



# CITY OF OAK HILL

## AGENDA

City Council Meeting - April 2021  
April 19, 2021 - 6:30 PM

### Call to Order

### Roll Call

### Invocation

### Pledge of Allegiance

### Reading and Approval of Minutes

March Meeting Minutes March 8, 2021

March Meeting Minutes March 25, 2021

### Treasurer's Report

March Financials

### Correspondence

### Citizens Comments

### Council Comments and Department Reports

March Police Reports

### Mayoral Comments

### Unfinished Business

- 1. Consideration of a Resolution Authorizing the City to Demolish the Residential Structure Located at 103 Rocklick Rd., Map 59J, Parcel 40, Owned by Ace Adventure Resort**
- 2. Examination of Demolition Report for 118A High Street, Map 7, Parcel 226, Owned by Novelle Barrett**
- 3. Examination of Demolition Report for 11 Rocklick School Rd., Map 59J, Parcel 14, Owned by Randy Crawford**
- 4. Consideration of a Resolution Authorizing the City to Demolish the Residential Structure Located at 1013 1/2 Summerlee Ave., Map 24, Parcel 206.1, Owned by Steven L. Grunenberg**
- 5. Recommendation to Amend Oak Hill Municipal Code (OHMC) 10.12.012 Recreational Trail Vehicles - 1st Reading**

**New Business**

- 6. Structural Inspection Board's (SIB) Recommendation to Demolish the Structure Located at 38 Poff Rd. and 40 Poff Rd., Map 59E, Parcels 45 and 46, Owned by Debra K. & Danny Thomas**
- 7. Mayor's Blanket Approval for Proclamations**
- 8. Status of Collins Middle School**
- 9. Abandoned Store Signs**
- 10. Harm Reduction (needle exchange) Facility**
- 11. Vacancy Appointment to Beautification Commission / Michelle Holly Resignation**
- 12. Resolution - West Virginia Municipal League (WVML) 2021 Federal Advocacy Agenda**
- 13. Community Development Block Grant - Mitigation**
- 14. Proclamation Recognizing Tyler Murray**
- 15. Future Agenda Items**

**Adjournment**

**CITY OF OAK HILL**  
**MINUTES**  
**City Council Special Meeting - March 2021**  
**March 25, 2021 - 5:30 PM**

A special meeting of the Oak Hill City Council was held on Thursday, March 25, 2021 at 5:30 p.m. in Council Chambers of City Hall.

**Call to Order**

The Mayor called the meeting to order and announced the reason for the special meeting was to consider paving approximately three miles of an extension of the White Oak Rail Trail.

**Roll Call**

The City Clerk called the roll with the following results:

**PRESENT**

Mayor Daniel Wright (by phone)  
 Council Member (At Large) Thomas Oxley  
 Council Member Diana Janney  
 Council Member David Perry  
 Council Member Charles Smallwood, Jr.  
 Council Member Benitez Jackson (via Zoom)

**ABSENT**

Council Member Missy Wilshire  
 Council Member Ronald Stephen Hayslette

**Consideration to Pave Approximately Three Miles of an Extension of the White Oak Rail Trail**

Bill Wells with Mt. State Trail Alliance explained to Council that a grant had been received through the ARC WV Trail Network to extend the White Oak Rail Trail from Carlisle to Glen Jean. This grant required matching funds and Mr. Wells has received notice that the Department of Highways matching funds have been rescinded.

He presented a plan to replace the matching funds that includes a \$30,000 contribution from the City of Oak Hill in lieu of paving.

There was discussion on the issue and the question arose whether the City would own the portion of trail and where the money would come from.

***Motion - Approve the request for \$30,000 in matching funds upon approval of the auditor's office and that the portion of the trail is deeded to the City of Oak Hill and is annexed into the city limits.***

Motion made by Council Member Perry, Seconded by Council Member Smallwood, Jr..  
 Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member

Perry, Council Member Smallwood, Jr., Council Member Jackson

**Adjournment**

**Motion - *Adjourn the meeting.***

Motion made by Council Member Janney, Seconded by Council Member (At Large) Oxley.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Perry, Council Member Smallwood, Jr., Council Member Jackson

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Daniel E. Wright, Mayor

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Damita Johnson, City Clerk



**CITY OF OAK HILL**  
**MINUTES**  
**City Council Meeting - March 2021**  
**March 08, 2021 - 6:30 PM**

The regular monthly meeting of the Oak Hill City Council was held on Monday, March 8, 2021 at 6:30 p.m. in the Council Chambers with Council members and administration attending in person and the public attending by Zoom.

**Call to Order**

The Mayor called the meeting to order.

**Roll Call**

The Clerk called the roll with the following results:

**PRESENT**

Mayor Daniel Wright  
Council Member (At Large) Thomas Oxley  
Council Member Diana Janney  
Council Member Missy Wilshire  
Council Member David Perry  
Council Member Charles Smallwood, Jr.  
Council Member Ronald Stephen Hayslette  
Council Member Benitez Jackson

**Invocation**

Council member Janney led the invocation.

**Pledge of Allegiance**

Council member Jackson led the Pledge of Allegiance.

**Reading and Approval of Minutes**

**Motion**- *Dismiss with the reading of and approve the minutes of February 8, 2021.*

**Motion carried: 7-0**

Motion made by Council Member Janney, Seconded by Council Member Wilshire.  
Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**Treasurer's Report**

**Motion**- *Approve the Treasurer's Report as presented. This report includes the Vendor Checks Report and financial statements.*

**Motion carried 7-0.**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Smallwood, Jr.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

### **Correspondence**

None

### **Citizens Comments**

John Horn spoke about the structure being built behind the Domino's building.

Patricia Nelson of 75 Robinson Street would like to know the purpose of the property behind Domino's.

Leslie McVey spoke against the ATV ordinance and also thinks Council members contact information should be on the website.

Cody Washburn spoke in support of John Horn and his issue with the building behind Domino's.

Kevin Willis spoke of ATVs on city streets.

Coty Dennler believes that we need to have better procedures for our meetings.

Christa Hodges, Executive Director of Destination Downtown, informed Council of the group's plans for Earth Day.

Jim Ayres spoke about several items including the building behind Domino's.

### **Council Comments and Department Reports**

Commend City Manager and City Treasurer for responsiveness; timing of street sweeper, letter of contact to Teddy Gray about former BB&T building, cameras for police cars, ask superintendent of schools to attend the next meeting to discuss the former Collins Middle School building, consideration of opening council meetings to public attendance, cleaning up the building beside the former WV Tech building, talking about the building behind Domino's due to being in litigation, status of James Ellis marker, timeline of improvements to Harlem Heights park, building on corner behind moose lodge, street paving, Dickerson Street, recognizing those involved in a rescue from a house fire on Summerlee Ave., solar lighting for Harlem Heights trail, and an update on the Economic Development committee.

### **Mayoral Comments**

The Mayor commended the Oak Hill Alumni Association members for the wonderful work and history in the association's building.

He also spoke about International Women's Day and recognized the women involved in Oak Hill City Council. There have been seven women elected to council and two have been elected as Mayor. The women are Rene Kelly, Barbara Hickman, Diana Smallwood, Anna L. Holt, Diana Janney, Melissa Wilshire, and Michelle Holly.

### **A Minute from the Minutes**

The Mayor selected a portion of minutes from the past and read them.

**Unfinished Business**

**1. Bid Opening for Demolitions**

- A.** Residential Structure Located at 175 Minden Rd., Map 58M, Parcel 97, Owned by Jimmie & Tiffany Adamini.
- B.** Residential Structure Located at Corner of Rocklick School Rd. & Minden Rd., Map 59J, Parcel 27, Owned by Teresa Lynn Blevins.
- C.** Residential Structure Located at the Corner of Victory St. & Adkins Ave., Map 13, Parcel 56, Owned by Elizabeth A. Basham.
- D.** Residential Structure Located at 137 Minden Tipple Rd., Map 58M, Parcel 157, Owned by Geoffrey Stone.

A mandatory pre bid conference was held for bidders for demolishing these structures. One bid was received from Empire Salvage in the amount of \$19,800.00 for all the structures listed as follows:

- 175 Minden Road** - \$5,000.00
- Rocklick School/Minden Road** - \$4,000
- Victory/Adkins** - \$5,000
- 137 Tipple Road** - \$5,800

**Motion - Award the bid to Empire Salvage.**

**Motion carried 7-0.**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Perry. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**2. Recommendation to Amend Oak Hill Municipal Code (OHMC) 10.12.010 All-Terrain Vehicles 2nd Reading**

There was a lengthy discussion on this issue. Members of council asked several questions of Mr. Lusk and Mr. Johnson who were in attendance in support of the Rimfire Trail.

**Motion - Accept this as a 2nd reading of an amendment to OHMC 10.12.010 concerning all terrain vehicles.**

**Motion carried – 5 to 2**

Motion made by Council Member Perry, Seconded by Council Member Smallwood, Jr., Council members voted as follows:

- Council Member Oxley - No
- Council Member Janney - No
- Council Member Wilshire - Yes
- Council Member Perry - Yes
- Council Member Hayslette - Yes
- Council Member Smallwood, Jr. - Yes
- Council Member Jackson - Yes

***Council member Perry made a concept motion to the ATV ordinance to add a language that will include a penalty of impoundment or towing for a 2nd offense to OHMC 10.12.010. Council member Wilshire seconded the motion.***

**Motion carried 7-0**

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

***Council member Perry made a concept motion to the ATV ordinance to add language that will establish a license fee or a sticker fee of \$25 for ATVs. Council member Jackson seconded the motion.***

**Motion carried 7-0.**

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

***Council member Perry made a concept motion to establish a sunset date of four years from this date for this ordinance. Council Hayslette seconded the motion.***

**Motion carried 7 - 0.**

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**3. Structural Inspection Board (SIB) Recommendation to Demolish the Structure Located at 216 Chestnut Ave., Map 32, Parcel 70, Owned by Paul H. & Clarice Lassinger, & Clifford Bragg**

Mr. Bragg asked Council to allow him to finish the repairs on the Chestnut Ave structure.

