



# Minutes

City Council Meeting

20 Second Avenue SW, Oelwein

September 27, 2021 - 6:00 PM

Pledge of Allegiance

Call to Order by Mayor DeVore at 6:00 P.M.

Roll Call            Present:            Cantrell, Weber, Stewart, Seeders, Payne, Fisk  
                         Also Present:       Mulfinger, Rigdon, Dillon  
                         Absent:               None

Additions or Deletions

A motion was made by Fisk, seconded by Weber to adopt the Agenda as amended. All voted aye.

Motion Carried

Consent Agenda

1. Consideration of a motion to approve the minutes of the September 13, 2021 Council meeting
2. Consideration of a motion to approve the minutes of the September 20, 2021 Special Council meeting
3. Claims Resolution in the amount of \$678,572.97
4. Consideration of a Class 'C' Liquor, Outdoor and Sunday Service License Renewal for Hacienda Del Rio, Inc.
5. Consideration of a Class 'B' Beer Permit and Sunday Sales renewal for Country Cottage Cafe
6. Consideration of a Class 'E' Liquor and Class 'C' Beer Permit Renewal for Fareway Stores, Inc. #412
7. Consideration of a motion to approve Pay Request No. 1 to Summers' Enterprises, Inc. in the amount of \$213,530.90 for work completed on Oelwein 2021 Water Main Improvements Project

A motion was made by Weber, seconded by Fisk to adopt the Consent Agenda. All voted aye.

Motion Carried

Ordinances

8. Consideration of an Ordinance Amending Section 3-171 to Reduce Park and Recreation Commission to Five Members - Second Reading

A motion was made by Weber, seconded by Seeders to adopt the second reading.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk  
Nays: None

Motion Carried

Resolutions

9. Consideration of a Resolution Regarding Demolition of Dangerous Buildings - 23 2nd Street NW

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5300-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk  
Nays: None

Motion Carried

10. Consideration of a Resolution Directing the Sale of the City's Interest in 541 4th Avenue SE, Oelwein, Fayette County, Iowa

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5301-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk  
Nays: None

Motion Carried

11. Consideration of a Resolution Approving the Application of Transco Railway Products Inc. to The Iowa Economic Development Authority High Quality Jobs Program

A motion was made by Fisk, seconded by Weber to adopt Resolution No. 5302-2021.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

#### Motions

12. Consideration of a motion authorizing signatures on Agreement for Professional Services with Fehr Graham for Segment 3 Trail Improvements

A motion was made by Weber, seconded by Cantrell to authorize signatures. All voted aye.

Motion Carried

13. Consideration of a motion to accept quote from Blacktop Services in the amount of \$42,834 for sealcoat

Bids were received from Prairie Road Builders, Inc. in the amount of \$47,022.00 and Blacktop Service Co. in the amount of \$42,834.00.

A motion was made by Weber, seconded by Seeders to approve Blacktop Services. All voted aye.

Motion Carried

14. Consideration of a motion to accept bid from Miller's Construction Inc. in the amount of \$8,553.50 for 1st Avenue SE Concrete Curb

Only one bid was received.

A motion was made by Seeders, seconded by Payne to accept the bid from Miller's Construction. All voted aye.

Motion Carried

15. Consideration of Proposals Received for the Demolition of 23 2nd Street NW

Bids received were:	Lansing Brothers Construction	\$13,475.00
	Bryan Construction Inc.	\$13,500.00

Bids were accepted based on teardown cost (doesn't include asbestos removal). A motion was made by Weber, seconded by Fisk to award the demolition to Lansing Brothers Construction. All voted aye.

Motion Carried

16. Consideration of bids received for the Charles Street Viaduct Hazard Mitigation Project

Only one bid was received. The bid was not as instructed. A motion was made by Seeders, seconded by Weber to reject the bid and do over. All voted aye.

Motion Carried

17. Consideration of a motion authorizing the purchase and installation of Electric Vehicle Charging Stations at the Oelwein Public Library by Livingston Energy

Bids received were:	Livingston Energy-\$5,716 plus shipping	Ken's Electric Install \$3,000
	EVBox Iqon - \$9,120 plus shipping	Ken's Electric Install \$3,000
	ChargePoint \$10,409 includes shipping of \$185	Munson Install \$14,175

Grant funding is 90/10 up to \$15,000. A motion was made by Cantrell, seconded by Seeders to award to Livingston Energy. All voted aye.

