



CITY OF OAK HILL

A G E N D A

City Council Meeting - September 2020
September 14, 2020 - 6:30 PM

Call to Order

Roll Call

Invocation

Pledge of Allegiance

Reading and Approval of Minutes

[August](#) Minutes 2020

Treasurer's Report

[Vendor](#), Revenue, and Expense Reports

Correspondence

Citizens Comments

Council Comments and Department Reports

[August](#) Police Reports

Mayoral Comments

Unfinished Business

- [1.](#) Review of Oak Hill Municipal Code (OHMC) 11.20 Fire Prevention Code - 2nd Reading

New Business

- [2.](#) Structural Inspection Board (SIB) Recommendation Order to Demolish the Structure at 104 Central Ave., Map 25, Parcel 107, Owned by Barry Blackburn
- [3.](#) SIB Recommendation to Demolish the Structure at 10 Rocklick School Rd., Map 59J, Parcel 13, Owner by Gauley Outdoor Center
- [4.](#) SIB Recommendation to Demolish the Structure at 11 Rocklick School Rd., Map 59J, Parcel 14, Owned by Randy Crawford
- [5.](#) SIB Recommendation to Demolish the Structure at 40 Beaver Rd., Map 59E, Parcel 23, Owned by ACE Adventure Resort
- [6.](#) SIB Recommendation to Demolish the Structure at 118A High St., Map 7, Parcel 226, Owned by Novelle Barrett
- [7.](#) Police Hiring
- [8.](#) Consideration to Amend 6.06.030 to Allow for Wearing Masks, Hoods, or Face Coverings for Reasons of Health

- 9. Consideration and Adoption of a Resolution in Support of Gold Star Mother's Day**
- 10. Request for Abandonment of Right-of-Way Between 209 Duncan Ave. and 211 Duncan Ave.**
- 11. Consideration to Allow Trick or Treating on October 31, 2020**
- 12. Consideration to be Recognized as a Tree City**
- 13. League of American Bicyclist Bike Friendly Community Application and Healthy People Healthy Places Application**

Adjournment

CITY OF OAK HILL
MINUTES
City Council Meeting - Aug 2020
August 10, 2020 - 6:30 PM

The regular monthly meeting of the Oak Hill City Council was held on August 10, 2020 at 6:30 p.m. via Zoom due to the COVID 19 pandemic.

Call to Order

Mayor Daniel E. Wright called the meeting to order.

Roll Call

The City Clerk called the roll and the following members were present:

PRESENT

Mayor Daniel Wright
Council Member Thomas Oxley
Council Member Michelle Holly
Council Member Diana Janney
Council Member Missy Wilshire
Council Member Ronald Stephen Hayslette
Council Member Charles Smallwood, Jr.
Council Member Benitez Jackson

Invocation

The Mayor shared a prayer for the invocation.

Pledge of Allegiance

Council member Oxley led the Pledge of Allegiance.

Reading and Approval of Minutes

Motion- *Dismiss the reading of and approve the minutes of the meeting held on July 13 and July 29, 2020 via Zoom.*

Motion carried 7 - 0.

Motion made by Council Member Holly, Seconded by Council Member Oxley.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Wilshire, Council Member Hayslette, Council Member Smallwood, Jr., Council Member Jackson

Treasurer's Report

Motion- *Approve the Treasurer's report as presented.*

Motion carried 7-0.

Motion made by Council Member Janney, Seconded by Council Member Hayslette.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Wilshire, Council Member Hayslette, Council Member Smallwood, Jr., Council Member Jackson

Correspondence

None

Citizens Comments

Christa Hodges updated Council on the activities of Destination Downtown.

Council Comments and Department Reports

The Mayor asked for comments from Council and department heads. The Whistle Stop, paving, striping on Central Avenue, White Oak Country Club, banners, issues with dogs in Minden, and vacant properties were discussed.

Mayoral Comments

None

Unfinished Business

1. Examination of Demolition Report for 101 Boley St. Owned by Alva & Brittany Mendiola

The City Manager presented the demolition report for 101 Boley Street owned by Alva & Brittany Mendiola. He showed before and after pictures and discussed the procedures followed for the demolition. The costs associated with the demolition was \$7,710.09.

Motion - *Accept the demolition report for 101 Boley Street.*

Motion carried 7-0.

Motion made by Council Member Wilshire, Seconded by Council Member Oxley.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Wilshire, Council Member Hayslette, Council Member Smallwood, Jr., Council Member Jackson

2. Recognition and Adoption of the New State Building Code - 2nd Reading

Motion- *Accept this as the 2nd reading and adoption of the new state building code.*

Motion carried 7 - 0.

Motion made by Council Member Oxley, Seconded by Council Member Smallwood, Jr.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney,
Council Member Wilshire, Council Member Hayslette, Council Member Smallwood, Jr.,
Council Member Jackson

New Business**3. Review of Oak Hill Municipal Code (OHMC) 11.20 Fire Prevention Code**

The City Manager asked Council to consider eliminating the required permits for outside burning.

Motion - *Accept this as the 1st reading to amend OHMC 11.20 to eliminate required burning permits.*

Motion carried 7 - 0.

Motion made by Council Member Oxley, Seconded by Council Member Wilshire.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney,
Council Member Wilshire, Council Member Hayslette, Council Member Smallwood, Jr.,
Council Member Jackson

4. Consideration to Approve Destination Downtown's Request to have a Drive-In Movie Night at the Municipal Parking Lot

Motion - *Approve the request of Destination Downtown to have a drive-in movie night at the municipal parking lot.*

Motion carried 7 - 0.

Motion made by Council Member Wilshire, Seconded by Council Member Janney.
Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney,
Council Member Wilshire, Council Member Hayslette, Council Member Smallwood, Jr.,
Council Member Jackson

Adjournment

Motion - *Adjourn the meeting.*

Motion carried 7 - 0.

Motion made by Council Member Janney, Seconded by Council Member Holly.

Voting Yea: Council Member Oxley, Council Member Holly, Council Member Janney, Council Member Wilshire, Council Member Hayslette, Council Member Smallwood, Jr., Council Member Jackson

Damita Johnson, City Clerk

Daniel E. Wright, Mayor

VENDOR CHECKS REPORT

VENDOR TOTALS BY DISTRIBUTION ACCOUNT

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

PAY-TO				
VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
101	AT&T			
	1 440 110 00	TELEPHONE - CITY HALL	50.61	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	21.13	
	1 706 110 00	TELEPHONE - FIRE DEPARTMENT	1.42	
				73.16 *
102	APPALACHIAN POWER			
	1 440 131 00	ELECTRICITY - CITY HALL	1,775.63	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	690.09	
	1 700 131 00	ELECTRICITY - POLICE DEPT	626.02	
	1 750 131 00	ELECTRICITY - STREET DEPT	597.98	
	1 751 131 00	ELECTRICITY - STREET LIGHTS	5,441.43	
	1 752 131 00	ELECTRICITY - SIGNS & SIGNALS	220.75	
	1 900 131 00	ELECTRICITY - PARKS	421.00	
				9,772.90 *
205	BECKLEY NEWSPAPERS			
	1 412 200 00	ADV/LEGAL PUB - CITY MGRS OFF	35.55	
	1 437 200 00	ADV/LEGAL PUB - ZONING OFFICE	20.28	
				55.83 *
240	BB&T GOVERNMENTAL FINANCE			
	1 976 459 10	CAP EXP - PUBLIC SAFETY BLDG	7,780.49	
				7,780.49 *
302	AT&T MOBILITY			
	1 440 110 00	TELEPHONE - CITY HALL	52.62	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	21.01	
	1 706 110 00	TELEPHONE - FIRE DEPARTMENT	1.18	
				74.81 *
309	CITY OF OAK HILL PAYROLL ACCT			
	1 215 300 00	DUE TO PAYROLL CLEARING	191,024.11	
	1 412 050 00	GROUP INSURANCE - CITY MGR OFF	2,144.60	
	1 412 111 00	OPEB EXPENSE - CITY MGR OFFICE	960.00	
	1 415 050 00	GROUP INSURANCE - CITY CLERK	2,089.80	
	1 415 111 00	OPEB EXP - CITY CLERK'S OFFICE	960.00	
	1 416 050 00	GROUP INSURANCE - POL JUDGE	889.80	
	1 416 111 00	OPEB EXPENSE - POLICE JUDGE	320.00	
	1 433 050 00	GROUP INSURANCE - CUSTODIAL	305.40	
	1 433 111 00	OPEB EXPENSE - CUSTODIAL	320.00	
	1 700 050 00	GROUP INSURANCE - POLICE DEPT	13,604.40	
	1 700 111 00	OPEB EXPENSE - POLICE DEPART	6,720.00	
	1 750 050 00	GROUP INSURANCE - STREET DEPT	6,653.60	
	1 750 111 00	OPEB EXPENSE - STREET DEPT	3,840.00	
				229,831.71 *
574	CBHBC CORP, LLC.			
	1 305 000 00	BUSINESS & OCCUPATION TAX	2,051.13	
				2,051.13 *
645	FAYETTE CO SHERIFF			

VENDOR CHECKS REPORT

VENDOR TOTALS BY DISTRIBUTION ACCOUNT

** BANK: ALL BANKS , FUND: GENERAL FUND **
 ** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

PAY-TO

VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
645	FAYETTE CO SHERIFF			
	1 412 230 00	PROFESSIONAL SERV - CITY MGR	150.00	150.00 *
661	FRONTIER			
	1 440 110 00	TELEPHONE - CITY HALL	542.76	542.76 *
689	FIFTH THIRD BANK (PF)			
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	484.12	
	1 700 150 00	MAINT & REP BLDG & GROUNDS PD	143.03	
	1 700 410 00	MATERIALS & SUPP - POL DEPT	683.03	
	1 700 430 00	AUTOMOBILE SUPP - POLICE DEPT	3,705.42	
	1 750 410 00	MATERIALS & SUPPLIES - STREET	593.58	5,609.18 *
691	FIFTH THIRD BANK			
	1 415 210 00	TRAINING & EDU - CITY CLERK	200.00	
	1 440 110 00	TELEPHONE - CITY HALL	268.45	
	1 440 410 00	MATERIALS & SUPP - CITY HALL	352.00	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	303.45	
	1 700 430 00	AUTOMOBILE SUPP - POLICE DEPT	25.50	
	1 750 110 00	TELEPHONE - STREET DEPT	284.21	1,433.61 *
692	FIFTH THIRD BANK (SF)			
	1 412 110 00	TELEPHONE - CITY MGRS OFFICE	291.55	
	1 412 230 00	PROFESSIONAL SERV - CITY MGR	7,500.00	
	1 412 410 00	MATERIALS & SUPP - CITY MGR	4,800.00	
	1 412 430 00	AUTO SUPPLIES - CITY MGR OFFIC	36.67	
	1 412 530 10	GIS - COMPUTER SOFTWARE	15,266.27	
	1 413 110 00	TELEPHONE - CITY TREASURER	58.31	
	1 413 120 00	PRINTING - TREASURER	247.59	
	1 413 180 00	POSTAGE - TREASURER'S OFFICE	469.17	
	1 415 410 00	MATERIALS & SUPPLIES-CITY CLER	289.00	
	1 440 160 00	MAINT & REPAIR-EQUIP-CITY HALL	988.94	
	1 440 410 00	MATERIALS & SUPP - CITY HALL	333.05	
	1 700 110 00	TELEPHONE - POLICE DEPARTMENT	932.96	
	1 700 150 00	MAINT & REP BLDG & GROUNDS PD	257.73	
	1 700 160 00	MAINT & REPAIR EQUIP- POL DEPT	1,004.20	
	1 700 170 00	MAINT & REP VEHICLES -POL DEPT	700.28	
	1 700 220 00	DUES & SUBS - POLICE DEPT	300.00	
	1 700 410 00	MATERIALS & SUPP - POL DEPT	384.99	
	1 700 450 00	UNIFORMS - POLICE DEPARTMENT	898.02	
	1 706 410 00	MATERIALS & SUPPLIES - FIRE	114.66	
	1 750 110 00	TELEPHONE - STREET DEPT	816.42	
	1 750 150 00	MAINT & REP BLDG & GRND STREET	144.00	
	1 750 160 00	MAINT & REPAIR EQUIP - STREET	1,365.63	
	1 750 170 00	MAINT & REP VEHICLES - STREET	3,155.34	

VENDOR CHECKS REPORT

VENDOR TOTALS BY DISTRIBUTION ACCOUNT

** BANK: ALL BANKS , FUND: GENERAL FUND **
 ** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **
 ** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

PAY-TO					
VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL	
692	FIFTH THIRD BANK (SF)				
	1 750 410 00	MATERIALS & SUPPLIES - STREET	2,872.22		
	1 750 430 00	AUTOMOBILE SUPPLIES - STREET	4,774.81		
	1 750 450 00	UNIFORMS - STREET	349.44		
	1 754 410 00	MATERIALS & SUPP - CENTRAL GAR	217.08		
	1 805 582 00	CAPITAL OUTLAY - DRAINAGE	14,166.66		
	1 900 410 00	MATERIALS & SUPPLIES - PARKS	709.56		
	1 900 580 00	IMPROVEMENTS - PARKS	12,620.79		
				76,065.34	*
797	ALPHA RECORDS				
	1 700 410 00	MATERIALS & SUPP - POL DEPT	18.00		
				18.00	*
865	PAUL D. HOBBS				
	1 700 230 00	PROFESS SERVICES - POLICE DEPT	650.00		
				650.00	*
1,033	BOBBY JOHNSON dba				
	1 750 410 00	MATERIALS & SUPPLIES - STREET	1,600.00		
				1,600.00	*
1,123	KANAWHA COUNTY SHERIFF'S DEPT				
	1 412 230 00	PROFESSIONAL SERV - CITY MGR	25.00		
				25.00	*
1,359	MATHENY MOTOR TRUCK COMPANY				
	1 977 459 00	CAP EXPENDITURES - STREET DEPT	36,265.00		
				36,265.00	*
1,366	MOUNTAINEER GAS COMPANY				
	1 440 134 00	GAS - CITY HALL	74.44		
	1 700 134 00	GAS - POLICE DEPT	353.46		
	1 750 134 00	GAS - STREET DEPT	32.00		
	1 900 134 00	GAS - PARKS	33.46		
				493.36	*
1,381	MOUNTAINEER PRIDE SPRING WATER				
	1 440 410 00	MATERIALS & SUPP - CITY HALL	11.50		
	1 700 410 00	MATERIALS & SUPP - POL DEPT	51.75		
				63.25	*
1,500	OAK HILL SANITARY BOARD				
	1 440 133 00	SEWER - CITY HALL	35.40		
	1 700 133 00	SEWER - POLICE DEPT	109.20		
	1 750 133 00	SEWER - STREET DEPARTMENT	37.86		
	1 900 133 00	SEWER - PARKS	35.40		
				217.86	*
1,509	OAK HILL PUBLIC LIBRARY				

V E N D O R C H E C K S R E P O R T

VENDOR TOTALS BY DISTRIBUTION ACCOUNT

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

PAY-TO				
VENDOR#	VENDOR-NAME	ACCOUNT	AMOUNT	TOTAL
1,509	OAK HILL PUBLIC LIBRARY			
	1 975 680 00	OTHER CONTRIBUTIONS - LIBRARY	1,500.00	
				1,500.00 *
1,520	OAK HILL GARBAGE DISPOSAL INC			
	1 700 135 00	GARBAGE - POLICE DEPT	71.15	
	1 900 410 00	MATERIALS & SUPPLIES - PARKS	344.72	
				415.87 *
1,859	ROSENBAUER			
	1 976 459 20	CAP EXPENDITURES - FIRE DEPT	44,000.00	
				44,000.00 *
1,924	STEVE'S AUTO PARTS			
	1 700 170 00	MAINT & REP VEHICLES -POL DEPT	887.92	
	1 750 170 00	MAINT & REP VEHICLES - STREET	208.62	
	1 754 410 00	MATERIALS & SUPP - CENTRAL GAR	327.39	
				1,423.93 *
2,048	TRAVELERS			
	1 700 230 00	PROFESS SERVICES - POLICE DEPT	210.00	
				210.00 *
2,195	SAUL'S BODY SHOP LLC			
	1 750 170 00	MAINT & REP VEHICLES - STREET	2,437.46	
				2,437.46 *
2,214	VINYL DESTINATION SIGN& DESIGN			
	1 750 410 00	MATERIALS & SUPPLIES - STREET	195.00	
				195.00 *
2,300	WV AMERICAN WATER COMPANY			
	1 440 131 00	ELECTRICITY - CITY HALL	.00	
	1 440 132 00	WATER - CITY HALL	87.52	
	1 700 132 00	WATER - POLICE DEPT	173.23	
	1 715 132 00	WATER - FIRE HYDRANTS	872.28	
	1 750 132 00	WATER - STREET DEPT	49.39	
	1 900 132 00	WATER - PARKS	369.30	
				1,551.72 *
2,436	HEALTH EQUITY			
	1 440 410 00	MATERIALS & SUPP - CITY HALL	145.00	
				145.00 *
2,449	WVU RESEARCH CORPORATION			
	1 412 230 00	PROFESSIONAL SERV - CITY MGR	5,000.00	
				5,000.00 *
	ALL VENDOR ACCOUNTS			429,652.37 **

9/03/20
Period: 2, Year Ending: 2020

City of Oak Hill
General Ledger
GENERAL FUND BALANCE SHEET

9/03/20 02:15:48PM PA 11
Seq File: BAL01

TITLE	ACCOUNT #	DETAIL	BALANCE	TOTAL
----- Y E A R - T O - D A T E -----				
ASSETS AND OTHER DEBITS				
CASH	1 101 000 00	769,901.92		
GENERAL FUND INVESTMENT ACCT	1 101 010 00	.00		
GENERAL FUND INVEST CKING ACCT	1 101 011 00	.00		
GENERAL FUND - OPEB LIABILITY	1 101 012 00	705,247.59		
PETTY CASH	1 101 100 00	150.00		
CHANGE FUND - POLICE COURT	1 101 200 00	150.00		
POLICE FORFEITURE ACCOUNT	1 101 300 00	4,197.15		
RAINY DAY FUND	1 101 400 00	888,691.79		
TAXES RECEIVABLE	1 109 000 00	500,033.44		
CUSTOMER'S ACCTS RECEIVABLES	1 111 000 00	.00		
DUE FROM OTHER FUNDS	1 114 000 00	.00		
DUE FROM GOVERNMENTAL UNITS	1 115 000 00	640.00		
OTHER RECEIVABLES	1 116 000 00	.00		
INTEREST RECEIVABLE	1 117 000 00	.00		
PREPAID WORKERS' COMPENSATION	1 122 100 00	.00		
PREPAID INSURANCE	1 122 200 00	38,209.37		
		=====		
TOTAL ASSETS & OTHER DEBITS				2907,221.26
LIABILITIES AND OTHER CREDITS				
ACCOUNTS PAYABLE	1 201 000 00	64,233.74		
ACCOUNTS PAY - STATE TREASURER	1 201 100 00	5,972.25		
ACCTS PAY - CASH BONDS	1 201 200 00	(507.04)		
ACCTS PAY - DEMOLITION BONDS	1 201 210 00	2,400.00		
UNCLAIMED FUNDS	1 201 300 00	604.25		
DUE TO OTHER FUNDS - SEWER	1 215 100 00	.00		
DUE TO OTHER FUNDS - POL PENSI	1 215 200 00	182.00		
DUE TO PAYROLL CLEARING	1 215 300 00	.00		
OPEB LIABILITY	1 218 000 00	1025,512.15		
DEFERRED REVENUES	1 239 000 00	80,433.44		
		=====		
TOTAL LIABILITIES				1178,830.79
FUND BALANCE				
UNENCUMBERED FUND BALANCE	1 299 000 00	1413,428.28		
UNENCUMBERED BALANCE - CURRENT	1 299 100 00	314,962.19		
		=====		
TOTAL FUND BALANCE				1728,390.47
		=====		
TOTAL LIABILITIES & FUND BAL				2907,221.26

City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		MONTH	ACTUAL Y-T-D	OVER/UNDER ESTIMATE	% OF ESTIMATED	
		ANNUAL	PRORATED				ANNUAL	P-RATED
PROPERTY TAXES - CURRENT YEAR	1 301 010 00	822,226.00	137,037.66	53,283.18	53,283.21	(768,942.79)	6.48	38.88
PRIOR YEAR TAXES	1 301 020 05	74,900.00	12,483.32	5,429.65	5,429.65	(69,470.35)	7.24	43.49
SUPPLEMENTAL TAXES	1 301 060 00	60,000.00	10,000.00	8,414.85	8,414.85	(51,585.15)	14.02	84.14
TAX LOSS RESTORATION FUND DIST	1 301 070 00	.00	.00	.00	.00	.00		
TAX PENALTIES & INTEREST	1 302 000 00	13,200.00	2,200.00	1,191.08	1,191.08	(12,008.92)	9.02	54.14
GAS & OIL SEVERANCE TAX	1 303 000 00	17,000.00	2,833.32	.00	.00	(17,000.00)		
EXCISE TAX ON UTILITIES	1 304 000 00	294,000.00	49,000.00	19,172.96	43,625.76	(250,374.24)	14.83	89.03
BUSINESS & OCCUPATION TAX	1 305 000 00	2250,000.00	375,000.00	168,169.28	430,914.65	(1819,085.35)	19.15	114.91
WINE & LIQUOR TAX	1 306 000 00	40,000.00	6,666.66	.00	.00	(40,000.00)		
HOTEL OCCUPANCY TAX	1 308 000 00	152,000.00	25,333.32	12,688.07	36,562.22	(115,437.78)	24.05	144.32
FINES, FEES & COURT COSTS	1 320 000 00	132,000.00	22,000.00	8,063.05	20,532.55	(111,467.45)	15.55	93.32
FINES - SPECIAL	1 320 100 00	24,000.00	4,000.00	1,204.00	3,328.00	(20,672.00)	13.86	83.20
PARKING VIOLATIONS	1 321 000 00	600.00	100.00	.00	.00	(600.00)		
PARKING VIOLATIONS - FIRE DEPT	1 321 100 00	.00	.00	.00	.00	.00		
REGIONAL JAIL PARTIAL REIMB	1 322 000 00	750.00	125.00	.00	.00	(750.00)		
LICENSES	1 325 000 00	35,000.00	5,833.32	2,070.00	9,201.50	(25,798.50)	26.29	157.74
BUILDING PERMIT FEES	1 326 000 00	1,800.00	300.00	229.00	389.00	(1,411.00)	21.61	129.66
MISCELLANEOUS PERMITS	1 327 000 00	1,560.00	260.00	.00	.00	(1,560.00)		
FRANCHISE FEES	1 328 000 00	100,000.00	16,666.66	.00	25,142.33	(74,857.67)	25.14	150.85
INSPECTION FEES - COUNTY	1 329 000 00	18,000.00	3,000.00	2,468.00	4,016.00	(13,984.00)	22.31	133.86
IRP FEES	1 330 000 00	60,000.00	10,000.00	27,505.45	34,441.05	(25,558.95)	57.40	344.41
PRIVATE LIQUOR CLUB FEE	1 335 000 00	3,000.00	500.00	.00	.00	(3,000.00)		
VACANT PROPERTY REGIS FEES	1 341 000 00	2,400.00	400.00	700.00	2,800.00	400.00	116.66	700.00
RENTS & CONCESSIONS	1 345 000 00	36,000.00	6,000.00	4,600.00	4,600.00	(31,400.00)	12.77	76.66
CHARGES TO OTHER ENTITIES	1 362 000 00	.00	.00	.00	.00	.00		
FEDERAL GOVERNMENT GRANTS	1 365 000 00	310,000.00	51,666.66	198,575.41	473,585.03	163,585.03	152.76	916.61
FEMA - FEDERAL GRANTS	1 365 100 00	.00	.00	.00	.00	.00		
STATE GOVERNMENT GRANTS	1 366 000 00	.00	.00	.00	.00	.00		
OTHER GRANTS	1 367 000 00	.00	.00	.00	.00	.00		
CONTR FROM OTHER ENTITIES	1 368 000 00	.00	.00	.00	.00	.00		
CONTR FROM OTHER FUNDS	1 369 000 00	.00	.00	.00	.00	.00		
FEDERAL PMT IN-LIEU OF TAXES	1 372 000 00	.00	.00	.00	.00	.00		
FLOOD REIMBURSEMENT	1 373 000 00	.00	.00	.00	.00	.00		
TRANSFERS FROM RAINY DAY FUND	1 375 000 00	.00	.00	.00	.00	.00		
GAMING INCOME	1 376 000 00	10,800.00	1,800.00	608.13	1,213.60	(9,586.40)	11.23	67.42
CAPITAL LEASE REVENUES	1 377 000 00	.00	.00	.00	.00	.00		
INTEREST EARNED ON INVESTMENT	1 380 000 00	60,500.00	10,083.32	76.80	128.05	(60,371.95)	.21	1.26
REIMBURSEMENTS	1 381 000 00	60,000.00	10,000.00	.00	225.00	(59,775.00)	.37	2.25
REFUNDS	1 382 000 00	17,500.00	2,916.66	2,790.08	2,790.08	(14,709.92)	15.94	95.66
SALE OF FIXED ASSETS	1 383 000 00	.00	.00	.00	.00	.00		
SALE OF MATERIALS	1 384 000 00	.00	.00	.00	.00	.00		
COMMISSIONS	1 385 000 00	.00	.00	.00	.00	.00		
INSURANCE CLAIMS	1 386 000 00	.00	.00	.00	1,436.96	1,436.96		
FILING FEES	1 387 000 00	.00	.00	.00	.00	.00		
ACCIDENT REPORTS	1 389 000 00	4,200.00	700.00	220.00	705.00	(3,495.00)	16.78	100.71
CONFISCATED PROPERTY	1 394 000 00	.00	.00	.00	.00	.00		
VIDEO LOTTERY	1 397 000 00	18,000.00	3,000.00	2,008.82	3,925.85	(14,074.15)	21.81	130.86
MISCELLANEOUS REVENUE	1 399 000 00	600.00	100.00	200.00	400.00	(200.00)	66.66	400.00
		=====	=====	=====	=====	=====	=====	=====
TOTAL GENERAL FUND REVENUES		4620,036.00	770,005.90	519,667.81	1168,281.42	(3451,754.58)	25.28	151.72

9/03/20
Period: 2, Year Ending: 2021

City of Oak Hill
General Ledger
GENERAL FUND BALANCE SHEET

9/03/20 02:14:29PM PA
Seq File: BAL01

TITLE	ACCOUNT #	DETAIL	BALANCE	TOTAL
----- Y E A R - T O - D A T E -----				
ASSETS AND OTHER DEBITS				
CASH	1 101 000 00	453,353.92		
GENERAL FUND INVESTMENT ACCT	1 101 010 00	.00		
GENERAL FUND INVEST CKING ACCT	1 101 011 00	.00		
GENERAL FUND - OPEB LIABILITY	1 101 012 00	741,025.48		
PETTY CASH	1 101 100 00	150.00		
CHANGE FUND - POLICE COURT	1 101 200 00	150.00		
POLICE FORFEITURE ACCOUNT	1 101 300 00	5,544.46		
RAINY DAY FUND	1 101 400 00	933,810.80		
TAXES RECEIVABLE	1 109 000 00	455,972.15		
CUSTOMER'S ACCTS RECEIVABLES	1 111 000 00	.00		
DUE FROM OTHER FUNDS	1 114 000 00	.00		
DUE FROM GOVERNMENTAL UNITS	1 115 000 00	389.90		
OTHER RECEIVABLES	1 116 000 00	.00		
INTEREST RECEIVABLE	1 117 000 00	.00		
PREPAID WORKERS' COMPENSATION	1 122 100 00	10,565.50		
PREPAID INSURANCE	1 122 200 00	69,578.08		
		=====		
TOTAL ASSETS & OTHER DEBITS				2670,540.29
LIABILITIES AND OTHER CREDITS				
ACCOUNTS PAYABLE	1 201 000 00	196,180.21		
ACCOUNTS PAY - STATE TREASURER	1 201 100 00	3,781.00		
ACCTS PAY - CASH BONDS	1 201 200 00	1,860.25		
ACCTS PAY - DEMOLITION BONDS	1 201 210 00	2,700.00		
UNCLAIMED FUNDS	1 201 300 00	604.25		
DUE TO OTHER FUNDS - SEWER	1 215 100 00	.00		
DUE TO OTHER FUNDS - POL PENSI	1 215 200 00	235.25		
DUE TO PAYROLL CLEARING	1 215 300 00	.00		
OPEB LIABILITY	1 218 000 00	1025,512.15		
DEFERRED REVENUES	1 239 000 00	34,972.15		
		=====		
TOTAL LIABILITIES			1265,845.26	
FUND BALANCE				
UNENCUMBERED FUND BALANCE	1 299 000 00	1122,251.16		
UNENCUMBERED BALANCE - CURRENT	1 299 100 00	282,443.87		
		=====		
TOTAL FUND BALANCE			1404,695.03	
		=====		
TOTAL LIABILITIES & FUND BAL				2670,540.29

City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL P-RATED	
FEMA - FEDERAL GRANT	1 403 100 00	.00	.00	.00	.00	.00		
VA STREET SIDEWALK - FED GRANT	1 403 200 00	.00	.00	.00	.00	.00		
STATE GRANTS								
RAILROAD DEPOT PROJECT	1 404 681 00	.00	.00	.00	.00	.00		
OAK HILL MOVING AHEAD GRANT	1 404 682 00	.00	.00	.00	.00	.00		
AMERICAN RED CROSS GRANT	1 404 683 00	.00	.00	.00	.00	.00		
OAK HILL CIVITAN GRANT	1 404 684 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL STATE GRANTS		.00	.00	.00	.00	.00		
CIVIL SERVICE								
OFFICIALS' SAL - CIVIL SERVICE	1 407 010 00	900.00	150.00	.00	.00	(900.00)		
FICA TAX - CIVIL SERVICE	1 407 040 00	70.00	11.66	.00	.00	(70.00)		
PROFESSIONAL SER - CIVIL SERVI	1 407 230 00	1,000.00	166.66	.00	.00	(1,000.00)		
WORKERS COMP - CIVIL SERVICE	1 407 261 00	50.00	8.32	.00	.00	(50.00)		
UNEMPLOYMENT INS - CIVIL SERVI	1 407 262 00	16.00	2.66	.00	7.89	(8.11)	49.31	296.61
MATERIALS & SUPP - CIVIL SERV	1 407 410 00	600.00	100.00	.00	.00	(600.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CIVIL SERVICE		2,636.00	439.30	.00	7.89	(2,628.11)	.29	1.79
MAYOR								
PERSONAL SERVICES								
OFFICIALS' SALARY - MAYOR	1 409 010 00	4,000.00	666.66	.00	.00	(4,000.00)		
FICA TAX - MAYOR	1 409 040 00	306.00	51.00	.00	.00	(306.00)		
		-----	-----	-----	-----	-----	-----	-----
TOTAL PERSONAL SERVICES		4,306.00	717.66	.00	.00	(4,306.00)		
TELEPHONE - MAYOR								
TRAVEL - MAYOR	1 409 110 00	.00	.00	.00	.00	.00		
TRAVEL - MAYOR	1 409 140 00	600.00	100.00	.00	.00	(600.00)		
MAINT & RPR BLDG & GRND MAYOR	1 409 150 00	.00	.00	.00	.00	.00		
TRAINING & EDUCATION - MAYOR	1 409 210 00	600.00	100.00	.00	.00	(600.00)		
INSURANCE & BONDS - MAYOR	1 409 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - MAYOR	1 409 261 00	35.00	5.82	.00	.00	(35.00)		
MATERIALS & SUPPLIES - MAYOR	1 409 410 00	300.00	50.00	.00	.00	(300.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL MAYOR		5,841.00	973.48	.00	.00	(5,841.00)		
CITY COUNCIL								
PERSONAL SERVICES								
OFFICIALS' SALARY - COUNCIL	1 410 010 00	21,000.00	3,500.00	.00	.00	(21,000.00)		
FICA EXPENSE - COUNCIL	1 410 040 00	1,610.00	268.32	.00	.00	(1,610.00)		
		-----	-----	-----	-----	-----	-----	-----
TOTAL PERSONAL SERVICES		22,610.00	3,768.32	.00	.00	(22,610.00)		
TRAVEL - COUNCIL	1 410 140 00	4,000.00	666.66	.00	.00	(4,000.00)		
TRAINING & EDUCATION - COUNCIL	1 410 210 00	1,600.00	266.66	.00	.00	(1,600.00)		
DUES & SUBSCRIPTIONS - COUNCIL	1 410 220 00	15,730.00	2,621.66	.00	15,721.40	(8.60)	99.94	599.67
PROFESSIONAL SER - COUNCIL	1 410 230 00	.00	.00	.00	.00	.00		
INSURANCE & BONDS - COUNCIL	1 410 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - COUNCIL	1 410 261 00	300.00	50.00	.00	.00	(300.00)		
MATERIALS & SUPPLIES - COUNCIL	1 410 410 00	300.00	50.00	.00	.00	(300.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CITY COUNCIL		44,540.00	7,423.30	.00	15,721.40	(28,818.60)	35.29	211.78

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

9/03/20 02:17:15PM PA 15 2
SEQ FILE: B1

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED			
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL	P-RATED		
CITY MANAGER'S OFFICE										
PERSONAL SERVICES										
EMP SALARY & WAGES - CITY MGR	1 412 030 00	222,200.00	37,033.32	25,718.61	36,898.35	(185,301.65)	16.60	99.63		
FICA TAX - CITY MGR OFFICE	1 412 040 00	17,400.00	2,900.00	1,917.85	3,200.13	(14,199.87)	18.39	110.34		
GROUP INSURANCE - CITY MGR OFF	1 412 050 00	20,200.00	3,366.66	2,144.60	6,194.60	(14,005.40)	30.66	183.99		
GROUP INS - DENTAL/VISION CM	1 412 051 00	1,800.00	300.00	.00	192.48	(1,607.52)	10.69	64.16		
OPEB EXPENSE - CITY MGR OFFICE	1 412 111 00	6,600.00	1,100.00	960.00	960.00	(5,640.00)	14.54	87.27		
OPEB ARC - CITY MGRS OFFICE	1 412 111 10	.00	.00	.00	.00	.00				
RETIREMENT-CITY MGRS OFFICE	1 412 060 00	20,580.00	3,430.00	2,337.35	3,894.65	(16,685.35)	18.92	113.54		
OVERTIME - CITY MGRS OFFICE	1 412 080 00	3,600.00	600.00	14.00	14.00	(3,586.00)	.38	2.33		
OTHER FRINGE BEN - CITY MGR	1 412 100 00	.00	.00	.00	.00	.00				
TOTAL PERSONAL SERVICES		292,380.00	48,729.98	33,092.41	51,354.21	(241,025.79)	17.56	105.38		
TELEPHONE - CITY MGRS OFFICE	1 412 110 00	3,360.00	560.00	.00	291.55	(3,068.45)	8.67	52.06		
PRINTING - CITY MGRS OFFICE	1 412 120 00	.00	.00	.00	.00	.00				
TRAVEL - CITY MGRS OFFICE	1 412 140 00	1,300.00	216.66	.00	.00	(1,300.00)				
GIS - TRAVEL EXPENSE	1 412 140 10	1,200.00	200.00	.00	.00	(1,200.00)				
MAINT & RPR BLDG & GRND CI MGR	1 412 150 00	.00	.00	.00	.00	.00				
MAINT & REPAIR EQUIP/CITY MGR	1 412 160 00	.00	.00	.00	.00	.00				
MAINT & REP VEHICLES - MGR	1 412 170 00	.00	.00	.00	.00	.00				
ADV/LEGAL PUB - CITY MGRS OFF	1 412 200 00	1,500.00	250.00	35.55	35.55	(1,464.45)	2.37	14.22		
TRAINING & EDU - CITY MGRS OFF	1 412 210 00	700.00	116.66	.00	.00	(700.00)				
DUES & SUBSCRIP - CITY MGR	1 412 220 00	1,000.00	166.66	.00	.00	(1,000.00)				
PROFESSIONAL SERV - CITY MGR	1 412 230 00	42,000.00	7,000.00	5,175.00	12,675.00	(29,325.00)	30.17	181.07		
GIS - PROFESSIONAL SERVICES	1 412 230 10	.00	.00	.00	.00	.00				
INSURANCE & BONDS - CITY MGR	1 412 260 00	.00	.00	.00	.00	.00				
WORKERS' COMP - CITY MGRS OFF	1 412 261 00	5,000.00	833.32	.00	.00	(5,000.00)				
UNEMPLOY INS - CITY MGR OFFICE	1 412 262 00	1,280.00	213.32	.00	238.87	(1,041.13)	18.66	111.97		
COURT COSTS AND DAMAGES	1 412 290 00	.00	.00	.00	.00	.00				
INS PREMIUMS FOR RETIREES	1 412 390 00	.00	.00	.00	.00	.00				
MATERIALS & SUPP - CITY MGR	1 412 410 00	12,000.00	2,000.00	.00	.00	(12,000.00)				
GIS MATERIALS & SUPPLIES	1 412 410 10	24,500.00	4,083.32	.00	.00	(24,500.00)				
AUTO SUPPLIES - CITY MGR OFFIC	1 412 430 00	1,800.00	300.00	36.67	36.67	(1,763.33)	2.03	12.22		
UNIFORMS - CITY MANAGER	1 412 450 00	900.00	150.00	.00	.00	(900.00)				
GIS - COMPUTER SOFTWARE	1 412 530 10	.00	.00	.00	15,266.27	15,266.27				
CAPITAL OUTLAY - EQUIPMENT	1 412 590 00	.00	.00	.00	.00	.00				
TOTAL CITY MANAGER'S OFFICE		388,920.00	64,819.92	38,339.63	79,898.12	(309,021.88)	20.54	123.26		

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

9/03/20 02:17:15PM PA 16 3
SEQ FILE: B1

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED ANNUAL P-RATED	
		ANNUAL	PRORATED	MONTH	Y-T-D			
TREASURER'S OFFICE								
PERSONAL SERVICES								
EMP SALARY & WAGES - TREASURER	1 413 030 00	65,590.00	10,931.66	7,844.16	11,242.60	(54,347.40)	17.14	102.84
FICA TAX - TREASURER	1 413 040 00	5,040.00	840.00	569.54	949.23	(4,090.77)	18.83	113.00
GROUP INSURANCE - TREASURER	1 413 050 00	.00	.00	.00	.00	.00		
RETIREMENT - TREASURER	1 413 060 00	6,600.00	1,100.00	784.41	1,307.35	(5,292.65)	19.80	118.85
OVERTIME/EXTRA HELP - TREASURE	1 413 080 00	.00	.00	.00	.00	.00		
OTHER FRINGE BEN - TREASURER	1 413 100 00	.00	.00	.00	.00	.00		
		-----	-----	-----	-----	-----	-----	-----
TOTAL PERSONAL SERVICES		77,230.00	12,871.66	9,198.11	13,499.18	(63,730.82)	17.47	104.87
TELEPHONE - CITY TREASURER	1 413 110 00	720.00	120.00	.00	58.31	(661.69)	8.09	48.59
PRINTING - TREASURER	1 413 120 00	500.00	83.32	.00	.00	(500.00)		
TRAVEL - TREASURER	1 413 140 00	1,500.00	250.00	.00	.00	(1,500.00)		
MAINT & REPAIR EQUIP - TREAS	1 413 160 00	.00	.00	.00	.00	.00		
POSTAGE - TREASURER'S OFFICE	1 413 180 00	7,000.00	1,166.66	.00	1,469.17	(5,530.83)	20.98	125.92
ADV/LEGAL PUB - TREASURER	1 413 200 00	1,900.00	316.66	.00	.00	(1,900.00)		
TRAINING & EDUC - TREASURER	1 413 210 00	945.00	157.50	.00	.00	(945.00)		
DUES & SUBSCRIB - TREASURER	1 413 220 00	1,200.00	200.00	.00	.00	(1,200.00)		
PROF SERVICES - TREASURER	1 413 230 00	9,000.00	1,500.00	.00	.00	(9,000.00)		
AUDIT COSTS - TREASURER	1 413 240 00	4,000.00	666.66	.00	.00	(4,000.00)		
INSURANCE & BONDS - TREASURER	1 413 260 00	750.00	125.00	.00	.00	(750.00)		
WORKERS' COMP - TREASURER	1 413 261 00	.00	.00	.00	.00	.00		
UNEMPLOYMENT INS - TREASURER	1 413 262 00	.00	.00	.00	.00	.00		
REFUNDS/REIMB - TREASURER	1 413 400 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - TREASURER	1 413 410 00	5,400.00	900.00	.00	.00	(5,400.00)		
COMPUTER SOFTWARE - TREASURER	1 413 530 00	.00	.00	.00	.00	.00		
EQUIPMENT -TREASURER	1 413 590 00	.00	.00	.00	.00	.00		
OTHER INT & PENALTY - TREASURE	1 413 700 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL TREASURER'S OFFICE		110,145.00	18,357.46	9,198.11	15,026.66	(95,118.34)	13.64	81.85

