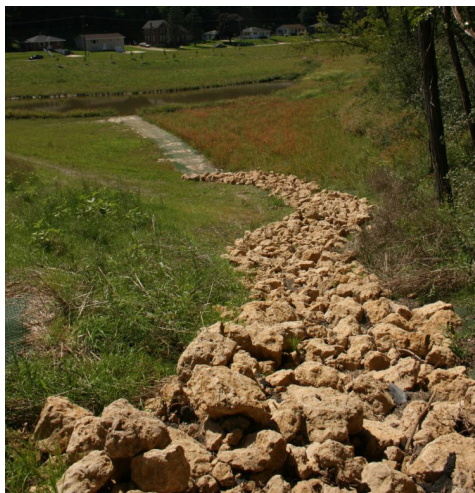
Following the devastating floods of the 1990s, the City of Dubuque authorized a comprehensive study to plan systemic improvements to their stormwater management system to address the widespread flooding they experienced. The resulting [Bee Branch] Drainage Basin Master Plan was prepared in 2001 and recommended three projects to eliminate risk from flood damage in the watershed, one of which was the West 32nd Street Detention Basin. The City hired MSA to prepare detailed design and construction plans for this 90-acre-foot stormwater detention facility to serve approximately 1,200 acres of Dubuque. It was necessary that our design be integrated with improvements for other phases of the project being designed by other consultants.



MSA's initial investigation found that the design proposed by the drainage basin master plan was not achievable as originally conceived; to achieve the desired storage volume, an extremely tall dam structure would have been required which would have necessitated the closure of West 32nd Street - the major traffic corridor for the area. MSA's proposal was based on an innovative approach to construct two smaller dams in series that maximized storage within the valley while minimizing the amount of excavation necessary to construct the facility. A side benefit of this configuration was that the structure received only a moderate hazard classification.

MSA's design included landscape architecture which served to make the basin as attractive as it is functional. The basin covers approximately 15 acres and includes islands, peninsulas, and a meandering baseflow channel, with native vegetation throughout the area. Our design included additional beneficial features including a 2.0-acre wet detention cell that can capture approximately five years of sediment load from the upstream watershed. The City can drain the basin and dewater the sediment prior to excavation. The basin will refill with water, hiding the evidence of the maintenance activities. Upon completion, the City was so impressed with the appearance of MSA's design that we were awarded another contract to add pedestrian trails, park benches and interpretive signs along the perimeter of the facility.

The project was finished in 2010 at a total construction cost of \$2.1 million. MSA and the City of Dubuque received the Iowa ACEC Chapter 2010 Honor Award for Engineering Excellence in the Special Projects category for this project.



FLOOD CONTROL BASINS

SUMNER, IA

The City of Sumner in Bremer County, Iowa, has experienced multiple flood events over the past several years. In 2018, the City hired MSA to complete a comprehensive study of one of the major watersheds draining the City and to design a stormwater management system to protect downstream areas of the City from 100-year flooding. MSA's study of the system identified that most of the flows originate from two primary subwatersheds: a northern watershed confined to a narrow valley and an eastern watershed that collected runoff in a wider, flatter expanse.

MSA's design of the proposed solution worked with the natural topography of the northeast quadrant of the City to create three separate detention basins. Stormwater from an approximately 263.5-acre watershed is captured by the stormwater detention system. The three basins combined cover approximately 17 acres and provide approximately 95 acre-feet of storage. The basins were constructed in 2020.

A temporary connection allows the detention basin system to slowly drain into an existing 30" storm sewer that runs under Walnut Street. Design has been completed on permanent discharge from the three-cell stormwater detention basin system using a combination of drainage ditches and box culverts to convey stormwater to the Little Wapsipinicon River and MSA is currently assisting the City in acquiring funding to complete the final phase of the project.



DERECHO ASSISTANCE

IA

During the Derecho event of 2020, MSA assisted the communities of Ely, Hiawatha, Atkins, Springville and Freemont Township, IA with funding applications, processes and clean-up.

RECENT FEMA PROJECTS

IA

- Cambridge, WI Emergency Generator - HMGP
- Hurley, WI Lift Station Generator - HMGP
- Elroy, WI Substation Floodwall - LPDM
- La Valle, WI Advanced Assistance Planning and Stormwater Analysis - HMGP
- La Valle, WI Acquisition and Demolition of Substantially Damaged Properties - HMGP
- Kendall, WI Acquisition and Demolition of Substantially Damaged Properties - HMGP
- Elroy, WI Acquisition and Demolition of Substantially Damaged Properties - HMGP
- La Valle, WI 2018 Flooding Damage Repairs and Clean-up – FEMA Public Assistance
- Hiawatha, IA 2020 Derecho Damage Repairs and Clean-up - FEMA Public Assistance
- Ely, IA 2020 Derecho Damage Repairs and Clean-up - FEMA Public Assistance
- Atkins, IA 2020 Derecho Damage Repairs and Clean-up – admin only - FEMA Public Assistance
- Fremont, IA 2020 Derecho Damage Repairs and Clean-up – admin only - FEMA Public Assistance

PROJECT APPROACH

MSA is planning a two-phase approach.

PHASE I - FUNDING APPLICATION ASSISTANCE

- MSA will update the FEMA model of Dry Run Creek developed in 2020 and published in March 2024 to accurately model the impacts of the conceptual pond for both HMSEM.
- MSA will update the BCA Toolkit from May 2024 in preparation for the FEMA funding application.
- Application assistance for FEMA BRIC grant funding.
- Application assistance for HMSEM grant funding.
- Consideration of funding for bridge removal through the DOT Bridge Program.

PHASE II - FLOOD MITIGATION DESIGN

- Design for flood retention storage basin.
- MSA will update the FEMA model of Dry Run Creek developed in 2020 and published in March 2024 to accurately model the impacts of the designed pond.
- Look at feasibility of removal of Charles Street Parking Lot and 1st Avenue SW bridge.
- Update the BCA Toolkit from May 2024 for proposed designs.
- Design timeframes, phases, and cost estimates.
- Design and analysis report.

FUNDING SCOPE OF WORK

MSA recently assisted the City of Sumner through requirements for the Hazard Mitigation Grant Program (HMGP). MSA has worked with the City of Sumner from the application process through the award and now through construction. The proposed project offered a self-contained solution to a persistent stormwater problem for the City. Combined detention basins, along with improved stormwater infrastructure, will now protect the City of Sumner at the 100-year flood event level. The City initiated the process by starting preliminary engineering for the entire project, along with land acquisition. The City also moved forward with the construction of detention basins (Phase 1) while the HMGP funding for the stormwater infrastructure was being processed.

The HMGP application development process is a very lengthy and involved process that must be completed, or funding can be denied. The process requires a collaboration between City staff, the City's planning organization (COGs), Iowa Homeland Security and Emergency Management Department (HSEMD) and MSA to prepare and review all of the required documentation that must be reviewed and submitted to FEMA. This process can be time-consuming and can take several iterations. MSA has a good working relationship with the local HSEMD representative and will be able to collaborate on solutions to any issues that might arise during the application process for the City of Oelwein.

A significant part of the application process is the development of the Benefit Cost Analysis (BCA). The BCA needs to show that the project cost will outweigh the future risks. FEMA provides a detailed guide to assist. BCA costs must include maintenance costs, historic and future, engineering administrative costs, and estimated construction costs. The City must also provide a letter stating that they will agree to maintain the proposed infrastructure that would be constructed as a part of the project.

The Scope of Work (SOW) is the most crucial part of the application process. The City must provide a summary of the work to be performed. Everything that could be a part of the potential project should be included at this time. Procurement for engineering services for design (unless done previously) and construction services (administration and inspection) should also be included, as they cannot be added after the project award. Land acquisition can be included but can delay the process due to the additional requirements by FEMA. As a part of the SOW submittal, a set of preliminary plans and design calculations, including the hydrologic model, will be required. Any alternatives that were considered will also need to be provided. The SOW needs to detail mandatory building codes and engineering practices followed along with the level of protection for the proposed improvements. Once the SOW has been submitted, it can only be changed by a request for scope change that can take up to 6 months. Any deviations from the original SOW without an official request for scope change can result in loss of funding.

The Environmental, Historical, Preservation (EHP) process can be the most time-consuming of all of the HMGP processes. FEMA has required forms but follows the NEPA process. Cities must perform all environmental, archaeological, floodplain, and SHPO reviews and provide adequate documentation. The review and comment process with FEMA and other permitting agencies is where any time delay in this process can occur.

The final step in the HMGP application process is completion of the application in the HSEMD database, the submission of a City Assurance Letter, and execution of signature documents. A completed FEMA Review Checklist will also be required.

MSA will be a partner with the City of Oelwein during the entire process, from application to post-award, with engineering, contractor procurement and project management services. We believe we have the right experience with the process to help you succeed and are excited to be your partner in the journey toward implementation of the Dry Run Creek Flood Mitigation project.

	ESTIMATED HOURS	ESTIMATED \$/HR	TOTAL ESTIMATE
Funding Applications Assistance	280	\$175	\$49,000
Engineering for Engineering Analysis Report	1,055	\$200	\$211,000
Benefit Cost Analysis	30	\$200	\$6,000
Environmental and Other Assessments	50	\$180	\$9,000
GRAND TOTAL:			\$275,000

ASSUMPTIONS

- Funding application assistance includes updated H&H modeling and BCA Toolkit for the conceptual flood retention pond, FEMA and HMSEM coordination, and assistance with the funding applications.
- Engineering includes preliminary design and plan set, timelines, and cost estimates; topographic survey of the parcel; H&H modeling of the preliminary flood retention pond design; the Geotechnical Assessment and report; and permitting assistance with Iowa DNR and ACOE for the pond and stream channel realignment.
- City will apply for other funding sources, such as CDBG or SRF to assist with Environmental and Other Assessments. MSA will assist with the funding applications.
- Property acquisition and easement costs are not included.
- EMA will assist with filling out the BCA Toolkit.
- The latest versions of the BCA Toolkit from May 2024 and FEMA FIS H&H model from March 2024 will be used for the funding application and preliminary plans.
- MSA will attend one (1) City Council/Board meeting in person to present the findings of the Engineering Analysis Report.
- This project budget is a draft cost estimate and based on assumptions which will need to be discussed with the City before finalizing.

IT'S MORE THAN A PROJECT. IT'S A COMMITMENT.
FLOOD MITIGATION FOR DRY RUN CREEK | OELWEIN, IA | JULY 31, 2024



RESOLUTION NO. _____-2024

RESOLUTION APPROVING HOTEL/MOTEL TAX FUNDING TOURISM PROGRAM GUIDELINES

WHEREAS, the city of Oelwein needs to update the Hotel/Motel Tax Funding Tourism Program Guidelines; and

WHEREAS, the city only wants to partner with nonprofits; and

WHEREAS, this update will ensure recipients of hotel motel funding follow strict rules which come from using public dollars; and

WHEREAS, the city wants to support activities which enhance the community;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves the Hotel/Motel Tax Funding Tourism Program Guidelines

Passed and approved this 12 day of August, 2024.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

- Ricchio
- Weber
- Lenz
- Garrigus
- Seeders
- Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded August 13, 2024.



**City Of Oelwein
Hotel/Motel Tax Funding
Tourism Program Guidelines
Adopted by Resolution #####-2024**

Purpose

The City of Oelwein is offering grant funds for tourism through projects presented to them by nonprofits. These grant funds are made possible through the hotel/motel tax funds received by the City of Oelwein. By law, 50 percent of these funds must be spent on ventures that promote area tourism. The city will only provide funding to a nonprofit organization, or an event partnering with a nonprofit organization

Application and Project Deadlines

Applications will be accepted four times per year and must be received by 4300 p.m. on the deadlines provided below. If deadline falls on a weekend or holiday the deadline shall be 4:30 P.M. on the last working day prior to:

- September 1
- December 1
- March 1
- June 1

The Planning, Finance, Enterprise and Economic Development Committee (PFEED) will meet the first part of January, April, July and October at the Oelwein City Hall Council Room. Each applicant will be afforded the opportunity to attend a brief question and answer session with the PFEED. Applicants need not be available during the committee’s review of an application. All applications recommended for approval by PFEED are subject to approval of the Oelwein City Council, which meets on the second and fourth Monday of every month. Applicants will be notified of application approval/denial by mail.

Application Requirements

- All applications must be typed.
- All areas of the application must be completed.
- Emailed applications are encouraged

Eligible Projects

Eligible applicants include non-profit organizations whose project has a beneficial impact on the community of Oelwein. PFEED encourages creative projects that enhance the lives of residents of Oelwein or promotes tourism in the community. This program supports projects that include but are not limited to:

- Developing and/or expanding tourism programs or facilities.
- Building partnerships and cooperative efforts among tourism providers.
- Enhancing and initiating efforts to attract visitors to the community.



Eligibility and Allocation Procedures

Preference will be given to 501c(3) entities as recognized by the Internal Revenue Code of the United States.

All recommendations on allocations shall be subject to City Council approval. Final action on the allocation recommendations and City Council determinations shall be made as a part of the annual budget process.

PFEED will review all four categories. The city council will vote to determine allocation amounts. All meetings will adhere to Iowa’s open meeting law.

Category 1:

Primary:

Applicants are City-owned and operated facilities housing activity that is primarily recreational, cultural, destination marketing or entertainment oriented; the Williams Center for Performing Arts; the Williams Wellness Center; the Veterans Memorial Sports Complex; City commissions dealing with activity that is primarily recreational, cultural, destination marketing or entertainment oriented; and other organizations, programs, events or venues deemed by Council to be of community-wide importance that are not included as line items in the City budget. Debt payments incurred by the City for community organizations or city facilities that provide recreational, cultural, destination marketing or entertainment oriented activities will be the first items funded with Hotel-Motel allocations. In addition, the City may set aside hotel-motel funding for recreational, cultural, community events, or other allocations deemed appropriate by the City Council.

Category 2:

Community Culture and Education:

Applicants are educational, cultural, and entertainment-oriented entities that are mission-driven and improve the overall quality of life in Oelwein. Organizations should have 501 (c)(3) status under the Internal Revenue Code. Applicants should have regular hours open to the public or a regular series of events open to the public.

Category 3:

Community Recreation and Events:

Applicants are community recreational and event-oriented entities particularly for recreation activities, annual events or limited time events which illustrate a positive impact on the quality of life. Organizations that are 501(c)(3) will be given preference.

Category 4:

New and Emerging Organizations and Events.

Applicants are limited to a total of three successive annual applications for a new or emerging organization or event. The program or event shall show uniqueness, fulfill an unmet need or program, and have a positive impact on the quality of life. Organizations should be 501(c)(3) or have applied for such status to be eligible in this category.

Ineligible Projects/Components

- Projects with full funding already in place.
- Projects that do not have a beneficial impact on Oelwein.
- Funds should not become recurring operational expenses.



- Funds may not be used as an individual fundraiser or a donation.
- Funds may not pass through to other projects or organization.
- Non Oelwein events

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap within 60 days to City Hall.
- Any funds that are not expended or are found to be outside the scope of the grant made by PFEED must be reimbursed/returned, by the applicant, to the City of Oelwein within 60 days.
- Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.

Review/Evaluation Criteria (Tourism)

Projects will be evaluated using certain criteria including but not limited to:

- Potential number of guests to be generated by the project.
- Number of people the project will reach.
- Financial need of the project.
- Percentage of project funding being requested.
- “Seed money” to start a new project or expand an existing project.
- Quality of the project.
- The likelihood that the project will achieve stated goals.



**CITY OF OELWEIN
HOTEL AND MOTEL TAX FUNDING APPLICATION
(TOURISM)**

Application Deadlines

September 1 • December 1 • March 1 • June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

Organization Name:

Contact Name:

Mailing Address:

City, State, Zip:

Phone: **Email Address:**

Date of Project:

Total Project Cost: \$

Total Requested from Hotel/Motel Tax Funds: \$

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

Project Identification

1. What is the title of your project?

Provide a brief description of your project. Attach additional pages, if needed.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

3. Project Evaluation:

Projected number of adults the project will reach

Projected number of youth the project will reach

Geographic area of draw

Volunteers:

Number of volunteers

Number of volunteer hours

Attendance of event previous year(s)

Day opens to public or performance(s)

4. Project Budget:

Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

Is this application “seed money” for a new project? If yes, please explain.

Is this application for the expansion of an existing project/program? If yes, please explain.

Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: No: (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$

Date of Funding:

Reporting

Projects or Events Under \$500

- Funds can be provided up front to the organization
- A short memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events \$500-\$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

Projects or events over \$2000

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Memo should include why/if the event made a profit and how that profit will be used
- Receipts proving the hotel motel funds were used properly

Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and

correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

Cost Reimbursement

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

Please sign and date this application. Your signature on the back of this page certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Recipient

Date

Recipient

Date



Oelwein Fee Schedule
 Approved by Resolution No. _____-2024.
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City Hall			
Description	Detail	Amount	Proposed
Research	Conducting Research for Public	Staff time calculated to the quarter hour at \$30.00 per hour	
Open Records Request	Labor	Staff time calculated to the quarter hour at \$30.00 per hour	
Special Session Council Meeting	Request for a special council meeting by an outside organization	\$50 per council member and \$50 administration fee	
Copies		\$1.00	
Color Copies		\$2.00	
Photo Copy		\$0.25 per page	
Cigarette Permit		\$75.00	
Peddler Permit		\$35.00	
Bank Return Fees		\$30.00	
Notary Service	Resident	N/C	
	Non-Resident	\$10.00	
Video/Audio Tape Copy		\$25.00	
Food Truck Permit	One Day	\$25.00	\$10.00
	One Week	\$50.00	\$25.00
	One Month	\$100.00	\$100.00
	One Year	\$250.00	\$150.00
Food Truck Electricity	Per Occurrence	\$20.00	\$10.00
Sidewalk Café/Parklet Permit	One Year	\$25.00	



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Police		
Description	Detail	Amount
Alarm responses determined to be false	first & second in 12 month period	No Charge
	3rd false alarm in 12 month period	\$50.00
	4th & subsequent with 12 months	\$75.00
Delivery of public crime or accident reports		
	Reports	\$15.00
	Copy of audio or video	\$25.00
	Copy of computer disc evidence	\$25.00
	Duplicate copy of digital photos	\$10.00 per page
Fingerprinting		\$15.00
Subpoena and Warrant Return	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
Service of Court Order (ie. Writ or No Contact Order)	Mileage reflects IRS standard mileage	\$35.00 – 1 mile min. plus \$.50 per copy
	Replacement Tag	\$1.00
	Delinquent License (add'l)	\$5.00
	Animal Impound Fee	\$20.00
Bicycle	Tag	\$3.00
	Replacement Tag	\$1.00
Parking Tickets	Parking Ticket	\$25.00
	Handicap Parking Ticket	\$200.00
Vehicle	Impound Fee	\$75.00
	Storage	\$25.00/day
Officer Present for Abatement Clean-up	Court ordered clean-up	\$150.00/hour
Police Officer traffic control	Fire or disaster traffic control	\$50.00/hour
Police vehicle traffic control	Fire or disaster traffic control	\$75.00/hour
Expert Witness Fee	Officers subpoena for testimony for a non-criminal court hearing (ie. divorce hearing, civil suit etc..)	\$150.00/hour two hour minimum
Fireworks	Permit Fee (Selling)	\$100.00
Fireworks	Annual Inspection (Selling)	\$200.00
Display Permit	Providing a show	\$200.00



Oelwein Fee Schedule
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Animal License by Dog Type (American Kennel Club Breeds by size, mixed breed based on weight)	License Fee for spayed/neutered and chipped dog	License Fee for spayed/neutered dog	License fee for dog
Giant – 75 plus pounds	\$10.00	\$25.00	\$50.00
Large – 55-85 pounds	\$10.00	\$25.00	\$50.00
Medium – 35-65 pounds	\$10.00	\$20.00	\$40.00
Small – 7-35 pounds	\$10.00	\$20.00	\$40.00
Toy – 2-9 pounds	\$10.00	\$20.00	\$40.00

Fire Department		
Description	Detail	Amount
Residential Fire Service Fee		\$500
Commercial-Industrial Fire Service Fee		\$750
Motor Vehicle Accident Response		\$250
Motor Vehicle Accident Response with Extrication		\$500
Personnel	Firefighter	\$25.00 per hour
Incident Report		\$10.00
Burning Permit	Outside of open burning	\$25.00
Damaged Equipment		Billed at replacement cost
Equipment Cleaning		Billed at parts and labor cost
False Alarms		First and second in 12 months no charge Third \$50.00 Fourth and Proceeding \$75.00
Lockouts	Home and Business.	\$100.00 non emergency
Burning Complaint	First and second no charge	Third \$50.00 Fourth and Proceeding \$75.00
Carbon Monoxide		\$45.00



Oelwein Fee Schedule
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Community Development		
Description	Detail	Amount
Official Present for abatement clean-up	Court ordered clean-up inspection	\$150.00/hour
Preliminary Plat Fee		\$50.00
Final Plat		\$100.00
Re-Zoning		\$75.00
Board of Adjustment	Variance Request	\$75.00
Building Permit	See attached	Addendum A
Temporary Structure	Permit	\$35.00
Lot Mowing	Per Hour, minimum one hour	\$150.00
Snow Removal	Per Hour, minimum one hour	\$150.00
Late Permit Fee	Failure to pull and pay a permit	Doubles the permit fee with a minimum of \$100.00
Stop Work Order	Stopping work because of no permit	\$25.00
Rental Permit single family housing	Annual	\$85.00
Multi-family housing structure	Annual	\$85.00
Multi-family housing additional number of units		\$25.00
Initial Inspection		\$0.00
2 nd Inspection	60 days after initial inspection	Pass \$0.00 Fail \$100.00
3 rd Inspection	15 days after 2 nd inspection Failure of a third inspection results in the pulling of the occupancy permit and being placed on the habitual violator list. The property cannot be rented for six months.	Pass \$0.00 Fail \$250.00
Occupancy Renewal Inspection	6 months after last failed inspection	\$100.00
No show inspection		\$100.00
1 st Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$25.00



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2 nd Reschedule	Only allowed before 2 nd inspection 15 day maximum	\$100.00
1 st Complaint Insp - If founded complaint		\$25.00
2 nd Complaint Insp - If founded complaint		\$50.00
3 rd or more Complaint Insp - If founded complaint		\$75.00
Failure to Register Rental Unit	Per day (Maximum \$300)	\$10.00
Appeal		\$100.00
Vacant Residential	Annual	\$25
Vacant Commercial	Annual	\$50
Vacant Industrial	Annual	\$100
Failure to Register Vacant Unit	Per Day (Maximum \$300)	\$10.00
Vacant Building 1 st Inspection		\$0.00
Vacant Building 2 nd Inspection		Pass \$0.00 Fail \$250.00
Vacant Building 3 rd Inspection and any subsequent inspections		Pass \$0.00 Fail \$350.00

Airport		
Description	Detail	Amount
Airport Hanger (East)	Month Rental	\$65.00
Airport Hanger (West)	Month Rental	\$70.00
Airport Hanger (new)	Month Rental	\$90.00
Community Hanger	Month Rental	\$155.00
Courtesy Car		



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Library		
Description	Detail	Amount
Replacement Library Card		\$2.00
Non-Resident Library Card		\$2.00
Lost item	Retail	Cost of replacement
Lost magazine		Cover Price or \$5.00
Repair damaged item		\$2.00
Return check		\$30.00
Return check bank charge-back fee		\$5.00
Research	postage and copy costs	Cost of consumables
Interlibrary Loan postage fee		\$3.00
Earbuds		\$2.00
Black and White copies	per page	\$0.20
Color copies	per page	\$0.50
Fax transmission	first page	\$0.50
Fax receiving	first page	\$0.20
Unattended child/in need of caregiver	after library is closed; per minute	\$1.00
Unpaid overdue items submit to Collections	total cost of items minimum of \$25	\$13.00
Public Photocopies on Rite Price copier	per page	\$0.20
Passport Acceptance Facility	per application	Set by the Department of State
Passport Photo	per application	\$15.00



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Parks		
Description	Detail	Amount
Campground		
Tent Site	Primitive	\$15.00-max stay 4 consecutive days
	Supplementary to RV site	\$6.00
61 & Under	30 Amp sites – Daily	\$25.00
	30 Amp sites – Weekly	\$100.00
	30 Amp sites – Monthly (30 Days)	\$320.00
61 & Under	50 Amp sites - Daily	\$30.00
	50 Amp sites - Weekly	\$110.00
	50 Amp sites – Monthly (30 Days)	\$345.00
Sr. 62+	30 Amp sites – Daily	\$20.00
	30 Amp sites – Weekly	\$95.00
	30 Amp sites – Monthly (30 Days)	\$305
	50 Amp sites – Daily	\$25.00
	50 Amp sites – Weekly	\$110.0
	50 Amp sites – Monthly (30 Days)	\$325.00
Kayak/Paddleboard	One Hour Per Kayak/PB	\$10.00
	Four Hours Per Kayak	\$35.00
	Two or more for four hours per kayak	\$30.00
Box of Wood		\$5.00
Shelter Rental	Capacity 60-100	\$30.00
Shelter Rental (Railroad shelter at City Park and new shelter at Platt's Park)	Capacity 200	\$30.00
Memorial Benches	Grey Stone with Plaque	\$1,500.00



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Recreation		
Description	Detail	Amount
Flag Football	1st-4th grade	\$25.00
Volleyball	3rd-6th grade	\$25.00
Basketball	Kindergarten-6th grade	\$25.00
Dodgeball	1st-6th	\$20.00
Soccer	Kindergarten-6th grade	\$25.00
Little League		
Blast ball	3 & 4 year olds	\$20.00
T-ball	Kindergarten	\$25.00
Baseball/Softball	1st-4th grade Local	\$30.00
Baseball/Softball	3rd-7th Travel	\$50.00
Diamond Rental Fee	Diamond Prep per game	\$40.00
Tennis	1st-8th	\$25.00
<i>Adult Sports</i>		
Women's Volleyball	Per Team	\$60.00
Coed Volleyball	Per Team	\$60.00
Women's Softball	Per Team	\$200.00
Coed Softball	Per Team	\$200.00
Men's Softball	Per Team	\$225.00
Adult Tennis	Per Individual	\$15.00
Adult Disc Golf	Per Individual	\$15.00



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Aquatic Center (Pool)		
Description	Detail	Amount
American Red Cross / Learn-to-Swim Classes		\$35.00
Private Lessons		\$60.00
Passes (2023)		
	Single Pass 18+	\$70.00
	Child season Pass 7-17	\$40.00
	Nany Pass	\$60.00
Season Pass 1 member		\$40.00
Season Pass 1 member age 6 and over		\$85.00
Season Pass 2 members		\$140.00
Season Pass 3 members		\$160.00
Season Pass 4 members		\$180.00
Season Pass 5 members		\$200.00
Season Pass 6 members		\$220.00
Season Pass 7-10 members		\$240.00
10-Punch Card for Person 6 or Older		\$50.00
10-punch card for person 5 or younger		\$20.00
Daily Admissions:	Everyone	\$5.00
Swim Team	Part time –Fairbank/Dunkerton	\$5.00
	Full time kids	\$10.00
	Concession rental per use	\$30.00
Facility Reservations:		
Pool Party Prices – Including Water Slide		
1 Hour Pool Party		\$200.00
2 Hour Pool Party		\$275.00



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Cemetery		
Description	Detail	Amount
Grave Openings		
Regular Season		
Grave Opening	Weekday opening (Apr 1-Nov 30)	\$700.00
Grave Opening	Infant grave (Apr 1-Nov 30)	\$200.00
Grave Opening	Holidays/Saturdays (Apr 1-Nov 30)	\$900.00
Grave Opening	After hours (Apr 1-Nov 30)	\$850.00
Cremation Opening	Cremation (Apr 1-Nov 30)	\$300.00
Cremation Opening	Holidays/Sat. cremation (Apr 1-Nov 30) After Hours	\$450.00
Cold Weather Season		
Grave Opening	Weekday opening (Dec 1 –March 30)	\$800.00
Grave Opening	Infant grave (Dec 1 –March 30)	\$300.00
Grave Opening	Holidays/Saturdays (Dec 1 –March 30)	\$950.00
Grave Opening	After hours (Dec 1 –March 30)	\$900.00
Cremation Opening	Cremation (Dec 1 –March 30)	\$400.00
Cremation Opening	Holidays/Sat. cremation (Dec 1 –March 30) After Hours	\$500.00
Continuation on Weekdays	Any continuation of services keeping city crews after 3:30 PM (All Year)	\$100 per hour (Min. 1 hour)
Late Notice Fee for all Burials		\$300.00
Grave Spaces		
Grave Space	Regular space	\$300.00
	Memorial section	\$250.00
	Baby lot	\$150.00
Interment Certificate	(formerly "Deed")	\$25.00
State Audit Fee		\$10.00
Exchange Grave Spaces		\$50.00
Foundations		
Foundations	Per running ft. (\$100 min)	\$80.00
Foundations (Veterans)	Per running ft. - 4' max	\$40.00



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Disinterment / Reinternment		
Disinterment of a casket		\$800.00
Reinternment of a casket		\$600.00
Disinterment of a cremation vault		\$250.00
Reinternment of a cremation vault		\$250.00
Disinterment of a baby casket		\$175.00
Reinternment of a baby casket		\$175.00

Forestry		
Description	Detail	Amount
Tree Removal Permit	City approved, licensed contractor removal	\$0
Tree Trimming Permit	City approved, licensed contractor trimming	\$0
Tree Removal Fine	Removal of City tree without City permission	Based on judgement
Yard Waste Site whole tree charge	Cost of taking an entire tree from private property	See policy

Utilities		
Description	Detail	Current
Penalty for Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the unpaid balance
Labor only		\$150.00
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work within city limits	\$200.00 per hour
Labor 1 EE and Equipment 1 unit	Assist on jobs and work within city limits OT rate	\$300.00 per hour
Labor 1 EE and Equipment 1 unit	Assistance on jobs and work outside city limits	\$250.00 per hour
Labor 1 EE and Equipment 1 unit	Assist on jobs and work outside city limits OT rate	\$350 per hour
Labor 1 EE	Additional staff member assist on jobs in city	\$30 per hour



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Labor 1 EE	Additional staff member assist on jobs in city OT Rate	\$45 per hour
Disconnect Notice	Door Tag Posting	\$50.00
Water Off/On	Per Trip	\$20.00
Meter	Install or Remove	\$20.00
Excessive Trip Fee	No person is present for the turn on or meter install	\$50.00
Trip Data or Sample Collection - Industry	Per Trip	\$25.00
Denial of External Register Installation	Per Trip	\$25.00
Deposit	Any person w/out 3 yrs. established service	\$150.00
Deposit	Any person not in good standing	\$300.00
Meter Accuracy Test		\$75.00
Fire Sprinkler Test	Witness or Conduct by Business	\$75.00
Call Out per hour	Carry through from regular hrs.	\$40.00
Call Out per hour Industrial Surcharge	After hours, 2 hr. minimum Reporting for DNR	\$80.00 \$35.00 monthly
Lab Testing	Charge for each test completed	Cost of test if shipped out
Lock Box	In addition to service charge	\$1.00 per Day
Discharge Request	Charge for processing and researching discharge	\$250 flat fee
Temporary Construction Meter 5/8" Service Line	Deposit	\$300.00
Temporary Construction Meter Hydrant set, small 5/8"	Deposit	\$500.00
Temporary Construction Meter Hydrant set, large 2"	Deposit	\$5,000.00
Frost Plates/Meters are updated as price and/or Labor Fees Increase		
Surcharges		\$0.45 cents per pound BOD \$0.26 cents per pound TSS \$2.50 cents per pound TKN
Mailbox Replacement		\$55.00



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Use of barricades & signs & labor	Accident / private incident / emergencies	\$4 per day
Use of cones & labor	Accident / private incident / emergencies	\$3 per day

Single Hauler		
Description	Detail	Amount
Trash Pickup	April 2023-2024 Monthly	\$12.26
	April 2024-2025 Monthly	\$12.26
	April 2025-2026 Monthly	\$12.51
	April 2026-2027 Monthly	\$13.36
	April 2027-2028 Monthly	\$14.21
Admin Fee	Monthly	\$1.25
Container Exchange	One Time Charge	\$50
Container Replacement Fee	One Time Charge	\$100
Assisted/Elderly/Disabled Pickup		No additional fee
Bulk Item	Each item	\$20
Extra Bag Sticker	Each Sticker	\$2
Unpaid Bills	Penalty for bills not paid by the 15 th of the month	10% of the balance



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Wellness Center		
Description	Detail	Amount
Single Membership	12 Month	\$216.00
Couple	12 Month	\$300.00
Family (3 or 4)	12 Month	\$360.00
(5 plus)	12 Month	\$90.00 per person
Student Membership	12 Month High School Gr 9-12	\$120.00
24 Hour Access	Upon Membership Included in all memberships	\$5.00
Personal Training Member	1 session 1 person	\$30.00
	8 session 1 person	\$184.00
Day Pass	Adult	\$8.00
Day Pass	K-12	\$5.00
Gym Rental	2-hour Party (ie Birthday)	\$50.00
	4+ Hr Tournament Rental	\$150.00
	Practice Gym Rental	\$25.00
24 Hour Fob	Replacement	\$20.00



Oelwein Fee Schedule
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Addendum A

BUILDING PERMIT FEE SCHEDULE

TOTAL VALUATION	FEE
\$1 to \$500	\$20
\$501 to \$2,000	\$20 for the first \$500; plus \$2 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$50 for the first \$2,000; plus \$9 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$392 for the first \$40,000; plus \$6 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,000 to \$500,000	\$752 for the first \$100,000; plus \$4.50 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$2,552 for the first \$500,000; plus \$3.50 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$4,302 for the first \$1,000,000; plus \$2 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$14,302 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof

RESOLUTION # _____

A RESOLUTION OF THE CITY COUNCIL OF OELWEIN, IOWA AUTHORIZING THE SUBMISSION OF A CDBG COMMUNITY FACILITIES AND SERVICES APPLICATION TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY AND THE EXPENDITURE OF FUNDS TO BE APPLIED TO LOCAL MATCH FOR A COMMUNITY FACILITIES AND SERVICES FUND APPLICATION FOR THE RISE LTD. OELWEIN DAY HABILITATION CENTER IMPROVEMENTS PROJECT.

WHEREAS, the Oelwein City Council will submit a Community Facilities and Services Fund grant application to the Iowa Economic Development Authority in the amount of \$382,659 and

WHEREAS, the Iowa Economic Development Authority is requiring cities that provide funds for local effort pass a resolution authorizing such expenditure, pending approval of the application, and

WHEREAS, the City of Oelwein, Iowa recognizes the benefits that would result from the approval of a Community Facilities and Services Fund grant application.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Oelwein, Iowa as follows:

1. The City supports and endorses this CDBG application; RISE Ltd. will also support this application with a local match of \$441,976; and
2. The City authorizes appropriate public officials to submit this application on or before September 15, 2024; and
3. The City authorizes the administration of this grant to be performed by Upper Explorerland Regional Planning Commission.

These funds will be applied to the Community Facilities and Services Fund grant application pending approval of the application.

Passed, approved, and adopted this 12th day of August 2024.

Brett DeVore, Mayor
City of Oelwein

ATTEST:

Dylan Mulfinger, City Administrator

It was moved by _____ and seconded by _____ the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio

Weber

Lenz

Garrigus

Seeders

Payne



IOWA DEPARTMENT OF NATURAL RESOURCES

LEADING IOWANS IN CARING FOR OUR NATURAL RESOURCES



NOT SUBMITTED

Reviewers cannot see your material until you submit your application. Once you have finished the last step, you will receive a confirmation message and ID number.

Iowa Department of Natural Resources

REAP MEDIUM (2000-25,000 pop.) City Parks and Open Spaces Grant - Fall 2024

City of Oelwein / Joshua Johnson
20 2nd Ave. SW
Oelwein, IA 50662, United States
319-283-0544
jjohnson@cityfoelwein.org

Forms Edit

General Application Information

* indicates a required field

1. Applicant

City of Oelwein

2. Contact Person

Joshua Johnson

3. Email Address

jjohnson@cityofelwein.org

4. Telephone Number

13192830544

5. Applicant/Organization Address

This is the address for the Applicant/Organization's office that is applying for the funding.

20 2nd Ave SW

6. County

Fayette

7. Project 911 Address

This is the address for the property on which development or acquisition will happen.

403 West Charles Street

8. Latitude/Longitude Coordinates:

(To find Lat/Long Coordinates: Go to Google Map. Right-click on the primary public access point for the project. Select What's here? In the search box at the top of the page, the coordinates will appear.)

42.678388, -91.91963

9. Grant Amount Requested

How much money are you requesting for this grant round?

100000

10. Project Title

Provide the short title for the project.

Oelwein Municipal Urban Trail - Segment 2

11. Project Summary

Maximum of 75 words summarizing the grant request.

This trail segment is an integral part of the Oelwein Municipal Urban Trail System connecting the two sides of town. Trail segment 2 will be a mixture of off-road construction consisting of eight-foot-wide Portland Cement Concrete trails and on road signage. This extension will create a dedicated continuous trail from the west side of town to several parks, downtown, sports complex, Oelwein Family Aquatic Center and the entire school system located on the east side of town.

General Project Timeline

* indicates a required field

1.

Is the project a portion of a larger, overall project to be implemented over a multi-year period?

