



## CITY OF OAK HILL

### A G E N D A

#### Structural Inspection Board July 2019 Meeting July 15, 2019 - 6:00 PM

#### Call to Order

#### Roll Call

#### Reading and Approval of Minutes

[Minutes](#) of April 2, 2019 Meeting

#### Correspondence

[Mr.](#) William Laird Correspondence

[Mr.](#) James Ross Correspondence

#### Unfinished Business

##### 1. 216 Chestnut Ave.

City Council rescinded Order to demolish on 4/8/19.

#### New Business

##### 2. 219 Highland Ave.

Structural fire on 6/20/2019.

##### 3. 204 Third Ave.

Structural fire.

#### Adjournment

**Item Attachment Documents:**

Minutes of April 2, 2019 Meeting



## CITY OF OAK HILL

### MINUTES

#### Structural Inspection Board Meeting April 02, 2019 - 6:00 PM

#### **Call to Order**

The City Manager called the meeting to order at 6 o'clock p.m.

#### **Roll Call**

#### **PRESENT**

Mayor Fred Dickinson  
City Manager William C. Hannabass  
Fire Chief Ex-Officio member Tim Richardson  
City Engineer John Tuggle  
Member-At-Large Joshua Jones

#### **Reading and Approval of Minutes**

Approval of January 3, 2019 Minutes

**Motion:** *Accept the minutes of January 3, 2019. Motion Carried.*

Motion made by City Engineer Tuggle, Seconded by Member-At-Large Jones.

Voting Yea: Mayor Dickinson, City Manager Hannabass, Fire Chief Ex-Officio member Richardson, City Engineer Tuggle, Member-At-Large Jones

#### **Correspondence**

None.

#### **Unfinished Business**

Progress report of the 11 structures discussed on 1/3/2019

The members reviewed the progress of the structures they requested to be demolished at their January 3, 2019 meeting.

#### **New Business**

1. Review structures for recommendation to City Council.  
The members reviewed the following structures. Each structure scored 75 or higher on the Priority Survey.  
Property #1. **PARID: 09 58M00500000000** Located at Minden Rd., WV. Owner: ACE, PO Box 1168, Oak Hill, WV 25901

Property #2. **PARID: 09 58L00140000000** Located at 250 Minden Rd., WV. Owner: Linda Sue Johnson, 628 Scarbro Loop Rd., Scarbro, WV 25917

Property #3. **PARID: 09 26033700000000** Located at Minden Rd., WV. Owner Yvonne Oliver, PO BOX 266, Smithers, WV 25186-0266

Property #4. **Parid: 09 33015900000000** Located at Lynch Harper Rd., Minden, WV. Owner: Arnetta Sherer, PO Box 176 Minden, WV 25879-0176

Property #5. **Parid: 09 33016900000000** Located at 386 Lynch Harper Rd., Minden, WV. Owner: Carlos R. Stockhouse & ET AL, 438 Beach 40th St., Far Rockaway, NY 11691-1302

Property #6. **Parid: 09 25021800000000** Located at 722 Summerlee Ave., Owner: Yvonne Lee Warwick, 4012 Ganyard Ave., Brunswick, OH 44212

***Motion:*** *Recommend each structure be demolished. Motion Carried.*

Motion made by Fire Chief Ex-Officio member Richardson, Seconded by City Engineer Tuggle. Voting Yea: Mayor Dickinson, City Manager Hannabass, Fire Chief Ex-Officio member Richardson, City Engineer Tuggle, Member-At-Large Jones

#### **Adjournment**

No further business. Meeting adjourned.

**Item Attachment Documents:**

Mr. William Laird Correspondence

**William R. Laird IV**  
**225 Highland Avenue**  
**Oak Hill, WV 25901**  
**(304) 469-8055**

June 23, 2019

Fred Dickinson, Mayor  
City of Oak Hill  
100 Kelly Avenue  
Oak Hill, WV 25901

Dear Mayor Dickinson:

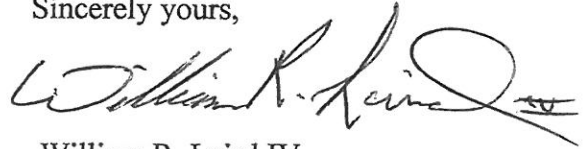
My wife Michelle and I wish to express our sincere thanks and appreciation for the outstanding services rendered by the Oak Hill Fire Department and the Oak Hill Police Department in the protection of our home located on Highland Avenue in Oak Hill. In the early morning hours of Thursday, June 20<sup>th</sup> the unoccupied and dilapidated house located at 219 Highland Avenue was engulfed in flames and, given the proximity of this fire immediately adjacent to our home, threatened to spread though the pine trees to our house. I was asleep at the time of this fire but remain thankful to my good neighbor Jim Ross who notified 911 of this fire shortly before 2:00 a.m.

