



Agenda

City Council Meeting
20 Second Avenue SW, Oelwein
6:00 PM

December 22, 2025
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Karen Seeders, Anthony Ricchio, Lynda Payne, Dave Lenz, Renee Cantrell

Pledge of Allegiance

Call to Order

Roll Call

Additions or Deletions

Citizens Public Comments - See Guidelines for Public Comments Below

- [A.](#) Public Comment Policy.

Consent Agenda

- [1.](#) Consideration of a motion approving the December 8, 2025 minutes.
- [2.](#) Claims Resolution in the amount of \$434,078.87.
3. Consideration of a motion approving the Class "E" Retail Alcohol License for Super Mart.

Public Hearing

- [4.](#) Public Hearing for the status of funded activities for the City of Oelwein Rise Day Habilitation Center Improvements Project on December 22, 2025 at 6:00 PM in the Oelwein City Council Chambers.

Ordinances

- [5.](#) Consideration of an ordinance amending Chapter 23: Miscellaneous Law Enforcement, Article IV – Miscellaneous Prohibitions; Illegal Camping. - Third and Final Reading.

Resolutions

- [6.](#) Consideration of a resolution approving Change Order No. 2 in the amount of \$801.00 for 10th St. Bridge Reconstruction Project with Taylor Construction.
- [7.](#) Consideration of a resolution approves Pay Application No. 3 in the amount of \$103,031.27 to Taylor Construction for the 10th St. Bridge Project.
- [8.](#) Consideration of a resolution approving Change Order No. 1 in the amount of \$130.00 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.

- [9.](#) Consideration of a resolution approving Pay Application No. 2 in the amount of \$257,135.61 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
- [10.](#) Consideration of a resolution approving the contract with Upper Explorerland Regional Planning Commission and the City Of Oelwein for the Community Development Block Grant (CDBG) Water Improvement Project #25-WS-027.
- [11.](#) Consideration of a resolution approving the Office of the State Archaeologist at the University of Iowa (OSA) in the amount of \$1,493 for a Phase 1 Archaeological Survey for the 10th St. SE, 1st Ave SE, and 6th St NE 2026 Water Improvement Project.
- [12.](#) Consideration of a resolution approving a development agreement with Matt Construction in the amount of \$45,000 to build three zero lot line homes at 201 9th Ave. SW.
- [13.](#) Consideration of a resolution amending the Oelwein personnel manual.
- [14.](#) Consideration of a resolution amending the Oelwein Salary Resolution.

Committee Reports

- [15.](#) Report from Seeders on the Library Board minutes.
- [16.](#) Report from Cantrell on the Park and Rec Minutes.

Council Updates

Mayor's Report

- A. Consideration of a motion to approve the mayor's recommendation to reappoint Savannah DeJong to the Planning and Zoning Commission.
- B. Consideration of a motion to approve the mayor's recommendation to reappoint Dave Gearhart to the Planning and Zoning Commission.

City Attorney's Report

City Administrator's Report

- [A.](#) City Administrator.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



Public Comment Policy
Oelwein Guidelines for Public Participation during City Council Meetings
Adopted by Council Resolution 5495-2023

1. Regular City Council Meetings “Public Comments” on non-agenda items.
 - a. The first opportunity for public comment is listed on the agenda as “Public Comments”. This time is set aside for the public to address the City Council on issues not scheduled on the agenda. It is not to be confused with a public hearing, which is a formal proceeding conducted for the purpose of discussing a specific topic, such as the city budget.
 - b. Anyone wishing to address the City Council must adhere to the following “Rules of Procedure and Decorum”:
 - i. Be recognized by the Mayor or Mayor Pro Tem.
 - ii. State their name and address.
 - iii. Speak from the podium in a civil, non-argumentative and respectful manner.
 - iv. Whenever a group wishes to address the City Council on the same subject, the Mayor may request that a spokesperson be chosen by the group to avoid significant repetitive comments. Follow up comments by others that are similarly minded, should be limited to acknowledging their agreement with the comments made by the spokesperson or any other prior speaker, and not merely repeating previously made comments.
 - v. Each person wishing to speak during the public comment period shall be given three (3) minutes to share their comments.
 - vi. Speakers will be required to speak into the microphone, speak clearly and succinctly, to ensure all in attendance, in person or virtually, can clearly hear and understand what is being said.
 - vii. All remarks shall be directed to the Mayor and City Council as a body rather than to the Mayor, any particular Councilmember, or any member of the staff or audience.
 - viii. If the speaker intends to share any documents the City Council during their comments, a copy must also be provided to the City Clerk. If the speaker is reading a “statement” to the Council, it is requested that a copy of the “statement” be provided to the City Clerk so as to have a clear and accurate record of what was said.
 - ix. Speakers shall refrain from the use of profanity; language likely to incite violence or outbursts from the audience; language that is disruptive to the orderly process of the meeting; engaging in conversations with individual council members; making comments of a personal nature regarding others; shouting, yelling or screaming.
 - x. Speakers shall not continue to address the City Council once they have left the podium and will at no point address or engage in conversation with the Mayor, Council, or staff from their seat.
 - c. Other matters relevant to the Public Comment section reference topics not on the Agenda.
 - i. Should the Mayor or Council request clarifications from the speaker the Mayor, in the Mayor’s sole discretion, may provide additional time to the speaker.



- ii. The Mayor or Mayor Pro Tem, in the sole discretion of the Mayor or Mayor Pro Tem in the absence of the Mayor, may provide additional time or reduce time allowed any speaker and/or make other allowances or judgements deemed appropriate under the circumstances, in the Mayor's capacity as the presiding official.
- iii. In many cases, the speaker will be directed to meet with staff outside of the meeting to further discuss, obtain answers to questions, to resolve the issue, and/or to discuss next steps.
- iv. Other than asking a question to clarify a statement made by the speaker, Council members shall refrain from entering into a dialogue with the speaker. This portion of the agenda is not intended for a discussion or debate between the City Council and the speaker and should not be used for that purpose. Iowa Code requires public notice of all items to be considered/debated to be posted at least twenty-four (24) hours in advance of the meeting. Therefore, Council discussion or debate on a topic brought up in the public comment section would be a violation of Iowa Code.
- v. The Mayor is responsible for maintaining order and decorum and will not allow the speaker, or any other person in attendance, to make personal attacks or inflammatory comments and will, when appropriate, direct any person violating any of the rules set forth herein to be quiet, to sit down and/or return to their seat as appropriate. Failure to comply with directives of the Mayor may result in the person being asked to leave the meeting or removed from the meeting. The Mayor may call for a break or recess to allow the speaker to leave or be removed from the meeting.

2. City Council Meetings "Public Comments" on Agenda Items during the meeting

- a. The City Council meeting is designed for the City Council to discuss and make decisions on the various issues on the agenda. The procedure for introduction, consideration, and action on agenda items is as follows:
 - i. Each agenda item is introduced by the Mayor
 - ii. The Mayor asks for a staff presentation or clarification of any relevant staff report.
 - iii. If dealing with an issue tied to an applicant, the Mayor may ask for comments from the applicant.
 - iv. The Mayor will then request whether any person in attendance wished to comment on the agenda item.
 - v. After the cessation of Council debate and any other comments as appropriate, the Mayor will call for a motion and second.
 - vi. Once a motion has been made and seconded, no additional comments will be received from the public, only City Council debate, with staff input as appropriate, will occur from this point forward.
- b. The rules for addressing the City Council at the designated time during this portion of the meeting are:
 - i. The speaker must be recognized by the Mayor.
 - ii. The speaker must speak from the podium and must provide their name and address for the record.



- iii. At no time will members of the public be allowed to enter into the City Council discussion from their seat. Upon recognition by the Mayor, a person may only be allowed to speak at the podium during the City Council discussion so long as the Mayor finds the comments to be germane, necessary and/or helpful to the City Council.
 - iv. No speaker will be allowed to speak more than once on any agenda item unless clarification is requested by the City Council and permission granted by the Mayor.
 - v. When an agenda includes a “Public Hearing”, any comments from the Public will only be received during the Public Hearing, not after the Public Hearing during consideration of any action item tied to the Public Hearing discussion.
 - vi. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
3. Public Hearings
- a. When an item under consideration requires a public hearing by statute, the Mayor will open and facilitate the public hearing. Public comments will be received in the same manner, and subject to, all provisions described and set forth under Paragraph 2 of this Policy.
 - b. Reasonable limitations on the number of speakers and time allowed to speak may be imposed by the Mayor in order to keep the meeting moving.
 - c. Public hearings are held to gather data and opinions from the public to assist and facilitate the decision-making process.
 - d. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items..
4. Public Comments at Council Workshops / Work Sessions.
- a. The committee chair runs the work session. The purpose of work sessions is to allow staff to present material and for the Council to have time to discuss and consider issues in greater detail before taking action.
 - b. Public Comments:
 - i. Because the Workshop/Work Session is designed for discussion among the members of the City Council and staff, public comment is not warranted. A member of the audience may only speak should the chair recognizes a member of the public or interested party or if a Council member requests that a member of the public be recognized. If so recognized, the same rules of decorum as listed for Council meetings apply, and the chair may impose any and all other restrictions deemed appropriate in the sole discretion of the chair.
 - c. All rules set forth above in the “Public Comments” on non-agenda items section of this Policy, unless specifically excepted by the provisions of this section, shall by this reference be applicable to Public Comments on agenda items.
5. Rules of Decorum for the Audience during Council Meetings and Work Sessions
- a. Meeting attendees (the audience):



- i. Will refrain from commenting, clapping, shouting, booing, or other inappropriate and/or disruptive behavior.
 - ii. Will refrain from private conversations during meetings.
 - iii. Should not address Council members in individual conversation or make comments to individual Council members.
- 6. Contacting City Council Members outside of Meetings
 - a. You may contact your City Council member at any time. Their contact information is on the City's website (<https://www.cityfoelwein.org>) at the button marked Government then City Council. Phone numbers may be provided City Hall should permission be given by the elected official.



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
December 08, 2025 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call **Present:** Payne, Seeders, Ricchio, Lenz, Cantrell
 Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk/Treasurer Rigdon
 Absent: Weber

Additions or Deletions

A motion was made by Lenz, seconded by Ricchio to adopt the agenda as presented.

All aye. Motion carried.

Consent Agenda

1. Consideration of a motion approving the November 24, 2025 minutes.
2. Consideration of a motion approving the Class "E" Retail Alcohol License for Casey's General Store.
3. Consideration of a motion approving the Class "E" and the Class "B" Retail Alcohol License for Kwik Trip, Inc #665.
4. Consideration of a motion approving the Class "E" and the Class "B" Retail Alcohol License for Kwik Trip, Inc #1156.

A motion was made by Lenz, seconded by Ricchio to approve the consent agenda.

All aye. Motion carried.

Public Hearing

5. Public Hearing on December 8, 2025 at 6:00PM in the Council Chambers on the sale of West 25' of the East 65' of the South 64' of Block 1, Oelwein's Homestead Addition in the amount of \$1.00.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

Ordinances

6. Consideration of an ordinance amending Chapter 23: Miscellaneous Law Enforcement, Article IV – Miscellaneous Prohibitions; Illegal Camping. - Second Reading.

A motion was made by Cantrell, seconded by Payne to approve the second reading of an ordinance on Chapter 23: Miscellaneous Law Enforcement, Article IV – Miscellaneous Prohibitions; Illegal Camping.

Ayes: Payne, Seeders, Ricchio, Lenz, Cantrell

Nays: NA

Absent: Weber

Motion carried.

Resolutions

7. Consideration of a resolution approving project expense reimbursements number three and four in the amount of \$19,382.33 for the Oelwein RISE Day Habilitation Center Improvements Project.

A motion was made by Seeders, seconded by Lenz to approve Resolution No. 5835-2025.

Ayes: Payne, Seeders, Ricchio, Lenz, Cantrell

Nays: NA

Absent: Weber

Motion carried.

8. Consideration of a resolution setting a public hearing for the status of funded activities for the City of Oelwein Rise Day Habilitation Center Improvements Project on December 22, 2025 at 6:00 PM in the Oelwein City Council Chambers.

A motion was made by Seeders, seconded by Payne to approve Resolution No. 5836-2025.

Ayes: Payne, Seeders, Ricchio, Lenz, Cantrell

Nays: NA

Absent: Weber

Motion carried.

9. Consideration of a resolution approving sale of city owned real property located at west 25' of the east 65' of the south 64' of block 1, Oelwein's Homestead addition.

A motion was made by Lenz, seconded by Cantrell to approve Resolution No. 5837-2025.

Ayes: Payne, Seeders, Ricchio, Lenz, Cantrell

Nays: NA

Absent: Weber

Motion carried.

10. Consideration of a resolution authorizing the filing of a mortgage release for Muze, LLC at 108 S. Frederick Avenue.

A motion was made by Lenz, seconded by Ricchio to approve Resolution No. 5838-2025.

Ayes: Payne, Seeders, Ricchio, Lenz, Cantrell

Nays: NA

Absent: Weber

Motion carried.

11. Consideration of a resolution approving the Demolition Assistance application to Russ McNamara & Charles Rochford for 122 7th Street SE in the amount of \$5,000.00.

A motion was made by Cantrell, seconded by Lenz to approve Resolution No. 5839-2025.

Ayes: Payne, Seeders, Ricchio, Lenz, Cantrell

Nays: NA

Absent: Weber

Motion carried.

Motions

12. Consideration of a motion to provide direction to staff on the flooding in the 500 Block NE.

Council person Seeders stated it would be advantageous to wait until the flood mitigation project was completed.

A motion was made by Seeders, seconded by Ricchio to direct staff to wait until the flood mitigation project comes to fruition before taking action. All aye. Motion carried.

13. Consideration of a motion to provide direction to staff on future solid waste planning.

No action was taken by council as they wait for the Fayette County Landfill Commission to evaluate their process and rates.

Mayor's Report

14. Consideration of a motion approving the mayor's recommendation to appoint Roger Rueber to the Board of Appeals.

A motion was made by Lenz, seconded by Ricchio to approve the mayor's recommendation to appoint Roger Rueber to the Board of Appeals. All aye. Motion carried.

City Administrator's Report

- A. Discussion on solid waste rates.

City Administrator Mulfinger advised the landfill will likely be pulling back their rate change for the commercial tonnage.

Adjournment

1. Additional Information.

A motion was made by Lenz, seconded by Seeders to adjourn the meeting at 6:26PM.

All aye. Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 08, 2025 and copy of said proceedings was furnished to the Register December 11, 2025.

Dylan Mulfinger, City Administrator

City of Oelwein

November 2025 Receipts

General \$147,993.65; Cnty Emrgncy Mngmnt \$1,040.11; RUT \$70,438.90; Trust & Agency \$69,788.28; Flex Spending \$1,369.66; Gas/Electric Franchise Fee \$223,222.96; Library Bequest \$909.60; Dwntwn TIF \$12,261.96; Ind Prk SubFund TIF-East Penn \$1,967.03; Econ Dev \$24,352.00; IRP Revolving Loan \$12,949.10; Debt Servce \$37,530.00; Water Bondsinking \$426.55; Sewer Bondsinking \$766.15; Special Assessments \$4,957.00; 2024 GO Bond Constrct 10th ST Brdg \$3,830.41; Cemetery Perp Care \$.28; Water \$159,319.36; Water Infrastructure \$5.14; Water Deposits \$2,708.25; Fuel \$4,532.20; Landfill \$49,312.80; Recycling \$6,123.07; ROW Trees Utility Fee \$7,765.59; Wellness Center \$13,586.96; Sewer/Waste Treatment \$180,006.58; Sewer Infrastructure Fee \$0.83; TOTAL \$1,037,164.42

X _____

Dylan Mulfinger, City Administrator

I certify the council has approved these expenditures.

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1100-61810 UNIFORM					
UNIFORM DEN INC	119808	Uniform Shirts	11/26/2025	163.78	.00
Total 001-1100-61810 UNIFORM:				163.78	.00
001-1100-61990 EMPLOYEE PERSONNEL EXPENSE					
CELLEBRITE INC	INVUS293118	Digital Evidence Collection	12/02/2025	1,000.01	.00
ELAN FINANCIAL SERVICES	11162025	Monitoring Services Nov	12/01/2025	3.79	3.79
ELAN FINANCIAL SERVICES	11262025	Monitoring Services Nov	12/01/2025	49.75	49.75
ELAN FINANCIAL SERVICES	1572664	training	11/13/2025	203.84	203.84
ELAN FINANCIAL SERVICES	72673	2026 FBI-NAA Dues	11/18/2025	145.00	145.00
FAREWAY STORES INC	00267810	Hosted ILEA training - food items	11/15/2025	80.96	.00
LINSTAR INC	127377	EMPLOYEE ID CARDS	11/18/2025	38.40	.00
RONALD VOSHELL	20251215	Ron Voshell Travel Reimburseme	12/18/2025	90.04	.00
Total 001-1100-61990 EMPLOYEE PERSONNEL EXPENSE:				1,611.79	402.38
001-1100-63100 BUILDING					
KENS ELECTRIC	65514940	Repair building water heater	12/08/2025	605.10	.00
Total 001-1100-63100 BUILDING:				605.10	.00
001-1100-63310 VEHICLE					
ADVANCED AUTOMOTIVE INC	11130CM	REVISED INVOICE REC'D - LOW	11/10/2025	98.94-	98.94-
ADVANCED AUTOMOTIVE INC	11290	car 1 axle shaft work	11/13/2025	575.91	.00
ADVANCED AUTOMOTIVE INC	11443	unit #3 oil change	12/03/2025	54.00	.00
ADVANCED AUTOMOTIVE INC	11445	unit #2 oil change	12/03/2025	54.75	.00
ADVANCED AUTOMOTIVE INC	11511	car 1 TPMS	12/11/2025	168.00	.00
AVALON TIRE	1-49949	Tire repair	11/29/2025	57.90	.00
WEX BANK	109024667	FUEL PURCHASES	11/30/2025	1,091.11	1,091.11
Total 001-1100-63310 VEHICLE:				1,902.73	992.17
001-1100-63730 COMMUNICATIONS					
ELAN FINANCIAL SERVICES	114-2633494-7	Phone wall mounts	11/17/2025	117.00	117.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	238.93	238.93
Total 001-1100-63730 COMMUNICATIONS:				355.93	355.93
001-1100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/08/2025	180.75	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	23.67	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	180.79	180.79
Total 001-1100-63810 UTILITIES:				385.21	180.79
001-1100-64090 JANITORIAL					
ELAN FINANCIAL SERVICES	114-3450869-0	Filters/bags	11/17/2025	43.33	43.33
Total 001-1100-64090 JANITORIAL:				43.33	43.33

