



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
September 11, 2023 - 6:00 PM

## Call to Order

Mayor DeVore called the meeting to order at 6:00PM

Moment of silence in remembrance of September 11th, 2001.

## Pledge of Allegiance

## Roll Call

**Present:** Weber, Lenz, Garrigus, Seeders, Payne, Stewart

**Also Present:** Mayor DeVore, City Administrator Mulfinger, City Clerk Rigdon

**Absent:** NA

## Additions or Deletions

A motion was made by Lenz, seconded by Weber to adopt the agenda as presented.

All aye. Motion carried.

## Consent Agenda

1. Consideration of a motion approving the August 28, 2023 minutes.

A motion was made by Weber, seconded by Lenz to approve the consent agenda.

All aye. Motion carried.

## Ordinances

2. Consideration of an ordinance amending Section 22-127 to update handicap parking utilization. - Second Reading

A motion was made by Seeders, seconded by Garrigus to approve the second reading of the ordinance amending Section 22-127 to update handicap parking utilization.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

## Resolutions

3. Consideration of a resolution adopting a 28E for sharing of Law Enforcement Officers and Providing Emergency Response Assistance.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5451-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

4. Consideration of a resolution directing staff to recover underbilled utility fees.

A motion was made by Seeders, seconded by Garrigus to adopt Resolution No. 5452-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

5. Consideration of a resolution approving project administration with Fehr Graham for the 2023 Event Center Parking Improvement Project for \$12,000.00.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5453-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

6. Consideration of a resolution authorizing the submittal of a Reconnecting Communities Pilot Program grant to the United States Department of Transportation to support the development of a comprehensive plan to support the reconstruction of the Charles Street bridge and viaduct.

A motion was made by Seeders, seconded by Stewart to adopt Resolution No. 5454-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

7. Consideration of a resolution approving a one-year lease with George Tegeler for Fixed Based Operator (FBO) services at the Oelwein Municipal Airport (OLZ).

A motion was made by Stewart, seconded by Seeders to adopt Resolution No. 5455-2023.

Ayes: Weber, Lenz, Seeders, Payne, Stewart

Nays: Garrigus

Motion carried.

8. Consideration of a resolution approving Pay Estimate No. 2 for the Pool Backwash Drain Project in the amount of \$45,311.01 to Bacon Concrete LLC.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5456-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

9. Consideration of a resolution approving Pay Estimate No. 3 for the Pool Backwash Drain Project in the amount of \$7,834.95 to Bacon Concrete LLC. and Project Acceptance

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5457-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

10. Consideration of a resolution approving Pay Application No. 2 for the NE Sanitary Sewer Project in the amount of \$481,762.62 to Dave Schmidt Construction.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5458-2023.

Ayes: Weber, Lenz, Garrigus, Seeders, Payne, Stewart

Nays: NA

Motion carried.

**Motions**

- 11. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development on the Hotel Motel funding request from the Williams Center for the Arts in the amount of \$1,500.00.

A motion was made by Weber, seconded by Stewart to approve the Planning, Finance, Enterprise, and Economic Development to approve the Hotel Motel funding request from the Williams Center for the Arts in the amount of \$1,500.00. Motion carried. All aye.

- 12. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel funding request from O-Town Mania in the amount of \$2,500.00.

A motion was made by Lenz, seconded by Weber to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee to approve the Hotel Motel funding request from O-Town Mania in the amount of \$2,500.00. Motion carried. All aye.

- 13. Consideration of motion to approve the recommendation from Planning, Finance, Enterprise and Economic Development Committee on the Demolition Assistance Application for 420 8th St SW.

A motion was made by Weber, seconded by Lenz to approve the recommendation from Planning, Finance, Enterprise and Economic Development Committee to deny the Demolition Assistance Application for 420 8th St SW. Motion carried. All aye.

The application failed to meet the demolition assistance policy for funding.

- 14. Consideration of a motion to accept the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Demolition Assistance Application for 1126 South Frederick.

Lonnie & Jennifer Brewer	\$5,300.00
Bryan Construction	\$5,800.00

A motion was made Stewart, seconded by Weber to approve the Demolition Assistance Application for 1126 South Frederick, funding 50% of the low bid in the amount of \$2,650.00 to Lonnie and Jennifer Brewer. Motion carried. All aye.

- 15. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the house forfeiture request of 204 8th Ave SW.

A motion was made Weber, seconded by Lenz to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee to approve the house forfeiture request of 204 8th Ave SW. Motion carried. All aye.

- 16. Consideration of a motion to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the offer to purchase 9 1st St SW to Shama Ministries.

A motion was made by Lenz, seconded by Payne to approve the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee to approve the offer from Shama Ministries to purchase 9 1st St SW in the amount of \$1.00.

Motion carried. All aye.

**Adjournment**

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:17PM.

Motion carried. All aye.

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held September 11, 2023 and copy of said proceedings was furnished to the Register September 13, 2023.

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Dylan Mulfinger, City Administrator