**Motion - Allow Mr. Bragg four months to repair the structure and require him to give a progress report each month in person or by letter.**

**Motion carried 7 - 0.**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Janney.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**New Business**

**4. SIB Recommendation to Demolish the Structure Located at 103 Rocklick Rd., Map 59J, Parcel 40, Owned by Ace Adventure Resort**

**Motion - Accept the recommendation of the SIB to demolish the structure located at 103 Rocklick Rd., owned by Ace Adventure Resort and the structure at 1138 Minden Road owned by Alma Campbell.**

**Motion carried 7 - 0.**

Motion made by Council Member Hayslette, Seconded by Council Member Wilshire.  
 Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**5. SIB Recommendation to Demolish the Structure Located at 1138 Minden Rd., Map 58L, Parcel 12, Owned by Alma Campbell, C/O Diana McCumbers**

This item was considered with #4.

**6. Proclamation Recognizing Damita Johnson, MMC**

The Mayor read the proclamation recognizing Damita Johnson in her achievement of attaining Master Municipal Clerk Designation.

**Motion - Approve the proclamation recognizing Damita Johnson.**

**Motion carried 7-0.**

Motion made by Council Member Wilshire, Seconded by Council Member Janney.

Voting Yea: Council Member (At Large) Oxley

Voting Yea: Diana Janney

Voting Yea: Melissa Wilshire

Voting Yea: David Perry

Voting Yea: Steve Hayslette

Voting Yea: Charles Smallwood, Jr.

Voting Yea: Benitez Jackson

**7. White Oak Depot Lease - Active Southern WV**

**Motion - Lease the White Oak Depot to Active Southern WV for one year.**

**Motion carried 7 - 0.**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Jackson.

Voting Yea: Council Member (At Large) Oxley, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**8. Proclamation Recognizing Rudell & Audrey Bloomfield**

The Mayor read the proclamation honoring Rudell and Audrey Bloomfield for their contributions to our community.

**Motion - Approve the proclamation honoring Rudell and Audrey Bloomfield.**

**Motion carried 7 - 0**

Motion made by Council Member Janney, Seconded by Council Member (At Large) Oxley.

Voting Yea: Council Member (At Large) Oxley

Voting Yea: Diana Janney

Voting Yea: Melissa Wilshire

Voting Yea: David Perry

Voting Yea: Steve Hayslette

Voting Yea: Charles Smallwood, Jr.

Voting Yea: Benitez Jackson

**9. Consideration of Implementing a 1% Municipal Tax or User Fee**

**Motion** - *Allow the City Manager to approach the Home Rule Board to amend our plan to include a 1% sales tax.*

**Motion carried 7 - 0.**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Perry.  
 Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**10. Budget Approval FY 2021-2022**

**Motion** - *Approve the FY 2021-2022 budget document as presented by the City Treasurer.*

**Motion carried 7 - 0.**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Janney.  
 Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**11. Review/Consideration of Property Casualty Insurance**

Proposals for the City's property and casualty insurance were received from Jim Lively Insurance and the West Virginia Communities Risk Pool.

Steve Rawlings explained the risk pool and answered several questions from the Mayor and Council. The quote for insurance with the WV Communities Risk Pool is \$240,458.00 for one year.

Mike Lively with Jim Lively Insurance spoke about their history with the City and the reliability of their agency. The quote for insurance with Jim Lively Insurance is \$335,722.00 for one year.

**Motion** - *Accept the bid of Jim Lively Insurance for the City's insurance.*

Motion made by Council Member Perry, Seconded by Council Member Hayslette.  
 Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**12. Police Promotions**

**A.** Officer G. Hoover (Lieutenant)

**B.** Officer J. Brown (Sergeant)

After proper testing, the Civil Service Commission recommends promoting Officer Grant Hoover to Lieutenant and Officer Jackie Brown to Sergeant.

**Motion** - *Accept the recommendation of the Civil Service Commission and promote Officer Grant Hoover to Lieutenant*

**Motion carried 7 - 0.**

Motion made by Council Member Wilshire, Seconded by Council Member (At Large) Oxley.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**Motion - *Accept the recommendation of the Civil Service Commission and promote Officer Jackie Brown to Sergeant.***

**Motion carried 7 – 0**

Motion made by Council Member Janney, Seconded by Council Member Hayslette.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**13. Expending \$1,000.00 Toward Pedestrian Trail Development**

**Motion - *Authorize the expenditure of \$1,000 toward pedestrian trail development that will go through Needleseye Park.***

**Motion carried 7-0.**

Motion made by Council Member (At Large) Oxley, Seconded by Council Member Smallwood, Jr.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**14. Future Agenda Items**

Blanket approval for proclamations  
Status of Collins Middle School  
Needle Exchange Facility

**Motion - *Enter into executive session to discuss pending litigation pursuant to WV Code 6-9A-4(b)12.***

**Motion carried 7 - 0.**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley.

Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

Upon return from executive session the Mayor announced the reason for the executive session was to discuss pending litigation. No actions were taken during the executive session.

**Motion - *Enter into regular session.***

**Motion carried 7 - 0.**

Motion made by Council Member Perry, Seconded by Council Member (At Large) Oxley. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

**Adjournment**

**Motion - *Adjourn the meeting.***

**Motion carried 7 - 0.**

Motion made by Council Member Janney, Seconded by Council Member Wilshire. Voting Yea: Council Member (At Large) Oxley, Council Member Janney, Council Member Wilshire, Council Member Perry, Council Member Smallwood, Jr., Council Member Hayslette, Council Member Jackson

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DANIEL E WRIGHT, MAYOR

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DAMITA JOHNSON, CITY CLERK



		---- Y E A R - T O - D A T E ----		
TITLE	ACCOUNT #	DETAIL	BALANCE	TOTAL
<b>ASSETS AND OTHER DEBITS</b>				
CASH	1 101 000 00		437,074.81	
GENERAL FUND INVESTMENT ACCT	1 101 010 00		.00	
GENERAL FUND INVEST CKING ACCT	1 101 011 00		.00	
GENERAL FUND - OPEB LIABILITY	1 101 012 00		491,025.48	
PETTY CASH	1 101 100 00		150.00	
CHANGE FUND - POLICE COURT	1 101 200 00		150.00	
POLICE FORFEITURE ACCOUNT	1 101 300 00		1,850.46	
RAINY DAY FUND	1 101 400 00		933,810.80	
TAXES RECEIVABLE	1 109 000 00		455,972.15	
CUSTOMER'S ACCTS RECEIVABLES	1 111 000 00		.00	
DUE FROM OTHER FUNDS	1 114 000 00		.00	
DUE FROM GOVERNMENTAL UNITS	1 115 000 00		389.90	
OTHER RECEIVABLES	1 116 000 00		.00	
INTEREST RECEIVABLE	1 117 000 00		.00	
PREPAID WORKERS' COMPENSATION	1 122 100 00		49,243.50	
PREPAID INSURANCE	1 122 200 00		.00	
			=====	
TOTAL ASSETS & OTHER DEBITS				2369,667.10
<b>LIABILITIES AND OTHER CREDITS</b>				
ACCOUNTS PAYABLE	1 201 000 00		27,422.06	
ACCOUNTS PAY - STATE TREASURER	1 201 100 00		.00	
ACCTS PAY - CASH BONDS	1 201 200 00		16,456.50	
ACCTS PAY - DEMOLITION BONDS	1 201 210 00		3,970.25	
UNCLAIMED FUNDS	1 201 300 00		604.25	
DUE TO OTHER FUNDS - SEWER	1 215 100 00		2,926.00	
DUE TO OTHER FUNDS - POL PENSI	1 215 200 00		930.25	
DUE TO PAYROLL CLEARING	1 215 300 00		.00	
OPEB LIABILITY	1 218 000 00	1025,512.15		
DEFERRED REVENUES	1 239 000 00		34,972.15	
			=====	
TOTAL LIABILITIES				1112,793.61
<b>FUND BALANCE</b>				
UNENCUMBERED FUND BALANCE	1 299 000 00		1122,251.16	
UNENCUMBERED BALANCE - CURRENT	1 299 100 00		134,622.33	
			=====	
TOTAL FUND BALANCE				1256,873.49
			=====	
TOTAL LIABILITIES & FUND BAL				2369,667.10

---- Y E A R - T O - D A T E ----				
TITLE	ACCOUNT #	DETAIL	BALANCE	TOTAL
<b>ASSETS AND OTHER DEBITS</b>				
CASH	1 101 000 00		450,347.94	
GENERAL FUND INVESTMENT ACCT	1 101 010 00		.00	
GENERAL FUND INVEST CKING ACCT	1 101 011 00		.00	
GENERAL FUND - OPEB LIABILITY	1 101 012 00		705,247.59	
PETTY CASH	1 101 100 00		150.00	
CHANGE FUND - POLICE COURT	1 101 200 00		150.00	
POLICE FORFEITURE ACCOUNT	1 101 300 00		5,544.46	
RAINY DAY FUND	1 101 400 00		888,691.79	
TAXES RECEIVABLE	1 109 000 00		500,033.44	
CUSTOMER'S ACCTS RECEIVABLES	1 111 000 00		.00	
DUE FROM OTHER FUNDS	1 114 000 00		.00	
DUE FROM GOVERNMENTAL UNITS	1 115 000 00		640.00	
OTHER RECEIVABLES	1 116 000 00		.00	
INTEREST RECEIVABLE	1 117 000 00		.00	
PREPAID WORKERS' COMPENSATION	1 122 100 00		47,607.00	
PREPAID INSURANCE	1 122 200 00		38,209.37	
			=====	
TOTAL ASSETS & OTHER DEBITS				2636,621.59
<b>LIABILITIES AND OTHER CREDITS</b>				
ACCOUNTS PAYABLE	1 201 000 00		26,876.67	
ACCOUNTS PAY - STATE TREASURER	1 201 100 00		3,564.25	
ACCTS PAY - CASH BONDS	1 201 200 00		50.00	
ACCTS PAY - DEMOLITION BONDS	1 201 210 00		2,300.00	
UNCLAIMED FUNDS	1 201 300 00		604.25	
DUE TO OTHER FUNDS - SEWER	1 215 100 00		.00	
DUE TO OTHER FUNDS - POL PENSI	1 215 200 00		888.00	
DUE TO PAYROLL CLEARING	1 215 300 00		.00	
OPEB LIABILITY	1 218 000 00		1025,512.15	
DEFERRED REVENUES	1 239 000 00		80,433.44	
			=====	
TOTAL LIABILITIES				1140,228.76
<b>FUND BALANCE</b>				
UNENCUMBERED FUND BALANCE	1 299 000 00		1413,428.28	
UNENCUMBERED BALANCE - CURRENT	1 299 100 00		82,964.55	
			=====	
TOTAL FUND BALANCE				1496,392.83
			=====	
TOTAL LIABILITIES & FUND BAL				2636,621.59

# MUNICIPAL COURT MONTHLY FINANCIAL ACTIVITY REPORT

**FOR THE MONTH OF:                    MARCH 2021**

LISTED BELOW IS A BREAKDOWN OF THE COLLECTIONS FOR THE PREVIOUS MONTH DUE TO  
THE MUNICIPALITY AND THE STATE OF WEST VIRGINIA.