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1100-64950 CONTRACTS					
BIGLEAF NETWORKS INC	INV133281	SD Wan Service	09/01/2025	3,480.36	.00
COPY SYSTEMS INC	IN584851	COPIER MAINT SUPPORT	12/08/2025	196.81	.00
HORAN CLEANING LLC	1814	MONTHLY PD CLEANING - NOV	12/02/2025	390.41	.00
Total 001-1100-64950 CONTRACTS:				4,067.58	.00
001-1100-65041 EQUIPMENT					
CELLEBRITE INC	INVUS293118	Digital Evidence Collection	12/02/2025	800.00	.00
ELAN FINANCIAL SERVICES	111-1561861-2	flashlight/spotlight	11/17/2025	96.96	96.96
ELAN FINANCIAL SERVICES	111-4544203-6	Traffic Wand	11/17/2025	21.75	21.75
ELAN FINANCIAL SERVICES	114-5648404-8	Storage/Equipment Bags	11/17/2025	147.92	147.92
ELAN FINANCIAL SERVICES	114-9141643-0	Batteries	11/17/2025	66.74	66.74
Total 001-1100-65041 EQUIPMENT:				1,133.37	333.37
001-1100-65060 OFFICE SUPPLIES					
ELAN FINANCIAL SERVICES	#111-2078847-	Standing Desk component	11/28/2025	152.99	152.99
ELAN FINANCIAL SERVICES	10366660021	Garbage bags - meeting/training r	11/13/2025	68.31	68.31
ELAN FINANCIAL SERVICES	111-4394833-8	Standing Desk	11/28/2025	344.25	344.25
ELAN FINANCIAL SERVICES	113-6055152-3	file folders	11/11/2025	153.66	153.66
ELAN FINANCIAL SERVICES	114-9141643-0	Paper - door stops	11/17/2025	35.46	35.46
ELAN FINANCIAL SERVICES	395679	heavy duty embosser handle	12/01/2025	37.60	37.60
ELAN FINANCIAL SERVICES	552920	Notary Stamp	11/12/2025	43.57	43.57
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	61.29	61.29
Total 001-1100-65060 OFFICE SUPPLIES:				897.13	897.13
001-1100-65071 TOBACCO PREVENTION					
CUTTING EDGE	6946	Youth community engagement shi	11/16/2025	1,500.00	.00
Total 001-1100-65071 TOBACCO PREVENTION:				1,500.00	.00
001-1100-65100 RESERVE OFFICERS					
UNIFORM DEN INC	119178-01	duty belt bw	11/04/2025	96.37	.00
Total 001-1100-65100 RESERVE OFFICERS:				96.37	.00
001-1100-65102 INVESTIGATION					
ELAN FINANCIAL SERVICES	JVAHXUFDU	Prisoner Hood	12/01/2025	98.02	98.02
US CELLULAR	453072630 202	CAMERA	12/02/2025	20.59	20.59
Total 001-1100-65102 INVESTIGATION:				118.61	118.61
001-1100-65130 COMPUTER SUPPLIES					
CORPORATE TECHNOLOGIES	208922	Extend Car Computer Life	11/25/2025	793.00	.00
ELAN FINANCIAL SERVICES	3268597273	Adobe Pro - 120	12/18/2025	254.27	254.27
Total 001-1100-65130 COMPUTER SUPPLIES:				1,047.27	254.27
001-1500-61810 UNIFORM					
ALEX AIR APPARATUS 2 LLC	INV-53287	fire boots	11/17/2025	517.46	.00
ALEX AIR APPARATUS 2 LLC	INV-53455	fire boots	12/09/2025	1,505.46	.00
ALEX AIR APPARATUS 2 LLC	INV-53513	fire boots	12/16/2025	517.46	.00
Total 001-1500-61810 UNIFORM:				2,540.38	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-1500-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	11262025	Monitoring Services Nov	12/01/2025	49.74	49.74
Total 001-1500-61990 EMPLOYEE PERSONNEL EXPENSE:				49.74	49.74
001-1500-63100 BUILDING					
ELAN FINANCIAL SERVICES	#111-9119366-	Snow removal Equipment	11/30/2025	201.08	201.08
ELAN FINANCIAL SERVICES	111-1763143-0	shovel	11/30/2025	56.48	56.48
ELAN FINANCIAL SERVICES	111-7048450-7	Snow removal Items	11/30/2025	83.02	83.02
Total 001-1500-63100 BUILDING:				340.58	340.58
001-1500-63310 VEHICLE					
ACE HARDWARE	B172441	power block	11/11/2025	31.99	.00
ARNOLD MOTOR SUPPLY LLP	09NV146082	dsl treatment	12/01/2025	19.66	.00
ELAN FINANCIAL SERVICES	111-8310888-2	FD wet/dry vac filter	11/12/2025	27.22	27.22
TOYNE INC	IN0020465	vehicle switches	12/08/2025	88.59	.00
WEX BANK	109024667	FUEL PURCHASES	11/30/2025	109.86	109.86
Total 001-1500-63310 VEHICLE:				277.32	137.08
001-1500-63730 COMMUNICATIONS					
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	23.12	23.12
Total 001-1500-63730 COMMUNICATIONS:				23.12	23.12
001-1500-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/24/2025	41.82	41.82
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/08/2025	24.50	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	234.92	.00
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	11/18/2025	27.53	27.53
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	92.02	92.02
Total 001-1500-63810 UTILITIES:				420.79	161.37
001-1500-64950 CONTRACTS					
HORAN CLEANING LLC	1814	MONTHLY FD CLEANING - NOV	12/02/2025	97.60	.00
Total 001-1500-64950 CONTRACTS:				97.60	.00
001-1500-65041 EQUIPMENT					
ARNOLD MOTOR SUPPLY LLP	09NV145640	floor dry	11/21/2025	103.90	.00
ELAN FINANCIAL SERVICES	111-3289988-3	batteries SCBA gear	11/12/2025	152.06	152.06
ELAN FINANCIAL SERVICES	BBY01-807112	E Dispatch computer monitors mo	11/27/2025	1,189.95	1,189.95
GALLS LLC	033279868	FD safety vests	11/26/2025	270.65	.00
Total 001-1500-65041 EQUIPMENT:				1,716.56	1,342.01
001-1500-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	3.70	3.70
Total 001-1500-65060 OFFICE SUPPLIES:				3.70	3.70
001-1700-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	13846187803	JEFF IABO IRC INSPECTOR CL	12/02/2025	225.00	225.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-1700-61990 EMPLOYEE PERSONNEL EXPENSE:				225.00	225.00
001-1700-63310 VEHICLE					
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	63.15	.00
Total 001-1700-63310 VEHICLE:				63.15	.00
001-1700-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV139678	PRIORITIZING BANDWIDTH - CI	12/01/2025	39.80	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	23.12	23.12
Total 001-1700-63730 COMMUNICATIONS:				62.92	23.12
001-1700-63750 CELLULAR/PAGING					
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	57.27	57.27
US CELLULAR	453072630 202	TABLET	12/02/2025	24.79	24.79
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	27.23	27.23
US CELLULAR	453072630 202	TABLET	12/02/2025	39.78	39.78
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	52.28	52.28
Total 001-1700-63750 CELLULAR/PAGING:				201.35	201.35
001-1700-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1277	Busniess cards	11/25/2025	80.00	.00
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	130.42	.00
ELAN FINANCIAL SERVICES	113-0027067-4	Scanner for front desk permit entri	11/18/2025	96.29	96.29
ELAN FINANCIAL SERVICES	113-0096370-6	USB conference phones	11/10/2025	113.82	113.82
ELAN FINANCIAL SERVICES	2025 12 03 855	ADOBE - MONTHLY SUBSCRIPT	12/03/2025	25.43	25.43
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	35.60	35.60
Total 001-1700-65060 OFFICE SUPPLIES:				481.56	271.14
001-1700-65070 SUPPLIES					
JOHN DEERE FINANCIAL F.S.B.	3267503	Winter gloves	12/02/2025	49.48	49.48
Total 001-1700-65070 SUPPLIES:				49.48	49.48
001-2510-64110 LEGAL EXPENSE					
FAYETTE COUNTY CLERK OF C	01331 FM9999	DISMISSED/DEFERRED FEES	10/29/2025	475.00	.00
FAYETTE COUNTY CLERK OF C	01331 FM9999	DISMISSED/DEFERRED FEES	11/24/2025	285.00	.00
LYNCH DALLAS PC	150213-00800	LEGAL/PROFESSIONAL FEES -	12/11/2025	225.00	.00
Total 001-2510-64110 LEGAL EXPENSE:				985.00	.00
001-2510-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	30.34	30.34
Total 001-2510-65060 OFFICE SUPPLIES:				30.34	30.34
001-2800-63100 BUILDING					
ACE HARDWARE	B172004	Letters for hangar doors	11/05/2025	14.18	.00
ACE HARDWARE	B172516	Supplies for mechanics hangar do	11/13/2025	68.13	.00
ACE HARDWARE	B172529	Exchange screws for mechanics h	11/13/2025	14.99-	.00
MULGREW OIL CO	1726351	LP GAS AIRPORT	12/11/2025	1,081.52	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-2800-63100 BUILDING:				1,148.84	.00
001-2800-63730 COMMUNICATIONS					
AUREON COMMUNICATIONS	789004155 202	AIRPORT PHONE SERVICE	12/01/2025	82.52	82.52
ORAN MUTUAL TELEPHONE C	0000000770 20	AIRPORT INTERNET SERVICE	12/01/2025	68.95	68.95
Total 001-2800-63730 COMMUNICATIONS:				151.47	151.47
001-2800-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	23.44	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	188.10	188.10
Total 001-2800-63810 UTILITIES:				211.54	188.10
001-2800-64950 CONTRACTS					
HORAN CLEANING LLC	1814	MONTHLY AIRPORT CLEANING	12/02/2025	175.00	.00
Total 001-2800-64950 CONTRACTS:				175.00	.00
001-2800-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	26.08	.00
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025-11/4/2025	11/16/2025	44.63	44.63
Total 001-2800-65060 OFFICE SUPPLIES:				70.71	44.63
001-2800-65065 FUEL PROCESSING FEES					
FIDELITY BANK & TRUST	2025 11 30	AIRPORT FUEL FEES - PCI COM	11/30/2025	35.00	35.00
FIDELITY BANK & TRUST	2025 11 30	AIRPORT FUEL PROCESSING F	11/30/2025	32.98	32.98
Total 001-2800-65065 FUEL PROCESSING FEES:				67.98	67.98
001-4100-63100 BUILDING					
HOMETOWN PEST CONTROL	116303	PEST CONTROL	11/18/2025	80.00	.00
MILLER'S CONSTRUCTION INC	2685	SERVICE CALL	11/19/2025	250.00	.00
Total 001-4100-63100 BUILDING:				330.00	.00
001-4100-63730 COMMUNICATIONS					
CENTURYLINK	503191595122	LIBRARY PHONE SERVICE	11/24/2025	118.24	118.24
Total 001-4100-63730 COMMUNICATIONS:				118.24	118.24
001-4100-63810 UTILITIES					
ALLIANT ENERGY	599879000012	ELECTRIC & GAS	11/18/2025	1,777.35	1,777.35
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	383.52	383.52
Total 001-4100-63810 UTILITIES:				2,160.87	2,160.87
001-4100-64950 CONTRACTS					
MIDWEST JANITORIAL SERVIC	257866	JANITORIAL	12/03/2025	1,450.00	.00
Total 001-4100-64950 CONTRACTS:				1,450.00	.00
001-4100-65041 EQUIPMENT					
QUILL.COM	46531987	SHREDDER	11/10/2025	74.01	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4100-65041 EQUIPMENT:				74.01	.00
001-4100-65060 OFFICE SUPPLIES					
ELAN FINANCIAL SERVICES	20251212	SECURITY CAMERA SIGNS	12/12/2025	8.99	8.99
LUCAS COLOR CARD	72150	PATRON CARDS	12/03/2025	469.51	.00
QUILL.COM	46531987	OFFICE SUPPLIES	11/10/2025	178.81	.00
UNIQUE MANAGEMENT	6147318	COLLECTION SERVICE	12/01/2025	11.65	.00
Total 001-4100-65060 OFFICE SUPPLIES:				668.96	8.99
001-4100-65072 BOOKS - ENRICH IOWA					
ELAN FINANCIAL SERVICES	20251212	DRY ERASE BOARDS	12/12/2025	19.99	19.99
Total 001-4100-65072 BOOKS - ENRICH IOWA:				19.99	19.99
001-4100-65077 PASSPORT EXPENSES					
SUSAN MACKEN	20251208	PASSPORT POSTAGE	12/08/2025	107.10	.00
Total 001-4100-65077 PASSPORT EXPENSES:				107.10	.00
001-4100-65220 BOOKS,FILM,CD'S,ETC					
ELAN FINANCIAL SERVICES	20251212	CONSUMER REPORTS MAGAZI	12/12/2025	37.45	37.45
ELAN FINANCIAL SERVICES	20251212	AMAZON-MOVIES	12/12/2025	90.90	90.90
GAME & FISH	20251216	MAGAZINE SUBSCRIPTION	12/16/2025	23.99	.00
INGRAM LIBRARY SERVICES LL	0011202025	BOOKS	12/01/2025	1,615.10	.00
MAGNOLIA JOURNAL	20251212	MAGAZINE SUBSCRIPTION	12/12/2025	28.00	.00
NATIONAL GEOGRAPHIC KIDS	20251212	MAGAZINE SUBSCRIPTION	12/12/2025	51.94	.00
Total 001-4100-65220 BOOKS,FILM,CD'S,ETC:				1,847.38	128.35
001-4300-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	00004879	Pesticide CEU	11/19/2025	130.00	130.00
ELAN FINANCIAL SERVICES	6619	CPO CEU's	11/19/2025	320.00	320.00
FAYETTE CO EXTENSION	20251210	Pesticide App. CEU's Joshua & N	12/10/2025	70.00	.00
Total 001-4300-61990 EMPLOYEE PERSONNEL EXPENSE:				520.00	450.00
001-4300-63200 BUILDING					
JOHN DEERE FINANCIAL F.S.B.	3264425	lock pins	11/24/2025	41.98	41.98
Total 001-4300-63200 BUILDING:				41.98	41.98
001-4300-63310 VEHICLE					
ARNOLD MOTOR SUPPLY LLP	09nv146708	oil	12/10/2025	14.85	.00
JOHN DEERE FINANCIAL F.S.B.	3260056	oil	11/10/2025	27.97	27.97
JOHN DEERE FINANCIAL F.S.B.	3264504	oil	11/24/2025	60.95	60.95
JOHN DEERE FINANCIAL F.S.B.	3265071	window fluid	11/26/2025	8.07	8.07
JOHN DEERE FINANCIAL F.S.B.	3267844	chevy oil	12/03/2025	27.97	27.97
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	106.84	.00
Total 001-4300-63310 VEHICLE:				246.65	124.96
001-4300-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV139679	PRIORITIZING BANDWIDTH - UT	12/01/2025	49.75	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	7.71	7.71
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	56.27	56.27

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 001-4300-63730 COMMUNICATIONS:				113.73	63.98
001-4300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/24/2025	106.42	106.42
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	180.60	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	249.18	.00
Total 001-4300-63810 UTILITIES:				536.20	106.42
001-4300-64950 CONTRACTS					
AFFORDABLE TREE REMOVAL	183706	tree removal	07/16/2025	350.00	.00
CIVICPLUS, LLC	352381	CIVICREC ANNUAL FEE/MAINT	12/18/2025	1,000.00	.00
Total 001-4300-64950 CONTRACTS:				1,350.00	.00
001-4300-65041 EQUIPMENT					
ELAN FINANCIAL SERVICES	112-0179824-2	plow lights	12/02/2025	162.98	162.98
JOHN DEERE FINANCIAL F.S.B.	3265324	grease	11/26/2025	18.89	18.89
JOHN DEERE FINANCIAL F.S.B.	p17851	Hyd fitting skid	12/03/2025	42.55	42.55
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	34.51	.00
O'REILLY AUTOMOTIVE STORE	0390-154860	bulbs	11/26/2025	35.90	.00
Total 001-4300-65041 EQUIPMENT:				294.83	224.42
001-4300-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	26.08	.00
ELAN FINANCIAL SERVICES	112-4110265-9	copier	11/21/2025	301.86	301.86
FIDELITY BANK & TRUST	2025 11 12	ACH FEES FORTE	11/12/2025	1.66	1.66
FIDELITY BANK & TRUST	2025 11 12	PROCESSING FEES - FORTE C	11/12/2025	1.33	1.33
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	12.87	12.87
Total 001-4300-65060 OFFICE SUPPLIES:				343.80	317.72
001-4300-65070 SUPPLIES					
ACE HARDWARE	b171857	lock	11/03/2025	1.99	.00
ACE HARDWARE	b171864	lock	11/03/2025	1.99-	.00
ELAN FINANCIAL SERVICES	2025 12 03 855	ADOBE - MONTHLY SUBSCRIPT	12/03/2025	25.43	25.43
JOHN DEERE FINANCIAL F.S.B.	3265199	chain link	11/26/2025	10.14	10.14
Total 001-4300-65070 SUPPLIES:				35.57	35.57
001-4320-63730 COMMUNICATIONS					
US CELLULAR	453072630 202	INTERNET - CAMPGROUND	12/02/2025	74.79	74.79
Total 001-4320-63730 COMMUNICATIONS:				74.79	74.79
001-4320-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	11/18/2025	63.51	63.51
Total 001-4320-63810 UTILITIES:				63.51	63.51
001-4320-64950 CONTRACTS					
CIVICPLUS, LLC	352381	CIVICREC ANNUAL FEE/MAINT	12/18/2025	1,000.00	.00
Total 001-4320-64950 CONTRACTS:				1,000.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-4320-65060 OFFICE SUPPLIES					
FIDELITY BANK & TRUST	2025 11 12	ACH FEES FORTE	11/12/2025	1.67	1.67
FIDELITY BANK & TRUST	2025 11 12	PROCESSING FEES - FORTE C	11/12/2025	12.88	12.88
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	.74	.74
Total 001-4320-65060 OFFICE SUPPLIES:				15.29	15.29
001-4400-63810 UTILITIES					
ALLIANT ENERGY	8600344075 20	ELECTRIC SERVICE	11/18/2025	21.17	21.17
Total 001-4400-63810 UTILITIES:				21.17	21.17
001-4400-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	4.44	4.44
Total 001-4400-65060 OFFICE SUPPLIES:				4.44	4.44
001-4410-63730 COMMUNICATIONS					
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	15.41	15.41
Total 001-4410-63730 COMMUNICATIONS:				15.41	15.41
001-4410-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	103.71	.00
Total 001-4410-63810 UTILITIES:				103.71	.00
001-4410-64950 CONTRACTS					
CIVICPLUS, LLC	352381	CIVICREC ANNUAL FEE/MAINT	12/18/2025	1,000.00	.00
Total 001-4410-64950 CONTRACTS:				1,000.00	.00
001-4410-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	26.08	.00
FIDELITY BANK & TRUST	2025 11 12	ACH FEES FORTE	11/12/2025	1.67	1.67
Total 001-4410-65060 OFFICE SUPPLIES:				27.75	1.67
001-4500-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	72.32	.00
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	52.88	52.88
Total 001-4500-63810 UTILITIES:				125.20	52.88
001-4500-65041 EQUIPMENT					
ARNOLD MOTOR SUPPLY LLP	09nv145752	skid hyd filter	11/24/2025	11.89	.00
ELAN FINANCIAL SERVICES	1001920876	door gas strut	12/03/2025	94.18	94.18
JOHN DEERE FINANCIAL F.S.B.	p17851	Hyd fitting skid	12/03/2025	42.55	42.55
Total 001-4500-65041 EQUIPMENT:				148.62	136.73
001-4500-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	26.08	.00
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	9.00	9.00
Total 001-4500-65060 OFFICE SUPPLIES:				35.08	9.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-6200-61900 COUNCIL PERSONNEL EXPENSE					
FUSION FORWARD LLC	6924	NAMEPLATES - CANNON GEAR	12/10/2025	97.63	.00
STOREY KENWORTHY CORP	54404	NAMETAG - COUNCIL	11/30/2025	31.66	.00
Total 001-6200-61900 COUNCIL PERSONNEL EXPENSE:				129.29	.00
001-6200-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	2025 11 25 855	MLA REGISTRATION - DM	11/25/2025	440.00	440.00
ROTARY CLUB OF OELWEIN	546	3RD QTR DUES DYLAN	07/02/2025	125.00	.00
ROTARY CLUB OF OELWEIN	579	4TH QTR DUES - DYLAN	10/01/2025	125.00	.00
Total 001-6200-61990 EMPLOYEE PERSONNEL EXPENSE:				690.00	440.00
001-6200-63100 BUILDING					
ACE HARDWARE	B172556	SCREWS - LOBBY DOOR	11/17/2025	1.13	.00
SCHWICKERT'S TECTA AMERIC	s510144475	TECTA TRACKER ROOF INSPE	08/08/2025	166.66	.00
Total 001-6200-63100 BUILDING:				167.79	.00
001-6200-63310 VEHICLE					
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	34.77	.00
Total 001-6200-63310 VEHICLE:				34.77	.00
001-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2025	10.32	10.32
BIGLEAF NETWORKS INC	INV139678	PRIORITIZING BANDWIDTH - CI	12/01/2025	39.80	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	15.41	15.41
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	52.27	52.27
Total 001-6200-63730 COMMUNICATIONS:				117.80	78.00
001-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	100.68	.00
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	12/05/2025	11.17	11.17
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	39.44	39.44
Total 001-6200-63810 UTILITIES:				151.29	50.61
001-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2025 12 01	2024-2025 AUDIT FILING FEE	12/01/2025	218.75	.00
Total 001-6200-64010 AUDIT:				218.75	.00
001-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1814	MONTHLY CITY HALL CLEANIN	12/02/2025	125.00	.00
Total 001-6200-64090 JANITORIAL:				125.00	.00
001-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/24/2025	18.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/11/2025	324.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/11/2025	285.00	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/11/2025	69.36	.00
Total 001-6200-64110 LEGAL EXPENSE:				696.36	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
001-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304332429	SEPTEMBER RECEIPTS	11/01/2025	7.97	.00
OELWEIN PUBLISHING CO	304332620	OCTOBER CLAIMS	11/04/2025	111.51	.00
OELWEIN PUBLISHING CO	304336663	NOVEMBER 10 MINUTES	11/22/2025	74.34	.00
OELWEIN PUBLISHING CO	304340990	OCTOBER RECEIPTS	11/28/2025	8.77	.00
OELWEIN PUBLISHING CO	304341060	NOVEMBER CLAIMS	11/29/2025	92.40	.00
OELWEIN PUBLISHING CO	304341061	NOVEMBER 24 MINUTES	11/29/2025	54.17	.00
Total 001-6200-64140 LEGAL PUBLICATION:				349.16	.00
001-6200-64950 CONTRACTS					
CORPORATE TECHNOLOGIES	206557	FULLY MANAGED SERVICES	11/15/2025	975.00	.00
HOMETOWN PEST CONTROL	116354	PEST CONTROL	11/26/2025	50.00	.00
HOMETOWN PEST CONTROL	116365	PEST CONTROL	12/11/2025	26.66	.00
Total 001-6200-64950 CONTRACTS:				1,051.66	.00
001-6200-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	78.26	.00
COPY SYSTEMS INC	IN584852	COPIER MAINT SUPPORT	12/08/2025	13.90	.00
DELUXE CORPORATION	1966107	1099NEC FORMS	12/03/2025	74.34	.00
ELAN FINANCIAL SERVICES	2025 12 03 855	ADOBE - MONTHLY SUBSCRIPT	12/03/2025	42.38	42.38
OFFICE TOWNE INC	130412	TONERS/TABS	12/05/2025	200.13	.00
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	31.08	31.08
Total 001-6200-65060 OFFICE SUPPLIES:				440.09	73.46
110-2100-61990 EMPLOYEE PERSONNEL EXPENSE					
JOHN DEERE FINANCIAL F.S.B.	3262338	Employee Uniforms	11/17/2025	99.98	99.98
Total 110-2100-61990 EMPLOYEE PERSONNEL EXPENSE:				99.98	99.98
110-2100-63100 BUILDING					
ELAN FINANCIAL SERVICES	112-9358708-9	Blower motor for street shop heat	12/02/2025	118.12	118.12
Total 110-2100-63100 BUILDING:				118.12	118.12
110-2100-63310 VEHICLE					
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	372.39	.00
Total 110-2100-63310 VEHICLE:				372.39	.00
110-2100-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV139679	PRIORITIZING BANDWIDTH - UT	12/01/2025	49.75	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	7.71	7.71
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	42.27	42.27
Total 110-2100-63730 COMMUNICATIONS:				99.73	49.98
110-2100-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	69.02	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	249.18	.00
Total 110-2100-63810 UTILITIES:				318.20	.00
110-2100-65041 EQUIPMENT					
ARNOLD MOTOR SUPPLY LLP	09NV146175	Fuel filters for dump trucks	12/02/2025	85.12	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ARNOLD MOTOR SUPPLY LLP	09NV146253	Fuel filters for truck #723	12/03/2025	90.26	.00
ARNOLD MOTOR SUPPLY LLP	09NV146349	Fuel filter for truck #723	12/04/2025	162.78	.00
DEL-CLAY FARM EQUIPMENT	95499	Door shock for bobcat skid loader	12/16/2025	73.77	.00
JOHN DEERE FINANCIAL F.S.B.	3262391	Hardware for snow boards	11/17/2025	4.47	4.47
JOHN DEERE FINANCIAL F.S.B.	3262672	Hydraulic hose and degreaser	11/18/2025	50.93	50.93
JOHN DEERE FINANCIAL F.S.B.	3264353	Tire slime for skid loader	11/24/2025	36.99	36.99
JOHN DEERE FINANCIAL F.S.B.	3267445	Hydraulic hoses and brake fluid fo	12/02/2025	22.98	22.98
JOHN DEERE FINANCIAL F.S.B.	3267875	Hydraulic fittings for snow plow	12/03/2025	79.98	79.98
JOHN DEERE FINANCIAL F.S.B.	P17968	Hydraulic fitting for snow plow	12/05/2025	20.50	20.50
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	267.37	.00
O'REILLY AUTOMOTIVE STORE	0390-154741	Relay for sign truck	11/25/2025	19.46	.00
O'REILLY AUTOMOTIVE STORE	0390-155553	Snow plow markers	12/02/2025	111.72	.00
RECALL AUTO PARTS LLC	12893	Washer fluid	11/20/2025	25.86	.00
RECALL AUTO PARTS LLC	13014	Hydraulic hoses for snow plow	11/25/2025	454.20	.00
Total 110-2100-65041 EQUIPMENT:				1,506.39	215.85
110-2100-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	52.16	.00
COPY SYSTEMS INC	IN584852	COPIER MAINT SUPPORT	12/08/2025	13.91	.00
ELAN FINANCIAL SERVICES	2025 12 03 855	ADOBE - MONTHLY SUBSCRIPT	12/03/2025	50.86	50.86
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	42.18	42.18
Total 110-2100-65060 OFFICE SUPPLIES:				159.11	93.04
110-2100-65070 SUPPLIES					
ACE HARDWARE	B171847	Beam Clamp	11/03/2025	20.92	.00
ACE HARDWARE	B171869	Hardware	11/03/2025	19.15	.00
ACE HARDWARE	B172955	Cable ties for for christmas garlan	11/20/2025	38.97	.00
AMERICAN HIGHWAY PRODUC	34938	Manhole risers	12/04/2025	768.70	.00
BMC AGGREGATES LC	238244	sand for salt mix	11/08/2025	1,140.13	.00
BMC AGGREGATES LC	239332	Road Rock	11/30/2025	546.40	.00
JOHN DEERE FINANCIAL F.S.B.	3260219	Shop supplies	11/10/2025	40.77	40.77
JOHN DEERE FINANCIAL F.S.B.	3261062	Gloves for welding	11/13/2025	16.99	16.99
JOHN DEERE FINANCIAL F.S.B.	3261395	Supplies for shop	11/14/2025	21.95	21.95
JOHN DEERE FINANCIAL F.S.B.	3262254	Shovels for water van	11/17/2025	73.97	73.97
JOHN DEERE FINANCIAL F.S.B.	3262509	Markers for trail crossing on 8th A	11/18/2025	59.80	59.80
JOHN DEERE FINANCIAL F.S.B.	3262656	Bug & Tar remover	11/18/2025	13.98	13.98
JOHN DEERE FINANCIAL F.S.B.	3262819	Valve Stems and degreaser	11/19/2025	26.28	26.28
JOHN DEERE FINANCIAL F.S.B.	3263196	Cable ties and permatex	11/20/2025	56.97	56.97
JOHN DEERE FINANCIAL F.S.B.	3264745	Ratchet straps	11/25/2025	24.99	24.99
JOHN DEERE FINANCIAL F.S.B.	3267146	Hydraulic hoses and fluid	12/01/2025	86.42	86.42
RECALL AUTO PARTS LLC	12984	Brake clean for street shop	11/24/2025	37.08	.00
SUPERIOR WELDING SUPPLY	1132460	welder gas	11/18/2025	57.04	.00
SUPERIOR WELDING SUPPLY	1134003	Welding gas	12/02/2025	102.00	.00
Total 110-2100-65070 SUPPLIES:				3,152.51	422.12
110-2100-67614 STREET SIGNS					
ECONO SIGN & BARRICADE LL	10-999862	Outer Road signs	11/13/2025	558.60	.00
Total 110-2100-67614 STREET SIGNS:				558.60	.00
110-2300-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/24/2025	363.08	363.08
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/24/2025	8,157.98	8,157.98
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/08/2025	59.15	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	540.24	.00
Total 110-2300-63810 UTILITIES:				9,120.45	8,521.06
110-2400-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/08/2025	157.48	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	79.80	.00
Total 110-2400-63810 UTILITIES:				237.28	.00
110-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2025 12 01	2024-2025 AUDIT FILING FEE	12/01/2025	125.00	.00
Total 110-6200-64010 AUDIT:				125.00	.00
110-6200-64950 CONTRACTS					
CORPORATE TECHNOLOGIES	206557	FULLY MANAGED SERVICES	11/15/2025	417.00	.00
Total 110-6200-64950 CONTRACTS:				417.00	.00
112-3820-61500 MEDICAL-HEALTH					
WELLMARK INC	253450015597	JANUARY 2026 HEALTH INSUR	12/17/2025	21,128.14	.00
Total 112-3820-61500 MEDICAL-HEALTH:				21,128.14	.00
112-3820-61600 WORKMENS COMPENSATION					
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	2,030.44	.00
Total 112-3820-61600 WORKMENS COMPENSATION:				2,030.44	.00
112-3820-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	16802	SELF FUND MEDICAL INS	11/20/2025	121.80	121.80
ADVANTAGE ADMINISTRATORS	2025 11 21	NOV 21 MEDICAL CLAIMS	11/21/2025	2,267.09	2,267.09
ADVANTAGE ADMINISTRATORS	2025 11 26	NOV 28 MEDICAL CLAIMS	11/26/2025	2,230.46	2,230.46
ADVANTAGE ADMINISTRATORS	2025 12 05	DEC 05 MEDICAL CLAIMS	12/05/2025	624.30	624.30
ADVANTAGE ADMINISTRATORS	2025 12 12	DEC 12 MEDICAL CLAIMS	12/12/2025	6.44	6.44
Total 112-3820-61840 CLAIMS-SIDE FUND:				5,250.09	5,250.09
112-3830-61500 MEDICAL-HEALTH					
WELLMARK INC	253450015597	JANUARY 2026 HEALTH INSUR	12/17/2025	5,393.49	.00
Total 112-3830-61500 MEDICAL-HEALTH:				5,393.49	.00
112-3830-61600 WORKMENS COMPENSATION					
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	79.68	.00
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	1,756.67	.00
Total 112-3830-61600 WORKMENS COMPENSATION:				1,836.35	.00
112-3830-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	16802	SELF FUND MEDICAL INS	11/20/2025	30.45	30.45
Total 112-3830-61840 CLAIMS-SIDE FUND:				30.45	30.45
112-3840-61500 MEDICAL-HEALTH					
WELLMARK INC	253450015597	JANUARY 2026 HEALTH INSUR	12/17/2025	6,953.41	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 112-3840-61500 MEDICAL-HEALTH:				6,953.41	.00
112-3840-61600 WORKMENS COMPENSATION					
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	1,095.50	.00
Total 112-3840-61600 WORKMENS COMPENSATION:				1,095.50	.00
112-3840-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	16802	SELF FUND MEDICAL INS	11/20/2025	43.50	43.50
ADVANTAGE ADMINISTRATORS	2025 11 26	NOV 28 MEDICAL CLAIMS - LIB	11/26/2025	23.40	23.40
Total 112-3840-61840 CLAIMS-SIDE FUND:				66.90	66.90
112-3860-61500 MEDICAL-HEALTH					
WELLMARK INC	253450015597	JANUARY 2026 HEALTH INSUR	12/17/2025	2,691.74	.00
Total 112-3860-61500 MEDICAL-HEALTH:				2,691.74	.00
112-3860-61600 WORKMENS COMPENSATION					
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	34.13	.00
Total 112-3860-61600 WORKMENS COMPENSATION:				34.13	.00
112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE					
ADVANTAGE ADMINISTRATORS	16802	SELF FUND MEDICAL INS	11/20/2025	26.10	26.10
ADVANTAGE ADMINISTRATORS	2025 11 26	NOV 28 MEDICAL CLAIMS	11/26/2025	558.76	558.76
ADVANTAGE ADMINISTRATORS	2025 12 05	DEC 05 MEDICAL CLAIMS	12/05/2025	8.57	8.57
Total 112-3860-61840 CLAIMS-SIDE FUND Q HRA FEE:				593.43	593.43
113-3900-61840 FLEX SPENDING					
ADVANTAGE ADMINISTRATORS	2025 12 05 FL	PAYROLL DEDUCTION FLEX SP	12/05/2025	684.83	.00
ADVANTAGE ADMINISTRATORS	2025 12 19 FL	PAYROLL DEDUCTION FLEX SP	12/16/2025	684.83	.00
Total 113-3900-61840 FLEX SPENDING:				1,369.66	.00
123-5250-67240 CEMETERY CAPITAL					
ELAN FINANCIAL SERVICES	112-4110265-9	copier	11/21/2025	231.75	231.75
Total 123-5250-67240 CEMETERY CAPITAL:				231.75	231.75
124-4100-65070 SUPPLIES					
OELWEIN COMM SCHOOLS	20251121	YEARBOOKS	11/21/2025	420.00	.00
STREAK FREE WINDOW CLEAN	7669	WINDOW CLEANING	12/08/2025	955.00	.00
Total 124-4100-65070 SUPPLIES:				1,375.00	.00
127-5302-64132 TIF TAX REBATE CORNERSTONE INN					
CORNERSTONE INN & SUITES	2025 12 12	TAX REBATE - TIF	12/12/2025	14,828.23	14,828.23
Total 127-5302-64132 TIF TAX REBATE CORNERSTONE INN:				14,828.23	14,828.23
127-5303-64132 TIF TAX REBATE HYVEE \$\$ FRESH					
HYVEE	2025 12 12	TAX REBATE - TIF	12/12/2025	5,170.72	5,170.72

