



## CITY OF OAK HILL

### A G E N D A

City Council Meeting - June 2021  
June 14, 2021 - 6:30 PM

**Presentation:** *Becky Sullivan, New River Gorge Convention & Visitors Bureau Annual Report*

#### **Call to Order**

#### **Roll Call**

Mayor Daniel Wright  
Tom Oxley  
Diana Janney  
Melissa Wilshire  
David Perry  
Steve Hayslette  
Charles Smallwood, Jr.  
Benitez Jackson

#### **Invocation**

#### **Pledge of Allegiance**

#### **Reading and Approval of Minutes**

#### **Treasurer's Report**

#### **Correspondence**

#### **Citizens Comments**

#### **Council Comments and Department Reports**

#### **Mayoral Comments**

#### **A Minute from the Minutes**

#### **Unfinished Business**

#### **1. Consideration and Adoption of Resolution to Lay Assessment Liens on the Following Properties**

- A. 118A High Street, Map 7, Parcel 226, Owned by Novelle Barrett & ET AL
- B. 11 Rocklick School Rd., Map 59J, Parcel 14, Owned by Randy Crawford
- C. 175 Minden Rd., Map 58M, Parcel 97, Owned by Jimie & Tiffany Adamini
- D. Corner of Victory St. & Adkins Ave., Map 13, Parcel 56, Owned

by Elizabeth A. Basham

- 2. Examination of Demolition Report for 103 Rocklick Rd., Map 59J, Parcel 40, Owned by ACE Adventure Resort**
- 3. Bid Opening for Demolition of Residential Structure Located at 1138 Minden Rd., Map 58L, Parcel 12, Owned by Alma Campbell, c/o Diana McCumbers**
- 4. Consideration and Adoption of a Resolution for the City to Demolish the Structures Located at 38 & 40 Poff Rd., Map 59iE, Parcels 45 & 46, Owned by Debra K. & Danny Thomas**
- 5. Vicious Dogs Ordinance - 2nd Reading**
- 6. Advertisement for Coordinator of Economic Development**

#### **New Business**

- 7. Structure Inspection Board (SIB) Recommendation to Demolish the Structure Located at Old Minden Rd., Map 33, Parcel 127, Owned by Frederick Riggins & King Moses Riggins**
- 8. Intergovernmental Agreement with Fayette County / Building Code Inspections**
- 9. Appointment and Re-appointments to City of Oak Hill Commissions**
  - A. Building Commission - Vacancy (Jack Flint Retired)
  - B. Re-appointment to Planning Commission - Kay Ballard
  - C. Re-appointment to Police Civil Service Commission - John Trimble & Ernie Perdue
- 10. Bronze Plaque Commemorating the Jones Family Mounted at City Hall**
- 11. Selection of Streets and Parking Areas for Paving**
- 12. Consideration of a Welcome to Oak Hill Sign in the Greentown Area on Parcel Number 27 Owned by the City of Oak Hill**
- 13. General Fund Budget Revision**
- 14. Veterans Memorial**
- 15. James Monroe Ellis Marker**
- 16. American Rescue Plan Act of 2021**
  - A. Assurance of Compliance with Title VI of the Civil Rights Act of 1964
  - B. Financial Assistance Agreement
  - C. Establish a Bank Account and Authorize Signatories
- 17. Police Hiring**
- 18. New Facility for Oak Hill City Hall**
- 19. Buying Ads for Civic Functions**
- 20. Planning Commission Recommendation to Rezone Property Located at Lot 28, 29, & 30 Harlem Heights, Map 4, Parcel 145, 146, & 147 from R2 to R3 to Allow Conversions of the Baptist Singing Convention Building to be Used as a 5 Unit Apartment Building**
- 21. Naming of Unnamed Street Off of Joy Street**
- 22. Personnel Matter with Anticipated Executive Session in Compliance with Open Meeting Act, Sate Code 6-9A-4**
- 23. Future Agenda Items**

#### **Adjournment**

**CITY OF OAK HILL**  
**MINUTES**  
**City Council Meeting - May 2021**  
**May 10, 2021 - 6:30 PM**

The regular monthly meeting of the Oak Hill City Council was held in the council chamber of Oak Hill City Hall on Monday, May 10, 2021, at 6:30 p.m. Zoom video conferencing was made available for the public and individuals that were not able to attend in person.

**Call to Order**

Mayor Wright called the meeting to order at 6:30 p.m.

**Roll Call**

Ronda Falk, the Acting City Clerk called the roll.

**PRESENT**

Mayor Daniel Wright  
Council Member (At Large) Thomas Oxley  
Council Member Diana Janney  
Council Member David Perry  
Council Member Charles Smallwood, Jr.  
Council Member Ronald Stephen Hayslette  
Council Member Benitez Jackson

**ABSENT**

Council Member Missy Wilshire  
Clerk/Treasurer Damita Johnson

**Invocation**

Council Member Perry delivered the invocation.

**Pledge of Allegiance**

The Pledge of Allegiance was also led by Council Member Perry.

**Reading and Approval of Minutes**

**Motion - Accept the minutes of April 19 and April 20, 2021, as presented.**

**Motion carried 6-0**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley.  
Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Perry,  
Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**Treasurer's Report**

**Motion - Accept the treasurer's report as presented.**

**Motion carried 6-0**

Motion made by Council Member Janney, Seconded by Council Member Smallwood, Jr.  
Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Perry,  
Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

### **Correspondence**

Correspondence regarding the property located at 219 Highland Ave. has been made available in the Agenda Packet for the council's viewing.

### **Citizens Comments**

Kathy Reed described her family's unwanted encounter with vicious dogs; she is in support of an ordinance that will address the handling of dangerous dogs.

Leslie McVey conveyed her interest in improving the appearance of the city; She suggested the city utilize free labor provided by the Mount Olive Correctional Complex Slayton Work Camp for beautification projects within the city. On a different matter, she requested assistance in deterring traffic from running the stop sign on the corner of Beech Ave. and Byrnside St.

Jim Ayers inquired about the city's building permits being made available on the website. He questioned if there has been any progress with DHHR having a public meeting regarding the new group home. He acknowledged the city park being named "Gary & Linda Harding Park".

Christa Hodges (attending by Zoom) informed the council that Destination Downtown will host the White Oak Rail Trail Expo scheduled for June 5, 2021, from 9 a.m. to 4 p.m. They have created a survey asking businesses to participate in a shop local program. They are also requesting feedback on how Destination Downtown can help improve the outside of their businesses. They will share the results with Council after the surveys have been collected.

### **Council Comments and Department Reports**

Chief Richardson reported the fire department responded to twenty-nine calls during the month of April.

16 calls within municipal limits

13 outside municipal limits

Calls consisted of 9 alarm calls, 7 MVA's, 5 brush fires, 1 special operation, 5 structural fires, and 3 mutual aid calls.

Chief Whisman reported the police department responded to four hundred sixty service calls during the month of April.

The calls consisted of 401 general service calls, 5 felonies, 39 misdemeanors, 4 incidents, and 11 accidents.

289 citations were issued. 41 warnings. 3 parking violations. 4 felony arrests. 40 misdemeanor arrests. Total Mileage: 14,217. The police chief noted the police body cameras are scheduled to be shipped on May 14.

The Fire Chief and Police Chief were commended on their reports.

***Council Member Wilshire arrived at the meeting at 6:55 p.m.***



The mayor asked for Council comments and the following items were discussed:

A broken AEP pole across the street from the Oak Hill United Methodist Church, compliments to David Kirk for the street cleaning, compliments to City Manager Hannabass for his responsiveness, promptness in the timely letter sent to DHHR, removing the shed on Oyler Ave., a \$1000.00 quote received for a written report on the cost & repair of Scout Cabin, compliments to Tom Oxley and individuals for the closure in the Economic Developer Coordinator job description, request to send a thank you letter to Dr. Richard Begley, Storage containers on Main St., request for DEP report on status of the Bragg property, and a request for more general information on the code enforcement report.

Also discussed:

Traffic congestion due to construction in East End, increase police patrols in Minden during the a.m. school bus hours, cars parking on the sidewalks on Central Ave. and Main Street, trash behind the apartment building adjacent to City Hall, in favor of MOCC Slayton Work Camp free labor, Condition of Virginia Street sidewalks, posting building permits for commercial properties on the website, the status of James Ellis Marker Application, lighting and cameras for Harlem Heights Park, blacktop parking area around Harlem Heights Gazebo, request to pea gravel playground at Harlem Heights Park, water drainage problem at the car wash across from Prudence Auto, 127 Elizabeth St. water problem, signs for the dog park, and City Hall signs on Main St. and building.

### **Mayoral Comments**

The mayor opined on the set of circumstances experienced by the Reed family; it was an influencing factor in addressing an ordinance regarding dangerous dogs.

He recommended the city erect and sponsor a Veterans Memorial commemorating the contributions of Oak Hill men and women who have served in the armed services.

He inquired about the three individuals recognized for rescuing James and Lillian Mathew receiving their official Proclamations. A photographic event will be scheduled with media coverage in the Council Chamber.

He suggested the city engage in public relations and 'toot our own horn' in the communication of the City of Oak Hill being acknowledged as the 2nd safest city in WV.

As a final point, he noted the city had a fine arts league in the past and advocated for its return.

### **A Minute from the Minutes**

The mayor referred to the minutes of April 5, 1926, referencing the city ordinance's tax on dogs; the minutes from Feb 9, 1925, disclosed Council approving the city budget of \$17,647.22 for fiscal year 25-26. Also, the minutes from Nov. 23, 1925, indicated the civic league was given the task of naming the city streets.

### **Unfinished Business**

1. **Bid Opening for Demolition of Residential Structure Located at 103 Rocklick Rd., Map 59J, Parcel 40, Owned by Ace Adventure Resort**

A Mandatory Pre-Bid Conference was held with three potential bidders in attendance. The city received one bid from Empire Salvage before the deadline in the amount of \$5,500.00.

**Motion - Accept the bid from Empire Salvage in the amount of \$5,500.00 for the demolition of the structure located at 103 Rocklick Rd.**

**Motion carried 7-0**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

2. **Consideration of a Resolution Authorizing the City to Demolish the Residential Structure Located at 1138 Minden Rd., Map 58L, Parcel 12, Owned by Alma Campbell, c/o Diana McCumbers**

The city manager informed Council the owners were properly notified.

**Motion - Adopt a resolution authorizing the city to demolish the residential structure located at 1138 Minden Rd. owned by Alma Campbell, c/o Diana McCumbers**

**Motion carried 7-0**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Hayslette.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

3. **Examination of Demolition Reports for Residential Structures**

- A. 175 Minden Rd., Map 58M, Parcel 97, Owned by Jimie & Tiffany Adamini
- B. Corner of Rocklick School Rd. & Minden Rd., Map 59J, Parcel 27, Owned by Teresa Lynn Blevins
- C. Corner of Victory & Adkins Ave., Map 13, Parcel 56, Owned by Elizabeth A. Basham
- D. 137 Minden Tipple Rd., Map 58M, Parcel 157, Owned by Geoffrey Stone

The city manager introduced the before and after pictures of the demolitions located at 175 Minden Rd., Corner of Rocklick School Rd., Corner of Victory & Adkins Ave., and 137 Minden Tipple Rd. The demolition reports were made available in the Agenda Packet for Councils viewing.

**MOTION - Accept the City Manager's demolition reports for 175 Minden Rd., Corner of Rocklick School Rd., Corner of Victory & Adkins Ave., and 137 Minden Tipple Rd., and issue orders advising the owners of the demolition reports and their right to contest said reports.**

**Motion carried 7-0**

Motion made by Council Member Janney, Seconded by Council Member (At Large) Oxley. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member

Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

4. **Recommendation to Amend Oak Hill Municipal Code (OHMC) 10.12.012 Recreational Trail Vehicles - 2nd Reading**

This amendment change will restrict the operation of a recreational trail vehicle within the city unless a permit is obtained from Rim Fire Trail. The requirement for the permit is suspended until such time Rim Fire Trail issues the permit. Council had a short discussion on the amendment.

**Motion - Accept this as the 2nd reading and adoption of an amendment to Oak Hill Municipal Code 10.12.012 Recreational Trail Vehicles.**

**Motion carried 6-1**

Motion made by Council Member Perry, Seconded by Council Member Wilshire.

Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**Voting Nay:** Council Member (At Large) Oxley

5. **Harm Reduction (needle exchange) Facility - 2nd Reading**

West Virginia Senate Bill #344 passed April 10, 2021 and will be in effect July 9, 2021. This bill establishes a licensing program within the state DHHR for harm reduction efforts that facilitate needle exchange. Currently there are no rules in effect requiring applicants to seek majority support from the city's governing body until the bill becomes law on July 9, 2021.

**Motion - Accept the Senate Bill as a 2nd reading and adopt as an ordinance by the municipality.**

**Motion carried 7-0**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Janney.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

The mayor called a 10-minute recess at 8 p.m. The meeting reconvened at 8:12 p.m.

**New Business**

6. **Structural Inspection Board (SIB) Recommendation to Demolish the Structure Located at 46 Beaver Rd., Map 59E, Parcel 28, Owned by Joseph & Sharon Kelly (deceased), C/O Joseph A. Kelly, Jr.**

**Motion - Accept the recommendation of the SIB to demolish the structure located at 46 Beaver Rd. owned by Joseph & Sharon Kelly (deceased), c/o Joseph A. Kelly.**

**Motion carried 7-0**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley.  
 Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

7. **Beautification Policy for Commercial Properties**

The city manager requested more input and direction from Council in the development of a Beautification Policy.

**Motion:** Have the Mayor appoint a committee that will draft a proposal and present it to the city manager for a possible ordinance. The committee shall consist of Christa Hodges, Leslie McVey, one member from the Beautification Commission, and Council Member Wilshire.

**Motion carried 7-0**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley.  
 Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

8. **Naming of Park - Gary & Linda Harding City Park**

**Motion** - Name the municipal city park Gary & Linda Harding City Park.

**Motion carried 7-0**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley.

**Roll Call Vote**

Oxley - yea

Janney - yea

Wilshire - yea

Perry - yea

Smallwood, Jr. - yea

Hayslette - yea

Jackson - yea

9. **Vicious Dogs Ordinance**

Currently, there is no municipal ordinance pertaining to vicious dogs. This ordinance will allow the Chief of Police and/or City Manager to make a determination on the handling of dangerous dogs at the municipal level.

**Motion** - Accept the Vicious Dogs Ordinance as a first reading.

**Motion carried 7-0**

Motion made by Council Member Janney, Seconded by Council Member Wilshire.

**Roll Call Vote**

Oxley - Yea  
 Janney - Yea  
 Wilshire - Yea  
 Perry - Yea  
 Smallwood, Jr. - Yea  
 Hayslette - Yea  
 Jackson - Yea

10. **Preservation of Old Minutes**

The mayor noted the condition of the old minutes and expressed their historical significance and the need to preserve them.

**Motion** - Set up a committee that will come up with a plan to preserve the records beginning with the year of 1903, the year the city was incorporated. The committee shall consist of the city clerk/treasurer, city manager, and mayor.

**Motion carried 7-0**

Motion made by Council Member Smallwood, Jr., Seconded by Council Member Janney. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

11. **Request Review of Ordinances Related to Fowl by Planning Commission**

Council reviewed the current fowl ordinance.

**Motion** - Ask the Planning Commission to make a recommendation to council in regards to setting specific parameters to the ownership or retention of fowl.

**Motion carried 7-0**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

12. **Consideration of Contribution for an Existing Playground in Minden and Construction of a New Playground.**

Active Southern West Virginia Fitness and the Family Resource Network would like to make improvements to the existing playground known as the Percy Fruit Playground. They are seeking a \$2000.00 donation and an in-kind donation from the city.

**Motion** - Authorize a contribution of \$2000.00 with the city assisting in the installation of the playground equipment and ground cover for the Percy Fruit Playground.

**Motion carried 7-0**

Motion made by Council Member Wilshire, Seconded by Council Member Hayslette. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member

Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

The City Manager informed Council ACE Adventure Resort has agreed to convey 3-4 overgrown lots in Minden with one of the lots having a dilapidated structure to the city. This would allow the city to possibly have an area to construct a playground. The City Manager is requesting authorization to explore the option and investigate any environmental and drainage issues.

***Motion - Authorize the city manager to explore this opportunity and report his findings to Council.***

**Motion carried 7-0**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Hayslette.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**13. Future Agenda Items**

Veterans Memorial  
James Ellis Marker  
New Facility for City Hall

Councilor Oxley left the meeting at 8:37 p.m.

**Adjournment**

**Motion - Adjourn the meeting.**

**Motion carried 6-0**

Motion made by Council Member Perry, Seconded by Council Member Janney.

Voting Yea: Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Meeting adjourned at 8:44 p.m.

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Ronda Falk, Acting Clerk

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Daniel E. Wright, Mayor

## V E N D O R C H E C K S R E P O R T

## VENDOR TOTALS BY DISTRIBUTION ACCOUNT

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

## PAY-TO

VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
101	AT&T			
	1 440 110 00	TELEPHONE - CITY HALL	43.87	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	38.69	
	1 706 110 00	TELEPHONE - FIRE DEPARTMENT	1.05	
				83.61 *
102	APPALACHIAN POWER			
	1 440 131 00	ELECTRICITY - CITY HALL	714.15	
	1 700 131 00	ELECTRICITY - POLICE DEPT	472.93	
	1 750 131 00	ELECTRICITY - STREET DEPT	792.93	
	1 751 131 00	ELECTRICITY - STREET LIGHTS	5,784.93	
	1 752 131 00	ELECTRICITY - SIGNS & SIGNALS	110.26	
	1 900 131 00	ELECTRICITY - PARKS	395.32	
				8,270.52 *
205	BECKLEY NEWSPAPERS			
	1 412 200 00	ADV/LEGAL PUB - CITY MGRS OFF	237.69	
	1 413 200 00	ADV/LEGAL PUB - TREASURER	484.55	
				722.24 *
240	BB&T GOVERNMENTAL FINANCE			
	1 976 459 10	CAP EXP - PUBLIC SAFETY BLDG	7,780.49	
	1 977 459 00	CAP EXPENDITURES - STREET DEPT	2,478.10	
				10,258.59 *
309	CITY OF OAK HILL PAYROLL ACCT			
	1 215 300 00	DUE TO PAYROLL CLEARING	186,751.56	
				186,751.56 *
402	DAMITA JOHNSON			
	1 415 140 00	TRAVEL - CITY CLERKS OFFICE	409.40	
				409.40 *
421	DELL MARKETING LP			
	1 700 590 00	EQUIPMENT - POLICE DEPT	1,842.51	
				1,842.51 *
456	CINTAS CORP. #525			
	1 412 450 00	UNIFORMS - CITY MANAGER	123.05	
	1 415 450 00	UNIFORMS - CITY CLERK'S OFFICE	62.11	
	1 433 450 00	UNIFORMS - CUSTODIAL	15.89	
	1 440 410 00	MATERIALS & SUPP - CITY HALL	106.10	
	1 700 450 00	UNIFORMS - POLICE DEPARTMENT	370.32	
	1 750 450 00	UNIFORMS - STREET	815.48	
				1,492.95 *
464	ALLIED ADMIN FOR DELTA DENTAL			
	1 412 051 00	GROUP INS - DENTAL/VISION CM	69.30	
	1 415 051 00	GROUP INS - DENTAL/VIS CLERK	46.20	

## VENDOR CHECKS REPORT

## VENDOR TOTALS BY DISTRIBUTION ACCOUNT

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

PAY-TO				
VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
464	ALLIED ADMIN FOR DELTA DENTAL			
	1 416 051 00	GROUP INS - DENTAL/VIS POL JUD	23.10	
	1 433 051 00	GROUP INS - DENTAL/VIS CUSTOD	23.10	
	1 700 051 00	GROUP INS - DENTAL/VISION POL	438.90	
	1 750 051 00	GROUP INS - DENTAL/VIS STREET	277.20	
				877.80 *
498	CASTO'S GREENHOUSES			
	1 950 410 00	MATERIALS & SUPPLIES - BEAUTIF	2,759.97	
				2,759.97 *
516	EMPIRE SALVAGE AND RECYCLING			
	1 201 210 00	ACCTS PAY - DEMOLITION BONDS	600.00	
	1 412 230 00	PROFESSIONAL SERV - CITY MGR	14,800.00	
				15,400.00 *
551	MORGAN G BRAGG			
	1 407 230 00	PROFESSIONAL SER - CIVIL SERVI	300.00	
				300.00 *
574	CBHBC CORP, LLC.			
	1 305 000 00	BUSINESS & OCCUPATION TAX	1,934.04	
				1,934.04 *
613	FOSTER SUPPLY INC.			
	1 750 410 00	MATERIALS & SUPPLIES - STREET	7,140.10	
				7,140.10 *
645	FAYETTE CO SHERIFF			
	1 412 230 00	PROFESSIONAL SERV - CITY MGR	25.00	
	1 412 430 00	AUTO SUPPLIES - CITY MGR OFFIC	75.00	
				100.00 *
661	FRONTIER			
	1 440 110 00	TELEPHONE - CITY HALL	577.13	
				577.13 *
688	FIFTH THIRD BANK (SB)			
	1 700 160 00	MAINT & REPAIR EQUIP- POL DEPT	85.00	
				85.00 *
689	FIFTH THIRD BANK (PF)			
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	514.12	
	1 700 140 00	TRAVEL - POLICE DEPARTMENT	100.00	
	1 700 210 00	TRAINING & EDUC - POL DEPT	149.00	
	1 700 410 00	MATERIALS & SUPP - POL DEPT	235.42	
	1 700 430 00	AUTOMOBILE SUPP - POLICE DEPT	4,652.77	
				5,651.31 *
691	FIFTH THIRD BANK			



## V E N D O R C H E C K S R E P O R T

## VENDOR TOTALS BY DISTRIBUTION ACCOUNT

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

## PAY-TO

VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
691	FIFTH THIRD BANK			
	1 412 410 00	MATERIALS & SUPP - CITY MGR	276.97	
	1 440 110 00	TELEPHONE - CITY HALL	268.45	
	1 440 410 00	MATERIALS & SUPP - CITY HALL	276.32	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	303.45	
	1 700 430 00	AUTOMOBILE SUPP - POLICE DEPT	473.00	
	1 750 110 00	TELEPHONE - STREET DEPT	294.57	
				1,892.76 *
692	FIFTH THIRD BANK (SF)			
	1 409 410 00	MATERIALS & SUPPLIES - MAYOR	145.70	
	1 412 230 00	PROFESSIONAL SERV - CITY MGR	10,000.00	
	1 412 430 00	AUTO SUPPLIES - CITY MGR OFFIC	45.90	
	1 413 410 00	MATERIALS & SUPP - TREASURER	553.00	
	1 440 410 00	MATERIALS & SUPP - CITY HALL	42.81	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	438.31	
	1 700 150 00	MAINT & REP BLDG & GROUNDS PD	49.07	
	1 700 410 00	MATERIALS & SUPP - POL DEPT	107.13	
	1 700 430 00	AUTOMOBILE SUPP - POLICE DEPT	1,413.90	
	1 750 110 00	TELEPHONE - STREET DEPT	438.31	
	1 750 160 00	MAINT & REPAIR EQUIP - STREET	4,500.28	
	1 750 170 00	MAINT & REP VEHICLES - STREET	364.63	
	1 750 410 00	MATERIALS & SUPPLIES - STREET	3,349.76	
	1 750 430 00	AUTOMOBILE SUPPLIES - STREET	3,418.57	
	1 805 582 00	CAPITAL OUTLAY - DRAINAGE	4,259.28	
	1 900 410 00	MATERIALS & SUPPLIES - PARKS	1,304.65	
	1 900 580 00	IMPROVEMENTS - PARKS	1,992.77	
				32,424.07 *
693	FAYETTE CAR CLINIC			
	1 700 170 00	MAINT & REP VEHICLES -POL DEPT	68.25	
	1 750 430 00	AUTOMOBILE SUPPLIES - STREET	14.00	
				82.25 *
756	GUARDIAN			
	1 412 051 00	GROUP INS - DENTAL/VISION CM	26.94	
	1 415 051 00	GROUP INS - DENTAL/VIS CLERK	26.94	
	1 416 051 00	GROUP INS - DENTAL/VIS POL JUD	8.98	
	1 433 051 00	GROUP INS - DENTAL/VIS CUSTOD	8.98	
	1 700 051 00	GROUP INS - DENTAL/VISION POL	161.64	
	1 750 051 00	GROUP INS - DENTAL/VIS STREET	116.74	
				350.22 *
797	ALPHA RECORDS			
	1 700 410 00	MATERIALS & SUPP - POL DEPT	21.50	
				21.50 *
985	FAYETTE TRAIL COALITION			
	1 900 580 00	IMPROVEMENTS - PARKS	1,000.00	
				1,000.00 *
986	DARRELL LIGHT			

## V E N D O R C H E C K S R E P O R T

## VENDOR TOTALS BY DISTRIBUTION ACCOUNT

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

PAY-TO				
VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
986	DARRELL LIGHT			
	1 201 200 00	ACCTS PAY - CASH BONDS	220.00	220.00 *
987	KAREN WISE			
	1 201 200 00	ACCTS PAY - CASH BONDS	404.00	404.00 *
988	STEVEN L GRUNENBERG			
	1 201 210 00	ACCTS PAY - DEMOLITION BONDS	100.00	100.00 *
989	CITY OF SUMMERSVILLE			
	1 700 210 00	TRAINING & EDUC - POL DEPT	300.00	300.00 *
990	DIANNA BURGESS			
	1 201 200 00	ACCTS PAY - CASH BONDS	418.50	418.50 *
991	ERNEST GARRISON			
	1 201 200 00	ACCTS PAY - CASH BONDS	220.00	220.00 *
1,123	SHERIFF OF KANAWHA COUNTY			
	1 412 430 00	AUTO SUPPLIES - CITY MGR OFFIC	25.00	25.00 *
1,290	LIFETITE METAL PRODUCTS			
	1 440 410 00	MATERIALS & SUPP - CITY HALL	269.05	269.05 *
1,366	MOUNTAINEER GAS COMPANY			
	1 440 134 00	GAS - CITY HALL	285.21	
	1 700 134 00	GAS - POLICE DEPT	101.21	
	1 750 133 00	SEWER - STREET DEPARTMENT	276.80	
	1 900 133 00	SEWER - PARKS	48.52	711.74 *
1,381	MOUNTAINEER PRIDE SPRING WATER			
	1 440 410 00	MATERIALS & SUPP - CITY HALL	34.50	
	1 700 410 00	MATERIALS & SUPP - POL DEPT	28.75	63.25 *
1,500	OAK HILL SANITARY BOARD			
	1 440 133 00	SEWER - CITY HALL	36.63	
	1 700 133 00	SEWER - POLICE DEPT	117.81	
	1 750 133 00	SEWER - STREET DEPARTMENT	35.40	
	1 900 133 00	SEWER - PARKS	35.40	225.24 *
1,501	OAK HILL VOLUNTEER FIRE DEPT			

## V E N D O R C H E C K S R E P O R T

## VENDOR TOTALS BY DISTRIBUTION ACCOUNT

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: ALL VENDORS \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

PAY-TO				
VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
1,501	OAK HILL VOLUNTEER FIRE DEPT			
	1 706 031 00	EMP SALARY & WAGES - FIRE CALL	234.00	
				234.00 *
1,520	OAK HILL GARBAGE DISPOSAL INC			
	1 440 135 00	UTILITIES - GARBAGE/CITY HALL	411.13	
	1 700 135 00	GARBAGE - POLICE DEPT	74.81	
	1 900 410 00	MATERIALS & SUPPLIES - PARKS	412.75	
				898.69 *
1,924	STEVE'S AUTO PARTS			
	1 700 170 00	MAINT & REP VEHICLES -POL DEPT	599.72	
	1 700 430 00	AUTOMOBILE SUPP - POLICE DEPT	234.74	
	1 750 160 00	MAINT & REPAIR EQUIP - STREET	590.74	
	1 750 170 00	MAINT & REP VEHICLES - STREET	2,499.76	
	1 750 410 00	MATERIALS & SUPPLIES - STREET	114.29	
				4,039.25 *
2,300	WV AMERICAN WATER COMPANY			
	1 440 132 00	WATER - CITY HALL	183.49	
	1 700 132 00	WATER - POLICE DEPT	172.41	
	1 715 132 00	WATER - FIRE HYDRANTS	872.28	
	1 750 132 00	WATER - STREET DEPT	33.52	
	1 900 132 00	WATER - PARKS	498.70	
				1,760.40 *
2,301	WHITMAN EXTERMINATING CO			
	1 440 150 00	MAINT & REP BLDG & GRNDS-CHALL	44.00	
	1 700 150 00	MAINT & REP BLDG & GROUNDS PD	44.00	
				88.00 *
2,311	WV STATE TREASURER'S OFFICE			
	1 201 100 00	ACCOUNTS PAY - STATE TREASURER	11,506.25	
				11,506.25 *
2,398	WV REGION JAIL & CORR FAC AUTH			
	1 700 440 00	FOOD & DRUGS/FEEDING PRISONERS	2,026.50	
				2,026.50 *
2,436	HEALTHEQUITY			
	1 440 410 00	MATERIALS & SUPP - CITY HALL	145.00	
				145.00 *
	ALL VENDOR ACCOUNTS			304,082.40 **

## V E N D O R C H E C K S R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT	PAY-TO							
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#		
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID			
1 101 000 00	CASH							
689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015		
173	AMAZON.COM							
593941	042721	M HINES			100.94-			
691	FIFTH THIRD BANK	5/20/21	594353	5/20/21	1,892.76	93,017		
173	AMAZON.COM							
593760	114-2213432-	TYLER BRAGG/SCREEN PROTECTOR			16.98-			
Purchased From:	173	AMAZON.COM			117.92	2 *		
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020		
179	APPALACHIAN HEATING & PROPANE							
593853	04012021	S COLEMAN/GAS KIT FOR DEPOT			114.75-			
Purchased From:	179	APPALACHIAN HEATING & PROPANE			114.75	1 *		
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020		
194	AUTOZONE							
593664	040221	B SHEAVES			6.99-			
Purchased From:	194	AUTOZONE			6.99	1 *		
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020		
222	BECKLEY WELDING SUPPLY INC							
592584	332205	BECKLEY WELDING SUPPLY INC			35.00-			
Purchased From:	222	BECKLEY WELDING SUPPLY INC			35.00	1 *		
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020		
317	C ADAM TONEY DISCOUNT TIRES							
590210	1248280	C ADAM TONEY DISCOUNT TIRES			14.00-			
317	C ADAM TONEY DISCOUNT TIRES							
590211	1249035	C ADAM TONEY DISCOUNT TIRES			28.00-			
317	C ADAM TONEY DISCOUNT TIRES							
593667	1251057	BILL SHEAVES			330.88-			
317	C ADAM TONEY DISCOUNT TIRES							
593957	1251416	D KIRK			1,413.90-			
Purchased From:	317	C ADAM TONEY DISCOUNT TIRES			1,786.78	1 *		
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020		
516	EMPIRE SALVAGE AND RECYCLING							
592597	8744	DEMO 118A HIGH STREET AND 11 ROCKCLICK			10,000.00-			

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## V E N D O R C H E C K S R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

Purchased From:	516	EMPIRE SALVAGE AND RECYCLING			10,000.00	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
600	FAYCO LUMBER & SUPPLY CO. INC					
590305	23148 D KIRK				32.89-	
600	FAYCO LUMBER & SUPPLY CO. INC					
590306	23149 D KIRK				60.15-	
600	FAYCO LUMBER & SUPPLY CO. INC					
590307	23132 D KIRK				37.00-	
600	FAYCO LUMBER & SUPPLY CO. INC					
590308	23156 D KIRK				44.89-	
600	FAYCO LUMBER & SUPPLY CO. INC					
590309	23380 D KIRK				46.98-	

Purchased From:	600	FAYCO LUMBER & SUPPLY CO. INC			221.91	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
620	FAYETTE AWNING & GLASS INC					
592595	030121 MARCH, 2021 ST DEPT				190.63-	

Purchased From:	620	FAYETTE AWNING & GLASS INC			190.63	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
704	GOLDEN EQUIPMENT					
590054	2146834 GOLDEN EQUIPMENT				437.15-	
704	GOLDEN EQUIPMENT					
590055	2146900 GOLDEN EQUIPMENT				799.74-	
704	GOLDEN EQUIPMENT					
590056	21-46803 GOLDEN EQUIPMENT				1,938.34-	

Purchased From:	704	GOLDEN EQUIPMENT			3,175.23	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
709	W W GRAINGER, INC					
594386	041621 C O'DELL				369.70-	

Purchased From:	709	W W GRAINGER, INC			369.70	1 *
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691	FIFTH THIRD BANK	5/20/21	594353	5/20/21	1,892.76	93,017
945	360 VISIBILITY					
593841	041521 D JOHNSON				276.32-	

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## V E N D O R C H E C K S R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

Purchased From:	945	360 VISIBILITY			276.32	1 *
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689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
992	EVENTBRITE					
593936	040921	PACK-PROFILING CLASS			149.00-	

Purchased From:	992	EVENTBRITE			149.00	1 *
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689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
993	R S HUGHES					
593939	A10680130	M HINES/GLOVES			75.50-	

Purchased From:	993	R S HUGHES			75.50	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,102	KIMBALL MIDWEST					
590213	8726782	KIMBALL MIDWEST			525.27-	

Purchased From:	1,102	KIMBALL MIDWEST			525.27	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,242	LOWE'S					
593674	88212530	SHAUN COLEMAN			241.71-	
1,242	LOWE'S					
593748	040121	S COLEMAN			25.20-	
1,242	LOWE'S					
593959	88700015	D KIRK			30.48-	
1,242	LOWE'S					
594380	041421	C PANNELL			301.14-	

Purchased From:	1,242	LOWE'S			598.53	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,301	MEANS LUMBER COMPANY					
592596	032521	D KIRK			3,012.56-	

Purchased From:	1,301	MEANS LUMBER COMPANY			3,012.56	1 *
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689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
1,390	MARATHON PETROLEUM					
593937	040521	C YOUNG			210.65-	
1,390	MARATHON PETROLEUM					
593938	040121	M HINES			220.59-	

## V E N D O R C H E C K S R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
		TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	
1 101 000 00	CASH							
	Purchased From:	1,390	MARATHON PETROLEUM				431.24	1 *
	692 FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21		32,424.07	93,020	
1,472	NAPA AUTO PARTS							
	592601 5880-639217		NAPA AUTO PARTS			12.68-		
1,472	NAPA AUTO PARTS							
	592602 5880-639296		NAPA AUTO PARTS			34.98-		
1,472	NAPA AUTO PARTS							
	592603 5880-639475		NAPA AUTO PARTS			60.99-		
	Purchased From:	1,472	NAPA AUTO PARTS				108.65	1 *
	692 FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21		32,424.07	93,020	
1,479	MARISCO BROTHERS, INC.							
	593703 42234		S COLEMAN			701.00-		
1,479	MARISCO BROTHERS, INC.							
	593954 42256		D KIRK			784.00-		
1,479	MARISCO BROTHERS, INC.							
	593958 42293		D KIRK			1,098.16-		
	Purchased From:	1,479	MARISCO BROTHERS, INC.				2,583.16	1 *
	689 FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21		5,651.31	93,015	
1,506	OAK HILL SHELL							
	593924 040221		B DODRILL			681.06-		
1,506	OAK HILL SHELL							
	593925 040521		A RADCLIFF			378.03-		
1,506	OAK HILL SHELL							
	593927 04022101		P STALNAKER			333.23-		
1,506	OAK HILL SHELL							
	593928 04052101		K CULLUM			261.00-		
1,506	OAK HILL SHELL							
	593929 04022102		J BROWN			359.00-		
1,506	OAK HILL SHELL							
	593930 04022103		TY HOGAN			261.81-		
1,506	OAK HILL SHELL							
	593931 040121		J JONES			417.02-		
1,506	OAK HILL SHELL							
	593932 04052102		C WHAPLES			267.10-		
1,506	OAK HILL SHELL							
	593933 04012106		J PAULEY			513.52-		
1,506	OAK HILL SHELL							
	593934 04022105		G HOOVER			246.15-		
1,506	OAK HILL SHELL							
	593935 04022108		J PACK			177.43-		

## V E N D O R   C H E C K S   R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
		TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	
1 101 000 00 CASH								
		691	FIFTH THIRD BANK	5/20/21	594353	5/20/21	1,892.76	93,017
		1,506	OAK HILL SHELL					
		593856	040521	C KENNEDY			473.00-	
		692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
		1,506	OAK HILL SHELL					
		593673	040721	BILL LIGHT			45.90-	
		1,506	OAK HILL SHELL					
		593752	040921	D RUFF			169.62-	
		1,506	OAK HILL SHELL					
		594384	040121	C O'DELL			95.77-	
		Purchased From:	1,506 OAK HILL SHELL				4,679.64	3 *
		692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
		1,545	NICHOLAS PRINTING, INC.					
		590050	47801	NICHOLAS PRINTING, INC.			125.00-	
		1,545	NICHOLAS PRINTING, INC.					
		590051	47800	NICHOLAS PRINTING, INC.			191.00-	
		1,545	NICHOLAS PRINTING, INC.					
		590052	45786	NICHOLAS PRINTING, INC.			237.00-	
		1,545	NICHOLAS PRINTING, INC.					
		590053	47612	NICHOLAS PRINTING, INC.			145.70-	
		Purchased From:	1,545 NICHOLAS PRINTING, INC.				698.70	1 *
		692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
		1,612	CHARLES PANNELL					
		594383	042921	GRANDVIEW MARKET, BEAVER-STONE			986.00-	
		Purchased From:	1,612 CHARLES PANNELL				986.00	1 *
		689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
		1,706	QUICK CHECK					
		593944	041221	R PRINCE			269.06-	
		692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
		1,706	QUICK CHECK					
		593663	040821	MATT THOMAS			221.30-	
		1,706	QUICK CHECK					
		593751	040721	BRADEN EVANS			398.45-	
		Purchased From:	1,706 QUICK CHECK				888.81	2 *



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## V E N D O R C H E C K S R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,809	UNITED RENTALS					
593951	1156609	D KIRK			673.10-	
1,809	UNITED RENTALS					
593952	192286979-02	D KIRK			614.00+	
1,809	UNITED RENTALS					
593953	192287567-01	D KIRK			403.20-	
Purchased From: 1,809 UNITED RENTALS					462.30	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,873	R T ROGERS OIL CO INC.					
590215	56240882	R T ROGERS OIL CO INC.			1,918.84-	
Purchased From: 1,873 R T ROGERS OIL CO INC.					1,918.84	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,892	RURAL KING					
594381	042821	C PANNELL			199.98-	
Purchased From: 1,892 RURAL KING					199.98	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,908	STEELCON SUPPLY CO					
594387	042921	C O'DELL			539.40-	
Purchased From: 1,908 STEELCON SUPPLY CO					539.40	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
1,938	SNAP ON TOOLS					
593950	04012168583	D KIRK			399.41-	
Purchased From: 1,938 SNAP ON TOOLS					399.41	1 *
691	FIFTH THIRD BANK	5/20/21	594353	5/20/21	1,892.76	93,017
1,989	SUDDENLINK					
589463	020421	07713-102099-01-0			268.45-	
1,989	SUDDENLINK					
589464	040421	07713-104196-01-2			303.45-	
1,989	SUDDENLINK					
589704	042021	07713-109096-01-9			294.57-	

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## V E N D O R C H E C K S R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

Purchased From:	1,989	SUDDENLINK			866.47	1 *
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692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
2,053	TRACTOR SUPPLY CO					
593669	624876	BILL SHEAVES			31.79-	
2,053	TRACTOR SUPPLY CO					
593670	77064	B SHEAVES			12.98-	
2,053	TRACTOR SUPPLY CO					
593955	622623	D KIRK			19.98-	
2,053	TRACTOR SUPPLY CO					
594385	619692	C O'DELL			309.98-	

Purchased From:	2,053	TRACTOR SUPPLY CO			374.73	1 *
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689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
2,054	STAPLES					
593926	040221	A BOUSHELEY			58.98-	
691	FIFTH THIRD BANK	5/20/21	594353	5/20/21	1,892.76	93,017
2,054	STAPLES					
593758	033021	TYLER BRAGG			259.99-	

Purchased From:	2,054	STAPLES			318.97	2 *
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689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
2,060	SPRINT					
593940	041921	M HINES			514.12-	
Purchased From:	2,060	SPRINT			514.12	1 *

692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
2,079	SOUTHERN STATES					
594382	042921	C PANNELL			472.50-	
Purchased From:	2,079	SOUTHERN STATES			472.50	1 *

689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
2,083	SUNOCO					
593943	041621	M WHISMAN			57.12-	
Purchased From:	2,083	SUNOCO			57.12	1 *

6/08/21

City of Oak Hill

6/08/21 09:03:03PM

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## V E N D O R C H E C K S R E P O R T

\*\* BANK: ALL BANKS , FUND: GENERAL FUND \*\*

\*\* BEGINNING DATE: 5/01/21 - ENDING DATE: 5/31/21 \*\*

\*\* VENDOR RANGE: 689 - 692 \*\* \*\* CHECK RANGE: ALL CHECKS \*\*

## BANK ACCOUNT

## PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION	INVOICE PAID			
1 101 000 00	CASH					
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
2,106	U.S. CELLULAR					
593481	0426505526	U.S. CELLULAR			876.62-	
Purchased From:	2,106	U.S. CELLULAR			876.62	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
2,254	RMS PRO FINISHES, INC.					
593665	333020	B SHEAVES			77.50-	
Purchased From:	2,254	RMS PRO FINISHES, INC.			77.50	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
2,319	W R MURDOCK & SONS INC					
593668	92720	B SHEAVES			307.14-	
Purchased From:	2,319	W R MURDOCK & SONS INC			307.14	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
2,325	WV TRACTOR COMPANY					
592586	IN66927	BEARING ASSY & FLANGE			973.14-	
Purchased From:	2,325	WV TRACTOR COMPANY			973.14	1 *
689	FIFTH THIRD BANK (PF)	5/20/21	594322	5/20/21	5,651.31	93,015
2,352	WV PARKWAYS AUTHORITY					
593942	041521	M WHISMAN			100.00-	
Purchased From:	2,352	WV PARKWAYS AUTHORITY			100.00	1 *
692	FIFTH THIRD BANK (SF)	5/21/21	594390	5/21/21	32,424.07	93,020
2,605	Z TECHNOLOGIES CORPORATION					
593666	COH01	B SHEAVES			477.61-	
Purchased From:	2,605	Z TECHNOLOGIES CORPORATION			477.61	1 *
1 101 000 00	CASH				39,968.14	45 *
ALL BANK ACCOUNTS					39,968.14	45 **

		---- Y E A R - T O - D A T E ----		
TITLE	ACCOUNT #	DETAIL	BALANCE	TOTAL
ASSETS AND OTHER DEBITS				
CASH	1 101 000 00	774,059.46		
GENERAL FUND INVESTMENT ACCT	1 101 010 00	.00		
GENERAL FUND INVEST CKING ACCT	1 101 011 00	.00		
GENERAL FUND - OPEB LIABILITY	1 101 012 00	491,025.48		
PETTY CASH	1 101 100 00	150.00		
CHANGE FUND - POLICE COURT	1 101 200 00	150.00		
POLICE FORFEITURE ACCOUNT	1 101 300 00	1,850.46		
RAINY DAY FUND	1 101 400 00	933,810.80		
TAXES RECEIVABLE	1 109 000 00	455,972.15		
CUSTOMER'S ACCTS RECEIVABLES	1 111 000 00	.00		
DUE FROM OTHER FUNDS	1 114 000 00	.00		
DUE FROM GOVERNMENTAL UNITS	1 115 000 00	389.90		
OTHER RECEIVABLES	1 116 000 00	.00		
INTEREST RECEIVABLE	1 117 000 00	.00		
PREPAID WORKERS' COMPENSATION	1 122 100 00	49,243.50		
PREPAID INSURANCE	1 122 200 00	.00		
		=====		
TOTAL ASSETS & OTHER DEBITS				2706,651.75
LIABILITIES AND OTHER CREDITS				
ACCOUNTS PAYABLE	1 201 000 00	23,733.55		
ACCOUNTS PAY - STATE TREASURER	1 201 100 00	6,521.50		
ACCTS PAY - CASH BONDS	1 201 200 00	8,943.25		
ACCTS PAY - DEMOLITION BONDS	1 201 210 00	3,470.25		
UNCLAIMED FUNDS	1 201 300 00	604.25		
DUE TO OTHER FUNDS - SEWER	1 215 100 00	2,926.00		
DUE TO OTHER FUNDS - POL PENSI	1 215 200 00	1,295.50		
DUE TO PAYROLL CLEARING	1 215 300 00	.00		
OPEB LIABILITY	1 218 000 00	1025,512.15		
DEFERRED REVENUES	1 239 000 00	34,972.15		
		=====		
TOTAL LIABILITIES				1107,978.60
FUND BALANCE				
UNENCUMBERED FUND BALANCE	1 299 000 00	1122,251.16		
UNENCUMBERED BALANCE - CURRENT	1 299 100 00	476,421.99		
		=====		
TOTAL FUND BALANCE				1598,673.15
			=====	
TOTAL LIABILITIES & FUND BAL				2706,651.75