Yes

2. If yes, estimated years to completion

3

3. Estimated costs of the overall project

2853929

4. Estimated Project Start Date

04/01/2025

5. Estimated Project End Date

12/01/2025

REAP MEDIUM (2000-25,000 pop.) City Parks and Open Spaces Grant Application

* indicates a required field

Item 24.

1. City Population

Provide the population of the city based on the 2020 Census data. Population must be between 2000 and 25,000 2000 to apply in the medium city category.

5920

2. Quality of the site and/or project (30 points)

If acquisition, include the number of acres and describe the resources and existing facilities/improvements on and adjacent to the property. Also describe its prospective use and management goals. If rare, unique, or high quality plant and animal species and communities occur on the site, provide a listing. Upload a map and pictures.

If development, describe the facilities to be constructed, existing facilities in the project area and the natural resources in the area. Upload a map and pictures. If this project is part of a larger project, very clearly detail the portion that this application is covering. If this application is for the continuation of a project that previously received a REAP grant, provide a status report of the project elements that were previously funded. Describe the relationship to any other local, state or federal park areas.

Describe any resources of historical nature on the project site, such as buildings, Native American burial mounds, historic trails, architectural features and archaeological elements. Explain impacts on these resources that will be caused by the project.

If applicant does not possess all fee title interest in property, please explain. Additionally, explain contractual or joint agreements with other parties for operation and maintenance of the site and facilities. Enclose copies of any such agreements and other ownership conditions on the property.

Sports complexes, play grounds and dog parks do not qualify for REAP funds. The minimum width of a multi-use or biking trail is 8 feet, while 10 feet is recommended.

Segment two of the Oelwein Municipal Urban Trail master plan is located entirely within the City of Oelwein in Fayette County. Oelwein is located 45 miles northeast of Waterloo. Oelwein is in the southwest corner of Fayette County in Jefferson Township. Segment two, will be constructed in the NW quadrant of Oelwein starting at the railroad viaduct in the 300 block of West Charles Street. Traversing along the historic railroad area along 3rd Street NW before heading SW through Woodlawn Cemetery and connecting with existing trail segment in Red Gate Park in the 1300 block of West Charles Street.

Trail Detail:

This trail section will consist of 1.41 miles of on and off-road trail construction eight foot in width. Starting from the east end of this segment there is an existing railroad viaduct where the trail will begin. On the west side of the viaduct, there is room on the north side of Charles Street to be off road, this section will extend 547' west to 5th Avenue NW. Turning to the north along 5th Avenue NW on the east side of the road the trail will continue 360' then turn west crossing 5th Avenue NW. The trail will extend 325' west on the north side of 1st Street NW then turn north and continue in a northwest fashion through city owned properties until the trail comes to 6th Avenue NW. At this point the trail will become on-road as 6th Avenue is a great concrete road that angles west and becomes 3rd street NW. In this section the city will utilize street markings and signage as the city is making usage of a great concrete road with a very low traffic count of only 220 vehicles per day that stretches 3,000 feet until it intersects 13th Avenue NW. At the corner of 13th Avenue and 3rd Street NW the trail will turn south on-road approximately 500' then turn west into Woodlawn Cemetery.

The westerly portion of segment 2 will traverse through the City of Oelwein's, Woodlawn Cemetery. The portion through the cemetery will use the existing crushed stone base street, using appropriate signage. The trail will traverse through an unplotted area that includes crossing a small drainage waterway. At this location the city will place a 30' pre-engineered arching bridge to cross the waterway. This bridge project will spur further development in this area including a gazebo, memorial bricks, benches and flower plantings. The trail will reconnect with the existing roadway and continue for 400' then turn south to West Charles Street. The trail crosses West Charles Street and connects with the existing trail in Red Gate Park that is directly south of Woodlawn Cemetery.

3. Attach maps of project

Please attach a detailed map of the proposed project. Please make sure that the proposed project is clearly indicated on the map. If presenting multiple maps, they must be grouped into one document.



Segment 2 Final.jpg

4. Relationship to local, regional and state plans (40 points)

Describe project justification and need. Make references to the County REAP plan, current Iowa Statewide Comprehensive Outdoor Recreation Plan (SCORP), Iowa Wildlife Action Plan and other local plans that help direct conservation and recreation programs. Do not include entire plans in the application.

This project will be the final link that connects both the existing trail segments on either side of the community. The benefits of walking/biking exercises are wide-ranging in comparison to most types of exercise, particularly those undertaken in a gym. Not only can your workout be different each time, depending on the trail you take, but the landscape will also change, if only from the seasons. Walking outdoors can help you to maintain your motivation for exercise by making it more interesting. Walking can also be as social as you like. Alternatively, walking with a group or a friend can feel more like entertainment than exercise, and are often very friendly places where it is possible to meet new people. This project will not only serve as a physical land trail connection but will also be a vital piece of enhancement for livability and recreational opportunity for the Northeast Iowa region. Studies show that the quality of life is enhanced by the existence of alternative transportation opportunities, particularly in rural communities, such as Oelwein. This trail will directly serve children, the elderly and low-income community members by providing safe non-motorized routes with easy accessibility to other trail segments and parks.

In 2018 a Wellmark Walkability assessment was completed for the City of Oelwein. This assessment recommended creating bump-outs, road diets, crossbars at crosswalks, raised crosswalks, pedestrian countdown signals, and developing bike trail connections. This project will connect both of our current sections of trails to all areas of the city to create the Oelwein Municipal Urban Trail. Connect City Park to County Road W14 from 100th street to Otter Boulevard with the very real possibility of connecting a trail to Independence. With an even larger view, Oelwein is poised between two very large statewide trails, the Cedar Valley Nature Trail and the Backbone Regional Trail System. The possibilities are unlimited for future connections to other communities, but we first need to establish the municipal trail system to make our community attractive for other entities to draw their attention to connecting to Oelwein's trail system.

Oelwein has several county parks such as Downing Park, Twin Bridges Park, Fairbank Fen, Fontana Park and state parks such as Volga and Backbone State Park for future connections. Volga State Park will be a great future connection with these regional parks that are all possibilities for future connections for park users to utilize with connections to the Oelwein Municipal Trail System. As stated in the 2022 Fayette County REAP meeting, "this project perfectly fits the vision of the Fayette County REAP Committee."

This project is consistent with Iowa SCORP in that this project strives to improve accessibility through embracing diversity, equity, and inclusion by creating accessibility for everyone. This project has utilized planning at all levels through the organization and with community members to make sure the project is utilizing the right opportunities in the right places and done the right way. This project "promotes outdoor recreation as a means to achieve healthier lifestyles, enhancing the quality of life for all Iowans."

According to the Iowa Wildlife Action Plan, the City of Oelwein lies in the Eastern Iowa Drift Plains area. The Young Drift Plains cover most of northern and central Iowa are mostly flat, fertile lands. Clay, sand, gravel, and rocks, called drift, left by glaciers during the ice age, covered this land. This drift became some of the most fertile topsoil in the world, where the glaciers did not spread the drift evenly; lakes and swamps filled the

hollows in the land. The trails committee intends to plant wildflowers along this trail extension where applicable to assist with erosion control and create pollinator habitat. The City of Oelwein recognizes the importance of pollinators such as bees and some birds, bats, and other insects. Pollinators play a crucial role in flowering plants and in the production of most fruits and vegetables. The city has planted two additional acres of wildflower plantings recently as well as a monarch waystation in red gate park with the help of the local Girl Scout troops. The primary goal of a formal trail system is to enable people to enjoy a natural environment, while simultaneously minimizing the amount of human-induced impact to the area in question.

This project is the next section of many segments to expand the Oelwein Municipal Urban Trail system. By having a safe trail connection, park use will increase by residents and non-residents alike. The master trail plan makes connections through all four quadrants of town, which provides for connectivity between existing trails sections, and creates a route around the city's perimeter. This project is an integral part of the Oelwein Municipal Urban Trail plan, which lays out a continuous trail around the perimeter of the city and downtown. In addition, this trail connects city parks, cemetery, aquatic center, schools, sports complex, and connections to the downtown area.

5. Environmental Benefits (20 points)

Describe the environmental impacts of the proposed project. Identify any features of the project that protect or improve water quality and habitat, reduce energy and water use or are innovative.

This trail project will cleanup areas that are lightly overgrown with vegetation in certain areas of the project. This will create an opportunity for the community to advocate for boosting responsible recreation practices. The use of social media to recruit volunteers to help with trail cleanup as an ongoing practice will take off in participation. The potential for Adopt a Trail opportunities will be available for companies, clubs, churches, school groups and families to participate. Constant help with picking up garbage and cleaning the trails off is an ongoing practice that is recognized and embraced by community members already.

Connecting the current trail system through the northwest quadrant of Oelwein will open doors for many people to access the trail system directly because of their proximity to the new trail segment. Wings Park hosts several recreational programs throughout the year. Completing this trail segment will give all the kids in the NW area of town safe passage to Wings Park Elementary School.

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Without proper trail management efforts, problems can alter natural patterns of water runoff, resulting in irreversible soil loss and subsequent turbidity and deposition in streams and other water bodies (Leung & Marion 2000). Again, while some impacts are inevitable, excessive trail impacts shall be avoided. The urban trail plan has six major goals that are all intimately linked to the trail management effort: protection and management of ecosystems, protection of cultural heritage, providing a visually pleasing landscape, providing recreational uses in harmony with natural communities, providing a useable land base, and providing for human and community development.

The trail committee is committed to including amenities along the trails such as park benches, shade structures, tree and prairie plantings, stretching stations, and bike fixit stations. The city is reverting unused park areas into prairie plantings to reduce the carbon footprint on the environment with additional two acres of prairie flowers planted in recent years.

6. Public Benefit Served (20 points)

Identify benefits to be derived from the project in terms of populations being served and resource management/protection. This discussion should also include expected impacts caused by users, as well as impacts on economic, cultural, aesthetic and quality of life.

Proposed projects, must meet the requirements described in the Assurance of Compliance with Americans with Disabilities and Civil Rights. Explain how development projects meet these requirements.

The city believes that access to trails, more than any other single factor helps establish quality of life in communities and creates a growing psychographic of healthy, active people. The growth of trails has been a significant contribution to the growth of the active lifestyle movement and outdoor industry across the country. Trails are one of the most potent tools in maintaining urban viability and appealing to a broad range of demographic groups to which quality of life is paramount when choosing where they live, work and play. The key to creating and sustaining an active, healthy culture and rich set of community amenities are trails and the connectivity and vibrancy they provide.

Trails shall provide access to the widest population possible, 2) be adequately signed to provide easy use, 3) be of a firm, non-slip surface and 4) be free of obstructions such as roots, fallen trees, etcetera. Trail's location shall begin as close to disabled parking spaces as possible/ practical, 2) be designed to utilize the easiest terrain while

maximizing access to the parks and natural areas. Vertical signs shall be at least 12" wide x 18" high, 2) have the center of the sign 60" to 98" off the ground and 3) be connected to the main trail with the same firm, non-slip surface as the trail.

Trail surfaces shall be firm, non-slip concrete, 2) be graded to prevent water from pooling on its surface, 3) be a contrasting color to the surrounding environment and vegetation to assist individual with poor visual acuity and 4) have a defined edge to provide way-finding cues for individuals with visual disabilities.

The trail shall be a minimum of 8' wide, 2) have running slopes no greater than 1:20 (5%) and cross slopes no greater than 1:50 (2%), 3) have transition strips onto and off objects (i.e., bridges) that ensure no lips or vertical elevation changes of no more than .5", 4) have flat, level surfaces on either side of obstacles (i.e.) bridges or at the top and bottom of slopes that are a minimum of 60" x 60" to ensure resting spaces and places for wheelchairs to turn around and 5) not have excessive amounts of twists and turns in its course to make way finding easier for individuals with visual deficits. Trail furniture shall provide park users with places to sit, rest, recreate or satisfy needs such as disposing of trash or drinking water, 2) be accessible to the widest population of park and trail users possible and 3) be accessible off the main trail(s).

The City of Oelwein has prioritized becoming a walkable and connected community, as safe passage for residents is a critical goal of City leaders. The city is committed to creating a trail connection that will encompass the community to make connections to other nearby trail systems. Currently, there is no continuous dedicated walkable access around the Oelwein community, which is not a safe situation, especially for children. By having safe trail connections, park use will increase by residents and non-residents alike. The master trail plan makes connections through all four quadrants of town, which provides for connectivity between existing trails sections, and creates a route around the city's perimeter.

Trails are an invaluable resource for a community. Trails are an expectation of communities that want to bring in new young members to their area.

- Trails increase the value of nearby properties.
- Trails boost spending at local businesses.
- Trails influence business location and relocation decisions.
- Trails revitalize depressed areas, creating a demand for space in what were once vacant buildings.
- Trails increase tax revenues in the communities in which they are located.

These benefits represent a huge economic return on the money invested in trail projects. The costs of land acquisition for trails, trail construction and trail maintenance, are far outweighed by the economic benefits generated by trails. The Parks Department places all their projects on social media and the local paper to reach as many of our constituents as possible. The Oelwein Parks Department is dedicated to expanding our services and creating as many opportunities as possible for the public to live a healthy lifestyle in this community. Recent additions to this department include a trail extension in Wings Park, apple orchard, safe new drinking fountains, LED lighting in parks, tree plantings, and prairie plantings and Dog Park. The Oelwein Park and Recreation Department also

distributes an annual brochure that lays out all the information about all the programming and facilities that they offer. This is in conjunction with developing a brand-new website that has a great deal of information for the public to interact with and utilize.

In 2020, Oelwein City Council passed a nicotine-free policy for all parks and trails, which these outdoor public spaces act as a relaxing refuge for all. It is also quite possible that, for many users, these outdoor spaces will be the only available places to be in touch with nature and enjoy access to clean, fresh air. Public outdoor spaces need to remain open and accessible, and prohibiting smoking in these areas will enhance the user experience while also benefiting the environment.

7. Local Support (20 points)

Explain the extent of public participation in the formulation of this proposed project. Describe the process and mechanisms used and the findings. Do not include actual public participation reports, board meeting minutes and petitions; rather reference their existence and conclusion in this section.

In late July 2023 an open house event was held at the Ampersand Taproom in Oelwein with the assistance of MSA, to present a draft of the Comprehensive Plan. The event garnered a significant turnout and featured several stations where the public could review information related to the planning process, overall comprehensive plan's goals and strategies, the main project priorities, the Five-Year Strategic Plan, land use and growth management, plans for the downtown area.

The open house was designed so that attendees could explore the various stations, engage with MSA staff to gain a better understanding of the comprehensive and strategic planning processes, share their thoughts on the materials, and contribute their suggestions to the city for implementing ideas. Additionally, there were copies of both the draft comprehensive plan and draft strategic plan for attendees to read through and annotate.

Attendees raised significant concern regarding the adequacy of transportation infrastructure, particularly focusing on the state of local streets and sidewalks and the need to improve and maintain existing residential and downtown commercial buildings. Additionally, residents aspire to draw in new, high-quality housing projects and businesses, while also safeguarding that new development and the broader future land use map aligns with the community's character and values.

Oelwein's residents highly appreciate the city's walkable environment and the existing trail network with expressed desire to expand it. Additionally, residents expressed interest in park improvements and city-wide landscaping and beautification efforts.

8. Letters of Support

Optional - Upload letters of support or other documentation of local support.

[LOS.pdf](#)

9. Public Communications Plan (10 points)

A description of the public communications plan shall be included in every project. If the grant is approved for funding, this plan must be implemented. The plan must include how the applicant will inform and advise users about the importance of the project and plans to promote the project to expected user groups upon completion of the project and into the future. Be creative!

Who: The Oelwein trail committee developed the trail master plan with public input with open meetings and information derived from the comprehensive plan. The plan was then presented to the park and recreation commission for approval and further presented to the city administration and council for their approval in open meeting.

What: Each segment of the trail master plan is brought through the process once all the easements have been acquired and funding received. The process repeats itself for any future development and changes.

When: Park and recreation commission meetings are posted to meet on the third Monday of each month. City council meetings are posted to meet on the second and fourth Mondays each month.

Where: Meetings are posted on the city website and at city hall for all open meetings.

Why: The city values the input of all citizens so that we can produce a product that the citizens want and can gain a sense of ownership by giving their input.

Audience: Oelwein citizens, guests to the community, Facebook users, online web page users

Strategy: Because of the economically diverse community of Oelwein, the city advertises is programs in as many avenues as possible. Our message will be similar on each, but tailored as follows:

- Facebook's advertising platform will let us target "like" posts and encourage input from citizens.
- Online web page usage is one of our core communication channels for the public. The City of Oelwein utilizes this service to keep the public informed on changes and upcoming projects. The Parks department also utilizes this outlet by posting links to information

about their department. The park department spent a considerable amount of time developing a new website this past year to include all park departments with printable forms.

- The City of Oelwein Park department has a great relationship with the local paper, The Oelwein Daily Register. The ODR is a community paper with over 4,700 subscriptions covering Fayette and Buchanan counties in Iowa.

Content: The importance of hiring local contractors to complete this project and create a safer environment for all visitors.

Future formats: We understand the online world changes and fads must be aggressively when relevant. To that end, we will seek out new forms of communicating with the public as we try to be as transparent as possible with the public.

Projected effectiveness: The city expects our three-pronged approach to online communication to be successful in such a tech-accepting community as Oelwein.

Closing: This serves as a general guide to our online communications and may change depending on the Cities needs and focus.

10. Communication and Outreach Uploads

Optional - Upload samples or documentation of the public communications plan.

[Comprehensive Plan Link.pdf](#)

REAP Grant Budget Form

* indicates a required field

1. Project Budget

Provide the budget for your project. Include types of construction, dimensions, lengths. This can be an upload of a budget sheet or completed in the table below. Items that must be included in the budget are: project components, component cost, REAP request, other funding and whether those other funds are secured.

Up to 20% can be used for engineering and design. Appraisal costs are eligible. This itemized cost listing will be the basis for determining what items are eligible for REAP funding. Items not listed will not be eligible for funding under the grant agreement.

2. Budget, Funding and Timeline Narrative (optional)

Provide information on budget, funding and timeline of the project. Limit 2000 characters.

3. Upload Budget

Upload the budget for your project.

[Segment 2 OPC -Signed 2022-04-28 \(1\).pdf](#)

General Acquisition Schedule

* indicates a required field

This form only needs to be completed if your project is an acquisition request.

1. Type of Purchase

2. Upload a tract map and aerial photo of the property to be purchased.

The media required to be attached shall include;

- 1) A tract map indicating lands to be acquired. The map must be drawn to scale and must include an orientation arrow. It should be referenced to a section corner or other known point and should indicate existing adjacent roads, highways, railroads, streams, lakes, etc...
- 2) An aerial photo of the subject property. Sufficient area around the subject property should be visible on the photos to adequately judge expansion potential. The photos must be clear enough to readily differentiate between ground cover types.