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 127-5303-64132 TIF TAX REBATE HYVEE \$\$ FRESH:				5,170.72	5,170.72
127-5304-64132 TIF TAX REBATE FORSYTH					
QUALITY PLUS MFG INC	2025 12 12	TAX REBATE TIF	12/12/2025	23,950.36	23,950.36
Total 127-5304-64132 TIF TAX REBATE FORSYTH:				23,950.36	23,950.36
127-5307-64132 TIF TAX REBATE ICE MFG					
ICE MANUFACTURING INC	2025 12 12	TAX REBATE - TIF	12/12/2025	8,045.00	8,045.00
Total 127-5307-64132 TIF TAX REBATE ICE MFG:				8,045.00	8,045.00
127-5308-64132 TIF TAX REBATE B R DEV KWI ST					
BR DEVELOPMENT LLC	2025 12 12	TAX REBATE - TIF	12/12/2025	29,112.27	29,112.27
Total 127-5308-64132 TIF TAX REBATE B R DEV KWI ST:				29,112.27	29,112.27
160-1710-63310 VEHICLE					
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	63.54	.00
Total 160-1710-63310 VEHICLE:				63.54	.00
160-1710-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV139678	PRIORITIZING BANDWIDTH - CI	12/01/2025	39.80	.00
Total 160-1710-63730 COMMUNICATIONS:				39.80	.00
160-1710-63750 CELLULAR/PAGING					
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	27.24	27.24
US CELLULAR	453072630 202	TABLET	12/02/2025	39.78	39.78
Total 160-1710-63750 CELLULAR/PAGING:				67.02	67.02
160-1710-64080 INSURANCE-LIABILITY					
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	104.93	.00
Total 160-1710-64080 INSURANCE-LIABILITY:				104.93	.00
160-1710-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1277	Busniess cards	11/25/2025	40.00	.00
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	130.42	.00
ELAN FINANCIAL SERVICES	113-0096370-6	USB conference phones	11/10/2025	56.91	56.91
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	5.92	5.92
Total 160-1710-65060 OFFICE SUPPLIES:				233.25	62.83
160-1710-65070 SUPPLIES					
JOHN DEERE FINANCIAL F.S.B.	3267503	Winter gloves	12/02/2025	24.74	24.74
Total 160-1710-65070 SUPPLIES:				24.74	24.74
160-5200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2025	10.31	10.31
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	15.41	15.41

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 160-5200-63730 COMMUNICATIONS:				25.72	25.72
160-5200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2025 12 01	2024-2025 AUDIT FILING FEE	12/01/2025	156.25	.00
Total 160-5200-64010 AUDIT:				156.25	.00
160-5200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/24/2025	12.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/11/2025	216.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/11/2025	190.00	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/11/2025	46.24	.00
SPEER FINANCIAL INC	2025 11 25	LEGAL SERVICES TIF REPOR	11/25/2025	375.00	.00
Total 160-5200-64110 LEGAL EXPENSE:				839.24	.00
160-5200-64133 TOURISM					
ALLIANT ENERGY	6464321877 20	ELECTRIC SERVICE	12/05/2025	60.72	60.72
ALLIANT ENERGY	8100421000 20	ELECTRIC SERVICE	12/05/2025	24.44	24.44
Total 160-5200-64133 TOURISM:				85.16	85.16
160-5200-64135 OELWEIN RISE PROJECT					
UPPER EXPLORERLAND	FY26210	NOVEMBER ADMIN COSTS - RI	11/30/2025	742.54	.00
Total 160-5200-64135 OELWEIN RISE PROJECT:				742.54	.00
160-5200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304332429	SEPTEMBER RECEIPTS	11/01/2025	2.66	.00
OELWEIN PUBLISHING CO	304332430	PH - SALE OF PROPERTY - 501	11/01/2025	28.92	.00
OELWEIN PUBLISHING CO	304332431	PH - SALE OF PROPERTY - 14 3	11/01/2025	28.33	.00
OELWEIN PUBLISHING CO	304332620	OCTOBER CLAIMS	11/04/2025	37.17	.00
OELWEIN PUBLISHING CO	304336663	NOVEMBER 10 MINUTES	11/22/2025	24.78	.00
OELWEIN PUBLISHING CO	304340974	PH - SALE OF PROPERTY - 9 1S	11/28/2025	31.87	.00
OELWEIN PUBLISHING CO	304340990	OCTOBER RECEIPTS	11/28/2025	2.92	.00
OELWEIN PUBLISHING CO	304341060	NOVEMBER CLAIMS	11/29/2025	30.80	.00
OELWEIN PUBLISHING CO	304341061	NOVEMBER 24 MINUTES	11/29/2025	18.06	.00
Total 160-5200-64140 LEGAL PUBLICATION:				205.51	.00
160-5200-64950 CONTRACTS					
CORPORATE TECHNOLOGIES	206557	FULLY MANAGED SERVICES	11/15/2025	417.00	.00
Total 160-5200-64950 CONTRACTS:				417.00	.00
160-5200-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	78.25	.00
COPY SYSTEMS INC	IN584852	COPIER MAINT SUPPORT	12/08/2025	13.90	.00
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	15.78	15.78
Total 160-5200-65060 OFFICE SUPPLIES:				107.93	15.78
161-5225-64030 ADMINISTRATIVE COSTS					
UPPER EXPLORERLAND	FY26204	NOVEMBER 2025 ADMIN COST	11/30/2025	1,297.13	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 161-5225-64030 ADMINISTRATIVE COSTS:				1,297.13	.00
167-1500-65041 EQUIPMENT					
CUTTING EDGE	6947	community engagement shirts	11/16/2025	4,566.85	.00
Total 167-1500-65041 EQUIPMENT:				4,566.85	.00
177-1100-65150 FORFEITURES					
CELLEBRITE INC	INVUS293118	Digital Evidence Collection	12/02/2025	5,000.00	.00
CUTTING EDGE	6946	Youth community engagement shi	11/16/2025	753.45	.00
Total 177-1100-65150 FORFEITURES:				5,753.45	.00
201-7120-68010 SRF PAYMENT WATER					
IOWA FINANCE AUTHORITY	D0180R 2025	WATER SYS IMP BONDS INTER	12/01/2025	962.50	.00
Total 201-7120-68010 SRF PAYMENT WATER:				962.50	.00
201-7120-68021 SRF 42 WELL					
IOWA FINANCE AUTHORITY	D0444RT 2025	42 WELL BOND INTEREST PAY	12/01/2025	8,303.75	.00
IOWA FINANCE AUTHORITY	D0444RT 2025	42 WELL BOND SERVICE FEE	12/01/2025	1,186.25	.00
Total 201-7120-68021 SRF 42 WELL:				9,490.00	.00
201-7120-68022 SRFWTRMNREPL 1 AV NE5 12 AV SE					
IOWA FINANCE AUTHORITY	D0570R 2025	WATERMAIN REPLACE 1ST AVE	12/01/2025	1,286.25	.00
IOWA FINANCE AUTHORITY	D0570R 2025	WATERMAIN REPLACE 1ST AVE	12/01/2025	183.75	.00
Total 201-7120-68022 SRFWTRMNREPL 1 AV NE5 12 AV SE:				1,470.00	.00
202-8350-68010 SRF PAYMENT WWTP					
IOWA FINANCE AUTHORITY	MC67RT 2025	WWTP BOND INTEREST PAYME	12/01/2025	5,110.00	.00
Total 202-8350-68010 SRF PAYMENT WWTP:				5,110.00	.00
202-8350-68012 SRF PAYMENT 1ST AVE LIFT					
IOWA FINANCE AUTHORITY	C0491R 2025	1ST AVE LIFT STATION BOND IN	12/01/2025	3,123.75	.00
IOWA FINANCE AUTHORITY	C0491R 2025	1ST AVE LIFT STATION BOND S	12/01/2025	446.25	.00
Total 202-8350-68012 SRF PAYMENT 1ST AVE LIFT:				3,570.00	.00
202-8350-68023 SRF PAYMT REED BED CATCH BASIN					
IOWA FINANCE AUTHORITY	C1410R 2025	REED BED BOND INTEREST PY	12/01/2025	9,131.10	.00
IOWA FINANCE AUTHORITY	C1410R 2025	REED BED BOND SERVICE FEE	12/01/2025	1,304.44	.00
Total 202-8350-68023 SRF PAYMT REED BED CATCH BASIN:				10,435.54	.00
388-7550-64070 CONTRACTS, ENGINEERING					
ORIGIN DESIGN CO	82684	PROJECT 23036 10TH ST BRID	11/30/2025	27,053.83	.00
Total 388-7550-64070 CONTRACTS, ENGINEERING:				27,053.83	.00
388-7550-67850 CONSTRUCTION					
TAYLOR CONSTRUCTION INC	2025 11 17	PAYMENT REQ # 2 10TH ST BRI	11/24/2025	19,884.03	19,884.03

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 388-7550-67850 CONSTRUCTION:				19,884.03	19,884.03
600-6200-61500 MEDICAL-HEALTH					
WELLMARK INC	253450015597	JANUARY 2026 HEALTH INSUR	12/17/2025	9,327.15	.00
Total 600-6200-61500 MEDICAL-HEALTH:				9,327.15	.00
600-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	704.00	.00
Total 600-6200-61600 WORKMENS COMPENSATION:				704.00	.00
600-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	16802	SELF FUND MEDICAL INS	11/20/2025	47.85	47.85
ADVANTAGE ADMINISTRATORS	2025 11 21	NOV 21 MEDICAL CLAIMS	11/21/2025	41.44	41.44
ADVANTAGE ADMINISTRATORS	2025 11 26	NOV 28 MEDICAL CLAIMS	11/26/2025	20.63	20.63
ADVANTAGE ADMINISTRATORS	2025 12 05	DEC 05 MEDICAL CLAIMS	12/05/2025	39.29	39.29
Total 600-6200-61840 CLAIMS-SIDE FUND:				149.21	149.21
600-6200-63100 BUILDING					
ACE HARDWARE	B172556	SCREWS - LOBBY DOOR	11/17/2025	1.13	.00
SCHWICKERT'S TECTA AMERIC	s510144475	TECTA TRACKER ROOF INSPE	08/08/2025	166.67	.00
Total 600-6200-63100 BUILDING:				167.80	.00
600-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2025	10.32	10.32
BIGLEAF NETWORKS INC	INV139678	PRIORITIZING BANDWIDTH - CI	12/01/2025	39.80	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	15.42	15.42
Total 600-6200-63730 COMMUNICATIONS:				65.54	25.74
600-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	167.80	.00
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	12/05/2025	11.18	11.18
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	65.73	65.73
Total 600-6200-63810 UTILITIES:				244.71	76.91
600-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2025 12 01	2024-2025 AUDIT FILING FEE	12/01/2025	62.50	.00
Total 600-6200-64010 AUDIT:				62.50	.00
600-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1814	MONTHLY CITY HALL CLEANIN	12/02/2025	125.00	.00
Total 600-6200-64090 JANITORIAL:				125.00	.00
600-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/24/2025	15.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/11/2025	270.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/11/2025	237.50	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/11/2025	57.80	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 600-6200-64110 LEGAL EXPENSE:				580.30	.00
600-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304332429	SEPTEMBER RECEIPTS	11/01/2025	3.54	.00
OELWEIN PUBLISHING CO	304332620	OCTOBER CLAIMS	11/04/2025	49.56	.00
OELWEIN PUBLISHING CO	304336663	NOVEMBER 10 MINUTES	11/22/2025	33.04	.00
OELWEIN PUBLISHING CO	304340990	OCTOBER RECEIPTS	11/28/2025	3.90	.00
OELWEIN PUBLISHING CO	304341060	NOVEMBER CLAIMS	11/29/2025	41.07	.00
OELWEIN PUBLISHING CO	304341061	NOVEMBER 24 MINUTES	11/29/2025	24.07	.00
Total 600-6200-64140 LEGAL PUBLICATION:				155.18	.00
600-6200-64182 WATER EXCISE TAX					
TREASURER STATE OF IOWA	1-33-809659 2	NOVEMBER WET TAX	11/30/2025	8,101.32	.00
Total 600-6200-64182 WATER EXCISE TAX:				8,101.32	.00
600-6200-64950 CONTRACTS					
CORPORATE TECHNOLOGIES	206557	FULLY MANAGED SERVICES	11/15/2025	666.00	.00
HOMETOWN PEST CONTROL	116354	PEST CONTROL	11/26/2025	50.00	.00
HOMETOWN PEST CONTROL	116365	PEST CONTROL	12/11/2025	26.67	.00
Total 600-6200-64950 CONTRACTS:				742.67	.00
600-6200-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	91.30	.00
COPY SYSTEMS INC	IN584852	COPIER MAINT SUPPORT	12/08/2025	13.91	.00
ELAN FINANCIAL SERVICES	2025 12 03 855	ADOBE - MONTHLY SUBSCRIPT	12/03/2025	42.38	42.38
FIDELITY BANK & TRUST	2025 11 30-1	PSN MONTHLY FEE-CR CARD/D	11/30/2025	27.45	27.45
FIDELITY BANK & TRUST	2025 12 03	PSN MONTHLY FEE-CR CARD/D	12/03/2025	27.45	.00
FIDELITY BANK & TRUST	2025 12 03	ANNUAL SECURITY COMPLIAN	12/03/2025	44.50	.00
OFFICE TOWNE INC	130412	TONERS/TABS	12/05/2025	200.13	.00
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	539.38	539.38
U S POST OFFICE	2025 11 26	DECEMBER WATER BILL POST	11/26/2025	348.31	348.31
Total 600-6200-65060 OFFICE SUPPLIES:				1,334.81	957.52
600-8100-61990 EMPLOYEE PERSONNEL EXPENSE					
ELAN FINANCIAL SERVICES	108148	Employee Training	11/19/2025	75.00	75.00
JOHN DEERE FINANCIAL F.S.B.	3262257	Employee Uniforms	11/17/2025	54.98	54.98
Total 600-8100-61990 EMPLOYEE PERSONNEL EXPENSE:				129.98	129.98
600-8100-63100 BUILDING					
KENS ELECTRIC	66123831	Power vent for water shop furnace	12/02/2025	655.17	.00
KENS ELECTRIC	66140844	Capacitor for water shop furnace	12/02/2025	4.79	.00
Total 600-8100-63100 BUILDING:				659.96	.00
600-8100-63310 VEHICLE					
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	34.03	.00
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	14.98	.00
Total 600-8100-63310 VEHICLE:				49.01	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
600-8100-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV139679	PRIORITIZING BANDWIDTH - UT	12/01/2025	49.75	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	30.83	30.83
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	42.27	42.27
US CELLULAR	453072630 202	TABLET	12/02/2025	24.79	24.79
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	26.14	26.14
Total 600-8100-63730 COMMUNICATIONS:				173.78	124.03
600-8100-63810 UTILITIES					
ALLIANT ENERGY	4830253977 20	ELECTRIC SERVICE	12/08/2025	4,696.17	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	186.89	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	2,568.31	.00
Total 600-8100-63810 UTILITIES:				7,451.37	.00
600-8100-64920 ONE CALL					
IOWA ONE CALL	276761	ONE CALLS	11/18/2025	73.80	.00
Total 600-8100-64920 ONE CALL:				73.80	.00
600-8100-64950 CONTRACTS					
CORPORATE TECHNOLOGIES	206557	FULLY MANAGED SERVICES	11/15/2025	667.00	.00
Total 600-8100-64950 CONTRACTS:				667.00	.00
600-8100-65041 EQUIPMENT					
JOHN DEERE FINANCIAL F.S.B.	3260697	Block heater for well generator	11/12/2025	129.99	129.99
KENS ELECTRIC	66146735	furnace service call	12/08/2025	125.00	.00
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	27.65	.00
Total 600-8100-65041 EQUIPMENT:				282.64	129.99
600-8100-65060 OFFICE SUPPLIES					
ACE HARDWARE	B172789	Pencil Sharpener	11/17/2025	19.99	.00
Total 600-8100-65060 OFFICE SUPPLIES:				19.99	.00
600-8100-65070 SUPPLIES					
ACE HARDWARE	A324698	Batteries for water truck	11/25/2025	6.97	.00
ACE HARDWARE	B172573	Nipples for curb box risers	11/14/2025	106.11	.00
ACE HARDWARE	B173189	copy of key	11/24/2025	5.99	.00
ARNOLD MOTOR SUPPLY LLP	09NV146352	Anti freeze for curb box	12/04/2025	29.55	.00
BRYAN CONSTRUCTION	11081	Fill Sand	11/19/2025	2,800.00	.00
CORE & MAIN LP	X995081	Fire Hydrant	12/11/2025	4,073.00	.00
EUROFINS ENVIRONMENT TES	3100165424	WATER SAMPLES	11/24/2025	359.64	.00
FUN MONEY CONCRETE	2025 12 18	concrete curb repair for water cut	12/18/2025	400.00	.00
HAWKINS INC	7272276	CHLORINE FOR WELLS	12/03/2025	3,243.46	.00
HOMETOWN PEST CONTROL	116392	Rodent Control	11/24/2025	150.00	.00
JOHN DEERE FINANCIAL F.S.B.	3265233	Packing tape	11/26/2025	7.99	7.99
JOHN DEERE FINANCIAL F.S.B.	3267429	Scoop shovel for water truck	12/02/2025	19.99	19.99
OFFICE TOWNE INC	130379	Router for Christmas lights	12/03/2025	89.99	.00
UTILITY EQUIPMENT CO	30074848-000	Water main parts	12/05/2025	1,689.32	.00
UTILITY EQUIPMENT CO	30074850-000	Water main parts	12/05/2025	357.25	.00
Total 600-8100-65070 SUPPLIES:				13,339.26	27.98