City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATE		
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATE	
CITY CLERK'S OFFICE									
PERSONAL SERVICES									
EMP SALARY & WAGES-CITY CLERK	1 415 030 00	37,080.00	6,180.00	4,276.80	6,130.00	(30,950.00)	16.53	99.19	
FICA TAX - CITY CLERK OFFICE	1 415 040 00	2,880.00	480.00	329.22	543.92	(2,336.08)	18.88	113.31	
GROUP INSURANCE - CITY CLERK	1 415 050 00	14,500.00	2,416.66	2,089.80	6,139.80	(8,360.20)	42.34	254.06	
GROUP INS - DENTAL/VIS CLERK	1 415 051 00	1,200.00	200.00	.00	146.28	(1,053.72)	12.19	73.14	
OPEB EXP - CITY CLERK'S OFFICE	1 415 111 00	5,760.00	960.00	960.00	960.00	(4,800.00)	16.66	100.00	
OPEB ARC - CITY CLERKS OFFICE	1 415 111 10	.00	.00	.00	.00	.00			
RETIREMENT-CITY CLERK OFFICE	1 415 060 00	3,600.00	600.00	446.39	737.74	(2,862.26)	20.49	122.95	
OVERTIME/EXTRA HELP-CITY CLERK	1 415 080 00	900.00	150.00	187.12	249.49	(650.51)	27.72	166.32	
OTHER FRINGE BEN- CITY CLERK	1 415 100 00	.00	.00	.00	.00	.00			
		-----	-----	-----	-----	-----	-----	-----	
TOTAL PERSONAL SERVICES		65,920.00	10,986.66	8,289.33	14,907.23	(51,012.77)	22.61	135.68	
PRINTING - CITY CLERK OFFICE	1 415 120 00	.00	.00	.00	.00	.00			
TRAVEL - CITY CLERKS OFFICE	1 415 140 00	3,100.00	516.66	.00	640.00	(2,460.00)	20.64	123.87	
MAINT & RPR BLDG & GRND CLERK	1 415 150 00	.00	.00	.00	.00	.00			
MAINT & REPAIR EQUIP - CLERK	1 415 160 00	.00	.00	.00	.00	.00			
ADV/LEGAL PUB - CITY CLERK	1 415 200 00	900.00	150.00	.00	.00	(900.00)			
TRAINING & EDU - CITY CLERK	1 415 210 00	2,950.00	491.66	200.00	200.00	(2,750.00)	6.77	40.67	
DUES & SUBSCRIP - CITY CLERK	1 415 220 00	600.00	100.00	.00	.00	(600.00)			
PROFESS SERVICES - CITY CLERK	1 415 230 00	5,500.00	916.66	.00	.00	(5,500.00)			
INSURANCE & BONDS - CITY CLERK	1 415 260 00	.00	.00	.00	.00	.00			
WORKERS' COMP - CITY CLERK	1 415 261 00	350.00	58.32	.00	.00	(350.00)			
UNEMPLOYMENT INS - CITY CLERK	1 415 262 00	420.00	70.00	.00	64.51	(355.49)	15.35	92.15	
INS PREM FOR RET - CITY CLERK	1 415 390 00	.00	.00	.00	.00	.00			
MATERIALS & SUPPLIES-CITY CLER	1 415 410 00	3,600.00	600.00	.00	.00	(3,600.00)			
UNIFORMS - CITY CLERK'S OFFICE	1 415 450 00	900.00	150.00	.00	.00	(900.00)			
EQUIPMENT - CITY CLERK OFFICE	1 415 590 00	.00	.00	.00	.00	.00			
		=====	=====	=====	=====	=====	=====	=====	
TOTAL CITY CLERK'S OFFICE		84,240.00	14,039.96	8,489.33	15,811.74	(68,428.26)	18.76	112.61	

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED		
		ANNUAL	PRORATED	MONTH	Y-T-D				
						BUDGET	ANNUAL	P-RATED	
POLICE JUDGE'S OFFICE									
PERSONAL SERVICES									
EMP SALARY & WAGES - POL JUDGE	1 416 030 00	56,396.00	9,399.32	8,179.79	12,720.58	(43,675.42)	22.55	135.33	
FICA TAX - POLICE JUDGE	1 416 040 00	4,320.00	720.00	604.26	940.88	(3,379.12)	21.77	130.67	
GROUP INSURANCE - POL JUDGE	1 416 050 00	4,910.00	818.32	889.80	889.80	(4,020.20)	18.12	108.73	
GROUP INS - DENTAL/VIS POL JUD	1 416 051 00	420.00	70.00	.00	64.16	(355.84)	15.27	91.65	
OPEB EXPENSE - POLICE JUDGE	1 416 111 00	1,920.00	320.00	320.00	320.00	(1,600.00)	16.66	100.00	
OPEB ARC - POLICE JUDGE	1 416 111 10	.00	.00	.00	.00	.00			
RETIREMENT - POLICE JUDGE	1 416 060 00	3,240.00	540.00	547.44	821.16	(2,418.84)	25.34	152.06	
OTHER FRINGE BEN - POL JUDGE	1 416 100 00	.00	.00	.00	.00	.00			
TOTAL PERSONAL SERVICES		71,206.00	11,867.64	10,541.29	15,756.58	(55,449.42)	22.12	132.76	
PRINTING - POLICE JUDGE	1 416 120 00	.00	.00	.00	.00	.00			
TRAVEL - POLICE JUDGE	1 416 140 00	375.00	62.50	.00	.00	(375.00)			
TRAINING & EDUC - POLICE JUDGE	1 416 210 00	350.00	58.32	.00	.00	(350.00)			
DUES - POLICE JUDGE	1 416 220 00	25.00	4.16	.00	.00	(25.00)			
PROFESS SERVICES - POLICE JUDG	1 416 230 00	.00	.00	.00	.00	.00			
INSURANCE & BONDS - POL JUDGE	1 416 260 00	.00	.00	.00	.00	.00			
WORKERS' COMP - POLICE JUDGE	1 416 261 00	150.00	25.00	.00	.00	(150.00)			
UNEMPLOYMENT INS - POL JUDGE	1 416 262 00	425.00	70.82	.00	179.21	(245.79)	42.16	253.04	
MATERIALS & SUPP - POL JUDGE	1 416 410 00	.00	.00	.00	.00	.00			
TOTAL POLICE JUDGE'S OFFICE		72,531.00	12,088.44	10,541.29	15,935.79	(56,595.21)	21.97	131.82	

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

9/03/20 02:17:15PM PA 19 6
SEQ FILE: B1

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL	P-RATED
CITY ATTORNEY								
PROFESSIONAL SERV - CITY ATTY	1 417 230 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CITY ATTORNEY		.00	.00	.00	.00	.00		
ENGINEERING								
PROFESSIONAL SER - ENGINEERING	1 420 230 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL ENGINEERING		.00	.00	.00	.00	.00		
ACQUISITION OF PROPERTY								
CAP OUTLAY - LAND	1 428 456 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL ACQUISITION OF PROPERTY		.00	.00	.00	.00	.00		
CUSTODIAL								
PERSONAL SERVICES								
EMP SALARY & WAGES - CUSTODIAL	1 433 030 00	36,588.00	6,098.00	4,219.20	6,048.00	(30,540.00)	16.53	99.18
FICA TAX - CUSTODIAL	1 433 040 00	3,032.00	505.32	331.15	544.56	(2,487.44)	17.96	107.76
GROUP INSURANCE - CUSTODIAL	1 433 050 00	1,536.00	256.00	305.40	1,655.40	119.40	107.77	646.64
GROUP INS - DENTAL/VIS CUSTOD	1 433 051 00	420.00	70.00	.00	64.16	(355.84)	15.27	91.65
OPEB EXPENSE - CUSTODIAL	1 433 111 00	1,920.00	320.00	320.00	320.00	(1,600.00)	16.66	100.00
OPEB ARC - CUSTODIAL	1 433 111 10	.00	.00	.00	.00	.00		
RETIREMENT - CUSTODIAL	1 433 060 00	4,020.00	670.00	443.02	726.94	(3,293.06)	18.08	108.49
OVERTIME/EXTRA HELP-CUSTODIAL	1 433 080 00	3,600.00	600.00	210.96	237.33	(3,362.67)	6.59	39.55
OTHER FRINGE BEN - CUSTODIAL	1 433 100 00	.00	.00	.00	.00	.00		
		-----	-----	-----	-----	-----	-----	-----
TOTAL PERSONAL SERVICES		51,116.00	8,519.32	5,829.73	9,596.39	(41,519.61)	18.77	112.64
MAINT & REP EQUIP - CUSTODIAL								
INSURANCE & BONDS - CUSTODIAL	1 433 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - CUSTODIAL	1 433 261 00	1,750.00	291.66	.00	.00	(1,750.00)		
UNEMPLOYMENT INS - CUSTODIAL	1 433 262 00	230.00	38.32	.00	61.70	(168.30)	26.82	161.01
MATERIALS & SUPP - CUSTODIAL	1 433 410 00	.00	.00	.00	.00	.00		
UNIFORMS - CUSTODIAL	1 433 450 00	240.00	40.00	.00	.00	(240.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTODIAL		53,336.00	8,889.30	5,829.73	9,658.09	(43,677.91)	18.10	108.64
REGIONAL DEVELOPMENT AUTHORITY								
DUES - REGIONAL DEV AUTHORITY	1 435 220 00	2,783.00	463.82	.00	2,782.80	(.20)	99.99	599.97
		=====	=====	=====	=====	=====	=====	=====
TOTAL REGIONAL DEV AUTHORITY		2,783.00	463.82	.00	2,782.80	(.20)	99.99	599.97

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City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

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		ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
TITLE	ACCOUNT #	ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
PLANNING & ZONING								
PERSONAL SERVICES								
EMP SALARY & WAGES - ZONING	1 437 030 00	18,540.00	3,090.00	3,084.48	4,626.72	(13,913.28)	24.95	149.73
FICA TAX - ZONING OFFICE	1 437 040 00	1,416.00	236.00	235.96	353.95	(1,062.05)	24.99	149.97
GROUP INSURANCE - ZONING	1 437 050 00	.00	.00	.00	.00	.00		
RETIREMENT - ZONING OFFICE	1 437 060 00	.00	.00	.00	.00	.00		
OTHER FRINGE BEN - ZONING	1 437 100 00	.00	.00	.00	.00	.00		
		-----	-----	-----	-----	-----	-----	-----
TOTAL PERSONAL SERVICES		19,956.00	3,326.00	3,320.44	4,980.67	(14,975.33)	24.95	149.74
PRINTING - ZONING OFFICE	1 437 120 00	.00	.00	.00	.00	.00		
TRAVEL - ZONING OFFICE	1 437 140 00	.00	.00	.00	.00	.00		
ADV/LEGAL PUB - ZONING OFFICE	1 437 200 00	300.00	50.00	20.28	20.28	(279.72)	6.76	40.56
PROFESSIONAL FEES - ZONING	1 437 230 00	12,000.00	2,000.00	.00	.00	(12,000.00)		
INSURANCE & BONDS - ZONING	1 437 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - ZONING	1 437 261 00	600.00	100.00	.00	.00	(600.00)		
UNEMPLOYMENT INS - ZONING	1 437 262 00	250.00	41.66	.00	78.33	(171.67)	31.33	188.02
MATERIALS & SUPP - ZONING	1 437 410 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL PLANNING & ZONING		33,106.00	5,517.66	3,340.72	5,079.28	(28,026.72)	15.34	92.05
ELECTIONS								
OFFICIALS' SALARY - ELECTIONS	1 438 010 00	.00	.00	.00	.00	.00		
PRINTING - ELECTIONS	1 438 120 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - ELECTIONS	1 438 410 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL ELECTIONS		.00	.00	.00	.00	.00		
CITY HALL								
TELEPHONE - CITY HALL	1 440 110 00	12,000.00	2,000.00	941.77	2,021.43	(9,978.57)	16.84	101.07
OPEB EXPENSE CITY HALL	1 440 111 00	.00	.00	.00	.00	.00		
ELECTRICITY - CITY HALL	1 440 131 00	10,800.00	1,800.00	1,775.63	1,792.76	(9,007.24)	16.59	99.59
WATER - CITY HALL	1 440 132 00	1,800.00	300.00	87.52	172.08	(1,627.92)	9.56	57.36
SEWER - CITY HALL	1 440 133 00	840.00	140.00	35.40	35.40	(804.60)	4.21	25.28
GAS - CITY HALL	1 440 134 00	4,825.00	804.16	74.44	74.44	(4,750.56)	1.54	9.25
UTILITIES - GARBAGE/CITY HALL	1 440 135 00	9,600.00	1,600.00	.00	.00	(9,600.00)		
MAINT & REP BLDG & GRNDS-CHALL	1 440 150 00	12,000.00	2,000.00	.00	.00	(12,000.00)		
MAINT & REPAIR-EQUIP-CITY HALL	1 440 160 00	12,000.00	2,000.00	1,889.56	1,889.56	(10,110.44)	15.74	94.47
BANK CHARGES	1 440 232 00	16,200.00	2,700.00	.00	.00	(16,200.00)		
INSURANCE & BONDS - CITY HALL	1 440 260 00	160,000.00	26,666.66	.00	.00	(160,000.00)		
WORKERS COMP - GENERAL LIAB	1 440 261 00	25,000.00	4,166.66	.00	.00	(25,000.00)		
COURT COSTS AND DAMAGES	1 440 290 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - CITY HALL	1 440 410 00	14,400.00	2,400.00	1,021.55	1,021.55	(13,378.45)	7.09	42.56
IMPROVEMENTS - CITY HALL	1 440 580 00	.00	.00	.00	.00	.00		
EQUIPMENT - CITY HALL	1 440 590 00	.00	.00	.00	.00	.00		
TRANSFER TO OTHER FUNDS	1 440 660 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL CITY HALL		279,465.00	46,577.48	5,825.87	7,007.22	(272,457.78)	2.50	15.04

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City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

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		ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
TITLE	ACCOUNT #	ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
OTHER BUILDINGS								
UTILITIES - OTHER BUILDINGS	1 441 130 00	.00	.00	.00	.00	.00		
ELECTRICITY - OTHER BUILDINGS	1 441 131 00	.00	.00	.00	.00	.00		
WATER - OTHER BUILDINGS	1 441 132 00	.00	.00	.00	.00	.00		
SEWER - OTHER BUILDINGS	1 441 133 00	.00	.00	.00	.00	.00		
GAS - OTHER BUILDINGS	1 441 134 00	.00	.00	.00	.00	.00		
MAIN & REP BLDG & GRNDS -OTHER	1 441 150 00	.00	.00	.00	.00	.00		
CAPITAL OUTLAY - OTHER BLDGS	1 441 570 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL OTHER BUILDINGS		.00	.00	.00	.00	.00		
TRANSFER TO RAINY DAY FUND	1 444 566 00	.00	.00	.00	.00	.00		
CONTINGENCIES	1 699 000 00	.00	.00	.00	.00	.00		
POLICE DEPARTMENT								
PERSONAL SERVICES								
EMP SALARY & WAGES - POL DEPT	1 700 030 00	899,340.00	149,890.00	101,957.60	146,599.00	(752,741.00)	16.30	97.80
FICA TAX - POLICE DEPARTMENT	1 700 040 00	75,000.00	12,500.00	8,047.50	13,481.47	(61,518.53)	17.97	107.85
GROUP INSURANCE - POLICE DEPT	1 700 050 00	103,400.00	17,233.32	13,604.40	40,604.40	(62,795.60)	39.26	235.61
GROUP INS - DENTAL/VISION POL	1 700 051 00	8,400.00	1,400.00	.00	1,405.43	(6,994.57)	16.73	100.38
OPEB EXPENSE - POLICE DEPART	1 700 111 00	43,200.00	7,200.00	6,720.00	6,720.00	(36,480.00)	15.55	93.33
OPEB ARC - POLICE	1 700 111 10	.00	.00	.00	.00	.00		
GROUP INS - POL DEPT - LTD	1 700 052 00	.00	.00	.00	.00	.00		
RETIREMENT - POLICE DEPT	1 700 060 00	15,000.00	2,500.00	1,718.57	2,855.08	(12,144.92)	19.03	114.20
CONT TO POLICE PENSION FUND	1 700 070 00	65,000.00	10,833.32	.00	.00	(65,000.00)		
CONT TO NEW POL PENSION FUND	1 700 071 00	48,000.00	8,000.00	5,752.42	9,585.79	(38,414.21)	19.97	119.82
OVERTIME/EXTRA HELP-POL DEPT	1 700 080 00	80,400.00	13,400.00	7,491.84	12,728.10	(67,671.90)	15.83	94.98
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TOTAL PERSONAL SERVICES		1337,740.00	222,956.64	145,292.33	233,979.27	(1103,760.73)	17.49	104.94
TELEPHONE - POLICE DEPARTMENT	1 700 110 00	15,600.00	2,600.00	1,519.80	3,059.66	(12,540.34)	19.61	117.67
ELECTRICITY - POLICE DEPT	1 700 131 00	8,400.00	1,400.00	626.02	626.02	(7,773.98)	7.45	44.71
WATER - POLICE DEPT	1 700 132 00	2,100.00	350.00	173.23	350.89	(1,749.11)	16.70	100.25
SEWER - POLICE DEPT	1 700 133 00	1,200.00	200.00	109.20	109.20	(1,090.80)	9.10	54.60
GAS - POLICE DEPT	1 700 134 00	2,825.00	470.82	353.46	353.46	(2,471.54)	12.51	75.07
GARBAGE - POLICE DEPT	1 700 135 00	900.00	150.00	71.15	71.15	(828.85)	7.90	47.43
TRAVEL - POLICE DEPARTMENT	1 700 140 00	6,000.00	1,000.00	.00	54.05	(5,945.95)	.90	5.40
MAINT & REP BLDG & GROUNDS PD	1 700 150 00	3,600.00	600.00	265.76	400.76	(3,199.24)	11.13	66.79
MAINT & REPAIR EQUIP- POL DEPT	1 700 160 00	15,200.00	2,533.32	83.69	5,620.89	(9,579.11)	36.97	221.87
MAINT & REP VEHICLES -POL DEPT	1 700 170 00	24,000.00	4,000.00	952.87	952.87	(23,047.13)	3.97	23.82
ADV/LEGAL PUB - POLICE DEPT	1 700 200 00	500.00	83.32	.00	.00	(500.00)		
TRAINING & EDUC - POL DEPT	1 700 210 00	6,000.00	1,000.00	.00	.00	(6,000.00)		
DUES & SUBS - POLICE DEPT	1 700 220 00	1,800.00	300.00	(300.00)	(300.00)	(2,100.00)	16.66	100.00-
PROFESS SERVICES - POLICE DEPT	1 700 230 00	6,000.00	1,000.00	860.00	1,510.00	(4,490.00)	25.16	151.00
BANK CHARGES - CREDIT CARDS	1 700 232 00	1,800.00	300.00	.00	.00	(1,800.00)		
INVESTIGATION EXP - POL DEPT	1 700 233 00	6,000.00	1,000.00	.00	.00	(6,000.00)		
LAUNDRY & DRY CLEANING/POLICE	1 700 250 00	1,200.00	200.00	.00	.00	(1,200.00)		
WORKERS' COMP - POLICE DEPT	1 700 261 00	30,000.00	5,000.00	.00	.00	(30,000.00)		
UNEMPLOYMENT INS - POL DEPT	1 700 262 00	5,400.00	900.00	.00	922.95	(4,477.05)	17.09	102.55
POLICE INS PREM FOR RETIREES	1 700 390 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - POL DEPT	1 700 410 00	35,300.00	5,883.32	1,990.13	1,990.13	(33,309.87)	5.63	33.82
AUTOMOBILE SUPP - POLICE DEPT	1 700 430 00	60,000.00	10,000.00	3,730.92	3,730.92	(56,269.08)	6.21	37.30
FOOD & DRUGS/FEEDING PRISONERS	1 700 440 00	9,000.00	1,500.00	.00	.00	(9,000.00)		
UNIFORMS - POLICE DEPARTMENT	1 700 450 00	9,600.00	1,600.00	117.56	117.56	(9,482.44)	1.22	7.34
IMPROVEMENTS - POLICE DEPT	1 700 580 00	.00	.00	.00	.00	.00		

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City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

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TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL	P-RATED
EQUIPMENT - POLICE DEPT	1 700 590 00	32,820.00	5,470.00	.00	.00	(32,820.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL POLICE DEPARTMENT		1622,985.00	270,497.42	155,846.12	253,549.78	(1369,435.22)	15.62	93.73
COPS GRANT								
EMP SALARY & WAGES- COPS GRANT	1 702 030 00	42,492.00	7,082.00	4,896.00	7,018.00	(35,474.00)	16.51	99.09
FICA TAX - COPS GRANT	1 702 040 00	3,600.00	600.00	479.24	779.23	(2,820.77)	21.64	129.87
GROUP INSURANCE - COPS GRANT	1 702 050 00	.00	.00	.00	.00	.00		
COPS GRANT - DENTAL/VISION	1 702 051 00	.00	.00	.00	.00	.00		
RETIREMENT - COPS GRANT	1 702 060 00	.00	.00	.00	.00	.00		
OVERTIME/EXTRA HELP-COPS GRANT	1 702 080 00	7,200.00	1,200.00	1,438.20	2,142.00	(5,058.00)	29.75	178.50
OTHER FRINGE BEN - COPS GRANT	1 702 100 00	.00	.00	.00	.00	.00		
WORKERS' COMP - COPS GRANT	1 702 261 00	1,800.00	300.00	.00	.00	(1,800.00)		
UNEMPLOYMENT INSURANCE - COPS	1 702 262 00	1,000.00	166.66	.00	31.03	(968.97)	3.10	18.61
EQUIPMENT - COPS GRANT	1 702 590 00	.00	.00	.00	.00	.00		
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TOTAL COPS GRANT		56,092.00	9,348.66	6,813.44	9,970.26	(46,121.74)	17.77	106.64

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City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

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		ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
TITLE	ACCOUNT #	ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
FIRE DEPARTMENT								
PERSONAL SERVICES								
EMP SALARY & WAGES - FIRE DEPT	1 706 030 00	35,820.00	5,970.00	5,964.98	8,947.47	(26,872.53)	24.97	149.87
EMP SALARY & WAGES - FIRE CALL	1 706 031 00	84,000.00	14,000.00	6,336.00	6,336.00	(77,664.00)	7.54	45.25
EMP WAGES - FIRE CALLS NON TAX	1 706 031 10	.00	.00	.00	.00	.00		
FICA TAX - FIRE DEPT	1 706 040 00	9,000.00	1,500.00	941.00	1,826.76	(7,173.24)	20.29	121.78
GROUP INSURANCE - FIRE DEPT	1 706 050 00	.00	.00	.00	.00	.00		
RETIREMENT - FIRE DEPT	1 706 060 00	.00	.00	.00	.00	.00		
OVERTIME/EXTRA HELP-FIRE DEPT	1 706 080 00	.00	.00	.00	.00	.00		
OTHER FRINGE BEN - FIRE DEPT	1 706 100 00	.00	.00	.00	.00	.00		
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TOTAL PERSONAL SERVICES		128,820.00	21,470.00	13,241.98	17,110.23	(111,709.77)	13.28	79.69
TELEPHONE - FIRE DEPARTMENT	1 706 110 00	.00	.00	2.60	2.60	2.60		
PRINTING - FIRE DEPT	1 706 120 00	.00	.00	.00	.00	.00		
ELECTRICITY - FIRE DEPT	1 706 131 00	.00	.00	.00	.00	.00		
WATER - FIRE DEPT	1 706 132 00	.00	.00	.00	.00	.00		
SEWER - FIRE DEPT	1 706 133 00	.00	.00	.00	.00	.00		
GAS - FIRE DEPT	1 706 134 00	.00	.00	.00	.00	.00		
TRAVEL - FIRE DEPT	1 706 140 00	.00	.00	.00	.00	.00		
MAINT & REP BLDG & GRNDS-FIRE	1 706 150 00	.00	.00	.00	.00	.00		
MAINT & REPAIR EQUIP - FIRE	1 706 160 00	.00	.00	.00	.00	.00		
MAINT & REPAIR VEHICLES-FIRE	1 706 170 00	.00	.00	.00	.00	.00		
ADV/LEGAL PUB - FIRE DEPT	1 706 200 00	.00	.00	.00	.00	.00		
TRAINING & EDUCATION - FIRE	1 706 210 00	.00	.00	.00	.00	.00		
DUES & SUBSCRIB - FIRE DEPT	1 706 220 00	.00	.00	.00	.00	.00		
PROFESSIONAL SERV - FIRE	1 706 230 00	.00	.00	.00	.00	.00		
INSURANCE & BONDS - FIRE	1 706 260 00	1,500.00	250.00	.00	.00	(1,500.00)		
WORKERS' COMP - FIRE DEPT	1 706 261 00	1,500.00	250.00	.00	.00	(1,500.00)		
UNEMPLOYMENT INS - FIRE DEPT	1 706 262 00	1,600.00	266.66	.00	325.02	(1,274.98)	20.31	121.88
MATERIALS & SUPPLIES - FIRE	1 706 410 00	.00	.00	.00	.00	.00		
AUTOMOBILE SUPPLIES - FIRE DEP	1 706 430 00	.00	.00	.00	.00	.00		
UNIFORMS - FIRE DEPARTMENT	1 706 450 00	.00	.00	.00	.00	.00		
BUILDINGS - FIRE DEPT	1 706 570 00	.00	.00	.00	.00	.00		
EQUIPMENT - FIRE DEPARTMENT	1 706 590 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL FIRE DEPARTMENT		133,420.00	22,236.66	13,244.58	17,437.85	(115,982.15)	13.06	78.41
FIRE HYDRANTS								
WATER - FIRE HYDRANTS	1 715 132 00	10,500.00	1,750.00	872.28	1,744.56	(8,755.44)	16.61	99.68
MATERIALS & SUPP - FIRE HYDRAN	1 715 410 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL FIRE HYDRANT		10,500.00	1,750.00	872.28	1,744.56	(8,755.44)	16.61	99.68

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City of Oak Hill
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GENERAL FUND

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TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED		
		ANNUAL	PRORATED	MONTH	Y-T-D		ANNUAL	P-RATED	
STREETS & HIGHWAYS									
PERSONAL SERVICES									
EMP SALARY & WAGES - STREET	1 750 030 00	505,580.00	84,263.32	64,880.40	93,047.25	(412,532.75)	18.40	110.42	
FICA TAX - STREET DEPT	1 750 040 00	43,200.00	7,200.00	5,165.05	8,663.25	(34,536.75)	20.05	120.32	
GROUP INSURANCE - STREET DEPT	1 750 050 00	43,500.00	7,250.00	6,091.10	22,291.10	(21,208.90)	51.24	307.46	
GROUP INS - DENTAL/VIS STREET	1 750 051 00	5,400.00	900.00	.00	787.88	(4,612.12)	14.59	87.54	
OPEB EXPENSE - STREET DEPT	1 750 111 00	19,200.00	3,200.00	3,840.00	3,840.00	(15,360.00)	20.00	120.00	
OPEB ARC - STREET DEPT	1 750 111 10	.00	.00	.00	.00	.00			
RETIREMENT - STREET DEPT	1 750 060 00	56,400.00	9,400.00	6,079.92	10,202.95	(46,197.05)	18.09	108.54	
OVERTIME/EXTRA HELP - STREET	1 750 080 00	72,000.00	12,000.00	4,641.66	8,774.23	(63,225.77)	12.18	73.11	
OTHER FRINGE BEN - STREET DEPT	1 750 100 00	.00	.00	.00	.00	.00			
TOTAL PERSONAL SERVICES		745,280.00	124,213.32	90,698.13	147,606.66	(597,673.34)	19.80	118.83	
TELEPHONE - STREET DEPT	1 750 110 00	14,400.00	2,400.00	571.20	1,671.83	(12,728.17)	11.60	69.65	
ELECTRICITY - STREET DEPT	1 750 131 00	5,400.00	900.00	597.98	1,053.38	(4,346.62)	19.50	117.04	
WATER - STREET DEPT	1 750 132 00	600.00	100.00	49.39	91.64	(508.36)	15.27	91.64	
SEWER - STREET DEPARTMENT	1 750 133 00	540.00	90.00	37.86	37.86	(502.14)	7.01	42.06	
GAS - STREET DEPT	1 750 134 00	1,800.00	300.00	32.00	32.00	(1,768.00)	1.77	10.66	
TRAVEL - STREET DEPT	1 750 140 00	250.00	41.66	.00	.00	(250.00)			
MAINT & REP BLDG & GRND STREET	1 750 150 00	6,000.00	1,000.00	144.00	144.00	(5,856.00)	2.40	14.40	
MAINT & REPAIR EQUIP - STREET	1 750 160 00	14,200.00	2,366.66	1,033.94	1,033.94	(13,166.06)	7.28	43.68	
MAINT & REP VEHICLES - STREET	1 750 170 00	33,800.00	5,633.32	3,759.24	3,759.24	(30,040.76)	11.12	66.73	
ADV/LEGAL PUB - STREET	1 750 200 00	.00	.00	.00	.00	.00			
TRAINING & EDUC - STREET DEPT	1 750 210 00	.00	.00	.00	.00	.00			
PROFESSIONAL SERVICES - STREET	1 750 230 00	300.00	50.00	.00	.00	(300.00)			
INSURANCE & BONDS - STREET	1 750 260 00	.00	.00	.00	.00	.00			
WORKERS' COMP - STREET	1 750 261 00	25,000.00	4,166.66	.00	.00	(25,000.00)			
UNEMPLOYMENT INS - STREET DEPT	1 750 262 00	2,560.00	426.66	.00	719.25	(1,840.75)	28.09	168.57	
CONTRACTED SERVICES - STREET	1 750 300 00	.00	.00	.00	.00	.00			
STREET DEPT INS PREM FOR RETIR	1 750 390 00	.00	.00	.00	.00	.00			
MATERIALS & SUPPLIES - STREET	1 750 410 00	80,400.00	13,400.00	7,491.26	7,595.54	(72,804.46)	9.44	56.68	
AUTOMOBILE SUPPLIES - STREET	1 750 430 00	48,000.00	8,000.00	1,304.10	1,304.10	(46,695.90)	2.71	16.30	
UNIFORMS - STREET	1 750 450 00	21,645.00	3,607.50	349.44	349.44	(21,295.56)	1.61	9.68	
PURCH FOR INVENTORY - STREET	1 750 470 00	.00	.00	.00	.00	.00			
BUILDINGS - STREET DEPT	1 750 570 00	.00	.00	.00	.00	.00			
IMPROVEMENTS - STREET	1 750 580 00	.00	.00	.00	.00	.00			
EQUIPMENT - STREET	1 750 590 00	12,000.00	2,000.00	.00	.00	(12,000.00)			
TOTAL STREETS & HIGHWAYS		1012,175.00	168,695.78	106,068.54	165,398.88	(846,776.12)	16.34	98.04	
STREET LIGHTS									
ELECTRICITY - STREET LIGHTS	1 751 131 00	72,000.00	12,000.00	5,441.43	5,441.43	(66,558.57)	7.55	45.34	
MAINT & REP - EQUIP/ST LIGHTS	1 751 160 00	.00	.00	.00	.00	.00			
TOTAL STREET LIGHTS		72,000.00	12,000.00	5,441.43	5,441.43	(66,558.57)	7.55	45.34	
SIGNS & SIGNALS									
ELECTRICITY - SIGNS & SIGNALS	1 752 131 00	1,800.00	300.00	220.75	220.75	(1,579.25)	12.26	73.58	
MAINT & REP-EQUI SIGNS&SIGNALS	1 752 160 00	.00	.00	.00	.00	.00			
CONTRACTED SERV-SIGNS & SIGNAL	1 752 300 00	.00	.00	.00	.00	.00			
MATERIALS & SUPP - SIGNS & SIG	1 752 410 00	.00	.00	.00	.00	.00			
TOTAL SIGNS & SIGNALS		1,800.00	300.00	220.75	220.75	(1,579.25)	12.26	73.58	

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED	
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED
CENTRAL GARAGE								
PERSONAL SERVICES								
EMP SALARY & WAGES - CEN GAR	1 754 030 00	.00	.00	.00	.00	.00		
FICA TAX - CENTRAL GARAGE	1 754 040 00	.00	.00	.00	.00	.00		
GROUP INSURANCE - CENTRAL GAR	1 754 050 00	.00	.00	.00	.00	.00		
OPEB EXPENSE - CENTRAL GARAGE	1 754 111 00	.00	.00	.00	.00	.00		
OPEB ARC - CENTRAL GARAGE	1 754 111 10	.00	.00	.00	.00	.00		
RETIREMENT - CENTRAL GARAGE	1 754 060 00	.00	.00	.00	.00	.00		
OVERTIME/EXTRA HELP - CEN GAR	1 754 080 00	.00	.00	.00	.00	.00		
OTHER FRINGE BEN - CENTRAL GAR	1 754 100 00	.00	.00	.00	.00	.00		
		-----	-----	-----	-----	-----	-----	-----
TOTAL PERSONAL SERVICES		.00	.00	.00	.00	.00		
INSURANCE & BONDS - CEN GARAGE	1 754 260 00	.00	.00	.00	.00	.00		
WORKERS' COMP - CENTRAL GARAGE	1 754 261 00	.00	.00	.00	.00	.00		
UNEMPLOYMENT INS - CENTRAL GAR	1 754 262 00	.00	.00	.00	.00	.00		
CEN GAR INS PREM FOR RETIREES	1 754 390 00	.00	.00	.00	.00	.00		
MATERIALS & SUPP - CENTRAL GAR	1 754 410 00	3,600.00	600.00	327.39	327.39	(3,272.61)	9.09	54.56
		=====	=====	=====	=====	=====	=====	=====
TOTAL CENTRAL GARAGE		3,600.00	600.00	327.39	327.39	(3,272.61)	9.09	54.56
STREET CONSTRUCTION								
CAP OUTLAY/OTHER IMPROVEMENTS	1 755 580 00	.00	.00	.00	.00	.00		
CAPITAL OUTLAY - PAVING	1 755 581 00	.00	.00	.00	.00	.00		
CAPITAL OUTLAY - DRAINAGE	1 805 582 00	150,000.00	25,000.00	30,019.42	54,751.92	(95,248.08)	36.50	219.00
		=====	=====	=====	=====	=====	=====	=====
TOTAL STREET CONSTRUCTION		150,000.00	25,000.00	30,019.42	54,751.92	(95,248.08)	36.50	219.00

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER	% OF ESTIMATED		
		ANNUAL	PRORATED	MONTH	Y-T-D	BUDGET	ANNUAL	P-RATED	
PARKS									
PERSONAL SERVICES									
EMP SALARY & WAGES - PARKS	1 900 030 00	17,325.00	2,887.50	.00	.00	(17,325.00)			
FICA TAX - PARKS	1 900 040 00	1,150.00	191.66	.00	.00	(1,150.00)			
GROUP INSURANCE - PARKS	1 900 050 00	.00	.00	.00	.00	.00			
GROUP INS - DENTAL/VIS PARKS	1 900 051 00	.00	.00	.00	.00	.00			
OPEB EXPENSE - PARKS	1 900 111 00	.00	.00	.00	.00	.00			
OPEB ARC - PARKS	1 900 111 10	.00	.00	.00	.00	.00			
RETIREMENT - PARKS	1 900 060 00	.00	.00	.00	.00	.00			
OVERTIME/EXTRA HELP - PARKS	1 900 080 00	.00	.00	.00	.00	.00			
OTHER FRINGE BEN - PARKS	1 900 100 00	.00	.00	.00	.00	.00			
		-----	-----	-----	-----	-----	-----	-----	
TOTAL PERSONAL SERVICES		18,475.00	3,079.16	.00	.00	(18,475.00)			
TELEPHONE - PARKS	1 900 110 00	.00	.00	.00	.00	.00			
PRINTING - PARKS	1 900 120 00	.00	.00	.00	.00	.00			
ELECTRICITY - PARKS	1 900 131 00	6,000.00	1,000.00	421.00	421.00	(5,579.00)	7.01	42.10	
WATER - PARKS	1 900 132 00	4,800.00	800.00	369.30	401.54	(4,398.46)	8.36	50.19	
SEWER - PARKS	1 900 133 00	900.00	150.00	35.40	35.40	(864.60)	3.93	23.60	
GAS - PARKS	1 900 134 00	2,800.00	466.66	33.46	33.46	(2,766.54)	1.19	7.17	
MAINT & REP BLDG & GRNDS-PARKS	1 900 150 00	6,000.00	1,000.00	.00	.00	(6,000.00)			
MAINT & REPAIR EQUIP - PARKS	1 900 160 00	1,000.00	166.66	.00	.00	(1,000.00)			
MAINT & REPAIR VEHICLES - PARK	1 900 170 00	.00	.00	.00	.00	.00			
INSURANCE & BONDS - PARKS	1 900 260 00	.00	.00	.00	.00	.00			
WORKERS' COMPENSATION - PARKS	1 900 261 00	750.00	125.00	.00	.00	(750.00)			
UNEMPLOYMENT INS - PARKS	1 900 262 00	220.00	36.66	.00	.00	(220.00)			
INS PREM FOR RETIREES - PARK	1 900 390 00	.00	.00	.00	.00	.00			
MATERIALS & SUPPLIES - PARKS	1 900 410 00	16,500.00	2,750.00	1,054.28	1,054.28	(15,445.72)	6.38	38.33	
AUTOMOBILE SUPPLIES - PARKS	1 900 430 00	.00	.00	.00	.00	.00			
UNIFORMS - PARKS	1 900 450 00	.00	.00	.00	.00	.00			
IMPROVEMENTS - PARKS	1 900 580 00	142,500.00	23,750.00	3,245.20	3,245.20	(139,254.80)	2.27	13.66	
IMPROVEMENTS - RAIL TRAIL	1 900 580 10	85,200.00	14,200.00	.00	.00	(85,200.00)			
IMPROVEMENTS - FARMERS MARKET	1 900 580 20	.00	.00	.00	.00	.00			
EQUIPMENT - PARKS	1 900 590 00	.00	.00	.00	.00	.00			
		=====	=====	=====	=====	=====	=====	=====	
TOTAL PARKS		285,145.00	47,524.14	5,158.64	5,190.88	(279,954.12)	1.82	10.92	
VISITOR'S BUREAU	1 901 000 00	84,000.00	14,000.00	.00	13,809.68	(70,190.32)	16.44	98.64	
MATER & SUPP - VISIT BUREAU	1 901 410 00	.00	.00	.00	.00	.00			
		-----	-----	-----	-----	-----	-----	-----	
TOTAL VISITOR'S BUREAU		84,000.00	14,000.00	.00	13,809.68	(70,190.32)	16.44	98.64	
FAIR ASSOCIATIONS/FESTIVALS									
OTHER CONTRIBUTIONS	1 903 680 00	.00	.00	.00	.00	.00			
OTHER CONTRIBUTIONS - OAK LEAF	1 903 681 00	5,000.00	833.32	.00	.00	(5,000.00)			
OTHER CONT - CHRISTMAS PARADE	1 903 682 00	1,000.00	166.66	.00	.00	(1,000.00)			
OTHER CONT - FIREMEN'S RODEO	1 903 683 00	.00	.00	.00	.00	.00			
OTHER CONTRIBUTIONS - SALS	1 903 684 00	1,000.00	166.66	.00	1,000.00	.00	100.00	600.02	
		=====	=====	=====	=====	=====	=====	=====	
TOTAL FAIR ASSOC/FESTIVALS		7,000.00	1,166.64	.00	1,000.00	(6,000.00)	14.28	85.71	