		---- Y E A R - T O - D A T E ----		
TITLE	ACCOUNT #	DETAIL	BALANCE	TOTAL
ASSETS AND OTHER DEBITS				
CASH	1 101 000 00	506,065.30		
GENERAL FUND INVESTMENT ACCT	1 101 010 00	.00		
GENERAL FUND INVEST CKING ACCT	1 101 011 00	.00		
GENERAL FUND - OPEB LIABILITY	1 101 012 00	705,247.59		
PETTY CASH	1 101 100 00	150.00		
CHANGE FUND - POLICE COURT	1 101 200 00	150.00		
POLICE FORFEITURE ACCOUNT	1 101 300 00	5,544.46		
RAINY DAY FUND	1 101 400 00	888,691.79		
TAXES RECEIVABLE	1 109 000 00	500,033.44		
CUSTOMER'S ACCTS RECEIVABLES	1 111 000 00	.00		
DUE FROM OTHER FUNDS	1 114 000 00	.00		
DUE FROM GOVERNMENTAL UNITS	1 115 000 00	640.00		
OTHER RECEIVABLES	1 116 000 00	.00		
INTEREST RECEIVABLE	1 117 000 00	.00		
PREPAID WORKERS' COMPENSATION	1 122 100 00	47,607.00		
PREPAID INSURANCE	1 122 200 00	38,209.37		
		=====		
TOTAL ASSETS & OTHER DEBITS				2692,338.95
LIABILITIES AND OTHER CREDITS				
ACCOUNTS PAYABLE	1 201 000 00	4,266.39		
ACCOUNTS PAY - STATE TREASURER	1 201 100 00	2,905.50		
ACCTS PAY - CASH BONDS	1 201 200 00	760.25		
ACCTS PAY - DEMOLITION BONDS	1 201 210 00	2,400.00		
UNCLAIMED FUNDS	1 201 300 00	604.25		
DUE TO OTHER FUNDS - SEWER	1 215 100 00	.00		
DUE TO OTHER FUNDS - POL PENSI	1 215 200 00	1,087.00		
DUE TO PAYROLL CLEARING	1 215 300 00	.00		
OPEB LIABILITY	1 218 000 00	1025,512.15		
DEFERRED REVENUES	1 239 000 00	80,433.44		
		=====		
TOTAL LIABILITIES				1117,968.98
FUND BALANCE				
UNENCUMBERED FUND BALANCE	1 299 000 00	1413,428.28		
UNENCUMBERED BALANCE - CURRENT	1 299 100 00	160,941.69		
		=====		
TOTAL FUND BALANCE				1574,369.97
			=====	
TOTAL LIABILITIES & FUND BAL				2692,338.95

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		MONTH	ACTUAL	OVER/UNDER	% OF ESTIMATED	
		ANNUAL	PRORATED		Y-T-D	ESTIMATE	ANNUAL	P-RATED
PROPERTY TAXES - CURRENT YEAR	1 301 010 00	822,226.00	753,707.13	32,375.31	806,376.06	(15,849.94)	98.07	106.98
PRIOR YEAR TAXES	1 301 020 05	74,900.00	68,658.26	786.14	51,117.72	(23,782.28)	68.24	74.45
SUPPLEMENTAL TAXES	1 301 060 00	60,000.00	55,000.00	9,918.70	72,381.13	12,381.13	120.63	131.60
TAX LOSS RESTORATION FUND DIST	1 301 070 00	.00	.00	.00	.00	.00		
TAX PENALTIES & INTEREST	1 302 000 00	13,200.00	12,100.00	2,121.89	15,001.93	1,801.93	113.65	123.98
GAS & OIL SEVERANCE TAX	1 303 000 00	12,500.00	11,458.26	.00	12,340.03	(159.97)	98.72	107.69
EXCISE TAX ON UTILITIES	1 304 000 00	294,000.00	269,500.00	20,070.99	288,912.68	(5,087.32)	98.26	107.20
BUSINESS & OCCUPATION TAX	1 305 000 00	2000,000.00	1833,333.26	127,575.09	1936,464.11	(63,535.89)	96.82	105.62
WINE & LIQUOR TAX	1 306 000 00	40,000.00	36,666.63	.00	50,580.05	10,580.05	126.45	137.94
HOTEL OCCUPANCY TAX	1 308 000 00	102,000.00	93,500.00	4,433.81	90,517.43	(11,482.57)	88.74	96.81
FINES, FEES & COURT COSTS	1 320 000 00	102,000.00	93,500.00	14,032.99	122,613.41	20,613.41	120.20	131.13
FINES - SPECIAL	1 320 100 00	14,000.00	12,833.26	2,061.00	19,267.00	5,267.00	137.62	150.13
PARKING VIOLATIONS	1 321 000 00	600.00	550.00	.00	160.00	(440.00)	26.66	29.09
PARKING VIOLATIONS - FIRE DEPT	1 321 100 00	.00	.00	.00	.00	.00		
REGIONAL JAIL PARTIAL REIMB	1 322 000 00	750.00	687.50	.00	.00	(750.00)		
LICENSES	1 325 000 00	35,000.00	32,083.26	1,236.00	20,125.75	(14,874.25)	57.50	62.72
BUILDING PERMIT FEES	1 326 000 00	1,800.00	1,650.00	15.00	539.00	(1,261.00)	29.94	32.66
MISCELLANEOUS PERMITS	1 327 000 00	1,560.00	1,430.00	20.00	160.00	(1,400.00)	10.25	11.18
FRANCHISE FEES	1 328 000 00	100,000.00	91,666.63	.00	115,528.30	15,528.30	115.52	126.03
INSPECTION FEES - COUNTY	1 329 000 00	23,000.00	21,083.26	146,860.50	183,548.25	160,548.25	798.03	870.58
IRP FEES	1 330 000 00	70,000.00	64,166.63	30,799.75	147,850.85	77,850.85	211.21	230.41
PRIVATE LIQUOR CLUB FEE	1 335 000 00	3,000.00	2,750.00	.00	2,809.60	(190.40)	93.65	102.16
VACANT PROPERTY REGIS FEES	1 341 000 00	5,400.00	4,950.00	.00	5,600.00	200.00	103.70	113.13
RENTS & CONCESSIONS	1 345 000 00	31,000.00	28,416.63	2,300.00	26,582.50	(4,417.50)	85.75	93.54
CHARGES TO OTHER ENTITIES	1 362 000 00	.00	.00	.00	.00	.00		
FEDERAL GOVERNMENT GRANTS	1 365 000 00	1160,000.00	1063,333.26	5,631.64	926,638.64	(233,361.36)	79.88	87.14
FEMA - FEDERAL GRANTS	1 365 100 00	.00	.00	.00	.00	.00		
STATE GOVERNMENT GRANTS	1 366 000 00	.00	.00	.00	.00	.00		
OTHER GRANTS	1 367 000 00	.00	.00	.00	.00	.00		
CONTR FROM OTHER ENTITIES	1 368 000 00	2,000.00	1,833.26	.00	1,565.00	(435.00)	78.25	85.36
CONTR FROM OTHER FUNDS	1 369 000 00	.00	.00	.00	.00	.00		
FEDERAL PMT IN-LIEU OF TAXES	1 372 000 00	.00	.00	.00	.00	.00		
FLOOD REIMBURSEMENT	1 373 000 00	.00	.00	.00	.00	.00		
TRANSFERS FROM RAINY DAY FUND	1 375 000 00	.00	.00	.00	.00	.00		
GAMING INCOME	1 376 000 00	6,800.00	6,233.26	784.21	7,517.24	717.24	110.54	120.59
CAPITAL LEASE REVENUES	1 377 000 00	.00	.00	.00	.00	.00		
INTEREST EARNED ON INVESTMENT	1 380 000 00	60,500.00	55,458.26	59.37	558.39	(59,941.61)	.92	1.00
REIMBURSEMENTS	1 381 000 00	60,000.00	55,000.00	5,000.00	65,565.63	5,565.63	109.27	119.21
REFUNDS	1 382 000 00	17,500.00	16,041.63	.00	20,079.71	2,579.71	114.74	125.17
SALE OF FIXED ASSETS	1 383 000 00	7,000.00	6,416.63	.00	7,937.25	937.25	113.38	123.69
SALE OF MATERIALS	1 384 000 00	1,500.00	1,375.00	.00	1,805.00	305.00	120.33	131.27
COMMISSIONS	1 385 000 00	.00	.00	.00	.00	.00		
INSURANCE CLAIMS	1 386 000 00	13,000.00	11,916.63	.00	36,503.58	23,503.58	280.79	306.32
FILING FEES	1 387 000 00	.00	.00	.00	.00	.00		
ACCIDENT REPORTS	1 389 000 00	4,200.00	3,850.00	205.00	4,378.83	178.83	104.25	113.73
CONFISCATED PROPERTY	1 394 000 00	.00	.00	.00	806.00	806.00		
VIDEO LOTTERY	1 397 000 00	18,000.00	16,500.00	2,512.74	21,225.33	3,225.33	117.91	128.63
MISCELLANEOUS REVENUE	1 399 000 00	600.00	550.00	200.00	925.51	325.51	154.25	168.27
		=====	=====	=====	=====	=====	=====	=====
TOTAL GENERAL FUND REVENUES		5158,036.00	4728,198.64	409,000.13	5063,981.91	(94,054.09)	98.17	107.10

City of Oak Hill  
R E V E N U E   R E P O R T  
GENERAL FUND

Title	Account #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
PROPERTY TAXES - CURRENT YEAR	1 301 010 00	32,802.69	757,261.47	32,375.31	806,376.06	(427.38)	49,114.59
PRIOR YEAR TAXES	1 301 020 05	33.67	62,180.56	786.14	51,117.72	752.47	(11,062.84)
SUPPLEMENTAL TAXES	1 301 060 00	5,399.13	50,373.74	9,918.70	72,381.13	4,519.57	22,007.39
TAX LOSS RESTORATION FUND DIST	1 301 070 00	.00	.00	.00	.00	.00	.00
TAX PENALTIES & INTEREST	1 302 000 00	1,399.32	13,106.79	2,121.89	15,001.93	722.57	1,895.14
GAS & OIL SEVERANCE TAX	1 303 000 00	.00	18,369.11	.00	12,340.03	.00	(6,029.08)
EXCISE TAX ON UTILITIES	1 304 000 00	19,485.41	266,347.80	20,070.99	288,912.68	585.58	22,564.88
BUSINESS & OCCUPATION TAX	1 305 000 00	255,524.15	2199,334.03	127,575.09	1936,464.11	(127,949.06)	(262,869.92)
WINE & LIQUOR TAX	1 306 000 00	.00	35,117.91	.00	50,580.05	.00	15,462.14
HOTEL OCCUPANCY TAX	1 308 000 00	3,059.75	168,355.48	4,433.81	90,517.43	1,374.06	(77,838.05)
FINES, FEES & COURT COSTS	1 320 000 00	(418.69)	96,345.44	14,032.99	122,613.41	14,451.68	26,267.97
FINES - SPECIAL	1 320 100 00	2,752.94	17,718.94	2,061.00	19,267.00	(691.94)	1,548.06
PARKING VIOLATIONS	1 321 000 00	.00	60.00	.00	160.00	.00	100.00
PARKING VIOLATIONS - FIRE DEPT	1 321 100 00	.00	.00	.00	.00	.00	.00
REGIONAL JAIL PARTIAL REIMB	1 322 000 00	.00	.00	.00	.00	.00	.00
LICENSES	1 325 000 00	800.00	17,933.00	1,236.00	20,125.75	436.00	2,192.75
BUILDING PERMIT FEES	1 326 000 00	260.00	2,011.00	15.00	539.00	(245.00)	(1,472.00)
MISCELLANEOUS PERMITS	1 327 000 00	10.00	890.00	20.00	160.00	10.00	(730.00)
FRANCHISE FEES	1 328 000 00	.00	110,508.81	.00	115,528.30	.00	5,019.49
INSPECTION FEES - COUNTY	1 329 000 00	2,191.00	18,803.28	146,860.50	183,548.25	144,669.50	164,744.97
IRP FEES	1 330 000 00	.00	93,350.27	30,799.75	147,850.85	30,799.75	54,500.58
PRIVATE LIQUOR CLUB FEE	1 335 000 00	.00	3,172.87	.00	2,809.60	.00	(363.27)
VACANT PROPERTY REGIS FEES	1 341 000 00	.00	4,100.00	.00	5,600.00	.00	1,500.00
RENTS & CONCESSIONS	1 345 000 00	905.00	25,055.00	2,300.00	26,582.50	1,395.00	1,527.50
CHARGES TO OTHER ENTITIES	1 362 000 00	.00	.00	.00	.00	.00	.00
FEDERAL GOVERNMENT GRANTS	1 365 000 00	2,321.56	33,003.63	5,631.64	926,638.64	3,310.08	893,635.01
FEMA - FEDERAL GRANTS	1 365 100 00	.00	.00	.00	.00	.00	.00
STATE GOVERNMENT GRANTS	1 366 000 00	.00	.00	.00	.00	.00	.00
OTHER GRANTS	1 367 000 00	.00	.00	.00	.00	.00	.00
CONTR FROM OTHER ENTITIES	1 368 000 00	.00	8,234.40	.00	1,565.00	.00	(6,669.40)
CONTR FROM OTHER FUNDS	1 369 000 00	.00	.00	.00	.00	.00	.00
FEDERAL PMT IN-LIEU OF TAXES	1 372 000 00	.00	.00	.00	.00	.00	.00
FLOOD REIMBURSEMENT	1 373 000 00	.00	.00	.00	.00	.00	.00
TRANSFERS FROM RAINY DAY FUND	1 375 000 00	.00	.00	.00	.00	.00	.00
GAMING INCOME	1 376 000 00	.00	8,995.04	784.21	7,517.24	784.21	(1,477.80)
CAPITAL LEASE REVENUES	1 377 000 00	.00	.00	.00	.00	.00	.00
INTEREST EARNED ON INVESTMENT	1 380 000 00	138.36	5,457.29	59.37	558.39	(78.99)	(4,898.90)
REIMBURSEMENTS	1 381 000 00	22,500.00	58,658.72	5,000.00	65,565.63	(17,500.00)	6,906.91
REFUNDS	1 382 000 00	1,048.71	29,354.43	.00	20,079.71	(1,048.71)	(9,274.72)
SALE OF FIXED ASSETS	1 383 000 00	.00	.00	.00	7,937.25	.00	7,937.25
SALE OF MATERIALS	1 384 000 00	.00	5,976.00	.00	1,805.00	.00	(4,171.00)
COMMISSIONS	1 385 000 00	.00	.00	.00	.00	.00	.00
INSURANCE CLAIMS	1 386 000 00	.00	13,347.31	.00	36,503.58	.00	23,156.27
FILING FEES	1 387 000 00	.00	.00	.00	.00	.00	.00
ACCIDENT REPORTS	1 389 000 00	170.00	3,305.00	205.00	4,378.83	35.00	1,073.83
CONFISCATED PROPERTY	1 394 000 00	.00	6,166.00	.00	806.00	.00	(5,360.00)
VIDEO LOTTERY	1 397 000 00	.00	15,550.02	2,512.74	21,225.33	2,512.74	5,675.31
MISCELLANEOUS REVENUE	1 399 000 00	100.00	274.20	200.00	925.51	100.00	651.31
		=====	=====	=====	=====	=====	=====
TOTAL GENERAL FUND REVENUES		350,483.00	4148,717.54	409,000.13	5063,981.91	58,517.13	915,264.37

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL P-RATED	
FEMA - FEDERAL GRANT	1 403 100 00	.00	.00	.00	.00	.00		
VA STREET SIDEWALK - FED GRANT	1 403 200 00	.00	.00	.00	.00	.00		
STATE GRANTS								
RAILROAD DEPOT PROJECT	1 404 681 00	.00	.00	.00	.00	.00		
OAK HILL MOVING AHEAD GRANT	1 404 682 00	.00	.00	.00	.00	.00		
AMERICAN RED CROSS GRANT	1 404 683 00	.00	.00	.00	.00	.00		
OAK HILL CIVITAN GRANT	1 404 684 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL STATE GRANTS		.00	.00	.00	.00	.00		
CIVIL SERVICE								
OFFICIALS' SAL - CIVIL SERVICE	1 407 010 00	900.00	825.00	.00	1,050.00	150.00	116.66	127.27
FICA TAX - CIVIL SERVICE	1 407 040 00	70.00	64.13	.00	80.31	10.31	114.72	125.23
PROFESSIONAL SER - CIVIL SERVI	1 407 230 00	1,000.00	916.63	300.00	900.00	(100.00)	90.00	98.18
WORKERS COMP - CIVIL SERVICE	1 407 261 00	50.00	45.76	.00	.00	(50.00)		
UNEMPLOYMENT INS - CIVIL SERVI	1 407 262 00	16.00	14.63	.00	26.27	10.27	164.18	179.56
MATERIALS & SUPP - CIVIL SERV	1 407 410 00	600.00	550.00	143.00	460.00	(140.00)	76.66	83.63
		=====	=====	=====	=====	=====	=====	=====
TOTAL CIVIL SERVICE		2,636.00	2,416.15	443.00	2,516.58	(119.42)	95.46	104.15
MAYOR								
PERSONAL SERVICES								
OFFICIALS' SALARY - MAYOR	1 409 010 00	4,000.00	3,666.63	.00	2,000.00	(2,000.00)	50.00	54.54
FICA TAX - MAYOR	1 409 040 00	306.00	280.50	.00	153.00	(153.00)	50.00	54.54
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TOTAL PERSONAL SERVICES		4,306.00	3,947.13	.00	2,153.00	(2,153.00)	50.00	54.54
TELEPHONE - MAYOR								
TRAVEL - MAYOR	1 409 110 00	.00	.00	.00	.00	.00		
TRAVEL - MAYOR	1 409 140 00	600.00	550.00	.00	.00	(600.00)		
MAINT & RPR BLDG & GRND MAYOR	1 409 150 00	.00	.00	.00	.00	.00		
TRAINING & EDUCATION - MAYOR	1 409 210 00	375.00	343.75	.00	.00	(375.00)		
INSURANCE & BONDS - MAYOR	1 409 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - MAYOR	1 409 261 00	35.00	32.01	.00	.00	(35.00)		
MATERIALS & SUPPLIES - MAYOR	1 409 410 00	525.00	481.25	47.41	409.12	(115.88)	77.92	85.01
		=====	=====	=====	=====	=====	=====	=====
TOTAL MAYOR		5,841.00	5,354.14	47.41	2,562.12	(3,278.88)	43.86	47.85
CITY COUNCIL								
PERSONAL SERVICES								
OFFICIALS' SALARY - COUNCIL	1 410 010 00	21,000.00	19,250.00	.00	10,250.00	(10,750.00)	48.80	53.24
FICA EXPENSE - COUNCIL	1 410 040 00	1,610.00	1,475.76	.00	784.13	(825.87)	48.70	53.13
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TOTAL PERSONAL SERVICES		22,610.00	20,725.76	.00	11,034.13	(11,575.87)	48.80	53.23
TRAVEL - COUNCIL	1 410 140 00	4,000.00	3,666.63	.00	121.95	(3,878.05)	3.04	3.32
TRAINING & EDUCATION - COUNCIL	1 410 210 00	1,600.00	1,466.63	.00	.00	(1,600.00)		
DUES & SUBSCRIPTIONS - COUNCIL	1 410 220 00	15,730.00	14,419.13	.00	15,721.40	(8.60)	99.94	109.03
PROFESSIONAL SER - COUNCIL	1 410 230 00	.00	.00	.00	.00	.00		
INSURANCE & BONDS - COUNCIL	1 410 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - COUNCIL	1 410 261 00	300.00	275.00	.00	.00	(300.00)		
MATERIALS & SUPPLIES - COUNCIL	1 410 410 00	300.00	275.00	83.99	300.00	.00	100.00	109.09
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TOTAL CITY COUNCIL		44,540.00	40,828.15	83.99	27,177.48	(17,362.52)	61.01	66.56



City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

		ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
TITLE	ACCOUNT #	ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
CITY MANAGER'S OFFICE								
PERSONAL SERVICES								
EMP SALARY & WAGES - CITY MGR	1 412 030 00	237,700.00	217,891.63	17,414.54	208,944.52	(28,755.48)	87.90	95.89
FICA TAX - CITY MGR OFFICE	1 412 040 00	18,400.00	16,866.63	1,301.77	16,061.54	(2,338.46)	87.29	95.22
GROUP INSURANCE - CITY MGR OFF	1 412 050 00	20,200.00	18,516.63	.00	14,945.30	(5,254.70)	73.98	80.71
GROUP INS - DENTAL/VISION CM	1 412 051 00	1,800.00	1,650.00	96.24	1,031.70	(768.30)	57.31	62.52
OPEB EXPENSE - CITY MGR OFFICE	1 412 111 00	6,600.00	6,050.00	.00	5,280.00	(1,320.00)	80.00	87.27
OPEB ARC - CITY MGRS OFFICE	1 412 111 10	.00	.00	.00	.00	.00		
RETIREMENT-CITY MGRS OFFICE	1 412 060 00	20,580.00	18,865.00	1,580.34	18,823.24	(1,756.76)	91.46	99.77
OVERTIME - CITY MGRS OFFICE	1 412 080 00	3,600.00	3,300.00	60.42	149.58	(3,450.42)	4.15	4.53
OTHER FRINGE BEN - CITY MGR	1 412 100 00	.00	.00	.00	.00	.00		
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TOTAL PERSONAL SERVICES		308,880.00	283,139.89	20,453.31	265,235.88	(43,644.12)	85.87	93.67
TELEPHONE - CITY MGRS OFFICE	1 412 110 00	3,360.00	3,080.00	.00	1,826.80	(1,533.20)	54.36	59.31
PRINTING - CITY MGRS OFFICE	1 412 120 00	.00	.00	.00	.00	.00		
TRAVEL - CITY MGRS OFFICE	1 412 140 00	1,300.00	1,191.63	.00	.00	(1,300.00)		
GIS - TRAVEL EXPENSE	1 412 140 10	1,200.00	1,100.00	.00	.00	(1,200.00)		
MAINT & RPR BLDG & GRND CI MGR	1 412 150 00	.00	.00	.00	.00	.00		
MAINT & REPAIR EQUIP/CITY MGR	1 412 160 00	.00	.00	.00	.00	.00		
MAINT & REP VEHICLES - MGR	1 412 170 00	.00	.00	.00	.00	.00		
ADV/LEGAL PUB - CITY MGRS OFF	1 412 200 00	1,500.00	1,375.00	237.69	1,556.46	56.46	103.76	113.19
TRAINING & EDU - CITY MGRS OFF	1 412 210 00	700.00	641.63	.00	30.00	(670.00)	4.28	4.67
DUES & SUBSCRIP - CITY MGR	1 412 220 00	1,000.00	916.63	.00	281.87	(718.13)	28.18	30.75
PROFESSIONAL SERV - CITY MGR	1 412 230 00	42,000.00	38,500.00	24,825.00	38,841.00	(3,159.00)	92.47	100.88
GIS - PROFESSIONAL SERVICES	1 412 230 10	.00	.00	.00	.00	.00		
INSURANCE & BONDS - CITY MGR	1 412 260 00	1,300.00	1,191.63	.00	1,243.00	(57.00)	95.61	104.31
WORKERS' COMP - CITY MGRS OFF	1 412 261 00	5,000.00	4,583.26	.00	.00	(5,000.00)		
UNEMPLOY INS - CITY MGR OFFICE	1 412 262 00	1,280.00	1,173.26	.00	1,081.00	(199.00)	84.45	92.13
COURT COSTS AND DAMAGES	1 412 290 00	.00	.00	.00	.00	.00		
INS PREMIUMS FOR RETIREES	1 412 390 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - CITY MGR	1 412 410 00	12,000.00	11,000.00	276.97	4,433.51	(7,566.49)	36.94	40.30
GIS MATERIALS & SUPPLIES	1 412 410 10	8,200.00	7,516.63	.00	1,460.27	(6,739.73)	17.80	19.42
AUTO SUPPLIES - CITY MGR OFFIC	1 412 430 00	1,800.00	1,650.00	145.90	664.66	(1,135.34)	36.92	40.28
UNIFORMS - CITY MANAGER	1 412 450 00	900.00	825.00	123.05	652.38	(247.62)	72.48	79.07
GIS - COMPUTER SOFTWARE	1 412 530 10	15,000.00	13,750.00	.00	15,266.27	266.27	101.77	111.02
CAPITAL OUTLAY - EQUIPMENT	1 412 590 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CITY MANAGER'S OFFICE		405,420.00	371,634.56	46,061.92	332,573.10	(72,846.90)	82.03	89.48

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED		
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED	
TREASURER'S OFFICE									
PERSONAL SERVICES									
EMP SALARY & WAGES - TREASURER	1 413 030 00	70,790.00	64,890.76	5,229.44	62,922.28	(7,867.72)	88.88	96.96	
FICA TAX - TREASURER	1 413 040 00	5,540.00	5,078.26	379.69	4,717.21	(822.79)	85.14	92.89	
GROUP INSURANCE - TREASURER	1 413 050 00	.00	.00	.00	.00	.00			
RETIREMENT - TREASURER	1 413 060 00	6,800.00	6,233.26	522.94	6,275.28	(524.72)	92.28	100.67	
OVERTIME/EXTRA HELP - TREASURE	1 413 080 00	.00	.00	.00	.00	.00			
OTHER FRINGE BEN - TREASURER	1 413 100 00	.00	.00	.00	.00	.00			
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TOTAL PERSONAL SERVICES		83,130.00	76,202.28	6,132.07	73,914.77	(9,215.23)	88.91	96.99	
TELEPHONE - CITY TREASURER	1 413 110 00	720.00	660.00	.00	365.36	(354.64)	50.74	55.35	
PRINTING - TREASURER	1 413 120 00	500.00	458.26	.00	344.04	(155.96)	68.80	75.07	
TRAVEL - TREASURER	1 413 140 00	1,500.00	1,375.00	.00	.00	(1,500.00)			
MAINT & REPAIR EQUIP - TREAS	1 413 160 00	.00	.00	.00	.00	.00			
POSTAGE - TREASURER'S OFFICE	1 413 180 00	7,000.00	6,416.63	1,000.00	5,938.34	(1,061.66)	84.83	92.54	
ADV/LEGAL PUB - TREASURER	1 413 200 00	1,900.00	1,741.63	484.55	1,472.68	(427.32)	77.50	84.55	
TRAINING & EDUC - TREASURER	1 413 210 00	1,445.00	1,324.51	.00	1,837.00	392.00	127.12	138.69	
DUES & SUBSCRIB - TREASURER	1 413 220 00	1,200.00	1,100.00	.00	170.00	(1,030.00)	14.16	15.45	
PROF SERVICES - TREASURER	1 413 230 00	9,000.00	8,250.00	.00	9,000.00	.00	100.00	109.09	
AUDIT COSTS - TREASURER	1 413 240 00	12,000.00	11,000.00	556.00	11,651.00	(349.00)	97.09	105.91	
INSURANCE & BONDS - TREASURER	1 413 260 00	750.00	687.50	.00	750.00	.00	100.00	109.09	
WORKERS' COMP - TREASURER	1 413 261 00	.00	.00	.00	.00	.00			
UNEMPLOYMENT INS - TREASURER	1 413 262 00	.00	.00	.00	210.01	210.01			
REFUNDS/REIMB - TREASURER	1 413 400 00	.00	.00	.00	.00	.00			
MATERIALS & SUPP - TREASURER	1 413 410 00	5,400.00	4,950.00	.00	1,750.24	(3,649.76)	32.41	35.35	
COMPUTER SOFTWARE - TREASURER	1 413 530 00	.00	.00	.00	.00	.00			
EQUIPMENT -TREASURER	1 413 590 00	.00	.00	.00	.00	.00			
OTHER INT & PENALTY - TREASURE	1 413 700 00	.00	.00	.00	.00	.00			
		=====	=====	=====	=====	=====	=====	=====	
TOTAL TREASURER'S OFFICE		124,545.00	114,165.81	8,172.62	107,403.44	(17,141.56)	86.23	94.07	

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
CITY CLERK'S OFFICE								
PERSONAL SERVICES								
EMP SALARY & WAGES-CITY CLERK	1 415 030 00	41,080.00	37,656.63	2,978.00	36,038.80	(5,041.20)	87.72	95.70
FICA TAX - CITY CLERK OFFICE	1 415 040 00	3,180.00	2,915.00	226.99	2,773.10	(406.90)	87.20	95.13
GROUP INSURANCE - CITY CLERK	1 415 050 00	16,500.00	15,125.00	.00	14,868.90	(1,631.10)	90.11	98.30
GROUP INS - DENTAL/VIS CLERK	1 415 051 00	1,200.00	1,100.00	73.14	777.60	(422.40)	64.80	70.69
OPEB EXP - CITY CLERK'S OFFICE	1 415 111 00	5,760.00	5,280.00	.00	5,280.00	(480.00)	91.66	100.00
OPEB ARC - CITY CLERKS OFFICE	1 415 111 10	.00	.00	.00	.00	.00		
RETIREMENT-CITY CLERK OFFICE	1 415 060 00	3,600.00	3,300.00	307.41	3,550.14	(49.86)	98.61	107.58
OVERTIME/EXTRA HELP-CITY CLERK	1 415 080 00	900.00	825.00	96.08	464.52	(435.48)	51.61	56.30
OTHER FRINGE BEN- CITY CLERK	1 415 100 00	.00	.00	.00	.00	.00		
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TOTAL PERSONAL SERVICES		72,220.00	66,201.63	3,681.62	63,753.06	(8,466.94)	88.27	96.30
PRINTING - CITY CLERK OFFICE	1 415 120 00	.00	.00	.00	.00	.00		
TRAVEL - CITY CLERKS OFFICE	1 415 140 00	3,100.00	2,841.63	409.40	1,049.40	(2,050.60)	33.85	36.92
MAINT & RPR BLDG & GRND CLERK	1 415 150 00	.00	.00	.00	.00	.00		
MAINT & REPAIR EQUIP - CLERK	1 415 160 00	.00	.00	.00	.00	.00		
ADV/LEGAL PUB - CITY CLERK	1 415 200 00	900.00	825.00	.00	.00	(900.00)		
TRAINING & EDU - CITY CLERK	1 415 210 00	2,950.00	2,704.13	.00	1,469.00	(1,481.00)	49.79	54.32
DUES & SUBSCRIP - CITY CLERK	1 415 220 00	600.00	550.00	.00	200.00	(400.00)	33.33	36.36
PROFESS SERVICES - CITY CLERK	1 415 230 00	7,500.00	6,875.00	.00	6,537.00	(963.00)	87.16	95.08
INSURANCE & BONDS - CITY CLERK	1 415 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - CITY CLERK	1 415 261 00	350.00	320.76	.00	.00	(350.00)		
UNEMPLOYMENT INS - CITY CLERK	1 415 262 00	420.00	385.00	.00	222.95	(197.05)	53.08	57.90
INS PREM FOR RET - CITY CLERK	1 415 390 00	.00	.00	.00	.00	.00		
MATERIALS & SUPPLIES-CITY CLER	1 415 410 00	3,600.00	3,300.00	289.00	289.00	(3,311.00)	8.02	8.75
UNIFORMS - CITY CLERK'S OFFICE	1 415 450 00	900.00	825.00	62.11	313.18	(586.82)	34.79	37.96
EQUIPMENT - CITY CLERK OFFICE	1 415 590 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CITY CLERK'S OFFICE		92,540.00	84,828.15	4,442.13	73,833.59	(18,706.41)	79.78	87.03

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
POLICE JUDGE'S OFFICE								
PERSONAL SERVICES								
EMP SALARY & WAGES - POL JUDGE	1 416 030 00	58,996.00	54,079.63	4,620.92	55,073.94	(3,922.06)	93.35	101.83
FICA TAX - POLICE JUDGE	1 416 040 00	4,820.00	4,418.26	342.75	4,096.94	(723.06)	84.99	92.72
GROUP INSURANCE - POL JUDGE	1 416 050 00	5,110.00	4,684.13	.00	4,668.90	(441.10)	91.36	99.67
GROUP INS - DENTAL/VIS POL JUD	1 416 051 00	420.00	385.00	32.08	343.90	(76.10)	81.88	89.32
OPEB EXPENSE - POLICE JUDGE	1 416 111 00	1,920.00	1,760.00	.00	1,760.00	(160.00)	91.66	100.00
OPEB ARC - POLICE JUDGE	1 416 111 10	.00	.00	.00	.00	.00		
RETIREMENT - POLICE JUDGE	1 416 060 00	3,340.00	3,061.63	277.89	3,031.77	(308.23)	90.77	99.02
OTHER FRINGE BEN - POL JUDGE	1 416 100 00	.00	.00	.00	.00	.00		
TOTAL PERSONAL SERVICES		74,606.00	68,388.65	5,273.64	68,975.45	(5,630.55)	92.45	100.85
PRINTING - POLICE JUDGE	1 416 120 00	.00	.00	.00	.00	.00		
TRAVEL - POLICE JUDGE	1 416 140 00	375.00	343.75	.00	.00	(375.00)		
TRAINING & EDUC - POLICE JUDGE	1 416 210 00	350.00	320.76	.00	100.00	(250.00)	28.57	31.17
DUES - POLICE JUDGE	1 416 220 00	25.00	22.88	.00	.00	(25.00)		
PROFESS SERVICES - POLICE JUDG	1 416 230 00	.00	.00	.00	.00	.00		
INSURANCE & BONDS - POL JUDGE	1 416 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - POLICE JUDGE	1 416 261 00	150.00	137.50	.00	.00	(150.00)		
UNEMPLOYMENT INS - POL JUDGE	1 416 262 00	425.00	389.51	.00	431.91	6.91	101.62	110.88
MATERIALS & SUPP - POL JUDGE	1 416 410 00	.00	.00	.00	.00	.00		
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TOTAL POLICE JUDGE'S OFFICE		75,931.00	69,603.05	5,273.64	69,507.36	(6,423.64)	91.54	99.86

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
CITY ATTORNEY								
PROFESSIONAL SERV - CITY ATTY	1 417 230 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CITY ATTORNEY		.00	.00	.00	.00	.00		
ENGINEERING								
PROFESSIONAL SER - ENGINEERING	1 420 230 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL ENGINEERING		.00	.00	.00	.00	.00		
ACQUISITION OF PROPERTY								
CAP OUTLAY - LAND	1 428 456 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL ACQUISITION OF PROPERTY		.00	.00	.00	.00	.00		
CUSTODIAL								
PERSONAL SERVICES								
EMP SALARY & WAGES - CUSTODIAL	1 433 030 00	39,588.00	36,289.00	2,889.60	35,192.00	(4,396.00)	88.89	96.97
FICA TAX - CUSTODIAL	1 433 040 00	3,132.00	2,871.00	220.03	2,752.43	(379.57)	87.88	95.87
GROUP INSURANCE - CUSTODIAL	1 433 050 00	4,036.00	3,699.63	.00	2,797.98	(1,238.02)	69.32	75.62
GROUP INS - DENTAL/VIS CUSTOD	1 433 051 00	420.00	385.00	32.08	343.90	(76.10)	81.88	89.32
OPEB EXPENSE - CUSTODIAL	1 433 111 00	1,920.00	1,760.00	.00	1,760.00	(160.00)	91.66	100.00
OPEB ARC - CUSTODIAL	1 433 111 10	.00	.00	.00	.00	.00		
RETIREMENT - CUSTODIAL	1 433 060 00	4,020.00	3,685.00	294.38	3,474.08	(545.92)	86.41	94.27
OVERTIME/EXTRA HELP-CUSTODIAL	1 433 080 00	3,600.00	3,300.00	54.18	564.67	(3,035.33)	15.68	17.11
OTHER FRINGE BEN - CUSTODIAL	1 433 100 00	.00	.00	.00	.00	.00		
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TOTAL PERSONAL SERVICES		56,716.00	51,989.63	3,490.27	46,885.06	(9,830.94)	82.66	90.18
MAINT & REP EQUIP - CUSTODIAL								
INSURANCE & BONDS - CUSTODIAL	1 433 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - CUSTODIAL	1 433 261 00	1,750.00	1,604.13	.00	.00	(1,750.00)		
UNEMPLOYMENT INS - CUSTODIAL	1 433 262 00	230.00	210.76	.00	215.29	(14.71)	93.60	102.14
MATERIALS & SUPP - CUSTODIAL	1 433 410 00	.00	.00	.00	.00	.00		
UNIFORMS - CUSTODIAL	1 433 450 00	240.00	220.00	15.89	79.36	(160.64)	33.06	36.07
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTODIAL		58,936.00	54,024.52	3,506.16	47,179.71	(11,756.29)	80.05	87.33
REGIONAL DEVELOPMENT AUTHORITY								
DUES - REGIONAL DEV AUTHORITY	1 435 220 00	2,783.00	2,551.01	.00	2,782.80	(.20)	99.99	109.08
		=====	=====	=====	=====	=====	=====	=====
TOTAL REGIONAL DEV AUTHORITY		2,783.00	2,551.01	.00	2,782.80	(.20)	99.99	109.08

City of Oak Hill  
B U D G E T   R E P O R T  
GENERAL FUND

		ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
TITLE	ACCOUNT #	ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
PLANNING & ZONING								
PERSONAL SERVICES								
EMP SALARY & WAGES - ZONING	1 437 030 00	19,790.00	18,140.76	1,583.91	18,172.99	(1,617.01)	91.82	100.17
FICA TAX - ZONING OFFICE	1 437 040 00	1,516.00	1,389.63	121.16	1,390.24	(125.76)	91.70	100.04
GROUP INSURANCE - ZONING	1 437 050 00	.00	.00	.00	.00	.00		
RETIREMENT - ZONING OFFICE	1 437 060 00	.00	.00	.00	.00	.00		
OTHER FRINGE BEN - ZONING	1 437 100 00	.00	.00	.00	.00	.00		
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TOTAL PERSONAL SERVICES		21,306.00	19,530.39	1,705.07	19,563.23	(1,742.77)	91.82	100.16
PRINTING - ZONING OFFICE	1 437 120 00	.00	.00	.00	.00	.00		
TRAVEL - ZONING OFFICE	1 437 140 00	.00	.00	.00	.00	.00		
ADV/LEGAL PUB - ZONING OFFICE	1 437 200 00	300.00	275.00	.00	164.92	(135.08)	54.97	59.97
PROFESSIONAL FEES - ZONING	1 437 230 00	27,000.00	24,750.00	.00	18,454.75	(8,545.25)	68.35	74.56
INSURANCE & BONDS - ZONING	1 437 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - ZONING	1 437 261 00	600.00	550.00	.00	.00	(600.00)		
UNEMPLOYMENT INS - ZONING	1 437 262 00	250.00	229.13	.00	214.81	(35.19)	85.92	93.75
MATERIALS & SUPP - ZONING	1 437 410 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL PLANNING & ZONING		49,456.00	45,334.52	1,705.07	38,397.71	(11,058.29)	77.64	84.69
ELECTIONS								
OFFICIALS' SALARY - ELECTIONS	1 438 010 00	.00	.00	.00	.00	.00		
PRINTING - ELECTIONS	1 438 120 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - ELECTIONS	1 438 410 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL ELECTIONS		.00	.00	.00	.00	.00		
CITY HALL								
TELEPHONE - CITY HALL	1 440 110 00	12,000.00	11,000.00	889.45	9,068.91	(2,931.09)	75.57	82.44
OPEB EXPENSE CITY HALL	1 440 111 00	.00	.00	.00	.00	.00		
ELECTRICITY - CITY HALL	1 440 131 00	14,800.00	13,566.63	714.15	10,484.53	(4,315.47)	70.84	77.28
WATER - CITY HALL	1 440 132 00	1,800.00	1,650.00	183.49	1,256.33	(543.67)	69.79	76.14
SEWER - CITY HALL	1 440 133 00	840.00	770.00	36.63	662.73	(177.27)	78.89	86.06
GAS - CITY HALL	1 440 134 00	4,825.00	4,422.88	285.21	3,479.68	(1,345.32)	72.11	78.67
UTILITIES - GARBAGE/CITY HALL	1 440 135 00	5,600.00	5,133.26	411.13	1,213.31	(4,386.69)	21.66	23.63
MAINT & REP BLDG & GRNDS-CHALL	1 440 150 00	4,000.00	3,666.63	44.00	2,663.81	(1,336.19)	66.59	72.65
MAINT & REPAIR-EQUIP-CITY HALL	1 440 160 00	20,000.00	18,333.26	2,100.00	16,066.68	(3,933.32)	80.33	87.63
BANK CHARGES	1 440 232 00	16,200.00	14,850.00	.00	57.72	(16,142.28)	.35	.38
INSURANCE & BONDS - CITY HALL	1 440 260 00	160,000.00	146,666.63	.00	157,258.88	(2,741.12)	98.28	107.22
WORKERS COMP - GENERAL LIAB	1 440 261 00	25,000.00	22,916.63	.00	.00	(25,000.00)		
COURT COSTS AND DAMAGES	1 440 290 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - CITY HALL	1 440 410 00	14,400.00	13,200.00	1,387.66	14,826.93	426.93	102.96	112.32
IMPROVEMENTS - CITY HALL	1 440 580 00	.00	.00	.00	.00	.00		
EQUIPMENT - CITY HALL	1 440 590 00	.00	.00	.00	.00	.00		
TRANSFER TO OTHER FUNDS	1 440 660 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CITY HALL		279,465.00	256,175.92	6,051.72	217,039.51	(62,425.49)	77.66	84.72

