



Minutes

City Council Meeting
20 Second Avenue SW, Oelwein
December 11, 2023 - 6:00 PM

Pledge of Allegiance

Call to Order

Mayor DeVore called the meeting to order at 6:03 PM.

Roll Call

Present: Garrigus, Payne, Stewart, Weber, Lenz

Also Present: Mayor DeVore, City Administrator Mulfinger, City Clerk Rigdon

Absent: Seeders

Additions or Deletions

A motion was made by Lenz, seconded by Weber to adopt the agenda as presented.

All aye. Motion carried.

Consent Agenda

1. Consideration of a motion approving the November 27, 2023 minutes.
2. Consideration of a motion approving the Class 'E' Alcohol License for Oelwein Liquors.
3. Consideration of a motion to approve 2024 Cigarette/Tobacco Permit for Super Mart.

A motion was made by Weber, seconded by Garrigus to approve the consent agenda.

All aye. Motion carried.

Public Hearing

4. Public Hearing on proposed sale of city owned real property located at 11 12th Avenue SW.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

Resolutions

5. Consideration of a resolution approving Pay Application No. 1 in the amount of \$99,750.00 to Shift Companies for the Reed Bed Expansion and EQ Basin Liner Replacement Project.

A motion was made by Stewart, seconded by Weber to adopt Resolution No. 5491-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

6. Consideration of a resolution approving Pay Application No. 4 in the amount of \$149,012.91 to Dave Schmitt Construction for Oelwein NE Sanitary Sewer Improvements project.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5492-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

7. Consideration of a resolution amending the Collection Policy.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5493-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

8. Consideration of a resolution adopting rules of Procedure for Conduct of City Council Business.

A motion was made by Stewart, seconded by Lenz to adopt Resolution No. 5494-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

9. Consideration of a resolution adopting a Public Comment Policy.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5495-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

10. Consideration of a resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,138,000 Sewer Revenue Bonds, Series 2023.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5496-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

11. Consideration of a resolution approving the sale of City owned real estate at 11-12th Ave. SW, Oelwein, Fayette County, Iowa.

A motion was made by Weber, seconded by Garrigus to adopt Resolution No. 5497-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

12. Consideration of a resolution scheduling a public hearing on December 18, 2023 at 6:00PM in the City Council Chambers regarding the proposed vacation and transfer of city alleyway right of way.

A motion was made by Stewart, seconded by Weber to adopt Resolution No. 5498-2023.

Ayes: Garrigus, Payne, Stewart, Weber, Lenz

Nays: NA

Absent: Seeders

Motion carried.

Motions

- 13. Consideration of a motion approving the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel Application for the Williams Center for the Arts in the amount of \$1,500.00.

A motion was made by Payne, seconded by Garrigus to approve the Hotel Motel Application for the Williams Center for the Arts in the amount of \$1,500.00. All aye. Motion carried.

- 14. Consideration of a motion approving the recommendation from the Planning, Finance, Enterprise, and Economic Development Committee on the Hotel Motel Application for T&T BBQ in the amount of \$15,000.00.

A motion was made by Stewart, seconded by Lenz to approve the Hotel Motel Application for T&T BBQ in the amount of \$15,000.00 pending T&T providing a budget, an event business plan, and a non-profit sponsor to run funds through. All aye. Motion carried.

Committee Reports

- 15. Report from Garrigus on the Park and Recreation Commission minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-parks/page/parks-and-recreation-9>

- 16. Report from Stewart on the Airport Board meeting minutes.

For full minutes, please visit: <https://www.cityofelwein.org/bc-ab/page/airport-board-29>

Mayor's Report

Mayor DeVore reported he had toured the event center. The committee is planning an open house yet this month. He also stated he is working with a County Supervisor regarding the blue recycling bins.

City Administrator's Report

City Administrator Mulfinger reported that he is still evaluating the timeline for the budget as there are several changes. Mulfinger and Ricchio attended the first of four Municipal Leadership Academy (MLA) trainings for council members and mayors in Cedar Falls.

Adjournment

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 6:30 PM.

Brett DeVore, Mayor

ATTEST:

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 11, 2023, and copy of said proceedings was furnished to the Register December 13, 2023.

Dylan Mulfinger, City Administrator