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
670-8400-65060 OFFICE SUPPLIES					
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	147.26	147.26
U S POST OFFICE	2025 11 26	DECEMBER WATER BILL POST	11/26/2025	163.91	163.91
Total 670-8400-65060 OFFICE SUPPLIES:				311.17	311.17
670-8420-64950 SINGLE HAULER CONTRACT					
KLUESNER SANITATION LLC	168836	monthly garbage & recycling picku	12/01/2025	31,550.18	.00
Total 670-8420-64950 SINGLE HAULER CONTRACT:				31,550.18	.00
671-8410-65060 OFFICE SUPPLIES					
U S POST OFFICE	2025 11 26	DECEMBER WATER BILL POST	11/26/2025	81.96	81.96
Total 671-8410-65060 OFFICE SUPPLIES:				81.96	81.96
672-4310-64951 TREE TRIMMING/REMOVAL					
AFFORDABLE TREE REMOVAL	183705	tree removal	07/16/2025	1,600.00	.00
AFFORDABLE TREE REMOVAL	183738	tree removal	11/18/2025	13,200.00	.00
Total 672-4310-64951 TREE TRIMMING/REMOVAL:				14,800.00	.00
672-4310-65041 EQUIPMENT					
AVALON TIRE	1-49938	tires skid	11/21/2025	1,539.92	1,539.92
ELAN FINANCIAL SERVICES	112-0315005-5	Rope for cutting trees	11/07/2025	267.45	267.45
Total 672-4310-65041 EQUIPMENT:				1,807.37	1,807.37
672-4310-65070 SUPPLIES					
HAWKEYE FARM SERVICES LL	inv1059	Stump grinding	11/20/2025	1,250.00	.00
Total 672-4310-65070 SUPPLIES:				1,250.00	.00
680-8220-64090 JANITORIAL					
OELWEIN COMM SCHOOLS	2025 12 02	NOVEMBER WELLNESS CUSTO	12/02/2025	1,908.48	.00
Total 680-8220-64090 JANITORIAL:				1,908.48	.00
680-8220-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	NOVEMBER SALES TAX	11/30/2025	836.70	.00
Total 680-8220-64180 SALES TAX:				836.70	.00
680-8220-64950 CONTRACTS					
CIVICPLUS, LLC	352381	CIVICREC ANNUAL FEE/MAINT	12/18/2025	4,130.42	.00
OELWEIN COMM SCHOOLS	2025 12 02	NOVEMBER WELLNESS EXPEN	12/02/2025	12,893.89	.00
Total 680-8220-64950 CONTRACTS:				17,024.31	.00
680-8220-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	26.08	.00
FIDELITY BANK & TRUST	2025 11 12	ACH FEES FORTE	11/12/2025	5.00	5.00
FIDELITY BANK & TRUST	2025 11 12	PROCESSING FEES - FORTE C	11/12/2025	336.63	336.63
FIDELITY BANK & TRUST	2025 11 30-1	CLUB SYSTEMS DUES	11/30/2025	152.95	152.95
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	1.48	1.48

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 680-8220-65060 OFFICE SUPPLIES:				522.14	496.06
680-8220-65070 SUPPLIES					
COPY SYSTEMS INC	IN584102	COPIER MAINT SUPPORT	12/01/2025	53.96	.00
OELWEIN COMM SCHOOLS	2025 12 02 SU	WWC GENERAL SUPPLIES	12/02/2025	526.14	.00
Total 680-8220-65070 SUPPLIES:				580.10	.00
700-6200-61500 MEDICAL-HEALTH					
WELLMARK INC	253450015597	JANUARY 2026 HEALTH INSUR	12/17/2025	8,314.29	.00
Total 700-6200-61500 MEDICAL-HEALTH:				8,314.29	.00
700-6200-61600 WORKMENS COMPENSATION					
IMWCA	INV96337	WORKERS COMP PREM 25-26	12/01/2025	604.65	.00
Total 700-6200-61600 WORKMENS COMPENSATION:				604.65	.00
700-6200-61840 CLAIMS-SIDE FUND					
ADVANTAGE ADMINISTRATORS	16802	SELF FUND MEDICAL INS	11/20/2025	34.80	34.80
ADVANTAGE ADMINISTRATORS	2025 11 26	NOV 28 MEDICAL CLAIMS	11/26/2025	538.12	538.12
ADVANTAGE ADMINISTRATORS	2025 12 05	DEC 05 MEDICAL CLAIMS	12/05/2025	10.73	10.73
Total 700-6200-61840 CLAIMS-SIDE FUND:				583.65	583.65
700-6200-63100 BUILDING					
ACE HARDWARE	B172556	SCREWS - LOBBY DOOR	11/17/2025	1.14	.00
SCHWICKERT'S TECTA AMERIC	s510144475	TECTA TRACKER ROOF INSPE	08/08/2025	166.67	.00
Total 700-6200-63100 BUILDING:				167.81	.00
700-6200-63730 COMMUNICATIONS					
AT&T MOBILITY LLC	287315354942	FIRSTNET INTERNET SERVICE	11/28/2025	10.32	10.32
BIGLEAF NETWORKS INC	INV139678	PRIORITIZING BANDWIDTH - CI	12/01/2025	39.80	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	15.42	15.42
Total 700-6200-63730 COMMUNICATIONS:				65.54	25.74
700-6200-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	167.79	.00
ALLIANT ENERGY	8482421000 20	ELECTRIC SERVICE - CAR CHA	12/05/2025	11.18	11.18
EAGLE POINT ENERGY 5 LLC	OELWEIN 86	ELECTRIC SERVICE	11/30/2025	65.73	65.73
Total 700-6200-63810 UTILITIES:				244.70	76.91
700-6200-64010 AUDIT					
OFFICE OF AUDITOR OF STATE	2025 12 01	2024-2025 AUDIT FILING FEE	12/01/2025	62.50	.00
Total 700-6200-64010 AUDIT:				62.50	.00
700-6200-64090 JANITORIAL					
HORAN CLEANING LLC	1814	MONTHLY CITY HALL CLEANIN	12/02/2025	125.00	.00
Total 700-6200-64090 JANITORIAL:				125.00	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
700-6200-64110 LEGAL EXPENSE					
LYNCH DALLAS PC	150213-00300	LEGAL/PROFESSIONAL FEES -	11/24/2025	15.00	.00
LYNCH DALLAS PC	150213-00500	LEGAL/PROFESSIONAL FEES -	12/11/2025	270.00	.00
LYNCH DALLAS PC	150213-00600	LEGAL/PROFESSIONAL FEES -	12/11/2025	237.50	.00
LYNCH DALLAS PC	150213-01000	LEGAL/PROFESSIONAL FEES -	12/11/2025	57.80	.00
Total 700-6200-64110 LEGAL EXPENSE:				580.30	.00
700-6200-64140 LEGAL PUBLICATION					
OELWEIN PUBLISHING CO	304332429	SEPTEMBER RECEIPTS	11/01/2025	3.54	.00
OELWEIN PUBLISHING CO	304332620	OCTOBER CLAIMS	11/04/2025	49.57	.00
OELWEIN PUBLISHING CO	304336663	NOVEMBER 10 MINUTES	11/22/2025	33.05	.00
OELWEIN PUBLISHING CO	304340990	OCTOBER RECEIPTS	11/28/2025	3.89	.00
OELWEIN PUBLISHING CO	304341060	NOVEMBER CLAIMS	11/29/2025	41.06	.00
OELWEIN PUBLISHING CO	304341061	NOVEMBER 24 MINUTES	11/29/2025	24.07	.00
Total 700-6200-64140 LEGAL PUBLICATION:				155.18	.00
700-6200-64180 SALES TAX					
TREASURER STATE OF IOWA	1-33-000974 2	NOVEMBER SALES TAX	11/30/2025	2,455.81	.00
Total 700-6200-64180 SALES TAX:				2,455.81	.00
700-6200-64950 CONTRACTS					
CORPORATE TECHNOLOGIES	206557	FULLY MANAGED SERVICES	11/15/2025	666.00	.00
HOMETOWN PEST CONTROL	116354	PEST CONTROL	11/26/2025	50.00	.00
HOMETOWN PEST CONTROL	116365	PEST CONTROL	12/11/2025	26.67	.00
Total 700-6200-64950 CONTRACTS:				742.67	.00
700-6200-65060 OFFICE SUPPLIES					
3B'S PRINTING AND MORE	1284	WINDOW ENVELOPES - QUOTE	12/04/2025	91.30	.00
COPY SYSTEMS INC	IN584852	COPIER MAINT SUPPORT	12/08/2025	13.91	.00
ELAN FINANCIAL SERVICES	2025 12 03 855	ADOBE - MONTHLY SUBSCRIPT	12/03/2025	42.39	42.39
FIDELITY BANK & TRUST	2025 11 30-1	PSN MONTHLY FEE-CR CARD/D	11/30/2025	27.45	27.45
FIDELITY BANK & TRUST	2025 12 03	PSN MONTHLY FEE-CR CARD/D	12/03/2025	27.45	.00
FIDELITY BANK & TRUST	2025 12 03	ANNUAL SECURITY COMPLIAN	12/03/2025	44.50	.00
OFFICE TOWNE INC	130412	TONERS/TABS	12/05/2025	200.14	.00
QUADIENT FINANCE USA INC	80284692 2025	POSTAGE 9/16/2025--11/4/2025	11/16/2025	514.31	514.31
U S POST OFFICE	2025 11 26	DECEMBER WATER BILL POST	11/26/2025	430.27	430.27
Total 700-6200-65060 OFFICE SUPPLIES:				1,391.72	1,014.42
700-8310-63310 VEHICLE					
OELWEIN FUEL FUND	2025 11 30	FUEL NOV 01 TO NOV 30	11/30/2025	34.02	.00
Total 700-8310-63310 VEHICLE:				34.02	.00
700-8310-63810 UTILITIES					
ALLIANT ENERGY	0106966292 20	ELECTRIC SERVICE	11/24/2025	548.89	548.89
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	62.30	.00
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	84.28	.00
Total 700-8310-63810 UTILITIES:				695.47	548.89
700-8310-64920 ONE CALL					
IOWA ONE CALL	276761	ONE CALLS	11/18/2025	73.80	.00

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
Total 700-8310-64920 ONE CALL:				73.80	.00
700-8310-64950 CONTRACTS					
CORPORATE TECHNOLOGIES	206557	FULLY MANAGED SERVICES	11/15/2025	667.00	.00
Total 700-8310-64950 CONTRACTS:				667.00	.00
700-8310-65041 EQUIPMENT					
ELECTRIC PUMP INC	35448	install new pump 1st Ave lift	11/26/2025	2,818.00	.00
Total 700-8310-65041 EQUIPMENT:				2,818.00	.00
700-8310-65070 SUPPLIES					
ACE HARDWARE	B172764	sewer cap on empty lot	11/17/2025	23.98	.00
Total 700-8310-65070 SUPPLIES:				23.98	.00
700-8500-63730 COMMUNICATIONS					
BIGLEAF NETWORKS INC	INV139679	PRIORITIZING BANDWIDTH - UT	12/01/2025	49.75	.00
NUWAVE COMMUNICATIONS IN	143541	PHONE SERVICE	12/01/2025	15.41	15.41
US CELLULAR	453072630 202	CELLPHONE SERVICE	12/02/2025	26.14	26.14
Total 700-8500-63730 COMMUNICATIONS:				91.30	41.55
700-8500-63810 UTILITIES					
ALLIANT ENERGY	6455490000 20	ELECTRIC SERVICE	12/16/2025	6,727.89	.00
Total 700-8500-63810 UTILITIES:				6,727.89	.00
700-8500-64950 CONTRACTS					
ELAN FINANCIAL SERVICES	22667968	Wastewater permit renewal	11/24/2025	88.66	88.66
Total 700-8500-64950 CONTRACTS:				88.66	88.66
700-8500-65070 SUPPLIES					
ENVIRONMENTAL RESOURCE	112992	DMR-QA MINI-SET # 8	06/06/2025	547.95	.00
EUROFINS ENVIRONMENT TES	3100165680	WASTEWATER SAMPLES	11/26/2025	1,494.72	.00
FAREWAY STORES INC	00266482	Lab supplies	11/10/2025	57.63	.00
STATE HYGIENIC LABORATORY	312783	St Hygienic Lab	11/30/2025	593.50	.00
Total 700-8500-65070 SUPPLIES:				2,693.80	.00
Grand Totals:				425,253.48	135,389.01

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

CITY OF OELWEIN

Check Register - Summary

Page: 1

Report Dates: 11/25/2025 - 12/19/2025

Dec 19, 2025 8:50AM

Check Number	Check Issue Date	Payee	Amount
64507	11/25/2025	BENJAMIN STEENBOCK	60.00
64508	11/25/2025	BRANDON KIEFFERT	24.00
64509	11/25/2025	CHRISTOPHER BRUNSCHEON	182.00
64510	11/25/2025	DENNY HAAR	82.00
64511	11/25/2025	JAMES LINDSTROM	114.00
64512	11/25/2025	JASON HOVELAND	192.00
64513	11/25/2025	JAY MELCHERT	126.00
64514	11/25/2025	KATE DERIFIELD	32.00
64515	11/25/2025	KYLE RANDALL	120.00
64516	11/25/2025	LEVI NUSS	32.00
64517	11/25/2025	MATTHEW BAERG	116.00
64518	11/25/2025	MATTHEW DERIFIELD	292.00
64519	11/25/2025	MATTHEW WEBER	84.00
64520	11/25/2025	MICHAEL FAUSER	44.00
64521	11/25/2025	MICHAEL HILLMAN	112.00
64522	11/25/2025	NICHOLAS PALMER	204.00
64523	11/25/2025	PAUL MILLHOUSE	224.00
64524	11/25/2025	RYAN HAAR	56.00
64525	11/25/2025	SEAN EMERY	218.00
64526	11/25/2025	SPENCER LOGAN	98.00
64527	11/25/2025	TIMOTHY PALMER	120.00
64528	11/25/2025	ZACHARY SHANNON	272.00
64529	11/25/2025	DAVID MCLENNAN	108.00
64533	11/25/2025	THE GRAND THEATRE	5,291.15
64556	12/18/2025	DONALD OR RONDA DEYEN	152.72
64557	12/18/2025	KRIS BENGTON	59.11
64558	12/18/2025	NICOLE JONES	127.88
64559	12/18/2025	ROGER ROETE	48.39
64560	12/18/2025	SHAUNNA THIELEN	152.74
64561	12/18/2025	KRIS BENGTON	81.40
Grand Totals:			8,825.39

NOTICE OF PUBLIC HEARING ON THE STATUS OF FUNDED ACTIVITIES FOR THE RISE LTD. OELWEIN DAY HABILITATION CENTER IMPROVEMENTS PROJECT

Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the Oelwein City Council will hold a public hearing on Monday, December 22 at 6:00 PM at the City of Oelwein city council chambers located at 20 2nd Avenue SW, Oelwein, IA. The purpose of the hearing will be to discuss the status of funding for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project. The project is being funded in part through a Community Development Block Grant provided by the Iowa Economic Development Authority, along with funding from RISE Ltd.

If you have questions concerning the project or if you require special accommodation to attend the hearing such as handicapped accessibility or translation services, you may contact Dylan Mulfinger, Oelwein City Administrator, at 319-283-5440. Written comments may also be submitted to the Oelwein City Council, 20 2nd Avenue SW, Oelwein, IA 50662. Persons interested in the status of funding or the progress of the project are welcome to attend this meeting.

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 23: MISCELLANEOUS LAW ENFORCEMENT, ARTICLE IV – MISCELLANEOUS PROHIBITIONS

BE IT ORDAINED by the City Council of the City of Oelwein, Iowa, as follows:

Section 1. That the General Ordinances of the City of Oelwein adopted July 1, 2012, Chapter 23: Miscellaneous Law Enforcement, Article IV – Miscellaneous Prohibitions be amended as follows:

Sec. 23-64. Unlawful Camping.

It is unlawful to camp, occupy a campsite, or use camp paraphernalia in the following areas unless specifically authorized by City campground rules, temporary permit, or mayoral emergency declaration:

1. Any park.
2. Public property not ordinarily open to the public (e.g., buildings, water sites, stormwater facilities, secured areas);
3. Any street or sidewalk reserved for vehicle or pedestrian travel.
4. Other portions of street rights-of-way.
5. Any other public lot or property improved or unimproved.

Sec. 23-65. Storage of Personal Property.

It is unlawful to store personal property, including camp facilities or paraphernalia, in the areas listed in Sec. 23-101(1) through (5).

Sec. 23-66. Open-Air Camping.

1. It shall be unlawful for any person to engage in open-air camping on any property within the City of Oelwein except when conducted on property lawfully owned or leased by that person.
2. "Open-air camping" means sleeping, resting, or lodging in the open or in a vehicle, whether or not camp facilities or paraphernalia are used, outside of a designated campground or lawful private property.
3. Nothing in this section shall prohibit temporary camping activities expressly authorized by City permit, City regulation, or mayoral emergency declaration.

Sec. 23-67. Penalties.

1. A violation constitutes trespass and is a simple misdemeanor punishable by fine only. The maximum fine for a first offense is \$100 plus court costs.
2. A second or subsequent violation within twelve (12) months constitutes criminal trespass under Iowa Code § 716.7 and may be enforced as such, including arrest.

Sec. 23-68. Enforcement.

1. Officers may issue citations of arrest pursuant to this chapter with a notice to appear in court. If the officers seize the camp items or personal belongings of the defendant, officers

shall provide a notice to the defendant that states the defendant has seventy-two hours (72) to reclaim items

2. The Police Department may store seized items for 72 hours, after which unclaimed property may be disposed of.
3. Items left 72+ hours are deemed abandoned and may be removed. Hazardous items may be removed immediately. Notice may be given personally or by posting at the site.

Sec. 23-69. Definitions.

- Camp: To pitch or occupy camp facilities or use camp paraphernalia.
- Camp facilities: Includes, but is not limited to tents, huts, or temporary shelters used for sleeping or overnight shelter. Excludes structures used temporarily for authorized events between 6:00 a.m.–11:00 p.m.
- Camp paraphernalia: Includes, but is not limited to tarps, cots, beds, sleeping bags, hammocks, non-city cooking facilities, and similar equipment.
- Park: City-designated or maintained parks, trails, playgrounds, athletic fields, and public open spaces.
- Store: To set aside, place, or leave in a location for future use, or to put aside for safekeeping.
- Street: Any highway, road, lane, alley, right-of-way, or place open to public vehicular travel.

Section 2. That all Ordinances or parts thereof in conflict herewith be and the same are hereby repealed. This Ordinance Shall become effective upon its passage.

First reading –	November 24, 2025
Second reading –	December 8, 2025
Third reading –	December 22, 2025

Passed and adopted by the City Council of the City of Oelwein, Iowa, this 22nd day of December, 2025.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

Recorded December 23, 2025

First Reading on November 24, 2025:

It was moved by Weber and seconded by Cantrell that the Ordinance as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber	x			
Cantrell	x			
Lenz			x	
Payne	x			
Seeders	x			
Ricchio	x			

Second Reading on December 8, 2025. It was moved by Cantrell and seconded by Payne that the Ordinance as read be adopted (or to suspend the rules), and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber				x
Cantrell	x			
Lenz	x			
Payne	x			
Seeders	x			
Ricchio	x			

Third Reading on December 22, 2025. It was moved by _____ and seconded by _____ that the Ordinance as read be adopted (or to suspend the rules) and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Weber				
Cantrell				
Lenz				
Payne				
Seeders				
Ricchio				

RESOLUTION NO. _____-2025

RESOLUTION TO ACCEPT CHANGE ORDER No. 2 IN THE AMOUNT OF \$801.00 FOR THE 10TH ST BRIDGE
RECONSTRUCTION PROJECT WITH TAYLOR CONSTRUCTION

WHEREAS, the original contract price for this project is \$1,415,351.70; and

WHEREAS, the change order number 2 will cost \$801.00; and

WHEREAS, the project has been designed and administered by Origin Design; and

WHEREAS, the contractor is Taylor Construction;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Oelwein, Iowa approves Change Order
No. 2 in the amount of \$801.00 for 10th St. Bridge Reconstruction Project with Taylor
Construction.

Passed and approved this 22nd day of December, 2025.

Brett DeVore, Mayor

Attest:

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Stewart

Weber

Lenz

Cantrell

Seeders

Payne

Dylan Mulfinger, City Administrator

Recorded December 23, 2025.

City of Oelwein - Iowa

Change Order Details

33-5657-614-A

Description	BRM-5657(614)--8N-33, Letting Date- August 19, 2025
Prime Contractor	TAYLOR CONSTRUCTION, INC. 7314 COLUMBUS NEW VIENNA
Change Order	2
Status	Pending
Date Created	12/09/2025
Type	Non-Substantial
Change Order Description	0110 Increase Item "Excavation, Class 20" Method of Measurement and Basis of Payment for this item will be the contract quantity total as adjusted by this change order.
Awarded Project Amount	\$1,416,351.70
Authorized Project Amount	\$1,416,351.70
Change Order Amount	\$801.00
Revised Project Amount	\$1,417,152.70

B - Reason for Change

0110 - In the original calculation for this item, the pay limit was not calculated correctly. The original calculation was $50 \text{ LF}((4.9 + 2.00)/2) \times 8.17/27 = 52.2 \text{ CY/abutment}$. The correct calculation should be $50 \text{ LF}((6.08 + 2.00)/2) \times 8.17/27 = 61.1 \text{ CY/abutment}$ per diagram on V.21. This is a difference of 8.9/abutment or an additional 17.8 CY

C-Settlement for cost(s) of change as follows with items addressed in Section F and/or G

0110 - Contract Unit Price

D - Justification for cost(s) (See I.M. 6.000 Attachment D, Chapter 2.36 for acceptable justifications

0110 - Contract Unit Price

E - Contract time adjustment

None

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
Section: 0001 - BRM-5657(614)--8N-33, ITEMS FOR A 239'-0 X 32'-0 SKEW PRETENSTIONED PRESTRESSED CONCRETE BEAM BRIDGE									
0110	2402-2720000	CY	\$45.000	104.000	\$4,680.00	17.800	\$801.00	121.800	\$5,481.00
EXCAVATION, CLASS 20									
			Funding Details						
33-5657-614-A-CAT-2 NON-PARTICIPATING				0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
33-5657-614-CAT-1 33-5657-614-CAT-1 33-5657-614-A				104.000	\$4,680.00	17.800	\$801.00	121.800	\$5,481.00
1 item			Totals	\$4,680.00		\$801.00		\$5,481.00	

Funding Summary

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
33-5657-614-CAT-1 33-5657-614-CAT-1 33-5657-614-A	\$1,416,351.70	\$1,416,351.70	\$801.00	\$1,417,152.70
33-5657-614-A-CAT-2 NON-PARTICIPATING	\$0.00	\$0.00	\$0.00	\$0.00

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
2 fund packages	\$1,416,351.70	\$1,416,351.70	\$801.00	\$1,417,152.70

Doc Express® Document Signing History

Item 6.

