



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
October 14, 2024 - 6:00 PM

## Pledge of Allegiance

## Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

## Roll Call

**Present:** Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

**Also Present:** Mayor DeVore, City Administrator Mulfinger, Administrative Assistant McKee

**Absent:** NA

## Additions or Deletions

A motion was made by Weber, seconded by Lenz to approve the agenda as presented.

All aye. Motion carried.

## Consent Agenda

2. Consideration of a motion to approve the September 23, 2024 minutes.
3. Consideration of a motion to approve the Class 'C' Retail Alcohol License for Viper Lanes.

A motion was made by Weber, seconded by Garrigus to approve the consent agenda.

All aye. Motion carried.

## Resolutions

4. Consideration of a resolution to approve the contract with Iowa Economic Development Authority for the CDBG Community Facilities and Services Grant Award (24-CF-002).

A motion was made by Seeders, seconded by Garrigus to adopt Resolution No. 5636-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA Motion carried.

5. Consideration of a resolution to approve the contract with Upper Explorerland Regional Planning Commission for the CDBG Community Facilities and Services Grant Award (24-CF-002).

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5637-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA Motion carried.

6. Consideration of a resolution to approve the CDBG subrecipient agreement between City of Oelwein and RISE Ltd. for the CDBG Community Facilities and Services Grant Award (24-CF-002).

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5638-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

7. Consideration of a resolution adopting policies compliant to the CDBG Community Facilities and Services Grant Award (24-CF-002).

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5639-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

8. Consideration of a resolution approving Change Order No. 4 in the amount of -\$15,777.64 to Heartland Asphalt for 2024 Street Improvement Project.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5640-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

9. Consideration of a resolution approving Pay Application No. 4 in the amount of \$5,242.58 to Heartland Asphalt, Inc. for 2024 Street Improvements Project.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5641-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

10. Consideration of a resolution approving Final Pay Application No. 5 in the amount of \$30,887.99 to Heartland Asphalt, Inc. for 2024 Street Improvements Project.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5642-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

11. Consideration of a resolution approving the completion of the 2024 Street Improvement Project with Heartland Asphalt, Inc.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5643-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

12. Consideration of a resolution approving Change Order No. 2 in the amount of \$0.00 and the extension of 42 days to Shift Companies, LLC. for Reed Bed Expansion and EQ Basin Liner Replacement Project.

A motion was made by Weber, seconded by Seeders to adopt Resolution No. 5644-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

13. Consideration of a resolution approving the Bryan Construction bid for the 2024 Residential Home Demolition Project in the amount of \$47,500.00.

Mulfinger reported the city was awarded \$40,000.00 from the Northeast Iowa Housing Trust Fund for this project. This bid includes the request to save mature, healthy trees where possible.

A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5645-2024.

Ayes: Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Abstain: Garrigus

Motion carried.

14. Consideration of a resolution approving a contract for engineering services from VJ Engineering for the facilitation of tear down of 27 South Frederick in the amount of \$12,500.00.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5646-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

15. Consideration of a resolution approving a three-year agreement with Oelwein Youth Sports Association for recreational and league programming in the amount of \$30,000 annually.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5647-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

16. Consideration of a resolution approving a one-year lease agreement with Michael Wilhelms owner of Sky Valley Aviation, LLC. for Fixed Based Operator Services at the Oelwein Municipal Airport from November 1, 2024 to October 31, 2025 in the amount of \$650 monthly.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5648-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

17. Consideration of a resolution approving a contract with Horan Cleaning for cleaning services for the Oelwein Municipal Airport.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5649-2024.

Ayes: Garrigus, Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Motion carried.

18. Consideration of a resolution approving the direction from the Planning, Finance, Enterprise, and Economic Development Committee on the demolition application for 419 East Charles Street to Roger Culbert.

Seeders stated the Planning, Finance, Enterprise, and Economic Development Committee recommended approval.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5650-2024.

Ayes: Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Abstain: Garrigus

Motion carried.

19. Consideration of a resolution approving the direction from the Planning, Finance, Enterprise, and Economic Development Committee on the demolition application for 411 and 411 1/2 1st Avenue NE to Mary and Todd Bender.

Seeders stated the Planning, Finance, Enterprise, and Economic Development Committee recommended approval.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5651-2024.

Ayes: Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Abstain: Garrigus

Motion carried.

20. Consideration of a resolution approving the direction from the Planning, Finance, Enterprise, and Economic Development Committee on the demolition application for 33 5th Street NW to John Block.

Seeders reported the Planning, Finance, Enterprise, and Economic Development Committee recommended that mowing fees must be paid up to date and go with the bid from Bryan Construction.

A motion was made by Weber, seconded by Payne to adopt Resolution No. 5652-2024.

Ayes: Ricchio, Seeders, Payne, Weber, Lenz

Nays: NA

Abstain: Garrigus

Motion carried.

### **Motions**

21. Consideration of a motion to discuss with possible action Oelwein Celebrations, Inc. Hotel Motel funding.

Seeders stated she had requested clarification from City Attorney Herman and is waiting for a response.

A motion was made by Weber, seconded by Lenz to table the motion.

All aye.

Motion carried.

### **Committee Reports**

22. Report from Ricchio on the September Airport Board minutes.

Ricchio reported the board is satisfied with the work of both Stewart and Mulfinger at the airport.

For full minutes, please visit: <https://www.cityofuelwein.org/bc-ab/page/airport-board-39>

### **Mayor's Report**

- A. Vacancies on Boards and Commissions.

Mayor DeVore reminded council of the vacancies on various boards and commissions.

### **Adjournment**

A motion was made by Weber, seconded by Lenz to adjourn the meeting at 6:28 PM.

All aye.

Motion carried.

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held October 14, 2024 and copy of said proceedings was furnished to the Register October 15, 2024.

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Dylan Mulfinger, City Administrator