In responding to this call for service, the Oak Hill Fire Department, along with mutual aid responders from the Fayetteville and Mount Hope Fire Departments, arrived on scene, assessed the situation, and quickly and professionally undertook action to extinguish the fire and prevent it from spreading to adjacent properties. Absent this outstanding and extraordinary response by members of the Oak Hill Fire Department, we are convinced that we would have likely lost our home to this fire. For this reason, Michelle and I will be forever grateful to those who serve the important fire protection needs of this great community.

Concerning the services rendered by the Oak Hill Police Department, please be advised that during the last year we have grown increasingly concerned with the decline in the condition of the house and property located at 219 Highland Avenue and the frequent presence of what we considered to be transient persons of a suspicious nature who appeared to come and go at will from this residence. For us law abiding citizens who seek to properly maintain our property and enjoy the many benefits of living in a safe, quiet and stable neighborhood, these activities became a matter of increased concern by persons living on this street. In response to this condition, we have been very pleased with the responsiveness and proactive patrol presence of the members of the Oak Hill Police Department in the monitoring of this activity. We have observed on many occasions the frequent patrol presence of officers from the Oak Hill Police Department driving through this neighborhood and we are most thankful for their service to our community.

In conclusion, too often we fail to recognize and express our thanks and appreciation for the services provided to us by the dedicated first responders who keep our communities safe and secure. Michelle and I are two citizens who recognize and understand the challenges that we face but we sometimes need to remind ourselves that we are indeed fortunate to live at 225 Highland Avenue, Oak Hill, WV 25901. For us, we would live nowhere else.

Sincerely yours,



William R. Laird IV



Michelle F. Laird

CC: Danny Wright, Mayor Elect  
Tim Richardson, Fire Chief  
Mike Whisman, Chief of Police  
✓ Bill Hannabass, City Manager

**Item Attachment Documents:**

Mr. James Ross Correspondence





July 8, 2019

Mr. James Ross, Planning Commission  
215 Highland Ave.  
Oak Hill, WV 25901

**RE: Ethics Act and Open Meetings Training**

Dear Mr. Ross,

The West Virginia Ethics Commission has agreed to provide training on the Ethics Act and the Open Meetings Act on Monday, July 29 at 6 p.m. in the Council Chambers at City Hall.

The training is part of the Ethics Commission's efforts to educate governmental officials, city boards, commissions, and committees of the requirements of the Ethics Act and the Open Meetings Act.

The training will last approximately one hour and 15 minutes. Although registration is not required, we will need to know if you will be able to attend.

Please contact Ronda Falk at [falk@oakhillwv.gov](mailto:falk@oakhillwv.gov) if you are able/unable to attend. Thank you for responding at your earliest convenience.

Respectfully,

William C. Hannabass, City Manager

**Item Attachment Documents:****1. 216 Chestnut Ave.**

City Council rescinded Order to demolish on 4/8/19.



April 11, 2019

Paul H. & Clarice Lassinger  
& Clifford M. Bragg  
208 Harvey Ave.  
Oak Hill, WV 25901

**RE: Rescinded Order to Demolish Structure**

Dear Mr. & Mrs, Lassinger & Mr. Clifford Bragg,

I wanted to follow up with you regarding City Council's decision to order the demolition of the residential structure located at 216 Chestnut Ave., situated on Lots 139-140 Richards Add., District 9, Map 32, Parcel 70, Parid 09 3200700000000 in Oak Hill.

As you are aware, on January 3, 2019 the Structural Inspection Board determined that defects described within the Codified Ordinances of the City of Oak Hill, Section 1711.01 (a) were present upon the structure. A recommendation was made known to Council to consider issuing an Order to demolish the structure. On March 11, 2019, Council decided to accept the Board's recommendation and issued the Order to demolish.

Due to your petition, the recent repair of the structure and removal of debris from the property, Council revisited their decision during their Council meeting on April 8, 2019. Therefore, the demolition order it previously issued in regard to the property has been rescinded. We mutually agree the structure shall be structurally sound and in a safe condition when the structure is reassessed in July, 2019 by the Structural Inspection Board.

Please contact me if you have any questions regarding the withdrawal of the Order. Thank you for your cooperation and efforts in keeping your property in a clean and safe condition.

Respectfully,

William C. Hannabass, City Manager



April 11, 2019

Paul H. & Clarice Lassinger  
& Clifford M. Bragg  
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Oak Hill, WV 25901

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William C. Hannabass, City Manager

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- 2. 219 Highland Ave.**  
Structural fire on 6/20/2019.



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**Item Attachment Documents:**

- 3. 204 Third Ave.**  
Structural fire.



