



# Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

October 09, 2024 - 6:30 PM

## CALL TO ORDER

The meeting was called to order by the Woodraska at 6:31 PM.

## ROLL CALL

Present: Schares, Reinking, Woodraska, Bagge

Also present: Liaison Riccio, Assistant Airport Manager: Thomas Stewart

## APPROVAL OF MINUTES

### 1. September Minutes.

The minutes from the September meeting were reviewed and approved. Motion by Reinking, seconded by Schares. Motion carried.

## EXPENSE REVIEW

### 2. September Expenses.

The expenses for September were reviewed, with a clarification regarding the fuel buyout. Motion by Bagge, seconded by Schares. Motion carried.

## OLD BUSINESS

### 3. Fuel Update.

The fuel system is now operational following updates to the fuel controller. There was discussion about adding a visible fuel price sign for convenience. Additional signage for fuel receipt procedures will also be created.

### 4. Discussion on answers to the questions asked from September 11th, 2024 board meeting.

Updates on the ongoing projects were discussed, including feedback on fuel pricing and the shop ceiling repair project. Contractors are being contacted for estimates.

### 5. Consider any new recommendations to the city for operation of the airport.

The board emphasized the need for better hanger management and ensuring that inactive aircraft do not occupy valuable space. The possibility of expanding hangar space if demand rises was also discussed.

### 6. Consideration of the review and recommendation to Council of the FBO proposals.

The board reviewed a proposal from Sky Valley Aviation for Fixed Base Operator (FBO) services. The proposal includes aircraft maintenance, annual inspections, and occupying the bulk hangar. The board recommended a one-year trial contract with Sky Valley Aviation to evaluate the partnership before committing to a long-term agreement.

## SCHEDULE NEXT MEETING DATE

The next meeting is scheduled for November 13, 2024.

## ADJOURNMENT

A motion to adjourn was made by Nations, seconded by Reinking. The meeting was adjourned at 7:45 PM.