(Please join multiple pages into 1 pdf to upload if applicable.)

3. Date waiver of retroactivity granted by the Department

Waiver of retroactivity. In case of extreme urgency involving land acquisition, a grant applicant may formally request a written "waiver of retroactivity" which, if granted by the director of the department of natural resources, will permit the applicant to acquire the real property immediately without jeopardizing its chances of receiving a grant. However, the granting of the waiver in no way implies or guarantees that any subsequent grant application covering the acquisition will be selected for funding by the planning committee. The request for the waiver must include justification regarding the urgency of the acquisition, a description of the land to be acquired, and a county map on which the land to be acquired is located. Acceptable justification would include situations in which land is to be sold at auction or by sealed bids or when the landowner requires immediate purchase.

4. Estimated date of acquisition

5. Number of acres to be purchased

6. Land Acquisition Values

Provide estimates of value for columns 2 and 3

7. Additional Land Acquisition Costs

8. Overall Cost Including Incidental

Minority Impact Statement

* indicates a required field

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

1. I have reviewed the Iowa Code Section 8.11 defining "Minority Persons"

"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1): b. As used in this subsection: (1) "Disability" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual. "Disability" does not include any of the following: (a) Homosexuality or bisexuality. (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders. (c) Compulsive gambling, kleptomania, or pyromania. (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

Yes

2. Please choose the statement that pertains to this grant application.

Complete all the information requested for the chosen statement.

The proposed grant project programs or policies are NOT EXPECTED to have a disproportionate or unique impact on minority persons.

2.1. Present the rationale for determining no impact.

The proposed project is designed so that there are no disproportionate or unique impact on minority persons.

3.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

YES

REAP Signatures

* indicates a required field

1.

Upon signing in the space provided below, the applicant agrees to conform with the requirements in the following two paragraphs pertaining to ADA/Section 504 accessibility guidelines and civil rights assurance.

I, the undersigned, certify that the applying entity has reviewed Section 504 of the Rehabilitation Act of 1975, Title II of the American with Disabilities Act of 1990, the Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, and the Iowa Civil Rights Act of 1965, each Act as amended, and agrees to abide by all requirements from the Acts, associated regulations, guidance documents, and to any other related requirement imposed by federal or state law or the Iowa Department of Natural Resources, related to this project. Applicant-Recipient further agrees and gives full assurance that it will immediately take any and all measures necessary to effectuate the referenced laws and shall not, on the basis of race, color, creed, national origin, age, physical or mental ability, sex, sexual orientation, gender identity, religion, or retaliation, allow any person to be excluded from participation in, be denied the benefits of, or otherwise subject to discrimination under or from any project or activity undertaken by the Applicant-Recipient for which the Applicant-Recipient receives REAP grant dollars or other assistance from the Iowa Department of Natural Resources.

This assurance is binding on the Applicant-Recipient, its successors, transferees, and assignees, and the person or persons whose signature appears below are authorized to sign this assurance on behalf of the Applicant-Recipient.

Dylan Mulfinger

2. City or County Approval

I, the undersigned, certify that the city council/county conservation board has reviewed this proposed project and approved its submittal for Resource Enhancement and Protection (REAP) grant consideration.

Type name below.

3. City Council/County Conservation Board Resolution

Optional - Upload the approved City Council Resolution or minutes approving of the submittal of this application.

[MEET-Minutes-4cb628d13a8244b7ac91047a0dae9935.pdf](#)

4. REAP County Committee Approval

I, the undersigned, verify that the County Resource Enhancement Committee reviewed the proposed project for which this application is submitted. If the committee provided comments, a summary of those comments has been signed and dated by me and attached to this application.

Type REAP County Chairperson's name below.

Blake Gamm

5. REAP County Committee Chair Email

Provide the email of the REAP County Committee Chairperson.

fcrosside1@gmail.com

6. Upload REAP County Committee Information

Optional - Upload any relevant information from the REAP County Committee. Minutes from meetings, etc.

Certification

* indicates a required field

1.

By checking the box below, I certify that all the information provided in this application is true and correct.

YES

ATTACHMENTS [Edit](#)

Letters of Support & Supporting Info (optional)

Upload letters of support or additional information here.



REAP Letters of Support.pdf

Additional Supporting Information (optional)

Combine documents if submitting multiple items.



Traffic Counts.pdf

MEDIA [Edit](#)



REAP 2024 Pictures

PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelwein.fun

Letters of Support:



Serving Allamakee, Clayton, Fayette, Howard and Winneshiek Counties
325 Washington Street, Suite A, Decorah, IA 52101
PHONE: 563/382-6171, FAX: 563/382-6311
For deaf/hard of hearing, use Relay Iowa 711
www.uerpc.org

July 27th, 2021

RE: Support for the REAP grant application of the City of Oelwein, Iowa

Dear members of the REAP Board/Committee,

As Senior Transportation Planner at Upper Explorerland Regional Planning Commission (UERPC), I would like to express our agency's tremendous support for the REAP grant application of the City of Oelwein, Iowa ("City") for their project to complete Segment 2 of Oelwein's citywide trail system. Oelwein is located within UERPC's planning area, and we are extremely pleased with and supportive of the City's efforts to improve quality of life for its citizens while also increasing healthy transportation opportunities for the Oelwein community.

Through the economic development and planning activities we conduct with our region's communities, I am very aware of the broad community need and support for active transportation options in our region, especially for facilities that provide mobility and access for people of all ages and abilities. I can attest that the project identified in the City's grant application will improve citizens' and visitors' access to the city's parks and amenities and to its economic activity centers in a way that fosters social equity and environmental sustainability.

UERPC recently completed our region's long-range, multimodal transportation plan. The City's project will help further the goals of expanding facilities and access for non-motorized transportation through safe facilities for people walking and bicycling, such as multi-use trails. Because this project will serve one of our larger regional population centers, it will improve quality of life for many residents of our region and will help increase equity in access to nature, parks, and outdoor recreation.

I am very grateful for your consideration of the City's application.

Sincerely,

[Handwritten signature of Aaron J. Detter]

Aaron J. Detter, AICP
Senior Transportation Planner, UERPC

* Economic Development * Comprehensive Planning * Transportation * Workforce * Housing * Revolving Loan Fund *

An Equal Opportunity Employer and Provider

Established 1972

Fayette County Economic Development and Tourism

July 26, 2021

Dear Review Committee:

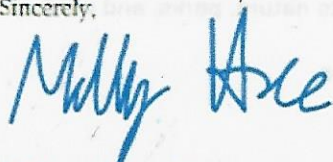
Fayette County Economic Development and Tourism is pleased to support the City of Oelwein's Resource Enhancement and Protection grant request for segment 2 of their recreational trail project, which will create a connection between two existing trail segments in Oelwein.

Our organization works to foster and implement tourism and business development and expansion in Fayette County. The Board and Director strive to work with stakeholders, business owners, community residents, downtown organizations, and regional and statewide partners to develop and identify projects and initiatives that strengthen the existing businesses and resources within the County and foster new business and resource development within each community.

Oelwein is our largest community in the County and is home to multiple resources and businesses that are integral to the sustainability and expansion of our economy. The community has worked to expand its trail system for many years and works regularly to connect to the natural resource and recreational opportunities surrounding it such as their ten park facilities, Aquatic Center, and the 55-acre Lake Oelwein.

Thank you for your consideration.

Sincerely,



Mallory Hanson, Director
Fayette County Economic Development & Tourism

Fayette County Economic Development & Tourism
director@visitfayettecountyiowa.com | 563-265-5248 | www.visitfayettecountyiowa.com

IOWA STATE UNIVERSITY

Extension and Outreach

To Whom It May Concern:

This is a letter of support for the proposed Oelwein All-City Trail System. I see the value both as an ISU Extension Educator, Oelwein Tree Board member, plus a 40+ member of the Oelwein community involved with several local clubs and organizations.

This expansion of the current trail will provide much additional trail space and expand it into current portions of the community that have no access to trails....only the dangerous option riding on city streets with traffic. This would increase bike trail usage, which would result in improved citizen health, a greater involvement with natural places and wildlife, plus increase options for improving Oelwein's economic development.

Thank you for your consideration.
 Ron Lenth, Director Bremer ISU Extension
 Oelwein Tree Board

To Whom It May Concern,

We are writing this letter of support to secure grant funds for the development of another trail segment here in Oelwein. Our Parks and Recreation Department Head has done a wonderful job of upgrading and expanding our trails as well as our many parks in the community.

Numerous members of our community from young to old use the bike trails. They are a safe way for many of our young families who ride together. They are also very peaceful to many adults looking for a quiet, enjoyable ride along with some great physical activity. Personally, our family has used the trails for all of these reasons along as a means to get from one place to another. The idea of including some benches and informational boards about the history of the railroad along the trail will be appealing to not only community members, but also visitors.

We believe the trail development is also a wonderful "selling point" to bring new people and families into our area to settle down and plant roots. New families look for entertainment and activities among other things when considering a town, and what it has to offer before deciding where to make a home. It is also a way for our community to bring avid bike riders and other visitors into town, which will in turn help our local businesses and local economy. The informational boards along the trail will also offer a look into the history of Oelwein for visitors and current community members.

We hope you strongly consider the Oelwein Parks and Recreation program in your grant selection to invest in a growing and expanding beautification program for many generations to enjoy currently and in the future.

Sincerely,

Jim and Veronica Prouty

Oelwein Residents

**OELWEIN CHIROPRACTIC CLINIC**

14 8th Ave NE Oelwein, IA 50662

Timothy D. Gearhart D.C. David L. Pratt D.C.

To whom it may concern:

My name is Tim Gearhart, D.C. and I own and operate Oelwein Chiropractic Clinic located in Oelwein, IA. I was born and raised in Oelwein and chose to begin my practice here nearly 10 years ago. My wife Carrie and I have 4 children, all of whom attend school in Oelwein. We are a very active family, and take every chance we can get to enjoy our parks and our trail system. As a member of the parks board, I see a need to expand our existing trail system to increase both usage and access.

Working as a Chiropractor, I am continually guiding and educating patients towards a life of health and wellness. Although I treat more than just back pain, many patients seek out our clinic looking for relief from this condition. In fact, according to the *Global Burden of Disease 2010*, low back pain is the single leading cause of disability worldwide. It is estimated that 31 million Americans experience low-back pain at any given time. In many instances, our patients' care plans include the recommendation of walking daily to improve their outcomes when dealing with episodes of lower back pain. Having more trails available allows them to do so in a safe and effective manner.

I feel that expanding on our existing trails system will allow our community members the opportunity to become and stay healthier.

Please consider Oelwein when allocating your grant funding. Trails are a wonderful addition to any park system, and can be enjoyed for many generations to come. Thank you in advance.

Sincerely,

Tim D. Gearhart, D.C.

Oelwein Park and Rec. Commission

As an avid biker on the current trails in Oelwein, I see a need to expand our trails to the NW side of town. Through gaining the Reap Grant, funding Oelwein could service a whole section of town that currently has no trails. It would add outdoor activity and allow this section of town to connect with the current trails in town.

Since we have all been dealing with COVID 19, our current trails have seen much more use. I am biking on the trails and streets daily and it is great to see more people using the current trails but the NW section of town has none and this proposed section will allow those residents to have trails to walk\bike for exercise. It would also allow kids to safely get to the parks and pool on the other side of town.

Sincerely,

Marcia Woodraska
Trail Committee Member

To Whom it May Concern:

My name is Roxanne Lenz, and I am a Nurse Practitioner at MercyOne Family Medicine in Oelwein. I have been in practice here for nearly 10 years but have been a part of the MercyOne system for 19 years in various positions. My husband graduated from Oelwein. We have five children, and they have all attended Oelwein Community School. We moved from Stanley to Oelwein 3.5 years ago and built a house on the southwest side near one of the bike/walking trails. This was just one of the many drawing factors to the location we looked for when building our house was easy access to the trails. The problem is the trails have limited area they cover and are not connected.

In my practice over the last 10 years, I have seen an increase in the number of patients that have developed Type II diabetes and hypertension just to name a few comorbidities. The key to combating these problems is through improved diet and exercise. This year has been extra challenging due to Covid and closed fitness centers and the ability for people to exercise. The one thing that people have been able to continue to do is walk the trails and continue to get some exercise be socially distance and get fresh air and sunshine in the state of the Covid pandemic.

I am in complete support of expanding our walking/biking trails to connect and expand the area around town to continue to encourage people to get out and be healthier. I know several of my patients that already utilize the trails and would like to see them expand as well. Hopefully the expansion is the projection for the future!!

Should you need any further input or information that I can assist with I would be happy to assist in any way that I can. Don't hesitate to reach out to me.

Sincerely,

Roxanne Lenz, RN,BSN, MSN, FNP-C, ARNP

Nurse Practitioner

MercyOne Family Medicine

129 8th Ave SE

Oelwein, IA 50662

319-283-6153

Roxanne.lenz@mercyhealth.com

Cell 563-608-3421

MercyOne

As an auto dealership business owner in Oelwein, (of course, I like people to drive their vehicles, but if they bike, more they will live longer and use their vehicles longer!) I would love to see a more complete bike trail in the city. As a landowner whose land could possibly be used, I hope to be able to see my way clear to help as well.

Mark Birdnow

Birdnow Motor Trade



The City of Oelwein's Municipal Urban Trail System has long been a resource used by our senior living community staff and residents, featuring over 4 miles of scenic, accessible trails. When sharing the benefits Arlington Place has to offer potential employees or tenants, the proximity of our property to the trail system is always a highlight. As an organization, we strive to offer opportunities for improving health and wellness, as this keeps residents from declining and needing a higher level of care outside their home at Arlington Place. The trail system is an extension of this belief as we continue to grow our campus with independent living townhomes. Keeping seniors in Oelwein, offering more employment opportunities, and encouraging outdoor recreation on our community trail system all go hand-in-hand. Arlington Place strongly supports the use of grant monies to extend our city's trail system and appreciates the opportunity to be considered for such funding.

Jamie Logan

Director

As a lifetime resident of Oelwein, I would like to express my support for the effort on the part of the Trails Committee to complete segment 2 of the Trail's Master Plan. I believe that a trail system in our community is beneficial for recreational opportunities, promotion of health and wellness, and other benefits. Communities that develop infrastructure for exercising is looking ahead for the benefit of the many who utilize the present trail and look forward to additional opportunities. I express my sincere thanks to all who make the effort to better our community and make it better place to live.

Sincerely,

Jean Baldwin

Being a senior citizen of Oelwein I enjoy walking for exercise. Being able to walk trails keeps me safe from traffic on the city streets and the danger from dogs when walking on the neighborhoods sidewalks. With the Covid-19, I have spent many hours on the trails getting fresh air and being out in the open to relieve stress. I greatly appreciate the City of Oelwein maintaining the trails in all types of weather and with the snow removal in the winter months. I will enjoy being able to visit all parts of the city when the connecting trails are completed.

Janet Wissler
901 2nd St Se
Oelwein Iowa 50662

I wholeheartedly support the grant application for Phase II of the Trails Master Plan for Oelwein. I speak for us very senior citizens (80s) who value the benefits of these good walking opportunities for our age group too. Nothing is more encouraging than seeing people of all ages and levels of mobility using these trails, enjoying the exercise and seeing others along the way. Thank you for giving serious consideration to an excellent proposal.

Suzanne Sharp Johnson
Oelwein

As a member of the Tree Board for the city of Oelwein and a longtime resident, I would like to express my support for the effort on the part of the Trails Committee to complete segment 2 of the Trails Master Plan. I believe in all of the reasons to develop a trail system in our community or any other community for that matter. Recreation opportunities, promotion of health and wellness, and many others I am sure. But for me, I see a future where human powered mobility becomes far more dominant. Communities that develop infrastructure for this ahead of time will be exercising good foresight. Thanks to all who work hard to make our communities better places to live.

Sincerely,
Jeffrey Milks - Oelwein Tree Board Member
Lou Ann Milks

I am chiming in supporting the expansion of the bike trail in Oelwein!
Thanks for listening.

Craig Harrison



Craig Harrison | 7 & 8 Social Studies

Oelwein Community School District

(P): 319-283-3015 **(W):** www.OelweinSchools.com

(A): [300 12th Ave. SE, Oelwein, IA 50662](http://300.12th.Ave.SE.Oelwein.IA.50662)

To Whom It May Concern:

I grew up in Oelwein and enjoyed playing tennis and often used other recreational facilities such as the Aquatic Center. Oelwein would greatly benefit from additional safe environments in which to be physically active. This proposed extension that creates a dedicated continuous trail system would help capitalize and expand on existing trails and enable and encourage more people to utilize them, particularly on the west side of town.

These new rec trails would also incentivize citizens to spend time in nature and add to a broader sense of community. My mom taught at Parkside Elementary for ~20 years, and this trail would provide a place for first graders to enjoy nature and walk to and from school.

Please consider funding this project!

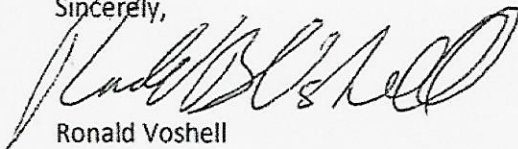
Thank you,



Karla Saur

As a longtime resident of Oelwein I would like to express my support for the effort on the part of the Oelwein Parks Department and Trails Committee to complete segment 2 of the Trails Master Plan. I believe in all of the reasons to develop a trail system in our community or any other community for that matter. Recreation opportunities, promotion of health and wellness, and many others I am sure. But for me, I see a future where human powered mobility becomes far more dominant. Communities that develop infrastructure for this ahead of time will be exercising good foresight. Thanks to all who work hard to make our communities better places to live.