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED		
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED	
OTHER BUILDINGS									
UTILITIES - OTHER BUILDINGS	1 441 130 00	.00	.00	.00	.00	.00			
ELECTRICITY - OTHER BUILDINGS	1 441 131 00	.00	.00	.00	.00	.00			
WATER - OTHER BUILDINGS	1 441 132 00	.00	.00	.00	.00	.00			
SEWER - OTHER BUILDINGS	1 441 133 00	.00	.00	.00	.00	.00			
GAS - OTHER BUILDINGS	1 441 134 00	.00	.00	.00	.00	.00			
MAIN & REP BLDG & GRNDS -OTHER	1 441 150 00	.00	.00	.00	.00	.00			
CAPITAL OUTLAY - OTHER BLDGS	1 441 570 00	.00	.00	.00	.00	.00			
		=====	=====	=====	=====	=====	=====	=====	
TOTAL OTHER BUILDINGS		.00	.00	.00	.00	.00			
TRANSFER TO RAINY DAY FUND	1 444 566 00	.00	.00	.00	.00	.00			
CONTINGENCIES	1 699 000 00	150,000.00	137,500.00	.00	.00	(150,000.00)			
POLICE DEPARTMENT									
PERSONAL SERVICES									
EMP SALARY & WAGES - POL DEPT	1 700 030 00	919,340.00	842,728.26	63,348.80	799,747.88	(119,592.12)	86.99	94.89	
FICA TAX - POLICE DEPARTMENT	1 700 040 00	78,000.00	71,500.00	5,470.28	67,867.94	(10,132.06)	87.01	94.92	
GROUP INSURANCE - POLICE DEPT	1 700 050 00	109,400.00	100,283.26	.00	100,841.11	(8,558.89)	92.17	100.55	
GROUP INS - DENTAL/VISION POL	1 700 051 00	8,400.00	7,700.00	600.54	7,109.65	(1,290.35)	84.63	92.33	
OPEB EXPENSE - POLICE DEPART	1 700 111 00	43,200.00	39,600.00	.00	36,320.00	(6,880.00)	84.07	91.71	
OPEB ARC - POLICE	1 700 111 10	.00	.00	.00	.00	.00			
GROUP INS - POL DEPT - LTD	1 700 052 00	.00	.00	.00	.00	.00			
RETIREMENT - POLICE DEPT	1 700 060 00	15,000.00	13,750.00	1,187.59	13,978.04	(1,021.96)	93.18	101.65	
CONT TO POLICE PENSION FUND	1 700 070 00	68,000.00	62,333.26	.00	62,793.48	(5,206.52)	92.34	100.73	
CONT TO NEW POL PENSION FUND	1 700 071 00	54,000.00	49,500.00	4,075.58	46,546.85	(7,453.15)	86.19	94.03	
OVERTIME/EXTRA HELP-POL DEPT	1 700 080 00	80,400.00	73,700.00	10,732.44	93,970.08	13,570.08	116.87	127.50	
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TOTAL PERSONAL SERVICES		1375,740.00	1261,094.78	85,415.23	1229,175.03	(146,564.97)	89.34	97.46	
TELEPHONE - POLICE DEPARTMENT	1 700 110 00	21,600.00	19,800.00	858.26	15,078.23	(6,521.77)	69.80	76.15	
ELECTRICITY - POLICE DEPT	1 700 131 00	8,400.00	7,700.00	472.93	5,157.05	(3,242.95)	61.39	66.97	
WATER - POLICE DEPT	1 700 132 00	2,600.00	2,383.26	172.41	2,523.38	(76.62)	97.05	105.87	
SEWER - POLICE DEPT	1 700 133 00	1,800.00	1,650.00	117.81	1,518.81	(281.19)	84.37	92.04	
GAS - POLICE DEPT	1 700 134 00	2,825.00	2,589.51	101.21	1,743.71	(1,081.29)	61.72	67.33	
GARBAGE - POLICE DEPT	1 700 135 00	900.00	825.00	74.81	719.65	(180.35)	79.96	87.23	
TRAVEL - POLICE DEPARTMENT	1 700 140 00	6,000.00	5,500.00	100.00	619.60	(5,380.40)	10.32	11.26	
MAINT & REP BLDG & GROUNDS PD	1 700 150 00	3,600.00	3,300.00	93.07	881.81	(2,718.19)	24.49	26.72	
MAINT & REPAIR EQUIP- POL DEPT	1 700 160 00	20,200.00	18,516.63	3,223.03	18,077.15	(2,122.85)	89.49	97.62	
MAINT & REP VEHICLES -POL DEPT	1 700 170 00	24,000.00	22,000.00	667.97	24,194.06	194.06	100.80	109.97	
ADV/LEGAL PUB - POLICE DEPT	1 700 200 00	1,000.00	916.63	.00	963.30	(36.70)	96.33	105.09	
TRAINING & EDUC - POL DEPT	1 700 210 00	6,000.00	5,500.00	449.00	3,909.00	(2,091.00)	65.15	71.07	
DUES & SUBS - POLICE DEPT	1 700 220 00	1,800.00	1,650.00	.00	(300.00)	(2,100.00)	16.66	18.18	
PROFESS SERVICES - POLICE DEPT	1 700 230 00	15,000.00	13,750.00	.00	7,258.50	(7,741.50)	48.39	52.78	
BANK CHARGES - CREDIT CARDS	1 700 232 00	1,800.00	1,650.00	.00	.00	(1,800.00)			
INVESTIGATION EXP - POL DEPT	1 700 233 00	26,000.00	23,833.26	.00	36,156.67	10,156.67	139.06	151.70	
LAUNDRY & DRY CLEANING/POLICE	1 700 250 00	1,200.00	1,100.00	.00	.00	(1,200.00)			
INSURANCE & BONDS - POL DEPT	1 700 260 00	.00	.00	.00	1,500.00	1,500.00			
WORKERS' COMP - POLICE DEPT	1 700 261 00	30,000.00	27,500.00	.00	.00	(30,000.00)			
UNEMPLOYMENT INS - POL DEPT	1 700 262 00	5,400.00	4,950.00	.00	4,799.36	(600.64)	88.87	96.95	
POLICE INS PREM FOR RETIREES	1 700 390 00	.00	.00	.00	1,123.80	1,123.80			
MATERIALS & SUPP - POL DEPT	1 700 410 00	45,300.00	41,525.00	1,065.55	34,949.09	(10,350.91)	77.15	84.16	
AUTOMOBILE SUPP - POLICE DEPT	1 700 430 00	60,000.00	55,000.00	6,774.41	46,037.96	(13,962.04)	76.72	83.70	
FOOD & DRUGS/FEEDING PRISONERS	1 700 440 00	9,000.00	8,250.00	2,026.50	9,312.25	312.25	103.46	112.87	
UNIFORMS - POLICE DEPARTMENT	1 700 450 00	24,600.00	22,550.00	(156.72)	26,644.19	2,044.19	108.30	118.15	

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL	P-RATED
IMPROVEMENTS - POLICE DEPT	1 700 580 00	.00	.00	.00	.00	.00		
EQUIPMENT - POLICE DEPT	1 700 590 00	32,820.00	30,085.00	1,842.51	27,488.51	(5,331.49)	83.75	91.36
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TOTAL POLICE DEPARTMENT		1727,585.00	1583,619.07	103,297.98	1499,531.11	(228,053.89)	86.79	94.69
COPS GRANT								
EMP SALARY & WAGES- COPS GRANT	1 702 030 00	44,992.00	41,242.63	3,350.40	40,520.40	(4,471.60)	90.06	98.24
FICA TAX - COPS GRANT	1 702 040 00	4,200.00	3,850.00	320.46	3,598.41	(601.59)	85.67	93.46
GROUP INSURANCE - COPS GRANT	1 702 050 00	.00	.00	.00	.00	.00		
COPS GRANT - DENTAL/VISION	1 702 051 00	.00	.00	.00	.00	.00		
RETIREMENT - COPS GRANT	1 702 060 00	.00	.00	.00	.00	.00		
OVERTIME/EXTRA HELP-COPS GRANT	1 702 080 00	7,200.00	6,600.00	942.30	6,066.63	(1,133.37)	84.25	91.91
OTHER FRINGE BEN - COPS GRANT	1 702 100 00	.00	.00	.00	.00	.00		
WORKERS' COMP - COPS GRANT	1 702 261 00	1,800.00	1,650.00	.00	.00	(1,800.00)		
UNEMPLOYMENT INSURANCE - COPS	1 702 262 00	1,000.00	916.63	.00	229.47	(770.53)	22.94	25.03
EQUIPMENT - COPS GRANT	1 702 590 00	.00	.00	.00	.00	.00		
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TOTAL COPS GRANT		59,192.00	54,259.26	4,613.16	50,414.91	(8,777.09)	85.17	92.91



		ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
TITLE	ACCOUNT #	ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
FIRE DEPARTMENT								
PERSONAL SERVICES								
EMP SALARY & WAGES - FIRE DEPT	1 706 030 00	38,820.00	35,585.00	3,065.83	35,224.09	(3,595.91)	90.73	98.98
EMP SALARY & WAGES - FIRE CALL	1 706 031 00	84,000.00	77,000.00	5,652.00	77,643.50	(6,356.50)	92.43	100.83
EMP WAGES - FIRE CALLS NON TAX	1 706 031 10	.00	.00	.00	.00	.00		
FICA TAX - FIRE DEPT	1 706 040 00	10,000.00	9,166.63	649.02	9,254.76	(745.24)	92.54	100.96
GROUP INSURANCE - FIRE DEPT	1 706 050 00	.00	.00	.00	.00	.00		
RETIREMENT - FIRE DEPT	1 706 060 00	.00	.00	.00	.00	.00		
OVERTIME/EXTRA HELP-FIRE DEPT	1 706 080 00	.00	.00	.00	.00	.00		
OTHER FRINGE BEN - FIRE DEPT	1 706 100 00	.00	.00	.00	.00	.00		
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TOTAL PERSONAL SERVICES		132,820.00	121,751.63	9,366.85	122,122.35	(10,697.65)	91.94	100.30
TELEPHONE - FIRE DEPARTMENT	1 706 110 00	.00	.00	1.05	16.91	16.91		
PRINTING - FIRE DEPT	1 706 120 00	.00	.00	.00	.00	.00		
ELECTRICITY - FIRE DEPT	1 706 131 00	.00	.00	.00	.00	.00		
WATER - FIRE DEPT	1 706 132 00	.00	.00	.00	.00	.00		
SEWER - FIRE DEPT	1 706 133 00	.00	.00	.00	.00	.00		
GAS - FIRE DEPT	1 706 134 00	.00	.00	.00	.00	.00		
TRAVEL - FIRE DEPT	1 706 140 00	.00	.00	.00	.00	.00		
MAINT & REP BLDG & GRNDS-FIRE	1 706 150 00	.00	.00	7,090.00	7,090.00	7,090.00		
MAINT & REPAIR EQUIP - FIRE	1 706 160 00	.00	.00	.00	.00	.00		
MAINT & REPAIR VEHICLES-FIRE	1 706 170 00	.00	.00	.00	.00	.00		
ADV/LEGAL PUB - FIRE DEPT	1 706 200 00	.00	.00	.00	.00	.00		
TRAINING & EDUCATION - FIRE	1 706 210 00	.00	.00	.00	.00	.00		
DUES & SUBSCRIB - FIRE DEPT	1 706 220 00	.00	.00	.00	.00	.00		
PROFESSIONAL SERV - FIRE	1 706 230 00	.00	.00	.00	.00	.00		
INSURANCE & BONDS - FIRE	1 706 260 00	1,500.00	1,375.00	.00	.00	(1,500.00)		
WORKERS' COMP - FIRE DEPT	1 706 261 00	1,500.00	1,375.00	.00	.00	(1,500.00)		
UNEMPLOYMENT INS - FIRE DEPT	1 706 262 00	1,600.00	1,466.63	.00	1,654.98	54.98	103.43	112.84
MATERIALS & SUPPLIES - FIRE	1 706 410 00	.00	.00	.00	.00	.00		
AUTOMOBILE SUPPLIES - FIRE DEP	1 706 430 00	.00	.00	.00	.00	.00		
UNIFORMS - FIRE DEPARTMENT	1 706 450 00	.00	.00	.00	.00	.00		
BUILDINGS - FIRE DEPT	1 706 570 00	.00	.00	.00	.00	.00		
EQUIPMENT - FIRE DEPARTMENT	1 706 590 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL FIRE DEPARTMENT		137,420.00	125,968.26	16,457.90	130,884.24	(6,535.76)	95.24	103.90
FIRE HYDRANTS								
WATER - FIRE HYDRANTS	1 715 132 00	10,500.00	9,625.00	872.28	9,595.08	(904.92)	91.38	99.68
MATERIALS & SUPP - FIRE HYDRAN	1 715 410 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL FIRE HYDRANT		10,500.00	9,625.00	872.28	9,595.08	(904.92)	91.38	99.68

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED			
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL	P-RATED		
STREETS & HIGHWAYS										
PERSONAL SERVICES										
EMP SALARY & WAGES - STREET	1 750 030 00	515,580.00	472,615.00	35,760.80	456,306.45	(59,273.55)	88.50	96.54		
FICA TAX - STREET DEPT	1 750 040 00	46,200.00	42,350.00	3,004.79	39,816.91	(6,383.09)	86.18	94.01		
GROUP INSURANCE - STREET DEPT	1 750 050 00	53,500.00	49,041.63	.00	43,956.20	(9,543.80)	82.16	89.63		
GROUP INS - DENTAL/VIS STREET	1 750 051 00	5,400.00	4,950.00	393.94	4,239.70	(1,160.30)	78.51	85.65		
OPEB EXPENSE - STREET DEPT	1 750 111 00	19,200.00	17,600.00	.00	20,640.00	1,440.00	107.50	117.27		
OPEB ARC - STREET DEPT	1 750 111 10	.00	.00	.00	.00	.00				
RETIREMENT - STREET DEPT	1 750 060 00	56,400.00	51,700.00	4,072.02	49,792.85	(6,607.15)	88.28	96.31		
OVERTIME/EXTRA HELP - STREET	1 750 080 00	72,000.00	66,000.00	4,850.81	64,383.03	(7,616.97)	89.42	97.55		
OTHER FRINGE BEN - STREET DEPT	1 750 100 00	.00	.00	.00	.00	.00				
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TOTAL PERSONAL SERVICES		768,280.00	704,256.63	48,082.36	679,135.14	(89,144.86)	88.39	96.43		
TELEPHONE - STREET DEPT	1 750 110 00	14,400.00	13,200.00	296.94	8,293.88	(6,106.12)	57.59	62.83		
ELECTRICITY - STREET DEPT	1 750 131 00	5,400.00	4,950.00	792.93	4,962.30	(437.70)	91.89	100.24		
WATER - STREET DEPT	1 750 132 00	600.00	550.00	33.52	462.97	(137.03)	77.16	84.17		
SEWER - STREET DEPARTMENT	1 750 133 00	540.00	495.00	35.40	388.44	(151.56)	71.93	78.47		
GAS - STREET DEPT	1 750 134 00	1,800.00	1,650.00	276.80	1,528.66	(271.34)	84.92	92.64		
TRAVEL - STREET DEPT	1 750 140 00	250.00	229.13	.00	20.00	(230.00)	8.00	8.72		
MAINT & REP BLDG & GRND STREET	1 750 150 00	11,000.00	10,083.26	.00	3,464.92	(7,535.08)	31.49	34.36		
MAINT & REPAIR EQUIP - STREET	1 750 160 00	14,200.00	13,016.63	1,915.79	17,790.93	3,590.93	125.28	136.67		
MAINT & REP VEHICLES - STREET	1 750 170 00	33,800.00	30,983.26	2,947.09	25,425.06	(8,374.94)	75.22	82.06		
ADV/LEGAL PUB - STREET	1 750 200 00	.00	.00	.00	.00	.00				
TRAINING & EDUC - STREET DEPT	1 750 210 00	.00	.00	.00	.00	.00				
PROFESSIONAL SERVICES - STREET	1 750 230 00	300.00	275.00	.00	220.00	(80.00)	73.33	80.00		
INSURANCE & BONDS - STREET	1 750 260 00	.00	.00	.00	.00	.00				
WORKERS' COMP - STREET	1 750 261 00	25,000.00	22,916.63	.00	.00	(25,000.00)				
UNEMPLOYMENT INS - STREET DEPT	1 750 262 00	2,560.00	2,346.63	.00	3,412.69	852.69	133.30	145.42		
CONTRACTED SERVICES - STREET	1 750 300 00	.00	.00	.00	.00	.00				
STREET DEPT INS PREM FOR RETIR	1 750 390 00	.00	.00	.00	6,335.00	6,335.00				
MATERIALS & SUPPLIES - STREET	1 750 410 00	80,400.00	73,700.00	14,639.25	113,908.92	33,508.92	141.67	154.55		
AUTOMOBILE SUPPLIES - STREET	1 750 430 00	48,000.00	44,000.00	6,703.33	31,965.50	(16,034.50)	66.59	72.64		
UNIFORMS - STREET	1 750 450 00	11,645.00	10,674.51	815.48	6,996.90	(4,648.10)	60.08	65.54		
PURCH FOR INVENTORY - STREET	1 750 470 00	.00	.00	.00	.00	.00				
BUILDINGS - STREET DEPT	1 750 570 00	.00	.00	.00	.00	.00				
IMPROVEMENTS - STREET	1 750 580 00	.00	.00	.00	.00	.00				
EQUIPMENT - STREET	1 750 590 00	12,000.00	11,000.00	.00	9,640.00	(2,360.00)	80.33	87.63		
		=====	=====	=====	=====	=====	=====	=====		
TOTAL STREETS & HIGHWAYS		1030,175.00	944,326.68	76,538.89	913,951.31	(116,223.69)	88.71	96.78		
STREET LIGHTS										
ELECTRICITY - STREET LIGHTS	1 751 131 00	72,000.00	66,000.00	5,784.93	59,338.00	(12,662.00)	82.41	89.90		
MAINT & REP - EQUIP/ST LIGHTS	1 751 160 00	.00	.00	.00	.00	.00				
		=====	=====	=====	=====	=====	=====	=====		
TOTAL STREET LIGHTS		72,000.00	66,000.00	5,784.93	59,338.00	(12,662.00)	82.41	89.90		
SIGNS & SIGNALS										
ELECTRICITY - SIGNS & SIGNALS	1 752 131 00	1,800.00	1,650.00	110.26	1,123.10	(676.90)	62.39	68.06		
MAINT & REP-EQUI SIGNS&SIGNALS	1 752 160 00	.00	.00	.00	.00	.00				
CONTRACTED SERV-SIGNS & SIGNAL	1 752 300 00	.00	.00	.00	.00	.00				
MATERIALS & SUPP - SIGNS & SIG	1 752 410 00	.00	.00	.00	.00	.00				
		=====	=====	=====	=====	=====	=====	=====		
TOTAL SIGNS & SIGNALS		1,800.00	1,650.00	110.26	1,123.10	(676.90)	62.39	68.06		

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D			
						BUDGET	ANNUAL	P-RATED
CENTRAL GARAGE								
PERSONAL SERVICES								
EMP SALARY & WAGES - CEN GAR	1 754 030 00	.00	.00	.00	.00	.00		
FICA TAX - CENTRAL GARAGE	1 754 040 00	.00	.00	.00	.00	.00		
GROUP INSURANCE - CENTRAL GAR	1 754 050 00	.00	.00	.00	.00	.00		
OPEB EXPENSE - CENTRAL GARAGE	1 754 111 00	.00	.00	.00	.00	.00		
OPEB ARC - CENTRAL GARAGE	1 754 111 10	.00	.00	.00	.00	.00		
RETIREMENT - CENTRAL GARAGE	1 754 060 00	.00	.00	.00	.00	.00		
OVERTIME/EXTRA HELP - CEN GAR	1 754 080 00	.00	.00	.00	.00	.00		
OTHER FRINGE BEN - CENTRAL GAR	1 754 100 00	.00	.00	.00	.00	.00		
TOTAL PERSONAL SERVICES		.00	.00	.00	.00	.00		
INSURANCE & BONDS - CEN GARAGE	1 754 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - CENTRAL GARAGE	1 754 261 00	.00	.00	.00	.00	.00		
UNEMPLOYMENT INS - CENTRAL GAR	1 754 262 00	.00	.00	.00	.00	.00		
CEN GAR INS PREM FOR RETIREES	1 754 390 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - CENTRAL GAR	1 754 410 00	3,600.00	3,300.00	.00	3,570.18	(29.82)	99.17	108.18
TOTAL CENTRAL GARAGE		3,600.00	3,300.00	.00	3,570.18	(29.82)	99.17	108.18
STREET CONSTRUCTION								
CAP OUTLAY/OTHER IMPROVEMENTS	1 755 580 00	.00	.00	.00	.00	.00		
CAPITAL OUTLAY - PAVING	1 755 581 00	.00	.00	.00	.00	.00		
CAPITAL OUTLAY - DRAINAGE	1 805 582 00	185,000.00	169,583.26	4,259.28	180,955.30	(4,044.70)	97.81	106.70
TOTAL STREET CONSTRUCTION		185,000.00	169,583.26	4,259.28	180,955.30	(4,044.70)	97.81	106.70

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED		
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED	
PARKS									
PERSONAL SERVICES									
EMP SALARY & WAGES - PARKS	1 900 030 00	.00	.00	.00	.00	.00			
FICA TAX - PARKS	1 900 040 00	.00	.00	.00	.00	.00			
GROUP INSURANCE - PARKS	1 900 050 00	.00	.00	.00	.00	.00			
GROUP INS - DENTAL/VIS PARKS	1 900 051 00	.00	.00	.00	.00	.00			
OPEB EXPENSE - PARKS	1 900 111 00	.00	.00	.00	.00	.00			
OPEB ARC - PARKS	1 900 111 10	.00	.00	.00	.00	.00			
RETIREMENT - PARKS	1 900 060 00	.00	.00	.00	.00	.00			
OVERTIME/EXTRA HELP - PARKS	1 900 080 00	.00	.00	.00	.00	.00			
OTHER FRINGE BEN - PARKS	1 900 100 00	.00	.00	.00	.00	.00			
		-----	-----	-----	-----	-----	----	----	
TOTAL PERSONAL SERVICES		.00	.00	.00	.00	.00			
TELEPHONE - PARKS	1 900 110 00	.00	.00	.00	.00	.00			
PRINTING - PARKS	1 900 120 00	.00	.00	.00	.00	.00			
ELECTRICITY - PARKS	1 900 131 00	6,000.00	5,500.00	395.32	3,603.18	(2,396.82)	60.05	65.51	
WATER - PARKS	1 900 132 00	4,800.00	4,400.00	498.70	4,893.66	93.66	101.95	111.21	
SEWER - PARKS	1 900 133 00	900.00	825.00	83.92	1,131.54	231.54	125.72	137.15	
GAS - PARKS	1 900 134 00	2,800.00	2,566.63	.00	911.79	(1,888.21)	32.56	35.52	
MAINT & REP BLDG & GRNDS-PARKS	1 900 150 00	6,000.00	5,500.00	.00	3,246.79	(2,753.21)	54.11	59.03	
MAINT & REPAIR EQUIP - PARKS	1 900 160 00	1,000.00	916.63	.00	42.18	(957.82)	4.21	4.60	
MAINT & REPAIR VEHICLES - PARK	1 900 170 00	.00	.00	.00	.00	.00			
INSURANCE & BONDS - PARKS	1 900 260 00	.00	.00	.00	.00	.00			
WORKERS' COMPENSATION - PARKS	1 900 261 00	750.00	687.50	.00	.00	(750.00)			
UNEMPLOYMENT INS - PARKS	1 900 262 00	220.00	201.63	.00	.00	(220.00)			
INS PREM FOR RETIREES - PARK	1 900 390 00	.00	.00	.00	.00	.00			
MATERIALS & SUPPLIES - PARKS	1 900 410 00	16,500.00	15,125.00	1,635.51	9,893.54	(6,606.46)	59.96	65.41	
AUTOMOBILE SUPPLIES - PARKS	1 900 430 00	.00	.00	.00	.00	.00			
UNIFORMS - PARKS	1 900 450 00	.00	.00	.00	.00	.00			
IMPROVEMENTS - PARKS	1 900 580 00	160,975.00	147,560.38	2,992.77	20,457.49	(140,517.51)	12.70	13.86	
IMPROVEMENTS - RAIL TRAIL	1 900 580 10	85,200.00	78,100.00	.00	1,620.51	(83,579.49)	1.90	2.07	
IMPROVEMENTS - FARMERS MARKET	1 900 580 20	.00	.00	.00	.00	.00			
EQUIPMENT - PARKS	1 900 590 00	.00	.00	.00	.00	.00			
		=====	=====	=====	=====	=====	=====	=====	
TOTAL PARKS		285,145.00	261,382.77	5,606.22	45,800.68	(239,344.32)	16.06	17.52	
VISITOR'S BUREAU	1 901 000 00	84,000.00	77,000.00	.00	40,092.40	(43,907.60)	47.72	52.06	
MATER & SUPP - VISIT BUREAU	1 901 410 00	.00	.00	.00	.00	.00			
		-----	-----	-----	-----	-----	-----	-----	
TOTAL VISITOR'S BUREAU		84,000.00	77,000.00	.00	40,092.40	(43,907.60)	47.72	52.06	
FAIR ASSOCIATIONS/FESTIVALS									
OTHER CONTRIBUTIONS	1 903 680 00	.00	.00	.00	.00	.00			
OTHER CONTRIBUTIONS - OAK LEAF	1 903 681 00	6,000.00	5,500.00	.00	2,650.00	(3,350.00)	44.16	48.18	
OTHER CONT - CHRISTMAS PARADE	1 903 682 00	.00	.00	.00	.00	.00			
OTHER CONT - FIREMEN'S RODEO	1 903 683 00	.00	.00	.00	.00	.00			
OTHER CONTRIBUTIONS - SALS	1 903 684 00	1,000.00	916.63	.00	1,000.00	.00	100.00	109.09	
		=====	=====	=====	=====	=====	=====	=====	
TOTAL FAIR ASSOC/FESTIVALS		7,000.00	6,416.63	.00	3,650.00	(3,350.00)	52.14	56.88	

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
OTHER CONT - DEST DOWNTOWN	1 903 685 00	13,500.00	12,375.00	.00	9,700.00	(3,800.00)	71.85	78.38
		=====	=====	=====	=====	=====	=====	=====
TOTAL COMMUNITY CENTER		13,500.00	12,375.00	.00	9,700.00	(3,800.00)	71.85	78.38
YOUTH PROGRAM								
YOUTH PROGRAM - SUMMER REC	1 907 100 00	.00	.00	.00	.00	.00		
YOUTH PROGRAM - GOVERNOR	1 907 200 00	.00	.00	.00	.00	.00		
YOUTH PROGRAM - DONATIONS	1 907 300 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL YOUTH PROGRAM		.00	.00	.00	.00	.00		
LIBRARIES								
OTHER CONTRIBUTIONS - LIBRARY	1 916 568 00	1,500.00	1,375.00	.00	.00	(1,500.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL LIBRARIES		1,500.00	1,375.00	.00	.00	(1,500.00)		
BEAUTIFICATION								
MATERIALS & SUPPLIES - BEAUTIF	1 950 410 00	9,900.00	9,075.00	2,759.97	4,959.92	(4,940.08)	50.10	54.65
OTHER CONT - ANIMAL SHELTER	1 950 680 00	1,000.00	916.63	.00	1,000.00	.00	100.00	109.09
OTHER CONT - ANIMAL CONTROL	1 950 681 00	4,500.00	4,125.00	.00	4,500.00	.00	100.00	109.09
		=====	=====	=====	=====	=====	=====	=====
TOTAL BEAUTIFICATION		15,400.00	14,116.63	2,759.97	10,459.92	(4,940.08)	67.92	74.09
OTHER CONT - LEWIS HOUSE	1 951 680 00	2,500.00	2,291.63	.00	2,500.00	.00	100.00	109.09
CAPITAL PROJECTS								
CAP EXPENDITURES - GEN GOV'T	1 975 459 00	.00	.00	.00	.00	.00		
CAP EXP - PAVING	1 975 459 10	769,750.00	705,604.13	.00	309,145.00	(460,605.00)	40.16	43.81
CAP EXPENDITURES - PUBLIC SAFE	1 976 459 00	130,569.00	119,688.25	.00	110,682.80	(19,886.20)	84.76	92.47
CAP EXP - PUBLIC SAFETY BLDG	1 976 459 10	93,420.00	85,635.00	7,780.49	85,585.39	(7,834.61)	91.61	99.94
CAP EXPENDITURES - FIRE DEPT	1 976 459 20	44,000.00	40,333.26	.00	44,000.00	.00	100.00	109.09
CAP EXPENDITURES - STREET DEPT	1 977 459 00	167,195.00	153,262.01	2,478.10	154,107.10	(13,087.90)	92.17	100.55
		=====	=====	=====	=====	=====	=====	=====
TOTAL CAPITAL PROJECTS		1204,934.00	1104,522.65	10,258.59	703,520.29	(501,413.71)	58.38	63.69
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES		6133,344.00	5622,227.82	306,347.12	4586,059.92	(1547,284.08)	74.77	81.57

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
FEMA - FEDERAL GRANT	1 403 100 00	.00	.00	.00	.00	.00	.00
VA STREET SIDEWALK - FED GRANT	1 403 200 00	.00	9,494.95	.00	.00	.00	(9,494.95)
STATE GRANTS							
RAILROAD DEPOT PROJECT	1 404 681 00	.00	.00	.00	.00	.00	.00
OAK HILL MOVING AHEAD GRANT	1 404 682 00	.00	.00	.00	.00	.00	.00
AMERICAN RED CROSS GRANT	1 404 683 00	.00	.00	.00	.00	.00	.00
OAK HILL CIVITAN GRANT	1 404 684 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL STATE GRANTS		.00	9,494.95	.00	.00	.00	(9,494.95)
CIVIL SERVICE							
OFFICIALS' SAL - CIVIL SERVICE	1 407 010 00	.00	450.00	.00	1,050.00	.00	600.00
FICA TAX - CIVIL SERVICE	1 407 040 00	.00	34.41	.00	80.31	.00	45.90
PROFESSIONAL SER - CIVIL SERVI	1 407 230 00	.00	1,000.00	300.00	900.00	300.00	(100.00)
WORKERS COMP - CIVIL SERVICE	1 407 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - CIVIL SERVI	1 407 262 00	.00	15.78	.00	26.27	.00	10.49
MATERIALS & SUPP - CIVIL SERV	1 407 410 00	.00	459.00	143.00	460.00	143.00	1.00
		=====	=====	=====	=====	=====	=====
TOTAL CIVIL SERVICE		.00	1,959.19	443.00	2,516.58	443.00	557.39
MAYOR							
PERSONAL SERVICES							
OFFICIALS' SALARY - MAYOR	1 409 010 00	.00	2,000.00	.00	2,000.00	.00	.00
FICA TAX - MAYOR	1 409 040 00	.00	153.00	.00	153.00	.00	.00
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TOTAL PERSONAL SERVICES		.00	2,153.00	.00	2,153.00	.00	.00
TELEPHONE - MAYOR							
TRAVEL - MAYOR	1 409 110 00	.00	.00	.00	.00	.00	.00
TRAVEL - MAYOR	1 409 140 00	.00	.00	.00	.00	.00	.00
MAINT & RPR BLDG & GRND MAYOR	1 409 150 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUCATION - MAYOR	1 409 210 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - MAYOR	1 409 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - MAYOR	1 409 261 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - MAYOR	1 409 410 00	.00	1,048.10	47.41	409.12	47.41	(638.98)
		=====	=====	=====	=====	=====	=====
TOTAL MAYOR		.00	3,201.10	47.41	2,562.12	47.41	(638.98)
CITY COUNCIL							
PERSONAL SERVICES							
OFFICIALS' SALARY - COUNCIL	1 410 010 00	.00	10,000.00	.00	10,250.00	.00	250.00
FICA EXPENSE - COUNCIL	1 410 040 00	.00	765.01	.00	784.13	.00	19.12
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TOTAL PERSONAL SERVICES		.00	10,765.01	.00	11,034.13	.00	269.12
TRAVEL - COUNCIL	1 410 140 00	.00	1,757.90	.00	121.95	.00	(1,635.95)
TRAINING & EDUCATION - COUNCIL	1 410 210 00	.00	3,000.00	.00	.00	.00	(3,000.00)
DUES & SUBSCRIPTIONS - COUNCIL	1 410 220 00	.00	15,751.39	.00	15,721.40	.00	(29.99)
PROFESSIONAL SER - COUNCIL	1 410 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - COUNCIL	1 410 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - COUNCIL	1 410 261 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - COUNCIL	1 410 410 00	4,071.87	9,654.22	83.99	300.00	(3,987.88)	(9,354.22)
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TOTAL CITY COUNCIL		4,071.87	40,928.52	83.99	27,177.48	(3,987.88)	(13,751.04)

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

		L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
TITLE	ACCOUNT #	MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
CITY MANAGER'S OFFICE							
PERSONAL SERVICES							
EMP SALARY & WAGES - CITY MGR	1 412 030 00	16,728.64	192,431.13	17,414.54	208,944.52	685.90	16,513.39
FICA TAX - CITY MGR OFFICE	1 412 040 00	1,252.22	14,965.16	1,301.77	16,061.54	49.55	1,096.38
GROUP INSURANCE - CITY MGR OFF	1 412 050 00	1,437.50	17,674.60	.00	14,945.30	(1,437.50)	(2,729.30)
GROUP INS - DENTAL/VISION CM	1 412 051 00	69.30	1,142.78	96.24	1,031.70	26.94	(111.08)
OPEB EXPENSE - CITY MGR OFFICE	1 412 111 00	504.00	5,376.00	.00	5,280.00	(504.00)	(96.00)
OPEB ARC - CITY MGRS OFFICE	1 412 111 10	.00	.00	.00	.00	.00	.00
RETIREMENT-CITY MGRS OFFICE	1 412 060 00	1,520.22	17,911.94	1,580.34	18,823.24	60.12	911.30
OVERTIME - CITY MGRS OFFICE	1 412 080 00	.00	2,834.44	60.42	149.58	60.42	(2,684.86)
OTHER FRINGE BEN - CITY MGR	1 412 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		21,511.88	252,336.05	20,453.31	265,235.88	(1,058.57)	12,899.83
TELEPHONE - CITY MGRS OFFICE	1 412 110 00	271.80	2,687.00	.00	1,826.80	(271.80)	(860.20)
PRINTING - CITY MGRS OFFICE	1 412 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - CITY MGRS OFFICE	1 412 140 00	.00	328.14	.00	.00	.00	(328.14)
GIS - TRAVEL EXPENSE	1 412 140 10	.00	1,783.94	.00	.00	.00	(1,783.94)
MAINT & RPR BLDG & GRND CI MGR	1 412 150 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR EQUIP/CITY MGR	1 412 160 00	.00	.00	.00	.00	.00	.00
MAINT & REP VEHICLES - MGR	1 412 170 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - CITY MGRS OFF	1 412 200 00	.00	1,447.55	237.69	1,556.46	237.69	108.91
TRAINING & EDU - CITY MGRS OFF	1 412 210 00	.00	600.00	.00	30.00	.00	(570.00)
DUES & SUBSCRIP - CITY MGR	1 412 220 00	(185.00)	223.88	.00	281.87	185.00	57.99
PROFESSIONAL SERV - CITY MGR	1 412 230 00	25.00	65,388.00	24,825.00	38,841.00	24,800.00	(26,547.00)
GIS - PROFESSIONAL SERVICES	1 412 230 10	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - CITY MGR	1 412 260 00	.00	.00	.00	1,243.00	.00	1,243.00
WORKERS' COMP - CITY MGRS OFF	1 412 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOY INS - CITY MGR OFFICE	1 412 262 00	.00	1,355.06	.00	1,081.00	.00	(274.06)
COURT COSTS AND DAMAGES	1 412 290 00	.00	.00	.00	.00	.00	.00
INS PREMIUMS FOR RETIREES	1 412 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - CITY MGR	1 412 410 00	40.12	3,511.93	276.97	4,433.51	236.85	921.58
GIS MATERIALS & SUPPLIES	1 412 410 10	.00	15,485.00	.00	1,460.27	.00	(14,024.73)
AUTO SUPPLIES - CITY MGR OFFIC	1 412 430 00	.00	592.66	145.90	664.66	145.90	72.00
UNIFORMS - CITY MANAGER	1 412 450 00	88.58	810.50	123.05	652.38	34.47	(158.12)
GIS - COMPUTER SOFTWARE	1 412 530 10	.00	.00	.00	15,266.27	.00	15,266.27
CAPITAL OUTLAY - EQUIPMENT	1 412 590 00	.00	.00	.00	.00	.00	.00
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TOTAL CITY MANAGER'S OFFICE		21,752.38	346,549.71	46,061.92	332,573.10	24,309.54	(13,976.61)

City of Oak Hill  
B U D G E T   R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
TREASURER'S OFFICE							
PERSONAL SERVICES							
EMP SALARY & WAGES - TREASURER	1 413 030 00	4,937.14	58,068.96	5,229.44	62,922.28	292.30	4,853.32
FICA TAX - TREASURER	1 413 040 00	361.15	4,341.41	379.69	4,717.21	18.54	375.80
GROUP INSURANCE - TREASURER	1 413 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - TREASURER	1 413 060 00	493.72	5,914.64	522.94	6,275.28	29.22	360.64
OVERTIME/EXTRA HELP - TREASURE	1 413 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - TREASURER	1 413 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		5,792.01	68,325.01	6,132.07	73,914.77	340.06	5,589.76
TELEPHONE - CITY TREASURER	1 413 110 00	54.36	537.40	.00	365.36	(54.36)	(172.04)
PRINTING - TREASURER	1 413 120 00	.00	153.79	.00	344.04	.00	190.25
TRAVEL - TREASURER	1 413 140 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR EQUIP - TREAS	1 413 160 00	.00	.00	.00	.00	.00	.00
POSTAGE - TREASURER'S OFFICE	1 413 180 00	469.17	5,407.51	1,000.00	5,938.34	530.83	530.83
ADV/LEGAL PUB - TREASURER	1 413 200 00	565.45	1,553.58	484.55	1,472.68	(80.90)	(80.90)
TRAINING & EDUC - TREASURER	1 413 210 00	.00	910.00	.00	1,837.00	.00	927.00
DUES & SUBSCRIB - TREASURER	1 413 220 00	.00	220.00	.00	170.00	.00	(50.00)
PROF SERVICES - TREASURER	1 413 230 00	.00	8,240.00	.00	9,000.00	.00	760.00
AUDIT COSTS - TREASURER	1 413 240 00	.00	.00	556.00	11,651.00	556.00	11,651.00
INSURANCE & BONDS - TREASURER	1 413 260 00	.00	.00	.00	750.00	.00	750.00
WORKERS' COMP - TREASURER	1 413 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - TREASURER	1 413 262 00	.00	210.00	.00	210.01	.00	.01
REFUNDS/REIMB - TREASURER	1 413 400 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - TREASURER	1 413 410 00	.00	4,941.10	.00	1,750.24	.00	(3,190.86)
COMPUTER SOFTWARE - TREASURER	1 413 530 00	.00	.00	.00	.00	.00	.00
EQUIPMENT -TREASURER	1 413 590 00	.00	.00	.00	.00	.00	.00
OTHER INT & PENALTY - TREASURE	1 413 700 00	.00	.00	.00	.00	.00	.00
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TOTAL TREASURER'S OFFICE		6,880.99	90,498.39	8,172.62	107,403.44	1,291.63	16,905.05



TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
CITY CLERK'S OFFICE							
PERSONAL SERVICES							
EMP SALARY & WAGES-CITY CLERK	1 415 030 00	2,758.40	32,469.08	2,978.00	36,038.80	219.60	3,569.72
FICA TAX - CITY CLERK OFFICE	1 415 040 00	221.29	2,511.67	226.99	2,773.10	5.70	261.43
GROUP INSURANCE - CITY CLERK	1 415 050 00	942.30	14,165.30	.00	14,868.90	(942.30)	703.60
GROUP INS - DENTAL/VIS CLERK	1 415 051 00	46.20	874.56	73.14	777.60	26.94	(96.96)
OPEB EXP - CITY CLERK'S OFFICE	1 415 111 00	504.00	5,544.00	.00	5,280.00	(504.00)	(264.00)
OPEB ARC - CITY CLERKS OFFICE	1 415 111 10	.00	.00	.00	.00	.00	.00
RETIREMENT-CITY CLERK OFFICE	1 415 060 00	299.97	3,397.55	307.41	3,550.14	7.44	152.59
OVERTIME/EXTRA HELP-CITY CLERK	1 415 080 00	241.36	974.79	96.08	464.52	(145.28)	(510.27)
OTHER FRINGE BEN- CITY CLERK	1 415 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		5,013.52	59,936.95	3,681.62	63,753.06	(1,331.90)	3,816.11
PRINTING - CITY CLERK OFFICE	1 415 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - CITY CLERKS OFFICE	1 415 140 00	.00	2,204.38	409.40	1,049.40	409.40	(1,154.98)
MAINT & RPR BLDG & GRND CLERK	1 415 150 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR EQUIP - CLERK	1 415 160 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - CITY CLERK	1 415 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDU - CITY CLERK	1 415 210 00	.00	600.00	.00	1,469.00	.00	869.00
DUES & SUBSCRIP - CITY CLERK	1 415 220 00	.00	265.00	.00	200.00	.00	(65.00)
PROFESS SERVICES - CITY CLERK	1 415 230 00	.00	4,366.00	.00	6,537.00	.00	2,171.00
INSURANCE & BONDS - CITY CLERK	1 415 260 00	.00	750.00	.00	.00	.00	(750.00)
WORKERS' COMP - CITY CLERK	1 415 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - CITY CLERK	1 415 262 00	.00	231.44	.00	222.95	.00	(8.49)
INS PREM FOR RET - CITY CLERK	1 415 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES-CITY CLER	1 415 410 00	2,495.00	3,003.74	289.00	289.00	(2,206.00)	(2,714.74)
UNIFORMS - CITY CLERK'S OFFICE	1 415 450 00	40.16	390.49	62.11	313.18	21.95	(77.31)
EQUIPMENT - CITY CLERK OFFICE	1 415 590 00	.00	.00	.00	.00	.00	.00
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TOTAL CITY CLERK'S OFFICE		7,548.68	71,748.00	4,442.13	73,833.59	(3,106.55)	2,085.59

City of Oak Hill  
B U D G E T   R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
POLICE JUDGE'S OFFICE							
PERSONAL SERVICES							
EMP SALARY & WAGES - POL JUDGE	1 416 030 00	4,394.63	50,264.91	4,620.92	55,073.94	226.29	4,809.03
FICA TAX - POLICE JUDGE	1 416 040 00	325.44	3,727.03	342.75	4,096.94	17.31	369.91
GROUP INSURANCE - POL JUDGE	1 416 050 00	411.30	4,574.30	.00	4,668.90	(411.30)	94.60
GROUP INS - DENTAL/VIS POL JUD	1 416 051 00	23.10	383.92	32.08	343.90	8.98	(40.02)
OPEB EXPENSE - POLICE JUDGE	1 416 111 00	168.00	1,848.00	.00	1,760.00	(168.00)	(88.00)
OPEB ARC - POLICE JUDGE	1 416 111 10	.00	.00	.00	.00	.00	.00
RETIREMENT - POLICE JUDGE	1 416 060 00	263.72	2,900.92	277.89	3,031.77	14.17	130.85
OTHER FRINGE BEN - POL JUDGE	1 416 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		5,586.19	63,699.08	5,273.64	68,975.45	(312.55)	5,276.37
PRINTING - POLICE JUDGE	1 416 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - POLICE JUDGE	1 416 140 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUC - POLICE JUDGE	1 416 210 00	.00	175.00	.00	100.00	.00	(75.00)
DUES - POLICE JUDGE	1 416 220 00	.00	50.00	.00	.00	.00	(50.00)
PROFESS SERVICES - POLICE JUDG	1 416 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - POL JUDGE	1 416 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - POLICE JUDGE	1 416 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - POL JUDGE	1 416 262 00	.00	441.90	.00	431.91	.00	(9.99)
MATERIALS & SUPP - POL JUDGE	1 416 410 00	.00	.00	.00	.00	.00	.00
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TOTAL POLICE JUDGE'S OFFICE		5,586.19	64,365.98	5,273.64	69,507.36	(312.55)	5,141.38

City of Oak Hill  
B U D G E T   R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
CITY ATTORNEY							
PROFESSIONAL SERV - CITY ATTY	1 417 230 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL CITY ATTORNEY		.00	.00	.00	.00	.00	.00
ENGINEERING							
PROFESSIONAL SER - ENGINEERING	1 420 230 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL ENGINEERING		.00	.00	.00	.00	.00	.00
ACQUISITION OF PROPERTY							
CAP OUTLAY - LAND	1 428 456 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL ACQUISITION OF PROPERTY		.00	.00	.00	.00	.00	.00
CUSTODIAL							
PERSONAL SERVICES							
EMP SALARY & WAGES - CUSTODIAL	1 433 030 00	2,720.00	32,018.28	2,889.60	35,192.00	169.60	3,173.72
FICA TAX - CUSTODIAL	1 433 040 00	219.96	2,718.34	220.03	2,752.43	.07	34.09
GROUP INSURANCE - CUSTODIAL	1 433 050 00	118.50	2,703.50	.00	2,797.98	(118.50)	94.48
GROUP INS - DENTAL/VIS CUSTOD	1 433 051 00	23.10	383.92	32.08	343.90	8.98	(40.02)
OPEB EXPENSE - CUSTODIAL	1 433 111 00	168.00	1,848.00	.00	1,760.00	(168.00)	(88.00)
OPEB ARC - CUSTODIAL	1 433 111 10	.00	.00	.00	.00	.00	.00
RETIREMENT - CUSTODIAL	1 433 060 00	290.70	3,577.43	294.38	3,474.08	3.68	(103.35)
OVERTIME/EXTRA HELP-CUSTODIAL	1 433 080 00	187.00	3,234.25	54.18	564.67	(132.82)	(2,669.58)
OTHER FRINGE BEN - CUSTODIAL	1 433 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		3,727.26	46,483.72	3,490.27	46,885.06	(236.99)	401.34
MAINT & REP EQUIP - CUSTODIAL							
INSURANCE & BONDS - CUSTODIAL	1 433 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - CUSTODIAL	1 433 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - CUSTODIAL	1 433 262 00	.00	229.34	.00	215.29	.00	(14.05)
MATERIALS & SUPP - CUSTODIAL	1 433 410 00	.00	.00	.00	.00	.00	.00
UNIFORMS - CUSTODIAL	1 433 450 00	9.90	136.33	15.89	79.36	5.99	(56.97)
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TOTAL CUSTODIAL		3,737.16	46,849.39	3,506.16	47,179.71	(231.00)	330.32
REGIONAL DEVELOPMENT AUTHORITY							
DUES - REGIONAL DEV AUTHORITY	1 435 220 00	.00	2,782.80	.00	2,782.80	.00	.00
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TOTAL REGIONAL DEV AUTHORITY		.00	2,782.80	.00	2,782.80	.00	.00