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T
GENERAL FUND

9/03/20 02:17:15PM PA 27 4
SEQ FILE: B1

TITLE	ACCOUNT #	ESTIMATED-BUDGET		REVENUES/EXPENDITURES		OVER/UNDER BUDGET	% OF ESTIMATED ANNUAL P-RATED	
		ANNUAL	PRORATED	MONTH	Y-T-D			
OTHER CONT - DEST DOWNTOWN	1 903 685 00	13,500.00	2,250.00	.00	9,700.00	(3,800.00)	71.85	431.11
		=====	=====	=====	=====	=====	=====	=====
TOTAL COMMUNITY CENTER		13,500.00	2,250.00	.00	9,700.00	(3,800.00)	71.85	431.11
YOUTH PROGRAM								
YOUTH PROGRAM - SUMMER REC	1 907 100 00	.00	.00	.00	.00	.00		
YOUTH PROGRAM - GOVERNOR	1 907 200 00	.00	.00	.00	.00	.00		
YOUTH PROGRAM - DONATIONS	1 907 300 00	.00	.00	.00	.00	.00		
		=====	=====	=====	=====	=====	=====	=====
TOTAL YOUTH PROGRAM		.00	.00	.00	.00	.00		
LIBRARIES								
OTHER CONTRIBUTIONS - LIBRARY	1 916 568 00	1,500.00	250.00	.00	.00	(1,500.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL LIBRARIES		1,500.00	250.00	.00	.00	(1,500.00)		
BEAUTIFICATION								
MATERIALS & SUPPLIES - BEAUTIF	1 950 410 00	9,900.00	1,650.00	.00	.00	(9,900.00)		
OTHER CONT - ANIMAL SHELTER	1 950 680 00	1,000.00	166.66	.00	.00	(1,000.00)		
OTHER CONT - ANIMAL CONTROL	1 950 681 00	4,500.00	750.00	.00	.00	(4,500.00)		
		=====	=====	=====	=====	=====	=====	=====
TOTAL BEAUTIFICATION		15,400.00	2,566.66	.00	.00	(15,400.00)		
OTHER CONT - LEWIS HOUSE	1 951 680 00	2,500.00	416.66	.00	2,500.00	.00	100.00	600.00
CAPITAL PROJECTS								
CAP EXPENDITURES - GEN GOV'T	1 975 459 00	.00	.00	.00	.00	.00		
CAP EXP - PAVING	1 975 459 10	660,000.00	110,000.00	.00	.00	(660,000.00)		
CAP EXPENDITURES - PUBLIC SAFE	1 976 459 00	118,569.00	19,761.50	.00	.00	(118,569.00)		
CAP EXP - PUBLIC SAFETY BLDG	1 976 459 10	93,420.00	15,570.00	7,780.49	15,560.98	(77,859.02)	16.65	99.94
CAP EXPENDITURES - FIRE DEPT	1 976 459 20	22,000.00	3,666.66	44,000.00	44,000.00	22,000.00	200.00	999.99
CAP EXPENDITURES - STREET DEPT	1 977 459 00	152,195.00	25,365.82	97,348.00	116,804.20	(35,390.80)	76.74	460.47
		=====	=====	=====	=====	=====	=====	=====
TOTAL CAPITAL PROJECTS		1046,184.00	174,363.98	149,128.49	176,365.18	(869,818.82)	16.85	101.14
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES		5595,344.00	932,556.72	554,705.76	884,337.55	(4711,006.45)	15.80	94.82

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
ECONOMIC DEVELOPMENT	1 402 000 00	.00	.00	.00	.00	.00	.00
FEMA - FEDERAL GRANT	1 403 100 00	.00	.00	.00	.00	.00	.00
VA STREET SIDEWALK - FED GRANT	1 403 200 00	9,494.95	9,494.95	.00	.00	(9,494.95)	(9,494.95)
RAILROAD DEPOT PROJECT	1 404 681 00	.00	.00	.00	.00	.00	.00
OAK HILL MOVING AHEAD GRANT	1 404 682 00	.00	.00	.00	.00	.00	.00
AMERICAN RED CROSS GRANT	1 404 683 00	.00	.00	.00	.00	.00	.00
OAK HILL CIVITAN GRANT	1 404 684 00	.00	.00	.00	.00	.00	.00
OFFICIALS' SAL - CIVIL SERVICE	1 407 010 00	.00	.00	.00	.00	.00	.00
FICA TAX - CIVIL SERVICE	1 407 040 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SER - CIVIL SERVI	1 407 230 00	.00	.00	.00	.00	.00	.00
WORKERS COMP - CIVIL SERVICE	1 407 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - CIVIL SERVI	1 407 262 00	.00	7.89	.00	7.89	.00	.00
MATERIALS & SUPP - CIVIL SERV	1 407 410 00	.00	.00	.00	.00	.00	.00
OFFICIALS' SALARY - MAYOR	1 409 010 00	.00	.00	.00	.00	.00	.00
FICA TAX - MAYOR	1 409 040 00	.00	.00	.00	.00	.00	.00
TELEPHONE - MAYOR	1 409 110 00	.00	.00	.00	.00	.00	.00
TRAVEL - MAYOR	1 409 140 00	.00	.00	.00	.00	.00	.00
MAINT & RPR BLDG & GRND MAYOR	1 409 150 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUCATION - MAYOR	1 409 210 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - MAYOR	1 409 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - MAYOR	1 409 261 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - MAYOR	1 409 410 00	.00	.00	.00	.00	.00	.00
OFFICIALS' SALARY - COUNCIL	1 410 010 00	.00	.00	.00	.00	.00	.00
FICA EXPENSE - COUNCIL	1 410 040 00	.00	.00	.00	.00	.00	.00
TRAVEL - COUNCIL	1 410 140 00	240.12	240.12	.00	.00	(240.12)	(240.12)
TRAINING & EDUCATION - COUNCIL	1 410 210 00	.00	1,500.00	.00	.00	.00	(1,500.00)
DUES & SUBSCRIPTIONS - COUNCIL	1 410 220 00	.00	15,721.40	.00	15,721.40	.00	.00
PROFESSIONAL SER - COUNCIL	1 410 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - COUNCIL	1 410 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - COUNCIL	1 410 261 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - COUNCIL	1 410 410 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - CITY MGR	1 412 030 00	17,196.24	30,306.12	25,718.61	36,898.35	8,522.37	6,592.23
FICA TAX - CITY MGR OFFICE	1 412 040 00	1,321.29	2,619.79	1,917.85	3,200.13	596.56	580.34
GROUP INSURANCE - CITY MGR OFF	1 412 050 00	1,143.50	5,193.50	2,144.60	6,194.60	1,001.10	1,001.10
GROUP INS - DENTAL/VISION CM	1 412 051 00	164.76	260.22	.00	192.48	(164.76)	(67.74)
RETIREMENT-CITY MGRS OFFICE	1 412 060 00	1,551.46	3,020.87	2,337.35	3,894.65	785.89	873.78
OVERTIME - CITY MGRS OFFICE	1 412 080 00	474.86	529.13	14.00	14.00	(460.86)	(515.13)
OTHER FRINGE BEN - CITY MGR	1 412 100 00	.00	.00	.00	.00	.00	.00
TELEPHONE - CITY MGRS OFFICE	1 412 110 00	265.75	540.45	.00	291.55	(265.75)	(248.90)
OPEB EXPENSE - CITY MGR OFFICE	1 412 111 00	504.00	504.00	960.00	960.00	456.00	456.00
OPEB ARC - CITY MGRS OFFICE	1 412 111 10	.00	.00	.00	.00	.00	.00
PRINTING - CITY MGRS OFFICE	1 412 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - CITY MGRS OFFICE	1 412 140 00	.00	.00	.00	.00	.00	.00
GIS - TRAVEL EXPENSE	1 412 140 10	105.00	1,783.94	.00	.00	(105.00)	(1,783.94)
MAINT & RPR BLDG & GRND CI MGR	1 412 150 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR EQUIP/CITY MGR	1 412 160 00	.00	.00	.00	.00	.00	.00
MAINT & REP VEHICLES - MGR	1 412 170 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - CITY MGRS OFF	1 412 200 00	164.16	164.16	35.55	35.55	(128.61)	(128.61)
TRAINING & EDU - CITY MGRS OFF	1 412 210 00	.00	300.00	.00	.00	.00	(300.00)
DUES & SUBSCRIP - CITY MGR	1 412 220 00	107.00	107.00	.00	.00	(107.00)	(107.00)
PROFESSIONAL SERV - CITY MGR	1 412 230 00	.00	2,000.00	5,175.00	12,675.00	5,175.00	10,675.00
GIS - PROFESSIONAL SERVICES	1 412 230 10	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - CITY MGR	1 412 260 00	.00	.00	.00	.00	.00	.00

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T

9/03/20 02:17:33PM PA 2
SEQ FILE:

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
WORKERS' COMP - CITY MGRS OFF	1 412 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOY INS - CITY MGR OFFICE	1 412 262 00	.00	325.14	.00	238.87	.00	(86.27)
COURT COSTS AND DAMAGES	1 412 290 00	.00	.00	.00	.00	.00	.00
INS PREMIUMS FOR RETIREES	1 412 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - CITY MGR	1 412 410 00	136.93	642.43	.00	.00	(136.93)	(642.43)
GIS MATERIALS & SUPPLIES	1 412 410 10	15,485.00	15,485.00	.00	.00	(15,485.00)	(15,485.00)
AUTO SUPPLIES - CITY MGR OFFIC	1 412 430 00	24,910.33	24,910.33	36.67	36.67	(24,873.66)	(24,873.66)
UNIFORMS - CITY MANAGER	1 412 450 00	84.50	84.50	.00	.00	(84.50)	(84.50)
GIS - COMPUTER SOFTWARE	1 412 530 10	.00	.00	.00	15,266.27	.00	15,266.27
CAPITAL OUTLAY - EQUIPMENT	1 412 590 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - TREASURER	1 413 030 00	4,937.14	8,589.28	7,844.16	11,242.60	2,907.02	2,653.32
FICA TAX - TREASURER	1 413 040 00	361.16	714.66	569.54	949.23	208.38	234.57
GROUP INSURANCE - TREASURER	1 413 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - TREASURER	1 413 060 00	493.72	977.44	784.41	1,307.35	290.69	329.91
OVERTIME/EXTRA HELP - TREASURE	1 413 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - TREASURER	1 413 100 00	.00	.00	.00	.00	.00	.00
TELEPHONE - CITY TREASURER	1 413 110 00	53.15	108.09	.00	58.31	(53.15)	(49.78)
PRINTING - TREASURER	1 413 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - TREASURER	1 413 140 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR EQUIP - TREAS	1 413 160 00	.00	.00	.00	.00	.00	.00
POSTAGE - TREASURER'S OFFICE	1 413 180 00	.00	1,469.17	.00	1,469.17	.00	.00
ADV/LEGAL PUB - TREASURER	1 413 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUC - TREASURER	1 413 210 00	.00	.00	.00	.00	.00	.00
DUES & SUBSCRIB - TREASURER	1 413 220 00	50.00	50.00	.00	.00	(50.00)	(50.00)
PROF SERVICES - TREASURER	1 413 230 00	1,250.00	1,250.00	.00	.00	(1,250.00)	(1,250.00)
AUDIT COSTS - TREASURER	1 413 240 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - TREASURER	1 413 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - TREASURER	1 413 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - TREASURER	1 413 262 00	.00	.00	.00	.00	.00	.00
REFUNDS/REIMB - TREASURER	1 413 400 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - TREASURER	1 413 410 00	102.33	102.33	.00	.00	(102.33)	(102.33)
COMPUTER SOFTWARE - TREASURER	1 413 530 00	.00	.00	.00	.00	.00	.00
EQUIPMENT -TREASURER	1 413 590 00	.00	.00	.00	.00	.00	.00
OTHER INT & PENALTY - TREASURE	1 413 700 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES-CITY CLERK	1 415 030 00	2,758.40	4,776.80	4,276.80	6,130.00	1,518.40	1,353.20
FICA TAX - CITY CLERK OFFICE	1 415 040 00	218.67	436.33	329.22	543.92	110.55	107.59
GROUP INSURANCE - CITY CLERK	1 415 050 00	1,092.30	5,142.30	2,089.80	6,139.80	997.50	997.50
GROUP INS - DENTAL/VIS CLERK	1 415 051 00	118.56	190.92	.00	146.28	(118.56)	(44.64)
RETIREMENT-CITY CLERK OFFICE	1 415 060 00	296.53	591.75	446.39	737.74	149.86	145.99
OVERTIME/EXTRA HELP-CITY CLERK	1 415 080 00	206.88	500.69	187.12	249.49	(19.76)	(251.20)
OTHER FRINGE BEN- CITY CLERK	1 415 100 00	.00	.00	.00	.00	.00	.00
OPEB EXP - CITY CLERK'S OFFICE	1 415 111 00	504.00	504.00	960.00	960.00	456.00	456.00
OPEB ARC - CITY CLERKS OFFICE	1 415 111 10	.00	.00	.00	.00	.00	.00
PRINTING - CITY CLERKS OFFICE	1 415 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - CITY CLERKS OFFICE	1 415 140 00	.00	.00	.00	640.00	.00	640.00
MAINT & RPR BLDG & GRND CLERK	1 415 150 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR EQUIP - CLERK	1 415 160 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - CITY CLERK	1 415 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDU - CITY CLERK	1 415 210 00	.00	300.00	200.00	200.00	200.00	(100.00)
DUES & SUBSCRIP - CITY CLERK	1 415 220 00	.00	35.00	.00	.00	.00	(35.00)
PROFESS SERVICES - CITY CLERK	1 415 230 00	150.00	150.00	.00	.00	(150.00)	(150.00)
INSURANCE & BONDS - CITY CLERK	1 415 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - CITY CLERK	1 415 261 00	.00	.00	.00	.00	.00	.00

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PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T

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Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
UNEMPLOYMENT INS - CITY CLERK	1 415 262 00	.00	85.93	.00	64.51	.00	(21.42)
INS PREM FOR RET - CITY CLERK	1 415 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES-CITY CLER	1 415 410 00	.00	.00	.00	.00	.00	.00
UNIFORMS - CITY CLERK'S OFFICE	1 415 450 00	55.54	55.54	.00	.00	(55.54)	(55.54)
EQUIPMENT - CITY CLERK OFFICE	1 415 590 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - POL JUDGE	1 416 030 00	4,394.63	8,739.26	8,179.79	12,720.58	3,785.16	3,981.32
FICA TAX - POLICE JUDGE	1 416 040 00	325.45	647.05	604.26	940.88	278.81	293.83
GROUP INSURANCE - POL JUDGE	1 416 050 00	461.30	461.30	889.80	889.80	428.50	428.50
GROUP INS - DENTAL/VIS POL JUD	1 416 051 00	54.92	86.74	.00	64.16	(54.92)	(22.58)
RETIREMENT - POLICE JUDGE	1 416 060 00	263.72	527.44	547.44	821.16	283.72	293.72
OTHER FRINGE BEN - POL JUDGE	1 416 100 00	.00	.00	.00	.00	.00	.00
OPEB EXPENSE - POLICE JUDGE	1 416 111 00	168.00	168.00	320.00	320.00	152.00	152.00
OPEB ARC - POLICE JUDGE	1 416 111 10	.00	.00	.00	.00	.00	.00
PRINTING - POLICE JUDGE	1 416 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - POLICE JUDGE	1 416 140 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUC - POLICE JUDGE	1 416 210 00	.00	.00	.00	.00	.00	.00
DUES - POLICE JUDGE	1 416 220 00	.00	25.00	.00	.00	.00	(25.00)
PROFESS SERVICES - POLICE JUDG	1 416 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - POL JUDGE	1 416 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - POLICE JUDGE	1 416 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - POL JUDGE	1 416 262 00	.00	178.33	.00	179.21	.00	.88
MATERIALS & SUPP - POL JUDGE	1 416 410 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SERV - CITY ATTY	1 417 230 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SER - ENGINEERING	1 420 230 00	.00	.00	.00	.00	.00	.00
CAP OUTLAY - LAND	1 428 456 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - CUSTODIAL	1 433 030 00	2,720.00	4,710.00	4,219.20	6,048.00	1,499.20	1,338.00
FICA TAX - CUSTODIAL	1 433 040 00	238.82	440.72	331.15	544.56	92.33	103.84
GROUP INSURANCE - CUSTODIAL	1 433 050 00	168.50	1,518.50	305.40	1,655.40	136.90	136.90
GROUP INS - DENTAL/VIS CUSTOD	1 433 051 00	54.92	86.74	.00	64.16	(54.92)	(22.58)
RETIREMENT - CUSTODIAL	1 433 060 00	315.35	582.45	443.02	726.94	127.67	144.49
OVERTIME/EXTRA HELP-CUSTODIAL	1 433 080 00	433.50	484.50	210.96	237.33	(222.54)	(247.17)
OTHER FRINGE BEN - CUSTODIAL	1 433 100 00	.00	.00	.00	.00	.00	.00
OPEB EXPENSE - CUSTODIAL	1 433 111 00	168.00	168.00	320.00	320.00	152.00	152.00
OPEB ARC - CUSTODIAL	1 433 111 10	.00	.00	.00	.00	.00	.00
MAINT & REP EQUIP - CUSTODIAL	1 433 160 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - CUSTODIAL	1 433 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - CUSTODIAL	1 433 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - CUSTODIAL	1 433 262 00	.00	81.03	.00	61.70	.00	(19.33)
MATERIALS & SUPP - CUSTODIAL	1 433 410 00	.00	.00	.00	.00	.00	.00
UNIFORMS - CUSTODIAL	1 433 450 00	16.35	16.35	.00	.00	(16.35)	(16.35)
DUES - REGIONAL DEV AUTHORITY	1 435 220 00	.00	2,782.80	.00	2,782.80	.00	.00
EMP SALARY & WAGES - ZONING	1 437 030 00	1,492.24	2,984.48	3,084.48	4,626.72	1,592.24	1,642.24
FICA TAX - ZONING OFFICE	1 437 040 00	114.16	228.32	235.96	353.95	121.80	125.63
GROUP INSURANCE - ZONING	1 437 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - ZONING OFFICE	1 437 060 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - ZONING	1 437 100 00	.00	.00	.00	.00	.00	.00
PRINTING - ZONING OFFICE	1 437 120 00	.00	.00	.00	.00	.00	.00
TRAVEL - ZONING OFFICE	1 437 140 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - ZONING OFFICE	1 437 200 00	65.98	65.98	20.28	20.28	(45.70)	(45.70)
PROFESSIONAL FEES - ZONING	1 437 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - ZONING	1 437 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - ZONING	1 437 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - ZONING	1 437 262 00	.00	66.96	.00	78.33	.00	11.37

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
MATERIALS & SUPP - ZONING	1 437 410 00	.00	.00	.00	.00	.00	.00
OFFICIALS' SALARY - ELECTIONS	1 438 010 00	.00	.00	.00	.00	.00	.00
PRINTING - ELECTIONS	1 438 120 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - ELECTIONS	1 438 410 00	.00	.00	.00	.00	.00	.00
TELEPHONE - CITY HALL	1 440 110 00	1,513.90	1,783.35	941.77	2,021.43	(572.13)	238.08
OPEB EXPENSE CITY HALL	1 440 111 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - CITY HALL	1 440 131 00	2,878.11	7,119.85	1,775.63	1,792.76	(1,102.48)	(5,327.09)
WATER - CITY HALL	1 440 132 00	89.55	194.05	87.52	172.08	(2.03)	(21.97)
SEWER - CITY HALL	1 440 133 00	40.24	79.40	35.40	35.40	(4.84)	(44.00)
GAS - CITY HALL	1 440 134 00	39.69	98.84	74.44	74.44	34.75	(24.40)
UTILITIES - GARBAGE/CITY HALL	1 440 135 00	714.06	714.06	.00	.00	(714.06)	(714.06)
MAINT & REP BLDG & GRNDS-CHALL	1 440 150 00	44.00	88.00	.00	.00	(44.00)	(88.00)
MAINT & REPAIR-EQUIP-CITY HALL	1 440 160 00	1,860.00	1,860.00	1,889.56	1,889.56	29.56	29.56
BANK CHARGES	1 440 232 00	78.69	210.28	.00	.00	(78.69)	(210.28)
INSURANCE & BONDS - CITY HALL	1 440 260 00	.00	.00	.00	.00	.00	.00
WORKERS COMP - GENERAL LIAB	1 440 261 00	.00	.00	.00	.00	.00	.00
COURT COSTS AND DAMAGES	1 440 290 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - CITY HALL	1 440 410 00	841.07	968.97	1,021.55	1,021.55	180.48	52.58
IMPROVEMENTS - CITY HALL	1 440 580 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - CITY HALL	1 440 590 00	.00	.00	.00	.00	.00	.00
TRANSFER TO OTHER FUNDS	1 440 660 00	.00	.00	.00	.00	.00	.00
UTILITIES - OTHER BUILDINGS	1 441 130 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - OTHER BUILDINGS	1 441 131 00	.00	.00	.00	.00	.00	.00
WATER - OTHER BUILDINGS	1 441 132 00	.00	.00	.00	.00	.00	.00
SEWER - OTHER BUILDINGS	1 441 133 00	.00	.00	.00	.00	.00	.00
GAS - OTHER BUILDINGS	1 441 134 00	.00	.00	.00	.00	.00	.00
MAIN & REP BLDG & GRNDS -OTHER	1 441 150 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - OTHER BLDGS	1 441 570 00	.00	.00	.00	.00	.00	.00
TRANSFER TO RAINY DAY FUND	1 444 566 00	.00	.00	.00	.00	.00	.00
CONTINGENCIES	1 699 000 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - POL DEPT	1 700 030 00	61,846.40	107,261.04	101,957.60	146,599.00	40,111.20	39,337.96
FICA TAX - POLICE DEPARTMENT	1 700 040 00	5,180.07	10,240.50	8,047.50	13,481.47	2,867.43	3,240.97
GROUP INSURANCE - POLICE DEPT	1 700 050 00	8,630.80	30,230.80	13,604.40	40,604.40	4,973.60	10,373.60
GROUP INS - DENTAL/VISION POL	1 700 051 00	599.68	934.66	.00	1,405.43	(599.68)	470.77
GROUP INS - POL DEPT - LTD	1 700 052 00	.00	.00	.00	.00	.00	.00
RETIREMENT - POLICE DEPT	1 700 060 00	1,223.88	2,307.51	1,718.57	2,855.08	494.69	547.57
CONT TO POLICE PENSION FUND	1 700 070 00	.00	.00	.00	.00	.00	.00
CONT TO NEW POL PENSION FUND	1 700 071 00	3,097.28	6,030.98	5,752.42	9,585.79	2,655.14	3,554.81
OVERTIME/EXTRA HELP-POL DEPT	1 700 080 00	8,702.29	17,063.08	7,491.84	12,728.10	(1,210.45)	(4,334.98)
OTHER FRINGE BEN - POL DEPT	1 700 100 00	.00	.00	.00	.00	.00	.00
TELEPHONE - POLICE DEPARTMENT	1 700 110 00	1,263.96	2,176.02	1,519.80	3,059.66	255.84	883.64
OPEB EXPENSE - POLICE DEPART	1 700 111 00	2,856.00	2,856.00	6,720.00	6,720.00	3,864.00	3,864.00
OPEB ARC - POLICE	1 700 111 10	.00	.00	.00	.00	.00	.00
PRINTING - POLICE DEPARTMENT	1 700 120 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - POLICE DEPT	1 700 131 00	691.61	1,262.49	626.02	626.02	(65.59)	(636.47)
WATER - POLICE DEPT	1 700 132 00	136.96	273.53	173.23	350.89	36.27	77.36
SEWER - POLICE DEPT	1 700 133 00	60.76	182.28	109.20	109.20	48.44	(73.08)
GAS - POLICE DEPT	1 700 134 00	33.19	81.36	353.46	353.46	320.27	272.10
GARBAGE - POLICE DEPT	1 700 135 00	117.18	117.18	71.15	71.15	(46.03)	(46.03)
TRAVEL - POLICE DEPARTMENT	1 700 140 00	695.00	988.25	.00	54.05	(695.00)	(934.20)
MAINT & REP BLDG & GROUNDS PD	1 700 150 00	.00	49.00	265.76	400.76	265.76	351.76
MAINT & REPAIR EQUIP- POL DEPT	1 700 160 00	964.90	5,497.90	83.69	5,620.89	(881.21)	122.99
MAINT & REP VEHICLES -POL DEPT	1 700 170 00	4,080.24	4,080.24	952.87	952.87	(3,127.37)	(3,127.37)

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City of Oak Hill
B U D G E T R E P O R T

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Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
ADV/LEGAL PUB - POLICE DEPT	1 700 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUC - POL DEPT	1 700 210 00	.00	.00	.00	.00	.00	.00
DUES & SUBS - POLICE DEPT	1 700 220 00	.00	.00	(300.00)	(300.00)	(300.00)	(300.00)
PROFESS SERVICES - POLICE DEPT	1 700 230 00	4,062.50	4,712.50	860.00	1,510.00	(3,202.50)	(3,202.50)
BANK CHARGES - CREDIT CARDS	1 700 232 00	98.04	195.72	.00	.00	(98.04)	(195.72)
INVESTIGATION EXP - POL DEPT	1 700 233 00	.00	.00	.00	.00	.00	.00
LAUNDRY & DRY CLEANING/POLICE	1 700 250 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - POL DEPT	1 700 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - POLICE DEPT	1 700 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - POL DEPT	1 700 262 00	.00	601.05	.00	922.95	.00	321.90
POLICE INS PREM FOR RETIREES	1 700 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - POL DEPT	1 700 410 00	938.08	1,246.33	1,990.13	1,990.13	1,052.05	743.80
AUTOMOBILE SUPP - POLICE DEPT	1 700 430 00	5,756.77	5,756.77	3,730.92	3,730.92	(2,025.85)	(2,025.85)
FOOD & DRUGS/FEEDING PRISONERS	1 700 440 00	.00	.00	.00	.00	.00	.00
UNIFORMS - POLICE DEPARTMENT	1 700 450 00	10,849.61	10,849.61	117.56	117.56	(10,732.05)	(10,732.05)
IMPROVEMENTS - POLICE DEPT	1 700 580 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - POLICE DEPT	1 700 590 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES- COPS GRANT	1 702 030 00	.00	.00	4,896.00	7,018.00	4,896.00	7,018.00
FICA TAX - COPS GRANT	1 702 040 00	.00	.00	479.24	779.23	479.24	779.23
GROUP INSURANCE - COPS GRANT	1 702 050 00	.00	.00	.00	.00	.00	.00
COPS GRANT - DENTAL/VISION	1 702 051 00	.00	.00	.00	.00	.00	.00
RETIREMENT - COPS GRANT	1 702 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP-COPS GRANT	1 702 080 00	.00	.00	1,438.20	2,142.00	1,438.20	2,142.00
OTHER FRINGE BEN - COPS GRANT	1 702 100 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - COPS GRANT	1 702 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INSURANCE - COPS	1 702 262 00	.00	.00	.00	31.03	.00	31.03
EQUIPMENT - COPS GRANT	1 702 590 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - FIRE DEPT	1 706 030 00	2,882.49	5,764.98	5,964.98	8,947.47	3,082.49	3,182.49
EMP SALARY & WAGES - FIRE CALL	1 706 031 00	4,830.00	4,830.00	6,336.00	6,336.00	1,506.00	1,506.00
EMP WAGES - FIRE CALLS NON TAX	1 706 031 10	.00	.00	.00	.00	.00	.00
FICA TAX - FIRE DEPT	1 706 040 00	589.97	1,221.79	941.00	1,826.76	351.03	604.97
GROUP INSURANCE - FIRE DEPT	1 706 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - FIRE DEPT	1 706 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP-FIRE DEPT	1 706 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - FIRE DEPT	1 706 100 00	.00	.00	.00	.00	.00	.00
TELEPHONE - FIRE DEPARTMENT	1 706 110 00	1.42	1.42	2.60	2.60	1.18	1.18
PRINTING - FIRE DEPT	1 706 120 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - FIRE DEPT	1 706 131 00	.00	.00	.00	.00	.00	.00
WATER - FIRE DEPT	1 706 132 00	.00	.00	.00	.00	.00	.00
SEWER - FIRE DEPT	1 706 133 00	.00	.00	.00	.00	.00	.00
GAS - FIRE DEPT	1 706 134 00	.00	.00	.00	.00	.00	.00
TRAVEL - FIRE DEPT	1 706 140 00	.00	.00	.00	.00	.00	.00
MAINT & REP BLDG & GRNDS-FIRE	1 706 150 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR EQUIP - FIRE	1 706 160 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR VEHICLES-FIRE	1 706 170 00	.00	.00	.00	.00	.00	.00
ADV/LEGAL PUB - FIRE DEPT	1 706 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUCATION - FIRE	1 706 210 00	.00	.00	.00	.00	.00	.00
DUES & SUBSCRIB - FIRE DEPT	1 706 220 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SERV - FIRE	1 706 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - FIRE	1 706 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - FIRE DEPT	1 706 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - FIRE DEPT	1 706 262 00	.00	385.83	.00	325.02	.00	(60.81)
MATERIALS & SUPPLIES - FIRE	1 706 410 00	.00	.00	.00	.00	.00	.00

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T

9/03/20 02:17:33PM PA 33 6
SEQ FILE:

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
AUTOMOBILE SUPPLIES - FIRE DEP	1 706 430 00	.00	.00	.00	.00	.00	.00
UNIFORMS - FIRE DEPARTMENT	1 706 450 00	.00	.00	.00	.00	.00	.00
BUILDINGS - FIRE DEPT	1 706 570 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - FIRE DEPARTMENT	1 706 590 00	.00	.00	.00	.00	.00	.00
EMP SAL & WAGES - DOG WARDEN	1 707 030 00	.00	.00	.00	.00	.00	.00
FICA TAX - DOG WARDEN	1 707 040 00	.00	.00	.00	.00	.00	.00
GROUP INSURANCE - DOG WARDEN	1 707 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - DOG WARDEN	1 707 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP-DOG WARDEN	1 707 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - DOG WARDEN	1 707 100 00	.00	.00	.00	.00	.00	.00
MAINT & REP VEHICLES - DOG WAR	1 707 170 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - DOG WARDEN	1 707 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - DOG WARDEN	1 707 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - DOG WARDEN	1 707 262 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - DOG WARDEN	1 707 410 00	.00	.00	.00	.00	.00	.00
AUTOMOBILE SUPP - DOG WARDEN	1 707 430 00	.00	.00	.00	.00	.00	.00
UNIFORMS - DOG WARDEN	1 707 450 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - DOG WARDEN	1 707 590 00	.00	.00	.00	.00	.00	.00
WATER - FIRE HYDRANTS	1 715 132 00	889.73	1,779.46	872.28	1,744.56	(17.45)	(34.90)
MATERIALS & SUPP - FIRE HYDRAN	1 715 410 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - STREET	1 750 030 00	34,083.20	60,226.10	64,880.40	93,047.25	30,797.20	32,821.15
FICA TAX - STREET DEPT	1 750 040 00	3,059.06	6,014.56	5,165.05	8,663.25	2,105.99	2,648.69
GROUP INSURANCE - STREET DEPT	1 750 050 00	3,899.88	14,699.88	6,091.10	22,291.10	2,191.22	7,591.22
GROUP INS - DENTAL/VIS STREET	1 750 051 00	618.50	959.80	.00	787.88	(618.50)	(171.92)
RETIREMENT - STREET DEPT	1 750 060 00	3,599.73	7,048.72	6,079.92	10,202.95	2,480.19	3,154.23
OVERTIME/EXTRA HELP - STREET	1 750 080 00	7,083.64	12,351.83	4,641.66	8,774.23	(2,441.98)	(3,577.60)
OTHER FRINGE BEN - STREET DEPT	1 750 100 00	.00	.00	.00	.00	.00	.00
TELEPHONE - STREET DEPT	1 750 110 00	744.10	1,790.67	571.20	1,671.83	(172.90)	(118.84)
OPEB EXPENSE - STREET DEPT	1 750 111 00	1,680.00	1,680.00	3,840.00	3,840.00	2,160.00	2,160.00
OPEB ARC - STREET DEPT	1 750 111 10	.00	.00	.00	.00	.00	.00
ELECTRICITY - STREET DEPT	1 750 131 00	543.57	1,158.64	597.98	1,053.38	54.41	(105.26)
WATER - STREET DEPT	1 750 132 00	50.96	50.96	49.39	91.64	(1.57)	40.68
SEWER - STREET DEPARTMENT	1 750 133 00	64.43	102.51	37.86	37.86	(26.57)	(64.65)
GAS - STREET DEPT	1 750 134 00	.00	46.07	32.00	32.00	32.00	(14.07)
TRAVEL - STREET DEPT	1 750 140 00	.00	.00	.00	.00	.00	.00
MAINT & REP BLDG & GRND STREET	1 750 150 00	.00	.00	144.00	144.00	144.00	144.00
MAINT & REPAIR EQUIP - STREET	1 750 160 00	6,898.04	6,898.04	1,033.94	1,033.94	(5,864.10)	(5,864.10)
MAINT & REP VEHICLES - STREET	1 750 170 00	3,053.54	3,053.54	3,759.24	3,759.24	705.70	705.70
ADV/LEGAL PUB - STREET	1 750 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUC - STREET DEPT	1 750 210 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SERVICES - STREET	1 750 230 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - STREET	1 750 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - STREET	1 750 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - STREET DEPT	1 750 262 00	.00	743.29	.00	719.25	.00	(24.04)
CONTRACTED SERVICES - STREET	1 750 300 00	.00	.00	.00	.00	.00	.00
STREET DEPT INS PREM FOR RETIR	1 750 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - STREET	1 750 410 00	7,061.89	7,061.89	7,491.26	7,595.54	429.37	533.65
AUTOMOBILE SUPPLIES - STREET	1 750 430 00	1,317.21	1,317.21	1,304.10	1,304.10	(13.11)	(13.11)
UNIFORMS - STREET	1 750 450 00	702.37	702.37	349.44	349.44	(352.93)	(352.93)
PURCH FOR INVENTORY - STREET	1 750 470 00	.00	.00	.00	.00	.00	.00
BUILDINGS - STREET DEPT	1 750 570 00	.00	.00	.00	.00	.00	.00
IMPROVEMENTS - STREET	1 750 580 00	.00	.00	.00	.00	.00	.00
EQUIPMENT - STREET	1 750 590 00	.00	5,272.00	.00	.00	.00	(5,272.00)

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
ELECTRICITY - STREET LIGHTS	1 751 131 00	5,292.30	5,307.66	5,441.43	5,441.43	149.13	133.77
MAINT & REP - EQUIP/ST LIGHTS	1 751 160 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - SIGNS & SIGNALS	1 752 131 00	111.01	235.29	220.75	220.75	109.74	(14.54)
MAINT & REP-EQUI SIGNS&SIGNALS	1 752 160 00	.00	.00	.00	.00	.00	.00
CONTRACTED SERV-SIGNS & SIGNAL	1 752 300 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - SIGNS & SIG	1 752 410 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - CEN GAR	1 754 030 00	.00	.00	.00	.00	.00	.00
FICA TAX - CENTRAL GARAGE	1 754 040 00	.00	.00	.00	.00	.00	.00
GROUP INSURANCE - CENTRAL GAR	1 754 050 00	.00	.00	.00	.00	.00	.00
RETIREMENT - CENTRAL GARAGE	1 754 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP - CEN GAR	1 754 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - CENTRAL GAR	1 754 100 00	.00	.00	.00	.00	.00	.00
OPEB EXPENSE - CENTRAL GARAGE	1 754 111 00	.00	.00	.00	.00	.00	.00
OPEB ARC - CENTRAL GARAGE	1 754 111 10	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS - CEN GARAGE	1 754 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMP - CENTRAL GARAGE	1 754 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - CENTRAL GAR	1 754 262 00	.00	.00	.00	.00	.00	.00
CEN GAR INS PREM FOR RETIREES	1 754 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - CENTRAL GAR	1 754 410 00	426.28	426.28	327.39	327.39	(98.89)	(98.89)
CAP OUTLAY/OTHER IMPROVEMENTS	1 755 580 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - PAVING	1 755 581 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - DRAINAGE	1 805 582 00	269.90	1,944.90	30,019.42	54,751.92	29,749.52	52,807.02
EMP SALARY & WAGES - PARKS	1 900 030 00	2,212.80	3,656.32	.00	.00	(2,212.80)	(3,656.32)
FICA TAX - PARKS	1 900 040 00	169.28	313.98	.00	.00	(169.28)	(313.98)
GROUP INSURANCE - PARKS	1 900 050 00	.00	.00	.00	.00	.00	.00
GROUP INS - DENTAL/VIS PARKS	1 900 051 00	.00	.00	.00	.00	.00	.00
RETIREMENT - PARKS	1 900 060 00	.00	.00	.00	.00	.00	.00
OVERTIME/EXTRA HELP - PARKS	1 900 080 00	.00	.00	.00	.00	.00	.00
OTHER FRINGE BEN - PARKS	1 900 100 00	.00	.00	.00	.00	.00	.00
TELEPHONE - PARKS	1 900 110 00	.00	.00	.00	.00	.00	.00
OPEB EXPENSE - PARKS	1 900 111 00	.00	.00	.00	.00	.00	.00
OPEB ARC - PARKS	1 900 111 10	.00	.00	.00	.00	.00	.00
PRINTING - PARKS	1 900 120 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - PARKS	1 900 131 00	242.65	494.60	421.00	421.00	178.35	(73.60)
WATER - PARKS	1 900 132 00	787.15	859.80	369.30	401.54	(417.85)	(458.26)
SEWER - PARKS	1 900 133 00	61.75	91.90	35.40	35.40	(26.35)	(56.50)
GAS - PARKS	1 900 134 00	64.15	148.30	33.46	33.46	(30.69)	(114.84)
MAINT & REP BLDG & GRNDS-PARKS	1 900 150 00	(942.50)	857.50	.00	.00	942.50	(857.50)
MAINT & REPAIR EQUIP - PARKS	1 900 160 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR VEHICLES - PARK	1 900 170 00	222.76	222.76	.00	.00	(222.76)	(222.76)
INSURANCE & BONDS - PARKS	1 900 260 00	.00	.00	.00	.00	.00	.00
WORKERS' COMPENSATION - PARKS	1 900 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT INS - PARKS	1 900 262 00	.00	91.80	.00	.00	.00	(91.80)
INS PREM FOR RETIREES - PARK	1 900 390 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - PARKS	1 900 410 00	69.00	69.00	1,054.28	1,054.28	985.28	985.28
AUTOMOBILE SUPPLIES - PARKS	1 900 430 00	.00	.00	.00	.00	.00	.00
UNIFORMS - PARKS	1 900 450 00	.00	.00	.00	.00	.00	.00
IMPROVEMENTS - PARKS	1 900 580 00	.00	.00	3,245.20	3,245.20	3,245.20	3,245.20
IMPROVEMENTS - RAIL TRAIL	1 900 580 10	.00	.00	.00	.00	.00	.00
IMPROVEMENTS - FARMERS MARKET	1 900 580 20	.00	.00	.00	.00	.00	.00
EQUIPMENT - PARKS	1 900 590 00	.00	.00	.00	.00	.00	.00
VISITOR'S BUREAU	1 901 000 00	.00	.00	.00	13,809.68	.00	13,809.68
MATER & SUPP - VISIT BUREAU	1 901 410 00	.00	.00	.00	.00	.00	.00

