



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
June 14, 2021 - 6:00 PM

## Pledge of Allegiance

Call to Order by Mayor DeVore at 6:00 P.M.

Roll Call            Present:            Payne, Fisk, Cantrell, Weber, Stewart  
                         Also Present:      Mulfinger, Rigdon  
                         Absent:             Seeders

## Additions or Deletions

A motion was made by Weber, seconded by Cantrell to adopt the Agenda as amended. All voted aye.

Motion Carried

## Consent Agenda

1. Consideration of a motion to approve the minutes of the May 24, 2021 Council meeting
2. Consideration of a motion to approve Change Order 1 in the amount of \$106.34 for Segment 1 Trail Improvements Project
3. Consideration of a motion approving payment to Bacon Concrete, LLC in the amount of \$117,494.54 for work completed on Segment 1 Trail Improvements Project
4. Consideration of a motion approving payment to Fehr Graham in the amount of \$6,484.50 for work completed on Segment 1 Trail Project

A motion was made by Weber, seconded by Fisk to adopt the Consent Agenda. All voted aye.

Motion Carried

## Ordinances

5. Consideration of an Ordinance Amending Water and Sewer Rates, Chapter 7 of the Code of Ordinances of the City of Oelwein, Iowa - Second Reading

A motion was made by Weber, seconded by Fisk to adopt the second reading.

Ayes: Payne, Fisk, Cantrell, Weber  
Nays: Stewart

Motion Carried

6. Consideration of an Ordinance Amending Section 22-70 to Change Speed Zones on 10th Street SE/Old Road - Second Reading

A motion was made by Fisk, seconded by Weber to adopt the second reading.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart  
Nays: None

Motion Carried

7. Consideration of an Ordinance Amending Chapter 16 Garbage and Trash, Section 16 Duty to Dispose - First Reading

A motion was made by Fisk, seconded by Weber to adopt the first reading.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart  
Nays: None

Motion Carried

City policy will reflect one warning, the second violation will be a municipal infraction.

## Resolutions

8. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Fire Department Water Ball

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5279-2021.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart  
Nays: None

Motion Carried

9. Consideration of a Resolution Directing the Sale of the City's Interest in 9 6th Street NE, Oelwein, Fayette County, Iowa

A motion was made by Fisk, seconded by Cantrell to adopt Resolution No. 5280-2021.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart

Nays: None

Motion Carried

10. Consideration of a Resolution Accepting Work Covering the Wings East Pavement Improvements Project and Engineer's Statement of Final Completion

A motion was made by Fisk, seconded by Weber to adopt Resolution No. 5281-2021.

Ayes: Payne, Fisk, Cantrell, Weber, Stewart

Nays: None

Motion Carried

#### Motions

11. Consideration of a motion approving Change Order No. 3 for adjusting the estimated bid quantities on the Wings East Pavement Improvements Project

A motion was made by Weber, seconded by Fisk approving Change Order No. 3. All voted aye.

Motion Carried

12. Consideration of a motion approving Progress Payment No. 4 to Lodge Construction in the amount of \$3,590.05 which releases all payment except the 5% retainage on the Wings East Pavement Improvements Project

A motion was made by Fisk, seconded by Weber approving Progress Payment No. 4. All voted aye.

Motion Carried

13. Consideration of a motion to approve Progress Payment No. 5 (final) to Lodge Construction in the amount of \$23,820.90 for the release of the 5% retainage on the Wings East Pavement Improvements Project

A motion was made by Fisk, seconded by Weber approving Progress Payment No. 5. All voted aye.

Motion Carried

14. Consideration of a motion authorizing signatures on Certificate of Substantial Completion for Wings East Pavement Improvements Project

A motion was made by Weber, seconded by Fisk authorizing signatures. All voted aye.

Motion Carried

15. Consideration of a motion authorizing the Mayor to sign a one year contract with George Tegeler for Fixed Based Operator Services at the Oelwein Municipal Airport

A motion was made by Fisk, seconded by Stewart authorizing the Mayor's signature. All voted aye.