City of Oak Hill  
B U D G E T   R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
PLANNING & ZONING							
PERSONAL SERVICES							
EMP SALARY & WAGES - ZONING	1 437 030 00	1,492.24	16,522.92	1,583.91	18,172.99	91.67	1,650.07
FICA TAX - ZONING OFFICE	1 437 040 00	114.15	1,264.01	121.16	1,390.24	7.01	126.23
GROUP INSURANCE - ZONING	1 437 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - ZONING OFFICE	1 437 060 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - ZONING	1 437 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		1,606.39	17,786.93	1,705.07	19,563.23	98.68	1,776.30
PRINTING - ZONING OFFICE	1 437 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - ZONING OFFICE	1 437 140 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - ZONING OFFICE	1 437 200 00	.00	216.79	.00	164.92	.00	(51.87)
PROFESSIONAL FEES - ZONING	1 437 230 00	.00	11,410.00	.00	18,454.75	.00	7,044.75
INSURANCE & BONDS - ZONING	1 437 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - ZONING	1 437 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - ZONING	1 437 262 00	.00	221.35	.00	214.81	.00	(6.54)
MATERIALS & SUPP - ZONING	1 437 410 00	.00	.00	.00	.00	.00	.00
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TOTAL PLANNING & ZONING		1,606.39	29,635.07	1,705.07	38,397.71	98.68	8,762.64
ELECTIONS							
OFFICIALS' SALARY - ELECTIONS	1 438 010 00	.00	.00	.00	.00	.00	.00
PRINTING - ELECTIONS	1 438 120 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - ELECTIONS	1 438 410 00	.00	.00	.00	.00	.00	.00
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TOTAL ELECTIONS		.00	.00	.00	.00	.00	.00
CITY HALL							
TELEPHONE - CITY HALL	1 440 110 00	601.27	9,763.73	889.45	9,068.91	288.18	(694.82)
OPEB EXPENSE CITY HALL	1 440 111 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - CITY HALL	1 440 131 00	1,181.26	11,635.73	714.15	10,484.53	(467.11)	(1,151.20)
WATER - CITY HALL	1 440 132 00	81.61	1,198.80	183.49	1,256.33	101.88	57.53
SEWER - CITY HALL	1 440 133 00	86.79	721.67	36.63	662.73	(50.16)	(58.94)
GAS - CITY HALL	1 440 134 00	638.12	4,143.72	285.21	3,479.68	(352.91)	(664.04)
UTILITIES - GARBAGE/CITY HALL	1 440 135 00	.00	5,382.42	411.13	1,213.31	411.13	(4,169.11)
MAINT & REP BLDG & GRNDS-CHALL	1 440 150 00	.00	6,923.67	44.00	2,663.81	44.00	(4,259.86)
MAINT & REPAIR-EQUIP-CITY HALL	1 440 160 00	930.00	10,680.25	2,100.00	16,066.68	1,170.00	5,386.43
BANK CHARGES	1 440 232 00	.00	554.71	.00	57.72	.00	(496.99)
INSURANCE & BONDS - CITY HALL	1 440 260 00	33,603.70	113,905.77	.00	157,258.88	(33,603.70)	43,353.11
WORKERS COMP - GENERAL LIAB	1 440 261 00	.00	10,897.00	.00	.00	.00	(10,897.00)
COURT COSTS AND DAMAGES	1 440 290 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - CITY HALL	1 440 410 00	2,522.58	9,793.08	1,387.66	14,826.93	(1,134.92)	5,033.85
IMPROVEMENTS - CITY HALL	1 440 580 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - CITY HALL	1 440 590 00	8,088.90	8,088.90	.00	.00	(8,088.90)	(8,088.90)
TRANSFER TO OTHER FUNDS	1 440 660 00	.00	.00	.00	.00	.00	.00
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TOTAL CITY HALL		47,734.23	193,689.45	6,051.72	217,039.51	(41,682.51)	23,350.06

		L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
TITLE	ACCOUNT #	MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
OTHER BUILDINGS							
UTILITIES - OTHER BUILDINGS	1 441 130 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - OTHER BUILDINGS	1 441 131 00	.00	.00	.00	.00	.00	.00
WATER - OTHER BUILDINGS	1 441 132 00	.00	.00	.00	.00	.00	.00
SEWER - OTHER BUILDINGS	1 441 133 00	.00	.00	.00	.00	.00	.00
GAS - OTHER BUILDINGS	1 441 134 00	.00	.00	.00	.00	.00	.00
MAIN & REP BLDG & GRNDS -OTHER	1 441 150 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - OTHER BLDGS	1 441 570 00	.00	.00	.00	.00	.00	.00
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TOTAL OTHER BUILDINGS		.00	.00	.00	.00	.00	.00
TRANSFER TO RAINY DAY FUND	1 444 566 00	.00	.00	.00	.00	.00	.00
CONTINGENCIES	1 699 000 00	.00	.00	.00	.00	.00	.00
POLICE DEPARTMENT							
PERSONAL SERVICES							
EMP SALARY & WAGES - POL DEPT	1 700 030 00	66,808.80	763,567.76	63,348.80	799,747.88	(3,460.00)	36,180.12
FICA TAX - POLICE DEPARTMENT	1 700 040 00	5,047.11	63,120.73	5,470.28	67,867.94	423.17	4,747.21
GROUP INSURANCE - POLICE DEPT	1 700 050 00	6,217.40	93,101.56	.00	100,841.11	(6,217.40)	7,739.55
GROUP INS - DENTAL/VISION POL	1 700 051 00	369.60	6,820.18	600.54	7,109.65	230.94	289.47
OPEB EXPENSE - POLICE DEPART	1 700 111 00	3,528.00	36,170.00	.00	36,320.00	(3,528.00)	150.00
OPEB ARC - POLICE	1 700 111 10	.00	.00	.00	.00	.00	.00
GROUP INS - POL DEPT - LTD	1 700 052 00	.00	.00	.00	.00	.00	.00
RETIREMENT - POLICE DEPT	1 700 060 00	1,039.82	13,756.43	1,187.59	13,978.04	147.77	221.61
CONT TO POLICE PENSION FUND	1 700 070 00	.00	.00	.00	62,793.48	.00	62,793.48
CONT TO NEW POL PENSION FUND	1 700 071 00	3,607.62	41,545.11	4,075.58	46,546.85	467.96	5,001.74
OVERTIME/EXTRA HELP-POL DEPT	1 700 080 00	2,048.87	79,515.63	10,732.44	93,970.08	8,683.57	14,454.45
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TOTAL PERSONAL SERVICES		88,667.22	1097,597.40	85,415.23	1229,175.03	(3,251.99)	131,577.63
TELEPHONE - POLICE DEPARTMENT	1 700 110 00	1,886.93	15,069.94	858.26	15,078.23	(1,028.67)	8.29
ELECTRICITY - POLICE DEPT	1 700 131 00	.00	4,949.82	472.93	5,157.05	472.93	207.23
WATER - POLICE DEPT	1 700 132 00	193.92	1,773.72	172.41	2,523.38	(21.51)	749.66
SEWER - POLICE DEPT	1 700 133 00	250.38	1,070.37	117.81	1,518.81	(132.57)	448.44
GAS - POLICE DEPT	1 700 134 00	146.20	1,328.51	101.21	1,743.71	(44.99)	415.20
GARBAGE - POLICE DEPT	1 700 135 00	146.36	892.98	74.81	719.65	(71.55)	(173.33)
TRAVEL - POLICE DEPARTMENT	1 700 140 00	.00	1,908.13	100.00	619.60	100.00	(1,288.53)
MAINT & REP BLDG & GROUNDS PD	1 700 150 00	.00	824.95	93.07	881.81	93.07	56.86
MAINT & REPAIR EQUIP- POL DEPT	1 700 160 00	90.00	6,790.10	3,223.03	18,077.15	3,133.03	11,287.05
MAINT & REP VEHICLES -POL DEPT	1 700 170 00	550.80	24,706.50	667.97	24,194.06	117.17	(512.44)
ADV/LEGAL PUB - POLICE DEPT	1 700 200 00	.00	.00	.00	963.30	.00	963.30
TRAINING & EDUC - POL DEPT	1 700 210 00	.00	700.00	449.00	3,909.00	449.00	3,209.00
DUES & SUBS - POLICE DEPT	1 700 220 00	.00	447.12	.00	(300.00)	.00	(747.12)
PROFESS SERVICES - POLICE DEPT	1 700 230 00	.00	15,812.16	.00	7,258.50	.00	(8,553.66)
BANK CHARGES - CREDIT CARDS	1 700 232 00	.00	372.74	.00	.00	.00	(372.74)
INVESTIGATION EXP - POL DEPT	1 700 233 00	.00	1,438.43	.00	36,156.67	.00	34,718.24
LAUNDRY & DRY CLEANING/POLICE	1 700 250 00	.00	303.50	.00	.00	.00	(303.50)
INSURANCE & BONDS - POL DEPT	1 700 260 00	7,900.00	7,900.00	.00	1,500.00	(7,900.00)	(6,400.00)
WORKERS' COMP - POLICE DEPT	1 700 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - POL DEPT	1 700 262 00	.00	4,618.54	.00	4,799.36	.00	180.82
POLICE INS PREM FOR RETIREES	1 700 390 00	.00	.00	.00	1,123.80	.00	1,123.80
MATERIALS & SUPP - POL DEPT	1 700 410 00	6,267.35	24,801.61	1,065.55	34,949.09	(5,201.80)	10,147.48
AUTOMOBILE SUPP - POLICE DEPT	1 700 430 00	1,707.39	42,764.19	6,774.41	46,037.96	5,067.02	3,273.77
FOOD & DRUGS/FEEDING PRISONERS	1 700 440 00	1,013.25	4,873.25	2,026.50	9,312.25	1,013.25	4,439.00

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
UNIFORMS - POLICE DEPARTMENT	1 700 450 00	93.18	18,206.13	(156.72)	26,644.19	(249.90)	8,438.06
IMPROVEMENTS - POLICE DEPT	1 700 580 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - POLICE DEPT	1 700 590 00	.00	10,156.54	1,842.51	27,488.51	1,842.51	17,331.97
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TOTAL POLICE DEPARTMENT		108,912.98	1289,306.63	103,297.98	1499,531.11	(5,615.00)	210,224.48
COPS GRANT							
EMP SALARY & WAGES- COPS GRANT	1 702 030 00	3,171.20	23,099.48	3,350.40	40,520.40	179.20	17,420.92
FICA TAX - COPS GRANT	1 702 040 00	279.97	1,948.22	320.46	3,598.41	40.49	1,650.19
GROUP INSURANCE - COPS GRANT	1 702 050 00	.00	.00	.00	.00	.00	.00
COPS GRANT - DENTAL/VISION	1 702 051 00	.00	.00	.00	.00	.00	.00
RETIREMENT - COPS GRANT	1 702 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP-COPS GRANT	1 702 080 00	535.14	2,645.97	942.30	6,066.63	407.16	3,420.66
OTHER FRINGE BEN - COPS GRANT	1 702 100 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - COPS GRANT	1 702 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INSURANCE - COPS	1 702 262 00	.00	178.98	.00	229.47	.00	50.49
EQUIPMENT - COPS GRANT	1 702 590 00	.00	.00	.00	.00	.00	.00
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TOTAL COPS GRANT		3,986.31	27,872.65	4,613.16	50,414.91	626.85	22,542.26

		L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
TITLE	ACCOUNT #	MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
FIRE DEPARTMENT							
PERSONAL SERVICES							
EMP SALARY & WAGES - FIRE DEPT	1 706 030 00	2,882.49	31,923.95	3,065.83	35,224.09	183.34	3,300.14
EMP SALARY & WAGES - FIRE CALL	1 706 031 00	3,864.00	46,508.00	5,652.00	77,643.50	1,788.00	31,135.50
EMP WAGES - FIRE CALLS NON TAX	1 706 031 10	.00	.00	.00	.00	.00	.00
FICA TAX - FIRE DEPT	1 706 040 00	516.17	6,411.29	649.02	9,254.76	132.85	2,843.47
GROUP INSURANCE - FIRE DEPT	1 706 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - FIRE DEPT	1 706 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP-FIRE DEPT	1 706 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - FIRE DEPT	1 706 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		7,262.66	84,843.24	9,366.85	122,122.35	2,104.19	37,279.11
TELEPHONE - FIRE DEPARTMENT	1 706 110 00	6.24	516.97	1.05	16.91	(5.19)	(500.06)
PRINTING - FIRE DEPT	1 706 120 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - FIRE DEPT	1 706 131 00	.00	.00	.00	.00	.00	.00
WATER - FIRE DEPT	1 706 132 00	.00	.00	.00	.00	.00	.00
SEWER - FIRE DEPT	1 706 133 00	.00	.00	.00	.00	.00	.00
GAS - FIRE DEPT	1 706 134 00	.00	744.00	.00	.00	.00	(744.00)
TRAVEL - FIRE DEPT	1 706 140 00	.00	.00	.00	.00	.00	.00
MAINT & REP BLDG & GRNDS-FIRE	1 706 150 00	.00	.00	7,090.00	7,090.00	7,090.00	7,090.00
MAINT & REPAIR EQUIP - FIRE	1 706 160 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR VEHICLES-FIRE	1 706 170 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - FIRE DEPT	1 706 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUCATION - FIRE	1 706 210 00	.00	.00	.00	.00	.00	.00
DUES & SUBSCRIB - FIRE DEPT	1 706 220 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SERV - FIRE	1 706 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - FIRE	1 706 260 00	.00	1,500.00	.00	.00	.00	(1,500.00)
WORKERS' COMP - FIRE DEPT	1 706 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - FIRE DEPT	1 706 262 00	.00	1,368.04	.00	1,654.98	.00	286.94
MATERIALS & SUPPLIES - FIRE	1 706 410 00	.00	(27.13)	.00	.00	.00	27.13
AUTOMOBILE SUPPLIES - FIRE DEP	1 706 430 00	.00	.00	.00	.00	.00	.00
UNIFORMS - FIRE DEPARTMENT	1 706 450 00	.00	.00	.00	.00	.00	.00
BUILDINGS - FIRE DEPT	1 706 570 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - FIRE DEPARTMENT	1 706 590 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL FIRE DEPARTMENT		7,268.90	88,945.12	16,457.90	130,884.24	9,189.00	41,939.12
FIRE HYDRANTS							
WATER - FIRE HYDRANTS	1 715 132 00	872.28	9,516.86	872.28	9,595.08	.00	78.22
MATERIALS & SUPP - FIRE HYDRAN	1 715 410 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL FIRE HYDRANT		872.28	9,516.86	872.28	9,595.08	.00	78.22

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
STREETS & HIGHWAYS							
PERSONAL SERVICES							
EMP SALARY & WAGES - STREET	1 750 030 00	34,113.20	374,059.18	35,760.80	456,306.45	1,647.60	82,247.27
FICA TAX - STREET DEPT	1 750 040 00	2,544.34	33,484.84	3,004.79	39,816.91	460.45	6,332.07
GROUP INSURANCE - STREET DEPT	1 750 050 00	2,478.30	36,718.88	.00	43,956.20	(2,478.30)	7,237.32
GROUP INS - DENTAL/VIS STREET	1 750 051 00	277.20	4,234.44	393.94	4,239.70	116.74	5.26
OPEB EXPENSE - STREET DEPT	1 750 111 00	1,848.00	17,377.96	.00	20,640.00	(1,848.00)	3,262.04
OPEB ARC - STREET DEPT	1 750 111 10	.00	.00	.00	.00	.00	.00
RETIREMENT - STREET DEPT	1 750 060 00	3,325.28	43,787.02	4,072.02	49,792.85	746.74	6,005.83
OVERTIME/EXTRA HELP - STREET	1 750 080 00	361.14	68,683.71	4,850.81	64,383.03	4,489.67	(4,300.68)
OTHER FRINGE BEN - STREET DEPT	1 750 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		44,947.46	578,346.03	48,082.36	679,135.14	3,134.90	100,789.11
TELEPHONE - STREET DEPT	1 750 110 00	1,044.25	10,068.51	296.94	8,293.88	(747.31)	(1,774.63)
ELECTRICITY - STREET DEPT	1 750 131 00	283.27	4,027.15	792.93	4,962.30	509.66	935.15
WATER - STREET DEPT	1 750 132 00	32.24	714.91	33.52	462.97	1.28	(251.94)
SEWER - STREET DEPARTMENT	1 750 133 00	72.03	658.56	35.40	388.44	(36.63)	(270.12)
GAS - STREET DEPT	1 750 134 00	147.02	1,071.56	276.80	1,528.66	129.78	457.10
TRAVEL - STREET DEPT	1 750 140 00	.00	226.67	.00	20.00	.00	(206.67)
MAINT & REP BLDG & GRND STREET	1 750 150 00	400.00	7,319.07	.00	3,464.92	(400.00)	(3,854.15)
MAINT & REPAIR EQUIP - STREET	1 750 160 00	317.04	18,675.62	1,915.79	17,790.93	1,598.75	(884.69)
MAINT & REP VEHICLES - STREET	1 750 170 00	5,043.01	25,897.85	2,947.09	25,425.06	(2,095.92)	(472.79)
ADV/LEGAL PUB - STREET	1 750 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUC - STREET DEPT	1 750 210 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SERVICES - STREET	1 750 230 00	.00	100.00	.00	220.00	.00	120.00
INSURANCE & BONDS - STREET	1 750 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - STREET	1 750 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - STREET DEPT	1 750 262 00	.00	3,094.22	.00	3,412.69	.00	318.47
CONTRACTED SERVICES - STREET	1 750 300 00	.00	.00	.00	.00	.00	.00
STREET DEPT INS PREM FOR RETIR	1 750 390 00	.00	.00	.00	6,335.00	.00	6,335.00
MATERIALS & SUPPLIES - STREET	1 750 410 00	2,706.37	87,474.91	14,639.25	113,908.92	11,932.88	26,434.01
AUTOMOBILE SUPPLIES - STREET	1 750 430 00	3,204.20	30,009.74	6,703.33	31,965.50	3,499.13	1,955.76
UNIFORMS - STREET	1 750 450 00	672.65	6,620.78	815.48	6,996.90	142.83	376.12
PURCH FOR INVENTORY - STREET	1 750 470 00	.00	.00	.00	.00	.00	.00
BUILDINGS - STREET DEPT	1 750 570 00	.00	.00	.00	.00	.00	.00
IMPROVEMENTS - STREET	1 750 580 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - STREET	1 750 590 00	.00	8,017.45	.00	9,640.00	.00	1,622.55
		=====	=====	=====	=====	=====	=====
TOTAL STREETS & HIGHWAYS		58,869.54	782,323.03	76,538.89	913,951.31	17,669.35	131,628.28
STREET LIGHTS							
ELECTRICITY - STREET LIGHTS	1 751 131 00	5,529.60	56,410.30	5,784.93	59,338.00	255.33	2,927.70
MAINT & REP - EQUIP/ST LIGHTS	1 751 160 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL STREET LIGHTS		5,529.60	56,410.30	5,784.93	59,338.00	255.33	2,927.70
SIGNS & SIGNALS							
ELECTRICITY - SIGNS & SIGNALS	1 752 131 00	.00	953.52	110.26	1,123.10	110.26	169.58
MAINT & REP-EQUI SIGNS&SIGNALS	1 752 160 00	.00	.00	.00	.00	.00	.00
CONTRACTED SERV-SIGNS & SIGNAL	1 752 300 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - SIGNS & SIG	1 752 410 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL SIGNS & SIGNALS		.00	953.52	110.26	1,123.10	110.26	169.58



TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
CENTRAL GARAGE							
PERSONAL SERVICES							
EMP SALARY & WAGES - CEN GAR	1 754 030 00	.00	.00	.00	.00	.00	.00
FICA TAX - CENTRAL GARAGE	1 754 040 00	.00	.00	.00	.00	.00	.00
GROUP INSURANCE - CENTRAL GAR	1 754 050 00	.00	.00	.00	.00	.00	.00
OPEB EXPENSE - CENTRAL GARAGE	1 754 111 00	.00	.00	.00	.00	.00	.00
OPEB ARC - CENTRAL GARAGE	1 754 111 10	.00	.00	.00	.00	.00	.00
RETIREMENT - CENTRAL GARAGE	1 754 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP - CEN GAR	1 754 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - CENTRAL GAR	1 754 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - CEN GARAGE	1 754 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - CENTRAL GARAGE	1 754 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - CENTRAL GAR	1 754 262 00	.00	.00	.00	.00	.00	.00
CEN GAR INS PREM FOR RETIREES	1 754 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - CENTRAL GAR	1 754 410 00	.00	4,582.92	.00	3,570.18	.00	(1,012.74)
		=====	=====	=====	=====	=====	=====
TOTAL CENTRAL GARAGE		.00	4,582.92	.00	3,570.18	.00	(1,012.74)
STREET CONSTRUCTION							
CAP OUTLAY/OTHER IMPROVEMENTS	1 755 580 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - PAVING	1 755 581 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - DRAINAGE	1 805 582 00	6,472.18	51,888.48	4,259.28	180,955.30	(2,212.90)	129,066.82
		=====	=====	=====	=====	=====	=====
TOTAL STREET CONSTRUCTION		6,472.18	51,888.48	4,259.28	180,955.30	(2,212.90)	129,066.82

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
PARKS							
PERSONAL SERVICES							
EMP SALARY & WAGES - PARKS	1 900 030 00	.00	7,307.44	.00	.00	.00	(7,307.44)
FICA TAX - PARKS	1 900 040 00	.00	593.29	.00	.00	.00	(593.29)
GROUP INSURANCE - PARKS	1 900 050 00	.00	.00	.00	.00	.00	.00
GROUP INS - DENTAL/VIS PARKS	1 900 051 00	.00	.00	.00	.00	.00	.00
OPEB EXPENSE - PARKS	1 900 111 00	.00	.00	.00	.00	.00	.00
OPEB ARC - PARKS	1 900 111 10	.00	.00	.00	.00	.00	.00
RETIREMENT - PARKS	1 900 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP - PARKS	1 900 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - PARKS	1 900 100 00	.00	.00	.00	.00	.00	.00
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TOTAL PERSONAL SERVICES		.00	7,900.73	.00	.00	.00	(7,900.73)
TELEPHONE - PARKS	1 900 110 00	.00	.00	.00	.00	.00	.00
PRINTING - PARKS	1 900 120 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - PARKS	1 900 131 00	464.82	3,315.13	395.32	3,603.18	(69.50)	288.05
WATER - PARKS	1 900 132 00	32.24	3,741.72	498.70	4,893.66	466.46	1,151.94
SEWER - PARKS	1 900 133 00	70.80	698.40	83.92	1,131.54	13.12	433.14
GAS - PARKS	1 900 134 00	108.62	1,390.53	.00	911.79	(108.62)	(478.74)
MAINT & REP BLDG & GRNDS-PARKS	1 900 150 00	.00	3,248.49	.00	3,246.79	.00	(1.70)
MAINT & REPAIR EQUIP - PARKS	1 900 160 00	.00	.00	.00	42.18	.00	42.18
MAINT & REPAIR VEHICLES - PARK	1 900 170 00	88.84	311.60	.00	.00	(88.84)	(311.60)
INSURANCE & BONDS - PARKS	1 900 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMPENSATION - PARKS	1 900 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - PARKS	1 900 262 00	.00	174.30	.00	.00	.00	(174.30)
INS PREM FOR RETIREES - PARK	1 900 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - PARKS	1 900 410 00	563.07	16,462.36	1,635.51	9,893.54	1,072.44	(6,568.82)
AUTOMOBILE SUPPLIES - PARKS	1 900 430 00	.00	331.80	.00	.00	.00	(331.80)
UNIFORMS - PARKS	1 900 450 00	.00	.00	.00	.00	.00	.00
IMPROVEMENTS - PARKS	1 900 580 00	2,007.00	31,071.63	2,992.77	20,457.49	985.77	(10,614.14)
IMPROVEMENTS - RAIL TRAIL	1 900 580 10	.00	5,217.39	.00	1,620.51	.00	(3,596.88)
IMPROVEMENTS - FARMERS MARKET	1 900 580 20	.00	.00	.00	.00	.00	.00
EQUIPMENT - PARKS	1 900 590 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL PARKS		3,335.39	73,864.08	5,606.22	45,800.68	2,270.83	(28,063.40)
VISITOR'S BUREAU	1 901 000 00	.00	91,125.46	.00	40,092.40	.00	(51,033.06)
MATER & SUPP - VISIT BUREAU	1 901 410 00	.00	.00	.00	.00	.00	.00
		-----	-----	-----	-----	-----	-----
TOTAL VISITOR'S BUREAU		.00	91,125.46	.00	40,092.40	.00	(51,033.06)
FAIR ASSOCIATIONS/FESTIVALS							
OTHER CONTRIBUTIONS	1 903 680 00	.00	.00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - OAK LEAF	1 903 681 00	.00	2,608.00	.00	2,650.00	.00	42.00
OTHER CONT - CHRISTMAS PARADE	1 903 682 00	.00	645.00	.00	.00	.00	(645.00)
OTHER CONT - FIREMEN'S RODEO	1 903 683 00	.00	.00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - SALS	1 903 684 00	.00	2,000.00	.00	1,000.00	.00	(1,000.00)
		=====	=====	=====	=====	=====	=====
TOTAL FAIR ASSOC/FESTIVALS		.00	5,253.00	.00	3,650.00	.00	(1,603.00)

City of Oak Hill  
B U D G E T   R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
OTHER CONT - DEST DOWNTOWN	1 903 685 00	.00	9,700.00	.00	9,700.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL COMMUNITY CENTER		.00	9,700.00	.00	9,700.00	.00	.00
YOUTH PROGRAM							
YOUTH PROGRAM - SUMMER REC	1 907 100 00	.00	.00	.00	.00	.00	.00
YOUTH PROGRAM - GOVERNOR	1 907 200 00	.00	.00	.00	.00	.00	.00
YOUTH PROGRAM - DONATIONS	1 907 300 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL YOUTH PROGRAM		.00	.00	.00	.00	.00	.00
LIBRARIES							
OTHER CONTRIBUTIONS - LIBRARY	1 916 568 00	.00	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====	=====
TOTAL LIBRARIES		.00	.00	.00	.00	.00	.00
BEAUTIFICATION							
MATERIALS & SUPPLIES - BEAUTIF	1 950 410 00	466.83	1,003.65	2,759.97	4,959.92	2,293.14	3,956.27
OTHER CONT - ANIMAL SHELTER	1 950 680 00	.00	.00	.00	1,000.00	.00	1,000.00
OTHER CONT - ANIMAL CONTROL	1 950 681 00	.00	.00	.00	4,500.00	.00	4,500.00
		=====	=====	=====	=====	=====	=====
TOTAL BEAUTIFICATION		466.83	1,003.65	2,759.97	10,459.92	2,293.14	9,456.27
OTHER CONT - LEWIS HOUSE	1 951 680 00	.00	.00	.00	2,500.00	.00	2,500.00
CAPITAL PROJECTS							
CAP EXPENDITURES - GEN GOV'T	1 975 459 00	12,426.00	34,701.00	.00	.00	(12,426.00)	(34,701.00)
CAP EXP - PAVING	1 975 459 10	.00	295,500.00	.00	309,145.00	.00	13,645.00
CAP EXPENDITURES - PUBLIC SAFE	1 976 459 00	.00	74,400.49	.00	110,682.80	.00	36,282.31
CAP EXP - PUBLIC SAFETY BLDG	1 976 459 10	7,780.49	77,804.90	7,780.49	85,585.39	.00	7,780.49
CAP EXPENDITURES - FIRE DEPT	1 976 459 20	.00	.00	.00	44,000.00	.00	44,000.00
CAP EXPENDITURES - STREET DEPT	1 977 459 00	11,774.10	110,921.21	2,478.10	154,107.10	(9,296.00)	43,185.89
		=====	=====	=====	=====	=====	=====
TOTAL CAPITAL PROJECTS		31,980.59	593,327.60	10,258.59	703,520.29	(21,722.00)	110,192.69
		=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES		326,612.49	3987,775.85	306,347.12	4586,059.92	(20,265.37)	598,284.07



# West Virginia State Treasurer's Office

Riley Moore, Treasurer

1900 Kanawha Boulevard East

Charleston, WV 25305

www.wvtreasury.com

Check Hotline: (304) 558-3599

Toll Free: 1-866-243-9010

## REMITTANCE BY MUNICIPAL COURT

FOR THE MONTH OF May YEAR 2021

BY THE Oak Hill Municipal Court OF WEST VIRGINIA

REMITTANCE PREPARED BY Brooke Lyons ON 6/8/2021 4:16:00 PM PHONE: 304-465-0596

LAST CHANGED BY Brooke Lyons ON 6/8/2021 4:16:00 PM

	Fund	Authority	Amount	\$ Remitted
<b>1</b>	<b>Crime Victim's Compensation Fund</b>	<b>§14-2A-4(b)</b>		
A	Misdemeanor Offenses (except non-moving violations)	§14-2A-4(a)	8.00	681.00
B	DUI Fines per §17C-5-2 (20% of fine)	§14-2A-4(a)		218.00
<b>2</b>	<b>Law Enforcement Training Fund</b>	<b>§30-29-4(c)</b>		
A	Criminal Fees	§30-29-4(a)	12.00	1,097.50
B	Bond Forfeiture	§30-29-4(b)	12.00	0.00
<b>3</b>	<b>Litter Control Fund</b>	<b>§22-15A-4</b>		
A	50% of Penalties Collected	§22-15A-4		0.00
<b>4</b>	<b>Regional Jail &amp; Correctional Facility Development Fund</b>	<b>§31-20-10</b>		
A	Traffic, moving violation, jail time offenses	§8-11-1	40.00	3,524.00
<b>5</b>	<b>Community Corrections Fund</b>	<b>§62-11C-4</b>		
A	Probation Fees	§62-11C-4(b)		0.00
B	Home Confinement Fees	§62-11C-4(c)	2.50	0.00
C	Criminal Conviction Fees	§62-11C-4(d)	10.00	1,001.00
	<b>TOTAL REMITTANCE:</b>			<b>6,521.50</b>

For questions about the remittance form, please contact the Treasurer's Office at (304) 558-3599.

Please do NOT mail this form.

# MUNICIPAL COURT MONTHLY FINANCIAL ACTIVITY REPORT

**FOR THE MONTH OF:            MAY 2021**

LISTED BELOW IS A BREAKDOWN OF THE COLLECTIONS FOR THE PREVIOUS MONTH DUE TO  
THE MUNICIPALITY AND THE STATE OF WEST VIRGINIA.

\$22,738.49	TOTAL RECEIPTS COLLECTED
\$802.50	BONDS FORFEITED TO FINES
0	CANADIAN CHECKS
0	REFUND
<b>\$21,935.99</b>	<b>TOTAL</b>

## DISTRIBUTION OF RECEIPTS

\$11,832.50	FINES COLLECTED
\$1,000.00	COURT COST COLLECTED
\$143.00	PENSION FUND COLLECTED
\$168.00	ADMINISTRATIVE FEES COLLECTED
\$681.00	CRIME VICTIM FUND
\$218.00	DUI CRIME VICTIM FUND
\$1,097.50	LAW ENFORCEMENT TRAINING FUND
\$1,001.00	COMMUNITY CORRECTION FUND COLLECTED
\$3,524.00	REGIONAL JAIL FEE COLLECTED
\$2,041.00	POLICE EQUIPMENT FUND COLLECTED
\$1,032.49	OTHER (W T FEE, LOCAL JAIL FEE)



# OAK HILL MAY 2021 REPORT FOR COUNCIL

CALLS FOR SERVICE		379			CITATIONS ISSUED	213	FINES	
GENERAL SERVICE		343			TRAFFIC CONT. DEV	7	POLICE REPORTS	\$ 11,832.50
FELONY		6			WARNINGS ISSUED	33	FINGERPRINTING	\$ 205.00
MISDEMEANOR		19			PARKING ISSUED	3	COURT COPIES	\$ 20.00
INCIDENT		2			TOTAL MILEAGE	17,341	POLICE PARKING	\$ -
ACCIDENTS		7			GALLONS	1,288	BAD CHECK FEE	\$ -
PRIVATE LOT		2			FELONY ARRESTS	4		
					MISD. ARRESTS	26		
					TOTAL ARRESTS	30		

	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20	May-20
FINE	11,832.50	19,265.98	16,186.00	9,931.50	6,280.50	5,255.00	6,030.50	6,478.50	4,810.00	6,917.50	10,755.50	5,414.00	5,594.00
PEN	143.00	222.25	202.00	108.00	66.00	54.00	87.00	97.00	81.00	88.00	147.25	91.00	59.00
C. CT	1,000.00	1,820.00	1,530.00	982.00	510.00	400.00	550.00	694.00	424.00	608.00	1,048.00	630.00	510.00
ADM/FEE	168.00	312.00	232.00	170.00	76.00	74.00	100.00	207.00	132.00	154.00	296.00	104.00	76.00
CVC	681.00	1,261.00	922.00	627.00	338.00	272.00	392.00	448.00	336.00	400.00	784.00	425.00	303.00
DUI FEE	218.00	222.00	110.25	70.00	0.00	210.00	70.00	140.00	70.00	70.00	0.00	140.00	0.00
LET	1,097.50	2,159.25	1,846.00	1,086.00	582.00	484.00	610.00	764.00	528.00	672.00	1,264.00	658.00	498.00
LCF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RJF	3,524.00	6,019.00	4,823.50	3,160.00	1,530.00	1,480.00	1,960.00	2,277.00	1,683.00	2,040.00	3,960.00	2,182.50	1,611.50
CCF	1,001.00	1,845.00	1,520.00	936.00	512.00	414.00	548.00	698.00	438.00	599.00	1,040.00	630.00	493.00
PEF	2,041.00	3,624.00	3,079.00	1,860.00	1,016.00	835.00	1,100.00	1,338.00	896.00	1,204.00	2,114.00	1,266.00	1,049.00
OTHER	1,032.49	862.80	382.80	697.25	98.25	269.00	166.50	193.00	144.75	378.55	193.00	165.30	241.25
TOTAL	22,738.49	37,613.28	30,833.55	19,627.75	11,008.75	9,747.00	11,614.00	13,334.50	9,542.75	13,131.05	21,601.75	11,705.80	10,434.75
ST. FEES	6,521.50	11,506.25	9,221.75	5,879.00	2,962.00	2,860.00	3,580.00	4,327.00	3,055.00	3,781.00	7,048.00	4,035.50	2,905.50
TOTAL	16,216.99	26,107.03	21,611.80	8,046.75	6,887.00	8,034.00	9,007.50	6,487.75	9,350.05	14,553.75	7,670.30	7,529.25	16,616.75



## **Code Enforcement Report**

### ***May 2021***

<b>Code Violation Metrics*</b>			
<b>Violation Type</b>	<b>Cases Opened</b>	<b>Cases Closed</b>	<b>Ongoing Cases</b>
Multiple	8	6	8
Blight			
Excessive Noise			
Grass/Weeds	37	15	23
Illegal Sign			
Illegal Storage of Commercial Vehicle			
Illegal Storage of RV			
Inoperable Vehicle	1	1	1
MS4			
Trash/Garbage	5	5	4
Other	7	7	3
<b>Total</b>	<b>58</b>	<b>34</b>	<b>39</b>
Number of citations issued this month	<b>12</b>		

\*Details of each case are shown on the following pages.

\*\*In addition to the statistics listed above, the Code Enforcement Officer is responsible for sundry additional duties and responsibilities on a daily basis, many of which are not numerically tracked. Those duties include, but are not limited to, the following:

- Physical posting of notices and orders on properties upon which legal action is being taken
- Conducting inspections of demolished structures in association with demolition permits
- Attendance of Municipal Court as a result of the issuance of citations
- Recurring inspections of properties related to ongoing cases for follow-up, as ordered by Municipal Court
- Field spot checks/inspections for municipal business licenses and license renewal
- Contacting business owners regarding delinquencies in payment of Business & Occupation (B&O) Taxes
- Vacant property investigation for registration in the municipal vacant property program
- Building permit field checks
- Identifying and reporting possible zoning violations
- Inspections of grease traps at all commercial kitchens
- Responding to citizen complaints to determine if code violation exists

## Code Violation Details

### Category: Multiple

Full Address	Status	Violation Description
403 Riner Ave.	Closed	abandoned vehicle and grass
Minden Tipple Road	Closed	high grass/garbage
108 Noble St.	Closed	garbage, no garbage service. Abandoned vehicle. see photos, all windows broke out, flat tires no current license.
215 A&B Trump Ave.	Closed	abandoned vehicle and garbage
121 Duncan Ave.	Closed	green pool and high grass
146 Minden Tipple Road	Closed	garbage, no Garbage service. appliance (DRYER) on porch.
550 Jones Ave.	Open	two Abandoned vehicles, appliance, automobile tire. rubbish.
285 Jones Ave.	Open	Rubbish/TV high grass.
1173 Burnside Street.	Open	vacant, high grass, couch, tires, Garbage.
302 State St.	Open	abandoned vehicle, garbage, high grass, mattresses.
Fountain Terrance Shopping Center	Open	grass weeds/garbage and rubbish, with commode .
203 Martin Ave.	Open	2 abandoned vehicles, overgrown scrubbarry.
230 1/2 Sanford St.	Open	high grass / Mattresses under porch.
44 Beaver Rd.	Open	abandoned vehicles, garbage

### Category: Grass/Weeds

Full Address	Status	Violation Description
301 Washington St.	Closed	high grass
300 Thompson Ave.	Closed	high grass
230 Sanford	Closed	high grass
215 Duncan Ave.	Closed	high grass
301 Washington St.	Closed	high grass
1216 Westchester	Closed	high grass
106 Wickline	Closed	high grass
101 Boley St.	Closed	high weeds complaint to Bill H.
117 Lavender	Closed	high grass
117 Lavender St.	Closed	high weeds out back.
P.O.Box 205 Minden WV	Closed	high grass
P.O.Box 205 Minden WV	Closed	high grass
1309 1/2 East Main St.	Closed	high grass
111 School St.	Closed	high grass
across from 114 Adkins Ave.	Closed	weeds high
203 at jct. Duncan and Sanford on Duncan.	Open	high grass
301 Thompson Ave.	Open	high grass /scrubbary
141 Boley St.	Open	high grass/Vacant
114 Adkins Ave.	Open	high grass
722 Summerlee Ave.	Open	high grass
Beside 114 Broadway Ave.	Open	high weeds
224 Clay Ave.	Open	high grass
222 Rogers St.	Open	high grass
108 Sanford St.	Open	high grass
1550 East Main St.	Open	high grass.
830 East Main St.	Open	high grass
323 State St.	Open	high grass



109 Johnson St.	Open	high grass
106 St Clair	Open	high weeds / grass
514 Highland Ave	Open	Grass High
305 Old Scarbro Road	Open	high grass
307 Adkins Ave.	Open	high grass
308 Second St.	Open	high grass
103 Miller Ave	Open	high grass
448 Park St.	Open	complaint to OHPD.
448 Park St.	Open	complaint to OHPD.
137 Oak St.	Open	high grass / vacant.
117 School St.	Open	high weeds.

**Category: Inoperable Vehicle**

Full Address	Status	Violation Description
320 State St.	Closed	junk vehicles, inoperable vehicles, truck frames, tires. rubbish and refuse. bags of beer cans and refuse under porch.
104 Anderson St.	Open	4 vehicles

**Category: Trash/Garbage**

Full Address	Status	Violation Description
104 Wickliffe	Closed	garbage/rubbish and refuse.
1309 1/2 East Main St.	Closed	mattress, couch, garbage outside over flowing dumpster, high grass.
146 Minden Tipple Road	Closed	complaint on David Thomas Daughter 9 bags trash.
Virginia Street Baptist Church.	Closed	Oak hill Garden Club cleaned up weeds infront of Fire Dept. left in garbage bags.
1222 Minden Rd.	Closed	discussed garbage issue across in front of his residence.
		no garbage service, appliance, bath tub and clothes in front yard. no trash service.
101 Wildwood Place	Open	
1022 Summerlee Ave.	Open	15 bags garbage and television on porch.
103 Hayes Street	Open	17 bags garbage.
504 24th St.	Open	trash, no service, high grass, ask owner to cut.
203 Broadway Ave.	Open	trash pile

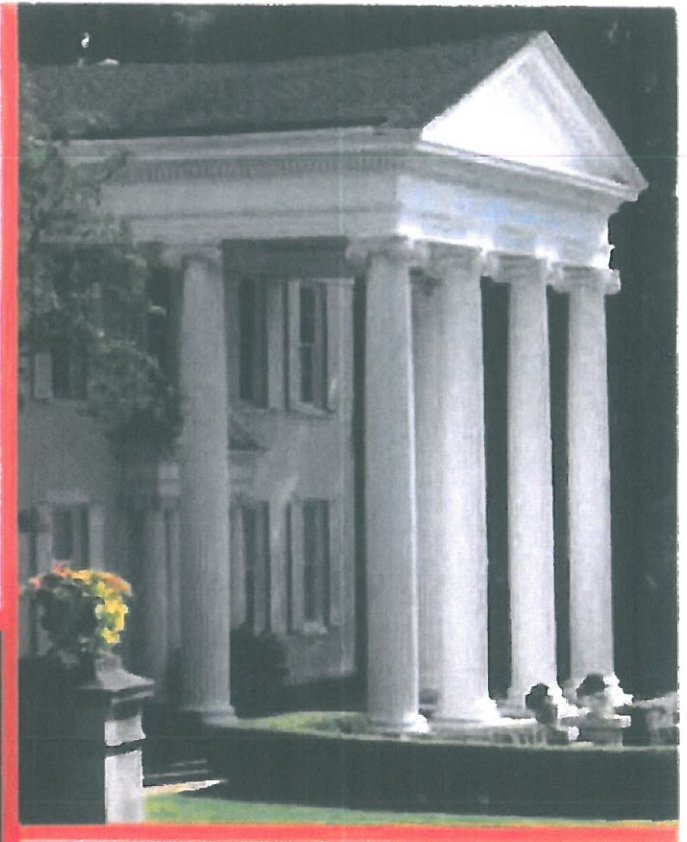
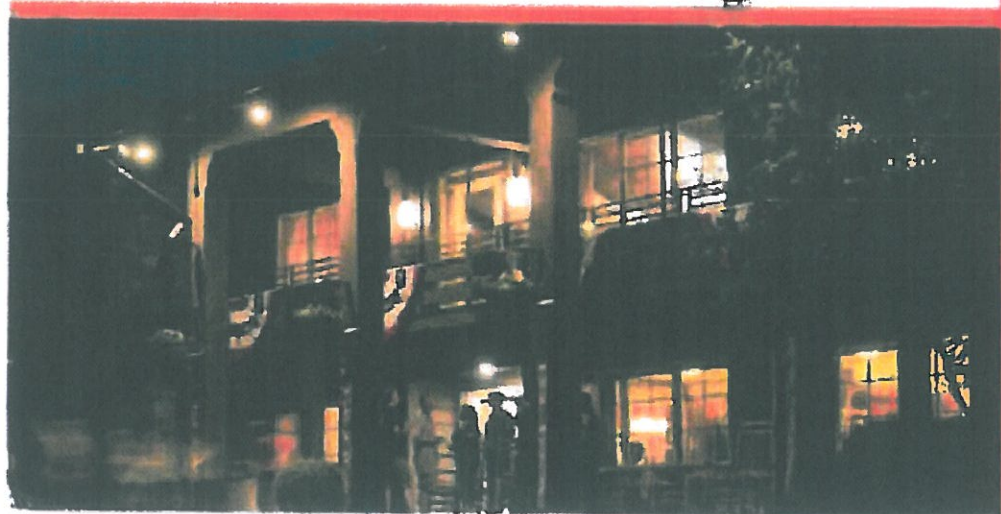
**Category: Other**

Full Address	Status	Violation Description
137 Minden WV	Closed	Posted Notice
King Coal Chevrolet	Closed	tire pile estimated 300 tires.
136 Trump Ave.	Closed	pool gray/green water. danger concern, mosquitoes.
207 Martin Ave.	Closed	vacant property complaint.
202 Collinwood Dr.	Closed	complaint Garbage, high grass, dogs out.
105 Burkholder Ave.	Closed	none, check license Dennler Fence Co.
Lamont St.	Closed	checking current City license Cullum lawn Care.
422 Highland Ave.	Open	complaint man working w/o license.
114 3rd Ave.	Open	couch and chair in front yard.





**August 3-6, 2021 | Oglebay Resort**  
**465 Lodge Drive, Wheeling, WV 26003**



  
**Oglebay**  
WHEELING



## RESOLUTION

Whereas, the Structural Inspection Board (SIB) convened with a quorum on August 4, 2020 at 6 o'clock p.m., and

Whereas, the structure located at 118A High St. was reviewed, and

Whereas, the property was described by the City Manager as property owned by Novelle Barrett & ET AL, 13006 Strathaven Cir., Fort Washington, MD 20744, and

Whereas, the structure is described as Lot 66 Harlem Hts., and situated at District 9, Map 7, Parcel 226, Parid 09 7002260000000, and

Whereas, the SIB determined that defects described within the Codified Ordinances of the City of Oak Hill, Section 11.04.010 (a) 4 were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, the finding of fact together with a Notice advised the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requested Council to examine and consider the findings and recommendation made, and

Whereas, a Notice was posted on the property on August 18, 2020, and

Whereas, a Legal Notice with a finding of fact was duly advertised in the Fayette Tribune once a week for three successive weeks, beginning August 20, 2020 and ending September 3, 2020, and

Whereas, an Order was issued by Council on September 22, 2020 and a Legal Notice was duly advertised in the Fayette Tribune once a week for three successive weeks, beginning September 24, 2020 and ending October 8, 2020, and

Whereas, an Order was posted on the property on September 22, 2020, and

Whereas, the owner failed to comply with the Notice and Order to demolish the structure, and

Whereas, City Council authorized the performance of demolition under the City's supervision and control on the Ninth day of November, 2020, and

Whereas, the demolition was completed on March 31, 2021; the City Manager submitted the demolition report to City Council at their regular meeting on April 12, 2021, and

Whereas, City Council ordered the City Clerk to issue an Order advising the property owner that Council will consider an adoption of a Resolution laying an assessment lien, and

Whereas, the Order and demolition report was published in the Fayette Tribune once a week for three success weeks, beginning April 22, 2021 and ending May 6, 2021, and

Whereas, the order was posted on the property on April 29, 2021, and

Whereas, the property owner was given an opportunity to contest the legality of the assessment and the amount thereof.