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
OTHER CONTRIBUTIONS	1 903 680 00	.00	.00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - OAK LEAF	1 903 681 00	.00	90.00	.00	.00	.00	(90.00)
OTHER CONT - CHRISTMAS PARADE	1 903 682 00	.00	.00	.00	.00	.00	.00
OTHER CONT - FIREMEN'S RODEO	1 903 683 00	.00	.00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - SALS	1 903 684 00	.00	1,000.00	.00	1,000.00	.00	.00
OTHER CONT - DEST DOWNTOWN	1 903 685 00	.00	9,700.00	.00	9,700.00	.00	.00
YOUTH PROGRAM - SUMMER REC	1 907 100 00	.00	.00	.00	.00	.00	.00
YOUTH PROGRAM - GOVERNOR	1 907 200 00	.00	.00	.00	.00	.00	.00
YOUTH PROGRAM - DONATIONS	1 907 300 00	.00	.00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - LIBRARY	1 916 568 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - BEAUTIF	1 950 410 00	.00	.00	.00	.00	.00	.00
OTHER CONT - ANIMAL SHELTER	1 950 680 00	.00	.00	.00	.00	.00	.00
OTHER CONT - ANIMAL CONTROL	1 950 681 00	.00	.00	.00	.00	.00	.00
OTHER CONT - LEWIS HOUSE	1 951 680 00	.00	.00	.00	2,500.00	.00	2,500.00
CAP EXPENDITURES - GEN GOV'T	1 975 459 00	.00	.00	.00	.00	.00	.00
CAP EXP - PAVING	1 975 459 10	.00	.00	.00	.00	.00	.00
OTHER CONTRIBUTIONS - LIBRARY	1 975 680 00	.00	.00	1,500.00	1,500.00	1,500.00	1,500.00
CAP EXPENDITURES - PUBLIC SAFE	1 976 459 00	7,780.49	15,560.98	.00	.00	(7,780.49)	(15,560.98)
CAP EXP - PUBLIC SAFETY BLDG	1 976 459 10	.00	.00	7,780.49	15,560.98	7,780.49	15,560.98
CAP EXPENDITURES - FIRE DEPT	1 976 459 20	.00	.00	44,000.00	44,000.00	44,000.00	44,000.00
CAP EXPENDITURES - STREET DEPT	1 977 459 00	4,757.30	9,514.60	97,348.00	116,804.20	92,590.70	107,289.60
PROF SERVICES - TREAS COAL SEV	2 413 230 00	.00	.00	.00	.00	.00	.00
EQUIPMENT CAP OUTLAY - TREASUR	2 413 590 00	.00	.00	.00	.00	.00	.00
CAP OUTLAY - POL DEPT EQUIP	2 700 590 00	.00	.00	.00	.00	.00	.00
TELEPHONE ETC - STREET DEPT	2 750 110 00	.00	.00	.00	.00	.00	.00
UTILITIES - STREET DEPT	2 750 130 00	.00	.00	.00	.00	.00	.00
TRAVEL	2 750 140 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR BLDG/GROUNDS	2 750 150 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR/EQUIP - STREET	2 750 160 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR AUTO & TRUCKS	2 750 170 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUCATION - STREET	2 750 210 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SERVICES - STREET	2 750 230 00	.00	.00	.00	.00	.00	.00
CONTRACTED SERVICES	2 750 300 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES STREET	2 750 410 00	5,400.00	5,400.00	.00	.00	(5,400.00)	(5,400.00)
AUTOMOBILE SUPPLIES	2 750 430 00	.00	.00	.00	.00	.00	.00
UNIFORMS - STREET DEPARTMENT	2 750 450 00	.00	.00	.00	.00	.00	.00
COMPUTER SOFTWARE - STREET	2 750 530 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - EQUIPMENT	2 750 590 00	.00	.00	.00	.00	.00	.00
PARKS MATERIALS & SUPPLIES	2 900 410 00	.00	.00	.00	.00	.00	.00
CAP EXPENDITURES - GEN GOV'T	2 975 459 00	.00	.00	.00	.00	.00	.00
COAL SEVERANCE FUND							
BANK CHARGES - RAINY DAY FUND	3 440 232 00	.00	.00	.00	.00	.00	.00
TRANSFER TO GENERAL FUND	3 444 566 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - FIRE DEPT	25 706 030 00	.00	.00	.00	.00	.00	.00
EMP SALARY & WAGES - NON TAX	25 706 030 10	.00	.00	.00	.00	.00	.00
FICA TAX - FIRE DEPARTMENT	25 706 040 00	.00	.00	.00	.00	.00	.00
TELEPHONE - TELEGRAPH - FAX	25 706 110 00	812.88	1,081.49	.00	414.24	(812.88)	(667.25)
PRINTING	25 706 120 00	.00	.00	.00	.00	.00	.00
ELECTRICITY - FIRE DEPARTMENT	25 706 131 00	710.54	1,457.65	1,315.51	1,315.51	604.97	(142.14)
WATER - FIRE DEPARTMENT	25 706 132 00	203.26	487.43	208.02	298.49	4.76	(188.94)
SEWER - FIRE DEPARTMENT	25 706 133 00	94.24	158.24	36.63	36.63	(57.61)	(121.61)
GAS - FIRE DEPARTMENT	25 706 134 00	372.00	744.00	.00	.00	(372.00)	(744.00)
UTILITIES - GARBAGE FIRE DEPT	25 706 135 00	118.87	118.87	71.82	71.82	(47.05)	(47.05)

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T

9/03/20 02:17:33PM PA 9
SEQ FILE:

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
TRAVEL - FIRE DEPARTMENT	25 706 140 00	.00	.00	.00	.00	.00	.00
MAINT & REPAIR BLDG/GROUNDS	25 706 150 00	159.62	624.62	.00	.00	(159.62)	(624.62)
MAINT & REPAIR EQUIP - FIRE	25 706 160 00	1,849.32	3,649.32	831.51	831.51	(1,017.81)	(2,817.81)
MAINT & REPAIR AUTO & TRUCKS	25 706 170 00	.00	.00	.00	.00	.00	.00
ADVERTISING/LEGAL PUBLICATION	25 706 200 00	.00	.00	.00	.00	.00	.00
TRAINING & EDUCATION - FIRE	25 706 210 00	200.00	200.00	.00	.00	(200.00)	(200.00)
DUES & SUBSCRIPTIONS - FIRE	25 706 220 00	50.00	950.00	.00	50.00	(50.00)	(900.00)
PROFESSIONAL SERVICES - FIRE	25 706 230 00	.00	.00	.00	.00	.00	.00
AUDIT COSTS - FIRE	25 706 240 00	.00	.00	.00	.00	.00	.00
INSURANCE & BONDS	25 706 260 00	.00	.00	.00	.00	.00	.00
FIRE DEPT - WORKERS COMP	25 706 261 00	.00	.00	.00	.00	.00	.00
UNEMPLOYMENT TAX - FIRE DEPT	25 706 262 00	.00	.00	.00	.00	.00	.00
CONTRACTED SERVICES - FIRE	25 706 300 00	.00	.00	.00	.00	.00	.00
BANK CHARGES	25 706 320 00	.00	.00	.00	.00	.00	.00
FIRE DEPT-MATERIALS & SUPPLIES	25 706 410 00	59.75	434.50	2,859.93	2,977.93	2,800.18	2,543.43
FIREMAN'S RODEO	25 706 411 00	.00	.00	.00	.00	.00	.00
AUTOMOBILE SUPPLIES - FIRE	25 706 430 00	452.40	452.40	187.81	187.81	(264.59)	(264.59)
UNIFORMS - FIRE DEPARTMENT	25 706 450 00	.00	.00	344.95	344.95	344.95	344.95
CAPITAL OUTLAY - LAND - FIRE	25 706 560 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - BLDG - FIRE	25 706 570 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - OTHER IMP	25 706 580 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - EQUIPMENT	25 706 590 00	3,465.00	9,265.00	10,986.00	10,986.00	7,521.00	1,721.00
CAPITAL OUTLAY - CONSTRUCTION	25 706 600 00	.00	.00	.00	.00	.00	.00
OTHER CONTIBUTIONS	25 706 680 00	.00	.00	.00	.00	.00	.00
MAINT/REPAIR BLDG/GROUND PARKS	35 900 150 00	.00	.00	.00	.00	.00	.00
MAINT/REPAIR PARK EQUIPMENT	35 900 160 00	.00	.00	.00	.00	.00	.00
RECREATION - WORKERS COMP	35 900 261 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES - PARKS	35 900 410 00	.00	.00	.00	.00	.00	.00
EMPLOYEES' SALARY & WAGES	35 907 030 00	.00	.00	.00	.00	.00	.00
FICA TAX - SOCIAL SECURITY	35 907 040 00	.00	.00	.00	.00	.00	.00
RECREATION - WORKERS COMP	35 907 261 00	.00	.00	.00	.00	.00	.00
RECREATION - SUTA TAXES	35 907 262 00	.00	.00	.00	.00	.00	.00
SUPPLIES - SUMMER RECREATION	35 907 410 00	.00	.00	.00	.00	.00	.00
SUPPLIES - GOVERNOR'S YOUTH	35 907 411 00	.00	.00	.00	.00	.00	.00
OTHER CONTRIBUTIONS/TRANSFERS	35 907 680 00	.00	.00	.00	.00	.00	.00
RETIREMENT PAYMENTS	40 700 060 00	.00	.00	.00	.00	.00	.00
RETIREMENT PAYOUTS	40 700 061 00	.00	.00	.00	.00	.00	.00
PROFESSIONAL SERVICES	40 700 230 00	.00	.00	.00	.00	.00	.00
AUDIT COSTS	40 700 240 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPP - POL PENSION	40 700 410 00	.00	.00	.00	.00	.00	.00
MAT AND SUPP - AMPHITHEATER	55 410 000 00	.00	425.00	.00	.00	.00	(425.00)
CAPITAL OUTLAY - PAVING	55 581 000 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - DRAINAGE	55 582 000 00	.00	.00	.00	.00	.00	.00
CAP OUTLAY - AMPHITHEATER	55 583 000 00	.00	.00	.00	.00	.00	.00
CAP OUTLAY - HARLEM HEIGHTS	55 584 000 00	.00	.00	.00	.00	.00	.00
FIRE HYDRANTS							
OTHER INTEREST CHARGES	81 535 000 00	.00	.00	.00	.00	.00	.00
FUEL FOR POWER PRODUCTION	81 716 500 00	.00	.00	.00	.00	.00	.00
UNCOLL WRITE OFF - STORMWATER	426 805 240 10	(56.08)	549.90	(23.46)	(90.35)	32.62	(640.25)
MBC SERVICE FEES	426 805 349 00	.00	.00	.00	.00	.00	.00
MATERIALS & SUPPLIES/DRAINAGE	426 805 410 00	.00	.00	.00	.00	.00	.00
CAPITAL OUTLAY - STORMWATER	426 805 458 00	.00	.00	.00	.00	.00	.00
CAP OUTLAY - CONST IN PROGRESS	426 805 460 00	.00	.00	.00	.00	.00	.00

9/03/20
PERIOD: 2, YEAR ENDING:2021

City of Oak Hill
B U D G E T R E P O R T

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SEQ FILE:

Budget Account Listing

TITLE	ACCOUNT #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		MONTH	Y-T-D	MONTH	Y-T-D	MONTH	Y-T-D
DEPRECIATION EXP - STORMWATER	426 805 465 00	.00	.00	.00	.00	.00	.00
INTEREST EXPENSE - STORMWATER	426 805 672 00	.00	.00	.00	.00	.00	.00

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City of Oak Hill

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V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT	PAY-TO							
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#		
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID			
1 101 000 00	CASH							
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
104	ACTION PRINTING & SERVICES, IN							
566660	052920	NAME PLATE			30.00-			
Purchased From:	104	ACTION PRINTING & SERVICES, IN			30.00	1 *		
689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007		
173	AMAZON.COM							
569432	111-5462193	MASON HINES-GLOVES			155.48-			
Purchased From:	173	AMAZON.COM			155.48	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
193	APPALACHIAN AGGREGATES LLC							
564199	84755	APPALACHIAN AGGREGATES LLC			5,559.38-			
Purchased From:	193	APPALACHIAN AGGREGATES LLC			5,559.38	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
222	BECKLEY WELDING SUPPLY INC							
563563	326935	BECKLEY WELDING SUPPLY INC			105.00-			
Purchased From:	222	BECKLEY WELDING SUPPLY INC			105.00	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
294	BARCO PRODUCTS							
568313	CSRC07784	D KIRK (PET WASTE BAGS)			709.56-			
Purchased From:	294	BARCO PRODUCTS			709.56	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
302	AT&T MOBILITY							
564381	287258022052	AT&T MOBILITY			2,099.24-			
Purchased From:	302	AT&T MOBILITY			2,099.24	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
317	C ADAM TONEY DISCOUNT TIRES							
568325	1238074	C PANNELL			143.95-			
317	C ADAM TONEY DISCOUNT TIRES							
568645	071620	S ALIFF- P DEPT-ALIGNMENT			64.95-			

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City of Oak Hill

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V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

Purchased From:	317	C ADAM TONEY DISCOUNT TIRES			208.90	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
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516 EMPIRE SALVAGE AND RECYCLING

566688	8478	EMPIRE SALVAGE AND RECYCLING			4,800.00-	
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516 EMPIRE SALVAGE AND RECYCLING

566845	8539	101 BOLEY STREET			7,500.00-	
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Purchased From:	516	EMPIRE SALVAGE AND RECYCLING			12,300.00	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
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525 ESRI INC

564272	93822793	ENTERPRISE AGREEMENT FEE-GIS			15,000.00-	
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525 ESRI INC

564273	93822792	WEB APP-GIS			266.27-	
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Purchased From:	525	ESRI INC			15,266.27	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
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597 EXCALIBUR DIRECT MARKETING

564194	52143	EXCALIBUR DIRECT MARKETING			247.59-	
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Purchased From:	597	EXCALIBUR DIRECT MARKETING			247.59	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
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600 FAYCO LUMBER & SUPPLY CO. INC

564855	13275	C O'DELL			3.09-	
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600 FAYCO LUMBER & SUPPLY CO. INC

564856	13605	C O'DELL			14.07-	
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600 FAYCO LUMBER & SUPPLY CO. INC

564857	13795	C O'DELL			13.15-	
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600 FAYCO LUMBER & SUPPLY CO. INC

568293	13700	C O'DELL			13.62-	
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600 FAYCO LUMBER & SUPPLY CO. INC

568294	13387	C O'DELL			12.20-	
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600 FAYCO LUMBER & SUPPLY CO. INC

568295	13111	C O'DELL			68.14-	
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600 FAYCO LUMBER & SUPPLY CO. INC

568296	13103	C O'DELL			18.33-	
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600 FAYCO LUMBER & SUPPLY CO. INC

568297	12572	C O'DELL			8.07-	
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600 FAYCO LUMBER & SUPPLY CO. INC

568298	12521	C O'DELL			52.62-	
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City of Oak Hill

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V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
		TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	
1 101 000 00	CASH							
	Purchased From:	600	FAYCO LUMBER & SUPPLY CO. INC				203.29	1 *
		692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
		613	FOSTER SUPPLY INC.					
		564753	IN00625210	60" ADF-WOODBRIDGE			992.00-	
		613	FOSTER SUPPLY INC.					
		564754	IN00626207	ADS PIPE			5,137.60-	
		613	FOSTER SUPPLY INC.					
		564755	IN00625172	22ND ST			941.28-	
	Purchased From:	613	FOSTER SUPPLY INC.				7,070.88	1 *
		692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
		616	FIRE SAFETY PRODUCTS INC					
		564189	0000236557	FIRE SAFETY PRODUCTS INC			144.75-	
	Purchased From:	616	FIRE SAFETY PRODUCTS INC				144.75	1 *
		692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
		620	FAYETTE AWNING & GLASS INC					
		564196	17020	SUPPLIES FOR STREET DEPT-JUNE			136.63-	
	Purchased From:	620	FAYETTE AWNING & GLASS INC				136.63	1 *
		692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
		708	GALL'S/QUARTERMASTER					
		563571	015724004	GALL'S/QUARTERMASTER			226.56-	
		708	GALL'S/QUARTERMASTER					
		563572	015733851	GALL'S/QUARTERMASTER			213.79-	
	Purchased From:	708	GALL'S/QUARTERMASTER				440.35	1 *
		692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
		716	GATES SUPPLY					
		568302	109139	C O'DELL			23.04-	
		716	GATES SUPPLY					
		568304	109138	C O'DELL			175.50-	
	Purchased From:	716	GATES SUPPLY				198.54	1 *

V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT	PAY-TO							
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#		
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID			
1 101 000 00	CASH							
689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007		
783	FAYETTE VETERINARY HOSPITAL							
569434	565212	JOSH JONES-K9			36.10-			
Purchased From:	783	FAYETTE VETERINARY HOSPITAL			36.10	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
798	AMERICAN UNIFORM SALES, INC.							
566611	00056406	AMERICAN UNIFORM SALES, INC.			322.02-			
798	AMERICAN UNIFORM SALES, INC.							
566687	56601	AMERICAN UNIFORM SALES, INC.			349.44-			
798	AMERICAN UNIFORM SALES, INC.							
568289	00056601	**CHARGED INVOICE TWICE**			349.44-			
Purchased From:	798	AMERICAN UNIFORM SALES, INC.			1,020.90	1 *		
691	FIFTH THIRD BANK	8/20/20	569205	8/20/20	1,433.61	91,094		
945	360 VISIBILITY							
568652	IN2002112	D JOHNSON			146.85-			
Purchased From:	945	360 VISIBILITY			146.85	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
1,031	JANE LEE ENTERPRISES, INC.							
568319	072920	D RUFF/MULCH			144.00-			
1,031	JANE LEE ENTERPRISES, INC.							
568658	072820	D KIRK-MULCH			72.00-			
Purchased From:	1,031	JANE LEE ENTERPRISES, INC.			216.00	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
1,102	KIMBALL MIDWEST							
565531	8018462	KIMBALL MIDWEST			550.33-			
1,102	KIMBALL MIDWEST							
565582	8055779	KIMBALL MIDWEST			104.28-			
Purchased From:	1,102	KIMBALL MIDWEST			654.61	1 *		
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088		
1,127	KOMAX BUSINESS SYSTEMS							
563573	AR170191	KOMAX BUSINESS SYSTEMS			138.94-			
1,127	KOMAX BUSINESS SYSTEMS							
563574	AR171299	KOMAX BUSINESS SYSTEMS			850.00-			

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City of Oak Hill

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V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

Purchased From:	1,127	KOMAX BUSINESS SYSTEMS			988.94	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,207	LITTLE GENERAL STORE INC					
568306	072420	T WALKER			28.08-	

Purchased From:	1,207	LITTLE GENERAL STORE INC			28.08	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,242	LOWE'S					
568307	6341515	B SHEAVES-UTILITY PUMP			138.86-	
1,242	LOWE'S					
568315	88341686	D KIRK			159.00-	
1,242	LOWE'S					
568323	2625577	C PANNELL			116.03-	
1,242	LOWE'S					
568324	10674	C PANNELL-GAVE CREDIT FOR TAX			6.57+	
1,242	LOWE'S					
568327	073120	S COLEMAN/PAINT SUPPLIES			208.64-	

Purchased From:	1,242	LOWE'S			615.96	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,300	MABSCOTT SUPPLY COMPANY					
563568	206248	MABSCOTT SUPPLY COMPANY			30.00-	

Purchased From:	1,300	MABSCOTT SUPPLY COMPANY			30.00	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,301	MEANS LUMBER COMPANY					
563941	062520	JUNE-STREET DEPT			10,527.14-	
1,301	MEANS LUMBER COMPANY					
567859	072520	D KIRK			3,401.19-	

Purchased From:	1,301	MEANS LUMBER COMPANY			13,928.33	1 *
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689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007
1,390	MARATHON PETROLEUM					
569425	070220	GRANT HOOVER			154.58-	
1,390	MARATHON PETROLEUM					
569439	070720	C YOUNG			163.59-	

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City of Oak Hill

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V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

Purchased From:	1,390	MARATHON PETROLEUM			318.17	1 *
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689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007
1,502	OAK HILL POSTMASTER					
569430	071420	MASON HINES			11.75-	

Purchased From:	1,502	OAK HILL POSTMASTER			11.75	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,506	OAK HILL SHELL					
568299	071720	C O'DELL			4.23-	
1,506	OAK HILL SHELL					
568309	071320	W LIGHT			36.67-	
1,506	OAK HILL SHELL					
568310	070220	D KIRK			108.00-	
1,506	OAK HILL SHELL					
568321	070920	B EVANS			317.27-	

691	FIFTH THIRD BANK	8/20/20	569205	8/20/20	1,433.61	91,094
1,506	OAK HILL SHELL					
568692	072720	CYNTHIA KENNEDY			25.50-	

689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007
1,506	OAK HILL SHELL					
569419	070320	J PACK			238.90-	
1,506	OAK HILL SHELL					
569426	070620	GRANT HOOVER			154.59-	
1,506	OAK HILL SHELL					
569427	07062001	D GROSE			239.85-	
1,506	OAK HILL SHELL					
569429	071620	MASON HINES			121.77-	
1,506	OAK HILL SHELL					
569433	07032001	K CULLUM			258.00-	
1,506	OAK HILL SHELL					
569436	070220	A RADCLIFF			294.38-	
1,506	OAK HILL SHELL					
569437	071020	PAUL STALNAKER			305.52-	
1,506	OAK HILL SHELL					
569438	07022001	R PRINCE			198.11-	
1,506	OAK HILL SHELL					
569440	07022002	E COLON			172.00-	
1,506	OAK HILL SHELL					
569442	070120	TY HOGAN			282.89-	
1,506	OAK HILL SHELL					
569443	072720	JONATHAN PAULEY			28.34-	
1,506	OAK HILL SHELL					
569444	07022005	JACKIE BROWN			356.80-	

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City of Oak Hill

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V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT

PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

1,506	OAK HILL SHELL					
569447	07032006	JOSH JONES			285.76-	
Purchased From: 1,506 OAK HILL SHELL					3,428.58	3 *
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,545	NICHOLAS PRINTING, INC.					
563565	44650	LICENSE			289.00-	
Purchased From: 1,545 NICHOLAS PRINTING, INC.					289.00	1 *
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,553	O'REILLY AUTO PARTS					
568300	5630-206922	C O'DELL			44.97-	
Purchased From: 1,553 O'REILLY AUTO PARTS					44.97	1 *
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,623	PITNEY BOWES					
566913	3311550719	PITNEY BOWES			469.17-	
691	FIFTH THIRD BANK	8/20/20	569205	8/20/20	1,433.61	91,094
1,623	PITNEY BOWES					
568638	11820037	S COFFMAN			163.98-	
Purchased From: 1,623 PITNEY BOWES					633.15	2 *
692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,706	QUICK CHECK					
568318	072420	D RUFF			58.02-	
1,706	QUICK CHECK					
568320	070120	B EVANS			317.26-	
1,706	QUICK CHECK					
568322	07012001	MATT THOMAS			271.71-	
1,706	QUICK CHECK					
568328	070920	J THOMAS			55.00-	
1,706	QUICK CHECK					
568661	071620	J GARRISON			.58-	
689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007
1,706	QUICK CHECK					
569428	070820	MASON HINES			113.47-	
1,706	QUICK CHECK					
569441	070620	CORY WHAPLES			240.00-	

9/03/20

City of Oak Hill

9/03/20 02:08:44PM

PA 45 8

V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

Purchased From:	1,706	QUICK CHECK			1,056.04	2 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,805	ROCIC					
564366	0051100-IN	OHPD			300.00-	

Purchased From:	1,805	ROCIC			300.00	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,809	UNITED RENTALS					
568312	183929277-01	D KIRK-TRAFFIC CONES			380.80-	

Purchased From:	1,809	UNITED RENTALS			380.80	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,873	R T ROGERS OIL CO INC.					
564323	56223097	R T ROGERS OIL CO INC.			1,679.58-	
1,873	R T ROGERS OIL CO INC.					
564324	56224195	R T ROGERS OIL CO INC.			1,791.13-	

Purchased From:	1,873	R T ROGERS OIL CO INC.			3,470.71	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,902	STATE EQUIPMENT INC					
568326	E-83945	C PANNELL			879.51-	

Purchased From:	1,902	STATE EQUIPMENT INC			879.51	1 *
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692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
1,924	STEVE'S AUTO PARTS					
564528	061020	CREDIT FOR CC FEES			94.71+	
1,924	STEVE'S AUTO PARTS					
564529	32362-1	TRUCK #1/BRAKES			972.06-	
1,924	STEVE'S AUTO PARTS					
564530	32363-1	BRAKES-PD #101			346.31-	
1,924	STEVE'S AUTO PARTS					
564531	32364-1	PD			124.52-	
1,924	STEVE'S AUTO PARTS					
564532	32365-1	PD-BATTERY			164.50-	
1,924	STEVE'S AUTO PARTS					
564533	32366-1	ST DEPT #4 BATTERY			390.00-	
1,924	STEVE'S AUTO PARTS					
564534	32367-1	CULVERT CLEANER-			149.98-	
1,924	STEVE'S AUTO PARTS					
564535	32368-1	FIRE DEPT #120/FILTERS			114.66-	

9/03/20

City of Oak Hill

9/03/20 02:08:44PM PA 46 9

V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT PAY-TO

VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	

1 101 000 00 CASH

1,924	STEVE'S AUTO PARTS					
564538	32372-1	S DEPT			146.27-	
1,924	STEVE'S AUTO PARTS					
564539	32373-1	TRACTOR			185.42-	
1,924	STEVE'S AUTO PARTS					
564540	32374-1	ST DEPT SWEEPER/			690.00-	
1,924	STEVE'S AUTO PARTS					
564541	32375-1	SUPPLIES-CENTRAL GARAGE			261.90-	
1,924	STEVE'S AUTO PARTS					
568245	073120	CC FEES-JULY			197.16-	
Purchased From: 1,924 STEVE'S AUTO PARTS					3,648.07	1 *
692	FIFTH THIRD BANK (SF)		8/19/20 568741	8/19/20	76,065.34	91,088
1,938	SNAP ON TOOLS					
568308	07212061789	B SHEAVES			20.35-	
1,938	SNAP ON TOOLS					
568311	07032061435	D KIRK			79.40-	
Purchased From: 1,938 SNAP ON TOOLS					99.75	1 *
692	FIFTH THIRD BANK (SF)		8/19/20 568741	8/19/20	76,065.34	91,088
1,955	SAM'S CLUB					
568317	072920	D KIRK/WATER			143.04-	
Purchased From: 1,955 SAM'S CLUB					143.04	1 *
692	FIFTH THIRD BANK (SF)		8/19/20 568741	8/19/20	76,065.34	91,088
1,960	STATE CHEMICAL SOLUTIONS					
568305	901590302	T WALKER			303.05-	
1,960	STATE CHEMICAL SOLUTIONS					
568314	901597570	D KIRK			125.57-	
Purchased From: 1,960 STATE CHEMICAL SOLUTIONS					428.62	1 *
689	FIFTH THIRD BANK (PF)		8/25/20 569650	8/25/20	5,609.18	92,007
1,973	SIRCHIE FINGER PRINT LABS INC					
569431	0451525-IN	MASON HINES-FORENSIC SUPPLIES			182.16-	
Purchased From: 1,973 SIRCHIE FINGER PRINT LABS INC					182.16	1 *

V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
		TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	
1 101 000 00 CASH								
		691	FIFTH THIRD BANK	8/20/20	569205	8/20/20	1,433.61	91,094
		1,989	SUDDENLINK					
		564489	070520	07713-102099-01-0			268.45-	
		1,989	SUDDENLINK					
		564490	07052001	07713-104196-01-2			303.45-	
		1,989	SUDDENLINK					
		564491	072120	07713-109096-01-9			284.21-	
		Purchased From:	1,989 SUDDENLINK				856.11	1 *
		692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
		2,053	TRACTOR SUPPLY CO					
		568303	573920	C O'DELL			59.98-	
		689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007
		2,053	TRACTOR SUPPLY CO					
		569446	071320	J JONES			62.53-	
		Purchased From:	2,053 TRACTOR SUPPLY CO				122.51	2 *
		691	FIFTH THIRD BANK	8/20/20	569205	8/20/20	1,433.61	91,094
		2,054	STAPLES					
		568637	9819626481	S COFFMAN			41.17-	
		689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007
		2,054	STAPLES					
		569421	9820046337	A BOUSHELEY			107.07-	
		2,054	STAPLES					
		569422	9819206771	AMANDA BOUSHELEY			127.94-	
		Purchased From:	2,054 STAPLES				276.18	2 *
		689	FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20	5,609.18	92,007
		2,060	SPRINT					
		569445	072020	MASON HINES			484.12-	
		Purchased From:	2,060 SPRINT				484.12	1 *
		692	FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20	76,065.34	91,088
		2,079	SOUTHERN STATES					
		568301	081020	C O'DELL			79.99-	
		2,079	SOUTHERN STATES					
		568316	072020	D KIRK/STRAW, GRASS SEED			229.99-	
		2,079	SOUTHERN STATES					
		568643	070820	J GARRISON			139.96-	

V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
		TRAN#	INVOICE NO	DESCRIPTION			INVOICE PAID	
1 101 000 00 CASH								
	2,079 SOUTHERN STATES							
	568644 070920			J GARRISON			136.18-	
	689 FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20		5,609.18	92,007	
	2,079 SOUTHERN STATES							
	569423 071020			M WHISMAN			143.03-	
	Purchased From: 2,079 SOUTHERN STATES					729.15	2 *	
	689 FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20		5,609.18	92,007	
	2,083 SUNOCO							
	569424 071520			M WHISMAN			96.87-	
	Purchased From: 2,083 SUNOCO					96.87	1 *	
	692 FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20		76,065.34	91,088	
	2,152 SERVICE FIRST HEATING & COOLIN							
	565509 1399			AIR FILTERS REPLACED/PD			135.00-	
	2,152 SERVICE FIRST HEATING & COOLIN							
	565510 1421			A/C @PD			1,004.20-	
	Purchased From: 2,152 SERVICE FIRST HEATING & COOLIN					1,139.20	1 *	
	692 FIFTH THIRD BANK (SF)	8/19/20	568741	8/19/20		76,065.34	91,088	
	2,325 WV TRACTOR COMPANY							
	566663 IN65694			FUEL PUMP SOLENOID			754.46-	
	Purchased From: 2,325 WV TRACTOR COMPANY					754.46	1 *	
	691 FIFTH THIRD BANK	8/20/20	569205	8/20/20		1,433.61	91,094	
	2,450 VCU.EDU							
	568641 070120			D JOHNSON-ATHENIAN DIALOGUE-SEPTEMBER			100.00-	
	2,450 VCU.EDU							
	568642 07012001			D JOHNSON-ATHENIAN DIALOGUE-OCTOBER			100.00-	
	Purchased From: 2,450 VCU.EDU					200.00	1 *	
	689 FIFTH THIRD BANK (PF)	8/25/20	569650	8/25/20		5,609.18	92,007	
	2,510 YETI COOLERS							
	569420 204032818			J PACK			593.58-	
	Purchased From: 2,510 YETI COOLERS					593.58	1 *	

V E N D O R C H E C K S R E P O R T

** BANK: ALL BANKS , FUND: GENERAL FUND **

** BEGINNING DATE: 8/01/20 - ENDING DATE: 8/31/20 **

** VENDOR RANGE: 688 - 692 ** ** CHECK RANGE: ALL CHECKS **

BANK ACCOUNT		PAY-TO							
VENDOR#	VENDOR-NAME			POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
TRAN#	INVOICE NO	DESCRIPTION					INVOICE PAID		
	1 101 000 00	CASH					83,108.13	59	*
	ALL BANK ACCOUNTS						83,108.13	59	**

9/03/20
PERIOD: 2, YEAR ENDING: 2021

City of Oak Hill
R E V E N U E R E P O R T
COAL SEVERANCE FUND

9/03/20 02:16:44PM PA 1
SEQ FILE: R2

Title	Account #	L A S T - Y E A R		T H I S - Y E A R		V A R I A N C E	
		Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
COAL SEVERANCE TAX	2 310 000 00	.00	7,835.72	.00	3,374.48	.00	(4,461.24)
INTEREST EARNED ON INVESTMENTS	2 380 000 00	6.52	18.47	1.42	2.49	(5.10)	(15.98)
		=====	=====	=====	=====	=====	=====
TOTAL COAL SEVERANCE REVENUES		6.52	7,854.19	1.42	3,376.97	(5.10)	(4,477.22)

MUNICIPAL COURT MONTHLY FINANCIAL ACTIVITY REPORT

FOR THE MONTH OF: AUGUST 2020

LISTED BELOW IS A BREAKDOWN OF THE COLLECTIONS FOR THE PREVIOUS MONTH DUE TO
THE MUNICIPALITY AND THE STATE OF WEST VIRGINIA.

\$13,131.05	TOTAL RECEIPTS COLLECTED
\$0.00	BONDS FORFEITED TO FINES
\$0.00	CANADIAN CHECKS
\$0.00	REFUND
\$13,131.05	TOTAL

DISTRIBUTION OF RECEIPTS

\$6,917.50	FINES COLLECTED
\$608.00	COURT COST COLLECTED
\$88.00	PENSION FUND COLLECTED
\$154.00	ADMINISTRATIVE FEES COLLECTED
\$400.00	CRIME VICTIM FUND
\$70.00	DUI CRIME VICTIM FUND
\$672.00	LAW ENFORCEMENT TRAINING FUND
-0-	LITTER CONTROL FUND
\$599.00	COMMUNITY CORRECTION FUND COLLECTED
\$2,040.00	REGIONAL JAIL FEE COLLECTED
\$1,204.00	POLICE EQUIPMENT FUND COLLECTED
\$378.55	OTHER (W T FEE, LOCAL JAIL FEE)

West Virginia State Treasurer's Office
Court Fee Remittance Detail Report

Date Range: 9/1/2020 - 9/4/2020

Court Title	TransID	Month	Fee Name	Authority	Created By	*	Remitted \$
Oak Hill Municipal Court	5327	Aug 2020	Crime Victim's Compensation Fund	\$14-2A-4(b)	Brooke Lyons	P	
	5327	Aug 2020	Misdemeanor Offenses (except non-moving violations)	\$14-2A-4(a)	Brooke Lyons	P	\$400.00
	5327	Aug 2020	DUI Fines per §17C-5-2 (20% of fine)	\$14-2A-4(a)	Brooke Lyons	P	\$70.00
	5327	Aug 2020	Law Enforcement Training Fund	\$30-29-4(c)	Brooke Lyons	P	
	5327	Aug 2020	Criminal Fees	\$30-29-4(a)	Brooke Lyons	P	\$672.00
	5327	Aug 2020	Bond Forfeiture	\$30-29-4(b)	Brooke Lyons	P	\$0.00
	5327	Aug 2020	Litter Control Fund	\$22-15A-4	Brooke Lyons	P	
	5327	Aug 2020	50% of Penalties Collected	\$22-15A-4	Brooke Lyons	P	\$0.00
	5327	Aug 2020	Regional Jail & Correctional Facility Development Fund	\$31-20-10	Brooke Lyons	P	
	5327	Aug 2020	Traffic, moving violation, jail time offenses	\$8-11-1	Brooke Lyons	P	\$2,040.00
	5327	Aug 2020	Community Corrections Fund	\$62-11C-4	Brooke Lyons	P	
	5327	Aug 2020	Probation Fees	\$62-11C-4(b)	Brooke Lyons	P	\$0.00
	5327	Aug 2020	Home Confinement Fees	\$62-11C-4(c)	Brooke Lyons	P	\$0.00
	5327	Aug 2020	Criminal Conviction Fees	\$62-11C-4(d)	Brooke Lyons	P	\$599.00
							\$3,781.00
Oak Hill Municipal Court							
Grand Total							\$3,781.00

**OAK HILL POLICE DEPARTMENT
AUGUST 2020
REPORT FOR COUNCIL**

CALLS FOR SERVICE	391	CITATIONS ISSUED	146 FINES	
GENERAL SERVICE	351	TRAFFIC CONT. DEV.	6 POLICE REPORTS	\$ 6,917.50
FELONY	8	WARNINGS ISSUED	8 FINGERPRINTING	\$ 225.00
MISDEMEANOR	19	PARKING ISSUED	2 COURT COPIES	\$ -
INCIDENT	1	TOTAL MILEAGE	14,114 POLICE PARKING	\$ -
ACCIDENTS	10	GALLONS	1,052 BAD CHECK FEE	\$ -
PRIVATE LOT	2	FELONY ARRESTS	1	
		MISD. ARRESTS	15	
		TOTAL ARRESTS	16	

	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19
FINE	6,917.50	10,755.50	5,414.00	5,594.00	14,681.50	14,681.50	9,300.06	8,549.87	5,398.42	9,025.50	9,406.46	6,305.00	7,895.25
PEN	88.00	147.25	91.00	59.00	179.00	179.00	121.00	102.00	76.00	126.00	139.00	84.00	124.00
C. CT	608.00	1,048.00	630.00	510.00	1,341.00	1,341.00	919.00	782.00	623.00	1,020.00	1,140.00	740.00	947.00
ADM FEE	154.00	296.00	104.00	76.00	30.00	220.00	134.00	138.00	118.00	200.00	206.00	132.00	170.00
CVC	400.00	784.00	425.00	303.00	104.00	896.00	575.00	562.00	440.00	808.00	841.00	536.00	666.00
DUI FEE	70.00	0.00	140.00	0.00	0.00	120.00	90.00	0.00	70.00	70.00	0.00	0.00	70.00
LET	672.00	1,264.00	658.00	498.00	156.00	1,483.00	874.00	973.00	695.00	1,148.00	1,212.00	778.00	1,014.00
LCF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RJF	2,040.00	3,960.00	2,182.50	1,611.50	547.00	4,682.50	2,511.00	2,960.00	2,141.50	4,080.50	3,825.00	2,737.70	3,256.25
CCF	599.00	1,040.00	630.00	493.00	170.00	1,344.75	912.00	788.00	620.00	1,022.00	1,140.00	745.00	966.00
PEF	1,204.00	2,114.00	1,266.00	1,049.00	337.00	2,821.00	1,703.94	1,664.00	1,262.00	2,069.25	2,145.75	1,516.00	1,935.00
OTHER	378.55	193.00	165.30	241.25	48.25	338.30	56.25	134.50	58.75	388.55	144.75	116.05	434.25
TOTAL	13,131.05	21,601.75	11,705.80	10,434.75	17,593.75	28,107.05	17,196.25	16,653.37	11,502.67	19,957.80	20,199.96	13,689.75	17,477.75
ST. FEES	3,781.00	7,048.00	4,035.50	2,905.50	977.00	8,526.25	4,962.00	5,283.00	3,966.50	7,128.50	7,018.00	4,796.70	5,972.25
TOTAL	9,350.05	14,553.75	7,670.30	7,529.25	16,616.75	19,580.80	12,234.25	11,370.37	7,536.17	12,829.30	13,181.96	8,893.05	11,505.50

**CITY OF OAK HILL
ORDINANCE 2020-002**

FIRE PREVENTION CODE LOCAL STANDARDS

NOW THEREFORE, be it ordained by the Council of City of Oak Hill, in the State of West Virginia, as follows:

SECTION 1: **AMENDMENT** “11.20.020 Local Standards” of the Oak Hill Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

11.20.020 Local Standards

- A. Fires. No person shall ignite, burn or set fire to any leaves, debris, garbage or rubbish on any street or sidewalk area. It shall be unlawful to ignite or burn such materials at any other place without properly safeguarding the same so that such fire will not cause damage or a nuisance to any person or property. When unattended, such fires must be thoroughly quenched and not permitted to smoke or smolder. (1958 Code 531.01)
- B. Fire Inspection; Compliance Required. The Chief of the Fire Department may inspect or cause to be inspected the various buildings or premises for the purpose of ascertaining whether proper precautions are taken for the prevention of fire, and if he shall find that conditions are caused or permitted to exist which are dangerous and in his opinion likely to cause a fire in any such buildings or premises so inspected, he shall order the owner to correct such condition within a time stated in such order and such person shall comply with such order without delay. (1958 Code 531.02)
- C. Fire Hydrants. No person not duly authorized shall turn on or cause to flow the water from any hydrant, valve, plug or other fixture of the public water supply. (1958 Code 531.03)
- D. Open Burning
 - 1. All open burning is prohibited except for the following:
 - a. Vegetation grown on the premises of a home.
 - b. Bona fide fire training exercises for training of public and industrial employees and members of volunteer fire departments.
 - c. Construction or demolition debris where there is no practical alternative method for disposal.

Any such burning of items in Part D,1,a to D,1,c hereof shall be done in such a manner that the health, safety and comfort and property of persons are protracted from the effects of such burning.
 - 2. For burning of the structure as provided in Part D,1,b hereof, the following restrictions shall apply.
 - a. Burning of the structure shall be utilized for bona fide fire training

- purposes, not merely for disposal of the structure.
- b. All asphaltic-bearing materials and asbestos-containing materials are to be removed prior to conducting such training. Anyone removing asbestos should contact the West Virginia Office of Air Quality prior to any such removal (1-304-558-4022).
- c. No other materials such as rubbish, trash, etc., shall be included as part of the fire training process.
- d. Factors such as proximity of neighbors, time of burning, type of material being burned and the prevailing meteorological conditions must be considered so that the health, safety, comfort and property of persons are protected.
- e. During periods of air stagnation advisory, alerts, etc., no burning is to take place.
- f. Upon completion of fire training, the fire shall be immediately and completely put out to prevent smoldering.
- 3. When burning of land clearing debris, the following restrictions shall apply.
 - a. Vegetation to be burned should be well dried and piled so as to promote combustion.
 - b. No tires, or other rubber, plastic or asphaltic material or construction/demolition debris is to be burned.
 - c. All burning shall be extinguished completely before left unattended.
 - d. All burning shall be located and conducted in a manner that will minimize the negative effect on nearby persons or property.
- 4. Burning of household refuse, trash, paper, food, etc., is prohibited.
- 5. This Part in no way forbids or regulates the use of outdoor barbecues, grills, hibachis, etc.
- 6. In all instances where a controlled burn is planned, a permit is to be obtained at City Hall between the hours of 8:00 a.m. through 4:00 p.m., Monday through Friday (excluding holidays). There is no fee for this permit. Before igniting the items to be burned, permittees are to call 574-3590, giving information as to the location of the controlled burn, the permittee's name and telephone number.
- 7. The penalty for violations of this Part shall be in accordance with Part E (or OHMC 1.02.090). (Ord. 6-4-96)

E. Penalty. **Editor's Note** - See Section 101.99 for general Codified Ordinances penalty.

Cross References - Power of Council regarding fires - see W. Va. Code 8-12-5(15).