\$30,833.55	TOTAL RECEIPTS COLLECTED
\$570.25	BONDS FORFEITED TO FINES
0	CANADIAN CHECKS
0	REFUND
<b>\$30,263.30</b>	<b>TOTAL</b>

## DISTRIBUTION OF RECEIPTS

\$16,186.00	FINES COLLECTED
\$1,530.00	COURT COST COLLECTED
\$202.00	PENSION FUND COLLECTED
\$232.00	ADMINISTRATIVE FEES COLLECTED
\$922.00	CRIME VICTIM FUND
\$110.25	DUI CRIME VICTIM FUND
\$1,846.00	LAW ENFORCEMENT TRAINING FUND
\$1,520.00	COMMUNITY CORRECTION FUND COLLECTED
\$4,823.50	REGIONAL JAIL FEE COLLECTED
\$3,079.00	POLICE EQUIPMENT FUND COLLECTED
\$382.80	OTHER (W T FEE, LOCAL JAIL FEE)

## OAK HILL POLICE DEPARTMENT MARCH 2021 REPORT FOR COUNCIL

CALLS FOR SERVICE	428	CITATIONS ISSUED	225	FINES	\$ 16,186.00
GENERAL SERVICE	367	TRAFFIC CONT. DEV.	7	POLICE REPORTS	\$ 440.00
FELONY	5	WARNINGS ISSUED	49	FINGERPRINTING	\$ -
MISDEMEANOR	34	PARKING ISSUED	1	COURT COPIES	\$ -
INCIDENT	5	TOTAL MILEAGE	15,218	POLICE PARKING	\$ 105.00
ACCIDENTS	15	GALLONS	1,594	BAD CHECK FEE	\$ -
PRIVATE LOT	2	FELONY ARRESTS	6		
		MISD. ARRESTS	31		
		<b>TOTAL ARRESTS</b>	<b>37</b>		

	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20
FINE	16,186.00	9,931.50	6,280.50	5,255.00	6,030.50	6,478.50	4,810.00	6,917.50	10,755.50	5,414.00	5,594.00	14,681.50	14,681.50
PEN	202.00	108.00	66.00	54.00	87.00	97.00	81.00	88.00	147.25	91.00	59.00	179.00	179.00
C. CT	1,530.00	982.00	510.00	400.00	550.00	694.00	424.00	608.00	1,048.00	630.00	510.00	1,341.00	1,341.00
ADM FEE	232.00	170.00	76.00	74.00	100.00	207.00	132.00	154.00	296.00	104.00	76.00	30.00	220.00
CVC	922.00	627.00	338.00	272.00	392.00	448.00	336.00	400.00	784.00	425.00	303.00	104.00	896.00
DUI FEE	110.25	70.00	0.00	210.00	70.00	140.00	70.00	70.00	0.00	140.00	0.00	0.00	120.00
LET	1,846.00	1,086.00	582.00	484.00	610.00	764.00	528.00	672.00	1,264.00	658.00	498.00	156.00	1,483.00
LCF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RJF	4,823.50	3,160.00	1,530.00	1,480.00	1,960.00	2,277.00	1,683.00	2,040.00	3,960.00	2,182.50	1,611.50	547.00	4,682.50
CCF	1,520.00	936.00	512.00	414.00	548.00	698.00	438.00	599.00	1,040.00	630.00	493.00	170.00	1,344.75
PEF	3,079.00	1,860.00	1,016.00	835.00	1,100.00	1,338.00	896.00	1,204.00	2,114.00	1,266.00	1,049.00	337.00	2,821.00
OTHER	382.80	697.25	98.25	269.00	166.50	193.00	144.75	378.55	193.00	165.30	241.25	48.25	338.30
TOTAL	30,833.55	19,627.75	11,008.75	9,747.00	11,614.00	13,334.50	9,542.75	13,131.05	21,601.75	11,705.80	10,434.75	17,593.75	28,107.05
ST. FEES	9,221.75	5,879.00	2,962.00	2,860.00	3,580.00	4,327.00	3,055.00	3,781.00	7,048.00	4,035.50	2,905.50	977.00	8,526.25
TOTAL	21,611.80	8,046.75	6,887.00	8,034.00	9,007.50	6,487.75	9,350.05	14,553.75	7,670.30	7,529.25	16,616.75	19,580.80	12,234.25





# West Virginia State Treasurer's Office

Riley Moore, Treasurer

1900 Kanawha Boulevard East

Charleston, WV 25305

www.wvtreasury.com

Check Hotline: (304) 558-3599

Toll Free: 1-866-243-9010

## REMITTANCE BY MUNICIPAL COURT

FOR THE MONTH OF March YEAR 2021

BY THE Oak Hill Municipal Court OF WEST VIRGINIA

REMITTANCE PREPARED BY Brooke Lyons ON 4/6/2021 3:40:00 PM PHONE: 304-465-0596

LAST CHANGED BY Brooke Lyons ON 4/6/2021 3:40:00 PM

	Fund	Authority	Amount	\$ Remitted
<b>1</b>	<b>Crime Victim's Compensation Fund</b>	<b>§14-2A-4(b)</b>		
A	Misdemeanor Offenses (except non-moving violations)	§14-2A-4(a)	8.00	922.00
B	DUI Fines per §17C-5-2 (20% of fine)	§14-2A-4(a)		110.25
<b>2</b>	<b>Law Enforcement Training Fund</b>	<b>§30-29-4(c)</b>		
A	Criminal Fees	§30-29-4(a)	12.00	1,846.00
B	Bond Forfeiture	§30-29-4(b)	12.00	0.00
<b>3</b>	<b>Litter Control Fund</b>	<b>§22-15A-4</b>		
A	50% of Penalties Collected	§22-15A-4		0.00
<b>4</b>	<b>Regional Jail &amp; Correctional Facility Development Fund</b>	<b>§31-20-10</b>		
A	Traffic, moving violation, jail time offenses	§8-11-1	40.00	4,823.50
<b>5</b>	<b>Community Corrections Fund</b>	<b>§62-11C-4</b>		
A	Probation Fees	§62-11C-4(b)		0.00
B	Home Confinement Fees	§62-11C-4(c)	2.50	0.00
C	Criminal Conviction Fees	§62-11C-4(d)	10.00	1,520.00
	<b>TOTAL REMITTANCE:</b>			<b>9,221.75</b>

For questions about the remittance form, please contact the Treasurer's Office at (304) 558-3599.

Please do NOT mail this form.



March 9, 2021

Mr. Michael Fridley  
Sheriff of Fayette County  
PO Box 509  
100 Church St.  
Fayetteville, WV 25840

EXECUTED THE WITHIN order  
UPON THE WITHIN NAMED ACE ADVENTURE  
RESORT ON THE 16th  
DAY OF MARCH BY DELIVERING A TRUE  
COPY THEREOF TO H. ER  
L. P. S. R. W. J. W. N. D. FCSD

**RE: Service of Order (Parid 09 59J0040000000)**

Ace Adventure Resort  
PO Box 1168  
Oak Hill, WV 25901  
Physical Address: 1 Concho Rd. Oak Hill, WV

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Order to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Order as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager  
City of Oak Hill  
PO Box 1245  
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



# ORDER

March 8, 2021

ACE Adventure Resort  
 PO Box 1168  
 Oak Hill, WV 25901

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at 103 Rocklick Rd., described as Surf Pt Lot 3 Martha SD 1945, District 9, Map 59J, Parcel 40, Parid 09 59J004000000000.

The Oak Hill City Council requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer



**AFFIDAVIT**

Date: 3/15/2021

I, William Light, placed the attached Order on the above date in a conspicuous location on the property located at 103 Rocklick Rd., situated on surf pt lot 3 Martha SD 1945, District 9, Map 59J, Parcel 40, Parid 09 59J04000000000 in Fayette County, WV. I photographed the posted order on 3/15/2021.

William Light

William Light, Code Enforcement Officer

Sworn to and subscribed before me this 15th day of March A.D., 2021.

Sharon M Coffman, Notary Public

My Commission expires June 4, 2022.









**CITY OF OAK HILL**  
**GENERAL FUND ACCOUNT**  
 P.O. BOX 1245 PH. 304-469-9541  
 OAK HILL, WV 25901

**BANK OF MT. HOPE**  
 602 MAIN STREET  
 MOUNT HOPE, WV 25880

69-349  
 515

066 22 7

- DATE -                      - CHECK NO. -                      - AMOUNT -  
 3/09/21                      066,327                      \$25.00

\*\* TWENTY FIVE AND 00/100 DOLLARS \*\*

PAY TO THE ORDER OF FAYETTE CO SHERIFF  
 PO BOX 509  
 FAYETTEVILLE WV 25840

*Sharon Coffman* NP  
*Sharon Coffman* NP

⑈066327⑈ ⑆051503491⑆ 051⑈608⑈2⑈

VENDOR NUMBER	VENDOR NAME	CHECK DATE	CHECK NUMBER
645	FAYETTE CO SHERIFF	3/09/21	066,327
DESCRIPTION	INVOICE DATE	REFERENCE	AMOUNT
ACE ADVENTURE (P# 09 59J0040000000) Check# 66,327 Amount - \$25.00	3/09/21	030921	25.00



# Resolution

Whereas, the Structural Inspection Board (SIB) convened with a quorum on January 21, 2021 at 1:30 p.m., and

Whereas, the structure located at **103 Rocklick Rd.** was reviewed, and

Whereas, the property was described by the City Manager as property owned by ACE Adventure Resort, PO Box 1168, Oak Hill, WV 25901, and

Whereas, the structure is described as Surf Pt Lot 3 Martha 3 Martha SD 1945, District 9, Map 59J, Parcel 40, Parid 09 59J004000000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, the finding of fact together with the Notice that advised the owner to appear before Council to show cause why the structure should not be ordered to be demolished was executed by the Fayette County Sheriff's Office on February 8, 2021, and

Whereas, a Notice was posted on the property on January 27, 2021, and

Whereas, the Board requested Council to examine and consider the findings and recommendation made, and

Whereas, City Council issued an Order at their regular meeting on March 8, 2021 for the property owner to demolish the structure and begin the performance within 20 days following the service of the Order, and

Whereas, an Order was posted on the property on March 15, 2021, and

Whereas, the Order was duly issued and served by the Fayette County Sheriff Deputy on March 16, 2021, and

Whereas, the property owner failed to comply with the Notice and Order to demolish the structure, and

Therefore, be it resolved Oak Hill City Council authorizes the performance of demolition under the City's supervision and control on this 19th day of April, 2021.