Therefore, after careful consideration of the facts, the Oak Hill City Council duly adopts this resolution to lay an assessment lien in the amount of \$5,185.87 upon the property situated on 118 High St., Lot 66 Harlem Hts., District 9, Map 7, Parcel 226, Parid 09 07022600000000 owned by Novelle Barrett & ET AL on this fourteenth day of June, 2021.

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Daniel E. Wright, Mayor



## RESOLUTION

Whereas, the Structural Inspection Board (SIB) convened with a quorum on August 4, 2020 at 6 o'clock p.m., and

Whereas, the structure located at 11 Rocklick School Rd. was reviewed, and

Whereas, the property was defined by the City Manager as property owned by Randy Crawford, Box 255, Minden, WV 25879, and

Whereas, the structure is described as Lots 10-11 Blk 7 Minden, District 9, Map 59J, Parcel 14, Parid 09 59J0001400000000, and

Whereas, the SIB determined that defects described within the Codified Ordinances of the City of Oak Hill, Section 11.04.010 (a) 4 were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, the finding of fact together with a Notice advised the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requested Council to examine and consider the findings and recommendation made.

Whereas, a Notice was posted on the property on August 18, 2020, and

Whereas, the Fayette County Sheriff's Office was unable to execute the Notice dated August 12, 2020; the Notice was returned to the city, and

Whereas, a second Notice was served and executed by the Fayette County Sheriff's Office on September 14, 2020, and

Whereas, Council tabled SIB's request to consider the findings and recommendation to demolish the structure at their regular meeting on September 14, 2020 because the city did not

receive confirmation of the executed service; the city received confirmation of the executed service on October 16, 2020, and

Whereas, the city received a written request from the owner requesting an extension of time to remove a volume of material from the building and store it elsewhere, and

Whereas, on October 12, 2020 Council approved the owner's request for more time and tabled the review of the structure until their next scheduled meeting in November, and

Whereas, Council reviewed SIB's request at their regular meeting on November 9, 2020 where an Order was issued, and

Whereas, the Order was posted on the property on November 18, 2020, and the Order was executed by the Fayette County Sheriff's Office on November 30, 2020, and

Whereas, the property owner failed to comply with the Notice and Order to demolish the structure, and

Whereas, City Council authorized the performance of demolition under the city's supervision and control on the Eleventh day of January, 2021, and

Whereas, the demolition was completed on March 26, 2021; the City Manager submitted the demolition report to City Council at their regular meeting on April 12, 2021, and

Whereas, City Council ordered the city clerk to issue an Order advising the property owner that Council will consider an adoption of a resolution laying an assessment lien, and

Whereas, the Order and demolition report was served and executed by the Fayette County Sheriff's Office on April 28, 2021, and

Whereas, the order was posted on the property on April 27, 2021, and

Whereas, the property owner was given an opportunity to contest the legality of the assessment and the amount thereof.

Therefore, after careful consideration of the facts, the Oak Hill City Council duly adopts this resolution to lay an assessment lien in the amount of \$5,095.04 upon the property situated on 11 Rocklick School Rd., Lots 10-11 Blk 7 Minden, District 9, Map 59J, Parcel 14, Parid 09 59J01400000000 owned by Randy Crawford on this fourteenth day of June, 2021.

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Daniel E. Wright, Mayor





## RESOLUTION

Whereas, the Structural Inspection Board (SIB) convened with a quorum on November 4, 2020 at 1:30 p.m., and

Whereas, the structure located at 175 Minden Rd. was reviewed, and

Whereas, the property was defined by the city manager as property owned by Jimie and Tiffany Adamini, PO Box 86, Minden WV 25879, and

Whereas, the structure is described as Lot 175 Blk 4, District 9, Map 58M, Parcel 97, Parid 09 58M00970000000, and

Whereas, the SIB determined that defects described within the Codified Ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, the finding of fact together with a Notice advised the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requested Council to examine and consider the findings and recommendation made.

Whereas, a notice was posted on the property on November 17, 2020, and

Whereas, the Notice was executed by the Fayette County Sheriff's Office on November 17, 2020, and

Whereas, an Order to demolish the structure was issued by Council on December 14, 2020, and an order was posted on the property on January 4, 2021, and

Whereas, the Order was executed by the Fayette County Sheriff's Office on December 22, 2020, and



Whereas, the property owner failed to comply with the notice and order to demolish the structure, and

Whereas, City Council authorized the performance of demolition under the city's supervision and control on the Eight Day of February, 2021, and

Whereas, the demolition was completed on April 8, 2021; the City Manager submitted the demolition report to City Council at their regular meeting on May 10, 2021, and

Whereas, City Council ordered the city clerk to issue an order advising the property owner that Council will consider an adoption of a resolution laying an assessment lien, and

Whereas, the Order and demolition report was served and executed by the Fayette County Sheriff's Office on May 24, 2021, and

Whereas, the order was posted on the property on May 18, 2021, and

Whereas, the property owner was given an opportunity to contest the legality of the assessment and the amount thereof.

Therefore, after careful consideration of the facts, the Oak Hill City Council duly adopts this resolution to lay an assessment lien in the amount of \$5,066.94 upon the property situated on 175 Minden Rd., Lot 175 Blk 4, District 9, Map 58M, Parcel 97, Parid 09 58M09700000000 owned by Jimie & Tiffany Adamini on this fourteenth day of June, 2021.

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Daniel E. Wright, Mayor



## RESOLUTION

Whereas, the Structural Inspection Board (SIB) convened with a quorum on November 4, 2020 at 1:30 p.m., and

Whereas, the structure located at the corner of Victory St. and Adkins Ave. was reviewed, and

Whereas, the property was defined by the city manager as property owned by Elizabeth A. Basham, 1702 E. Main St., Oak Hill, WV 25901, and

Whereas, the structure is described as Lot 55 HiLawn Hts., and situated at District 9, Map 13, Parcel 56, Parid 09 13005600000000, and

Whereas, the SIB determined that defects described within the Codified Ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, the finding of fact together with a notice advised the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requested Council to examine and consider the findings and recommendation made.

Whereas, a Notice was posted on the property on November 17, 2020, and

Whereas, the Notice was executed by the Fayette County Sheriff's Office on November 17, 2020, and

Whereas, an Order to demolish the structure was issued by Council on December 14, 2020, and an Order was posted on the property on January 4, 2021, and

Whereas, the Order was executed by the Fayette County Sheriff's Office on December 22, 2020, and

Whereas, the property owner failed to comply with the notice and order to demolish the structure located at the corner of Victory St. and Adkins Ave., and

Whereas, City Council authorized the performance of demolition under the city's supervision and control on the Eight Day of February, 2021, and

Whereas, the demolition was completed on April 9, 2021; the City Manager submitted the demolition report to City Council at their regular meeting on May 10, 2021, and

Whereas, City Council ordered the city clerk to issue an order advising the property owner that Council will consider an adoption of a resolution laying an assessment lien, and

Whereas, the order and demolition report were served and executed by the Fayette County Sheriff's Office on May 18, 2021, and

Whereas, the order was posted on the property on May 18, 2021, and

Whereas, the property owner was given an opportunity to contest the legality of the assessment and the amount thereof.

Therefore, after careful consideration of the facts, the Oak Hill City Council duly adopts this resolution to lay an assessment lien in the amount of \$5,066.94 upon the property situated on Victory St. & Adkins Ave., Lot 55 HiLawn Hts, District 9, Map 13, Parcel 56, Parid 09 13005600000000 owned by Elizabeth A. Basham on this Fourteenth Day of June, 2021.

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Daniel E. Wright, Mayor



## DEMOLITION REPORT

Demolition Ordered by City Council: 2/8/2021  
Property Owner: ACE Adventure Resort  
Structure Location: 103 Rocklick Rd.  
Map 59J & Parcel 40

Bid Awarded to: Empire Salvage & Recycling, Inc.  
PO Box 300  
Bluefield, WV 24701

Notice to Proceed: 5/11/2021  
Date of Inspection: 5/11/2021  
Date of Asbestos Abatement: N/A  
Date of Completion: 6/7/2021  
Demolition Cost: \$5,500.00  
Administrative Cost – Advertisement: \$98.73

**Total Cost: \$5,598.73**

Respectfully Submitted,

William C. Hannabass, City Manager



June 14, 2021

ACE Adventure Resort  
PO Box 1168  
1 Concho Rd.  
Oak Hill, WV 25901

RE: Unsafe Structure / Article 11.04

103 Rocklick Rd. Description: Surf Pt Lot 3 Martha SD 1945  
District 9, Map 59J, Parcel 40, Parid 09 59J00400000000

To Whom it May Concern,

The Oak Hill City Council authorized the demolition of the structure located at 103 Rocklick Rd., District 9, Map 59J, Parcel 40, Parid 09 59J004000000000 in Fayette County. City Council ordered the destruction under the city's supervision and control because of failure of the property owner to comply with the order to demolish the structure given on March 8, 2021.

The demolition was completed on 06/07/2021. I have attached the demolition report the city manager submitted to City Council at their regular meeting on June 14, 2021. The cost associated with the project is \$5,598.73.

This order further advises you that at the next regular council meeting following the expiration of twenty days from the date of service of this order, Council will consider the adoption of a resolution laying the assessment. You shall be given an opportunity at the meeting to contest the legality of the assessment and the amount thereof. If Council adopts a resolution laying the assessment, a lien will be laid on the property. City Council meets the second Monday of each month at 6:30 p.m. in the Council Chambers at City Hall. Follow the link below to join the Zoom meeting if you are unable to attend in-person.

<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZlR3TmtuOEhKMEQ0Zz09> to join the Zoom Meeting. Meeting ID: 304 469 9541 Passcode: SBJune

Directions for Dial In by phone: Dial 301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Respectfully,

Damita Johnson, City Clerk/Treasurer



# BECKLEY NEWSPAPERS

801 North Kanawha Street, Beckley, WV 25801  
www.register-herald.com • Phone: 304-255-4400  
Toll Free: 800-950-0250 • Fax: 304-255-4427

## Ad Proof

This is the proof of your ad scheduled to run on the dates indicated below. Please proofread carefully and if changes are needed, contact us prior to deadline at (304) 327-2818 or email at [tevens@bdtonline.com](mailto:tevens@bdtonline.com).

DATE 05/25/21

Client:  
CITY OF OAK HILL  
PO BOX 1245  
OAK HILL, WV 25901-0000  
(304) 469-9541

ACCOUNT NUMBER: 104559

Ad ID: 504368

Sort Line: NOTICE TO BIDDERS Th

Start: 05/27/21

Stop: 06/03/21

Total Cost: \$69.25

# of Lines: 72

Columns Wide: 1

# of Inserts: 4

Ad Class: Legals

Ad Taker: Teresa Evans

Phone #: (304) 327-2818

Email: [tevens@bdtonline.com](mailto:tevens@bdtonline.com)

Publications:  
Fayette Tribune  
[fayettetribune.com](http://fayettetribune.com)

### NOTICE TO BIDDERS

The City of Oak Hill will receive sealed bids until 3:00 p.m. on June 14, 2021, for inspection, Asbestos abatement, and demolition of the following structure:

**Reference #12 : 1138 Minden Rd.,** described as Lot 246 Minden, and situated at District 9, Map 58L, Parcel 12, owned by Alma Campbell, C/O Diana McCumbers, 9967 N. Dunston, Garrettsville, OH 44231.

We request sealed proposals be mailed to City of Oak Hill, Attn: Demolition Proposal, PO Box 1245, Oak Hill, WV 25901. Sealed proposals can also be hand delivered to 100 Kelly Ave., Oak Hill, WV 25901 by the deadline. Sealed proposals will be opened publicly at the Oak Hill City Council meeting on June 14, 2021, at or shortly after 6:30 p.m.

Each bidder must submit a WV contractor license, and liability insurance (minimum limit of \$1,000,000.00). Contractors will adhere to all local, state, and federal law and shall follow all State and Federal Asbestos and other hazardous waste regulations required for demolition, transportation, and disposal; abide by the Asbestos Abatement Licensing Rule as promulgated by the State of WV Div. of Health.

#### Instructions for bidders

**First Step:** Print and complete the required intent-to-bid form that is located at the [oakhillwv.gov](http://oakhillwv.gov) website under latest news. Email the completed form to [rfalk@oakhillwv.gov](mailto:rfalk@oakhillwv.gov) on or before June 8, 2021. You will receive a confirmation of your intent to bid following your email submission. On June 9, 2021, everyone that has presented an intent-to-bid form will receive a group email naming each bidder.

**Second Step:** Proposals that have not been submitted thru the intent-to-bid notification system will not be accepted. The City of Oak Hill will accept proposals with the required documentation from everyone named in the notification system group email. These proposals must be received before 3 p.m. on June 14, 2021. Submittals after the stated close date and time will be returned unopened.

Please contact our office (304) 469-9541 if you have any questions.

Bill Hannabass, City Manager  
City of Oak Hill



## RESOLUTION

Whereas, the Structural Inspection Board (SIB) convened with a quorum on January 21, 2021 at 1:30 p.m., and

Whereas, the structure located at 1138 Minden Rd. was reviewed, and

Whereas, the property was defined by the City Manager as property owned by Alma Campbell, C/O Diana McCumbers, 9967 N. Dunston, Garrettsville, OH 44231, and

Whereas, the structure is described as Lot 246 Blk 4 Minden, and situated at District 9, Map 58L, Parcel 12, Parid 09 58L012000000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, the finding of fact together with a Notice advised the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Whereas, a Notice was posted on the property on 1/27/2021, and

Whereas, the Notice and Finding of Fact was advertised in the Fayette Tribune beginning January 28, 2021 and ending February 11, 2021, and

Whereas, an Order to demolish the structure was issued by Council on March 8, 2021, and an Order was posted on the property on 3/15/2021, and

Whereas, the Order was advertised in the Fayette Tribune beginning March 18, 2021 and ending April 1, 2021, and

Whereas, the owner failed to comply with the Notice and Order.

Therefore, be it resolved Oak Hill City Council authorizes the performance of demolition under the City's supervision and control on this tenth day of May, 2021.

---

Daniel E. Wright, Mayor





January 22, 2021

Mr. Michael Fridley  
Sheriff of Fayette County  
PO Box 509  
100 Church St.  
Fayetteville, WV 25840

**RE: Service of Order (Parid 09 59E004500000000)**  
**(Parid 09 59E004600000000)**

Debra K. & Danny Thomas  
30 Beaver Rd.  
Oak Hill, WV 25901

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Order to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Order as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager  
City of Oak Hill  
PO Box 1245  
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



## Resolution

June 14, 2021

Whereas, the Structural Inspection Board (SIB) convened with a quorum on January 21, 2021 at 1:30 p.m., and

Whereas, two structures located at **38 Poff Rd.** and **40 Poff Rd.** were reviewed, and

Whereas, the properties were described by the city manager as property owned by Debra K. and Danny Thomas, PO Box 285 Minden, WV 25879, and

Whereas, the structure located at 38 Poff Rd. is described as Lot 69/20 Martha SD, District 9, Map 59E, Parcel 45, Parid 09 59E0045000000000, and

Whereas, the structure located at 40 Poff Rd. is described at Surf 1 63/Lot 23, Parid 09 59E0046000000000, and

Whereas, the SIB determined that defects described within the Codified Ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structures, and

Whereas, there are no occupants of said structures, and

Whereas, the Board was undivided and voted to have the structures demolished, and

Whereas, the notice together with the finding of fact was advertised in the Fayette Tribune beginning March 18, 2021 and ending April 1, 2021, and

Whereas, the owners were advised to appear before Council to show cause why the structures should not be ordered to be demolished, and

Whereas the notices were posted on the property on January 27, 2021, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Whereas, an order to demolish the structures were issued by Council on April 12, 2021, and an order was posted on the properties on April 27, 2021 and

Whereas, the order was executed by the Fayette County Sheriff's Office on April 28, 2021, and

Whereas, the owners failed to comply with the notice and order to demolish the two structures located at 38 Poff Rd. and 40 Poff Rd.

Therefore, be it resolved Oak Hill City Council authorizes the performance of demolition under the City's supervision and control on this Fourteenth Day of June, 2021.

---

Daniel E. Wright, Mayor

**CITY OF OAK HILL  
ORDINANCE 2021-003**

**THE PURPOSE OF THIS ARTICLE IS TO PROMOTE THE PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE OF THE CITIZENS OF THE CITY OF OAK HILL. IT IS INTENDED TO BE APPLICABLE TO "DANGEROUS" DOGS, AS DEFINED HEREIN BY INSURING RESPONSIBLE HANDLING BY THEIR OWNERS THROUGH REGISTRATION,, CONFINEMENT, AND LIABILITY INSURANCE.**

NOW THEREFORE, be it ordained by the Council of the City of Oak Hill, in the State of West Virginia, as follows:

**SECTION 1:**        **ADOPTION** “9.13 Dangerous Dogs” of the OakHill Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

9.13 Dangerous Dogs (Non-existent)

AFTER ADOPTION

9.13 Dangerous Dogs(*Added*)

9.13 Dangerous Dogs

**SECTION 2:**        **ADOPTION** “9.13.010 Purpose And Intent” of the OakHill Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

9.13.010 Purpose And Intent (Non-existent)

AFTER ADOPTION

9.13.010 Purpose And Intent(*Added*)

The purpose of this article is to promote the public health, safety, and general welfare of the citizens of the City of Oak Hill. It is intended to be applicable to "dangerous" dogs, and defined herein by insuring responsible handling by their owners through registration, confinement, and liability insurance.

**SECTION 3:           ADOPTION** “9.13.020 Definitions” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.020 Definitions (Non-existent)

#### AFTER ADOPTION

9.13.020 Definitions(*Added*)

When used in this article, the following words, terms, and phrases, and their derivations shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

- A. **Animal Control Officer or Animal Warden** means any person employed, appointed, or designated by council who is authorized to investigate and enforce violations relating to animal control or cruelty under the provisions of Chapter 9 of this Code.
- B. **At Large** means that a dog is not under the direct control of the owner.
- C. **Dangerous dog** means any dog that, because of its aggressive nature, training, or characteristic behavior, presents a risk of serious physical harm or death to human beings or domestic animals, or would constitute a danger to human life, physical well-being, or property or other domestic animals if not kept under the direct control of the owner. This definition shall not apply to dogs utilized by law enforcement officers in the performance of their duties. The term "dangerous dog" includes any dog that, according to the records of either any city, any county, any state, or any law enforcement agency.
  - 1. Has, when unprovoked, bitten, attacked, endangered, or inflicted injury on a human being on public or private property, or when unprovoked, has chased or approached a person upon the street, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, provided that such actions are attested to in a sworn statement by one (1) or more persons and dutifully investigated by any of the above referenced authorities; or
  - 2. Has severely injured or killed a domestic animal while off the owner's property; or
  - 3. Has been used primarily or in part for the purpose of dog fighting or is a dog trained for dog fighting; or
  - 4. Has previously been declared a dangerous dog by another municipality, any county, or any state.

D. **Direct Control** means immediate, continuous physical control of a dog such as by means of a leash, cord, secure fence, or chain of such strength to restrain the dog and controlled by a person capable of restraining the dog, or safe and secure restraint within a vehicle. If the controlling person is, always, fully and clearly within unobstructed sight and hearing of the dog, voice control shall be considered direct control when the dog is actually participating in training or in an official showing, obedience, or field event. Direct control shall not be required of dogs participating in a legal sport in an authorized area or to government police dogs.

E. **Impoundment** means the taking or picking up and confining of an animal by any police officer, animal control officer, animal warden, or any other public officer, under the provisions of this chapter, Chapter 9 of the City Code or any applicable West Virginia Code provision.

F. **Muzzle** means a device constructed of strong, soft materials or of metal, designed to fasten over the mouth of any animal to prevent the animal from biting any person or other animal.

G. **Owner** means any person, partnership, corporation, or other legal entity owning, harboring, or keeping any animal, or in the case of a person under the age of eighteen (18), that person's parent or legal guardian. An animal shall be deemed to be harbored if it is fed or sheltered for three (3) or more consecutive days. This definition shall not apply to any veterinary clinic or boarding kennel.

H. **Sanitary Condition** means a condition of good order and cleanliness to minimize the possibility of disease transmission.

I. **Under Restraint** means that an animal is secured by a leash, led under the control of a person physically capable of restraining the animal and obedient to that person's commands, or securely enclosed within the real property limits of the owner's premises.

**SECTION 4:            ADOPTION** “9.13.030 Procedure For Declaring A Dog Dangerous” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.030 Procedure For Declaring A Dog Dangerous (Non-existent)

#### AFTER ADOPTION

9.13.030 Procedure For Declaring A Dog Dangerous(*Added*)

- A. An animal control officer, animal warden, or any adult person may request, under oath, that a dog be classified as dangerous as defined in section 9.13.020 by submitting a sworn, written complaint on a form approved by the police department to the police department. Upon receipt of such complaint, the police department or other designee shall notify the owner of the dog that a complaint has been filed and that an investigation into the allegations as set forth in the complaint will be conducted.
- B. Criteria to be considered during the above investigation shall include, but not be limited to the following:

1. Provocation;
2. Severity of attack or injury to a person or domestic animal
3. Previous aggressive behavior of the dog;
4. Site and circumstances of the incident; and
5. Statements from interested parties.

- C. At the conclusion of an investigation, the City Manager may:

1. Determine that the dog is not dangerous and, if the dog is impounded, may waive any impoundment fees incurred and order the release of the dog to its owner; or
2. Determine that the dog is dangerous and order the owner to comply with the requirements for keeping dangerous dogs set forth in section 9.13.060, and if the dog is impounded, release the dog to its owner after the owner has paid all fees incurred for the impoundment.

**SECTION 5:           ADOPTION** “9.13.040 Notification Of Dangerous Dog Declaration” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.040 Notification Of Dangerous Dog Declaration (Non-existent)

#### AFTER ADOPTION

9.13.040 Notification Of Dangerous Dog Declaration(*Added*)

- A. Within five (5) business days after declaring a dog dangerous, the city shall notify the owner by certified mail of the dog's designation as a dangerous dog and any specific restrictions and conditions for keeping the dog as set forth in section 9.13.060. The Chief of Police, City Manager, Code Enforcement Official, and the Animal Control

Officer shall all be notified of any designation of any dog as a dangerous dog. Such notification shall describe the dog and specify any requirements or conditions placed upon the dog owner. The police department will keep a record of any designations of a dog as a dangerous dog.

- B. If the city cannot, with due diligence, locate the owner of a dog that has been seized pursuant to this article, the city shall cause the dog to be impounded for not less than five (5) business days. If, after five (5) days, the owner fails to claim the dog, the city may cause the dog to be humanely destroyed.

**SECTION 6:**        **ADOPTION** “9.13.050 Appeal From Dangerous Dog Declaration” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.050 Appeal From Dangerous Dog Declaration (Non-existent)

#### AFTER ADOPTION

9.13.050 Appeal From Dangerous Dog Declaration(*Added*)

If the City Manager determines that a dog is dangerous at the conclusion of the investigation conducted under section 19.13.030, that determination shall be final unless the dog owner applies to a court of competent jurisdiction for any remedies that may be available within thirty (30) days after receiving notice that the dog has been finally declared dangerous. The appeal shall be a civil proceeding for the purpose of affirming or reversing the city's determination of dangerousness.

**SECTION 7:**        **ADOPTION** “9.13.060 Keeping Of Dangerous Dogs” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.060 Keeping Of Dangerous Dogs (Non-existent)

#### AFTER ADOPTION

9.13.060 Keeping Of Dangerous Dogs(*Added*)

The keeping of a dangerous dog, as defined in section 19.13.020, shall be subject to the following requirements:

- A. **Leash.** No person having charge, custody, control, or possession of a dangerous dog



shall allow the dog to exit its kennel, pen, or other proper enclosure unless such dog is securely attached to a leash no more than six (6) feet in length. No such person shall permit a dangerous dog to be kept on a chain, rope, or other types of leash outside its kennel; or pen unless a person capable of controlling the dog is in physical control of the leash.

- B. **Muzzle.** It shall be unlawful for any owner or keeper of a dangerous dog to allow the dog to be outside of its proper enclosure unless it is necessary for the dog to receive veterinary care or exercise. In such cases, the dog shall wear a properly fitted muzzle to prevent it from biting humans or other animals. Such muzzle shall not interfere with the dog's breathing or vision.
- C. **Confinement.** Except when leashed and muzzled as provided in this section, a dangerous dog shall be securely confined indoors or confined in a locked pen or other secure enclosure that is suitable to prevent the entry of children and is designed to prevent the dog from escaping. The enclosure shall include shelter and protection from the elements and shall provide an adequate exercise room, light, and ventilation. The enclosed structure shall be kept in a clean and sanitary condition and shall meet the following requirements:
  - 1. The structure must have secure sides and a secure top, or all sides must be at least six (6) feet high;
  - 2. The structure must have a bottom permanently attached to the sides, or the sides must be imbedded not less than one (1) foot into the ground; and
  - 3. The structure must be of such material and closed in such a manner that the dog cannot exit the enclosure on its own.
- D. **Indoor Confinement.** No dangerous dog shall be kept on a porch, patio, or in any part of a house or structure that would allow the dog to exit such building on its own volition. In addition, no such dog shall be kept in a house or structure when the windows or screen doors are the only obstacle preventing the dog from exiting the structure.
- E. **Signs.** All owners, keepers, or harborers of dangerous dogs shall display, in a prominent place on their premises, a sign easily readable by the public using the words "Beware of Dog".
- F. **Liability Insurance, Surety Bond.** The owner of a dangerous dog shall present to the city proof that he/she has procured liability insurance of a surety bond in the amount of not less than one hundred thousand dollars (\$100,000.00) covering any damage or injury that may be caused by such dangerous dog. The policy shall contain a provision requiring the city to be notified immediately by the agent issuing the policy if the insurance policy is canceled, terminated, or expires. The liability insurance or surety bond shall be obtained prior to the issuing of a permit to keep a dangerous dog. The dog owner shall sign a statement attesting that he shall maintain and not voluntarily cancel the liability insurance policy during the twelve-month period for which a permit is sought unless he ceases to own or keep the dog prior to the expiration date of the permit period. The owner shall provide the city with notice of any cancellation on the liability insurance policy. If the owner proves to the satisfaction of the city that insurance is not available, the owner may post with the city, of an equivalent amount, payable to any person injured by the dangerous dog.

- G. Mandatory Spaying or Neutering.** Within thirty (30) days of the determination that a particular dog is dangerous, the owner of said dog shall have it spayed or neutered and provide the city with a written statement from the veterinarian who performed the operation verifying the same.
- H. Notification of Escape.** The owner or keeper of a dangerous dog shall notify the city immediately if such a dog escapes from its enclosure or restraint and is at-large, such immediate notification shall also be required if the dog bites or attacks a person or domestic animal.
- I. Failure to Comply.** It shall be unlawful and a misdemeanor for any owner of a dangerous dog registered with the city to fail to comply with the requirements and conditions set forth in this section. An owner or keeper of a dangerous dog who fails to register the dog shall be guilty of a misdemeanor and fined two hundred fifty dollars (\$250.00). Each day that the dangerous dog is not registered shall be a separate offense. The fine for any other violation of this section, for which the specific fine amount has not been set forth, shall be one hundred dollars (\$100.00) with each day that the offense continues being a separate citable offense. Any dog found to be in violation of this section 9.13.060 shall be subject to immediate seizure and impoundment. In addition, failure to comply with the requirements and conditions set forth in section 9.13.060 may result in this city revoking the permit providing for the keeping of such animal. Other ordinances pertaining to penalties for injuries inflicted by dogs shall be in addition to the penalties set forth herein.

**SECTION 8:           ADOPTION** “9.13.070 Permit And Tag Required For A Dangerous Dog” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.070 Permit And Tag Required For A Dangerous Dog (Non-existent)

#### AFTER ADOPTION

9.13.070 Permit And Tag Required For A Dangerous Dog(*Added*)

- A. The owner of a dangerous dog shall, within three (3) business days after classification of the dog as dangerous or upon acquisition of such a dog, obtain an annual permit from the City of Oak Hill Code Enforcement Department to harbor the dog. The fee for such a permit shall be fifty dollars (\$50.00) per year.**
- B. At the time the permit is issued, a red tag shall be issued to the owner of the dangerous dog. The tag shall be always worn by the dog to identify it clearly and easily as a dangerous dog. The owner or keeper of a dangerous dog who registers but fails to place the foregoing red tag on said dog shall be guilty of a misdemeanor and fined two hundred fifty dollars (\$250.00). Each day shall be a separate citable offense.**
- C. The permit for maintaining a dangerous dog shall be presented to an animal control**

office or law enforcement officer upon demand.

**SECTION 9:            ADOPTION** “9.13.080 Notification Of Intent To Impound” of the OakHill Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

9.13.080 Notification Of Intent To Impound (Non-existent)

**AFTER ADOPTION**

9.13.080 Notification Of Intent To Impound(*Added*)

- A. When the city intends to impound a dog declared to be dangerous for violation of section 9.13.060, it shall notify the owner or custodian of the dog, by certified mail, of the intended impoundment at least five (5) business days prior to the intended impoundment except as provided in section 9.13.090.
- B. The notice of intent to impound shall inform the owner or custodian of the dog that he may request, in writing within five (5) business days prior to the intended impoundment, a hearing before the City Manager or his designee to contest the intended impoundment and finding of violation.
- C. Upon request by the owner or custodian of the dog for a hearing pursuant to subsection (b) hereof, a hearing shall be held within ten (10) business days after the request for a hearing. Notice of the date, time, and location of the hearing shall be provided by certified mail to the dog's owner or custodian requesting such hearing.
- D. If the owner or custodian requests a hearing pursuant to subsection (b) hereof, no impoundment shall take place until the conclusion of the hearing, except as authorized in section 9.13.090.

**SECTION 10:            ADOPTION** “9.13.090 Immediate Impoundment” of the OakHill Municipal Code is hereby *added* as follows:

**BEFORE ADOPTION**

9.13.090 Immediate Impoundment (Non-existent)

**AFTER ADOPTION**

9.13.090 Immediate Impoundment(*Added*)

- A. A dog previously declared to be dangerous may be immediately impounded without a pre-impoundment hearing when the City Manager or Chief of Police determines such

immediate impoundment is necessary for the protection of public health or safety. Such immediate impoundment may be ordered for violation of 9.13.070 or when the dog bites a person or domestic animal.

- B. The owner or custodian of the dog immediately impounded pursuant to subsection (a) hereof shall be notified of the impoundment by certified mail within (5) days after the dog's impoundment.
- C. The notice of impoundment shall inform the owner or custodian of the dog that he may request, in writing, a hearing before the City Manager to contest the impoundment within five (5) days after the mailing of the notice of impoundment.
- D. Upon request by the owner or custodian of the dog for a hearing under subsection (C) hereof, a hearing shall be held within ten (10) business days after such request. Notice of the date, time, and location of the hearing shall be provided by certified mail to the dog owner requesting the hearing.

**SECTION 11:        ADOPTION** “9.13.100 Impounding Hearing” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.100 Impounding Hearing (Non-existent)

#### AFTER ADOPTION

9.13.100 Impounding Hearing(*Added*)

- A. If, after a hearing on impoundment, the City Manager or his designee finds no violation of section 9.13.060 or that the dog has not bitten an individual or a domestic animal, the dog shall be returned to its owner or custodian if already impounded or shall not be impounded as intended.
- B. Incident to the finding and conclusions made at the impoundment hearing, the City Manager or his designee may impose reasonable restrictions and conditions for the maintenance of the dog in addition to those set forth in section 9.13.060 to ensure the health and safety of the public and the animal. Such conditions may include, but shall not be limited to:
  - 1. Posting of bond or other proof of ability to respond to damages;
  - 2. Specific requirements as to size, construction, and design of a kennel in which to house the dog;
  - 3. Requirements as to type and method of restraint and/or muzzling of the dog;
  - 4. Photo identification or permanent marking of the dog for purposes of identification; and
  - 5. Payment of reasonable fees to recover the costs incurred by the City of Oak Hill in ensuring compliance with this section.

**SECTION 12:**        **ADOPTION** “9.13.110 Destruction” of the OakHill Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

9.13.110 Destruction (Non-existent)

AFTER ADOPTION

9.13.110 Destruction(*Added*)

- A. The City Manager or Chief of Police may order the destruction of a dog that it determines to be extremely dangerous to public health or safety, a dog that has made an extremely vicious attack upon an individual, or a dog declared dangerous whose owner is unable or unwilling to adequately restrain it.
- B. The city shall give written notice by certified mail of its intention to destroy such dog to the owner or custodian of the dog who may request, in writing, within ten (10) business days after delivery of such notice a hearing before the City Manager to contest the intended destruction.
- C. If no hearing is requested pursuant to subsection (B) hereof, the dog shall be destroyed pursuant to applicable provisions of law.
- D. If a hearing is requested pursuant to subsection (B) hereof, such hearing shall be held by the City Manager or his designee within ten (10) business days after the request, and the dog shall not be destroyed prior to the conclusion of the hearing.
- E. The dog owner shall be responsible for payment of all boarding costs and other fees as may be required for the city to keep the animal humanely and safely during any legal proceeding.

**SECTION 13:**        **ADOPTION** “9.13.120 Appeal From Order Of Humane Destruction” of the OakHill Municipal Code is hereby *added* as follows:

BEFORE ADOPTION

9.13.120 Appeal From Order Of Humane Destruction (Non-existent)

AFTER ADOPTION

9.13.120 Appeal From Order Of Humane Destruction(*Added*)

If a section 9.13.110 hearing results in the City Manager or his designee ordering a dangerous dog to be humanely destroyed, that decision shall be final unless the dog owner applies to a court of competent jurisdiction for any remedies that may be available within ten (10) days after receiving notice of the destruction order. If an appeal is timely filed, the City Manager or his designee shall suspend the destruction order pending the final determination of the court. The appeal shall be a civil proceeding for the purpose of affirming or reversing the City Manager's destruction order.

**SECTION 14:**        **ADOPTION** “9.13.130 Change Of Ownership” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.130 Change Of Ownership (Non-existent)

#### AFTER ADOPTION

9.13.130 Change Of Ownership(*Added*)

- A. Any owner of a dangerous dog who sells or otherwise transfers ownership, custody, or residence of the dog shall, within ten (10) days after such change of ownership or residence, provide written notification to the city police department of the name, address, and telephone number of the new owner. It also shall be the responsibility of the person transferring ownership or custody of the dog to provide written notification of the dog's classification as dangerous to the person receiving the dog. The previous owner shall furnish a copy of such notification. The Oak Hill Police Department shall notify the code enforcement department and the Animal Control Officer of any changes of ownership, custody, residence of the dog within three (3) business days after receiving the required information from the previous dog owner.
- B. Any person receiving a dog classified as dangerous must obtain the required permit, tag, and enclosure prior to the acquisition of the dog from the city code enforcement department. The new owner shall comply fully with the provisions of this article pertaining to obtaining liability insurance, payment of fees, and maintenance, control, and ownership of a dangerous dog.

**SECTION 15:**        **ADOPTION** “9.13.140 Continuation Of Dangerous Dog Declaration” of the OakHill Municipal Code is hereby *added* as follows:

#### BEFORE ADOPTION

9.13.140 Continuation Of Dangerous Dog Declaration (Non-existent)

AFTER ADOPTION

9.13.140 Continuation Of Dangerous Dog Declaration(Added)

Any dog that has been declared dangerous by this city, another municipality, any county, or any state shall be subject to the provisions of this article as long as it remains in the city. The person owning or having custody of any dog designated as a dangerous dog by any municipality, county, or state government shall notify the City Manager or his designee within ten (10) days of moving the animal into the City of Oak Hill. The restrictions and conditions applicable to dangerous dogs and contained within this article shall remain in force while the dog remains in the city.

PASSED AND ADOPTED BY THE CITY OF OAK HILL COUNCIL

\_\_\_\_\_.

	AYE	NAY	ABSENT	ABSTAIN
Diana Janney	_____	_____	_____	_____
Melissa Wilshire	_____	_____	_____	_____
Steve Hayslette	_____	_____	_____	_____
Tom Oxley	_____	_____	_____	_____
Charles Smallwood, Jr.	_____	_____	_____	_____
Benitez Jackson	_____	_____	_____	_____
David Perry	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
Daniel E. Wright, Mayor, City of Oak Hill

\_\_\_\_\_  
Damita Johnson, City Clerk City of Oak Hill

The City of Oak Hill is seeking experienced professionals with proven economic development experience for the position of Coordinator of Economic Development. The successful applicant will assist the City Manager with:

1. General public relations endeavors, including representing the City on regional and statewide economic development committees as needed.
2. Updating of the city's master plan and the current GIS platform and data sets for illustrating key development areas and activities on a City-wide basis for a variety of purposes including marketing and promoting the city's assets.
3. Identifying business prospects, executing surveys, and determining levels of interests for development projects.
4. Curate and build email content, as needed, to be sent to the current business community and business prospects.
5. Developing high-profile marketing initiatives and materials to support business retention, sustainability, recruitment, and development.
6. Supporting targeted social and traditional media campaigns focused on educating corporate executives, entrepreneurs, talent, and the general public on the advantages of doing business and residing in the City.

#### Minimum Qualifications

1. Bachelor's degree in marketing, economic development, business, or related field.
2. Sufficient knowledge of:
  - a. Regional tourism and recreational activities
  - b. Local real estate market trends
  - c. Federal, State, County and Local economic development incentives
  - d. Research methods used in economic development and benchmarking
  - e. Business site selection principles
3. An appreciation for the impact of emerging issues, trends and state or municipal policies on both current and prospective business development.

#### Preferred Qualifications

1. Experience in the field of economic development, working with businesses on matters of retention, expansion, and recruitment on a local municipal level.
2. Assisting local partners with project feasibility assessments
3. Successful grant writing experiences
4. Over four years of experience in marketing, economic development, business, or a related field,
5. Graduate work or an advanced degree in Marketing, Business, or a related field.

#### Abilities

1. Developing and nurturing partnerships with external leaders and organizations; and, working cooperatively with others in order to achieve results.
2. Communicating complex ideas including technical information, analysis, and rationale clearly and compellingly to a variety of audiences using various mediums.
3. Utilizing a variety of communication and interpersonal skills to interact successfully with people at a number of levels inside and/or outside the organization.
4. Reading, analyzing, and interpreting general business periodicals, professional and technical journals, financial reports, legal documents and contracts, and governmental regulations.

#### Requirements

The successful applicant will be required to be or become a resident of the city and will be subject to annual performances reviews.

#### Equal Opportunity Employer

People of all genders and members of all racial and ethnic groups are encouraged to apply.

#### Compensation

Negotiable earnings commensurate with education and experience.





## ORDER

June 14, 2021

Frederick Riggins & King Moses Riggins  
538 B. S 18<sup>th</sup> St.  
Newark, NJ 07103

To whom it may concern,

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at Old Minden Rd., described as Lot 61 Ogden Add 362/120, Parid 09 33012700000000.

The Oak Hill City Council requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer

# BECKLEY NEWSPAPERS

P.O. Box 1599, Bluefield, WV 24701  
www.register-herald.com Phone: 304-255-4400 • Toll Free: 800-950-0250 • Fax: 304-255-4427

## Affidavit of Publication

### STATE OF WEST VIRGINIA COUNTY OF FAYETTE,

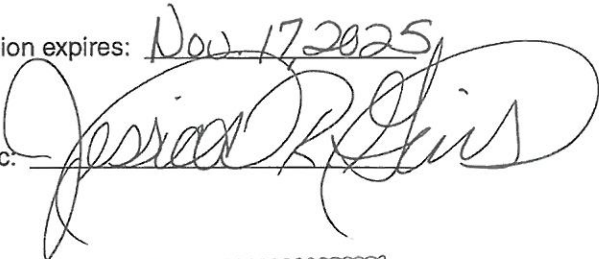
I, Jeremy Basham, of The Fayette Tribune, a weekly newspaper published in the City of Oak Hill, Fayette County, West Virginia, do certify that the notice attached hereto under the caption;

was published in the said Fayette Tribune 3 time(s) on the following day(s), namely 04/29/21, 05/06/21, 05/13/21

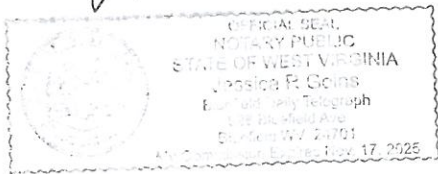
Publication Fee: \$174.49

Signed: 

Subscribed and sworn to before me this day  
05/13/2021

My commission expires: Nov 17 2025  


Notary Public:



#### NOTICE

April 20, 2021  
Frederick Riggins &  
King Moses Riggins  
538 B. S 18th St.  
Newark, NJ 07103

RE: Unsafe Structures /  
Article 11.04  
Structure located at Old Min-  
den Rd., Description: Lot 61  
Ogden Add 362/120, Parid 09  
33012700000000

To Whom it May Concern,

On April 6, 2021, the Structural In-  
spection Board reviewed the struc-  
ture described above according to  
Article 11.04 (Unsafe Structures) of  
the City Code.

Based on an inspection by mem-  
ber(s) of the Board, the structure  
was determined to be in violation  
of articles 11.04.010 (a). It is the  
opinion of the Structural Inspection  
Board that the structure cannot be  
reasonably repaired and should be  
ordered to be demolished. The  
Finding of Fact is attached to this  
notice.

The Structural Inspection Board  
will recommend that Oak Hill City  
Council issue an order directing  
you to demolish the structure. It is  
advisable that you appear at the  
Council meeting to show cause  
why you should not be ordered to  
demolish the structures if you dis-  
agree with the Structural Inspection  
Board. If you have any questions,  
you may contact my office.

Council will discuss the Board's  
recommendation after this notice  
has been published in the Fayette  
Tribune beginning April 29, 2021  
and ending May 13, 2021. Council  
meets on the second Monday of the  
month at 6:30 p.m. or shortly after.  
The directions to join the virtual  
meeting are provided below.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZlR3TmtuOEhKMEQ0Zz09>

Meeting ID: 304 469 9541  
Passcode: SBJune

Dial In:  
301 715 8592  
Meeting ID: 304 469 9541  
Passcode: 421719

Sincerely,

William C. Hannabass,  
City Manager

STRUCTURAL INSPECTION  
BOARD

Finding of Fact

April 6, 2021

Whereas, the Structural Inspection  
Board (SIB) convened with a quo-  
rum on April 6, 2021 at 1:30 p.m.,  
and

Whereas, the structure located at  
Old Minden Rd. was reviewed, and

Whereas, the property was de-  
scribed by the City Manager as  
property owned by Frederick Rig-  
gins and King Moses Riggins, 538  
B S 18th St., Newark, NJ 07103,  
and

Whereas, the structure is described  
as Lot 61 Ogden Add 362/120, Dis-  
trict 9, Map 33, Parcel 127, Parid 09  
33012700000000, and

Whereas, the SIB determined that  
defects described within the Cod-  
ified ordinances of the City of Oak  
Hill, Section 11.04.010 (a) were  
present upon the structures, and

Whereas, there are no occupants of  
said structures, and

Whereas, the Board was undivided  
and voted to have the structures de-  
molished, and

Whereas, this finding of fact togeth-  
er with a Notice will advise the own-  
er to appear before Council to show  
cause why the structures should not  
be ordered to be demolished, and

Whereas, the Board requests  
Council to examine and consider  
the findings and recommendation  
made.

Therefore, the SIB will cause the  
City Manager to have the property  
owners properly notified and make  
the SIB recommendation known to  
the Oak Hill City Council for consid-  
eration.