Contract: 33-5657-614-A Document: change_order-02-20251209

This document is in the process of being signed by all required signatories using the Doc Express® service. Following are the signatures that have occurred so far.

Date	Signed By
12/16/2025	Jeff Yoder Taylor Construction Inc Electronic Signature (Approved by Contractor)
12/16/2025	Courtney Wand Origin Design - Iowa Electronic Signature (Recommended by Engineer / Approved)
	(Approved by PIRC (when applicable))
	(Approved by Administering Bureau or designee)
	(Approved by FHWA (when applicable))

RESOLUTION NO. _____-2025

RESOLUTION APPROVING PAY APPLICATION NO. 3 IN THE AMOUNT OF \$103,031.27 TO TAYLOR
CONSTRUCTION FOR THE 10TH ST. BRIDGE PROJECT

WHEREAS, the city is using bond dollars and state bridge funds to pay for the 10th St Bridge; and

WHEREAS, this is pay application number 3 for the project; and

WHEREAS, all work on the project has been satisfactory as of this pay application; and

WHEREAS, the amount of the first pay application is \$103,031.27;

NOW, THEREFORE, BE IT RESOLVED by the city council of Oelwein, Iowa approves pay application
no. 3 in the amount of \$103,031.27 to Taylor Construction for the 10th St. Bridge Project

Passed and approved by the City Council of the City of Oelwein, Iowa this 22nd day of December,
2025.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio
Weber
Lenz
Cantrell
Seeders
Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded December 23, 2025

City of Oelwein - Iowa

Detailed Payment

33-5657-614-A

Description	BRM-5657(614)--8N-33, Letting Date- August 19, 2025
Payment Number	3
Pay Period	11/08/2025 to 12/05/2025
Prime Contractor	TAYLOR CONSTRUCTION, INC. 7314 COLUMBUS NEW VIENNA
Payment Status	Pending
Awarded Project Amount	\$1,416,351.70
Authorized Amount	\$1,416,351.70

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
Section: 0001 - BRM-5657(614)--8N-33, ITEMS FOR A 239'-0 X 32'-0 SKEW PRETENSTIONED PRESTRESSED CONCRETE BEAM BRIDGE										
0010	2101-0850001	ACRE	\$7,500.000	0.720	0.250	0.250	0.500	0.500	\$1,875.00	\$3,750.00
CLEARING AND GRUBBING										
0020	2102-2710070	CY	\$6.500	295.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
EXCAVATION, CLASS 10, ROADWAY AND BORROW										

<div>Item 7.</div>										
Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0030	2104-2713020	CY	\$6.000	4,107.000	225.000	0.000	225.000	225.000	\$1,350.00	\$1,350.00
EXCAVATION, CLASS 13, CHANNEL										
0040	2105-8425015	CY	\$7.000	241.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TOPSOIL, STRIP, SALVAGE AND SPREAD										
0050	2115-0100000	CY	\$34.750	85.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MODIFIED SUBBASE										
0060	2121-7425010	TON	\$21.000	55.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
GRANULAR SHOULDERS, TYPE A										
0070	2301-0685550	SY	\$263.000	154.200	0.000	0.000	0.000	0.000	\$0.00	\$0.00
BRIDGE APPROACH PAVEMENT, AS PER PLAN										
0080	2301-1033080	SY	\$83.000	268.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.										
0090	2315-8275025	TON	\$21.000	42.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SURFACING, DRIVEWAY, CLASS A CRUSHED STONE										
0100	2401-6745625	LS	\$25,000.000	1.000	0.300	0.700	1.000	1.000	\$7,500.00	\$25,000.00
REMOVAL OF EXISTING BRIDGE										
0110	2402-2720000	CY	\$45.000	104.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
EXCAVATION, CLASS 20										
0120	2402-2721000	CY	\$65.000	106.000	53.000	0.000	53.000	53.000	\$3,445.00	\$3,445.00
EXCAVATION, CLASS 21										

Item 7.										
Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0130	2403-0100010	CY	\$821.000	495.000	28.200	0.000	28.200	28.200	\$23,152.20	\$23,152.20
STRUCTURAL CONCRETE (BRIDGE)										
0140	2404-7775005	LB	\$1.100	128,331.000	2,551.000	0.000	2,551.000	2,551.000	\$2,806.10	\$2,806.10
REINFORCING STEEL, EPOXY COATED										
0150	2407-0562870	EACH	\$15,000.000	10.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
BEAMS, PRETENSIONED PRESTRESSED CONCRETE, BTB70										
0160	2407-0562895	EACH	\$25,000.000	5.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
BEAMS, PRETENSIONED PRESTRESSED CONCRETE, BTB95										
0170	2408-7800000	LB	\$5.000	5,787.200	0.000	0.000	0.000	0.000	\$0.00	\$0.00
STRUCTURAL STEEL										
0180	2414-6424110	LF	\$115.000	476.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
CONCRETE BARRIER RAILING										
0190	2414-6460000	LF	\$235.000	261.600	0.000	0.000	0.000	0.000	\$0.00	\$0.00
ORNAMENTAL METAL RAILING										
0200	2417-0225024	EACH	\$500.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
APRONS, METAL, 24 IN. DIA.										
0210	2417-1040024	LF	\$65.000	28.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
CULVERT, CORRUGATED METAL ENTRANCE PIPE, 24 IN. DIA.										
0220	2501-0201057	LF	\$60.000	1,100.000	420.000	0.000	420.000	420.000	\$25,200.00	\$25,200.00
PILES, STEEL, HP 10 X 57										

<div>Item 7.</div>										
Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0230	2501-6335010	LF	\$50.000	183.200	53.000	0.000	53.000	53.000	\$2,650.00	\$2,650.00
PREBORED HOLES										
0240	2505-4008120	LF	\$5.000	106.000	0.000	106.000	106.000	106.000	\$0.00	\$530.00
REMOVAL OF STEEL BEAM GUARDRAIL										
0250	2507-3250005	SY	\$3.500	1,310.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
ENGINEERING FABRIC										
0260	2507-6800061	TON	\$31.000	1,250.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REVTMENT, CLASS E										
0270	2510-6745850	SY	\$10.000	529.000	219.800	0.000	219.800	219.800	\$2,198.00	\$2,198.00
REMOVAL OF PAVEMENT										
0280	2515-2475006	SY	\$81.000	56.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
DRIVEWAY, P.C. CONCRETE, 6 IN.										
0290	2524-6765010	EACH	\$300.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVE AND REINSTALL SIGN AS PER PLAN										
0300	2528-2518000	EACH	\$100.000	4.000	0.000	2.000	2.000	2.000	\$0.00	\$200.00
SAFETY CLOSURE										
0310	2528-8445110	LS	\$3,940.000	1.000	0.000	0.100	0.100	0.100	\$0.00	\$394.00
TRAFFIC CONTROL										
0320	2533-4980005	LS	\$150,000.000	1.000	0.236	0.095	0.331	0.331	\$35,400.00	\$49,650.00
MOBILIZATION										

<div>Item 7.</div>										
Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0330	2599-9999005	EACH	\$200.000	4.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
('EACH' ITEM): 34 TO 38 CONCRETE BARRIER TRANSITION SECTION, MODIFIED										
0340	2599-9999005	EACH	\$2,100.000	4.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
('EACH' ITEM): CONCRETE BARRIER, APPROACH, MODIFIED, 16 FT										
0350	2599-9999005	EACH	\$5,000.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
('EACH' ITEM): REMOVE AND REINSTALL EXISTING FLAP GATE, 24										
0360	2599-9999009	LF	\$50.000	24.000	12.830	0.000	12.830	12.830	\$641.50	\$641.50
('LINEAR FEET' ITEM): CORING ROCK SOCKET										
0370	2601-2634100	ACRE	\$500.000	1.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MULCHING										
0380	2601-2636043	ACRE	\$3,000.000	0.500	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SEEDING AND FERTILIZING (RURAL)										
0390	2601-2642100	ACRE	\$500.000	0.500	0.000	0.000	0.000	0.000	\$0.00	\$0.00
STABILIZING CROP - SEEDING AND FERTILIZING										
0400	2601-2700020	SF	\$20.000	240.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
TRANSITION MAT										
0410	2602-0000020	LF	\$2.500	450.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
SILT FENCE										
0420	2602-0000071	LF	\$0.010	450.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS										

Item 7.

Line Number	Item ID	Unit	Unit Price	Authorized Quantity	Current Paid Quantity	Previous Paid Quantity	Total Quantity Paid To Date	Total Quantity Placed To Date	Current Payment Amount	Total Amount Paid To Date
0430	2602-0000101	LF	\$0.010	225.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK										
0440	2602-0000309	LF	\$2.150	575.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.										
0450	2602-0000351	LF	\$0.010	575.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
REMOVAL OF PERIMETER AND SLOPE OR DITCH CHECK SEDIMENT CONTROL DEVICE										
8000	8000-0000000	None	\$0.000	0.000	0.000	0.000	0.000	0.000	\$0.00	\$0.00
PLACEHOLDER ONLY (DO NOT USE)										
Section Totals:									\$106,217.80	\$140,966.80
Total Payments:									\$106,217.80	\$140,966.80

Time Charges

Time Limit	Original Deadline	Authorized Deadline	Charges This Period	Damages This Period	Days Completed To Date	Days Remaining To Date	Damages To Date
Working Days, Late Start Date - 04/27/2026, Liquidated Damage Rate - 1,000	100.0 Days	100.0 Days	0.0 Days	\$0.00	0.0 Days	100.0 Days	\$0.00
Total Damages:							\$0.00

Summary

Current Approved Work:	\$106,217.80
Current Stockpile Advancement:	\$0.00
Current Stockpile Recovery:	\$0.00
Current Retainage:	\$3,186.53
Current Retainage Released:	\$0.00
Current Liquidated Damages:	\$0.00
Current Adjustment:	\$0.00
Current Payment:	\$103,031.27
Previous Payment:	\$19,884.03

Approved Work To Date:	\$140,966.80
Stockpile Advancement To Date:	\$0.00
Stockpile Recovery To Date:	\$0.00
Retainage To Date:	\$4,229.00
Retainage Released To Date:	\$0.00
Liquidated Damages To Date:	\$0.00
Adjustments To Date:	\$0.00
Payments To Date:	\$136,737.80
Previous Payments To Date:	\$33,706.53

Funding Details

33-5657-614-A-CAT-2 NON-PARTICIPATING:	\$0.00
33-5657-614-CAT-1 33-5657-614-CAT-1 33-5657-614-A:	\$106,217.80
Current Payment:	\$106,217.80

33-5657-614-A-CAT-2 NON-PARTICIPATING To Date:	\$0.00
33-5657-614-CAT-1 33-5657-614-CAT-1 33-5657-614-A To Date:	\$140,966.80
Payments To Date:	\$140,966.80

RESOLUTION NO. _____-2025

RESOLUTION APPROVING CHANGE ORDER NO. 1 IN THE AMOUNT OF \$130.00 TO BAKER ENTERPRISE,
INC FOR THE OELWEIN TRAILS SEGMENT 2

WHEREAS, the original contract price for this project is \$429,743.65; and

WHEREAS, the change order number 1 will cost \$130.00; and

WHEREAS, the project has been designed and administered by Fehr Graham;

WHEREAS, the contractor is Baker Enterprises, Inc.; and

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves
Change Order No. 1 in the amount of \$130.00 to Baker Enterprises, Inc.
for the Oelwein Trails Segment 2

Passed and approved this 22nd day of December, 2025.

Brett DeVore, Mayor

Attest:

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Dylan Mulfinger, City Administrator

December 23, 2025

Ricchio
Weber
Lenz
Cantrell
Seeders
Payne

CHANGE ORDER

No.: 1

Date of Issuance: December 15, 2025

Effective Date: December 22, 2025

Owner: City of Oelwein

Contractor: Baker Enterprises, Inc.

Contract: N/A

Project: Segment 2 Trail

Owners Contract No.: N/A

Engineer's Project No.: 21-1205

Engineer: Fehr Graham – Jon Biederman, PE, LSI, Senior Project Manager

You are directed to make the following changes in the Contract Documents:

Description:

See Exhibit A.

Reason for Change Order:

See Exhibit A.

Attachments: (List documents supporting change):

1. Exhibit A.

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 429,743.65

Previous Change Orders No.

0 To No. 0

\$ 0.00

Contract Price prior to this Change Order

\$ 429,743.65

Net Increase of this Change Order

\$ 130.00

Contract Price with all approved Change Orders

\$ 429,873.65

CHANGE IN CONTRACT TIMES:

Original Contract Times

Complete by Dec. 5, 2025, with seeding completed by May 15, 2026

Net change from previous Change Orders

N/A days

Contract Time prior to this Change Order

Complete by Dec. 5, 2025, with seeding completed by May 15, 2026

Net ~~Increase (Decrease)~~ of this Change Order

N/A days or date

Contract Time with all approved Change Orders

N/A days or date

APPROVED: City of Oelwein

Brett DeVore

MAYOR

By:

(Signature)

December 22, 2025

Date

ACCEPTED: Baker Enterprises, Inc.

Blake Baker

CONTRACTOR

By:

(Signature)

12/15/2025

Date



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Jon S. Biederman, PE
License Number 13868

My license renewal date is December 31, 2026.
Pages covered by this seal: Change Order #1

December 15, 2025

Date

Exhibit A
Contract Changes for Segment 2 Trail, Oelwein, Iowa
Project Number 21-1205 - Letting Date May 23, 2025

CHANGE ORDER - SUMMARY OF COST							
NO.	ACTION	ITEM	QUANTITY	UNIT	PRICE/UNIT	DECREASE	INCREASE
13	Increase	REMOVAL OF SIDEWALK	20.00	SY	\$6.50		\$130.00
TOTALS						\$0.00	\$130.00
TOTAL CHANGE ORDER COST							\$130.00

Justification:

Item 13: Removed additional sidewalk in poor condition just west of viaduct.

RESOLUTION NO. _____-2025

RESOLUTION APPROVING PAY APPLICATION NO. 2 IN THE AMOUNT OF \$257,135.61 TO BAKER ENTERPRISE, INC FOR THE OELWEIN TRAILS SEGMENT 2

WHEREAS, the original contract price for this project is \$429,743.65; and

WHEREAS, the pay application number 2 will cost \$257,135.61; and

WHEREAS, the project has been designed and administered by Fehr Graham;

WHEREAS, the contractor is Baker Enterprises, Inc.; and

Now, therefore, be it resolved by the City Council of Oelwein, Iowa approves Pay Application No. 2 in the amount of \$257,135.61 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2

Passed and approved this 22nd day of December, 2025.

Brett DeVore, Mayor

Attest:

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Dylan Mulfinger, City Administrator

December 23, 2025

Ricchio

Weber

Lenz

Cantrell

Seeders

Payne

PARTIAL PAY ESTIMATE NUMBER TWO
SEGMENT 2 TRAIL, OELWEIN, IOWA
PROJECT NUMBER 21-1205

Name of Contractor: Baker Enterprises, Inc 2504 East Bremer Avenue Waverly, Iowa 50677					Name of Owner: City of Oelwein 20 2nd Avenue SW Oelwein, Iowa 50662					
Date of Completion:				Amount of Contract:				Dates of Estimate:		
Original: By December 5, 2025, with seeding completed by May 15, 2026 Revised:				Original: \$ 429,743.65 Revised: \$ 429,873.65 Through: Change Order 1				From: October 26, 2025 Through: November 29, 2025		
Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
		BID ITEMS								
1	2010-C	CLEARING AND GRUBBING	1		LS	\$ 25,750.00		\$ -	1	\$ 25,750.00
2	2010-E	EXCAVATION, CLASS 10	2400		CY	\$ 12.00	600	\$ 7,200.00	2400	\$ 28,800.00
3	2010-G	SUBGRADE PREPARATION	2838		SY	\$ 1.50	2838	\$ 4,257.00	2838	\$ 4,257.00
4	2010-H	GRANULAR STABILIZATION	200		TON	\$ 20.00	97.86	\$ 1,957.20	97.86	\$ 1,957.20
5	2010-J	SUBBASE, MODIFIED, 6" THICK	2838		SY	\$ 7.30	1815	\$ 13,249.50	2838	\$ 20,717.40
6	2010-K-1	REMOVAL OF STRUCTURE, PCC STAIRS	2		EA	\$ 300.00		\$ -	2	\$ 600.00
7	4030-A-1	PIPE CULVERT, TRENCHED, RCP, 12" DIA.	16		LF	\$ 65.00	16	\$ 1,040.00	16	\$ 1,040.00
8	4030-A-1	PIPE CULVERT, TRENCHED, RC ARCH, 51"X31" DIA.	32		LF	\$ 265.00	32	\$ 8,480.00	32	\$ 8,480.00
9	4030-B	PIPE APRON, RCP, 12" DIA.	2		EA	\$ 1,095.00	2	\$ 2,190.00	2	\$ 2,190.00
10	4030-B	PIPE APRON, RC ARCH, 51"X31"	2		EA	\$ 3,325.00	2	\$ 6,650.00	2	\$ 6,650.00
11	4030-C	FOOTING FOR CONCRETE PIPE APRON, RCP, 51"X31"	2		EA	\$ 625.00	2	\$ 1,250.00	2	\$ 1,250.00
12	5020-999-A	FIRE HYDRANT RELOCATION	1		EA	\$ 4,150.00	1	\$ 4,150.00	1	\$ 4,150.00
13*	7030-A-1	REMOVAL OF SIDEWALK	560	580	SY	\$ 6.50	20	\$ 130.00	580	\$ 3,770.00
14	7030-A-3	REMOVAL OF DRIVEWAY, PCC	28		SY	\$ 13.50		\$ -	28	\$ 378.00
15	7030-B	REMOVAL OF CURB	10		LF	\$ 45.00	10	\$ 450.00	10	\$ 450.00
16	7030-C	SHARED USE PATH, PCC, 6" THICK. 8' WIDE	1917		SY	\$ 49.50	1897	\$ 93,901.50	1897	\$ 93,901.50
17	7030-C	SHARED USE PATH, PCC, 6" THICK REINFORCED. 8' WIDE	28		SY	\$ 84.00	21	\$ 1,764.00	21	\$ 1,764.00
18	7030-E	SIDEWALK, PCC, 5" THICK.	27		SY	\$ 60.00	27	\$ 1,620.00	27	\$ 1,620.00
19	7030-G	DETECTABLE WARNING	122		SF	\$ 49.00	58	\$ 2,842.00	58	\$ 2,842.00

Item	Code	Description	BID Quantity	CO Quantity	Unit	Unit Price	This Period		Total To Date	
							Quantity	Amount	Quantity	Amount
20	7030-H-1	DRIVEWAY, PAVED, PCC, 6" THICK REINFORCED	117		SY	\$ 78.50		\$ -		\$ -
21	7030-H-1	DRIVEWAY, PAVED, PCC, 8" THICK	225		SY	\$ 84.00		\$ -		\$ -
22	7030-H-3	DRIVEWAY, CLASS A ROAD STONE, 12" THICK	100		TON	\$ 20.00	84.28	\$ 1,685.60	84.28	\$ 1,685.60
23	7030-999-A	REMOVAL & SALVAGE OF DRIVEWAY, CLASS A CRUSHED STONE	340		SY	\$ 2.50		\$ -	170	\$ 425.00
24	7040-A	FULL DEPTH PATCHES, PCC	16		SY	\$ 165.00		\$ -		\$ -
25	7040-999-A	POURED CONCRETE WALL REMOVAL	1		LS	\$ 2,450.00		\$ -	1	\$ 2,450.00
26	8030-A	TEMPORARY TRAFFIC CONTROL	1		LS	\$ 3,500.00	0.6	\$ 2,100.00	0.85	\$ 2,975.00
27	8040-A	TRAFFIC SIGNS AND POSTS, TRAIL, FURNISH AND INSTALL	30		EA	\$ 283.00		\$ -		\$ -
28	8040-I	REMOVE AND REINSTALL TRAFFIC SIGNS	2		EA	\$ 400.00		\$ -		\$ -
29	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING (TYPE 1 PERMANENT LAWN MIX)	1.2		AC	\$ 3,750.00		\$ -		\$ -
30	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING (TYPE 4 URBAN TEMPORARY EROSION CONTROL MIXTURE)	1.2		AC	\$ 3,095.00	0.18	\$ 557.10	0.18	\$ 557.10
31	9040-E	TEMPORARY RECP, (TYPE) 2C	885		SY	\$ 1.25		\$ -		\$ -
32	9040-J	RIP RAP, CLASS E	500		TON	\$ 39.00	-72.56	\$ (2,829.84)	374.01	\$ 14,586.39
33	9040-F-1	WATTLE, INSTALLATION	110		LF	\$ 2.95		\$ -		\$ -
34	9040-F-1	WATTLE, REMOVAL	110		LF	\$ 1.00		\$ -		\$ -
35	9040-N-1	SILT FENCE OR SILT FENCE DITCH CHECK	890		LF	\$ 1.85		\$ -	612	\$ 1,132.20
36	9040-N-2	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF SEDIMENT	890		LF	\$ 0.25		\$ -		\$ -
37	9040-N-3	SILT FENCE OR SILT FENCE DITCH CHECK, REMOVAL OF DEVICE	890		LF	\$ 0.65		\$ -		\$ -
38	9040-O-2	TRACK-OUT CONTROL	50		TON	\$ 25.00	50	\$ 1,250.00	50	\$ 1,250.00
39	9040-T-1	INLET PROTECTION DEVICE, WATTLES	1		EA	\$ 85.00		\$ -		\$ -
40	9040-T-2	INLET PROTECTION DEVICE, MAINTENANCE AND REMOVAL	1		EA	\$ 85.00		\$ -		\$ -
41	9080-A	CONCRETE STEPS, TYPE B	29.2		SF	\$ 140.00		\$ -		\$ -
42	9080-B	HANDRAIL	11		LF	\$ 175.00		\$ -		\$ -
43	9999-A	BOLLARD, 6" DIA. STEEL, REMOVABLE	2		EA	\$ 1,000.00		\$ -		\$ -
44	11,020-A	MOBILIZATION	1		LS	\$ 11,650.00	0.5	\$ 5,825.00	1	\$ 11,650.00
45	2429-0000100	PRE-ENGINEERED STEEL TRUSS TRAIL BRIDGE WITH EXPRESS ABUTMENTS	1		EA	\$ 110,950.00	1	\$ 110,950.00	1	\$ 110,950.00
		TOTAL BID ITEMS						\$ 270,669.06		\$ 358,228.39

*Modified by Change Order

PARTIAL PAY ESTIMATE NUMBER TWO
 SEGMENT 2 TRAIL, OELWEIN, IOWA
 PROJECT NUMBER 21-1205

This Period	Retainer 5.00%	Total to Date
\$ 270,669.06	Amount Earned	\$ 358,228.39
\$ 13,533.45	Amount Retained	\$ 17,911.42
XXXXXXXXXXXXXXXXXXXX	Previous Payments	\$ 83,181.36
\$ 257,135.61	Amount Due	\$ 257,135.61

Estimated Percent of Job Completed

83.33%

Is Contractor's Construction Progress on Schedule?