---

Daniel E. Wright, Mayor



## DEMOLITION REPORT

Demolition Ordered by City Council: 9/22/2020  
Property Owner: Novelle Barrett  
Structure Location: 118A High St.  
Map & Parcel: 7 226

Bid Awarded to: Empire Salvage & Recycling, Inc.  
PO Box 300  
Bluefield. WV 24701

Notice to Proceed: 2-9-2021  
Date of Inspection: 2/16/2021  
Date of Asbestos Abatement: N/A  
Date of Completion: 3/26/2021  
Demolition Cost: \$5,000.00  
Administrative Cost – Advertisement: \$185.87

**Total Cost: \$5,185.87**

Respectfully Submitted,

William C. Hannabass, City Manager



April 20, 2021

Novelle Barrett & ET AL  
13006 Strathaven Cir.  
Fort Washington, MD 20744

RE: Unsafe Structure / Article 11.04  
Located at 118A High St., Oak Hill, WV  
Description: Lots 66 Harlem Hts  
District 9, Map 7, Parcel 226, Parid 09 0702260000000

To Whom it May Concern,

The Oak Hill City Council authorized the demolition of the structure located at 118A High Street, District 9, Map 7, Parcel 226, Parid 09 070226000000000 in Fayette County. City Council ordered the destruction under the City’s supervision and control because of failure of the property owner to comply with the Order to demolish the structure given on September 22, 2020.

The demolition was completed on 3/31/2021. I have attached the demolition report the City Manager submitted to City Council at their regular meeting on April 19, 2021. The cost associated with the project is \$5,185.87.

This Order further advises you that at the next regular Council meeting following the expiration of twenty days from the executed publications in the Fayette Tribune beginning April 22, 2021 and ending May 6, 2021, Council will consider the adoption of a Resolution laying the assessment. You shall be given an opportunity at the meeting to contest the legality of the assessment and the amount thereof. If Council adopts a resolution laying the assessment, a lien will be laid on the property. City Council meets the second Monday of each month at 6:30 p.m. in the Council Chambers at City Hall. Due to the Covid-19 Pandemic, the meeting shall be a Zoom meeting. Follow the link below to join the meeting.

<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZlR3TmtuOEhKMEQ0Zz09> to join the Zoom Meeting. Meeting ID: 304 469 9541 Passcode: SBJune

Directions for Dial In by phone: Dial 301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Respectfully,

Damita Johnson, City Clerk/Treasurer



## DEMOLITION REPORT

Demolition Ordered by City Council: 11-9-2020  
Property Owner: Randy Crawford  
Structure Location: 11 Rocklick School Rd.  
Map & Parcel: 59J 14

Bid Awarded to: Empire Salvage & Recycling, Inc.  
PO Box 300  
Bluefield. WV 24701

Notice to Proceed: 2-9-2021  
Date of Inspection: 2/16/2021  
Date of Asbestos Abatement: N/A  
Date of Completion: 3/31/2021  
Demolition Cost: \$5,000.00  
Administrative Cost – Advertisement: \$95.04

**Total Cost: \$5,095.04**

Respectfully Submitted,

William C. Hannabass, City Manager



April 20, 2021

Randy Crawford  
Box 255  
Minden, WV 25879

RE: Unsafe Structure / Article 11.04  
Located at 11 Rocklick School Rd. Description: Lots 10-11 Blk 7 Minden  
District 9, Map 59J, Parcel 14, Parid 09 59J01400000000

Dear Mr. Crawford,

The Oak Hill City Council authorized the demolition of the structure located at 386 11 Rocklick School Rd., District 9, Map 59J, Parcel 14, Parid 09 59J00000000 in Fayette County. City Council ordered the destruction under the City’s supervision and control because of failure of the property owner to comply with the Order to demolish the structure given on November 9, 2020.

The demolition was completed on 3/26/2021. I have attached the demolition report the City Manager submitted to City Council at their regular meeting on April 19, 2021. The cost associated with the project is \$5,095.04.

This Order further advises you that at the next regular Council meeting following the expiration of twenty days from the date of service of this Order, Council will consider the adoption of a Resolution laying the assessment. You shall be given an opportunity at the meeting to contest the legality of the assessment and the amount thereof. If Council adopts a resolution laying the assessment, a lien will be laid on the property. City Council meets the second Monday of each month at 6:30 p.m. in the Council Chambers at City Hall. Due to the Covid-19 Pandemic, the meeting shall be a Zoom meeting. Follow the link below to join the meeting.

<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZlR3TmtuOEhKMEQ0Zz09> to join the Zoom Meeting. Meeting ID: 304 469 9541 Passcode: SBJune

Directions for Dial In by phone: Dial 301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Respectfully,

Damita Johnson, City Clerk/Treasurer



28939



November 12, 2020

Mr. Michael Fridley  
Sheriff of Fayette County  
PO Box 509  
100 Church St.  
Fayetteville, WV 25840

EXECUTED THE WITHIN Order  
UPON THE WITHIN NAMED Steven  
Grunenberg ON THE 30  
DAY OF Nov BY DELIVERING A TRUE  
COPY THEREOF TO Jennifer Suttle  
IN FAYETTE CO. WEST VIRGINIA  
Paul Stephens FCSD

**RE: Service of Order (Parid 09 24020601000000)**  
Steven L. Grunenberg  
408 Highland Ave.  
Oak Hill, WV 25901

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Order to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Order as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager  
City of Oak Hill  
PO Box 1245  
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



## Order

November 9, 2020

Steven Grunenberg  
408 Highland Ave.  
Oak Hill, WV 25901

The City of Oak Hill by order of the Council requires you to demolish the residential structure located at 1013 1/2 Summerlee Ave., described as surf. .20 / Calc T Pike, District 9, Map 24, Parcel 206.01, Parid 09 24020601000000 in Oak Hill.

The Council of the City of Oak Hill requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

The property owner's failure to comply with any notice or order to demolish, which notice or order has been duly issued and served as provide in Article 11.04.010 (a) of the Codified Ordinances of the City of Oak Hill, shall be fined not exceeding two hundred dollars (\$200.00) for each offence, and a further sum of one hundred dollars (\$100.00) for each and every day such failure to comply continues beyond the date fixed for compliance.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Article 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

 A handwritten signature in blue ink, appearing to read "Damita Johnson", is written over a horizontal line.
 

Damita Johnson, City Clerk/Treasurer



**AFFIDAVIT**

Date: 11-18-2020

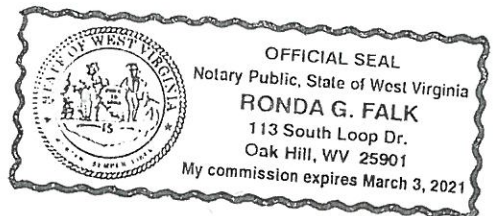
I, William Light, placed the attached Order on the above date in a conspicuous location on the property located at 1013 1/2 Summerlee Ave., situated on surf .20 / calc T Pike, District 9, Map 24, Parcel 206.1, Parid 09 2402060100000000 in Fayette County, WV. I photographed the posted order on property 11-18-2020.

William Light  
William Light, Code Enforcement Officer

Sworn to and subscribed before me this 18 day of November A.D., 2020.

Ronda G Falk, Notary Public

My Commission expires 3-3-2021.













April 20, 2021

Randy Crawford  
Box 255  
Minden, WV 25879

RE: Unsafe Structure / Article 11.04  
Located at 11 Rocklick School Rd. Description: Lots 10-11 Blk 7 Minden  
District 9, Map 59J, Parcel 14, Parid 09 59J01400000000

Dear Mr. Crawford,

The Oak Hill City Council authorized the demolition of the structure located at 386 11 Rocklick School Rd., District 9, Map 59J, Parcel 14, Parid 09 59J00000000 in Fayette County. City Council ordered the destruction under the City’s supervision and control because of failure of the property owner to comply with the Order to demolish the structure given on November 9, 2020.

The demolition was completed on 3/26/2021. I have attached the demolition report the City Manager submitted to City Council at their regular meeting on April 19, 2021. The cost associated with the project is \$5,095.04.

This Order further advises you that at the next regular Council meeting following the expiration of twenty days from the date of service of this Order, Council will consider the adoption of a Resolution laying the assessment. You shall be given an opportunity at the meeting to contest the legality of the assessment and the amount thereof. If Council adopts a resolution laying the assessment, a lien will be laid on the property. City Council meets the second Monday of each month at 6:30 p.m. in the Council Chambers at City Hall. Due to the Covid-19 Pandemic, the meeting shall be a Zoom meeting. Follow the link below to join the meeting.

<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZlR3TmtuOEhKMEQ0Zz09> to join the Zoom Meeting. Meeting ID: 304 469 9541 Passcode: SBJune

Directions for Dial In by phone: Dial 301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Respectfully,

Damita Johnson, City Clerk/Treasurer

**ORDINANCE**

**10.12.012 Recreational Trail Vehicles**

A. Recreational Trail Vehicle Within Corporate Limits - The riding, operation or other use of Recreational Trail vehicles within or upon the streets, alleys, and parking lots within the corporate limits of Oak Hill is allowed with restrictions set forth in this section.

B. Helmet Required. — Operators and passengers of Street-Legal or unlicensed Recreational Trail vehicles shall wear size appropriate protective helmets that meet the current performance specifications established by the American national Standards Institute Standard, z90.1, the United States Department of Transportation federal motor vehicle safety standard no.218 or Snell safety standards for protective headgear for vehicle users.

C. Speed Limit. — Maximum speed limit for Street-Legal or unlicensed Recreational Trail Vehicles shall be 25 MPH or the posted speed limit, whichever is less.

D. Driver's License Required. — Operators of Street-Legal or unlicensed Recreational Trail Vehicles must be licensed pursuant to West Virginia code 17B-2-1.