Respectfully Submitted by:

William C. Hannabass,  
City Manager



## NOTICE

April 20, 2021

Frederick Riggins & King Moses Riggins  
538 B. S 18<sup>th</sup> St.  
Newark, NJ 07103

**RE: Unsafe Structures / Article 11.04**

**Structure located at Old Minden Rd., Description: Lot 61 Ogden Add 362/120, Parid 09  
33012700000000**

To Whom it May Concern,

On April 6, 2021, the Structural Inspection Board reviewed the structure described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, the structure was determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structure cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structure. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structures if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after this notice has been published in the Fayette Tribune beginning April 29, 2021 and ending May 13, 2021. Council meets on the second Monday of the month at 6:30 p.m. or shortly after. The directions to join the virtual meeting are provided below.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZIR3TmtuOEhKMEQ0Zz09>

Meeting ID: 304 469 9541  
Passcode: SBJune

**Dial In:**

301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Sincerely,

William C. Hannabass, City Manager





## STRUCTURAL INSPECTION BOARD

### **Finding of Fact**

April 6, 2021

Whereas, the Structural Inspection Board (SIB) convened with a quorum on April 6, 2021 at 1:30 p.m., and

Whereas, the structure located at Old Minden Rd. was reviewed, and

Whereas, the property was described by the City Manager as property owned by Frederick Riggins and King Moses Riggins, 538 B S 18<sup>th</sup> St., Newark, NJ 07103, and

Whereas, the structure located at Old Minden Rd. is described as Lot 61 Ogden Add 362/120, District 9, Map 33, Parcel 127, Parid 09 33012700000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structures, and

Whereas, there are no occupants of said structures, and

Whereas, the Board was undivided and voted to have the structures demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structures should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:

William C. Hannabass, City Manager

# BECKLEY NEWSPAPERS

801 North Kanawha Street, Beckley, WV 25801  
www.register-herald.com • Phone: 304-255-4400  
Toll Free: 800-950-0250 • Fax: 304-255-4427

## Ad Proof

This is the proof of your ad scheduled to run on the dates indicated below. Please proofread carefully and if changes are needed, contact us prior to deadline at (304) 327-2818 or email at [tevans@bdtonline.com](mailto:tevans@bdtonline.com).

DATE 04/21/21

### Client:

CITY OF OAK HILL  
PO BOX 1245  
OAK HILL, WV 25901-0000  
(304) 469-9541

ACCOUNT NUMBER: 104559

Ad ID: 494320

Sort Line: NOTICE April 20, 202

Start: 04/29/21

Stop: 05/13/21

Total Cost: \$174.49

# of Lines: 136

Columns Wide: 1

# of Inserts: 6

Ad Class: Legals

Ad Taker: Teresa Evans

Phone #: (304) 327-2818

Email: [tevans@bdtonline.com](mailto:tevans@bdtonline.com)

### Publications:

Fayette Tribune  
[fayettetribune.com](http://fayettetribune.com)

### NOTICE

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Frederick Riggins &  
King Moses Riggins  
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Meeting ID: 304 469 9541  
Passcode: SBJune

Dial In:  
301 715 8592  
Meeting ID: 304 469 9541  
Passcode: 421719

Sincerely,

William C. Hannabass,  
City Manager

STRUCTURAL INSPECTION  
BOARD

### Finding of Fact

April 6, 2021

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Therefore, the SIB will cause the  
City Manager to have the property  
owners properly notified and make  
the SIB recommendation known to  
the Oak Hill City Council for consid-  
eration.

Respectfully Submitted by:

William C. Hannabass,  
City Manager



## AFFIDAVIT

Date: 4/27/21

I, William Light, placed the attached Notice on the above date in a conspicuous location on the property located at Old Minden Rd., situated on Lot 61 Ogden Add 362/120, District 9, Map 33, Parcel 127, Parid 09 53012700000000 in Fayette County, WV. I photographed the posted notice on

4/27

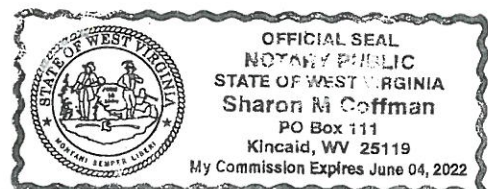
William Light

William Light, Code Enforcement Officer

Sworn to and subscribed before me this 27th day of April A.D., 2021.

Sharon M Coffman, Notary Public

My Commission expires June 4, 2022







**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between **THE COUNTY COMMISSION OF FAYETTE COUNTY, WEST VIRGINIA**, a governmental subdivision of the state of West Virginia hereinafter referred as "Commission", and **THE CITY OF OAK HILL**, a municipal corporation organized under the laws of the State of West Virginia, hereinafter referred as "City".

**WITNESSETH:**

That for and in consideration of the mutual covenants and conditions hereinafter set forth, the parties hereto agree as follows:

1. The City has adopted or will be adopting the same "Building Code" as the Commission.
2. The City will use the Commission's Code Official and Building Inspector and the Commission agrees that the City can use its Code Official and Building Inspector to do its inspection and enforcement under the Building Code as follows:

NFPA 70, National Electrical Code/2014  
 2015 International Mechanical Code  
 2015-International Fuel Gas Code  
 2015 International Residential Code for One and Two Family Dwellings  
 2009 International Energy Conservation Code for Residential Buildings  
 ANSI/ASHRAE/IESNA Standard 90.1 2010 Edition for Commercial Buildings  
 2009 ICC/ANSI A117.1 American National Standards for Accessibility & Usable Building & Facilities  
 2015 NFPA Life Safety Code  
 2015 International Swimming Pool and Spa Code

3. The City will charge and keep for its use and benefit the building permit fee.
4. The City will charge an inspection fee of one percent (1%) of the construction cost or Fifty Dollars and 00/100 (\$50.00) minimum fee cost, which fee will be paid by the City to the Commission.
5. The City will also charge the same fee or fees as the Commission for re-inspections, which fees will be paid by the City to the Commission.
6. No waiver of an inspection or re-inspection fee shall be granted without the written consent of the Commission and City Council.
7. A copy of each Building Permit will be provided to the Commission's Code Official within five (5) days of its issuance.
8. The costs of the initial inspections, which will not include re-inspections, will be paid by the Commission and include the cost of the Code Enforcement Officer/Building Inspector and any independent contractors employed by the Code Enforcement Officer/Builder Inspector.
9. Inspection or re-inspection fees will be paid by the City to the Commission on a monthly basis. When such remittance is made by the City to the Commission, documentation shall accompany the payment indicating the name to whom the building permit was issued and the building permit number.



10. The building inspections required by the Building Code will be conducted in a timely manner.
11. The Building Inspector/Code Official may employ independent contractors to conduct inspections the same as is done for the Commission and the Commission shall pay the fees of such independent contractors.
12. This Agreement shall be for a period of one year beginning on **July 1, 2021** and expiring **June 30, 2022**.
13. The Commission agrees that it will cause to be kept a separate accounting of the funds received from the City and the cost incurred by the Commission in delivering the service to the City. The cost of the Code Enforcement Officer/Building Inspector who receives a salary from the Commission shall be prorated and charges as part of the cost of the Commission.
14. At the expiration of the term of this Agreement, an analysis shall be done comparing the cost to the Commission with the Income received as a result of this Agreement. In the event the income exceeds the costs, the Commission shall be reimbursed one half (1/2) of the net income, the City shall not be required to reimburse the Commission for the difference.

**IN WITNESS WHEREOF**, the parties have caused their respective names to be hereunto affixed by their duly authorized representatives:

**FAYETTE COUNTY COMMISSION**

By: \_\_\_\_\_

President

**CITY OF OAK HILL**

By: \_\_\_\_\_

William C. Hannabass, City Manager

# CITY OF OAK HILL

## BOARDS – COMMISSIONS – COMMITTEES

### COUNCIL (4year term) Term Expires

Daniel E. Wright, Mayor	July 1, 2023
Diana L. Janney, Ward I	July 1, 2023
Missy Wilshire, Ward I	July 1, 2023
David Perry, Ward I	July 1, 2023
Charles Smallwood, Jr. Ward II	July 1, 2023
Benitez Jackson, Ward II	July 1, 2023
Ronald Stephen Hayslette, Ward II	July 1, 2023
Thomas Oxley, Council-at-Large	July 1, 2023

### SANITARY BOARD (3 year term) after initial appt.

**155.03 MEMBERSHIP.** *The Sanitary Board shall be composed of the Mayor or the City Manager and two residents of the City appointed to the Board by Council. No other officer or employee of the City, whether holding a paid or unpaid office, shall be eligible to appointment on the Board until at least one year after the expiration of the term of his public office. The term of the members of the Board appointed by Council shall be for three years and the Mayor or City Manager shall serve as such during the term of his office, the present members of the Board heretofore duly appointed and their terms are hereby confirmed. The successive successors of each such member shall be appointed to the term of three years. Vacancies shall be filled by Council for any unexpired term which may hereafter occur, in the same manner as the original appointment. No bond shall be required of the members of the Board except the treasurer thereof, as hereinafter provided.*  
(1958 Code Sec. 913.04)

Bill Hannabass, City Manager	Term of Current Council
Erin Ellis-Reid (filled Loren Cox's position 7/13/20)	July 1, 2022
Barney Stinnett	Term of Project

### PLANNING COMMISSION (3 year term)after initial appt.

#### 147.01 CREATION; MEMBERS.

- (a) *There shall be a Planning Commission which shall consist of seven members.*
- (b) *The members of the Planning Commission must be:*
  - (1) *Residents of the Municipality; and*
  - (2) *Qualified by knowledge and experience in matters pertaining to the development of the Municipality.*
- (c) *At least three-fifths of all of the members must have been residents of the City for at least three years prior to nomination or appointment and confirmation.*
- (d) *The members of a municipal planning commission must fairly represent different areas of interest, knowledge and expertise, including, but not limited to, business, industry, labor, government and other relevant disciplines. One member must be a member of Council or a designee and one member must be a member of the Administrative Department of the City or a designee. The term of membership for these two members is the same as their term of office.*
- (e) *Members shall serve three-year terms. Vacancies shall be filled for the unexpired term and made in the same manner as original selections were made.*
- (f) *The members of the Planning Commission shall serve without compensation, but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.*

- (g) *Nominations for the Planning Commission membership shall be made by the City Manager and confirmed by Council.*
- (h) *An individual may serve as a member of the Planning Commission, a county planning commission, a multicounty planning commission, a regional planning commission or a joint planning commission, at the same time.*
- (i) *The Council may remove members of the Planning Commission for missing three consecutive meetings, neglect of duty or malfeasance. The Council shall provide the member with a written statement of the reason for removal and an opportunity to be heard on the matter.*
- (j) *Members shall serve, have the powers and perform the duties provided by West Virginia Code 8A-2, as the same shall be amended from time to time.*  
(Amended 4-9-18)

Steve Richardson	July 1, 2022
Steve Moss, Chairperson	July 1, 2022
Jim Ross	July 1, 2023
Don Williams	July 1, 2023
Kaye Ballard	July 1, 2021
Benitez Jackson	Term of Council
Jeff Atha	July 1, 2023
Gary Harding, Administrative	Term of Council

**BD. of ZONING APPEALS (3 year term)**

- 1311.01 CREATION; MEMBERSHIP; TERMS; VACANCIES.** *The City Council shall establish a Board of Zoning Appeals to hear appeals on zoning issues. The Board shall be established in accordance with the Code of West Virginia, Chapter 8A, Article 8, as amended, with all the rights and responsibilities accorded therein.*
- A. *The Board shall consist of five members to be appointed by Council.*
  - B. *Members of the Board shall:*
    - 1. *Be residents of the City for at least three (3) years preceding the appointment;*
    - 2. *Not be a member of the Oak Hill Planning Commission; and,*
    - 3. *Not hold any other elective or appointive office in the City of Oak Hill.*
  - C. *Upon the establishment of the Board, the members shall be appointed for the following terms: one for a term of one (1) year; two (2) for a term of two (2) years; and two (2) for a term of three (3) years. The terms shall expire on the first day of January of the first, second and third year, respectively, following their appointment. Thereafter, members shall serve three-year terms. If a vacancy occurs, the City Council shall appoint a member for the unexpired term.*
  - D. *The members of the Board shall serve without compensation, but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.*  
(Amended 6-11-18)

Dennis Bess	July 1, 2023
James (Buzz) Elkins	January 1, 2023
Charles Flint	January 1, 2024
Adam Hodges	January 1, 2024
Don Phillips (chairperson)	January 1, 2022

**1311.02 ALTERNATE MEMBERS.**

- A. *The City Council may appoint up to three (3) additional members to serve as alternate members of the Board of Zoning Appeals.*
- B. *Alternate members of the Board shall meet the eligibility criteria included in Section 1311.01.*
- C. *The term for an alternate Board member is three (3) years. The City Council may appoint alternate members on a staggered term schedule.*
- D. *An alternate member shall serve on the Board when one of the regular members is unable to serve. The alternate member shall serve until a final determination is made in the matter to which the alternate member was initially called on to serve.*
- E. *The Board of Zoning Appeals shall establish rules and procedures for designating an alternate member.*
- F. *An alternate member shall have the same powers and duties of a regular Board member.*

(Amended 6-11-18)

Tom Burdette  
VACANT  
VACANT

January 1, 2024

### **BUILDING COMMISSION (5 year term)**

**153.01 CREATION; MEMBERS; TERM.** *The City does hereby create and establish a building commission, pursuant to West Virginia Code Article 8-33, as amended, to be known as the Oak Hill Building Commission. The Commission shall have all the powers, rights and duties as set forth in West Virginia Code Article 8-33, subject to the provisions hereinafter set forth. The number of members for such Commission shall be set at five, with the original Board of the Commission consisting of five members; with one member appointed for one year, one member appointed for two years, one member appointed for three years, one member appointed for four years and one member appointed for five years.*

*Upon the expiration of an original Board member's term, the new appointment shall be for five years. No more than two-thirds of the members of such Board may be from the same political party and no member may be employed by the United States Government, the State or any county or political subdivision thereof or any political party. Appointment of members shall be made by Council.*

*Vacancies on such Board shall be filled as specified by West Virginia Code Article 8-33. All members of such Board shall be residents of the City. Provided, however, that the Commission shall not undertake any project or exercise any of the powers authorized by the provisions of West Virginia Code Article 8-33, in support or furtherance of any project, unless such project is first approved by Council and the Commission first authorized to do so by Council by resolution duly adopted at a regular or special meeting and made of record in the minutes of such meeting.*  
(Ord. 3-6-77)

Vacancy (Jack Flint retiring)

July 1, 2021

Vacancy (John Frazier's resigned)

July 1, 2018

Don Williams

July 1, 2023

David Stewart

July 1, 2022

Chris Robinson

July 1, 2022

### **POLICE CIVIL SERVICE COMMISSION (3 year term) 4 year term after initial appt.**

John Trimble

July 1, 2021

Jeremy Crosier

July 1, 2024

Ernie Perdue

July 1, 2021

### **STRUCTURAL INSPECTION BOARD**

**1711.02 (a) STRUCTURAL INSPECTION BOARD ESTABLISHED.** *There is hereby created an enforcement agency for this article to be known as the Structural Inspection Board, which Board shall consist of the Mayor, City Manager, City Engineer and one member at large, the latter to be selected by and to serve at the will and pleasure of Council. The ranking Health Officer, if there is one, and the Fire Chief shall serve as ex-officio members of the Board.*

Bill Hannabass, *City Manager*

Term of Council

Tim Richardson, *Fire Chief*

Term of Council

Josh Jones *(at will and pleasure of Council) (Member-At-Large)*

Term of Council

John Tuggle

Term of Council

Daniel E. Wright, *Mayor*

Term of Council

**RECREATION COMMITTEE (3 year term) after initial appt.**

**145.01 CREATION; MEMBERSHIP.** *There is created a Recreation Committee for the City. This Committee shall consist of nine members appointed by the Mayor and confirmed by Council, as follows: one member representing Council; one member representing the public schools; one member representing the City churches, and six members at large. At least three of the members of the Committee shall be women. Vacancies shall be filled by appointment for the unexpired term only. Members of the Committee shall serve without compensation.*  
(Ord. 2-6-90)

Benitez Jackson	Term of Council
Vacancy (Cindy Whitlock resigned 9/17/19) Natasha Green interested	Term of Council
Christa Hodges	Term of Council
Patty Nelson	Term of Council
Saundie Smith	Term of Council
Bill Hannabass, City Manager	Term of Council
Diana Janney, Council	Term of Council
Christina F. Wright	Term of Council
Tim Buskus	Term of Council

**Museum Commission**  
Inactive as of the August 11, 2008      Council meeting – will form when necessary again

**Beautification Commission (4 year term)**

**149.01 CREATION; MEMBERS; DUTIES.** *There is hereby created the Beautification Commission of the City, which may be referred to as the Beautification Commission.*  
*The Commission shall consist of ten members which shall include the Mayor, the City Manager, a member of Council and seven members from the public at large. The public members shall be appointed by the Mayor, subject to approval of Council, or by Council, and shall hold office during the term of Council under which such appointments were approved or made.*  
*At the first meeting after the appointment of the public members, the Commission shall elect from its membership a chairperson and a secretary and shall adopt such rules and thereafter hold such meetings as shall be necessary or convenient for the transaction of its business.*  
*The Commission shall advise and recommend to the Mayor or Council such programs or projects as would, in the opinion of the Commission, improve the beauty and enhance the general welfare of the City. All projects or programs involving any expenditure of public money shall first have the approval of Council, although the implementation thereof may be delegated by Council to the Commission.*  
*The Mayor or Council may request the advice or cooperation of the Commission for any project or program connected with the beautification, cleanliness and general welfare of the City.*  
(Ord. 8-3-93)

Jeanay Booth	Term of Council
Judy Lively	Term of Council
Cindy Canterbury	Term of Council
Beth Burdette	Term of Council
Karen Jones	Term of Council
Sheila Malay	Term of Council
Barbara Ridenhour	Term of Council
Thomas Oxley (Appointed 4/19/2021)	Term of Council
Daniel E. Wright, Mayor	Term of Council
Bill Hannabass, City Manager	Term of Council

### **SAFETY COMMITTEE**

Tim Richardson, *Fire Chief*  
Mike Whisman, *Police Chief*  
Bill Hannabass, *City Manager*

Term of Council  
Term of Council  
Term of Council

### **FINANCE COMMITTEE**

Tom Oxley, *Council-At-Large*  
Missy Wilshire, *Council*  
Diana Janney, *Council*  
Bill Hannabass, *City Manager*  
Damita Johnson, *City Clerk/Treasurer*

Term of Council  
Term of Council  
Term of Council  
Term of Council  
Term of Council

### **RAIL TRAIL COMMITTEE**

**157.01 MEMBERS.** *The Commission shall consist of five members who shall include the City Manager, a member of Council, a representative of the Oak Hill Garden Club, a representative of the Oak Hill Lions Club, and a member at large. The public member shall be appointed by the Mayor, subject to approval of Council, or by Council. All members shall hold office during the term of Council under which such appointments were approved or made.*  
(Ord. 8-11-08)

Beth Gardner  
Sadie Brash  
Erin Ellis-Reid  
Bill Hannabass, *City Manager*  
Missy Wilshire, *Council*

Term of Council  
Term of Council  
Term of Council  
Term of Council  
Term of Council

### **AMPHITHEATER COMMITTEE**

#### **154.01 CREATION; MEMBERS; DUTIES.**

(a) *There is hereby created the Amphitheater Commission of the City, which may be referred to as the Amphitheater Commission.*

(b) *The Commission shall consist of ten members which shall include the Mayor, the City Manager, a member of Council and seven members from the public at large. The public members shall be appointed by the Mayor, subject to approval of Council, or by Council, and shall hold office during the term of Council under which such appointments were approved or made.*

(c) *At the first meeting after the appointment of the public members, the Commission shall elect from its membership a chairperson and a secretary and shall adopt such rules and thereafter hold such meetings as shall be necessary or convenient for the transaction of its business.*

(d) *The Commission shall advise and recommend to the Mayor or Council such programs, policies or projects as would, in the opinion of the Commission, improve the operation of the amphitheater. All projects, policies or programs involving any expenditure of public money shall first have the approval of Council, although the implementation thereof may be delegated by Council to the Commission.*

(e) *The Mayor or Council may request the advice or cooperation of the Commission for any project, policy or program connected with the amphitheater.*  
(4-8-13)

Daniel E. Wright, *Mayor*  
Bill Hannabass, *City Manager*  
Melissa Wilshire, *Council*  
Mike Lively  
Kathleen Lively

Term of Council  
Term of Council  
Term of Council  
Term of Council  
Term of Council

Marilyn Montgomery  
Mike Kemlock  
Merry Hanning  
Don Williams  
Gail Mauritz Treadway

Term of Council  
Term of Council  
Term of Council  
Term of Council  
Term of Council

**HOMELESSNESS/OPIOID ABUSE ADVISORY COMMITTEE**  
**CREATION: MEMBERS; DUTIES.**

Daniel E. Wright, Mayor  
William Hannabass, City Manager  
Michael Whisman, Chief of Police  
Michael Fridley, Sheriff of Fayette County  
Benitez Jackson, Coach OHHS  
Carri Strunk, Prevention Specialist for New River Health Assoc.  
Christopher Moorehead, Atty  
Don Williams, Owner of Café’ One Ten  
Elizabeth Campbell, Pros Atty  
Rev. Maggie Blanchard, Rector, St. Andrew’s Episcopal Church  
Tennille Limer, WV Coalition to End Homelessness (WVCEH)  
Teri Harlan, Fayette County Health Dept. Admin.  
Tom Ballard, owner of Ballard Electric

**BLACK HISTORY CELEBRATION COMMITTEE**

Adam Hodges  
Charles Smallwood, Jr.  
Saundie Smith  
Daniel E. Wright, Mayor

**HISTORICAL LANDMARK COMMISSION**

**KNOW YOUR CITY GOVERNMENT DAY COMMITTEE**

Saundie Smith  
Benitez Jackson  
Charles Smallwood, Jr.  
Tom Oxley  
Daniel E. Wright, Mayor

**BEAUTIFICATION COMMITTEE (Appointed 5-10-2021)**

Christa Hodges

Leslie McVey

One Member from Beautification Committee (Judy Lively)

Melissa Wilshire, *Council*

**OLD MINUTES PRESERVATION COMMITTEE**

William Hannabass, *City Manager*

Damita Johnson, *Clerk/Treasurer*

Daniel E. Wright, *Mayor*



CITY OF OAK HILL

TO : DEED

W R HAYES, ET AL

+++  
MILLC 6 1928 C/I ✓  
CITY OF OAK HILL

C/O C R HILL, OAK HILL, #

WEST VIRGINIA.

+++++

WHEREAS, at a regular meeting of the council of the City of Oak Hill duly and legally called and held at the City Hall on the 2d day of April, 1928, a resolution was adopted authorizing and directing the sale and conveyance of the real estate hereinafter mentioned and described to the parties of the second part upon the terms and conditions herein-after set forth and the execution and delivery of this deed was authorized and directed, all of which was duly entered of record on the minutes of said meeting,

+++  
state of West Virginia,  
+++  
and legally called and held at the City Hall on the 2d day of April, 1928, a resolution was adopted authorizing and directing the sale and conveyance of the real estate hereinafter mentioned and described to the parties of the second part upon the terms and conditions herein-after set forth and the execution and delivery of this deed was authorized and directed, all of which was duly entered of record on the minutes of said meeting,

NOW, THEREFORE, THIS DEED WITNESSETH: That for and in consideration of the sum of Five Dollars (\$5.00) cash in hand paid by the parties of the second part to the party of the first part and other good and valuable considerations not herein set forth, the receipt of all which is hereby acknowledged, the party of the first part does hereby grant and convey unto the parties of the second part all those two certain lots or parcels of real estate situate and being on Kelly Street of the City of Oak Hill, Fayette County, West Virginia, as follows:

FIRST: Part of Lot 107 fronting 40 feet on Kelly Street to a depth of 60 feet back to lot 108 on that portion of said lot 107 where the City Hall building now stands, as shown on a plat of lots surveyed for C T Jones, July 1902, and of record in the Fayette County Court Clerk's office. And being the same real estate originally conveyed to the Town of Oak Hill by deed of C T Jones and wife dated December 30, 1903 and of record in the Fayette County Court Clerk's office in Deed Book 27 at page 361, and subsequently conveyed and certain rights released by deed of May L Jones and others, heirs at law of C T Jones, by deed dated March 14, 1928, and to be recorded in said Clerk's office.

SECOND: -- BEGINNING at a stake on the eastern side of Kelly Street, said stake being a corner to the land now owned by the J E Lewis Estate, and leaving said street and running with the said Lewis Estate N 49-28 E 120 feet to a stake corner to the land now owned by W R Hayes and in the line of said Lewis Estate; thence leaving said Lewis Estate and running with said W R Hayes S 40-52 E 60 feet to a stake in line of said Hayes and a corner to H B Clower; thence with the latter S 49-28 W 60 feet to a stake in line of said Clower and a corner to the 40 feet by 60 foot lot now owned by the City of Oak Hill, West Virginia; thence leaving Clower and running with said lot N 40-52 W 40 feet to a stake corner to said lot owned by the City of Oak Hill, West Virginia; thence continuing with said lot S 49-28 W 60 feet to a stake on the eastern side of said Kelly Street; thence with said street N 40-52 W 20 feet to the beginning and containing 4,800 square feet, and being a portion of Lots Nos. 107a and 108a as shown on the Clark & Krebs map of the C T Jones Estate dated July 20, 1905, and of record in the Fayette County Court Clerk's office.

THERE IS SPECIFICALLY RESERVED from the operation of this deed the coal and other minerals underlying the real estate herein described and hereby conveyed, the same, together with all necessary mining rights and privileges, having been conveyed by prior deeds.

This conveyance is conditioned that the parties of the second part, in the construction of the City Hall to be built upon the real estate hereinbefore described and hereby conveyed, shall cause to be constructed in said building a suitable and appropriate tablet of bronze or other metal showing the original date and donation of said real estate to the City of Oak Hill by the said C T Jones.

And being the same property conveyed to the City of Oak Hill by deed of May L Jones, Widow, et als, dated March 14, 1928, and of record in the Fayette County Court Clerk's office.

And the party of the first part covenants to and with the parties of the second part that it warrants generally the title to the real estate herein described and hereby conveyed.

IN WITNESS WHEREOF the City of Oak Hill has caused its corporate name to

# City of Oak Hill

## Proposed Road Paving Projects - 2021

Project Year	Project Name	Project Type	Square Feet	Milling Required	Comments	Proposed Cost
2021	Shuff St.	Proposed	31,859	No	\$1.42/sq ft for paving used for estimation.	\$45,239.78
2021	Joy St.	Proposed	7,959	No	\$1.42/sq ft for paving used for estimation.	\$11,301.78
2021	Hickory St.	Proposed	6,262	No	\$1.42/sq ft for paving used for estimation.	\$8,892.04
2021	Rogers St.	Proposed	4,669	No	\$1.42/sq ft for paving used for estimation.	\$6,629.98
2021	Shumate St.	Proposed	20,247	Yes	\$.45/sq ft for milling; \$1.42/sq ft for paving. \$1.87/sq ft total.	\$37,861.89
2021	Hayes St.	Proposed	8,182	No	\$1.42/sq ft for paving used for estimation.	\$11,618.44
2021	Unnamed St. off Joy St.	Proposed	1,806	No	\$1.42/sq ft for paving used for estimation. Only mill and pave up to concrete drains at end (not on the other side of drains). \$.45/sq ft for milling; \$1.42/sq ft for paving.	\$2,564.52
2021	Winwood Pl	Proposed	6,632	Yes	\$1.87/sq ft total.	\$12,401.84
2021	Church St.	Proposed	5,949	No	\$1.42/sq ft for paving used for estimation.	\$8,447.58
2021	Fox Run	Proposed	16,766	No	\$1.42/sq ft for paving used for estimation.	\$23,807.72
2021	Harvey Ave.	Proposed	9,047	No	\$1.42/sq ft for paving used for estimation.	\$12,846.74
2021	Circle Dr.	Proposed	7,703	No	\$1.42/sq ft for paving used for estimation.	\$10,938.26
2021	Rhodes St. (Mill)	Proposed	820	Yes	\$.45/sq ft for milling; \$1.42/sq ft for paving. \$1.87/sq ft total.	\$1,533.40
2021	Rhodes & Wickline St.	Proposed	15,253	No	\$1.42/sq ft for paving used for estimation.	\$21,659.26
2021	Arthur St.	Proposed	3,210	No	\$1.42/sq ft for paving used for estimation.	\$4,558.20
2021	Highlawn Ave.	Proposed	8,954	No	\$1.42/sq ft for paving used for estimation.	\$12,714.68
2021	Twentyfourth St.	Proposed	19,399	No	\$1.42/sq ft for paving used for estimation.	\$27,546.58
2021	Coleman Circle	Proposed	4,406	No	\$1.42/sq ft for paving used for estimation.	\$6,256.52
2021	Raymond St.	Proposed	4,096	No	\$1.42/sq ft for paving used for estimation.	\$5,816.32
2021	Harlem Heights Park	Proposed	3,394	No	\$1.42/sq ft for paving used for estimation.	\$4,819.48
2021	Fire Department Parking Lot	Proposed	29,722	Yes	\$.45/sq ft for milling; \$1.42/sq ft for paving. \$1.87/sq ft total.	\$55,580.14
2021	Police Department Parking Lot	Proposed	20,468	Yes	\$.45/sq ft for milling; \$1.42/sq ft for paving. \$1.87/sq ft total.	\$38,275.16
Total						\$371,310.31

6/07/21

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City of Oak Hill  
R E V E N U E   R E P O R T  
GENERAL FUND

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TITLE	ACCOUNT #	ESTIMATED REVENUES	RECEIPTS		UNCOLLECTED BALANCE
		YEAR	MONTH	Y-T-D	YEAR
PROPERTY TAXES - CURRENT YEAR	1 301 010 00	822,226.00	.00	806,376.06	15,849.94
PRIOR YEAR TAXES	1 301 020 05	74,900.00	30.73	51,148.45 <i>- 5,000</i>	23,751.55
SUPPLEMENTAL TAXES	1 301 060 00	60,000.00	.00	72,381.13 <i>+ 15,000</i>	(12,381.13)
TAX LOSS RESTORATION FUND DIST	1 301 070 00	.00	.00	.00	.00
TAX PENALTIES & INTEREST	1 302 000 00	13,200.00	.00	15,001.93 <i>+ 3,000</i>	(1,801.93)
GAS & OIL SEVERANCE TAX	1 303 000 00	12,500.00	.00	12,340.03	159.97
EXCISE TAX ON UTILITIES	1 304 000 00	294,000.00	5,683.45	294,596.13 <i>+ 20,000</i>	(596.13)
BUSINESS & OCCUPATION TAX	1 305 000 00	2000,000.00	298.14	1936,762.25 <i>- 50,000</i>	63,237.75
WINE & LIQUOR TAX	1 306 000 00	40,000.00	.00	50,580.05 <i>+ 20,000</i>	(10,580.05)
HOTEL OCCUPANCY TAX	1 308 000 00	102,000.00	95.91	90,613.34 <i>- 5,000</i>	11,386.66
FINES, FEES & COURT COSTS	1 320 000 00	102,000.00	1,974.25	133,318.16 <i>+ 30,000</i>	(31,318.16)
FINES - SPECIAL	1 320 100 00	14,000.00	.00	17,226.00 <i>+ 5,000</i>	(3,226.00)
PARKING VIOLATIONS	1 321 000 00	600.00	.00	160.00	440.00
PARKING VIOLATIONS - FIRE DEPT	1 321 100 00	.00	.00	.00	.00
REGIONAL JAIL PARTIAL REIMB	1 322 000 00	750.00	.00	.00	750.00
LICENSES	1 325 000 00	35,000.00	551.50	20,677.25	14,322.75
BUILDING PERMIT FEES	1 326 000 00	1,800.00	15.00	554.00	1,246.00
MISCELLANEOUS PERMITS	1 327 000 00	1,560.00	.00	160.00	1,400.00
FRANCHISE FEES	1 328 000 00	100,000.00	.00	115,528.30 <i>+ 15,000</i>	(15,528.30)
INSPECTION FEES - COUNTY	1 329 000 00	23,000.00	213.00	183,761.25 <i>+ 165,000</i>	(160,761.25)
IRP FEES	1 330 000 00	70,000.00	.00	147,850.85 <i>+ 80,000</i>	(77,850.85)
PRIVATE LIQUOR CLUB FEE	1 335 000 00	3,000.00	.00	2,809.60	190.40
VACANT PROPERTY REGIS FEES	1 341 000 00	5,400.00	.00	5,600.00 <i>+ 500</i>	(200.00)
RENTS & CONCESSIONS	1 345 000 00	31,000.00	.00	26,582.50	4,417.50
CHARGES TO OTHER ENTITIES	1 362 000 00	.00	.00	.00	.00
FEDERAL GOVERNMENT GRANTS	1 365 000 00	1160,000.00	.00	926,638.64 <i>- 200,000</i>	233,361.36
FEMA - FEDERAL GRANTS	1 365 100 00	.00	.00	.00	.00
STATE GOVERNMENT GRANTS	1 366 000 00	.00	.00	.00	.00
OTHER GRANTS	1 367 000 00	.00	.00	.00	.00
CONTR FROM OTHER ENTITIES	1 368 000 00	2,000.00	.00	1,565.00	435.00
CONTR FROM OTHER FUNDS	1 369 000 00	.00	.00	.00	.00
FEDERAL PMT IN-LIEU OF TAXES	1 372 000 00	.00	.00	.00	.00
FLOOD REIMBURSEMENT	1 373 000 00	.00	.00	.00	.00
TRANSFERS FROM RAINY DAY FUND	1 375 000 00	.00	.00	.00	.00
GAMING INCOME	1 376 000 00	6,800.00	.00	7,517.24 <i>+ 1,500</i>	(717.24)
CAPITAL LEASE REVENUES	1 377 000 00	.00	.00	.00	.00
INTEREST EARNED ON INVESTMENT	1 380 000 00	60,500.00	.00	558.39	59,941.61
REIMBURSEMENTS	1 381 000 00	60,000.00	.00	65,565.63 <i>+ 10,000</i>	(5,565.63)
REFUNDS	1 382 000 00	17,500.00	.00	20,079.71 <i>+ 5,000</i>	(2,579.71)
SALE OF FIXED ASSETS	1 383 000 00	7,000.00	.00	7,937.25 <i>+ 1,000</i>	(937.25)
SALE OF MATERIALS	1 384 000 00	1,500.00	.00	1,805.00 <i>+ 500</i>	(305.00)
COMMISSIONS	1 385 000 00	.00	.00	.00	.00
INSURANCE CLAIMS	1 386 000 00	13,000.00	.00	36,503.58 <i>+ 25,000</i>	(23,503.58)
FILING FEES	1 387 000 00	.00	.00	.00	.00
ACCIDENT REPORTS	1 389 000 00	4,200.00	65.00	4,418.83 <i>+ 300</i>	(218.83)
CONFISCATED PROPERTY	1 394 000 00	.00	.00	806.00 <i>+ 700</i>	(806.00)
VIDEO LOTTERY	1 397 000 00	18,000.00	.00	21,225.33 <i>+ 5,000</i>	(3,225.33)
MISCELLANEOUS REVENUE	1 399 000 00	600.00	50.00	975.51 <i>+ 500</i>	(375.51)
		=====	=====	=====	=====
TOTAL GENERAL FUND REVENUES		5158,036.00	8,976.98	5079,623.39	78,412.61

*+ 143,000*

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City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

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TITLE	ACCOUNT #	APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
		YEAR	MONTH	Y-T-D	YEAR
FEMA - FEDERAL GRANT	1 403 100 00	.00	.00	.00	.00
VA STREET SIDEWALK - FED GRANT	1 403 200 00	.00	.00	.00	.00
STATE GRANTS					
RAILROAD DEPOT PROJECT	1 404 681 00	.00	.00	.00	.00
OAK HILL MOVING AHEAD GRANT	1 404 682 00	.00	.00	.00	.00
AMERICAN RED CROSS GRANT	1 404 683 00	.00	.00	.00	.00
OAK HILL CIVITAN GRANT	1 404 684 00	.00	.00	.00	.00
		=====	=====	=====	=====
TOTAL STATE GRANTS		.00	.00	.00	.00
CIVIL SERVICE					
OFFICIALS' SAL - CIVIL SERVICE	1 407 010 00	900.00	.00	1,050.00 +900	(150.00)
FICA TAX - CIVIL SERVICE	1 407 040 00	70.00	.00	80.31 +70	(10.31)
PROFESSIONAL SER - CIVIL SERVI	1 407 230 00	1,000.00	.00	900.00	100.00
WORKERS COMP - CIVIL SERVICE	1 407 261 00	50.00	.00	.00	50.00
UNEMPLOYMENT INS - CIVIL SERVI	1 407 262 00	16.00	.00	26.27 +15	(10.27)
MATERIALS & SUPP - CIVIL SERV	1 407 410 00	600.00	.00	460.00 -15	140.00
		=====	=====	=====	=====
TOTAL CIVIL SERVICE		2,636.00	.00	2,516.58 970	119.42
MAYOR					
PERSONAL SERVICES					
OFFICIALS' SALARY - MAYOR	1 409 010 00	4,000.00	.00	2,000.00	2,000.00
FICA TAX - MAYOR	1 409 040 00	306.00	.00	153.00	153.00
		-----	-----	-----	-----
TOTAL PERSONAL SERVICES		4,306.00	.00	2,153.00	2,153.00
TELEPHONE - MAYOR					
TRAVEL - MAYOR	1 409 110 00	.00	.00	.00	.00
TRAVEL - MAYOR	1 409 140 00	600.00	.00	.00	600.00
MAINT & RPR BLDG & GRND MAYOR	1 409 150 00	.00	.00	.00	.00
TRAINING & EDUCATION - MAYOR	1 409 210 00	375.00	.00	.00	375.00
INSURANCE & BONDS - MAYOR	1 409 260 00	.00	.00	.00	.00
WORKERS' COMP - MAYOR	1 409 261 00	35.00	.00	.00	35.00
MATERIALS & SUPPLIES - MAYOR	1 409 410 00	525.00	.00	409.12	115.88
		=====	=====	=====	=====
TOTAL MAYOR		5,841.00	.00	2,562.12	3,278.88
CITY COUNCIL					
PERSONAL SERVICES					
OFFICIALS' SALARY - COUNCIL	1 410 010 00	21,000.00	.00	10,250.00	10,750.00
FICA EXPENSE - COUNCIL	1 410 040 00	1,610.00	.00	784.13	825.87
		-----	-----	-----	-----
TOTAL PERSONAL SERVICES		22,610.00	.00	11,034.13	11,575.87
TRAVEL - COUNCIL	1 410 140 00	4,000.00	.00	121.95 -3,500	3,878.05
TRAINING & EDUCATION - COUNCIL	1 410 210 00	1,600.00	.00	.00 -1,500	1,600.00
DUES & SUBSCRIPTIONS - COUNCIL	1 410 220 00	15,730.00	.00	15,721.40	8.60
PROFESSIONAL SER - COUNCIL	1 410 230 00	.00	.00	.00	.00
INSURANCE & BONDS - COUNCIL	1 410 260 00	.00	.00	.00	.00
WORKERS' COMP - COUNCIL	1 410 261 00	300.00	.00	.00	300.00
MATERIALS & SUPPLIES - COUNCIL	1 410 410 00	300.00	.00	300.00 +5,000	.00
		=====	=====	=====	=====
TOTAL CITY COUNCIL		44,540.00	.00	27,177.48 0	17,362.52



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City of Oak Hill  
B U D G E T R E P O R T  
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TITLE	ACCOUNT #	APPROPRIATIONS YEAR	EXPENDITURES MONTH Y-T-D	UNEXPENDED BALANCE YEAR
CITY MANAGER'S OFFICE				
PERSONAL SERVICES				
EMP SALARY & WAGES - CITY MGR	1 412 030 00	237,700.00	.00 208,944.52	28,755.48
FICA TAX - CITY MGR OFFICE	1 412 040 00	18,400.00	.00 16,061.54	2,338.46
GROUP INSURANCE - CITY MGR OFF	1 412 050 00	20,200.00	1,944.60 16,889.90	3,310.10
GROUP INS - DENTAL/VISION CM	1 412 051 00	1,800.00	.00 1,031.70	768.30
OPEB EXPENSE - CITY MGR OFFICE	1 412 111 00	6,600.00	960.00 6,240.00	360.00
OPEB ARC - CITY MGRS OFFICE	1 412 111 10	.00	.00 .00	.00
RETIREMENT-CITY MGRS OFFICE	1 412 060 00	20,580.00	.00 18,823.24	1,756.76
OVERTIME - CITY MGRS OFFICE	1 412 080 00	3,600.00	.00 149.58	3,450.42
OTHER FRINGE BEN - CITY MGR	1 412 100 00	.00	.00 .00	.00
TOTAL PERSONAL SERVICES		308,880.00	2,904.60 268,140.48	40,739.52
TELEPHONE - CITY MGRS OFFICE	1 412 110 00	3,360.00	.00 1,826.80	1,533.20
PRINTING - CITY MGRS OFFICE	1 412 120 00	.00	.00 .00	.00
TRAVEL - CITY MGRS OFFICE	1 412 140 00	1,300.00	.00 .00	1,300.00
GIS - TRAVEL EXPENSE	1 412 140 10	1,200.00	.00 .00	1,200.00
MAINT & RPR BLDG & GRND CI MGR	1 412 150 00	.00	.00 .00	.00
MAINT & REPAIR EQUIP/CITY MGR	1 412 160 00	.00	.00 .00	.00
MAINT & REP VEHICLES - MGR	1 412 170 00	.00	.00 .00	.00
ADV/LEGAL PUB - CITY MGRS OFF	1 412 200 00	1,500.00	.00 1,556.46	(56.46)
TRAINING & EDU - CITY MGRS OFF	1 412 210 00	700.00	.00 30.00	670.00
DUES & SUBSCRIP - CITY MGR	1 412 220 00	1,000.00	.00 281.87	718.13
PROFESSIONAL SERV - CITY MGR	1 412 230 00	42,000.00	.00 38,841.00	3,159.00
GIS - PROFESSIONAL SERVICES	1 412 230 10	.00	.00 .00	.00
INSURANCE & BONDS - CITY MGR	1 412 260 00	1,300.00	.00 1,243.00	57.00
WORKERS' COMP - CITY MGRS OFF	1 412 261 00	5,000.00	.00 .00	5,000.00
UNEMPLOY INS - CITY MGR OFFICE	1 412 262 00	1,280.00	.00 1,081.00	199.00
COURT COSTS AND DAMAGES	1 412 290 00	.00	.00 .00	.00
INS PREMIUMS FOR RETIREES	1 412 390 00	.00	.00 .00	.00
MATERIALS & SUPP - CITY MGR	1 412 410 00	12,000.00	.00 4,433.51	7,566.49
GIS MATERIALS & SUPPLIES	1 412 410 10	8,200.00	.00 1,460.27	6,739.73
AUTO SUPPLIES - CITY MGR OFFIC	1 412 430 00	1,800.00	.00 664.66	1,135.34
UNIFORMS - CITY MANAGER	1 412 450 00	900.00	74.80 727.18	172.82
GIS - COMPUTER SOFTWARE	1 412 530 10	15,000.00	.00 15,266.27	(266.27)
CAPITAL OUTLAY - EQUIPMENT	1 412 590 00	.00	.00 .00	.00
TOTAL CITY MANAGER'S OFFICE		405,420.00	2,979.40 335,552.50	69,867.50

25,000

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

		APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
TITLE	ACCOUNT #	YEAR	MONTH	Y-T-D	YEAR
TREASURER'S OFFICE					
PERSONAL SERVICES					
EMP SALARY & WAGES - TREASURER	1 413 030 00	70,790.00	.00	62,922.28	7,867.72
FICA TAX - TREASURER	1 413 040 00	5,540.00	.00	4,717.21	822.79
GROUP INSURANCE - TREASURER	1 413 050 00	.00	.00	.00	.00
RETIREMENT - TREASURER	1 413 060 00	6,800.00	.00	6,275.28	524.72
OVERTIME/EXTRA HELP - TREASURE	1 413 080 00	.00	.00	.00	.00
OTHER FRINGE BEN - TREASURER	1 413 100 00	.00	.00	.00	.00
TOTAL PERSONAL SERVICES		83,130.00	.00	73,914.77	9,215.23
TELEPHONE - CITY TREASURER	1 413 110 00	720.00	.00	365.36	354.64
PRINTING - TREASURER	1 413 120 00	500.00	.00	344.04	155.96
TRAVEL - TREASURER	1 413 140 00	1,500.00	.00	.00 -1,500	1,500.00
MAINT & REPAIR EQUIP - TREAS	1 413 160 00	.00	.00	.00	.00
POSTAGE - TREASURER'S OFFICE	1 413 180 00	7,000.00	.00	5,938.34	1,061.66
ADV/LEGAL PUB - TREASURER	1 413 200 00	1,900.00	.00	1,472.68	427.32
TRAINING & EDUC - TREASURER	1 413 210 00	1,445.00	.00	1,837.00 +500	(392.00)
DUES & SUBSCRIB - TREASURER	1 413 220 00	1,200.00	.00	170.00 -1,000	1,030.00
PROF SERVICES - TREASURER	1 413 230 00	9,000.00	.00	9,000.00	.00
AUDIT COSTS - TREASURER	1 413 240 00	12,000.00	.00	11,651.00	349.00
INSURANCE & BONDS - TREASURER	1 413 260 00	750.00	.00	750.00	.00
WORKERS' COMP - TREASURER	1 413 261 00	.00	.00	.00	.00
UNEMPLOYMENT INS - TREASURER	1 413 262 00	.00	.00	210.01 +200	(210.01)
REFUNDS/REIMB - TREASURER	1 413 400 00	.00	.00	.00	.00
MATERIALS & SUPP - TREASURER	1 413 410 00	5,400.00	.00	1,750.24 +1,800	3,649.76
COMPUTER SOFTWARE - TREASURER	1 413 530 00	.00	.00	.00	.00
EQUIPMENT -TREASURER	1 413 590 00	.00	.00	.00	.00
OTHER INT & PENALTY - TREASURE	1 413 700 00	.00	.00	.00	.00
TOTAL TREASURER'S OFFICE		124,545.00	.00	107,403.44	17,141.56