AFTER AMENDMENT

11.20.020 Local Standards

- A. **Fires**. No person shall ignite, burn or set fire to any leaves, debris, garbage or rubbish on any street or sidewalk area. It shall be unlawful to ignite or burn such materials at any other place without properly safeguarding the same so that such fire will not cause damage or a nuisance to any person or property. When unattended, such fires must be thoroughly quenched and not permitted to smoke or smolder. (1958 Code 531.01)

B. Fire Inspection; Compliance Required. The Chief of the Fire Department may inspect or cause to be inspected the various buildings or premises for the purpose of ascertaining whether proper precautions are taken for the prevention of fire, and if he shall find that conditions are caused or permitted to exist which are dangerous and in his opinion likely to cause a fire in any such buildings or premises so inspected, he shall order the owner to correct such condition within a time stated in such order and such person shall comply with such order without delay. (1958 Code 531.02)

C. Fire Hydrants. No person not duly authorized shall turn on or cause to flow the water from any hydrant, valve, plug or other fixture of the public water supply. (1958 Code 531.03)

D. Open Burning

1. All open burning is prohibited except for the following:
 - a. Vegetation grown on the premises of a home.
 - b. Bona fide fire training exercises for training of public and industrial employees and members of volunteer fire departments.
 - c. Construction or demolition debris where there is no practical alternative method for disposal.

Any such burning of items in Part D,1,a to D,1,c hereof shall be done in such a manner that the health, safety and comfort and property of persons are protracted from the effects of such burning.

2. For burning of the structure as provided in Part D,1,b hereof, the following restrictions shall apply.
 - a. Burning of the structure shall be utilized for bona fide fire training purposes, not merely for disposal of the structure.
 - b. All asphaltic-bearing materials and asbestos-containing materials are to be removed prior to conducting such training. Anyone removing asbestos should contact the West Virginia Office of Air Quality prior to any such removal (1-304-558-4022).
 - c. No other materials such as rubbish, trash, etc., shall be included as part of the fire training process.
 - d. Factors such as proximity of neighbors, time of burning, type of material being burned and the prevailing meteorological conditions must be considered so that the health, safety, comfort and property of persons are protected.
 - e. During periods of air stagnation advisory, alerts, etc., no burning is to take place.
 - f. Upon completion of fire training, the fire shall be immediately and completely put out to prevent smoldering.
3. When burning of land clearing debris, the following restrictions shall apply.
 - a. Vegetation to be burned should be well dried and piled so as to promote combustion.
 - b. No tires, or other rubber, plastic or asphaltic material or construction/demolition debris is to be burned.
 - c. All burning shall be extinguished completely before left unattended.
 - d. All burning shall be located and conducted in a manner that will

minimize the negative effect on nearby persons or property.

4. Burning of household refuse, trash, paper, food, etc., is prohibited.
5. This Part in no way forbids or regulates the use of outdoor barbecues, grills, hibachis, etc.
6. ~~In all instances where a controlled burn is planned, a permit is to be obtained at City Hall between the hours of 8:00 a.m. through 4:00 p.m., Monday through Friday (excluding holidays). There is no fee for this permit.~~ Before igniting the items to be burned, permittees are to call 574-3590, giving information as to the location of the controlled burn, the permittee’s name and telephone number.
7. The penalty for violations of this Part shall be in accordance with Part E (or OHMC 1.02.090). (Ord. 6-4-96)

E. Penalty. **Editor's Note** - See Section 101.99 for general Codified Ordinances penalty.

Cross References - Power of Council regarding fires - see W. Va. Code 8-12-5(15).

PASSED AND ADOPTED BY THE CITY OF OAK HILL COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Diana Janney	_____	_____	_____	_____
Melissa Wilshire	_____	_____	_____	_____
Steve Hayslette	_____	_____	_____	_____
Tom Oxley	_____	_____	_____	_____
Michelle Holly	_____	_____	_____	_____
Charles Smallwood, Jr.	_____	_____	_____	_____
Benitez Jackson	_____	_____	_____	_____

Presiding Officer

Attest

Daniel E. Wright, Mayor, City of Oak Hill

Damita Johnson, City Clerk City of Oak Hill



August 27, 2020

Kanawha County Sheriff's Office
Legal Process Div.
#5 Goshorn St.
Charleston, WV 25301

RE: Service of Notice (Parid 09 25010700000000)

Barry Blackburn
103 Riggs St.
Montgomery, WV 25136

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager
City of Oak Hill
PO Box 1245
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Kanawha County Sheriff of Kanawha County is enclosed.

Respectfully,

William C. Hannabass *WCH*

William C. Hannabass, City Manager



NOTICE

August 12, 2020

Barry Blackburn
103 Riggs St.
Montgomery, WV 25136

RE: Unsafe Structure / Article 11.04

**Located at 104 Central Avenue, Oak Hill, WV Description: Surf 0.96 AC Virginia St.
District 9, Map 25, Parcel 107, Parid 09 25010700000000**

To Whom it May Concern,

On August 4, 2020, the Structural Inspection Board reviewed the structure described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, this structure was determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structure cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structure. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structure if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the location and/or type of meeting (virtual, or in-person) will be determined at a later date. Since the meeting type has not been established, we request you contact our office, no later than 4 p.m. on September 14, 2020 for the location and type of meeting.

If Council selects to have a Zoom meeting, the directions to join the virtual meeting for Sept. 14, 2020 are provided below. Contact our office if you have been served this notice after September 14, 2020 for the next meeting date, location, and type of meeting.

Time: Sep 14, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85141021627?pwd=S014eWRtaEV0RVZaTG9NN0Z4MXljQT09>

Meeting ID: 851 4102 1627

Passcode: 601466

Dial in

646 558 8656

Meeting ID: 851 4102 1627

Passcode: 601466

Sincerely,

A handwritten signature in black ink, appearing to read 'William C. Hannabass', written in a cursive style.

William C. Hannabass, City Manager



STRUCTURAL INSPECTION BOARD

Finding of Fact

August 4, 2020

Whereas, the Structural Inspection Board (SIB) convened with a quorum on August 4, 2020 at 6 o'clock p.m., and

Whereas, the structure located at 104 Central Ave., Oak Hill, WV was reviewed, and

Whereas, the property was described by the City Manager as property owned by Barry Blackburn, 103 Riggs St., Montgomery, WV 25136, and

Whereas, the structure is situated at 104 Central Ave., Oak Hill, WV described as surf 0.96 AC Virginia St., District 9, Map 25, Parcel 107, Parid 09 25010700000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are not occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:

William C. Hannabass, City Manager



August 12, 2020

Mr. Michael Fridley
 Sheriff of Fayette County
 PO Box 509
 100 Church St.
 Fayetteville, WV 25840

RE: Service of Notice (Parid 09 25010700000000)

Barry Blackburn
 103 Riggs St.
 Montgomery, WV 25136

THE WITHIN Notice NOT EXECUTED
 ON THE WITHIN NAMED Barry Blackburn
 ON THE 19 DAY OF Aug 2020 HE NOT
 BEING FOUND IN FAYETTE CO. WEST VIRGINIA
OKS M Sifers FCSD
* Address is in Kanawha Co

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager
 City of Oak Hill
 PO Box 1245
 Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



Order

September 15, 2020

Barry Blackburn
103 Riggs St.
Montgomery, WV 25136

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at 104 Central Ave., Oak Hill, situated on 0.96 AC Virginia St., District 9, Map 25, Parcel 107, Parid 09 25010700000000.

The Council of the City of Oak Hill requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

The property owner's failure to comply with any notice or order to demolish, which notice or order has been duly issued and served as provided in the City of Oak Hill Municipal Code 11.04.010 (a), shall be fined not exceeding two hundred dollars (\$200.00) for each offence, and a further sum of one hundred dollars (\$100.00) for each and every day such failure to comply continues beyond the date fixed for compliance.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer



NOTICE

August 12, 2020

Gauley Outdoor Center
PO Box 228
Minden, WV 25879

RE: Unsafe Structure / Article 11.04

**Located at 10 Rocklick School Rd. Description: Pt Lot 8 Blk 7 Minden
District 9, Map 59J, Parcel 13, Parid 09 59J01300000000**

To Whom it May Concern,

On August 4, 2020, the Structural Inspection Board reviewed the structure described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, this structure was determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structure cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structure. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structure if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the location and/or type of meeting (virtual, or in-person) will be determined at a later date. Since the meeting type has not been established, we request you contact our office, no later than 4 p.m. on September 14, 2020 for the location and type of meeting.

If Council selects to have a Zoom meeting, the directions to join the virtual meeting for Sept. 14, 2020 are provided below. Contact our office if you have been served this notice after September 14, 2020 for the next meeting date, location, and type of meeting.

Time: Sep 14, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85141021627?pwd=S014eWRtaEV0RVZaTG9NN0Z4MXIjQT09>

Meeting ID: 851 4102 1627

Passcode: 601466

Dial in

646 558 8656

Meeting ID: 851 4102 1627

Passcode: 601466

Sincerely,

William C. Hannabass, City Manager



STRUCTURAL INSPECTION BOARD

Finding of Fact

August 4, 2020

Whereas, the Structural Inspection Board (SIB) convened with a quorum on August 4, 2020 at 6 o'clock p.m., and

Whereas, the structure located at 10 Rocklick School Rd. was reviewed, and

Whereas, the property was described by the City Manager as property owned by Gauley Outdoor Center, PO Box 228, Minden, WV 25879, and

Whereas, the structure is situated at 10 Rocklick School Rd., described as Pt Lot 8 Blk 7 Minden, District 9, Map 59J, Parcel 13, Parid 09 59J01300000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are not occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:

William C. Hannabass, City Manager



Order

September 15, 2020

Gauley Outdoor Center
1 Concho Rd.
Minden, WV 25879

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at 10 Rocklick School Rd., situated on Pt Lot 8 Blk 7 Minden, District 9, Map 59J, Parcel 13, Parid 09 59J0130000000.

The Council of the City of Oak Hill requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

The property owner's failure to comply with any notice or order to demolish, which notice or order has been duly issued and served as provided in the City of Oak Hill Municipal Code 11.04.010 (a), shall be fined not exceeding two hundred dollars (\$200.00) for each offence, and a further sum of one hundred dollars (\$100.00) for each and every day such failure to comply continues beyond the date fixed for compliance.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer

08/17/20
10:16

Fayette County Sheriff's Department
Civil Process Service Worksheet

529
Page: 1

PROCESS:

Process Number : 28039
Agency : FCSD
Date Issued : 08/12/20
Expiration Date: **/**/**
Date Returned : **/**/**

Tm/Dt Receivd: 10:13:02 08/17/20
Court Case No:
Court Code : Copies: 0
Court Date : **/**/**
Judge Name :

vs. RANDY CRAWFORD

Plaintiff

Defendant

PAPERS TO SERVE: Notice

PERSON TO SERVE: RANDY CRAWFORD (Defendant)
Address : BOX 255
City, State, Zp: MINDEN, WV 25879 Phone: () -
Birth Date : **/**/** Alert Codes:

OFFICER ASSIGNED: Disposition: ACT Location:

SERVICE REQUIREMENTS:
(none)

SERVICE ATTEMPTS:

Time	Date	Miles	Officer	Misc. Comments
1245	20 AUG		M. Mullen	* NO ONE AT P.O. TALKED TO SEVERAL PEOPLE IN THE AREA. KNOW ONE & KNOW WHO HE IS

COMPLETED SERVICE:

Time: _____ Date: _____ Miles: _____ Officer: _____

Addr: _____ Location: _____

City: _____ St: _____ Zip: _____

Who Served: _____ Relationship: _____

Comments: _____

SERVICE FEES:

Received: \$ 0.00 Service: \$ _____
Mileage : \$ _____ Other : \$ _____



August 12, 2020

Mr. Michael Fridley
 Sheriff of Fayette County
 PO Box 509
 100 Church St.
 Fayetteville, WV 25840

THE WITHIN SUBPOENA NOT EXECUTED
 ON THE WITHIN NAMED Randy CRAWFORD
 ON THE 21 DAY OF AUG 2020 HE NOT
 BEING FOUND IN FAYETTE CO. WEST VIRGINIA
NS KOREY D.M. SADARS FCSD

RE: Service of Notice (Parid 09 59J01400000000)

Randy Crawford
 Box 255
 Minden, WV 25879

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager
 City of Oak Hill
 PO Box 1245
 Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



NOTICE

August 12, 2020

Randy Crawford
Box 255
Minden, WV 25879

RE: Unsafe Structure / Article 11.04

**Located at 11 Rocklick School Rd. Description: Lots 10-11 Blk 7 Minden
District 9, Map 59J, Parcel 14, Parid 09 59J01400000000**

To Whom it May Concern,

On August 4, 2020, the Structural Inspection Board reviewed the structure described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, this structure was determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structure cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structure. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structure if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the location and/or type of meeting (virtual, or in-person) will be determined at a later date. Since the meeting type has not been established, we request you contact our office, no later than 4 p.m. on September 14, 2020 for the location and type of meeting.

If Council selects to have a Zoom meeting, the directions to join the virtual meeting for Sept. 14, 2020 are provided below. Contact our office if you have been served this notice after September 14, 2020 for the next meeting date, location, and type of meeting.

Time: Sep 14, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85141021627?pwd=S014eWRtaEV0RVZaTG9NN0Z4MXIjQT09>

Meeting ID: 851 4102 1627

Passcode: 601466

Dial in

646 558 8656

Meeting ID: 851 4102 1627

Passcode: 601466

Sincerely,

William C. Hannabass, City Manager



STRUCTURAL INSPECTION BOARD

Finding of Fact

August 4, 2020

Whereas, the Structural Inspection Board (SIB) convened with a quorum on August 4, 2020 at 6 o'clock p.m., and

Whereas, the structure located at 11 Rocklick School Rd. was reviewed, and

Whereas, the property was described by the City Manager as property owned by Randy Crawford, Box 255, Minden, WV 25879, and

Whereas, the structure is situated at 11 Rocklick School Rd., described as Lots 10-11 Blk 7 Minden, District 9, Map 59J, Parcel 14, Parid 09 59J01400000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are not occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:

William C. Hannabass, City Manager



August 12, 2020

Mr. Michael Fridley
Sheriff of Fayette County
PO Box 509
100 Church St.
Fayetteville, WV 25840

RE: Service of Notice (Parid 09 59J01400000000)

Randy Crawford
Box 255
Minden, WV 25879

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager
City of Oak Hill
PO Box 1245
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



September 15, 2020

Mr. Michael Fridley
Sheriff of Fayette County
PO Box 509
100 Church St.
Fayetteville, WV 25840

RE: Service of Order (Parid 09 59J01400000000)

Randy Crawford
Box 255
Minden, WV 25879

Physical Address: 4th House from the end of Rocklick School Rd. His house is straight across from the old Minden School.

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Order to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Order as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager
City of Oak Hill
PO Box 1245
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



Order

September 15, 2020

Randy Crawford
Box 255
Minden, WV 25879

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at 11 Rocklick School Rd., situated on Lots 10-11 Blk 7 Minden, District 9, Map 59J, Parcel 14, Parid 09 59J01400000000.

The Council of the City of Oak Hill requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

The property owner's failure to comply with any notice or order to demolish, which notice or order has been duly issued and served as provided in the City of Oak Hill Municipal Code 11.04.010 (a), shall be fined not exceeding two hundred dollars (\$200.00) for each offence, and a further sum of one hundred dollars (\$100.00) for each and every day such failure to comply continues beyond the date fixed for compliance.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer



NOTICE

August 12, 2020

Adventure Resort
PO Box 1168
Oak Hill, WV 25901

RE: Unsafe Structure / Article 11.04

**Located at 40 Beaver Rd., Description: Lots 40 Martha Add.
District 9, Map 59E, Parcel 23, Parid 09 59E02300000000**

To Whom it May Concern,

On August 4, 2020, the Structural Inspection Board reviewed the structure described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, this structure was determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structure cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structure. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structure if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the location and/or type of meeting (virtual, or in-person) will be determined at a later date. Since the meeting type has not been established, we request you contact our office, no later than 4 p.m. on September 14, 2020 for the location and type of meeting.

If Council selects to have a Zoom meeting, the directions to join the virtual meeting for Sept. 14, 2020 are provided below. Contact our office if you have been served this notice after September 14, 2020 for the next meeting date, location, and type of meeting.

Time: Sep 14, 2020 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85141021627?pwd=S014eWRtaEV0RVZaTG9NN0Z4MXljQT09>

Meeting ID: 851 4102 1627

Passcode: 601466

Dial in

646 558 8656

Meeting ID: 851 4102 1627

Passcode: 601466

Sincerely,

William C. Hannabass, City Manager



STRUCTURAL INSPECTION BOARD

Finding of Fact

August 4, 2020

Whereas, the Structural Inspection Board (SIB) convened with a quorum on August 4, 2020 at 6 o'clock p.m., and

Whereas, the structure located at 40 Beaver Rd. was reviewed, and

Whereas, the property was described by the City Manager as property owned by Adventure Resort, PO Box 1168, Oak Hill, WV 25901, and

Whereas, the structure is situated at 40 Beaver Rd., described as Lots 40 Martha Add., District 9, Map 59E, Parcel 23, Parid 09 59E02300000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are not occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:

William C. Hannabass, City Manager



AFFIDAVIT

Date: 8/17/2020

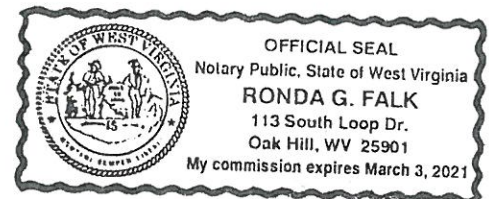
I, William Light, placed the attached Notice on the above date in a conspicuous location on the property located at 40 Beaver Rd., situated on Lots 40 Martha Add., District 9, Map 59E, Parcel 23, Parid 09 59E023000000000 in Fayette County, WV. I photographed the posted order on 40 BEAVER ROAD ADVENTURE RESORT

William Light
William Light, Code Enforcement Officer

Sworn to and subscribed before me this 17 day of August A.D., 2020.

Ronda G Falk, Notary Public

My Commission expires 3-3-2021.



2805 f



August 12, 2020

Mr. Michael Fridley
Sheriff of Fayette County
PO Box 509
100 Church St.
Fayetteville, WV 25840

EXECUTED THE WITHIN NOTICE
UPON THE WITHIN NAMED ACE ADVENTURE
ON THE 24
DAY OF AUGUST BY DELIVERING A TRUE
COPY THEREOF TO THEM
IN FAYETTE CO. WEST VIRGINIA
VS Kately D.M. SPORIS FCSD

RE: Service of Notice (Parid 09 59E02300000000)

ACE Adventure Resort
PO Box 1168
Oak Hill, WV 25901
Physical Address: 1 Concho Rd. Minden, WV

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager
City of Oak Hill
PO Box 1245
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



Order

September 15, 2020

ACE Adventure Resort
1 Concho Rd.
Minden, WV 25879

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at **40 Beaver Rd. Minden**, situated on Lots 40 Martha Add., District 9, Map 59E, Parcel 23, Parid 09 59E02300000000.

The Council of the City of Oak Hill requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

The property owner's failure to comply with any notice or order to demolish, which notice or order has been duly issued and served as provided in the City of Oak Hill Municipal Code 11.04.010 (a), shall be fined not exceeding two hundred dollars (\$200.00) for each offence, and a further sum of one hundred dollars (\$100.00) for each and every day such failure to comply continues beyond the date fixed for compliance.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer

BECKLEY NEWSPAPERS

801 North Kanawha Street, Beckley, WV 25801
www.register-herald.com • Phone: 304-255-4400
Toll Free: 800-950-0250 • Fax: 304-255-4427

Ad Proof

This is the proof of your ad scheduled to run on the dates indicated below. Please proofread carefully and if changes are needed, contact us prior to deadline at
or email at treed@bdtonline.com.

DATE 08/13/20

Client:

CITY OF OAK HILL
PO BOX 1245
OAK HILL, WV 25901-0000
(304) 469-9541

ACCOUNT NUMBER: 104559

Ad ID: 419966

Sort Line: NOTICE August 12, 20

Start: 08/20/20

Stop: 09/03/20

Total Cost: \$279.67

of Lines: 132

Columns Wide: 1

of Inserts: 6

Ad Class: Legals

Ad Taker: Beckley Legals

Phone #:

Email: treed@bdtonline.com

Publications:

Fayette Tribune
fayettetribune.com

NOTICE

August 12, 2020

Novella Barrett & ET AL
13006 Strathaven Cir.
Fort Washington, MD 20744

RE: Unsafe Structure / Article 11.04

Located at 118A High St. Oak Hill, WV Description: Lot 66 Harlem Hts District 9, Map 7, Parcel 226, Parid 09 07022600000000

To Whom it May Concern,

On August 4, 2020, the Structural Inspection Board reviewed the structure described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, this structure was determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structure cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structure. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structure if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the location and/or type of meeting (virtual, or in-person) will be determined at a later date. Since the meeting type has not been established, we request you contact our office, no later than 4 p.m. on September 14, 2020 for the location and type of meeting.

If Council selects to have a Zoom meeting, the directions to join the virtual meeting for Sept. 14, 2020 are provided below.

Time: Sep 14, 2020 06:30 PM
Eastern Time (US and Canada)
Join Zoom Meeting
<https://us02web.zoom.us/j/85141021627?pwd=S014eWRtaEV0RVZaTG9NN0Z4MXijQT09>
Meeting ID: 851 4102 1627
Passcode: 601466

Dial in
646 558 8656
Meeting ID: 851 4102 1627
Passcode: 601466
Sincerely,

William C. Hannabass,
City Manager

STRUCTURAL INSPECTION BOARD

Finding of Fact

August 4, 2020

Whereas, the Structural Inspection Board (SIB) convened with a quorum on August 4, 2020 at 6 o'clock p.m., and
Whereas, the structure located at 118A High Street, Oak Hill, WV was reviewed, and
Whereas, the property was described by the City Manager as property owned by Novella Barrett, 13006 Strathaven Cir., Fort Washington, MD 20744, and
Whereas, the structure is situated at 118A High Street, Oak Hill, WV

described as Lot 66 Harlem Hts District 9, Map 7, Parcel 226, Parid 09 07022600000000, and
Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and
Whereas, there are not occupants of said structure, and
Whereas, the Board was undivided and voted to have the structure demolished, and
Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and
Whereas, the Board requests Council to examine and consider the findings and recommendation made.
Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:
William C. Hannabass,
City Manager



AFFIDAVIT

Date: 8/17/2020

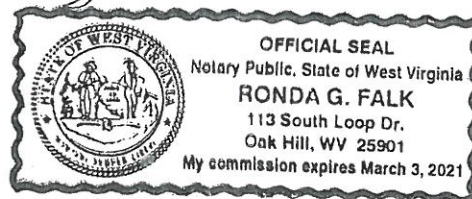
I, William Light, placed the attached Notice on the above date in a conspicuous location on the property located at 118A High St., in Oak Hill, situated on Lot 66 Harlem Hts, District 9, Map 7, Parcel 226, Parid 09 07022600000000 in Fayette County, WV. I photographed the posted order on 118-A High St. Oak Hill WV. NOVELLE BARRETT FETAL


William Light, Code Enforcement Officer

Sworn to and subscribed before me this 17 day of August A.D., 2020.

Ronda G. Falk, Notary Public

My Commission expires 3-3-2021.





Order

September 15, 2020

Novelle Barrett & ET AL
13006 Strathaven Cir.
Fort Washington, MD 20744

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at 118A High St., Oak Hill, situated on Lot 66 Harlem Hts., District 9, Map 7, Parcel 226, Parid 09 0702260000000.

The Council of the City of Oak Hill requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

The property owner's failure to comply with any notice or order to demolish, which notice or order has been duly issued and served as provided in the City of Oak Hill Municipal Code 11.04.010 (a), shall be fined not exceeding two hundred dollars (\$200.00) for each offence, and a further sum of one hundred dollars (\$100.00) for each and every day such failure to comply continues beyond the date fixed for compliance.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer

6.06.030 Wearing Masks, Hoods Or Face Coverings

- A. Except as otherwise provided in this section, no person, whether in a motor vehicle or otherwise, while wearing any mask, hood or device whereby any portion of the face is so covered as to conceal the identity of the wearer, shall:
1. Come into or appear upon any walk, alley, street, road, highway or other thoroughfare dedicated to public use;
 2. Come into or appear in any trading area, concourse, waiting room, lobby or foyer open to, used by or frequented by the general public;
 3. Come into or appear upon or within any of the grounds or buildings owned, leased, maintained or operated by the State or Municipality;
 4. Ask, request, or demand entrance or admission to the premises, enclosure, dwelling or place of business of any other person within this Municipality; or
 5. Attend or participate in any meeting upon private property of another unless written permission for such meeting has first been obtained from the owner or occupant thereof.
- B. The provisions of this section do not apply to any person:
1. Under sixteen years of age;
 2. Wearing a traditional holiday costume;
 3. Engaged in a trade or employment where a mask, hood or device is worn for the purpose of ensuring the physical safety of the wearer;
 4. Using a mask, hood or device in theatrical productions, including use in mardi gras celebrations or similar masquerade balls;
 5. Wearing a mask, hood or device prescribed for civil defense drills, exercises or emergencies; or
 6. Wearing a mask, hood or device for the sole purpose of protection from the elements or while participating in a winter sport.

(W. Va. Code 61-6-22)



Resolution

BY CITY COUNCIL OF THE CITY OF OAK HILL, WEST VIRGINIA

IN SUPPORT OF

“Gold Star Mother’s Day”

Whereas, on June 23, 1936, the 74th U.S. Congress passed a joint congressional resolution that designated the last Sunday in September as Gold Star Mother’s Day; and

Whereas, the name, Gold Star Mothers, was derived from the custom of military families putting a service flag near their front window; and

Whereas, these flags, featured a star of each family member serving their country, with living members denoted in blue stars, and gold stars honoring sons and daughters who had fallen in the line of duty; and

Whereas, the City of Oak Hill, West Virginia recognizes the gold star on a service flag as a symbol of military service members who died protecting our freedom; and

Whereas, we honor those Gold Star Mothers and Families who lost a son, daughter, or family member who was serving in the United States Armed Forces.

Therefore, Be It Resolved on September 27, 2020, citizens across the City of Oak Hill reaffirm their commitment to Gold Star Mothers and their families, who carry on with pride and courage despite their tragic loss.

This Resolution is duly adopted by City Council of the City of Oak Hill on this 14th day of September, 2020.

Daniel E. Wright, Mayor

6.06.070 Trick Or Treating Within City Limits

Door to Door Trick or Treat hours within the City of Oak Hill are hereby established to be from 6 o'clock PM until 8 o'clock PM each October 31. When October 31 falls upon a Sunday, Trick or Treat will be observed on October 30 from 6 PM until 8 PM.

HISTORY

Adopted by Ord. [Trick or Treat Ord](#) on 12/11/2017



Why Become a Tree City USA?

Liz Moss, Urban Forester, & Bob Hannah, Urban Forestry
Coordinator, West Virginia Division of Forestry



Healthy Urban Trees Provide Full Ecosystem Services, Saving Your City Money!

For every \$1 spent on urban tree care, city residents receive \$3 – \$4 in ecosystem services, or direct environmental benefits derived from the existence of urban trees. An easy way to remember them is by using the acronym **T-R-E-E**:

T — Temperature

- ⇒ One young, healthy tree has the same net cooling effect as 10 room-sized air conditioner units running 20hrs/day! This helps counteract the urban heat island effect from pavement and structures.
- ⇒ Trees in parking lots reduce asphalt temperatures by as much as 36° F, and car interior temperatures by over 4° F.
- ⇒ Trees properly placed around buildings as windbreaks can save up to 25% on winter heating costs.



Rain Gardens in San Francisco. Environmental Protection Agency.

R — Recreation/Relaxation

- ⇒ Trees make cities more livable by counteracting the stress of the urban environment. In one study, recovering surgery patients who had a view of trees from their rooms required fewer pain relievers, had fewer complications, and left the hospital sooner than similar patients who had a view of a brick wall.
- ⇒ Trees absorb and soften irritating noise pollution. A belt of trees 98ft wide by 49ft tall can reduce highway noise by 6 – 10 decibels.
- ⇒ Trees make neighborhoods safer: people are more likely to engage in outdoor activities and talk to one another in treed areas. More people outside recreating means more eyes on the streets, which can deter crime. Tree-lined streets also narrow the field of vision for drivers, thereby calming and slowing traffic.
- ⇒ Trees are linked with better grades. Children with ADHD are better able to concentrate, complete tasks, and follow directions after playing in nature. Trees also help with confidence, concentration and better self-discipline among young girls, enabling them to do better in school.



Urban trees contribute to physical and mental well-being. International Society of Arboriculture.

E — Emissions/Environmental

- ⇒ Trees remove pollutants from the air. One acre of trees can absorb six tons of carbon dioxide and put out four tons of oxygen – enough to sustain 18 people every year!
- ⇒ A tree's canopy intercepts rain before it reaches the ground, slowing its speed and erosive potential. One hundred mature tree crowns intercept about 100,000 gallons of rainfall per year, reducing runoff and sedimentation of streams, thus providing cleaner water.
- ⇒ Trees provide habitat and food for urban birds and animals.



Parking lot design. PATrees.org.

E — Economic

- ⇒ A typical community forest of 10,000 trees will retain approximately 10 million gallons per year of rainwater, saving on stormwater management costs.
- ⇒ Shoppers in well-landscaped business districts are willing to pay more for parking and up to 12% more for goods and services.
- ⇒ Amenity and comfort ratings were about 80% higher for tree-lined sidewalks compared with non-shaded streets. Quality of products ratings were 30% higher in districts having trees over those with barren sidewalks.
- ⇒ Surveyed desk workers without views of nature claimed 23% more incidence of illness in the prior 6 months when compared with those with a view.

- continued -

Tree City Status Gives You Basic Tools for Urban Tree Management!

The National Arbor Day Foundation has a set of four basic standards that must be met in order for a community to be recognized as a Tree City:

- **City ordinance establishing a tree board**
 - ⇒ A tree board provides a central governing body that makes decisions about tree care, removals and replacements, as well as maintaining Tree City status, coordinating workshops and promoting urban forestry education.
- **A community tree ordinance**
 - ⇒ Establishing ordinances governing the care of public trees and rules against planting beneath utilities, as well as rules against vandalism and topping.
 - ⇒ Information on acceptable species as well as instructions on how to properly plant trees.
- **A minimum budget of \$2/capita for a city tree care program**
 - ⇒ This ensures that you have basic funding to perform risk mitigation work as well as routine pruning and removals. You can solicit supplemental funds from local companies, politicians and private donors, among others.
- **Observance of Arbor Day**
 - ⇒ Celebrating trees in your community garners vital public attention and support for your urban tree care program. An Arbor Day celebration cements your own individual brand of Tree City, demonstrates your community's commitment to a healthier environment, instills community pride and provides an educational opportunity!



Downtown Cumberland, MD. EcoNODE.org.



Berkeley Springs, WV. Tree Board. Arbor Day 2014. Elizabeth Moss.

WV Division of Forestry Can Help You!

- **Urban foresters are available to you in a technical capacity**
 - ⇒ Technical assistance with grants, planting plans, tree maintenance and pruning, teaching workshops, tree risk assessments and other consulting.
 - ⇒ Workshop topics: site assessment/tree selection/planting, pruning, risk assessment, conducting inventories, etc.
- **Money and trees are available to you**
 - ⇒ Demonstration City grants provide amounts for a variety of tree plantings, pruning work, hiring a professional or consultant, inventories, etc. Priority is given to existing Tree Cities, but consideration will be given to cities demonstrating that they are working toward this status.
 - ⇒ The WV Division of Forestry has several grant programs that can provide your community with trees to plant. Tree plantings are another great way to instill community pride and cohesiveness!

Further Resources

- Elmendorf, Bill. (2008). *Managing Natural Resources: A guide for Municipal Commissions*. University Park, PA: The Pennsylvania State College of Agricultural Sciences Agricultural Research and Cooperative Extension.
- Grey, Gene W. (1997). *A Handbook for Tree Board Members*. Nebraska City, NE: The National Arbor Day Foundation.
- USDA Forest Service Northeastern Area State and Private Forestry. *Urban and Community Forestry Urban Forestry Index*. Retrieved from: <http://www.na.fs.fed.us/urban/inforesources/>.
- USDA Forest Service Northeastern Area State and Private Forestry. (No Date). *Urban and Community Forestry Appreciation Tool Kit*. Retrieved from: <http://www.na.fs.fed.us/urban/inforesources/ucftoolkit/ucftoolkit.shtm>.

A number of published research findings were used to prepare this factsheet. For the full list of references, please contact the WV Division of Forestry's Urban & Community Forestry program at 304-822-4512. WV Division of Forestry website: www.wyforestry.com



For more information contact the WV Division of Forestry Urban & Community Forestry Program, (304) 822-4512/ (304) 367-2793.

A fact sheet of the West Virginia Division of Forestry Urban & Community Forestry program



TREES FOR URBAN LANDSCAPES



All images: Downtown Parkersburg, WV
West Virginia Commerce

An original publication of WV Division of Forestry Urban & Community Forestry

2nd Ed. (June 2020) the result of a partnership with WV State University Agriculture & Natural Resources Extension Service

West Virginia State University is an equal opportunity and affirmative action institution. Upon request, reasonable accommodations will be made to provide this content into an alternate accessible format. Contact the WVSU Extension Service office at (304) 204-4305 or extension@wvstateu.edu.



CONSIDERATIONS - GENERAL

ROLE OF URBAN TREES IN MITIGATING THE EFFECTS OF CLIMATE CHANGE

Urban and community trees have an important role in mitigating climate change and helping cities adapt to higher temperatures and other impacts of climate change. Like forest trees, urban trees reduce greenhouse gases by sequestering carbon dioxide, and control soil erosion and runoff from heavier rain events. When placed properly, they can reduce the amount of energy needed to heat and cool buildings. These “ecosystem services” can be quantified at the individual tree, city or even state level.

Community trees also soften the harsh angles of urban landscapes and ameliorate noise, providing psychological relief in an increasingly urbanized world. They are a symbol of nature, creating recreational space as well as wildlife and plant diversity in urban environments. Their ecosystem services go far beyond that which is quantifiable.



Trees soften the urban landscape.
Parkersburg, WV. WV Commerce

PLANTING SITE DESIGN TIPS

- Incorporate trees into landscape design from the beginning. Consider purpose and use of plantings, above and below ground site conditions, ongoing maintenance requirements and appropriate species.
- Keep trees at least 40' from intersections, road signs and traffic signals. Do not plant trees with a mature height >25' near overhead utility lines.
- Make sure a planting site is large enough to accommodate the **mature** height and spread of the tree species/cultivar.
- Pick sites with ample soil moisture and good soil quality and volume. Tree root systems spread much farther than the branches.
- Planting strips (tree lawns) between the sidewalk and roadway should be at least 6' wide. Sidewalk cutouts and planters are not ideal, but can be constructed to maximize tree rooting area (minimum 6'x6' for small- to medium-sized maturing trees).



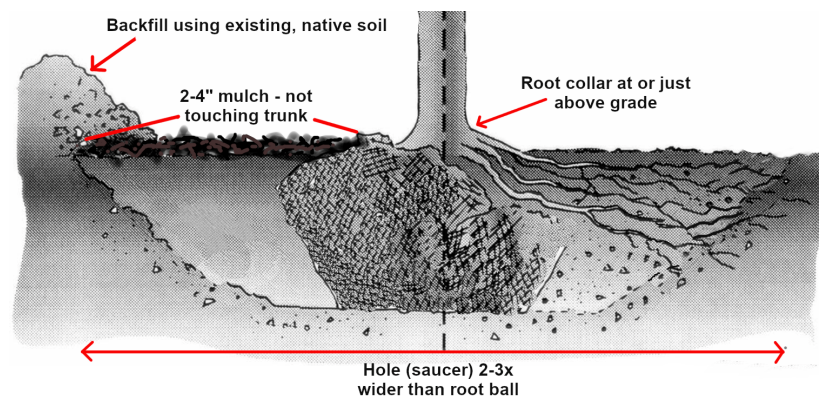
Dangers of inadequate soil volume.
J. O'Brien, USDA Forest Service, Bugwood.org.

UNSUITABLE PLANTING SITES

- Presence of overhead utility lines.
- Too close to pavement with high exposure to vehicle emissions, roadway salts and reflected heat.
- Infrastructure interference: within 40' of an intersection, road sign or traffic signal; within 20' of a building foundation, sidewalk or entryway.
- Highly compacted soils, underground utilities, or otherwise inadequate rooting space, such as a tree pit.

MAJOR PLANTING POINTS TO REMEMBER

- Select healthy, undamaged nursery stock; avoid trees with "V"-shaped branch attachment angles or circling/girdling roots;
- Remove any wrapping on stem and any burlap, twine or wire basket from the root ball;
- Plant root flare level with or slightly above soil line; do not bend/force roots into a hole that is too small;
- Do not pile mulch against trunk or wrap trunk; restrict pruning to 3Ds: dead, damaged or diseased branches;
- Only stake trees in high-traffic or windy areas, or on hillsides. Stake tree on opposite sides and tie Arbortie loosely around stem, allowing stem "wiggle room"; remove any implements after one year;
- SLOWLY soak newly-planted tree roots; water weekly during first two growing seasons, and extra during drought.



The planting hole should be saucer-shaped to provide more friable soil for rapid initial root growth and establishment. The base of the saucer should be undisturbed or firmly packed soil, which prevents settling of root ball.

International Society of Arboriculture, Bugwood.org (with modifications)

CONSIDERATIONS - TREE SELECTION

- **Function:**
 - ⇒ Shade, screening, aesthetics or erosion control/prevention, etc.?
 - ⇒ Year-round interest: bark, crown shape, flowers, fruits and branching habit.
- **Shape:**
 - ⇒ Pyramidal? Spreading? Columnar?
 - Vase-shaped?
 - ⇒ Mature height and spread?
- **Source:**
 - ⇒ Select vigorous local nursery stock with one central leader and no visible signs of insect, disease or physical damage.
 - ⇒ Try to select native species.
- **Character:**
 - ⇒ What are advantages or disadvantages of the desired species? Messy? Weak wood? Wildlife benefit? Shallow roots? Dense canopy?
- **Maintenance:**
 - ⇒ Is the species easy to care for? How fast does it grow?
 - ⇒ Does the species produce messy fruit, shed branches and/or seed pods and/or bark?
- **Planting site factors:**
 - ⇒ Will the species of choice survive in the local hardiness zone?
 - ⇒ Are there any space restrictions above or below ground? **See the note on topping on the last page of this brochure.**
 - ⇒ Will the species of choice tolerate the site's soil pH, moisture and compaction? What about the site's sun exposure?
- **Neighborhood ecosystem:**
 - ⇒ Avoid planting trees that are overly common– strive for diversity and plant a variety of tree species from several different genera.
 - ⇒ Avoid planting species that are invasive, are susceptible to disease or have poor growth habits.

Two excellent tree species guides:

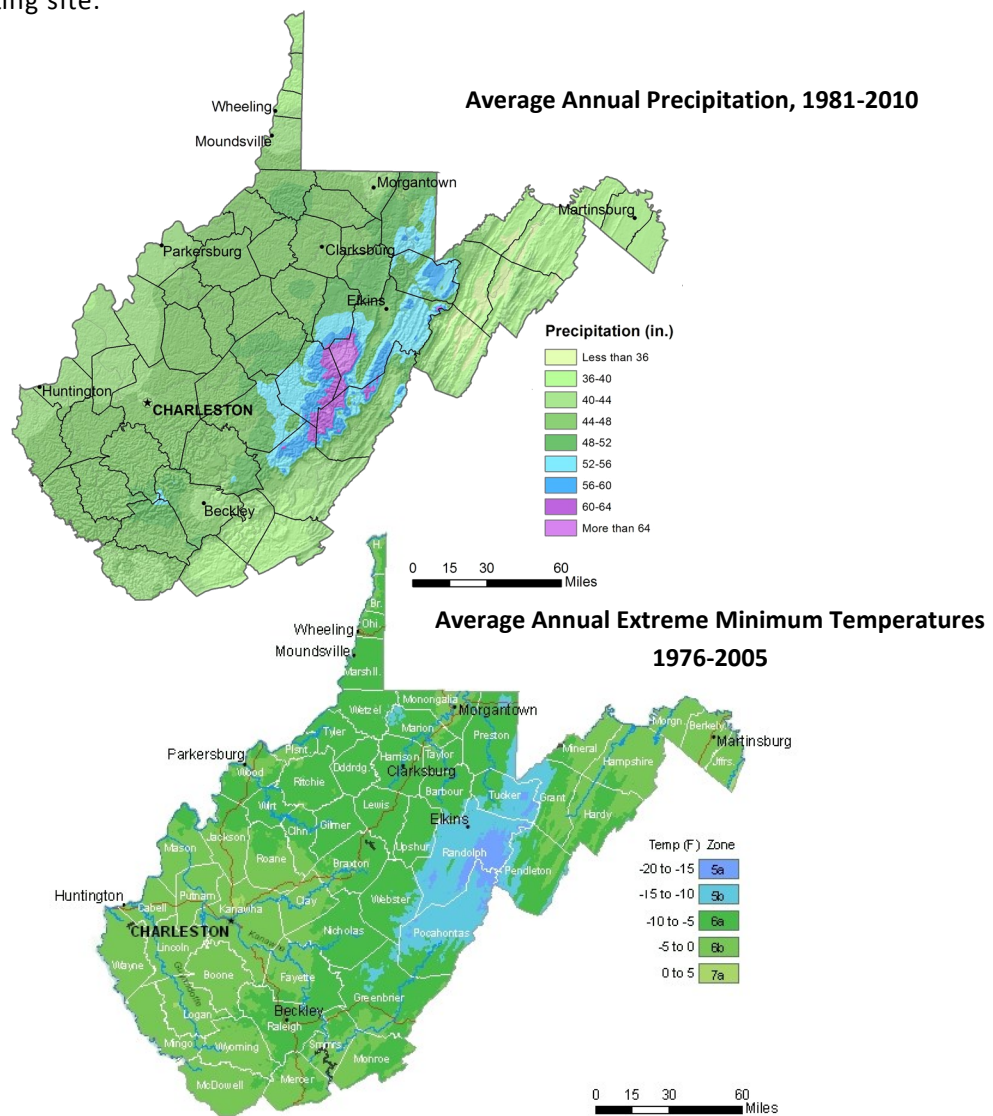
Hughes, M., E. Oaksford and M. Blakeslee. *Urban Tree Selection Guide: A Designer's List of Appropriate Trees for the Urban Mid-Atlantic*. 2015. Casey Trees.