Sincerely,



Ronald Voshell

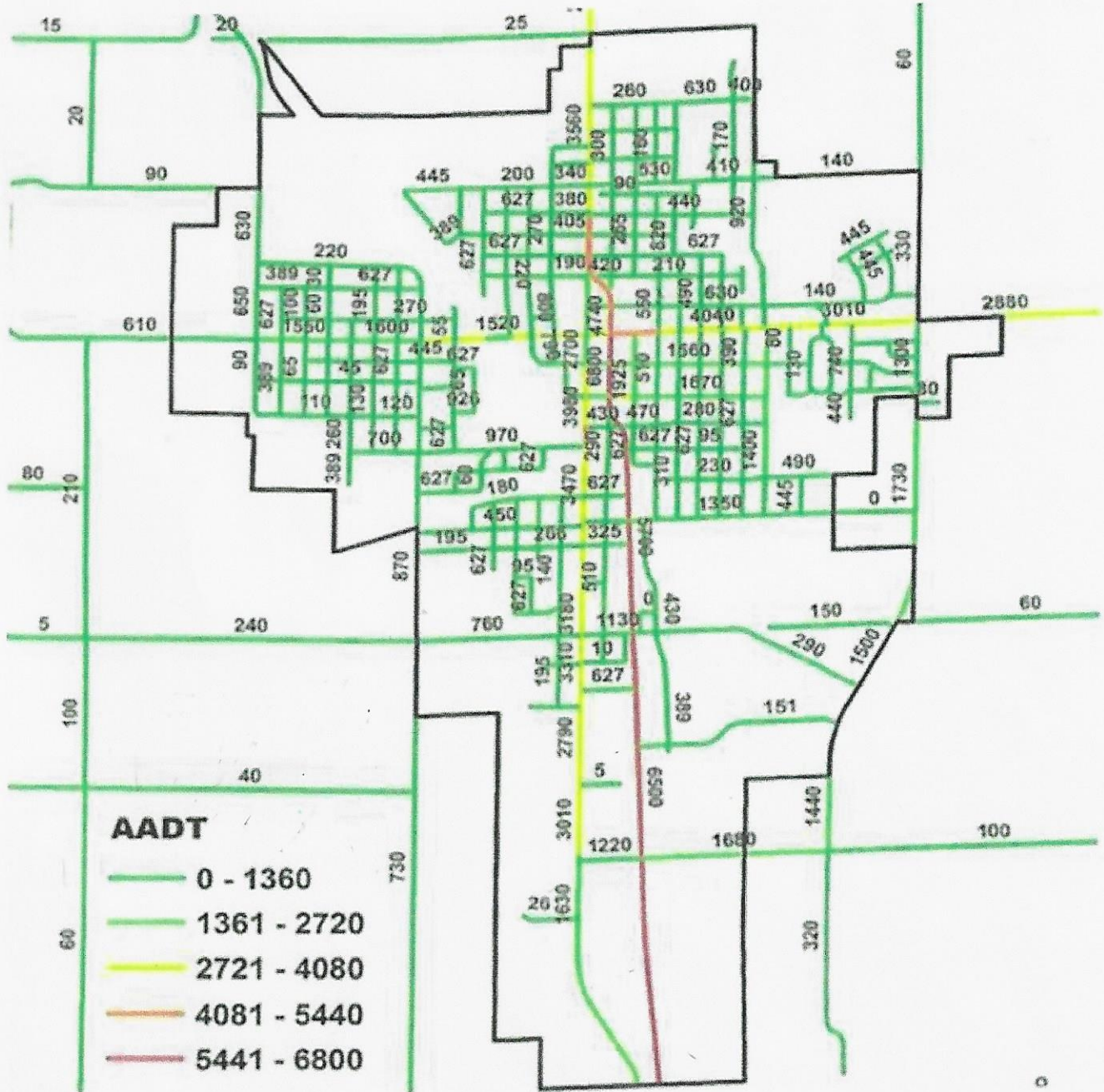
907 East Charles St.

Oelwein, IA 50662

319-283-4311

AVERAGE ANNUAL DAILY TRAFFIC COUNTS

3RD STREET NW – 220 COUNTS



PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

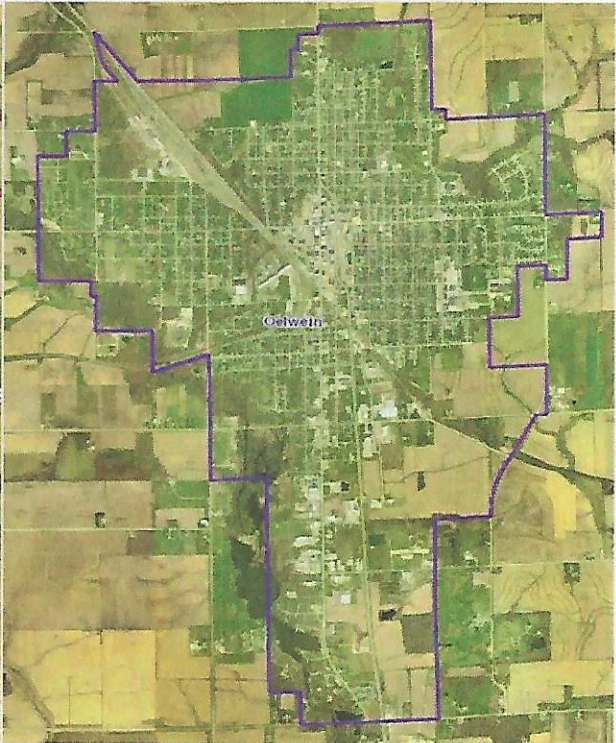
Park and Recreation

www.oelweinparks.org

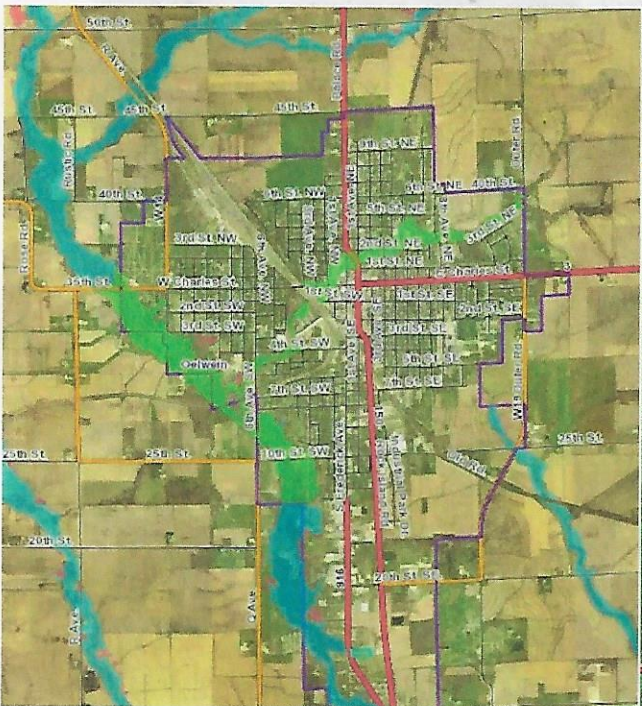
Oelwein Major Roads



Oelwein Municipal Boundaries



2018 FEMA Flood Areas Oelwein



Oelwein Area County Zoning





PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelweinparks.org

OELWEIN DRAFT FLOOD HAZARD MAP 2020



PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelweinparks.org

West side of railroad viaduct facing west on West Charles Street– Segment 2 trail construction start



5th Ave NW and West Charles Street looking north



PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelweinparks.org

1st Street and 5th Ave. NE looking west



1st Street looking north



6th Avenue NW looking north



3rd Street NW



3rd Street NW and 13th Avenue NW



13th Avenue NW and 2nd Street NW



Woodlawn Cemetery facing southwest – future bridge placement



Southwest entrance of Woodlawn Cemetery looking south in Red Gate Park



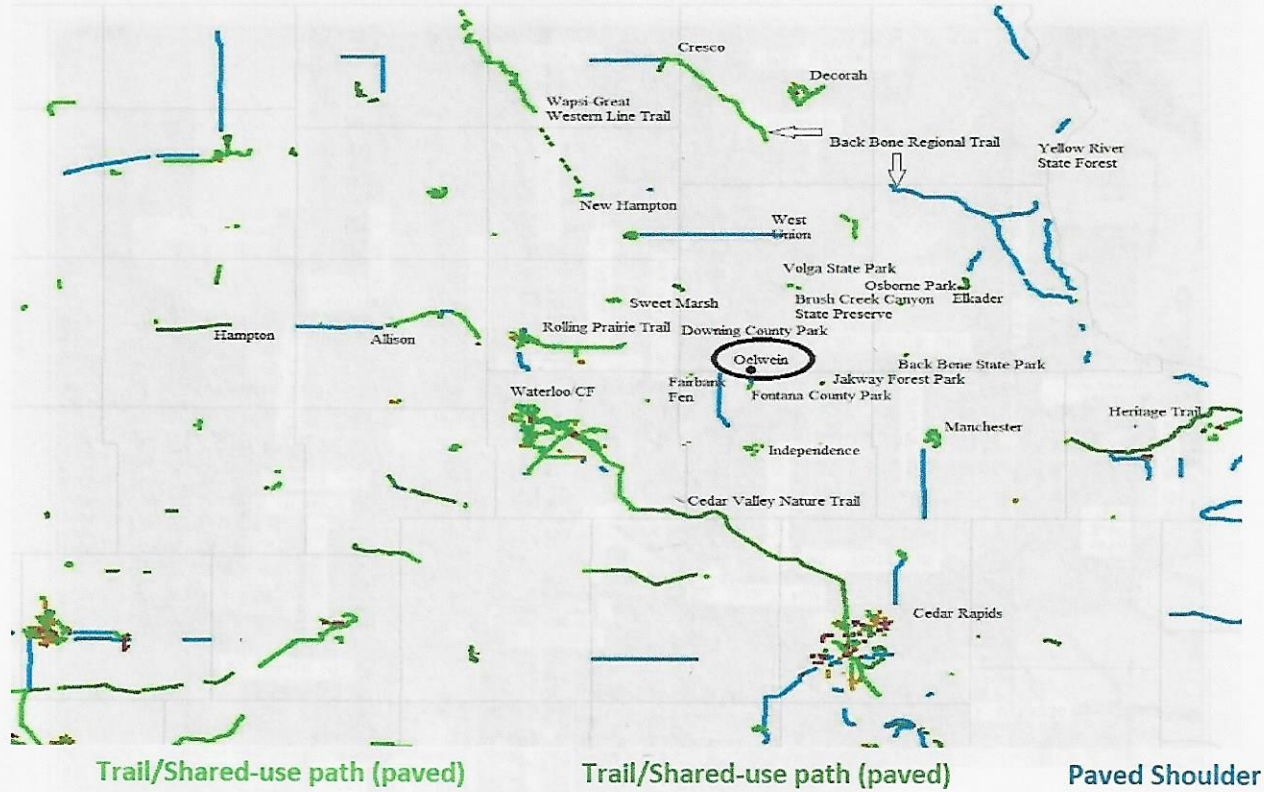
(An EF-1 tornado ripped through Redgate Park on March 28, 2020)

PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelweinparks.org

Regional Trail Systems



Segment 2



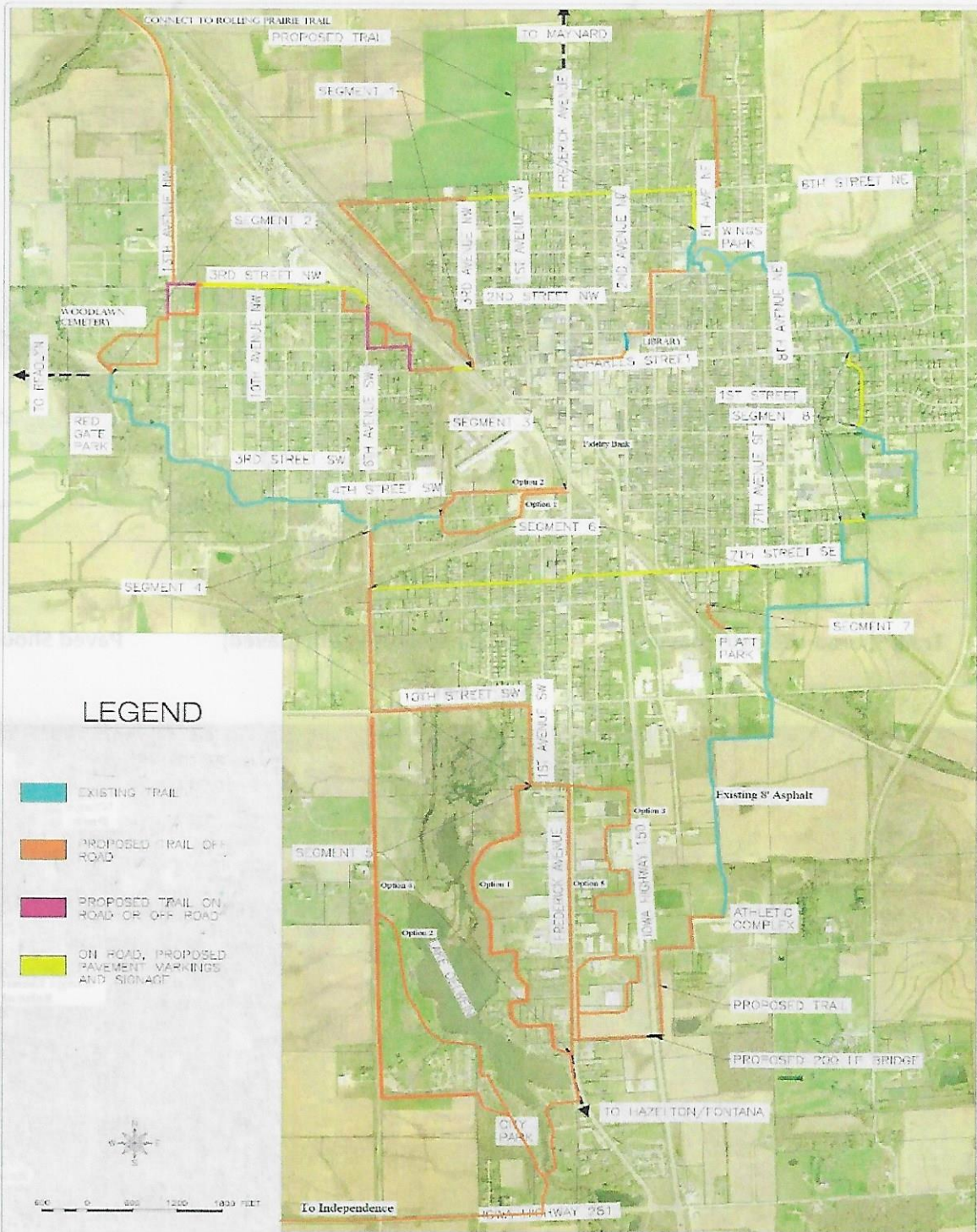


PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelweinparks.org

Trail Master Plan



LEGEND

- EXISTING TRAIL
- PROPOSED TRAIL OFF ROAD
- PROPOSED TRAIL ON ROAD OR OFF ROAD
- ON ROAD, PROPOSED PAVEMENT MARKINGS AND SIGNAGE

RECREATION TRAIL SYSTEM
CITY OF OELWEIN

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

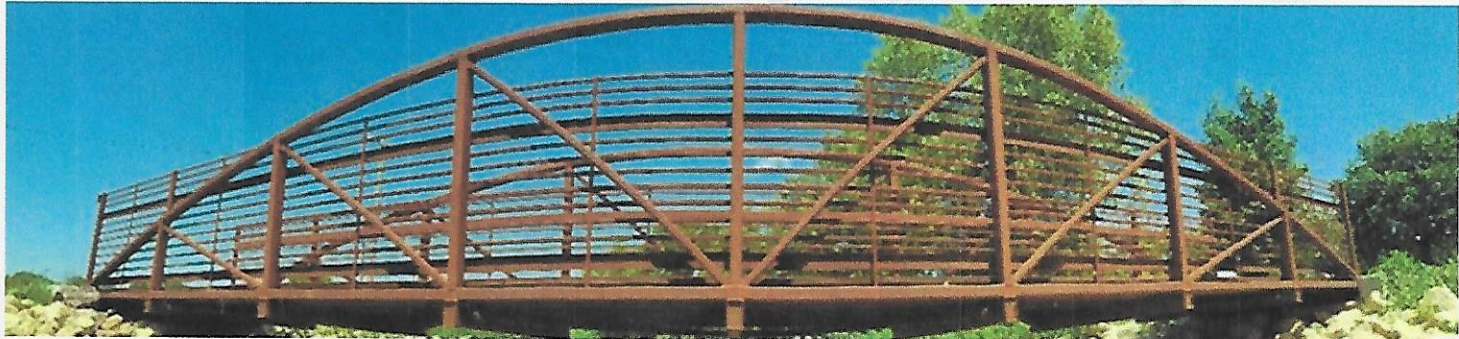
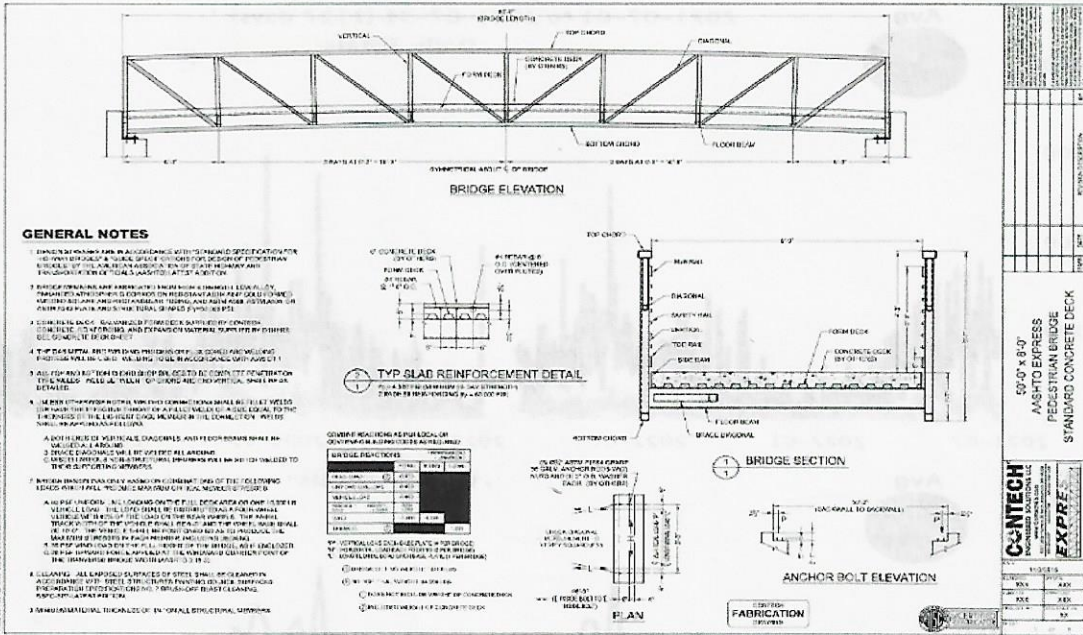
JUNE 8, 2019
ILLINOIS
IOWA
WISCONSIN

PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

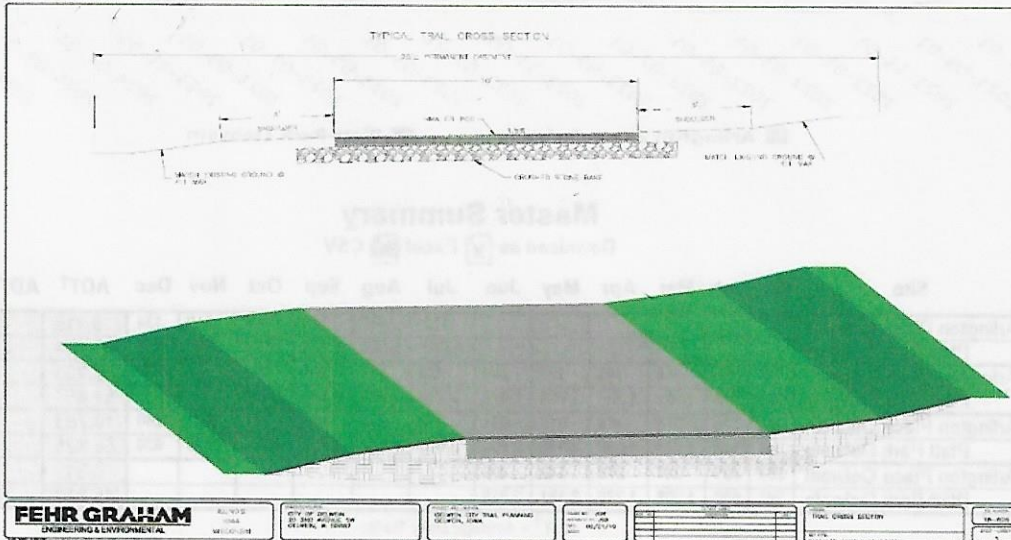
Park and Recreation

www.oelweinparks.org

Proposed Woodlawn Bridge



Trail Cross Section





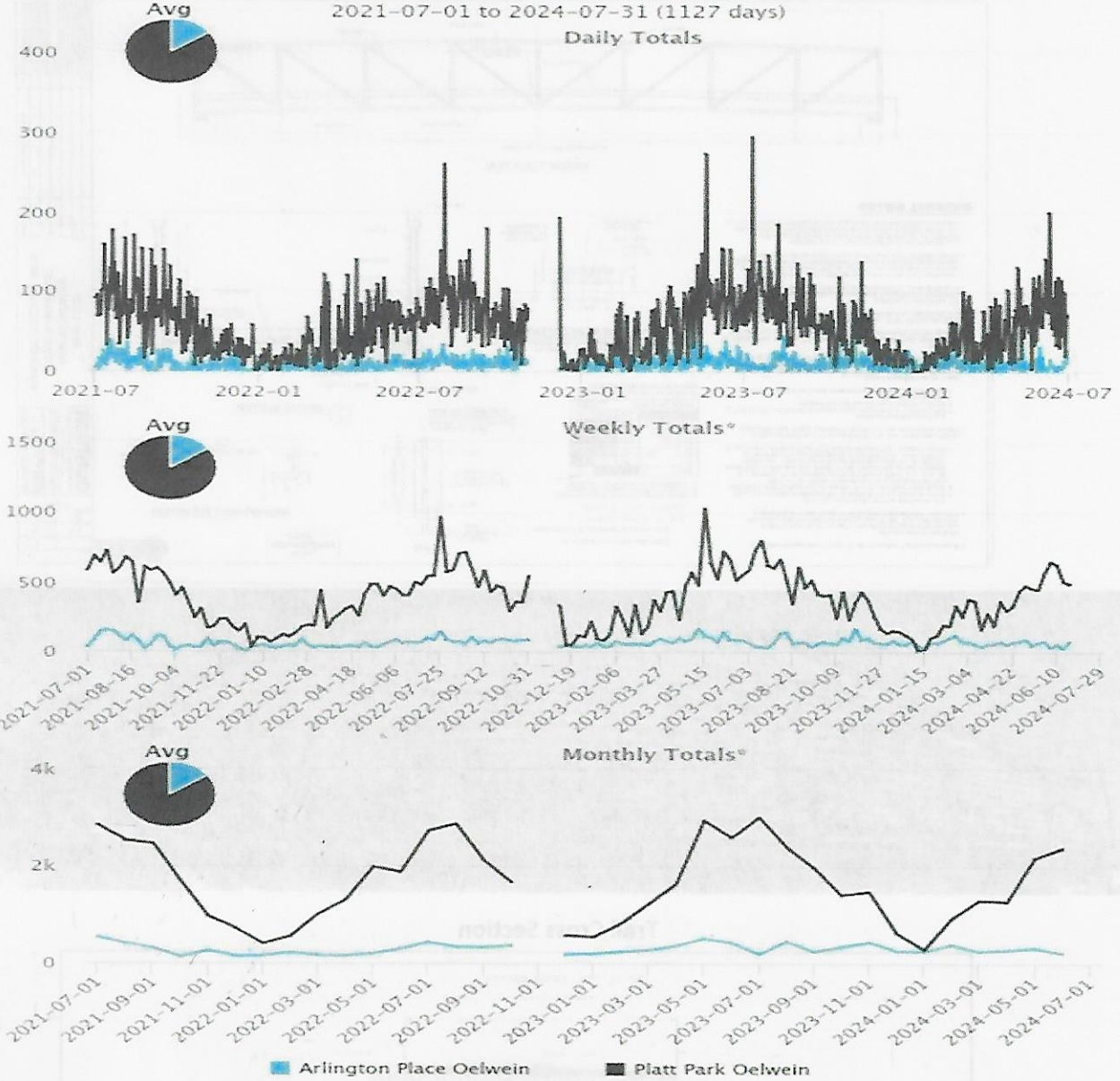
PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelweinparks.org

Daily/Weekly/Monthly totals

2021-07-01 to 2024-07-31 (1127 days)



Master Summary

Download as Excel CSV

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2021	Arlington Place Oelwein							512*	388	294	115	242	134	9 115	3 327	183
	Platt Park Oelwein							2 845*	2 523	2 458	1 675	950	704	60 454	22 066	183
2022	Arlington Place Oelwein	146	207	158	148	199	290	426	332	327	362		173*	8 303	3 031	330
	Platt Park Oelwein	394	548	1 002	1 297	1 984	1 877	2 736	2 877	2 127	1 672		572*	51 497	18 796	330
2023	Arlington Place Oelwein	193	235	274	356	510	421	190	451	241	347	441	266	10 753	3 925	365
	Platt Park Oelwein	543	816	1 229	1 635	2 948	2 592	3 013	2 399	1 969	1 411	1 485	628	56 625	20 668	365
2024	Arlington Place Oelwein	254	389	247	279	319	208							9 319	3 411	182
	Platt Park Oelwein	287	930	1 305	1 276	2 181	2 378							45 918	16 806	182

ADT† = Average Daily Traffic

* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.



PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

www.oelweinparks.org

DRONE VIDEO – YOU TUBE LINK

[https://www.youtube.com/watch?v=oTqiDYnWc
ms](https://www.youtube.com/watch?v=oTqiDYnWcms)

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

Preliminary Opinion of Probable Cost
Segment 2 Trail, City of Oelwein, Iowa
Project No. 21-1205

NO.	CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	2010-C	CLEARING AND GRUBBING	1.00	LS	\$ 20,000.00	\$ 20,000
2	2010-D-1	TOPSOIL, ON-SITE	950.00	CY	\$ 8.00	\$ 7,600
3	2010-D-3	TOPSOIL, OFF-SITE	200.00	CY	\$ 20.00	\$ 4,000
4	2010-E	EXCAVATION, CLASS 10	1750.00	CY	\$ 12.00	\$ 21,000
5	2010-F	CORE OUT EXCAVATION	275.00	CY	\$ 12.00	\$ 3,300
6	2010-H	SUBGRADE TREATMENT, GEOGRID	1100.00	SY	\$ 4.00	\$ 4,400
7	2010-I	SUBBASE, MODIFIED, 6" THICK	4250.00	SY	\$ 6.00	\$ 25,500
8	2010-J-1	RETAINING WALL REMOVAL/GRADING	1.00	LS	\$ 25,000.00	\$ 25,000
9	2010-999-M	STABILIZATION MATERIAL	525.00	TON	\$ 24.00	\$ 12,600
10	2010-999-O	FILL, PROVIDE AND PLACE	200.00	CY	\$ 15.00	\$ 3,000
11	4030-A-1	PIPE CULVERT, TRENCHED, 12" RCP	120.00	LF	\$ 50.00	\$ 6,000
12	4030-A-1	PIPE CULVERT, TRENCHED, 36" EQ RCAP	24.00	LF	\$ 350.00	\$ 8,400
13	4030-B	PIPE APRON, RCP, 12" DIA	10.00	EA	\$ 700.00	\$ 7,000
14	4030-B	PIPE APRON, RCAP, 36" RCAP	2.00	EA	\$ 1,900.00	\$ 3,800
15	4030-C	FOOTING FOR CONCRETE PIPE APRON, 36"	2.00	EA	\$ 600.00	\$ 1,200
16	5020-C	FIRE HYDRANT ASSEMBLY	1.00	EA	\$ 6,000.00	\$ 6,000
17	5020-I	FIRE HYDRANT ASSEMBLY REMOVAL	1.00	EA	\$ 750.00	\$ 750
18	7030-A	REMOVAL OF SIDEWALK	540.00	SY	\$ 8.00	\$ 4,320
19	7030-A	REMOVAL OF DRIVEWAY	100.00	SY	\$ 8.00	\$ 800
20	7030-C	SHARED USE PATH, PCC, 8' WIDE, 6" THICK	3398.00	SY	\$ 48.00	\$ 163,104
21	7030-D	SPECIAL SUBGRADE PREPARATION FOR SHARED USE PATH	3398.00	SY	\$ 1.00	\$ 3,398
22	7030-E	SIDEWALK, PCC, 5" THICK	40.00	SY	\$ 60.00	\$ 2,400
23	7030-G	DETECTABLE WARNING	224.00	SF	\$ 50.00	\$ 11,200
24	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK	100.00	SY	\$ 70.00	\$ 7,000
25	7030-H-2	DRIVEWAY, GRANULAR	100.00	SY	\$ 12.00	\$ 1,200
26	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	1.00	LS	\$ 5,000.00	\$ 5,000
27	8030-A	TEMPORARY TRAFFIC CONTROL	1.00	LS	\$ 2,500.00	\$ 2,500
28	8940-E	SIGN, INSTALL	42.00	EA	\$ 400.00	\$ 16,800
29	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	1.25	AC	\$ 5,000.00	\$ 6,250
30	9040-N-1	SILT FENCE OR SILT FENCE DITCH CHECK	800.00	LF	\$ 4.00	\$ 3,200
31	9040-N-2	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	800.00	LF	\$ 1.00	\$ 800
32	9040-N-3	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	800.00	LF	\$ 1.00	\$ 800
33	9040-O-1	STABILIZED CONSTRUCTION ENTRANCE	120.00	SY	\$ 15.00	\$ 1,800
34	11,010-B	MONUMENT PRESERVATION AND REPLACEMENT	1.00	LS	\$ 2,500.00	\$ 2,500
35	11,020-A	MOBILIZATION	1.00	LS	\$ 32,000.00	\$ 32,000
36		BRIDGE, PRE-ENGINEERED, 30'X8'	1.00	LS	\$ 110,000.00	\$ 110,000
37	11,050-A	CONCRETE WASHOUT	1.00	LS	\$ 500.00	\$ 500

ESTIMATED CONTRACT AMOUNT \$ 535,122
Construction Contingency (7.5%) \$ 40,134
Engineering Design, Construction Services, Project Administration \$ 101,673

Dated: April 28, 2022

ESTIMATED PROJECT TOTAL \$ 676,929



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.

[Signature] 4/28/2022
Jon S. Die Eрман
License Number 13858
My license renewal date is 12/31/2022
Pages or sheets covered by this seal: This Sheet Only



Link to the Oelwein Comprehensive Plan 2023

<https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Flibrary.municode.com%2Fia%2F%2Foelwein%2Fmunidocs%2Fmunidocs%3FnodeId%3D63ee09e052343&data=05%7C02%7CJohnson%40cityofuelwein.org%7C2dd7ecbdb80148ef01c608dcabe36af8%7Cc265dce8eae4084a5feb9969260d5a8%7C1%7C0%7C638574241413490974%7CUnknown%7CTWFpbGZsb3d8eyJWljojMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Ikl1haWwiLCJXVCi6Mn0%3D%7C0%7C%7C%7C&sdata=2K0MWoGor358LCcVx zp3mqRjfsB93f%2BAdtTECzZwli%3D&reserved=0>

The graphic features a top section with a map of Oelwein, Iowa, showing various colored zones. Below the map is a dark blue banner with the text "OELWEIN COMPREHENSIVE PLAN" in large, bold, orange letters. Underneath this banner is a yellow-bordered area containing six smaller images: the year "2023" in large blue numbers on an orange background; a dirt road with a wooden fence; a street view of brick buildings with awnings; a paved walkway with a building in the background; a black steam locomotive on tracks; and a white wooden gazebo in a park setting.

Vacant Seats on Boards and Commissions

- Planning and Zoning Commission
 - Term: 5 years
 - Meetings are held the third Monday of the month in the Council Chambers
- Board of Appeals
 - Term: 5 years
 - Meets as needed
- Zoning Board of Appeals
 - Term: 5 years
 - Meetings are held on the third Thursday of the month at 5:30 PM in the Council Chambers as needed.



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 8/12/2024

Consent Agenda

2. Consideration of a motion to approve the July 22, 2024 minutes.
3. Consideration of a motion approving the Class 'E' Alcohol License for Oelwein Mart.
4. Consideration of a motion approving the Class 'E' Alcohol License for Kwik Star #1156, 1350 Industrial Park Drive.
5. Consideration of a motion approving the Special Class 'B' Retail Native Wine License for Buds 'n Blossoms.
6. Consideration of a motion approving the Special Class 'C' Retail Alcohol License for Top of Iowa Lucky Wife.
7. Consideration of a resolution authorizing temporary closure of public ways and grounds for Oelwein Rotary Club Events on August 22, 2024.
8. Consideration of a resolution authorizing temporary closure of public ways and grounds for Oelwein Community High School on September 19, 2024.
9. Consideration of a resolution authorizing temporary closure of public ways and grounds for Ampersand on September 7, 2024.

Public Hearing

10. Public Hearing on August 12, 2024 at 6:00 PM at the Oelwein City Council Chambers on the proposed grant of permanent utility easements over city owned real property.
 1. This easement is for the electrical utility Alliant Energy. The city has no issues with providing the easement. This easement is through the southwest corner of Woodlawn cemetery.

Ordinances

11. Consideration of an ordinance amending, Chapter 17, Article IV, Food Truck Permit, Section 17-45: "Location" of the Code of Ordinances. – First Reading.
 1. This ordinance allows food trucks to be on city streets downtown, whereas previously they had to be 150 feet from an eating establishment. The city council wanted to change this along with fees.

Resolutions

1. Consideration of a resolution approving permanent utility easements over city owned real property.



1. This easement is for the electrical utility Alliant Energy. The city has no issues with providing the easement. This easement is through the southwest corner of Woodlawn cemetery.
2. Consideration of a resolution terminating a lease agreement for Fixed Based Operator (FBO) services with George Tegeler.
 1. The city council provided direction at their last meeting they wanted to end their contract with the current FBO because they chose not to vote on the proposed contract. The City Administrator has provided a recommendation to end the contract September 30. This will give staff time to adjust to the new responsibilities. The City Administrator recommends creating a new contract with George Tegeler to keep an FBO at the airport.
3. Consideration of a resolution approving a change in operations and management at the Oelwein Municipal Airport.
 1. The City Administrator recommends the city council make sure they are aware of the work which will now be on city staff with no FBO. This new work will take staff time and may take away time from other priorities. The City Administrator recommends approving a new contract with the FBO which allows for council, city staff, and the current FBO to work together.
4. Consideration of a resolution requesting a refund of \$10,000.00 from the Oelwein Celebration, Inc. from Hotel Motel funding.
 1. Oelwein Celebration Inc. failed to provide wrestling as they stated in their application. Several city council members requested this item on the agenda. The City Administrator recommends approving the resolution.
5. Consideration of a resolution approving Change Order No. 2 in the amount of \$416.10 for 2024 Street Improvement Project.
 1. This change order includes added patching along interior of curb and gutter section to fill in forming area with PCC for a solid base to place asphalt over. The City Administrator recommends approving the resolution.
6. Consideration of a resolution approving Pay Application No. 2 in the amount of \$422,317.75 to Heartland Asphalt, Inc. for 2024 Street Improvement Project.
 1. This project went very well. The project is not over as some patching and some manholes need work. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving Pay Application No. 6 in the amount of \$195,988.29 to Shift Companies for Reed Bed Expansion and EQ Basin Liner project.
 1. Progress is being made on this project, although slow and steady. City staff are most concerned about the reed planting and the reeds growing. The City Administrator recommends approving the resolution.
8. Consideration of a resolution approving the City Hall Parking Lot Light bid from Ken's Electric in the amount of \$15,503.90.



1. We waited three weeks for another bid and have not received one for this project. This price is fair and will ensure a lighted parking lot this fall and winter. This is a safety issue for city staff and elected officials. The City Administrator recommends approving the resolution.
9. Consideration of a resolution approving MSA for the Dry Run Creek Flood Mitigation pre-award application assistance and post-award engineering, design, and project administration.
 1. The city sent out over 10 requests letters, posted on the League of Cities, and posted on our own website for a firm to complete this project. MSA came to the top as the best firm for the job. MSA was the only firm to apply. The City Administrator still held an evaluation of their RFQ and interviewed the MSA team. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving the Hotel/Motel Tax Funding Tourism Program Guidelines.
 1. This work was completed on behalf of the PFEED committee. This update is needed as the city moves to only work with nonprofits on funding for hotel motel dollars. The City Administrator recommends approving the resolution.
11. Consideration of a resolution updating the fees on the Fee Schedule for Food Trucks.
 1. The city council determined that fees were too high for food trucks and wanted to encourage more food options in town.
12. Consideration of a resolution authorizing the submission of a CDBG Community Facilities and Services application to the Iowa Economic Development Authority and the expenditure of funds to be applied to local match for a Community Facilities and Services Fund application for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project.
 1. RISE was asked to request more funds from the state. The city is still just a pass through, so no need worries for the city. This resolution is required to request additional funds. The City Administrator recommends approving the resolution.