*[Handwritten signature]*

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TITLE	ACCOUNT #	APPROPRIATIONS YEAR	EXPENDITURES MONTH	Y-T-D	UNEXPENDED BALANCE YEAR
CITY CLERK'S OFFICE					
PERSONAL SERVICES					
EMP SALARY & WAGES-CITY CLERK	1 415 030 00	41,080.00	.00	36,038.80	5,041.20
FICA TAX - CITY CLERK OFFICE	1 415 040 00	3,180.00	.00	2,773.10	406.90
GROUP INSURANCE - CITY CLERK	1 415 050 00	16,500.00	1,939.80	16,808.70 + 500	(308.70)
GROUP INS - DENTAL/VIS CLERK	1 415 051 00	1,200.00	.00	777.60	422.40
OPEB EXP - CITY CLERK'S OFFICE	1 415 111 00	5,760.00	960.00	6,240.00 - 500	(480.00)
OPEB ARC - CITY CLERKS OFFICE	1 415 111 10	.00	.00	.00	.00
RETIREMENT-CITY CLERK OFFICE	1 415 060 00	3,600.00	.00	3,550.14	49.86
OVERTIME/EXTRA HELP-CITY CLERK	1 415 080 00	900.00	.00	464.52	435.48
OTHER FRINGE BEN- CITY CLERK	1 415 100 00	.00	.00	.00	.00
TOTAL PERSONAL SERVICES		72,220.00	2,899.80	66,652.86	5,567.14
PRINTING - CITY CLERK OFFICE	1 415 120 00	.00	.00	.00	.00
TRAVEL - CITY CLERKS OFFICE	1 415 140 00	3,100.00	.00	1,049.40 - 1,000	2,050.60
MAINT & RPR BLDG & GRND CLERK	1 415 150 00	.00	.00	.00	.00
MAINT & REPAIR EQUIP - CLERK	1 415 160 00	.00	.00	.00	.00
ADV/LEGAL PUB - CITY CLERK	1 415 200 00	900.00	.00	.00	900.00
TRAINING & EDU - CITY CLERK	1 415 210 00	2,950.00	.00	1,469.00 - 1,000	1,481.00
DUES & SUBSCRIP - CITY CLERK	1 415 220 00	600.00	.00	200.00	400.00
PROFESS SERVICES - CITY CLERK	1 415 230 00	7,500.00	.00	6,537.00	963.00
INSURANCE & BONDS - CITY CLERK	1 415 260 00	.00	.00	.00	.00
WORKERS' COMP - CITY CLERK	1 415 261 00	350.00	.00	.00	350.00
UNEMPLOYMENT INS - CITY CLERK	1 415 262 00	420.00	.00	222.95	197.05
INS PREM FOR RET - CITY CLERK	1 415 390 00	.00	.00	.00	.00
MATERIALS & SUPPLIES-CITY CLERK	1 415 410 00	3,600.00	.00	289.00 + 1,000	3,311.00
UNIFORMS - CITY CLERK'S OFFICE	1 415 450 00	900.00	30.80	343.98	556.02
EQUIPMENT - CITY CLERK OFFICE	1 415 590 00	.00	.00	.00	.00
TOTAL CITY CLERK'S OFFICE		92,540.00	2,930.60	76,764.19	15,775.81

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TITLE	ACCOUNT #	APPROPRIATIONS YEAR	EXPENDITURES MONTH	Y-T-D	UNEXPENDED BALANCE YEAR
POLICE JUDGE'S OFFICE					
PERSONAL SERVICES					
EMP SALARY & WAGES - POL JUDGE	1 416 030 00	58,996.00	.00	55,073.94 +1,000	3,922.06
FICA TAX - POLICE JUDGE	1 416 040 00	4,520.00	.00	4,096.94	723.06
GROUP INSURANCE - POL JUDGE	1 416 050 00	5,110.00	839.80	5,508.70 +500	(398.70)
GROUP INS - DENTAL/VIS POL JUD	1 416 051 00	420.00	.00	343.90	76.10
OPEB EXPENSE - POLICE JUDGE	1 416 111 00	1,920.00	320.00	2,080.00 + 500	(160.00)
OPEB ARC - POLICE JUDGE	1 416 111 10	.00	.00	.00	.00
RETIREMENT - POLICE JUDGE	1 416 060 00	3,340.00	.00	3,031.77	308.23
OTHER FRINGE BEN - POL JUDGE	1 416 100 00	.00	.00	.00	.00
TOTAL PERSONAL SERVICES		74,606.00	1,159.80	70,135.25	4,470.75
PRINTING - POLICE JUDGE	1 416 120 00	.00	.00	.00	.00
TRAVEL - POLICE JUDGE	1 416 140 00	375.00	.00	.00 -375	375.00
TRAINING & EDUC - POLICE JUDGE	1 416 210 00	350.00	.00	100.00 - 250	250.00
DUES - POLICE JUDGE	1 416 220 00	25.00	.00	.00	25.00
PROFESS SERVICES - POLICE JUDG	1 416 230 00	.00	.00	.00	.00
INSURANCE & BONDS - POL JUDGE	1 416 260 00	.00	.00	.00	.00
WORKERS' COMP - POLICE JUDGE	1 416 261 00	150.00	.00	.00	150.00
UNEMPLOYMENT INS - POL JUDGE	1 416 262 00	425.00	.00	431.91	(6.91)
MATERIALS & SUPP - POL JUDGE	1 416 410 00	.00	.00	.00	.00
TOTAL POLICE JUDGE'S OFFICE		75,931.00	1,159.80	70,667.16 1375	5,263.84



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TITLE	ACCOUNT #	APPROPRIATIONS YEAR	EXPENDITURES MONTH	Y-T-D	UNEXPENDED BALANCE YEAR
CITY ATTORNEY					
PROFESSIONAL SERV - CITY ATTY	1 417 230 00	.00	.00	.00	.00
		=====	=====	=====	=====
TOTAL CITY ATTORNEY		.00	.00	.00	.00
ENGINEERING					
PROFESSIONAL SER - ENGINEERING	1 420 230 00	.00	.00	.00	.00
		=====	=====	=====	=====
TOTAL ENGINEERING		.00	.00	.00	.00
ACQUISITION OF PROPERTY					
CAP OUTLAY - LAND	1 428 456 00	.00	.00	.00	.00
		=====	=====	=====	=====
TOTAL ACQUISITION OF PROPERTY		.00	.00	.00	.00
CUSTODIAL					
PERSONAL SERVICES					
EMP SALARY & WAGES - CUSTODIAL	1 433 030 00	39,588.00	.00	35,192.00	4,396.00
FICA TAX - CUSTODIAL	1 433 040 00	3,132.00	.00	2,752.43	379.57
GROUP INSURANCE - CUSTODIAL	1 433 050 00	4,036.00	253.72	3,051.70 -500	984.30
GROUP INS - DENTAL/VIS CUSTOD	1 433 051 00	420.00	.00	343.90	76.10
OPEB EXPENSE - CUSTODIAL	1 433 111 00	1,920.00	320.00	2,080.00 +500	(160.00)
OPEB ARC - CUSTODIAL	1 433 111 10	.00	.00	.00	.00
RETIREMENT - CUSTODIAL	1 433 060 00	4,020.00	.00	3,474.08	545.92
OVERTIME/EXTRA HELP-CUSTODIAL	1 433 080 00	3,600.00	.00	564.67	3,035.33
OTHER FRINGE BEN - CUSTODIAL	1 433 100 00	.00	.00	.00	.00
		-----	-----	-----	-----
TOTAL PERSONAL SERVICES		56,716.00	573.72	47,458.78	9,257.22
MAINT & REP EQUIP - CUSTODIAL					
INSURANCE & BONDS - CUSTODIAL	1 433 260 00	.00	.00	.00	.00
WORKERS' COMP - CUSTODIAL	1 433 261 00	1,750.00	.00	.00	1,750.00
UNEMPLOYMENT INS - CUSTODIAL	1 433 262 00	230.00	.00	215.29	14.71
MATERIALS & SUPP - CUSTODIAL	1 433 410 00	.00	.00	.00	.00
UNIFORMS - CUSTODIAL	1 433 450 00	240.00	7.84	87.20	152.80
		=====	=====	=====	=====
TOTAL CUSTODIAL		58,936.00	581.56	47,761.27	11,174.73
REGIONAL DEVELOPMENT AUTHORITY					
DUES - REGIONAL DEV AUTHORITY	1 435 220 00	2,783.00	.00	2,782.80	.20
		=====	=====	=====	=====
TOTAL REGIONAL DEV AUTHORITY		2,783.00	.00	2,782.80	.20

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TITLE	ACCOUNT #	APPROPRIATIONS YEAR	EXPENDITURES MONTH Y-T-D	UNEXPENDED BALANCE YEAR
PLANNING & ZONING				
PERSONAL SERVICES				
EMP SALARY & WAGES - ZONING	1 437 030 00	19,790.00	.00 18,172.99	1,617.01
FICA TAX - ZONING OFFICE	1 437 040 00	1,516.00	.00 1,390.24	125.76
GROUP INSURANCE - ZONING	1 437 050 00	.00	.00 .00	.00
RETIREMENT - ZONING OFFICE	1 437 060 00	.00	.00 .00	.00
OTHER FRINGE BEN - ZONING	1 437 100 00	.00	.00 .00	.00
TOTAL PERSONAL SERVICES		21,306.00	.00 19,563.23	1,742.77
PRINTING - ZONING OFFICE	1 437 120 00	.00	.00 .00	.00
TRAVEL - ZONING OFFICE	1 437 140 00	.00	.00 .00	.00
ADV/LEGAL PUB - ZONING OFFICE	1 437 200 00	300.00	.00 164.92	135.08
PROFESSIONAL FEES - ZONING	1 437 230 00	27,000.00	.00 18,454.75	8,545.25
INSURANCE & BONDS - ZONING	1 437 260 00	.00	.00 .00	.00
WORKERS' COMP - ZONING	1 437 261 00	600.00	.00 .00	600.00
UNEMPLOYMENT INS - ZONING	1 437 262 00	250.00	.00 214.81	35.19
MATERIALS & SUPP - ZONING	1 437 410 00	.00	.00 .00	.00
TOTAL PLANNING & ZONING		49,456.00	.00 38,397.71	11,058.29
ELECTIONS				
OFFICIALS' SALARY - ELECTIONS	1 438 010 00	.00	.00 .00	.00
PRINTING - ELECTIONS	1 438 120 00	.00	.00 .00	.00
MATERIALS & SUPP - ELECTIONS	1 438 410 00	.00	.00 .00	.00
TOTAL ELECTIONS		.00	.00 .00	.00
CITY HALL				
TELEPHONE - CITY HALL	1 440 110 00	12,000.00	633.78 9,702.69	2,297.31
OPEB EXPENSE CITY HALL	1 440 111 00	.00	.00 .00	.00
ELECTRICITY - CITY HALL	1 440 131 00	14,800.00	643.72 11,128.25	3,671.75
WATER - CITY HALL	1 440 132 00	1,800.00	.00 1,256.33	543.67
SEWER - CITY HALL	1 440 133 00	840.00	.00 662.73	177.27
GAS - CITY HALL	1 440 134 00	4,825.00	.00 3,479.68	1,345.32
UTILITIES - GARBAGE/CITY HALL	1 440 135 00	5,600.00	.00 1,213.31	4,386.69
MAINT & REP BLDG & GRNDS-CHALL	1 440 150 00	4,000.00	.00 2,663.81	1,336.19
MAINT & REPAIR-EQUIP-CITY HALL	1 440 160 00	20,000.00	.00 16,066.68	3,933.32
BANK CHARGES	1 440 232 00	16,200.00	.00 64.38	16,135.62
INSURANCE & BONDS - CITY HALL	1 440 260 00	160,000.00	.00 157,258.88	2,741.12
WORKERS COMP - GENERAL LIAB	1 440 261 00	25,000.00	.00 .00	25,000.00
COURT COSTS AND DAMAGES	1 440 290 00	.00	.00 .00	.00
MATERIALS & SUPP - CITY HALL	1 440 410 00	14,400.00	77.22 14,904.15	(504.15)
IMPROVEMENTS - CITY HALL	1 440 580 00	.00	.00 .00	.00
EQUIPMENT - CITY HALL	1 440 590 00	.00	.00 .00	.00
TRANSFER TO OTHER FUNDS	1 440 660 00	.00	.00 .00	.00
TOTAL CITY HALL		279,465.00	1,354.72 218,400.89	61,064.11

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		APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
TITLE	ACCOUNT #	YEAR	MONTH	Y-T-D	YEAR
OTHER BUILDINGS					
UTILITIES - OTHER BUILDINGS	1 441 130 00	.00	.00	.00	.00
ELECTRICITY - OTHER BUILDINGS	1 441 131 00	.00	.00	.00	.00
WATER - OTHER BUILDINGS	1 441 132 00	.00	.00	.00	.00
SEWER - OTHER BUILDINGS	1 441 133 00	.00	.00	.00	.00
GAS - OTHER BUILDINGS	1 441 134 00	.00	.00	.00	.00
MAIN & REP BLDG & GRNDS -OTHER	1 441 150 00	.00	.00	.00 + 2,000	.00
CAPITAL OUTLAY - OTHER BLDGS	1 441 570 00	.00	.00	.00	.00
		=====	=====	=====	=====
TOTAL OTHER BUILDINGS		.00	.00	.00 2,000	.00
TRANSFER TO RAINY DAY FUND	1 444 566 00	.00	.00	.00	.00
CONTINGENCIES	1 699 000 00	150,000.00	.00	.00 -150,000	150,000.00
POLICE DEPARTMENT					
PERSONAL SERVICES					
EMP SALARY & WAGES - POL DEPT	1 700 030 00	919,340.00	.00	799,747.88	119,592.12
FICA TAX - POLICE DEPARTMENT	1 700 040 00	78,000.00	.00	67,867.94	10,132.06
GROUP INSURANCE - POLICE DEPT	1 700 050 00	109,400.00	12,600.20	113,441.31 +5,000	(4,041.31)
GROUP INS - DENTAL/VISION POL	1 700 051 00	8,400.00	.00	7,109.65	1,290.35
OPEB EXPENSE - POLICE DEPART	1 700 111 00	43,200.00	6,400.00	42,720.00	480.00
OPEB ARC - POLICE	1 700 111 10	.00	.00	.00	.00
GROUP INS - POL DEPT - LTD	1 700 052 00	.00	.00	.00	.00
RETIREMENT - POLICE DEPT	1 700 060 00	15,000.00	.00	13,978.04 +1,000	1,021.96
CONT TO POLICE PENSION FUND	1 700 070 00	68,000.00	.00	62,793.48 +3,000	5,206.52
CONT TO NEW POL PENSION FUND	1 700 071 00	54,000.00	.00	46,546.85	7,453.15
OVERTIME/EXTRA HELP-POL DEPT	1 700 080 00	80,400.00	.00	93,970.08 +20,000	(13,570.08)
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TOTAL PERSONAL SERVICES		1375,740.00	19,000.20	1248,175.23	127,564.77
TELEPHONE - POLICE DEPARTMENT	1 700 110 00	21,600.00	25.39	15,103.62	6,496.38
ELECTRICITY - POLICE DEPT	1 700 131 00	8,400.00	447.43	5,604.48	2,795.52
WATER - POLICE DEPT	1 700 132 00	2,600.00	.00	2,523.38 +500	76.62
SEWER - POLICE DEPT	1 700 133 00	1,800.00	.00	1,518.81	281.19
GAS - POLICE DEPT	1 700 134 00	2,825.00	.00	1,743.71	1,081.29
GARBAGE - POLICE DEPT	1 700 135 00	900.00	.00	719.65	180.35
TRAVEL - POLICE DEPARTMENT	1 700 140 00	6,000.00	50.40	670.00 -4,000	5,330.00
MAINT & REP BLDG & GROUNDS PD	1 700 150 00	3,600.00	.00	881.81	2,718.19
MAINT & REPAIR EQUIP- POL DEPT	1 700 160 00	20,200.00	.00	18,077.15	2,122.85
MAINT & REP VEHICLES -POL DEPT	1 700 170 00	24,000.00	.00	24,194.06 +7,000	(194.06)
ADV/LEGAL PUB - POLICE DEPT	1 700 200 00	1,000.00	.00	963.30	36.70
TRAINING & EDUC - POL DEPT	1 700 210 00	6,000.00	.00	3,909.00 -2,000	2,091.00
DUES & SUBS - POLICE DEPT	1 700 220 00	1,800.00	.00	(300.00)	2,100.00
PROFESS SERVICES - POLICE DEPT	1 700 230 00	15,000.00	.00	7,258.50	7,741.50
BANK CHARGES - CREDIT CARDS	1 700 232 00	1,800.00	.00	.00	1,800.00
INVESTIGATION EXP - POL DEPT	1 700 233 00	26,000.00	.00	36,156.67 +15,000	(10,156.67)
LAUNDRY & DRY CLEANING/POLICE	1 700 250 00	1,200.00	.00	.00	1,200.00
INSURANCE & BONDS - POL DEPT	1 700 260 00	.00	.00	1,500.00 +1,500	(1,500.00)
WORKERS' COMP - POLICE DEPT	1 700 261 00	30,000.00	.00	.00	30,000.00
UNEMPLOYMENT INS - POL DEPT	1 700 262 00	5,400.00	.00	4,799.36	600.64
POLICE INS PREM FOR RETIREES	1 700 390 00	.00	749.00	1,872.80 +2,000	(1,872.80)
MATERIALS & SUPP - POL DEPT	1 700 410 00	45,300.00	761.63	35,710.72	9,589.28
AUTOMOBILE SUPP - POLICE DEPT	1 700 430 00	60,000.00	.00	46,037.96	13,962.04
FOOD & DRUGS/FEEDING PRISONERS	1 700 440 00	9,000.00	.00	9,312.25 +2,000	(312.25)

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TITLE	ACCOUNT #	APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
		YEAR	MONTH	Y-T-D	YEAR
UNIFORMS - POLICE DEPARTMENT	1 700 450 00	24,600.00	101.88	26,746.07 + 5,000	(2,146.07)
IMPROVEMENTS - POLICE DEPT	1 700 580 00	.00	.00	.00	.00
EQUIPMENT - POLICE DEPT	1 700 590 00	32,820.00	.00	27,488.51 + 10,000	5,331.49
		=====	=====	=====	=====
TOTAL POLICE DEPARTMENT		1727,585.00	21,135.93	1520,667.04 66,000	206,917.96
COPS GRANT					
EMP SALARY & WAGES- COPS GRANT	1 702 030 00	44,992.00	.00	40,520.40 + 1,000	4,471.60
FICA TAX - COPS GRANT	1 702 040 00	4,200.00	.00	3,598.41	601.59
GROUP INSURANCE - COPS GRANT	1 702 050 00	.00	.00	.00	.00
COPS GRANT - DENTAL/VISION	1 702 051 00	.00	.00	.00	.00
RETIREMENT - COPS GRANT	1 702 060 00	.00	.00	.00	.00
OVERTIME/EXTRA HELP-COPS GRANT	1 702 080 00	7,200.00	.00	6,066.63 + 1,000	1,133.37
OTHER FRINGE BEN - COPS GRANT	1 702 100 00	.00	.00	.00	.00
WORKERS' COMP - COPS GRANT	1 702 261 00	1,800.00	.00	.00	1,800.00
UNEMPLOYMENT INSURANCE - COPS	1 702 262 00	1,000.00	.00	229.47	770.53
EQUIPMENT - COPS GRANT	1 702 590 00	.00	.00	.00	.00
		-----	-----	-----	-----
TOTAL COPS GRANT		59,192.00	.00	50,414.91 2,000	8,777.09

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TITLE	ACCOUNT #	APPROPRIATIONS YEAR	EXPENDITURES MONTH Y-T-D	UNEXPENDED BALANCE YEAR
FIRE DEPARTMENT				
PERSONAL SERVICES				
EMP SALARY & WAGES - FIRE DEPT	1 706 030 00	38,820.00	.00	35,224.09
EMP SALARY & WAGES - FIRE CALL	1 706 031 00	84,000.00	7,938.00	85,581.50 + 12,100.00
EMP WAGES - FIRE CALLS NON TAX	1 706 031 10	.00	.00	.00
FICA TAX - FIRE DEPT	1 706 040 00	10,000.00	607.19	9,861.95 + 1,000.00
GROUP INSURANCE - FIRE DEPT	1 706 050 00	.00	.00	.00
RETIREMENT - FIRE DEPT	1 706 060 00	.00	.00	.00
OVERTIME/EXTRA HELP-FIRE DEPT	1 706 080 00	.00	.00	.00
OTHER FRINGE BEN - FIRE DEPT	1 706 100 00	.00	.00	.00
TOTAL PERSONAL SERVICES		132,820.00	5,545.19	130,667.54
				2,152.46
TELEPHONE - FIRE DEPARTMENT	1 706 110 00	.00	.59	17.50 + 100.00
PRINTING - FIRE DEPT	1 706 120 00	.00	.00	.00
ELECTRICITY - FIRE DEPT	1 706 131 00	.00	.00	.00
WATER - FIRE DEPT	1 706 132 00	.00	.00	.00
SEWER - FIRE DEPT	1 706 133 00	.00	.00	.00
GAS - FIRE DEPT	1 706 134 00	.00	.00	.00
TRAVEL - FIRE DEPT	1 706 140 00	.00	.00	.00
MAINT & REP BLDG & GRNDS-FIRE	1 706 150 00	.00	.00	7,090.00 + 8,000.00
MAINT & REPAIR EQUIP - FIRE	1 706 160 00	.00	.00	.00
MAINT & REPAIR VEHICLES-FIRE	1 706 170 00	.00	.00	.00
ADV/LEGAL PUB - FIRE DEPT	1 706 200 00	.00	.00	.00
TRAINING & EDUCATION - FIRE	1 706 210 00	.00	.00	.00
DUES & SUBSCRIB - FIRE DEPT	1 706 220 00	.00	.00	.00
PROFESSIONAL SERV - FIRE	1 706 230 00	.00	.00	.00
INSURANCE & BONDS - FIRE	1 706 260 00	1,500.00	.00	.00
WORKERS' COMP - FIRE DEPT	1 706 261 00	1,500.00	.00	.00
UNEMPLOYMENT INS - FIRE DEPT	1 706 262 00	1,600.00	.00	1,654.98 + 100.00
MATERIALS & SUPPLIES - FIRE	1 706 410 00	.00	.00	.00
AUTOMOBILE SUPPLIES - FIRE DEP	1 706 430 00	.00	.00	.00
UNIFORMS - FIRE DEPARTMENT	1 706 450 00	.00	.00	.00
BUILDINGS - FIRE DEPT	1 706 570 00	.00	.00	.00
EQUIPMENT - FIRE DEPARTMENT	1 706 590 00	.00	.00	.00
TOTAL FIRE DEPARTMENT		137,420.00	8,545.78	139,430.02
				(2,010.02)
FIRE HYDRANTS				
WATER - FIRE HYDRANTS	1 715 132 00	10,500.00	.00	9,595.08
MATERIALS & SUPP - FIRE HYDRAN	1 715 410 00	.00	.00	.00
TOTAL FIRE HYDRANT		10,500.00	.00	9,595.08
				904.92

21,200

City of Oak Hill  
 B U D G E T R E P O R T  
 GENERAL FUND

		APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
TITLE	ACCOUNT #	YEAR	MONTH	Y-T-D	YEAR
STREETS & HIGHWAYS					
PERSONAL SERVICES					
EMP SALARY & WAGES - STREET	1 750 030 00	515,580.00	.00	456,306.45	59,273.55
FICA TAX - STREET DEPT	1 750 040 00	46,200.00	.00	39,816.91	6,383.09
GROUP INSURANCE - STREET DEPT	1 750 050 00	53,500.00	6,335.00	50,291.20 + 3,500	3,208.80
GROUP INS - DENTAL/VIS STREET	1 750 051 00	5,400.00	.00	4,239.70	1,160.30
OPEB EXPENSE - STREET DEPT	1 750 111 00	19,200.00	3,520.00	24,160.00 + 5,000	(4,960.00)
OPEB ARC - STREET DEPT	1 750 111 10	.00	.00	.00	.00
RETIREMENT - STREET DEPT	1 750 060 00	56,400.00	.00	49,792.85	6,607.15
OVERTIME/EXTRA HELP - STREET	1 750 080 00	72,000.00	.00	64,383.03	7,616.97
OTHER FRINGE BEN - STREET DEPT	1 750 100 00	.00	.00	.00	.00
TOTAL PERSONAL SERVICES		768,280.00	9,855.00	688,990.14	79,289.86
TELEPHONE - STREET DEPT	1 750 110 00	14,400.00	294.94	8,588.82 - 5,000	5,811.18
ELECTRICITY - STREET DEPT	1 750 131 00	5,400.00	52.34	5,014.64 + 500	385.36
WATER - STREET DEPT	1 750 132 00	600.00	.00	462.97	137.03
SEWER - STREET DEPARTMENT	1 750 133 00	540.00	.00	665.24	(125.24)
GAS - STREET DEPT	1 750 134 00	1,800.00	.00	1,251.86	548.14
TRAVEL - STREET DEPT	1 750 140 00	250.00	.00	20.00	230.00
MAINT & REP BLDG & GRND STREET	1 750 150 00	11,000.00	.00	3,464.92	7,535.08
MAINT & REPAIR EQUIP - STREET	1 750 160 00	14,200.00	.00	17,790.93 + 10,000	(3,590.93)
MAINT & REP VEHICLES - STREET	1 750 170 00	33,800.00	.00	25,425.06 + 5,000	8,374.94
ADV/LEGAL PUB - STREET	1 750 200 00	.00	.00	.00	.00
TRAINING & EDUC - STREET DEPT	1 750 210 00	.00	.00	.00	.00
PROFESSIONAL SERVICES - STREET	1 750 230 00	300.00	.00	220.00	80.00
INSURANCE & BONDS - STREET	1 750 260 00	.00	.00	.00	.00
WORKERS' COMP - STREET	1 750 261 00	25,000.00	.00	.00	25,000.00
UNEMPLOYMENT INS - STREET DEPT	1 750 262 00	2,560.00	.00	3,412.69 + 1,000	(852.69)
CONTRACTED SERVICES - STREET	1 750 300 00	.00	.00	.00	.00
STREET DEPT INS PREM FOR RETIR	1 750 390 00	.00	.00	<del>6,335.00</del>	<del>(6,335.00)</del>
MATERIALS & SUPPLIES - STREET	1 750 410 00	80,400.00	.00	113,908.92 + 50,000	(33,508.92)
AUTOMOBILE SUPPLIES - STREET	1 750 430 00	48,000.00	.00	31,965.50	16,034.50
UNIFORMS - STREET	1 750 450 00	11,645.00	561.23	7,558.13	4,086.87
PURCH FOR INVENTORY - STREET	1 750 470 00	.00	.00	.00	.00
BUILDINGS - STREET DEPT	1 750 570 00	.00	.00	.00	.00
IMPROVEMENTS - STREET	1 750 580 00	.00	.00	.00	.00
EQUIPMENT - STREET	1 750 590 00	12,000.00	.00	9,640.00	2,360.00
TOTAL STREETS & HIGHWAYS		1030,175.00	10,763.51	924,714.82 10,000	105,460.18
STREET LIGHTS					
ELECTRICITY - STREET LIGHTS	1 751 131 00	72,000.00	15.36	59,353.36	12,646.64
MAINT & REP - EQUIP/ST LIGHTS	1 751 160 00	.00	.00	.00	.00
TOTAL STREET LIGHTS		72,000.00	15.36	59,353.36	12,646.64
SIGNS & SIGNALS					
ELECTRICITY - SIGNS & SIGNALS	1 752 131 00	1,800.00	108.84	1,231.94	568.06
MAINT & REP-EQUI SIGNS&SIGNALS	1 752 160 00	.00	.00	.00	.00
CONTRACTED SERV-SIGNS & SIGNAL	1 752 300 00	.00	.00	.00	.00
MATERIALS & SUPP - SIGNS & SIG	1 752 410 00	.00	.00	.00	.00
TOTAL SIGNS & SIGNALS		1,800.00	108.84	1,231.94	568.06

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

		APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
TITLE	ACCOUNT #	YEAR	MONTH	Y-T-D	YEAR
CENTRAL GARAGE					
PERSONAL SERVICES					
EMP SALARY & WAGES - CEN GAR	1 754 030 00	.00	.00	.00	.00
FICA TAX - CENTRAL GARAGE	1 754 040 00	.00	.00	.00	.00
GROUP INSURANCE - CENTRAL GAR	1 754 050 00	.00	.00	.00	.00
OPEB EXPENSE - CENTRAL GARAGE	1 754 111 00	.00	.00	.00	.00
OPEB ARC - CENTRAL GARAGE	1 754 111 10	.00	.00	.00	.00
RETIREMENT - CENTRAL GARAGE	1 754 060 00	.00	.00	.00	.00
OVERTIME/EXTRA HELP - CEN GAR	1 754 080 00	.00	.00	.00	.00
OTHER FRINGE BEN - CENTRAL GAR	1 754 100 00	.00	.00	.00	.00
		-----	-----	-----	-----
TOTAL PERSONAL SERVICES		.00	.00	.00	.00
INSURANCE & BONDS - CEN GARAGE	1 754 260 00	.00	.00	.00	.00
WORKERS' COMP - CENTRAL GARAGE	1 754 261 00	.00	.00	.00	.00
UNEMPLOYMENT INS - CENTRAL GAR	1 754 262 00	.00	.00	.00	.00
CEN GAR INS PREM FOR RETIREES	1 754 390 00	.00	.00	.00	.00
MATERIALS & SUPP - CENTRAL GAR	1 754 410 00	3,600.00	.00	3,570.18	29.82
		=====	=====	=====	=====
TOTAL CENTRAL GARAGE		3,600.00	.00	3,570.18	29.82
STREET CONSTRUCTION					
CAP OUTLAY/OTHER IMPROVEMENTS	1 755 580 00	.00	.00	.00	.00
CAPITAL OUTLAY - PAVING	1 755 581 00	.00	.00	.00	.00
CAPITAL OUTLAY - DRAINAGE	1 805 582 00	185,000.00	.00	180,955.30	4,044.70
		=====	=====	=====	=====
TOTAL STREET CONSTRUCTION		185,000.00	.00	180,955.30	4,044.70

City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

		APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
TITLE	ACCOUNT #	YEAR	MONTH	Y-T-D	YEAR
PARKS					
PERSONAL SERVICES					
EMP SALARY & WAGES - PARKS	1 900 030 00	.00	.00	.00	.00
FICA TAX - PARKS	1 900 040 00	.00	.00	.00	.00
GROUP INSURANCE - PARKS	1 900 050 00	.00	.00	.00	.00
GROUP INS - DENTAL/VIS PARKS	1 900 051 00	.00	.00	.00	.00
OPEB EXPENSE - PARKS	1 900 111 00	.00	.00	.00	.00
OPEB ARC - PARKS	1 900 111 10	.00	.00	.00	.00
RETIREMENT - PARKS	1 900 060 00	.00	.00	.00	.00
OVERTIME/EXTRA HELP - PARKS	1 900 080 00	.00	.00	.00	.00
OTHER FRINGE BEN - PARKS	1 900 100 00	.00	.00	.00	.00
TOTAL PERSONAL SERVICES		.00	.00	.00	.00
TELEPHONE - PARKS	1 900 110 00	.00	.00	.00	.00
PRINTING - PARKS	1 900 120 00	.00	.00	.00	.00
ELECTRICITY - PARKS	1 900 131 00	6,000.00	270.48	3,873.66	2,126.34
WATER - PARKS	1 900 132 00	4,800.00	691.47	5,585.13	(785.13)
SEWER - PARKS	1 900 133 00	900.00	.00	1,131.54	(231.54)
GAS - PARKS	1 900 134 00	2,800.00	.00	911.79	1,888.21
MAINT & REP BLDG & GRNDS-PARKS	1 900 150 00	6,000.00	.00	3,246.79	2,753.21
MAINT & REPAIR EQUIP - PARKS	1 900 160 00	1,000.00	.00	42.18	957.82
MAINT & REPAIR VEHICLES - PARK	1 900 170 00	.00	.00	.00	.00
INSURANCE & BONDS - PARKS	1 900 260 00	.00	.00	.00	.00
WORKERS' COMPENSATION - PARKS	1 900 261 00	750.00	.00	.00	750.00
UNEMPLOYMENT INS - PARKS	1 900 262 00	220.00	.00	.00	220.00
INS PREM FOR RETIREES - PARK	1 900 390 00	.00	.00	.00	.00
MATERIALS & SUPPLIES - PARKS	1 900 410 00	16,500.00	.00	9,893.54	6,606.46
AUTOMOBILE SUPPLIES - PARKS	1 900 430 00	.00	.00	.00	.00
UNIFORMS - PARKS	1 900 450 00	.00	.00	.00	.00
IMPROVEMENTS - PARKS	1 900 580 00	160,975.00	.00	20,457.49	140,517.51
IMPROVEMENTS - RAIL TRAIL	1 900 580 10	85,200.00	.00	1,620.51	83,579.49
IMPROVEMENTS - FARMERS MARKET	1 900 580 20	.00	.00	.00	.00
EQUIPMENT - PARKS	1 900 590 00	.00	.00	.00	.00
TOTAL PARKS		285,145.00	961.95	46,762.63	238,382.37
VISITOR'S BUREAU	1 901 000 00	84,000.00	.00	40,092.40	43,907.60
MATER & SUPP - VISIT BUREAU	1 901 410 00	.00	.00	.00	.00
TOTAL VISITOR'S BUREAU		84,000.00	.00	40,092.40	43,907.60
FAIR ASSOCIATIONS/FESTIVALS					
OTHER CONTRIBUTIONS	1 903 680 00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - OAK LEAF	1 903 681 00	6,000.00	.00	2,650.00	3,350.00
OTHER CONT - CHRISTMAS PARADE	1 903 682 00	.00	.00	.00	.00
OTHER CONT - FIREMEN'S RODEO	1 903 683 00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - SALS	1 903 684 00	1,000.00	.00	1,000.00	.00
TOTAL FAIR ASSOC/FESTIVALS		7,000.00	.00	3,650.00	3,350.00



City of Oak Hill  
B U D G E T R E P O R T  
GENERAL FUND

TITLE	ACCOUNT #	APPROPRIATIONS	EXPENDITURES		UNEXPENDED BALANCE
		YEAR	MONTH	Y-T-D	YEAR
OTHER CONT - DEST DOWNTOWN	1 903 685 00	13,500.00	.00	9,700.00	3,800.00
		=====	=====	=====	=====
TOTAL COMMUNITY CENTER		13,500.00	.00	9,700.00	3,800.00
YOUTH PROGRAM					
YOUTH PROGRAM - SUMMER REC	1 907 100 00	.00	.00	.00	.00
YOUTH PROGRAM - GOVERNOR	1 907 200 00	.00	.00	.00	.00
YOUTH PROGRAM - DONATIONS	1 907 300 00	.00	.00	.00	.00
		=====	=====	=====	=====
TOTAL YOUTH PROGRAM		.00	.00	.00	.00
LIBRARIES					
OTHER CONTRIBUTIONS - LIBRARY	1 916 568 00	1,500.00	.00	.00	1,500.00
		=====	=====	=====	=====
TOTAL LIBRARIES		1,500.00	.00	.00	1,500.00
BEAUTIFICATION					
MATERIALS & SUPPLIES - BEAUTIF	1 950 410 00	9,900.00	.00	4,959.92	4,940.08
OTHER CONT - ANIMAL SHELTER	1 950 680 00	1,000.00	.00	1,000.00	.00
OTHER CONT - ANIMAL CONTROL	1 950 681 00	4,500.00	.00	4,500.00	.00
		=====	=====	=====	=====
TOTAL BEAUTIFICATION		15,400.00	.00	10,459.92	4,940.08
OTHER CONT - LEWIS HOUSE	1 951 680 00	2,500.00	.00	2,500.00	.00
CAPITAL PROJECTS					
CAP EXPENDITURES - GEN GOV'T	1 975 459 00	.00	.00	.00	.00
CAP EXP - PAVING	1 975 459 10	769,750.00	.00	309,145.00	460,605.00
CAP EXPENDITURES - PUBLIC SAFE	1 976 459 00	130,569.00	.00	110,682.80	19,886.20
CAP EXP - PUBLIC SAFETY BLDG	1 976 459 10	93,420.00	.00	85,535.39	7,884.61
CAP EXPENDITURES - FIRE DEPT	1 976 459 20	44,000.00	.00	44,000.00	.00
CAP EXPENDITURES - STREET DEPT	1 977 459 00	167,195.00	.00	154,107.10	13,087.90
		=====	=====	=====	=====
TOTAL CAPITAL PROJECTS		1204,934.00	.00	703,520.29	501,413.71
		=====	=====	=====	=====
TOTAL EXPENDITURES		6133,344.00	50,537.45	4636,604.03	1496,739.97

143,000

**REQUEST FOR REVISION TO APPROVED BUDGET**

Ora Ash, Deputy State Auditor  
West Virginia State Auditor's Office  
**200 West Main Street**  
Clarksburg, WV 26301  
Phone: 627-2415 ext. 5114  
Fax: **304-340-5090**  
Email: **lgs@wvsao.gov**

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER **126**  
Fiscal Year Ending: **2021**  
Fund: **1**  
Revision Number: **3**  
Pages: **1 of 3**

OAK HILL  
GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: **Damita Johnson**

Phone: **304-469-9541**

Fax: **304-469-2801**

Email: **djohnson@oakhillwv.gov**

1245

STREET OR PO BOX

Oak Hill

CITY

25901

ZIP CODE

**Municipality**

Government Type

**REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-02-05	Prior Year Taxes	74,900		5,000	69,900
301-06	Supplemental Taxes	60,000	15,000		75,000
302	Tax Penalties, Interest & Publication Fees	13,200	3,000		16,200
304	Excise Tax on Utilities	294,000	20,000		314,000
305	Business and Occupation Tax	2,000,000		50,000	1,950,000
306	Wine & Liquor Tax	40,000	20,000		60,000
<b>NET INCREASE/(DECREASE) Revenues (ALL PAGES)</b>			143,000		

**Explanation for Account # 378, Municipal Specific:**

**Explanation for Account # 369, Contributions from Other Funds:**

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
407	Civil Service	2,636	970		3,606
412	City Manager's Office	405,420	25,000		430,420
416	Police Judge's Office	75,391	1,375		76,766
437	Planning & Zoning	49,456	165,000		214,456
441	Other buildings		2,000		2,000
699	Contingencies*	150,000		150,000	
700	Police Department	1,727,585	66,000		1,793,585
702	COPS Grants	59,192	2,000		61,192
706	Fire Department	137,420	21,200		158,620
750	Streets and Highways	1,030,175	70,000		1,100,175
<b>NET INCREASE/(DECREASE) Expenditures</b>			143,000		

**APPROVED BY THE STATE AUDITOR**

BY: **Deputy State Auditor, Local Government Services Division** Date

AUTHORIZED SIGNATURE  
OF ENTITY

APPROVAL  
DATE

## REVENUES (CONT)

## OAK HILL

LGSD: BR

OAK HILL

CONTROL NUMBER:

2021

1

3

BUDGET REVISION REQUEST-SUPPLEMENT

FY

FUND

REV #

ACCOUNT	ACCOUNT	PREVIOUSLY			REVISED
NUMBER	CATEGORY	APPROVED AMOUNT	INCREASE	DECREASE	AMOUNT
308	Hotel Occupancy Tax	102,000		5,000	97,000
320	Fines, Fees & Court Costs	116,000	35,000		151,000
328	Franchise Fees	100,000	15,000		115,000
329	Inspection Fees/Vacant Property Fees	23,000	165,000		188,000
330	IRP Fees (Interstate Registration Plan)	70,000	80,000		150,000
341	Municipal Service Fees	5,400	500		5,900
365	Federal Government Grants	1,160,000		200,000	960,000
376	Gaming Income	6,800	1,500		8,300
381	Reimbursements	60,000	10,000		70,000
382	Refunds and Rebates	17,500	5,000		22,500
383	Sale of Fixed Assets	7,000	1,000		8,000
384	Sale of Materials	1,500	500		2,000
386	Insurance Claims	13,000	25,000		38,000
389	Accident Reports	4,200	300		4,500
394	Confiscated Property		700		700
397	Video Lottery	18,000	5,000		23,000
399	Miscellaneous Revenues	600	500		1,100
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (THIS PAGE)					140,000

Explanation for Account # 378, Municipal Specific:

Explanation for Account #369, Contributions from Other Funds:

**EXPENDITURES (CONT'D)**

OAK HILL

LGSD: BR

OAK HILL

CONTROL NUMBER:

2021

1

3

BUDGET REVISION REQUEST-SUPPLEMENT

FY

FUND

REV#

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
900	Parks & Recreation	285,145		54,940	230,205
901	Visitors Bureau	84,000	15,000		99,000
975	General Government	769,750		60,605	709,145
976	Public Safety	267,989	40,000		307,989
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures (this page)					-60,545

## **ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS**

### **ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964**

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the “Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient’s program(s) and activity(ies), so long as any portion of the Recipient’s program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

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Recipient

Date

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Signature of Authorized Official

#### PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

## **Coronavirus State and Local Fiscal Recovery Funds**

### **Frequently Asked Questions**

**AS OF JUNE 8, 2021**

This document contains answers to frequently asked questions regarding the Coronavirus State and Local Fiscal Recovery Funds (CSFRF / CLFRF, or Fiscal Recovery Funds). Treasury will be updating this document periodically in response to questions received from stakeholders. Recipients and stakeholders should consult the [Interim Final Rule](#) for additional information.

- For overall information about the program, including information on requesting funding, please see <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments>
- For general questions about CSFRF / CLFRF, please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov)
- Treasury is seeking comment on all aspects of the Interim Final Rule. Stakeholders are encouraged to submit comments electronically through the Federal eRulemaking Portal (<https://www.regulations.gov/document/TREAS-DO-2021-0008-0002>) on or before July 16, 2021. Please be advised that comments received will be part of the public record and subject to public disclosure. Do not disclose any information in your comment or supporting materials that you consider confidential or inappropriate for public disclosure.

Questions added 5/27/21: 1.5, 1.6, 2.13, 2.14, 2.15, 3.9, 4.5, 4.6, 10.3, 10.4 (noted with “[5/27]”)

Questions added 6/8/21: 2.16, 3.10, 3.11, 3.12, 4.7, 6.7, 8.2, 9.4, 9.5, 10.5 (noted with “[6/8]”)

Answers to frequently asked questions on distribution of funds to non-entitlement units of local government (NEUs) can be found in this [FAQ supplement](#), which is regularly updated.

## **1. Eligibility and Allocations**

### **1.1. Which governments are eligible for funds?**

The following governments are eligible:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities
- Non-entitlement units, or smaller local governments

### **1.2. Which governments receive funds directly from Treasury?**



Treasury will distribute funds directly to each eligible state, territory, metropolitan city, county, or Tribal government. Smaller local governments that are classified as non-entitlement units will receive funds through their applicable state government.

**1.3. Are special-purpose units of government eligible to receive funds?**

Special-purpose units of local government will not receive funding allocations; however, a state, territory, local, or Tribal government may transfer funds to a special-purpose unit of government. Special-purpose districts perform specific functions in the community, such as fire, water, sewer or mosquito abatement districts.

**1.4. How are funds being allocated to Tribal governments, and how will Tribal governments find out their allocation amounts?**

\$20 billion of Fiscal Recovery Funds was reserved for Tribal governments. The American Rescue Plan Act specifies that \$1 billion will be allocated evenly to all eligible Tribal governments. The remaining \$19 billion will be distributed using an allocation methodology based on enrollment and employment.

There will be two payments to Tribal governments. Each Tribal government's first payment will include (i) an amount in respect of the \$1 billion allocation that is to be divided equally among eligible Tribal governments and (ii) each Tribal government's pro rata share of the Enrollment Allocation. Tribal governments will be notified of their allocation amount and delivery of payment 4-5 days after completing request for funds in the Treasury Submission Portal. The deadline to make the initial request for funds is June 7, 2021.

In mid-June or shortly after completing the initial request for funds, Tribal governments will receive an email notification to re-enter the Treasury Submission Portal to confirm or amend their 2019 employment numbers that were submitted to the Department of the Treasury for the CARES Act's Coronavirus Relief Fund. The deadline to confirm employment numbers is June 21, 2021. Treasury will calculate each Tribal government's pro rata share of the Employment Allocation for those Tribal governments that confirmed or submitted amended employment numbers. In late-June, Treasury will communicate to Tribal governments the amount of their portion of the Employment Allocation and the anticipated date for the second payment.

