



Minutes
Airport Board
Municipal Airport, 19623 40th Street, Oelwein, Iowa
January 16, 2020 - 6:30 PM

CALL TO ORDER – Chairman Bryan called the meeting to order at 6:30 P.M.

ROLL CALL Present: Bryan, Woodraska, Nations
 Absent: Bagge, Tuchscherer
 Also Present: Mayor DeVore, Council Liaison Stewart, FBO Tegeler

APPROVE MINUTES A motion was made by Woodraska, seconded by Nations to approve the minutes of the November 21, 2019 meeting. All voted aye.

Motion Carried

APPROVE INVOICES No bills were presented for approval. Tegeler stated an invoice for lp fuel has been submitted to the City for payment.

FBO REPORT Tegeler reviewed his monthly report. Two hangars are available for rent. One was rented for the month of December to contractors working in the nearby area. The courtesy car was used four times in December. Tegeler stated he is keeping a maintainer on it as the battery is being drained. He has yet to find the issue.

AWOS Tegeler notified the Board that a NOTAM has been put on the AWOS (automated weather observation system) by the FAA. It is believed the IDOT will recertify the AWOS as a Category 2 (without present weather). The DOT is working on the issue.

Bagge arrived at 6:36 P.M.

TRACTOR Tegeler reported he repaired the heat control unit in the tractor.

LADDER PURCHASE Bagge asked the status on the purchase of a 16’ ladder. Bryan replied Lumber Ridge has not yet gotten back to him on prices. Bryan will contact both Ace Hardware and Lumber Ridge for a quote. A motion was made by Nations, seconded by Woodraska to purchase a ladder at Bryan’s discretion. All voted aye.

Motion Carried

DeVore believes the ladder is a safety issue and needs to be completed. He commended the Board for their research and getting the best item for the money.

20/21 BUDGET Tegeler reported he and City Administrator Mulfinger discussed the proposed F.Y. 2021 budget. A new fueling system may possibly be approved. Tegeler would like the 6,000 gallon Jet A fuel tank converted to LL and purchase a larger tank for Jet A fuel. During spraying season it is possible to use 2000-3000 of fuel per day and it is difficult to keep the tanks filled. DeVore questioned if the airport has lost business to being out of fuel and what amount of money it would take to switch over. Bryan feels the airport is losing business due to not having a self-service system.

BI-MONTHLY MTGS. Bryan polled Board members on the possibility of meeting bi-monthly. He believes there is good communication between the Board and City Officials. The Board is part of the long-term vision and not here to micro-manage. A motion was made by Nations, seconded by Woodraska to begin meeting bi-monthly and call monthly meetings should items of significance arise. All voted aye.

Motion Carried

NEXT MEETING DATE March 19, 2020 was scheduled for the next meeting

ADJOURNMENT A motion was made by Woodraska, seconded by Bagge to adjourn at 7:16 P.M. All voted aye.

Motion Carried