Yes

Submitted By:

Approved By:

Baker Enterprises, In.c

City of Oelwein

By:

Blake Baker

Date: 12/15/2025

Blake Baker, President

By:

Date: December 22, 2025

Brett DeVore, Mayor

Recommended By:

Fehr Graham

By:

Date: December 22, 2025

Dylan Mulfinger, City Administrator

By:

Jon Biederman

Date: 12/15/2025

Jon Biederman, PE, LSI, Senior Project Manager

RESOLUTION NO. _____-2025

A RESOLUTION APPROVING THE CONTRACT WITH UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION AND THE CITY OF OELWEIN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WATER IMPROVEMENT PROJECT #25-WS-027

WHEREAS, the City of Oelwein and the Upper Explorerland Regional Planning Commission have had a long-standing relationship and;

WHEREAS, Upper Explorerland Regional Planning Commission will assist in administering the for the Community Development Block Grant (CDBG) Water Improvement Project #25-WS-027, and;

WHEREAS, the contract price will not exceed \$30,000.00 with RLF administrator costs being \$110-125.00 per hour;

NOW, THEREFORE, BE IT RESOLVED, that the City of Oelwein approving the contract with Upper Explorerland Regional Planning Commission and the City of Oelwein for the Community Development Block Grant (CDBG) Water Improvement Project #25-WS-027

Passed and approved this 22nd day of December, 2025.

Brett DeVore, Mayor

Attest:

Dylan Mulfinger, City Administrator

December 22nd, 2025

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio
Weber
Lenz
Cantrell
Seeders
Payne

CONTRACT FOR SERVICES BETWEEN UPPER EXPLORERLAND REGIONAL PLANNING COMMISSION AND THE CITY OF OELWEIN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WATER IMPROVEMENT PROJECT #25-WS-027

THIS CONTRACT entered into by and between Upper Explorerland Regional Planning Commission (UERPC) (hereinafter called CONTRACTOR/ADMINISTRATOR) and the City of Oelwein for the purpose of carrying out the Scope of Services and Terms in any Exhibit A as described below.

SCOPE OF SERVICES

SECTION 1.1

The Administrator shall provide and perform the necessary services required to carry out the Contract as set out in the Scope of Services attached herewith.

TIME OF PERFORMANCE

SECTION 2.1

The services of the Contractor/Administrator shall commence on December 15, 2025 and shall terminate upon project completion to include the submission of final documents and/or reports. Project completion as set forth is located in the Iowa Economic Development Authority (IEDA) contract #25-WS-027.

SECTION 2.2

Time is of the essence in the performance of this Contract. The Contractor/Administrator acknowledges that the timely completion of the Project is a material term of this Agreement and that delays in the completion of the Project will result in substantial damage to the City of Oelwein, including but not limited to potential loss of CDBG funds, delays in project utilization, and additional administrative costs. The parties agree that actual damages for delays would be difficult to determine with certainty and that the amount set forth herein represents a reasonable estimate of such damage and is not intended as a penalty.

SECTION 2.3

Should the Contractor/Administrator, through their own fault, fail to complete the work required under this Agreement by the Completion Date set forth in the contract or any City-approved written extension, liquidated damages shall be imposed at a rate of \$340.00 per calendar day for each day the work remains incomplete. These liquidated damages shall be deducted from any payments due or to become due to the City, or, if such payments are insufficient, shall be immediately due and payable by the Contractor/Administrator to the City upon demand.

SECTION 2.4

Nothing in this provision shall be construed to limit any other rights or remedies available to the City under this Agreement, at law, or in equity.

METHOD OF PAYMENT

SECTION 3.1

Total payment to the Contractor/Administrator for the water/sewer grant shall not exceed \$30,000, the amount identified as administration in the project budget of the grant program.

SECTION 3.2

Payment shall be due upon receipt of a monthly invoice for services completed. Formal accounting records are maintained to support the expenses incurred and are based on the Contractor/Administrator's established cost allocation plan approved annually by the Upper Explorerland Regional Planning Commission's Board of Commissioners.

SECTION 3.3

After the first draw, recipients must draw at least once every six months for each activity including administration. Failure to draw every six months may result in termination of your IEDA contract. IEDA recipient contracts will be set to end after three years. In the majority of cases, contract amendments for time extensions will not be allowed.

SECTION 3.4

It is the responsibility of the City of Oelwein to meet the match requirement as specified in IEDA contract #25-WS-027.

SECTION 3.5

If the delay is caused by factors outside the control of the Contractor/Administrator, and the project must extend beyond the project completion date identified in contract #25-WS-027, additional administrative fees may be required to complete the extended Scope of Services. These fees will be negotiated with the City of Oelwein within 30 days of the project completion date set forth in contract #25-WS-027 and an Addendum to this Contract will be executed for the additional fees upon mutual agreement of both parties. UERPC will invoice the City of Oelwein an hourly rate between \$110 - \$125 to be negotiated at the time of occurrence. Travel and any other direct charges related to the additional meetings will also be invoiced.

PERSONNEL**SECTION 4.1**

The Contractor/Administrator represents that it has, or will acquire, all personnel necessary in performing the services under this Contract.

PROPERTY**SECTION 5.1**

The Contractor/Administrator shall be free to acquire or use its own existing property, real or personal, as it deems necessary in the performance of work under this Contract.

SERVICES TO BE FURNISHED**SECTION 6.1**

All reports, data, maps or other public documents and information necessary to the performance of work under this Contract shall be made available to the Contractor/Administrator.

“OR EQUAL CLAUSE”**SECTION 7.1**

Pursuant to federal procurement requirements applicable to CDBG-funded projects, no specification shall be written in such a manner as to unduly restrict competition. References to brand names or specific products are for descriptive purposes only. Products of equal or greater quality and performance will be accepted, subject to review and approval. The Contractor/Administrator shall not be limited to brand names specified, provided the proposed substitute meets or exceeds the required standards.

SECTION 7.2

Wherever a specific brand name, make, or model is specified in the contract documents, it is

intended to establish a standard of quality, function, and performance. Unless stated otherwise, the phrase ‘or equal’ shall be implied. The Contractor/Administrator may propose substitute products that are equal in quality, design, performance, and durability, subject to approval by the Owner or Architect/Engineer.

TERMINATION

SECTION 8.1

Either party may terminate this Contract in whole or part, in writing, if the other party substantially fails to fulfill its obligations under this contract through no fault of the terminating party. However, no such termination may be affected unless the other party is given: 1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate; and 2) an opportunity for consultation with the terminating party before termination. The method of final payment would be determined by actual costs associated with the project up to date of termination.

SECTION 8.2

This Contract will be subject to renegotiation in the case of 1) increased or decreased volume of services; 2) changes required by federal or state laws or regulations; 3) changes required by the City of Oelwein and/or Contractor/Administrator; 4) monies available affecting the substance of this Contract.

SECTION 8.3

Parties to this Contract must concur to revisions of this contract by an addendum signed by the authorized representatives of both parties.

SECTION 8.4

Failure to comply with any part of this Contract may be considered cause for revision, suspension, or termination. If the City of Oelwein finds it necessary to terminate this contract prior to the expiration date of this Contract, for reasons other than non-performance by the Contractor/Administrator, actual approved costs incurred by the Contractor/Administrator may be reimbursed in an amount determined by mutual agreement of both parties. The City of Oelwein reserves the right to cancel any agreement in whole or in part without penalty due to failure of the Contractor/Administrator to comply with terms, conditions, and specifications of this Contract.

PASSED and APPROVED

UERPC

Date

Rachelle Howe, Executive Director

ATTEST: Diana Johnson, Assistant Director

CITY OF OELWEIN

Date

Brett Devore, Mayor

ATTEST: Dylan Mulfinger, City
Administrator

Addendum II – State of Iowa and Federal Program Language shall also be signed, dated, and is a part of this contract.

SCOPE OF SERVICES

The Upper Explorerland Regional Planning Commission shall assist in compliance with Iowa Economic Development Authority (IEDA) and other federal requirements; maintenance of required records and documents; and other required actions not specifically listed, but requested by the local government, including but not limited to the following activities:

PROGRAM START-UP

- Submit environmental review assessment to IEDA. Does not include archaeological services, if necessary.
- Provide the City with public hearing notices for publication of environmental assessment and release of funds.
- Assist the City in developing all requests for proposals and evaluation criteria to solicit professional services, if required.
- Ensure that the City complies with Fair Housing and Affirmative Action requirements.
- Assist City with Section 3 requirements.
- Provide applicable policies for the City to approve and adopt as required by Community Development Block Grant (CDBG) program.

PROGRAM IMPLEMENTATION

- Assist engineers and architects in acquiring IEDA required contract documents, including wage determinations, etc.
- Check bid documents for IEDA compliance
- Check contracts for IEDA compliance
- Provide documents and requirements of contractors at preconstruction meeting
- Send documents to IEDA for project and contractor clearances
- Complete all CDBG performance reports on the project, including Section 3 and BABA documentation
- Process any special conditions, contract amendments, and/or modifications (if required)
- Act as liaison between the City, and project engineers/contractors, pertaining to CDBG program
- Conduct on-site employee interviews
- Provide required posters and monitor posting

- Monitor payrolls for Davis-Bacon compliance
- Assist in monitoring and project close-out. Represent the interest of the City at IEDA inspections.

FINANCIAL MANAGEMENT

- Assist in setting up spreadsheets for grant funds
- Process all CDBG requests for payment after documentation is provided
- Regularly monitor records
- Assist in executing budget amendments (if needed)
- Assist in preparing quarterly, annual, and Grantee Performance Reports as needed

The above outline is generally specific, but some areas may have more detailed requirements implied, but not listed and as CDBG and other federal regulations change.

Upper Explorerland Regional Planning Commission will assist the grantee with these requirements unless special requests are made to the Executive Director or governing body of the grantee.

CDBG REQUIRED LANGUAGE FOR CONTRACTS

ADDENDUM II – STATE OF IOWA AND FEDERAL PROGRAM LANGUAGE

The following references must be included in its entirety within the contract:

❖ **Access to Maintenance of Records**

“The Contractor must maintain records, including supporting documentation, for the greater of three years after the date the Recipient is notified that the State CDBG contract has been closed with HUD.”

“At any time during normal business hours and as frequently as is deemed necessary, the Contractor shall make available to the Iowa Economic Development Authority, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract”

❖ **Notice of Awarding Agency Requirements and Regulations Pertaining to Reporting**

“The Contractor must provide information as necessary and as requested by the Iowa Economic Development Authority for the purpose of fulfilling all reporting requirements related to the CDBG program.”

❖ **Certification regarding government-wide restriction on lobbying:**

All contracts utilizing CDBG funds must contain the following certification concerning restriction of lobbying:

“The Recipient certifies, to the best of his or her knowledge and belief, that:

- *i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.*
- *ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.*
- *iii. The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.”*



CDBG REQUIRED LANGUAGE FOR CONTRACTS

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

❖ **Clean Air and Water Acts: (for all contracts < \$100,000)**

- Section 306 of the Clean Air Acts (42 U.S.C. 1857(h)).
- Section 508 of the Clean Water Act (33 U.S.C. 1368).
- Executive Order 11738 (*Providing administration of the Clean Air & Water Acts*)

Clean Air and Water Acts - required clauses in all contracts involving projects subject to the Clean Air Act (42 U.S.C. 1857 et seq.), the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), and the regulations of the Environmental Protection Agency with respect to 40 CFR Part 15, as amended.

"During the performance of this contract, the Contractor agrees as follows:

(1) The Contractor will certify that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the Excluded Party Listing System pursuant to 40 CFR 32.

(2) The Contractor agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1857c-8) and Section 308 of the Federal Water Pollution Control Act, as amended (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.

(3) The Contractor agrees that as a condition for the award of the contract, prompt notice will be given of any notification received from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that a facility utilized or to be utilized for the contract is under consideration to be listed on the Excluded Party Listing System.

(4) The Contractor agrees that it will include or cause to be included the criteria and requirements in Paragraph (1) through (4) of this section in every nonexempt subcontract and require every subcontractor to take such action as the Government may direct as a means of enforcing such provisions."

❖ **Federal Executive Orders 11246 & 11375 (For all contracts < \$10,000)**

"During the performance of this contract, the contractor agrees as follows:

(1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative



CDBG REQUIRED LANGUAGE FOR CONTRACTS

action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(3) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the Contractor's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The Contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States."



❖ Federal Labor Standards (For all contracts < \$2,000)

“During the execution of this agreement, the contractor agrees to comply by all Federal, State and local labor standards in effect, including to but not limited to the following regulations:”.

- *Davis-Bacon and Related Acts, as amended;*
- *Contract Work Hours and Safety Standard Act, as amended;*
- *Copeland Anti-kickback Act, as amended;*
- *Fair Labor Standards Act, as amended*

(Housing rehabilitation contracts of less than 8 units are excluded from this requirement.)

❖ Build America, Buy America Requirements**Sample BABA Language for Inclusion into Professional Services Agreements:**

“This agreement is for professional services related to a project that is subject to the Build America, Buy America Act (BABA) requirements under Title IX of the Infrastructure Investment and Jobs Act (“IIJA”), Pub. L. 177-58. While professional services are not subject to BABA, the Provider understands that they are responsible for ensuring that, absent a waiver by the Department of Housing and Urban Development, Provider shall not approve for use in this project, any iron, steel, manufactured products, or construction materials unless such materials have been produced in the United States. Provider shall obtain all necessary compliance certificates for work that is within provider’s scope of work. Failure to do so shall be a default under this agreement. Guidance on complying with BABA is outlined by Office of Management and Budget’s Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.”

Sample BABA Language for Inclusion into Advertisement for Bids:

“This agreement is for services related to a project that is subject to the Build America, Buy America Act (BABA) requirements under Title IX of the Infrastructure Investment and Jobs Act (“IIJA”), Pub. L. 177-58. Absent an approved waiver, all iron, steel, manufactured products, and construction materials used in this project must be produced in the United States, as further outlined by the Office of Management and Budget’s Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Contractor shall include Manufacturer’s Certification for BABA requirements for all BABA-covered items to be incorporated into the infrastructure project. Contractor shall comply with BABA requirements, including coordination with manufacturers, distributors, and suppliers to correct deficiencies in any BABA documentation.

For any change orders, Contractor shall provide BABA documentation for any new products or materials required by the change. Contractor shall the designate responsible parties for determining the final classifications for all project items. “

(Housing projects of 4 units or less are excluded from this requirement.)



CDBG REQUIRED LANGUAGE FOR CONTRACTS
❖ Section 3 requirements under 12 U.S.C. § 1701u

- A. *"The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.*
- B. *The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.*
- C. *The Contractor agrees to post copies of a notice advising workers of the Contractor's commitments under Section 3 in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.*
- D. *The Contractor agrees to provide written notice of employment and contracting opportunities to all known Section 3 Workers and Section 3 Businesses.*
- E. *The Contractor agrees to employ, to the greatest extent feasible, Section 3 workers or provide written justification to the recipient that is consistent with 24 CFR Part 75, describing why it was unable to meet minimum numerical Section 3 Worker hours goals, despite its efforts to comply with the provisions of this clause.*
- F. *The Contractor agrees to maintain records documenting Section 3 Workers that were hired to work on previous Section 3 covered projects or activities that were retained by the contractor for subsequent Section 3 covered projects or activities.*
- G. *The Contractor agrees to post contract and job opportunities to the Opportunity Portal and will check the Business Registry for businesses located in the project area.*
- H. *The Contractor agrees to include compliance with Section 3 requirements in every subcontract for Section 3 projects as defined in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.*
- I. *The Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.*
- J. *The Contractor will certify that they have followed prioritization of effort in 24 CFR part 75.19 for all employment and training opportunities. The contractor will further certify that it meets or exceeds the applicable Section 3 benchmarks, defined in 24 CFR Part 75.23, and if not, shall describe in detail the qualitative efforts it has taken to pursue low- and very low-income persons for economic opportunities.*



CDBG REQUIRED LANGUAGE FOR CONTRACTS

K. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts."

Section 3 Business Concerns are encouraged to respond to this proposal. A Section 3 Business Concern is one that satisfies one of the following requirements:

- 1. It is at least 51 percent owned and controlled by low- or very low-income persons;*
- 2. Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers*; or*
- 3. It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.*

** A Section 3 Worker is defined as any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:*

- 1. The worker's income for the previous or annualized calendar year is below the applicable income limit established by HUD;*
- 2. The worker is employed by a Section 3 business concern; or*
- 3. The worker is a YouthBuild participant.*

Businesses that believe they meet the Section 3 criteria are encouraged to register as a Section 3 Business through HUD's website:

<https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>

❖ **Recycled Materials**

"The Contractor agrees to comply with all the requirements of Code of Iowa chapter 8A.315-317 and Iowa Administrative Code chapter 11-117.6(5) — Recycled Product and Content which states:

- When appropriate, specifications shall include requirements for the use of recovered materials and products;*
- The specifications shall not restrict the use of alternative materials, exclude recovered materials, or require performance standards that exclude products containing recovered materials unless the subrecipient seeking the product can document that the use of recovered materials will impede the intended use of the product;"*

❖ **Federal Executive Orders 11063, as amended by Executive Order 12259**

*"The Contractor agrees to comply with the provisions of **Executive Order 11063**, as amended by **Executive Order 12259**, which prohibit discrimination in the sale, leasing, rental, or other disposition of residential property and related facilities financed in whole or in part with federal assistance.*

*The Contractor shall not discriminate against any person on the grounds of **race, color, religion, sex, or national origin** in the sale, rental, or use of housing or residential property built or rehabilitated with assistance provided under this contract.*

The Contractor further agrees to:



CDBG REQUIRED LANGUAGE FOR CONTRACTS

- *Include this provision in all subcontracts or agreements related to this federally assisted construction project;*
- *Cooperate with the U.S. Department of Housing and Urban Development (HUD) in any enforcement or compliance reviews;*
- *Maintain and provide records as required to demonstrate compliance with applicable federal requirements.*
- *Failure to comply with this provision shall be considered a material breach of contract and may result in suspension or termination of this Agreement, in addition to other remedies available under law or regulation.”*

❖ **Section 109, Housing & Community Development Act of 1974 (42 USC 5309):**

“The Contractor agrees that no person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with Community Development Block Grant (CDBG) funds on the grounds of: Race, color, national origin, sex, or religion. Additionally, as required by amendments to the Act and related statutes and regulations, the Contractor further agrees not to discriminate on the basis of disability.

Accordingly, the Contractor shall:

- *Take all necessary and reasonable steps to ensure non-discrimination in employment, service delivery, housing, and access to facilities;*
- *Include this clause in all subcontracts or agreements funded in whole or in part with CDBG funds;*
- *Cooperate fully with any compliance or enforcement reviews conducted by the U.S. Department of Housing and Urban Development (HUD) or its designee;*
- *Maintain and furnish records as necessary to demonstrate compliance;”*

❖ **Title VI of the Civil Rights Act of 1964 (PL 88-352, 42 USC ss 200d):**

“The Contractor agrees to comply with Title VI of the Civil Rights Act of 1964 (Public Law 88-352, 42 U.S.C. § 2000d et seq.) and all applicable regulations issued pursuant thereto, including those found at 24 CFR Part 1. Under Title VI, no person shall, on the grounds of race, color, or national origin, be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Accordingly, the Contractor shall:

1. *Not discriminate against any person in employment, contracting, housing, or service delivery on the basis of race, color, or national origin.*
2. *Include this clause in every subcontract or purchase order involving the use of federal funds.*
3. *Maintain and provide access to records sufficient to demonstrate compliance with Title VI upon request of the funding agency or the U.S. Department of Housing and Urban Development (HUD).*
4. *Cooperate fully in any compliance review or complaint investigation undertaken pursuant to Title VI.”*



CDBG REQUIRED LANGUAGE FOR CONTRACTS

❖ **Title VIII of the Civil Rights Act of 1968 (aka ‘Fair Housing Act’):**

“The Contractor shall comply with the Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended, 42 U.S.C. §§ 3601–3619), which prohibits discrimination in housing and housing-related transactions on the basis of: Race, color, religion, sex (including sexual orientation and gender identity), disability, familial status, or national origin.

Accordingly, the Contractor agrees to:

- 1. Not discriminate in the sale, rental, lease, financing, design, construction, marketing, or provision of services related to any housing or residential facilities constructed or assisted under this contract.*
- 2. Display the Equal Housing Opportunity logo and statement on all housing advertisements and marketing materials associated with the project.*
- 3. Include this provision in all subcontracts related to residential construction, rehabilitation, leasing, or sale of housing units funded in whole or in part with federal funds.*
- 4. Cooperate fully with any investigation, compliance review, or enforcement action conducted by the U.S. Department of Housing and Urban Development (HUD) or other designated entity.”*

❖ **Section 504 of the Rehabilitation Act of 1973 (PL 93-112, 29 USC 794):**

“The Contractor agrees to comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), as implemented by HUD regulations at 24 CFR Part 8, which prohibit discrimination on the basis of disability in any program or activity receiving federal financial assistance.

Accordingly, the Contractor shall:

- 1. Not discriminate against any qualified individual with a disability in the provision of services, employment, housing, or access to facilities under this Contract.*
- 2. Ensure that all new construction and alterations funded in whole or in part with federal assistance are designed and constructed to be readily accessible to and usable by individuals with disabilities, as required by applicable accessibility standards (e.g., UFAS or ADA Standards, as applicable).*
- 3. Take appropriate steps to ensure that communications with applicants, beneficiaries, and members of the public with disabilities are as effective as communications with others.*
- 4. Make reasonable accommodations in policies, practices, and procedures when necessary to avoid discrimination, unless such accommodations would impose an undue financial or administrative burden.*
- 5. Include this provision in all applicable subcontracts and agreements.”*

❖ **Age Discrimination Act of 1975 (42 USC 1601 et seq):**

“The Contractor agrees to comply with the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.) and the implementing regulations at 45 CFR Part 90, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.

Accordingly, the Contractor shall:



CDBG REQUIRED LANGUAGE FOR CONTRACTS

1. *Ensure that no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under this contract or related activities on the basis of age.*
2. *Not use age as a basis for employment decisions, service delivery, or participation in housing or construction-related benefits funded by this contract.*
3. *Include this clause in all subcontracts or agreements involving federal funds under this project.*
4. *Cooperate fully with any compliance review or investigation conducted pursuant to this Act.*
5. *Maintain and provide records as required to demonstrate compliance with the Age Discrimination Act.”*

❖ **Americans with Disabilities Act (PM 101-336, 42 USC 12101-12213):**

“The Contractor agrees to comply with the provisions of the Americans with Disabilities Act of 1990 (PL 101-336, codified at 42 U.S.C. §§ 12101–12213) and all applicable implementing regulations.