Motion Carried

18. Consideration of a Recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance Application for 407 7th Street SE

A motion was made by Fisk, seconded by Cantrell to accept Planning, Finance, Enterprise and Economic Development Committee's recommendation of \$3,750.00. All voted aye.

Motion Carried

19. Consideration of a motion entering into an Agreement with Iowa Association of Municipal Utilities for their Iowa Safety Education Program in the amount of \$7,486.00

A motion was made by Weber, seconded by Fisk to join IAMU Safety Group. All voted aye.

Motion Carried

20. Consideration of a motion to approve an Engineering and Architectural Services Agreement with Confluence Inc. for Plaza Park

The Plaza Foundation Board owns the Plaza Building. The City has no ownership in this building. This engineer firm will prepare a site plan so the city can apply for a CDBG Grant to assist with development and matching funds of \$200,000 from Northeast Iowa Charitable Foundation. The Plaza Board has approved demolition of the building.

A motion was made by Seeders, seconded by Weber to approve Task 3 of the Agreement – Grant Application Assistance in the amount of \$4,690.00. All voted aye.

Motion Carried

21. Consideration of a motion to proceed with Incident Command Center Room Prep and Equipment Costs in an amount not to exceed \$58,322.27

This will upgrade the conference room at the Oelwein Police Department to be used as an "Emergency Operation Center" for Oelwein only during storms, tornados, flood, lost child, heavy rain, etc. City operations from various departments would operate jointly from this center coordinating response assistance. A USDA Grant has been applied for up to 55% matching funds.

A motion was made by Fisk, seconded by Weber to proceed. All voted aye.

Motion Carried

22. Consideration of a motion to approve the Comprehensive Emergency Plan

A motion was made by Fisk, seconded by Cantrell to approve the Plan. All voted aye.

Motion Carried

#### Committee Reports

23. Report from Cantrell on September Park and Recreation Commission meeting

The full minutes can be found at <http://www.cityofeelwein.org/government/agendas-and-minutes.html>.

24. Report from Stewart on September Airport Board meeting

The full minutes can be found at <http://www.cityofeelwein.org/government/agendas-and-minutes.html>.

25. Report from Payne on September Library Board meeting

The full minutes can be found at [https://www.oelwein.lib.ia.us/application/files/5416/3243/0669/Minutes\\_September\\_21\\_2021.pdf](https://www.oelwein.lib.ia.us/application/files/5416/3243/0669/Minutes_September_21_2021.pdf).

#### Council Updates

Cantrell was approached by a resident requesting red light cameras in Oelwein. Council directed City Administrator to list Resolution on agenda to vote.

#### Mayor's Report

- A. Consideration of a motion to approve the Mayor's appointment of Chief Jeremy Logan to the Fayette County 911 Board and Captain Ron Voshell as alternate

A motion was made by Weber, seconded by Fisk to approve the appointments. All voted aye.

Motion Carried

DeVore also questioned why would city pay to replace retaining wall along the trail that is on private property. To be reviewed as Segment 4 Trail Improvements.

#### City Attorney's Report

Dillon reported he is working on a Trail land swap and inspection of South Frederick buildings.

The Judge determines if masks are required while in court.

#### Executive Session

Consideration of a motion to enter into Executive Session per Iowa Code 20.17(3) for Collective Bargaining Negotiations and Strategy Meetings of Public Employers

A motion was made by Weber, seconded by Payne to go into Executive Session at 7:03 P.M. All voted aye.

Motion Carried

#### Return to Regular Session

A motion was made by Weber, seconded by Seeders to return to regular session at 7:15 P.M. All voted aye.

Motion Carried

#### Motions

Consideration of a motion to approve amendments to Chaufferus, Teamsters, and Helpers Local Union No. 238 Police Contract

A motion was made by Weber, seconded by Cantrell to approve the amendments. All voted aye.

Motion Carried

#### Resolutions

Consideration of a Resolution Amending the 2021-2022 Salary Resolution to Reflect Contractual Changes

A motion was made by Fisk, seconded by Payne to adopt Resolution No. 5303-2021 effective January 1, 2022.

Ayes: Cantrell, Weber, Stewart, Seeders, Payne, Fisk

Nays: None

Motion Carried

#### Adjournment

A motion was made by Cantrell, seconded by Fisk to adjourn at 7:18 P.M. All voted aye.

Motion Carried

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held September 27, 2021 and copy of said proceedings was furnished to the Register September 28.

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Dylan Mulfinger, City Administrator