Fund	Beg Balance	Revenue	Expense	Transfers	Fund Balance	BANK BALANCE
001 General	977,829.72	133,423.47	276,380.16	404,593.80	1,239,466.83	Item A.
051 County Emergency Manage	14,815.64	320.73	10,941.38	-	4,194.99	
110 Road Use Tax	713,492.39	94,389.67	94,629.34	(120,000.00)	593,252.72	
112 Trust and Agency	568,597.12	14,570.28	85,798.72	-	497,368.68	
113 Flex Spending	1,436.73	1,303.96	1,303.96	-	1,436.73	1,436.73
119 Emergency	42,457.70	588.04	-	(40,117.00)	2,928.74	
120 Sidewalks Repaired/Replaced	-	-	-	-	-	
121 Sales Tax	736,750.69	47,360.45	-	(736,750.69)	47,360.45	
122 Hotel/Motel Tax	65,988.56	-	-	(45,582.94)	20,405.62	
123 Gas-Electric Franchise Fee	654,446.36	1,650.89	31,789.39	(270,920.31)	353,387.55	
124 Library Bequest	381,914.92	468.54	70.00	-	382,313.46	
126 Downtown TIF	175,500.20	795.96	1,037.17	(75,000.00)	100,258.99	
127 Industrial Park TIF	41,895.88	-	41,895.88	-	-	
128 Ind Park SubFund TIF East Penn	989,622.42	2,675.37	-	(582,703.00)	409,594.79	
132 DARE	-	-	-	-	-	
136 Trees Forever	12,269.77	-	-	-	12,269.77	
146 Oelwein Housing Revolving Loan Fund	105,601.67	284.95	-	-	105,886.62	
160 Econ Dev (\$12,500 Wellness Res)	573,695.22	2,630.80	14,217.19	35,258.51	597,367.34	
161 IRP Revolving Loan	298,176.65	17,484.68	101,258.53	-	214,402.80	215,661.33
162 Downtown Business Grants	87,090.43	268.34	-	75,000.00	162,358.77	
167 Oelwein Volunteer Fire Dept	18,003.08	-	4,767.51	916.67	14,152.24	
177 Forfeit Assets	3,023.36	6,500.00	529.06	-	8,994.30	
200 Debt Service	(385,526.38)	6,643.97	-	683,826.00	304,943.59	
201 Water Bondsinking	378,420.69	991.13	324,339.25	23,722.00	78,794.57	
202 Sewer Bondsinking	729,274.61	1,908.36	671,410.79	57,590.00	117,362.18	
205 Special Assessments	52,368.49	-	-	(52,368.49)	-	
282 CDBG Housing Rehab	-	-	-	-	-	
287 2020 GO Bond	8,302.67	-	-	-	8,302.67	
301 HMGP 4483 GRANT	30,500.00	-	-	(30,500.00)	-	
302 Oelwein Housing Teardown	(56,423.05)	-	-	56,423.05	-	
305 Airport Grant	(82,506.03)	-	2,006.06	60,000.00	(24,512.09)	
307 Tri Park Trail Extensions	1,047,231.79	2,931.11	-	10,000.00	1,060,162.90	
310 Plaza Park Expansion (OCAD Project)	(299,043.91)	-	-	299,043.91	-	
314 Dry Run Creek Flooding	(73,105.84)	-	24,357.61	-	(97,463.45)	
360 Cares Act NE Sewer Replacement	(130,765.23)	-	69,330.66	-	(200,095.89)	
385 Water Main Rpl 1 Av NE 5 & 12 Av SE	(5,779.11)	-	-	11,459.08	5,679.97	
387 '23-24 HMA Paving Imp 1st 12th SF Evnt	384,670.01	1,039.99	2,536.50	477,368.49	860,541.99	
388 2024 GO Bond Const 10th St Bridge	8,182.78	1,418,209.50	28,110.00	-	1,398,282.28	
393 2022 GO Bond Construction City Hall	276,507.36	788.40	45,516.20	-	231,779.56	
397 Railroad Grant-Viaduct	18,973.97	12,551.30	-	-	31,525.27	
501 Cemetery Perp Care	297,190.98	360.37	-	-	297,551.35	4,551.35
600 Water (2016D Reserve \$67,000)	998,599.09	114,045.73	120,974.30	(125,530.00)	866,140.52	
601 Water Infrastructure Fee	11,459.08	33.99	-	(11,459.08)	33.99	
620 Customer Water Deposits	137,593.60	6,950.00	2,519.99	-	142,023.61	
640 Fuel	8,892.34	4,005.26	10,565.36	-	2,332.24	
670 Landfill	243,371.51	49,360.86	31,041.28	(36,680.00)	225,011.09	
671 Recycling	73,172.63	6,168.46	73.25	-	79,267.84	
672 ROW Trees Utility Fee	40,607.25	7,925.19	1,318.08	-	47,214.36	
680 Wellness Center	(2,504.95)	10,290.58	20,248.27	10,000.00	(2,462.64)	
700 Sewer/Waste Treatment	1,340,292.92	138,767.80	60,389.29	(77,590.00)	1,341,081.43	
701 Sewer Infrastructure Fee	25.98	8.12	-	(25.98)	8.12	
706 Reed Bed Exp - EQ Liner	(432,143.27)	576,567.36	895.00	25.98	143,555.07	
	11,080,448.49	2,684,263.61	2,080,250.18		11,684,461.92	

Fidelity 999-1003 and Community 999-1004 Money Market Accounts 3,006,333.51
 CD'S Fidelity 999-1113, Community 999-1114 Cemetery 501-1001 6,593,000.00
 Fidelity IRP 999-1001/Flex 999-1002/Cem Perp Bank Ckng 501-1002 220,390.88
 Unapplied Accounts Receivable -
 Balance Checking Account 999-1000 1,864,737.53
 Payroll Liabilities -

11,684,461.92 11,684,461.92

Signature:  Date: 7/29/24

6/1/2024

6/30/2024

5/31/2024

Item A.

revenue	expense	transfer in	transfer out	
001- -4	001- -6	001- -49	001- -69	(630,510.47)
051- -4	051- -6	051- -49	051- -69	0.00
110- -4	110- -6	110- -49	110- -69	-
112- -4	112- -6	112- -49	112- -69	(0.00)
113- -4	113- -6	113- -49	113- -69	-
119- -4	119- -6	119- -49	119- -69	(0.00)
120- -4	120- -6	120- -49	120- -69	-
121- -4	121- -6	121- -49	121- -69	-
122- -4	122- -6	122- -49	122- -69	-
123- -4	123- -6	123- -49	123- -69	(30,500.00)
124- -4	124- -6	124- -49	124- -69	0.00
126- -4	126- -6	126- -49	126- -69	0.00
127- -4	127- -6	127- -49	127- -69	-
128- -4	128- -6	128- -49	128- -69	0.00
132- -4	132- -6	132- -49	132- -69	-
136- -4	136- -6	136- -49	136- -69	-
146- -4	146- -6	146- -49	146- -69	(0.00)
160- -4	160- -6	160- -49	160- -69	(590,725.47)
161- -4	161- -6	161- -49	161- -69	-
162- -4	162- -6	162- -49	162- -69	(75,000.00)
167- -4	167- -6	167- -49	167- -69	(916.67)
177- -4	177- -6	177- -49	177- -69	-
200- -4	200- -6	200- -49	200- -69	(683,826.00)
201- -4	201- -6	201- -49	201- -69	(23,722.00)
202- -4	202- -6	202- -49	202- -69	(57,590.00)
205- -4	205- -6	205- -49	205- -69	-
282- -4	282- -6	282- -49	282- -69	-
287- -4	287- -6	287- -49	287- -69	-
301- -4	301- -6	301- -49	301- -69	-
302- -4	302- -6	302- -49	302- -69	-
305- -4	305- -6	305- -49	305- -69	(60,000.00)
307- -4	307- -6	307- -49	307- -69	(10,000.00)
310- -4	310- -6	310- -49	310- -69	-
314- -4	314- -6	314- -49	314- -69	-
360- -4	360- -6	360- -49	360- -69	-
385- -4	385- -6	385- -49	385- -69	(11,459.08)
387- -4	387- -6	387- -49	387- -69	(477,368.49)
388- -4	388- -6	388- -49	388- -69	-
393- -4	393- -6	393- -49	393- -69	-
397- -4	397- -6	397- -49	397- -69	-
501- -4	501- -6	501- -49	501- -69	-
600- -4	600- -6	600- -49	600- -69	-
601- -4	601- -6	601- -49	601- -69	0.00
620- -4	620- -6	620- -49	620- -69	-
640- -4	640- -6	640- -49	640- -69	0.00
670- -4	670- -6	670- -49	670- -69	-
671- -4	671- -6	671- -49	671- -69	(0.00)
672- -4	672- -6	672- -49	672- -69	-
680- -4	680- -6	680- -49	680- -69	(10,000.00)
700- -4	700- -6	700- -49	700- -69	-
701- -4	701- -6	701- -49	701- -69	-
706- -4	706- -6	706- -49	706- -69	(25.98)
				(2,661,644.16)

1,864,737.53
0.00
0.00
0.00
0.00
1,864,737.53

9991000 Checking
9991111 Utility
9991112 Accounts Receivable
0012120 payroll liabilities
-2020 accounts payable

Revenue check - should equal transfers

Ckg Bal to match
Col I Line 62

[Handwritten signature]

Fund	Beg Balance	Revenue	Expense	Transfers	Fund Balance	BANK BALANCE
001 General	1,239,466.83	95,491.14	252,052.13	(916.67)	1,081,989.17	Item A.
051 County Emergency Manage	4,194.99	402.51	-	-	4,597.50	
110 Road Use Tax	593,252.72	67,360.23	46,944.63	-	613,668.32	
112 Trust and Agency	497,368.68	17,859.56	82,892.77	-	432,335.47	
113 Flex Spending	1,436.73	1,303.96	1,303.96	-	1,436.73	1,436.73
119 Emergency	2,928.74	738.01	-	-	3,666.75	
120 Sidewalks Repaired/Replaced	-	-	-	-	-	
121 Sales Tax	47,360.45	69,527.92	-	-	116,888.37	
122 Hotel/Motel Tax	20,405.62	7,994.92	982.76	-	27,417.78	
123 Gas-Electric Franchise Fee	353,387.55	167,848.64	29,138.00	(21,260.00)	470,838.19	
124 Library Bequest	382,313.46	1,260.52	-	-	383,573.98	
126 Downtown TIF	100,258.99	1,243.12	-	-	101,502.11	
127 Industrial Park TIF	-	-	-	-	-	
128 Ind Park SubFund TIF East Penn	409,594.79	1,512.68	-	-	411,107.47	
132 DARE	-	-	-	-	-	
136 Trees Forever	12,269.77	-	-	-	12,269.77	
146 Oelwein Housing Revolving Loan Fund	105,886.62	536.41	-	-	106,423.03	
160 Econ Dev (\$12,500 Wellness Res)	597,367.34	3,720.15	154,463.63	-	446,623.86	
161 IRP Revolving Loan	214,402.80	56,746.61	2,609.23	-	268,540.18	269,996.32
162 Downtown Business Grants	162,358.77	404.48	-	-	162,763.25	
167 Oelwein Volunteer Fire Dept	14,152.24	-	-	916.67	15,068.91	
177 Forfeit Assets	8,994.30	-	520.00	-	8,474.30	
200 Debt Service	304,943.59	7,914.19	300.00	21,260.00	333,817.78	
201 Water Bondsinking	78,794.57	411.23	-	29,238.00	108,443.80	
202 Sewer Bondsinking	117,362.18	718.40	-	58,010.00	176,090.58	
205 Special Assessments	-	1,196.48	-	-	1,196.48	
282 CDBG Housing Rehab	-	-	-	-	-	
287 2020 GO Bond	8,302.67	-	-	-	8,302.67	
301 HMGP 4483 GRANT	-	-	-	-	-	
302 Oelwein Housing Teardown	-	-	-	-	-	
305 Airport Grant	(24,512.09)	-	-	-	(24,512.09)	
307 Tri Park Trail Extensions	1,060,162.90	2,947.15	-	-	1,063,110.05	
310 Plaza Park Expansion (OCAD Project)	-	-	-	-	-	
314 Dry Run Creek Flooding	(97,463.45)	-	-	-	(97,463.45)	
360 Cares Act NE Sewer Replacement	(200,095.89)	-	6,586.75	-	(206,682.64)	
385 Water Main Rpl 1 Av NE 5 & 12 Av SE	5,679.97	-	-	-	5,679.97	
387 '23-24 HMA Paving Imp 1st 12th SF Evnt	860,541.99	2,094.67	78,790.82	-	783,845.84	
388 2024 GO Bond Const 10th St Bridge	1,398,282.28	-	43,465.00	-	1,354,817.28	
393 2022 GO Bond Construction City Hall	231,779.56	674.73	46,404.42	-	186,049.87	
397 Railroad Grant-Viaduct	31,525.27	79.86	-	-	31,605.13	
501 Cemetery Perp Care	297,551.35	120.38	-	-	297,671.73	4,671.73
600 Water (2016D Reserve \$67,000)	866,140.52	134,246.92	66,819.78	(29,238.00)	904,329.66	
601 Water Infrastructure Fee	33.99	23.10	-	-	57.09	
620 Customer Water Deposits	142,023.61	2,250.00	8,640.74	-	135,632.87	
640 Fuel	2,332.24	3,503.74	-	-	5,835.98	
670 Landfill	225,011.09	52,106.39	80,185.43	-	196,932.05	
671 Recycling	79,267.84	6,502.21	18,237.80	-	67,532.25	
672 ROW Trees Utility Fee	47,214.36	8,331.34	14,149.28	-	41,396.42	
680 Wellness Center	(2,462.64)	14,579.25	13,431.99	-	(1,315.38)	
700 Sewer/Waste Treatment	1,341,081.43	157,179.02	65,298.90	(58,010.00)	1,374,951.55	
701 Sewer Infrastructure Fee	8.12	1.05	-	-	9.17	
706 Reed Bed Exp - EQ Liner	143,555.07	308.40	290,644.23	-	(146,780.76)	
	11,684,461.92	889,139.37	1,303,862.25		11,269,739.04	

Fidelity 999-1003 and Community 999-1004 Money Market Accounts	2,672,404.16
CD'S Fidelity 999-1113, Community 999-1114 Cemetery 501-1001	7,693,000.00
Fidelity IRP 999-1001/Flex 999-1002/Cem Perp Bank Ckng 501-1002	274,648.64
Unapplied Accounts Receivable	-
Balance Checking Account 999-1000	629,686.24
Payroll Liabilities	-
	11,269,739.04
	11,269,739.04

Signature:  Date: 8/1/24

Item A.

revenue	expense	transfer in	transfer out	
001-___-4	001-___-6	001-___-49	001-___-69	3,405,386.23
051-___-4	051-___-6	051-___-49	051-___-69	23,472.07
110-___-4	110-___-6	110-___-49	110-___-69	836,215.39
112-___-4	112-___-6	112-___-49	112-___-69	976,386.56
113-___-4	113-___-6	113-___-49	113-___-69	17,988.84
119-___-4	119-___-6	119-___-49	119-___-69	43,045.74
120-___-4	120-___-6	120-___-49	120-___-69	-
121-___-4	121-___-6	121-___-49	121-___-69	720,211.07
122-___-4	122-___-6	122-___-49	122-___-69	73,658.47
123-___-4	123-___-6	123-___-49	123-___-69	971,593.91
124-___-4	124-___-6	124-___-49	124-___-69	16,771.21
126-___-4	126-___-6	126-___-49	126-___-69	82,291.15
127-___-4	127-___-6	127-___-49	127-___-69	83,793.50
128-___-4	128-___-6	128-___-49	128-___-69	721,967.10
132-___-4	132-___-6	132-___-49	132-___-69	-
136-___-4	136-___-6	136-___-49	136-___-69	10,241.58
146-___-4	146-___-6	146-___-49	146-___-69	5,725.02
160-___-4	160-___-6	160-___-49	160-___-69	638,584.12
161-___-4	161-___-6	161-___-49	161-___-69	275,485.18
162-___-4	162-___-6	162-___-49	162-___-69	79,920.30
167-___-4	167-___-6	167-___-49	167-___-69	23,083.37
177-___-4	177-___-6	177-___-49	177-___-69	11,981.67
200-___-4	200-___-6	200-___-49	200-___-69	1,397,863.70
201-___-4	201-___-6	201-___-49	201-___-69	321,090.96
202-___-4	202-___-6	202-___-49	202-___-69	645,554.29
205-___-4	205-___-6	205-___-49	205-___-69	52,368.49
282-___-4	282-___-6	282-___-49	282-___-69	-
287-___-4	287-___-6	287-___-49	287-___-69	-
301-___-4	301-___-6	301-___-49	301-___-69	
302-___-4	302-___-6	302-___-49	302-___-69	
305-___-4	305-___-6	305-___-49	305-___-69	60,000.00
307-___-4	307-___-6	307-___-49	307-___-69	211,677.47
310-___-4	310-___-6	310-___-49	310-___-69	
314-___-4	314-___-6	314-___-49	314-___-69	
360-___-4	360-___-6	360-___-49	360-___-69	
385-___-4	385-___-6	385-___-49	385-___-69	307,109.41
387-___-4	387-___-6	387-___-49	387-___-69	491,353.97
388-___-4	388-___-6	388-___-49	388-___-69	
393-___-4	393-___-6	393-___-49	393-___-69	11,893.47
397-___-4	397-___-6	397-___-49	397-___-69	25,666.13
501-___-4	501-___-6	501-___-49	501-___-69	2,519.85
600-___-4	600-___-6	600-___-49	600-___-69	1,539,661.16
601-___-4	601-___-6	601-___-49	601-___-69	6,052.99
620-___-4	620-___-6	620-___-49	620-___-69	30,520.00
640-___-4	640-___-6	640-___-49	640-___-69	48,669.67
670-___-4	670-___-6	670-___-49	670-___-69	805,084.86
671-___-4	671-___-6	671-___-49	671-___-69	148,511.57
672-___-4	672-___-6	672-___-49	672-___-69	98,405.82
680-___-4	680-___-6	680-___-49	680-___-69	231,598.02
700-___-4	700-___-6	700-___-49	700-___-69	1,829,492.08
701-___-4	701-___-6	701-___-49	701-___-69	32.03
706-___-4	706-___-6	706-___-49	706-___-69	663,429.66
				<u>17,946,358.08</u>
	629,686.24	9991000 Checking		Revenue check - should equal transfers
	0.00	9991111 Utility		
	0.00	9991112 Accounts Receivable		
001-1301	0.00	0012120 payroll liabilities		
	0.00	___-2020 accounts payable		
	629,686.24	- Ckg Bal to match		
		Col I Line 62		

City of Oelwein, IA**CLIENT LIAISON:**

Jim Holz, AICP
Phone: 563.584.2884
Cell: 563.590.6351
jholz@msa-ps.com

DATE:

August 5, 2024

**COMMUNITY CHANGE GRANT – PROJECT #08884014**

A list of potential projects have been developed prioritized. We are currently providing cost estimates to each of the projects. We plan on attending community events on Aug. 21st and 22nd to gather input on the potential projects.