Under the ADA, no qualified individual with a disability shall, on the basis of disability, be:

- *Excluded from participation in,*
- *Denied the benefits of, or*
- *Subjected to discrimination in*

any program, service, or activity funded in whole or in part under this Contract.

Accordingly, the Contractor shall:

1. *Ensure that all employment practices, public facilities, housing, services, and communications related to this project are accessible and non-discriminatory toward individuals with disabilities.*
2. *Design and construct facilities to meet or exceed applicable accessibility standards, such as the 2010 ADA Standards for Accessible Design or UFAS, where applicable.*
3. *Make reasonable modifications to policies, practices, and procedures to accommodate individuals with disabilities, unless doing so would result in an undue burden or fundamental alteration.*
4. *Provide effective communication methods, including auxiliary aids and services, when necessary for equal access.*
5. *Include this clause in all subcontracts and agreements funded in whole or in part by CDBG or other federal funds.”*

❖ **Lead-Based Paint Compliance (24 CFR Part 35 – Lead Safe Housing Rule)**

Applies to pre-1978 residential structures receiving CDBG or other HUD funding

Types of projects:

- *Rehabilitation*
- *Acquisition*
- *Leasing*
- *Supportive housing*
- *Tenant-based rental assistance*



CDBG REQUIRED LANGUAGE FOR CONTRACTS

“The Contractor shall comply with the Lead Safe Housing Rule (24 CFR Part 35), which implements the requirements of the Lead-Based Paint Poisoning Prevention Act and applies to housing constructed prior to 1978 that is receiving federal financial assistance under this Contract.

Accordingly, the Contractor agrees to:

1. **Identify and evaluate lead-based paint hazards** in housing units constructed before 1978, using required methods such as visual assessments, paint testing, or risk assessments, as applicable based on project scope and funding level;
2. **Control or eliminate lead-based paint hazards** through interim controls or abatement in accordance with Subparts J (Rehabilitation), K (Acquisition), or M (Tenant-Based Rental Assistance) of 24 CFR Part 35;
3. **Ensure that all work involving lead-based paint** is performed by properly certified and trained workers, supervisors, and inspectors in accordance with EPA's Renovation, Repair and Painting (RRP) Rule and HUD guidelines;
4. **Provide residents with proper notices** and disclosures about the presence and hazards of lead-based paint as required under Subpart B of 24 CFR Part 35;
5. **Follow clearance procedures** after hazard control work, including proper testing by certified risk assessors or clearance technicians;
6. **Keep and submit records and reports** demonstrating full compliance with the Lead Safe Housing Rule and make such records available to HUD or the funding agency upon request.

The Contractor shall include this clause in all subcontracts involving residential rehabilitation, acquisition, or construction of pre-1978 housing units.”

❖ Iowa Civil Rights Act of 1965, Chapter 216

“The Contractor agrees to comply with the provisions of the Iowa Civil Rights Act of 1965 (Iowa Code Chapter 216), which prohibits discrimination in employment, housing, public accommodations, education, and credit based on:

Race, creed, color, sex, sexual orientation, gender identity, religion, national origin, disability, or age (where applicable), and familial status (in housing).

Accordingly, the Contractor shall:

1. *Not discriminate in hiring, promotion, layoff, termination, or other employment practices;*
2. *Provide equal access to housing, services, and facilities without regard to protected characteristics;*
3. *Make reasonable accommodations for persons with disabilities;*
4. *Include this clause in all applicable subcontracts and agreements under this contract;*
5. *Cooperate with any investigation or compliance review conducted by the Iowa Civil Rights Commission (ICRC) or other designated authority.”*



CDBG REQUIRED LANGUAGE FOR CONTRACTS
❖ Iowa Code Section ss 19B.7

The Contractor agrees to comply with Iowa Code Section 19B.7, which requires that all state and local government agencies and their contractors and subcontractors prevent and eliminate discrimination in employment and public contracting.

Accordingly, the Contractor shall:

- 1. Not discriminate against any employee or applicant for employment or any business or individual in the awarding of subcontracts, on the basis of: Race, Color, National origin, Sex, Gender identity, Sexual orientation, Religion, Age, Disability, Creed*
- 2. Include this nondiscrimination provision in all subcontracts and procurement agreements;*
- 3. Make good faith efforts to encourage the participation of minority-owned and women-owned business enterprises (M/WBEs) in all aspects of the project, including contracting and subcontracting;*
- 4. Provide documentation of such efforts upon request by the local jurisdiction, the Iowa Department of Administrative Services, or other authorized entity.*

❖ Sales and Use Taxes (for municipalities only)

“Owner is exempt from Iowa state sales and use taxes on materials and equipment to be incorporated in the Work. Said taxes shall not be included in the Bid.”

The undersigned acknowledges that these requirements are party to the contract / subcontract and the Contractor/Subcontractor agrees to adoption of all requirements upon execution of the agreement:

_____ <i>Contractor Signature</i>	_____ <i>Date</i>
_____ <i>Contractor Printed Name</i>	_____ <i>Title</i>

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.



We agree that Diana Johnson, with Upper Explorerland Regional Planning Commission is the Labor Compliance point of contact for the Oelwein Water Improvement project.

CITY OF OELWEIN

Brett DeVore, Mayor

RESOLUTION NO. _____-2025

RESOLUTION approving the Office of the State Archaeologist at the University of Iowa (OSA) in the amount of \$1,493 for a Phase 1 Archaeological Survey for the 10thSt. SE, 1st Ave SE, and 6th St NE 2026 Water Improvement Project

WHEREAS, the city must complete a Phase 1 Archaeological Survey along the proposed Area of Potential Effect (APE) of their water improvement project corridor; and

WHEREAS, the city sent out an RFP and had the following respond:

Company	Scored	Price
Edge Consulting Engineers	5	\$8,294
Bear Creek Archeology, Inc.	3	\$2,460
Office of the State Archaeologist at the University of Iowa (OSA)	1	\$1,493
Tallgrass Archaeology LLC	2	\$6,935
Trileaf	4	\$6,790

; and

WHEREAS, the city is approving the Office of the State Archaeologist at the University of Iowa (OSA);

NOW, THEREFORE, BE IT RESOLVED by the city council of Oelwein, Iowa approves the Office of the State Archaeologist at the University of Iowa (OSA) in the amount of \$1,493 for a Phase 1 Archaeological Survey for the 10thSt. SE, 1st Ave SE, and 6th St NE 2026 Water Improvement Project

Passed and approved by the City Council of the City of Oelwein, Iowa this 22nd day of December, 2025.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Attest:

Dylan Mulfinger, City Administrator

Recorded December 23, 2025

Ricchio
Weber
Lenz
Cantrell
Seeders
Payne



To: Mayor and City Council
 From: Dylan Mulfinger
 Subject: Phase 1 Archaeological Survey
 Date: 12/22/2025

The city must complete a Phase 1 Archaeological Survey along the proposed Area of Potential Effect (APE) of their water improvement project corridor. The city sent out a RFP and received five proposals. The proposals were scored on the following:

- Qualifications necessary to complete the project
- Previous Work Performance
- Capacity to complete scope of work
- Experience with the state's CDBG program

Company	Scored	Price
Edge Consulting Engineers	5	\$8,294
Bear Creek Archeology, Inc.	3	\$2,460
Office of the State Archaeologist at the University of Iowa (OSA)	1	\$1,493
Tallgrass Archaeology LLC	2	\$6,935
Trileaf	4	\$6,790

Each company scored high in the city's ranking. The City Administrator recommends the Office of the State Archaeologist at the University of Iowa (OSA). They had the most advantageous timeline for our project, and their price was competitive.

RESOLUTION NO. _____-2025

RESOLUTION approving a development agreement with Matt Construction in the amount of \$45,000 to build three zero lot line homes at 201 9th Ave. SW

WHEREAS, the city is focused on creating housing in the community that will ensure the much-needed growth in Oelwein; and

WHEREAS, Matt Construction is seeking \$45,000, \$15,000 per unit, to build three zero lot line properties in Oelwein; and

WHEREAS, the city will use leftover funds from a stagnant housing revolving loan repair program; and

WHEREAS, this type of incentive is key to adding housing stock to the city of Oelwein, and

WHEREAS, Matt Construction is paid in accordance with the development agreement ; and

WHEREAS, the city will follow the required process to sell 201 9th Ave. SW to Matt Construction;

NOW, THEREFORE, BE IT RESOLVED by the city council of Oelwein, Iowa approves a development agreement with Matt Construction in the amount of \$45,000 to build three zero lot line homes at 201 9th Ave. SW

Passed and approved by the City Council of the City of Oelwein, Iowa this 22nd day of December, 2025.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio
Weber
Lenz
Cantrell
Seeders
Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded December 23, 2025

DEVELOPMENT AGREEMENT
 Matt Construction Inc
 201 9th Ave. SW, Oelwein, Iowa
 Approved by Resolution _____-2025

COMES NOW, the City of Oelwein, Iowa ("City") and Matt Construction Inc. ("Developer"), City and Developer hereinafter referred to at times individually as "Party" and jointly as "Parties", on this 8th day of December, 2025 ("Effective Date") and do hereby agree to the following terms and provisions related to of this Development Agreement ("Agreement") related to the construction of three townhomes by on 201 9th Ave SW which will be sold to the Developer. ("Property")

WHEREAS, The Developer will build three townhomes on the property that will consist of three bedrooms, two bathrooms, and a two-car garage, ("Project") and

WHEREAS, City desires to encourage the construction of homes, and City finds it appropriate to consider the transfer of City Property to Developer as an economic development incentive, along with a cash incentive of \$15,000 per unit, and

WHEREAS, City finds that the transfer of a parcel of City owned Property, 201 9th Ave SW, in return for the payment of \$1.00 and other good and valuable consideration, being the property for the home construction, and the benefits to be derived by the City, including but not limited to additional property taxes and housing units, and

WHEREAS, the City wants assurances that Developer will proceed with the Project as proposed, Developer agrees that assurances are appropriate, with the Parties mutually agreeing that said assurances should include an agreement by Developer

NOW, THEREFORE, In furtherance of the above and foregoing, City and Developer hereby agree as follows:

1. Transfer of City Property to Developer:

- a. City agrees to transfer City Property to Developer for purposes of the Project, subject to Developer Obligations set forth herein, in addition:
 - i. City Property, agreed by the Parties to have a Market Value of \$10,000.00 for purposes of this Agreement, will be transferred to Developer for the total sum of \$1.00, subject to additional terms set forth herein related to Developer compliance with this Agreement.
 - ii. The City shall provide \$15,000 for each housing unit. The cash incentive will be provided by check upon a certificate of occupancy for each unit

2. Developer Obligations:

- a. Developer shall undertake Project and see to Project completion under and

consistent with the following deadlines:

- i. Within eighteen (18) months of the transfer of City Property to Developer, the Developer will have completed the Project and received an occupancy permit from the City.
 - ii. "Project" Shall be defined to include all activities and other obligations to be performed by or on behalf of Developer as prescribed herein, to accomplish the following objectives.
 1. Completion of three townhomes
 2. The townhomes shall have three bedrooms, two bathrooms, and a tow car garage
 - a. Should the developer want to change the layout for a buyer, the developer should provide the reason for the change in writing to the City so both parties can agree to the change
 - b. Developer shall provide a signed contract with a licensed contractor detailing the work to be performed to complete the Project in addition to Estimated Project costs and timeline.
 - c. Developer shall provide a financing commitment letter from a Bank or Credit Union ("Lender") evidencing the availability of necessary funding to complete the Project, in an amount equal to 100% of the Estimated Project costs plus 10% contingency.
- Developer will perform its obligations under this Agreement in accordance with the material terms of this Agreement, and all applicable local, state and federal laws and regulation. Developer further acknowledges that the Property and Building must be improved to a condition that is fully compliant with all City Code requirements.
- d. Upon Project completion:
 - i. Developer will provide a report to the City, detailing Project improvements.
 - ii. Developer will allow the City, or its' contractor or agent, to fully inspect the Building and Property for completion of improvements and Code compliance prior to City issuance of an Occupancy Permit.
 - e. Developer agrees that in the event of a Default under this Agreement by Developer that is not cured upon notice and opportunity to cure as provided in Paragraph 5 below, that City may take action to may cancel and terminate this Agreement, in addition to other legal remedies as permitted by Paragraph 5 below, and make immediate demand for the following payments from Developer that will be due within thirty (30) days of said demand.

3. Assurances:

- a. The Parties hereby represent and warrant to one another, that to the best of their knowledge:
 - i. The Parties have each obtained all necessary approvals and consents for their execution, delivery and performance of this Agreement and each has full power and authority to execute, deliver and perform its obligations

under this Agreement. This Agreement, upon execution and delivery by the Parties is a valid and legally binding contract, as of and after the Effective Date, enforceable in accordance with its terms, except as the same may be limited by bankruptcy, insolvency, reorganization or other laws relating to or effecting creditor's rights generally.

- ii. The Parties agree to exercise their best efforts to cooperate with one another in the development process as specifically provided for herein.
- iii. The Parties agree to exercise their best efforts to resolve any disputes mutually and reasonably between them that may arise during the development process in a reasonable and prompt fashion.
- iv. The Parties acknowledge that the City has communicated to Developer, that the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, and the fulfillment of or compliance with the terms and conditions of this Agreement are not prevented by, limited by, in conflict with, or result in a violation or breach of, the terms, conditions or provisions of the charter of City, any evidence of indebtedness, agreement or instrument of whatever nature to which City is now a party or by which it or its property is bound, or constitute a default under any of the foregoing, and Developer has communicated to City that Developer is not a corporation, limited liability company, other entity, that the Developer is the persons signing this Agreement, and that they have full authority to execute and agree to the terms hereof.
- v. The Parties acknowledge that there are no actions, suits or proceedings pending or threatened against or affecting them, in any court or before any arbitrator or by any governmental body in which there is a reasonable possibility of an adverse decision which could materially affect the financial position or operations of either Party or which affects the validity of this Agreement or either Party's ability to perform its obligations under this Agreement.

4. General Terms and Provision.

- a. "Notices and Demands" Whenever this Agreement requires or permits any notice or written request by one party to another, it shall be deemed to have been properly given if and when delivered in person or three (3) business days after having been deposited in any U.S. Postal Service and sent by regular or certified mail, postage prepaid, addressed as follows:

If to Developer:

Matt Construction Inc.
203 Y Ave, Sumner, IA 50674

If to City:

City of Oelwein
Attn: Dylan Mulfinger City Administrator

20 2nd Ave. SW Oelwein, IA 50662

or at such other address with respect to either party as that party may, from time to time designate in writing and provide to the other party.

- b. "Binding Effect" This Agreement shall be binding upon and shall inure to the benefit of City and Developer and their respective successors and assigns.
- c. "Execution By Scanning or Electronic Signature" The parties agree that this Agreement may be transmitted between them by scanning or electronic signature. The parties intend that the scanned or electronic signatures constitute original signatures and that such scanned or electronically signed Agreement containing the signatures (original, scanned, or e-signed) of all the parties is binding on the parties.
- d. "Maintenance of Insurance" Developer shall maintain the Property in good repair and condition, ordinary wear and tear excepted, and shall not suffer or commit waste or damage upon the Property. Developer shall pay for and maintain insurance in an amount not less than the full insurable value of the project property.
- e. "Responsibilities" Subject to the terms of this Agreement, Developer will be solely responsible for completing all work on the Project. Neither party will be considered an agent of the other for purposes of this Project, and each will hold harmless and indemnify the other for any damages suffered by any person or entity as a result of its own or its agents' acts or failures to act in performance of its obligations under this Agreement.
- f. "Assignment of Agreement" The Parties may not assign, transfer or convey in whole or in part this Agreement, without the consent of each Party. Consent shall not be unreasonably withheld.
- g. "Amendments" No change, modification, or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by the Parties.
- h. "Entire Agreement" This Agreement contains the entire understanding between the City and the Developer with respect to the Project.
- i. "Laws Ordinances and Regulations" Developer shall comply with all laws, rules and regulations relating to its businesses, other than laws, rules and regulations the failure to comply with which or the sanctions and penalties resulting therefrom, would not have a material adverse effect on the business, property, operations, financial or otherwise, of Developer.
- j. "Governing Law / Jurisdiction" This Agreement shall be governed by Iowa law with jurisdiction in the Fayette County District Court.
- k. "Building Permits" Developer agrees to apply for, obtain, and otherwise follow all laws and regulations related to the issuance of necessary Permits for the Project.
- l. "Non-Discrimination" In carrying out the Project, Developer shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, age or disability. Developer further

agrees to not discriminate upon the basis of race, religion, color, sex, sexual orientation, national origin, age or disability in the sale, lease, rental, use or occupancy of the Property or any improvements erected or to be erected thereon, or any part thereof (however, Developer shall not have any liability to City to the extent that a successor in interest shall breach this covenant and City shall seek enforcement of this covenant directly against the party in breach of same).

- m. "Conflict of Interest" Developer agrees that no member, officer or employee of City, or its designees or agents, nor any consultant or member of the governing body of City, and no other public official of City who exercises or has exercised any functions or responsibilities with respect to the project during his or her tenure, or who is in a position to participate in a decision-making process or gain insider information with regard to the project, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the Project, or in any activity, or benefit therefrom, which is part of this Project at any time during or after such person's tenure. In connection with this obligation, Developer shall have the right to rely upon the representations of any party with whom it does business and shall not be obligated to perform any further examination into such party's background.
- n. "Construction" Words and phrases herein, including acknowledgement hereof, shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender according to the context. The captions preceding the Sections are inserted only as a matter of convenience and for reference purposes and should not be considered substantive or relied upon in interpreting any provision of this Agreement. This Agreement shall be considered to have been jointly drafted by the Parties.
- o. "Captions" The captions preceding the Sections are inserted only as a matter of convenience and for reference purposes and should not be considered substantive or relied upon in interpreting any provision of this Agreement
- p. "Severability" If any part, term or provision of this Agreement is held to be illegal, in conflict with any law or otherwise invalid, the remaining portion or portions shall be considered severable and not be affected by such determination, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the illegal or invalid part, term, or provision.
- q. "Acknowledgement" The Parties, by signing this Agreement, acknowledge having carefully read the same, having had an opportunity to consult with counsel concerning the legal effect of this Agreement and its various terms and conditions, and have signed the Agreement voluntarily and without duress or coercion.

5. Events of Default and Remedies.

- a. Events of Default Defined" The following shall be "Events of Default" under this Agreement and the term "Event of Default" shall mean, whenever it is used in this Agreement, any one or more of the following events:
 - i. Failure by Developer to pay or cause to be paid, before delinquency, all real property taxes assessed with respect to Developer's Property.
 - ii. Failure by Developer to substantially observe or perform any other

material covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement.

- b. "Remedies on Default by Developer" Whenever any Event of Default is alleged to have occurred the City may take any one or more of the following actions after giving written notice to Developer (and the holder of any mortgage encumbering any interest in the Property of which City has been notified of in writing) of the alleged Default, but only if the alleged Default has not been cured within thirty (30) days following such notice, or if the Default cannot be cured within thirty (30) days and Developer does not provide adequate assurances, found acceptable to City, that the Event of Default will be cured as soon as reasonably possible thereafter:
 - i. City may cancel and terminate this Agreement and make immediate demand of Developer to pay the City the following sums within thirty (30) days of said demand:
 - 1. Should Matt Construction Inc. not build, this agreement is void
 - 2. City may take any action, including legal, equitable or administrative action, which may appear necessary or desirable to collect any payments due under this Agreement or to enforce performance and observance of any obligation, agreement, or covenant under this Agreement.
- c. "No Remedy Exclusive" No remedy herein conferred upon or reserved to City is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. Should the City have to take legal action to collect any sums due from the Developer or the Guarantors, the Developer and the Guarantors shall be liable for City's legal expenses and costs.
- d. "No Implied Waiver" In the event any agreement contained in this Agreement should be breached by any party and thereafter waived by any other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other concurrent, previous or subsequent breach hereunder.

6. "Personal Guaranty" and "Legal Expenses and Costs"

- a. The principals of the Developer agree to personally guarantee project completion consistent with the terms of this Agreement, as outlined in the Personal Guaranty attached hereto as Exhibit A. The Parties agree that the execution of the Personal Guaranty by the principals of the Developer is part of the consideration supporting this Development Agreement. Should the City have to take legal action to collect any sums due from the Developer or the Guarantors, the Developer and the Guarantors shall be liable for City's legal expenses and costs.

IN WITNESS WHEREOF, City has caused this Agreement to be duly executed in its name and behalf by its Mayor and attested to by its City Administrator and Developer has caused this Agreement to be duly executed on or as of the first above written.

City of Oelwein, Iowa

By : _____
Brett DeVore, Mayor

By : _____
Dylan Mulfinger, City Administrator

Matt Construction Inc
Glen Loeffelholz

By: _____
Matt Construction Inc

State of Iowa)
)§
County of Fayette)

Subscribed and sworn to me, the undersigned Notary Public, in and for the State of Iowa, by Chriss Matt, known to me to be the identical person named herein, who swore and affirmed that he executed the same in his capacity as Owner of Matt Construction Inc, Inc., with the authority and at the direction of the Corporation, by it and by him voluntarily entered.

Notary Public, State of Iowa

Exhibit A Personal Guaranty

The undersigned, as "Guarantors", in consideration of, and as inducement to the City of Oelwein ("City") entering into a certain Development Agreement dated _____, to which this Personal Guaranty is attached, by and between City and Matt Construction Inc ("Developer"), hereby agrees as follows:

1. Consideration. This Guaranty is made for good and valuable consideration and to induce City to enter into a Development Agreement with Developer. Guarantors have a substantial financial interest in Developer and Guarantors acknowledge the receipt and adequacy of the consideration received by Guarantors in connection with the aforementioned Development Agreement between City and Developer.
2. Financial Guaranty. Guarantors hereby will not receive payment should they fail to construct townhomes. By executing this Guaranty Agreement, Guarantors hereby acknowledges that Guarantors have reviewed the Development Agreement between City and Developer, have had sufficient opportunity to consult with legal counsel, and fully understands Guarantors financial obligations and exposure under this Guaranty Agreement.
3. Payment by Guarantors. Guarantors hereby agrees that in the event Developer becomes obligated to pay any sum to City under and consistent with the terms of the Development Agreement, that Guarantors will pay any such amounts in full to City within thirty (30) days of the mailing of written notice by City to Guarantors that such sums are due. Guarantors agree that all such notices shall be sent to Guarantors at the address shown by the Development Agreement, or at such other address or email address as Guarantors may from time to time provide to City in writing. Any such notice may be mailed by overnight mail or first-class mail, postage pre-paid, and/or sent via email, the thirty (30) day notice time frame shall be deemed to commence on the first day following mailing or emailing.
4. Nature of Guarantors Liability. Guarantors agree that Guarantors payment obligations under this Guaranty Agreement are an independent contractual undertaking on the part of Guarantors, and that Guarantors liability to City shall be joint and several with Developer's obligations and/or liability to City under the Development Agreement. Guarantors further agrees that City's remedies against Guarantors for breach of this Guaranty Agreement shall be separate and distinct from its remedies against Developer, and City may, at its sole option, proceed directly against Guarantors without first proceeding against Developer. Neither the failure of City in any particular instance to insist upon Guarantors strict performance, nor the granting by City of any particular indulgence, forbearance or concession to either Guarantors or Developer, shall operate as a waiver on the part of City to thereafter insist upon Guarantors strict performance of this Guaranty Agreement. Guarantors agree that, absent an express agreement in writing to the contrary signed by City, this Guaranty Agreement shall be irrevocable by Guarantors until such time as the Developer's obligations under the Development Agreement have been fully satisfied and the City has released Developer from any further

obligations thereunder.