E. Permitted hours of operation for Street-Legal or unlicensed Recreational Trail Vehicles sunrise to sunset.

F. Permits issued by the Rim Fire Trail are required for the operation of Recreational Trail Vehicles within the City of Oak Hill. Permits are to be displayed within the City as they are required to be displayed while operated on the Rim Fire Trail. Recreational Trail Vehicles or operators not meeting the eligibility requirements to obtain a permit issued by the Rim Fire Trail shall not operate within the City of Oak Hill. The requirement for a permit is suspended until such time as permits for the Rim Fire Trail are issued.

# BECKLEY NEWSPAPERS

801 North Kanawha Street, Beckley, WV 25801  
www.register-herald.com • Phone: 304-255-4400  
Toll Free: 800-950-0250 • Fax: 304-255-4427

## Ad Proof

This is the proof of your ad scheduled to run on the dates indicated below. Please proofread carefully and if changes are needed, contact us prior to deadline at (304) 327-2801 or email at [jbasham@bdtonline.com](mailto:jbasham@bdtonline.com).

**DATE** 03/10/21

**Client:**  
CITY OF OAK HILL  
PO BOX 1245  
OAK HILL, WV 25901-0000  
(304) 469-9541

ACCOUNT NUMBER: 104559

<i>Ad ID:</i> 482552
<i>Sort Line:</i> NOTICE March 9, 2021
<i>Start:</i> 03/18/21
<i>Stop:</i> 04/01/21
<i>Total Cost:</i> \$188.74
<i># of Lines:</i> 138
<i>Columns Wide:</i> 1
<i># of Inserts:</i> 6
<i>Ad Class:</i> Legals
<i>Ad Taker:</i> Jeremy Basham
<i>Phone #:</i> (304) 327-2801
<i>Email:</i> <a href="mailto:jbasham@bdtonline.com">jbasham@bdtonline.com</a>
<i>Publications:</i> Fayette Tribune <a href="http://fayetttribune.com">fayetttribune.com</a>

**NOTICE**  
March 9, 2021

Debra K. & Danny Thomas  
PO Box 285  
Minden, WV 25879

**RE: Unsafe Structures / Article 11.04**

**Structure located at 38 Poff Rd. Description:**  
Lot 69/20 Martha SD, Parid 09 59E00450000000

**Structure located at 40 Poff Rd. Description:**

Surf 1 63/Lot 23, Parid 09 59E004600000000

To Whom it May Concern,  
On January 21, 2021, the Structural Inspection Board reviewed the above structures described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, these structures were determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structures cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structures. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structures if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after this notice has been publicized once a week beginning March 18, 2021 and ending April 1, 2021 in the Fayette Tribune. The next Council meeting is scheduled for April 12, 2021 at 6:30 p.m. or shortly after. The directions to join the virtual meeting are provided below.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG-14SmZmZIR3TmtuOEhK-MEQ0Zz09>

Meeting ID: 304 469 9541  
Passcode: SBJune

Dial In:  
301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719  
Sincerely,  
William C. Hannabass, City Manager

### STRUCTURAL INSPECTION BOARD Finding of Fact

January 21, 2021

Whereas, the Structural Inspection Board (SIB) convened with a quorum on January 21, 2021 at 1:30 p.m., and

Whereas, two structures located at 38 Poff Rd. and 40 Poff Rd. were reviewed, and

Whereas, the property was described by the City Manager as property owned by Debra K. and Danny Thomas, PO Box 285 Minden, WV 25879, and

Whereas, the structure located at 38 Poff Rd. is described as Lot 69/20 Martha SD, District 9, Map 59E, Parcel 45, Parid 09 59E004500000000, and

Whereas, the structure locat-

ed at 40 Poff Rd. is described at Surf 1 63/Lot 23, Parid 09 59E004600000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structures, and

Whereas, there are no occupants of said structures, and

Whereas, the Board was undivided and voted to have the structures demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structures should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:  
William C. Hannabass,  
City Manager



Return  
29467



January 22, 2021

Mr. Michael Fridley  
Sheriff of Fayette County  
PO Box 509  
100 Church St.  
Fayetteville, WV 25840

THE WITHIN Summons NOT EXECUTED  
ON THE WITHIN NAMED Danny THOMAS  
ON THE 19 DAY OF FEB 2021 HE NOT  
BEING FOUND IN FAYETTE CO. WEST VIRGINIA  
JS Corey D.M. SPEARS FCSO

**RE: Service of Notice (Parid 09 59E004500000000)**  
**(Parid 09 59E004600000000)**

Debra K. & Danny Thomas  
30 Beaver Rd.  
Oak Hill, WV 25901

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager  
City of Oak Hill  
PO Box 1245  
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



January 22, 2021

Mr. Michael Fridley  
Sheriff of Fayette County  
PO Box 509  
100 Church St.  
Fayetteville, WV 25840

**RE: Service of Notice (Parid 09 59E004500000000)**  
**(Parid 09 59E0046000000000)**

Debra K. & Danny Thomas  
30 Beaver Rd.  
Oak Hill, WV 25901

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager  
City of Oak Hill  
PO Box 1245  
Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



**NOTICE**

January 21, 2021

Debra K. & Danny Thomas  
PO Box 285  
Minden, WV 25879

**RE: Unsafe Structures / Article 11.04**

**Structure located at 38 Poff Rd. Description: Lot 69/20 Martha SD, Parid 09 59E00450000000**

**Structure located at 40 Poff Rd. Description: Surf 1 63/Lot 23, Parid 09 59E0046000000000**

To Whom it May Concern,

On January 21, 2021, the Structural Inspection Board reviewed the above structures described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, these structures were determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structures cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structures. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structures if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the meeting will be a Zoom meeting. The directions to join the virtual meeting are provided below.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZIR3TmtuOEhKMEQ0Zz09>

Meeting ID: 304 469 9541  
Passcode: SBJune

**Dial In:**  
301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Sincerely,  
  
William C. Hannabass, City Manager



## STRUCTURAL INSPECTION BOARD

# Finding of Fact

January 21, 2021

Whereas, the Structural Inspection Board (SIB) convened with a quorum on January 21, 2021 at 1:30 p.m., and

Whereas, the structure located at **38 Poff Rd.** was reviewed, and

Whereas, the property was described by the City Manager as property owned by Debra K. Thomas, PO Box 285 Minden, WV 25879, and

Whereas, the structure is described as Lot 69/20 Martha SD, District 9, Map 59E, Parcel 45, Parid 09 59E004500000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:

William C. Hannabass, City Manager



TX Result Report

P 1  
 02/04/2021 14:05  
 Serial No. A7R0011004135  
 TC: 116740

Addressee	Start Time	Time	Prints	Result	Note
913045744345	02-04 14:04	00:00:45	004/004	OK	

Note  
 TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,  
 DPG:Page Separation TX, MIX:Mix of Original TX, CALL:Manual TX, CSAC:CSAC,  
 FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,  
 FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,  
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result  
 OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, NO Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over,  
 POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,  
 DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,  
 DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.



**NOTICE**

January 21, 2021

Debra K. & Danny Thomas  
 PO Box 285  
 Minden, WV 25879

**RE: Unsafe Structures / Article 11.04**  
**Structure located at 38 Poff Rd. Description: Lot 69/20 Martha SD, Parid 09 59E00450000000**  
**Structure located at 40 Poff Rd. Description: Surf 1 63/Lot 23, Parid 09 59E0046000000000**

To Whom it May Concern,

On January 21, 2021, the Structural Inspection Board reviewed the above structures described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, these structures were determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structures cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structures. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structures if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the meeting will be a Zoom meeting. The directions to join the virtual meeting are provided below.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZIR3TmtuOEhKMEQ0Zz09>

Meeting ID: 304 469 9541  
 Passcode: SBJune

Dial In:  
 301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Sincerely,

William C. Hannabass, City Manager



38 Puff







**AFFIDAVIT**

Date: 1/27/2021

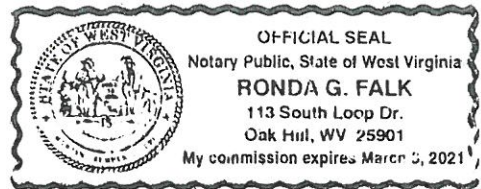
I, William Light, placed the attached Notice on the above date in a conspicuous location on the property located at 38 Poff Rd., situated on Lot 69/20 Martha SD, District 9, Map 59E, Parcel 45, Parid 09 59E00450000000 in Fayette County, WV. I photographed the posted order on 1/27/2021 on 38 Poff Rd.

William E Light  
William Light, Code Enforcement Officer

Sworn to and subscribed before me this 27<sup>th</sup> day of January A.D., 2021.

Ronda G Falk, Notary Public

My Commission expires 3-3-2021.









CITY OF OAK HILL  
 GENERAL FUND ACCOUNT  
 P.O. BOX 1245 PH. 304-469-9541  
 OAK HILL, WV 25901

BANK OF MT. HOPE  
 502 MAIN STREET  
 MOUNT HOPE WV 25880

69-349  
 515

066264

45

- DATE -                      - CHECK NO. -                      - AMOUNT -  
 1/26/21                      066,264                      \$25.00

\*\* TWENTY FIVE AND 00/100 DOLLARS \*\*

PAY TO THE ORDER OF  
 FAYETTE CO SHERIFF  
 PO BOX 509  
 FAYETTEVILLE WV 25840

*[Handwritten Signature]* MP  
*[Handwritten Signature]* MP

⑈066264⑈ ⑆051503491⑆ 051⑈608⑈2⑈

VENDOR NUMBER	VENDOR NAME		CHECK DATE	CHECK NUMBER
645	FAYETTE CO SHERIFF		1/26/21	066,264
DESCRIPTION		INVOICE DATE	REFERENCE	AMOUNT
DEBRA K & DANNY THOMAS P#09 59E0045 & 46 Check# 66,264 Amount - \$25.00		1/22/21	01222101	25.00



## ORDER

April 19, 2021

Debra K. & Danny Thomas  
PO Box 285  
Minden, WV 25879

To whom it may concern,

The City of Oak Hill by order of the Council requires you to demolish the residential structures located at **38 Poff Rd.**, described as Lot 69/20 Martha SD, Parid 09 59E00450000000, and structure located at **40 Poff Rd.**, described as Surf 1 63/Lot 23, Parid 09 59E0046000000000.

The Oak Hill City Council requires performance to begin within 20 days following service of this order. Council will consider a resolution authorizing the City to perform, or caused to be performed, the demolition in question upon the failure of you to do so. This resolution will be considered during the next regular Council meeting following the expiration of the period of time given to you for the demolition of the structure. City Council meets the second Monday of each month.