Gerhold, Henry D., Norman L. Lacasse and Willet N. Wandell. Eds. 1992. *Street Tree Factsheets*. Penn State University, University Park, PA.

CONSIDERATIONS - MICROCLIMATES

WEST VIRGINIA MICROCLIMATES

Due to its mountainous topography, West Virginia has quite a few microclimates to consider. A southern– or western–facing slope may be considerably drier and hotter than one facing east or north. A tree planted in a low-lying area may succumb to a frost pocket. Even buildings in urban areas can create microclimates like rain shadows and wind tunnels. Consider these things when assessing a planting site.



Average annual precipitation 1981-2010 and USDA Plant Hardiness Zone Map with Average Annual Extreme Minimum Temperatures between 1976-2005 for the state of West Virginia
Maps by: Prism Climate Group, Oregon State University

CONSIDERATIONS - SITE

RIGHT TREE RIGHT PLACE

Tall-growing trees can interfere with overhead utility lines and create safety hazards, service interruptions, increased maintenance costs and difficulties with proper pruning, forcing utility companies to severely prune them to reduce their crowns so they “fit” under utility lines. Doing this removes a lot of live foliage, leaves large wounds on trees that may introduce decay, disrupts the natural structure of trees (adventitious water sprouts may grow taller than the original branches within years) and ultimately stresses trees, making them unsightly and prone to develop future hazards. Be sure any trees planted under utility lines will be less than 25-30’ in mature height!



The tree on the left has been severely pruned to accommodate utility lines. Trees <25-30’ in mature height are more suitable for planting beneath utility lines (right).

Stephen F. Austin State University (left); J. LaForest, University of Georgia (right), Bugwood.org

SPECIAL NOTE ABOUT ROOT CONFLICTS

Certain species of trees are not suited for planting next to hardscape like pavement or walkways, because they will heave it up and distort it with large surface roots. The following species and genera are notorious for having large surface roots.

katsura tree

American yellowwood

common hackberry

osage-orange

sweetgum

elms

maples

sycamore



Tree roots uplifting sections of sidewalk. Such infrastructure damage can be costly and dangerous, causing pedestrians to trip and fall.

A. Koeser, International Society of Arboriculture, Bugwood.org

TREE CHARACTERISTICS

GENERAL DISCLAIMER

The USDA's Plant Hardiness Zone Map divides the U.S. into 11 zones based on average minimal winter temperature. Trees in this guide thrive in zones 5a to 7a. Be sure to purchase trees grown within these zones to ensure their full tolerance of WV winter temperatures. This guide provides general species and cultivar growth habits and needs; consult a local nursery for more specific information. Not all species or cultivars listed may be available in an area.



W. Fountain, Univ. of Kentucky, Bugwood.org
Only certain species tolerate the root restrictions of sidewalk cutouts or pits.

GROWING CONDITIONS

Soil Conditions. Soil salt tolerance indicates whether a species will be harmed by road/sidewalk deicers. Unspecified soil pH means the species/cultivar has no preference. Unspecified soil water tolerance indicates that the species prefers moist, well-drained soils. Species designated for “wet” soils tolerate *periodically*, not continuously, wet soils. Species that tolerate “dry” soils or are “drought tolerant” can survive several weeks between deep waterings (after a 3-year establishment period). “Mod” indicates a moderate degree of drought tolerance. Extensive drought conditions will stress most species to some degree.

Light Conditions. Full Sun: direct sunlight for 6+ hours/day during the growing season. Partial Shade: approximately 3-6 hours of direct sunlight. Shade: <3 hours of sunlight. If no light needs are specified, the species/cultivar has no preference.

Tree Use Suitability. Table section indicating species best suited for...

- *Planters/boxes:* species that tolerate bonsai or above-ground planters
- *Sidewalk cutouts, pits, planting strips:* indicating limited rooting space and potential hardscape conflict
- *Parking lot islands or strips:* species more tolerant of heat, air pollution, soil salt and extremes of soil moisture
- *Windbreak/snow shield:* typically evergreen species
- *Privacy/noise screen:* typically evergreen species or species that can be trained as a hedge
- *Park or lawn:* for larger species or species less tolerant of urban stresses such as heat or drought

SPECIES/CULTIVAR CHARACTERISTICS

Species Benefits. Nativity, aesthetics, and tolerance of drought and disease. “Resistant to disease” refers to cultivars bred for resistance to specific pathogens that threaten the species (e.g., fire blight, Dutch elm disease or oak wilt) or species with no serious pathogen issues.



Species Issues. Thin bark, weak wood or branch attachment, excessive pest issues, or “fruit, nut or thorn conflicts,” which include issues with litter, pedestrian or property hazards, or unsightliness. Choose planting sites accordingly.



K. A. Rawlins, Univ. of Georgia, Bugwood.org



P. Wray, Iowa State Univ., Bugwood.org

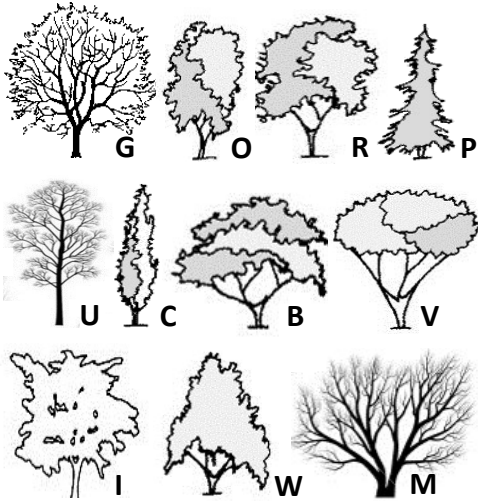
Sweetgum (left) “gumballs” can be a pedestrian hazard. Certain species like dawn redwood and American sycamore shed buckets of leaves each year, necessitating cleanup. Species with large fruit like black walnut (right) and osage-orange can dent vehicles in parking lots.

Growth Rate. How fast a species grows can give an idea of life span and maintenance requirements.

Pruning Needs. Clearance refers to removing lower branches for lines of sight, or to create space for vehicles or pedestrians. Form refers to corrective pruning needed to establish good tree structure.

Crown Shape. Different species have different growth habits, and some smaller tree species may naturally have a multi-stemmed growth form. The following tables indicate the general shape of species and various cultivars to help with placement of these species (e.g., using a species with columnar crown shape for tight spaces, or reserving spreading crown shapes for larger lawns). Crown shape also lends aesthetic balance to the landscape.

Crown shape	Symbol
Globose (spherical)	G
Oval	O
Rounded	R
Pyramidal	P
Upright	U
Columnar	C
Broad (spreading)	B
Vase	V
Irregular/variable	I
Weeping	W
Multi-stemmed	M



UNSUITABLE TREES

There are a variety of reasons why certain species should not be planted in an urban environment, especially as street trees. Here is a short list of some historically popular species among homeowners that should be carefully placed or avoided in general.

common name, Scientific name	Over-planted	Weak wood/branch attachment	Large surface roots	Prone to decay	Significant pest problems	Invasive species	Severe fruit/nut or debris issues	Intolerant of urban conditions	Short life span	Prone to disease	Notes
American elm, <i>Ulmus Americana</i>	•	•								•	Hybrids resistant to Dutch elm disease available.
American sycamore, <i>Platanus occidentalis</i>		•				•					Extremely large tree; plant in open lawn and riparian areas.
ash, <i>Fraxinus</i> spp.	•			•							Host to invasive emerald ash borer. Be prepared to treat with chemical injections.
birch (except river birch), <i>Betula</i> spp. Except <i>B. nigra</i>		•	•				•	•			White birch may do well in higher elevations. Best for planting in riparian areas.
black locust, <i>Robinia pseudoacacia</i>		•		•	•			•			Aggressive, opportunistic growth; will colonize any disturbed area. Locust leaf miner severely defoliates every summer.
black walnut, <i>Juglans nigra</i>			•			•					Do not plant near pedestrian and parking areas. Chemically prevents growth of other plants within rooting zone. Not drought resistant; needs deep, moist soil.
boxelder, <i>Acer negundo</i>		•				•	•	•			Good for plantings in riparian areas.
callery pear, <i>Pyrus calleryana</i>	•	•			•	•		•			Weak branch attachment. Has escaped cultivation and become invasive in natural areas.
Chinese (Drake) elm, <i>Ulmus parvifolia</i>	•	•			•						Has escaped cultivation and become invasive in natural landscapes; prolific seeder.
Colorado blue spruce, <i>Picea pungens</i>							•			•	More suitable for higher elevations.
crapemyrtle, <i>Lagerstroemia indica</i>	•	•		•	•	•	•				Host to invasive crapemyrtle bark scale. Escapes cultivation by suckering and prolific seeding.
eastern hemlock, <i>Tsuga canadensis</i>				•			•				Host to invasive hemlock woolly adelgid. Be prepared to treat with chemicals. Best in riparian areas.
flowering dogwood, <i>Cornus florida</i>	•						•			•	Prone to anthracnose in harsh urban environment when subject to drought and heat.
Fruit tree varieties bred for production						•	•				Not suitable as street trees. Best planted in lawn settings in soil within acceptable limits for heavy metals.
gingko (female), <i>Ginkgo biloba</i>						•					Produces malodorous fruit.
golden raintree, <i>Koelreuteria paniculata</i>	•	•			•						Escapes cultivation; sensitive to cold winters and will die back.
Lombardy poplar, <i>Populus nigra</i>		•		•				•	•		Prone to root suckering.
mimosa (silk tree), <i>Albizia julibrissin</i>	•	•		•	•	•	•	•	•		Extremely invasive, prolific seeder. Prone to mimosa wilt and mimosa webworm which also targets native honeylocust.
Norway maple, <i>Acer platanoides</i>	•	•	•		•	•		•	•		Host for invasive Asian longhorned beetle; verticillium wilt.
Norway spruce, <i>Picea abies</i>	•		•								Plant at least 30 feet from any structure. Cytospora canker a problem.
paper mulberry, <i>Broussonetia papyrifera</i>	•	•	•	•		•	•				Extremely invasive and weak-wooded.
Russian olive (autumn olive), <i>Eleagnus angustifolia</i>					•						Aggressive and opportunistic growth; will colonize any disturbed area.
Siberian elm, <i>Ulmus pumila</i>		•	•			•					Aggressive growth. Best for use in reclamation or out-of-the-way locations.
silver maple, <i>Acer saccharinum</i>	•	•	•	•		•					Host to invasive Asian longhorned beetle. Best for plantings in riparian areas.
tree of heaven, <i>Ailanthus altissima</i>		•			•						Aggressive and opportunistic growth; will colonize any disturbed area. Host to invasive agricultural pest brown marmorated stink bug.
white mulberry, <i>Morus alba</i>		•			•	•					Extremely invasive and staining fruit.
willow, <i>Salix</i> spp.		•	•			•					Plant at least 30 feet from any structure, and keep away from water features.

SMALL TREES

Species <30' in mature height and <35' in mature width. Ideal for tree lawns >2' wide, cutouts at least 4'x4', and under utility lines.




Kobus Magnolia
T. D. Sydnor, The Ohio
State Univ.,
Bugwood.org

Name	Crown Shape	Soil salt tolerance			Soil water tolerance		Soil pH		Species benefits	
common name (Scientific name , 'cultivar')		Low, Medium, High	Wet	Dry	Acid	Alkaline	Resistance to disease	Showy flowers	Native	Drought tolerant
American hornbeam (<i>Carpinus caroliniana</i>)	O, M	L	•		•	•	•		•	Mod
blackhaw viburnum (<i>Viburnum prunifolium</i>)	O, R, V, M	L		•	•	•		•	•	•
common witch hazel (<i>Hamamelis virginiana</i>)	R, V, M	L			•	•	•		•	Mod
crabapples (<i>Malus</i> spp.)	R, U, V, M	L	•		•	•		•		Mod
x 'Adams'	G	L	•	•	•		•	•		Mod
x 'Adirondack'	O, V, U	M		•	•	•	•	•		•
x 'Centurion'	O, C, U, B	M		•	•	•	•	•		Mod
x 'Donald Wyman'	R, B, U	M	•	•	•	•	•	•		Mod
x 'Harvest Gold'	O, C, U	M	•	•	•	•	•	•		
x 'Prairiefire'	G, O, U	M	•	•	•	•	•	•		Mod
x 'Professor Sprenger'	O, U, B	L	•	•	•		•	•		
x 'Sentinel'	P, V, U	L	•	•	•		•	•		
x 'Snowdrift'	R, O, M	M	•	•	•		•	•		Mod
x 'Sugar Tyme'	O, U	M	•	•	•		•	•		
eastern redbud (<i>Cercis canadensis</i>)	G, B, I, M	L-M	•		•	•		•	•	•
hawthorns (<i>Crataegus</i> spp.)		M	•	•		•		•		•
crus-galli, 'Thornless cockspur'	G	L	•	•		•	•	•	•	Mod
laevigata , 'Crimson Cloud'	O, B, P	L	•	•	•	•	•	•		•
phaenopyrum, 'Washington'	R, P	L-M	•	•	•	•	•	•	•	•
viridis, 'Winter King'	R, V, B	L	•	•	•	•	•	•	•	•
crus-galli x phaenopyrum, 'Vaughn'	G, B	M			•	•		•		Mod
katsura tree (<i>Cercidiphyllum japonicum</i> , 'Pendula')	R, W	M			•	•	•			Mod
Kwanzan cherry (<i>Prunus serrulata</i> , 'Kwanzan')	U, V	L			•	•		•		Mod
magnolias (<i>Magnolia</i> spp.)		L			•			•		Mod
kobus var. stellata	O, B, M	L			•			•		Mod
x soulangeana , 'Saucer'	R	L			•			•		Mod
virginiana	C, V, M	L	•		•		•	•	•	?




Species issues				Pruning needs	Light needs	Growth rate	Good for					
Thin bark easily damaged	Fruit/Nut or thorn conflicts	Short life span (<40 years)	Wood susceptible to breakage	Clearance or form	Full sun ☀ Partial shade ☀☀	Slow, medium, fast	Planters/boxes	Sidewalk cutouts, pits, planting strips	Parking lot islands or strips	Windbreak/snow shield	Privacy/noise screen	Park or lawn
•			C, F	☀☀☀	S	•	•	•				•
			C, F	☀☀☀	S	•	•	•				•
•			C, F	☀☀☀	S	•		•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C	☀	S-M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C, F	☀	M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C	☀☀☀	M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C	☀	M	•	•	•				•
•	•	•	C, F	☀☀☀	M		•	•				•
	•	•	F	☀☀☀	M		•	•				•
		•	F	☀☀☀	S		•	•				•
	•	•	C, F	☀☀☀	M		•	•				•
	•	•	C, F	☀	M	•	•	•				•
		•	C, F	☀	M	•	•	•				•
	•	•	C	☀☀☀	M	•	•					•
		•	C, F	☀☀☀	M			•		•		•
•		•	C, F	☀	M	•	•	•				•
			C, F	☀	S-M							•
•	•		C, F	☀☀☀	S	•						•
•	•		C, F	☀	M	•						•
•			F	☀☀☀	M			•				•

The Arbor Day Foundation

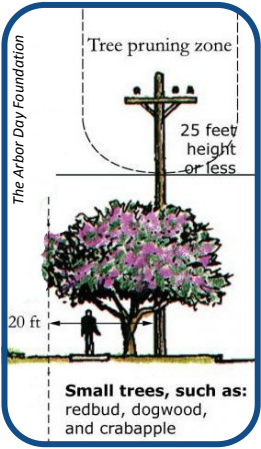


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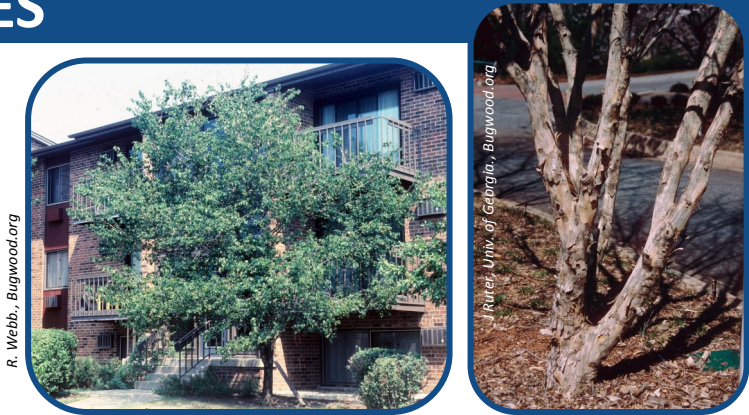


Thornless
T. D. Sydnor
Brynwood



SMALL TREES

CONTINUED



Washington hawthorn

Trident maple

Name	Crown shape	Soil salt tolerance		Soil water tolerance		Soil pH		Species benefits		
common name (Scientific name, 'cultivar')		Low, Medium, High	Wet	Dry	Acid	Alkaline	Resistance to disease	Showy flowers	Native	Drought tolerant
Trident maple (<i>Acer buergeranum</i>)	O, B, R, M	M			•	•	•			Mod
serviceberries (<i>Amelanchier</i> spp.)	U	M	•		•			•	•	Mod
<i>canadensis</i> , 'Spring Glory'	U	M			•			•	•	Mod
<i>laevis</i> , 'Cumulus'	C, V, U, M	M			•			•	•	Mod
<i>laevis</i> , 'Majestic'	O, V, U, I, M	M			•		•	•	•	Mod
<i>x grandiflora</i> , 'Autumn Brilliance'	O, U, V, M	M	•		•		•	•	•	Mod
<i>x grandiflora</i> , 'Princess Diana'	O, B, U, I, M	M			•			•	•	Mod
two-winged silverbell (<i>Halesia diptera</i>)	C, R, U, V, M	L	•		•			•	•	Mod

EVERGREENS

American holly (<i>Ilex opaca</i> , 'Stewart's Silver Crown')	P	M		•			•	•			•	•
arborvitae (<i>Thuja</i> spp.)	P	L-M		•			•	•			•	Mod
<i>occidentalis</i> , 'Emerald Green'	C, P	L-M		•			•	•			•	Mod
<i>occidentalis</i> , 'Nigra'	P	L		•			•	•			•	Mod
<i>occidentalis</i> , 'Hetz' Wintergreen'	P	M		•			•	•			•	Mod
Hicks yew (<i>Taxus x media</i> , 'Hicksii')	C, U	M			•				•			•
junipers (<i>Juniperus</i> spp.)	P	M					•	•			•	•
<i>virginiana</i> , 'Elegantissima'	C, P	M					•	•			•	•
<i>virginiana</i> , 'Burkii'	P	M-H			•		•	•			•	•
<i>virginiana</i> , 'Keteleeri'	P	M					•	•			•	•
'Glen St. Mary' southern magnolia (<i>Magnolia grandiflora</i> , 'Glen St. Mary')	O, P	M		•			•	•		•	•	Mod
'Hasse' southern magnolia (<i>Magnolia grandiflora</i> , 'Hasse')	O, P, U	M		•			•	•		•	•	Mod



Katsura tree
T. D. Sydnor, The Ohio State Univ., Bugwood.org



Emerald green arborvitae
R. Webb, Bugwood.org



Two-winged silverbell flowers
N. Loewenstein, Auburn University, Bugwood.org

Species issues				Pruning needs	Light needs	Growth rate	Good for			
Thin bark easily damaged	Fruit/Nut or thorn conflicts	Short life span (<40 years)	Wood susceptible to breakage	Clearance or form	Full sun ☼ Partial shade ½☼	Slow, medium, fast	Planters/boxes	Sidewalk cutouts, pits, planting strips	Parking lot islands or strips	Windbreak/snow shield
			•	C, F ☼ ½☼	M	•	•	•		•
•				C ☼ ½☼	M	•	•	•		•
•				C, F ☼ ½☼	M	•	•			•
•		•		C ☼ ½☼	M	•	•	•		•
•		•		C, F ☼ ½☼	M	•	•	•		•
•				C, F ☼ ½☼	S	•	•	•		•
•				C ☼ ½☼	M	•	•	•		•
•				C, F ☼ ½☼	M	•	•		•	•



Apple serviceberry
R. Webb, Bugwood.org

•				C ☼ ½☼	S	•	•	•	•	•	•
		•	•	C ☼ ½☼	S	•	•	•	•	•	•
		•	•	C ☼ ½☼	S	•	•	•	•	•	•
		•	•	C ☼ ½☼	S	•	•	•	•	•	•
		•	•	C ☼ ½☼	F	•	•	•	•	•	•
•				C ☼ ½☼	S-M	•		•	•	•	•
			•	C ☼ ½☼	F	•	•	•	•	•	•
			•	C ☼ ½☼	F	•	•	•	•	•	•
			•	C ☼ ½☼	F	•	•	•	•	•	•
•	•			C ☼ ½☼	S	•	•	•	•	•	•
•	•			C ☼ ½☼	S	•	•	•	•	•	•



Allegheny serviceberry
N. Loewenstein, Auburn Univ., Bugwood.org

MEDIUM TREES

Species 30-50' at mature height and <45' in mature width. Ideal for plantings at least 25' from buildings and utility lines and tree lawns >4' wide.



Chinese pistache

J. Ruter, Univ. of Georgia, Bugwood.org

Name	Crown shape	Soil salt tolerance		Soil water		Soil pH		Species benefits		
common name (Scientific name, 'cultivar')		Low, Medium, High	Wet	Dry	Acid	Alkaline	Resistance to disease	Showy flowers	Native	Drought tolerant
American hornbeam (<i>Carpinus caroliniana</i>)	O, M	L	•		•	•	•		•	Mod
Kentucky yellowwood (<i>Cladrastis kentukea</i>)	R, V	?	•	•	•	•	•	•	•	Mod
black gum (<i>Nyssa sylvatica</i>)	O, P	H	•		•				•	•
cherries (<i>Prunus</i> spp.)										Mod
sargentii, 'Columnaris'	C, U, V	M			•	•		•		•
x yedoensis, 'Yoshino'	R, V	L			•			•		Mod
Chinese pistache (<i>Pistacia chinensis</i>)	O, R, B, V	L			•	•		•		•
common hackberry (<i>Celtis occidentalis</i>)	R, V, I	H	•	•	•	•			•	•
common persimmon (<i>Diospyros virginiana</i>)	O, P	M-H	•	•	•	•			•	•
European mountain ash (<i>Sorbus aucuparia</i>)	O, U, R, M	L			•			•		Mod
osage orange (<i>Maclura pomifera</i>)	R, B	M	•		•	•	•		•	•
red maple (<i>Acer rubrum</i>)	O, R, U	L	•		•			•	•	Mod
'Armstrong'	C, U	L	•		•			•	•	Mod
'Autumn flame'	R	L	•		•			•	•	Mod
'Bowhall'	U	L	•		•			•	•	Mod
river birch (<i>Betula nigra</i> , 'Heritage')	O, P, U, M	M	•		•		•		•	Mod
sourwood (<i>Oxydendrum arboretum</i>)	O, P	L-M			•			•	•	Mod
sweetgum (<i>Liquidambar styraciflua</i> , 'Moraine')	O, P	M	•		•	•			•	Mod
Turkish filbert (<i>Corylus colurna</i>)	O, P	L	•	•	•	•	•			•

EVERGREENS

American holly (<i>Ilex opaca</i>)	P	M	•	•	•	•
eastern white pine (<i>Pinus strobus</i> , 'Fastigiata')	C	L		•		Mod
junipers (<i>Juniperus</i> spp.)	P	M	•	•	•	•
<i>virginiana</i> , 'Canaertii'	P	M		•	•	•
<i>virginiana</i> , 'Pendula'	C, P, W	M		•	•	•



Flowers of Kentucky yellowwood

Species issues				Pruning needs	Light needs	Growth rate	Good for					
Thin bark easily damaged	Fruit/flower or thorn conflicts	Pest issues	Wood susceptible to breakage	Clearance or form	Full sun ☀ Partial shade ☁	Slow, medium, fast	Planters/boxes	Sidewalk cutouts, pits, planting strips	Parking lot islands or strips	Windbreak/snow shield	Privacy/noise screen	Park or lawn
•			C	☀☀☀	S	•	•	•				•
•		•	F	☀☀☀	M			•				•
	•		C	☀☀☀	S		•	•				•
•			F	☀	M		•	•				•
•	•		C, F	☀	M		•	•				•
	•		C, F	☀☀☀	M		•	•				•
•	•		F	☀☀☀	F			•				•
	•	•	C	☀	M		•	•				•
	•	•	C, F	☀	M		•	•				•
	•		C, F	☀	F							•
•		•	C, F	☀☀☀	F		•					•
•		•	F	☀☀☀	F							•
•		•		☀☀☀	M		•					•
•		•	F	☀☀☀	F		•					•
			C, F	☀☀☀	F		•	•		•		•
			C	☀☀☀	S			•				•
	•		C	☀☀☀	M		•	•				•
	•		F	☀☀☀	S		•	•				•



W. VanDyk Evans, Bugwood.org



J. Ruter, Univ. of Georgia, Bugwood.org

Sourwood (top: close-up of flowers)



S. Katovich, Bugwood.org

Common hackberry

•				C	☀☀☀	S		•	•	•	•	•
•	•	•	•		☀☀☀	M	•			•	•	•
			•	C	☀☀☀	F	•	•	•	•	•	•
			•		☀☀☀	F	•	•	•	•	•	•
			•	C, F	☀☀☀	F	•	•	•	•	•	•

LARGE TREES

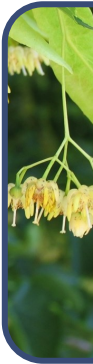
Species >50' at mature height with ≤90' mature width. Ideal for parks, open lawns, green spaces, tree lawns ≥8' wide and sites with no utility lines.




Name	Crown Shape	Salt Tolerance	Soil water		Soil pH		Species Benefits			
common name (Scientific name, 'cultivar')		Low, Medium, High	Wet	Dry	Acid	Alkaline	Resistance to disease	Showy flowers	Native	Drought-tolerant
American elm* (<i>Ulmus americana</i>)	U, V	H	•	•	•	•			•	•
'Valley Forge'	U, V	H	•	•	•	•	•		•	•
'New Harmony'	U, V	H	•	•	•	•	•		•	•
Baldcypress (<i>Taxodium distichum</i>)	C, P, U	M	•		•	•			•	•
'Monarch of Illinois'	P	M	•	•	•	•			•	•
'Pendens'	P	M	•	•	•	•			•	•
chinkapin oak (<i>Quercus muehlenbergii</i>)	B, R	L	•		•	•	•		•	•
Cucumbertree (<i>Magnolia acuminata</i>)	P, U	?	•		•	•	•		•	Mod
Dawn redwood (<i>Metasequoia glyptostroboides</i>)	O, P	L	•		•					Mod
Ginkgo** (<i>Ginkgo biloba</i>)	P, R	M	•		•	•	•			•
Littleleaf linden (<i>Tilia cordata</i>)	O, P	L	•		•	•		•		Mod
'Glenleven'	O, P	L	•		•	•		•		Mod
'Greenspire'	P	L	•		•	•		•		Mod
Kentucky coffeetree** (<i>Gymnocladus dioica</i>)	O, I	L		•	•	•	•		•	•
London planetree (<i>Platanus x acerifolia</i> , 'Bloodgood')	B, R, P	M	•		•	•				•
northern red oak (<i>Quercus rubra</i>)	R	H			•	•			•	•
Nuttall oak (<i>Quercus nuttallii</i>)	R	?	•		•		•		•	Mod
pin oak (<i>Quercus palustris</i>)	P	L	•		•		•		•	•
Shumard oak (<i>Quercus shumardii</i>)	O, R	H	•		•	•			•	•



Species issues				Pruning needs	Light needs	Growth rate	Good for					
Thin bark easily damaged	Fruit/nut or thorn conflicts	Pest issues	Wood susceptible to breakage	Clearance or form	Full sun ☀ Partial shade ½☀	Slow, medium, fast	Planters/boxes	Sidewalk cutouts, pits, planting strips	Parking lot islands or strips	Windbreak/snow shield	Privacy/noise screen	Park or lawn
	•	•	•	F	☀ ½☀	F		•	•			•
	•	•	•	F	☀ ½☀	F		•	•			•
	•	•	•	F	☀ ½☀	F		•	•			•
				C	☀	F		•	•		•	•
				C	☀	F		•	•		•	•
				C	☀	F		•	•		•	•
	•			c	☀	F		•				•
•				C	☀ ½☀	F						•
				C	☀	F		•	•		•	•
	•			C	☀ ½☀	S		•	•			•
		•		C, F	☀ ½☀	M	•	•	•		•	•
		•		C	☀ ½☀	F	•	•	•		•	•
		•		C	☀ ½☀	M	•	•	•		•	•
	•			C	☀	M			•			•
	•	•		C	☀	F	•	•	•			•
	•	•	•		☀	F		•				•
	•			C	☀	M		•	•			•
	•	•	•	C	☀	M		•	•		•	•
	•			F	☀	F			•			•



Littleleaf
J. Obrien, US
Bugwood.org



Kentucky c
flowers
T. D. Sydnor, T
Bugwood.org



Littleleaf linden flowers
J. Obrien, USDA Forest Service, Bugwood.org



Kentucky coffeetree flowers
T. D. Sydnor, The Ohio State Univ., Bugwood.org

LARGE TREES

CONTINUED



Tulip poplar flower



Eastern white pine

Name	Crown Shape	Soil salt Tolerance		Soil water		Soil pH		Species Benefits		
common name (Scientific name , 'cultivar')		Low, Medium, High	Wet	Dry	Acid	Alkaline	Resistance to disease	Showy flowers	Native	Drought tolerant
sweetgum (Liquidambar styraciflua)	O, P	M	•		•	•			•	Mod
'Burgundy'	O, P	M	•		•	•			•	Mod
'Rotundiloba'	O, P	M	•		•	•			•	Mod
sugar maple (Acer saccharum)	O, R	L			•	•			•	Mod
tulip poplar (Liriodendron tulipifera)	O	L	•		•			•	•	Mod
shagbark hickory (Carya ovata)	O	M	•	•	•	•	•		•	Mod
shingle oak (Quercus imbricaria)	O, R, P	H	•		•	•			•	•
silver linden (Tilia tomentosa)	O, R, P	M			•	•		•		Mod
sycamore (Platanus occidentalis)	R, B, P	M	•		•	•			•	•
white oak (Quercus alba)	R, P	H	•		•				•	Mod
willow oak (Quercus phellos)	R, P	H	•		•		•		•	•
EVERGREENS										
eastern white pine (Pinus strobus)	O, P	L			•				•	Mod
'Glauca'	O, P	L			•				•	Mod
southern magnolia (Magnolia grandiflora)	O, P	M	•		•	•		•	•	Mod



willow oak
L. Morris, Univ. of Georgia, Bugwood.org



ginkgo
J. Ruter, Univ. of Georgia, Bugwood.org

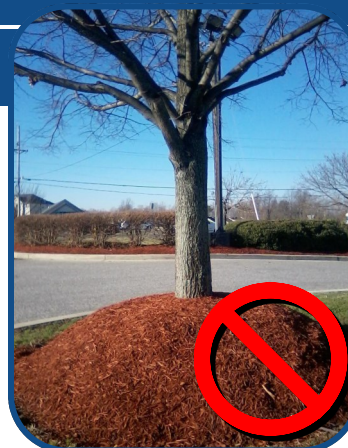


Kentucky coffeetree
V. Wilkins, Indiana Univ., Bugwood.org

Species issues				Pruning needs	Light needs	Growth rate	Good for					
Thin bark easily damaged	Fruit/Nut or thorn conflicts	Pest issues	Wood susceptible to breakage	Clearance or form	Full sun ☀ Partial shade ½☀	Slow, medium, fast	Planters/boxes	Sidewalk cutouts, pits, planting strips	Parking lot islands or strips	Windbreak/snow shield	Privacy/noise screen	Park or lawn
•			C	☀ ½☀	M		•	•			•	
•			C	☀ ½☀	M			•				•
			C	☀ ½☀	M		•	•				•
			C	☀ ½☀	M		•			•		•
•	•			☀	M			•				•
•	•			☀ ½☀	S							•
•			C	☀	F			•				•
	•		C, F	☀ ½☀	F			•		•		•
•	•			☀	F		•	•		•		•
•			C	☀ ½☀	S			•				•
•	•		C, F	☀	F		•	•				•
•	•	•	•	C	☀ ½☀	F	•		•	•	•	•
•	•	•	•	C	☀ ½☀	M	•		•	•	•	•
•	•			C	☀ ½☀	M		•	•	•	•	•

IN SUMMARY

- Urban forests help reduce stress, noise, heating and cooling costs, pollution and runoff.
- Select healthy nursery stock and plant the right tree in the right place.
- Diversity in urban forests is crucial to maintaining a healthy ecosystem.
- “Topping” trees leads to decay, poor form and future hazards.
- Planting a tree too deep or “volcano” mulching leads to stem decay and girdling roots. Root flare should be slightly above soil level.
- Make sure to water new trees weekly during the growing season, and give them a good, slow soaking.



“Volcano” mulching wastes mulch and damages stem tissue by holding moisture against it.

E. Moss, West Virginia State University Extension Service, Bugwood.org

WHY TOPPING HURTS TREES

Sometimes large-maturing trees get too big for a site and there is a desire to reduce their height. Topping is not the way to accomplish this. Branches cut back to a stub develop many weakly-attached, fast-growing sprouts. These sprouts will ultimately make the tree taller in a short amount of time, necessitating even more pruning. Topping also removes too much live foliage and destroys a tree’s natural form, weakening it and introducing many wounds where decay organisms can enter live tissues.



Topping severely stresses a tree, leaving many wounds and causing it to send out adventitious sprouts to regain lost foliage.

J. O'Brien, USDA Forest Service, Bugwood.org

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Northeast Climate Hub
U.S. DEPARTMENT OF AGRICULTURE

And the USDA Forest Service



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West Virginia
HEALTHY PEOPLE
HEALTHY PLACES



City/Town Recognition Application



Division of Health Promotion
and Chronic Disease
HEALTHY PEOPLE IN HEALTHY PLACES



West Virginia HEALTHY PEOPLE HEALTHY PLACES

More About the Program

The Healthy People Healthy Places recognition program is a statewide recognition of communities that showcase a commitment to supporting healthy choices through policy, environment, community-clinical linkages and systems changes. These entities are working to improve the health of West Virginians by implementing policies and programs that will help West Virginians eat better, move more, and be tobacco free.

What's the Benefit of Becoming a Recognized city/town?

Healthy People Healthy Places recipients are recognized as leaders in their communities for going “above and beyond” to make health and wellness a priority. Recipients will be invited to a special recognition event and receive widespread acknowledgement for their commitment to the health of West Virginians.

Healthy People Healthy Places recipients can use their recognition as a recruitment strategy or to advertise their dedication to a healthy lifestyle. Most importantly, Healthy People Healthy Places can give recipients a sense of pride in their passion for improving not only individual health, but West Virginia's future for generations to come.

Award Level Benefits

Platinum Level

- ◆ Feature in state wide West Virginia Magazine (*TBA*)
- ◆ Award stating recognition
- ◆ Window signage for all city buildings
- ◆ Support for national level recognition

Silver Level

- ◆ Window signage for all city buildings
- ◆ Technical assistance to achieve Gold status

Gold Level

- ◆ Award stating recognition
- ◆ Window signage for all city buildings
- ◆ State-wide press release to promote recognition

Bronze Level

- ◆ Technical assistance to achieve Silver status
- ◆ Window signage for all city buildings



West Virginia
HEALTHY PEOPLE
HEALTHY PLACES

Eligibility

Current proposed guidelines for eligibility for Healthy People Healthy Places Recognition:

- ◆ Towns, cities, and counties throughout the state are eligible to apply. There are three population size categories for cities/towns and three for counties. Communities have different standards according to population size.
- ◆ Community partners/organizations that have a letter of support/recommendation from any level of government (local or county) can apply for their local jurisdiction and assist in the application process. Community partner/organization does not have to be non-profit.
- ◆ Unincorporated communities that have a letter of support/recommendation from their county commission can apply and will be evaluated on their county level policies. (Provide an attachment, or upload if doing application online, with a copy of the letter)

Why does recognition matter?

Currently, the major causes of death and disability in West Virginia are due to chronic conditions such as heart disease, cancer, stroke, and type 2 diabetes, and a significant proportion of these conditions are preventable. Becoming a Healthy People Healthy Places Recognized Community shows you are providing a healthy environment for your residents, thereby supporting better choices and an overall healthier West Virginia.

By meeting most or all the benchmarks to become recognized, communities provide an established environment to foster behavior modification, in addition to ordinance adoption and implementation.

Healthy People Healthy Places encourages the implementation of ordinances, policies, programs, and procedures that touch not only community residents, but also employees and visitors to the community. By providing a community environment rooted in evidence-based health and wellness principles, you are contributing to West Virginia's future.



West Virginia ranked 45 out of 50 on America's Health Rankings for 2019¹. West Virginia ranks in the bottom 10 across behaviors, clinical care and health outcomes measures, yet ranks 11th for policy and 30th for community and environmental measures.

Other WV data:

Rate	WV Rate	National Rate*
Obesity Rate, WIC Participants Ages 2-4 (2016)§	16.6%	13.9%
Obesity Rate, 10- to 17-Year Olds (2017-2018)§	20.9%	15.3%
Obesity Rate, High School Students (2017)§	19.5%	14.8%
Obesity Rate, Adults (2018)	39.5%	Unavailable for 2018; most recent figure is 39.8% for 2015-2016**
Diabetes Rate, Adults (2018)	16.2%	10.9%
Hypertension Rate, Adults (2017)	43.5%	32.3%
High Cholesterol, Adults (2017)	39.7%	33.0%
Participated in Less Than the Recommended 150 Minutes of Aerobic Physical Activity Per Week, Adults (2017)	51.9%	49.4%
Did Not Participate in Any Physical Activities During the Past Month, Adults (2018)	28.2%	23.8%
Did Not Participate in Enough Aerobic and Muscle Strengthening Exercises to Meet Guidelines, Adults (2017)	84.9%	79.7%
Current E-cigarette User, Adults (2017)	5.7%	4.6%
Current Smoker, Adults (2018)	25.3%	16.1%
Reports Smoking Every Day, Adults (2018)	20.6%	11.7%
Consumed Fruit Less Than One Time Per Day, Adults (2017)	44.9%	36.6%
Consumed Vegetables Less Than One Time Per Day, Adults (2017)	18.3%	18.1%
Daily Consumption of Soda, Pop, Or Any Sugar-Added Beverage, Adults (2016)	39.2%	‡
Reports Fair or Poor Health Status, Adults (2018)	26.3%	17.3%

*National Rate is the median of all states and the District of Columbia

** Source: U.S Department of Health and Human Services, National Center for Health Statistics

1. United Health Foundation. America's Health Ranking 2019 Annual Report. Available at <https://www.americashealthrankings.org/learn/reports/2019-annual-report>

§ Source: The State of Childhood Obesity, Robert Wood Johnson Foundation

‡ This question was an optional module and complete national data is not available for comparison.

All other data without indicator is from the WV Health Statistics Center (HSC) Behavioral Risk Factor Surveillance System Report and is the **crude prevalence (not age-adjusted)**; all questions are not asked every year so year the data was collected is shown.



