



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
August 12, 2024 - 6:00 PM

## Pledge of Allegiance

## Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

## Roll Call

**Present:** Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

**Also present:** City Administrator Mulfinger, Wedemeier

## Additions or Deletions

A motion was made by Lenz, seconded by Weber to approve the agenda as presented.

All voted aye.

Motion carried

## Citizens Public Comments

Mayor DeVore opened by addressing some misconceptions about the rate increase.

The following citizens were present to express their concerns regarding the recent water and sewer rate increase:

Allysan Suckow	1215 3 <sup>rd</sup> St NE
Albert Casey Meyer	415 2 <sup>nd</sup> Ave NE
Susan Shaner	12 4 <sup>th</sup> Ave NW
Donna White	1209 Oak Street
Andrea Bailey	21 3 <sup>rd</sup> St NW
Eric Pryor	1111 1 <sup>st</sup> St NE
Marcy Growden	19 3 <sup>rd</sup> Ave NE
Steve Shaner	12 4 <sup>th</sup> Ave NW
Amy Bowser	136 5 <sup>th</sup> Ave NE

Jill Shannon, 1316 1<sup>st</sup> St SE wanted to inform the council of how well the Oelwein Aquatics Center is run and appreciated by the Oelwein Swim Team.

Seeders closed the open comment by addressing some of the concerns and encouraged residents to be engaged with the city council process.

## Consent Agenda

2. Consideration of a motion to approve the July 22, 2024 minutes.
3. Consideration of a motion approving the Class 'E' Alcohol License for Oelwein Mart.
4. Consideration of a motion approving the Class 'E' Alcohol License for Kwik Star #1156, 1350 Industrial Park Drive.
5. Consideration of a motion approving the Special Class 'B' Retail Native Wine License for Buds 'n Blossoms.

6. Consideration of a motion approving the Special Class 'C' Retail Alcohol License for Top of Iowa Lucky Wife.
7. Consideration of a resolution authorizing temporary closure of public ways and grounds for Oelwein Rotary Club Events on August 22, 2024.

*Resolution No. 5607-2024 was applied to this resolution.*

8. Consideration of a resolution authorizing temporary closure of public ways and grounds for Oelwein Community High School on September 19, 2024.

*Resolution No. 5608-2024 was applied to this resolution.*

9. Consideration of a resolution authorizing temporary closure of public ways and grounds for Ampersand on September 7, 2024.

*Resolution No. 5609-2024 was applied to this resolution.*

A motion was made by Seeders, seconded by Garrigus to approve the consent agenda.

All voted aye. Motion Carried.

### **Public Hearing**

10. Public Hearing on August 12, 2024 at 6:00 PM at the Oelwein City Council Chambers on the proposed grant of permanent utility easements over city owned real property.

Mayor DeVore opened the public hearing.

No oral or written comments were received.

Mayor DeVore closed the public hearing.

### **Ordinances**

11. Consideration of an ordinance amending, Chapter 17, Article IV, Food Truck Permit, Section 17-45: "Location" of the Code of Ordinances. - First Reading.

A motion was made by Seeders, seconded by Weber to approve the first reading.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None Motion Carried.

### **Resolutions**

12. Consideration of a resolution approving permanent utility easements over city owned real property.

A motion was made by Weber, seconded by Lenz to adopt Resolution No. 5610-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None Motion Carried.

13. Consideration of a resolution terminating a lease agreement for Fixed Based Operator (FBO) services with George Tegeler.

A motion was made by Garrigus, seconded by Lenz to adopt Resolution No. 5611-2024.

Ayes: Lenz, Garrigus, Ricchio, Weber

Nays: Seeders, Payne Motion Carried.

14. Consideration of a resolution approving a change in operations and management at the Oelwein Municipal Airport.

A motion was made by Lenz, seconded by Garrigus to adopt Resolution No. 5612-2024.

Ayes: Lenz, Garrigus, Ricchio, Payne, Weber

Nays: Seeders

Motion Carried.

15. Consideration of a resolution requesting a refund of \$10,000.00 from the Oelwein Celebration, Inc. from Hotel Motel funding.

A motion was made by Seeders, seconded by Garrigus to adopt Resolution No. 5613-2024 requesting \$20,000 refund within 30 days from Oelwein Celebration, Inc.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

16. Consideration of a resolution approving Change Order No. 2 in the amount of \$416.10 for 2024 Street Improvement project.

A motion was made by Garrigus, seconded by Payne to adopt Resolution No. 5614-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

17. Consideration of a resolution approving Pay Application No. 2 in the amount of \$422,317.75 to Heartland Asphalt, Inc. for 2024 Street Improvement project.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5615-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

18. Consideration of a resolution approving Pay Application No. 6 in the amount of \$195,988.29 to Shift Companies for Reed Bed Expansion and EQ Basin Liner project.

A Motion was made by Seeders, seconded by Weber to adopt Resolution No. 5616-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

19. Consideration of a resolution approving the City Hall Parking Lot Light bid from Ken's Electric in the amount of \$15,503.90.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5617-2024.

Ayes: Garrigus, Ricchio, Seeders, Weber

Nays; Lenz, Payne

Motion Carried.

20. Consideration of a resolution approving MSA for the Dry Run Creek Flood Mitigation pre-award application assistance and post-award engineering, design, and project administration.

A motion was made by Payne, seconded by Seeders to adopt Resolution No. 5618-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

21. Consideration of a resolution approving the Hotel/Motel Tax Funding Tourism Program Guidelines.

A motion was made by Garrigus, seconded by Weber to adopt Resolution No. 5619-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

22. Consideration of a resolution updating the fees on the Fee Schedule for Food Trucks.

A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5620-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

23. Consideration of a resolution authorizing the submission of a CDBG Community Facilities and Services application to the Iowa Economic Development Authority and the expenditure of funds to be applied to local match for a Community Facilities and Services Fund application for the RISE Ltd. Oelwein Day Habilitation Center Improvements Project.

A motion was made by Seeders, seconded by Weber to adopt Resolution No. 5621-2024.

Ayes: Lenz, Garrigus, Ricchio, Seeders, Payne, Weber

Nays: None

Motion Carried.

#### **Motions**

24. Consideration of a motion approving the submission of a Resource Enhancement & Protection Open Spaces Grant.

A motion was made by Garrigus, seconded by Lenz to approve the submission of a Resource Enhancement & Protection Open Spaces Grant.

All voted aye.

Motion Carried.

#### **Council Updates**

Seeders informed council members food trucks will be located at the Oelwein School bus barn on August 21<sup>st</sup>.

#### **Mayor's Report**

- A. Vacant seats on Boards and Commissions.

Mayor DeVore reminded council members of the vacant seats.

Mayor DeVore informed council members that he received an update from a housing specialist with Upper Explorerland regarding the housing rehabilitation grant program and Oelwein residents received \$500,000 to \$600,000 in funding.

#### **City Administrator's Report**

Muflinger reported city hall staff has been handling the calls and walk in's regarding the recent increase. The city has 24 miles of 4" water lines that need to be replaced at a cost of \$60,000,000.

#### **Adjournment**

A motion was made by Lenz, seconded by Weber to adjourn the meeting at 7:07 PM.

All voted aye.

Motion Carried.

---

Brett DeVore, Mayor

ATTEST:

---

Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held August 12, 2024 and copy of said proceedings was furnished to the Register August 14, 2024.

---

Dylan Mulfinger, City Administrator