You or other interested persons have the right to appeal at any time after proceedings are initiated, and before the expiration of period of time during which you, pursuant to order must have begun performance of demolition. Appeal is to the Circuit Court of Fayette County for a temporary injunction restraining further proceedings under Municipal Code 11.04 of the Codified Ordinances of the City of Oak Hill pending final disposition of the cause.

Respectfully,

Damita Johnson, City Clerk/Treasurer

# BECKLEY NEWSPAPERS

801 North Kanawha Street, Beckley, WV 25801  
www.register-herald.com • Phone: 304-255-4400  
Toll Free: 800-950-0250 • Fax: 304-255-4427

## Ad Proof

This is the proof of your ad scheduled to run on the dates indicated below. Please proofread carefully and if changes are needed, contact us prior to deadline at (304) 327-2801 or email at [jbasham@bdtonline.com](mailto:jbasham@bdtonline.com).

**DATE** 03/10/21

**Client:**  
CITY OF OAK HILL  
PO BOX 1245  
OAK HILL, WV 25901-0000  
(304) 469-9541

ACCOUNT NUMBER: 104559

<i>Ad ID:</i>	482552
<i>Sort Line:</i>	NOTICE March 9, 2021
<i>Start:</i>	03/18/21
<i>Stop:</i>	04/01/21
<i>Total Cost:</i>	\$188.74
<i># of Lines:</i>	138
<i>Columns Wide:</i>	1
<i># of Inserts:</i>	6
<i>Ad Class:</i>	Legals
<i>Ad Taker:</i>	Jeremy Basham
<i>Phone #:</i>	(304) 327-2801
<i>Email:</i>	<a href="mailto:jbasham@bdtonline.com">jbasham@bdtonline.com</a>
<i>Publications:</i>	Fayette Tribune <a href="http://fayettetribune.com">fayettetribune.com</a>

### NOTICE

March 9, 2021

Debra K. & Danny Thomas  
PO Box 285  
Minden, WV 25879

**RE: Unsafe Structures / Article 11.04**

**Structure located at 38 Poff Rd.**

**Description:**  
Lot 69/20 Martha SD, Parid 09 59E00450000000

**Structure located at 40 Poff Rd.**

**Description:**  
Surf 1 63/Lot 23, Parid 09 59E00460000000

To Whom it May Concern,  
On January 21, 2021, the Structural Inspection Board reviewed the above structures described above according to Article 11.04 (Unsafe Structures) of the City Code. Based on an inspection by member(s) of the Board, these structures were determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structures cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structures. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structures if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after this notice has been publicized once a week beginning March 18, 2021 and ending April 1, 2021 in the Fayette Tribune. The next Council meeting is scheduled for April 12, 2021 at 6:30 p.m. or shortly after. The directions to join the virtual meeting are provided below.

Join Zoom Meeting  
<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG-14SmZmZlR3TmtuOEhKMEQ0Zz09>

Meeting ID: 304 469 9541  
Passcode: SBJune

Dial In:  
301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719  
Sincerely,  
William C. Hannabass, City Manager

### STRUCTURAL INSPECTION BOARD Finding of Fact

January 21, 2021

Whereas, the Structural Inspection Board (SIB) convened with a quorum on January 21, 2021 at 1:30 p.m., and

Whereas, two structures located at 38 Poff Rd. and 40 Poff Rd. were reviewed, and

Whereas, the property was described by the City Manager as property owned by Debra K. and Danny Thomas, PO Box 285 Minden, WV 25879, and

Whereas, the structure located at 38 Poff Rd. is described as Lot 69/20 Martha SD, District 9, Map 59E, Parcel 45, Parid 09 59E00450000000, and

Whereas, the structure locat-

ed at 40 Poff Rd. is described at Surf 1 63/Lot 23, Parid 09 59E00460000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structures, and

Whereas, there are no occupants of said structures, and

Whereas, the Board was undivided and voted to have the structures demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structures should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:  
William C. Hannabass,  
City Manager



Return  
29468



**NOTICE**

THE WITHIN Notice NOT EXECUTED  
ON THE WITHIN NAMED Debra K. Thomas  
ON THE 17 DAY OF February 2021 SHE NOT  
BEING FOUND IN FAYETTE CO. WEST VIRGINIA  
D/S (23) FCSD  
January 21, 2021  
D/S A. M. Murray

Debra K. & Danny Thomas  
PO Box 285  
Minden, WV 25879

**RE: Unsafe Structures / Article 11.04**

- Structure located at 38 Poff Rd. Description: Lot 69/20 Martha SD, Parid 09 59E00450000000
- Structure located at 40 Poff Rd. Description: Surf 1 63/Lot 23, Parid 09 59E0046000000000

To Whom it May Concern,

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Based on an inspection by member(s) of the Board, these structures were determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structures cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

The Structural Inspection Board will recommend that Oak Hill City Council issue an order directing you to demolish the structures. It is advisable that you appear at the Council meeting to show cause why you should not be ordered to demolish the structures if you disagree with the Structural Inspection Board. If you have any questions you may contact my office.

Council will discuss the Board's recommendation after you have been served this notice on the second Monday of the month at 6:30 p.m. or shortly after. Due to the Covid 19 Pandemic, the meeting will be a Zoom meeting. The directions to join the virtual meeting are provided below.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZlR3TmtuOEHkMEQ0Zz09>

Meeting ID: 304 469 9541  
Passcode: SBJune

Dial In:  
301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Sincerely,

William C. Hannabass, City Manager



**NOTICE**

January 21, 2021

Debra K. & Danny Thomas  
PO Box 285  
Minden, WV 25879

**RE: Unsafe Structures / Article 11.04**

**Structure located at 38 Poff Rd. Description: Lot 69/20 Martha SD, Parid 09 59E00450000000**

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Meeting ID: 304 469 9541  
Passcode: SBJune

**Dial In:**  
301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Sincerely,

William C. Hannabass, City Manager





Serve

**NOTICE**

January 21, 2021

Debra K. & Danny Thomas  
PO Box 285  
Minden, WV 25879

**RE: Unsafe Structures / Article 11.04**

Structure located at 40 Poff Rd. Description: Surf 1 63/Lot 23, Parid 09 59E00460000000

To Whom it May Concern,

On January 21, 2021, the Structural Inspection Board reviewed the above structures described above according to Article 11.04 (Unsafe Structures) of the City Code.

Based on an inspection by member(s) of the Board, these structures were determined to be in violation of articles 11.04.010 (a). It is the opinion of the Structural Inspection Board that the structures cannot be reasonably repaired and should be ordered to be demolished. The Finding of Fact is attached to this notice.

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<https://us02web.zoom.us/j/3044699541?pwd=Mk9raG14SmZmZlR3TmtuOEhKMEQ0Zz09>

Meeting ID: 304 469 9541  
Passcode: SBJune

Dial In:  
301 715 8592 Meeting ID: 304 469 9541 Passcode: 421719

Sincerely,

William C. Hannabass, City Manager





## STRUCTURAL INSPECTION BOARD

### Finding of Fact

January 21, 2021

Whereas, the Structural Inspection Board (SIB) convened with a quorum on January 21, 2021 at 1:30 p.m., and

Whereas, the structure located at 40 Poff Rd. was reviewed, and

Whereas, the property was described by the City Manager as property owned by Debra & Danny Thomas, PO Box 285 Minden, WV 25879, and

Whereas, the structure is described as Surf 1 63/Lot 23 Martha SD, District 9, Map 59E, Parcel 46, Parid 09 59E004600000000, and

Whereas, the SIB determined that defects described within the Codified ordinances of the City of Oak Hill, Section 11.04.010 (a) were present upon the structure, and

Whereas, there are no occupants of said structure, and

Whereas, the Board was undivided and voted to have the structure demolished, and

Whereas, this finding of fact together with a Notice will advise the owner to appear before Council to show cause why the structure should not be ordered to be demolished, and

Whereas, the Board requests Council to examine and consider the findings and recommendation made.

Therefore, the SIB will cause the City Manager to have the property owners properly notified and make the SIB recommendation known to the Oak Hill City Council for consideration.

Respectfully Submitted by:

William C. Hannabass, City Manager

TX Result Report

P 1  
 02/04/2021 14:03  
 Serial No. A7R0011004135  
 TC: 116739

Addressee	Start Time	Time	Prints	Result	Note
93045744345	02-04 14:02	00:00:50	004/004	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,  
 DPS:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC,  
 FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,  
 FCODE:F-Code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,  
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: Rx from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over,  
 POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,  
 DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,  
 DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.



January 22, 2021

Mr. Michael Fridley  
 Sheriff of Fayette County  
 PO Box 509  
 100 Church St.  
 Fayetteville, WV 25840

**RE: Service of Notice (Parid 09 59E004500000000)**  
**(Parid 09 59E004600000000)**

Debra K. & Danny Thomas  
 30 Beaver Rd.  
 Oak Hill, WV 25901

Dear Sheriff of Fayette County,

Article 11.04 of the City Code of Oak Hill requires the enclosed Notice and Finding of Fact to be served by the Sheriff of the appropriate County of West Virginia. Please provide for the service of the enclosed Notice and Finding of Fact as soon as possible.

Please forward proof of service to:

William C. Hannabass, City Manager  
 City of Oak Hill  
 PO Box 1245  
 Oak Hill, WV 25901

A check in the amount of \$25.00 payable to the Sheriff of Fayette County is enclosed.

Respectfully,

William C. Hannabass, City Manager



**AFFIDAVIT**

Date: 1/27/2021

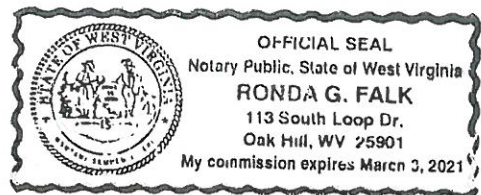
I, William Light, placed the attached Notice on the above date in a conspicuous location on the property located at 40 Poff Rd., situated on surf 1 63/Lot 23, Martha SD, District 9, Map 59E, Parcel 46, Parid 09 59E00460000000 in Fayette County, WV. I photographed the posted order on 1/27/2021 40 Poff Road.

William E. Light  
William Light, Code Enforcement Officer

Sworn to and subscribed before me this 27<sup>th</sup> day of January A.D., 2021.

Ronda G Falk, Notary Public

My Commission expires 3-3-2021.