West Virginia
HEALTHY PEOPLE
HEALTHY PLACES

How do I apply to become a Healthy People Healthy Places recognized city?

Deadlines

The application period opens on September 1st, 2020. Applications must be received by 11:59 PM EST on November 20th, 2020.

Applications can be submitted online at this link, [HHPH City application](#) or submit a paper application to james.a.vance@wv.gov.

Tips for the application process

- ◆ You do not have to complete the application in one sitting. You will be able to save your application and move back and forth between pages in the online application. However, it is suggested to compile your answers first and then enter your answers all at once.
- ◆ Make sure you have copies of your responses.
- ◆ Submitted applications are final.

The Healthy People Healthy Places recognition program has four levels of recognition: Platinum, Gold, Silver, and Bronze.

There are different benchmarks listed within the application for each category (Nutrition, Physical Activity and Tobacco), and the applicant will use a check mark to denote the benchmarks in each section (Policy, Environmental and Community-Clinical Linkages/System Changes) that are currently being implemented within the community.

Scoring

The Healthy People Healthy Places level of recognition (Platinum, Gold, Silver and Bronze) is determined by reaching a set number of benchmarks in each section of all three categories. There is a total of 74 benchmarks. The number of benchmarks reached for recognition is different for various sizes of population. To read more about the scoring processes, please see pages 15-17 of this application for an explanation of how each level of recognition is awarded.



West Virginia
HEALTHY PEOPLE
HEALTHY PLACES

Need Help or Have Questions?

The team behind the West Virginia Healthy People Healthy Places recognition program can provide assistance and consultation regarding Healthy People Healthy Places. The team can provide the following:

- ◆ Resources on how to implement and accomplish the required elements within each category
- ◆ Resources on how to adopt policies related to physical activity, nutrition, and tobacco
- ◆ Content expertise and information regarding best practices
- ◆ Information and technical assistance - trends, data, and best practices for physical activity, nutrition, and tobacco
- ◆ Training materials and toolkits
- ◆ Data related to physical activity, nutrition, and tobacco
- ◆ Resources on how to implement a worksite wellness program – including the adoption of policies related to physical activity, nutrition, and tobacco
- ◆ Information or technical assistance regarding Healthy People Healthy Places process
- ◆ Best practices being implemented and/or suggested by the State of West Virginia
- ◆ How to establish partnerships, utilize these partnerships, and collaborate using existing resources

Resources

For each category, there are specific benchmarks that are required for an applicant to be considered for Healthy People Healthy Places Recognition. The team can also assist and provide additional information around these elements.

Healthy People Healthy Places requires certain policies to be in place. The team has sample policies on file to assist applicants in meeting the benchmarks listed within each category.

For more assistance on Healthy People Healthy Places you can contact Program Manager James Vance at james.a.vance@wv.gov You can also visit our website, <https://dhhr.wv.gov/hpcd/Pages/default.aspx>

Applicant Information

Name of city/town (name to appear on the certificate) (City hence forth):

Size of city population:

☐

Small city (<10,000)

☐

Medium city (10,001 to 19,999)

☐

Large city (>20,000)

Actual population size (latest Census number):

Which of the following describes your city’s type of government, if any? (Pick only one of the following City or Unincorporated)

City (Please fill out additional application Information on next page)

☐

Mayor Council

-

Mayor’s Name:

-

Email Address:

☐

Council/Board/Commission

-

Council or Board Chairperson’s Name:

-

Email Address:

☐

Council Manager

-

Manager’s Name:

-

Email Address:

☐

Unincorporated (Please fill out additional application Information on next page)

Application Information continued

☐ Community Coalition/Organization (Please list community coalition/organization assisting or facilitating City with application if applicable)

- Coalition/Organization Director:
- Email Address:

Municipality (If applicable)

Mailing Address:

City/Town:

State: West Virginia

Zip:

Phone Number (XXX) XXX-XXXX:

Please enter the information below for the APPLICATION CONTACT PERSON:

Contact's Name:

Contact's Title:

City/Town:

Email Address:

Phone Number (XXX) XXX-XXXX:





West Virginia HEALTHY PEOPLE HEALTHY PLACES

Nutrition - Fruit and Vegetable Consumption / Water Consumption Benchmarks

Policy

Written policies, procedures, and ordinances

Please check all that apply.

Provide an attachment, or upload if doing application online, with a copy or a link to the policy for each benchmark selected. (County wide policies are applicable)

	At least one city policy for reduced tax rates or fees for businesses selling fruit and vegetables.
	At least one city office that has healthy food and sugar sweetened beverage policies that include at least three of the following: catered events, meetings, onsite food services, and vending.
	At least one school policy within city jurisdiction for healthier options at concession stands.
	At least one school policy restricting sugar sweetened beverages on school property before or after school is in session within city jurisdiction.
	At least one school policy regarding healthy food celebrations within city jurisdiction.
	At least one city policy for use of public land for community gardens.
	Policies to support breastfeeding at all city government offices.
	At least one clinic or health system that have Baby Friendly Policies (Breastfeeding-promotion policies) within city jurisdiction.
	At least one city policy for reduced tax rates for businesses using local farmers.
	At least one city policy that facilitates the use of SNAP/EBT, WIC, and senior vouchers at farmers markets.

Environmental

Basic facilities, resources, and changes to the environment

Please check all that apply.

Provide an attachment, or upload if doing application online, with pictures, locations, work plans or other information to document each benchmark selected.

	At least one farmers market within city jurisdiction.
	At least one farmers market within city jurisdiction that accepts SNAP/EBT, WIC, and senior vouchers
	At least one school and/or community garden within city jurisdiction.
	City initiative to increase fruit and vegetable access and consumption.
	At least one regularly scheduled healthful cooking program or nutritional education program within city jurisdiction.
	At least half of the convenience stores within city jurisdiction sell fruit, vegetables, and water (all four must be sold).
	At least one restaurant or grocery store that has a system to donate surplus fruit and vegetables to local food banks within city jurisdiction.
	At least one food pantry that has signage or other education for healthy food and beverage choices within city jurisdiction.
	At least one food pantry that has refrigeration available to store fresh fruit and vegetables within city jurisdiction.
	City initiative to increase water consumption.



Nutrition - Fruit and Vegetable Consumption / Water Consumption Benchmarks

Community-Clinical Linkages/System Changes

Demonstrate a change in the way health systems interact with community organizations and lifestyle change programs in the community

Please check all that apply. Provide an attachment, or upload if doing application online, with pictures, locations, workplans or other information to document each benchmark selected.

	At least one health system (hospital system, private practice, FQHC, etc.) within city jurisdiction that refers patients to lifestyle change programs in the community to improve healthy eating habits. (Please check all that apply)			
		National Diabetes Prevention Programs		Weight Watchers
		Diabetes Self-Management Education		SNAP-Ed programs
		TOPS		WISEWOMAN
	At least one health system within city jurisdiction that gives patients innovative prescriptions or vouchers for fruit and vegetable consumption.			
	At least one coalition or workgroup within city jurisdiction with a health and wellness component that promotes healthy food and beverage consumption.			
	At least one worksite within city jurisdiction that promotes and supports healthy food and beverages to its employees. (Cannot be the same city office below)			
	At least one city office that promotes and supports healthy foods and beverages to its employees and clients.			
	At least one youth-led empowerment group within city jurisdiction that engage young people to participate in school or community gardens and consume healthy food and beverages.			
	At least one faith-based organization within city jurisdiction that has either a fruit and vegetable garden and/or encourages members to consume healthy food and beverages.			

Potential economic impact

Implementing policy and environmental changes can show an improvement in local economy due to improved access to healthy food sources

1. Can show an increase in revenue at local farmers markets or from local farmers producing fruit and vegetables.
2. Can show an increase in employment at local farmers markets and venues that sell fruit and vegetables.
3. Can show an increase in home values in communities with venues that sell fruit and vegetables.



West Virginia HEALTHY PEOPLE HEALTHY PLACES

Physical Activity

Benchmarks

Policy

Written or policies, procedures, and ordinances

Please check all that apply.

Provide an attachment, or upload if doing application online, with a copy or a link to the policy for each benchmark selected. (County wide policies are applicable)

	A city ordinance that requires all new subdivisions to provide sidewalks and lights.
	A city ordinance that requires all new subdivisions to provide parks and recreation space.
	City ordinance requiring maintenance of existing sidewalks, or a fee in lieu of maintenance
	At least one joint use agreement to permit community use for physical activity (e.g. school, church) within city jurisdiction.
	City comprehensive plan, resolution or policy that supports physical activity by the creation of parks/recreation, bicycle or pedestrian facilities.
	City comprehensive plan, resolution or policy that includes connectivity language (helps city leaders plan to connect places for physical activity to each other in their city).
	City comprehensive plan, resolution or policy that includes Complete Streets (helps city leaders plan that all new street construction or repairs include all forms of ground transportation such as driving, walking, and biking).

Environmental

Basic facilities, resources, and changes to the environment

Please check all that apply.

Provide an attachment, or upload if doing application online, with pictures, locations, work plans or other information to document each benchmark selected.

	At least one new walking/biking trail development (non-paved) within city jurisdiction.
	At least one walking/biking enhancement/expansion of existing trails (non-paved) within city jurisdiction.
	At least one new walking or biking development (paved) within city jurisdiction.
	At least one walking or biking enhancement/expansion of existing tracks (paved) within city jurisdiction.
	At least one multi-generational, fully accessible (ADA) park within city jurisdiction.
	At least one dog park within city jurisdiction.
	Bicycle and walking routes within city jurisdiction have a signage system and bike lanes are clearly marked (e.g. "Share the Road").
	At least one roadway within city jurisdiction has sidewalks .
	Sidewalks within city jurisdiction are in good repair and have curb cuts for accessibility.



West Virginia
HEALTHY PEOPLE
HEALTHY PLACES

Physical Activity Benchmarks

Community-Clinical Linkages/System Changes

Demonstrate a change in the way health systems interact with community organizations and lifestyle change programs in the community

Please check all that apply. Provide an attachment , or upload if doing application online, with pictures, locations, work plans or other information to document each benchmark selected.

	At least one health system within city jurisdiction that write prescriptions for patients to be physically active.
	At least one coalition or workgroup within city jurisdiction with a health and wellness component that promotes places to be physically active.
	At least one city office that promotes and supports physical activity to its employees and clients.
	At least one worksite within city jurisdiction that promotes and supports physical activity to employees. (Cannot be the same city office above)
	At least one group/organization within city jurisdiction that facilitates activities that engage people of all ages to be more physically active.
	At least one faith-based organization within city jurisdiction that facilitates activities that engage people of all ages to be more physically active

Potential Economic Impact

Implementing policy and environmental changes can show an improvement in local economy due to increased access to places to be physically active

- ◆ Can show an increase in revenue from local hotels in communities with places for physical activity such as: rail trails, outdoor adventure parks, rafting etc.
- ◆ Can show an increase in revenue from local restaurants in communities with places for physical activity such as: rail trails, outdoor adventure parks, rafting etc.
- ◆ Can spark population growth in communities with places for physical activity such as: rail trails, outdoor adventure parks, rafting etc.





Policy & Environmental

Written policies, procedures, and ordinances

Please check all that apply. Provide an attachment, or upload if doing application online, with a copy or a link to your county's smoking regulation to document each benchmark selected. City's should attach their own regulation if it includes areas not covered by the county policy

All public areas would be considered smoke-free and include signage. Spit tobacco and Electronic Nicotine Delivery Systems (ENDS) products are their own benchmarks.

This includes:

	Public Housing - Bronze
	Restaurants - Bronze
	Movie theaters - Bronze
	All public and private schools - Bronze
	City or county buildings - Bronze
	Worksites - Bronze
	Day care centers - Bronze
	Health care facilities, hospitals, nursing homes, doctors' offices, etc. - Bronze
	All institutions of higher learning - Bronze
	Public Transportation - Silver
	Hotels - Silver
	Sporting events or recreational facilities, both indoors and out - Silver
	Concert venues - Silver
	Parks and Playgrounds - Silver
	Bars - Gold
	Gaming Venues - Gold
	Outdoor Fairs and Festivals - Gold
	Policy includes Spit Tobacco products - Gold
	Policy includes ENDS products - Mandatory for Gold Level

Community-Clinical Linkages/System Changes

Demonstrate a change in the way organizations and health systems interact with community organizations and lifestyle change programs in the community

Please check all that apply. Provide an attachment , or upload if doing application online, with pictures, locations, work plans or other information to document each benchmark selected.

	At least one health system within city jurisdiction that refers tobacco users to cessation programs available in the community.
	At least one coalition or workgroup within city jurisdiction with a health and wellness component that promotes tobacco prevention, cessation and clean air issues.
	At least one city office that promotes and supports tobacco prevention and cessation to its employees and clients.
	At least one worksite within city jurisdiction that promotes and support tobacco prevention and cessation to employees and clients. (Cannot be the same city office above)
	At least one youth-led empowerment group within city jurisdiction that engages young people to never use tobacco products.
	At least one faith-based organization within city jurisdiction that engages its members to never use tobacco products and promotes cessation services.

Potential Economic Impact

Implementing policy and environmental changes can show an improvement in local economy due to increased access to tobacco free environments

- ◆ Can show an increase in revenue from local business that are tobacco free (hotels, bar, restaurants, gaming facilities, etc.).
- ◆ Can show an increase in revenue from local tourist attractions that are tobacco free (state, national and local parks, outdoor sports complex, etc.).
- ◆ Can spark population growth in communities with strict tobacco free policies.



Bronze Level Recognition

Small City (<10,000)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
3	2	1

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
1	3	1

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
5 bronze from each section	1

Medium City (10,001-19,999)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
4	3	2

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
2	4	2

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
5 bronze from each section	2

Large City (>20,000)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
5	4	3

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
3	5	3

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
5 bronze from each section	3



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Silver Level Recognition

Small City (<10,000)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
4	3	2

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
2	4	2

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
2 silver + 5 bronze From each section	2

Medium City (10,001-19,999)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
5	4	3

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
3	5	3

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
2 silver + 5 bronze From each section	3

Large City (>20,000)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
6	5	4

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
4	6	4

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
2 silver + 5 bronze From each section	4



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Gold Level Recognition

Small City (<10,000)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
5	4	3

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
3	5	3

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
1 gold + 2 silver + 5 bronze From each section	3

Medium City (10,001-19,999)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
6	5	4

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
4	6	4

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
1 gold + 2 silver + 5 bronze From each section	4

Large City (>20,000)

For bronze level recognition you must meet the following number of benchmarks in each section in each category.

Nutrition Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
7	6	5

Physical Activity Benchmarks

Policy	Environment	Comm/Clinical Linkages/Sys Change
5	7	5

Tobacco Benchmarks

Policy & Environment	Comm/Clinical Linkages/Sys Change
1 gold + 2 silver + 5 bronze From each section	5



Platinum/Governor's Award – the top Gold Scoring Community in each category will be eligible for the Healthy People Healthy Places Governor's Award. The review team will select one community to be recognized by strength of application, innovative ideas to enhance the health of your community and how to continue your efforts in the future to be sustainable for future generations to come (site visit may be conducted).



Recognition Event

Healthy People Healthy Places recognition program team will recognize communities for their outstanding efforts for their work to improve overall health by implementing policies and programs that will help West Virginians eat better, move more, and be tobacco free. Communities being recognized this year will be notified in January 2021. A recognition event will be held in Charleston, WV, sometime in early February 2021. The application period opens on September 1st, 2020. Applications must be received by 11:59 PM EST on November 20, 2020. Applications can be submitted online at this link, [HPHP City application](https://www.wv.gov/hphr/city-application), or submit a paper application to james.a.vance@wv.gov.



For more information on Healthy People Healthy Places visit our website, <https://dhhr.wv.gov/hpcd/Pages/default.aspx> or you can contact James Vance Program Manager at james.a.vance@wv.gov.



Bicycle Friendly Community

APPLICATION PREVIEW

Updated August 12, 2020

TO APPLY

Applications are only accepted through the online form.

To submit an application online, please visit apply.bikeleague.org

Access additional resources at bikeleague.org/community

Email questions regarding the BFC application or process to bfa@bikeleague.org

UPCOMING APPLICATION CYCLES

Fall 2020

Open: February 2020

Deadline: October 1, 2020

Awards announced: **December 2020**

Spring 2021

Open: **October 2020**

Deadline: February 10, 2021

Awards announced: May 2021

APPLICATION TIPS

NOTE: Questions highlighted in blue are dependent fields that do not appear in the online application until their corresponding answer option above is selected. **If these questions are not applicable to your community, skip ahead to the next question.**

- **Changes and updates made to the Fall 2020 application in February 2020 are highlighted in Yellow.** Additional changes have been made in August 2020, and are **highlighted in Green.** [For a brief summary and explanation of the changes made in August 2020, please click here to download an accompanying Word document.](#)
- **The Bicycle Friendly Community online application now allows multiple user accounts to collaborate** on a single application! To add a collaborator, click on “Manage Collaborators” in the upper right-hand corner of your online application.
- The application will refer to your type of jurisdiction as ‘community’ throughout the application, for a lack of a better term. So when the application asks about bicycle



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amenities, services and other resources in your community, **please only list what is provided within your jurisdiction's boundaries.** However, if there is a significant bicycle amenity close by, you can tell us about it in the bonus point question at the end of each 'E' section.

- The application is designed **for communities of all sizes.** The conditions that make your community unique -- size, type, location, climate -- are important when determining how to best encourage and support bicycling, and will be taken into consideration when we review your application.
- **It is not necessary to be able to check every box on this application.** We've provided a comprehensive menu of all the ways a community can be bicycle-friendly, and some options are more valuable than others, but we don't expect any community to do everything on the list.
- Unless a question specifically asks about plans for the future, **only check boxes for things that are already being done.** So if most improvements for bicyclists are still in the planning stage, you can either wait a year or two before you apply to increase your chances to receive an award, or you can apply now to benchmark and watch your community move up in award levels in the future (which can be a powerful way to show the impact of investments).
- If your community is doing something that isn't listed in the checkboxes, or that goes above and beyond any of the check box options, please tell us about it! **Use the bonus point questions at the end of each 'E' section and the 'Final Overview' section at the end of the application to give us more details.** This not only helps us to better understand your community, it also helps improve the program by identifying new trends and best practices.
- If you would like to share any documents such as a community bike map or a file with photos with the reviewers, **please include a link or upload the file** either under the relevant question (if possible) or in the designated space at the end of the Final Overview section. We recommend using a service such as TinyURL (<https://tinyurl.com>) to shorten any long links.
- Don't be shy to **tell us about your community's weaknesses.** This gives us a more accurate snapshot of your community, and displays that you are critically evaluating the community's internal efforts, which is an important component of the final 'E', Evaluation & Planning.

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APPLICATION INTRO

Name of Community:

Has the community applied to the Bicycle Friendly Community program before?

☐ **First-Time Application**

(Select this option only if your community has NEVER applied to the BFC program before.)

☐ **Returning Application***

(Select this option if your community has applied to the BFC program, even if that application did not result in an award, or was more than four years ago.)

***If returning, is your community's intention to renew its existing status at the same BFC Award Level, or to apply for a higher BFC designation?**

☐ Applying for Higher Award Level

☐ Renewing at Current Award Level

These responses on renewing applicants' intentions are being collected for informational purposes only. Currently, new and returning applicants must complete the same full BFC application, regardless of their intention to renew or move up in award levels. The League is currently considering a simplified renewal process for communities that intend to renew at their current award level, and we will be piloting this new simplified renewal process in the coming year. Please contact bfa@bikeleague.org with any questions or if you would like to participate in the pilot.

***If returning, what year was the community's most recent BFC application, and what was the result (award level)?**

Community Website:

Community's Twitter URL:

Community's Facebook URL:

CONTACT INFORMATION

Primary Application Contact

Applicant First Name
Applicant Last Name
Title



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Department
Employer
Street Address (No PO Box, please)
City
State
Zip
Phone
Applicant Email

Additional Community Contacts

Did you work with any other local government agencies, departments, or city staff on this application?

- ☐ Yes*
☐ No

***If Yes, provide the following information for each contact: (Up to seven contacts allowed.)**

First Name, Last Name, Agency/Department/Organization, Title, and Email

Did you work with any local advocacy organizations or citizen volunteers on this application?

- ☐ Yes*
☐ No

***If Yes, provide the following information for each contact: (Up to seven contacts allowed.)**

First Name, Last Name, Organization, Title, and Email

Are there other local bicycle, active transportation, or transportation equity advocacy groups in your community not already identified?

- ☐ Yes*
☐ No



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***If Yes, provide the following information for each contact:** (*Up to seven contacts allowed.*)

Name of Primary Contact, Organization, and Email

***Note:** The League will contact local bike advocates in your community (both those listed here and others from our existing database of member groups) for their feedback and input about the community's bicycle-friendly efforts.*

COMMUNITY PROFILE

A1. Community Name: (*Please omit "City of", "Town of", etc.*)

A2. County/ Borough/Parish:

A3. State:

A4. Link to map of community boundaries: (e.g. [Google Maps](#))

A5. If your community spans multiple jurisdictions or does not align with the name of your community given in Question A1, please specify your census geography(ies) here. *We'll use this to collect commuter and demographic data to accompany your application.*

A6. Type of Jurisdiction

- ☐ Town/City/Municipality
- ☐ County/Borough/Parish*
- ☐ Metropolitan Planning Organization/
Council of Governments*
- ☐ Regional Planning Organization*
- ☐ Rural Planning Organization*
- ☐ Census Designated Place (not age-restricted)
- ☐ Census Designated Place (age-restricted)

Please note: The application will refer to your type of jurisdiction as 'community' throughout the application, which should not include any bicycle amenities, services and other resources outside your boundaries.



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- ☐ Indian Country
- ☐ Military Base

A6a. If a County/Borough/Parish, MPO, COG, or RPO, please list all other local jurisdictions (cities, towns, municipalities, or Census Designated Places) that fall within your community's borders. This is to help League staff accurately collect outside data (e.g. from U.S. Census Bureau, OpenStreetsMap, STRAVA Metro, League Cycling Instructor database, etc.) to supplement your BFC Application.

A7. Size of community: *(in sq. mi. of land area)*

A8. Total Population:

A9. Population Density: *(Person per sq. mi. of land area)*

A10. Which of the following best describe your community?

Check all that apply.

- ☐ Urbanized area
 - ☐ Urban core surrounded by low density suburban areas
 - ☐ Low density suburban
 - ☐ Small town
 - ☐ Rural
-

A11. What is the street network density? *(centerline miles of road per sq. mi. of land area)*

- ☐ Less than 5.0
 - ☐ 5.1-10.0
 - ☐ 10.1-15.0
 - ☐ More than 15.0
-

A12. Mayor or top elected official

Note: For internal use only.

Name

Title

Street Address



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City
State
Zip
Phone
Email

ENGINEERING

Policies and Design Standards

B1. Does your community currently have any of the following policies in place?

- ☐ Local Complete Streets ordinance adopted by local governing body*
- ☐ Local Complete Streets policy*
- ☐ Local bicycle routine accommodation policy*
- ☐ Local Complete Streets or bicycle routine accommodation resolution*
- ☐ State, County, or other regional Complete Streets policy or ordinance that only affects some roads within community
- ☐ None of the above

***B1a. What year was the ordinance, policy, or resolution adopted or passed?**

***B1b. Please provide a link to the ordinance, policy, or resolution.**

***B1c. Since the adoption of the ordinance, policy, or resolution, what percentage of the implemented road projects (where bicycle facilities were considered) have included bicycle facilities?**

- ☐ 0-10%
- ☐ 11-25%
- ☐ 26-50%
- ☐ 51-75%
- ☐ More than 75%
- ☐ Unknown

B2. Does your community have bicycle facility selection criteria that increases separation and protection of bicyclists based of levels of motor vehicle speed and volume?



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- ☐ Yes*
- ☐ No

*B2a. Please describe.

B3. Does your community currently have any of the following policies in place that promote shorter distances between homes and destinations? *Check all that apply.*

- ☐ Mixed-use zoning or incentives
- ☐ Planned Unit Development zoning
- ☐ Transit Oriented Development ordinance or program
- ☐ Form-based/design-based codes
- ☐ Connectivity policy or standards
- ☐ None of the above

B4. Does your community currently have any of the following street design policies in place that promote a more comfortable cycling environment? *Check all that apply.*

- ☐ Design manual that incorporates the AASHTO Guide for the Development of Bicycle Facilities, 4th Edition
- ☐ Design manual that incorporates the NACTO Urban Bikeway Design Guide
- ☐ Design manual that incorporates the NACTO Urban Street Design Guide
- ☐ Design manual that incorporates the FHWA's Small Town and Rural Multimodal Network Guide
- ☐ Streetscape design guidelines
- ☐ None of the above

B5. Does your community currently have any of the following additional policies in place? *Check all that apply.*

- ☐ Policy to preserve abandoned rail corridors for multi-use trails
- ☐ Policy to utilize utility corridors for multi-use trails
- ☐ Accommodation of bicyclists through construction sites in the public right-of-way
- ☐ Policy or set schedule for routine maintenance of bike facilities, such as repainting bike lanes
- ☐ Established budget for routine maintenance of bike facilities, such as repainting bike lanes



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- ☐ Maximum car parking standards
- ☐ No minimum car parking standards
- ☐ Paid public car parking
- ☐ Shared-parking allowances
- ☐ Congestion charges
- ☐ None of the above

B6. How do engineers and planners learn how to accommodate bicyclists according to the most current [AASHTO](#) or [NACTO](#) standards? Check all that apply.

- ☐ FHWA/National Highway Institute Training Course
- ☐ Portland State University Initiative for Bicycle and Pedestrian Innovation Training Course
- ☐ Staff participate in bicycle-specific conferences/trainings/educational tours
- ☐ Webinars
- ☐ Internal peer training
- ☐ Training by outside consultant/advocate
- ☐ Require project consultants to have bike/ped qualifications
- ☐ None of the above

End-of-Trip Facilities

B7. What policies or programs increase the amount of end-of-trip facilities for bicyclists? Check all that apply.

- ☐ Bike parking ordinance for existing buildings specifying amount and location
- ☐ Bike parking ordinance for all new developments specifying amount and location
- ☐ Ordinance requiring showers and lockers in existing non-residential buildings
- ☐ Ordinance requiring showers and lockers in new non-residential buildings
- ☐ Building accessibility ordinance (Bicycles are allowed to be parked inside non-residential buildings)
- ☐ Public uncovered bike racks
- ☐ Public covered bike racks
- ☐ Bike valet parking available at community events
- ☐ Ordinance that allows on-street bike parking/bicycle corrals
- ☐ Ordinance that allows bike parking to substitute for car parking
- ☐ Requirement for new developments to meet LEED-Neighborhood Development silver standards or higher
- ☐ Developers are eligible for density bonuses for providing end-of-trip facilities



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- ☐ Subsidy program for private bike parking installation
- ☐ Public or private program that provides grants for bike racks or free bike racks upon request
- ☐ None of the above

B8. What, if any, end-of-trip facilities are available to the general public in your community? *Check all that apply.*

- ☐ Publicly accessible bicycle repair stations
- ☐ Publicly accessible air pumps
- ☐ Bicycle Station or Hub that provides lockers and/or showers for commuters
- ☐ None of the above

B9. Do your standards for bicycle parking: *Check all that apply.*

- ☐ Conform with [APBP Guidelines](#)?
- ☐ Address the need for parking spaces for cargo bicycles?
- ☐ Address the need for facilities to recharge electric assist bicycles?
- ☐ No standards

B10. What percentage of public and private bike racks conform with [APBP Guidelines](#)?

- ☐ 10% or less
- ☐ 11-25%
- ☐ 26-50%
- ☐ 51-75%
- ☐ More than 75%
- ☐ Unknown

B11. Is there a program (e.g. publicly funded, public-private partnership, or development regulation) that provides or increases bike parking at any of the following locations? *Check all that apply.*

- ☐ Public & private schools (K-12)
- ☐ Day care, child care centers and preschools
- ☐ Higher Education Institutions
- ☐ Libraries
- ☐ Hospitals and medical centers



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- ☐ Parks & recreation centers
- ☐ Other government-owned buildings and facilities
- ☐ Event venues (e.g. convention center, movie complex)
- ☐ Hotels & restaurants
- ☐ Office buildings
- ☐ Retail stores (excluding grocery stores)
- ☐ Grocery stores
- ☐ Multi-family housing (excluding subsidized or public housing, if any)
- ☐ Subsidized or public housing
- ☐ None of the above

Bicycle Access to Public Transportation

B12. Does your community have a rail transit or bus system?

- ☐ Yes*
- ☐ No

Skip ahead to B13 if “No” is selected. (Note fields B12a-B12e will be hidden in online application until corresponding answer above is selected.)

***B12a. Are bikes allowed *inside* transit vehicles?** Check all that apply.

- ☐ Yes, at all times in buses
- ☐ Yes, at all times in rail vehicles
- ☐ Only outside of rush hour service in buses
- ☐ Only outside of rush hour service in rail vehicles
- ☐ Folding bikes are allowed in folded position in buses
- ☐ Folding bikes are allowed in folded position in rail vehicles
- ☐ There is specialized space (e.g. hooks or luggage space) for bikes in buses
- ☐ There is specialized space (e.g. hooks or luggage space) for bikes in rail vehicles
- ☐ None of the above

***B12b. What percentage of buses are equipped with bike racks?**

- ☐ None
- ☐ 10% or less
- ☐ 11-25%
- ☐ 26-50%



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- ☐ 51-75%
- ☐ 75-99%
- ☐ 100%

***B12c. What percentage of transit stops are equipped with secure and convenient bike parking, including bus stops?**

- ☐ None
- ☐ 10% or less
- ☐ 11-25%
- ☐ 26-50%
- ☐ 51-75%
- ☐ 75-99%
- ☐ 100%
- ☐ Unknown

***B12d. Has your community made specific bicycle infrastructure investments around major transit stops to improve accessibility?**

- ☐ Yes*
- ☐ No

***If Yes, please describe any bicycle infrastructure investments around major transit stops that have improved accessibility.**

***B12e. How are residents and visitors encouraged to combine cycling and public transportation? Check all that apply.**

- ☐ Cyclists can practice mounting their bike on a bus bike rack at community events
- ☐ Brochure describing bike rack use/how to store bikes inside a transit vehicle
- ☐ Video describing bike rack use/how to store bikes inside a transit vehicle
- ☐ Information on bike racks/storage provided on transit schedules
- ☐ Stickers on the outside of buses with bike racks that say bicycles are welcome
- ☐ None of the above

Off-Street Bicycle Facilities



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B13. Are there any off-street facilities within your community's boundaries that can be legally used by bicyclists?

- ☐ Yes*
☐ No

Skip ahead to B14 if "No" is selected. (Note fields B13a-B13d will be hidden in online application until corresponding answer above is selected.)

***B13a. How many miles of the following off-street accommodations that can be legally used by bicyclists are within your community's boundaries?**

Answer all that apply. (in miles)

- Paved shared use paths (≥ 10 feet) (# only)
Paved shared use paths (≥ 8 and < 10 feet) (# only)
Natural surface shared use paths (≥ 10 feet) (# only)
Natural surface shared use paths (≥ 8 and < 10 feet) (# only)
Singletrack (# only)

***B13b. Which of the following features are provided for bicyclists and pedestrians at off-street path crossings of roads with posted speed limits above 25 mph?**

Check all that apply.

- ☐ Bike/pedestrian overpasses/underpasses
☐ Raised path crossings
☐ Refuge islands
☐ Path crossing with high visibility markings/signs/ HAWK signals/ Rapid Flashing Beacons
☐ Curb extensions
☐ Signalized crossings
☐ None of the above
☐ N/A – no crossings of roads with posted speed limits above 25 mph

***B13c. What measures have been taken to improve the safety and convenience of bicyclists on off-street paths? Check all that apply.**

- ☐ "Cut-throughs" that improve network connectivity for bicyclists (e.g. connecting dead-ends or cul-de-sacs)



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- ☐ Off-street way-finding signage with easily visible distance and/or riding time information for bicyclists while riding
- ☐ Parallel but separated paths for bicyclists and pedestrians
- ☐ Signage or markings to designate right-of-way on shared-use paths
- ☐ Education/awareness campaign about shared-use path etiquette
- ☐ None of the above

***B13d. What maintenance practices ensure the off-street bicycle facilities remain usable and safe?**

Sweeping

- ☐ Quarterly or more frequently
- ☐ Annually
- ☐ As needed
- ☐ Never

Vegetation maintenance

- ☐ Quarterly or more frequently
- ☐ Annually
- ☐ As needed
- ☐ Never

Snow and ice clearance

- ☐ N/A - No snow or ice
- ☐ Before roadways
- ☐ Same time as roadways
- ☐ After roadways
- ☐ Never

Surface repair

- ☐ Within 24 hours of complaint
- ☐ Within one week of complaint
- ☐ Within one month of complaint or longer
- ☐ Never

Restriping/ repainting markings

- ☐ Quarterly or more frequently
- ☐ Annually
- ☐ As needed
- ☐ Never



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On-Street Bicycle Facilities

B14. What is the centerline mileage of your total road network (including federal, state, county, local, and private roads)? (# only)

B15. How many miles of road network fall within the following posted speed limits?

(in centerline miles)

≤ 25mph (# only) _____

>25mph and ≤35mph (# only) _____

>35mph (# only) _____

Unknown (# only) _____

Note: If you have unposted roads that are subject to a county or statewide speed limit in one of the above speed categories, please include those miles in the appropriate speed category above.

B16. Does your community have on-street bicycle facilities?

- ☐ Yes*
☐ No

Skip ahead to B17 if “No” is selected. (Note fields B16a-B16d will be hidden in online application until corresponding answer above is selected.)

***B16a. Are there any on-street bicycle facilities on roads with posted speeds of ≤ 25mph?**

- ☐ Yes**
☐ No

****B16a1. On streets with posted speeds of ≤ 25mph, how many miles of each of the following bicycle facilities are there that meet or exceed current [AASHTO](#) or [NACTO](#) standards?**

(Answer in centerline miles. Write “o” if facility is not present in community.)



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Bike boulevards (# only)
 Shared lane markings (not counted under Bicycle Boulevards) (# only)
 Wide paved shoulders (ridable surface ≥ 4 feet, and minimum clear path of ≥ 4 feet between rumble strips) (# only)
 Bike lanes (incl. standard, contra-flow, left-side) (ridable surface ≥ 4 feet) (# only)
 Buffered bike lanes (# only)
 Protected bike lanes (one-way or two-way) (# only)
 Raised cycle tracks (one-way or two-way) (# only)

***B16b. Are there any on-street bicycle facilities on roads with posted speeds of >25mph and ≤ 35 mph?**

- ☐ Yes**
☐ No

****B16b1. On streets with posted speeds of > 25mph and ≤ 35 mph, how many miles of each of the following bicycle facilities are there that meet or exceed current [AASHTO](#) or [NACTO](#) standards?**

(Answer in centerline miles. Write "o" if facility is not present in community.)

Shared lane markings (# only)
 Wide paved shoulders (ridable surface ≥ 4 feet, and minimum clear path of ≥ 4 feet between rumble strips) (# only)
 Bike lanes (incl. standard, contra-flow, left-side) (ridable surface ≥ 4 feet) (# only)
 Buffered bike lanes (# only)
 Protected bike lanes (one-way or two-way) (# only)
 Raised cycle tracks (one-way or two-way) (# only)

***B16c. Are there any on-street bicycle facilities on roads with posted speeds of >35mph?**

- ☐ Yes**
☐ No

****B16c1. On streets with posted speeds of > 35mph, how many miles of each of the following bicycle facilities are there that meet or exceed current [AASHTO](#) or [NACTO](#) standards?**

(Answer in centerline miles. Write "o" if facility is not present in community.)

Wide paved shoulders (ridable surface ≥ 4 feet, and minimum clear path of ≥ 4 feet between rumble strips) (# only)



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Bike lanes (incl. standard, contra-flow, left-side) (ridable surface ≥ 4 feet) (# only)
 Buffered bike lanes (# only)
 Protected bike lanes (one-way or two-way) (# only)
 Raised cycle tracks (one-way or two-way) (# only)

*B16d. What maintenance practices ensure that any on-street bicycle facilities (including shoulders) remain usable and safe?

Sweeping

- ☐ Before other travel lanes
- ☐ Same time as other travel lanes
- ☐ After other travel lanes
- ☐ Never

Snow and ice clearance

- ☐ N/A - No snow or ice
- ☐ Before other travel lanes
- ☐ Same time as other travel lanes
- ☐ After other travel lanes
- ☐ Never

Pothole maintenance/ surface repair

- ☐ Within 24 hours of complaint
- ☒ Within 48 hours of complaint
- ☐ Within one week of complaint
- ☐ Within one month of complaint or longer
- ☐ Never

Restriping/ repainting markings

- ☐ Quarterly or more frequently
- ☐ Annually
- ☐ As needed
- ☐ Never

B17. Within the last five years, has your community ever removed a bicycle facility without an improved replacement?

- ☐ Yes*
- ☐ No



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***If yes, please explain.**

Other Bicycle Accommodations

B18. How has your community calmed traffic?

Check all that apply.

- ☐ Speed limits 20 mph or less on residential streets
- ☐ Used lower design speeds when designing for new roadways
- ☐ Physically altered the road layout or appearance
- ☐ Converted one-way streets to two-way traffic
- ☐ Road diets
- ☐ Lane diets
- ☐ Speed feedback signs/cameras
- ☐ Car-free/Car-restricted zones
- ☐ Shared Space/Home Zone/Living Street/Woonerf
- ☒ Automated (e.g. camera or video) speed enforcement for motor vehicles
- ☐ None of the above

B19. In what other ways has your community improved riding conditions and amenities for on-street bicyclists?

Check all that apply.

- ☐ Roundabouts that accommodate bicycles
- ☐ Colored bike lanes outside of conflict zones
- ☐ Contra-flow bike lanes (e.g. a one-way bike lane installed heading the opposite direction of the adjacent one-way street)
- ☐ Removal of on-street car parking
- ☐ Advisory bike lanes
- ☐ Bicycle left turn lanes
- ☐ Shared bicycle/bus lanes
- ☐ Reverse angle parking
- ☐ On-street way-finding signage with distance and/or time information
- ☐ Signed bike routes
- ☐ Bicycle-friendly storm sewer grates
- ☐ None of the above

B20. Are there any signalized intersections in your community?

- ☐ Yes*



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☐ No

Skip ahead to B21 if “No” is selected. (Note field B20a will be hidden in online application until corresponding answer above is selected.)

*B20a. Which of the following accommodations are available at signalized intersections to improve conditions for bicyclists?

- ☐ Video or microwave detection for demand-activated signals
- ☐ Demand activated signals with loop detector (and marking)
- ☐ Push-buttons that are accessible from the road
- ☐ Timed signals
- ☐ Signals timed for bicycle speeds
- ☐ Bicycle Signal Heads
- ☐ Advanced Stop Line or Bike Box
- ☐ Protected intersection
- ☐ Colored bike lanes in conflict areas
- ☐ Intersection crossing markings for bicycles
- ☐ Refuge islands
- ☐ Right corner islands (“pork chops”)
- ☒ Automated (e.g. camera or video) red light enforcement for motor vehicles
- ☒ Right-on-red restrictions in certain signalized intersections
- ☒ Right-on-red restrictions in all signalized intersections
- ☐ None of the above

Bike Sharing

B21. Does your community currently have a community-wide bike sharing program that is open to the general public? (Please exclude private bike sharing systems that are limited to employees of a certain business or students of a certain university.)

- ☐ Yes*
- ☐ No
- ☐ Launching in the next 12 months**
- ☒ The community's bike share program(s) closed recently due to the COVID-19 pandemic***

Skip ahead to B22 if “No” is selected. (Note dependent fields B21a-B21t will be hidden in online application until corresponding answers above are selected.)



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**If yes:*

NOTE: If your community has more than one public bike sharing program in operation, please answer questions B21a-g for up to 5 programs.

***B21a. What is the name of the bike share program?**

***B21b. Please provide a link to the bike share program website.**

***B21c. What year did this bike share program launch in your community?**

***B21d. What is the current status of this program?**

- ☐ Permanent /long-term
- ☐ Pilot/temporary
- ☐ Other (if other, please describe.)

