



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
December 09, 2024 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

Roll Call

Present: Ricchio, Payne, Weber, Lenz, Garrigus

Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk/Treasurer Rigdon

Absent: Seeders

Additions or Deletions

A motion was made by Weber, seconded by Garrigus to adopt the agenda as presented.

All aye. Motion carried.

Consent Agenda

2. Consideration of a motion to approve the November 25, 2024 minutes.

A motion was made by Weber, seconded by Lenz to approve the consent agenda.

All aye. Motion carried.

Public Hearing

3. Public Hearing for December 9th, 2024 at 6:00 PM in the Oelwein City Council Chambers for the construction plan specifications for the construction of the 10th Street Bridge over Otter Creek.

Mayor DeVore opened the public hearing.

Julie Neebel, Lead Engineer at Origin, walk council through the project. It is set to being in April.

Mayor DeVore closed the public hearing.

4. Public Hearing for December 9th, 2024 at 6:00 PM in the Oelwein City Council Chambers for the proposed sale of 124 7th Ave NW, Parcel No. 1820281004, and the previously vacated alley adjacent to the parcels to Hunter Woodward in the amount of \$2,000.00.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

Ordinances

5. Consideration of an ordinance amending Chapter 7: Water and Sewers, Article 3, Section 7-47: Collection Procedures.- First Reading

A motion was made by Weber, seconded by Garrigus to approve the first reading of an ordinance amending Chapter 7: Water and Sewers, Article 3, Section 7-47: Collection Procedures.

Ayes: Ricchio, Weber, Lenz, Garrigus

Nays: Payne

Absent: Seeders

Motion carried.

Resolutions

6. Consideration of a resolution amending the personnel policy for police officers by adding Appendix A.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5677-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

7. Consideration of a resolution approving the Code of Ethics addendum to the Rules of Procedure for the Conduct of City Council.

A motion was made by Weber, seconded by Payne to adopt Resolution No. 5678-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

8. Consideration of a resolution approving Task Order No. 2 with Origin Design for the design of 10th Street Bridge in the amount of \$255,000.00.

Julie Neebel, of Origin Design, stated Courtney Wand will be the onsite structural engineer during construction.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5679-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

9. Consideration of a resolution approving the replacement of Blower #2 VFD from Automatic Systems in the amount of \$19,233.00 for the Oelwein Waste Treatment Plant.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5680-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

10. Consideration of a resolution approving a HVAC system heat pump repair with Waldinger Corporation in the amount of \$12,288.89 for the Oelwein Public Library.

Library Director Macken updated Council on the repairs.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5681-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

11. Consideration of a resolution approving the sale of 124 7th Ave NW, Parcel No. 1820281004, and the previously vacated alley adjacent to the parcels to Hunter Woodward in the amount of \$2,000.00.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5682-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

12. Consideration of a resolution setting a public hearing for December 23rd, 2024 at 6:00 PM in the Oelwein City Council Chambers for the proposed sale of 311 East Charles Street to Shawn Bentley and Christina Edmonds in the amount of \$2,500.00.

A motion was made by Payne, seconded by Weber to adopt Resolution No. 5683-2024.

Ayes: Ricchio, Payne, Weber, Lenz, Garrigus

Nays: NA

Absent: Seeders

Motion carried.

Mayor's Report

- A. Consideration of a motion reappointing Roger Boylen to the Planning and Zoning Commission.

A motion was made by Garrigus, seconded by Lenz to approve reappointing Roger Boylen to the Planning and Zoning Commission. 4 Aye, 1 Nay (Weber) Motion carried.

- B. Vacancies on Boards and Commissions.

Mayor DeVore reminded Council of the vacancies on the boards and commissions.

City Administrator's Report

City Administrator Mulfinger stated Blacktop Services is aware of the ponding in Parking Lot G – Whistle Quilling and will be returning to make the fix.

City Attorney Herman electronically entered the meeting.

Executive Session

- A. Consideration of a motion to go into Executive Session per Iowa Code Section 21.5 (1) C to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

A motion was made by Weber, seconded by Payne to enter into executive session at 6:26 PM.

All aye.

Motion carried.

- B. Consideration of a motion to return to regular session.

A motion was made by Weber, seconded by Garrigus to return to regular session at 6:45 PM.

All aye.

Motion carried.

Adjournment

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:46 PM.

All aye.

Motion carried.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 09, 2024 and copy of said proceedings was furnished to the Register December 12, 2024.

Dylan Mulfinger, City Administrator