**CITY OF OAK HILL  
BOARDS – COMMISSIONS – COMMITTEES**

<b>COUNCIL (4year term)</b>	<b>Term Expires</b>
Daniel E. Wright, Mayor	July 1, 2023
Diana L. Janney, Ward I	July 1, 2023
Missy Wilshire, Ward I	July 1, 2023
David Perry, Ward I (scheduled to be sworn in 1/11/2021)	July 1, 2023
Charles Smallwood, Jr. Ward II	July 1, 2023
Benitez Jackson, Ward II	July 1, 2023
Ronald Stephen Hayslette, Ward II	July 1, 2023
Thomas Oxley, <i>Council-at-Large</i>	July 1, 2023

**SANITARY BOARD (3 year term) after initial appt.**

**155.03 MEMBERSHIP.** *The Sanitary Board shall be composed of the Mayor or the City Manager and two residents of the City appointed to the Board by Council. No other officer or employee of the City, whether holding a paid or unpaid office, shall be eligible to appointment on the Board until at least one year after the expiration of the term of his public office. The term of the members of the Board appointed by Council shall be for three years and the Mayor or City Manager shall serve as such during the term of his office, the present members of the Board heretofore duly appointed and their terms are hereby confirmed. The successive successors of each such member shall be appointed to the term of three years. Vacancies shall be filled by Council for any unexpired term which may hereafter occur, in the same manner as the original appointment. No bond shall be required of the members of the Board except the treasurer thereof, as hereinafter provided.*  
(1958 Code Sec. 913.04)

Bill Hannabass, <i>City Manager</i>	Term of Current Council
Erin Ellis-Reid (filled Loren Cox’s position 7/13/20)	July 1, 2022
Barney Stinnett	Term of Project

**PLANNING COMMISSION (3 year term)after initial appt.**

**147.01 CREATION; MEMBERS.**

- (a) *There shall be a Planning Commission which shall consist of seven members.*
- (b) *The members of the Planning Commission must be:*
  - (1) *Residents of the Municipality; and*
  - (2) *Qualified by knowledge and experience in matters pertaining to the development of the Municipality.*
- (c) *At least three-fifths of all of the members must have been residents of the City for at least three years prior to nomination or appointment and confirmation.*
- (d) *The members of a municipal planning commission must fairly represent different areas of interest, knowledge and expertise, including, but not limited to, business, industry, labor, government and other relevant disciplines. One member must be a member of Council or a designee and one member must be a member of the Administrative Department of the City or a designee. The term of membership for these two members is the same as their term of office.*
- (e) *Members shall serve three-year terms. Vacancies shall be filled for the unexpired term and made in the same manner as original selections were made.*
- (f) *The members of the Planning Commission shall serve without compensation, but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.*



(g) *Nominations for the Planning Commission membership shall be made by the City Manager and confirmed by Council.*

(h) *An individual may serve as a member of the Planning Commission, a county planning commission, a multicounty planning commission, a regional planning commission or a joint planning commission, at the same time.*

(i) *The Council may remove members of the Planning Commission for missing three consecutive meetings, neglect of duty or malfeasance. The Council shall provide the member with a written statement of the reason for removal and an opportunity to be heard on the matter.*

(j) *Members shall serve, have the powers and perform the duties provided by West Virginia Code 8A-2, as the same shall be amended from time to time.*  
(Amended 4-9-18)

Steve Richardson	July 1, 2022
Steve Moss, <i>Chairperson</i>	July 1, 2022
Jim Ross	July 1, 2023
Don Williams	July 1, 2023
Kaye Ballard	July 1, 2021
Benitez Jackson	Term of Council
Jeff Atha	July 1, 2023
Gary Harding, <i>Administrative</i>	Term of Council

**BD. of ZONING APPEALS (3 year term)**

**1311.01 CREATION; MEMBERSHIP; TERMS; VACANCIES.** *The City Council shall establish a Board of Zoning Appeals to hear appeals on zoning issues. The Board shall be established in accordance with the Code of West Virginia, Chapter 8A, Article 8, as amended, with all the rights and responsibilities accorded therein.*

- A. *The Board shall consist of five members to be appointed by Council.*
- B. *Members of the Board shall:*
  - 1. *Be residents of the City for at least three (3) years preceding the appointment;*
  - 2. *Not be a member of the Oak Hill Planning Commission; and,*
  - 3. *Not hold any other elective or appointive office in the City of Oak Hill.*
- C. *Upon the establishment of the Board, the members shall be appointed for the following terms: one for a term of one (1) year; two (2) for a term of two (2) years; and two (2) for a term of three (3) years. The terms shall expire on the first day of January of the first, second and third year, respectively, following their appointment. Thereafter, members shall serve three-year terms. If a vacancy occurs, the City Council shall appoint a member for the unexpired term.*
- D. *The members of the Board shall serve without compensation, but shall be reimbursed for all reasonable and necessary expenses actually incurred in the performance of their official duties.*  
(Amended 6-11-18)

Dennis Bess	July 1, 2023
James (Buzz) Elkins	January 1, 2023
Charles Flint	January 1, 2024
Adam Hodges	January 1, 2024
Don Phillips (chairperson)	January 1, 2022

**1311.02 ALTERNATE MEMBERS.**

- A. *The City Council may appoint up to three (3) additional members to serve as alternate members of the Board of Zoning Appeals.*
- B. *Alternate members of the Board shall meet the eligibility criteria included in Section 1311.01.*
- C. *The term for an alternate Board member is three (3) years. The City Council may appoint alternate members on a staggered term schedule.*
- D. *An alternate member shall serve on the Board when one of the regular members is unable to serve. The alternate member shall serve until a final determination is made in the matter to which the alternate member was initially called on to serve.*
- E. *The Board of Zoning Appeals shall establish rules and procedures for designating an alternate member.*
- F. *An alternate member shall have the same powers and duties of a regular Board member.*

(Amended 6-11-18)

Tom Burdette  
VACANT  
VACANT

January 1, 2024

**BUILDING COMMISSION (5 year term)**

**153.01 CREATION; MEMBERS; TERM.** *The City does hereby create and establish a building commission, pursuant to West Virginia Code Article 8-33, as amended, to be known as the Oak Hill Building Commission. The Commission shall have all the powers, rights and duties as set forth in West Virginia Code Article 8-33, subject to the provisions hereinafter set forth. The number of members for such Commission shall be set at five, with the original Board of the Commission consisting of five members; with one member appointed for one year, one member appointed for two years, one member appointed for three years, one member appointed for four years and one member appointed for five years.*

*Upon the expiration of an original Board member's term, the new appointment shall be for five years. No more than two-thirds of the members of such Board may be from the same political party and no member may be employed by the United States Government, the State or any county or political subdivision thereof or any political party. Appointment of members shall be made by Council.*

*Vacancies on such Board shall be filled as specified by West Virginia Code Article 8-33. All members of such Board shall be residents of the City. Provided, however, that the Commission shall not undertake any project or exercise any of the powers authorized by the provisions of West Virginia Code Article 8-33, in support or furtherance of any project, unless such project is first approved by Council and the Commission first authorized to do so by Council by resolution duly adopted at a regular or special meeting and made of record in the minutes of such meeting.*  
(Ord. 3-6-77)

Jack Flint

July 1, 2021

Vacancy (John Frazier's resigned)

July 1, 2018

Don Williams

July 1, 2023

David Stewart

July 1, 2022

Chris Robinson

July 1, 2022

**POLICE CIVIL SERVICE COMMISSION (3 year term) 4 year term after initial appt.**

John Trimble

July 1, 2021

Jeremy Crosier

July 1, 2024

Ernie Perdue

July 1, 2021

**STRUCTURAL INSPECTION BOARD**

**1711.02 (a) STRUCTURAL INSPECTION BOARD ESTABLISHED.** *There is hereby created an enforcement agency for this article to be known as the Structural Inspection Board, which Board shall consist of the Mayor, City Manager, City Engineer and one member at large, the latter to be selected by and to serve at the will and pleasure of Council. The ranking Health Officer, if there is one, and the Fire Chief shall serve as ex-officio members of the Board.*

Bill Hannabass, *City Manager*

Term of Council

Tim Richardson, *Fire Chief*

Term of Council

Josh Jones *(at will and pleasure of Council) (Member-At-Large)*

Term of Council

John Tuggle

Term of Council

Daniel E. Wright, *Mayor*

Term of Council

**RECREATION COMMITTEE (3 year term) after initial appt.**

**145.01 CREATION; MEMBERSHIP.** *There is created a Recreation Committee for the City. This Committee shall consist of nine members appointed by the Mayor and confirmed by Council, as follows: one member representing Council; one member representing the public schools; one member representing the City churches, and six members at large. At least three of the members of the Committee shall be women. Vacancies shall be filled by appointment for the unexpired term only. Members of the Committee shall serve without compensation.*

*(Ord. 2-6-90)*

Benitez Jackson	Term of Council
<b>Vacancy</b> (Cindy Whitlock resigned 9/17/19) <b>Natasha Green interested</b>	<b>Term of Council</b>
Christa Hodges	Term of Council
Patty Nelson	Term of Council
Saundie Smith	Term of Council
Bill Hannabass, <i>City Manager</i>	Term of Council
Diana Janney, <i>Council</i>	Term of Council
Christina F. Wright	Term of Council
Tim Buskus	Term of Council

**Museum Commission**

Inactive as of the August 11, 2008 Council meeting – will form when necessary again

**Beautification Commission (4 year term)**

**149.01 CREATION; MEMBERS; DUTIES.** *There is hereby created the Beautification Commission of the City, which may be referred to as the Beautification Commission.*

*The Commission shall consist of ten members which shall include the Mayor, the City Manager, a member of Council and seven members from the public at large. The public members shall be appointed by the Mayor, subject to approval of Council, or by Council, and shall hold office during the term of Council under which such appointments were approved or made.*

*At the first meeting after the appointment of the public members, the Commission shall elect from its membership a chairperson and a secretary and shall adopt such rules and thereafter hold such meetings as shall be necessary or convenient for the transaction of its business.*

*The Commission shall advise and recommend to the Mayor or Council such programs or projects as would, in the opinion of the Commission, improve the beauty and enhance the general welfare of the City. All projects or programs involving any expenditure of public money shall first have the approval of Council, although the implementation thereof may be delegated by Council to the Commission.*

*The Mayor or Council may request the advice or cooperation of the Commission for any project or program connected with the beautification, cleanliness and general welfare of the City.*

