



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
March 25, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Payne, Weber, Lenz (entered at 6:01 PM), Garrigus, Ricchio, Seeders

Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk Barb Rigdon

Absent: NA

Additions or Deletions

A motion was made by Weber, seconded by Garrigus to approve the agenda as amended.

All aye. Motion carried.

Citizens Public Comments - See Guidelines for Public Comments Below

1. Public Comment Policy

Lou Ann Milks, 210 10th St SW, is in favor of the water/sewer rate increases to do the many necessary long overdue projects. This discussion took place when she was on council. City Leaders can't keep kicking the can down the road for the next council. It's time to do something now before more water pipes erode. The increase is only about \$15.00 per month.

Jeff Milks, 212 10th St SW, requested the code allow more than 10 chickens if their lot is larger. He is in favor of the ordinance but would like it to be proportionally applied.

Consent Agenda

2. Consideration of a motion approving the March 11, 2024 minutes.
3. Claims Resolution in the amount of \$349,342.73.
4. Consideration of a motion approving the Class 'B' Alcohol License for Kwik Star #665.

A motion was made by Garrigus, seconded by Weber to approve the consent agenda.

All aye. Motion carried.

Public Hearing

5. Public Hearing on the proposed plans and specifications on the Oelwein Municipal Airport Lighting Vault on March 25, 2024 at 6PM in the Oelwein Council Chambers.

Mayor DeVore opened the public hearing.

No written or oral comments were received.

Mayor DeVore closed the public hearing.

Ordinances

6. Consideration of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothered Animals and Adding Section 12: Chickens on Residential Property - Third and Final Reading.

A motion was made by Weber, seconded by Garrigus adopt Ordinance No. 1211.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

Resolutions

7. Consideration of a resolution approving a United States Department of Agriculture Intermediary Relending Program Work Plan.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5532-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

8. Consideration of a resolution authorizing staff to seek bids for the City of Oelwein 2024 Street Improvement Project.

A motion was made by Seeders, seconded by Lenz to adopt Resolution No. 5533-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

9. Consideration of a resolution approves Woodruff Construction, Inc.'s bid for the Oelwein Municipal Airport Lighting Vault in the amount of \$244,815.00.

One bid was received:

Woodruff Construction, Inc.	Waterloo, IA	\$244,815.00
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A motion was made by Garrigus, seconded by Seeders to adopt Resolution No. 5534-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

10. Consideration of a resolution approving the repair of an Aerzen Sludge Blower in the amount of \$18,053.12.

A motion was made by Garrigus, seconded by Seeders to adopt Resolution No. 5535-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

11. Consideration of a resolution amending the City of Oelwein Purchasing Policy.

A motion was made by Seeders, seconded by Payne to adopt Resolution No. 5536-2024.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

12. Consideration of a resolution approving City Hall asbestos removal in the amount of \$24,714.00 with Site Services.

Two bids were received:

Site Services	Algona, IA	\$24,714.00 (\$26,564.00 with two additional rooms)
ECCO Midwest	Hastings MN	\$41,540.00

A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5537-2024, with the additional two rooms totaling \$26,564.00.

Ayes: Payne, Weber, Lenz, Garrigus, Ricchio, Seeders

Nays: NA

Motion carried.

Committee Reports

13. Report from Payne on the Housing Board meeting minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-hc/page/housing-committee-9>

14. Report from Ricchio on the Airport Board meeting minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-ab/page/airport-board-32>

15. Report from Seeders on the Library Board meeting minutes.

For full minutes, please visit: <https://www.oelwein.lib.ia.us/about/library-board-minutes-1>

16. Report from Garrigus on the Park and Recreation Commission meeting minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-parks/page/parks-and-recreation-12>

Council Updates

Seeders requested the 10 percent increase for utilities be placed on the next meeting agenda. Mayor DeVore stated Council must come to an agreement. Ricchio and Payne requested a work session for water and sewer rates. By holding this work session, Mulfinger stated Council needs to agree upon the increase amount in order for the city to move forward on repairs.

Mayor's Report

Mayor DeVore reporting IEDA Jim Thompson and Robin Bostrum encouraged Oelwein to have ISU do a housing needs assessment at the cost of \$5,000.00 with ISU returning \$10,000.00 as seed money to get started.

City Administrator's Report

Council and staff will be working on codification reviewing one chapter of the code, then making improvements for Council's approval.

National Incident Management System, NIMS, training will be held for Mayor, Council, and City Staff.

Adjournment

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:38 PM.

All aye.

Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held March 25, 2024 and copy of said proceedings was furnished to the Register April 2, 2024.

Dylan Mulfinger, City Administrator