Motion Carried

16. Consideration of a motion authorizing signatures on Agreement for Cleaning Services with Horan Cleaning LLC

A motion was made by Weber, seconded by Fisk authorizing signatures. All voted aye.

Motion Carried

17. Consideration of a motion amending the City Cell Phone Policy

A motion was made by Fisk, seconded by Payne amending the Policy. All voted aye.

Motion Carried

18. Consideration of a motion approving the On Call Policy

A motion was made by Payne, seconded by Stewart approving the On Call Policy. All voted aye.

Motion Carried

19. Consideration of a motion approving a Professional Services Agreement with Shive Hattery for Library Roof

A motion was made by Fisk, seconded by Weber approving the Agreement. All voted aye.

Motion Carried

20. Consideration of a motion approving a contract with Advantage Archives for digital archiving

A motion was made by Fisk, seconded by Weber approving the contract. All voted aye.

Motion Carried

21. Consideration of a motion approving Pay Request #1 from KS Construction in the amount of \$26,000.00 for work completed on Redgate Shelter Project

A motion was made by Weber, seconded by Cantrell approving Pay Request #1. All voted aye.

Motion Carried

22. Consideration of a motion authorizing the purchase of Fire Gear Racks from Feld Fire in the amount of \$5,638.00

A motion was made by Fisk, seconded by Stewart authorizing the purchase. All voted aye.

Motion Carried

23. Consideration of a motion approving City Park Electrical Upgrades by Irvine Electric in the amount of \$24,850.00

A motion was made by Cantrell, seconded by Weber approving the upgrades. All voted aye.

Motion Carried

Weber would like the Oelwein Celebration Committee to know this amount invested in the City Park electrical system. Their celebration will be held at City Park going forward.

24. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Hotel/Motel Tax Funding Application from Williams Center for the Arts in the amount of \$1,500

A motion was made by Cantrell, seconded by Payne to approve the Committee's recommendation of \$1,500.00. All voted aye.

Motion Carried

25. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance for 125 6th Street SW and 125 7th Avenue NE

A motion was made by Fisk, seconded by Weber to approve the Committee's recommendation to deny teardown assistance. All voted aye.

Motion Carried

26. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance for 407 7th Street SE

A motion was made by Cantrell, seconded by Weber to approve the Committee's recommendation to deny teardown assistance. All voted aye.

Motion Carried

27. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance for 412 1st Avenue NE

A motion was made by Cantrell, seconded by Fisk to approve the Committee's recommendation of \$5,000.00 in demolition assistance. All voted aye.

Motion Carried

A lengthy discussion questioning when an approach is required to be torn out and replaced with new curb and gutter according to City Code, Building Official decision and its enforcement.

28. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development re: acceptance of property located at 15 5th Avenue SW

A motion was made by Fisk, seconded by Payne to approve the Committee's recommendation to accept the property. All voted aye.

Motion Carried

#### Committee Reports

29. Report from Cantrell on May Park and Recreation Commission meeting

Cantrell reported on the May meeting. The full minutes can be found here <http://www.cityofelwein.org/government/agendas-and-minutes.html>.

30. Report from Stewart on May Airport Board meeting

Stewart reported on the May Airport Board meeting. The full minutes can be found here <http://www.cityofeelwein.org/government/agendas-and-minutes.html>.

Council Updates

Fisk requested council to hear issues regarding resident in northwest code enforcement along with other similar complaints to provide clarification.

Mayor's Report

On the southwest side an individual is living in a tent on an empty lot that they own. City Ordinance needs to be amended quickly to address this. Building Official will contact City Attorney to draft wording for amendment.

City Administrator's Report

Council is to take a look at West Water Tower progress.

Adjournment

A motion was made by Cantrell, seconded by Weber to adjourn at 7:35 P.M. All voted aye.

Motion Carried

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held June 14, 2021 and copy of said proceedings was furnished to the Register June 15, 2021.

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Dylan Mulfinger, City Administrator