*(Ord. 8-3-93)*

Jeanay Booth	Term of Council
Judy Lively	Term of Council
Cindy Canterbury	Term of Council
Beth Burdette	Term of Council
Karen Jones	Term of Council
Sheila Malay	Term of Council
Barbara Ridenhour	Term of Council
<b>Vacancy</b> (Michelle Holly resignation)	Term of Council
Daniel E. Wright, <i>Mayor</i>	Term of Council
Bill Hannabass, <i>City Manager</i>	Term of Council

**SAFETY COMMITTEE**

Tim Richardson, <i>Fire Chief</i>	Term of Council
Mike Whisman, <i>Police Chief</i>	Term of Council
Bill Hannabass, <i>City Manager</i>	Term of Council

**FINANCE COMMITTEE**

Tom Oxley, <i>Council-At-Large</i>	Term of Council
Missy Wilshire, <i>Council</i>	Term of Council
Diana Janney, <i>Council</i>	Term of Council
Bill Hannabass, <i>City Manager</i>	Term of Council
Damita Johnson, <i>City Clerk/Treasurer</i>	Term of Council

**RAIL TRAIL COMMITTEE**

**157.01 MEMBERS.** *The Commission shall consist of five members who shall include the City Manager, a member of Council, a representative of the Oak Hill Garden Club, a representative of the Oak Hill Lions Club, and a member at large. The public member shall be appointed by the Mayor, subject to approval of Council, or by Council. All members shall hold office during the term of Council under which such appointments were approved or made.*  
*(Ord. 8-11-08)*

Beth Gardner	Term of Council
Sadie Brash	Term of Council
Erin Ellis-Reid	Term of Council
Bill Hannabass, <i>City Manager</i>	Term of Council
Missy Wilshire, <i>Council</i>	Term of Council

**AMPHITHEATER COMMITTEE**

**154.01 CREATION; MEMBERS; DUTIES.**

*(a) There is hereby created the Amphitheater Commission of the City, which may be referred to as the Amphitheater Commission.*

*(b) The Commission shall consist of ten members which shall include the Mayor, the City Manager, a member of Council and seven members from the public at large. The public members shall be appointed by the Mayor, subject to approval of Council, or by Council, and shall hold office during the term of Council under which such appointments were approved or made.*

*(c) At the first meeting after the appointment of the public members, the Commission shall elect from its membership a chairperson and a secretary and shall adopt such rules and thereafter hold such meetings as shall be necessary or convenient for the transaction of its business.*

*(d) The Commission shall advise and recommend to the Mayor or Council such programs, policies or projects as would, in the opinion of the Commission, improve the operation of the amphitheater. All projects, policies or programs involving any expenditure of public money shall first have the approval of Council, although the implementation thereof may be delegated by Council to the Commission.*

*(e) The Mayor or Council may request the advice or cooperation of the Commission for any project, policy or program connected with the amphitheater.*  
*(4-8-13)*

Daniel E. Wright, <i>Mayor</i>	Term of Council
Bill Hannabass, <i>City Manager</i>	Term of Council
Melissa Wilshire, <i>Council</i>	Term of Council
Mike Lively	Term of Council
Kathleen Lively	Term of Council

Marilyn Montgomery  
Mike Kemlock  
Merry Hanning  
Don Williams  
Gail Mauritz Treadway

Term of Council  
Term of Council  
Term of Council  
Term of Council  
Term of Council

**HOMELESSNESS/OPIOID ABUSE ADVISORY COMMITTEE  
CREATION: MEMBERS; DUTIES.**

Daniel E. Wright, Mayor  
William Hannabass, City Manager  
Michael Whisman, Chief of Police  
Michael Fridley, Sheriff of Fayette County  
Benitez Jackson, Coach OHHS  
Carri Strunk, Prevention Specialist for New River Health Assoc.  
Christopher Moorehead, Atty  
Don Williams, Owner of Café' One Ten  
Elizabeth Campbell, Pros Atty  
Rev. Maggie Blanchard, Rector, St. Andrew's Episcopal Church  
Tennille Limer, WV Coalition to End Homelessness (WVCEH)  
Teri Harlan, Fayette County Health Dept. Admin.  
Tom Ballard, owner of Ballard Electric

**BLACK HISTORY CELEBRATION COMMITTEE**

Adam Hodges  
Charles Smallwood, Jr.  
Saundie Smith  
Daniel E. Wright, Mayor

**HISTORICAL LANDMARK COMMISSION**

**KNOW YOUR CITY GOVERNMENT DAY COMMITTEE**

Saundie Smith  
Benitez Jackson  
Charles Smallwood, Jr.  
Tom Oxley  
Daniel E. Wright, Mayor



# WVML 2021 FEDERAL ADVOCACY AGENDA



The West Virginia Municipal League and its 230 member cities, towns and villages will be active in advocacy and call for robust national investment and innovative, non-partisan and common sense solutions in Washington DC in 2021, including:

1) **Solid Funding for Key Domestic Appropriations that Support Local Communities:**  
Congress should maintain and enhance its investment in FY2022 critical areas:

- **Appalachian Regional Commission POWER Grants**
- **HUD Community Development Block Grants**
- **EPA Clean Water SRF & Drinking Water SRF**
- **U.S. Department of Transportation (BUILD Grants) (TAP) & (TCSP) program.**
- **Economic Development Administration (EDA)**
- **EPA Brownfield grants**
- **USDA Rural Development Funding**
- **FEMA Assistance to Firefighters Grant, SAFER firefighter DOJ COPS Grants**
- **Adjust Outdoor Recreation Legacy Partnership eligibility criteria**
- **National Endowment for the Arts**
- **Historic Preservation Fund**

WVML and West Virginia cities support a return to **congressionally-directed grant projects in the appropriations process**, or “earmarks” to support public-purpose projects by under a process that is transparent, equitable, and based upon merit criteria.

2) **A Bold Infrastructure Authorization:** It is time to rebuild together and get serious about \$1+ trillion National Infrastructure legislation - including FAST reauthorization, water/sewer infrastructure, broadband and telecommunications, smart cities technologies, renewable and reliable energy, clean vehicle infrastructure, brownfields, and green infrastructure.



3) **Support for Appalachian Innovation & Economic Diversification:** While West Virginia maintains faith and support in our traditional economic approaches, our state needs support for economic sector diversification and innovation. Including support for the “**Marshall Plan for Middle America**”

4) **Resources for Healthy & Resilient Communities:** West Virginia’s citizens and families are among the most unhealthy in the nation, and need resources & new approaches to tackle these challenges. Funds appropriated for substance abuse, overall health

and essential medical benefits, hazard mitigation, resiliency planning, and disaster recovery,

5) **Tax Incentives for Revitalization of Downtowns:** Many West Virginia cities are determined to restore grand but deteriorated downtown buildings for new economic investment and improved quality of life that can retain and attract young and entrepreneurial workers and families. Therefore it is essential to continue the **Historic Rehabilitation Tax Credit** and pass the **REHAB Act**.



6) **Support for Anchor Institutions in Communities:** The new economy in cities is being built in large part around anchor institutions including hospitals, health systems, colleges and universities, innovation districts, and other anchors. WVML urges Congress to appropriate funding for a new, \$50 million “**Anchoring Neighborhoods, Communities & Housing to Opportunities for Revitalization**” (ANCHOR) program.



**RESOLUTION  
SUPPORTING WEST VIRGINIA MUNICIPAL LEAGUE  
2021 FEDERAL ADVOCACY AGENDA**

**WHEREAS**, the City of Oak Hill supports and requests that its congressional delegation support the 2021 WVML Federal advocacy agenda; and,

**WHEREAS**, West Virginia cities are the building blocks of good government, and centers of commerce, culture and education in the Mountain State; and,

**WHEREAS**, The City of Oak Hill alongside the West Virginia Municipal League and its 230 member cities, towns and villages will be active in advocacy to the U.S. Congress, the White House, federal agencies, and key stakeholders on important federal legislation, regulation, policy and resource issues in 2021; and,

**WHEREAS**, Rebuilding West Virginia cities from the impacts of COVID-19 and other challenges must be a top federal priority in the Biden/Harris Administration and 117th Congress. We call for robust national investment and innovative, non-partisan and common-sense solutions in Washington DC in 2021; and,

**WHEREAS**, the WVML has gathered input from it’s member Cities and identified key priorities that were developed, drafted and passed by it’s Legislative committee to form the 2021 West Virginia Municipal League Federal Advocacy Agenda that is summarized below; and,

**WHEREAS**, the 2021 Federal Advocacy Agenda supports **Solid Funding for Key Domestic Appropriations** that support local communities including: the Appalachian Regional Commission POWER grant program, HUD Community Development Block Grants, EPA Clean Water and Drinking Water State Revolving Funds, Various U.S. Department of Transportation grant programs (BUILD Grants, TAP Program, TCSP Program), EPA Brownfield grants, USDA Rural Development Program, FEMA Assistance to Firefighters grants, SAFER Firefighter grants, Department of Justice COPS Hiring grants, The Outdoor Recreation Legacy Partnership, the National Endowment for the Arts, and the Historic Preservation Fund; and,

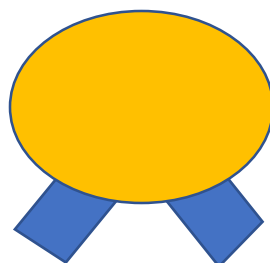
**WHEREAS**, the 2021 Federal Advocacy Agenda also identified several other federal priorities including: **Bold Infrastructure Authorization, Support for Appalachian Innovation & Economic Diversification** including Support for the ‘Marshall Plan for Middle America’, **Support for Appalachian Innovation & Economic Diversification** also includes supporting funds appropriated for substance abuse, treatment, prevention and recovery programs, **Tax Incentives for Revitalization of Downtowns** and **Support for Anchor Institutions in Communities**.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Oak Hill supports the West Virginia Municipal League’s 2021 Federal Advocacy Agenda and believes that support of the above is critical to cities of the Mountain State. Rebuilding West Virginia cities from the impacts of COVID-19 and other challenges must be a top federal priority in the Biden/Harris Administration and 117th Congress. Again, we call for robust national investment and innovative, non-partisan and common-sense solutions in Washington DC in 2021.

**LET IT FURTHER BE RESOLVED** that the City of Oak Hill supports and will aggressively advocate this Federal Advocacy alongside it’s neighbor’s across the State and the West Virginia Municipal League.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Daniel Wright, Mayor



Link: <https://wvcad.org/index.php?p=infrastructure/mit>