**1.5. My county is a unit of general local government with population under 50,000. Will my county receive funds directly from Treasury? [5/27]**

Yes. All counties that are units of general local government will receive funds directly from Treasury and should apply via the [online portal](#). The list of county allocations is available [here](#).

**1.6. My local government expected to be classified as a non-entitlement unit. Instead, it was classified as a metropolitan city. Why? [5/27]**

The American Rescue Plan Act defines, for purposes of the Coronavirus Local Fiscal Recovery Fund (CLFRF), metropolitan cities to include those that are currently metropolitan cities under the Community Development Block Grant (CDBG) program but also those cities that relinquish or defer their status as a metropolitan city for purposes of the CDBG program. This would include, by way of example, cities that are principal cities of their metropolitan statistical area, even if their population is less than 50,000. In other words, a city that is eligible to be a metropolitan city under the CDBG program is eligible as a metropolitan city under the CLFRF, regardless of how that city has elected to participate in the CDBG program.

Unofficial allocation estimates produced by other organizations may have classified certain local governments as non-entitlement units of local government. However, based on the statutory definitions, some of these local governments should have been classified as metropolitan cities.

## **2. Eligible Uses – Responding to the Public Health Emergency / Negative Economic Impacts**

### **2.1. What types of COVID-19 response, mitigation, and prevention activities are eligible?**

A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics.

### **2.2. If a use of funds was allowable under the Coronavirus Relief Fund (CRF) to respond to the public health emergency, may recipients presume it is also allowable under CSFRF/CLFRF?**

Generally, funding uses eligible under CRF as a response to the direct public health impacts of COVID-19 will continue to be eligible under CSFRF/CLFRF, with the following two exceptions: (1) the standard for eligibility of public health and safety

payrolls has been updated; and (2) expenses related to the issuance of tax-anticipation notes are not an eligible funding use.

**2.3. If a use of funds is not explicitly permitted in the Interim Final Rule as a response to the public health emergency and its negative economic impacts, does that mean it is prohibited?**

The Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. The Interim Final Rule also provides flexibility for recipients to use Fiscal Recovery Funds for programs or services that are not identified on these non-exclusive lists but which meet the objectives of section 602(c)(1)(A) or 603(c)(1)(A) by responding to the COVID-19 public health emergency with respect to COVID-19 or its negative economic impacts.

**2.4. May recipients use funds to respond to the public health emergency and its negative economic impacts by replenishing state unemployment funds?**

Consistent with the approach taken in the CRF, recipients may make deposits into the state account of the Unemployment Trust Fund up to the level needed to restore the pre-pandemic balances of such account as of January 27, 2020, or to pay back advances received for the payment of benefits between January 27, 2020 and the date when the Interim Final Rule is published in the Federal Register.

**2.5. What types of services are eligible as responses to the negative economic impacts of the pandemic?**

Eligible uses in this category include assistance to households; small businesses and non-profits; and aid to impacted industries.

Assistance to households includes, but is not limited to: food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, home repairs, weatherization, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker's occupation or level of training.

Assistance to small business and non-profits includes, but is not limited to:

- loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;
- Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing,

enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs; and

- Technical assistance, counseling, or other services to assist with business planning needs

**2.6. May recipients use funds to respond to the public health emergency and its negative economic impacts by providing direct cash transfers to households?**

Yes, provided the recipient considers whether, and the extent to which, the household has experienced a negative economic impact from the pandemic. Additionally, cash transfers must be reasonably proportional to the negative economic impact they are intended to address. Cash transfers grossly in excess of the amount needed to address the negative economic impact identified by the recipient would not be considered to be a response to the COVID-19 public health emergency or its negative impacts. In particular, when considering appropriate size of permissible cash transfers made in response to the COVID-19 public health emergency, state, local, territorial, and Tribal governments may consider and take guidance from the per person amounts previously provided by the federal government in response to the COVID crisis.

**2.7. May funds be used to reimburse recipients for costs incurred by state and local governments in responding to the public health emergency and its negative economic impacts prior to passage of the American Rescue Plan?**

Use of Fiscal Recovery Funds is generally forward looking. The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021.

**2.8. May recipients use funds for general economic development or workforce development?**

Generally, not. Recipients must demonstrate that funding uses directly address a negative economic impact of the COVID-19 public health emergency, including funds used for economic or workforce development. For example, job training for unemployed workers may be used to address negative economic impacts of the public health emergency and be eligible.

**2.9. How can recipients use funds to assist the travel, tourism, and hospitality industries?**

Aid provided to tourism, travel, and hospitality industries should respond to the negative economic impacts of the pandemic. For example, a recipient may provide aid to support safe reopening of businesses in the tourism, travel and hospitality industries and to districts that were closed during the COVID-19 public health emergency, as well as aid a planned expansion or upgrade of tourism, travel and hospitality facilities delayed due to the pandemic.

Tribal development districts are considered the commercial centers for tribal hospitality, gaming, tourism and entertainment industries.

**2.10. May recipients use funds to assist impacted industries other than travel, tourism, and hospitality?**

Yes, provided that recipients consider the extent of the impact in such industries as compared to tourism, travel, and hospitality, the industries enumerated in the statute. For example, nationwide the leisure and hospitality industry has experienced an approximately 17 percent decline in employment and 24 percent decline in revenue, on net, due to the COVID-19 public health emergency. Recipients should also consider whether impacts were due to the COVID-19 pandemic, as opposed to longer-term economic or industrial trends unrelated to the pandemic.

Recipients should maintain records to support their assessment of how businesses or business districts receiving assistance were affected by the negative economic impacts of the pandemic and how the aid provided responds to these impacts.

**2.11. How does the Interim Final Rule help address the disparate impact of COVID-19 on certain populations and geographies?**

In recognition of the disproportionate impacts of the COVID-19 virus on health and economic outcomes in low-income and Native American communities, the Interim Final Rule identifies a broader range of services and programs that are considered to be in response to the public health emergency when provided in these communities. Specifically, Treasury will presume that certain types of services are eligible uses when provided in a Qualified Census Tract (QCT), to families living in QCTs, or when these services are provided by Tribal governments.

Recipients may also provide these services to other populations, households, or geographic areas disproportionately impacted by the pandemic. In identifying these disproportionately-impacted communities, recipients should be able to support their determination for how the pandemic disproportionately impacted the populations, households, or geographic areas to be served.

Eligible services include:

- Addressing health disparities and the social determinants of health, including: community health workers, public benefits navigators, remediation of lead paint or other lead hazards, and community violence intervention programs;
- Building stronger neighborhoods and communities, including: supportive housing and other services for individuals experiencing homelessness, development of affordable housing, and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity;

- Addressing educational disparities exacerbated by COVID-19, including: early learning services, increasing resources for high-poverty school districts, educational services like tutoring or afterschool programs, and supports for students' social, emotional, and mental health needs; and
- Promoting healthy childhood environments, including: child care, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

**2.12. May recipients use funds to pay for vaccine incentive programs (e.g., cash or in-kind transfers, lottery programs, or other incentives for individuals who get vaccinated)?**

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to respond to the COVID-19 public health emergency, including expenses related to COVID-19 vaccination programs. See forthcoming 31 CFR 35.6(b)(1)(i). Programs that provide incentives reasonably expected to increase the number of people who choose to get vaccinated, or that motivate people to get vaccinated sooner than they otherwise would have, are an allowable use of funds so long as such costs are reasonably proportional to the expected public health benefit.

**2.13. May recipients use funds to pay “back to work incentives” (e.g., cash payments for newly employed workers after a certain period of time on the job)? [5/27]**

Yes. Under the Interim Final Rule, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to unemployed workers. See forthcoming 31 CFR 35.6(b)(4). This assistance can include job training or other efforts to accelerate rehiring and thus reduce unemployment, such as childcare assistance, assistance with transportation to and from a jobsite or interview, and incentives for newly employed workers.

**2.14. The Coronavirus Relief Fund (CRF) included as an eligible use: "Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What has changed in CSFRF/CLFRF, and what type of documentation is required under CSFRF/CLFRF? [5/27]**

Many of the expenses authorized under the Coronavirus Relief Fund are also eligible uses under the CSFRF/CLFRF. However, in the case of payroll expenses for public safety, public health, health care, human services, and similar employees (hereafter, public health and safety staff), the CSFRF/CLFRF does differ from the CRF. This change reflects the differences between the ARPA and CARES Act and recognizes that the response to the COVID-19 public health emergency has changed and will continue to change over time. In particular, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, including first responders, to the extent that the employee's time that is dedicated to responding to the COVID-19 public health emergency.

For administrative convenience, the recipient may consider a public health and safety employee to be entirely devoted to mitigating or responding to the COVID-19 public health emergency, and therefore fully covered, if the employee, or his or her operating unit or division, is primarily dedicated (e.g., more than half of the employee's time is dedicated) to responding to the COVID-19 public health emergency.

Recipients may use presumptions for assessing whether an employee, division, or operating unit is primarily dedicated to COVID-19 response. The recipient should maintain records to support its assessment, such as payroll records, attestations from supervisors or staff, or regular work product or correspondence demonstrating work on the COVID-19 response. Recipients need not routinely track staff hours. Recipients should periodically reassess their determinations.

**2.15. What staff are included in “public safety, public health, health care, human services, and similar employees”? Would this include, for example, 911 operators, morgue staff, medical examiner staff, or EMS staff? [5/27]**

As discussed in the Interim Final Rule, funds may be used for payroll and covered benefits expenses for public safety, public health, health care, human services, and similar employees, for the portion of the employee's time that is dedicated to responding to the COVID-19 public health emergency.

Public safety employees would include police officers (including state police officers), sheriffs and deputy sheriffs, firefighters, emergency medical responders, correctional and detention officers, and those who directly support such employees such as dispatchers and supervisory personnel. Public health employees would include employees involved in providing medical and other health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions, and other support services essential for patient care (e.g., laboratory technicians, medical examiner or morgue staff) as well as employees of public health departments directly engaged in matters related to public health and related supervisory personnel. Human services staff include employees providing or administering social services; public benefits; child welfare services; and child, elder, or family care, as well as others.

**2.16. May recipients use funds to establish a public jobs program? [6/8]**

Yes. The Interim Final Rule permits a broad range of services to unemployed or underemployed workers and other individuals that suffered negative economic impacts from the pandemic. That can include public jobs programs, subsidized employment, combined education and on-the-job training programs, or job training to accelerate rehiring or address negative economic or public health impacts experienced due to a worker's occupation or level of training. The broad range of permitted services can also include other employment supports, such as childcare assistance or assistance with transportation to and from a jobsite or interview.

The Interim Final Rule includes as an eligible use re-hiring public sector staff up to the government's level of pre-pandemic employment. "Public sector staff" would not include individuals participating in a job training or subsidized employment program administered by the recipient.

### **3. Eligible Uses – Revenue Loss**

#### **3.1. How is revenue defined for the purpose of this provision?**

The Interim Final Rule adopts a definition of "General Revenue" that is based on, but not identical, to the Census Bureau's concept of "General Revenue from Own Sources" in the Annual Survey of State and Local Government Finances.

General Revenue includes revenue from taxes, current charges, and miscellaneous general revenue. It excludes refunds and other correcting transactions, proceeds from issuance of debt or the sale of investments, agency or private trust transactions, and revenue generated by utilities and insurance trusts. General revenue also includes intergovernmental transfers between state and local governments, but excludes intergovernmental transfers from the Federal government, including Federal transfers made via a state to a locality pursuant to the CRF or the Fiscal Recovery Funds.

Tribal governments may include all revenue from Tribal enterprises and gaming operations in the definition of General Revenue.

#### **3.2. Will revenue be calculated on an entity-wide basis or on a source-by-source basis (e.g. property tax, income tax, sales tax, etc.)?**

Recipients should calculate revenue on an entity-wide basis. This approach minimizes the administrative burden for recipients, provides for greater consistency across recipients, and presents a more accurate representation of the net impact of the COVID-19 public health emergency on a recipient's revenue, rather than relying on financial reporting prepared by each recipient, which vary in methodology used and which generally aggregates revenue by purpose rather than by source.

#### **3.3. Does the definition of revenue include outside concessions that contract with a state or local government?**

Recipients should classify revenue sources as they would if responding to the U.S. Census Bureau's Annual Survey of State and Local Government Finances. According to the Census Bureau's [Government Finance and Employment Classification manual](#), the following is an example of current charges that would be included in a state or local government's general revenue from own sources: "Gross revenue of facilities operated by a government (swimming pools, recreational marinas and piers, golf courses, skating rinks, museums, zoos, etc.); auxiliary facilities in public recreation areas (camping areas,



refreshment stands, gift shops, etc.); lease or use fees from stadiums, auditoriums, and community and convention centers; and rentals from concessions at such facilities.”

**3.4. What is the time period for estimating revenue loss? Will revenue losses experienced prior to the passage of the Act be considered?**

Recipients are permitted to calculate the extent of reduction in revenue as of four points in time: December 31, 2020; December 31, 2021; December 31, 2022; and December 31, 2023. This approach recognizes that some recipients may experience lagged effects of the pandemic on revenues.

Upon receiving Fiscal Recovery Fund payments, recipients may immediately calculate revenue loss for the period ending December 31, 2020.

**3.5. What is the formula for calculating the reduction in revenue?**

A reduction in a recipient’s General Revenue equals:

$$\text{Max } \{ [\text{Base Year Revenue} * (1 + \text{Growth Adjustment})^{\left(\frac{n_t}{12}\right)} ] - \text{Actual General Revenue}_t ; 0 \}$$

Where:

*Base Year Revenue* is General Revenue collected in the most recent full fiscal year prior to the COVID-19 public health emergency.

*Growth Adjustment* is equal to the greater of 4.1 percent (or 0.041) and the recipient’s average annual revenue growth over the three full fiscal years prior to the COVID-19 public health emergency.

*n* equals the number of months elapsed from the end of the base year to the calculation date.

*Actual General Revenue* is a recipient’s actual general revenue collected during 12-month period ending on each calculation date.

Subscript *t* denotes the calculation date.

**3.6. Are recipients expected to demonstrate that reduction in revenue is due to the COVID-19 public health emergency?**

In the Interim Final Rule, any diminution in actual revenue calculated using the formula above would be presumed to have been “due to” the COVID-19 public health emergency. This presumption is made for administrative ease and in recognition of the broad-based economic damage that the pandemic has wrought.

**3.7. May recipients use pre-pandemic projections as a basis to estimate the reduction in revenue?**

No. Treasury is disallowing the use of projections to ensure consistency and comparability across recipients and to streamline verification. However, in estimating the revenue shortfall using the formula above, recipients may incorporate their average annual revenue growth rate in the three full fiscal years prior to the public health emergency.

**3.8. Once a recipient has identified a reduction in revenue, are there any restrictions on how recipients use funds up to the amount of the reduction?**

The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.

However, paying interest or principal on outstanding debt, replenishing rainy day or other reserve funds, or paying settlements or judgments would not be considered provision of a government service, since these uses of funds do not entail direct provision of services to citizens. This restriction on paying interest or principal on any outstanding debt instrument, includes, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt. In addition, the overarching restrictions on all program funds (e.g., restriction on pension deposits, restriction on using funds for non-federal match where barred by regulation or statute) would apply.

**3.9. How do I know if a certain type of revenue should be counted for the purpose of computing revenue loss? [5/27]**

As discussed in FAQ #3.1, the Interim Final Rule adopts a definition of “General Revenue” that is based on, but not identical, to the Census Bureau’s concept of “General Revenue from Own Sources” in the Annual Survey of State and Local Government Finances.

Recipients should refer to the definition of “General Revenue” included in the Interim Final Rule. See forthcoming 31 CFR 35.3. If a recipient is unsure whether a particular revenue source is included in the Interim Final Rule’s definition of “General Revenue,” the recipient may consider the classification and instructions used to complete the Census Bureau’s Annual Survey.

For example, parking fees would be classified as a Current Charge for the purpose of the Census Bureau’s Annual Survey, and the Interim Final Rule’s concept of “General

Revenue” includes all Current Charges. Therefore, parking fees would be included in the Interim Final Rule’s concept of “General Revenue.”

The Census Bureau’s Government Finance and Employment Classification manual is available [here](#).

**3.10. In calculating revenue loss, are recipients required to use audited financials? [6/8]**

Where audited data is not available, recipients are not required to obtain audited data. Treasury expects all information submitted to be complete and accurate. See 31 CFR 35.4(c).

**3.11. In calculating revenue loss, should recipients use their own data, or Census data? [6/8]**

Recipients should use their own data sources to calculate general revenue, and do not need to rely on published revenue data from the Census Bureau. Treasury acknowledges that due to differences in timing, data sources, and definitions, recipients’ self-reported general revenue figures may differ somewhat from those published by the Census Bureau.

**3.12. Should recipients calculate revenue loss on a cash basis or an accrual basis? [6/8]**

Recipients may provide data on a cash, accrual, or modified accrual basis, provided that recipients are consistent in their choice of methodology throughout the covered period and until reporting is no longer required.

## **4. Eligible Uses – General**

**4.1. May recipients use funds to replenish a budget stabilization fund, rainy day fund, or similar reserve account?**

No. Funds made available to respond to the public health emergency and its negative economic impacts are intended to help meet pandemic response needs and provide immediate stabilization for households and businesses. Contributions to rainy day funds and similar reserves funds would not address these needs or respond to the COVID-19 public health emergency, but would rather be savings for future spending needs. Similarly, funds made available for the provision of governmental services (to the extent of reduction in revenue) are intended to support direct provision of services to citizens. Contributions to rainy day funds are not considered provision of government services, since such expenses do not directly relate to the provision of government services.

**4.2. May recipients use funds to invest in infrastructure other than water, sewer, and broadband projects (e.g. roads, public facilities)?**

Under 602(c)(1)(C) or 603(c)(1)(C), recipients may use funds for maintenance of infrastructure or pay-go spending for building of new infrastructure as part of the general provision of government services, to the extent of the estimated reduction in revenue due to the public health emergency.

Under 602(c)(1)(A) or 603(c)(1)(A), a general infrastructure project typically would not be considered a response to the public health emergency and its negative economic impacts unless the project responds to a specific pandemic-related public health need (e.g., investments in facilities for the delivery of vaccines) or a specific negative economic impact of the pandemic (e.g., affordable housing in a Qualified Census Tract).

**4.3. May recipients use funds to pay interest or principal on outstanding debt?**

No. Expenses related to financing, including servicing or redeeming notes, would not address the needs of pandemic response or its negative economic impacts. Such expenses would also not be considered provision of government services, as these financing expenses do not directly provide services or aid to citizens.

This applies to paying interest or principal on any outstanding debt instrument, including, for example, short-term revenue or tax anticipation notes, or paying fees or issuance costs associated with the issuance of new debt.

**4.4. May recipients use funds to satisfy nonfederal matching requirements under the Stafford Act? May recipients use funds to satisfy nonfederal matching requirements generally?**

Fiscal Recovery Funds are subject to pre-existing limitations in other federal statutes and regulations and may not be used as non-federal match for other Federal programs whose statute or regulations bar the use of Federal funds to meet matching requirements. For example, expenses for the state share of Medicaid are not an eligible use. For information on FEMA programs, please [see here](#).

**4.5. Are governments required to submit proposed expenditures to Treasury for approval? [5/27]**

No. Recipients are not required to submit planned expenditures for prior approval by Treasury. Recipients are subject to the requirements and guidelines for eligible uses contained in the Interim Final Rule.

**4.6. How do I know if a specific use is eligible? [5/27]**

Fiscal Recovery Funds must be used in one of the four eligible use categories specified in the American Rescue Plan Act and implemented in the Interim Final Rule:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- c) For the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d) To make necessary investments in water, sewer, or broadband infrastructure.

Recipients should consult Section II of the Interim Final Rule for additional information on eligible uses. For recipients evaluating potential uses under (a), the Interim Final Rule contains a non-exclusive list of programs or services that may be funded as responding to COVID-19 or the negative economic impacts of the COVID-19 public health emergency, along with considerations for evaluating other potential uses of Fiscal Recovery Funds not explicitly listed. See Section II of the Interim Final Rule for additional discussion.

For recipients evaluating potential uses under (c), the Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. See FAQ #3.8 for additional discussion.

For recipients evaluating potential uses under (b) and (d), see Sections 5 and 6.

**4.7. Do restrictions on using Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred beginning on March 3, 2021 apply to costs incurred by the recipient (e.g., a State, local, territorial, or Tribal government) or to costs incurred by households, businesses, and individuals benefiting from assistance provided using Coronavirus State and Local Fiscal Recovery Funds? [6/8]**

The Interim Final Rule permits funds to be used to cover costs incurred beginning on March 3, 2021. This limitation applies to costs incurred by the recipient (i.e., the state, local, territorial, or Tribal government receiving funds). However, recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households, businesses, and individuals within the eligible use categories described in the Interim Final Rule for economic harms experienced by those households, businesses, and individuals prior to March 3, 2021. For example,

- Public Health/Negative Economic Impacts – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to provide assistance to households – such as rent, mortgage, or utility assistance – for economic harms experienced or costs incurred by the household prior to March 3, 2021 (e.g., rental arrears from preceding months), provided that the cost of providing assistance to the household was not incurred by the recipient prior to March 3, 2021.

- Premium Pay – Recipients may provide premium pay retrospectively for work performed at any time since the start of the COVID-19 public health emergency. Such premium pay must be “in addition to” wages and remuneration already received and the obligation to provide such pay must not have been incurred by the recipient prior to March 3, 2021.
- Revenue Loss – The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. The calculation of lost revenue begins with the recipient’s revenue in the last full fiscal year prior to the COVID-19 public health emergency and includes the 12-month period ending December 31, 2020. However, use of funds for government services must be forward looking for costs incurred by the recipient after March 3, 2021.
- Investments in Water, Sewer, and Broadband – Recipients may use Coronavirus State and Local Fiscal Recovery Funds to make necessary investments in water, sewer, and broadband. See FAQ Section 6. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred for eligible projects planned or started prior to March 3, 2021, provided that the project costs covered by the Coronavirus State and Local Fiscal Recovery Funds were incurred after March 3, 2021.

## 5. Eligible Uses – Premium Pay

### 5.1. What criteria should recipients use in identifying essential workers to receive premium pay?

Essential workers are those in critical infrastructure sectors who regularly perform in-person work, interact with others at work, or physically handle items handled by others.

Critical infrastructure sectors include healthcare, education and childcare, transportation, sanitation, grocery and food production, and public health and safety, among others, as provided in the Interim Final Rule. Governments receiving Fiscal Recovery Funds have the discretion to add additional sectors to this list, so long as the sectors are considered critical to protect the health and well-being of residents.

The Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker’s total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

### 5.2. What criteria should recipients use in identifying third-party employers to receive grants for the purpose of providing premium pay to essential workers?

Any third-party employers of essential workers are eligible. Third-party contractors who employ essential workers in eligible sectors are also eligible for grants to provide

premium pay. Selection of third-party employers and contractors who receive grants is at the discretion of recipients.

To ensure any grants respond to the needs of essential workers and are made in a fair and transparent manner, the rule imposes some additional reporting requirements for grants to third-party employers, including the public disclosure of grants provided.

**5.3. May recipients provide premium pay retroactively for work already performed?**

Yes. Treasury encourages recipients to consider providing premium pay retroactively for work performed during the pandemic, recognizing that many essential workers have not yet received additional compensation for their service during the pandemic.

## **6. Eligible Uses – Water, Sewer, and Broadband Infrastructure**

**6.1. What types of water and sewer projects are eligible uses of funds?**

The Interim Final Rule generally aligns eligible uses of the Funds with the wide range of types or categories of projects that would be eligible to receive financial assistance through the Environmental Protection Agency’s Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF).

Under the DWSRF, categories of [eligible projects](#) include: treatment, transmission and distribution (including lead service line replacement), source rehabilitation and decontamination, storage, consolidation, and new systems development.

Under the CWSRF, categories of [eligible projects](#) include: construction of publicly-owned treatment works, nonpoint source pollution management, national estuary program projects, decentralized wastewater treatment systems, stormwater systems, water conservation, efficiency, and reuse measures, watershed pilot projects, energy efficiency measures for publicly-owned treatment works, water reuse projects, security measures at publicly-owned treatment works, and technical assistance to ensure compliance with the Clean Water Act.

As mentioned in the Interim Final Rule, eligible projects under the DWSRF and CWSRF support efforts to address climate change, as well as to meet cybersecurity needs to protect water and sewer infrastructure. Given the lifelong impacts of lead exposure for children, and the widespread nature of lead service lines, Treasury also encourages recipients to consider projects to replace lead service lines.

**6.2. May construction on eligible water, sewer, or broadband infrastructure projects continue past December 31, 2024, assuming funds have been obligated prior to that date?**

Yes. Treasury is interpreting the requirement that costs be incurred by December 31, 2024 to only require that recipients have obligated the funds by such date. The period of performance will run until December 31, 2026, which will provide recipients a reasonable amount of time to complete projects funded with Fiscal Recovery Funds.

**6.3. May recipients use funds as a non-federal match for the Clean Water State Revolving Fund (CWSRF) or Drinking Water State Revolving Fund (DWSRF)?**

Recipients may not use funds as a state match for the CWSRF and DWSRF due to prohibitions in utilizing federal funds as a state match in the authorizing statutes and regulations of the CWSRF and DWSRF.

**6.4. Does the National Environmental Policy Act (NEPA) apply to eligible infrastructure projects?**

NEPA does not apply to Treasury's administration of the Funds. Projects supported with payments from the Funds may still be subject to NEPA review if they are also funded by other federal financial assistance programs.

**6.5. What types of broadband projects are eligible?**

The Interim Final Rule requires eligible projects to reliably deliver minimum speeds of 100 Mbps download and 100 Mbps upload. In cases where it is impracticable due to geography, topography, or financial cost to meet those standards, projects must reliably deliver at least 100 Mbps download speed, at least 20 Mbps upload speed, and be scalable to a minimum of 100 Mbps download speed and 100 Mbps upload speed.

Projects must also be designed to serve unserved or underserved households and businesses, defined as those that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps of upload speed.

**6.6. For broadband investments, may recipients use funds for related programs such as cybersecurity or digital literacy training?**

Yes. Recipients may use funds to provide assistance to households facing negative economic impacts due to Covid-19, including digital literacy training and other programs that promote access to the Internet. Recipients may also use funds for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure, as part of provision of government services up to the amount of revenue lost due to the public health emergency.

**6.7. How do I know if a water, sewer, or broadband project is an eligible use of funds? Do I need pre-approval? [6/8]**

Recipients do not need approval from Treasury to determine whether an investment in a water, sewer, or broadband project is eligible under CSFRF/CLFRF. Each recipient



should review the Interim Final Rule (IFR), along with the preamble to the Interim Final Rule, in order to make its own assessment of whether its intended project meets the eligibility criteria in the IFR. A recipient that makes its own determination that a project meets the eligibility criteria as outlined in the IFR may pursue the project as a CSFRF/CLFRF project without pre-approval from Treasury. Local government recipients similarly do not need state approval to determine that a project is eligible under CSFRF/CLFRF. However, recipients should be cognizant of other federal or state laws or regulations that may apply to construction projects independent of CSFRF/CLFRF funding conditions and that may require pre-approval.

For water and sewer projects, the IFR refers to the EPA [Drinking Water](#) and [Clean Water](#) State Revolving Funds (SRFs) for the categories of projects and activities that are eligible for funding. Recipients should look at the relevant federal statutes, regulations, and guidance issued by the EPA to determine whether a water or sewer project is eligible. Of note, the IFR does not incorporate any other requirements contained in the federal statutes governing the SRFs or any conditions or requirements that individual states may place on their use of SRFs.

## 7. Non-Entitlement Units (NEUs)

Answers to frequently asked questions on distribution of funds to NEUs can be found in this [FAQ supplement](#), which is regularly updated.

## 8. Ineligible Uses

### 8.1. What is meant by a pension “deposit”? Can governments use funds for routine pension contributions for employees whose payroll and covered benefits are eligible expenses?

Treasury interprets “deposit” in this context to refer to an extraordinary payment into a pension fund for the purpose of reducing an accrued, unfunded liability. More specifically, the interim final rule does not permit this assistance to be used to make a payment into a pension fund if both: (1) the payment reduces a liability incurred prior to the start of the COVID-19 public health emergency, and (2) the payment occurs outside the recipient’s regular timing for making such payments.

Under this interpretation, a “deposit” is distinct from a “payroll contribution,” which occurs when employers make payments into pension funds on regular intervals, with contribution amounts based on a pre-determined percentage of employees’ wages and salaries. In general, if an employee’s wages and salaries are an eligible use of Fiscal Recovery Funds, recipients may treat the employee’s covered benefits as an eligible use of Fiscal Recovery Funds.

## 8.2. May recipients use Fiscal Recovery Funds to fund Other Post-Employment Benefits (OPEB)? [6/8]

OPEB refers to benefits other than pensions (see, e.g., [Governmental Accounting Standards Board, “Other Post-Employment Benefits”](#)). Treasury has determined that Sections 602(c)(2)(B) and 603(c)(2), which refer only to pensions, do not prohibit CSFRF/CLFRF recipients from funding OPEB. Recipients of either the CSFRF/CLFRF may use funds for eligible uses, and a recipient seeking to use CSFRF/CLFRF funds for OPEB contributions would need to justify those contributions under one of the four eligible use categories.

## 9. Reporting

### 9.1. What records must be kept by governments receiving funds?

Financial records and supporting documents related to the award must be retained for a period of five years after all funds have been expended or returned to Treasury, whichever is later. This includes those which demonstrate the award funds were used for eligible purposes in accordance with the ARPA, Treasury’s regulations implementing those sections, and Treasury’s guidance on eligible uses of funds.

### 9.2. What reporting will be required, and when will the first report be due?

Recipients will be required to submit an interim report, quarterly project and expenditure reports, and annual recovery plan performance reports as specified below, regarding their utilization of Coronavirus State and Local Fiscal Recovery Funds.

Interim reports: States (defined to include the District of Columbia), territories, metropolitan cities, counties, and Tribal governments will be required to submit one interim report. The interim report will include a recipient’s expenditures by category at the summary level and for states, information related to distributions to non-entitlement units of local government must also be included in the interim report. The interim report will cover activity from the date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Non-entitlement units of local government are not required to submit an interim report.

Quarterly Project and Expenditure reports: State (defined to include the District of Columbia), territorial, metropolitan city, county, and Tribal governments will be required to submit quarterly project and expenditure reports. This report will include financial data, information on contracts and subawards over \$50,000, types of projects funded, and other information regarding a recipient’s utilization of award funds. Reports will be required quarterly with the exception of non-entitlement units, which will report annually. An interim report is due on August 31, 2021. The reports will include the same general data as those submitted by recipients of the Coronavirus Relief Fund, with some modifications to expenditure categories and the addition of data elements related to

specific eligible uses. The initial quarterly Project and Expenditure report will cover two calendar quarters from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent quarterly reports will cover one calendar quarter and must be submitted to Treasury within 30 days after the end of each calendar quarter.

Non-entitlement units of local government will be required to submit the project and expenditure report annually. The initial annual Project and Expenditure report for non-entitlement units of local government will cover activity from the date of award to September 30, 2021 and must be submitted to Treasury by October 31, 2021. The subsequent annual reports must be submitted to Treasury by October 31 each year.

**Recovery Plan Performance reports:** States (defined to include the District of Columbia), territories, metropolitan cities, and counties with a population that exceeds 250,000 residents will also be required to submit an annual recovery plan performance report to Treasury. This report will include descriptions of the projects funded and information on the performance indicators and objectives of each award, helping local residents understand how their governments are using the substantial resources provided by Coronavirus State and Local Fiscal Recovery Funds program. The initial recovery plan performance report will cover activity from date of award to July 31, 2021 and must be submitted to Treasury by August 31, 2021. Thereafter, the recovery plan performance reports will cover a 12-month period and recipients will be required to submit the report to Treasury within 30 days after the end of the 12-month period. The second Recovery Plan Performance report will cover the period from July 1, 2021 to June 30, 2022 and must be submitted to Treasury by July 31, 2022. Each annual recovery plan performance report must be posted on the public-facing website of the recipient. Local governments with fewer than 250,000 residents, Tribal governments, and non-entitlement units of local government are not required to develop a Recovery Plan Performance report.

Treasury will provide further guidance and instructions on the reporting requirements for program at a later date.

**9.3. What provisions of the Uniform Guidance for grants apply to these funds? Will the Single Audit requirements apply?**

Most of the provisions of the Uniform Guidance (2 CFR Part 200) apply to this program, including the Cost Principles and Single Audit Act requirements. Recipients should refer to the Assistance Listing for detail on the specific provisions of the Uniform Guidance that do not apply to this program. The Assistance Listing will be available on beta.SAM.gov.

**9.4. Once a recipient has identified a reduction in revenue, how will Treasury track use of funds for the provision of government services? [6/8]**

The ARPA establishes four categories of eligible uses and further restrictions on the use of funds to ensure that Fiscal Recovery Funds are used within the four eligible use

categories. The Interim Final Rule implements these restrictions, including the scope of the eligible use categories and further restrictions on tax cuts and deposits into pensions. Reporting requirements will align with this structure.

Consistent with the broad latitude provided to recipients to use funds for government services to the extent of the reduction in revenue, recipients will be required to submit a description of services provided. As discussed in IFR, these services can include a broad range of services but may not be used directly for pension deposits, contributions to reserve funds, or debt service. Recipients may use sources of funding other than Fiscal Recovery Funds to make deposits to pension funds, contribute to reserve funds, and pay debt service, including during the period of performance for the Fiscal Recovery Fund award.

For recipients using Fiscal Recovery Funds to provide government services to the extent of reduction in revenue, the description of government services reported to Treasury may be narrative or in another form, and recipients are encouraged to report based on their existing budget processes and to minimize administrative burden. For example, a recipient with \$100 in revenue replacement funds available could indicate that \$50 were used for personnel costs and \$50 were used for pay-go building of sidewalk infrastructure.

In addition to describing the government services provided to the extent of reduction in revenue, all recipients will also be required to indicate that Fiscal Recovery Funds are not used directly to make a deposit in a pension fund. Further, recipients subject to the tax offset provision will be required to provide information necessary to implement the Interim Final Rule, as described in the Interim Final Rule. Treasury does not anticipate requiring other types of reporting or recordkeeping on spending in pensions, debt service, or contributions to reserve funds.

These requirements will be further detailed in forthcoming guidance on reporting requirements for the Fiscal Recovery Funds.

#### **9.5. What is the Assistance Listing and Catalog of Federal Domestic Assistance (CFDA) number for the program? [6/8]**

The [Assistance Listing](#) for the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) was published May 28, 2021 on SAM.gov. This includes the final CFDA Number for the program, 21.027.

The assistance listing includes helpful information including program purpose, statutory authority, eligibility requirements, and compliance requirements for recipients. The CFDA number is the unique 5-digit code for each type of federal assistance, and can be used to search for program information, including funding opportunities, spending on [usaspending.gov](#), or audit results through the Federal Audit Clearinghouse.

To expedite payments and meet statutory timelines, Treasury issued initial payments under an existing CFDA number. If you have already received funds or captured the initial CFDA number in your records, please update your systems and reporting to reflect the final CFDA number 21.027. **Recipients must use the final CFDA number for all financial accounting, audits, subawards, and associated program reporting requirements.**

To ensure public trust, Treasury expects all recipients to serve as strong stewards of these funds. This includes ensuring funds are used for intended purposes and recipients have in place effective financial management, internal controls, and reporting for transparency and accountability.

Please see [Treasury's Interim Final Rule](#) for more information. Further guidance on recipient compliance and reporting responsibilities is forthcoming.

## 10. Miscellaneous

### 10.1. May governments retain assets purchased with Fiscal Recovery Funds? If so, what rules apply to the proceeds of disposition or sale of such assets?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds. If such assets are disposed of prior to December 31, 2024, the proceeds would be subject to the restrictions on the eligible use of payments.

### 10.2. Can recipients use funds for administrative purposes?

Recipients may use funds to cover the portion of payroll and benefits of employees corresponding to time spent on administrative work necessary due to the COVID-19 public health emergency and its negative economic impacts. This includes, but is not limited to, costs related to disbursing payments of Fiscal Recovery Funds and managing new grant programs established using Fiscal Recovery Funds.

### 10.3. Are recipients required to remit interest earned on CSFRF/CLFRF payments made by Treasury? [5/27]

No. CSFRF/CLFRF payments made by Treasury to states, territories, and the District of Columbia are not subject to the requirement of the Cash Management Improvement Act and Treasury's implementing regulations at 31 CFR part 205 to remit interest to Treasury. CSFRF/CLFRF payments made by Treasury to local governments and Tribes are not subject to the requirement of 2 CFR 200.305(b)(8)–(9) to maintain balances in an interest-bearing account and remit payments to Treasury.

### 10.4. Is there a deadline to apply for funds? [5/27]

The Interim Final Rule requires that costs be incurred by December 31, 2024. Eligible recipients are encouraged to apply as soon as possible. For recipients other than Tribal governments, there is not a specific application deadline.

Tribal governments do have deadlines to complete the application process and should visit [www.treasury.gov/SLFRPTribal](https://www.treasury.gov/SLFRPTribal) for guidance on applicable deadlines.

**10.5. May recipients use funds to cover the costs of consultants to assist with managing and administering the funds? [6/8]**

Yes. Recipients may use funds for administering the CSFRF/CLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements.

## **11. Operations**

**11.1. How do I know if my entity is eligible?**

The Coronavirus State and Local Fiscal Recovery Funds American Rescue Plan Act of 2021 set forth the jurisdictions eligible to receive funds under the program, which are:

- States and the District of Columbia
- Territories
- Tribal governments
- Counties
- Metropolitan cities (typically, but not always, those with populations over 50,000)
- Non-entitlement units of local government, or smaller local governments (typically, but not always, those with populations under 50,000)

**11.2. How does an eligible entity request payment?**

Eligible entities (other than non-entitlement units) must submit their information to the [Treasury Submission Portal](#). Please visit the [Coronavirus State and Local Fiscal Recovery Fund website](#) for more information on the submission process.

**11.3. I cannot log into the Treasury Submission Portal or am having trouble navigating it. Who can help me?**

If you have questions about the Treasury Submission Portal or for technical support, please email [covidreliefitsupport@treasury.gov](mailto:covidreliefitsupport@treasury.gov).

**11.4. What do I need to do to receive my payment?**

All eligible payees are required to have a DUNS Number previously issued by Dun & Bradstreet (<https://www.dnb.com/>).

All eligible payees are also required to have an active registration with the System for Award Management (SAM) (<https://www.sam.gov>).

And eligible payees must have a bank account enabled for Automated Clearing House (ACH) direct deposit. Payees with a Wire account are encouraged to provide that information as well.

More information on these and all program pre-submission requirements can be found on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

#### **11.5. Why is Treasury employing id.me for the Treasury Submission Portal?**

ID.me is a trusted technology partner to multiple government agencies and healthcare providers. It provides secure digital identity verification to those government agencies and healthcare providers to make sure you're you – and not someone pretending to be you – when you request access to online services. All personally identifiable information provided to ID.me is encrypted and disclosed only with the express consent of the user. Please refer to ID.me Contact Support for assistance with your ID.me account. Their support website is <https://help.id.me>.

#### **11.6. Why is an entity not on the list of eligible entities in Treasury Submission Portal?**

The ARP statute lays out which governments are eligible for payments. The list of entities within the Treasury Submission Portal includes entities eligible to receive a direct payment of funds from Treasury, which include states (defined to include the District of Columbia), territories, Tribal governments, counties, and metropolitan cities.

Eligible non-entitlement units of local government will receive a distribution of funds from their respective state government and should not submit information to the Treasury Submission Portal.

If you believe an entity has been mistakenly left off the eligible entity list, please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov).

#### **11.7. What is an Authorized Representative?**

An Authorized Representative is an individual with legal authority to bind the government entity (e.g., the Chief Executive Officer of the government entity). An Authorized Representative must sign the Acceptance of Award terms for it to be valid.

#### **11.8. How does a Tribal government determine their allocation?**

Tribal governments will receive information about their allocation when the submission to the Treasury Submission Portal is confirmed to be complete and accurate.

#### **11.9. How do I know the status of my request for funds (submission)?**

Entities can check the status of their submission at any time by logging into [Treasury Submission Portal](#).

**11.10. My Treasury Submission Portal submission requires additional information/correction. What is the process for that?**

If your Authorized Representative has not yet signed the award terms, you can edit your submission with in the into [Treasury Submission Portal](#). If your Authorized Representative has signed the award terms, please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov) to request assistance with updating your information.

**11.11. My request for funds was denied. How do I find out why it was denied or appeal the decision?**

Please check to ensure that no one else from your entity has applied, causing a duplicate submission. Please also review the list of all eligible entities on the [Coronavirus State and Local Fiscal Recovery Fund website](#).

If you still have questions regarding your submission, please email [SLFRP@treasury.gov](mailto:SLFRP@treasury.gov).

**11.12. When will entities get their money?**

Before Treasury is able to execute a payment, a representative of an eligible government must submit the government's information for verification through the [Treasury Submission Portal](#). The verification process takes approximately four business days. If any errors are identified, the designated point of contact for the government will be contacted via email to correct the information before the payment can proceed. Once verification is complete, the designated point of contact of the eligible government will receive an email notifying them that their submission has been verified. Payments are generally scheduled for the next business day after this verification email, though funds may not be available immediately due to processing time of their financial institution.

**11.13. How does a local government entity provide Treasury with a notice of transfer of funds to its State?**

For more information on how to provide Treasury with notice of transfer to a state, please email [SLRedirectFunds@treasury.gov](mailto:SLRedirectFunds@treasury.gov).



U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [Recipient to provide]	DUNS Number: [Recipient to provide] Taxpayer Identification Number: [Recipient to provide] Assistance Listing Number: 21.019
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Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

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Authorized Representative:

Title:

Date signed:

U.S. Department of the Treasury:

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Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
AWARD TERMS AND CONDITIONS

1. Use of Funds.
  - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
  - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
  - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
  - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
  - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
  - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
  - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
  - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
  - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
  - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
  - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

## FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

**May 10, 2021**

*Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery*

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the inequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

## FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cites	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

## USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. **Supporting the public health response**

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
  - ✓ Vaccination programs
  - ✓ Medical expenses
  - ✓ Testing
  - ✓ Contact tracing
  - ✓ Isolation or quarantine
  - ✓ PPE purchases
  - ✓ Support for vulnerable populations to access medical or public health services
  - ✓ Public health surveillance (e.g., monitoring for variants)
  - ✓ Enforcement of public health orders
  - ✓ Public communication efforts
  - ✓ Enhancement of healthcare capacity, including alternative care facilities
  - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
  - ✓ Enhancement of public health data systems
  - ✓ Capital investments in public facilities to meet pandemic operational needs
  - ✓ Ventilation improvements in key settings like healthcare facilities



- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
  - ✓ Mental health treatment
  - ✓ Substance misuse treatment
  - ✓ Other behavioral health services
  - ✓ Hotlines or warmlines
  - ✓ Crisis intervention
  - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

## 2. Addressing the negative economic impacts caused by the public health emergency

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

### 3. Serving the hardest-hit communities and families

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

### 4. Replacing lost public sector revenue

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury’s Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient’s average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury’s Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

**5. Providing premium pay for essential workers**

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- |   |   |
|---|---|
| ✓ Staff at nursing homes, hospitals, and home-care settings                     | ✓ Truck drivers, transit staff, and warehouse workers |
| ✓ Workers at farms, food production facilities, grocery stores, and restaurants | ✓ Childcare workers, educators, and school staff      |
| ✓ Janitors and sanitation workers   | ✓ Social service and human services staff             |
| ✓ Public health and safety staff  |   |

Treasury’s Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker’s total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

## **6. Investing in water and sewer infrastructure**

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

## **7. Investing in broadband infrastructure**

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

## 8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.



## Planning Commission Recommendation to Council

**To:** Council Members and William Hannabass, City Manager

**From:** Planning Commission

**Date:** June 8, 2021

**Re:** Item # LC-48-21-1

The above item was heard at the Planning Commission meeting held the

8th day of June, 2020.

### Recommendation

Planning Commission recommends to approve this request from R-2 to R-3 to allow the conversion of the State Baptist Convention building to be used as a 5 unit apartment building.

**From:** William Hannabass  
**Sent:** Wednesday, June 9, 2021 4:59 PM  
**To:** Ronda Falk  
**Subject:** FW: Joy Street sub street

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**From:** OHMC <ohmc@oakhillwv.gov>  
**Sent:** Monday, June 7, 2021 1:41 PM  
**To:** William Hannabass <bhannabass@oakhillwv.gov>  
**Subject:** Joy Street sub street

Dear City Manager,

I would like to request the name of the street that branches from Joy Street and will be paved by the city to be named Rosebud Lane/Ave/Rd, whichever is most appropriate.

Thank you for this consideration.

Amanda Bousheley