JUNE 2024 PARK MONTHLY REPORT

At the pool we held our monthly safety meeting and review on a Sunday morning. At this meeting the guards practiced back boarding, CPR training, and various water skills. At the pool the fill line was redirected to the surge tank as part of the recommendations from the state inspector and the flow meter will be replaced once contractors get it in. Last Monday evening I hosted the monthly tree board meeting at the park building where we talked about upcoming tree planting events and possible grants that I am getting quotes on. This month we started and finished our last session of group swim lessons and private lessons for the season. On Tuesday, the pool was closed at 2pm for the last swim team meet of the season as all six teams in the conference attended. The park and cemetery employees have been busy trying to keep up with the mowing and keeping the trimming down and the rain continues to keep everything growing. At Wings Park the playground equipment that was unfortunately set on fire was removed this week and disposed of. On the second Tuesday evening of the month, I met with the trail committee members as we discussed updates to trail development and grant proposals. The employees have been patching roads at City Park and evened out the gravel roads at the cemetery. There was a cremation burial this past week and a full burial for Friday the cemetery employees prepared. Nate has been busy spraying needed areas as the weather has been great for weed growth and the park employees have been weeding downtown in the mornings. I typed up the agenda for Mondays Park and Rec meeting and sent it out as we have proposals for two memorial benches to discuss.

This month the park employees spruced up the front entrance of the aquatic center with some new mulch. They put down just enough to brighten up the area for our event on Friday the 19th with BCHC sponsoring a free entry day that they will reimburse the city for. At Woodlawn the employees prepared two full burials, one for Friday and one for Monday. At the campground we had some issues with the waste station as it was found out someone dropped a lid that was backing up the driveway drop. The lid was removed right away, and septic cleaned while we had the truck there. Carrico Aquatics installed the new flow meter at the aquatic center that quit working and the state inspector required it to be replaced. Hawkins delivered a load of hydrochloric acid for the pool this week. The park employees took out a dead scotch pine at City Park on Friday and completed trimming along the waterway at Wings. Trails and skate park were swept, downtown cleaned, flowers water each day. I have been working on the REAP grant proposal that is due in August. I received both quotes from the local nurseries for the Trees for Kids grant proposal this week. I designed new signage for Depot Park, talked to the paper about coming up to write an article for the pool on Friday. I travelled to Decorah for the Upper Explorer Land meeting where they gave the available money to themselves once again and nothing to Oelwein.

This month the cemetery employees were busy preparing two more full graves and a cremation burial. The cemetery employees took the sweeper and cleaned the streets at Woodlawn, and we fixed a water line leak as well. I had Nate take the sickle mower around and trim trails, parks and waterways this past week. The park employees took the tree spade and moved three evergreen bushes to the sports complex that Charlie Rochford donated to the city. The campground had a small water leak that was fixed the next morning. The park employees have been taking down trees that have expired in recent years as they have been concentrating their efforts mainly on ash tree removal. At the park shop, we went through our area and discarded old pallets and cleaned up the area, graded it and organized everything back into where it needs to go. We have been putting extra time into the sports complex this week for the circus that is going to be out there this weekend. Pool manger Kim has been busy at the pool as they finished scheduled swim lessons and are offering adult learn to swim lessons. The pool has had seven facility rentals in the past two weeks and many more scheduled for the end of the season which will be on August 18th. The trails and skate park were swept again like they are every week. The campground is doing well as business has been picking up recently. I sent out the agenda for the tree board meeting scheduled for Monday evening as we have a lot to go over.

TRAINING REVIEW



CHEMICAL ORDER



CPR REVIEW



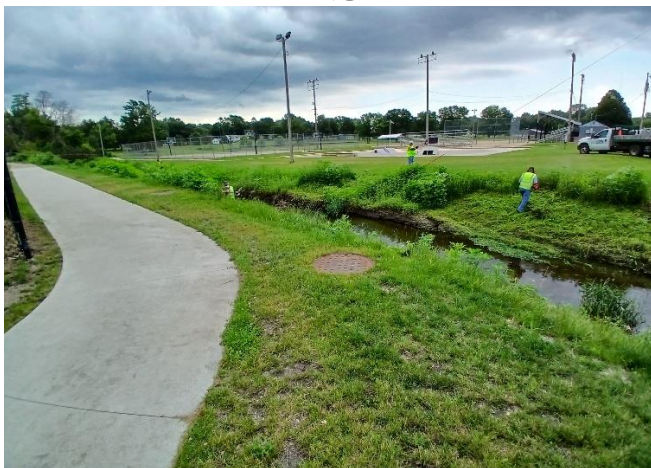
TREE BOARD MEETING



FILL LINE



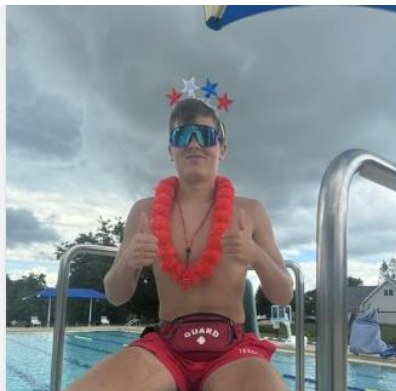
TRIMMING



SWIM MEET



4TH OF JULY



PLAYGROUND REMOVAL



ROAD WORK



SPRAYING



BURIALS



PATCHING



MULCHING



GRAVE PREP



SEPTIC CLEANING



NEW FLOW METER



TRIMMING



CHEMICAL DELIVERY



SCOTCH PINE



GRAVE PREP



CAMPGROUND WATER REPAIR



SWEEPING STREETS



WATER REPAIR



TRIMMING



TREE DONATION



TREE REMOVAL/CLEANUP



COMPLEX PREP

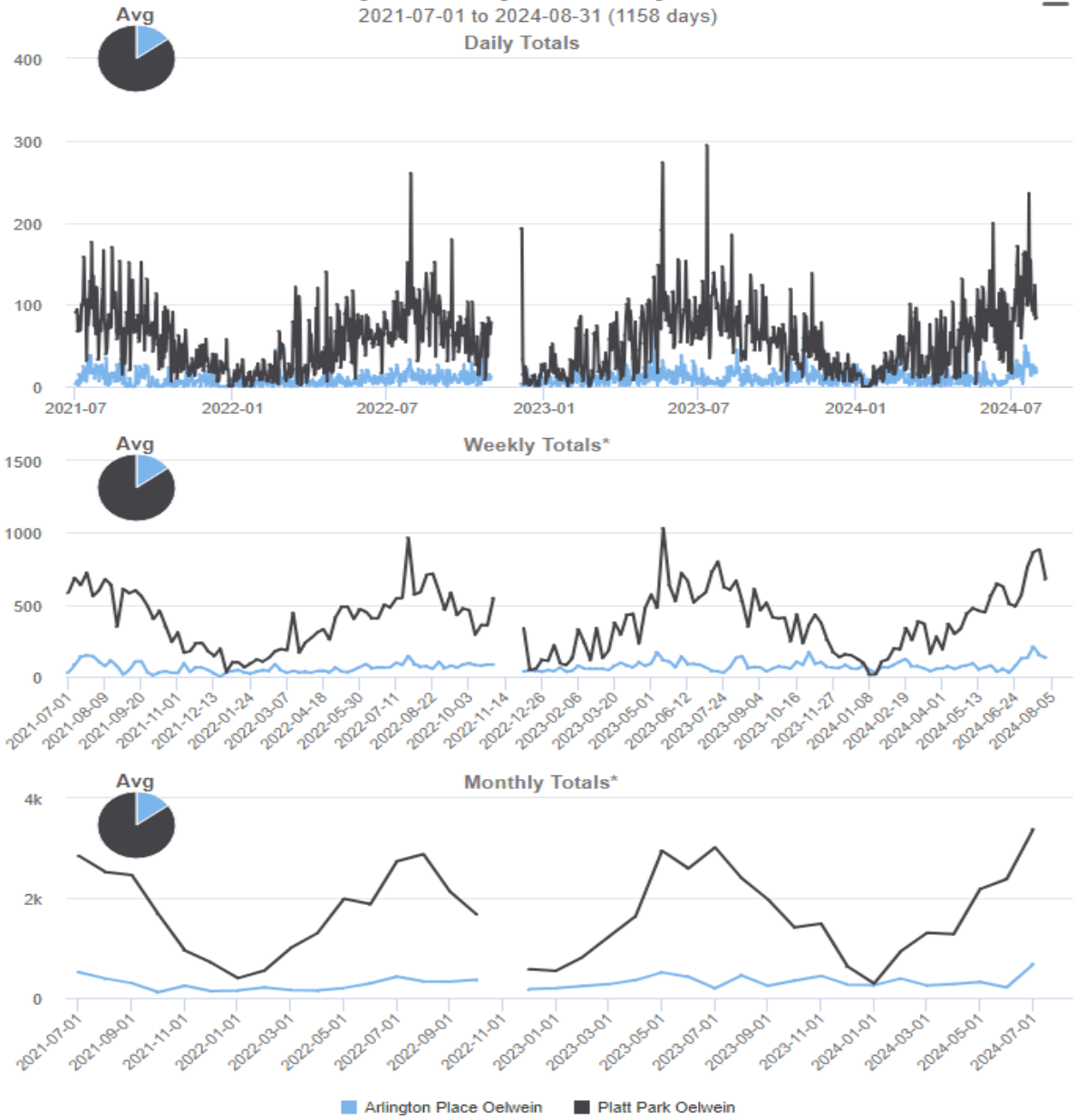


SHOP CLEANUP



Daily/Weekly/Monthly totals

2021-07-01 to 2024-08-31 (1158 days)



* Based on Average Daily Traffic (ADT)

Master Summary

Download as Excel CSV

Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT†	ADT†x365	Days with data
2021	Arlington Place Oelwein							512*	388	294	115	242	134	9.115	3,327	183
	Platt Park Oelwein							2,845*	2,523	2,458	1,675	950	704	60.454	22,066	183
2022	Arlington Place Oelwein	146	207	158	148	199	290	426	332	327	362		173*	8.303	3,031	330
	Platt Park Oelwein	394	548	1,002	1,297	1,984	1,877	2,736	2,877	2,127	1,672		572*	51.497	18,796	330
2023	Arlington Place Oelwein	193	235	274	356	510	421	190	451	241	347	441	266	10.753	3,925	365
	Platt Park Oelwein	543	816	1,229	1,635	2,948	2,592	3,013	2,399	1,969	1,411	1,485	628	56.625	20,668	365
2024	Arlington Place Oelwein	254	389	247	279	319	208	673						11.122	4,071	213
	Platt Park Oelwein	287	930	1,305	1,276	2,181	2,378	3,373						55.070	20,156	213

ADT† = Average Daily Traffic

* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data.

DAILY ACTIVITIES

- CLEAN/ORGANIZE SHOP AREAS
- PICK UP DOWNTOWN AREAS
- MAINTAINING PARK, CEMETERIES
- MAINTENANCE ON EQUIPMENT
- SAFETY MEETINGS
- MEET WITH CONTRACTORS
- RETRIEVE & UPLOAD TRAIL COUNT DATA
- WOODLAWN BURIALS
- PARK MAINTENANCE
- GRANT WORK

PROGRESS ON PROJECTS

- WEBSITE UPDATING
- TRAIL EASEMENTS/GRANTS
- WORK ON PARK AND REC MASTER PLAN
- TRAIL MAINTENANCE
- GRINDING STUMPS
- CIVICREC WORK
- SWEEPING TRAILS/STREETS
- FINISHED REAP APPLICATION
- PLAYGROUND MAINTENANCE
- SWIM LESSONS SESSIONS 1 & 2 COMPLETED
- POOL FACILITY RENTALS/PRIVATE LESSONS
- DEAD TREE REMOVAL
- NEW MEMORIAL BENCH BACK INSTALLED
- DIRT WORK COMPLEX
- TREES FOR KIDS GRANT

NEXT MONTH AND FUTURE PROJECTS

- REMOVE OLD WELL HOUSES CITY PARK
- REPURPOSE OLD WINGS BRIDGE
- GRANT WRITING
- TRAIL SEGMENT 2
- TRAIL SEGMENTS 4/5 ALIGNMENT
- PAINT ACCENT BRICK – POOL
- REMOVE PRIMITIVE AT REDGATE
- PLAYGROUND SLIDES – CITY PARK
- UTILITIES TO PLANT TREES IN CHRYSLER
- BOARD AND COMMITTEE MEETINGS
- WINTERIZE POOL
- TREES FOREVER TREE PLANTING
- GRAVEL BED TREE PLANTING
- ITALIAN DAYS - REDGATE
- FLAGPOLE DIAMONDS

JOSHUA JOHNSON MA
OELWEIN PARK SUPERINTENDENT



The Library Noise



Oelwein Public Library
Volume 15
Issue 8
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Library Hours:

Monday-Tuesday:
9:00 am-8:00 pm

Wednesday-Thursday:
9:00 am-7:00 pm

Friday:
9:00 am-5:30 pm

Saturday:
9:00 am-3:00 pm



August Calendar

- 8/7 Creature Feature at the Library 9:00
 - 8/12 Friends Meeting 1:30
 - 8/13 Library Board Meeting 5:15
 - 8/26 Book Talk 10:00
- August Theme: Set in the 1960's**

Did You Know...

Iowa public libraries circulated over 16 million physical items and 4 million digital items last year.

Physical items were shared between Iowa libraries via interlibrary loan over 400,000 times.

Source: FY23 Iowa Public Library Statistics
IOWA State Library of Iowa



In the last fiscal year (July 1, 2023 to June 30, 2024) the Oelwein Public Library had a total number of 44,304 library materials checked out. We shared 299 physical items to other libraries through Interlibrary Loan. Bridges and Hoopla totaled 8907 items downloaded. Our library had been visited by 27,120 people and issued 581 new library cards.

The next Book & Bake Sale will be held October 24th-26th.



Oelwein Reads Book Club will meet September 26th at 6:00 p.m. in the fireplace room at Ampersand. The featured selection is *Dubuque's Forgotten Cemetery* by Robin M. Lillie & Jennifer E. Mack

Kick off the school year with confidence! Explore hoopla's Back to School collection for a variety of titles to get your kids ready to ace that first day. **Hoopla** is where you have access to ebooks, audiobooks, comics, movies, tv shows, and music to download to your device for FREE with your library card. No wait lists! This service is available for Oelwein and Rural Fayette County resident card holders. Each card holder is limited to five (5) downloads a month. Download the Hoopla app and start enjoying today.



Donor's Corner

The following people made donations in memory of loved ones during the month of July:

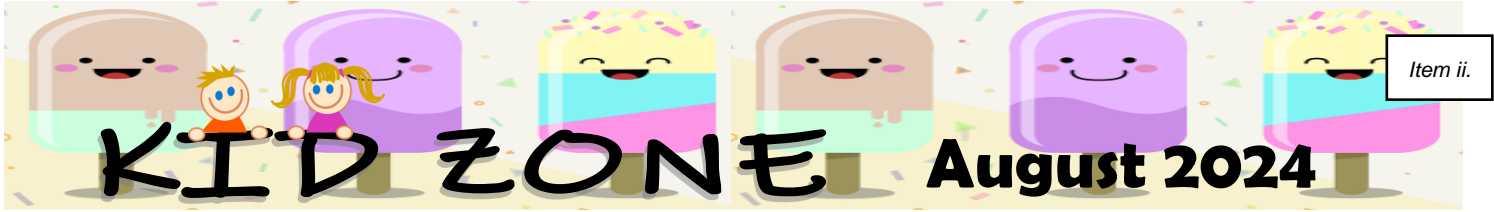
In memory of **Seth Garceau**
Jens & Joanne Nielsen

In memory of **Michael L. Darland**
Friends of the Library

In memory of **Gail Holland**
Southlawn Court Condominium



For more information on how you can create this lasting tribute to someone you have lost or would like to honor, please contact Deann Fox at 283-1515



Pages & Play Club every Wednesday at 10:00 a.m.

August Themes:

8/7 Caterpillars, 8/14 Things That Go, 8/21 Back to School, 8/28 This Book

Theme Thursdays every Thursday at 4:00 p.m.

August Themes:

8/1 Coral Reef Art, 8/8 LEGOs, 8/15 Coding, 8/22 Draw Your Own Comic, 8/29 Animal Exploration

August Take & Make Kits: Sunflower Drawing



- One of the best ways to prevent the
- “summer slide” is for kids to keep reading
- all summer long. This new reading chal-
- lenge will keep kids reading and learning,
- with the help of an old friend, Smokey
- Bear. Smokey is celebrating his 80th
- birthday this year.
- You can help celebrate by learning how to
- protect the environment and prevent
- wildfires. Kids will read books and earn
- badges to complete the challenge and
- receive a sticker.
- Reading logs
- are available
- at the library
- and this
- challenge
- runs through
- November
- 28th.

Creature Feature in the Library August 7 at 9:00 a.m.

Join Naturalist Michael from Fontana to learn about a creature that will live in the library for a month.



Want more information on these programs?
Ask a librarian how to sign up.



Oelwein Community schools registration begins July 29th through August 9th online only. www.oelweinschools.com Classes begin August 23rd.

Have a great year!



New Fiction

What Have You Done-Shari Lapena
Ladykiller-Katherine Wood
The Inmate-Freida McFadden
Red Sky Mourning-Jack Carr
The Summer Pact-Emily Giffin
Sipsworth-Simon Van Booy
Hard to Kill-James Patterson
Slow Dance-Rainbow Rowell
Calder County-Janet Dailey
The Briar Club-Kate Quinn
All the Colors of the Dark-Chris Whitaker
The Burning-Linda Castillo
A Death in Cornwall-Daniel Silva
Things Don't Break on Their Own-Sarah Easter Collins

New Non-Fiction

The Grief Cure-Cody Delistraty
Black Pill-Elle Reeve
When the Night Comes Falling-Howard Blum
Guilty Creatures-Mikita Brotzman
Deep Water-James Bradley
Consent-Jill Ciment
Love & Whiskey-Fawn Weaver

New Young Adult

The Breakup Artists-Adriana Mather
Girls Who Burn-M.K. Pagano
Once Bitten, Twice Dead-Tiffany Schmidt
We Don't Have Time for This-Brianna Craft
The Gilded Crown-Marianne Gordon
A Darker Mischief-Derek Milman
Reckless-Lauren Roberts
Break to You-Neal Shusterman
Such Charming Liars-Karen M. McManus

Ladybug

Sour Apple-Linda Liu
Up High-Matt Hunt
The Yellow Bus-Loren Long
King Lion-Emma Yarlett
The First Day of School-Matt Huntley
5-Minute Kindness Stories
The Quickest Bedtime Story Ever-Louise Fitzgerald

New J

The Night Librarian-Christopher Lincoln
Fowl Play- Kristin O'Donnell Tubb
Little Shrew-Akiko Miyakoshi
Crushing It-Erin Becker

New DVD's

Bluey: Season 3, Civil War, Arcadian, The Fall Guy

Children under the age of seven (7) must be accompanied by a responsible person at least fourteen (14) years old. It is the responsibility of parents/guardians/caregivers to supervise and monitor the behavior and safety of their children or persons in need of a caregiver at times. The library is not responsible for children or persons in need of a caregiver left in the building.