



Agenda

City Council Work Session Meeting
Oelwein City Hall, 20 Second Avenue SW, Oelwein, Iowa
6:30 PM

January 22, 2024
Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Matt Weber

Council Members: Karen Seeders, Anthony Ricchio, Matt Weber, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Discussions

- [1.](#) Traffic Enforcement Camera Revenue Statement
- [2.](#) Infrastructure Fund
- [3.](#) 10th Street Bridge
- [4.](#) Franchise Fee and Local Option Sales Tax Discussion

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Traffic Camera Enforcement Revenue Purpose Statement
Date: 1/22/2024

Revenue generated by the automated traffic enforcement is currently placed in the general fund as it is a fine assessed by the police department. This document will provide guidance for staff and elected officials on how the funds generated by the automated traffic enforcement will be allocated each year within the city's budget.

Fund	Amount	Purpose
State Fee	Ten Percent	It is anticipated that the state of Iowa will pass legislation that will require cities to provide 10 percent of their revenue to the state.
Event Center	\$100,000 annually	Council dedicated \$500,000 in 2022 to the new Oelwein Event Center to be paid out in five payments. This payment will be completed by the fiscal year 2028. In fiscal year 2029 this dollars will be allocated to roads.
Road Improvement	\$150,000 annually	Funds dedicated to road improvement can be used for roads, curbs, and right of way improvement. These funds can be used annually or set aside to prepare for a larger project. The funds can also be used for sealcoat. The funds cannot be used for equipment.
Police CIP	\$115,000 annually	These funds will be used for the police department capital improvement program. Using the automated traffic enforcement revenue will open up franchise fee dollars to be used on roads.
Property Tax Relief	\$175,000 annually	These funds will be used to support the general fund and ensure that the city will not have to raise fees or taxes to make up for potential shortfalls in property taxes. This allocation ensures that services are maintained at a level expected by the community.

Any additional funds beyond the \$600,000 will be allocated annually by the city council for the purpose of public safety or infrastructure. The additional funds will be reported each January by the City Administrator during budget discussions with the city council taking appropriate action as needed annually.



Budget Discussions

Oelwein

January 22, 2024

Traffic Camera Enforcement Revenue

	FY2025	FY2026	FY2027	FY2028	FY2029
Anticipated Revenue	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Expenditures	FY2025	FY2026	FY2027	FY2028	FY2029
10 percent	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Event Center	\$100,000	\$100,000	\$100,000	\$100,000	\$0
Roads	\$150,000	\$150,000	\$150,000	\$150,000	\$250,000
Police CIP	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000
Property Tax Relief	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000

Proposal for Road Infrastructure

- Move the Police CIP over to the general fund and fund it using traffic camera revenue
- Use the increase in Franchise Fees to supplement road improvements
- Use the increase in Local Option Sales Tax

Road Infrastructure Fund



Road Funding	FY2025	FY2026	FY2027	FY2028	FY2029
RUT	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Franchise	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000
LOST	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Traffic Camera	\$150,000	\$150,000	\$150,000	\$150,000	\$250,000
Total	\$440,000	\$440,000	\$440,000	\$440,000	\$540,000

10th Street Bridge

- City has a bridge grant for \$1,500,000
- The Bridge Replacement cost \$2,900,000
- The City need to loan for \$1,400,000
- The payment on a 10-year loan is \$180,000 at 5% interest
 - Could use the Infrastructure fund
 - Could raise taxes and use debt service
 - Could close the bridge and let it tumble

Raise Taxes?

- The city is at a 17.9, if the city goes to a 19, it could open up debt service funding and benefits funding.
- The potential impact is:
 - Residential- \$60 per \$100,00 in home assessed value
 - Commercial- \$100 per \$100,000 in commercial industrial assessed value

Budget Decisions

- All budget decisions should be driven by the Strategic Plan in the 2023 Comprehensive Plan

