



CITY OF OAK HILL

AGENDA

**Structural Inspection Board Meeting Oct. 3, 2019
October 03, 2019 - 6:00 PM**

Call to Order

Roll Call

Reading and Approval of Minutes

[Reading](#) and Approval of July 2019 Minutes

Unfinished Business

- [1.](#) *Demo Reports for Hardy, Blackburn, Reid, Coffman, & Woodson*
- [2.](#) *Y. Oliver and L. Johnson scheduled for demolition on 9/26.*
- [3.](#) *Pre-Bid Conference on Oct. 2019 for A. Sherer, C. Stockhouse, & Y. Warwick*
- [4.](#) *S. Blevins and Lawson/McDowell was tabled by Council in August and again in September*

New Business

- [5.](#) *Hs. #199 Minden Rd. / Owner: Lori Ann Byrd* Description: Pt Lot 199 4 Minden, 9 Map 58M, Parcel 62
- [6.](#) *205 Terry Ave., / Owner: Edwin Warfield.* Description: 07 AC Surf Pt. Lot, 09 Map 58M, Parcel 62
Date of Loss: 3/28/2019. Notice of Lien recorded 4/30/2019 \$17,475.00
Contact: Jack Michael Johnson at Westfield Insurance 1 800 243-0210
- [7.](#) *215 Mayfair Ave. / Owner: Betty Adkins & Raymond Jones* Descript: Lot 41 Ogden Add. R/S, 09 Map 32, Parcel 162

Adjournment

Item Attachment Documents:

Reading and Approval of July 2019 Minutes



CITY OF OAK HILL

MINUTES

Structural Inspection Board July 2019 Meeting July 15, 2019 - 6:00 PM

Call to Order

The City Manager called the regular meeting of the Structural Inspection Board to order at 6 o'clock p.m. in the Council Chambers at City Hall.

PRESENT

- Mayor, Daniel Wright
- City Manager, William C. Hannabass
- Fire Chief Ex-Officio member, Tim Richardson
- City Engineer, John Tuggle
- Member-At-Large, Joshua Jones

Reading and Approval of Minutes

The minutes of April 2, 2019 and July 15, 2019 meeting will be considered for approval at the next regular meeting of the Board in October, 2019.

Correspondence

- Mr. William Laird
- Mr. James Ross

The City Manager requested the board members to consider addressing 219 Highland Ave. as the first item on the Agenda. This was done to accommodate the guest attending the meeting.

1. 219 Highland Ave.

Structural fire on 6/20/2019.

The Board determined that defects described within the Codified Ordinance of the City of Oak Hill, section 11.04.010 A (4) were present upon the structure.

MOTION: *The City Manager shall have the property owners properly notified of the request to demolish the structure and make the recommendation known to City Council for consideration.*

Motion made by City Engineer Tuggle, Seconded by Fire Chief Ex-Officio member Richardson. Voting Yea: City Manager Hannabass, Fire Chief Ex-Officio member Richardson, City Engineer Tuggle, Mayor Wright.

Member-at-Large, Joshua Jones was not present for this vote.

Unfinished Business

2. 216 Chestnut Ave.

City Council rescinded Order to demolish on 4/8/19.

The Order was rescinded under the condition that the structure would be structurally sound and in a safe condition when reassessed in July by the Board.

The owners did not adhere to the mutual agreement with the City. The defects described within the Codified Ordinances of the City of Oak Hill, section 11.04 remains present upon the structure.

MOTION: *Request City to renounce the rescinded Order and consider an Order to demolish the structure due to the lack of efforts of the owners to keep the property in a clean and safe condition.*

Motion made by Member-At-Large Jones, Seconded by City Engineer Tuggle.

Voting Yea: City Manager Hannabass, Fire Chief Ex-Officio member Richardson, City Engineer Tuggle, Member-At-Large Jones, Mayor Wright

New Business

3. 204 Third Ave.

Structural fire.

After discussion, the Board determined that defects described within the Codified Ordinance of the City of Oak Hill, section 11.04.010 A (4) were present upon the structure.

MOTION: *The City Manager shall have the property owners properly notified of the request to demolish the structure and make the recommendation known to City Council for consideration.*

Motion made by City Engineer Tuggle, Seconded by Fire Chief Ex-Officio member Richardson.

