



**OAK HILL CITY COUNCIL
Minutes
November 13, 2018**

The regular session of the Oak Hill City Council convened in the Council Chambers of City Hall on Tuesday, November 13, 2018 at 6:30 p.m.

Members Present

Tom Oxley
Diana Janney
Melissa Wilshire
Steve Hayslette
Jeff Atha

Also Present

William Hannabass, City Manager
Ronda Falk, Acting Clerk

Absent

Fred Dickinson, Mayor
Paul Baker
Mike Fox
Damita Johnson, City Clerk-Treasurer

Call to Order

In Mayor Dickinson's absence, the acting Mayor, Councilor Oxley called the meeting to order.

Public Comments

Mary Flint updated Council on the activities of Destination Downtown.

Approval of Minutes

MOTION: *Dispense with the reading and accept the minutes of the meeting held on October 8, 2018. Motion introduced by Councilor Atha. Motion seconded by Councilor Janney. Motion carried unanimously by those in attendance.*

Treasurer's Report

MOTION: *Approve the financial reports and the vendor checks report as presented by the City Treasurer. Motion introduced by Councilor Janney. Motion seconded by Councilor Wilshire. Motion carried unanimously by those in attendance.*

Correspondence

None

Unfinished Business

The acting Mayor polled Council for unfinished business and nothing was discussed. The meeting was turned over to the City Manager.

The City Manager invited Council to attend GIS Day on November 14, 2018.

1. **Structural Inspection Board/Lewis Street Apartments** – The property owner met with the City Manager and discussed the issues related to the garage doors. He reported he is unable to find a contractor to install the doors. The City Manager provided assistance in locating contractors and recommended Council give the owner more time before making a decision on the matter.

MOTION: Table this item to allow the owner more time to find a contractor to install the garage doors. Motion introduced by Councilor Janney. Motion seconded by Councilor Atha. Motion carried unanimously by those in attendance.

2. **Municipal Parking Lot Lights** – The City Manager updated Council on the progress; AEP has agreed to upgrade the utility poles and lighting immediately. The project is estimated to be completed in one month. There was no action required from Council.

The acting Mayor polled Council for new business and the members discussed a vacant property located on Virginia St.

New Business

3. **Planning & Zoning Commission's recommendation to amend the Land Use Table in Article 1315.04 and Article 1349.12 to permit bars/taverns as a conditional use in B-1 Central Business District** - Council reviewed the amended Ordinance table and Article 1349.12. There was a short discussion on the conditional use permit.

MOTION: This reading constitutes the 1st reading to amend the Land Use Table in Article 1315.04 and Article 1349.12 to permit bars/taverns as a conditional use in B-1 Central Business District. Motion was introduced by Councilor Atha. Motion seconded by Councilor Hayslette. Motion carried unanimously by those in attendance.

4. **Planning & Zoning Commission's recommendation to rezone the property located at 201 Maple Ave. from I-1 Light Industrial District to B-2 General Business District** – Charlie Biggs addressed Council on the history of the building formerly known as the office building owned by Long-Airdox. The tenants have renovated the building and have established a church “Kingdom Unification Fellowship” powered by Push Ministries. The current zoning classification does not permit a church in I-1 Light Industrial District.

MOTION: Deny the Zoning change as requested. Motion was introduced by Councilor Atha. No second, therefore the Motion died.

MOTION: *Accept the Planning & Zoning Commission's recommendation to rezone the property located at 201 Maple Ave. from I-1 Light Industrial District to B-2 General Business District. Motion was introduced by Councilor Hayslette. Motion was seconded by Councilor Wilshire. Motion carried 3 to 1 with Councilor Atha opposed.*

5. Proclamation for Christian Heritage Week in WV – Council received a formal request to participate in the Proclamation for Christian Heritage Week during Thanksgiving week.

MOTION: *Accept the Proclamation for Christian Heritage Week in WV. Motion introduced by Councilor Janney. Motion seconded by Councilor Wilshire. Motion carried unanimously by those in attendance.*

6. Consideration to adopt the WV Municipal League's Civility Resolution – Council acknowledged the WV Municipal League's Civility Resolution.

MOTION: *Adopt the Resolution for civility proposed by the WV Municipal League. Motion introduced by Councilor Atha. Motion seconded by Councilor Janney. Motion carried unanimously by those in attendance.*

7. Representation on New River Transit Authority and Metropolitan Planning Organization by the City of Oak Hill – MPO initially requested the governing bodies from Raleigh and Fayette County to appoint representatives to the boards. Six years ago, representatives were appointed for a three-year term. Due to the oversight, NRTA and MPO are suggesting to change the Bylaws to appoint a representative by position and the City Manager will be appointed to represent the City. However, Council is authorized to appoint someone else if they desire. No action by Council.

8. Police Pension Report – Chief Wisman gave an update on the police pension fund. He reported the beginning balance for fiscal year July 1, 2017 and ending balance of June 30, 2018, as well as contributions, expenditures, earnings, and retiree benefits.

MOTION: *To enter into executive session to discuss a personnel issue. Motion introduced by Councilor Janney. Motion seconded by Councilor Wilshire. Motion carried unanimously by those in attendance.*

Council entered into executive session at 7:40 p.m.

Call to Order

Upon returning from executive session, the acting Mayor announced the reason for the session was for a personnel issue and then called the meeting back to order. No action was taken in executive session.

There being no further business appearing, the meeting was adjourned at 7.50 p.m.

Acting City Clerk

Mayor