		FY 2020	FY 2021	FY 2022	FY 2023	FY2024	FY 2025
Account Number	Franchise Fee	Actual	Actual	Actual	Actual	Budget	Proposed
Revenue	Account Title	6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024	6/30/2025
123-1100-67990	POLICE CAPITAL	143,037	165,212	418,519	95,834	108,000	0
123-1700-67990	COMMUNITY DEV CAPITAL	0	0	0	26,710	37,000	0
123-2800-67990	AIRPORT CAPITAL	0	0	1,345	23,111	5,000	35,000
123-4300-65070	SUPPLIES	0	0	0	0	0	0
123-4410-67990	PARK CAPITAL	37,882	28,373	58,879	69,470	39,600	75,000
123-5200-63101	CAMPGROUND	0	0	0	0	5,000	20,000
123-5250-65041	FIRE CAPITAL	28,910	20,813	68,184	56,898	39,600	45,000
123-5250-67240	CEMETERY CAPITAL	10,700	42,998	11,950	23,611	10,000	10,000
123-5250-67242	POOL CAPITAL	12,264	15,194	2,570	9,282	5,500	40,000
123-5250-67272	FRANCHISE EXPENSES	0	0	0	0	0	0
123-5250-67280	ADMINISTRATION CAPITAL	4,007	89,262	84,695	67,526	50,000	75,000
123-5250-67610	STREETS	0	100,000	0	0	0	115,000
123-5250-67701	LIBRARY CAPITAL	20,879	43,226	28,512	4,150	38,000	18,000
123-5250-69000	Franchise Transfer	0	0	0	0	0	0
123-5250-69003	1ST TIME HMBUYRS TRANS	0	0	0	0	0	0
123-6200-69014	TRANS TO DS PRPRTY TAX RLF 20%	0	0	0	0	0	0
123-6200-69015	UR BOND POLICE 2014 TRANS	253,776	254,160	254,340	159,001	254,585	260,000
123-6200-69029	TRANS GF PROPERY TAX RLF 20%	144,787	142,553	157,590	174,790	150,000	152,000
123-6200-69043	TRANS TO PUB SFTY EQUIP GEN	0	30,000	30,000	30,000	30,000	30,000
		656,241	931,791	1,116,583	740,383	772,285	875,000

		FY 2020	FY 2021	FY 2022	FY 2023	FY2024	FY 2025
Account Number	Economic Development	Actual	Actual	Actual	Actual	Budget	Proposed
Revenue	Account Title	6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024	6/30/2025
160-5030-60100	SALARY	0	526	0	0	0	0
160-5030-67901	HOMES FOR IOWA	3,000	139,582	21,802	4,354	0	0
160-5200-60100	SALARY	1,238	972	0	0	0	0
160-5200-61990	EMPLOYEE PERSONNEL EXPENSE	866	905	892	650	1,500	1,500
160-5200-63102	TECH BUILDING	35,000	35,000	35,000	35,000	35,000	35,000
160-5200-63730	COMMUNICATIONS	735	802	1,175	1,877	1,000	1,000
160-5200-64010	AUDIT	4,144	4,444	4,569	5,831	5,000	10,000
160-5200-64110	LEGAL EXPENSE	10,382	12,310	3,504	9,304	5,000	10,000
160-5200-64130	FAY CO LOCAL HOUSING TRUST	25,993	23,400	15,774	15,000	15,000	20,000
160-5200-64133	TOURISM	315	220	253	34,314	1,000	5,000
160-5200-64138	COUNTY ECONOMIC DEV AGREEMENT	7,467	0	7,467	11,840	7,500	5,920
160-5200-64139	OCAD DUES	50,000	50,000	50,000	50,000	50,000	50,000
160-5200-64140	LEGAL PUBLICATION	1,172	1,125	1,182	1,147	1,500	2,000
160-5200-64150	HOUSING PLAN PROGRAM	0	0	0	0	0	0
160-5200-64151	HOUSING TAX ABATEMENT/REFUND	3,826	13,135	16,941	21,012	20,000	20,000
160-5200-64181	PROPERTY TAXES-MISC	2,381	396	642	1,974	1,000	0
160-5200-64750	SPR-FALL CLEANUP	166	7,200	5,535	0	5,000	5,000
160-5200-64901	RESIDENTIAL DEMO GRANT	21,042	35,985	12,400	0	25,000	25,000
160-5200-64904	JUNK HOUSE REMOVAL	25,830	27,980	40,027	44,733	60,000	60,000
160-5200-64950	CONTRACTS	6,728	1,932	1,363	18,782	2,500	5,000
160-5200-65060	OFFICE SUPPLIES	600	795	1,441	798	1,200	1,200
160-5200-67610	STREETS	63,071	0	0	2,544	0	75,000
160-5200-67900	ED INFRASTRUCTURE/PLANNING	10,505	4,550	3,996	4,270	10,000	10,000
160-5200-69001	ED ADM SALARY TRANSFER	20,000	20,000	20,000	20,000	20,000	20,000
160-5200-69003	TRANS FROM ED TO HOUSING RLF	125,000	0	0	0	0	0
160-5200-69008	LIBRARY ACCREDITATION TRF	35,000	35,000	35,000	35,000	35,000	35,000
160-5200-69009	WELLNESS CENTER LOSS TRANSFER	30,460	17,318	0	0	27,100	20,000
160-5200-69020	CDBG HOUSING REHAB TRANSFER	0	0	0	0	0	0
160-5200-69033	TRANS TO DWNTWN BUSINESS GRANT	75,000	75,000	150,000	75,000	75,000	75,000
160-5200-69079	AIRPORT GRANT MATCH TRANSFER	0	0	43,906	0	0	0
		603,931	582,950	547,610	468,536	479,773	567,458