



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
April 27, 2020 - 6:00 PM

## Pledge of Allegiance

Call to Order                      Called to order at 6:00 P.M. by Mayor DeVore

## Roll Call

Present:                      Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders  
Also Present:              Mulfinger, Rigdon, Dillon

## Additions or Deletions

A motion was made by Weber, seconded by Fisk to adopt the Agenda. All voted aye.

Motion Carried

## Proclamation

1. Arbor Day

Mayor DeVore read the Proclamation.

Citizens Public Comments - See Guidelines for Public Comments Below

2. Electronic Invitation and Community Comment Form

## Consent Agenda

3. Consideration of a motion approving the April 13, 2020 Council Minutes
4. Claims Resolution in the amount of \$838,478.43
5. Consideration of final pay request to Yoder Construction of NE Iowa in the amount of \$68,754.15 for work completed on Street Department Building Project
6. Consideration of a motion approving a Class 'C' Beer Permit and Sunday Sales renewal for Dollar General Store #2328

A motion was made by Weber, seconded by Fisk to adopt the Consent Agenda. All voted aye.

Motion Carried

## Public Hearing

7. Public Hearing - UERPC Presentation on CDBG Status of Funds

Mayor DeVore opened the Public Hearing on CDBG Status of Funds.

Sarah Snitker, Upper Explorerland Regional Planning reviewed the Status of Funds for the 2017 CDBG Housing Program.

- A. General description of Accomplishments to date:

To date we have closed out two homes (123 5th Avenue NE and 18 7<sup>th</sup> Avenue NE).  
Three projects are currently underway. Total of five to be completed by end date.

- B. Summary of Expenditures to Date: See Spreadsheet

- C. General Description of Remaining Work:

Work left consists of lead clearance testing, pay requests and final inspections.

- D. General Description of Changes Made to Project Budget:

An amendment was made to increase the budget for a historic property pilot project.

No comments were received. Mayor DeVore closed the hearing.

## Resolutions

8. Consideration of a Resolution adopting a temporary employee leave policy due to COVID-19

A motion was made by Fisk, seconded by Weber to adopt Resolution No. 5165-2020 adopting a temporary employee leave policy due to COVID-19.

Ayes: Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders  
Nays: None

Motion Carried

9. Consideration of a Resolution approving temporary closure in an effort to prevent the spread of COVID-19

A motion was made by Seeders, seconded by Gerdts to adopt Resolution No. 5166-2020 approving temporary closure in an effort to prevent the spread of COVID-19.

Ayes: Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders  
Nays: None

Motion Carried

10. Consideration of a Resolution awarding downtown properties forgivable loans for building improvements provided by Tax Increment Financing

A motion was made by Weber, seconded by Seeders to adopt Resolution No. 5167-2020 awarding downtown properties \$74,500 forgivable loans for building improvements provided by Tax Increment Financing.

Ayes: Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders  
Nays: None

Motion Carried

11. Consideration of a Resolution to set Public Hearing on Proposed Disposal by Sale of the City's Interest in Multiple Properties all in Oelwein, Fayette County, Iowa for May 11, 2020 at 6:00 P.M.

A motion was made by Seeders, seconded by Cantrell to adopt Resolution No. 5168-2020 to set Public Hearing on Proposed Disposal by Sale of the City's Interest in Multiple Properties all in Oelwein, Fayette County, Iowa for May 11, 2020 at 6:00 P.M.

Ayes: Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders  
Nays: None

Motion Carried

12. Consideration of a Resolution Approving an Easement for a Utility Line in the City Owned Right-of-Way

A motion was made by Fisk, seconded by Gerdts to adopt Resolution No. 5169-2020 Approving an Easement for a Utility Line in the City Owned Right-of-Way.

Ayes: Fisk, Stewart, Gerdts, Weber, Cantrell, Seeders  
Nays: None

Motion Carried

#### Motions

13. Consideration of a motion to set May 26, 2020 as second council meeting of month due to Memorial Day Holiday

A motion was made by Fisk, seconded by Weber to set Tuesday, May 26, 2020 as the second council meeting due to Memorial Day Holiday. All voted aye.

Motion Carried

14. Consideration of a motion to apply for and purchase two homes from the Homes for Iowa Program

A motion was made by Fisk, seconded by Weber to apply for and purchase two homes from the Homes for Iowa Program. All voted aye.

Motion Carried

15. Consideration of a motion to enter into a Road Construction Agreement with Fayette County on the city owned portion of County Line Road East

A motion was made by Fisk, seconded by Seeders to table this item until the next council meeting. All voted aye.

Motion Carried

16. Consideration of a motion to purchase an entrance sign for Woodlawn Cemetery

A motion was made by Fisk, seconded by Cantrell to approve the purchase of an entrance sign for Woodlawn Cemetery in the amount of \$9,930.54 for StewartScape Landscaping and \$4,867.50 for Weber Stone to be paid by Dave Sondrol donation. All voted aye.

Motion Carried

17. Consideration of a motion adding summer staff

A motion was made by Seeders, seconded by Weber to approve hiring one extra employee May 1 – August 31 to assist mowing newly acquired city lots. All voted aye.

Motion Carried

18. Consideration of a motion to approve Redgate Park and Woodlawn Cemetery Improvements

A motion was made by Fisk, seconded by Cantrell to approve Redgate Park and Woodlawn Cemetery Improvements. All voted aye.

Motion Carried

Committee Reports

19. Report from Cantrell on April Park and Recreation Commission meeting

Cantrell presented minutes of the April Park and Recreation Commission meeting. A copy can be found at [www.cityofuelwein.org](http://www.cityofuelwein.org).

20. Report from Gerdts on April Library Board Meeting

Gerdts presented minutes of the April Library Board meeting. A copy can be found at [www.oelwein.lib.ia.us](http://www.oelwein.lib.ia.us).

Mayor's Report

The Fayette County Transfer Station will re-open May 1, 2020.

Mayor DeVore and City Administrator Mulfinger will contact Black Hawk Waste to see if a curbside city wide cleanup can take place. As of today there will not be a Spring city wide cleanup for Oelwein.

City Attorney's Report

City Attorney Dillon is working on non-registered vacant buildings thru Community Development.

City Administrator's Report

Mulfinger and Department Heads are putting plans in place for when the Governor re-opens Iowa. Citizens must be socially responsible and maintain social distancing. Does this mean reduced hours, less people allowed in, minimum services. It's hard to know what this picture will look like.

Discussion took place on opening the pool. A decision will be made May 11<sup>th</sup>.

Adjournment

A motion was made by Weber, seconded by Cantrell to adjourn at 6:55 P.M. All voted aye.

Motion Carried

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held April 27, 2020 and copy of said proceedings was furnished to the Register April 28, 2020.

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Dylan Mulfinger, City Administrator