Voting Yea: City Manager Hannabass, Fire Chief Ex-Officio member Richardson, City Engineer Tuggle, Member-At-Large Jones, Mayor Wright

Adjournment

No further business, meeting adjourned.

Item Attachment Documents:

1. Demo Reports for Hardy, Blackburn, Reid, Coffman, & Woodson



DEMOLITION REPORT

Demolition Ordered by City Council: 5/13/2019
Property Owner: Estate of Marie Hardy
Structure Location: 304 Thomas Morst Rd.
Map & Parcel: 9 58L 99

Bid Awarded to: Empire Salvage & Recycling, Inc.
PO Box 300
Bluefield, WV 24701

Notice to Proceed: 5/14/2019
Demolition Permit # 180
Date of Inspection: 6/11/2019
Date of Asbestos Abatement: N/A
Date of Demolition: 7/31/2019
Invoice # 8294
Date of Payment: 8/19/2019

Total: \$5,000.00

Respectfully Submitted:

William C. Hannabass, City Manager



DEMOLITION REPORT

Demolition Ordered by City Council: 5/13/2019
Property Owner: Barry Blackburn
Structure Location: 171 Minden Rd.
Map & Parcel: 9 58M 93

Bid Awarded to: Empire Salvage & Recycling, Inc.
PO Box 300
Bluefield, WV 24701

Notice to Proceed: 5/14/2019
Demolition Permit # 181
Date of Inspection: 6/11/2019
Date of Asbestos Abatement: N/A
Date of Demolition: 7/29/2019
Invoice # 8294
Date of Payment: 8/19/2019

Total Cost: \$5,000.00

Respectfully Submitted:

William C. Hannabass, City Manager



DEMOLITION REPORT

Demolition Ordered by City Council: 5/13/2019
Property Owner: Steven & Erin Ellis Reid
Structure Location: 332 Wright Turn Rd.
Map & Parcel: 9 58L 49

Bid Awarded to: Empire Salvage & Recycling, Inc.
PO Box 300
Bluefield, WV 24701

Notice to Proceed: 5/14/2019
Demolition Permit # 182
Date of Inspection: 6/11/2019
Date of Asbestos Abatement: N/A
Date of Demolition: 8/6/2019
Invoice # 8294
Date of Payment: 8/19/2019

Total Cost: \$6,500.00

Respectfully Submitted:

William C. Hannabass, City Manager



DEMOLITION REPORT

Demolition Ordered by City Council: 5/13/2019
Property Owner: Jackie Coffman
Structure Location: Minden/Mary Lane
Map & Parcel: 9 58M 107

Bid Awarded to: Empire Salvage & Recycling, Inc.
PO Box 300
Bluefield, WV 24701

Notice to Proceed: 5/14/2019
Demolition Permit # 183
Date of Inspection: 6/11/2019
Date of Asbestos Abatement: 8/8/2019
Date of Demolition: 8/8/2019
Invoice # 8294
Date of Payment: 8/19/2019

Total Cost: \$4,863.00

Respectfully Submitted:

William C. Hannabass, City Manager



DEMOLITION REPORT

Demolition Ordered by City Council: 5/13/2019
Property Owner: Mary Woodson
Structure Location: 3 Thomas Morst Rd.
Map & Parcel: 9 58L 95

Bid Awarded to: Empire Salvage & Recycling, Inc.
PO Box 300
Bluefield, WV 24701

Notice to Proceed: 5/14/2019
Demolition Permit # 179
Date of Inspection: 6/11/2019
Date of Asbestos Abatement: N/A
Date of Demolition: 8/5/2019
Invoice # 8294
Date of Payment: 8/19/2019

Total Cost: \$3,500.00

Respectfully Submitted:

William C. Hannabass, City Manager

Item Attachment Documents:

2. Y. Oliver and L. Johnson scheduled for demolition on 9/26.





Item Attachment Documents:

3. Pre-Bid Conference on Oct. 2019 for A. Sherer, C. Stockhouse, & Y. Warwick







Item Attachment Documents:

4. S. Blevins and Lawson/McDowell was tabled by Council in August and September



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Item Attachment Documents:

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