5. Governing Law and Venue. Guarantors agree that the interpretation and enforcement of this Guaranty Agreement shall be governed by Iowa Law and jurisdiction shall be in the District Court in and for Fayette County, Iowa.

Signed and dated this ____ day of _____, 2025.

State of Iowa)
)§
County of Fayette)

Subscribed and sworn to me, the undersigned Notary Public, in and for the State of Iowa, by _____ and _____, known to me to be the identical persons named herein, who swore and affirmed that they executed the same as an expression of their voluntary act and deed.

Notary Public, State of Iowa

RESOLUTION NO. _____-2025

RESOLUTION AMENDING THE OELWEIN PERSONNEL MANUAL

WHEREAS, the city council is must vote to make changes to the personnel manual as needed to ensure a properly functioning organization; and

WHEREAS, the following will be amended

1. Current Policy – 7.5 Residence (A)Emergency services personnel shall reside within a 15-minute radius of their primary place of work. Failure to maintain this residency within the limit shall result in termination of employment.
 - a. Proposed Policy – 7.5 Residence (A)Emergency services personnel shall reside within a 30-minute radius of the corporate city limits. The chief of police, at his/her discretion, may extend the distance for extenuating circumstances. Additionally, the chief of police may limit the number of officers not residing within the city limits to maintain an effective response time and workforce. Failure to maintain this residency within the limit shall result in termination of employment.
2. Current Policy (22.4(B)(1)(b)(v))“Evidence that an employee has caused an accident while at work which resulted in an injury to a person for which injury, if suffered by an employee, a record or report could be required under Chapter 88 of the Iowa Code, or an accident that resulted in damage to property, including equipment, in an amount reasonably estimated at the time of the accident to exceed One Thousand Dollars (\$1,000.00).
 - a. Proposed Policy- 22.4(B)(1)(b)(v):“Evidence that an employee has caused an accident while at work which resulted in an injury to a person for which a report could be required under Chapter 88 of the Iowa Code, or an accident that resulted in damage to property, including equipment, in an amount reasonably estimated at the time of the accident to meet or exceed One Thousand Five Hundred Dollars (\$1,500.00). Supervisors shall confirm the \$1,500 threshold before directing an employee for post-accident drug or alcohol testing.
3. Added to 6.3 Conditions and Benefits of Probationary Employees
 - a. D. New employees may use personal days during their probationary period as they accrue them.
4. Current policy- 13.1 All full-time regular employees, with the exception of Police Department employees, shall receive the following ten (10) holidays off with pay. Seasonal or temporary part-time employees receive no paid holidays. Holidays observed are:
 - a. Proposed Policy- 13.1 All full-time regular employees, with the exception of Police Department employees, shall receive the following ten (10) holidays off with pay. Holidays observed are:
5. Current policy- 15.1 Also, sick leave (limited to 40 hours per fiscal year) may be used to care for a member of the employee’s immediate family.
 - a. Proposed Policy- Also, sick leave (limited to 80 hours per fiscal year) may be used to care for a member of the employee’s immediate family.; and

WHEREAS, these changes will be effective upon adoption from the city council, and;

NOW, THEREFORE, BE IT RESOLVED by the city council of Oelwein, Iowa amending the Oelwein personnel manual

Passed and approved by the City Council of the City of Oelwein, Iowa this 22nd day of December, 2025.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the Resolution as read be adopted, and upon roll call there were:

AYES NAYS ABSENT ABSTAIN

Ricchio

Weber

Lenz

Cantrell

Seeders

Payne

Attest:

Dylan Mulfinger, City Administrator

Recorded December 23, 2025



**OELWEIN POLICE DEPARTMENT
CITY OF OELWEIN, IOWA
MEMORANDUM**

FROM: Jeremy P. Logan, Chief of Police

DATE: December 4, 2025

TO: City Administrator Dylan Mulfinger

SUBJECT: Residency Restrictions Consideration - Public Safety Personnel

The purpose of this correspondence is to respectfully request reconsideration and updating of the City of Oelwein's residency requirement for police officers as outlined in Section 7.5 of current policy. The competitive landscape of law enforcement recruitment and retention has shifted significantly in recent years, prompting many agencies to revise their residency expectations in order to remain competitive and adequately staffed.

Current Recruitment Environment

Like many communities across the state and nation, the City of Oelwein is competing in an exceptionally challenging hiring market for qualified police officers. Law enforcement agencies are experiencing:

Decreased applicant pools, with fewer candidates entering the profession.

Increased competition among cities, with agencies offering hiring bonuses, lateral transfer incentives, and more flexible working conditions.

Greater mobility among officers, who now have numerous employment options and are often unwilling to consider positions with restrictive residency mandates.

Due to these conditions, communities that maintain rigid residency regulations frequently find themselves at a disadvantage. In contrast, agencies adopting broader residency zones or offering administrative flexibility have experienced improved recruitment reach and better retention outcomes.

Industry Standards & Evolving Practices

Modern law enforcement operations focus on balancing reasonable response times with realistic expectations for employees and their families. To that end, many departments across Iowa and the Midwest have updated their residency policies to:

Allow 30-minute to 45-minute commute radius;

Base residency on municipal boundaries rather than a specific address-to-station distance;

Grant administrative discretion to the chief of police to address reasonable exceptions;

Maintain internal controls to ensure effective emergency response and adequate workforce availability.



OELWEIN POLICE DEPARTMENT CITY OF OELWEIN, IOWA MEMORANDUM

These adjustments reflect the evolving standard in the profession and acknowledge that expanding the allowable residency area increases the number of qualified candidates willing to apply without materially affecting public safety or emergency response capability.

Recommended Policy Update

To align with current industry norms and strengthen Oelwein's competitiveness in hiring, the following revised language is recommended to replace the existing Section 7.5 Residence policy:

Current Policy – 7.5 Residence

(A) Emergency services personnel shall reside within a 15-minute radius of their primary place of work. Failure to maintain this residency within the limit shall result in termination of employment.

Proposed Policy – 7.5 Residence

(A) Emergency services personnel shall reside within a 30-minute radius of the corporate city limits. The chief of police, at his/her discretion, may extend the distance for extenuating circumstances. Additionally, the chief of police may limit the number of officers not residing within the city limits to maintain an effective response time and workforce. Failure to maintain this residency within the limit shall result in termination of employment.

Rationale for Proposed Change

Expanded Candidate Pool: Increasing the radius to 30 minutes and basing it on city limits significantly broadens geographic eligibility, attracting more applicants without sacrificing operational readiness.

Operational Flexibility: Granting the chief of police discretionary authority provides needed adaptability for unique situations while retaining oversight.

Balanced Workforce Distribution: Allowing the chief to limit the number of officers residing outside city limits ensures Oelwein can maintain an effective emergency response posture.

Consistency with Regional Practices: The updated language reflects what has become standard practice across similar agencies and communities.

Updating the residency policy is a practical and necessary step for the City of Oelwein to remain competitive in today's law enforcement hiring market. The proposed changes strike an appropriate balance between operational needs and workforce realities, ultimately supporting improved recruitment, retention, and service continuity.

I respectfully request consideration and adoption of the revised policy language.



**OELWEIN POLICE DEPARTMENT
CITY OF OELWEIN, IOWA
MEMORANDUM**

FROM: Jeremy P. Logan, Chief of Police

DATE: December 4, 2025

TO: City Administrator Dylan Mulfinger

SUBJECT: Accident Damage Testing Threshold

This correspondence requests an update to the City's post-accident drug testing policy to align the property-damage threshold with the State of Iowa's \$1,500 reporting requirement. This change will improve consistency and eliminate confusion between state and local standards.

Current Policy (22.4(B)(1)(b)(v))

"Evidence that an employee has caused an accident while at work which resulted in an injury to a person for which injury, if suffered by an employee, a record or report could be required under Chapter 88 of the Iowa Code, or an accident that resulted in damage to property, including equipment, in an amount reasonably estimated at the time of the accident to exceed One Thousand Dollars (\$1,000.00)."

Reason for Change

The City's current \$1,000 threshold is lower than the State's \$1,500 accident-reporting requirement. Aligning with the State standard ensures consistency, reduces unnecessary testing for minor incidents, and simplifies supervisor decision-making.

Proposed Revised Policy

Revised 22.4(B)(1)(b)(v):

"Evidence that an employee has caused an accident while at work which resulted in an injury to a person for which a report could be required under Chapter 88 of the Iowa Code, or an accident that resulted in damage to property, including equipment, in an amount reasonably estimated at the time of the accident to meet or exceed One Thousand Five Hundred Dollars (\$1,500.00). Supervisors shall confirm the \$1,500 threshold before directing an employee for post-accident drug or alcohol testing."

Updating the policy to match the State's \$1,500 threshold creates clearer, consistent, and more efficient procedures. Approval is respectfully requested.

RESOLUTION NO. _____-2025

RESOLUTION AMENDING THE OELWEIN SALARY RESOLUTION

WHEREAS, the city council set the wages and benefits for the city employees ; and

WHEREAS, the administration is requesting that the city council amend the public works portion for wages ; and

WHEREAS, the following changes ensure the lead positions do not make less than the position would make on the grade wages chart; and

WHEREAS, the following changes shall be made and effective and the next pay period:

Employees hired after December 31, 2025 will only be able to advance on the pay scales for grades which are needed at the city of Oelwein. The highest grade level for water is a grade two. The highest grade level for wastewater is a grade four. Employees may advance further in water, but the city will not reimburse for testing or raise the employees' wages past a grade two water.

Employees in supervisor role receive their adjustment on steps from the start of their position as a supervisor. Their promotion date will coincide with their date of hire with the city retroactively applying the date to the date of hire of the employee.

	FY25 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Operator	\$23.54	\$26.36	\$28.20	\$28.77	\$29.34	\$29.93	\$30.53	\$30.83	\$31.14	\$31.45
Grade I	\$25.54	\$28.61	\$30.61	\$31.22	\$31.85	\$32.48	\$33.13	\$33.46	\$33.80	\$34.14
Grade II	\$26.38	\$29.55	\$31.62	\$32.25	\$32.90	\$33.55	\$34.23	\$34.57	\$34.91	\$35.26
Grade III	\$29.00	\$32.47	\$34.75	\$35.44	\$36.15	\$36.87	\$37.61	\$37.99	\$38.37	\$38.75
Grade IV	\$30.95	\$34.66	\$37.09	\$37.83	\$38.59	\$39.36	\$40.15	\$40.55	\$40.96	\$41.36
Lead	\$2.00 an hour added to their current wage									
	Bi-weekly	3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years		
Assistant	\$3,227.28	1%	1%	1%	1%	1%	1%	1%		
Director	\$4055.52	1%	1%	1%	1%	1%	1%	1%		

The city will back pay lead employees the wages that they did not collect because of their wages being lower than the grade wages.

The director and assistant receive a mid-year two percent increase to ensure wages from lead employees do not surpass salary employees. ;and

WHEREAS, the next salary resolution will be discussed in 2025/2026 as the three-year resolution will end in July of 2026.

NOW, THEREFORE, BE IT RESOLVED by the city council of Oelwein, Iowa amends the Oelwein Salary Resolution

Passed and approved by the City Council of the City of Oelwein, Iowa this 22nd day of December, 2025.

Brett DeVore, Mayor

It was moved by _____ and seconded by _____ that the
Resolution as read be adopted, and upon roll call there were:

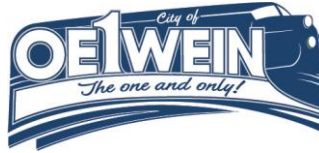
AYES	NAYS	ABSENT	ABSTAIN
------	------	--------	---------

Attest:

Dylan Mulfinger, City Administrator

Recorded December 23, 2025

Ricchio
Weber
Lenz
Cantrell
Seeders
Payne



Here To: Mayor and Council
From: Dylan Mulfinger
Subject: Salary Resolution Changes
Date: 12/22/2025

When the new salary resolution was created, the City Administrator provided a tiered program which provides employees wage increases for the years of services. The city also kept the old system which allows public works employees to move up as they advanced in their certifications. What the City Administrator did not anticipate is that some of the lead employees would fall behind in the pay scale. The current pay scale is reviewed annually to ensure the city is competitive in wages. This competitiveness ensures the city retains and attracts top talent. Retaining employees is the quickest way for a city to save money.

The city uses two studies to determine the level and competitiveness of pay. The first study is done annually and is created by Estherville, IA. This study includes cities from 4,000 to 8,000. The cities in the study are rural and comparable to Oelwein. The second study is the Dyersville study. This study is completed by GovHR, now MGT, has completed multiple wage studies for cities. These two resources are critical when the city works to adjust or confirm wages.

Two lead employees have surpassed the current scale but have been kept back because of the lead pay. The change would be to move the lead pay to a base increase and keep lead employees in the scale. This allows the lead workers to obtain any grade and not be held back by the lead wage. In Oelwein, we encourage every employee to acquire as many grades as they can, as this is a direct benefit to the organization.

The city will change lead pay to a \$2.00 increase above their current wage. This wage puts them in line with what they would receive with their grades and still provides incentive for the lead position. The following changes are below.

Two percent adjustments were made to the assistant and director roles to prevent the water/street lead position from encroaching on the salaries. With overtime, the lead water/street role does come close to the assistant. The Grade IV lead can surpass the assistant role in wages. This was discussed and it was determined this would not be an issue as the responsibilities and knowledge required to operate the wastewater plant are substantial.



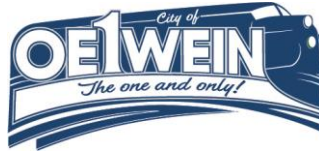
Requested Changes to the City Council for the first full pay period following the December 22 meeting:

Employees hired after December 31, 2025 will only be able to advance on the pay scales for grades which are needed at the city of Oelwein. The highest grade level for water is a grade two. The highest grade level for wastewater is a grade four. Employees may advance further in water, but the city will not reimburse for testing or raise the employees' wages past a grade two water.

Employees in supervisor role receive their adjustment on steps from the start of their position as a supervisor. Their promotion date will coincide with their date of hire with the city retroactively applying the date to the date of hire of the employee.

	FY26 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Operator	\$23.54	\$26.36	\$28.20	\$28.77	\$29.34	\$29.93	\$30.53	\$30.83	\$31.14	\$31.45
Grade I	\$25.54	\$28.61	\$30.61	\$31.22	\$31.85	\$32.48	\$33.13	\$33.46	\$33.80	\$34.14
Grade II	\$26.38	\$29.55	\$31.62	\$32.25	\$32.90	\$33.55	\$34.23	\$34.57	\$34.91	\$35.26
Grade III	\$29.00	\$32.47	\$34.75	\$35.44	\$36.15	\$36.87	\$37.61	\$37.99	\$38.37	\$38.75
Grade IV	\$30.95	\$34.66	\$37.09	\$37.83	\$38.59	\$39.36	\$40.15	\$40.55	\$40.96	\$41.36
Lead	\$2.00 an hour added to their current wage									
	Bi-weekly	3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years		
Assistant	\$3,227.28	1%	1%	1%	1%	1%	1%	1%		
Director	\$4,055.52	1%	1%	1%	1%	1%	1%	1%		

The city will back pay lead employees the wages that they did not collect because of their wages being lower than the grade wages.



Current wages

Public Works			Service Steps								
		FY26 - Start	1 Year	2 Years	4 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Operator	Hourly	\$23.54	\$26.36	\$28.20	\$28.77	\$29.34	\$29.93	\$30.53	\$30.83	\$31.14	\$31.45
Grade I	Hourly	\$25.54	\$28.61	\$30.61	\$31.22	\$31.85	\$32.48	\$33.13	\$33.46	\$33.80	\$34.14
Grade II	Hourly	\$26.38	\$29.55	\$31.62	\$32.25	\$32.90	\$33.55	\$34.23	\$34.57	\$34.91	\$35.26
Grade III	Hourly	\$29.00	\$32.47	\$34.75	\$35.44	\$36.15	\$36.87	\$37.61	\$37.99	\$38.37	\$38.75
Grade IV	Hourly	\$30.95	\$34.66	\$37.09	\$37.83	\$38.59	\$39.36	\$40.15	\$40.55	\$40.96	\$41.36
		Supervisor Service Steps									
		FY25	FY26	FY27	3 Years	7 Years	10 Years	15 Years	20 Years	25 Years	30 Years
Water Street Lead	Hourly	\$33.31	\$34.64	\$36.03	1%	1%	1%	1%	1%	1%	1%
Wastewater Lead	Hourly	\$36.40	\$37.86	\$39.37	1%	1%	1%	1%	1%	1%	1%
Assistant	Bi-Weekly	\$3,042.31	\$3,164.00	\$3,290.56	1%	1%	1%	1%	1%	1%	1%
Director	Bi-Weekly	\$3,823.10	\$3,976.02	\$4,135.06	1%	1%	1%	1%	1%	1%	1%

The Oelwein Public Library Board of Trustees met on Wednesday, December 10, 2025, at 5:00 p.m. at the Oelwein Public Library.

Present: Ingersoll, Mars, VanDenHul, Kerns, Franzen, Seeders, and Macken

Absent:

President Ingersoll called the meeting to order at 5:05.

Agenda Approved: Franzen made a motion to approve the agenda. Seconded by Mars. Motion carried.

Minutes Approved : VanDenHul made a motion to approve the minutes. Seconded by Kerns. Motion carried.

Approval of the Bills: Ingersoll and VanDenHul signed the bills.

Correspondence and communications: The Methodist Women sent a thank you note in appreciation for the library program given to their women's group.

Trustee Training: The library director is the department head of a city service and is responsible for the day-to-day management of the library. The director acts as the professional and technical advisor to the library board on matters of policy, programming, planning, and more. (Library Trustee Handbook)

Director's Report:

- Harmony resigned as a Library Page. Interviews were conducted and Karilyn accepted the position.
- New patron cards were ordered from a new company. Lucas Cards offered color cards for \$0.21 each whereas the former company was going to be \$0.81 each. The new cards have the new sign/logo.
- All the exterior and interior windows were cleaned as well as the canopy.
- The Fayette County Library Association will meet with the Supervisors on December 15 to discuss funding for the libraries in the county.
- A Bath Fizzies class will be held on Saturday, December 20 at 10:00.
- The library will be closed for the holidays on December 24 and 25. The library will close at 5:30 on December 31 and will be closed on January 1.

Friends' Report:

- The Chocolate Fest will be on February 13 from 4:30-7.
- Keyrings for new patrons were ordered.

Windowsill Repair: Miller Construction submitted an estimate for repairing the windowsills for \$3676.24. Trex or Fiberon decking material would be used. The estimate does not include the cost to repair any rotted material that may be under the sill. The board chose the "Lava Rock" color from Trex Transcend or "Espresso" color from Fiberon, whichever one is cheaper.

Atrium Ceiling Panels: One corner end of the ¾" oak ceiling panels in the atrium had come loose. Miller Construction put in a screw to affix the panel to the 2x4 but noted that the 2x4 was loose as well. In addition, the panels are nailed to the 2x4's with finishing nails. The board would like to have the Building Inspector look at the panels to determine if they are safely adhered to the ceiling.

Policy Review: The job description for the Assistant Librarian was revised. The title has been changed to Librarian and the job description has condensed the Children's Librarian and the Outreach Librarian into one position of Librarian. Mars made a motion to approve the revised Librarian Job Description. Seconded by Kerns. Motion carried.

Adjournment: Ingersoll made a motion to adjourn at 5:45. As this was her last meeting, the library Board thanked Karen Seeders for her service to the council and as liaison to the library board.

Respectfully submitted,
Susan Macken

Next meeting Wednesday, January 14 at 5:00 p.m.

Park & Rec Meeting
City Hall

Park and Recreation

- Aye: All Nay: None

Next Meeting: February 2026

104



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 12/22/2025

Consent Agenda

1. Consideration of a motion approving the December 8, 2025 minutes.
2. Claims Resolution.
3. Consideration of a motion approving the Class "E" Retail Alcohol License for Super Mart.

Public Hearing

4. Public Hearing for the status of funded activities for the City of Oelwein Rise Day Habilitation Center Improvements Project on December 22, 2025 at 6:00 PM in the Oelwein City Council Chambers.

Ordinances

5. Consideration of an ordinance amending Chapter 23: Miscellaneous Law Enforcement, Article IV – Miscellaneous Prohibitions; Illegal Camping. - Third and Final Reading.
 1. The city needs to have code to allow enforcement options if a person decides to camp within Oelwein other than a campground. While homelessness is a cornice issue, the city of Oelwein does not have the funding or resources to address this issue. Intervention from the county and state will be needed. This will be the third and final reading.

Resolutions

1. Consideration of a resolution approving Change Order No. 1 in the amount of \$130.00 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
 1. This is for exiting material which needed removed and was not on the original bid. The City Administrator recommends approval.
2. Consideration of a resolution approving Pay Application No. 2 in the amount of \$257,135.61 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
 1. The project is coming along nicely. We are excited about the progress. The City Administrator recommends approval.
3. Consideration of a resolution approving Change Order No. 2 in the amount of \$801.00 for 10th St. Bridge Reconstruction Project with Taylor Construction.
 1. In the original calculation for this item, the pay limit was not calculated correctly. The original calculation was $50 \text{ LF}((4.9 + 2.00)/2) \times 8.17/27 = 52.2 \text{ CY/abutment}$. The correct calculation should be $50 \text{ LF}((6.08 + 2.00)/2) \times 8.17/27 = 61.1 \text{ CY/abutment per diagram on V.21}$. This is a



difference of 8.9/abutment or an additional 17.8 CY. Makes sense right?
The City Administrator recommends approval.

4. Consideration of a resolution approves Pay Application No. 3 in the amount of \$103,031.27 to Taylor Construction for the 10th St. Bridge Project.
 1. The project is coming along nicely. The City Administrator recommends approval.
5. Consideration of a resolution approving the contract with Upper Explorerland Regional Planning Commission and the City Of Oelwein for the Community Development Block Grant (CDBG) Water Improvement Project #25-WS-027
 1. This contract is for Upper to administer our CDBG grant. Upper has done a great job on several grants for the city. We have a great working relationship, and the city is excited to partner again. The City Administrator recommends approval.
6. Consideration of a resolution approving a development agreement with Matt Construction in the amount of \$45,000 to build three zero lot line homes at 201 9th Ave. SW.
 1. The city has been working toward a project similar to this for years. This creates minimal risk for the city and brings a top goal to the city toward fruition. The city and OCAD's housing committee have been working toward a project like this for years. The City Administrator recommends approval.
7. Consideration of a resolution amending the Oelwein personnel manual.
 1. The memo lays out this change well and discusses the need. This will help attract police officers and clean up some old language. The City Administrator recommends approval.
8. Consideration of a resolution amending the Oelwein Salary Resolution
 1. This change has been needed for some time now. The city wants to correct some pay range issues in the Public Work's Department. This will also allow to remain competitive in wages. The City Administrator recommends approval.