***B21e. Who is involved in implementation of this program?** *Implementation includes operation and financial support.*

- ☐ Local Government
- ☐ Neighboring Jurisdiction(s)
- ☐ Private Company
- ☐ Non-Profit Organization

***B21f. How many bikes are in the system? (# only)**

***B21g. What type of system is your bike sharing program?**

- ☐ Automated kiosk-style bike share system**
- ☐ Dockless bike share system
- ☐ GPS-enabled bike share system
- ☐ Short-term bike rentals
- ☐ Long-term bike rentals
- ☐ Bike library (free rentals)
- ☐ Unregulated for-profit bike share program
- ☐ Unregulated, free bike share program (i.e. Yellow Bike)
- ☐ Electric/pedal assist bikes are available

****B21g1. How many stations are in the system?** *(If the system extends beyond your community boundaries, only include stations that are located within the community.)*

****B21g2. What is the average station density?** *(Number of stations per square mile)*



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***B21h. How many trips were made in the last calendar year?** *(If your community has more than one bike share program, please include the total number of trips across all programs. If any system in your community extends beyond community boundaries, only count trips that started or ended within the community.)*

***B21i. Are there any options for transporting children as passengers?**

- ☐ Yes
- ☐ No

***B21j. What specific efforts, if any, have been implemented to make the bike sharing program accessible to low-income populations your community?**

Check all that apply.

- ☐ Cash or non-credit card dependent payment system
- ☐ Subsidized bike share memberships
- ☐ Community outreach
- ☐ Walkable station spacing in low-income communities
- ☐ Other*
- ☐ None of the above

***B21j1. If other, please describe.**

***B21k. Do(es) your bike share program(s) make ridership publicly available online?**

- ☐ Yes*
- ☐ No
- ☐ N/A – no ridership data collected

***If Yes, please provide a link to your publicly available bike share data.**

****If launching in next 12 months:**

****B21l. Expected launch date:**

****B21m. Please provide a link to your bike sharing program website.**

****B21n. What is the name of your city's bike share program?**



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****B21o. Who is involved in implementation of this program? Implementation includes operation and financial support.**

- ☐ Local Government
- ☐ Neighboring Jurisdiction(s)
- ☐ Private Company
- ☐ Non-profit organization

****B21p. How many bikes will be in the system? (# only)**

****B21q. What type of system will your bike sharing program be?**

- ☐ Automated kiosk-style bike share system*
- ☐ Dockless Bike share system
- ☐ GPS-enabled bike share system
- ☐ Short-term bike rentals
- ☐ Long-term bike rentals
- ☐ Bike library (free rentals)
- ☐ Unregulated for-profit bike share program
- ☐ Unregulated, free bike share program (i.e. Yellow Bike)
- ☐ Electric/pedal assist bikes are available

***B21q1. How many stations will be in the system?**

****B21r. Will there be options for transporting children as passengers?**

- ☐ Yes
- ☐ No

****B21s. What specific efforts, if any, are being planned to make the bike sharing program accessible to low-income populations your community?**

Check all that apply.

- ☐ Cash or non-credit card dependent payment system
- ☐ Subsidized bike share memberships
- ☐ Community outreach
- ☐ Walkable station spacing in low-income communities
- ☐ Other*
- ☐ None of the above

***B21s1. If other, please describe.**

***** If bike share program closed recently due to COVID-19 pandemic:**



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*****B21t. Please describe the circumstances under which the bike share program(s) closed, and any plans or efforts to re-launch in the future.**

B22. What other shared mobility services are available in the community, beyond bike share, if any?

- ☐ Public car share* (i.e. Car2Go, Zipcar, etc).
- ☐ Public scooter share*
- ☐ Other**
- ☐ None of the Above

***B22a & b. Has the presence of this service affected bicycle planning or ridership in your community? If so, please describe.**

****B22c. If other, please describe.**

Please note: this question will not be scored and is for informational purposes only.

Other Bicycle-Related Amenities

B23. Which of the following bicycling amenities are available within your community boundaries?

Check all that apply

- ☐ BMX track
- ☐ Velodrome
- ☐ Indoor cyclist training facility
- ☐ Cyclocross course
- ☐ Mountain bike park
- ☐ Pump tracks
- ☐ Bicycle-accessible skate park
- ☐ Snow/Fat tire bike trails
- ☐ Signed loop route(s) around the community
- ☐ None of the above

B24. Which of the following safety amenities are available in your community?

Check all that apply

- ☐ Emergency call boxes/phones along trails
- ☐ Street lighting on most arterials



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- ☐ Street lighting on most non-arterials
- ☐ Lighting of most shared-use paths
- ☐ None of the above

Engineering Bonus Points

B25. Describe any *other* policies, amenities, infrastructure improvements or maintenance programs that your community provides or requires that create a comfortable and attractive bicycling environment for bicyclists of all ages and abilities.

Use this space to expand on answers checked above, or to describe additional facilities or physical amenities provided that have not yet been covered.

B26. What, if any, biking-related infrastructure changes has your community implemented in response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in as much detail as possible.

EDUCATION

Youth Bicycle Education

C1. Do any public or private elementary schools offer regular bicycle education to students?

- ☐ Yes*
- ☐ No
- ☐ N/A - No elementary schools

Skip ahead to C2 if “No” or “N/A” is selected. (Note fields C1a-C1c will be hidden in online application until corresponding answer above is selected.)

***C1a. What percentage of your public and private elementary schools offer bicycle education?**

- ☐ 1-25%



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- ☐ 26-50%
- ☐ 51-75%
- ☐ 75-99%
- ☐ 100%

***C1b. What type of bicycle education is offered?**

- ☐ Mandatory on-bike education
- ☐ Optional on-bike education
- ☐ Bicycle safety presentation with no on-bike component

***C1c. Are bicycles provided to students by the school district, police, non-profit or other entity to allow every student the opportunity to participate in on-bike instruction?**

- ☐ Yes, bicycles are provided to all students
- ☐ Yes, a limited number of bicycles are available for students in need
- ☐ No, bicycles are not provided

C2. Do any public or private middle schools offer regular bicycle education to students?

- ☐ Yes*
- ☐ No
- ☐ N/A - No middle schools

Skip ahead to C3 if “No” or “N/A” is selected. (Note fields C2a-C2c will be hidden in online application until corresponding answer above is selected.)

***C2a. What percentage of your public and private middle schools offer regular bicycle education?**

- ☐ 1-25%
- ☐ 26-50%
- ☐ 51-75%
- ☐ 75-99%
- ☐ 100%

***C2b. What type of bicycle education is offered?**

- ☐ Mandatory on-bike education
- ☐ Optional on-bike education
- ☐ Bicycle safety presentation with no on-bike component



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***C2c. Are bicycles provided to students by the school district, police, non-profit or other entity to allow every student the opportunity to participate in on-bike instruction?**

- ☐ Yes, bicycles are provided to all students
- ☐ Yes, a limited number of bicycles are available for students in need
- ☐ No, bicycles are not provided

C3. Do any public or private high schools offer regular bicycle education to students?

- ☐ Yes*
- ☐ No
- ☐ N/A - No high schools

Skip ahead to C4 if “No” or “N/A” is selected. (Note fields C3a-C3c will be hidden in online application until corresponding answer above is selected.)

***C3a. What percentage of your public and private high schools offer regular bicycle education?**

- ☐ 1-25%
- ☐ 26-50%
- ☐ 51-75%
- ☐ 75-99%
- ☐ 100%

***C3b. What type of bicycle education is offered?**

- ☐ Mandatory on-bike education
- ☐ Optional on-bike education
- ☐ Bicycle safety presentation with no on-bike component

***C3c. Are bicycles provided to students by the school district, police, non-profit or other entity to allow every student the opportunity to participate in on-bike instruction?**

- ☐ Yes, bicycles are provided to all students
- ☐ Yes, a limited number of bicycles are available for students in need
- ☐ No, bicycles are not provided

C4. Outside of schools, how are children and youth taught safe cycling skills?



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Check all that apply.

- ☐ Learn to ride classes
- ☐ Bike clinics or rodeos
- ☐ ABCs of Family Biking, family bike show-and-tell, or similar program focused on families with toddlers and young children
- ☐ Youth bike clubs
- ☐ Scouts bicycle training
- ☐ Youth development road or cross racing teams
- ☐ Youth development mountain bike racing teams
- ☐ Helmet fit seminars
- ☐ Safety town area
- ☐ Trail riding classes
- ☐ Summer camps
- ☐ Bicycle-related after school programming
- ☐ Bicycle safety is taught as part of driver education curriculum
- ☐ Other*
- ☐ None of the above

***C4a. If other, please describe.**

Adult Bicycle Education

C5. Are bicycle safety or riding skills-related classes or hands-on instruction offered to adults in your community?

- ☐ Yes*
- ☐ No

Skip ahead to C6 if “No” is selected. (Note fields C5a-C2e will be hidden in online application until corresponding answer above is selected.)

***C5a. What type of classes are available for adults? Check all that apply.**

- ☐ Classes that include on-bike instruction
- ☐ Classroom-based classes
- ☐ Information sessions/workshops
- ☐ Other**

*** C5a1. If other, please describe.**



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***C5b. What topics are covered in these classes? Check all that apply.**

- ☐ Introduction to bicycling/Learn to ride/Bike handling basics
- ☐ Safe riding skills/habits
- ☐ Bicycle maintenance
- ☐ Sharing the road, trail, or path with vehicles or pedestrians
- ☐ Bike commuting basics
- ☐ Other**

*** C5b1. If other, please describe.**

***C5c. Who teaches these classes? Check all that apply.**

- ☐ League Cycling Instructor
- ☐ Local bike shop employee
- ☐ Local bicycle advocate
- ☐ Local law enforcement officer
- ☐ Other**

*** C5c1. If other, please describe.**

***C5d. On average, how often are these classes offered?**

- ☐ Monthly or more frequently
- ☐ Quarterly or more frequently
- ☐ Semi-annually or more frequently
- ☐ Annually or more frequently
- ☐ Less than annually
- ☐ On demand

***C5e. Are bicycles provided to adults by the community, police, non-profit or other entity to allow every resident to participate in on-bike instruction?**

- ☐ Yes
- ☐ No

C6. Which of the following communications methods are used to share bicycle information with adults in your community?

Check all that apply.

- ☐ Community-wide public education campaign
- ☐ Community-wide Bicycle Ambassador program



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- ☐ Educational group rides
- ☐ Videos on community website/TV channel/social media
- ☐ Bike-specific website or social media accounts for community
- ☐ Neighborhood listserves
- ☐ Community newsletter (print or digital)
- ☐ Community maps (print or digital)
- ☐ Handouts or brochures
- ☐ Welcome packet for new residents
- ☐ Permanent signage, displays, or information kiosks
- ☐ Table or booth at community events
- ☐ Ticket diversion program for bicyclists
- ☐ Other*
- ☐ None of the above

* **C6a. If other, please describe.**

C7. Which of the following information is shared using the methods checked above?

Check all that apply.

- ☐ Introduction to bicycling/Learn to ride/Bike handling basics
- ☐ Safe riding skills/habits
- ☐ Bicycle maintenance
- ☐ Sharing the road, trail, or path with vehicles or pedestrians
- ☐ Commuting tips and resources
- ☐ Traffic laws/ rules of the road
- ☐ Bicycle purchase and fitting guidance
- ☐ Equipment, gear, and accessories
- ☐ Theft prevention
- ☐ Riding in inclement weather
- ☐ Family biking
- ☐ Other*
- ☐ None of the above

* **C7a. If other, please describe.**

C8. Do any of the above educational classes, resources, or programs for adults specifically target any of the following traditionally-underrepresented groups?



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Check all that apply.

- ☐ Women
- ☐ People of Color
- ☐ Seniors
- ☐ Non-English speakers
- ☐ Low-income populations
- ☐ University students
- ☐ LGBT+ community
- ☐ ADA community
- ☐ Homeless community
- ☐ None of the above

Motorist Education

C9. In what ways have motorists in your community been educated on sharing the road safely with bicyclists of all ages and abilities? *Check all that apply.*

- ☐ Bicycle Friendly Driver classes offered by a local League Cycling Instructor
- ☐ Public service announcements
- ☐ Community-wide public education campaign
- ☐ Share the Road educational videos on community website/TV channel/social media
- ☐ Dedicated Share the Road website or social media sites
- ☐ Neighborhood listserves
- ☐ Community newsletter/magazine article/blog
- ☐ Community maps (print or digital)
- ☐ Information in new resident packet
- ☐ Information for students and parents from the school system
- ☐ Utility bill insert
- ☐ Flyer/handout
- ☐ Info sessions/lunch seminars
- ☐ Billboards
- ☐ Bicycle-related traffic signs installed (e.g. Share the Road, Bicycles May Use Full Lane, etc.)
- ☐ Bicycle Friendly Driver or similar information included in driver's education and/or license testing
- ☐ Motorist ticket diversion program with Bicycle Friendly Driver or similar training included



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- ☐ Other*
- ☐ None of the above

***C9a. If other, please describe.**

C10. Which of the following groups of professional drivers receive training that includes information on sharing the road with bicyclists? Check all that apply.

- ☐ Local government staff
- ☐ Taxi drivers
- ☐ Transit operators
- ☐ School bus operators
- ☐ Delivery/Commercial drivers
- ☒ Law enforcement officers
- ☐ Emergency vehicle drivers
- ☐ Other*
- ☐ None of the above

***C10a. If other, please describe.**

Bicycle Safety Education Resources

C11. How many [League Cycling Instructors](#) are active (have taught a class in the last year) in your community? (# only)

C12. Are any of the following educational materials published by the League of American Bicyclists provided to community residents and/or businesses?

- ☐ [Smart Cycling Quick Guide](#)
- ☐ Smart Cycling Student Manual
- ☐ [Smart Cycling Education videos](#)
- ☐ None of the above

Education Bonus Points

C13. Describe any other education efforts in your community that promote safe cycling.



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Use this space to expand on answers checked above, or to describe additional educational programs or services that have not yet been covered.

C14. How has bike education changed in your community in response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in as much detail as possible.

ENCOURAGEMENT

Encouragement Policies, Programs and Partnerships

D1. Which of the following community-wide bicycle encouragement programs or policies exist in your community? Check all that apply.

- ☐ Trip reduction ordinance or incentive program*
- ☐ Guaranteed Ride Home program*
- ☐ Local business incentive program that rewards customers arriving by bicycle (e.g. [Bicycle Benefits](#))*
- ☐ Local recognition program for businesses that are bicycle-friendly for their employees and/or customers*
- ☐ Locally-designated Bicycle Friendly Business District*
- ☐ Other**
- ☐ None of the above

D1a. Please provide links for each program checked above:

****D1b. If other, please describe.**

D2. What other groups actively promote bicycling in the community? Check all that apply.

- ☐ Chamber of Commerce
- ☐ Downtown Business Association/Business District
- ☐ Tourism Board
- ☐ Other civic associations (e.g. Rotary, Lion's Club, etc.)



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- ☐ Other*
- ☐ None of the above

***D2a. If other, please describe.**

D3. Does your community actively promote the League of American Bicyclists' [Bicycle Friendly Business](#) (BFB) or [Bicycle Friendly University](#) (BFU) programs in your community?

- ☐ Yes*
- ☐ No

***D3a. If yes, please describe.**

Route-Finding Support

D4. What up-to-date mapping and route-finding information is available for your community? Check all that apply.

- ☐ Web-based route finding service
- ☐ Smart phone app
- ☐ Printed/digital bicycle network map
- ☐ Printed/digital mountain bike trails map
- ☐ Printed/digital greenways and trails map
- ☐ Printed/digital Safe Routes to Schools map(s)
- ☐ None of the above

Bicycle Culture and Promotion

****We recognize that most communities had to cancel their in-person [2020 National Bike Month](#) events due to the COVID-19 pandemic. Please respond to D5 with the activities your community *typically* hosts for Bike Month over the past several years, even if those activities were not held this year. If your community tried something new this year to celebrate Bike Month or Bike to Work Day during the pandemic, please select "other" in D5 and use the space provided to describe those newer efforts. ****

D5. How is National Bike Month/your own dedicated Bike Month *typically* promoted in your community? Check all that apply.



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Learn about [National Bike Month](#) and see the League's [National Bike Month Guide](#) for ideas to improve your community's Bike Month efforts.

- ☐ Official Proclamation
- ☐ Community-wide Bike to Work Day/Week
- ☐ Bike to School Day/Week
- ☐ Bike to Church Day or similar
- ☐ Community Rides
- ☐ Mayor-led/Council-led Ride
- ☐ Public Service Announcements
- ☐ Videos promoting bicycling on community website/TV channel
- ☐ Publish a guide or calendar of Bike Month Events
- ☐ Bike Month Website
- ☐ Commuter Challenge
- ☐ Challenges aimed at students biking to school
- ☐ Non-commuting related (i.e. errand-running) biking challenges and programs
- ☐ [National Bike Challenge](#) /Global Bike Challenge
- ☐ Bike Commuter energizer stations/breakfasts
- ☐ Car-free days
- ☐ CycloFemme Ride
- ☐ Kidical Mass Ride
- ☐ Open Streets/Ciclovía/Sunday Parkways
- ☐ Mentoring program for new riders
- ☐ Bike valet parking at events
- ☐ Bicycle-themed festival/parade/show
- ☐ Public education campaign relating to cycling (e.g. with a focus on public health or environmental benefits)
- ☐ Trail construction or maintenance day
- ☐ Other*
- ☐ None of the above

***D5a. If other, please describe.**

D6. How is bicycling typically promoted in your community *outside* of Bike Month? Check all that apply.

- ☐ Community and charity rides
- ☐ Mayor-led/Council-led rides
- ☐ Videos on bicycling on community website/TV channel
- ☐ Public Service Announcements



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- ☐ Trail construction or maintenance day
- ☐ Kidical Mass Ride
- ☐ Open Streets/Ciclovia/Sunday Parkways
- ☐ Commuter Challenge
- ☐ Non-commuting related (i.e. errand-running) challenges and programs
- ☐ Challenges aimed at students biking to school
- ☐ [National Bike Challenge](#) /Global Bike Challenge
- ☐ Business program that provides discounts for customers arriving by bicycle
- ☐ Triathlons and bicycle races
- ☐ Bike commuter events
- ☐ Car-free days
- ☐ Publish a guide or calendar of community bicycle events
- ☐ Mentoring program for new riders
- ☐ Bike valet parking at events
- ☐ International Bike to School Day in October
- ☐ Winter Bike to Work/School Day(s)
- ☐ Bicycle-themed festivals/parades/shows
- ☐ Public education campaign related to cycling (e.g. with a focus on public health or environmental benefits)
- ☐ Community celebration/ride each time a bicycle project is completed
- ☐ Other*
- ☐ None of the above

***D6a. If other, please describe.**

D7. Are any bicycle events specifically marketed to any of the following traditionally underrepresented groups? Check all that apply.

- ☐ Women
- ☐ People of Color
- ☐ Seniors
- ☐ Families with toddlers and young children
- ☐ Non-English speakers
- ☐ Low-income populations (as defined by local regulations)
- ☐ LGBT+ community
- ☐ ADA community
- ☐ Homeless community
- ☐ None of the above



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- ☐ N/A - No bicycle events

D8. How does the municipality sponsor or actively support bicycle events in the community? *Check all that apply.*

- ☐ Organize event(s)
- ☐ Fund event(s)
- ☐ Contribute in-kind funding (i.e. police presence, closing roads, etc.)
- ☐ Assist in promoting event(s)
- ☐ None of the above
- ☐ N/A - No bicycle events

D9. Are any of the following organized cycling clubs/groups active in your community?

Check all that apply.

- ☐ Recreational bike clubs
- ☐ Mountain bike clubs
- ☐ Cyclocross clubs
- ☐ Friends of the Trail groups
- ☐ National Mountain Bike Patrol
- ☐ Racing clubs or teams
- ☐ Kidical Mass, Family Bike Party, or other family-oriented groups
- ☐ Senior ride groups
- ☐ Women-only ride groups
- ☐ LGBT+ ride groups
- ☐ People of Color ride groups
- ☐ Bike polo/La Crosse clubs
- ☐ Slow ride group
- ☐ None of the above

D10. Does your community have any of the following youth programs centered on encouraging bicycling for children and youth? *Check all that apply.*

- ☐ Safe Routes to School program
- ☐ Trips for Kids chapter
- ☐ Earn a Bike program
- ☐ Create a Commuter program
- ☐ None of the above



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Access to Bicycle Equipment and Repair Services

D11. What public or private programs are in place to provide youth and/or adult bicyclists with necessary equipment and accessories?

Check all that apply.

- ☐ Helmet giveaways or subsidy program
- ☐ Light giveaways or subsidy program
- ☐ Lock giveaways or subsidy program
- ☐ Bicycle giveaways or subsidy program
- ☐ Low-cost or no-cost bicycle tune-up/maintenance program
- ☐ Other bicycle-related giveaway or subsidy programs*
- ☐ None of the above

***D11a. If other, please describe.**

D12. What is the ratio of for-profit specialty bicycle retailers (shops dedicated primarily to selling bikes and bike-related equipment) to population within your community's boundaries?

- ☐ 1 shop for every 1 -15,000 residents
- ☐ 1 shop for every 15,001-30,000 residents
- ☐ 1 shop for every 30,001-50,000 residents
- ☐ 1 shop for more than 50,001 residents
- ☐ There are no specialty bicycle retailers located within the community's boundaries, but there is at least one shop close by.
- ☐ There are no specialty bicycle retailers located within or near the community's boundaries.

D13. Is there at least one bike co-op or non-profit community bike shop within the community's boundaries?

- ☐ Yes*
- ☐ No

Skip ahead to D14 if "No" is selected. (Note field D13a will be hidden in online application until corresponding answer above is selected.)



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***D13a. Do(es) the co-op/non-profit community bike shop(s) receive any of the following support from the local government?**

Check all that apply.

- ☐ Grants
- ☐ Free or subsidized property/space for a duration of at least 5 years
- ☐ Contracts for services, e.g. bicycle skills or maintenance education, event support, etc.
- ☐ Free bicycle safety accessories for distribution, e.g. helmets or lights
- ☐ Provision of abandoned or impounded bicycles for resale
- ☐ Free PSA or advertising space
- ☐ None of the above

Reducing Work-Related/Fleet VMT

D14. Has the community taken any steps to reduce vehicle miles traveled or to encourage biking among its own employees conducting work-related trips?

- ☐ Applicant Community has applied for [Bicycle Friendly Business](#) status as an employer (e.g. for City Hall or the primary administrative building, or for a specific department or agency, etc.)
- ☐ Cargo bikes are used in place of auto fleet (including golf carts or similar) to transport materials or goods
- ☐ Public or departmental bike share available for employees free-of-charge for work-related trips
- ☐ There are dedicated on-bike service/response units (e.g. EMT, police, fire, maintenance, etc.)
- ☐ Other*
- ☐ None of the above

***D14a. If other, please describe.**

Encouragement Bonus Points

D15. Describe any other events, programs or policies your community has to encourage bicycling.

Use this space to expand on answers checked above, or to describe additional encouragement efforts that have not yet been covered.



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D16. How have bicycling-related encouragement efforts changed in your community in response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in as much detail as possible.

ENFORCEMENT & SAFETY

Effective June 9, 2020, the "Enforcement & Safety" section of the Fall 2020 BFC application has been taken offline to allow the League to assess all Enforcement-related questions and begin to determine how the BFC program can best contribute to policy and cultural changes that reduce the potential for police violence and discriminatory enforcement. [Read more here.](#)

As of August 10, 2020, the Fall 2020 Bicycle Friendly Community application has been updated to reflect a number of Enforcement & Safety-related changes throughout the other 'E' sections of the application. The remaining 'Enforcement & Safety' questions will remain offline for the remainder of the Fall 2020 application cycle.

For a complete list of the changes made to the other sections of the BFC application on August 10th, [please download our summary document which highlights and explains each edit.](#) (docx) If you have questions or feedback regarding these updates, please contact bfa@bikeleague.org.

Please note the Fall 2020 submission deadline has been extended to October 1, 2020 to provide applicant communities with more time to answer the updated questions. After the Fall 2020 deadline passes, the League will continue to collaborate with Bicycle Friendly Community applicants, advocates, and other partners, to listen, learn, and roll out further changes to the BFC application as needed in future application rounds, to encourage more equitable policies that make streets safer for everyone.

EVALUATION & PLANNING

Staffing and Committees

F1. Is there a bike program manager or primary point of contact for bicycling issues at your local government?



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- ☐ There is a full-time, paid bike program manager (or similar role) whose primary focus is on bicycle-related projects. *
- ☐ There is a part-time, paid bike program manager (or a full-time employee who only spends a portion of their time on bicycle-related projects).*
- ☐ Two or more paid employees each spend a portion of their time on bicycle-related projects, but there is no full-time bicycle project manager.
- ☐ Helping the community become more bicycle-friendly is NOT a part of anyone's official job description, but at least one paid employee has permission to spend working hours on bicycle-focused projects.
- ☐ A citizen volunteer is appointed by the government to help the community become more bicycle-friendly. *
- ☐ Currently, no one is focused on helping the community become more bicycle-friendly.

***F1a. Provide contact information if different from applicant.**

F2. Is there a Safe Routes to School Coordinator?

- ☐ There is a full-time, paid Safe Routes to School Coordinator.*
- ☐ Promoting Safe Routes to School educational programs and infrastructure improvements is a part of someone's official job description but they have other responsibilities as well.*
- ☐ Promoting Safe Routes to School educational programs and infrastructure improvements is a responsibility shared among multiple staff.
- ☐ Promoting Safe Routes to School educational programs and infrastructure improvements is not a part of anyone's official job description, but at least one staff member has permission to help the business become bicycle-friendly during working hours.
- ☐ A citizen volunteer is appointed by the government to promote Safe Routes to School educational programs and infrastructure improvements.*
- ☐ Currently, no one is focused on Safe Routes to School educational programs and infrastructure improvements.

***F2a. Provide contact information if different from applicant.**

F3. How many paid government employees (including the Bicycle Program Manager and the Safe Routes to Schools Coordinator), expressed in full-time



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equivalents (FTE), work on bicycle issues in your community? *NOTE: A person that spends 1/10 of their time on bicycle issues would be counted as 0.1 FTE. (# only)*

F4. Does your local government provide any of the following professional development opportunities for employees who have bicycle-related responsibilities?

Check all that apply.

- ☐ [League Cycling Instructor](#) (LCI) certification
- ☐ Association of Pedestrian and Bicycle Professionals (APBP) membership
- ☐ Other professional memberships/accreditations related to bicycles
- ☐ Attend bicycle-related webinars/trainings
- ☐ Attend bicycle-related conferences
- ☐ Present at bicycle-related webinars, trainings, or conferences
- ☐ None of the above

F5. Does your community have an officially-recognized Bicycle Advisory Committee?

- ☐ Yes*
- ☐ No

Skip ahead to F6 if “No” is selected. (Note fields F5a-F5b will be hidden in online application until corresponding answer above is selected.)

*F5a. How often does the committee meet?

- ☐ Monthly or more frequently
- ☐ Every two months
- ☐ Quarterly
- ☐ Annually
- ☐ Irregularly

*F5b. Provide contact information for the Bicycle Advisory Committee Chair.

F6. Does your local government have an internal equity, diversity, and inclusion (EDI) initiative, committee, or position?

- ☐ Yes*
- ☐ No



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Skip ahead to F7 if “No” is selected. (Note fields F6a-F6b will be hidden in online application until corresponding answer above is selected.)

***F6a. Provide the name and email address of the primary contact.**

***F6b. Please describe how, if at all, the EDI initiative, committee, or position supports equitable bike planning or outreach in the community.**

Planning, Funding, and Implementation

F7. Does your community have a comprehensive bicycle master plan or similar section in another document?

- ☐ Yes*
- ☐ No
- ☐ Plan is currently under development**

Skip ahead to F8 if “No” is selected. (Note fields F7a-F7g will be hidden in online application until corresponding answers above are selected.)

If yes:

***F7a. What year was the plan originally adopted?**

***F7a1. Has the plan been updated or revised since it was first adopted?**

- ☐ Yes*
- ☐ No, but an update is currently underway
- ☐ No, the originally adopted plan is the most recent version

***F7a2. If yes, what year was the plan most recently updated?**

***F7b. Provide a link to the current plan.**

***F7c. Is there a dedicated budget for implementation of the plan?**

- ☐ Yes***
- ☐ No



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*****F7c1. What is the designated annual budget?** (If budget is not consistent annually, provide the annual average from the last 10 years or length of plan.) (# only)

*****F7c2. List or describe funding source(s).**

***F7d. Does your plan include a goal to increase bicycle facilities?**

- ☐ Yes*
- ☐ No

***F7d1. Please list or describe these goals.**

***F7e. How have community planning staff reached out to minority, non-English speaking, and/or low-income communities to ensure that they are included in the decision-making process?**

If Plan is currently under development:

***F7f. Is there a planned budget for implementation of the plan?**

- ☐ Yes***
- ☐ No

*****F7f1. What is the planned annual budget? (# only)**

****F7g. How are community planning staff reaching out to minority, non-English speaking, and/or low-income communities to ensure that they are included in the decision-making process?**

F8. What other local agencies have a bicycle master plan or similar section in another transportation demand management document?

Check all that apply.

- ☐ Transit agency
- ☐ School district



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- ☐ Higher education institution(s)
- ☐ Hospital or medical center(s)
- ☐ Parks & Recreation
- ☐ Metropolitan Planning Organization
- ☐ Regional Planning Commission
- ☐ County/Borough/Parish
- ☐ None of the above

F9. Is community-wide bicycle planning integrated with planning for any of the following:

Check all that apply.

- ☐ Transit stops
- ☐ Public & private schools (K-12)
- ☐ Higher education institutions
- ☐ Hospitals and medical centers
- ☐ Parks & recreation centers
- ☐ Subsidized or public housing
- ☐ None of the above

F10. What percentage of the community's total annual transportation budget – on average over the last five fiscal years – was invested in bicycle projects? (drop-down menu: "unknown" and 0-100% options)

F11. Is bicycle-related funding specifically allocated to underrepresented areas of your community? (e.g. low-income neighborhoods, etc.)

- ☐ Yes*
- ☐ No

***F11a. Please describe.**

Note: For questions F12 and F13, please include lane miles (not centerline miles) of any dedicated bicycle lanes or paths that meet current NACTO/AASHTO standards.

F12. How many lane miles of planned bicycle facilities does your community expect to have installed in the next four years? (# only) Write "0" if there are no specific goals or plans for additional bicycle facilities to be installed in the next four years.



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F13. How many lane miles of bicycle facilities has your community installed in the last two years? (# only) Write "0" if no new bicycle facilities have been installed in the last two years.

Evaluating Ridership

F14. How does your community collect information on bicycle usage?

Check all that apply.

- ☐ Automated /electronic bicycle counters
 - ☐ Regular statistically-valid community bicycle surveys
 - ☐ Travel diaries
 - ☐ Household travel surveys that include bicycle trips
 - ☐ App-based or other opt-in electronic data collection (e.g. Strava, Zap, etc.)
 - ☐ Regular manual counts of bicyclists on trails
 - ☐ Regular manual counts of bicyclists on the road
 - ☐ Regular counts of parked bicycles at transit stations (if applicable)
 - ☐ Regular counts of parked bicycles at schools
 - ☐ Regular counts of parked bicycles at other destinations (downtown business district, etc.)
 - ☐ Manual counts that include demographic data collection (e.g. gender, race, age, etc.)
 - ☐ Manual counts that specifically target traditionally underrepresented neighborhoods
 - ☐ Cordon counts that include bicyclists
 - ☐ Any other type of count that includes bicyclists
 - ☐ None of the above
-

If the community has collected ridership data locally for any of the following categories, please provide up to one PDF or excel file for each category where ridership data is available: *(file uploads only available through online application – additional files may be uploaded at the end of the application.)*

F14a. Utilitarian ridership data collected locally (e.g. bicycle rides for commuting, running errands, transportation, etc.)

F14b. Recreational ridership data collected locally (e.g. rides solely for exercise or fun.)



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F14c. Demographic ridership data collected locally (e.g. rider age, race, gender, etc.)

F14d. School ridership data collected locally (e.g. rides by or with K-12 or younger children – either riding on their own or being carried in a child seat, trailer, etc.)

F14e. Other ridership data (e.g. any other bicycle ridership data collected locally that doesn't fall under the above categories.)

F14f. If other ridership data is provided here, please briefly describe the dataset, including methodology for collection. (optional)

F14g. Has your community made any changes to bike-related data collection efforts (e.g. counting methodology) in response to the COVID-19 pandemic? If so, please describe those changes in as much detail as possible.

F14h. Has your community noticed significant changes in ridership levels/locations/habits in response to the COVID-19 pandemic? If so, please describe those changes in as much detail as possible.

F15. Does your community establish target goals for bicycle use? (e.g. a certain level of bicycle mode share)

- ☐ Yes*
- ☐ No

***F15a. Please list or describe these goals.**

Evaluating & Improving Safety Outcomes

F16. Does your community collect and track bicyclist crash data?

- ☐ Yes*
- ☐ No

***F16a. On average over the past five calendar years, how many bicyclists have been in a crash involving a motor vehicle annually? (# only)**

F17. On average over the past five calendar years, how many bicyclists have died due to a crash involving a motor vehicle annually? (# only)



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F18. If your community has collected any other bicycling safety metrics or data, including any demographic or geographic data of safety outcomes, please describe and provide a related link and/or file.

F19. Has the community set a goal to eliminate traffic fatalities within the next 20 years or less?

- ☐ Yes*
- ☐ No

***F19a. If yes, please state or summarize the goal, including timeframe.**

***F19b. What is the primary method or mechanism the community has implemented to achieve this goal? Please describe and provide links and/or file attachments to any associated plan, policy, or program.**

F20. Are there any local ordinances or state laws in place designed to improve bicyclists' safety in your community?

Check all that apply.

- ☐ Specific penalties for failing to yield to a cyclist when turning
- ☐ It is illegal to park or drive in a bike lane (intersections excepted)
- ☐ Penalties for motor vehicle users that 'door' bicyclists
- ☐ Ban on cell phone use while driving
- ☐ Ban on texting while driving
- ☐ Vulnerable road user law
- ☐ Safe passing distance law
- ☐ It is illegal to harass a cyclist
- ☐ Other*
- ☐ None of the above

Tip: You can learn about your state's laws that protect bicyclists at bikeleague.org/StateBikeLaws.

***F20a. If other, please describe.**

F21. Do any local ordinances in your community place restrictions on bicyclists?

Check all that apply.

- ☐ Local law requires bicyclists to use side paths regardless of their usability
- ☐ Local law requires bicyclists to use bike lanes when provided



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- ☐ Local law requires that bicyclists are required to ride as far to the right of the road as practicable without exceptions
- ☐ Local law restricts usage of electric-assist bicycles
- ☐ Mandatory bike registration
- ☐ Mandatory helmet use for all ages
- ☐ Restrictions on sidewalk riding outside of the Central Business District
- ☐ Restrictions on sidewalk riding inside the Central Business District
- ☐ Local or school policies restrict youths from riding to school
- ☐ Bicycles are banned from one or more road that is open to vehicles (not including highways)
- ☐ Other*
- ☐ None of the above

***F21a. If other, please describe.**

F22. Please describe any efforts in place to evaluate how equitably and effectively these laws or ordinances are currently applied in the community. (e.g. efforts to identify racial disparities in the application or outcomes of specific laws; efforts to identify specific laws that are most/least likely to be effective in preventing bicyclist crashes, injuries, and fatalities; etc.)

F23. How does your community ensure transparency and accountability regarding traffic law enforcement?

Check all that apply.

- ☐ Officers are required to report all traffic enforcement stops made of motor vehicle drivers
- ☐ Officers are required to report all traffic enforcement stops made of bicyclists and pedestrians, including any stops made on streets, sidewalks, trails, transit, etc.
- ☐ Demographic information is collected as part of all traffic stop data that is reported
- ☐ Demographic information is collected for all traffic-related citations and arrests
- ☐ Real-time reporting of traffic enforcement data is made available to the public
- ☐ Raw data is published and made available to the public on a regular basis
- ☐ Data summaries, analysis, or reports are published and made available to the public on a regular basis
- ☐ Demographic data including race or ethnicity are included in publicly-available datasets, summaries, and/or reports*
- ☐ Data is only available to the public by FOIA request
- ☐ Analysis and reports are developed but not shared/ are only used internally



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- ☐ N/A - Data is not collected
- ☐ Other**
- ☐ Unknown

***F23a. Please share links or upload files showing any publicly-available traffic enforcement data or reports that include demographic information. (Up to 2 links and/or 2 file attachments accepted in the online form.)**

****F23b. If other, please describe the policies or practices in place to increase transparency and accountability in traffic enforcement.**

F24. What, if any, policies or practices does your community have in place to measure and eliminate racial bias in traffic law enforcement, including in-person and automated enforcement practices?

Evaluating the Bicycle Network

F25. Does your community routinely conduct [pre/post bicycle mode share evaluations of bicycle-related road projects](#)?

- ☐ Yes
- ☐ No

F26. Which of the following mechanisms are in place for bicyclists to identify problem areas or hazards to traffic engineers and planners?

Check all that apply.

- ☐ Online reporting system (e.g. SeeClickFix)
- ☐ Mobile app
- ☐ Hotline
- ☐ Regular meeting
- ☐ Contact directly via call/voicemail/fax/email/text/social media
- ☐ Traffic enforcement (stop/citation/etc.) data automatically or routinely shared with engineers and planners to identify and prioritize problem areas
- ☐ Traffic safety (crash/fatality) data automatically or routinely shared with engineers and planners to identify and prioritize problem areas
- ☐ None of the above



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F27. How has your community conducted a network analysis to evaluate current conditions for bicyclists and identify significant infrastructure barriers to bicycling?

Check all that apply.

- ☐ GIS-based network analysis
- ☐ Level of Traffic Stress analysis
- ☐ Bicycle Level of Service for roads
- ☐ Bicycle Level of Service for intersections
- ☐ Multi-modal Level of Service
- ☒ Traffic enforcement and/or safety data analysis regularly conducted by engineering or planning staff
- ☐ None of the above

Evaluation & Planning Bonus Points

F28. Besides the Bicycle Friendly Community program, what other national programs does your community participate in to improve for bicycling?

Check all that apply.

- ☐ U.S. DOT [Mayor's Challenge for Safer People and Safer Streets](#)
- ☒ CDC [Active People, Healthy Nation](#) SM / [Activity-Friendly Routes and Everyday Destinations](#)
- ☐ National League of Cities [Let's Move! Cities, Towns and Counties](#)
- ☐ USGBC [LEED® for Neighborhood Development](#)
- ☐ NACTO [Cities for Cycling](#)
- ☐ Other*
- ☐ None of the above

***F28a. If other, please describe.**

F29. Describe any other efforts by your community to evaluate and/or plan for bicycle ridership and/or networks.

Use this space to expand on answers checked above, or to describe any additional evaluation & planning efforts that have not yet been covered.

F30. How have bicycling-related evaluation and planning efforts, including community engagement and outreach, changed in your community in



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response to the COVID-19 pandemic? Are these changes temporary or permanent? How did your community address or incorporate equity into these changes? Please describe in as much detail as possible.

FINAL OVERVIEW

G1. What are the *top three* reasons your community has made bicycling a priority?

Click up to three.

- ☐ Improved quality of life
- ☐ Improving public health
- ☐ Community connectivity
- ☐ Provide affordable transportation options
- ☐ Reduce car-parking demands
- ☐ Climate change/environmental stewardship concerns
- ☐ Decrease traffic congestion
- ☐ Increase tourism
- ☐ Increase property values
- ☐ Cooperation with adjacent communities
- ☐ Public demand
- ☐ Economic development
- ☐ Support Smart Growth or other growth management goals
- ☐ Traffic and bicycle/pedestrian safety
- ☐ Meet local or state requirements
- ☐ None of the above

G2. Briefly describe the most positive outcome of your community's support for bicycling.

G3. Describe any improvements that have occurred for cycling in your community since your last application. (Write N/A if this is your first time applying.)

G4. What could be done differently in order to make bicycling safer, more enjoyable and/or more convenient in your community?



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G5. What specific bicycle-related improvements are planned in the next 12 months that directly affect your community?

G6. We often get requests for example BFC applications from aspiring communities. Are you willing to share your application?

- ☐ Yes
☐ No
-

G7. How did you hear about the Bicycle Friendly Community program?

SUPPLEMENTARY MATERIALS

Optional: If you would like to share any supplemental material to support your application, please upload files to your online application. **(Up to 10 files allowed.)**

By submitting photos, you are granting the League of American Bicyclists the right to use your images to promote bicycling.

Please note this document is a preview only.

Applications must be submitted through the online form, available at apply.bikeleague.org.

What happens after I apply?

After the BFC application deadline passes, the League will email each applicant with a survey link to distribute in your community, so that we can hear from the general public about their bicycling experiences and perceptions. The League will also reach out directly to local bike advocates and League members for their input, and local survey input will be included in your feedback materials. Your application, and this local input, will be reviewed by a national team of experts to determine award levels and recommendations for improvement. Awards are normally announced 2-3 months after each deadline, and feedback is provided shortly following awards announcements.



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Learn more at bikeleague.org/community.



The Bicycle Friendly Community program is supported by [Eco-Counter](#) and [League Members](#).

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